

**The Parochial Church Council of the Ecclesiastical
Parish of Paignton
Registration Number: 1128706**

**Annual report of the Parochial Church Council for the
Year Ended 31ST December 2021**

The Parochial Church Council of the Ecclesiastical Parish of Paignton

Working Name: Paignton Parochial Church Council

Reg No: 1128706

Annual report of the Parochial Church Council for the year ended 31st December 2021

Aim and purposes

The Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Neil Knox, in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Churches and church halls.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship and to become part of the parish community. Committed to making Christ known, the PCC maintains an overview of worship throughout the parish and makes suggestions on how services can involve the many groups that live within the parish. The services and worship put faith into practice through prayer and scripture, music and sacrament.

We try to enable people to live out their faith as part of our parish community through:

- Worship and prayer, studying the scriptures and growing in faith and trust in Christ.
- Provision of pastoral care for people living in the parish.
- Outreach work.

To facilitate this work, it is important that the fabric of the Churches and halls are maintained.

Administrative Information

The Ecclesiastical Parish of Paignton includes the Parish Church of St John the Baptist situated in Church Street, Paignton; the Daughter Church of St Andrew situated in Sands Road, Paignton and the Daughter Church of St Boniface situated in Belfield Road, Paignton. The correspondence address is The Parish Office, The Vicarage, Palace Place, Paignton, TQ3 3AQ. The working address for the Parochial Church Council (PCC) is Paignton Parish Church, Church Street, Paignton.

PCC members (trustees) who have served from 1st January 2021 until the date this report was approved are:

Incumbent: Father Neil Knox (Appointed 8 August 2021)

Reverend Prebendary Roger John Carlton (Resigned 18 January 2021)

Licensed Worker: Captain Jeff Hill

Luke Appleton (Diocesan Synod Rep and Churchwarden)

Carol Friend (Churchwarden)

Joyce Capello (Deanery Synod Rep)

Jill Davies (Deanery Synod Rep)

James Devonport (Deanery Synod Rep, Lay Vice Chair and Treasurer)

Ruth Bridge

David Brimley

Moir Devonport

Elaine Hooper

Jennie Litt

Catherine Martin

Michael Gareth Rendell

Paul Siviers

Catherine Wallace

Chris Bridge (Resigned 16 May 2021)

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Karen Morris (Resigned 16 May 2021)

Gordon Partridge (Resigned 16 May 2021)

Mavis Hawkins (Appointed 16 May 2021)

Oluwole Olaleye Anthony Omogbehin (Appointed 16 May 2021)

Debbie Hosking (Appointed 16 May 2021)

Principal Bankers: CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent. E19 4JQ.

Independent Examiner: Ian Barrett, Barretts Chartered Accountants, 22 Union Street Newton Abbot Devon TQ12 2JS.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC was a charity excepted from registration with the Charity Commission prior to formal registration on 20th March 2009.

Churchwardens are elected annually at the Annual Vestry Meeting which precedes the Annual Parish Church Meeting. PCC members are appointed as set out in the Church Representation Rules. All Church attendees at the three Churches in the Parish are encouraged to register on the Electoral Roll and to stand for election to the PCC.

At the Annual Church Meeting up to two Assistant Churchwardens are appointed for the two Daughter churches and up to 6 Assistant Church Wardens are appointed at the Parish Church. The PCC officers including the Secretary, Treasurer and Standing Committee are elected at the first PCC meeting following the Annual Parochial Church Meeting.

The PCC endorses the Exeter Diocesan Policy for the Safeguarding of Children and Vulnerable Adults, appoints a Parish Safeguarding Representative(s) and requires DBS disclosure for all persons working with children or involved in regular visiting to the sick or elderly.

The PCC meets regularly through the year. A Standing Committee, consisting of Vicar, Churchwardens and two elected members of the PCC is empowered to deal with any urgent matter between meetings of the PCC.

Objectives and Activities

The primary objective of the PCC is the promotion of the Christian Gospel according to the doctrines and practices of the Church of England. In accordance with the PCC (Powers) Measure the PCC has the responsibility of cooperation with the Vicar in promoting within the Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Many of the church activities were suspended during the lockdown's announced by the government do help to prevent the spread of the Coronavirus. When periods of lockdown were not in place, the Parish Church continued to offer services and some of the activities listed below took place.

A daily celebration of the Eucharist has been maintained within the Parish, and Morning and Evening Prayer is said on weekdays.

At the Parish Church of St John the Baptist : Sunday Services included 8am Said Holy Communion and a 10am Family Communion service. Since the start of the pandemic, the 10am service and Festival

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services have been live-streamed. A 12 noon service had been introduced during 2020 to provide additional opportunities for people attend a Said Eucharist, although this ceased in July 2021.

At St Andrew's Church a decision was made to cease the Sunday 11am Sung Mass service. The church is in the process of becoming under the oversight of a Bishop's Mission order and will leave the Parish in 2022. At St Boniface, a Said Holy Communion each Tuesday morning. Messy Church took place on the second Sunday of each month from 10am until 12pm, but moved to 11.15am from July 2021. A café style church called 'Satellite' took place on the 1st, 3rd and 4th Sunday in the afternoon, but in July 2021 this was moved to 11.15am.

A comprehensive offering of study courses for Lent and Advent is offered in the Parish. A weekly Soup Lunch following the Wednesday 11am mass commenced in October. Other activities within the life of the Parish include Prayer Group, Home-based Bible Study Groups, Ladies Group, Bell Ringers (including hand bells), Music Group and Choir.

The PCC endeavours to maintain a level of Giving to Missionary or charitable causes both within and outside the parish.

Achievements and Performance

During the year the PCC reflected on its priorities defined in 2020 focussing time and resources on the development of a revised Mission Action Plan. The 16 key points of the plan are reviewed at PCC meetings and work is in progress to bring these plans to fruition.

Church Attendance

The Electoral Roll for 2021 was 149. Number of participants (attending at least once a month) was 125. Attendance figures increased significantly at major festivals.

Review of the year - Report on the proceedings of the Parochial Church Council 2021

The full PCC met four times during the year with an average level of attendance of 86%.

Financial Review

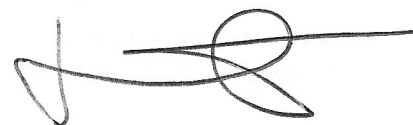
The total receipts on unrestricted funds amounted to £157,665 and are detailed in the financial statements; designated income was £Nil and restricted income amounted to £25,609. Total income £183,274. Total unrestricted expenditure was £82,907 showing an excess of unrestricted income over expenditure of £82,907.

At 31st December 2021 fixed assets were valued at £238,912, prepayments £12,223, short term deposits £148,651, cash at bank and in hand £17,054 with liabilities of £18,902, giving total assets of £397,938.

Approved by the PCC on 20th March 2022 and signed on their behalf by



Reverend Neil Knox
Incumbent & PCC Chair



James Robert Devonport
Lay Chair and Treasurer

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**Independent Examiner's Report to the Trustees of
The Parochial Church Council of the Ecclesiastical Parish of Paignton**

I report on the accounts of the charity for the year ended 31st December 2021, which are set out on pages 6 to 15.

Responsibilities and basis of the report

As the charity trustees of the Church you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

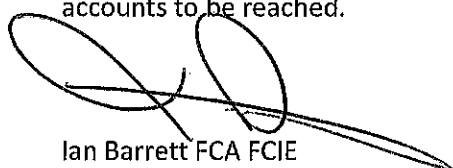
I report in respect of my examination of the Church's accounts carried out under section 145 of The Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Church as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts & Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ian Barrett FCA FCIE
Barretts
Chartered Accountants
22 Union Street
Newton Abbot TQ12 2JS

Dated 22/03/2022

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STATEMENT OF FINANCIAL ACTIVITIES (SOFA)

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2021 £	TOTAL 2020 £
Income and Endowments from						
Voluntary receipts	2a	115,303	0	25,609	140,912	89,194
Activities for generating funds	2b	2,433	0	0	2,433	30
Church activities	2c	32,361	0	0	32,361	18,029
Investment income	2d	7,568	0	0	7,568	7,279
Total Income		157,665	0	25,609	183,274	114,532
Expenditure on						
Raising Funds	3a	383	0	0	383	0
Church activities	3b	102,625	3,336	13,423	119,384	135,342
Total Expenditure		103,008	3,336	13,423	119,767	135,342
Net Income/(Expenditure) before investment gains/(losses)		54,657	(3,336)	12,186	63,507	(20,810)
Net gains/(losses) on investments	5	28,250	0	1,324	29,574	(385)
Net Income/(Expenditure)		82,907	(3,336)	13,510	93,081	(21,195)
Transfer between funds		58,695	(58,695)	0	0	0
Net movement in funds		141,602	(62,031)	13,510	93,081	(21,195)
Total funds brought forward		85,274	62,031	157,552	304,857	326,052
Total funds carried forward		226,876	0	171,062	397,938	304,857

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BALANCE SHEET AS AT 31 DECEMBER 2021

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL 2021 £	TOTAL 2020 £
FIXED ASSETS					
Tangible Assets	4	2	0	2	2
Investments	5	228,376	10,534	238,910	209,336
		228,378	10,534	238,912	209,338
CURRENT ASSETS					
Debtors and prepayments	6	12,223	0	12,223	17,701
Cash on deposit		0	148,651	148,651	84,361
Cash at bank and in hand		5,177	11,877	17,054	37,097
		17,400	160,528	177,928	139,159
CREDITORS : amounts falling due within one year	7	(5,402)	0	(5,402)	(27,640)
NET CURRENT ASSETS		11,998	160,528	172,526	111,519
TOTAL ASSETS LESS CURRENT LIABILITIES		240,376	171,062	411,438	320,857
CREDITORS : amounts falling due within one year	7a	(13,500)	0	(13,500)	(16,000)
NET ASSETS		226,876	171,062	397,938	304,857

REPRESENTED BY PARISH FUNDS

Unrestricted		226,876	85,274
Designated	8b	0	62,031
Restricted	8a	171,062	157,552
		397,938	304,857

Approved by the PCC on 20th March 2022 and signed on its behalf by



Reverend Neil Knox
Incumbent & PCC Chair



James Robert Devonport
Lay Chair and Treasurer

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Notes to the Financial Statements for the year ended 31st December 2021

1. ACCOUNTING POLICIES

The Financial Statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable standards and the Charities (SORP 2019).

The Financial Statements have been prepared under the historical cost convention, except for investment assets which are shown at market value. The Accounts include all the transactions, assets and liabilities for which the PCC is responsible in law. They do not include accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Fund Accounting

Endowment funds are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used either as a restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place.

Restricted Funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposed only. Funds designated as invested in fixed assets for the PCC's own use abated in line with assets' annual depreciation charges in the SOFA. Designated finds remain unrestricted and the PCC will move any surplus to other general funds.

Income

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are reliably quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocese parish share expected to be paid over is accounted for when due.

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All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and the churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not included in the financial statements. Subsequently no individual item has cost more than £1000 so all such expenditure has been written off when incurred.

Due to the age of the building, no cost information is available for the St John's Church Hall, or St Andrews Community Centre, so both properties are included at a deemed cost of £1.

Investments are valued at market value at 31 December 2021.

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2. Income and Endowments from

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2021 £	TOTAL 2020 £
2a Voluntary receipts					
Tax efficient planned giving	52,600	0	0	52,600	47,225
Income tax recovered	16,264	0	0	16,264	7,933
Collections at services	5,115	0	0	5,115	4,212
Legacies	35,289	0	5,000	40,289	0
Non-recurring donations and appeals	6,035	0	20,609	66,933	29,824
	115,303	0	25,609	140,912	89,194
2b Activities for generating funds					
Fundraising	2,433	0	0	2,433	30
	2,433	0	0	2,433	30
2c Church activities					
Statutory fees- weddings, funerals etc.	9,165	0	0	9,165	0
Gross income (Church magazine)	0	0	0	0	0
Gross Income - Church Centre lettings	23,196	0	0	23,196	18,029
	32,361	0	0	32,361	18,029
2d Investment income					
Bank and CBF Deposit Fund Interest	7,568	0	0	7,568	7,279
	7,568	0	0	7,568	7,279
TOTAL INCOME	157,665	0	25,609	183,274	114,532

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3. Expenditure

	Unrestricted	Designated	Restricted	TOTAL	TOTAL
	Funds	Funds	Funds	2021	2020
	£	£	£	£	£
3a Raising funds					
Cost of fetes	383	0	0	383	0
	383	0	0	383	0
3b Church Activities					
Missionary and charitable giving	0	0	112	112	0
Home :					
Families Outreach	0	3,336	833	4,169	25,416
Choral Tradition	0	0	3,544	3,544	0
St Boniface Outreach	0	0	195	195	0
Thy Kingdom Come	0	0	96	96	0
Go Creative	0	0	181	181	0
Through Faith Mission	0	0	196	196	0
St Boniface Community Garden	0	0	891	891	0
Cafe Church/Satellite	0	0	9	9	223
Hot Pot	0	0	0	0	64
Stay and Play	0	0	4	4	412
Messy Church	0	0	133	133	519
Easter Holiday Club	0	0	0	0	12
Kids Matter	0	0	0	0	46
Bears and Prayers	0	0	0	0	18
Funday and Fireworks	0	0	11	11	0
Other Outreach activities	0	0	0	0	500
Ministry: Diocesan parish share	50,857	0	0	50,857	51,313
Other ministry costs	14,689	0	0	14,689	10,146
Maintenance	13,161	0	2,975	16,136	11,916
Parish Church Heating system	0	0	4,243	4,243	194
Printing and stationery	0	0	0	0	673
Insurance	13,450	0	0	13,450	15,572
Light, heat and water	9,497	0	0	9,497	10,537
Honorarium/admin costs	0	0	0	0	6,235
Sundry	311	0	0	311	796
Examination of annual accounts	660	0	0	660	750
	102,625	3,336	13,423	119,384	135,342
Total Expenditure	103,008	3,336	13,423	119,767	135,342

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4. Tangible Assets

	St John's Parish Hall	St Andrews Community Centre	TOTAL
	£	£	£
Accrued/deemed cost			
At 1 January 2021	1	1	2
Disposal	0	0	0
Additions at cost	0	0	0
			0
At 31 December 2021	1	1	2
Depreciation			
At 1 January 2021	0	0	0
Withdrawn on disposal	0	0	0
Charge for the year	0	0	0
At 31 December 2021	0	0	0
Net book value at 31 December 2021	1	1	2
Net book value at 31 December 2020	1	1	2

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5. Investments

	Market Value at 1 January 2021	Purchases	Disposals	Market revaluation	Market value at 31 December 2021
5682.35 Investment fund	116,186	0	0	16,707	132,893
3689 M & G Charitable fund	50,634	0	0	6,774	57,408
26 shares CBF investment fund	531	0	0	77	608
450.47 Investment fund	9,210	0	0	1,324	10,534
1375 CBF Inc Shares	28,170	0	0	4,030	32,200
225.23 shares Fabric Fund	4,605	0	0	662	5,267
	209,336	0	0	29,574	238,910

450.47 investment fund is restricted and is for the repair and maintenance of the fabric of St John the Baptist Church and churchyard. The market revaluation has been shown as restricted.

6. Debtors and Prepayments

	2021 £	2020 £
Unpaid fees	0	1,201
Gift Aid to claim	8,000	16,500
Other debtors	4,223	0
	12,223	17,701

7. Creditors amounts falling due within 1 year

	2021 £	2020 £
Fees due to Exeter Diocese	1,426	0
Parish Church heating system	0	26,486
Sundry accruals	3,976	1,154
	5,402	27,640

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7a. Creditors amounts falling after more than 1 year

Loans from Parishioners

2021 £	2020 £
13,500	16,000
13,500	16,000

One loan of £5,000 was partially repaid in the year in the amount of £2,500.

8a. Restricted Funds

	At 1 January 2021	Income	Expenditure	Transfers	Investment gains/ (losses)	At 31 December 2021
Fabric	41,239	6,435	(2,975)	(115)	1,324	45,908
Parish Church Heating	4,128		(4,243)	115		0
Outreach	71,259	10,403	(6,093)			75,569
Legacies	0	5,700				5,700
Youth	23,201					23,201
Other charitable appeals	572	3,071	(112)			3,531
Mission	524					524
Friends of Paignton Parish Church	16,629					16,629
	157,552	25,609	(13,423)	0	1,324	171,062

8b. Designated Funds

	At 1 January 2021	Income	Expenditure	Transfers	Investment gains	At 31 December 2021
Outreach	38,787		(3,336)	(35,451)		0
Vicar Designated	23,243		0	(23,243)		0
	62,030		(3,336)	(58,694)		0

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9. Staff Costs

Average number of employees

1	1
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No employee received emoluments in excess of £60,000 during the year (2020 £nil)

10. Transactions with Trustees

During 2021 the PCC received £8,550 in donations from trustees (PCC members) and their close relatives. The donors did not attach any conditions to their gifts which required the charity (PCC) to significantly alter the nature of its existing activities.

The PCC has received a loan in 2019 of £5,000 of which £2,500 was repaid in 2021, from a Trustee (PCC member), which is repayable in 2023 or on the death of the lender whichever is the sooner. The loan is interest free.