

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN'S WOODBRIDGE

England & Wales · Charity number 1128699

## Details

---

Other names	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN'S WOODBRIDGE, WOODBRIDGE ST JOHN'S PCC
Status	Registered
Legal form	Previously excepted
Registered	2009-03-20
Register	<a href="#">View on the Charity Commission register</a>

## Contact

---

Address	24 St. Johns Hill Woodbridge IP12 1HS
Phone	01394383162
Email	<a href="mailto:info@stjohnswoodbridge.org.uk">info@stjohnswoodbridge.org.uk</a>
Website	<a href="https://www.stjohnschurch.uk/">https://www.stjohnschurch.uk/</a>

## Activities

---

**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** Religious and Social activities

## Classification

---

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

---

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Suffolk

## Finances

---

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£288,410	£231,297	-	-
2024-12-31	£321,111	£286,134	-	-
2023-12-31	£267,593	£270,022	-	-
2022-12-31	£238,886	£260,810	-	-
2021-12-31	£222,923	£213,292	-	-

## Trustees

Name	Role	Appointed
<b>Rev Charles Trefusis</b>	Chair	2022-06-21
Alan Edward Thomas Nunn		2026-04-19
Anthony John Whitaker		2026-04-19
Douglas James Hutton-Squire		2026-04-19
Dr David Robert Guard		2025-05-11
Dr Owen Anthony Thurtle		2026-04-19
Dr Peter Bernard Key		2026-04-19
Elizabeth Grant		2025-05-11
GEOFFREY MAURICE BUCHANAN		2026-04-19
Ian Douglas Drever		2026-04-19
Julie Nicole Taplin		2026-04-19
Julie Wilman		2025-07-28
Luc Herve Ray-Mathur		2021-03-21
Rev Karen Alice Lawson		2024-04-21
Rev Peter John Plummer		2025-06-28
Richard Michael Bolt		2021-03-21
Rosemary Pamela Evans		2020-10-18
Stephen Charles Beaumont		2026-04-19

---

# Accounts

---

St. John's  
Woodbridge

Annual Report  
&  
Financial  
Statements of the  
Parochial Church Council  
Year-end 31 December 2025

*Charity Number 1128699*



Vicar: Rev Charles Trefusis

St John's Vicarage

St John's Hill

Woodbridge

Bankers:

Bank of Scotland,

London and

Saffron Building Society

Saffron Walden

Independent Examiner

Ensors

Saxmundham



# St John's Church Woodbridge

## Annual Report

### **General Information**

Formal name of the Charity:

The Parochial Church Council of the Ecclesiastical Parish of St John's Woodbridge

Charity Registration Number: 1128699

Church address:

St John's Church, Castle Street, Woodbridge, Suffolk

Correspondence address:

St John's Church Office  
The Old Vicarage  
24 St John's Hill Woodbridge  
Suffolk  
IP12 1HS

# Parochial Church Council of St John's, Woodbridge

Report of the Trustees  
For the year ended 31 December, 2025

---

The Parochial Church Council [who are the Trustees of the charity] present their annual report together with the financial statements of the Parochial Church Council of St John's Church, Woodbridge [the charity] for the year end 31 December, 2025. The Parochial Church Council [PCC] confirm that the annual report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland ["SORP [FRS102]"]

In accordance with the Charities Act 2006, registration with the Charities Commission was concluded in February, 2009.

## Objectives and Activities

### Policies and Objectives

St John's Woodbridge is committed to "Discovering God and Sharing the Love of Jesus"

### Strategies for achieving Objectives

There is a breadth and depth to church life, our ministry, our witness, and how they interrelate. Approved by PCC, we are now working within the framework of our Mission Action Plans which provide a plan to achieve our hopes and aspirations:

What matters to us and how we do things

- Welcoming
  - By this we mean welcoming all ages and backgrounds, enjoying one another's company, valuing and supporting one another, acknowledging our differences and having fun together.
- Loving
  - By this we mean loving God and loving others around us with the Father's love, demonstrated by what we do, such as generously sharing, forgiving, caring, serving and encouraging each other.
- Prayerful
  - By this we mean growing in our experience and understanding of God, giving ourselves to God through prayer and worship as we discern God's guidance, depending on the Holy Spirit in daily life.
- Community focused
  - By this we mean being a church that relates to and serves our community, sharing in God's mission to the world, helping others to know Jesus as our Saviour and living out our faith in everyday life.

# Parochial Church Council of St John's, Woodbridge

Report of the Trustees  
For the year ended 31 December, 2025

---

➤ Growing in faith

- By this we mean reading, listening and studying the Bible, supporting and encouraging one another to grow, learn, and go deeper as we live out our faith.

## **Our Vision**

Our vision priorities are what we seek to become by the grace of God, and the focus of our ministry over the next 3-5 years. In 2028, we want to say that...

*As a church we have seen growth in the number of children, young people and families. We have vibrant and attractive children's and youth ministries with many new children, young people and their families coming to faith, and being supported through the week, and that St John's is relevant to them.*

*We are attractive to those outside the church, relate to and serve our community, helping others to know Jesus as our Saviour and living out our faith in everyday life.*

That we are a church that engages with and serves our community, reaching out in word and action. That we are a church that is relevant and accessible. That the congregation are equipped and confident to share their faith and does so regularly. That we have launched new outreach ministries, including in the Thoroughfare. That our buildings and facilities support our mission and outreach to Woodbridge.

*As a congregation, and as a benefice, we have grown closer to one another.*

As a congregation, and as a benefice, we have grown closer, we welcome all ages and backgrounds, acknowledging our differences, enjoy one another's company, valuing and supporting one another as we laugh and weep together.

*As a church, we are committed to Jesus, being filled with and led by the Holy Spirit, and growing towards maturity in faith.*

We have grown as spirit filled disciples with a deep faith, are committed to Jesus, and maturing in our faith. We are a church where every member is encouraged to be a part of a thriving Life Group, has taken responsibility for discovering and using their God-given gifts to lead, serve and give whilst everyone feels empowered, encouraged and appreciated.

*That we are a church that cares for creation and sets an example.*

We are an Eco Church, which raises awareness and encourages every member to be aware of climate change, care for the environment, and actively consider longer term changes in lifestyle. We support organisations and campaigns in Woodbridge and beyond and have taken steps to make our buildings more environmentally friendly.

# Parochial Church Council of St John's, Woodbridge

Report of the Trustees  
For the year ended 31 December, 2025

---

## **Public benefit**

In planning the activities of St John's Church, the PCC has considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

# Parochial Church Council of St John's, Woodbridge

Report of the Trustees  
For the year ended 31 December, 2025

---

## **Achievements and Performance**

The Church has a number of ministry teams which have been working hard throughout the year to fulfil their objectives and develop their particular ministries.

During the year the Church started to deliver on its Ministry Action Plans [MAP] related to its Purpose, Values and Vision which directed us to where we want to be in 2028 as outlined in Objectives. Whilst working to deliver on our plans, the church has continued to spend time prayerfully discerning and validating our direction for the coming years to 2028. Much has been achieved in 2025.

Even before setting out our new Vision priorities, the Church were looking to grow younger. So much the year has been about nurturing our existing families but also connecting with new families. And it has been encouraging to see new church members and the refinement and the development of new ministries.

Our Sunday and midweek worship services and prayer are at the heart of our church's life, mission and ministry. Everything is rooted in prayer, including two weekly prayer meetings on Tuesday evenings and Thursday mornings.

All the above objectives and achievements rely on the enormous contribution made by church members as unpaid volunteers in the ministries and activities of the church. The PCC, itself comprised mainly of volunteers, acknowledges with thanks the crucial importance of the time and skills provided by so many church members to enable the ministry of St John's to flourish and grow.

### **Pastoral Care**

Pastoral Support is provided not only by the dedicated team of clergy and pastoral team but also by the loving attention of many members of our fellowship and the establishment of St John's Pastors. Much of this is directed towards supporting vulnerable people within our membership.

### **LifeGroups**

They provide a place where members can grow in their relationship with God, knowledge of the bible, be supported in their life journey and be encouraged to share the Good News of Jesus with others. This past year groups have studied biblical principles behind the new strategy.

### **Worship and Discipleship**

We have built on our Sunday service existing pattern, including Presence and our Sunday children's ministry, with our midweek Holy Communion service continuing to operate weekly. This has enriched the worship experience for many as well as providing wider choice. We have found it valuable to continue to livestream our services on Sunday mornings which furthers our reach but also provides connection for those unable to attend for any reason.

# Parochial Church Council of St John's, Woodbridge

Report of the Trustees  
For the year ended 31 December, 2025

---

Discipleship has been supported by teaching at services, providing our Lifegroups with the opportunity to explore the subject matter to a deeper level, but also through Alpha courses.

## **Children and Families Ministry**

Children and Family ministry continues to thrive. A particular success has been the continuation of regular Extravaganzas throughout in the year, together with another successful Circus skills day where 50 children attended. CSI Easter and Christmas through the Keyhole meant that 500 local Primary School children had the opportunity to learn about the real meaning of Easter and Christmas. St John's Toddlers changed its name from Little Gems but continues to thrive with a new set of families attending with many of the previous children having left to attend nursery or reception school classes.

## **Youth**

Friday Night Youth is for youth of secondary school age (11-18) to socialise together and discover Jesus in an accessible, welcoming way. Young people do enjoy coming along – having friends there is a big draw. Numbers have remained stable at around 12 people, but faces have changed quite a bit. The most encouraging thing is when they bring their friends along and the friends keep coming. This year the team ran a successful Youth Alpha. We are looking to develop and grow our Youth ministry with the full-time employment of a Youth Minister in 2026.

## **Mission**

St Johns has continued to support Mission Partners in the UK and around the world. The World Mission Action Group [WMAG] raises awareness of mission and social issues and supports our mission partners in prayer and financially. We continue to contribute £23,495 towards agencies that provide services in line with our own mission priorities. In addition, The Christmas Appeal raised £2,638 which will be shared between Open Doors and CAP Suffolk.

We have also been able to continue our support Salvation Army Food Hub; Repair Café; The Hub; Little Pantry; Christians against Poverty, either directly or in partnership with other local churches via Churches Together.

## **Outreach**

St John's, St Andrew's Bredfield and Warwick Avenue Free Church ran a mission in and around the Woodbridge area, where a team of 12 from Awake Mission organisation, supported the focussed outreach activity for a period of 8 days augmenting the existing outreach programmes of the church.

Summer highlights, once again, included the church supporting and being involved with the joint churches Big Family Day Out, a group from the church attending New Wine Leaders Conference and New Wine summer holiday.

# Parochial Church Council of St John's, Woodbridge

Report of the Trustees  
For the year ended 31 December, 2025

## Structure, Governance and Management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. In February, 2009, the PCC registered with the Charity Commissioners as an independent charity with all the members of the PCC as trustees of the Charity.

### Recruitment and appointment of new Trustees

The method of appointment of PCC, as Trustees, is set out in the Church Representation Rules. The membership of the PCC consists of all licensed clergy in Holy Orders, churchwardens, the licensed Readers, members elected by those members of the congregation who are on the electoral roll of the church and a number of co-options relative to the size of the electoral roll. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election as Trustees.

During the year the PCC meet 7 times and the following served as Trustees :

Name	Elected or Co-opted	Until	Notes incl. names, resignations, etc. SC = Standing Committee
<b>Ex-officio</b>			
Charles Trefusis			Vicar SC
Lyn Spall			Church Warden SC
Dave Guard			Church Warden SC
Karen Lawson	Ex-officio		
Peter Plummer	Ex-officio		
<b>Deanery Synod members (3 members for Electoral Roll: 2023)</b>			
Rosie Evans	APCM 4/2023	2026	
Tony Allwood	2021	2026	Gen Synod 2021, Deanery Synod
<b>Elected members (12 members. 4 to retire/elected annually)</b>			
<b>PCC Members Elected on 23 April 2023 (1 Year remaining)</b>			
Gay Nichols (SC)	2023	2026	SC
Carol Saunders	2023	2026	SC
Vacancy	2023	2026	(Di Russ resigned)
Vacancy			(Avril Askew resigned)
<b>PCC Members Elected on 21 April 2024 (2 Years remaining)</b>			
Vacancy	2024	2027	(Simon Plummer left the area)
Vacancy			(Karen Lawson – now ex-officio)
Vacancy			(Julia Lincoln – resigned)
Vacancy			
<b>New PCC Members Elected on 19 May 2025 (3 Years)</b>			
Richard Bolt	2025	2028	PCC Treasurer SC
Luc Ray-Mathur	2025	2028	
Liz Grant	2025	2028	
Julie Wilman	2025	2028	(co-opted w.e.f. July 2025)

The PCC seeks to ensure that necessary areas of expertise are addressed by its members, and where such expertise is not available amongst its members that such expert advice is sought on behalf of the Trustees.

# Parochial Church Council of St John's, Woodbridge

Report of the Trustees  
For the year ended 31 December, 2025

---

## **Risk Management**

The PCC have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The PCC have assessed the major risks to which the charity is exposed. In particular those related to the operations and finances of the charity and vulnerable person protection, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks. An in-depth review of matters related to Security; Safeguarding and Health and Safety has been completed.

## **Constitution**

The charity is controlled by its governing document. The principal object of the charity is the promotion in the ecclesiastical parish of the whole mission of St John's church. This is achieved through cooperation with the incumbent, the Reverend Charles Trefusis, in the promotion of pastoral, evangelistic, social and ecumenical activity in the area.

## **Finance Committee**

The Finance Committee manages and oversees the church's finances and resources and supports the Trustee Board [PCC] in their decision making to enable the ministry and mission of St John's to be fulfilled.

## **Support**

We have a dedicated staff team and volunteers who support the activities of St John's in administration functions and events management.

# Parochial Church Council of St John's, Woodbridge

Report of the Trustees  
For the year ended 31 December, 2025

---

## Financial Review

### Financial Position

The financial position of the Church is set out in the Statement of Financial Activities and Balance Sheet and related notes which have been prepared in accordance with statutory requirements of the Charities Act 2011 and SORP[FRS102]

The financial statements have been prepared on the going concern basis as in the opinion of the trustees, there are no material uncertainties about the charity's ability to continue its activities for the foreseeable future.

### Financial Statement

The year was forecast to outturn a deficit of circa £34k due to the appointment of a Youth Pastor and some major work required to our Old Vicarage premises. However, due to there being no appointment of a Youth Pastor and the generosity of our members and a small number of areas of underspend, the church has achieved a surplus of £57k.

The PCC continues to prepare medium term budgets [2026-2028]. For 2026, our expected income and likely expenses, including the appointments of an Operations Manager/PA for the Leadership and a Youth Minister, shows an anticipated deficit for the year of around £10k which if proved to be accurate will result in the deficit having to be met from reserves.

We are very thankful for all the income we have received and are very grateful to the many who regularly give, as without the support from everyone we would not be able to achieve all that we do as a Church.

### Reserves Policy

A new policy document has been issued, approved by Trustees, followed by planning documents being prepared for each designated Reserve Fund in order to utilise or build up the balances for their intended purpose.

The balance on our general accumulated fund in reserves [ignoring property investments] is now £135k which is the same as the previous year but which will be offset by planned budget deficits between 2026-2028 but also maintaining around 50% of our annual costs. The property funds held in unrestricted funds are not free reserves in that they relate to freehold property which would need to be sold to enable the funds to be available to spend.

The restricted funds are amounts that have been given to the Church for specific purposes and relate mainly to property and their future maintenance. At the year end the balance in our Fabric Funds amounted to £405,389 a reduction on previous year due to falling investment values.

# Parochial Church Council of St John's, Woodbridge

Report of the Trustees  
For the year ended 31 December, 2025

---

## **Church Workers Pension Fund (CWPF)**

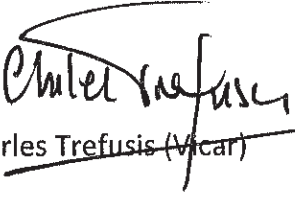
St Johns PCC participates in the Pension Builder 2014 section of CWPF for lay staff. This is a multi-employer, defined benefit, pension scheme and is administered by the Church of England Pensions Board.

Pension Builder 2014 is a 'cash balance' scheme that provides a lump sum which members use to purchase benefits at retirement. The lump sum is based on the contributions each member has made along with any declared bonuses. Although bonuses are usually declared annually, members are not entitled to the full bonus until age 65. The pension costs charged to the SOFA in the year are the contributions payable (2025; £2,017, 2024; £3,989).

The scheme is valued every three years. If a valuation identifies a deficit, the scheme will implement a plan to return the scheme to surplus, usually by requiring 'deficit payments' from participating employers. The last published valuation (as at 31 December 2024) reported a surplus of £26m. This indicates that the scheme currently remains in a healthy surplus and that there is therefore no requirement to make a provision in St Johns accounts for 'deficit payments' at this time. The next actuarial valuation was due to be undertaken on 31 December, 2025.

The legal structure of the scheme is such that if another employer fails, St Johns PCC could become responsible for paying a share of that employer's 'deficit payments'.

On behalf of St John's PCC

  
Charles Trefusis (Vicar)

# Parochial Church Council of St John's, Woodbridge

Report of the Trustees  
For the year ended 31 December, 2025

## STATEMENT OF FINANCIAL ACTIVITIES [SOFA]

For the year ended 31 December 2025

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds	
					2025 £	2024 £
<b>INCOMING RESOURCES</b>						
Voluntary Income	2(a)	£129,933	£101,493	£0	£231,426	£260,076
Activities for Generating Funds	2(b)	£1,287	£0	£0	£1,287	£657
Investment Income	2(c)	£38,244	£8,488	£0	£46,732	£37,278
Church Activities	2(d)	£6,527	£2,437	£0	£8,964	£23,100
<b>TOTAL INCOMING RESOURCES</b>		<b>£175,991</b>	<b>£112,419</b>	<b>£0</b>	<b>£288,410</b>	<b>£321,111</b>
<b>RESOURCES EXPENDED</b>						
Grants	3(a)	£352	£23,143	£0	£23,495	£26,538
Church Activities	3(b)	£124,358	£83,444	£0	£207,802	£259,596
<b>TOTAL RESOURCES EXPENDED</b>		<b>£124,710</b>	<b>£106,587</b>	<b>£0</b>	<b>£231,297</b>	<b>£286,134</b>
<b>NET INCOMING/ (OUTGOING) RESOURCES</b>		<b>£51,281</b>	<b>£5,831</b>	<b>£0</b>	<b>£57,112</b>	<b>£34,977</b>
Transfers between funds		£0	£0	£0	£0	£0
Revaluation - Gains on investments	5(b)	(£4,162)	(£12,269)	£0	(£16,431)	£21,011
<b>NET MOVEMENT IN FUNDS</b>		<b>£47,119</b>	<b>(£6,438)</b>	<b>£0</b>	<b>£40,682</b>	<b>£55,988</b>
<b>BALANCES BROUGHT FORWARD</b>						
<b>AT 1 JANUARY 2025</b>		<b>£932,182</b>	<b>£544,491</b>	<b>£0</b>	<b>£1,476,673</b>	<b>£1,420,685</b>
<b>BALANCES CARRIED FORWARD</b>						
<b>AT 31 DECEMBER 2025</b>		<b>£979,302</b>	<b>£538,053</b>	<b>£0</b>	<b>£1,517,355</b>	<b>£1,476,673</b>

# Parochial Church Council of St John's, Woodbridge

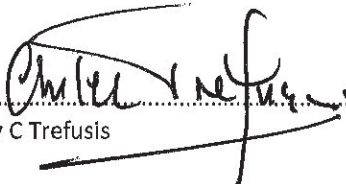
Report of the Trustees  
For the year ended 31 December, 2025


## BALANCE SHEET

For the year ended 31 December 2025

	Note	TOTAL 2025 £	TOTAL 2024 £
<b>FIXED ASSETS</b>			
Tangible Fixed Assets	5(a)	72,930	73,223
Investment Assets	5(b)	1,146,324	1,247,841
		1,219,254	1,321,064
<b>CURRENT ASSETS</b>			
Debtors and Prepayments	9	3,991	3,105
Short Term Deposits		286,300	159,926
Cash at bank and in hand		23,784	6,813
		314,075	169,844
<b>CURRENT LIABILITIES</b>			
Amounts falling due under 1 Year	10	15,973	14,234
		298,102	155,609
<b>NET CURRENT ASSETS</b>			
		1,517,355	1,476,673
<b>PARISH FUNDS</b>			
Unrestricted		979,302	932,182
Restricted	7	538,053	544,491
Endowment		-	-
		1,517,355	1,476,673

Approved by the Parochial Church Council on 16th March 2026, and signed on its behalf by:

  
 .....(Vicar)  
 Rev C Trefusis

  
 .....(Churchwarden)  
 Mrs M M Spall

The notes on pages 15 to 21 form part of these accounts.

# Parochial Church Council of St John's, Woodbridge

Report of the Trustees  
For the year ended 31 December, 2025

---

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2025

### 1 Basis of accounting

The financial statements have been prepared in accordance with the Charities SORP 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)' (effective 1 January 2019) and the Charities Act 2011. The charity is a Public Benefit Entity as defined by FRS102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £. The financial statements have been prepared under historic cost convention, modified to include the fixed asset investments at fair value. The principal accounting policies adopted are set out below.

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

### 1.2 Funds

Designated funds are general funds set aside by the PCC for use in the future. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charge in the SOFA. Designated Funds remain unrestricted and the PCC will move any surplus to other general funds.

### 1.3 Incoming Resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the claim is made rather than when income received as previously reported. Grants and Legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer All incoming resources are accounted for gross.

### 1.4 Resources Expended

Grants and Donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

### 1.5 Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with S10(2)(a) and (c) of the Charities Act 2011. Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time).

Equipment used within the church premises is depreciated on a straight-line basis over four years.

Individual items of equipment with a purchase price of £250 or less are written off when the asset is incurred. For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

No depreciation is provided as the current estimated residual value of the property is not less than its carrying value and the remaining useful life of the building exceeds 50 years, so that any depreciation charges would be immaterial.

Investments in CCLA are valued at market value. The investment performance in 2025 has been poor as a result of our Charity holdings being in Environmental, Social, and Governance assets which suffered across the market. The rented freehold property valuations as at 31 December, 2023. Whilst there was some weakening of the housing market in 2025, it was confirmed that the valuations remained accurate in the market conditions as at 31 December, 2025

### 1.6 Independent Examiners Fees

Provision for the independent examiner's fee for the examination of the accounts for the year is £1,320. [£1,200; 2024]

# Parochial Church Council of St John's, Woodbridge

Report of the Trustees  
For the year ended 31 December, 2025

## NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2025

2 INCOMING RESOURCES	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2025 £	Total 2024 £
<b>2(a) Voluntary Income</b>					
Planned giving					
Gift Aid donations	£52,001	£55,965	£0	£107,966	£125,867
Gift Aid recoverable	£14,740	£14,148	£0	£28,888	£33,508
Other planned giving	£54,783	£31,380	£0	£86,163	£86,944
Cash Collections	£3,823	£0	£0	£3,823	£4,097
Donations	£4,586	£0	£0	£4,586	£9,660
Legacies	£0	£0	£0	-	-
	£129,933	£101,493	£0	£231,426	£260,076
<b>2(b) Activities for generating funds</b>					
Church Office	£1,287	£0	£0	£1,287	£657
	£1,287	£0	£0	£1,287	£657
<b>2(c) Income from investments</b>					
Interest from short term deposits	£5,820	£8,488	£0	£14,308	£5,730
Dividends on CBF Investment Funds	£1,759	£0	£0	£1,759	£4,533
Rental Income - Bury Hill	£14,465	£0	£0	£14,465	£13,805
Rental Income - Andersons Way	£16,200	£0	£0	£16,200	£13,210
	£38,244	£8,488	£0	£46,732	£37,278
<b>2(d) Church activities</b>					
Fees for weddings and Funerals	£2,327	£0	£0	£2,327	£2,754
Church Hall lettings - Local community use	£942	£0	£0	£942	£4,181
Old Vicarage Lettings- Community use	£2,798	£0	£0	£2,798	£50
Toddlers	£460	£0	£0	£460	£706
Outreach	£0	£0	£0	£0	£0
Repair and Cafe Hubs	£0	£2,261	£0	£2,261	£2,371
Mens Breakfast Club	£0	£176	£0	£176	£271
Sizewell	£0	£0	£0	£0	£12,767
	£6,527	£2,437	£0	£8,964	£23,100
<b>TOTAL INCOMING RESOURCES</b>	£175,991	£112,419	£0	£288,410	£321,111

# Parochial Church Council of St John's, Woodbridge

Report of the Trustees  
For the year ended 31 December, 2025

## NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2025

3 RESOURCES EXPENDED	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total	
					2025 £	2024 £
<b>3(a) Grants</b>						
Missionary and charitable giving -	8	£352	£23,143	-	£23,495	£26,538
		£352	£23,143	-	£23,495	£26,538
<b>3(b) Church Activities</b>						
Ministry -diocesan parish share		£72,593	-	-	£72,593	£69,876
other ministry costs		£2,839	-	-	£2,839	£6,962
Youth and children - staff costs		£5,069	£26,506	-	£31,575	£27,668
Youth and children's activities		£4,852	£0	-	£4,852	£4,021
Church running expenses and Maintenance		£1,990	£15,268	-	£17,258	£25,049
Cost of services		£2,685	£0	-	£2,685	£2,675
Church Hall - running costs		£1,330	£9,145	-	£10,475	£11,102
Old Vicarage - running costs		£1,780	£11,690	-	£13,470	£33,684
Property Costs - Bury Hill		£1,876	£0	-	£1,876	£920
Property Costs - Andersons Way		£951	£0	-	£951	£2,398
FinnyMusic		£0	£0	-	£0	£0
Support costs		£4,787	£0	-	£4,787	£4,724
- Outreach		£617	£0	-	£617	£382
- Toddlers		£942	£0	-	£942	£1,271
- Equipping		£1,311	£0	-	£1,311	£892
- Events and Refreshments		£0	£0	-	£0	£129
- Small Groups		£0	£2,176	-	£2,176	£839
- Repair and Café Hubs		£0	£178	-	£178	£315
- Mens Breakfast Club		£829	£0	-	£829	£167
- Pastoral		£0	£0	-	£0	£0
- Bredfield						
Church Office		£18,048	£16,566	-	£34,614	£51,274
Sizewell		£0	£1,915	-	£1,915	£12,767
Depreciation		£1,859	-	-	£1,859	£2,481
		£124,358	£83,444	£0	£207,802	£259,596
<b>TOTAL RESOURCES EXPENDED</b>		£124,710	£106,587	£0	£231,297	£286,134

# Parochial Church Council of St John's, Woodbridge

Report of the Trustees  
For the year ended 31 December, 2025

## NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2025

	2025	2024
4. STAFF COSTS	£	£
Wages and Salaries	£57,411	£75,897
Social Security Costs	£5,549	£3,018
Small Business Relief and SMP recovery costs	(£8,522)	£0
Pension Costs	£2,017	£3,989
Services	£5,146	£0
	£61,601	£82,903

During the year the average number of employees was 3 (2024:5), none of whom earned in excess of £60,000 p.a. Due to the size of NI Relief and SMP rebates, this has been split in 2025 in Social Security Costs Whilst one staff member was on maternity leave, St John's used a service company for cleaning our premises

### 4 (b). TRANSACTIONS WITH RELATED PARTIES

Name	Relationship	Description	2025	2024
K Trefusis	Wife of PCC Chair	Children's and Family Pastor	£29,440	£27,668
N Gore	PCC Member -	Office Co-ordinator	£0	£5,759
S Gore	Husband of PCC Member	Maintenance Worker	£0	£1,203

N Gore was a member of PCC until AGM in April, 2024 whereupon her term expired. There were no other disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

### 4(c). TRUSTEE EXPENSES

	2025	2024
The number of trustees who were paid expenses were	1	1
The expenses relate to Ministers expenses, travelling and sabbatical costs	2,839	6,962

## 5. FIXED ASSETS FOR USE BY THE PCC

5(a) Tangible Fixed Assets	Freehold Property	Equipment	Fixtures & Fittings	2025 Total	2024 Total
Cost	£	£	£	£	£
At 1 January 2025	103,738	38,405	23,845	165,988	164,557
Additions in year	-	1,565	-	1,565	1,431
Transfer to Investments	-	-	-	-	-
Disposals	-	-	-	-	-
	103,738	39,970	23,845	167,553	165,988
Depreciation					
At 1 January 2025	31,880	37,760	23,124	92,764	90,283
Charge for the year	-	1,667	192	1,859	2,481
Disposals	-	-	-	-	-
	31,880	39,427	23,316	94,623	92,764
	71,858	543	529	72,930	73,224
Net Book Value at 31 December 2025					
	71,858	645	721	73,224	74,274

The freehold land and buildings comprise the Church Hall, the Old Vicarage, and are valued at cost. No depreciation is charged against such property except that improvements are written off over 12 years.

Equipment and Fixtures and Fittings used within PCC premises is depreciated at the following rates -

- General Equipment on a straight line basis at 25% per annum
- Computer Equipment on a straight line basis at 33% per annum
- Fixtures and Fittings on a straight line basis at 25% per annum

# Parochial Church Council of St John's, Woodbridge

Report of the Trustees  
For the year ended 31 December, 2025

## NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2025

### 5. FIXED ASSETS (continued)

#### 5(b) Investment fixed assets

	Investment Property	Other Investments	2025 Total	2024 Total
Movements in the year:				
Market value - 1 January	£750,000	£497,841	£1,247,841	£1,226,830
Purchases at cost	£0	£0	£0	£0
Transfers In	£0	£0	£0	£0
Sales at value	£0	(£85,087)	(£85,087)	£0
Profit (loss) on sales	£0	(£2,915)	(£2,915)	£0
Net gains (losses) on revaluation	£0	(£13,516)	(£13,516)	£21,011
Market Value - 31 December	£750,000	£396,323	£1,146,323	£1,247,841

#### Other Investments:

CCLA Holdings at 31 December 2025  
8,665.58 Accumulation units in the CBF Global Equity Income Fund  
2,739.34 Accumulation units in CBF Investment Fund  
0 Accumulation units in CBF UK Equity Fund which were sold due to closure of the fund  
4,477.37 Income units in CBF Investment Fund

#### Investment Property:

Freehold Property at 31 December 2025 - 44 Bury Hill Woodbridge  
Freehold Property at 31 December 2025 - 1 Andersons Way Woodbridge

### 6. ANALYSIS OF NET ASSETS

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2025 £	Total 2024 £
Fixed assets for Church use	2,572	£70,358	£0	£72,930	£73,223
Investment Assets	£849,368	£296,955	£0	£1,146,323	£1,247,841
Current assets	£143,335	£170,740	£0	£314,075	£169,844
Current liabilities	(£15,973)	£0	£0	(£15,973)	(£14,234)
Fund balance	979,301	538,053	0	1,517,354	£1,476,673

Included in unrestricted funds are funds designated by the PCC for specific projects. At 31 December 2025, £794,685 had been designated as it was in 2024

# Parochial Church Council of St John's, Woodbridge

Report of the Trustees  
For the year ended 31 December, 2025

## NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2025

### 7. FUND DETAILS

The movements in restricted funds are as follows -

Fund Name	Fund Open Bal	Incoming Resources	Outgoing Resources	Gains and Losses	Fund Clos Bal
Old Vicarage Capital Fund	£70,358	£0	£0	£0	£70,358
Old Vicarage Fabric Fund	£83,257	£2,142	£0	(£3,098)	£82,301
Spire Fund	£96,887	£1,284	£0	(£4,249)	£93,922
Church Fabric Fund	£220,684	£1,477	£0	(£4,922)	£217,239
Property Fabric Fund	£11,928	£0	£0	£0	£11,928
Outreach Fund	£16,084	£522	£0	£0	£16,606
Children and Young Peoples Fund	£7,051	£229	£0	£0	£7,280
Pastoral Fund	£1,076	£0	£0	£0	£1,076
Pastoral Transport Fund	£1,321	£0	£0	£0	£1,321
Discretionary Fund	£21,818	£708	(£660)	£0	£21,866
Leadership Training Fund	£1,300	£42	£0	£0	£1,342
Concert Fund	£543	£0	£0	£0	£543
WMAG Bursary Fund	£8,930	£0	£0	£0	£8,930
Faith & Mission Fund	£1,844	£0	£0	£0	£1,844
Repair Café	£1,001	£1,247	(£1,247)	£0	£1,001
Hub Café	£410	£838	(£751)	£0	£497
<b>Total Restricted Funds</b>	<b>544,491</b>	<b>8,488</b>	<b>(£2,657)</b>	<b>(£12,269)</b>	<b>538,053</b>

Restricted funds are those funds which have been donated for a specific purpose. Designated restricted funds are those set aside by the Trustees for a specific purpose such as monies set aside for building maintenance or major construction projects. Following a review of reserves and in line with Charities Commission Policy, the assets of one restricted funds has been utilised and funds have been consolidated this year. New equipment was purchased for Children's work within the church.

# Parochial Church Council of St John's, Woodbridge

Report of the Trustees  
For the year ended 31 December, 2025

## NOTES TO THE FINANCIAL STATEMENTS (continued) For the year ended 31 December 2025

### 8. GRANTS

	Grants to Institutions	Grants to Individuals
Total Value of grants	£23,495	£0
Christmas Appeal	£0	£0
	£23,495	£0

#### 8.1 GRANTS MADE TO INSTITUTIONS

Grants to institutions are noted below -

Name of Institution	Purpose	Amount of Grant
Just 42 Ltd	Christian Youth Work in Woodbridge Area	£8,400
Crosslinks	Support for Link Missionaries	£5,000
OMF	Serve the peoples of East Asia	£7,500
Other Charities- all under £1,000		£2,595
		£23,495

### 9 DEBTORS AND PREPAYMENTS

	2025	2024
Prepayments and accrued income	£1,217	£432
Taxation	£2,774	£2,673
	£3,991	£3,105

### 10 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
Creditors for goods and services	£15,973	£13,684
Social Security and pension costs	£0	£550
	£15,973	£14,234

### 11 CAPITAL COMMITMENTS

The PCC had not authorised any capital expenditure at 31 December 2025. (2024: £Nil)

**INDEPENDENT EXAMINERS REPORT TO THE PAROCHIAL CHURCH COUNCIL OF  
ST JOHN'S CHURCH, WOODBRIDGE  
FOR THE YEAR ENDED 31 DECEMBER 2025**

I report to the members on my examination of the accounts of the St John's Church Woodbridge Parochial Church Council for the year ended 31 December 2025.

**Responsibilities and basis of report**

As members of the Parochial Church Council you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ('the Act').

I report in respect of my examination of the Parochial Church Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

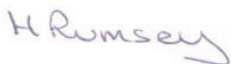
**Independent examiner's statement**

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- i. the accounting records were not kept in accordance with section 130 of the Act; or
- ii. the accounts did not accord with those accounting records; or
- iii. the accounts did not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Helen Rumsey FCA  
Ensors

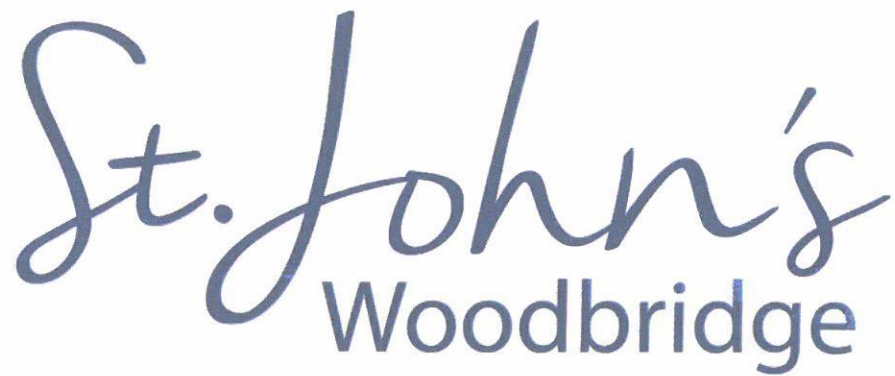
Blyth House  
Rendham Road  
Saxmundham  
Suffolk  
IP17 1WA

Dated: 24 March 2026

---

# Accounts

---



Annual Report  
&  
Financial  
Statements of the  
Parochial Church Council  
Year-end 31 December 2023

*Charity Number 1128699*



Vicar: Rev Charles Trefusis

St John's Vicarage

St John's Hill

Woodbridge

Bankers:

Bank of Scotland,

London and Barclays Bank,

Woodbridge

Independent Examiner

Ensors

Saxmundham



# St John's Church Woodbridge

## Annual Report

### General Information

Formal name of the Charity:

The Parochial Church Council of the Ecclesiastical Parish of St John's Woodbridge

Charity Registration Number: 1128699

Church address:

St John's Church, Castle Street, Woodbridge, Suffolk

Correspondence address:

St John's Church Office  
The Old Vicarage  
24 St John's Hill Woodbridge  
Suffolk  
IP12 1HS

# Parochial Church Council of St John's, Woodbridge

Report of the Trustees  
For the year ended 31 December, 2023

---

The Parochial Church Council [who are the Trustees of the charity] present their annual report together with the financial statements of the Parochial Church Council of St John's Church, Woodbridge [the charity] for the year end 31 December, 2023. The Parochial Church Council [PCC] confirm that the annual report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland ["SORP [FRS102]"]

In accordance with the Charities Act 2006, registration with the Charities Commission was concluded in February, 2009.

## Objectives and Activities

### Policies and Objectives

St John's Woodbridge is committed to "Discovering God and Sharing the Love of Jesus"

### Strategies for achieving Objectives

There is a breadth and depth to church life, our ministry, our witness, and how they interrelate. Approved by PCC, we are now working within the framework of our Mission Action Plans which provide a plan to achieve our hopes and aspirations:

What matters to us and how we do things

- Welcoming
  - By this we mean welcoming all ages and backgrounds, enjoying one another's company, valuing and supporting one another, acknowledging our differences and having fun together.
- Loving
  - By this we mean loving God and loving others around us with the Father's love, demonstrated by what we do, such as generously sharing, forgiving, caring, serving and encouraging each other.
- Prayerful
  - By this we mean growing in our experience and understanding of God, giving ourselves to God through prayer and worship as we discern God's guidance, depending on the Holy Spirit in daily life.
- Community focused
  - By this we mean being a church that relates to and serves our community, sharing in God's mission to the world, helping others to know Jesus as our Saviour and living out our faith in everyday life.

# Parochial Church Council of St John's, Woodbridge

## Report of the Trustees For the year ended 31 December, 2023

---

➤ Growing in faith

- By this we mean reading, listening and studying the Bible, supporting and encouraging one another to grow, learn, and go deeper as we live out our faith.

### **Our Vision**

Our vision priorities are what we seek to become by the grace of God, and the focus of our ministry over the next 3-5 years. In 2028, we want to say that...

*As a church, we have seen growth in the number of children, young people and families. We have vibrant and attractive children's and youth ministries with many new children, young people and their families coming to faith, and being supported through the week, and that St John's is relevant to them.*

*We are attractive to those outside the church, relate to and serve our community, helping others to know Jesus as our Saviour and living out our faith in everyday life.*

That we are a church that engages with and serves our community, reaching out in word and action. That we are a church that is relevant and accessible. That the congregation are equipped and confident to share their faith and does so regularly. That we have launched new outreach ministries, including in the Thoroughfare. That our buildings and facilities support our mission and outreach to Woodbridge.

*As a congregation, and as a benefice, we have grown closer to one another.*

As a congregation, and as a benefice, we have grown closer, we welcome all ages and backgrounds, acknowledging our differences, enjoy one another's company, valuing and supporting one another as we laugh and weep together.

*As a church, we are committed to Jesus, being filled with and led by the Holy Spirit, and growing towards maturity in faith.*

We have grown as spirit filled disciples with a deep faith, are committed to Jesus, and maturing in our faith. We are a church where every member is encouraged to be a part of a thriving Life Group, has taken responsibility for discovering and using their God-given gifts to lead, serve and give whilst everyone feels empowered, encouraged and appreciated.

*That we are a church that cares for creation and sets an example.*

We are an Eco Church, which raises awareness and encourages every member to be aware of climate change, care for the environment, and actively consider longer term changes in lifestyle. We support organisations and campaigns in Woodbridge and beyond and have taken steps to make our buildings more environmentally friendly.

# Parochial Church Council of St John's, Woodbridge

Report of the Trustees  
For the year ended 31 December, 2023

---

## **Public benefit**

In planning the activities of St John's Church, the PCC has considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

# Parochial Church Council of St John's, Woodbridge

## Achievements and Performance

### For the year ended 31 December, 2023

---

The Church has a number of ministry teams which have been working hard throughout the year to fulfil their objectives and develop their particular ministries.

During the year the Church explored its Purpose, Values and Vision as to where it wanted to be in 2028 as outlined in Objectives. To achieve its Purpose Values and Vision, the church spent time prayerfully discerning the direction for the coming years to 2028, resulting in the development of Mission Action Plans. The start of the actions relating the plans commenced September, 2023. Already much has been achieved.

Even before setting out our new Vision priorities, the Church were looking to grow younger. So much the year has been about nurturing our existing families but also connecting with new families. And it has been encouraging to see new church members and the refinement and the development of new ministries.

Our Sunday and midweek worship services and prayer are at the heart of our church's life, mission and ministry. Everything is rooted in prayer, including two weekly prayer meetings on Tuesday evenings and Thursday mornings.

All the above objectives and achievements rely on the enormous contribution made by church members as unpaid volunteers in the ministries and activities of the church. The PCC, itself comprised mainly of volunteers, acknowledges with thanks the crucial importance of the time and skills provided by so many church members to enable the ministry of St John's to flourish and grow.

#### **Pastoral Care**

Pastoral Support is provided not only by the dedicated team of clergy and pastoral team but also by the loving attention of many members of our fellowship. Much of this is directed towards supporting vulnerable people within our membership.

#### **LifeGroups**

They provide a place where members can grow in their relationship with God, knowledge of the bible, be supported in their life journey and be encouraged to share the Good News of Jesus with others. This past year groups have studied biblical principles behind the new strategy.

#### **Worship and Discipleship**

We have built on our Sunday service existing pattern, including Presence and our Sunday children's ministry, with our midweek Holy Communion service continuing to operate weekly. This has enriched the worship experience for many as well as providing wider choice. We have found it valuable to continue to livestream our services on Sunday mornings which furthers our reach but also provides connection for those unable to attend for any reason.

# Parochial Church Council of St John's, Woodbridge

Achievements and Performance  
For the year ended 31 December, 2023

---

Discipleship has been supported by teaching at services, providing our Lifegroups with the opportunity to explore the subject matter to a deeper level, but also through Alpha courses.

## **Children and Families Ministry**

Children and Family ministry continues to develop, following the appointment of a new part time Pastor in August, 2023 with a view to the employment of a full time Pastor in 2024. A particular success is Little Gems which has continued to grow, where we are developing connections with around 25 or more families. As we start to see families join the Church, we are seeing a growth in volunteers to support the team on Sundays and at Little Gems.

## **Youth**

Friday Night Youth is for youth of secondary school age (11-18) to socialise together and discover Jesus in an accessible, welcoming way. Young people do enjoy coming along – having friends there is a big draw. Numbers have remained stable at around 12 people, but faces have changed quite a bit. The most encouraging thing is when they bring their friends along and the friends keep coming. We are looking to develop and grow our Youth ministry with the full time employment of a Youth Pastor in 2024.

## **Mission**

St Johns has continued to support Mission Partners in the UK and around the world. The World Mission Action Group [WMAG] raises awareness of mission and social issues and supports our mission partners in prayer and financially. We continue to contribute £28,400 towards agencies that provide services in line with our own mission priorities.

We have also been able to continue our support Salvation Army Food Hub; Repair Café; The Hub; Little Pantry; Christians against Poverty, either directly or in partnership with other local churches via Churches Together.

## **Outreach**

The team has developed a plan to focus on actions required to achieve the values of the church in the next 5 years of through growth and engagement. The primary aim is to get evangelism and outreach as part of the DNA of the church as a whole. The challenge faced by the team is identifying and bringing together outreach and evangelism activities which previously have been undertaken on an ad-hoc basis, with no formal assignment.

Summer highlights included the church supporting and being involved with the joint churches Big Family Day Out, a group from the church attending New Wine Leaders Conference and New Wine summer holiday.

# Parochial Church Council of St John's, Woodbridge

## Structure, Governance and Management For the year ended 31 December, 2023

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. In February, 2009, the PCC registered with the Charity Commissioners as an independent charity with all the members of the PCC as trustees of the Charity.

### Recruitment and appointment of new Trustees

The method of appointment of PCC, as Trustees, is set out in the Church Representation Rules. The membership of the PCC consists of all licensed clergy in Holy Orders, churchwardens, the licensed Readers, members elected by those members of the congregation who are on the electoral roll of the church and a number of co-options relative to the size of the electoral roll. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election as Trustees.

During the year the PCC meet 7 times and the following served as Trustees :

	Elected or co-opted	Until	Notes incl names, resignations, etc. SC = Standing Committee
<b>Ex-officio</b>			
Charles Trefusis			Vicar, SC
Alan Nunn			Church Warden, E Vice Chair 5/23, SC
Lyn Spall			Church Warden, SC
<b>Deanery Synod members (3 members for Electoral Roll: 2023)</b>			
Rosie Evans	APCM 4/2023	2026	
VACANCY			
VACANCY – but see below			
Tony Allwood	2021	2026	E General Synod 2021, so member of Deanery Synod
<b>Elected members (12 members. 4 to retire / elected annually)</b>			
Noelle Gore	2021	2024	
Luc Ray-Mathur	2021	2024	
Richard Bolt	2021	2024	E: Treasurer 5/23, SC
		2024	Claire Marshall E 2021, Resigned 10/22
Peter Plummer	2022	2025	SC
Fiona Watson	2022	2025	
Alan Hawes	2022	2025	
		2024	Previous vacancy
Gay Nichols	APCM 4/2023	2026	SC
Carol Saunders	APCM 4/2023	2026	
Di Russ	APCM 4/2023	2026	
Avril Askew	APCM 4/2023	2026	
<b>Other co-opted members</b>			
Julia Lincoln	Co-opted for one year by PCC 15/5/23	2024	
Mike Keen	Co-opted for one year by PCC 15/5/23	2024	

# Parochial Church Council of St John's, Woodbridge

## Structure, Governance and Management For the year ended 31 December, 2023

---

The PCC seeks to ensure that necessary areas of expertise are addressed by its members, and where such expertise is not available amongst its members that such expert advice is sought on behalf of the Trustees.

### **Risk Management**

The PCC have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The PCC have assessed the major risks to which the charity is exposed. In particular those related to the operations and finances of the charity and vulnerable person protection, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks. An in-depth review of matters related to Security; Safeguarding and Health and Safety has been completed.

### **Constitution**

The charity is controlled by its governing document. The principal object of the charity is the promotion in the ecclesiastical parish of the whole mission of St John's church. This is achieved through cooperation with the incumbent, the Reverend Charles Trefusis, in the promotion of pastoral, evangelistic, social and ecumenical activity in the area.

### **Finance Committee**

The Finance Committee manages and oversees the church's finances and resources and supports the Trustee Board [PCC] in their decision making to enable the ministry and mission of St John's to be fulfilled.

### **Support**

We have a dedicated staff team and volunteers who support the activities of St John's in administration functions and events management

# Parochial Church Council of St John's, Woodbridge

Financial Review  
For the year ended 31 December, 2023

---

## **Financial Position**

The financial position of the Church is set out in the Statement of Financial Activities and Balance Sheet and related notes which have been prepared in accordance with statutory requirements of the Charities Act 2011 and SORP[FRS102]

The financial statements have been prepared on the going concern basis as in the opinion of the trustees, there are no material uncertainties about the charity's ability to continue its activities for the foreseeable future.

## **Financial Statement**

The year was forecast to outturn a deficit of circa £53k due to some major work required to our premises. However, due to a full-time member of staff resigning and being replaced with a part time member; the generosity of our members and a small number of areas of underspend, our deficit is considerably reduced to £2.4k.

The PCC for the first time prepared a 5 year budget [2024-2028]. For 2024, taking into account our expected income and likely expenses, this shows a deficit for the year in excess of £36k which if proved to be accurate will result in the deficit having to be met from reserves.

We must be thankful for all the income we have received and are very grateful to the many who regularly give, as without the support from everyone we would not be able to achieve all that we do as a Church.

## **Reserves Policy**

A new policy document has been issued, approved by Trustees, followed by planning documents being prepared for each designated Reserve Fund in order to utilise or build up the balances for their intended purpose.

The balance on our general accumulated fund in reserves [ignoring property investments] is now £97,057.84 which is an increase from the previous year. The property funds held in unrestricted funds are not free reserves in that they relate to freehold property which would need to be sold to enable the funds to be available to spend.

The restricted funds are amounts that have been given to the Church for specific purposes and relate mainly to property and their future maintenance. At the year end the balance in our four Fabric Funds amounted to £391,971.

# Parochial Church Council of St John's, Woodbridge

Financial Review  
For the year ended 31 December, 2023

---

## **Church Workers Pension Fund (CWPF)**

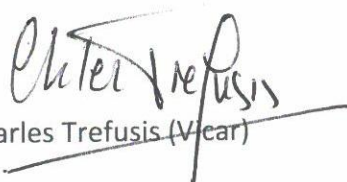
St Johns PCC participates in the Pension Builder 2014 section of CWPF for lay staff. This is a multi-employer, defined benefit, pension scheme and is administered by the Church of England Pensions Board.

Pension Builder 2014 is a 'cash balance' scheme that provides a lump sum which members use to purchase benefits at retirement. The lump sum is based on the contributions each member has made along with any declared bonuses. Although bonuses are usually declared annually, members are not entitled to the full bonus until age 65. The pension costs charged to the SOFA in the year are the contributions payable (2023: £4,575, 2022: £3,053).

The scheme is valued every three years. If a valuation identifies a deficit, the scheme will implement a plan to return the scheme to surplus, usually by requiring 'deficit payments' from participating employers. The last published valuation (as at 31 December 2019) reported a surplus of £5.5m. The 2022 valuation (as at 31 December 2022) is expected to be published in mid-February 2024 and we have been informed, in writing, that this will indicate that the scheme is still in surplus and that there is therefore no requirement to make a provision in St Johns accounts for 'deficit payments' at this time.

The legal structure of the scheme is such that if another employer fails, St Johns PCC could become responsible for paying a share of that employer's 'deficit payments'.

On behalf of St John's PCC

  
Charles Trefusis (Vicar)

**Parochial Church Council of  
St John's, Woodbridge**  
Statement of Financial Activities  
For the year ended 31 December, 2023

**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**

CHARITY NUMBER 1128699

**STATEMENT OF FINANCIAL ACTIVITIES [SOFA]**

For the year ended 31 December 2023

	Note	Unrestricted	Restricted	Endowment	Total Funds	
		Funds	Funds	Funds	2023	2022
		£	£	£	£	£
<b>INCOMING RESOURCES</b>						
Voluntary Income	2(a)	£122,887	£113,561	£0	£236,448	£208,659
Activities for Generating Funds	2(b)	£610	£0	£0	£610	£5
Investment Income	2(c)	£21,923	£2,060	£119	£24,101	£13,659
Church Activities	2(d)	£3,861	£2,572	£0	£6,433	£16,563
<b>TOTAL INCOMING RESOURCES</b>		<b>£149,281</b>	<b>£118,193</b>	<b>£119</b>	<b>£267,593</b>	<b>£238,886</b>
<b>RESOURCES EXPENDED</b>						
Grants	3(a)	£3,322	£25,744	£0	£29,067	£30,443
Church Activities	3(b)	£145,381	£95,574	£0	£240,955	£230,367
<b>TOTAL RESOURCES EXPENDED</b>		<b>£148,703</b>	<b>£121,319</b>	<b>£0</b>	<b>£270,022</b>	<b>£260,810</b>
<b>NET INCOMING/ (OUTGOING) RESOURCES</b>		<b>£578</b>	<b>(£3,126)</b>	<b>£119</b>	<b>(£2,429)</b>	<b>(£21,924)</b>
Transfers between funds		£0	£5,720	(£5,720)	£0	£0
Revaluation - Gains on investments	5(b)	£121,075	£45,368	£283	£166,726	£220,151
<b>NET MOVEMENT IN FUNDS</b>		<b>£121,653</b>	<b>£47,963</b>	<b>(£5,318)</b>	<b>£164,297</b>	<b>£198,228</b>
<b>BALANCES BROUGHT FORWARD AT 1 JANUARY 2023</b>		<b>£775,277</b>	<b>£475,793</b>	<b>£5,318</b>	<b>£1,256,388</b>	<b>£1,058,160</b>
<b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2023</b>		<b>£896,929</b>	<b>£523,756</b>	<b>(£0)</b>	<b>£1,420,685</b>	<b>£1,256,388</b>

# Parochial Church Council of St John's, Woodbridge

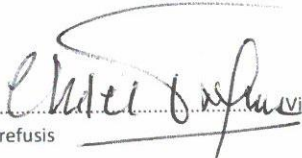
Balance Sheet  
For the year ended 31 December, 2023

**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
**CHARITY NUMBER 1128699**

**BALANCE SHEET**  
**AT 31 DECEMBER 2023**

	Note	TOTAL 2023 £	TOTAL 2022 £
<b>FIXED ASSETS</b>			
Tangible Fixed Assets	5(a)	74,272	359,142
Investment Assets	5(b)	1,226,830	774,392
		1,301,102	1,133,534
<b>CURRENT ASSETS</b>			
Debtors and Prepayments	9	3,737	9,203
Short Term Deposits		119,430	120,147
Cash at bank and in hand		7,578	6,746
		130,744	136,095
<b>CURRENT LIABILITIES</b>			
Amounts falling due under 1 Year	10	11,160	13,241
		119,583	122,855
<b>NET CURRENT ASSETS</b>			
		1,420,685	1,256,388
<b>TOTAL NET ASSETS</b>			
		1,420,685	1,256,388
<b>PARISH FUNDS</b>			
Unrestricted		896,929	775,277
Restricted	7	523,756	475,793
Endowment		-	5,318
		1,420,685	1,256,388
		1,420,685	1,256,388

Approved by the Parochial Church Council on 20th March 2024, and signed on its behalf by:

  
 ..... (Vicar)  
 Rev C Trefusis

  
 ..... (Churchwarden)  
 Mr A Nunn

The notes on pages 15 to 21 form part of these accounts.

# Parochial Church Council of St John's, Woodbridge

## Notes to Financial Statements For the year ended 31 December, 2023

---

### PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE

CHARITY NUMBER 1128699

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023

#### 1 Basis of accounting

The accounts (financial statements) have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (FRSSE), and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

#### Funds

The endowment funds have been dissolved following approval of PCC and Charities Commission and having been incorporated in Discretionary Funds. In line with Charities Commission guidance and as a result of appropriate purchases relating to the restricted fund areas being made during the year, all interest has been applied to General Funds which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charge in the SOFA. Designated Funds remain unrestricted and the PCC will move any surplus to other general funds.

#### Incoming Resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the claim is made rather than when income received as previously reported. Grants and Legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

#### Resources expended

Grants and Donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

#### Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with S10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). Equipment used within the church premises is depreciated on a straight line basis over four years. Individual items of equipment with a purchase price of £250 or less are written off when the asset is incurred. For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

No depreciation is provided as the current estimated residual value of the property is not less than its carrying value and the remaining useful life of the building exceeds 50 years, so that any depreciation charges would be immaterial.

Investments in CCLA are valued at market value. The freehold property was valued by 3 agents at open market value for Anderson's Way with the median taken as the value. The property at Bury Hill was confirmed to be valued at the correct price as at 31 December, 2023.

**Parochial Church Council of  
St John's, Woodbridge**  
Notes to Financial Statements  
For the year ended 31 December, 2023

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

For the year ended 31 December 2023

<b>2 INCOMING RESOURCES</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Endowment Funds £</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
<b>2(a) Voluntary Income</b>					
Planned giving			£0	£121,574	£108,351
Gift Aid donations	£61,013	£60,560	£0	£31,533	£27,808
Gift Aid recoverable	£16,700	£14,833	£0	£73,207	£68,516
Other planned giving	£35,827	£37,380	£0	£3,345	£2,460
Cash Collections	£2,557	£788	£0	£6,790	£1,524
Donations	£6,790	£0	£0	-	-
Legacies	£0	£0	£0		
	£122,887	£113,561	£0	£236,448	£208,659
<b>2(b) Activities for generating funds</b>					
Church Office	£610	£0	£0	£610	£5
	£610	£0	£0	£610	£5
<b>2(c) Income from investments</b>					
Interest from short term deposits	£5,573	£0	£0	£5,573	£2,678
Dividends on CBF Investment Funds	£2,650	£2,060	£119	£4,829	£4,581
Rental Income - Bury Hill	£12,780	£0	£0	£12,780	£6,400
Rental Income - Andersons Way	£920	£0	£0	£920	-
	£21,923	£2,060	£119	£24,102	£13,659
<b>2(d) Church activities</b>					
Fees for weddings and Funerals	£1,876	£0	£0	£1,876	£598
Church Hall lettings - Local community use	£953	£0	£0	£953	£443
Old Vicarage Lettings- Community use	£0	£0	£0	£0	£0
Toddlers	£1,032	£0	£0	£1,032	£665
Outreach	£0	£155	£0	£155	£0
Repair and Cafe Hubs	£0	£2,417	£0	£2,417	£2,658
Sizewell	£0	£0	£0	£0	£12,199
	£3,861	£2,572	£0	£6,433	£16,563
<b>TOTAL INCOMING RESOURCES</b>	<b>£149,281</b>	<b>£118,193</b>	<b>£119</b>	<b>£267,593</b>	<b>£238,886</b>

**Parochial Church Council of  
St John's, Woodbridge**  
Notes to Financial Statements  
For the year ended 31 December, 2023

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ended 31 December 2023**

3 RESOURCES EXPENDED	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total	
					2022 £	2022 £
<b>3(a) Grants</b>						
Missionary and charitable giving -	8	£3,322	£25,744	-	£29,067	£30,443
		£3,322	£25,744	-	£29,067	£30,443
 <b>3(b) Church Activities</b>						
Ministry - diocesan parish share		£73,914	-	-	£73,914	£75,426
other ministry costs		£666	-	-	£666	£2,382
Youth and children - staff costs		£938	£25,033	-	£25,971	£24,204
Youth and children's activities		£4,416	£0	-	£4,416	£3,074
Church running expenses and Maintenance		£1,880	£15,816	-	£17,695	£13,160
Cost of services		£1,853	-	-	£1,853	£1,905
Church Hall - running costs		£709	£14,190	-	£14,899	£10,226
Old Vicarage - running costs		£606	£16,525	-	£17,131	£10,319
Property Costs - Bury Hill		£821	£0	-	£821	£28,359
Property Costs - Andersons Way		£27,063	£0	-	£27,063	£3,448
FinnyMusic		£0	£0	-	£0	£38
Discretionary Funds		£0	£0	-	£0	£240
Support costs - Outreach		£4,233	£0	-	£4,233	£3,215
- Toddlers		£0	£0	-	£0	£163
- Events and Refreshments		£1,419	£0	-	£1,419	£0
- Small Groups		£74	£0	-	£74	£1
- Repair and Café Hubs		£0	£3,069	-	£3,069	£1,811
- Pastoral		£205	£415	-	£620	£1,277
- Bredfield		£0	£0	-	£0	£2,820
Church Office		£23,243	£20,527	-	£43,769	£33,320
Sizewell		£0	£0	-	£0	£12,199
Depreciation		£3,342	-	-	£3,342	£2,781
		£145,381	£95,574	£0	£240,955	£230,368
 <b>TOTAL RESOURCES EXPENDED</b>		£148,703	£121,319	£0	£270,022	£260,811

**Parochial Church Council of  
St John's, Woodbridge**  
Notes to Financial Statements  
For the year ended 31 December, 2023

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ended 31 December 2023**

	2023	2022
	£	£
<b>4. STAFF COSTS</b>		
Wages and Salaries	58,007	54,983
Social Security Costs	2,013	754
Pension Costs	4,576	3,053
	64,596	58,790

During the year the average number of employees was 5 (2022:5), none of whom earned £60,000 p.a. or more.

**4 (b). TRANSACTIONS WITH RELATED PARTIES**

Name	Relationship	Description	2023	2022
C Johnston	PCC Member -	Children's and Family Worker	£18,880	£26,145
K Trefusis	Wife of PCC Chair	Children's and Family Pastor	£8,807	£0
W Gore	PCC Member -	Office Co-ordinator	£17,230	£16,226
S Gore	Husband of PCC Member	Maintenance Worker	£4,128	£5,106

There were no other disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

**4(c). TRUSTEE EXPENSES**

	2023	2022
The number of trustees who were paid expenses were	1	1
The expenses relate to Ministers expenses and travelling and total	2,264	608

**5. FIXED ASSETS FOR USE BY THE PCC**

	Freehold Property	Equipment	Fixtures & Fittings	2023 Total	2022 Total
Cost	£	£	£	£	£
5(a) Tangible Fixed Assets					
At 1 January 2023	389,450	34,522	22,112	446,084	522,912
Additions in year	-	2,452	1,733	4,185	334
Transfer to Investments	285,712	-	-	285,712	77,162
Disposals	-	-	-	-	-
At 31 December 2023	103,738	36,973	23,845	164,557	446,084
Depreciation					
At 1 January 2023	31,880	33,287	21,775	86,942	84,161
Charge for the year	-	2,185	1,157	3,342	2,781
Disposals	-	-	-	-	-
At 31 December 2023	31,880	35,472	22,932	90,284	86,942
Net Book Value at 31 December 2023	71,858	1,502	913	74,273	359,142
Net Book value at 31 December 2022	357,570	1,235	337	359,142	438,751

The freehold land and buildings comprise the Church Hall, the Old Vicarage, and are valued at cost.  
The property at 1 Andersons Way, Woodbridge has been transferred to investment property during the year.  
The property at 44 Bury Hill, Woodbridge continues to be an investment property where a monthly rental is received  
No depreciation is charged against such property except that improvements are written off over 12 years.

Equipment and Fixtures and Fittings used within PCC premises is depreciated at the following rates -  
General Equipment on a straight line basis at 25% per annum  
Computer Equipment on a straight line basis at 33% per annum  
Fixtures and Fittings on a straight line basis at 25% per annum

**Parochial Church Council of  
St John's, Woodbridge**  
Notes to Financial Statements  
For the year ended 31 December, 2023

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ended 31 December 2023**

**5. FIXED ASSETS (continued)**

**5(b) Investment fixed assets**

	Investment Property	Other Investments	2023 Total	2022 Total
Movements in the year:				
Market value - 1 January 2023	£350,000	£424,392	£774,392	£427,078
Purchases at cost	£0	£0	£0	£50,000
Transfers in	£285,712	£0	£285,712	£77,162
Net gains (losses) on revaluation	£114,288	£52,438	£166,726	£220,152
Market Value - 31 December 2023	£750,000	£476,830	£1,226,830	£774,392

Other Investments:	CCLA Holdings at 31 December 2023 8,665.58 Accumulation units in the CBF Global Equity Income Fund 2,739.34 Accumulation units in CBF Investment Fund 22,063.94 Accumulation units in CBF UK Equity Fund 4,477.37 Income units in CBF Investment Fund
Investment Property:	Freehold Property at 31 December 2023 - 44 Bury Hill Woodbridge Freehold Property at 31 December 2023 - 1 Andersons Way Woodbridge

**6. ANALYSIS OF NET ASSETS**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2023 £	Total 2022 £
Fixed assets for Church use	3,914	70,358	0	74,272	359,142
Investment Assets	851,212	375,617	0	1,226,830	774,392
Current assets	52,963	77,781	0	130,744	136,095
Current liabilities	(11,160)	0	0	(11,160)	(13,240)
Fund balance	896,929	523,756	0	1,420,685	1,256,389

Included in unrestricted funds are funds designated by the PCC for specific projects. At 31 December 2023, £794,685 had been designated (2022: £680,397)

**Parochial Church Council of  
St John's, Woodbridge**  
Notes to Financial Statements  
For the year ended 31 December, 2023

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ended 31 December 2023**

**7. FUND DETAILS**

Permission has been granted by Charities Commission to dissolve all permanent endowment funds and merge the values with Restricted Discretionary Funds. The movements in restricted funds are as follows -

Fund Name	Fund Open Bal	Incoming Resources	Outgoing Resources	Gains and Losses	Fund Clos Bal
Old Vicarage Capital Fund	70,358	0	0	0	70,358
Old Vicarage Fabric Fund	70,850	2,060	0	6,531	79,441
General Capital Fund	15,659	0	(16,491)	832	0
Spire Fund	78,747	0	(1,083)	12,841	90,505
Church Fabric Fund	185,782	0	0	24,315	210,097
Property Fabric Fund	11,928	0	0	0	11,928
Outreach Fund	15,210	0	0	0	15,210
Children and Young Peoples Fund	9,358	878	0	0	10,236
Pastoral Fund	1,076	0	0	0	1,076
Pastoral Transport Fund	1,736	0	(415)	0	1,321
Discretionary Fund	1,056	18,299	0	849	20,203
Leadership Training Fund	1,185	0	0	0	1,185
Concert Fund	543	0	0	0	543
WMAG Bursary Fund	8,930	0	0	0	8,930
Faith & Mission Fund	1,844	0	0	0	1,844
Worship and Prayer Fund - G Smith	0	1,013	(1,013)	0	0
Vicars Expenses Fund - A T Goodall	0	2,007	(2,007)	0	0
Repair Café	1,249	1,567	(2,151)	0	664
Hub Café	282	850	(918)	0	214
<b>Total Restricted Funds</b>	<b>475,793</b>	<b>26,673</b>	<b>(24,078)</b>	<b>45,368</b>	<b>523,756</b>

Following a review of reserves and in line with Charities Commission Policy, the assets of two restricted funds have been utilised this year.

A T Goodall which was set aside to cover Vicars expenses has been used for this purpose

G Smith which was set aside to cover the cost of hymn and prayer books has been used for the purposes of covering the costs of projection material as the Church broadly use hymn books and prayer books for Wednesday services only with the majority via Easy Worship.

**Parochial Church Council of  
St John's, Woodbridge**  
Notes to Financial Statements  
For the year ended 31 December, 2023

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ended 31 December 2022**

**8. GRANTS**

	Grants to Institutions	Grants to Individuals
Total Value of grants	£29,067	£0

**8.1 GRANTS MADE TO INSTITUTIONS**

Grants to institutions are noted below -

Name of Institution	Purpose	Amount of Grant
Just 42 Ltd	Christian Youth Work in Woodbridge Area	£8,400
CPAS	Relief Work Worldwide	£1,000
Crosslinks	Support for Link Missionaries	£5,000
Cry in the Dark		£1,200
OMF	Serve the peoples of East Asia	£7,500
Tear Fund		£3,050
9 Other Charities- all under £1,000		£2,917
		£29,067

**9 DEBTORS AND PREPAYMENTS**

	2023	2022
Prepayments and accrued income	£1,274	£6,613
Taxation	£2,463	£2,589
	£3,737	£9,202

**10 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023	2022
Creditors for goods and services	£10,611	£12,855
Social Security and pension costs	£550	£386
	£11,160	£13,241

**11 CAPITAL COMMITMENTS**

The PCC had not authorised any capital expenditure at 31 December 2023. (2022: £Nil)

**INDEPENDENT EXAMINERS REPORT TO THE PAROCHIAL CHURCH COUNCIL OF  
ST JOHN'S CHURCH, WOODBRIDGE  
FOR THE YEAR ENDED 31 DECEMBER 2023**

I report to the members on my examination of the accounts of the St John's Church Woodbridge Parochial Church Council for the year ended 31 December 2023.

**Responsibilities and basis of report**

As members of the Parochial Church Council you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ('the Act').

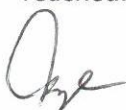
I report in respect of my examination of the Parochial Church Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- i. the accounting records were not kept in accordance with section 130 of the Act; or
- ii. the accounts did not accord with those accounting records; or
- iii. the accounts did not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Carl Page FCCA  
Ensors Accountants LLP

Member of the Institute of Chartered Accountants in England and Wales (ICAEW)

Blyth House  
Rendham Road  
Saxmundham  
Suffolk  
IP17 1WA

Dated: 27 March 2024

---

# Accounts

---



Annual Report  
&  
Financial Statements  
of the  
Parochial Church Council  
Year ended 31<sup>st</sup> December 2022

*Charity Number 1128699*

Vicar:

Rev Charles Trefusis

St John's Vicarage

St John's Hill

Woodbridge

Bankers:

Bank of Scotland,

London and Barclays Bank,

Woodbridge

Independent Examiner:

Ensors

Saxmundham

# St John's Church Woodbridge

## Annual Report

### **General Information**

Formal name of the Charity:

The Parochial Church Council of the Ecclesiastical Parish of St John's Woodbridge

Charity Registration Number: 1128699

Church address:

St John's Church, Castle Street, Woodbridge, Suffolk

Correspondence address:

St John's Church Office  
The Old Vicarage  
24 St John's Hill Woodbridge  
Suffolk  
IP12 1HS

## Structure, Governance and Management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. In February 2009 the PCC registered with the Charity Commissioners as an independent charity with all the members of the PCC as trustees of the Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of all licensed clergy in Holy Orders, churchwardens, the licensed Readers, members elected by those members of the congregation who are on the electoral roll of the church and number co-options relative to the size of the electoral roll. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. All PCC members are Trustees of the Charity. During the year the PCC met 4 times and the following served as members of the PCC:

<b>The Rev Charles Trefusis</b> (Vicar from June 2022)	<b>Lyn Spall</b> (Churchwarden) SC	<b>Alan Nunn</b> (Churchwarden, Vice Chairman) SC
<b>Other Standing Committee members:</b>	<b>Sue Simpson</b> E. 2020, SC 2021 and 2022	<b>Richard Bolt</b> E. 2021, SC 2021 and 2022
<b>Ex officio members</b>		
<b>The Rev Bill Herbert</b> (SSM, ex-officio)	<b>Alan Weller</b> (Lay reader - ex-officio)	<b>Gay Nichols</b> (Lay reader - ex-officio)
<b>Deanery Synod Representatives</b>		
<b>Tony Allwood</b> (Diocesan Synod) E.2019	<b>Clare Johnston</b> (Deanery Synod) E. 2020	<b>Rosie Evans</b> (Deanery Synod) E. 2020
<b>Elected PCC members</b>		
<b>Pat House</b> E. 2020 SC 2020	<b>Noelle Gore</b> E. 2021	<b>Claire Marshall</b> E. 2021, Resigned Oct 2022
<b>Luc Ray-Mathur</b> E. 2021	<b>Peter Plummer</b> E. 2022	<b>Fiona Watson</b> E. 2022
<b>Alan Hawes</b> E. 2022 (Treasurer)		
<i>E = Year elected</i>	<i>SC = Standing committee</i>	

## Objectives and Activities

The St John's Mission Statement is: 'Loving God, Loving People, Sharing Jesus'. The objective of the PCC (as set out in the PCC (Powers) Measure 1956) is "to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical".

The PCC is responsible for maintaining the church buildings, which include:

St John's Church

- The Old Vicarage, 24 St John's Hill, made up of meeting rooms and offices for church staff. It is used for children's ministry on a Sunday.
- The Church Hall, which is used by St John's youth, for outreach events and occasional external organisations.
- 44 Bury Hill, currently let commercially.
- 1 Andersons Way, currently used as accommodation for Children and Families worker

## Achievements

### *Vicar's review of activities*

The Church has a number of ministry teams which have been working hard throughout the year to fulfil their objectives and develop their particular ministries.

Throughout the first half of 2022, the church continued to focus on and rebuild following the effects of the Covid pandemic, whilst at the same time being in a vacancy (or interregnum), until the appointment and licencing of Rev Charles Trefusis on 20th June. The church was ably led during the vacancy by church wardens (Alan Nunn and Lyn Spall), PCC, leaders and the staff team for whom the church is very grateful.

Our aim as a church is 'Loving God, Loving People, Sharing Jesus'. A main focus of the year has involved reconnecting with a number of the church members who have become disengaged with the church for a number of reasons. It has been encouraging to see many church members, ministries and numbers continue to grow.

During the spring, amongst other things, a holiday club was held with John Hardwick, and there were various joint churches events including Lent lunches and a Good Friday Walk of Witness and open-air service.

Summer highlights included the church supporting and being involved with the joint churches Big Family Day Out, a group from the church attending New Wine and the church also organised a successful Church Holiday at Sizewell Hall.

In the autumn, we relaunched our Sunday children's Ministry, Kingdom Kids and also hosted a joint churches Light Party. Our youth meet weekly, as well as the older youth meeting on a Sunday evenings, as we intentionally seek to build up and value all our children and young people.

We also ran an Alpha course, held a successful social event, and continued to seek to reach out to bless the community through the Food Bank and Little Pantry. We now have a shopping trolley as a collection box for the local Woodbridge Foodbank at the back of the church each week which has increased donations.

Our Sunday and midweek worship services and prayer are at the heart of our church's life, mission and ministry. Everything is rooted in prayer, including a weekly prayer meeting on Tuesday evenings.

Looking ahead, the church will be spending time prayerfully discerning vision and direction for the coming years, with the process starting in January 2023.

All the above objectives and achievements rely on the enormous contribution made by church members as unpaid volunteers in the ministries and activities of the church. The PCC, itself comprised mainly of volunteers, acknowledges with thanks the crucial importance of the time and skills provided by so many church members to enable the ministry of St John's to flourish and grow.

### *Services*

Building on our Sunday service existing pattern, including Presence, we increased the frequency of our midweek Holy Communion service back to weekly and at the same time relaunched our Sunday children's ministry.

During the summer we focussed our services on Listening to God, and then in the autumn on John's Gospel as well as various special events including a café style service on 5<sup>th</sup> Sundays, reflecting in October on our care of creation and the environment.

During Covid-19, we started livestreaming our Sunday services. As people have come back into the building we have continued to livestream our services on You Tube, for those unable to get to church and also available for people to catch up on afterwards.

As a church we want to express our thanks to all the retired clergy, service leaders, preachers, musicians and readers for all their support and input during the interregnum and subsequently.

### *Pastoral Team Report*

The Pastoral Team has met regularly over the past 12 months, continuing to support people in prayer and in practical ways, including visiting where appropriate.

Life Groups have maintained pastoral support for their members and the leaders remain the focal point for any issues raised.

In July 2022, the pastoral events group hosted a Jubilee tea for the elderly folk of the parish and beyond. It was well received after such a long break due to Covid. We continue to keep in touch with people by cards and visits, keeping them informed of services at St Johns.

Our faithful, caring Pastoral Team continues to support people in need, but our numbers have reduced as we have grown older! We would love to welcome new members who feel they have a heart for this important and vital work.

Sue Simpson and Alan Weller

### *Children and Families work*

Little Gems has continued to run during term time throughout 2022. This year we finished each term with a service of celebration, the Easter and Christmas ones being particularly well attended. Each week we welcome around 25 families into the church and we have connected with more than 60 families during the year.

Between January and July 2022 we ran TAG (after school club) on Thursday afternoons. This was attended by a small group of children who enjoyed Bible stories, games, craft and lots of other fun activities. After the summer term it was decided to close this group in order to focus on our Sunday kids ministry Kingdom Kids.

During the first part of the year we did not run any children's groups during our Sunday morning services. However in September we launched Kingdom Kids for children in primary school. This group now has a small but committed group of children attending and our prayer is to see this group grow during 2023. We are also seeking to provide a fun and safe space for our preschool age children and their families during our Sunday worship which we will continue to develop during 2023.

In February 2022 we welcomed John Hardwick back to St John's for our Holiday Club after a two year break due to lockdown. Adventure Cruise Holiday Club was attended by around 30 children who enjoyed exploring what it means to be a follower of Jesus through Bible stories, songs, quizzes and many more fun activities. Other events we have run this year have included an Easter Egg Hunt, The Big Family Day Out and The Light Party (both of which were run together with Quay Church), and a crib service on Christmas Eve.

We have also been able to reconnect with local schools following the pandemic and are now delivering assemblies regularly in four local primary schools as well as offering RE support in lessons at Woodbridge Primary school. We also ran Experience Easter for Woodbridge Primary School during March and were delighted to welcome them back to St John's in December for their Christmas Concert.

## *Youth Ministry*

Friday Night Youth (FNY) happens in the Church Hall on Term-time Friday evenings between 6.30pm and 8.30pm. It is for youth of secondary school age (11-18) to socialise together and discover Jesus in an accessible, welcoming way.

FNY was fortnightly until after Easter 2022. But having closed a small youth Lightwave group, Sally and Christopher Gaze offered to run alternate weeks enabling us to move to weekly sessions. This has increased the discipleship content at FNY alongside lots of fun and games.

Since September 2022 we have been covering the Youth Alpha material which will culminate in an away evening at the Place by the Water on 31<sup>st</sup> March, focussing on the Holy Spirit. We have social evenings and evenings that include Christian input.

We've had two outings since September: A bonfire evening and a Christmas bash at the Suffolk Ski Centre. Eight of our young people plus one leader (Ali Buchanan) are booked to go to Sizewell Hall in April for a Youth weekend organised by the Diocese. Also, we hope that more young people will join us at New Day Festival in the Summer which is a Youth festival similar to New Wine. Only two youth have booked so far from St John's!

**Who comes to FNY?** Young people who enjoy coming along – having friends there is a big draw. Numbers have remained stable, but faces have changed quite a bit. The most encouraging thing is when they bring their friends along and the friends keep coming.

Term	Mean average attendance	Range (low at half term)	Families come to St John's	Youth from other churches	Youth with No regular church connection*
Autumn 2021	12	7-15	9	3	6
Spring 2022	11	6-15	8	3	7
Summer 2022	8	5-12	9	4	6
Autumn 2022	11	7-16	8	5	9
Spring 2023	14	10-19	7	5	9

(\*to our knowledge)

Since September the age/school year range of young people engaging with FNY/SNY have been as follows:

Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13
1	5	4	4	6		2	4

**SNY (Sunday Night Youth)** has met fortnightly throughout this same period from 5pm -6.30pm to share food and study the bible and pray together. We would need more or different leaders to make this weekly. In Autumn 21 we had five young people coming to this group and since September we have regularly had three. Some of the year 10's tried it, but did not keep coming – it has been appealing to four older youth who want to go deeper with God.

**Training:** Ali and Rosie attended the Raising Generations meetings at the New Wine National Leadership Conference and this has encouraged us to seek to see our provision and ministry to youth grow.

## Mission and Outreach

### *Gifts to missionary organisations*

St Johns has a long history of giving to local and global missionary organisations. We currently support the following charities where we have personal links:

- Just42 – a Woodbridge based youth charity
- Place of Grace in Bangkok – John and Gillian Robinson
- OMF – Supporting David and Manuela Pawson in Japan

In addition, we support other Christian charities in their work. Further information is available on our mission pages <https://stjohnswoodbridge.org.uk/Groups/272913/Mission.aspx>

### *Hub, Repair Café and Little Pantry*

The Hub Community Cafe meets every Monday morning in the Church hall, catering for both Church members and local residents. Between 25 and 40 people regularly meet for coffee, cake and conversation. Knitting, crosswords, newspapers, as well as good conversation, are all part of the morning. Recently the cafe has also been a hub for Ukrainian guests to meet fellow Ukrainians.

The Repair Café is a jointly run venture between Transition Woodbridge and St. Johns Church. Held monthly in St Johns Church, visitors arrive with anything which is broken and portable to try and get it repaired by the team of volunteers, so avoiding having to bin it. Between 20 and 40 repairs are

undertaken each month. Many people set foot in our Church this way for the first time, or as external volunteers become comfortable in our Church building.

The Little Free Pantry, outside the Church hall, has been running for almost 2 years. Church members and local residents top it up (or via the trolley in the back of Church) with non-perishable food and toiletries. Anyone is then able to access these items 24/7. It has been more widely used this past winter than previously and the team are continually grateful to all who so generously donate and witness to our local community in this amazing way.

### *Ecumenical Relations*

St John's is a member of Churches Together in the Woodbridge Area (we changed the name recently) which plays an active part in the life of our town.

During Lent 2022, Lent Lunches took place weekly at the Salvation Army Hall, raising money for Christian Aid.

On 15th April 2022, we were able to hold our Good Friday Walk of Witness around the town after two years of holding it virtually. This involved members from the local churches walking a circuit around the town, pausing outside each church for a short meditation. The walk began and ended in Elmhurst Park and this year a short service was held here to mark the occasion of Jesus' crucifixion. This was led by Major Alan Hill from the Salvation Army with members of other churches taking part.

We hold four meetings during the year and this year welcomed visiting speakers Christine Laverock speaking about local Eco projects and Laura Knight from the local Christians Against Poverty branch(CAP).

We had a stall at the Woodbridge Eco Fair during the summer and once again participated in the Big Family Day Out on Kingston Field, which gave local families a day of fun, food and the opportunity to hear the Gospel message.

Every home in Woodbridge, Melton, Ufford, Great Bealings and Bredfield received a Christmas card in December 2022 detailing the Christmas services in all our churches and the local Warm Rooms open around the town.

Individuals from the churches continue to work together volunteering at the Salvation Army Food bank.

Every member of each church is part of Churches Together so if you have an idea or would like to attend a meeting please get in touch with Lyn Spall.

## **Church buildings**

Church owned buildings continue to be maintained and updated to look welcoming. Thanks are due to all those who support this in the many and varied tasks carried out by paid staff and volunteers. The church itself remains in good condition with minor works being completed in advance of the Quinquennial inspection due in 2023.

The Church Hall boiler was replaced in April after failing last winter. The hall is used primarily for the Hub café, for youth work, and the monthly men's breakfast. There is a dangerous wall in the courtyard which is currently out of bounds due the potential danger of collapse. Permission has been sought to demolish and reinstate this in keeping with the conservation area. We expect this

work to be completed in 2023. We are thankful to the volunteers who have kept the driveway and garden areas clean and tidy.

The Old Vicarage is showing its age and work has been scheduled to repair a number of windows and redecorate the exterior. This was due to happen in 2022 but the contractor was unable to complete the work before winter set in so it was deferred to 2023. The wall to St Johns Hill is being monitored as it is leaning. Initial reports from a structural engineer have suggested a way to stabilise it, and further engineering design work has been requested so that permission can be sought to remedy the wall. A number of large shrubs have been cleared to enable the work to progress.

Anderson's Way remains the home of our Children and Families worker, and we expect to carry out minor works in the coming year following a long overdue inspection of the property which is scheduled for early 2023. The boiler was replaced in September after failing and being beyond repair.

During 2022 we carried out full redecoration and refurbishment of 44 Bury Hill, including replacement of the bathroom and cloakroom. The property is now at a very good standard and let commercially to a church family.

## **Financial**

This year has seen a small reversal in our income and expenses. Our total income has increased by £16,000 whereas our expenses have increased by £47,500. We are so grateful for the many people who have continued with their giving to the Church. Our Income from investments has shown an increase of 39% on the previous year's income to £7,259. Interest rates have started to increase and our dividends from investments have also shown an increase. The other significant change in income is the rental income received from Bury Hill.

Our diocesan quota increased slightly to £75,426 and we are pleased to note that Bredfield PCC were able to meet their share of the contribution in full. Our expenses increased as major work was undertaken on the property at Bury Hill where a total of £28,359 was spent and the cost of the holiday at Sizewell Hall of £12,199 although this was covered in full by the income received.

We continue to monitor interest received on our Short-term deposits and a small group continues to monitor our investments. The value of our investments decreased significantly during the year as the global recovery from Covid and the war in Ukraine had a significant impact on values. As Bury Hill is no longer used by the church to house an employee we have had to move this property to Investments held and is now shown in the accounts at market value rather than at cost. This increase in value of £272,837 has had a significant impact on our unrestricted funds. The investments give a much greater return than we can earn on cash deposits but the value of those funds is subject to greater variances in capital value. During the year £50,000 of our short-term deposits were invested in further units in longer term investments.

Our cash situation at the end of the year was lower than we would have liked mainly because of the costs spent on Bury Hill. The amount held in unrestricted and designated funds at the end of the year was £775,277 but £707,570 of this sum relates to property values, leaving £67,707 available to meet costs.

The PCC does produce a yearly budget but in 2022 the net result, ignoring investments was a deficit of £21,924. We have prepared a budget for 2023 taking into account our current income and likely

expenses but this shows a deficit for the year in excess of £53,000 which if proved to be accurate will result in the deficit again having to be met from reserves.

We must be thankful for all the income we have received and are very grateful to the many who tithe regularly, as without the support from everyone we would not be able to achieve all that we do as a Church.

#### *Reserves Policy*

The balance on our general accumulated fund in reserves (ignoring property investments) is now £67,707, which is a decrease from the previous year.

The other unrestricted reserves, apart from property, are minor funds allocated by the PCC for specific purposes. The property funds held in unrestricted funds are not free reserves in that they relate to freehold property which would need to be sold to enable the funds to be available to spend.

The restricted funds are amounts that have been given to the Church for specific purposes and relate mainly to property and their future maintenance. At the year end the balance in our Fabric Fund was £185,781.

#### *Church Workers Pension Fund*

St Johns PCC participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the scheme separately from those of the Employer and the other participating employers. The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

#### *Pension Builder Scheme*

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added by the Board before retirement. The bonuses depend on investment returns and other factors. The account, plus any bonuses declared, is payable, unreduced, from age 65.

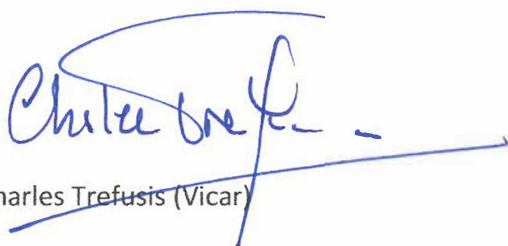
There is no sub-division of assets between employers in each section of the Pension Builder Scheme. The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SOFA in the year are the contributions payable (2022: £3,053, 2021: £2,981). A valuation of the Pension Builder Scheme is carried out once every three

years. The most recent was carried out as at 31 December 2019. The next valuation is due as at 31<sup>st</sup> December 2022.

For the Pension Builder Classic section, the valuation revealed a deficit of £4.8m on the ongoing assumptions used. At the most recent annual review, the Board chose to grant a discretionary bonus of 10.1% following improvements in the funding position over 2022. which will have acted to improve the funding position. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time. The legal structure of the scheme is such that if another employer fails, St Johns PCC could become responsible for paying a share of that employer's pension liabilities.

On behalf of St John's PCC

A handwritten signature in blue ink, appearing to read 'Charles Trefusis', is written over a horizontal line. The signature is stylized and cursive.

Charles Trefusis (Vicar)

**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
 CHARITY NUMBER 1128699

**STATEMENT OF FINANCIAL ACTIVITIES**  
**For the year ended 31 December 2022**

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds	
					2022 £	2021 £
<b>INCOMING RESOURCES</b>						
Voluntary Income	2(a)	93,403.58	115,255.27	-	208,658.85	207,742
Activities for Generating Funds	2(b)	5.00	-	-	5.00	22
Investment Income	2(c)	10,414.80	3,085.62	159.03	13,659.45	8,335
Church Activities	2(d)	1,705.93	14,856.83	-	16,562.76	6,824
<b>TOTAL INCOMING RESOURCES</b>		<u>105,529.31</u>	<u>133,197.72</u>	<u>159.03</u>	<u>238,886.06</u>	<u>222,923</u>
<b>RESOURCES EXPENDED</b>						
Grants	3(a)	448.87	29,993.96	-	30,442.83	35,530
Church Activities	3(b)	127,900.61	102,307.32	159.03	230,366.96	177,762
<b>TOTAL RESOURCES EXPENDED</b>		<u>128,349.48</u>	<u>132,301.28</u>	<u>159.03</u>	<u>260,809.79</u>	<u>213,292</u>
<b>NET INCOMING/ (OUTGOING) RESOURCES</b>		(22,820.17)	896.44	-	(21,923.73)	9,631
<b>Transfers between funds</b>		(207.59)	207.59	-	-	-
Revaluation - Gains on investments	5(b)	264,112.83	(43,261.88)	(699.53)	220,151.42	55,475
<b>NET MOVEMENT IN FUNDS</b>		<u>241,085.07</u>	<u>(42,157.85)</u>	<u>(699.53)</u>	<u>198,227.69</u>	<u>65,106</u>
<b>BALANCES BROUGHT FORWARD AT 1 JANUARY 2022</b>		<u>534,192.27</u>	<u>517,950.97</u>	<u>6,017.28</u>	<u>1,058,160.52</u>	<u>993,054</u>
<b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2022</b>		<u>775,277.34</u> =====	<u>475,793.12</u> =====	<u>5,317.75</u> =====	<u>1,256,388.21</u> =====	<u>1,058,160</u> =====

**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
 CHARITY NUMBER 1128699

**BALANCE SHEET**  
**AT 31 DECEMBER 2022**

	Note	TOTAL 2022 £	TOTAL 2021 £
<b>FIXED ASSETS</b>			
Tangible Fixed Assets	5(a)	359,141.82	438,751
Investment Assets	5(b)	774,391.89	427,078
		<hr/>	<hr/>
		1,133,533.71	865,829
<b>CURRENT ASSETS</b>			
Debtors and Prepayments	9	9,202.87	5,749
Short Term Deposits		120,146.82	190,122
Cash at bank and in hand		6,745.65	10,976
		<hr/>	<hr/>
		136,095.34	206,847
<b>CURRENT LIABILITIES</b>			
Amounts falling due under 1 Year	10	13,240.84	14,516
		<hr/>	<hr/>
<b>NET CURRENT ASSETS</b>		122,854.50	192,331
		<hr/>	<hr/>
<b>TOTAL NET ASSETS</b>		1,256,388.21	1,058,160
		<hr/> <hr/>	<hr/> <hr/>
<b>PARISH FUNDS</b>			
Unrestricted		775,277.34	534,192
Restricted	7	475,793.12	517,951
Endowment		5,317.75	6,017
		<hr/>	<hr/>
		1,256,388.21	1,058,160
		<hr/> <hr/>	<hr/> <hr/>

Approved by the Parochial Church Council on 20th March 2023, and signed on its behalf by:

  
 .....(Churchwarden)  
 Rev C Trefusis

  
 .....(Churchwarden)  
 Mr A Nunn

The notes on pages 15 to 20 form part of these accounts.

**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
CHARITY NUMBER 1128699

**NOTES TO THE FINANCIAL STATEMENTS**  
**For the year ended 31 December 2022**

**1 Basis of accounting**

The accounts (financial statements) have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (FRSSE), and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

**2 Funds**

Endowment funds are funds, the capital of which must be retained either permanently or at the PCC's discretion, the income derived from the endowment funds is used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established.

The Endowment funds include the investments, funds, income and expenditure of the following endowed charities of which the Church Wardens are the trustees -

- Cornelius Welton's Charity
- Fanny Fenella Ratcliffe Memorial Charity
- William Culham
- Titcombe Benefaction

Restricted funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor.

Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average basis.

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charge in the SOFA. Designated Funds remain unrestricted and the PCC will move any surplus to other general funds.

**Incoming Resources**

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the income resource to which they relate is received. Grants and Legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

**Resources expended**

Grants and Donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

**3 Fixed Assets**

Consecrated and benefice property is not included in the accounts in accordance with S10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time).

Equipment used within the church premises is depreciated on a straight line basis over four years. Individual items of equipment with a purchase price of £250 or less are written off when the asset is incurred. For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

No depreciation is provided as the current estimated residual value of the property is not less than its carrying value and the remaining useful life of the building exceeds 50 years, so that any depreciation charges would be immaterial. Investments in CCLA are valued at market value as at the year end date. The freehold property was valued by Potters Estate Agents at open market value.

**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**

CHARITY NUMBER 1128699

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**For the year ended 31 December 2022**

<b>2 INCOMING RESOURCES</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Endowment Funds £</b>	<b>Total Funds</b>	
				<b>2022 £</b>	<b>2021 £</b>
<b>2(a) Voluntary Income</b>					
Planned giving					
Gift Aid donations	48,374.67	59,976.44	-	108,351.11	103,747
Gift Aid recoverable	12,813.69	14,994.11	-	27,807.80	26,139
Other planned giving	29,951.97	38,564.40	-	68,516.37	70,213
Cash Collections	1,863.24	596.33	-	2,459.57	1,326
Donations	400.01	1,123.99	-	1,524.00	1,317
Legacies	-	-	-	-	5,000
	<hr/> 93,403.58	<hr/> 115,255.27	<hr/> -	<hr/> 208,658.85	<hr/> 207,742
<b>2(b) Activities for generating funds</b>					
Church Office	5.00	-	-	5.00	22
	<hr/> 5.00	<hr/> -	<hr/> -	<hr/> 5.00	<hr/> 22
<b>2(c) Income from investments</b>					
Interest from short term deposits	1,479.40	1,198.59	-	2,677.99	1,417
Dividends on CBF Investment Funds	2,535.40	1,887.03	159.03	4,581.46	3,787
Rental Income - Bury Hill	6,400.00	-	-	6,400.00	3,130
	<hr/> 10,414.80	<hr/> 3,085.62	<hr/> 159.03	<hr/> 13,659.45	<hr/> 8,334
<b>2(d) Church activities</b>					
Fees for weddings and Funerals	598.00	-	-	598.00	267
Church Hall lettings - Local community use	443.00	-	-	443.00	465
Old Vicarage Lettings- Community use	-	-	-	-	4,290
Toddlers	664.93	-	-	664.93	469
Marriage Course	-	-	-	-	-
FinnyMusic	-	-	-	-	45
Games and Cafe Hubs	-	2,658.23	-	2,658.23	1,289
Sizewell Holiday	-	12,198.60	-	12,198.60	-
	<hr/> 1,705.93	<hr/> 14,856.83	<hr/> -	<hr/> 16,562.76	<hr/> 6,825
<b>TOTAL INCOMING RESOURCES</b>	<hr/> <b>105,529.31</b> =====	<hr/> <b>133,197.72</b> =====	<hr/> <b>159.03</b> =====	<hr/> <b>238,886.06</b> =====	<hr/> <b>222,923</b> =====

**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
 CHARITY NUMBER 1128699

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ended 31 December 2022**

**3 RESOURCES EXPENDED**

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds	
					2022 £	2021 £
<b>3(a) Grants</b>						
Missionary and charitable giving -	8	448.87	29,993.96	-	30,442.83	35,530
		448.87	29,993.96	-	30,442.83	35,530
<b>3(b) Church Activities</b>						
Ministry -diocesan parish share		75,426.00	-	-	75,426.00	75,092
other ministry costs		2,381.89	-	-	2,381.89	3,893
Youth and children - staff costs		874.56	23,329.80	-	24,204.36	23,981
Youth and children's activities		3,074.00	-	-	3,074.00	1,956
Church running expenses and Maintenance		2,272.90	10,887.26	-	13,160.16	10,512
Cost of services		1,905.37	-	-	1,905.37	1,475
Church Hall - running costs		70.28	10,155.67	-	10,225.95	3,815
Old Vicarage - running costs		365.06	9,954.05	-	10,319.11	10,874
Property Costs - Bury Hill		28,358.85	-	-	28,358.85	986
Property Costs - Andersons Way		3,448.04	-	-	3,448.04	920
FinnyMusic		-	37.77	-	37.77	-
Discretionary Funds		-	240.00	-	240.00	-
Support costs - Outreach		3,215.11	-	-	3,215.11	1,336
- Toddlers		163.01	-	-	163.01	92
- Games and Café Hubs		-	1,810.93	-	1,810.93	600
- Pastoral		86.57	1,031.50	159.03	1,277.10	368
- Bredfield		2,820.00	-	-	2,820.00	2,820
Church Office		657.97	32,661.74	-	33,319.71	36,390
Sizewell		-	12,198.60	-	12,198.60	-
Depreciation		2,781.00	-	-	2,781.00	2,652
		127,900.61	102,307.32	159.03	230,366.96	177,762
<b>TOTAL RESOURCES EXPENDED</b>		128,349.48	132,301.28	159.03	260,809.79	213,292

**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
 CHARITY NUMBER 1128699

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ended 31 December 2022**

	<b>2022</b>	<b>2021</b>
	£	£
<b>4. STAFF COSTS</b>		
Wages and Salaries	54,983	53,328
Social Security Costs	754	1,091
Pension Costs	3,053	2,981
	<hr/>	<hr/>
	58,790	57,400
	<hr/> <hr/>	<hr/> <hr/>

During the year the average number of employees was 5 (2021:5), none of whom earned £50,000 p.a. or more.

**4 (b). TRANSACTIONS WITH RELATED PARTIES**

Name	Relationship	Description	<b>2022</b>	<b>2021</b>
C Johnston	PCC Member -	Childrens and Family Worker	26,145	25,607
N Gore	PCC Member -	Office Co-ordinator	16,226	12,353
S Gore	Husband of PCC Member	Maintenance Worker	5,106	1,452

There were no other disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

**4(c). TRUSTEE EXPENSES**

	<b>2022</b>	<b>2021</b>
The number of trustees who were paid expenses were	1	1
The expenses relate to Ministers expenses and travelling and total	608	2,723

**5. FIXED ASSETS FOR USE BY THE PCC**

5(a) Tangible Fixed Assets	Freehold Property	Equipment	Fixtures & Fittings	2022 Total	2021 Total
Cost	£	£	£	£	£
At 1 January 2022	466,612	34,188	22,112	522,912	526,658
Additions in year	-	334	-	334	990
Transfer to Investments	(77,162)	-	-	(77,162)	-
Disposals	-	-	-	-	(4,736)
At 31 December 2022	<hr/> 389,450	<hr/> 34,522	<hr/> 22,112	<hr/> 446,084	<hr/> 522,912
Depreciation					
At 1 January 2022	31,880	31,573	20,708	84,161	86,196
Charge for the year	-	1,714	1,067	2,781	2,651
Disposals	-	-	-	-	(4,686)
At 31 December 2022	<hr/> 31,880	<hr/> 33,287	<hr/> 21,775	<hr/> 86,942	<hr/> 84,161
Net Book Value at 31 December 2022	<hr/> 357,570	<hr/> 1,235	<hr/> 337	<hr/> 359,142	<hr/> 438,751
Net Book value at 31 December 2021	<hr/> 434,732	<hr/> 2,615	<hr/> 1,404	<hr/> 438,751	<hr/> 440,462
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The freehold land and buildings comprise the Church Hall, the Old Vicarage and 1 Andersons Way Woodbridge, and are valued at cost. The property at 44 Bury Hill, Woodbridge has been transferred to investment property during the year.

No depreciation is charged against such property except that improvements are written off over 12 years

Equipment and Fixtures and Fittings used within PCC premises is depreciated at the following rates -

General Equipment on a straight line basis at 25% per annum

Computer Equipment on a straight line basis at 33% per annum

Fixtures and Fittings on a straight line basis at 25% per annum

**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
 CHARITY NUMBER 1128699

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ended 31 December 2022**

**5. FIXED ASSETS (continued)**

**5(b) Investment fixed assets**

	Investment Property £	Other investments £	Total 2022 £	Total 2021 £
Movements in the year:				
Market value - 1 January 2022	-	427,078	427,078	321,604
Purchases at cost	-	50,000	50,000	50,000
Transfers in	77,162	-	77,162	-
Net gains (losses) on annual revaluation	272,838	(52,686)	220,152	55,474
Market value - 31 December 2022	350,000	424,392	774,392	427,078

Other investments: CCLA holdings at 31 December 2022

- 1,155 shares in the COIF Charities Investment Fund
- 8,665.58 Accumulation units in the CBF Global Equity Income Fund
- 2,739.34 Accumulation units in CBF Investment Fund
- 22,063.94 Accumulation units in CBF UK Equity Fund
- 6,796.33 Income units in CBF Investment Fund

Investment property: Freehold Property at 31 December 2022 - 44 Bury Hill Woodbridge

**6. ANALYSIS OF NET ASSETS**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
Fixed assets For Church Use	359,142	-	-	359,142	438,751
Investment Assets	421,500	347,574	5,318	774,392	427,078
Current assets	7,876	128,219	-	136,095	206,847
Current liabilities	(13,241)	-	-	(13,241)	(14,516)
Fund balance	775,277	475,793	5,318	1,256,388	1,058,160

Included in unrestricted funds are funds designated by the PCC for specific projects. At 31 December 2022, £680,397 had been designated (2021: £407,280)

**7. FUND DETAILS**

The endowment funds are permanent endowment which requires the income to be spent on the elderly.

The movements in restricted funds are as follows -

Fund Name	Fund Open Bal	Incoming Resources	Outgoing Resources	Gains/ Losses	Fund Clos Bal
Old Vicarage Capital Fund	70,358	-	-	-	70,358
Old Vicarage Fabric Fund	76,326	1,985	-	(7,461)	70,850
General Capital Fund	17,717	-	-	(2,058)	15,659
Spire Fund	91,408	13	-	(12,674)	78,747
Church Fabric Fund	206,560	290	-	(21,068)	185,782
Property Fabric Fund	10,902	4,027	(3,001)	-	11,928
Outreach Fund	14,833	377	-	-	15,210
Young Peoples Fund	9,126	232	-	-	9,358
Pastoral Fund	1,050	26	-	-	1,076
Pastoral Transport Fund	2,699	68	(1,031)	-	1,736
Discretionary Fund	1,268	28	(240)	-	1,056
Leadership Training Fund	1,185	-	-	-	1,185
Concert Fund	543	-	-	-	543
FinnyMusic	3,638	-	(3,638)	-	-
WMAG Bursary Fund	8,930	265	(265)	-	8,930
Faith & Misson Fund	932	912	-	-	1,844
Repair Café	476	1,753	(980)	-	1,249
Hub Café	-	1,112	(830)	-	282
Total Restricted Funds	517,951	11,088	(9,985)	(43,261)	475,793

# PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE

CHARITY NUMBER 1128699

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2022

### 8. GRANTS

	Grants to Institutions	Grants to Individuals
Total Value of grants	30,443	-

#### 8.1 GRANTS MADE TO INSTITUTIONS

Grants to institutions in excess of £1,000 are noted below:-

Name of Institution	Purpose	Amount of Grant
Just 42 Ltd	Christian Youth Work in Woodbridge Area	8,400
Overseas Missionary Fellowship	Serve the peoples of East Asia	7,500
Crosslinks	Support for Link Missionaries	5,000
TEAR Fund	Relief Work Worldwide	1,554
Prison Fellowship	Support for Youth Work and Youth Work in UK	1,300
Route2Freedom		1,200
Makericks		1,200
7 Other Charities- all under £1,000		4,289
		<hr/>
		30,443
		<hr/>

### 9 DEBTORS AND PREPAYMENTS

	2022	2021
Prepayments and accrued income	6,613	3,478
Taxation	2,589	2,271
	<hr/>	<hr/>
	9,202	5,749
	<hr/>	<hr/>

### 10 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
Creditors for goods and services	12,855	13,949
Social Security and pension costs	386	567
	<hr/>	<hr/>
	13,241	14,516
	<hr/>	<hr/>

### 11 CAPITAL COMMITMENTS

The PCC had not authorised any capital expenditure at 31 December 2022. (2021: £Nil)

**INDEPENDENT EXAMINERS REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST JOHN'S CHURCH, WOODBRIDGE FOR THE YEAR ENDED 31 DECEMBER 2022**

I report to the members on my examination of the accounts of St John's Church Woodbridge Parochial Church Council for the year ended 31 December 2022.

**Responsibilities and basis of report**

As members of the Parochial Church Council you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ('the Act').

I report in respect of my examination of the Parochial Church Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- i. the accounting records were not kept in accordance with section 130 of the Act; or
- ii. the accounts did not accord with those accounting records; or
- iii. the accounts did not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Carl Page FCCA  
Ensors Accountants LLP

Member of the Institute of Chartered Accountants in England and Wales (ICAEW)

Blyth House  
Rendham Road  
Saxmundham  
Suffolk  
IP17 1WA

Dated: 31 March 2023

---

# Accounts

---



Annual Report  
&  
Financial  
Statements of the  
Parochial Church Council Year-  
end 31<sup>st</sup> December 2021

*Charity Number 1128699*

Vicar: Currently in Vacancy since August 2021

St John's Vicarage St John's Hill  
Woodbridge

Bankers:

Bank of Scotland, London and Barclays  
Bank, Woodbridge

Independent Examiner Ensors  
Saxmundham

# St John's Church Woodbridge

## Annual Report

### **General Information**

Formal name of the Charity:

The Parochial Church Council of the Ecclesiastical Parish of St John's Woodbridge

Charity Registration Number: 1128699

Church address:

St John's Church, Castle Street, Woodbridge, Suffolk

Correspondence address:

St John's Church Office  
The Old Vicarage  
24 St John's Hill Woodbridge  
Suffolk  
IP12 1HS

## Structure, Governance and Management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. In February 2009 the PCC registered with the Charity Commissioners as an independent charity with all the members of the PCC as trustees of the Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of all licensed clergy in Holy Orders, churchwardens, the licensed Readers, members elected by those members of the congregation who are on the electoral roll of the church and number co-options relative to the size of the electoral roll. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. All PCC members are Trustees of the Charity.

During the year the PCC met 4 times and the following served as members of the PCC:

<b>The Rev Clive Howard</b> (Vicar & Chairman of PCC & SC, until August 2021)	<b>Lyn Spall</b> (Churchwarden) SC	<b>Alan Nunn</b> (Churchwarden, Vice Chairman) SC
<b>Tony Allwood</b> (Diocesan Synod) E.2019	<b>Clare Johnston</b> (Deanery Synod) E. 2020	<b>Rosie Evans</b> (Deanery Synod) E. 2020
<b>Alan Hawes</b> (Treasurer) E. 2018 – SC	<b>Alan Weller</b> (Reader - ex-officio)	<b>Gay Nichols</b> (Reader - ex-officio)
<b>The Rev Graham House</b> Co-opted 2020, stepped down 2021 APCM	<b>The Rev Bill Herbert</b> (Curate, now SSM, ex-officio)	<b>Sue Simpson</b> E. 2020
<b>Jonathan Evans</b> E. 2019	<b>Pat House</b> E. 2020 SC	<b>Claire Marshall</b> E. 2021
<b>Noelle Gore</b> E. 2021	<b>Richard Bolt E.</b> 2021	<b>Luc Ray-Mathur</b> E. 2021
<i>E = Year elected</i>	<i>SC = Standing committee</i>	

## Objectives and Activities

The St John's Mission Statement is: 'Loving God, Loving People, Sharing Jesus'. The objective of the PCC (as set out in the PCC (Powers) Measure 1956) is "to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical".

The PCC is responsible for maintaining the church buildings, which include:

St John's Church

- The Old Vicarage, 24 St John's Hill, made up of meeting rooms and offices for church staff and used by Barnabas playgroup (until 30 December 2021).
- The Church Hall, which is used by St John's youth, for outreach events and occasional external organisations.
- 44 Bury Hill, currently let commercially.
- 1 Andersons Way, currently used as accommodation for Children and Families worker

## Achievements

### *Churchwardens' report*

At the beginning of the year, our vicar, Rev. Clive Howard, announced that he would be leaving us to pursue a chaplaincy ministry in Norfolk. His last service with us was Easter 2021, and he formally left us in August 2021, at which point we started the process to recruit a new vicar. The post was advertised during November and December 2021 and as I write this report the parish representatives have just completed interviews and we are awaiting an announcement.

The year started in lockdown with the church meeting online. During the pandemic in 2020 we had developed an approach to online worship combining pre-recorded material and a limited number of people in church leading the service. We are very thankful for the many people who have led us in worship in song and in word through the year. We also give thanks to the behind the scenes tech teams who have provide audio support, produced video material and evolved and run the live streaming process to where it is now.

We took the decision at the start of 2021 to move entirely online once more, as cases began to rise. The services were led from church and streamed live, which created more of a sense of occasion and led to an increase of numbers attending the live stream on a Sunday. By using YouTube, we were able to make the live services available for those unable to attend to watch later.

At the Easter service, we re-opened the church in a Covid-secure way, and had a record attendance of 59 people and 94 unique views online (56 of these were when the service was streamed live). The church has remained open through the year, and we have continued to live-stream the services. We re-started the Wednesday services after the summer, initially every two weeks. Attendance has been consistently good at these services.

We have been able to welcome a number of new people to the fellowship through the year, and a number of them have begun to serve in various ways. We are thankful for this sign of growth. Our electoral roll was reported as 214 people at the 2021 APCM.

At the beginning of the vacancy, we agreed that we would take our time in seeking a new vicar, and would allow time for people to reflect and prayerfully consider our future. Kathy Wilson led us in a number of prayer mornings, roughly one every two months, where we looked back, considered our own position before God, then looked forward and considered what we believe God was asking of us in the future. We began to pray for our new vicar and for the decisions and process which will lead up to their appointment. These prayer mornings have been well attended, with between 25 and 40 attending each one in person, plus a small number joining via Zoom.

Throughout the year we have focussed on keeping communication clear and transparent, through the website and weekly e-news, supplemented by the "Connected" leaflet which is sent to those without online access (approximately 30 people).

We have constantly monitored and revised our Covid-secure approach to ensure everyone in church is able to feel safe, with enhanced cleaning of touch points, encouragement to wear masks and maintain distance from those who identify themselves as being particularly vulnerable. Our Operations Manager, Noelle Gore, has regularly updated the risk assessment to ensure that we are compliant to government and diocesan guidance.

The life groups have continued to provide a central role in individual pastoral care, and all have continued to meet using tools including Zoom and WhatsApp to keep in touch while face to face meetings were not possible. Luc Ray-Mathur has continued to co-ordinate the life groups, assisted by Liz Grant, and a more complete report follows.

We have maintained our staff team throughout the year, successfully recruiting Steve Gore into the role of Maintenance Person, following the departure of Paul Smith at the start of 2021. A number of the staff team have experienced illness, and we have supplemented the operational team with a number of volunteers to keep things running during these times. We are very grateful to all those who have come forward to give their time to serve in this way, it has made a huge difference to our ministry.

Our children's work has changed significantly during lockdown with groups moving to all-online. After the summer, when a number of the children moved up into youth groups, we took the decision to change the work to encourage new people in through the Thursday Afternoon Group (TAG), and a new Afternoon Praise service every other Sunday afternoon. This change followed extensive research by Clare Johnston (Our Children and Families worker) to identify the barriers to children attending on Sunday morning, and to find the best alternative times.

Our youth work is now entirely volunteer led, and we have a group of young people meeting regularly on Friday evenings and Sunday evenings. We are thankful for the volunteer team who lead this work and provide fun and teaching for the group.

A more complete report of our children's and youth work can be found further in this document.

## *Worship*

Our usual pattern of services prior to lockdown was to hold services at 10.30am and 7pm each Sunday and Wednesday mornings at 10.30am. Services in church were suspended between January and Easter 2021.

Our Wednesday morning service was a Holy Communion service using the Book of Common Prayer and traditional hymns, while the Sunday services used more modern songs and are based on Common Worship.

While we were providing online worship only, the number of people watching during the service (Peak concurrent sessions) averaged 51, and total views increased to an average of 170 through the week. These figures represent an individual household and will be a mixture of family groups and individuals.

In normal times, we would have had shared lunches and opportunities to celebrate together, but this has been curtailed during the pandemic.

Following the restart of services in Church from Easter, the number of online views on the day settled to an average of 36, with 226 total views throughout the week.

In the summer we held a series of mission themed services, culminating in a "Mission to Woodbridge" service held in Elmhurst Park. This was a great occasion, with live worship, craft activities and free ice cream to draw people in. This attracted approximately 120 people.

Through the autumn we re-started Wednesday services in Church, as people became more confident to come into the building. Sunday numbers have averaged 70, with a continued online live audience averaging 19 views.

We give thanks for our retired clergy, Garrie Griffiths and Graham House, our SSM Bill Herbert, our children and families' worker Clare Johnston and our lay readers Gay Nichols, Alan Weller and David Bulgin who have led services and preached through the vacancy.

We are grateful to Jonathan and Rosie Evans who have led the music group and developed an online music team who produce wonderful worship material for us on our on-line services.

It has been hugely encouraging to be able to recruit more folk onto the Readers and Intercessors Team because the new folk preferred the "in person" and "in church" style better.

2021 was a challenging year for the Welcome Team members. Many folk were still feeling their way as regards to coming back into church. We are grateful for the way volunteers pulled together each Sunday to offer some measure of "Welcome" to people who came to church. We have been hugely encouraged that during this time, two ladies joined the team. Thank you to everyone on the Team. You are the face of St John's each Sunday.

We could not have continued to evolve without the many others who have kept services going through the past year including the office team, cleaner, handyman, duty wardens, the audio and video teams, and of course the coffee crew. A massive thank you to everyone for their perseverance and dedication throughout 2021!

### *Pastoral Care*

Our pastoral care is co-ordinated by Sue Simpson and Alan Weller, supported by a small group of volunteers. Meetings were held every six weeks or so throughout 2021, either in person or on zoom, where we prayed for the members of our congregations and considered how best we could support any with pastoral needs.

Some visiting and Home Communion has begun again as rules have allowed and we still maintain regular contact by telephone with those who are unable to attend church.

Pastoral Teas have not been possible this year, but we have kept in touch with our regular attendees by cards, letters and phone calls and during the spring we were able to deliver Mothering Sunday gifts and cards. Many of our group attended the Hub Café throughout the summer and, at Christmas, joined with the Hub Team to provide special Christmas coffee mornings.

The Lifegroups operate very much with pastoral care at the heart, under the leadership and guidance of Luc Ray-Mathur and Liz Grant. We give a BIG **“thank you”** to all the LifeGroup leaders who managed to keep their groups going in a very trying year. Zoom was the order of the day in the early part of the year. Then meeting outside (group of 6) was quite a relief. Thank you for your perseverance, your loyalty and care for each other and for being inventive in how you met and what you did within your group. In spite of the strange times, 7 people left their LifeGroup (mainly due to moving out of the area) and 11 people joined a LifeGroup (6 of them moved into the area and joined St John’s).

### *Children and Families work*

The children’s and families’ ministry at St John’s has seen significant change during 2021. There have been a number of exciting events and our outreach among children and families continues to thrive. However, the number of children and young families attending St John’s on a Sunday has reduced for a variety of reasons including families moving away from the area, families being called to worship at other churches, and our older children moving up into the youth ministry. This has led to a restructuring of our children’s work during 2021.

The year began with Wildfire, our primary age group, continuing to meet on Zoom on Sunday mornings. This was very successful with our small group working really well together and having plenty of fun. In September all the members of this group moved up into the youth ministry and the decision was taken to suspend running children’s groups during our Sunday morning service for the time being. I hope that we will be able to restart our Sunday morning children’s ministry in the not too-distant future. Since September we have started two new initiatives to try to meet the current needs of children and families better; Thursday Afternoon Group (TAG) and Afternoon Praise. These have both been well received by the small groups attending them and I hope they will both grow and develop in the future.

TAG is a club for children in school years 1-6 (age 5-11) running on a Thursday after school. Sessions include time for games and challenges, a Bible story and teaching, craft, praise songs, and prayer activities. During the autumn term the club was attended by two children who had great fun and gave us very positive feedback. However due to this small group size we have suspended TAG for the first half term of 2022 with the intention of relaunching the group after Holiday Club.

Afternoon Praise is open to everyone but is planned with young families in mind. It is a short informal service including worship, teaching and prayer as well as tea and cakes. The congregation so far has been small but we have enjoyed praising God in informal and creative ways. Afternoon Praise takes place every other Sunday afternoon, alternating with our evening service Presence.

In February 2021 we ran Space Academy Holiday Club online. Due to lockdown we were unable to run Holiday Club in church as in previous years, so we produced five pre-recorded videos which were released on each day of half term. Children who signed up in advance received a pack of crafts and activities in the post to accompany the videos. During the week the children were space cadets finding out about some of what it takes to be an astronaut and about the mission we are all invited to join - following Jesus. We received very positive feedback from the children and families who

took part online. Huge thanks to all those who were involved in making Space Academy happen in challenging circumstances!

At the start of the year our toddler group Little Gems was once again closed due to lockdown but we continued to meet on Zoom for singing on Tuesday mornings which was well received by those who attended. After Easter we were able to reopen in person and have remained open since. We started with 20 places available each week, increasing this to 30 in September. We are usually fully booked each week but God is so faithful and we have not yet had to turn anyone away. In December we held our first Little Gems Nativity Service, an informal service for pre-schoolers and their families to hear and celebrate the Christmas story. A huge thanks to the Little Gems team who keep the group running and provide a friendly, welcoming and safe space for young families each week.

In September Gay Nichols and I were able to begin going into schools to deliver assemblies for the first time since March 2020. It has been a real joy to reconnect with our local schools through assemblies and through Experience Christmas which we ran in December. We had approximately 200 children from three schools visit over two weeks. A huge thanks to all those who gave their time to share the Christmas story with the children and staff who visited. We also had a visit from Year 6 at Woodbridge Primary School who took time to explore the church building and find out how Christians worship, and also made their own Christingles.

The children's and families' ministry relies on volunteers who give their time to share the gospel with children in families in so many different ways. I would like to say a huge thank you to everyone who has been involved in supporting the children's and families ministry in any way this year. It is an enormous privilege to serve the children and families who are part of our church and community, and a joy to do this work alongside such wonderful teams of people! *Youth Ministry*

Our Youth work is now entirely volunteer led. Jeannie Woolf continues to serve on this team and was joined by Ali Buchanan and Jonathan and Rosie Evans in September 2020.

In the Spring of 2020 Beth Allen began a Sunday morning Bible study by youth for youth via Zoom. A small discipleship group led by Beth continued this until the middle of 2021 and was invaluable for connecting those who took part – especially during the lockdowns and ongoing restrictions.

The National Youth Agency has provided useful guidance for running youth clubs during the pandemic which has given the team confidence to offer in-person youth events when allowed. (In the second lockdown the youth met on Friday evening Zoom sessions, facilitated by the team)

The team run two regular youth sessions during term times, both fortnightly:

Friday Night Youth for Secondary Age Young People. From September 2021 we also welcomed those in Year 6 and this has been very successful. Fridays are a social time with a Christian theme and around 15 young people attend. This term our theme is the "I am" statements of Jesus.

Sunday Night Youth began after Easter in 2021 for Youth in Years 10-13. After cooking something to eat together, we meet to grow our faith with bible study and prayer. In Summer 2021 we studied the life of Joseph, in Autumn 2021 we looked at the issues of science and faith and the place of Christianity amongst other world religions. Currently the Sunday group is meeting weekly to follow the Kintsugi Hope Youth Course which Julie Wilman has specially trained for. This is a well-being course relevant to all young people. We usually have about five young people in this group.

We have had a number of extra events in 2021 – orienteering in Rendlesham Forest in the Easter Holidays, a wonderful awayday in September at the Cox’s home in Dennington, a bonfire party at Rob and Liz Huddleston’s and a Christmas outing to Suffolk Ski Park.

We acquired (gifted to us) an additional pool table in excellent condition and used some of our budget to buy some large games such as Kubb, a giant jenga tower and quoits set. Our budget has also been used to buy bibles as well as refreshments and materials for some of our craft-type activities. We also subsidised the cost of the Christmas outing.

We are thankful to the parents who encourage us and bring their young people – and help others to get there who could not otherwise come. Some parents have offered to help out occasionally which we greatly appreciate.

We are in touch with the Families worker at Quay church and Just 42 and are open to working with others where this is God’s leading to see His Kingdom Come in young lives.

Looking forward to 2022 we would like to increase the size of our team so that the Friday and Sunday meetings can become weekly. Once this is established, we hope to welcome more young people in by having special evenings geared to the youth inviting their friends. We haven’t forgotten how good Youth Alpha is...

We are encouraged that one excellent person hopes to join our team soon and another couple are praying about whether to work with us. We are also looking to offer confirmation classes with a view to confirmation this year and are delighted that Gay Nichols has offered to help with this. We give thanks for this and ask for your prayers that the work will go forward.

## **Mission and Outreach**

### *Gifts to missionary organisations*

St Johns has a long history of giving to local and global missionary organisations. We currently support the following charities where we have personal links:

- Just42 – a Woodbridge based youth charity
- Place of Grace in Bangkok – John and Gillian Robinson
- OMF – Supporting Heather Le in her work as Digital Engagement Manager
- OMF – Supporting David and Manuela Pawson in Japan

In addition, we support other Christian charities in their work. Further information is available on our mission pages <https://stjohnswoodbridge.org.uk/Groups/272913/Mission.aspx>

### *Hub, Repair Café and Little Pantry*

The Hub Community Cafe moved to meeting outside at the Red Lion pub during lockdown, and has now moved into the church hall for the winter. The Hub provides an opportunity for both church members and local people to meet together for coffee, cake and conversation. It is attended by 2540 people, largely depending on the weather.

The Repair Café restarted in the Autumn, and is a jointly run venture between Transition Woodbridge and St. Johns Church. Held in St Johns Church, visitors arrive with anything which is

broken and portable to try and get it repaired, so avoiding having to bin it. Repairers cover sewing, tool sharpening, electrical repairs, electronics and small mechanical items.

The Little Free Pantry was established as a new community initiative this year and enables people to access essential non-perishable food and hygiene items 24/7. It can be found outside the church hall. We are thankful for those who monitor the pantry and regularly top it up with donations.

### *Ecumenical Relations*

St John's is a member of Churches Together in Woodbridge and Melton which plays an active part in the life of our town. In the past we have been involved in a Good Friday Walk of Witness, an Easter Sunrise service and open the annual Woodbridge Regatta with a Songs of Praise. For three years we organised a 'Big Family Day Out' for the community. On Advent Sunday we usually hold an ecumenical service in one of our churches.

In March 2021, we organised a second virtual Good Friday reflection involving all the churches as the annual walk was not possible. To coincide with the COP26 Summit in Glasgow we held a Climate Sunday event on Kingston Field. This involved guest speakers, local musicians, eco-friendly stalls and an open air service with a joint choir and band. Our guest speaker at the September meeting was Caroline Rutherford from Just42. Every home in Woodbridge, Melton, Ufford and Great Bealings received a Christmas Card in December 2021 detailing the Christmas services in all our churches. Individuals from the churches continue to work together volunteering at the Salvation Army Food bank. Sadly the Town Pastors and School Assembly team have not been active since the beginning of the Pandemic. We look forward to the possibilities of working together in the community once again.

## **Church buildings**

Church owned buildings continue to be maintained and updated, to look welcoming. Thanks are due to all those who support this in the many and varied tasks carried out by paid staff and volunteers. There was no major building work in 2021. All the buildings remain in very good condition with minor works required that were identified during the 2018 Quinquennial report being worked through as part of the maintenance programme.

2021 was challenging for maintenance of our buildings due to the length of time it took to complete the recruitment process following the departure of our maintenance person in March. Since successful recruitment of Steve Gore, joining the team in September, we have worked hard to catch up on routine maintenance and checks, for all properties owned or managed by St Johns PCC. We have re-organised the Old Vic to enable the staff team to work together upstairs, creating a more accessible and spacious pastoral meeting room downstairs. Further redecoration and repair work will be carried out during 2022 following the departure of Barnabas at the end of 2021.

Following the decision in 2019 to re-purpose the Church Hall, work had started before lockdown to redecorate the space to be primarily used for the youth and also for outreach and other church community events. The youth make good use of the Hall, and it serves as the winter location for the Hub. Work on further refurbishment is on hold due to the pandemic and budget constraints, and the

Kitchen remains partly refurbished. We would like to thank the team of volunteers who cleared shrubs from the driveway and from the courtyard area at the side of the hall.

The property at Bury Hill was occupied by Paul Smith and his family until the summer. He completed a refurbishment of the kitchen which is now at a good standard. It was subsequently let commercially after the Smith family moved away from the area. We intend to carry out further refurbishment of the bathroom and decoration throughout at the end of this tenancy.

The Property at Andersons Way remains in good overall repair, with some minor maintenance work required during 2022.

## **Financial**

This year has seen another change in our income and expenses. Our total income has dropped by £30,000 whereas our expenses have dropped by £37,000. We are so grateful for the many people who have continued with their giving to the Church. Our Income from investments has shown an increase of 23% on the previous year's income but bear in mind that the figure in 2020 was 55% lower than that received in 2019. Interest rates remain low and our dividends from investments also show a small reduction. Our diocesan quota was slightly lower at £75,092 but we again assisted Bredfield PCC so that the total benefice contribution of £87,201 was paid to the Diocese. Our expenses continued to drop as there were no salaries paid in the year to Andy Williams and Tracey Fearn who both left part way through 2020.

We continue to monitor interest received on our Short-term deposits and a small group continues to monitor our investments. The value of our investments increased significantly during the year as the global recovery from Covid continued and overall, these increased in value by £55,474. Most of this increase is held in our restricted funds for the Church Fabric, the Spire fund and the Old Vicarage Fabric Fund. The investments give a much greater return than we can earn on cash deposits but the value of those funds is subject to greater variances in capital value. During the year £50,000 of our short-term deposits were invested in further units in the Church Fabric Fund.

The reduction in our income has had a further effect on our cash balances and the amount held in unrestricted and designated funds at the end of the year was £201,098 as compared with £239,475 a year ago.

The PCC does produce a yearly budget but in 2021 this was soon proved to be unrealistic as income and expenditure were so much lower. We have prepared a budget for 2022 taking into account our current income and likely expenses but this shows a deficit for the year of £35,879 which if proved to be accurate will result in the deficit having to be met from reserves.

We must be thankful for all the income we have received and are very grateful to the many who tithe regularly, as without the support from everyone we would not be able to achieve all that we do as a Church.

### *Reserves Policy*

The balance on our general accumulated fund in reserves is now £126,913, which is an increase arising solely from the uplift in the value of investments. Without this increase in value of our investments (£9,016) our general fund would have fallen.

The other unrestricted reserves, apart from property, are minor funds allocated by the PCC for specific purposes. The property funds held in unrestricted funds are not free reserves in that they relate to freehold property which would need to be sold to enable the funds to be available to spend.

The restricted funds are amounts that have been given to the Church for specific purposes and relate mainly to property and their future maintenance. At the year end the balance in our Fabric Fund was £206,560.

### *Church Workers Pension Fund*

St Johns PCC participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers. The Church Workers Pension Fund has two sections:

1. The Defined Benefits Scheme
2. The Pension Builder Scheme, which has two subsections;
  - a. A deferred annuity section known as Pension Builder Classic, and
  - b. A cash balance section known as Pension Builder 2014.

### *Pension Builder Scheme*

Both sections of the Pension Builder Scheme are classified as defined benefit schemes.

Pension Builder Classic provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SOFA in the year are the contributions payable (2021: £2,981, 2020: £4,424).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2019. The next valuation is due as at 31<sup>st</sup> December 2022.

For the Pension Builder Classic section, the valuation revealed a deficit of £4.8m on the ongoing assumptions used. At the most recent annual review, the Board chose to grant a discretionary bonus of 3% following improvements in the funding position over 2021. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, St Johns PCC could become responsible for paying a share of that employer's pension liabilities.

On behalf of St John's PCC

A handwritten signature in black ink, consisting of a stylized 'A' followed by a long horizontal stroke that curves upwards at the end.

Alan Nunn (Vice Chairman)

**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
 CHARITY NUMBER 1128699

**STATEMENT OF FINANCIAL ACTIVITIES**  
 For the year ended 31 December 2021


	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds	
					2021 £	2020 £
<b>INCOMING RESOURCES</b>						
Voluntary Income	2(a)	95,238.27	112,503.46	-	207,741.73	240,848
Activities for Generating Funds	2(b)	22.37	-	-	22.37	42
Investment Income	2(c)	5,975.22	2,204.54	154.96	8,334.72	6,739
Church Activities	2(d)	6,256.12	568.41	-	6,824.53	4,489
<b>TOTAL INCOMING RESOURCES</b>		<u>107,491.98</u>	<u>115,276.41</u>	<u>154.96</u>	<u>222,923.35</u>	<u>252,118</u>
<b>RESOURCES EXPENDED</b>						
Grants	3(a)	1,104.00	34,425.79	-	35,529.79	44,517
Church Activities	3(b)	100,253.99	77,352.84	154.96	177,761.79	206,340
<b>TOTAL RESOURCES EXPENDED</b>		<u>101,357.99</u>	<u>111,778.63</u>	<u>154.96</u>	<u>213,291.58</u>	<u>250,857</u>
<b>NET INCOMING/ (OUTGOING) RESOURCES</b>		6,133.99	3,497.78	-	9,631.77	1,261
<b>Transfers between funds</b>	-	6,779.38	6,779.38	-	-	-
Revaluation - Gains on investments	5(b)	9,016.71	45,707.40	750.39	55,474.50	21,015
<b>NET MOVEMENT IN FUNDS</b>		<u>8,371.32</u>	<u>55,984.56</u>	<u>750.39</u>	<u>65,106.27</u>	<u>22,276</u>
<b>BALANCES BROUGHT FORWARD AT 1 JANUARY 2021</b>		<u>525,820.95</u>	<u>461,966.41</u>	<u>5,266.89</u>	<u>993,054.25</u>	<u>970,778</u>
<b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2021</b>		<u>534,192.27</u>	<u>517,950.97</u>	<u>6,017.28</u>	<u>1,058,160.52</u>	<u>993,054</u>

**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
 CHARITY NUMBER 1128699

**BALANCE SHEET**  
**AT 31 DECEMBER 2021**

	Note	TOTAL 2021 £	TOTAL 2020 £
<b>FIXED ASSETS</b>			
Tangible Fixed Assets	5(a)	438,751.15	440,462
Investment Assets	5(b)	427,078.14	321,604
		<hr/>	<hr/>
		865,829.29	762,066
		<hr/>	<hr/>
<b>CURRENT ASSETS</b>			
Debtors and Prepayments	9	5,748.74	6,934
Short Term Deposits		190,122.09	238,710
Cash at bank and in hand		10,976.06	765
		<hr/>	<hr/>
		206,846.89	246,409
		<hr/>	<hr/>
<b>CURRENT LIABILITIES</b>			
Amounts falling due under 1 Year	10	14,515.66	15,421
		<hr/>	<hr/>
<b>NET CURRENT ASSETS</b>			
		192,331.23	230,988
		<hr/>	<hr/>
<b>TOTAL NET ASSETS</b>			
		1,058,160.52	993,054
		<hr/> <hr/>	<hr/> <hr/>
<b>PARISH FUNDS</b>			
Unrestricted		534,192.27	525,821
Restricted	7	517,950.97	461,966
Endowment		6,017.28	5,267
		<hr/>	<hr/>
		1,058,160.52	993,054
		<hr/> <hr/>	<hr/> <hr/>

Approved by the Parochial Church Council on 7th March 2022, and signed on its behalf by:

  
 .....(Churchwarden)  
 Mr A Nunn

  
 .....(Churchwarden)  
 Mrs L Spall

The notes on pages 17 to 22 form part of these accounts.

**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
CHARITY NUMBER 1128699

**NOTES TO THE FINANCIAL STATEMENTS**  
**For the year ended 31 December 2021**

**1 Basis of accounting**

The accounts (financial statements) have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (FRSSE), and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

**2 Funds**

Endowment funds are funds, the capital of which must be retained either permanently or at the PCC's discretion, the income derived from the endowment funds is used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established.

The Endowment funds include the investments, funds, income and expenditure of the following endowed charities of which the Church Wardens are the trustees -

Cornelius Welton's Charity  
Fanny Fenella Ratcliffe Memorial Charity  
William Culham  
Titcombe Benefaction

Restricted funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor.

Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average basis.

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charge in the SOFA. Designated Funds remain unrestricted and the PCC will move any surplus to other general funds.

**Incoming Resources**

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the income resource to which they relate is received. Grants and Legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

**Resources expended**

Grants and Donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

**3 Fixed Assets**

Consecrated and benefice property is not included in the accounts in accordance with S10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time).

Equipment used within the church premises is depreciated on a straight line basis over four years. Individual items of equipment with a purchase price of £250 or less are written off when the asset is incurred. For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

No depreciation is provided as the current estimated residual value of the property is not less than its carrying value and the remaining useful life of the building exceeds 50 years, so that any depreciation charges would be immaterial. Investments are valued at market value.

**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
 CHARITY NUMBER 1128699

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ended 31 December 2021**

<b>2 INCOMING RESOURCES</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Endowment Funds £</b>	<b>Total Funds</b>	
				<b>2021 £</b>	<b>2020 £</b>
<b>2(a) Voluntary Income</b>					
Planned giving					
Gift Aid donations	47,330.31	56,416.20	-	103,746.51	130,315
Gift Aid recoverable	12,034.58	14,104.05	-	26,138.63	33,846
Other planned giving	29,226.00	40,986.71	-	70,212.71	74,615
Cash Collections	572.38	754.13	-	1,326.51	920
Donations	1,075.00	242.37	-	1,317.37	1,152
Legacies	5,000.00	-	-	5,000.00	-
	95,238.27	112,503.46	-	207,741.73	240,848
<b>2(b) Activities for generating funds</b>					
Church Office	22.37	-	-	22.37	42
	22.37	-	-	22.37	42
<b>2(c) Income from investments</b>					
Interest from short term deposits	566.72	850.65	-	1,417.37	2,762
Dividends on CBF Investment Funds	2,278.50	1,353.89	154.96	3,787.35	3,977
Rental Income - Bury Hill	3,130.00	-	-	3,130.00	-
	5,975.22	2,204.54	154.96	8,334.72	6,739
<b>2(d) Church activities</b>					
Fees for weddings and Funerals	267.00	-	-	267.00	180
Church Hall lettings - Local community use	465.00	-	-	465.00	-
Old Vicarage Lettings- Community use	4,290.00	-	-	4,290.00	3,452
Toddlers	468.97	-	-	468.97	159
Marriage Course	-	-	-	-	-
FinnyMusic	-	45.00	-	45.00	322
Games and Cafe Hubs	765.15	523.41	-	1,288.56	366
	6,256.12	568.41	-	6,824.53	4,489
<b>TOTAL INCOMING RESOURCES</b>	107,491.98	115,276.41	154.96	222,923.35	252,118
	=====	=====	=====	=====	=====

**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
 CHARITY NUMBER 1128699

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ended 31 December 2021**

<b>3 RESOURCES EXPENDED</b>		<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowment</b>	<b>Total Funds</b>	
	<b>Note</b>	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>2021</b>	<b>2020</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>3(a) Grants</b>						
Missionary and charitable giving -	8	1,104.00	34,425.79	-	35,529.79	44,517
		1,104.00	34,425.79	-	35,529.79	44,517
<b>3(b) Church Activities</b>						
Ministry -diocesan parish share		75,092.00	-	-	75,092.00	76,234
other ministry costs		3,892.64	-	-	3,892.64	17,439
Youth and children - staff costs		338.15	23,642.84	-	23,980.99	30,730
Youth and children's activities		1,956.06	-	-	1,956.06	2,911
Church running expenses and Maintenance		1,054.85	9,457.14	-	10,511.99	6,847
Cost of services		1,475.06	-	-	1,475.06	1,657
Church Hall - running costs		3,815.33	-	-	3,815.33	4,648
Old Vicarage - running costs		1,416.56	9,457.14	-	10,873.70	7,018
Property Costs - Bury Hill		986.14	-	-	986.14	9,497
Property Costs - Andersons Way		920.01	-	-	920.01	868
FinnyMusic		-	-	-	-	471
Support costs - Outreach		1,335.93	-	-	1,335.93	1,045
- Marriage Course		-	-	-	-	54
- Toddlers		91.84	-	-	91.84	63
- Games and Café Hubs		552.45	47.54	-	599.99	459
- WLTD0		-	-	-	-	48
- Pastoral		141.22	72.00	154.96	368.18	516
- Bredfield		2,820.00	-	-	2,820.00	2,820
Church Office		1,714.26	34,676.18	-	36,390.44	39,958
Depreciation		2,651.49	-	-	2,651.49	3,057
		100,253.99	77,352.84	154.96	177,761.79	206,340
<b>TOTAL RESOURCES EXPENDED</b>						
		101,357.99	111,778.63	154.96	213,291.58	250,857
		=====	=====	=====	=====	=====

**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
 CHARITY NUMBER 1128699

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ended 31 December 2021**

	2021	2020
	£	£
<b>4. STAFF COSTS</b>		
Wages and Salaries	53,328	74,557
Social Security Costs	1,091	2,132
Pension Costs	2,981	4,424
	<hr/>	<hr/>
	57,400	81,113
	=====	=====

During the year the average number of employees was 5 (2020:7), none of whom earned £50,000 p.a. or more.

**4 (b). TRANSACTIONS WITH RELATED PARTIES**

Name	Relationship	Description	2021	2020
C Johnston (From 18/10/20)	PCC Member -	Childrens and Family Worker	25,607	26,080
N Gore (from 26/04/2021)	PCC Member -	Office Co-ordinator	12,353	-

There were no other disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

**4(c). TRUSTEE EXPENSES**

	2021	2020
The number of trustees who were paid expenses were	1	2
The expenses relate to Ministers expenses and travelling and total	2,723	1,075

**5. FIXED ASSETS FOR USE BY THE PCC**

5(a) Tangible Fixed Assets	Freehold Property	Equipment	Fixtures & Fittings	2021 Total	2020 Total
Cost	£	£	£	£	£
At 1 January 2021	466,612	36,921	23,125	526,658	523,137
Additions in year	-	990	-	990	4,788
Disposals	-	- 3,723	- 1,013	- 4,736	- 1,267
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 December 2021	466,612	34,188	22,112	522,912	526,658
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Depreciation					
At 1 January 2021	31,880	33,662	20,654	86,196	84,406
Charge for the year	-	1,634	1,017	2,651	3,057
Disposals	-	- 3,723	- 963	- 4,686	- 1,267
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 December 2021	31,880	31,573	20,708	84,161	86,196
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Net Book Value at 31 December 2021	434,732	2,615	1,404	438,751	440,462
	=====	=====	=====	=====	=====
Net Book value at 31 December 2020	434,732	3,259	2,471	440,462	438,731
	=====	=====	=====	=====	=====

The freehold land and buildings comprise the Church Hall, the Old Vicarage, 44 Bury Hill and 1 Andersons Way Woodbridge, and are valued at cost. No depreciation is charged against such property except that improvements are written off over 12 years.

Equipment and Fixtures and Fittings used within PCC premises is depreciated at the following rates -

- General Equipment on a straight line basis at 25% per annum
- Computer Equipment on a straight line basis at 33% per annum
- Fixtures and Fittings on a straight line basis at 25% per annum

**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
 CHARITY NUMBER 1128699

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ended 31 December 2021**

**5. FIXED ASSETS (continued)**

**5(b) Investment fixed assets**

	2021	2020
Movements in the year:		
Market value - 1 January 2021	321,604	240,589
Purchases at cost	50,000	202,126
Disposals at cost	-	- 142,126
Net gains (losses) on annual revaluation	55,474	21,015
	<hr/>	<hr/>
Market Value - 31 December 2021	427,078	321,604

Holdings at 31 December 2021: 1,155 shares in the COIF Charities Investment Fund.  
 8,665.58 Accumulation units in the CBF Global Equity Income Fund  
 2,393.51 Accumulation units in CBF Investment Fund  
 22,063.94 Accumulation units in CBF UK Equity Fund  
 5,345.02 Income units in CBF Investment Fund

**6. ANALYSIS OF NET ASSETS**

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2021	Total 2020
	£	£	£	£	£
Fixed assets	368,393	70,358	-	438,751	440,462
Investment Assets	71,725	349,336	6,017	427,078	321,604
Current assets	108,590	98,257	-	206,847	246,409
Current liabilities	-	14,516	-	-14,516	-15,421
Fund balance	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	534,192	517,951	6,017	1,058,160	993,054

Included in unrestricted funds are funds designated by the PCC for specific projects. At 31 December 2021, £407,280 had been designated (2020: £407,200)

**7. FUND DETAILS**

The endowment funds are permanent endowment which requires the income to be spent on the elderly.

The movements in restricted funds are as follows -

Fund Name	Fund Open Bal	Incoming Resources	Outgoing Resources	Gains and Losses	Fund Clos Bal
Old Vicarage Capital Fund	70,358	-	-	-	70,358
Old Vicarage Fabric Fund	68,114	1,514	-	6,698	76,326
General Capital Fund	15,509	-	-	2,208	17,717
Spire Fund	76,243	1	-	15,164	91,408
Church Fabric Fund	177,493	650	-	28,417	206,560
Property Fabric Fund	10,830	72	-	-	10,902
Outreach Fund	14,726	107	-	-	14,833
Young Peoples Fund	9,060	66	-	-	9,126
Pastoral Fund	1,042	8	-	-	1,050
Pastoral Transport Fund	2,751	20	- 72	-	2,699
Discretionary Fund	1,259	9	-	-	1,268
Leadership Training Fund	1,185	-	-	-	1,185
Concert Fund	543	-	-	-	543
FinnyMusic	3,593	45	-	-	3,638
WMAG Bursary Fund	8,328	602	-	-	8,930
Faith & Misson Fund	932	-	-	-	932
Repair Café	-	523	- 47	-	476
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Restricted Funds	461,966	3,617	- 119	52,487	517,951

**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
 CHARITY NUMBER 1128699

**NOTES TO THE FINANCIAL STATEMENTS**  
**For the year ended 31 December 2021**

**8. GRANTS**

	Grants to Institutions	Grants to Individuals
Total Value of grants	35,529	0

**8.1 GRANTS MADE TO INSTITUTIONS**

Grants to institutions in excess of £1000 are noted below -

Name of Institution	Purpose	Amount of Grant
Just 42 Ltd	Christian Youth Work in Woodbridge Area	9,348
Overseas Missionary Fellowship	Serve the peoples of East Asia	7,900
St Edmundsbury & Ipswich DBF	To assist Bredfield PCC	6,054
Crosslinks	Support for Link Missionaries	5,000
TEAR Fund	Relief Work Worldwide	2,705
CPAS	Support for Education and Youth Work in UK	1,400
Cry in the Dark	Support for Special Needs Children in Romania	1,000
7 Other Charities- all under £1,000		2,122
		35,529

**9 DEBTORS AND PREPAYMENTS**

	2021	2020
Prepayments and accrued income	3,478	3,807
Taxation	2,270	3,127
	5,748	6,934

**10 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021	2020
Creditors for goods and services	13,948	14,141
Social Security and pension costs	567	1,280
	14,515	15,421

**11 CAPITAL COMMITMENTS**

The PCC had not authorised any capital expenditure at 31 December 2021. (2020: £Nil)

**INDEPENDENT EXAMINERS REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST JOHN'S CHURCH, WOODBRIDGE FOR THE YEAR ENDED 31 DECEMBER 2021**

I report to the members on my examination of the accounts of the St John's Church Woodbridge Parochial Church Council for the year ended 31 December 2021.

**Responsibilities and basis of report**

As members of the Parochial Church Council you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ('the Act').

I report in respect of my examination of the Parochial Church Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- i. the accounting records were not kept in accordance with section 130 of the Act; or
- ii. the accounts did not accord with those accounting records; or
- iii. the accounts did not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Carl Page FCCA  
Ensors Accountants LLP

Member of the Institute of Chartered Accountants in England and Wales (ICAEW)

Blyth House  
Rendham Road  
Saxmundham  
Suffolk  
IP17 1WA

Dated: 7 March 2022