

*Newchurch Parish Church, Culcheth  
Diocese of Liverpool*

*Annual Report of the  
Parochial Church Council*

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*For the year ended 31<sup>st</sup> December 2021.*

## REFERENCE AND ADMINISTRATIVE INFORMATION

The Parochial Church Council of Newchurch Parish Church, Culcheth is a charity registered with the Charity Commission for England and Wales.

Charity registration number: 1128702

The Church is based on Church Lane, Culcheth. The parish is part of the Diocese of Liverpool and its official correspondence addresses are during the interregnum :

Mr Alan Wright  
16 Bollin Close  
Culcheth  
Warrington  
WA3 5DU

Mr Geoff Bent  
10 Burnham Close  
Culcheth  
Warrington  
WA3 4LJ

For the period from 1<sup>st</sup> January 2021 until the date of approval of this report, the following people served as members of the Parochial Church Council:

<b>Incumbent</b>	Vacant
<b>Churchwardens</b>	Mr Alan Wright Mr Geoff Bent
<b>Deanery Synod</b>	Mr Alan Wright Mr Rupert Rees Mrs Jean Williams
<b>Elected members</b>	
<b>Safeguarding Officer</b>	Mrs Jean Williams
<b>PCC Secretary</b>	Mrs Ann Atkinson
<b>Treasurer</b>	Mrs Suzanne Kadodwala Mrs Jean Wright Mr Kenneth Quick Miss Maureen Hurley Mrs Freda Wilcock Mrs Ann Mills Mrs Chris Crye
<b>Electoral Roll Officer</b>	Mr Bill Leatherbarrow

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The Liverpool Diocesan Board of Finance acted as Custodian Trustee for the inalienable property of the church.

<b>Bank</b>	NatWest, 32 Market Street Leigh Lancashire WN7 1DX
<b>Independent Examiner</b>	Mr Alan Parkinson, 7 Spires Gardens, Winwick, Warrington, WA2 8WB
<b>Quinquennial Architect</b>	Mr Robin Wolley, B Arch RIBA, The Studio, Ruthin, LL15 2PW
<b>Legal Advisors</b>	The Bishop of Liverpool's Registry (Lee Bolton, Monier-Williams, Solicitors, 1 The Sanctuary, Westminster, London SW1P 3JT).

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Day to day management control of the Church is exercised by the incumbent and wardens: Mr. Alan Wright, Mr. Geoff Bent.

## 2. STRUCTURE, MANAGEMENT AND GOVERNANCE

Newchurch, Culcheth PCC is a body corporate and operates under the *Parochial Church Councils (Powers) Measure 1956* and the *Church Representation Rules*.

The method of appointment of PCC members is set out in the Church Representation Rules. All church members are encouraged to register on the Electoral Roll and stand for election to the PCC

Newchurch Parish Church, Culcheth, forms part of a joint benefice with Christ Church, Croft.

### **Other related trusts:**

Culcheth Educational Foundation - registered charity No. 526389, a religious instruction trust. The Rector and the two churchwardens are trustees

### **The PCC operates three subcommittees:**

Standing Committee: The terms of reference of this committee are to transact the business of the council between PCC meetings subject to any directions given by the PCC, to set the agenda for PCC meetings and to reflect on issues which may require more time than can be set aside at Council meetings due to pressure of business. This team is composed of the clergy and lay officers of the church plus one elected member of the PCC.

Worship Group: This committee is comprised of clergy, readers and lay leaders from both Christ Church and Newchurch. It is responsible for the rota and content of services.

Finance Committee: This committee is composed of the Sue Kadodwala (PCC treasurer), The Church Wardens and Albert De Jong (the Freewill Offering registrar). Its role is to oversee all financial transactions of behalf of the PCC.

The PCC monitors basic policies and procedures for: Health and Safety, Risk Assessment and Management, Child and Vulnerable Adults Protection. Individual members of the PCC receive training as and when deemed appropriate by the PCC

These are as follows:-

### **Risk Assessments**

To identify their major risks, the PCC are undergoing a programme of assessments. Procedures are being put in place to manage those risks and minimise their impact on the life of the church. Action in the main areas of risk has been taken as follows:

### **Financial Risk**

Investments are only made in approved low risk funds approved for charity use, however, Newchurch is not currently able to make any financial investments due to general lack of funds.

The PCC have reviewed internal controls for annual accounts, cash and cheque handling, and the Treasurer reviews controls in line with regulatory requirements to ensure Financial Governance. These include:

- Formalisation of the monthly Finance Meeting with the Finance Committee with the following agenda items discussed and reviewed:
  - Agree cheques to be paid
  - Review progress on actions
  - Discuss risks and issues
  - AOB
- Minutes produced detailing invoices to be paid and key decisions made.

- Production and distribution of monthly income and expenditure sheets.
- Production of a 12 month budget forecast and quarterly management accounts showing progress against budget.

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### **Compliance with Law and Regulation**

A Health and Safety review has been undertaken by a member of the PCC. The PCC has been appraised of the risks and the necessary compliance requirements and these are being complied with. These procedures are reviewed regularly. There are procedures for recording accidents and churchwardens and side persons are usually trained annually in fire safety, however this year this has not been possible. Training will be re-introduced as soon as regulations allow.

### **Operational Risk**

Plans have been agreed so that in the event of the church becoming unusable for a limited period then services will be held in the Parish Hall.

### **Child and Vulnerable Adult Protection**

The PCC takes its duty and obligation to protect vulnerable people seriously. Church members, where appropriate are checked under child protection legislation. During 2021 checks have been completed where appropriate. This includes PCC members. The PCC will continue to review its policies based on the diocesan and the Church of England guidelines. It is recommended that the online safeguarding training is completed by as many parishioners as possible. The safeguarding officer has taken part in a number of online training seminars during the year.

### **Reserves Policy**

The PCC has an aspirational reserves policy whereby it intends to hold three to four months running costs as a general reserve (circa £25,000 - £30,000).

At the end of the financial year, the reserve stood at £19,886.97 remaining the same as 2020. It will continue to be the aim of the PCC to add to this, should the opportunity arise.

## **3. OBJECTIVES AND ACTIVITIES**

The general functions of the PCC are stated within section 2 of the Parochial Church Councils (Powers) Measure 1956. This states that the PCC 'is to co-operate with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.' At Newchurch our mission is to proclaim the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England, both through the Word and our deeds to love the Lord our God and to love his children - our neighbours.

When planning our activities for the year, the PCC considered the Charity Commission's guidance on public benefit and in particular, the specific guidance to charities concerned with the advancement of religion.

**Our objectives for 2021 were to provide the following public benefits:**

**To Love the Lord our God and to be open to Him through**

- Regular public worship open to all
- The provision of a sacred space for personal prayer and contemplation.
- To help people who have asked for assistance with prayer
- To review our services in order to enhance the beauty of our worship and to make occasional offices more accessible to those with no experience of church.

### **To Love our neighbours and be open to them**

- Pastoral work including visiting the sick, bereaved and elderly.
- Taking assemblies for children in local schools and on church premises
- Promoting the mission of the Church through the provision of activities for the whole community.
- Supporting other charities in the UK and overseas.

### **To Love each other through fellowship**

- Teaching of Christianity through sermons, courses and small groups.
- To continue to meet with our ecumenical partners locally and to support one another.

### **During 2021 we aimed to achieve these objectives by:**

- Continuing to be part of our deanery in the deanery mission plan.

### **During 2021:**

- The finance group have monitored our financial situation but during the present Covid 19 restrictions it has not been possible to carry out the usual range of fundraising activities. The group have also investigated other forms of giving.

## **4.ACHIEVEMENTS AND PERFORMANCE INCLUDING REVIEW OF CHARITABLE ACHIEVEMENTS AGAINST OBJECTIVES**

Due to the interregnum and the Covid 19 pandemic restrictions the PCC has been prevented from achieving as much as we would have wished. The following section highlights the areas of activity and performance.

**The electoral roll is now 80.**

### **Worship:**

Coronavirus affected the numbers at services and the Church was not open for worship from 4<sup>th</sup>. January until 3<sup>rd</sup>. April.

### **Average attendance at Sunday services during 2021 was as follows:**

**09 00am Holy Communion:** (held on 2<sup>nd</sup> Sunday of the month) Services not held.

**10 30am Holy Communion:** (held on 2<sup>nd</sup> & 4<sup>th</sup> Sundays of the month)

Adults: 41 Under 16's: 3 (25 services were held this year)

### **10.30am Morning Worship**

Adults: 36 Under 16's: 3. (18 services were held this year.)

### **10.30am Average for both services :**

Adults: 38.5 Under 16's: 3

**Three 6.30pm services** held this year. All Souls 58 Adults 2 children. Christmas Tree Festival Closing Service 52 Adults 6 children and Choir Carol Service 51 Adults 3 children. Average 54 Adults 4 children.

**Tuesday Service** in the Parish Hall: 10. There were 34 services held this year.

### **Occasional Offices for 2021**

Weddings 2

Baptisms 13

Funerals 19

Interment of ashes 16

Communion was also given in care homes in the village.

### **Other services.**

**Two additional All Souls Memorial Services** were held on 29<sup>th</sup> and 30<sup>th</sup>. October with an average attendance of 31.

**The Remembrance Day Service** on 14<sup>th</sup>. November 55 Adults and 2 children.

**Two Crib Services** were held on Christmas Eve with an average attendance of 34 adults and 13 children.

### **Pastoral Care and Service to the Community**

Regular monthly communion services in both Chatburn Court (sheltered accommodation) and Holcroft Grange (Care Home) restarted in September/October 2021.

Due to the coronavirus 19 outbreak and lockdowns, it has been challenging staying in touch with people because of Government restrictions in relation to social distancing, shielding and restrictions on visits care homes and use of public areas in sheltered accommodation. However, Easter, birthday, Christmas, 'thinking of you' cards, prayer sheets and At the Heart of Christmas booklets hand delivered to older members of the church family, Additionally, 'Weekly Sheets,' and prayer sheets have been distributed advising people of changes in relation to church opening, closing and services. Where possible, and appropriate, regular 'phone calls have been made to people to maintain contact.

### **Newchurch Junior Church**

At the beginning of the year, we had 9 members of Junior Church, with 3 leaders and several adult parent helpers. The age range of the children, for whom we cater is between 2 and 16. Because church closed after Sunday 3<sup>rd</sup>. January because of Covid we did not meet again until Church re-opened at Easter on Sunday 4<sup>th</sup>. April. We were able to make our Easter Garden.

After Easter we met in the Family Room every week except during August, when there were alternative activities available. Numbers had dropped and we didn't give feedback in the 10.30am. service to comply with Covid regulations.

We were however able to take part in our Nativity Play, which this year was an interactive performance involving the whole congregation.

### **Mothers' Union**

Newchurch Mother's Union restarted on the 25<sup>th</sup> September, when we discussed the Covid 19 lock down. During lock down the leader kept in touch with the members, by phone calls and posting a series of Prayers and also Easter cards.

We were also able to provide our annual gifts to the Seafarers Mission.

We held an Advent service and ended the year with a Christmas lunch.

### **Church Building Report**

(January - December 2021)

We have not disposed of any assets and retain all our possessions and the general standard of maintenance of the Church building is relatively good, a fortuitous situation bearing in mind the continuing financial deficit.

The annual boiler service was completed, as was the clearing of the lower levels of the gutters to remove vegetation and debris. The 5 year electrical inspection has been undertaken.

There is evidence of rotting wood at the front of the lych gate where it meets the stone wall and also loose slates. These issues are being addressed.

The Graveyard drainage project completed in 2020 has proved to be largely successful.

The project to refurbish the porch is ongoing. The church path has been re-laid.

### **Fundraising for other Charities**

Unfortunately, in 2021, fund raising activities continued to be restricted due to the Covid-19 pandemic.

Usual fundraising events of the Christmas Tree Festival, Macmillan Coffee Morning and the Remembrance Day Service did go ahead albeit on a reduced scale with some capacity constraints.

The Christmas Tree Festival donated £330 to the Children's Society, the September Coffee morning raised £50 for MacMillan, and the Remembrance Day Service £122 for the British Legion.

### **Finance, Giving and Fundraising**

2021 has continued to be an extremely challenging year due to the Covid pandemic initially closing churches, then re-opening with reduced capacity, but also preventing the many fundraising activities undertaken by the parishioners which has significantly impacted the financial position.

Overall the total income for the church in 2021 continued to be down at 2020 levels (down just 0.8% by £625).

Planned Giving in 2021 decreased by a further 5.4% to £25,834.59 and there was also a decrease in the re-claim of tax rebate to £3045.77 (a decrease of 27.2%). This income formed 47% of the total income stream for the year with continued reliance on planned giving due to our inability to fund raise during the Covid-19 pandemic. It only covers 50% of expenditure for the year - it should also be noted that PCC were unable to pay three of the Parish Share payments totaling £17,936.22, during the year due to lack of unrestricted funds, combined with arrears from 2019 there is a total of £29,640.88 due to Diocese.

We would encourage all members of the congregation to continue to review their giving and, if not already part of the Free Will Offering scheme, to consider make regular donations via the Parish Giving Scheme, standing order, cheque or envelope. If you pay any form of tax please sign a Gift Aid declaration.

We would encourage members of the congregation to consider bequest donations in their financial and will planning.

General fund donations for the year saw an increase of £3,974 to £9,737 which has been encouraging in a difficult year.

Various fundraising activities undertaken by volunteers within the congregation including regular film nights, music concerts, etc. have all been hit by the pandemic and unable to take place. However we have been able to undertake Christmas Fayre and Christmas Tree Festival, raising £2,260 and £1,280 respectively resulting in an increase of income from £4,752 to £8,949.

Income from funerals fell by 28% to £10,505, whilst wedding income increased slightly to £1,128 - although still short of pre-pandemic levels of circa £6,000.

Income from the Parish Magazine adverts and sales totalled £1,970 remaining static, after printing expenses this resulted in a net profit of £851.

## Restricted Funds

Due to the Newchurch continuing interregnum, the restricted fund required for the Sequestration account to keep a record of assigned fees has been maintained. The balance is currently £15,615.90 in credit, due to the dedication of the clergy team who have carried out many services during the period without recompense.

Overall net increase in restricted funds of £700, detailed in the table below.

Monies were spent from the porch fund of £1,099 continuing to refurbish the church entrance porch with new oak units. Monies have been used from the churchyard fund for general equipment expenses and 50% payment of £3,285 for the new footpath leading to the church on completion of the work.

The separate fundraising project called the 'Drainage Project' which ran for the duration of 2017 to raise monies specifically to improve drainage within the churchyard paid out retention monies of £1,200 following acceptable re-seeding of the area. Another phase of work is required to complete the project, however this would require further fundraising to supplement the balance of monies held within the Drainage Project restricted fund (£6,886.79).

	Church Yard	Drainage Project	Sequestration Fund	Bell Tower	Porch Fund (Beryl's Legacy)	General Reserve Fund
<b>Opening Balance:</b>	£ 10,007.64	£ 6,836.79	£ 10,405.40	£ 496.19	£ 16,520.65	£ 19,886.97
<b>INCOME</b>						
January	£ 245.00	£ 50.00	£ 461.00	£ 20.00	£ -	£ -
February	£ -	£ -	£ 14.00	£ -	£ -	£ -
March	£ 50.00	£ -	£ 1,222.00	£ -	£ -	£ -
April	£ 40.00	£ -	£ 140.00	£ -	£ -	£ -
May	£ -	£ -	£ 419.00	£ -	£ -	£ -
June	£ 50.00	£ -	£ 1,071.00	£ -	£ -	£ -
July	£ -	£ -	£ 996.00	£ -	£ -	£ -
August	£ 15.00	£ -	£ -	£ 40.00	£ -	£ -
September	£ -	£ -	£ 881.00	£ -	£ -	£ -
October	£ 50.00	£ -	£ 192.00	£ -	£ -	£ -
November	£ 50.00	£ -	£ 249.00	£ -	£ -	£ -
December	£ 120.00	£ -	£ 70.00	£ 25.00	£ -	£ -
Sub total	£ 620.00	£ 50.00	£ 5,715.00	£ 85.00	£ -	£ -
<b>EXPENDITURE</b>						
January	£ 3,985.00	£ -	£ 99.50	£ -	£ -	£ -
February	£ -	£ -	£ -	£ -	£ -	£ -
March	£ -	£ -	£ -	£ -	£ -	£ -
April	£ 41.58	£ -	£ -	£ -	£ 173.85	£ -
May	£ 13.27	£ -	£ -	£ -	£ 580.56	£ -
June	£ 27.69	£ -	£ 194.00	£ -	£ -	£ -
July	£ 14.14	£ -	£ -	£ -	£ -	£ -
August	£ 35.81	£ -	£ 211.00	£ -	£ 345.00	£ -
September	£ 34.92	£ -	£ -	£ -	£ -	£ -
October	£ 13.60	£ -	£ -	£ -	£ -	£ -
November	£ -	£ -	£ -	£ -	£ -	£ -
December	£ -	£ -	£ -	£ -	£ -	£ -
Subtotal	£ 4,166.01	£ -	£ 504.50	£ -	£ 1,099.41	£ -
<b>Closing Balance</b>	£ 6,461.63	£ 6,886.79	£ 15,615.90	£ 581.19	£ 15,421.24	£ 19,886.97

## Pensions Regulation

New Pension law impacted the church during 2017 with the staging date set for pensions of 1/8/2017. The Finance Committee selected the government scheme NEST as the



preferred pension offering, and the two eligible employees were offered the option of taking up a pension in the scheme. There was no take up. The declaration of compliance was completed & returned to the Pensions Regulator 4/9/2017, a further re-declaration was completed 05/08/2020 in line with Pension law requirements. There continues to be no take up of the scheme.

### **Expenditure**

Expenditure continued to be monitored closely and restricted to essential expenses only, with cost savings made wherever possible.

Ministry expenses were nil in 2021 in the absence of an incumbent. The Rectory continues to be let by the Diocese which reduces our liabilities to be paid on the property.

Church Building costs excluding footpath replacement (£3,285), and porch improvements (£1,009) which were all funded by restricted funds, decreased by £1,574 to £6,921 with close monitoring of costs. Significant savings on church gas/electric and water continued to be made due to the church being closed part of the year, with increased energy costs we can anticipate this figure will increase significantly in 2022.

There has been a decrease in the combined costs for the Upkeep of Services, again due to the church closure.

A Sequestration account has been maintained and the balance of assigned fees held in a restricted fund. The Parish share loan repayments were also kept up to date for the year, however Parish Share is three months in arrears for 2021 (total £17,936.22), added to previous arrears the new total outstanding is £29,640.88. The Parish Share loan was repaid in December 2021. Payments to Diocese covering Parish Share and Parish Share loan repayments totalled £51,510 accounting for 73% of total expenditure for the year.

In conclusion, the overall financial position continues to be precarious, with the continuing decline of average attendance figures and average age profile of the congregation needing to be reversed to secure the long-term financial future of the Parish.

## **6. PLANS FOR THE FUTURE**

In 2022 we intend to...

- Re-establish the Church community once services restart and consider the relevance of any changes that were introduced this year.
- Continue to refurbish the entrance way of the church.
- Make repairs to the lych gate.
- Consolidate the changes to the way baptisms are carried out, and to look to explore how we can attract younger couples to start attending on a more regular basis.
- Continue to be part of our deanery in the deanery mission plan.
- Looking forward to working within the new Joint Council and to welcoming our new rector, the Rev. Canon Stephen Grey.

### **Agent Transactions**

The PCC acted as a financial agent for the following people / organisations:

- Treasurer and Wardens £5,715 was received in regard to assigned fees for weddings, funerals and burials in 2021 and is held in a Sequestration Account.
- Organist, bells and vergers - £870.45 was received from funeral directors and wedding couples regarding funerals and weddings respectively. This money was passed directly to the appropriate individuals.

**FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2021**

Note 1 - this figure includes payments to Verger, Organist, Bells & Choir

		2021		2020		2019	
<b>Ministry</b>							
Rector's Expenses	501	£	-	£	454.21	£	609.31
Rectory: Council Tax & Water	501	£	-	£	563.40	£	2,348.33
Rectory: Garden	501	£	-	£	-	£	590.00
Other Ministry:	501						
- Assistant Curate Expenses	501	£	-	£	-	£	149.96
- OLM Expenses	501			£	-	£	2,000.10
- Visiting Clergy Expenses	501	£	-	£	-	£	152.00
			£ -		£ 1,017.61		£ 5,849.70
<b>Church Building</b>							
Church Gas / Electricity / Water	510	£	1,670.63	£	1,985.47	£	3,260.57
Cleaner	506	£	880.00	£	600.00	£	1,000.00
Church Insurance	508	£	2,229.76	£	2,241.44	£	2,178.68
Organ Insurance	508	£	515.00	£	488.93	£	488.93
Church Repairs & Maintenance	509	£	1,625.79	£	1,217.50	£	2,301.47
Bell Tower	508	£	-	£	-	£	149.80
Porch Fund	508	£	1,099.41	£	2,006.24	£	540.00
Churchyard	508	£	4,166.01	£	5,246.55	£	1,003.46
Drainage Project	508	£	-	£	1,200.00	£	13,000.00
			£ 12,186.60		£ 14,986.13		£ 23,922.91
<b>Upkeep of Services</b>							
Service costs (eg altar bread / wine & candles & Flowers)	507	£	27.50	£	128.90	£	346.45
Resources (eg books / PRS licence etc)	507	£	586.58	£	460.18	£	450.43
Organist	506	£	500.00	£	1,000.00	£	1,120.00
Major repairs		£	-				
			£ 1,114.08		£ 1,589.08		£ 1,916.88
<b>Communication</b>							
Stationery & Photocopying	511	£	304.10	£	184.89	£	264.69
Administration	511	£	999.26	£	551.00	£	846.24
Printing of Magazine	511	£	1,118.80	£	689.60	£	1,334.99
Mission costs	511	£	-	£	190.44	£	-
			£ 2,422.16		£ 1,615.93		£ 2,445.92
<b>Due to Diocese</b>							
Parish Share	505	£	47,329.28	£	49,302.72	£	58,523.30
Loan		£	4,180.97	£	4,200.00	£	3,600.00

# NEWCHURCH PARISH CHURCH - CULCHETH

## FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2021

	Analysis of resources	2021	2020	2019
Assigned Fees Weddings & Funerals		£ -	£ -	£ 3,246.00
Sequestration Fund		£ 504.50		
		£ 52,014.75	£ 53,502.72	£ 65,369.30
<b>Other Expenses</b>				
Parish Activities	503	£ 1,225.19	£ 571.68	£ 1,592.72
		£ 1,225.19	£ 571.68	£ 1,592.72
<b>Other Payments</b>				
Wedding Pay (Vergar, Bells, Organ & Ch	502	£ 870.45	£ 644.00	£ 2,017.50
Donations to Charity	504	£ 552.00	£ 450.00	£ 2,425.10
Cost of generating funds		£ -	£ -	£ -
		£ 1,422.45	£ 1,094.00	£ 4,442.60
<b>TOTAL EXPENDITURE &amp; PAYMENTS</b>		<b>£ 70,385.23</b>	<b>£ 74,377.15</b>	<b>£ 109,232.51</b>
<b>1. Newchurch PCC: Main Account: Receipts &amp; Payments Account</b>				
		<b>2021</b>	<b>2020</b>	<b>2019</b>
<b>Summary for the year</b>				
Bank balance at 1 January		£ 67,991.93	£ 66,879.09	£ 63,186.61
Plus				
Total Income & Receipts		£ 74,140.10	£ 74,765.99	£ 109,232.51
Plus Unpresented Cheques (see Note 1)		£ 1,294.33	£ 1,888.00	
Minus				
Total Expenditure & Payments		£ 70,385.23	£ 74,377.15	£ 105,540.03
Spreadsheet roundings				
Previous years o/s chqs presented this year		£ 1,888.00	£ 1,164.00	
Closing Balance at 31 December (see notes 2 - 7)		<b>£ 71,153.13</b>	<b>£ 67,991.93</b>	<b>£ 66,879.09</b>

### Notes:

Note 1. Cheques not presented at the Bank as at 31/12/2021 totalled £1,294.33 breakdown detailed below:

Unpresented cheques	
Payee	Amount
MacMillan Coffee Morning	£ 50.00
PPM Ltd - November Magazine	£ 105.60
PPM Ltd Dec Magazine	£ 105.60
PTSG	£ 108.00
Royal British Legion - 50% collection monies 14/11	£ 122.00
The Children's Society - Xmas Tree Festival	£ 330.00
A Wright Xmas Tree Festival expenses	£ 142.16
Parish Share Loan Repyt	£ 330.97
<b>Total</b>	<b>£ 1,294.33</b>

Note 2. Balance at year end includes Restricted Funds:	
Church yard	£ 6,461.63
Drainage Project	£ 6,886.79
Porch Fund	£ 15,421.24
Bell Tower	£ 581.19

Total Restricted Fund Balance: £ 29,350.85

Note 3. Due to the Parish being Interregnum, sequestration commenced 01/05/2019. A sequestration restricted fund has been set up and reporting the account is in place. The balance of the sequestration fund as at 31/12/2021 is £ 15,615.90

Note 4. General Fund Balance at year end £ 5,005.08

Note 5. General Fund Reserve now stands at £19,886.97. These monies are held in line with our Reserve Policy requirement.

Note 6 - Parish Share Loan set up with the Diocese in June 2017 to commence payment of arrears from 2017 and previous years. Initial Loan amount £16,180.97

### Parish Share Loan

Total Loan	#####	Payments Made to Date per annum
Loan Repayment Plan:	Monthly	
2017 (July onwards)	£ 200.00	£ 1,200.00
2018	£ 250.00	£ 3,000.00
2019	£ 300.00	£ 3,600.00
2020	£ 350.00	£ 4,200.00
2021	£ 350.00	£ 4,180.97

Parish Share Loan balance outstanding as at 31/12/2021 is nil following full scheduled repayments being paid. However, Parish Share is still in arrears (see note 7)

Note 7 - as at 31st December 2021 Parish Share Arrears have increased further.

November and December 2019 remained unpaid (totalling £11,704.66).

Arrears from 2020 totalling £16,434.24 were offset by a grant received from the Church Commissioners for £16,906 with the balance to be credited against 2021 repayments.

In 2021, challenging financial circumstances due to Covid-19 have continued with church closures and limited opportunities for fund raising events. A further 3

November 2019	£ 5,852.33
December 2019	£ 5,852.33
August 2021	£ 5,978.74
November 2021	£ 5,978.74
December 2021	£ 5,978.74
<b>TOTAL</b>	<b>£ 29,640.88</b>

There is no repayment plan in place currently for these arrears.

Note 8 - a contract for the required annual inspection of the Lightning conductor has been entered into with PTSG Services group to save costs, £90 plus VAT per annum for the period 05/12/20 to 04/12/2025. The invoice for 2021 is included in the unpresented cheques total.

# NEWCHURCH PARISH CHURCH - CULCHETH

## FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2021

### Analysis of resources

2021

2020

2019

Note 9 - a donation of £7,000 was given in 2019 for the replacement of the footpath leading to the church entrance. This work was completed at the end of 2020/ start of 2021 with 50% (£3,285) of the costs paid to Culcheth Paving & Groundwork on 16/11/20. The remaining balance of £3,285 was paid 5/1/21 on

### 2. Newchurch PCC: 200 Club Receipts & Payments Account

#### RECEIPTS

2021

2020

2019

Subscriptions	203a	£ 2,916.00			
Donations	203a	£ 99.00		£ 2,965.00	£ 3,395.00
Cheques not Paid Out	203a	£ -			
		£ 3,015.00	£ 60.00		£ 70.00
			£ 3,025.00		£ 3,465.00

#### PAYMENTS

Prizes	503	£ 1,440.00			
Transfer to PCC	503	£ 1,596.00		£ 1,410.50	£ 1,622.00
Warrington Borough Council	503	£ 20.00		£ 2,164.50	£ 1,200.00
Credits not presented			£ 20.00		£ 40.00
		£ 3,056.00		£ 3,595.00	£ 2,862.00

#### Summary for the year

Bank balance at 1 January		£ 559.50		£ 1,129.50	£ 526.50
Plus Receipts		£ 3,015.00		£ 3,025.00	£ 3,465.00
Minus Payments		£ 3,056.00		£ 3,595.00	£ 2,862.00
Closing Balance at 31 December		<b>£ 518.50</b>		<b>£ 559.50</b>	<b>£ 1,129.50</b>

### 3. Newchurch PCC: Junior Church Account

#### RECEIPTS

2021

2020

2019

Collections	203a				
Donations	203a	£ 50.00		£ 17.49	£ 88.26
		£ 50.00	£ 162.00		£ 50.25
			£ 179.49		£ 138.51

#### PAYMENTS

Stationery	503				
Gifts / Prizes	503		£ -	£ 13.00	
Miscellaneous	503		£ 39.15	£ 39.38	
Party	503		£ -	£ -	
Visits / Subscriptions	503	£ -	£ 22.27	£ 21.11	
		£ -	£ 33.00	£ 102.00	
			£ 94.42		£ 175.49

#### Summary for the year

Bank balance at 1 January		£ 265.68		£ 180.61	£ 217.59
Plus Receipts		£ 50.00		£ 179.49	£ 138.51
Minus Payments		£ -		£ 94.42	£ 175.49
		<b>£ 315.68</b>		<b>£ 265.68</b>	<b>£ 180.61</b>

### 4. Newchurch PCC: Christmas Tree & Crib Festival Account

Due to Covid-19 Pandemic there was no fundraising Christmas Tree & Crib Festival in 2020

The account was dormant last year due to Covid-19, the account became dormant. Barclays pre-populated a dormancy letter, however it was not sent as correspondence was suppressed and the account was closed on 17/11/21 and balance taken. Actions are currently being taken with Barclays to recover the £95.84. The takings for the 2021 festival have been paid into the Newchurch PCC account held with Natwest, and monies will in future be paid into this account.

#### RECEIPTS

2021

2020

2019

Christmas Tree & Crib Festival	203a	£ 1,580.81			
		£ 1,580.81	£ -		£ 1,487.74
			£ -		£ 1,487.74

#### PAYMENTS

Alan Wright	503	£ 142.16			
F Wilcock expenses	503	£ -			£ 111.91
Newchurch Parish Church (donation & h	503	£ 810.00			
Printers	503	£ -		£ 900.00	
Band	503	£ 300.00	£ -	£ -	
Ann Atkinson expenses	503	£ -		£ 200.00	
Children's Society	504	£ 330.00			
		£ 1,582.16		£ -	£ 350.00
					£ 1,561.91

**NEWCHURCH PARISH CHURCH - CULCHETH**

**FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2021**

	Analysis of resources	2021 2021	2020 2020	2019 2019
<b><u>Summary for the year</u></b>				
Bank balance at 1 January	£	95.84	£ 95.84	£ 170.01
Plus Receipts	£	1,580.81	£ -	£ 1,487.74
Minus Payments	£	1,582.16	£ -	£ 1,561.91
Closing Balance at 31 December		<b><u>£ 94.49</u></b>	<b><u>£ 95.84</u></b>	<b><u>£ 95.84</u></b>

**NEWCHURCH PARISH CHURCH - CULCHETH**

**STATEMENT OF ASSETS AT 31 DECEMBER 2021**

<b>Monetary Assets</b>	<b>2021</b>
	£
Newchurch PCC Main Account	£71,153.13
200 Club	£814.50
Junior Church	£315.68
Total Monetary Assets	£72,283.31

**RECEIPTS**

# VOLUNTARY INCOME

	Newchurch a/c		200 Club		Junior Church		Christmas Tree*		TOTALS	
	unrestricted	restricted	unrestricted	restricted	unrestricted	restricted	unrestricted	restricted	unrestricted	restricted
1 Tax Efficient planned giving(101)	£ 23,840.59								£ 23,840.59	£ -
2 Other Planned Giving- 103a	£ 1,130.00								£ 1,130.00	£ -
3 Collections at Services- 104	£ 5,817.93								£ 5,817.93	£ -
3a - 103b									£ -	£ -
4 All other giving & voluntary receipts including Special Appeals- 105	£ 9,737.32	£ 755.00			£ 50.00				£ 9,787.32	£ 755.00
5 - 203b									£ -	£ -
6 Gift Aid Recovered- 102	£ 3,045.77								£ 3,045.77	£ -
6a GA Small Donations Scheme	£ 864.00								£ 864.00	
7 Legacies received (capital value)- 202	£ 300.00								£ 300.00	£ -
8 Grants (incl one off & recurring)- 201a									£ -	£ -
8a - 201b									£ -	£ -
<b>ACTIVITIES FOR GENERATING FUNDS</b>									£ -	£ -
9 Gross Income from Fundraising Activities- 203a	£ 7,089.77		£ 1,560.00				£ 1,580.81		£ 10,230.58	£ -
<b>INCOME FROM INVESTMENTS</b>									£ -	£ -
10 Dividends, interest, income from property- 301 & 302									£ -	£ -
<b>CHURCH ACTIVITIES</b>									£ -	£ -
11 Statutory fees retained by the PCC (weddings , funerals etc)- 404	£ 11,634.26	£ 5,715.00							£ 11,634.26	£ 5,715.00
12 Gross income from trading (e.g. hall lettings, magazine, bookstall) NOT fundraising401 / 402 / 403 & 500	£ 2,270.46								£ 2,270.46	£ -
<b>OTHER INCOMNG RESOURCES</b>									£ -	£ -
13 Any other income/receipts not already listed- 601 & 602	£ 380.00								£ 380.00	£ -
									£ -	£ -
	£ 66,110.10	£ 6,470.00	£ 1,560.00	£ -	£ 50.00	£ -	£ 1,580.81	£ -	£ 69,300.91	£ 6,470.00
	£ 72,580.10								£ 72,580.10	£ -
	£ 72,580.10		£ 1,560.00		£ 50.00		£ 1,580.81		£ 75,770.91	£ -

14 Number of tax efficient planned givers

15 Number of other planned givers

16 Number of new legacies received

1

\*Incl in Newchurch

**TOTAL**

Payments	Newchurch a/c		200 Club		Junior Church		Christmas Tree		TOTALS	
<b>PAYMENTS</b>										
<b>COST OF GENERATING VOLUNTARY INCOME AND GENERATING FUNDS</b>										
17 Fund raising activities (Costs & Payments)- 503	£ 1,225.19		£ 3,056.00				£ -		£ 4,281.19	£ -
<b>CHURCH ACTIVITIES</b>									£ -	£ -
18 Mission giving and donations- 504	£ 552.00								£ 552.00	£ -
19 Diocesan parish share contribution- 505	£ 51,510.25								£ 51,510.25	£ -
20 Salaries wages and honararia- 506	£ 1,380.00								£ 1,380.00	£ -
21 - Clergy and staff expenses 501 & 502	£ 870.45	£ 504.50							£ 870.45	£ 504.50
22 - Church Expenses : Mission and Evangalism costs 507	£ 614.08								£ 614.08	£ -
23a - Church running expenses 508	£ 515.00								£ 515.00	£ -
23b Church building maintenance costs 509	£ 1,625.79	£ 1,980.42							£ 1,625.79	£ 1,980.42
23c Church insurance costs 510	£ 2,229.76								£ 2,229.76	£ -
24 Church Utility Bills- 510	£ 1,670.63								£ 1,670.63	£ -
25 - Cost of Trading 511	£ 2,422.16								£ 2,422.16	£ -
<b>COST OF GOVERNANCE</b>									£ -	£ -
26 Governance costs- 4000b									£ -	£ -
<b>MAJOR CAPITAL EXPENDITURE</b>									£ -	£ -
27 Major repairs to the church building- 2012									£ -	£ -
28 - Major repairs to church hall or other PCC property incl redecoration 2013 & 2014		£ 3,285.00							£ -	£ 3,285.00
29 - New building work to the church, church hall, clergy housing or other PCC property 2015									£ -	£ -
99 Other outgoing resources/payments assigned fees - NOT INCLUDED	£ -								£ -	£ -
	£ 64,615.31	£ 5,769.92	£ 3,056.00	£ -	£ -	£ -	£ -	£ -	£ 67,671.31	£ 5,769.92
									£ -	£ -
	£ 70,385.23		£ 3,056.00		£ -		£ -		£ 73,441.23	£ -

31 Cash and deposit balance as at 31 December

32 Investments as at 31st December

33 Liabilities due within 1 year:



# Return of Parish Finance

January to December 2021

Church Number:	789	Deanery: Winwick	
Church Name:	Newchurch	Diocese:	Liverpool

INCOMING RESOURCES			UNRESTRICTED (nearest £)	RESTRICTED (nearest £)	RESOURCES EXPENDED			UNRESTRICTED (nearest £)	RESTRICTED (nearest £)
<b>Donations and Legacies</b>					<b>Raising Funds</b>				
1	Tax efficient planned giving	£	23,841		17	Fund-raising activities (costs and payments)	£	1,225	
2	Other planned giving	£	1,130		<b>Charitable Activities</b>				
3	Collections at services	£	5,818		18	Mission giving and donations	£	552	
4	All other giving and voluntary receipts, including Special Appeals (recurring and one-off)	£	9,737	£	19	Diocesan parish share contribution	£	51,510	
6	Gift Aid recovered	£	3,046	755	20	Salaries, wages and honararia	£	1,380	
6a	Gift Aid Small Donations Scheme repayment	£	864		21	Clergy and staff expenses	£	870	£
7	Legacies received (capital value)	£	300		22	Church expenses: Mission and evangelism costs	£	614	505
8	Grants (include recurring and one-off)				23	a. Church running expenses	£	515	£
A	<b>SUB-TOTAL Donations and Legacies:</b>	£	<b>44,736</b>	<b>755</b>		b. Church building maintenance costs	£	1,626	£
<b>Other Trading Activities</b>						c. Church building insurance (inc. contents)	£	2,230	1,980
9	Gross income from fundraising activities	£	8,650		24	Church utility bills	£	1,671	
<b>Investments</b>					25	Cost of trading	£	2,422	
10	Dividends, interest, income from property etc.				26	Governance costs			
<b>Charitable Activities</b>					D	<b>SUB-TOTAL for Church Activities &amp; Raising Funds:</b>	£	<b>64,615</b>	£
11	Statutory fees retained by the PCC (weddings, funerals, etc.)	£	11,634	£		<b>Major capital expenditure</b>			<b>2,485</b>
12	Gross income from trading (e.g. hall lettings, magazine, bookstall). NOT fundraising.	£	2,270	5,715	27	Major repairs to the church building			
<b>Other</b>					28	Major repairs to church hall or other PCC property, including redecoration			£
13	Any other income/ receipts not already listed	£	380		29	New building work to the church, church hall, clergy housing or other PCC property			3,285
<b>TOTAL INCOMING RESOURCES (FROM FINANCIAL STATEMENTS)</b>					E	<b>SUB-TOTAL for Major capital expenditure:</b>	£	-	£
B	Column Totals (Line A plus lines 9 to 13)	£	<b>67,670</b>	<b>6,470</b>	99	Other outgoing resources/ payments			<b>3,285</b>
<b>PLANNED GIVERS AND LEGACIES</b>					<b>TOTAL RESOURCES EXPENDED (FROM FINANCIAL STATEMENTS)</b>				
14	Number of tax efficient planned givers		45		F	Column Totals (Lines D and E plus 99)	£	<b>64,615</b>	£
15	Number of other planned givers		0			<b>Cash and Investment Balances</b>	<b>UNRESTRICTED</b>	<b>RESTRICTED</b>	
16	Number of new legacies received		0		31	Cash and deposit balance as at 31st December	£	24,892	£
C	<b>Grand Total Receipts/Income</b>	£	<b>74,140</b>		32	Investments as at 31st December			44,967
G	<b>Grand Total Payments/Expenditure</b>	£	<b>70,385</b>		33	Liabilities due within 1 year	£	108	

Account basis: on which basis are your accounts prepared (indicate ONE)  
 Receipts and payments [ x ] Accruals [ ]

Date 1/3/2022  
 Name Sue Kadodwala  
 Position Treasurer  
 Tel or Email 01925 765652 sue.kadodwala@gmail.com

Please refer to the notes on the following pages to help clarify what is included in each section. The item numbers refer to RPF notes, consistent with the guidance provided in PCC Accountability, 2013.



## **Independent Examiner's Report 2021**

Report to the Parochial Church Council (PCC) of Newchurch on the accounts for the year ended 31<sup>st</sup> December 2021, as set out in your Annual Report.

### **Respective responsibilities of Trustees and Examiner**

The PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### **Basis of independent Examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the Independent Examiner's statement below.

### **Independent Examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act
- or the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Alan P. Parkinson

Date: 9<sup>th</sup> February 2022

Independent Examiner: Alan P. Parkinson  
Address: 7 Spires Gardens  
Winwick  
Warrington  
WA2 8WB