

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL AND ST MARY MAGDALENE, EASTHAMPSTEAD

England & Wales · Charity number 1128690

Details

Status Registered

Legal form Previously excepted

Registered 2009-03-20

Register [View on the Charity Commission register](#)

Contact

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Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: The function of the PCC is outlined in the Parochial Church Councils (Powers) Measure 1956. The primary function of the PCC is to promote in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. These functions have various public benefits such as in the advancement of education by our engagement with local schools, and in the relief of poverty and need.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Bracknell Forest

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£189,415	£187,991	-	-
2023-12-31	£178,854	£187,116	-	-
2022-12-31	£175,006	£176,601	-	-
2021-12-31	£150,300	£192,200	-	-
2020-12-31	£144,956	£178,420	-	-

Trustees

Name	Role	Appointed
Rev Gareth Morley	Chair	2024-07-12
Andrew Wyard		2024-07-12
Christine Ann Fellows		2024-07-12
Christopher John Boutle		2024-07-12
Derek Florey		2024-04-01
Geraldine Patricia Samuelsson-Brown		2024-07-12
Judith Mary Collyer		2024-07-12
Karen Janette Biggs		2024-07-12
Lee Townsend CMGR MCMI		2024-07-12
Nicholas Roworth		2024-07-12
Oliver Sommer		2024-07-12
Robert Soden		2024-07-12
Sanjay Limbachya		2025-05-18
Shona D Collins MA		2024-07-12

Linked charities

- GEORGE SAMUEL FOR THE POOR (1128690-1)
- THE CHARITY OF FRANCES MAY (1128690-2)
- CHARITY OF THE REVEREND O GORDON FOR CHOIR OF PARISH CHURCH (1128690-3)
- THE RIDGEWAY BEQUEST (1128690-4)

Accounts



Easthampstead
Parish Church

2024

Annual Report and Accounts

for the

Parochial Church Council

of

**The Ecclesiastical Parish of
St. Michael And St. Mary Magdalene, Easthampstead**

Charity Number 1128690

**Notice to Public of Ecclesiastical
Parish of St. Michael and St. Mary Magdalene
Easthampstead**
The Parochial Church Council
of the Ecclesiastical Parish of
St. Michael and St. Mary Magdalene
Easthampstead
has the pleasure to announce that
the Annual Report and Accounts for
the year 2024 will be available
for inspection at the Church
from 1st January 2025 to 31st
March 2025.
For further information please
contact the Parochial Church Council
on 01253 812345 or email
pcc@stmickeymagd.co.uk



A year of renewal, growth, and celebration.

As we reflect on the past year, it is with a deep sense of gratitude and joy that I share with you the impressive work of our church community. This report is a testament to the dedication, love, and faith that have been poured into our shared mission—to nurture faith, grow disciples, and serve our community in the name of Christ.

This has been a year of renewal, growth, and celebration. Together, we have embraced new opportunities to worship, connect, and make a lasting impact. The adjustments to our 9:30am service have fostered a richer and more inclusive experience. It has been heartening to see how these changes have brought accessibility and meaning to so many, especially our younger families.

Our relationships with our partners and schools have blossomed in ways that deeply enrich the spiritual lives of those we serve. I am especially thankful for the growing connection with St. Michael's and Jennett's Park Schools. Whether through termly Eucharists, Pause Days, or shared celebrations like the first Christmas service at Jennett's Park, these moments of fellowship and faith have strengthened our bonds and planted seeds of faith in young hearts.

Throughout the year, we have also celebrated significant milestones, such as the 150th anniversary of St. Michael's School. This was a moment to pause and give thanks for the legacy of faith and learning that continues to inspire hope for future generations. Likewise, the deanery confirmation service in April was a joyous reminder of the Holy Spirit at work in the lives of those making their commitment to Christ.

In our mission to foster community and inclusivity, events like "Ice Cream Sunday," the revitalized Allhallowtide celebration, and the Light Up a Life service have shown how our church can be a source of joy, hope, and compassion. Each of these occasions brought people together, reminding us of the love of God made visible in our shared lives.

I am also deeply encouraged by the way our church continues to grow as a place where everyone can belong. The Church Growth Workshop, hosted here in June, affirmed our commitment to creating small, relational communities that reflect the love of Christ. It is my hope that these seeds of growth will bear fruit in the years to come.

At the heart of all these achievements is a community bound by faith and love. Every prayer, every act of service, and every moment of kindness has been a reflection of our shared commitment to Christ's call to be His hands and feet in the world.

As we look to the future, may we continue to find inspiration in our vision: to nurture faith, to share God's love, and to be a safe and welcoming home for all. Thank you for the part you play in this journey, and may we go forward together in faith, hope, and love.

With every blessing,

A handwritten signature in black ink that reads "G. Morley". The signature is fluid and cursive, with a long horizontal flourish at the bottom.

Revd. Gareth Morley
Rector

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1. Aim and Purposes

The purpose of the PCC is the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England and “co-operation with the minister (Reverend Gareth Morley) in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.” It also has statutory responsibilities for the care and insurance of church buildings and property, for keeping proper financial records and for a range of other statutory matters, including health and safety procedures relating to employees, volunteers and visitors.

The Parochial Church Council (PCC) of the Ecclesiastical Parish of St. Michael and St. Mary Magdalene, Easthampstead has its legal responsibilities set out in the [*Parochial Church Councils \(Powers\) Measure 1956*](#). It is also bound by the [*Church Representation Rules \(Church Representation and Ministers Measure 2019\)*](#) and the *PCC Accountability Guide*.

The PCC is also an ecumenical partner of the Church@thePines.

The strategic aims of the PCC are developed and expressed as a mission plan. These aims flow from the vision of the Church which is “to nurture faith and grow disciples.”

Main activities undertaken to meet these aims and purpose include:

- a regular pattern of worship in the parish,
- assisting people in the parish in marking life events (christenings, weddings, and funerals),
- providing pastoral care and support to all people in the parish,
- helping all people of all ages in the parish to be able to develop their faith,
- providing social activities through small groups and as a whole community,
- managing the parish centre for the benefit of the people in the community and charity groups
- working with other churches in the parish, and
- working with schools in providing Religious Education and Collective Worship.

The PCC has had regard to the Charity Commission public benefit guidance, and these activities are compatible with [*“The Advancement of Religion for the Public Benefit”*](#) guidance published by the Charity Commission.



2. Parish Objectives

The PCC identified their objectives for the year as:

- to continue to implement the Quinquennial Report,
- to draw up plans and begin implementation of energy saving recommendations,
- to continue work to address parish finances,
- to review St. Francis and St. Claire Church Mission and Ministry,
- to review the parish vision and establish a five year strategic plan.

Implementation of the Quinquennial Report

(Review by: Lee Townsend, **Churchwarden**)

A survey of the drains in the church and churchyard was carried out in 2024. Repairs to the structure of some, probably historic, drains will need to be carried out.

Repairs to the SE tower pinnacle, pointing to the tower parapet, repairing the lead flashings between the tower and church roof and repairing two damaged coping stones on the church have been completed. Coping stones to both sides of the annexe roof were removed and replaced, with metal rods inserted to prevent future slipping of the stones. Pointing was carried out to the outside of the east wall of the Resurrection Chapel. Repairs were completed to the frieze and lettering at the top SW corner of the church nave and the sealing of the font was repaired. Masonry cracks in joints in the Downshire Chapel were filled in.

We are currently looking at plans to repair and refurbish the annexe to include replacing the flat roof, rethinking the flat roof windows and improving the insulation.

All immediate and urgent concerns raised in the quinquennial report have been addressed.

Implementation of energy saving recommendations

(Review by: Revd Gareth Morley)

In 2024, the implementation of energy-saving recommendations was deprioritized early in the year to address other pressing matters, including financial challenges and the comprehensive review of St. Francis and St. Clare. However, towards the end of the year, we began laying the groundwork for future improvements in energy efficiency, focusing on the annexe. Discussions with our architect generated several promising ideas, which are now being developed into actionable plans. In 2025, we aim to move forward with these plans, making meaningful changes to enhance the annexe's energy performance and align with our broader commitment to sustainability.

Address parish finances

(Review by: Judith Collyer, **Churchwarden**)

We became aware that there were some inaccuracies in the financial reports for 2021, 2022 and 2023. There was never and remains to this day no suspicion of any irregular activity; the errors were in the coding and details of the reporting. Acting on guidance from the Oxford Diocesan Board of Finance the accounts for all these years have now been checked and corrected. We have also:

- Enacted new financial controls and policies which have been approved by the PCC,
- Organised regular reviews of finances and procedures through the finance committee.
- Hired a new Payroll Manager, working at Radford & Sergeant Ltd.
- Mrs Alison Kent has been appointed bookkeeper. We are very grateful for the work she has done to bring our finances into good order.

Review St. Francis and St. Claire Church Mission and Ministry

(Review by: Revd Gareth Morley)

In March 2024, a strategic proposal was made for St Francis & St Clare Church in Jennett's Park, marking a transformative journey. With a focus on renewal and outreach, the decision was taken to close the Sunday worshipping community at Pentecost 2024, embracing the concept of a "Shmita" or sabbatical year. This shift aimed to refocus efforts on rebuilding relationships within the community, particularly by strengthening ties with Jennett's Park School and supporting initiatives like the school's Thrive program.

Following the closure, 2024 became a year of listening and connection. Significant strides were made in fostering deeper community engagement and aligning with the school's vision for holistic support. Practical love and care were shown through initiatives that addressed both the spiritual and everyday needs of the local population. This period of reflection and rebuilding set a foundation for further development in 2025, as efforts continue to explore new, dynamic ways to serve and uplift the Jennett's Park community.

Review the parish vision and establish a five year strategic plan

(Review by: Revd Gareth Morley)

In 2024, the PCC undertook a significant initiative to review our parish vision and develop a five-year strategic plan to guide our mission and growth. A key milestone in this process was our Vision Day held in May, where we gathered as a community to reflect, discern, and plan for the future.

During this pivotal day, we articulated our purpose, which is to reach out with the love of God, care for one another, and enable people to grow as disciples of Jesus Christ. We also established our parish vision:



Nurturing Faith

Growing Disciples

This vision reflects our dedication to fostering spiritual growth and creating a welcoming environment where individuals of all backgrounds can explore and deepen their faith. Alongside this, we defined our core values, which are:

To be firm in faith, strong and courageous, and to do everything in love.

These values serve as the foundation for all we do and inspire us to remain steadfast in our spiritual journey, bold in the face of challenges, and loving in our actions towards others.

Building on these guiding principles, we have outlined our objectives for the next five years. Our objective for 2025/2030 are:

- to nurture in others faith,
- to be lifelong learners of Christ,
- to share our Catholic Anglican spiritual roots,
- to be a safe and trusted place for all,
- to be an open and welcoming community,
- to be an intergenerational community of grace,
- to be active in service to each other and others around us, and
- to encourage fellowship.



3a. Achievements

(Review by: Revd Gareth Morley)

JANUARY

Changes to service arrangements

At our 9:30am service, we made a series of thoughtful adjustments to bring it into compliance with Common Worship, ensuring that we consistently use the authorised form of worship. One significant change was moving from weekly psalms to a seasonal focus, incorporating them during Lent and Advent to enrich these liturgical seasons. We also reduced the number of Bible readings from three to two, alongside other refinements, to create a more streamlined and focused worship experience. These changes resulted in a service length of approximately one hour, which has been well received by many in our congregation, particularly young families who appreciate the more accessible format. These changes have now been made permanent by unanimous agreement of the PCC.

8am and 6pm started

In January 2024, we reinstated our 8am service, which had been paused since the onset of the COVID-19 pandemic. This quieter and reflective service has become a cherished part of our Sunday worship once more, with a regular attendance of approximately 12 people. Additionally, we introduced regular Evening Prayer services on Sunday evenings, providing another opportunity for communal prayer and worship. These services have been warmly received, with an average attendance of 9 people, reflecting a growing desire within our congregation for varied and meaningful expressions of faith.

FEBRUARY

Termly eucharists for St Michaels School

In cooperation with the St. Michael's School, we introduced termly Key Stage Two Eucharist services, offering a wonderful opportunity for children to actively engage in the liturgical and sacramental life of the church. These services provide a meaningful space for pupils to deepen their understanding of Christian faith and experience worship in a more profound way. By involving them in the celebration of the Eucharist, we foster a sense of community, spiritual reflection, and belonging, while helping to nurture their faith as they grow. The inclusion of these services has been a blessing, strengthening the connection between the school and the church and enriching the spiritual formation of our young people.

MARCH

Come and See

During Lent 2024, our church enthusiastically participated in the Diocese of Oxford's Come and See program, which focused on the Commandments and the Way of Love. As part of our engagement, we shared the program's thought-provoking videos with the entire congregation during our services, fostering a collective understanding and appreciation of its themes. To deepen this experience, we also held separate group reflection sessions, providing a dedicated space for more intimate discussions and personal insights. This initiative not only enriched our Lenten journey but also strengthened our communal commitment to living out the principles of love and faith in our daily lives.

APRIL

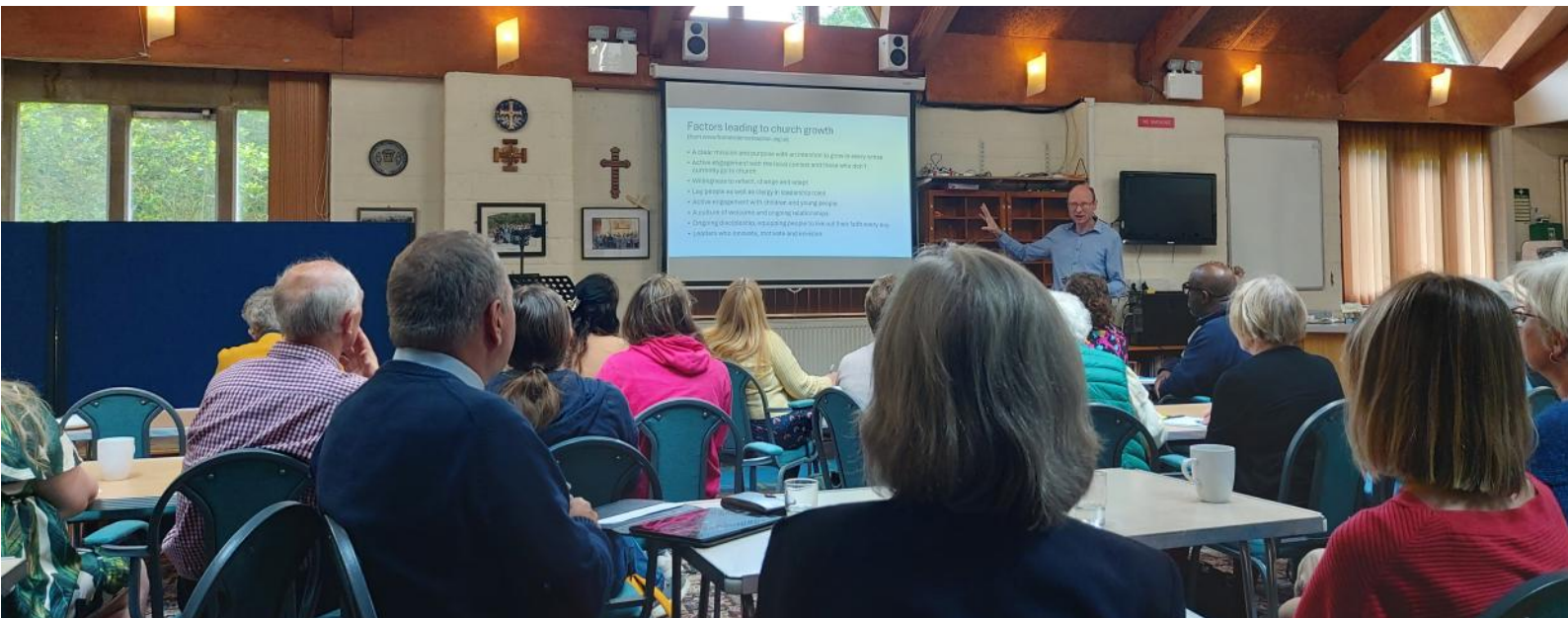
Confirmation

On 21 April 2024, we were honoured to welcome Bishop Olivia to our church as we hosted a deanery confirmation service. This special occasion brought together members of the wider community to celebrate a significant step in the spiritual journeys of many. Several

members of our own congregation, spanning a range of ages, were confirmed into the Christian faith, affirming their commitment to follow Christ. The service was a joyous and uplifting event, marked by heartfelt prayers, uplifting music, and the inspiring presence of Bishop Olivia, who encouraged us all to reflect on the meaning of our shared faith and discipleship. It was a day filled with grace and celebration, strengthening both individual faith and our communal bonds.

MAY

New Website In May, we transitioned to a different website provider. This change not only modernised our website but also rejuvenated our online presence, making it more engaging and accessible for our community. We also refreshed our presence on Facebook.



JUNE

Church Growth Workshop

In June 2024, our church had the privilege of hosting a Church Growth Workshop for the deanery and beyond, attracting attendees eager to explore innovative approaches to mission and discipleship. The workshop focused on Michael Moynagh's Godsend approach, which emphasizes small, relational communities as the foundation for church growth. Through engaging discussions and collaborative activities, participants explored how this method could be tailored to their own contexts, fostering vibrant, missional communities. The event proved to be an inspiring and practical opportunity for churches to share ideas and support one another in their efforts to grow and adapt to the needs of their congregations and wider communities.

JULY

150 years of St Michael's School

Throughout 2024, we had the joy of celebrating the 150th anniversary of St. Michael's School, marking a century and a half of its profound impact on our community. The celebrations culminated in July with a special service led by Bishop Olivia, bringing together students, staff, alumni, and members of the congregation to give thanks for the school's rich heritage. Following the service, a special tea was held at the school, where stories and memories were shared across generations. The festivities were further enlivened by artistic performances of dances, creatively showcasing the diverse decades of the school's history. It was a truly memorable occasion that honored the legacy of St. Michael's School while inspiring hope for its future.



SEPTEMBER

Ice Cream Sunday

In September 2024, we celebrated Education Sunday with a vibrant and engaging service that highlighted the vital role of education in nurturing young minds. We were delighted to welcome Caroline Johnson, the headteacher of St. Michael's School, as our guest speaker. She shared heartfelt reflections on her experiences in teaching, inspiring the congregation with stories of dedication and the transformative power of learning. Following the service, we enjoyed a festive time together as a community, sharing ice creams in the sunshine and exploring a fire truck, generously brought along by Bracknell's Fire Station. It was a joyful occasion that blended gratitude, fun, and fellowship, bringing together all generations.

OCTOBER

Allhallowtide

In 2024, we transformed our traditional Pumpkin Festival into a profound and engaging celebration of Allhallowtide, drawing inspiration from an Episcopalian approach to the service. The event began with a Service of the Word, which featured a dramatic and thought-provoking retelling of two powerful biblical narratives: the Witch of Endor and St. Michael's triumph over Satan. These vivid portrayals captivated the congregation, offering a creative and memorable way to reflect on themes of faith, courage, and redemption.

Following the service, the festivities continued with a lively pumpkin competition, showcasing the artistic talents of our community, and concluded with a joyful party, fostering fellowship and fun for all ages. This refreshed celebration beautifully combined theological depth with community spirit.

NOVEMBER

New Musical Director

In 2024, we experienced a significant transition in our church's music ministry as we bid farewell to our longstanding Musical Director, whose dedication and talent greatly enriched our worship over the years. While their departure was met with heartfelt gratitude and best wishes for the future, we were equally delighted to welcome Sean Frost as our new Musical Director. Sean brings a wealth of experience and expertise, with a background that includes acclaimed performances and a deep commitment to the power of music in worship. His passion and vision have already begun to inspire our congregation, and we look forward to this exciting new chapter in the life of our church's musical heritage.

DECEMBER

Jennett's Park Christmas Service

In December 2024, we had the pleasure of welcoming Jennett's Park School to our church for their very first Christmas service. It was a joyful and memorable occasion, as the children, staff, and parents came together to celebrate the festive season in the spirit of unity and reflection. The service beautifully conveyed the true meaning of Christmas, leaving a lasting impression on all who attended. The warm and welcoming atmosphere of the church, combined with the sense of community, inspired the school to express their desire to return for future services. This new connection marks the beginning of a meaningful partnership that we look forward to nurturing in the years to come.

Light up a Life

On Christmas Eve 2024, we trialed a deeply moving Light Up a Life service, providing a space for reflection and remembrance during a season that can be especially difficult for those coping with grief and loss.

As part of the service, attendees were invited to write the names of loved ones on star-shaped ornaments, which were then used to decorate the Christmas trees in our church, creating a beautiful and heartfelt tribute. The event offered comfort and hope to many, acknowledging the complexities of the festive season while bringing the community together in shared support and love. It was a tremendous success, warmly received by all who attended, and we are delighted to confirm that it will become an annual tradition in our church.

Relationships with our partners

Church@the Pines

(Written by: Brian Gennery, Church@the Pines)



The Church@thePines is blessed with being a local ecumenical partnership enabling us to enjoy a broad span of different worship services, enriching our spiritual lives and showing us the breadth and depth of God's love. In the recent months Revd Gareth Morley, the new rector has been leading worship once a month with communion. We are thankful to Revd Roy Burgess and Revd Carol Dunk who have supported us in the past, and to the Parish for their love and prayers. We thank God for the past year who has blessed and enriched our lives through our worshipping together as a gathered ecumenical congregation. With God's grace, we remain in this place faithfully and continue to be a worshipping and witnessing community.

St Michael's Church of England School

(written by: Caroline Johnson, Headteacher)



St Michael's Primary School has a long standing relationship with the parish formed through shared celebrations and church visits. Since the arrival of Revd Gareth Morley this relationship has strengthened even further. Revd Gareth is a regular visitor to the school in his capacity as our local priest, leading worship and talking with staff and parents. The children have participated in a range of celebrations at the church and have accessed Christmas and Easter unwrapped sessions in the church with much excitement and new learning gained. School and parish have worked well together on planning and delivering an enjoyable and fruitful summer fair, bringing the whole community together. As a member of our governing board, Revd Gareth actively engages with staff and has been a vital part of the recent academisation decision and process. I personally have felt the impact of his wisdom and advice when considering the direction for the school's spiritual journey and he has supported and encouraged our worship leader in her role.

Jennett's Park Church of England School

(written by: Elizabeth Savage, Headteacher)



It has been an exciting and challenging year for Jennett's Park CE Primary. I have with my team developed the Christian ethos of the school working with the wonderfully written promises in the Church's Vision for Education. We celebrate our Christian values and vision as a Pause Day three times a year to think about what really calls to us: Life in all its fullness (John 10:10). Our children enjoyed visiting St Michael's Church to learn about Christmas Unwrapped. Our links with the church have continued to be a great focus as we worshipped alongside Revd Carol Dunk and then Revd Gareth Morley. Revd Morley has been supporting the school as a governor since soon after his appointment. At Jennett's Park we are thankful for our relationship with St Michael's Church, and we hope to further develop these links. Church and school together, we aim for children to strive to let their lights shine brightly as they take the school's rainbow promise values wherever they go."



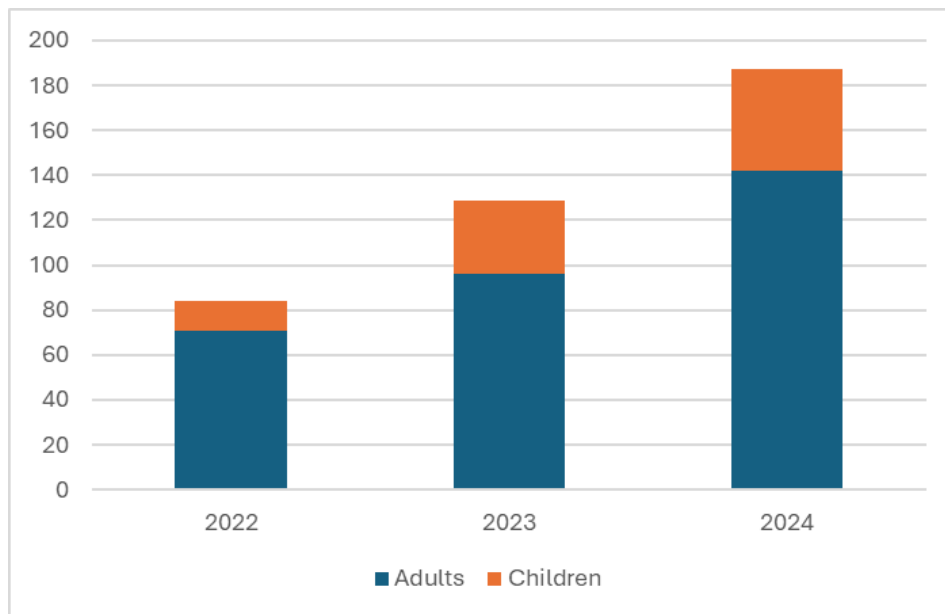
3b. Performance

(Review by: Revd Gareth Morley)

Statistics for Mission are gathered every year by the Church. These record attendance at: Christmas (Christmas Eve and Christmas Day services), Easter (Easter Eve and Easter Day services), Average Week attendance in October (this includes Sunday and midweek church services & fresh expressions in October but excludes attendance at services for schools), and Usual Sunday Attendance which is taken as an average for the year.

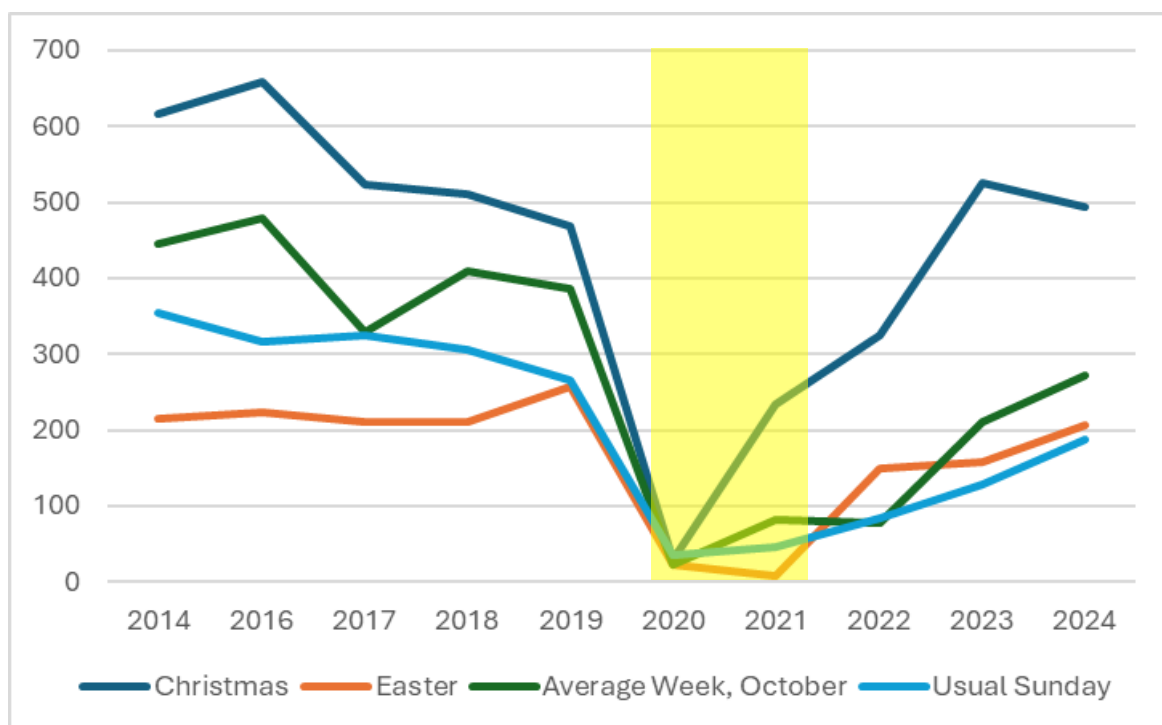
Attendance

This table records attendance figures for the last three years.



Data summary for 2014 to 2024

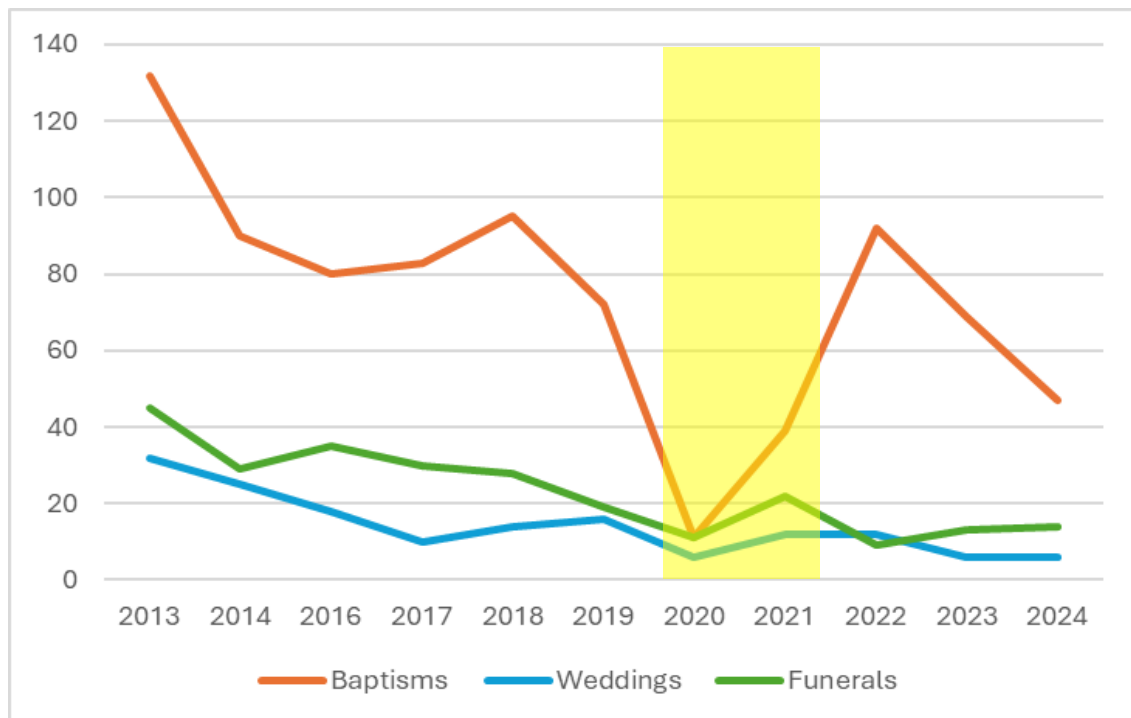
The graph below records the overall trend over the last ten years. The area highlighted in yellow shows period of time disrupted by the COVID-19 pandemic.



At first glance, attendance figures for Christmas services in 2024 might appear slightly lower than those of 2023. However, it's important to note that Christmas Eve in 2023 fell on a Sunday, meaning the total attendance for that year included both the usual Sunday congregation and all the Christmas services. When the Sunday attendance is excluded, the adjusted 2023 attendance was 434. In comparison, this year's attendance of 494 represents an increase of 60, highlighting a significant and encouraging growth in participation.

Life Events

Data are also recorded as to the number of Baptisms, Weddings and Funerals that take place within the parish (this excludes other parishes that officiate at services in the Crematorium). The graph below records the overall trend since 2013. The area highlighted in yellow shows the period of time disrupted by the COVID-19 pandemic.



In 2024, we observed a decline in the number of baptisms, which fell from 69 to 47 compared to the previous year. This trend mirrors the national statistics published by the Church of England, which reported that baptisms and marriages in 2023 were approximately 25% below their 2019 levels. Despite this wider context, we have taken proactive steps to improve the experience for those celebrating life events in our church. By streamlining the booking process and eliminating the doubling up of ceremonies, we now offer individual, bespoke services that allow families to feel more valued and supported. While these changes are still taking root, all the feedback we have received so far has been extremely positive, and we remain hopeful that this personal and tailored approach will encourage greater engagement in the years to come.

Qualitative data

We have regular google reviews and other feedback. Over the past couple of years, reviews for Easthampstead Parish Church have consistently praised its welcoming and family-friendly atmosphere, with many highlighting the warm inclusivity experienced during services and events. Several reviewers have commended the quality and accessibility of Sunday services, while others have reflected on specific occasions like funerals and weddings, emphasizing the approachable and thoughtful leadership of Reverend Gareth. The church is described as clean, well-maintained, and a valuable community asset that deserves preservation. Overall, St. Michael's is appreciated for its blend of tradition, modernity, and a genuine sense of community.

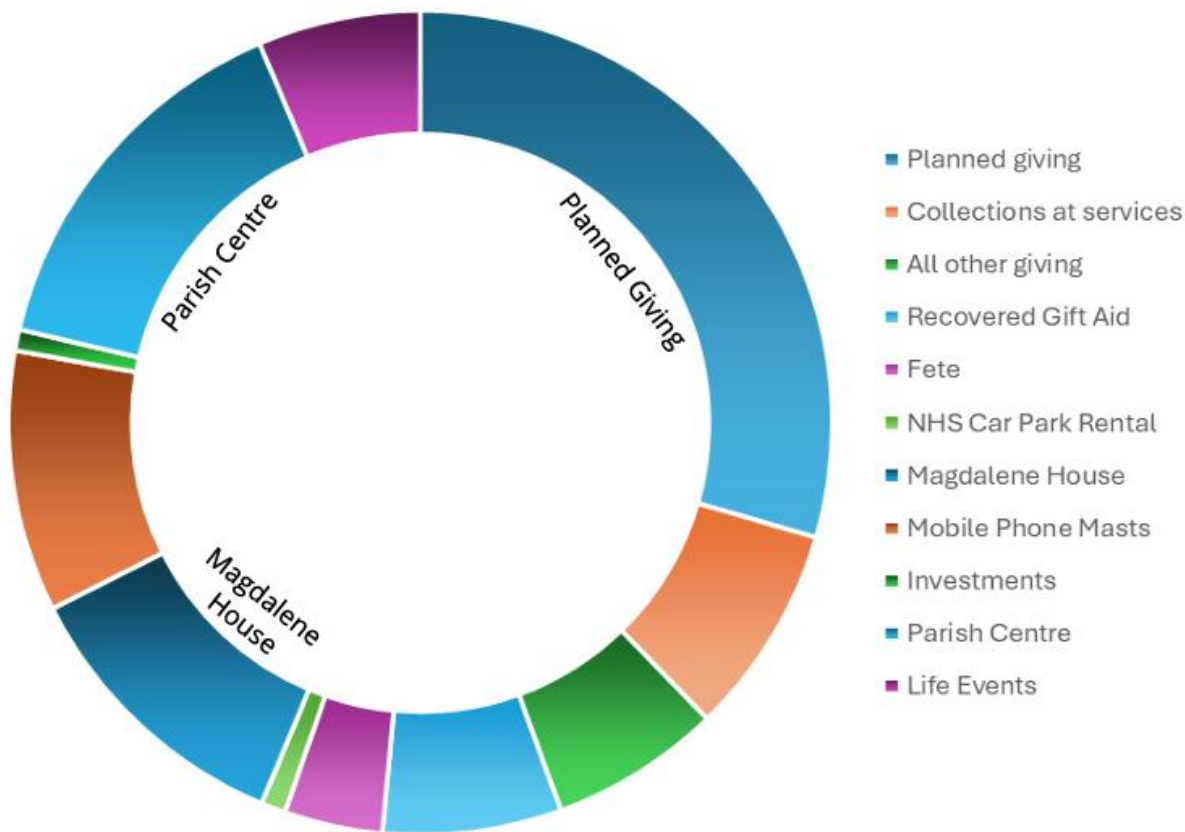
4. Financial review

(Review by: Oliver Sommer, **Treasurer**)

I was honoured to continue serving as treasurer this year, supported by a dedicated Finance Committee comprising PCC members and others with relevant expertise. I would like to extend heartfelt thanks to Alison Wilkins, Finance Administrator at Warfield Church, for her invaluable support and guidance during this process. Additionally, our deepest gratitude goes to Alison Kent for her diligent and expert work as our bookkeeper; her contribution has been instrumental in maintaining the integrity and clarity of our financial processes.

Income

The year 2024 marked a positive turn in our financial position, with donations experiencing an increase compared to the previous year. Contactless donations have continued to rise, which we attribute to the accessibility of the new contactless collection plate introduced in 2023—a decision by the PCC that has proven transformative for giving patterns. Plate collections during services have benefitted significantly from this modern approach. Income from baptisms, weddings, and funerals also increased in 2024, further reflecting the impact of the contactless collection plate. This enhancement not only facilitates easier giving during these important life events but also underscores the church's commitment to adapting to the needs of a contemporary congregation. We are optimistic about building on these positive trends while remaining mindful of our stewardship responsibilities. The Finance Committee remains committed to transparency, sustainability, and aligning our resources with the church's mission priorities. Total Income this year was **£189,415** and came from the following sources.



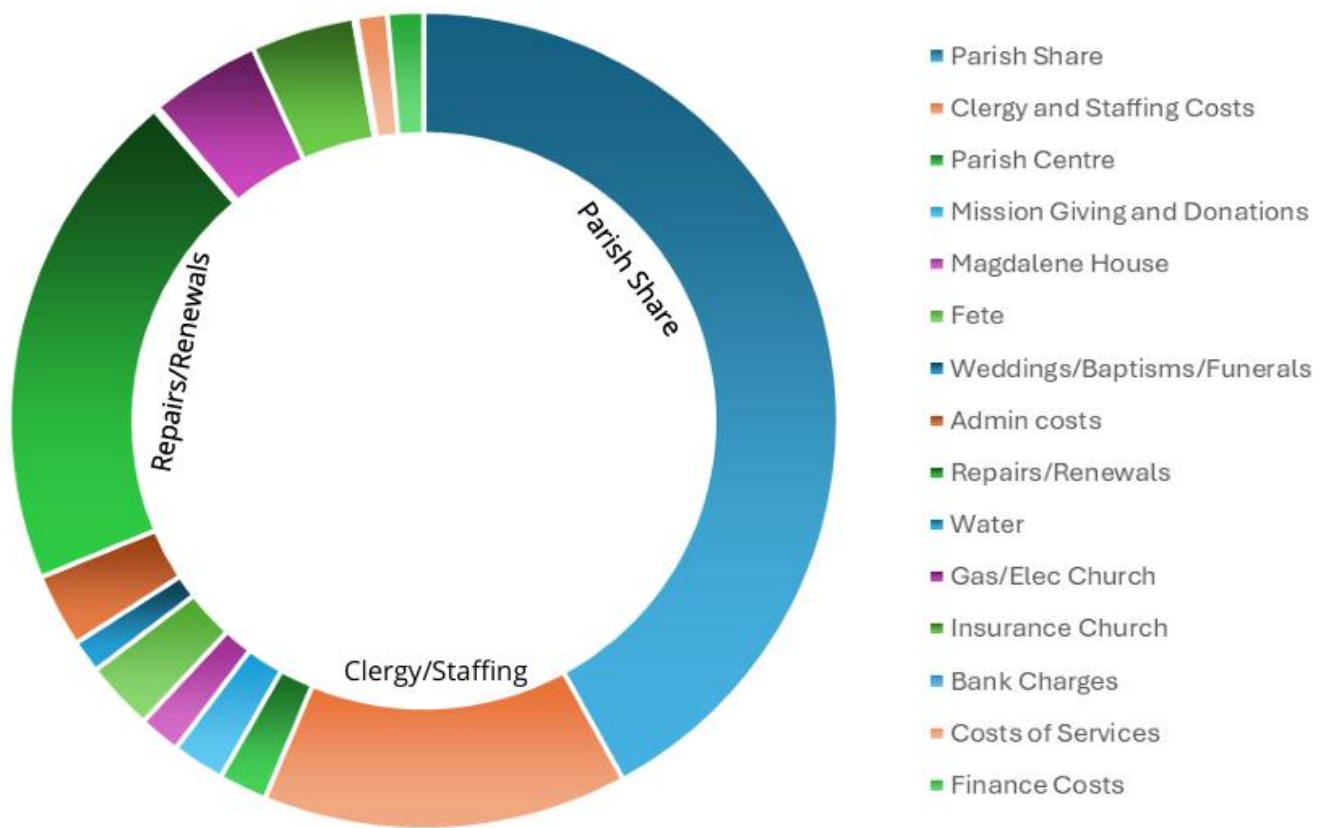
Expenditure

Total expenditure for 2024 increased by approximately £800 compared to 2023. A significant factor in managing these costs was the suspension of the Associate Minister post, which led to a reduction in our Parish Share. This reduction helped to offset the increased expenditure on repairs needed to maintain the church's buildings and facilities.

In terms of capital expenditure, the most substantial cost was for essential roof works, as outlined in Lee Townsend’s report on the quinquennial implementation. These repairs were crucial for preserving the structural integrity of our historic buildings and ensuring their continued use for worship and community activities.

Energy costs remained a challenge for the three buildings at, though renegotiated energy contracts from 2023 continued to provide some relief. Additionally, the cost of running services remained elevated, reflecting our commitment to offering meaningful and high quality worship experiences. We also had an increase in staffing costs due to the paid bookkeeping role, and the recruitment of the new musical director.

Total Expenditure this year was **£187,991** and was on the following areas.



The bank balance in December 2023 was **£243,174** and for December 2024 was **£240,809**.

5. Reserves Policy (Written by: Oliver Sommer, **Treasurer**)

The Charities Act requires charities to have a purpose in holding on to money. The church needs funds in reserve as working capital to cover normal running costs (heating, lighting, wages, etc). Therefore, a reserve is required to smooth out fluctuations in cash flow and meet emergencies. The PCC therefore maintains a balance of free reserves (net current assets) which equates to at least three months unrestricted payments. These funds held in reserve still form part of the unrestricted funds for the purposes of calculating the reserves balance and may be used for the payment of the parish share if no other funds are available. The PCC reserves the right that they may from time-to-time designate funds from reserves for a particular project or aim of the PCC if no other funds are available.

Restoration Fund (Restricted)

We maintain a Restoration Fund for any planned major refurbishment or improvement of our buildings. Funds were donated for a particular purpose and any other major projects that may arise from time to time. These funds will be reported separately and not used in calculation of our available reserves.

Funds held as custodian trustees on behalf of others

(Written by: Oliver Sommer, Treasurer)

This year, the Parochial Church Council (PCC) established formal links with four charities, integrating them more closely with the church's mission and activities. As a result, the PCC now serves as custodian trustees for these charities, reflecting their commitment to stewardship and community support.

As custodian trustees, the PCC holds a vital legal and stewardship role in managing the assets of the linked charities. While the PCC does not directly control the day-to-day activities or decisions of these charities, it is entrusted with the responsibility of safeguarding their property and ensuring its use aligns with the charitable objectives. This involves maintaining transparency, adhering to trust law, and upholding the principles of good governance. The PCC acts as a guardian of these assets, fostering trust within the community and ensuring that the resources are used effectively and ethically to support the charitable work they were intended for.

The PCC are custodian trustees of the following charities:

GEORGE SAMUEL FOR THE POOR

In his will, dated 21 September 1887, George Samuel directed "I bequeath to the Reverend H Salway or the Rector for the time being of East Hampstead Berks two hundred and fifty pounds one half for the school under his management and the other moiety for the poor of the Parish both as he may think fit..."

The managing Trustee is the Rector.

THE CHARITY OF FRANCES MAY

By her will which was proved 15 May 1917, Frances May, who died 17 February 1917 aged 81, left £50 for the maintenance and repair of the churchyard, "trusting that they (the Rector and Churchwardens for the time being) will expend such proportion as they think necessary of the said income in the repair and maintenance of the tomb in the said Churchyard in which my late husband is interred and in which tomb it is my desire to be interred."

The Rector and Churchwardens are the managing trustees.

CHARITY OF THE REVEREND O GORDON FOR CHOIR OF PARISH CHURCH

The Revd Osborne Gordon who was Rector from 1860 — 1883 died on 25 May 1883. In his will dated 4th February 1881 he left £100 to the Rector and Church Wardens to be applied by the Rector at his discretion to and among the children for the time being members of the choir of the Parish of Easthampstead.

The managing Trustee is the Rector.

THE RIDGEWAY BEQUEST

The Rt Hon Sir Joseph West Ridgeway GCB, GCMG, KCSI, pc, 111), who died 16 April 1930, left £120 5% War Loan 1929/47 in the name of the Rector and Churchwardens upon trust for the "proper upkeep of the grave and gravestones of the late Lady Ridgeway and also of himself and subject to thereto to apply the same for the benefit of the poor of Easthampstead as they in their discretion should think fit."

The Rector and Churchwardens are the managing trustees.

7. Plans for future

(Written by: Revd Gareth Morley)

The mission priorities of our church provide a foundation for growth, faith, and service as we strive to be a dynamic and inclusive spiritual home. Our future plans centre on nurturing faith in others by deepening engagement with Scripture, prayer, and worship. This includes creating tailored discipleship programs for various stages of faith journeys—whether for newcomers seeking initial connections or long-time members yearning for renewal. We aim to equip our congregation to be Christ's ambassadors in their daily lives, encouraging a robust and lived expression of faith.

Becoming lifelong learners of Christ is another core commitment. This involves cultivating a culture where exploration, questioning, and growth are celebrated. Plans are underway to expand our study groups and workshops, providing theological education alongside opportunities to connect faith with contemporary challenges, science, and culture. By integrating diverse perspectives, we can empower our community to reflect Christ's teachings in fresh, transformative ways.

Our catholic Anglican heritage remains a treasured part of our identity. We aim to share this rich tradition not only within our congregation but also beyond, through ecumenical partnerships, liturgical events, and outreach. Emphasising spiritual beauty, symbolism, and the sacramental life, we intend to bridge historical roots with modern relevance.

Safety and trust are pivotal for our growth. We plan to enhance safeguarding practices, ensuring our church remains a sanctuary for all. From robust safeguarding training to improved accessibility in both physical spaces and communications, we commit to fostering an environment of unwavering care and protection.

Our vision extends to embracing openness and inclusivity. To be an open and welcoming community, we're designing initiatives to address barriers—be they language, cultural differences, or societal stigmas. Hosting inclusive events, supporting local social justice causes, and actively listening to our congregation will help us embody Christ's boundless love.

An intergenerational community of grace is vital to our mission. By developing programs that encourage shared experiences across ages—such as family worship services, mentorship initiatives, and intergenerational small groups—we aim to reflect God's grace through unity amid diversity.

Service remains a cornerstone of our identity. Plans to strengthen outreach activities include partnering with local charities, expanding outreach, and addressing loneliness and mental health within our community. We strive to emulate Christ's servant leadership, responding compassionately to the needs of those around us.

Finally, we aim to inspire and deepen fellowship. From encouraging hospitality at church gatherings to fostering genuine connections through smaller fellowship groups, we are committed to nurturing relationships built on mutual respect, joy, and spiritual support. Community-building activities, like retreats or shared service projects, will further enrich these bonds.

Through all these initiatives, we aspire to be a vibrant community grounded in faith, love, and shared purpose—joyfully living out our mission for God's glory.

8. Risk management

(Review by: Revd Gareth Morley)

Although there is no requirement for us to make a risk-management statement we consider it best practice to highlight potential risks to the parish. Below are detailed the principal risks and uncertainties facing the charity and its subsidiary undertakings as identified, together with a summary of the plans and strategies for managing those risks.

TELECOMMUNICATION MASTS

In 2025, we are facing a significant reduction in income from the telecommunication mast, with annual revenue decreasing from £10,000 to £4,000. This decline reflects broader changes in the telecommunications industry, which have impacted rental payments for such installations. This loss of income presents a challenge to our financial planning and necessitates careful consideration of alternative revenue streams.

In response to the reduction in income we have taken proactive measures to safeguard our financial stability. Through careful budget planning, we have identified areas where overheads can be reduced without compromising the essential functions of our church and community outreach. By prioritizing expenditures and seeking cost-effective alternatives, we have successfully mitigated the impact of this income loss. These adjustments reflect our commitment to prudent financial stewardship, ensuring that we continue to fulfill our mission while maintaining a sustainable approach to resource management.

PARISH CENTRE

The aging infrastructure of the parish centre continues to demand increasing repair costs. We are currently awaiting the results of a survey conducted to assess the extent of necessary repairs and to provide a clearer picture of the financial implications. Proactive planning will be essential to address these challenges while ensuring the parish centre remains a safe and functional space for our community.

VOLUNTEERS

A third pressing concern is the ongoing need for volunteers, which reflects a national trend of declining volunteer engagement. This issue has been highlighted in recent studies, which point to factors like changing societal priorities and time constraints. To address this, we are exploring ways to attract and retain volunteers, ensuring that our church can continue to thrive and serve the community effectively.

To address the volunteer challenges faced by the church, we have launched a dedicated outreach program aimed at fostering engagement and encouraging greater participation. This initiative seeks to inspire both existing and new members of the congregation to actively contribute their time and talents to the life of the church. As part of this effort, we have introduced sub-committees where new members can get a taste of church life by contributing to specific projects or areas of ministry on a manageable scale.

This approach aligns with the social principle of subsidiarity, empowering individuals to take ownership of meaningful responsibilities while fostering collaboration within the broader community. By emphasizing inclusivity and a shared sense of purpose, we hope to rejuvenate our volunteer base and sustain the vital work of the church.

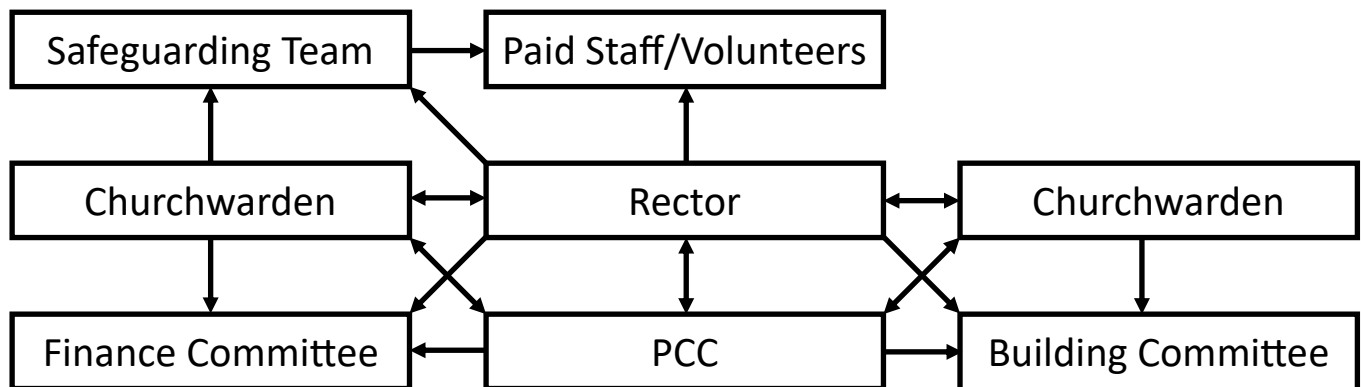
9. Structure, governance and management

The membership of the PCC consists of the incumbent (Rector), Churchwardens, and members (elected by members of the congregation who are on the electoral roll of the church).

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity. Appointment of PCC members is governed by and set out in the Church Representation Rules.

The PCC has policies and procedures for the recruitment, induction and training of PCC members.

Legally, the “PCC is responsible for all parish finance, its management and control.” It also has ultimate responsibility for the “care and maintenance of all church buildings and all their contents within the parish.” This includes; the church of St. Michael and St. Mary Magdalene, the Parish Centre and Magdalen House. The PCC and the incumbent also have a duty of care to ensure the protection of the vulnerable in their church community. To manage these responsibilities the PCC has a standing committee and has established a Finance Committee and a Building Committee, as well as a Safeguarding Team.



The **Standing Committee** as required by law and detailed in Church Representation Rules is a committee of the PCC and reports to the PCC. The Standing Committee has the powers and responsibilities laid down by canon law. Specifically it is empowered to transact the business of the PCC between the meetings thereof subject to any directions given by the PCC.

The **Finance Committee** makes decisions regarding the implementation of financial policy, its compliance with legislation, and Charity Commission guidance. It advises the PCC on financial implications, operational risks, budget management targets and policies. In short it ensures the PCC financial obligations are met.

The **Buildings Committee** discharges the responsibilities of the PCC on matters relating to PCC premises and grounds, security and environment. The group assists in the quinquennial inspection of the building and agrees priorities for maintenance and improvement. It develops a strategy for carrying out maintenance, repairs and redecoration within the budget allocation. The committee also deals with all Health and Safety matters in the Parish. In short it ensure the PCC ‘care and maintenance’ obligations are met.

The **Safeguarding team** and PCC have complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

10. Administrative information

The Parochial Church Council of the Ecclesiastical Parish of St. Michael and St. Mary Magdalene, Easthampstead (Charity number: 1128690) is located at the following address:

*St. Michael and St. Mary Magdalene Church, Crowthorne Road,
Bracknell, Berkshire, RG12 7ER.*

All PCC correspondence address is care of:

*Parish Office, Parish Centre, Crowthorne Road,
Bracknell, Berkshire, RG12 7ER.*

www.stmichaelseasthampstead.org.uk

Legal Advisors to the PCC are Winckworth Sherwood LLP who provide legal advice on a variety of matters.



*Winckworth Sherwood LLP, 2 Chawley Park,
Cumnor Hill, Oxford, OX2 9GG.*

There are no paid or formal financial advisors to the PCC although we can and have sought voluntary advice from the Oxford Diocesan Board of Finance, specifically the Director of Finance John Orridge.



*ODBF, Church House Oxford, Langford Locks,
Kidlington, Oxford, OX5 1GF.*

The independent examiner for the PCC accounts is Kim Swain of Radford & Sergeant.



*Quatro House, Lyon Way, Frimley Road,
Camberley, Surrey GU16 7ER*

Day-to-day management of the parish is delegated to the incumbent, Revd. Gareth Morley.

Trustees

The names of all the members of the PCC who have served since the commencement of the financial year until the approval of the financial statements.

Members of the Parochial Church Council	
The Revd Gareth Morley	Rector (PCC Chair)
Lee Townsend	Churchwarden (Buildings), Deanery Synod representative
Judith Collyer	Churchwarden (Finance and Safeguarding), Deanery Synod representative
Oliver Sommer	PCC Treasurer
Christine Fellows	PCC Secretary
Jaime Whitfield	
Jeanette Rymill	
Robert Soden	
Geraldine Samuelsson-Brown	Deanery Synod representative
Andrew Wyard	
Nicholas Roworth	Deanery Synod representative
Grant Mobbs	
Karen Biggs	
Christopher Boutle	Deanery Synod representative
Brian Gennery	Church@the Pines representative
Diane Collins	Deanery Synod representative
Derek Florey	



Easthampstead
Parish Church

2024

Financial Statements

for the

Parochial Church Council

of

**The Ecclesiastical Parish of
St. Michael And St. Mary Magdalene, Easthampstead**

Charity Number 1128690

Notice to
Public of Ecclesiastical
Parish of St. Michael and St. Mary Magdalene
"Notice to Public"
The Church of St. Michael and St. Mary Magdalene
Easthampstead, Hampshire
www.easthampsteadparish.org.uk
01329 810000
@easthampsteadparish
West of England

Independent Examiner's Report to the Trustees of St Michaels and St. Mary Magdelene Parochial Church Council

I report on the accounts of the church for the year ended 31 December 2024 which are set out on pages 27 to 30.

Respective Responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Since the gross income for the year exceeds the amount provided in section 145(3) of the Charities Act, I confirm that I am qualified to act as Independent Examiner under the provisions of that section of the Charities Act and that my qualification is as shown below.

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kim Swain MA (Oxon) FCA

Radford & Sergeant Limited
Quatro House
Lyon Way
Frimley Road
Camberley
Surrey
GU16 7ER

04 May 2025

Receipts and Payments

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2024 £	Total 2023 £
RECEIPTS						
Voluntary income:						
Planned giving	1	52,710	4,545		57,255	54,217
Collections at services	2	13,726			13,726	15,655
All other giving/voluntary receipts	3	12,815	302		13,117	13,193
Recovered Gift Aid	4	12,536	605		13,141	14,775
		91,787	5,452		97,239	97,840
Activities for for generating income						
	5	7,352			7,352	6,144
Investment Income						
	6	42,234	891	1,555	44,680	44,313
Church activities:						
	7	40,144			40,144	30,558
Total Receipts		181,517	6,343	1,555	189,415	178,855
PAYMENTS						
Church activities:						
Parish Share		78,984			78,984	102,132
Clergy and Staffing Costs	8	26,643	155		26,798	19,734
Church Running Costs	9	37,981	28,629		66,610	50,835
Parish Centre Running Costs	10	3,557			3,557	9,531
Mission Giving and Donations		570	3,300		3,870	180
		147,735	32,084		179,819	182,412
Cost of Generating Funds						
Magdalene House		3,054			3,054	987
Fete		5,118			5,118	3,718
		8,172			8,172	4,705
Total Payments		155,907	32,084		187,991	187,117
Net Operating Income/(Expenditure)					1,424	-8,262

Analysis of Receipts and Payments

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2024 £	Total 2023 £
1. Planned Giving:					
Gift aided	18,805			18,805	18,606
Non gift aided	110			110	180
Restoration Appeal		3,540		3,540	2,880
St Michael's School project		1,005		1,005	
Parish Giving Scheme	33,795			33,795	32,550
	52,710	4,545		57,255	54,216
2. Collections at Services:					
Open Plate	9,841			9,841	12,620
Contactless	3,885			3,885	3,035
	13,726			13,726	15,655
3. All other Giving/Voluntary receipts:					
Church at the Pines	7,325			7,325	6,885
St Michael's School project		302		302	
Other Donations received	5,490			5,490	6,008
	12,815	302		13,117	12,893
4. Gift Aid Recovered:					
Planned giving	4,417	605		5,022	7,102
Parish Giving Scheme	8,119			8,119	7,673
	12,536	605		13,141	14,775
5. Activites for generating Income:					
Fete	7,352			7,352	6,144
	7,352			7,352	6,144
6. Investment Income:					
NHS Car Park Rental	1,800			1,800	2,388
Magdalene House Lettings	21,184			21,184	20,940
Mobile Phone Masts	19,250			19,250	19,250
CCLA interest		891	1,555	2,446	1,735
	42,234	891	1,555	44,680	44,313
7. Church Activites:					
Parish Centre Letting Income	28,142			28,142	19,271
Weddings	8,068			8,068	7,802
Funerals	3,614			3,614	3,486
Baptisms	320			320	0
	40,144			40,144	30,559

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2024 £	Total 2023 £
8. Clergy and Staffing Costs:					
Reserve Organist	1,390			1,390	80
Clergy expenses	1,308	155		1,463	1,467
Staff Salaries and NIC	23,945			23,945	18,267
	26,643	155		26,798	19,814
9. Church Running Costs:					
Weddings/Baptisms/Funerals	2,430			2,430	4,792
Administration costs	5,678			5,678	4,109
Repairs/Renewals	8,908	28,629		37,537	8,464
Water	355			355	273
Gas/Electricity	8,110			8,110	11,231
Insurance	7,603			7,603	7,118
Bank Charges	254			254	255
Costs of Services	2,237			2,237	5,223
Independent examination	1,800			1,800	
Payroll and bookkeeping services	606			606	526
	37,981	28,629		66,610	41,991
10. Parish Centre Running Costs:					
Repairs and cleaning materials	1,310			1,310	4,445
Gas/Electricity	2,247			2,247	5,086
	3,557			3,557	9,531

Statement of Assets and Liabilities

		Total 2024 £	Total 2023 £
	Note		
Cash Funds			
Main Bank Account		213,131	218,060
Bank Deposit Account		26,048	24,829
Other Bank and cash account		1,630	285
	(A1)	240,809	243,174
Investment Assets			
Investment Fund Shares value	(A2)	66,801	63,503
Assets retained	(A3)	4,045,000	3,926,000
Liabilities		1,920	1,800

(A1) The total includes restricted funds relating to the Restoration appeal, Homeles Shelter Fund, Simpson Legacy, Living Churchyard and Heritage weekend.

(A2) The total includes the investment of 30.4% equity share in the sale of 1 Ardingley which can be used for ecclesiastical any purpose in the Parish, restricted funds for the maintenance of the Church/Graveyard and an endowment for keeping the Churchyard and, in particular, the grave of Mrs Davies' late husband, in good order. This also includes 4 merged charities namely:

	2024	2023
Charity of Frances May	338	331
George Samuels Education Charity	480	469
Ridgeway Bequest	683	668
Rev. Osborne Gordon Charity	371	363

These charities now form part of the charity of The Parochial Church Council of the Ecclesiastical Parish of St. Michael and St. Mary Magdalene, Easthampstead.

	2024	2023
(A3) Magdalene House - estimated market value	646,000	626,000
Parish Centre - estimated rebuilding cost	3,399,000	3,300,000
	4,045,000	3,926,000

Signed on behalf of the Trustees

Signature	Name	Date Approved
	Rev. Gareth Morley (Rector)	04 May 2025
	Oliver Sommer (Treasurer)	04 May 2025



Accounts



2023

Annual Report and Accounts

for the

Parochial Church Council

of

The Ecclesiastical Parish of
St. Michael And St. Mary Magdalene, Easthampstead

Charity Number 1128690



A year of hope for the future

I was thrilled when asked to become Rector of the benefice of the parish of Easthampstead. The Induction and Installation service that took place on the 24 August 2023 was memorable and will be a treasured memory for my family and me. The warmth of welcome we have received subsequently has been amazing and I thank you all for your love and support.

It has been a challenging start to my tenure due to apparent uncertainty in our financial position. Together we have made great progress to understand our financial position, made wise decisions, and great progress in getting our financial processes and policies under control. Central to this work are the biblical principles of good financial stewardship.

The first principle is acknowledging that God is the ultimate owner of everything. The Bible tells us, "The earth is the Lord's and all that is in it, the world, and those who live in it" (Psalm 24:1). Understanding this principle helps us adopt a humble and grateful attitude, recognizing that our possessions are gifts from God. As stewards, we must manage our finances with faithfulness and integrity. This involves practising honesty, diligence, and wise decision-making in our financial matters. Jesus illustrated the importance of faithful stewardship in the parable of the talents, emphasising that faithful stewards are entrusted with even greater responsibilities (Matthew 25:14-30). I believe this year we have hope that our financial stewardship is much improved.

I have also been reviewing worship in the parish which has led to the removal of the chancel altar and a reinstitution of the high altar for regular worship, and amendments to the regular pattern of Sunday worship. The PCC was requested to close our Church4U service; after discussion this was agreed to, and so this December we saw our last service. I have also been keen to work with St. Francis and St. Claire in reviewing the mission and ministry of the church in Jennett's Park. I have also been working with the Church@the Pines in establishing a vision for the future of the church in Hanworth.

Next year we will continue implementing the recommendations from the Quinquennial Report as well as drawing up plans to begin implementation of energy saving recommendations. One exciting project that may come from this work is some development of the Annexe. We will continue to make progress in addressing the parish financial situation. I will continue my review of the mission and ministry at Jennett's Park and together as a PCC we will establish a new vision for the parish from which we will be establishing a five year strategic plan.

I am very excited by the missional opportunities that have presented themselves and feel there is great opportunity to greatly serve the community and make Christ known in our parish. As I enter this next year I am full of hope and expectation for the future.

Revd. Gareth Morley
Rector

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1. Aim and Purposes

The purpose of the PCC is the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England and “co-operation with the minister (Reverend Gareth Morley) in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.” It also has statutory responsibilities for the care and insurance of church buildings and property, for keeping proper financial records and for a range of other statutory matters, including health and safety procedures relating to employees, volunteers and visitors.

The Parochial Church Council (PCC) of the Ecclesiastical Parish of St. Michael and St. Mary Magdalene, Easthampstead has its legal responsibilities set out in the *Parochial Church Councils (Powers) Measure 1956*. It is also bound by the *Church Representation Rules (Church Representation and Ministers Measure 2019)* and the *PCC Accountability Guide*.

The PCC has responsibility for two churches in the parish, namely St. Michael and St. Mary Magdalene Church and St. Francis and St. Claire Church. The PCC is also an ecumenical partner of the Church@thePines.

The strategic aims of the PCC are developed and expressed as a mission plan. These aims flow from the vision of the Church which is “to be a welcoming community that worships God, serves others and makes new disciples.”

Main activities undertaken to meet these aims and purpose include:

- a regular pattern of worship in the parish,
- assisting people in the parish in marking life events (christenings, weddings, and funerals),
- providing pastoral care and support to all people in the parish,
- helping all people of all ages in the parish to be able to develop their faith,
- providing social activities through small groups and as a whole community,
- managing the parish centre for the benefit of the people in the community and charity groups
- working with other churches in the parish, and
- working with schools in providing Religious Education and Collective Worship.

The PCC has had regard to the Charity Commission public benefit guidance, and these activities are compatible with “The Advancement of Religion for the Public Benefit” guidance published by the Charity Commission.

2. Parish Objectives

The PCC identified their objectives for the year as:

- to appoint a new Rector,
- to implement the Quinquennial Report,
- to assess the energy saving recommendations,
- to complete an appraisal of parish financial position.



Appoint a new Rector

Interviews were conducted with three candidates on the 25 April 2023. Following the interviews Reverend Gareth Morley was appointed as Rector of the parish. He was inducted and installed as Rector on the 24 August 2023.

Implement the Quinquennial Report

(written by: Lee Townsend, **Churchwarden**)

The new five year Quinquennial for the Church and Annexe was completed and published in 2023. Work has been undertaken to address some of the issues.

One of the issues raised was in regards of the drains. Several companies have been approached and quoted for a drain cleaning and mapping survey, which uses cameras to map, assess and report on the condition of our drainage system. This work has been booked in for early 2024.

In December 2023 work started on repairs to the SE pinnacle and the nave/tower junction where the lead copings had become loose. The repair team specialised in rope and tackle access which negated the cost of scaffolding. In the spring of 2024 we will continue with some pointing to the SE tower parapet and church masonry.

We have also worked with the Church Architect on a job specification for removing and resetting the Annexe coping stones with steel rods to anchor them in position. This has gone out to tender and we hope to complete the work spring/early summer 2024.

Assess the energy saving recommendations

(written by: Lee Townsend, **Churchwarden**)

An energy audit was carried out last year and has been reviewed. There are a series of suggested works that we could implement such as a plan to insulate the roof in the Annexe. Some steps have already been taken by the PCC which include the renegotiation of energy contracts, and installing energy saving lightbulbs in the annexe. The buildings committee has been asked to draw up plans of how we can implement the energy saving recommendations.

We have obtained as part of our energy saving work a bronze award from 'A Rocha'. There are three levels of Eco Church Award that they issue – Bronze, Silver and Gold. In order to qualify for an Award we must attain the required standard in each of the areas covered by the Eco Survey that apply to our church. Due to the work of the parish we have managed to complete all the necessary work to obtain the bronze award in 2023 and we will begin working towards the silver award in the coming year.



Complete an appraisal of parish financial position

(written by: Judy Collyer, **Churchwarden**)

A finance committee was established by the PCC with terms of reference. The committee consists of members of the PCC as well as others with relevant experience as invited by the committee.

Together we have reviewed the financial position of the parish and discovered that although the recorded income and expenditure is correct, the end of year reporting has been inaccurate for a number of years. Guidance has been sought from the head of finance at the Oxford Diocesan Board of Finance and a plan has been drawn up to address the financial situation. Our bookkeeper also resigned her position in December.

Current plans to address the financial position include:

- to review last three years finances,
- to create new financial policies,
- to review finance procedures,
- to appoint new Independent Examiner,
- to appoint a new Payroll Manager, and
- to appoint a new bookkeeper.

Objectives for 2024

The PCC identified their objectives as:

- to continue to implement the Quinquennial Report,
- to draw up plans and begin implementation of energy saving recommendations,
- to continue work to address parish finances,
- to review St. Francis and St. Claire Church Mission and Ministry,
- to review the parish vision and establish a five year strategic plan.

3a. Achievements

Details of the various special activities that the church ran during the year, e.g. missions, fundraising for overseas mission, pilgrimages, community events, etc.



Coronation

This year saw the Coronation of His Majesty King Charles III. The Coronation of the King and the Queen took place at Westminster Abbey on Saturday 6th May 2023. As a community we gathered to watch the service at the Abbey on the screens in church. We also provided an afternoon tea.

Our bellringers participated in a national 'Ring for the King', continuing the centuries old tradition of church bells ringing to call people to worship, in celebration of special occasions, in remembrance and to mark special events.



Worship

We have implemented changes to our Sunday worship following approval from the PCC. These changes included amendments to our liturgy to align us with Common Worship and reduce our Sunday readings. We also took the opportunity to address our extensive use of paper in the production of service booklets

We also removed the temporary chancel altar and reintroduced use of the high altar. We also replaced the front row of choir pews that had been removed. The result is that the church is much improved in appearance. The positive changes have been commented on by both regular parishioners and those who use the church to celebrate life events.

Care and Support

Our new website has afforded us the opportunity to talk about the care and support we provide as a parish but also to act as a signpost for other charities and organisations that may be able to assist where we are unable to help directly. This has already proven to be useful to some in the parish who have contacted us. We will be looking to re-establish a pastoral care team to increase our provision of support to others.

Faith Development

We have embraced faith development by introducing a new catechetical programme for catechumens seeking baptism and/or confirmation in the Church. The website redesign has given us the opportunity to put this program onto the website so that others can access the materials.

In Advent a prayer workshop was held which was successful due to good attendance and feedback.

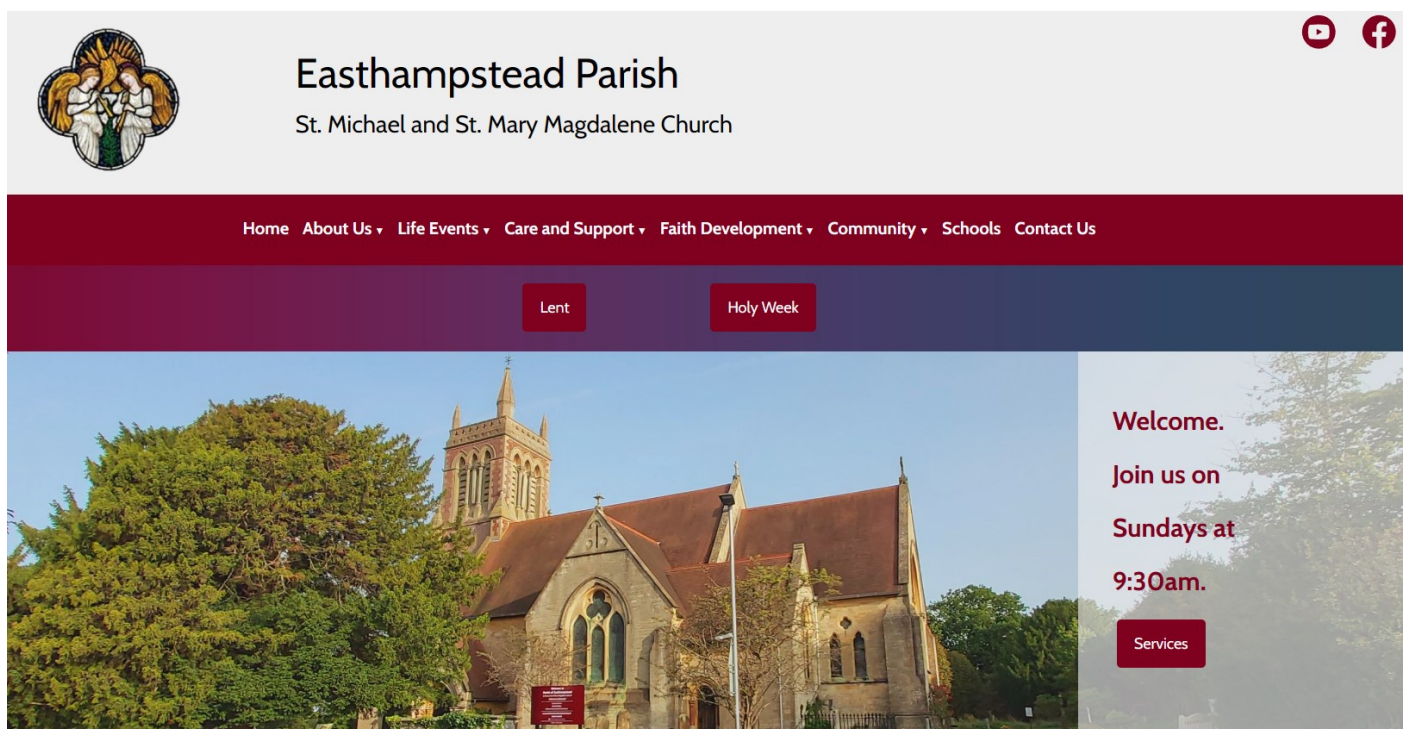
Candidates have been prepared for confirmation in anticipation of a service next year.

Life Events, iKnow and ChurchEdit

The PCC approved implementation of a new computer system. Initially trialled for Life Events but subsequently rolled out as an administrative package for other aspects of parish life. Previously the management of life events was on a paper diary and paper forms. Now the information is centralised and can be shared with others appropriately ensuring our data protection policy is followed. We are increasing our use of the software package that is helping us coordinate life events.

In order to offset some of the cost in the purchase of iKnow Church we cancelled our contract with Church123 to provide webservices and took up a contract with ChurchEdit. This company owns the software iKnow Church and as such a reduced price was offered for the purchase of both products. A further reduction was secured as iKnow Church is a preferred supplier of the Church of England.

ChurchEdit has allowed us to integrate iKnow into our new website design which allows people to request life events directly through the website, rather than having to email us.



Community

We held a Rector's Christmas Party at the Parish Centre where members of the congregation attended for an evening of fun and games. We also run and host regular church groups. One that is currently under review is the Toddler Group. This group is run by volunteers and meets once a week during term time to provide faith development and social activity for parents and toddlers. It has been recognised that faith development needs to be a focus for us in the coming year.

Easter Egg collection

A collection was made in the church for Easter Eggs to be sent to the Barnardo's School in Wokingham. The response was overwhelming with a large number donated from the Church. This was organised by the parish Mothers Union.

Harvest

A great amount was given in both goods and money at our Harvest Service. This was all donated to the foodbank in the town and was gratefully received.



Remembrance

This year we welcomed numerous scouting and guiding groups to the church as we marked Remembrance Day. The church was full of young people and the service was run predominantly by these uniformed organisations. Members of the Royal British Legion were thrilled as we raised £241.54 for the annual Poppy Appeal. This exceeded their expectations and it was the first time a poppy appeal organiser had attended our parish. The parish received a certificate of appreciation for our fundraising efforts.

Thrive

At Christmas it was decided our collections would be donated to Thrive. Every Thursday at 3—3:45pm at Jennett's Park CofE Primary School (during the school term) they welcome members of the community to come and donate, collect, share and reuse items so that all may thrive. They have tables for children's clothing, toys, books and long-life food items. They are supporting the local community through loving service and we were able to support them as a community by donating £570. The community thanked us for our support of others in our parish.

Christmas Unwrapped and Easter Experience



As part of our outreach to primary schools we invited classes into the church for a few weeks both before Easter and Christmas. For example at Christmas we welcomed fourteen classes from eight schools into the church for ninety minutes worth of activity. This support to the schools in seeking to develop and support Religious Education in the schools is much appreciated and valued by the local primary schools.

Fete

Every year in collaboration with St Michael's Church of England School the parish holds a fete called the 'Purple and Gold Fete'. Last year we saw a bit more of a return to normality after the years of the Covid-19 pandemic. The fete raised approximately £6144, last year this was £4016, and before that due to the pandemic the fete did not take place. More than the finances though is the opportunity to meet with others in the community and talk about the work of the parish.

Relationships with our partners



Church@the Pines

(Written by: Brian Gennerly, **Church@the Pines**)

The Church@thePines is blessed with being a local ecumenical partnership enabling us to enjoy a broad span of different worship services, enriching our spiritual lives and showing us the breadth and depth of God's love. In the recent months Revd Gareth Morley, the new rector has been leading worship once a month with communion. We are thankful to Revd Roy Burgess and Revd Carol Dunk who have supported us in the past, and to the Parish for their love and prayers. We thank God for the past year who has blessed and enriched our lives through our worshipping together as a gathered ecumenical congregation. With God's grace, we remain in this place faithfully and continue to be a worshipping and witnessing community.



St Michael's Church of England School

(written by: Caroline Johnson, **Headteacher**)

St Michael's Primary School has a long standing relationship with the parish formed through shared celebrations and church visits. Since the arrival of Revd Gareth Morley this relationship has strengthened even further. Revd Gareth is a regular visitor to the school in his capacity as our local vicar, leading worship and talking with staff and parents. The children have participated in a range of celebrations at the church and have accessed Christmas and Easter unwrapped sessions in the church with much excitement and new learning gained. School and parish have worked well together on planning and delivering an enjoyable and fruitful summer fair, bringing the whole community together. As a member of our governing board, Revd Gareth actively engages with staff and has been a vital part of the recent academisation decision and process. I personally have felt the impact of his wisdom and advice when considering the direction for the school's spiritual journey and he has supported and encouraged our Worship leader in her role.



Jennett's Park Church of England School

(written by: Elizabeth Savage, **Headteacher**)

It has been an exciting and challenging year for Jennett's Park CE Primary. I have with my team developed the Christian ethos of the school working with the wonderfully written promises in the Church's Vision for Education. We celebrate our Christian values and vision as a Pause Day three times a year to think about what really calls to us: Life in all its fullness (John 10:10). Our children enjoyed visiting St Michael's Church to learn about Christmas Unwrapped. Our links with the church have continued to be a great focus as we worshipped alongside Revd Carol Dunk and then Revd Gareth Morley. Revd Morley has been supporting the school as a governor since soon after his appointment. At Jennett's Park we are thankful for our relationship with St Michael's Church, and we hope to further develop these links. Church and school together, we aim for children to strive to let their lights shine brightly as they take the school's rainbow promise values wherever they go."

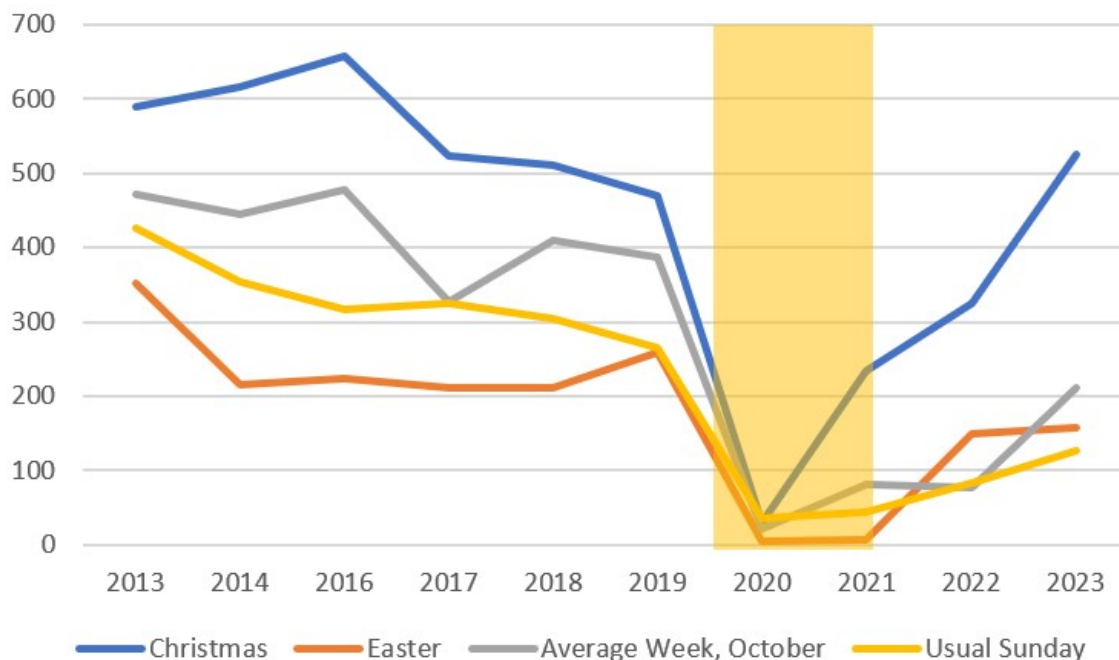
3b. Performance

Statistics for Mission are gathered every year by the Church. These record attendance at: Christmas (Christmas Eve and Christmas Day services), Easter (Easter Eve and Easter Day services), Average Week attendance in October (this includes Sunday and midweek church services & fresh expressions in October but excludes attendance at services for schools), and Usual Sunday Attendance which is taken as an average for the year.

This table records attendance figures for the last three years.

	2021	2022	2023
Christmas	234	324	526
Easter	8	149	158
Average Week, October	81	77	211
Usual Sunday	45	84	129
Usual attendance	2021	2022	2023
Adults	38	71	96
Children	7	13	33
Percentage Children	2021	2022	2023
Usual Sunday	16%	15%	26%
Average Week	9%	17%	16%

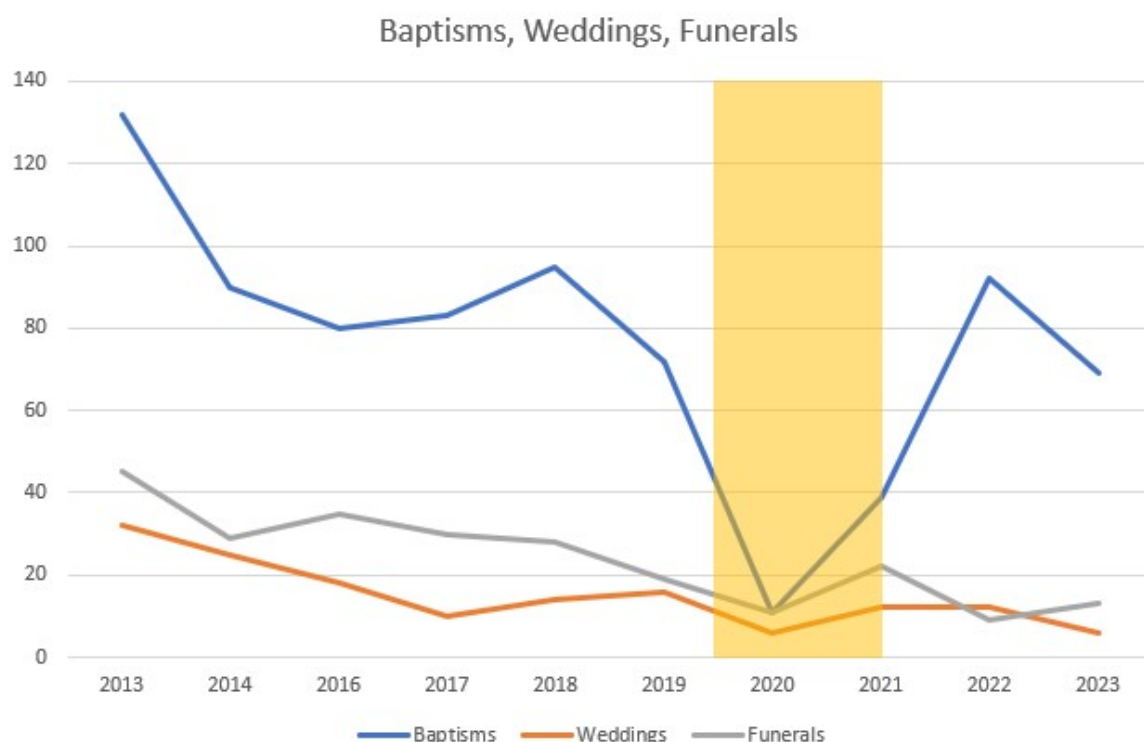
The graph below records the overall trend over the last ten years. The area highlighted in yellow shows period of time disrupted by the COVID-19 pandemic.



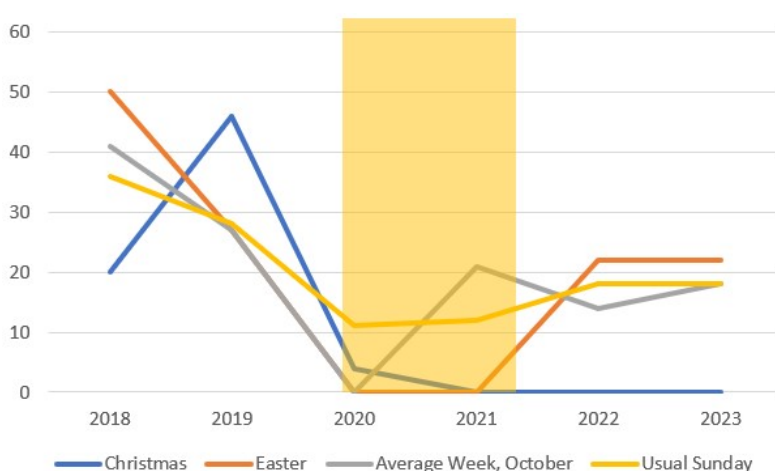
Data are also recorded as to the number of Baptisms, Weddings and Funerals that take place within the parish (this excludes other parishes that officiate at services in the Crematorium).

	2021	2022	2023
Baptisms	39	92	69
Weddings	12	12	6
Funerals	22	9	13

The graph below records the overall trend over the last ten years. The area highlighted in yellow shows the period of time disrupted by the COVID-19 pandemic.



St. Francis and St. Claire Church



The objective to review St. Francis and St. Claire Church for the coming year is as a result of its statistics for mission, when separated from the parish as a whole. This is because although the parish collectively is showing signs of post-covid recovery we are not seeing the same recovery at this church. The church has previously had attendance of around 30-40 but on occasion this year the church has had no congregation attending. As a result the mission and ministry of the church here will be reviewed in early 2024.

4. Financial review

(Review by: Oliver Sommer, Treasurer)

I was appointed as treasurer by the PCC for this year. With the PCC's approval a finance committee was established which consists of members of the PCC as well as others with relevant experience as invited by the committee. Special thanks goes to Alison Wilkins, Finance Administrator at Warfield Church, who volunteered to work with me and the new Rector to address our finances. Sadly our long term bookkeeper resigned in December. We are currently seeking a new bookkeeper. Our efforts to address the financial position of the church is a key objective for us.

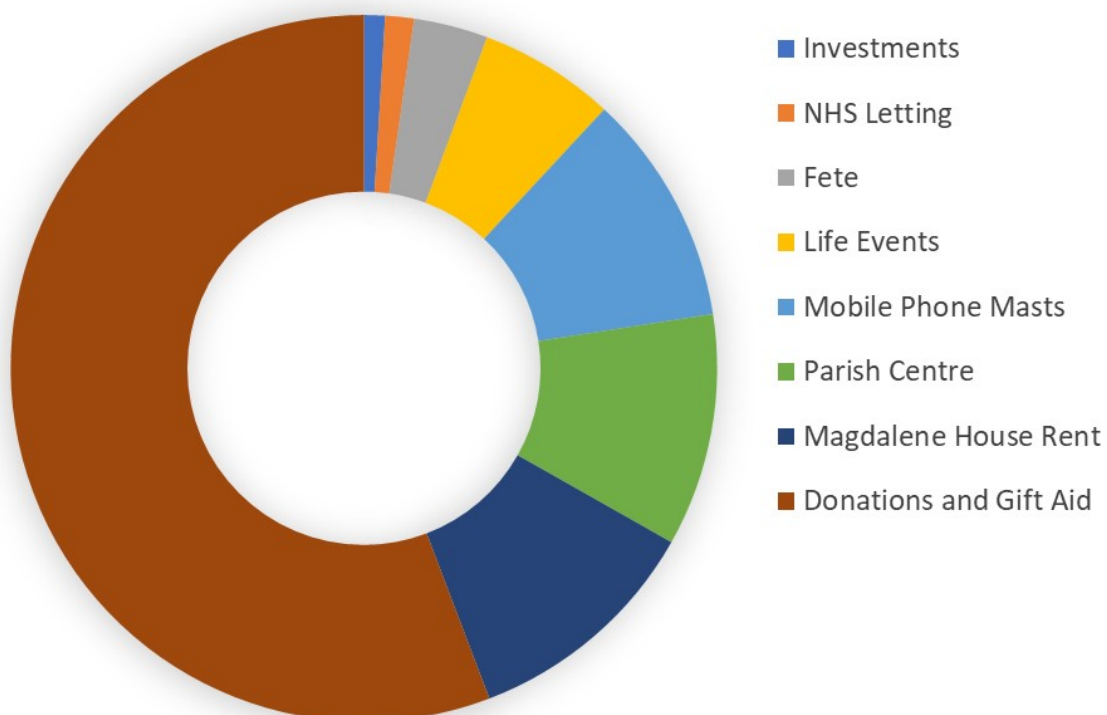
Income

This year planned donations were lower than in 2022 which we suspect are primarily due to the increase in the cost of living. This is suspected as the primary reason for standing orders being cancelled or reduced, as people seek to control their finances through cash donations. Plate collections have gone up in 2022, and contactless donations went up. It could be argued that this increase in contactless giving could be due to the ease of access of contactless giving in the church after the PCC authorised the purchase of the new contactless collection plate as it makes giving by card easier and more accessible.

Income from weddings, baptisms and funerals went up in 2022 due to gradual increase of these Church activities.

It has recently come to light in a review of our finances that not all Gift Aid has been claimed for 2023 and a plan has been set up by the new Finance Committee to ensure that we claim this.

Total Income this year was £178,854 and came from the following sources.



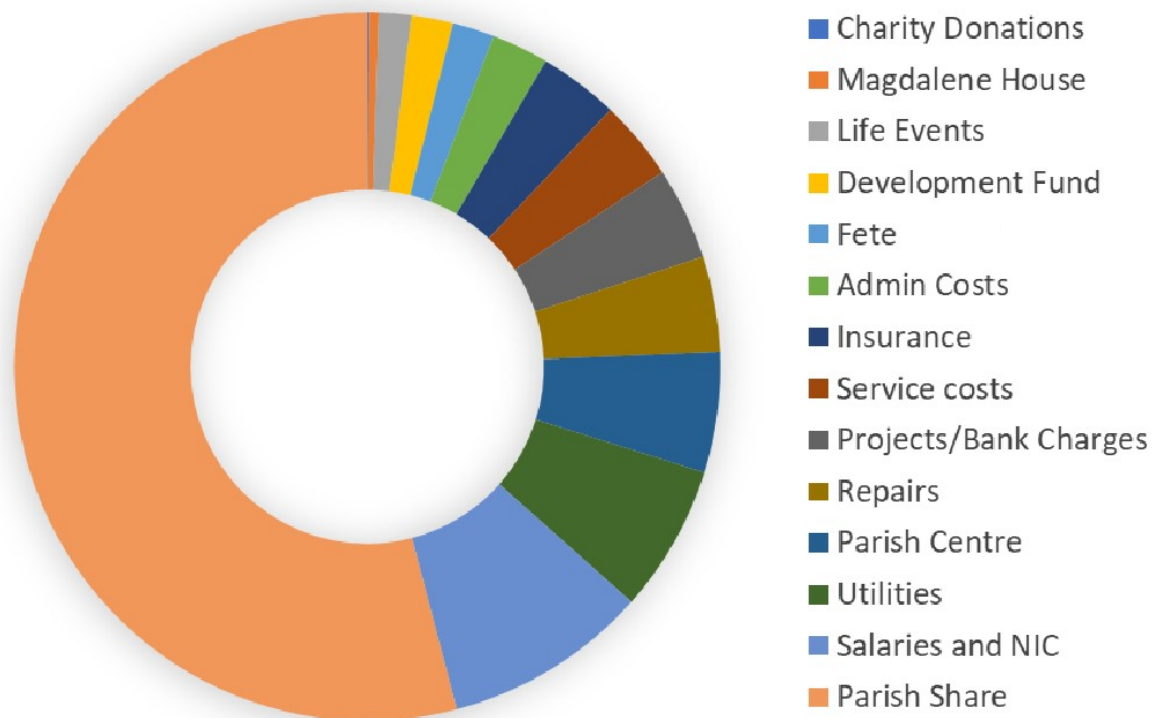
Expenditure

Total expenditure for 2023 had a significant increase from 2022 which was primarily due to a massive increase in energy bills for all three buildings at St Michael and St Mary Magdalene Church. This was a national issue and we have since renegotiated our energy contracts. Church repairs were also slightly

higher than in 2022. The cost of running services was also up from 2022 which we are seeking to address by exploring different suppliers. It should also be noted that we were given a discount on our Parish Share due to the interregnum period, which we no longer receive after the successful appointment of our new Rector.

In capital expenditure, a final amount of £7,341 was paid for the remainder of the live streaming equipment.

Total Expenditure this year was £187,116 and was on the following areas.



The main bank Balance as at 31 December 2022 was £223,912 and for 31 December 2023 was £218,060.

5. Reserves Policy

(Written by: Oliver Sommer, **Treasurer**)

The Charities Act requires charities to have a purpose in holding on to money. The church needs funds in reserve as working capital to cover normal running costs (heating, lighting, wages, etc). Therefore, a reserve is required to smooth out fluctuations in cash flow and meet emergencies. The PCC therefore maintains a balance of free reserves (net current assets) which equates to at least three months unrestricted payments. These funds held in reserve still form part of the unrestricted funds for the purposes of calculating the reserves balance and may be used for the payment of the parish share if no other funds are available. The PCC reserves the right that they may from time-to-time designate funds from reserves for a particular project or aim of the PCC if no other funds are available.

Restoration Fund (Restricted)

We maintain a Restoration Fund for any planned major refurbishment or improvement of our buildings. Funds were donated for a particular purpose and any other major projects that may arise from time to time. These funds will be reported separately and not used in calculation of our available reserves.

6. Funds held as custodian trustees on behalf of others

The PCC does not have custody and care of any trust documents or investments of other charities.

Review by: Oliver Sommer, **Treasurer**

7. Plans for future



Review St. Francis and St. Claire Church Mission and Ministry

One of the decisions we need to make is the future of St. Francis and St. Claire Church. It was once a vibrant and active Church but now is struggling with attendance, but more than that, a diminished core group. Attendees are predominantly parents seeking admission to Ranelagh School.

St Francis & St Claire was started in 2011 in the new housing estate of Jennett's Park. It was planted out of the parish church of St Michael & St Mary Magdalene and is still a part of that parish. The vision then was to start a new church community which was particularly welcoming and inclusive of families, and to establish a Christian presence in Jennett's Park.

There is a perceived disconnect between the community in Jennett's Park Church and Jennett's Park School. A dwindling core of individuals to sustain the life of the Church, lack of missional resources (time and materials), and no succession planning are all arguments in favour of closing St Francis and St Claire church.

Review the parish vision and establish a five year strategic plan

Now is the time to revisit our vision for the future of the parish and set our objectives for the next five years. A PCC vision day has been set for the 8th June and our patron Christ Church College in Oxford has graciously agreed to host us. As a PCC we will spend time reflecting on where we feel God is calling us for this next season.

From this vision day a Mission Action Plan (MAP) will be drawn up. A MAP is a process of strategic planning that will allow us to reflect on what opportunities and resources are available to us. It will then be used to help direct our activities and decision-making over the coming years. The heart of MAP is a process by which we will understand our calling as a community and putting that into action.

Continue work to address parish finances

One of the biggest challenges has been to get our finances in order. Since around 2018 errors have crept into our finances, related to our end of year reporting rather than the management of income and expenditure. Year by year these errors have grown, to the effect that this year we elected to start again with our accounting as we could not correct all the previous errors. This was agreed as acceptable by John Orridge of Oxford Diocesan Board of Finance.

In addition, one of the challenges facing us with regards to cash flow is that our expenditure has exceeded our income for the past three years. In 2021 this was by £42k in 2022 this was by £1k and last year this was by approximately £10k. Some of this overspend was for planned capital projects however with the outlined risks on the next page it is felt that closer scrutiny of our finances this year is essential.

Our bookkeeper Grace will be leaving us at the end of the year and so we will need to recruit a new bookkeeper. We have sought to locate a bookkeeper to take on the role voluntarily but have been unsuccessful. Therefore the PCC has given the Rector and Churchwardens permission to seek a paid bookkeeper to fill the role for six months. We hope to recruit someone to the role in early 2024, along with a new independent examiner and payroll manager.

8. Risk management

Although there is no requirement for us to make a risk-management statement we consider it best practice to highlight potential risks to the parish. Below are detailed the principal risks and uncertainties facing the charity and its subsidiary undertakings as identified, together with a summary of the plans and strategies for managing those risks.



Parish Centre

One of the principal risks and uncertainties facing the charity and its subsidiary undertakings, as identified by the charity trustees [PCC members] is related to the parish centre. Reinforced Autoclaved Aerated Concrete (RAAC) is a lightweight, 'bubbly' form of concrete commonly used in construction between the 1950s and mid-1990s. It is predominantly found as precast panels in roofs, commonly found in flat roofs, and occasionally in floors and walls. RAAC has been found in local buildings of a similar age.

Why is it a risk?

The Parish Centre was constructed in the 1950s using concrete. It is uncertain if RAAC was used in the construction of the building. RAAC has proven to be not as durable as other concrete building materials and as such there is a risk RAAC panels can fail. Later RAAC planks are known to use galvanised steel or stainless steel reinforcing bars, and are of less concern provided the roof is kept watertight. If RAAC is identified and it is high risk it could affect the ability of the Parish Centre to support the local community and affect the financial performance of the charity.

What is the plan?

A visual survey has not identified any cracks in the roof. Records have been checked but we have not been able to identify the building materials used in the construction of the Parish Centre. The church architect was asked to assess the Parish Centre and has agreed to conduct a survey of the building following PCC approval in 2024. Any recommendations that result from this survey will then be acted on.

Mobile Phone Masts

MBNL (EE and 3) have instructed NET Coverage Solutions Ltd to progress a licence renewal as our existing telecoms agreement has expired. They are currently offering £4,000 per annum paid quarterly, with an additional one-off lump sum payment of £3,500 upon completion of the licences. The term is for 20 years, reviewed every 3 years and increased in line with RPI. This is a drop from the £10,000 per annum currently paid to us under the existing contract.

The reason for the reduction is due to the Electronic Communications Code in December 2017. These new payments for churches are set at a national level and recorded within a memorandum of understanding following negotiations between the 4 network operators and the CofE as a whole.

Why is it a risk?

The reduction of income on this contract could affect the financial performance or position going forward necessitating a reduction in expenditure.

What is the plan?

The PCC have decided to consult the Diocesan Registrar before agreeing to any licence renewal. The Registrar was contacted and the proposal of MBNL and NET Coverage Solutions Ltd discussed to review our options going forward.

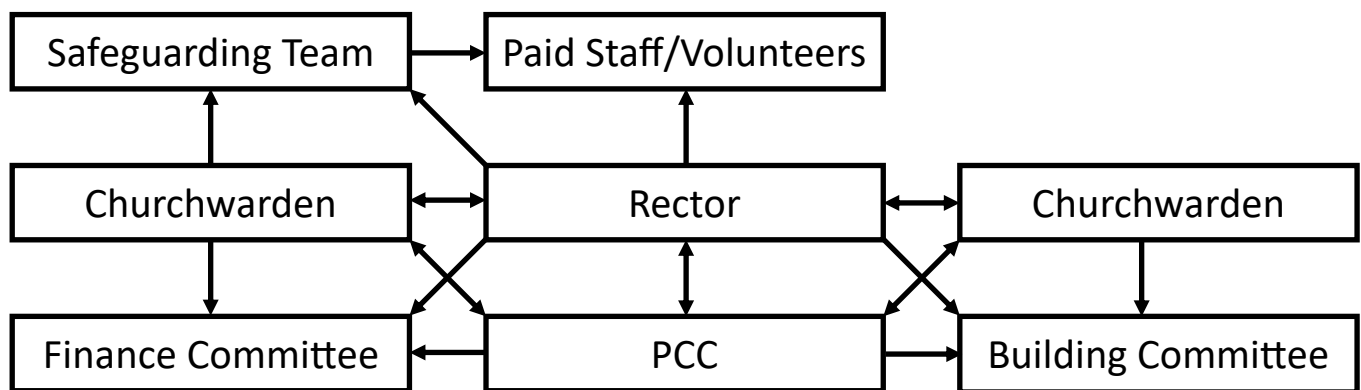
9. Structure, governance and management

The membership of the PCC consists of the incumbent (Rector), Churchwardens, and members (elected by members of the congregation who are on the electoral roll of the church).

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity. Appointment of PCC members is governed by and set out in the Church Representation Rules.

The PCC is currently reviewing the policies and procedures for the recruitment, induction and training of PCC members.

Legally, the “PCC is responsible for all parish finance, its management and control.” It also has ultimate responsibility for the “care and maintenance of all church buildings and all their contents within the parish.” This includes; the Church of St. Michael and St. Mary Magdalene, the Church of St. Francis and St. Claire, the Parish Centre and Magdalen House. The PCC and the incumbent also have a duty of care to ensure the protection of the vulnerable in their church community. To manage these responsibilities the PCC has a standing committee and has established a Finance Committee and a Building Committee, as well as a Safeguarding Team.



The **Standing Committee** as required by law and detailed in Church Representation Rules is a committee of the PCC and reports to the PCC. The Standing Committee has the powers and responsibilities laid down by canon law. Specifically it is empowered to transact the business of the PCC between the meetings thereof subject to any directions given by the PCC.

The **Finance Committee** makes decisions regarding the implementation of financial policy, its compliance with legislation, and Charity Commission guidance. It advises the PCC on financial implications, operational risks, budget management targets and policies. In short it ensures the PCC financial obligations are met.

The **Buildings Committee** discharges the responsibilities of the PCC on matters relating to PCC premises and grounds, security and environment. The group assists in the quinquennial inspection of the building and agrees priorities for maintenance and improvement. It develops a strategy for carrying out maintenance, repairs and redecoration within the budget allocation. The committee also deals with all Health and Safety matters in the Parish. In short it ensure the PCC ‘care and maintenance’ obligations are met.

The Safeguarding team and PCC have complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

10. Administrative information

The Parochial Church Council of the Ecclesiastical Parish of St. Michael and St. Mary Magdalene, Easthampstead (Charity number: 1128690) is located at the following address:

St. Michael and St. Mary Magdalene Church, Crowthorne Road, Bracknell, Berkshire, RG12 7ER.

The Church of St. Francis and St. Claire is located in: Jennett's Park CE Primary School, Tawny Owl Square, Bracknell, RG12 8EB.

All PCC correspondence address is care of:

Parish Office, Parish Centre, Crowthorne Road, Bracknell, Berkshire, RG12 7ER.

www.stmichaelsesthampstead.org.uk

Legal Advisors to the PCC are Winckworth Sherwood LLP who provide legal advice on a variety of matters.



Winckworth Sherwood LLP, 2 Chawley Park, Cumnor Hill, Oxford, OX2 9GG.

There are no paid or formal financial advisors to the PCC although we can and have sought voluntary advice from the Oxford Diocesan Board of Finance, specifically the Director of Finance John Orridge.



ODBF, Church House Oxford, Langford Locks, Kidlington, Oxford, OX5 1GF.

The independent examiner for the PCC accounts is Kim Swain of Radford & Sergeant.



Radford & Sergeant, Building 3, Watchmoor Park, Camberley, Surrey GU15 3YL.

Day-to-day management of the parish is delegated to the incumbent, Revd. Gareth Morley.

Trustees

The names of all the members of the PCC who have served since the commencement of the financial year until the approval of the financial statements.

Members of the Parochial Church Council	
The Revd Gareth Morley	Rector (PCC Chair)
The Revd Carol Dunk	Associate Priest
Lee Townsend	Churchwarden (Buildings), Deanery Synod representative
Judith Collyer	Churchwarden (Finance and Safeguarding)
Maureen Beadsley	PCC Lay chair
Oliver Sommer	PCC Treasurer
Christine Fellows	PCC Secretary
Jaime Whitfield	
Jeanette Rymill	
Robert Soden	
Geraldine Samuelsson-Brown	Deanery Synod representative
Andrew Wyard	
Nicholas Roworth	St. Francis and St. Claire Church representative, Deanery Synod representative
Grant Mobbs	
Karen Biggs	
Christopher Boutle	Deanery Synod representative
Brian Gennery	Church@the Pines representative
Diane Collins	Deanery Synod representative
Vacant	

The Ecclesiastical Parish of St Michael and St Mary Magdalene, Easthampstead

Financial Statements for the year ended 31 December 2023

Independent Examiner's Report to the Trustees of St. Michaels and St. Mary Magdalene Parochial Church Council

I report on the accounts of the church for the year ended 31 December 2023 which are set out on pages 22 to 24.

Respective Responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

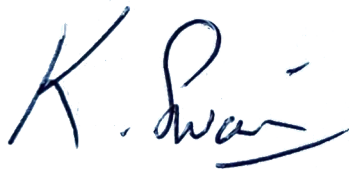
Independent examiner's statement

Since the gross income for the year exceeds the amount provided in section 145(3) of the Charities Act, I confirm that I am qualified to act as Independent Examiner under the provisions of that section of the Charities Act and that my qualification is as shown below.

In connection with my examination, it has come to my attention that, in prior periods, accounting records have not been kept in accordance with section 130 of the Charities Act. This has meant that comparative figures for receipts and payments for the year to 31 December 2022 cannot be relied upon and have, therefore, needed to be omitted from the accounts. Further, analysis of prior year assets and liabilities by type of fund has not been possible. I have been advised that the trustees have discussed this matter, as well as future remedial action, with the Oxford Diocesan Board of Finance.

Other than as mentioned above, in respect of the receipts and payments for the year ended 31 December 2023, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in blue ink, appearing to read 'K. Swain', with a stylized flourish at the end.

Kim Swain MA (Oxon) FCA
Radford & Sergeant Limited
Building 3
Watchmoor Park
Camberley
Surrey
GU15 3YL

31 May 2024

The Ecclesiastical Parish of St Michael and St Mary Magdalene, Easthampstead

Receipts and payments accounts
For the period from 1 January 2023 to 31 December 2023

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total funds £
RECEIPTS					
Voluntary Receipts:					
Planned giving		51,337	2,880		54,217
Collections at services		15,655			15,655
All other giving/voluntary receipts	1	13,193			13,193
Gift Aid recovered		14,500	275		14,775
		94,685	3,540		97,840
Activities for generating funds	2	6,144			6,144
Investment income	3	44,109	66	138	44,313
Church activities	4	30,558			30,558
Total receipts		175,495	3,606	138	178,854
PAYMENTS:					
Church activities:					
Parish share		102,132			102,132
Clergy and staffing costs	5	19,734			19,734
Church running expenses	6	50,835			50,835
Parish Centre running costs		9,531			9,531
Mission giving and donations		180			180
		182,411			182,411
Cost of generating funds					
Magdalene House		987			987
Fete		3,718			3,718
		4,704			4,704
Total payments		187,116			187,116
Excess of payments over receipts		(11,621)	3,606	138	(8,262)
Cash at bank & in hand at 1 Jan					251,435
Cash at bank & in hand at 31 Dec					243,173

The Ecclesiastical Parish of St Michael and St Mary Magdalene, Easthampstead

Notes to the accounts

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total funds
1. All other giving/voluntary receipts				
Church at the Pines	6,885			6,885
Other donations	6,008			6,008
Oxford Diocese DB Implementation grant	300			300
	13,193			13,193
2. Activities for generating funds				
Fete	6,144			6,144
	6,144			6,144
3. Investment income				
CBF Deposit Fund and CCLA interest	1,531	66	138	1,735
NHS car park	2,388			2,388
Magdalene House lettings	20,940			20,940
Mobile Phone Masts	19,250			19,250
	44,109	66	138	44,313
4. Church activities				
Wedding fees	7,802			7,802
Funeral fees	3,486			3,486
Parish Centre lettings	19,271			19,271
	30,558			30,558
5. Clergy and staffing costs				
Clergy travel/entertainment	1,467			1,467
Staff salaries	18,267			18,267
	19,734			19,734
6. Church running expenses				
Repairs	8,464			8,464
Water	273			273
Equipment maintenance	831			831
Electricity and gas	11,231			11,231
Insurance	7,932			7,932
Magdalene House refurbishment	640			640
Video streaming project	7,341			7,341
Costs of services	5,223			5,223
Weddings/Baptisms/Funerals	4,792			4,792
Administration	4,109			4,109
	50,835			50,835

The Financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payment basis, and under section 133 of the Charities Act 2011.

Financial Statements for the Year Ended 31 December 2023

Statement of Assets and Liabilities at the end of the period

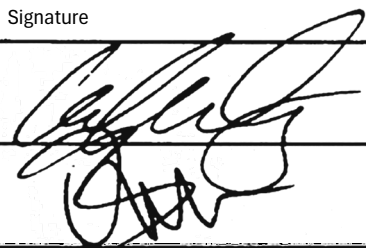
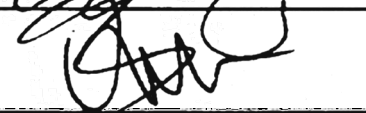
	Note	Total 2023
Cash Funds		
Bank Current Account		218,060
Bank Deposit Account		24,829
Other bank and cash accounts		285
	(A1)	243,173
Investment Assets		
Investment Fund Shares value	(A2)	63,503
Assets retained for Church use		
	(A3)	3,926,000
Liabilities		
		0

(A1) - The total includes restricted funds relating to the Restoration appeal, Homeless Shelter Fund, Simpson Legacy, Living Churchyard and Heritage weekend.

(A2) - The total includes the investment of a 30.4% equity share in the sale of 1 Ardingley which can be used for any ecclesiastical purpose in the parish, restricted funds for the maintenance of the Church/Graveyard and an endowment for keeping the Churchyard and, in particular, the grave of Mrs Davies' late husband, in good order.

(A3) Magdalene House - estimated market value	626,000
Parish Centre - estimated rebuilding cost	3,300,000
	3,926,000

Signed of behalf of the Trustees

Signature	Name	Date Approved
	Revd. Gareth Morley - Rector	27/04/24
	Oliver Sommer - Treasurer	27/04/24



Accounts

1b

Balance Sheet

		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total this year(2022)	Total last year(2021)
		£	£	£	£	£	£
FIXED ASSETS							
Tangible assets	5	926,438	0	0	0	926,438	928,212
Investments	5	52,404	0	0	10,066	62,470	50,851
Total fixed assets		978,842	-14,816	0	10,066	974,092	974,139
CURRENT ASSETS							
Stock		0	0	0	0	0	0
Debtors	6	6,205	0	0	0	6,205	9,718
Short term investments		0	0	0	0	0	0
Cash at bank and in hand		251,435	0	0	0	251,435	248,512
LIABILITIES							
Creditors due within one year	7	-50	0	0	0	-50	233
NET CURRENT ASSETS / (LIABILITIES)		257,690	0	0	0	257,690	257,996
Total assets less current liabilities		1,236,532	-14,816	0	10,066	1,231,782	1,232,136
Long term creditors		0	0	0	0	0	0
TOTAL NET ASSETS		1,236,532	-14,816	0	10,066	1,231,782	1,232,136
PARISH FUNDS							
Unrestricted funds		1,236,532	0	0	0	1,236,532	1,237,059
Designated Funds			-14,816	0	0	-14,816	-14,816
Restricted funds				0	0	0	0
Permanent endowment funds		0	0	0	10,066	10,066	9,893
TOTAL FUNDS		1,236,532	-14,816	0	10,066	1,231,782	1,232,136

Accounts

***The Ecclesiastical Parish of St Michael and St Mary
Magdalene, Easthampstead***

In the Archdeaconry of Berkshire, Diocese of Oxford



Trustees Annual Report

1st January to 31st December 2021

**The Diocesan Pilgrimage Church of St Michael and St Mary
Magdalene,
The Church@The Pines Local Ecumenical Partnership,
St Francis and St Clare Church, Jennett's Park.**

Registered Address:

The Parish Office, The Parish Centre, Crowthorne Road, Bracknell, Berkshire,
RG12 7ER

www.stmichaelseasthampstead.org.uk

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ABBREVIATIONS

APCM	Annual Parochial Church Meeting
GA	Gift Aid
GDPR	General Data Protection Regulations
LA	Local Authority
LED	Light emitting diode
LEP	Local Ecumenical Partnership
PCC	Parochial Church Council
PPE	Personal Protection Equipment
Q1, 2, 3, 4	Quarter Years

AIM AND PURPOSES

The Parochial Church Council (the PCC) of St Michael & St Mary Magdalene has the responsibility to co-operate with the minister in 'promoting in the ecclesiastical Parish the whole mission of the Church; pastoral, evangelistic, social and ecumenical', [see Parochial Church Council (Powers) Measure 1956]. We are one of the largest single Parishes in the Church of England serving a growing population of over 40,000. Our three worship centres are: The Parish Church of St Michael and St Mary Magdalene; St Francis and St Clare, Jennett's Park and The Church at the Pines, LEP, with the Methodist Church.

The PCC is also responsible for the maintenance of St Michael & St Mary Magdalene Church, the Parish Centre and grounds and Magdalene House.

OUR MISSION

Our mission to worship God, serve others and make disciples and we try to enable ordinary people to live out their faith as part of our parish community. When planning our activities, we consider the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

WORSHIP AND PRAYER

Worship is at the heart of who and what we are as a church community.

TABLE OF OUR REGULAR SERVICES

Our regular pattern of worship pattern was adhered to until the end of March 2020 when a full national Lockdown came into force as a result of the Corona-virus pandemic. Churches in England were closed for all worship and activities for the first time in 800 years.

Since then, the PCC and clergy have always followed Church of England and Government guidelines, often interpreting them with caution to safeguard everyone. The effects of this on our regular services can be seen in the table below. Adjustments to our regular services in 2020 caused by the regulations concerning Covid-19 are indicated below **in bold**.

SERVICE	WHEN	DESCRIPTION
THE PARISH CHURCH		
Parish Eucharist	Sunday Weekly 9.30am	The main Sunday Eucharist for the Church family. Children's Church, for children aged 3+ Limited congregation present until 17/01 then Live streamed until a limited congregation were again present from 18/04. Reopened 25/07
Church4U	1st & 3rd Sundays 3.30pm	For young children and their families. Songs and a story in the context of a short and simple Eucharist. Live streamed until a limited congregation were present from 18/04. Reopened 25/07
Christ in Quiet	2nd Sunday 6.30pm	A quiet informal service for thought, prayer and reflection. Pre-recorded and streamed until the church reopened on 25/07
Path to Peace	4th Tuesday 7.00pm	Bereavement Ministry. included in Tuesday Eucharist until 23/03 then Pre-recorded and streamed until 25/07
Toddler Service	Thursday term time Weekly 9.30am	Songs, story and a prayer followed by free play and refreshments in the Parish Centre Reopened 09/21
The Eucharist	Thursday Weekly 10.30am	A quiet devotional Eucharist with a short sermon Limited congregation present until 17/01 then Live streamed until a limited congregation were present from 15/04. Reopened 29/07
ST FRANCIS & ST CLARE		
Family Eucharist	Sunday Weekly 11.00am	A service for all ages. A family friendly Eucharist with contemporary songs, craft, a Bible story, a short homily and interactive prayers. Suspended from end March. Café-style Communion Services Sept to Nov. live - streamed from December.
CHURCH@THE PINES		
All-Age Worship/ Communion	Sunday Weekly 11.00am	An informal service, welcoming newcomers, lasting about one hour. Congregational worship commenced in 09/21

STATEMENT FROM CHURCH WARDENS

The churchwardens would like to thank all those who help with the running of our church. To Revd Carol and to our Hon Assistant Priests Rev Roy Burgess and Fr Peter Bestley, to Helen our parish administrator, to David and his music team, to our own deputy churchwardens and sidespeople who keep our services running smoothly and to all the teams of volunteers who do so much for the church a big thank you from us all.

In October 2021 Fr Guy moved on after twenty years as our rector. For many this was a time of great sadness. Fr Guy gave a large part of his ministerial life to our church and we have much to thank him for. We wish him well in his next adventure. In his absence the churchwardens take on much of his authority during the vacancy in the running of the parish. With your help we hope we can steer us through this time, keep the ship on an even keel and avoid too many storms along the way. Recruiting a new rector brings challenges but also opportunities. It is a time for optimism, hope and faith. We are a very blessed church and with God's help, this time next year we will be looking at a very bright future indeed.

STATEMENT FROM THE ELECTORAL ROLL OFFICER

At the end of 2020 there were 346 names on the Roll. Following the revision before the Annual Parochial Church Meeting this had risen to 352 and at the end of 2021 stood at 366.

ST. FRANCIS AND ST. CLARE.

St. Francis and St. Clare worshipped in early 2021 via Zoom until Lockdown measures were eased. We then continued to worship in our cafe style, which had been adopted the previous year, as it had become popular.

We have begun to have termly zoom meetings to try and encourage a sense of belonging and enablement. The couple that we have held have had a varying degree of success and attendance.

For its sustainability, St Francis and St Clare needs to be properly planted and resourced and desperately needs help in a variety of ways from the whole of the parish. There's huge potential there would be great to harness. In fact without Lynn and Nick it wouldn't survive and our sincere thanks should be given to them.

MISSION DISCIPLESHIP AND EVANGELISM

We conduct many activities and courses that help deepen our discipleship and develop our sense of community. We plan these to meet the needs for each stage of an individual's faith journey and to ensure that parishioners are kept informed of the important matters affecting our church.

Our Lent course led by Father Guy took place online. Rev Carol and Father Peter led the Advent course which took place in the annex. As a result of the pandemic and the departure of Father Guy, many regular study and worship activities were cancelled. The regular Civic Service and the Waitrose Family Carol Service took place with reduced numbers.

On 12th October the Rt Revd Olivia Graham, Bishop of Reading confirmed and celebrated the Eucharist with 6 confirmands from the Reading Episcopal Area. They were joined by 5 candidates from St Michaels and 1 candidate from the Church at the Pines. One candidate was baptized. The service took place at St Michaels because of the size of our church building and our live streaming capabilities. It was organised by Rev Carol Dunk. The service was followed by refreshments.

After lockdown restrictions were eased 37 baptisms and 9 marriages took place. Some marriages were moved to 2022 because of the restrictions in place. The clergy have also taken 18 funerals.

FELLOWSHIP

In a normal year, we are a busy church where we hope we can provide something for everyone. We have approximately 20 church groups which support our mission and objectives; the PCC and our groups are keen to offer a range of activities and services during the week and over the course of the year which our community finds both beneficial and spiritually fulfilling. Activities are varied and include bell ringing, the living churchyard, flower arranging, church cleaning and setting up the church for worship as well as supporting those in need. Many of our activities were reduced in 2021 due to Pandemic restrictions. We encourage our parishioners to contribute to the church and their own spiritual life by offering time and talents for the building up of the church and furthering its mission. We have not forgotten the benefits of social time after our services and coffee and tea meetings have resumed after our Sunday and Thursday Eucharists. We consider it important that everyone should feel part of our community and that they know that their contribution to our church life is valued.

YOUTH AND CHILDREN

IN CHURCH

Young people are valued as members of the Church and ordinarily we aim to provide a wide range of age-appropriate activities for their growth and spiritual development. Families were invited to bring children for Baptism from August. A course held in the evening prepared them for this event. The families are then invited to a Church4U service where the children are welcomed. From September children attending the 9.30 Sunday service with their parents were invited to join an age-appropriate activity known as Children's Church which is held in the annexe. Ten young people were prepared for Communion before confirmation. They were welcomed by the church on Advent Sunday. Church4U was conducted on-line until ticketed services began in April and the church reopened fully on 25th July. Toddlers reopened in September. Both the Pumpkin service (31st October) and the Christmas Nativity service took place. We are very grateful to the parents who took charge of the Nativity tableau.

OUR SCHOOLS WORK

9 Primary and 2 Secondary schools are located within our parish and our work with the primary schools in particular forms an important part of our ministry. Rev Carol Dunk is a governor of Jennetts Park school and Father Guy was a governor of St Michaels VA school until his resignation. Other church members serve as Governors of St Michael's VA and Jennett's Park Schools; some also sit on the governing bodies of several other LA Schools.

The Rector, Father Guy Cole, and Associate Vicar, Rev Carol Dunk, maintained contact with schools via recorded assemblies and Governors' meetings were conducted by Zoom. The Rector and Churchwardens are Custodian Trustees for School House and parts of the playground of St Michael's School, for the purpose of maintaining the former headmaster's house in good order and to use the building for educational purposes within the parish.

Unable to visit schools in person during lockdown, our "Open the Book" volunteers maintained contact by email and signposted links to resources and recordings from Open The Book and The Bible Society websites.

Exploring Easter'- where children learn of and discuss the events of Holy Week and The Resurrection could not take place. Our traditional provision of 'Christmas Unwrapped - a young persons' exploration of the meaning of Christmas through craft,

song and acting took place with fewer schools than usual. The sessions are designed to support the schools' teaching of major Christian festivals and are also a valuable outreach to the community.

COMMUNITY OUTREACH

Helping those in need is a demonstration of our Christian faith and values. As part of this, we are committed to looking outward to develop our mission, community support and outreach in the parish and beyond in different ways.

The church was unable to contribute to activities which support those in need in the community such as the night shelter. However, in 2021 PCC approved the following charitable donations:

- £333 each to the three primary schools we support: The Pines, Jennett's Park, St Michael's. to provide food or Christmas presents to families known to be in difficulties.
- £500 to St Marcel's Hospital project in Chigwere, Malawi, in memory of Dr Zedi Nyirenda
- £500 to Home start supporting local families
- £500 to Thames Hospice, in memory of Betty Brindley

Our designated Christmas charity in 2021 was the Youth Line. Over £400 was raised to support their work with young people.

Our church buildings are available for use by the community as part of our local outreach. From July 2021, the following groups gradually returned to using the Parish Centre: Tai Chi, Shuhari, Female Fitness, Patchwork, AJDF, Rainbow, Brownies, Guides (this folded in Oct 21, after decades of using our hall) Slimming World, Toddlers, Lacemakers. They all returned at varying times, depending on the rules and the vulnerability of the group. AlAnon continued throughout lockdown, as a support group they were exempt from Covid restrictions. Guides was replaced by another Yoga group in November 2021.

Sidespeople are an integral part of our ministry to welcome, support and assist newcomers to our church. They continued to provide a welcoming and inviting face to those entering the church building on Sundays, and for weddings, funerals and baptisms when the church reopened for public worship. Risk assessments were conducted to ensure the safety of everyone involved and social distancing was maintained.

PASTORAL CARE

The church provides an ongoing Bereavement Ministry. All bereaved families known to us are invited to both our Path to Peace monthly quiet time and eucharist and the reflective Christ in Quiet services. These continue to support those who need it, most notably focusing upon the recently bereaved. Our Christ in Quiet service affords a quiet time of reflection, to light a candle and pray and also offers the opportunity to be anointed: a powerful and embracing way to feel God's healing, peace and love.

ECUMENICAL RELATIONSHIPS

LOCAL ECUMENICAL PARTNERSHIP

We are part of the Church@ThePines which is the only LEP in the deanery. Worship and witness continued through the pandemic, with services being conducted by video link

or Zoom. The church community was able to meet for worship in September 2021. The church will continue to maintain and strengthen their calling by God, to be a worshipping community in response to God's love for all of us.

BRACKNELL DEANERY SYNOD

Synod consists of clergy and lay representatives of each PCC within the deanery. It forms an administrative, strategic, and pastoral link between the parishes and the diocese. The Bracknell Deanery consists of eight parishes: Ascot Heath, Binfield, Bracknell, Easthampstead, Sunningdale, Sunninghill and South Ascot, Warfield, Winkfield and Cranbourne. The number of delegates from each parish is determined by the size of its electoral roll. We currently have five elected lay representatives on Synod along with clergy. We play a significant role within the deanery with the appointment of two of our representatives as Deanery Treasurer and Associate Lay Chair. The Deanery Officers are: Area Deans: Revd Catharine Mubuza & Revd David Brown, Lay Chair: Mrs Caroline Kallipetis, Associate Lay Chair: Mr Lee Townsend, Secretary: Mrs Lesley Philpott, Associate Secretary: Fr Malcolm Chalmers, Treasurer: Mr Chris Boutle.

Our deanery vision is to be one that encourages and enhances parish mission and ministry as we seek to be a Christ-like Church. In implementing the diocesan Common Vision, the deanery's priorities are:

- Youth and children's work,
- Community engagement and evangelism,
- Worship,
- Discipleship,
- Missional use of Buildings,
- Every-person ministry.

During 2021 all parishes have got back to some form of in person worship. The deanery was one of a select few who managed to pay their full diocesan share for 2021 and received the rebate for achieving this. Towards the end of 2021 four parishes were in vacancy and the deanery was involved in the process of recruitment and selection for these key roles. A deanery gathering was held at The Parish Church on 2nd October on the Theme "Faith in Action" "Making a Difference". External speakers were invited and spoke on disability awareness in the church, Leprosy Mission and on the environment.

OUR CHURCH COMPLEX

The refurbishment of Magdalene House was completed in early 2021 with a new kitchen and bathrooms, carpets and redecorating. The work party and church helpers tackled the overgrown garden. It was let out to a new tenant on an initial one year contract.

The pandemic and availability of contractors frustrated the planned work on the annex coping stones and this remains an ongoing project.

The five year quinquennial was due in 2021. In consultation with the DAC at the diocese, it was agreed that due to the challenges of the pandemic this could be carried forward to 2022. New rules require an inspection to be carried out by conservation accredited architect/surveyor on older churches and we are in the process of appointing someone to complete the quinquennial inspection in spring/early summer 2022.

During late 2021 a new lighting scheme for the parish church was finalised and should be installed early 2022. The new scheme will be environmentally friendly low energy LED with up to date technology enabling improved and enhanced lighting for the church.

OVERVIEW OF ACHIEVEMENTS AND PERFORMANCE 2020

PARISH OBJECTIVES

Before the pandemic, PCC identified their objectives for the year. The tables below indicate progress made by end December 2021. In light of the ongoing effects of the pandemic on our church life, it was not possible to meet many of our 2021 objectives and these have now been carried forward into 2022. Information on these future plans is contained in this document.

Objectives Achieved by December 2021	
Objective	Outcome
Worship Mission & Evangelism	
The development of Jennett's Park Mission.	Reopened from? And on going
The development of Children's, Adult & Family Work Strategy.	Restarted in July 2021 and continuing to develop
Finalise the Parish Vision Plan and start of implementation	Finalised and presented at APCM in May 2021
Increase whole parish awareness of safeguarding and extend safeguarding training.	Deferred during Covid restrictions
All PCC members to attend services at our Parish churches not usually attended	Deferred during Covid restrictions.
Finance	
Manage income and expenditure such that the revenue items deficit (mainly caused by the caused by the Covid 19 pandemic restrictions) is kept to less that £20,000	End Q4
Maintain reserves (£100K)	End Q4
Buildings & Maintenance	
Magdalene House refurbishment.	Completed
Church Security Review (H&S implications.)	Deferred during Covid restrictions

New church lighting.	Contract agreed and deposit paid.
New signage to Rectory, Magdalene House and Annexe	Completed
Replace remainder of church 'additional' chairs'.	Deferred during Covid restrictions
New Chancel/Nave Altar	Deferred
Environmental survey for church.	Deferred during Covid restrictions
Annexe coping stones to be repaired.	Ongoing.
Ongoing review of tower parapet and pinnacle repairs	Watching brief is maintained. Quinquennial inspection due in 2021. Postponed until 2022

LOOKING AHEAD: OUR OBJECTIVES FOR 2022

NEW OBJECTIVES FOR 2022	
OBJECTIVE	Status at 1st January 2022
Appointment of new Rector	Preparation of documents in hand
Quinquennial inspection	Seeking to appoint surveyor.

PCC STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC has been formed and operates under the Parochial Church Council (Powers) Measure 1956.

Structure and Governance

The PCC members are the charity trustees. They are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. PCC membership consists of the Clergy, churchwardens, and lay members elected annually by those of the congregation who are on the electoral roll of the church. All PCC members have equal voting rights and responsibilities, with the Rector having a casting vote. Day to day management is delegated to the churchwardens during a vacancy.

ELECTIONS TO PCC

PCC elections take place at the APCM. Church Representation Rules define the election process, categories and total membership of the PCC and require the APCM to discuss and approve any alternative election scheme every 6 years. At the 2017 APCM, the meeting approved an alternative election scheme for implementation in 2018. As the standard scheme was not adopted discussion and approval will be required six-yearly thereafter.

At the APCM which was held on 27th October 2020 there were 342 names on the Electoral Roll. By the year end this number had increased to 346.

The Revd Guy Cole	Rector, (PCC Chair), Area Dean	Ex officio
The Revd Carol Dunk	Associate Vicar	Ex officio
Elected at the Vestry Meeting 27th October 2020		
Lee Townsend	Churchwarden	Ex officio
Judith Collyer	Churchwarden	Ex officio
DEANERY SYNOD REPRESENTATIVE ELECTED AT THE APCM IN 2020 FOR 3 YEARS		
Lee Townsend	Health & Safety Officer	Ex officio
Chris Boutle	Deanery Synod Treasurer, PCC Treasurer	Ex officio
Judith Collyer	GDPR and Safeguarding Officer	Ex officio
Nick Roworth	St Francis & St Clare Representative	Ex officio
Diane Collins	Electoral Roll Officer	Ex officio
Marion Gunning	PCC lay chair	Ex officio
ELECTED AT THE APCM 27 th October 2020		
Kevin Tidy	PCC Secretary	Elected
Helen Smith		
Paul Fox		Elected
Grant Mobbs		Elected
Lyusbeth (Jane) Simpson		Elected
CO-OPTED AT THE PCC 27 th October 2020		
Brian Gennery	Church@thePines LEP Representative	Co-opted

Deputy Churchwardens are elected for a period of one year by the church members at the Annual Vestry meeting, which precedes the APCM but are not required to be members of the PCC.

Elected to serve as at the Vestry Meeting on 27th October 2020.

Jackie Miles, Karen Biggs, Chris Boutle, Geraldine Samuelsson-Brown, Andrew Wyard, Chris Fellows

Sidespeople Adopted as at the Vestry Meeting:

Margery Barnes, Rowena Greenhow, Jo Gosling, Karen Biggs, Norma Balamoan, Paul Fox, Kevin Tidy, Julie Laid, Jackie Miles, Sheila Reece, Fred Reece, Chris Fellows, Andrew Wyard. Chris Boutle

MEMBERS OF THE PAROCHIAL CHURCH COUNCIL from 6 th July 2021		
The Revd Guy Cole	Rector, (PCC Chair), Area Dean	Ex officio
The Revd Carol Dunk	Associate Vicar from 1st June 2020	Ex officio
Elected at the Vestry Meeting 6th July 2021		
Lee Townsend	Churchwarden	Ex officio
Judy Collyer	Churchwarden	Ex officio
DEANERY SYNOD REPRESENTATIVES		
Lee Townsend	Churchwarden, Health & Safety Officer	Ex officio
Chris Boutle	Deanery Synod Treasurer, PCC Treasurer	Ex officio
Judy Collyer	Churchwarden, GDPR & Safeguarding Officer	Ex officio
Nick Roworth	St Francis & St Clare Representative	Ex officio
S. Diane Collins	Electoral Roll Officer	Ex officio
ELECTED AT THE APCM 6 th JULY 2021 FOR 1 YEAR		
Oliver Sommer	PCC Treasurer	Elected
Andrew Wyard		Elected
Grant Mobbs		Elected

Lyusbeth (Jane) Simpson		Elected
Chris Fellows	PCC Secretary	ELECTED
Jaime Whitfield		ELECTED
CO-OPTED AT THE PCC 8 TH SEPTEMBER 2021		
Brian Gennery	Church@thePines LEP Representative	Co-opted
Maureen Beadsley	Lay chair	Co-opted

DEPUTY CHURCHWARDENS AND SIDESPEOPLE:

Under new Church Representation Rules sidespeople and Deputy Church Wardens are now approved by the PCC.

THE STANDING COMMITTEE

Ex-officio members:

The Rector, Clergy, Churchwardens, Lay-Chair, Secretary and Treasurer.

The Lay-Chair, Secretary and Treasurer and Officers are elected from among the existing membership at the first PCC meeting following the APCM. Standing Committee is the only committee required by law, with powers to transact the business of the PCC between its meetings. It has delegated powers to make decisions between PCC meetings as necessary and is also authorised to strategically monitor and control income and expenditure to ensure that our church remains financially sustainable.

PARISH OFFICERS

See PCC membership above. Officers with relevant skills and experience are elected from among the existing membership at the first PCC meeting following the APCM. Alternatively, these positions can be held by co-opted members of PCC. The PCC may co-opt a member to fill a vacancy which requires specific skills or experience which cannot be met by the existing members.

Responsibility for Data Protection, Health and Safety and Safeguarding (of vulnerable children and adults) rests directly with the PCC.

Training is provided to PCC members within the parish or by the Diocese of Oxford

EMPLOYEES

In 2021 the PCC employed the following staff who are accountable to the PCC via the Rector, or the churchwardens during a vacancy.

- o Part-time Parish Administrator
- o Part-time Organist and Director of Music

The pay and remuneration of key staff is determined after the consideration of the rates recommended by the Diocese, the Royal School of Church Music, other professional bodies and the local press and approved annually by the PCC. During the Covid-19 lockdowns, the Organist was paid under the terms of the national furlough scheme and the Parish Administrator was paid in accordance with their reduced hours of work.

MANAGEMENT OF PCC BUSINESS

This year the PCC held regular meetings six times, in January, March, May, July, September and November. All meetings have been via Zoom video conferences until . The Standing Committee, the only one required by law, met in February, April, June, August, October and December.

Missions Committee met to identify suitable beneficiaries which were approved by PCC to receive charitable support in 2021. Information on these is contained elsewhere in the report

REVIEW OF THE YEAR.

We had another busy year in 2021 and items discussed at PCC included:

- The successful change to our accounting tools from Sage to QuickBooks.
- Notice to leave was given to the current tenants of Magdalene House.
- Health & Safety implications of Coronavirus and its impact on our work and worship were discussed.
- PCC and Standing Committee meetings were conducted online until The Vestry and APCM Meetings were held in July
- PCC approved the purchase of a/v equipment for use the parish church for recording and Live streaming of services.
- Buildings work:
 - o Lighting:
 - Emergency lighting and bulbs in the Church, Annexe and the Parish Centre have been replaced with longer-lasting LEDs.
 - The colour-changing light strip behind the High Altar reredos enables us to change the colour around the East Window throughout the liturgical year.
 - Improved lighting was installed outside the main church door.
 - Plans to upgrade the church lighting have been agreed.
 - o Mr N Barr was appointed as our Church Architect, following the retirement of Mr D Fellowes.
 - o Faculties were obtained to dispose of and replace the fire-damaged altar in the Resurrection Chapel with one donated to us.
 - o Replacement chairs were purchased to replace those deemed to be unsafe.
 - o Looking ahead: We are still awaiting coordination with the mobile phone mast companies so that we can plan repairs to the tower pinnacle.
- Parish Development Plan Work on continued during 2021.
- PCC approved the application for a member of the congregation to receive training through the Berkshire Organists Association Local Education Scheme.
- When the new General Data Protection Act came into effect in 2019, the PCC approved procedures for collecting personal data to enable safe communication and the efficient management of all church groups. The church holds a list of contact details of all parishioners who have given their permission. This list is held securely and can be used only by church officers and only for legitimate church purposes. During lockdown, this list enabled the distribution of the church Weekly Update by email to most parishioners. Requests to remove details can be made at any time.

SAFEGUARDING

- o The Safeguarding Team acts as a point of contact for anyone who has concerns about the welfare of children or vulnerable adults in our church community or the wider community. We support all the volunteers who work in the parish with

children or vulnerable adults. This includes verifying criminal records checks and arranging training sessions. We look forward in hope to arranging more training sessions in 2022, to which all parishioners will be invited.

- o The PCC has reviewed and approved the Parish Safeguarding Profile, which is displayed in the church, the Annexe, the Parish Centre and at St Francis & St Clare's, alongside a list of useful contact numbers and a chart showing how and to whom concerns should be reported.
- o The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults. The Church of England takes safeguarding very seriously. All clergy and church officers have received recent training.
- The PCC also discussed other matters pertaining to our church, including the Deanery.

RESOURCE AND THANKS

The Trustees (the PCC) extend their thanks to everyone whose voluntary help enables us to fulfil our mission and meet our objectives. Without their skills and dedication most church activities would be unsustainable as the size of the Parish and our congregations together with the range of our activities require a collaborative and shared leadership. Prior to the pandemic we estimated that our unpaid, lay volunteers who give up their time and effort to support the clergy and help with the running of the Parish, the Centre and all the various committees, groups and activities in all our worship centres as being the equivalent of 15 full-time staff. This included lay co-ordination of key pastoral ministries in Baptism, Marriage and Path to Peace alongside most parish groups and administrative functions.

Although our activity was reduced during 2021, many people have continued to carry out their usual tasks with commitment and imagination during lockdown, observing social distancing regulations when face-to-face and through online meetings.

- 1 On Sage Menu Tab, select company (there's only one), Login to Sage (ID: ex
- 2 Select from top strip Sage Report "Trial Balance"
- 3 Select Sage TB Report tab at bottom
- 4 Select cell A1
- 5 Select "Insert" Sage Report.
- 6 Check no errors in Nominal Balance tab
- 7 Refresh Pivots
- 8 Check and rework Splits: some direct numbers, some look up.
- 9 SOFA is complete! - but check!
- 10 Check debtors are debtors and creditors are creditors (-ve numbers not han
- 11 Log out of Sage else you will not be able to backup Sage next time**

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you use it!

2005 SORP Code	2005 Notes Code	2005 Assets	2005 Designated	2005 Income	2005 Expend	2005 Funds	2005 ODBF	New ODBF	Nomina Detail	Dr	Cr	Dr+Cr
DFB01	A01	CERB01	F01DF1	EFIN01	EFEX01	CE01	1001UR	10R				
DFB02	D05	CERB02	F01DF2	EFIN02	EFEX02	CE02	2001UR	10U				
DFB03	D06	CERB03	F01DF3	EFIN03	EFEX03	CE03	2002UR	11R				
DFB04	DFC01	CERB04	F01DF4	EFIN04	EFEX04	CE04	2005UR	11U				
DFB05	DFC02	CERD01	F01DF5	EFIN05	EFEX05	CE05	2009UR	12R				
DFB06	DFC03	CERD02	F01DF6	EFIN06	EFEX06	CE06	2015UR	12U				
DFB07	DFC04	CERD03	F01DF8	EFIN07	EFEX07	CE07	2016UR	13R				
DFB08	DFC05	CEUB01	F02DF1	EFIN08	EFEX08	CI01	3000UR	13U				
DFB09	DFC06	CEUB02	F02DF2	EFIN09	EFEX09	HE01	4000UR	14R				
DFB10	DFD01	CEUB03	F02DF3	EFIN10	EFEX10	HE02	101R	14U				
DFB11	DFD02	CEUB04	F02DF4	EFIN11	EFEX11	H01	101U	15R				
DFB12	DFD03	CEUD01	F02DF5	EFIN12	EFEX12	PE01	102R	15U				
DFB13	DFD04	CEUD02	F02DF6	EFIN13	EFEX13	PE02	102U	16R				
DFB14	E01	CEUD03	F02DF8	EFIN14	RFEX01	PE03	104R	16U				
DFB15	E02	FLBB01	F03DF1	EFIN15	RFEX02	PE04	104U	17R				
DFB16	E03	FLBB02	F03DF2	RFEX03	PE05	105R	17U					
DFB17	E04	FLBB03	F03DF3	RFIN01	RFEX04	PE06	105U	18R				
DFB18	E05	FLBB04	F03DF4	RFIN02	RFEX05	PE07	2012aUR	18U				
DFB19	E06	FLBD01	F03DF5	RFIN03	RFEX06	PE08	2012bUR	19R				
DFB20	E07	FLBD02	F03DF6	RFIN04	RFEX07	PE09	201aR	19U				
DFS01	E08	FLBD03	F03DF8	RFIN05	RFEX08	PE10	201aU	1R				
DFS02	E09		F04DF1	RFIN06	RFEX09	PE11	201aR	1U				
DFS03	E11		F04DF2	RFIN07	RFEX10	PE12	201bU	20R				
DFS04	E12		F04DF3	RFIN08	RFEX11	PE13	202R	20U				
DFS05	E13		F04DF4	RFIN09	RFEX12	P01	202U	21R				
DFS06	E14		F04DF5	RFIN10	RFEX13	P02	203aR	21U				
DFS07	E15		F04DF6	RFIN11	DFEX01	P03	203aU	22R				
DFS08	E16		F04DF8	RFIN12	DFEX02	P04	203bR	22U				
DFS09	E17		F04DF9	RFIN13	DFEX03	P05	203bU	23R				
DFS10	E18			RFIN14	DFEX04	P06	301R	23U				
DFS11	F01M01			RFIN15	DFEX05	P07	301U	24R				
DFS12	F01M02			RFIN16	DFEX06	P09	401R	24U				
DFS13	F01M03			DFIN01	DFEX07	P10	401U	25R				
DFS14	F01M04			DFIN02	DFEX08	RE01	404R	25U				
DFS15	F01M05			DFIN03	DFEX09	RE02	404U	26R				
DFS16	F01M06			DFIN04	DFEX10	RE03	601R	26U				
DFS17	F01M07			DFIN05	DFEX11	RE04	601U	27R				
DFS18	F01M08			DFIN06	DFEX12	R01	700R	27U				
DFS19	F02M01			DFIN07	DFEX13	R02	700U	28R				
DFS20	F02M02			DFIN08	UFEX01	R03		28U				
RFB01	F02M03			DFIN09	UFEX02	R04		29R				
RFB02	F02M04			DFIN10	UFEX03	R05		29U				
RFB03	F02M05			DFIN11	UFEX04			2R				
RFB04	F02M06			DFIN12	UFEX05			2U				
RFB05	F02M07			DFIN13	UFEX06			3R				
RFB06	F02M08			DFIN14	UFEX07			3U				
RFB07	F03M01			DFIN15	UFEX08			4R				
RFB08	F03M02			DFIN16	UFEX09			4U				
RFB09	F03M03			UFIN01	UFEX10			5R				
RFB10	F03M04			UFIN02	UFEX11			5U				
RFB11	F03M05			UFIN03	UFEX12			6R				
RFB12	F03M06			UFIN04	UFEX13			6U				
RFB13	F03M07			UFIN05				7R				
RFB14	F03M08			UFIN06				7U				
RFB15	F04M01			UFIN07				8aR				
RFB16	F04M02			UFIN08				8aU				
RFB17	F04M03			UFIN09				8R				
RFB18	F04M04			UFIN10				8U				
RFB19	F04M05			UFIN11				9R				
RFB20	F04M06			UFIN12				9U				
RF501	F04M08			UFIN13								
RF502	G01			UFIN14								
RF503	G02			UFIN15								
RF504	I01			UFIN16								
RF505	I02											
RF506	I03											
RF507	I04											
RF508	I05											
RF509	I06											
RF510	RF001											
RF511	RF002											
RF512	RFD01											
RF513	RFD02											
RF514	RFD03											
RF515	RFD04											
RF516	UF001											
RF517	UF002											
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RF520	UF005											
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EFB02	UFD01											
EFB03	UFD02											
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DO NOT SORT THIS REGION AS NEEDED FOR
CORRECT PIVOT TABLE ACTIVITY
IF A NEW LINE WITH A NEW PIVOT REFERENCE (E.G. F01B21) IS ADDED TO SOFA
A DUMMY ENTRY MUST OCCUR AT THE TOP HERE
FOR THE PIVOT TABLES TO BE SORTED PROPERLY
IF NOT THE LOOKUPS DON'T WORK!

4

RF509	F04M02		RFEX03	2012aUR	22R	5416 Octoberfest Expenses	-	-	-	0	
RF509	F04M02		RFEX01	2012aUR	22R	5417 CAU Charity Fund (10% of donations)	-	-	-	0	
RF509	F04M02		RFEX03	2012aUR	22R	5418 150th Anniversary	-	-	-	0	
RF509	F04M02		RFEX03	2012aUR	22R	5419 Flower Festival	-	-	-	0	
RF509	F04M02		RFEX01	2012aUR	22R	5420 Homeless Fund Expenditure	450.34	-	450.34	0	
UF509	E15	F04DF2	UFEX03	PE13	2005UR	25U	6900 Miscellaneous Expenses	-	-	0	
UF509	E18	F04DF2	UFEX12	PE06	2016UR	20U	7000 Gross Wages	8,173.06	-	8,173.06	0
DF509	E11	F02DF2	DFEX12	CE02	2009UR	20U	7001 Centre Cleaning Gross Wages	-	-	-	0
DF509	E18	F03DF2	DFEX12	RE05	2016UR	20U	7003 Youth Worker Salary	-	-	-	0
UF509	E18	F04DF2	UFEX12	PE06	2016UR	20U	7006 Employers N.I.	2,432.20	-	2,432.20	0
DF509	E18	F03DF2	DFEX12	RE05	2016UR	20U	7007 Youth Worker Employer NI	-	-	-	0
UF509	E18	F04DF2	UFEX03	PE12	2016UR	20U	7008 Recruitment Expenses	1,163.14	-	1,163.14	0
UF509	E18	F04DF2	UFEX12	PE06	2016UR	20U	7009 Employer Pension Contributions	-	-	-	0
UF509	E08	F04DF2	UFEX04	PE07	2005UR	24U	7102 Church Water Rates	138.15	-	138.15	0
UF509	E13	F04DF2	UFEX04	PE07	2002UR	24U	7103 General Rates	-	-	-	0
UF509	E06	F04DF2	UFEX04	PE09	2005UR	23U	7104 Church Premises Insurance	6,643.01	-	6,643.01	0
DF509	E13	F01DF2	DFEX04	HE02	2002UR	23U	7105 Clergy Housing Insurance	858.92	-	858.92	0
DF509	E13	F01DF2	DFEX04	HE02	2002UR	23U	7106 Clergy Water Rates	-	-	-	0
DF509	E06	F02DF2	DFEX07	CE03	2009UR	23U	7107 Centre Insurance	-	-	-	0
UF509	E08	F04DF2	UFEX04	PE07	2005UR	24U	7110 Centre Water Rates	210.23	-	210.23	0
DF509	E11	F02DF2	DFEX07	CE05	2009UR	24U	7202 Electricity - Parish Centre	-	-	-	0
UF509	E08	F04DF2	UFEX04	PE08	2005UR	24U	7203 Electricity - Church	943.86	-	943.86	0
DF509	E11	F02DF2	DFEX07	CE05	2009UR	24U	7210 Gas - Parish Centre	1,899.52	-	1,899.52	0
UF509	E08	F04DF2	UFEX04	PE08	2005UR	24U	7211 Gas - Church	1,198.05	-	1,198.05	0
UF509	E08	F04DF2	UFEX04	PE08	2005UR	24U	7212 Gas - Annex	508.62	-	508.62	0
UF509	E15	F04DF2	UFEX04	PE13	3000UR		7404 Social Events	-	-	-	0
UF509	E07	F04DF2	UFEX08	PE12	4000UR	25U	7500 Printing	-	-	-	0
UF509	E07	F04DF2	UFEX08	PE12	4000UR	23U	7501 Postage and Carriage	102.19	-	102.19	0
UF509	E07	F04DF2	UFEX08	PE12	4000UR	23U	7502 Telephone - Parish Office	859.08	-	859.08	0
UF509	E07	F04DF2	UFEX08	PE12	4000UR	23U	7504 Office Stationery	194.03	-	194.03	0
UF509	E18	F03DF2	UFEX12	RE05	21U	7505 Books etc.	-	-	-	0	
DF509	E15	F03DF2	DFEX04	RE13	4000UR		7506 Youth Worker expenses	-	-	-	0
DF509	E07	F04DF2	DFEX03	RE13	4000UR		7604 Church Architect	-	-	-	0
UF509	E07	F04DF2	UFEX03	PE10	4000UR	23U	7700 Equipment Hire	-	-	-	0
UF509	E09	F04DF2	UFEX04	PE11	2005UR	23U	7701 Office Machine Maintenance/Photocopying	650.11	-	650.11	0
DF509	E11	F02DF2	DFEX07	CE02	2005UR	23U	7800 Church Repairs and Renewals	3,750.93	-	3,750.93	0
DF509	E12	F02DF2	DFEX07	CE06	2009UR	28U	7801 Cleaning Materials	2,250.26	-	2,250.26	0
DF509	E11	F02DF2	DFEX07	CE07	2009UR	23U	7802 Centre Repairs & Renewals	2,872.13	-	2,872.13	0
DF509	E13	F01DF2	DFEX04	HE01	2012BUR	28U	7803 Centre Misc Premises Expenses	-	-	-	0
DF509	E13	F01DF2	DFEX04	HE02	2009UR	23U	7804 Clergy Housing - Repairs	180.00	-	180.00	0
DF509	E09	F03DF2	DFEX04	RE03	2012aUR	27U	7805 St Michael's House Expenses	-	-	-	0
EF509	E16		EFEX03	2005UR	23U	7806 Church Improvements	-	-	-	0	
EF509	G01		EFEX01	2005UR		7807 Endowment Fund Expenditure	-	-	-	0	
DF509	E15	F03DF2	DFEX04	RE13	4000UR		7808 Endowment Fund Charity Expenditure	-	-	-	0
UF509		F04DF2	UFEX03	PE13	23U	7811 Vodafone Tower costs	216.00	-	216.00	0	
UF509	E15	F04DF2	UFEX09	PE13	4000UR	23U	7900 Bank Interest Paid	-	-	-	0
DF509	E12	F02DF2	DFEX07	CE06	2009UR	28U	7901 Bank Charges	216.49	-	216.49	0
DF509	E12	F02DF2	DFEX07	CE06	2009UR	28U	7904 Video Streaming-Major project	1,850.00	-	1,850.00	0
DF509	E12	F02DF2	DFEX07	CE06	2009UR	28U	7902 Major Project Magdalene House	10,999.35	-	10,999.35	0
UF509		F04DF2	UFEX05	PE13		7906 Parish centre Repairs	10,995.30	-	10,995.30	0	
UF509		F04DF2	UFEX05	PE13		8000 Depreciation	-	-	-	0	
UF509		F04DF2	UFEX05	PE13		8002 Furniture/Fitting Depreciation	-	-	-	0	
UF509		CEUD03	UFEX05	PE13	27U	8004 Unrestricted Capitalised Equipment Depreciation	-	-	-	0	
RF509	F01M02	CERD03	RFEX05	PE13	27R	8005 Restricted Restoration Fund Equipment Depreciation	-	-	-	0	
RF509	F04M02	CERD03	RFEX05	CE07	27R	8006 Restricted Non-Restoration Equipment Depreciation	1,176.00	-	1,176.00	0	
DF509		CEUD03	DFEX05	PE13	27U	8007 Designated Equipment Depreciation	1,740.00	-	1,740.00	0	
UF509		F04DF2	UFEX03	PE13		8100 Bad Debt Write Off	-	-	-	0	
UF509	E14	F04DF2	UFEX03	PE12	4000UR	23U	8201 Subscriptions	2,675.18	-	2,675.18	0
UF509	G01	F04DF2	UFEX01	PE05	1001UR	18U	8202 Charitable Donations	2,499.00	-	2,499.00	0
UF509	E14	F04DF2	UFEX03	PE12	2016UR	23U	8203 Training Costs	-	-	-	0
UF509	E14	F04DF2	UFEX03	PE12	2002UR	21U	8205 Refreshments	-	-	-	0
UF509	E14	F04DF2	UFEX03	PE12	2002UR	21U	8206 Clergy Expenses - Mileage & Travel	237.61	-	237.61	0
UF509	E14	F04DF2	UFEX03	PE12	2002UR	21U	8207 Clergy Expense - Telephone	803.45	-	803.45	0
UF509	E14	F04DF2	UFEX03	PE12	2002UR	21U	8208 Clergy Expenses - Books	30.18	-	30.18	0
UF509	E14	F04DF2	UFEX03	PE12	2002UR	21U	8209 Clergy Expenses - Conferences	20.80	-	20.80	0
UF509	E14	F04DF2	UFEX03	PE12	2002UR	21U	8210 Clergy Expenses - Retreats	-	-	-	0
UF509	E14	F04DF2	UFEX03	PE12	2002UR	21U	8211 Clergy Expenses- Entertainment	71.16	-	71.16	0
						9998 Suspense Account	-	-	-	0	
						9999 Mispostings Account	-	-	-	0	
							1,511,865.99	1,464,468.10	2,930,898.01	1	
UF801										1	
UF802										1	
UF803										1	
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	U	R		U	R	
1	55,898	0		17	155	
2	5,320			18	2,499	
3	10,607			19	103,358	
4	1,001	3,120		20	11,768	
5				21	1,163	
6	16,708	660		22		886.69
7	0			23	22,272	
8				24	4,898	
9	0	1,652		25	0	
10	1,431	#N/A	net weddings etc	26		
11	5,235	620	4,615	27	1,740	1176 -11,630
12	40,099			28	26,897	0 40,267
13				29		
14				31	248,512	0
15				32	50,851	0
16						
Total	146,314	3,782	150,096	191,935	2,063	193,998

Tax efficient donors 111 pairs count as 1
Non tax efficient donors 18

13369.9 revised split of 7806 between Ce

entre and Church

[illegible]

2005 SORP Code	2005 Notes Code	2005 Assets	2005 Designated	2005 Income
UFS16				
UFS16			F04DF6	

2005 Expend	2005 Funds	2005 ODBF	New ODBF	Nominal	Detail	Dr
					3000 Church Reserves	0

Cr	Dr+Cr
102010.87	102010.87

2005 SORP Code	Sum - Dr+Cr	2005 Notes Code	Sum - Dr+Cr
DFB01	975,325.52	A01	
DFB02	50,850.74	D05	
DFB03		D06	
DFB04	2,974.14	DFC01	
DFB05	5,860.48	DFC02	
DFB06		DFC03	-
DFB07		DFC04	-
DFB08		DFC05	
DFB09	-	DFC06	-
DFB10		DFD01	
DFB11		DFD02	-
DFB12		DFD03	-
DFB13	-	DFD04	5,860.48
DFB14		E01	155.48
DFB15		E02	103,357.98
DFB16		E03	3,672.94
DFB17		E04	146.00
DFB18		E05	1,642.72
DFB19		E06	6,643.01
DFB20		E07	1,805.41
DFS01	2,044.00	E08	2,998.91
DFS02	39,909.70	E09	3,750.93
DFS03	1,430.92	E11	4,149.78
DFS04		E12	26,716.78
DFS05		E13	1,038.92
DFS06		E14	3,838.38
DFS07		E15	432.49
DFS08	155.48	E16	-
DFS09	33,861.48	E17	
DFS10		E18	11,768.40
DFS11		F01M01	3,832.50
DFS12		F01M02	-
DFS13		F01M03	
DFS14		F01M04	
DFS15		F01M05	
DFS16	###	F01M06	14,816.93
DFS17		F01M07	
DFS18		F01M08	-
DFS19		F02M01	
DFS20		F02M02	-
EFB01		F02M03	
EFB02	9,893.27	F02M04	
EFB03		F02M05	
EFB04		F02M06	-
EFB05		F02M07	
EFB06		F02M08	
EFB07		F03M01	237.22
EFB08		F03M02	
EFB09		F03M03	
EFB10		F03M04	
EFB11		F03M05	
EFB12		F03M06	9,893.27

EFB13		F03M07	
EFB14		F03M08	
EFB15		F04M01	2,517.15
EFB16		F04M02	2,062.69
EFB17		F04M03	
EFB18		F04M04	
EFB19		F04M05	
EFB20		F04M06	7,576.09
EFS01		F04M08	-
EFS02		G01	2,499.00
EFS03	237.22	G02	
EFS04	-	I01	52,154.39
EFS05		I02	
EFS06		I03	
EFS07		I04	
EFS08		I05	50,850.74
EFS09	-	I06	8,406.03
EFS10		RFC01	-
EFS11		RFC02	-
EFS12		RFD01	
EFS13		RFD02	
EFS14		RFD03	-
EFS15		RFD04	-
EFS16	8,406.03	UFC01	
EFS17		UFC02	
EFS18		UFC03	
EFS19		UFC04	-
EFS20		UFC05	-
RFB01	-	UFC06	-
RFB02		UFD01	1,876.29
RFB03		UFD02	106.00
RFB04		UFD03	-
RFB05	-	UFD04	-
RFB06		W01	
RFB07		W02	
RFB08		W03	
RFB09	-	(empty)	###
RFB10		Total Result	###
RFB11			
RFB12			
RFB13			
RFB14			
RFB15			
RFB16			
RFB17			
RFB18			
RFB19			
RFB20			
RFS01	6,349.65		
RFS02			
RFS03			
RFS04			
RFS05			
RFS06			

RFS07	
RFS08	
RFS09	2,062.69
RFS10	
RFS11	
RFS12	
RFS13	
RFS14	
RFS15	
RFS16	22,393.02
RFS17	
RFS18	
RFS19	
RFS20	
UFB01	588.00
UFB02	
UFB03	
UFB04	
UFB05	1,982.29
UFB06	
UFB07	248,511.76
UFB08	
UFB09	-
UFB10	
UFB11	
UFB12	
UFB13	
UFB14	
UFB15	
UFB16	
UFB17	
UFB18	
UFB19	
UFB20	
UFS01	89,532.41
UFS02	216.90
UFS03	-
UFS04	5,235.24
UFS05	
UFS06	
UFS07	-
UFS08	-
UFS09	142,340.17
UFS10	
UFS11	
UFS12	
UFS13	
UFS14	
UFS15	
UFS16	73,052.54
UFS17	
UFS18	
UFS19	
UFS20	

(empty)	###
Total Result	###

2005 Designated	Sum - Dr+Cr
F01DF1	9,836.99
F01DF2	1,038.92
F01DF3	
F01DF4	
F01DF5	
F01DF6	52,154.39
F01DF8	
F02DF1	9,022.71
F02DF2	32,606.56
F02DF3	
F02DF4	
F02DF5	
F02DF6	-
F02DF8	1,186.21
F03DF1	21,050.00
F03DF2	371.48
F03DF3	
F03DF4	
F03DF5	
F03DF6	217,602.10
F03DF8	
F04DF1	97,028.55
F04DF2	142,340.17
F04DF3	
F04DF4	
F04DF5	
F04DF6	73,052.54
F04DF8	588.00
F04DF9	-
(empty)	###
Total Result	###

2005 Funds	Sum - Dr+Cr
CE01	-
CE02	2,250.26
CE03	-
CE04	
CE05	1,899.52
CE06	26,716.78
CE07	1,740.00
CI01	9,022.71
HE01	180.00
HE02	858.92
HI01	9,836.99
HI02	1,422.12
PE01	103,357.98
PE02	3,672.94
PE03	1,642.72
PE04	146.00
PE05	2,499.00
PE06	10,605.26

2005 ODBF	Sum - Dr+Cr
1001UR	2,499.00
101R	
101U	55,897.68
102R	
102U	16,707.67
104R	
104U	3,133.69
105R	
105U	13,793.37
2001UR	103,357.98
2002UR	2,022.12
2005UR	19,714.77
2009UR	28,762.30
2012aUR	886.69
2012bUR	180.00
2015UR	
2016UR	12,388.40
201aR	
201aU	
201bR	
201bU	2,044.00

PE07	348.38	202R	
PE08	2,650.53	202U	
PE09	6,643.01	203aR	2,569.65
PE10	650.11	203aU	-
PE11	3,750.93	203bR	3,780.00
PE12	6,156.82	203bU	
PE13	216.49	3000UR	155.48
PI01	68,345.24	301R	246.02
PI02	16,707.67	301U	13,059.11
PI03	4,479.50	4000UR	4,913.08
PI04	5,235.24	401R	
PI05	188.90	401U	28,489.61
PI06	-	404R	-
PI07		404U	5,235.24
PI09	2,072.00	601R	
PI10	-	601U	
RE01	155.48	700R	
RE02	-	700U	
RE03	-	(empty)	###
RE04		Total Result	###
RE05	-		
RE13	216.00		
RI01	-		
RI02	19,250.00		
RI03			
RI04	1,800.00		
RI05	-		
(empty)	###		
Total Result	###		

2005 Income	Sum - Dr+Cr	2005 Expend	Sum - Dr+Cr	2005 Assets
DFIN01		DFEX01	-	CERB01
DFIN02		DFEX02		CERB02
DFIN03		DFEX03	-	CERB03
DFIN04	2,096.50	DFEX04	1,254.92	CERB04
DFIN05		DFEX05	1,740.00	CERD01
DFIN06	-	DFEX06		CERD02
DFIN07	-	DFEX07	30,866.56	CERD03
DFIN08		DFEX08		CEUB01
DFIN09	1,430.92	DFEX09		CEUB02
DFIN10	9,022.71	DFEX10		CEUB03
DFIN11		DFEX11	301.48	CEUB04
DFIN12		DFEX12	2,432.20	CEUD01
DFIN13	1,800.00	DFEX13		CEUD02
DFIN14	9,836.99	EFEX01	-	CEUD03
DFIN15	19,250.00	EFEX02		FLBB01
DFIN16	-	EFEX03	-	FLBB02
EFIN01		EFEX04		FLBB03
EFIN02		EFEX05		FLBB04
EFIN03		EFEX06		FLBD01
EFIN04		EFEX07		FLBD02
EFIN05		EFEX08		FLBD03
EFIN06		EFEX09		(empty)
EFIN07		EFEX10		Total Result
EFIN08		EFEX11		
EFIN09	237.22	EFEX12		
EFIN10		EFEX13		
EFIN11		RFEX01	450.34	
EFIN12		RFEX02		
EFIN13		RFEX03	436.35	
EFIN14		RFEX04	-	
EFIN15		RFEX05	1,176.00	
EFIN16		RFEX06		
RFIN01	3,120.00	RFEX07		
RFIN02		RFEX08		
RFIN03	660.00	RFEX09		
RFIN04		RFEX10		
RFIN05		RFEX11		
RFIN06	2,517.15	RFEX12		
RFIN07		RFEX13		
RFIN08		UFEX01	2,499.00	
RFIN09		UFEX02	103,357.98	
RFIN10		UFEX03	6,895.63	
RFIN11		UFEX04	17,464.51	
RFIN12		UFEX05	-	
RFIN13		UFEX06		
RFIN14		UFEX07		
RFIN15		UFEX08	1,155.30	
RFIN16		UFEX09	216.49	
UFIN01	64,210.63	UFEX10	-	
UFIN02		UFEX11	-	
UFIN03	16,707.67	UFEX12	8,173.06	
UFIN04	-	UFEX13		

New ODBF
10R
10U
11R
11U
12R
12U
13R
13U
14R
14U
15R
15U
16R
16U
17R
17U
18R
18U
19R
19U
1R

UFIN05	3,133.69
UFIN06	5,480.42
UFIN07	
UFIN08	216.90
UFIN09	-
UFIN10	
UFIN11	5,235.24
UFIN12	-
UFIN13	
UFIN14	
UFIN15	
UFIN16	
(empty)	###
Total Result	###

(empty)	###
Total Result	###

1U
20R
20U
21R
21U
22R
22U
23R
23U
24R
24U
25R
25U
26R
26U
27R
27U
28R
28U
29R
29U
2R
2U
3R
3U
4R
4U
5R
5U
6R
6U
7R
7U
8aR
8aU
8R
8U
9R
9U
(empty)
Total Result

Sum - Dr+Cr
-
1,176.00
- 22,213.07
1,740.00
974,139.31
###
###

Sum - Dr+Cr
237.22
1,430.92
620.00
5,235.24
40,098.60
155.48
2,499.00
103,357.98

55,897.68
11,768.40
1,163.20
886.69
22,271.86
4,898.43
-
1,176.00
1,740.00
-
26,896.78
5,319.50
10,606.64
3,120.00
1,000.92
660.00
16,707.67
-
2,044.00
1,652.41
-
###
###

Restrictive Fund Status

Nominal	Description	Income	Expend	Depreciation	B/F	Unspent Funds	Interest due	New Unspent Funds	Delta
3400	Server Fund	0.00	0.00		498.02	498.02	0.00	498.02	0.00
3401	Thursday Group Fund	0.00	0.00		119.70	119.70	0.00	119.70	0.00
3402	Childrens Communion Books	0.00	0.00		8.17	8.17	0.00	8.17	0.00
3403	Choir Fund	0.00	0.00		-486.97	-486.97	0.00	-486.97	0.00
3404	Choir Robes	0.00	0.00		0.00	0.00	0.00	0.00	0.00
3405	Youth Work Fund	0.00	0.00		11.13	11.13	0.00	11.13	0.00
3406	Social Event Fund	398.00	436.35		1,004.48	966.13	0.00	966.13	-38.35
3407	Altar Textiles Fund	0.00	0.00		117.40	117.40	0.00	117.40	0.00
3408	Outreach Fund	0.00	0.00		0.00	0.00	0.00	0.00	0.00
3409	Parish Centre Fund	0.00	0.00		0.00	0.00	0.00	0.00	0.00
3410	Jennetts Park Fund	0.00	0.00		-18.00	-18.00	0.00	-18.00	0.00
3411	Progressive Christians Fund	0.00	0.00		100.00	100.00	0.00	100.00	0.00
3412	Confirmation Resource Fund	0.00	0.00		0.00	0.00	0.00	0.00	0.00
3413	Heritage Weekend	0.00	0.00		581.96	581.96	0.00	581.96	0.00
3414	Living Churchyard	0.00	0.00		84.48	84.48	0.00	84.48	0.00
3415	Sunday School Fund	0.00	0.00		1.67	1.67	0.00	1.67	0.00
3416	Octoberfest	0.00	0.00		400.00	400.00	0.00	400.00	0.00
3417	C4U Charity Fund (10% of donations)	8.70	0.00		307.77	316.47	0.00	316.47	8.70
3418	150th Anniversary Funds	0.00	0.00		135.00	135.00	0.00	135.00	0.00
3419	Flower Festival	0.00	0.00		102.89	102.89	0.00	102.89	0.00
3420	Homeless Fund Reserves	1,245.71	450.34		4,608.39	5,403.76	0.00	5,403.76	795.37
		1,652.41	886.69	0.00	7,576.09	8,341.81	0.00	8,341.81	765.72

1a

Statement of Financial Activities (SOFA)

		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total this year(2021)	Total last year(2020)
		£	£	£	£	£	£
INCOMING RESOURCES							
	Note						
Voluntary income	2(a)	93,391	0	3,780	0	97,171	97,926
Activities for generating	2(b)	45,304	0	0	0	45,304	40,127
Income from investment	2(c)	1,487	0	2	218	1,708	1,668
Church activities	2(d)	6,131	0	0	0	6,131	5,235
Other incoming resource	2(e)	0	0	0	0	0	0
TOTAL INCOMING RESOURCES		146,314	0	3,782	218	150,314	144,956
RESOURCES EXPENDED							
Church activities	3(a)	191,935	0	2,063	218	192,153	178,264
Cost of generation of vo	3(b)	0	0	0	0	0	0
Fund raising trading cost	3(c)	0	0	0	0	0	155
Governance costs		0	0	0	0	0	0
TOTAL RESOURCES EXPENDED		191,935	0	2,063	218	192,153	178,420
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		-45,621	0	3,782	0	-41,839	-33,464
Gains on investment assets:							
on disposal	5	0	0	0	0	0	0
on revaluation	5	-588	0	0	0	-588	11,976
NET MOVEMENT IN FUNDS		-46,209	0	3,782	0	-42,427	-21,488
BALANCES B/FWD 1 JANUARY		1,251,093	0	18,286	8,192	1,277,571	1,307,482
BALANCES C/FWD 31 DECEMBER		1,204,884	0	22,068	8,192	1,235,144	1,243,487

The notes in section 2 to 14 form part of this account

Approved by the PCC on.....

Signed on their behalf by.....(PCC chairman)

1b

Balance Sheet

		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total this year(2021)	Total last year(2020)
		£	£	£	£	£	£
FIXED ASSETS							
Tangible assets	5	928,212	0	0	0	928,212	928,470
Investments	5	50,851	0	0	9,893	60,744	57,792
Total fixed assets		979,063	-14,816	0	9,893	974,140	986,262
CURRENT ASSETS							
Stock		0	0	0	0	0	0
Debtors	6	9,718	0	0	0	9,718	8,236
Short term investments		0	0	0	0	0	0
Cash at bank and in hand		248,512	0	0	0	248,512	288,687
LIABILITIES							
Creditors due within one	7	233	0	0	0	233	219
NET CURRENT ASSETS / (LIABILITIES)		257,996	0	0	0	257,996	295,536
Total assets less current liabilities		1,237,059	-14,816	0	9,893	1,232,136	1,282,963
Long term creditors		0	0	0	0	0	0
TOTAL NET ASSETS		1,237,059	-14,816	0	9,893	1,232,136	1,282,963
PARISH FUNDS							
Unrestricted funds		1,237,059	0	0	0	1,237,059	1,275,841
Designated Funds			-14,816	0	0	-14,816	0
Restricted funds				0	0	0	0
Permanent endowment funds		0	0	0	9,893	9,893	7,122
TOTAL FUNDS		1,237,059	-14,816	0	9,893	1,232,136	1,282,963

Notes to the financial statements

For the year ended 31 December 2021

ACCOUNTING POLICIES

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at fair value.

INCOMING RESOURCES	
Recognition of income and endowments	
These are included in the Statement of Financial Activities (SOFA) when:	
1. the PCC becomes legally entitled to the use of the resources; 2. and inflow of economic benefit is probable; and 3. the monetary value can be measured with sufficient reliability.	
Fundraising costs	Funds raised from events and trading activities (e.g. a fete, a garden party or sales of books and magazines) are reported gross in the SOFA – i.e., before any related costs that may have been deducted from the gross proceeds.
Grants and donations	Grants and donations are included in the SOFA when any pre- conditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.
Gift Aid Tax claims, etc., on cash donations	Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.
Gifts in kind	Gifts in kind are accounted for at a reasonable estimate of their fair value at the time of gift, if feasible, or else at the amount actually realised from their disposal. Gifts in kind for sale to fund the PCC are included in the accounts at their estimated fair value at the date of gift, if feasible – or else recognised when sold by the charity. Gifts in kind for the PCC's own use are included in the SOFA as incoming resources at their fair value when receivable, and expensed as and when consumed in use. Gifts of fixed assets, if material, are included in the balance sheet at their fair value and expensed over the asset's useful economic life.
Donated services and facilities	These are included in income (and at the same time in resources expended) at the estimated fair value to the PCC of the service or facility received.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Rental income	Rental income from the letting of the church is recognised when the rental is due
Investment income	This is included in the accounts when receivable.
Investment gains and losses	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.
EXPENDITURE AND LIABILITIES	
Liability recognition	Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.
Governance costs	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
Grants payable without performance conditions	These are recognised in the accounts when a commitment has been made externally and there are no pre-conditions still to be met for entitlement to the grant which remain within the control of the PCC.
Support Costs (If allocated across more than one heading)	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

ASSETS									
Consecrated and benefice property	In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.								
Moveable church furnishings	These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or else, for gifts- in-kind, at a reasonable estimate of their open market value on receipt. Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual								
Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or else, for gifts- in-kind, at a reasonable estimate of their open market value on receipt. Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows: <table> <tr> <td>• Land</td><td>Nil</td></tr> <tr> <td>• Buildings*</td><td>Nil</td></tr> <tr> <td>• Fixtures & Fittings</td><td>20 years</td></tr> <tr> <td>• Equipment</td><td>5 years</td></tr> </table> *No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial. An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.	• Land	Nil	• Buildings*	Nil	• Fixtures & Fittings	20 years	• Equipment	5 years
• Land	Nil								
• Buildings*	Nil								
• Fixtures & Fittings	20 years								
• Equipment	5 years								
Investments	Investments quoted on a recognised stock exchange or whose value derives from them (CIFs, etc.) are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.								
Trading Stocks	These are valued at the lower of cost (or gift value) or year end fair value.								
Short term deposits	Include cash held on deposit either with the CBF Church of England Funds or at the bank.								
FUNDS									
Unrestricted Funds	These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report.								
Restricted Funds	These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.								
Endowment Funds	These are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.								

**The Parish and Pilgrimage Church of St Michael and St Mary Magdalene, Easthampstead Annual Report of the Trustees for the year ending
31st December 2021**

2 INCOME AND ENDOWMENTS FROM:

2(a) Voluntary income

Planned giving:

Donations
Tax recoverable

Other

Collections (open plate)

Donations, appeals etc

Legacies

2(b) Activities for generating funds

Fund raising

Fete

Parish Centre lettings

NHS Use of Car Park

Magdalene House let

Mobile Phone mast income

2(c) Income from investments

Dividends and interest including tax
recoverable

2(d) Income from church activities

Wedding and Funeral Fees

Magazines and Books

2(e) Other incoming resources

TOTAL INCOMING RESOURCES

3 EXPENDITURE

3(a) Church Activities

Mission and charitable giving

Overseas:

Parish in Bethlehem

ARK

Home:

The Pines School

Jennett's Park School

St Michael's School

JAC

DEBRA

St Michael's Homeless Fund

Church 4 U Fund

Friends of St Michael's School (fete share)

Alexander Devine (fete charity)

Total Mission and charitable givi 8

Ministry: Diocesan parish share

Other ministry costs

Church running and maintenance

Depreciation church equipment

Churchyard

Parish Centre costs

Printing and stationery

Parish Administrator, Organist and Centre Cleanse

Bank charges

Church Activities Total

The staff costs of the Parish Administrator, Organist and Centre Cleaner were divided as follows:

Gross wages

Employer National Insurance after HMRC Incentive Payment

Pension costs

Average number of employees

The following charitable collections were made and passed directly to the recipient so are not included in the accounts

Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total this year £	Total last year £
64,211	0	3,120		67,331	74,804
16,708	0	660		17,368	17,065
0	2,097	0		2,097	1,873
3,134	0	0		3,134	6,255
5,480	0	2,517		7,998	14,715
	0	0		0	1,314
89,532	2,097	6,297	0	97,926	116,026
3,859	-2,097	-2,517		-755	
217				217	0
	0			0	5,874
	9,023			9,023	21,709
	1,800			1,800	1,800
	9,837			9,837	14,311
	19,250			19,250	19,250
217	39,910	0	0	40,127	62,945
45,087	-39,910			5,177	
0	1,422	9	237	1,668	1,640
0	1,422	9	237	1,668	1,640
1,487.24	-1,422.12	-6	-19	39	
5,235	0	0	0	5,235	10,675
0	0	0	0	0	0
5,235	0	0	0	5,235	10,675
896				896	
0	0	0	0	0	0
0	0	0	0	0	0
94,985	43,428	6,306	237	144,956	191,285
51,329.04	-43,428.32	-2,523	-19	5,358	-46,329

Unrestricted funds £	Designated funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
500	0	0	0	500	0
	0	0	0	0	0
333	0	0	0	333	3,009
333	0	0	0	333	0
333	0	0	0	333	0
0	0	0	0	0	0
500	0	0	0	500	0
500	0	0	0	500	0
0	0	0	0	0	898
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
2,499	0	0	0	2,499	3,907
103,358			0	103,358	99,930
6,896	0	436	0	7,332	14,104
17,465	1,255	0		18,719	19,969
0	1,740	1,176		2,916	865
				0	0
	30,867			30,867	18,998
1,155	0			1,155	1,900
8,173	2,432			10,605	25,400
216				216	364
139,762	36,294	1,612	0	177,668	185,437
52,172.95	-36,293.68	450.34	218	14,485	-7,173

The Parish and Pilgrimage Church of St Michael and St Mary Magdalene, Easthampstead Annual Report of the Trustees for the year ending 31st December 2021

Bishops Outreach Fund
Royal British Legion
Thames Valley Hospice
The Children's Society (Christingle)

9

Total

	0	253
	0	140
	0	0
	0	112
Total	0	505

Total Charitable Giving by the Parish (sum of 8 & 9)

2,499	4,411
--------------	--------------

Generation of voluntary income

3(b) Giving envelopes and function costs

0	0	0	0	0	0
0	0	0	0	0	0

Fund raising costs

3(c) Fete and Function costs

0	301	0	0	301	4,260
0	301	0	0	301	4,260

TOTAL RESOURCES EXPENDED

139,762	36,595	1,612	0	177,969	189,697
52,172.95	-36,595.16	450	218	14,183	-11,277

PAYMENTS TO PCC MEMBERS

4

No emoluments were paid to any member of the PCC.
Members of the PCC received occasional, small payments (£10-£20) for officiating at weddings and funerals as a vergier, chorister, flower arranger or bellringer.
2 members of the PCC were re-imbursed Travelling and Related Expenses totalling:

1,163

FIXED ASSETS

(a) Tangible

5

ACTUAL/DEEMED COST

At Jan 1st 2020
Acquisitions
Disposal
Revaluation
At Dec 31st 2020

Freehold land and buildings £	Church equipment Restricted £	Church equipment Unrestricted £	Total £
926,438	2,407	2,906	931,751
-	-	-	-
-	-	-	-
16,661	-	-	16,661
943,099	2,407	2,906	948,412

Under Freehold land and buildings, the Parish Centre is now valued at its insurance value of £512,796 and Magdalene House at a value of £340,508 as estimated by Nationwide. All assets are now fully depreciated.

DEPRECIATION

At 1 Jan 2020
Withdrawn on disposals
Charge for the year
At Dec 31st 2020

-	-	-	-
-	-	-	-
-	1,176	1,740	2,916
-	1,176	1,740	2,916
943,099	1,231	1,166	945,496

BOOK VALUE

At Dec 31st 2020

(b) Investments

Market value 1 January 2020
Revaluation Gain
Market value 31 December 2020

Unrestricted funds £	Designated funds £	Restricted Funds £	Endowment Funds £	Total this year £	Total last year £
0	40,020	0	6,627	46,647	46,674
0	10,647	0	1,328	11,976	0
0	50,667	0	7,955	58,622	46,674

Minor Assets (not included in Balance Sheet)

50850.74	-50667.12	7067	1938.17	73	
0	0	0	0	0	0
0	0	0	0	0	0

DEBTORS

6

Gift Aid
VAT on Maintenance
Prepayments
Other

5,722	0	0	0	5,722	3,847
106	0	0	0	106	0
0	0	0	0	0	0
0	2,408	0	0	2,408	7,557
5,828	2,408	0	0	8,236	11,403

LIABILITIES

7

Creditors

Special Collections
Long term Creditors
Accruals
Fees
Other

0	0	111	0	111	583
0	0	0	0	0	0
0	0	0	0	0	0
108	0	0	0	108	20
0	0	0	0	0	46
108	0	111	0	219	649

125

-111

14

The Parish and Pilgrimage Church of St Michael and St Mary Magdalene, Easthampstead Annual Report of the Trustees for the year ending 31st December 2021

Endowment and Restricted Funds

8

These are included under Restricted or Endowment Funds headings in the SOFA and Balance sheets above.

Key	PE R	Permanent Endowment Funds Restricted Income Funds
Restoration	R	For the restoration of the church.
Piano Fund	R	For the new digital piano
Easthampstead Graveyard Trust	PE	For maintaining the graveyard
Easthampstead Mrs WA Davies Bequest	PE	For maintaining the graveyard and the grave of Mrs Davies' husband
Easthampstead Churchyard Trust	PE	For maintain the churchyard and other expenses
G Samuel Charity and Educational Foundation	PE	For the poor of Easthampstead Parish
Revd O Gordon Charity	PE	For the Choir Children
The Charity of Mrs Frances May	PE	For maintaining the graveyard
The Ridgeway Bequest	PE	For the poor of Easthampstead Parish

Movement of Major Funds

Fund Name	Restoration Fund	Endowment Funds	Restricted Funds
Incoming resources	3,841.30	237.22	2,517.15
Expenditure	0.00	237.22	2,062.69
Transfers	0.00	0.00	0.00
Gains and Losses	0.00	1,328.24	0.00
Net movement	3,841.30	1,328.24	454.46
Opening balance	6,629.89	5,794.24	7,576.09
Closing Book Balance	10,471.19	7,122.48	8,030.55
ss asset expenditure not yet depreciated	0.00	0.00	0.00
Unspent Funds	10,471.19	7,122.48	8,030.55

-311

Restricted Fund Details:

	Income	Expenditure	Funds
Server Fund	0.00	0.00	498.02
Thursday Group Fund	0.00	0.00	119.70
Childrens Communion Books	0.00	0.00	8.17
Choir Fund	0.00	0.00	-486.97
Choir Robes	0.00	0.00	0.00
Youth Work Fund	0.00	0.00	11.13
Social Event Fund	398.00	436.35	966.13
Altar Textiles Fund	0.00	0.00	117.40
Outreach Fund	0.00	0.00	0.00
Parish Centre Fund	0.00	0.00	0.00
Jennetts Park Fund	0.00	0.00	-18.00
Progressive Christians Fund	0.00	0.00	100.00
Confirmation Resource Fund	0.00	0.00	0.00
Heritage Weekend	0.00	0.00	581.96
Living Churchyard	0.00	0.00	84.48
Sunday School Fund	0.00	0.00	1.67
Octoberfest	0.00	0.00	400.00
C4U Charity Fund (10% of donations)	8.70	0.00	316.47
150th Anniversary Funds	0.00	0.00	135.00
Flower Festival	0.00	0.00	102.89
Homeless Fund Reserves	1,245.71	450.34	5,403.76
	1,652.41	886.69	8,341.81

Trading and General Funds

These are funds which the PCC has designated for particular purposes. They are included under the Unrestricted Funds in the SOFA and Balance Sheet above. Their designation can be changed by the PCC at any time.

9

	Clergy Housing Fund	Parish Centre Fund	Development Fund	General Fund
Incoming resources	9,836.99	9,022.71	21,050.00	97,028.55
Expenditure	1,038.92	32,606.56	371.48	142,340.17
Transfers	0.00	0.00	0.00	0.00
Interest/dividends	1,422.12	0.00	0.00	0.00
Gains and Losses	10,647.27	0.00	0.00	0.00
Net movement	20,867.46	-23,583.85	20,678.52	-45,311.62
Opening balance	32,175.45	0.00	217,602.10	102,010.87
Closing Book Balance	53,042.91	-23,583.85	238,280.62	56,699.25
ss asset expenditure not yet depreciated	0.00	855.68	0.00	1,176.00
Unspent Funds	53,042.91	-24,439.53	238,280.62	55,523.25

29,291.15 Check all debtors and creditors are debtors and creditors. Ensure instructions at bottom of Splits complete
£50,667 of the funds are held in investments.

Note

PCC Trading Funds

**The Parish and Pilgrimage Church of St Michael and St Mary Magdalene, Easthampstead Annual Report of the Trustees for the year ending
31st December 2021**

10

Clergy Housing		Total this year	Total last year	
11	Income	Magdalene House Rental Income	9,837	14,311
		Investments	1,422	1,381
		Total Income	11,259	15,692
	Expenditure	Clergy Housing - Repairs	180	468
		Magdalene House Expenses	859	643
Total Expenditure		1,039	1,111	
Profit/Loss		10,220	14,581	

12	Parish Centre	Income	Total this year		Total last year
			Centre Lets	9,023	21,709
			Total Income	9,023	21,709
		Expenditure	Cleaning Costs	2,250	4,412
			Centre Insurance	-	1,517
			Centre Water Rates		2,142
			Gas & Electric	1,900	2,682
			Repairs and Maintenance	26,717	8,246
			Miscellaneous & Depreciation	1,740	865
			Total Expenditure	33,783	19,863
			Profit/Loss	- 24,760	1,846

Development		Total this year	Total last year	
13	Income	Church Fete Income	-	5,874
		Mobile Phone Income	19,250	19,250
		NHS Use of Car Park	1,800	1,800
		Donations	-	143
		Total Income	21,050	27,067
	Expenditure	Church Fete Costs	155	4,260
		Fete Proceed Donations & Expenditure	-	500
		Church Improvements	-	-
		Youth Worker	-	12,361
		Depreciation on Equipment	-	-
	Total Expenditure	155	17,121	
	Profit/Loss	20,895	9,946	

General Fund		Total this year	Total last year	
14	Income	Donations and Collections	68,345	81,832
		Gift Aid	16,708	15,921
		Donations from Church@Pines	4,480	4,815
		Weddings, Funerals and Baptisms	5,235	10,675
		Deanery Share Rebate	-	1,873
		Investments	189	-
		Magazines	-	-
		Miscellaneous	2,072	16
		Total Income	97,029	115,132
		Expenditure	Parish Share	103,358
	Service Costs		3,673	3,944
	Wedding, Funeral and Baptism Costs		1,643	4,998
	Charitable Donations		2,499	2,480
	Salaries and Employer National Insurance		10,605	13,038
	Council Tax and Water Rates		348	228
	Gas and Electricity		2,651	3,091
	Building Insurance		6,643	5,060
	Equipment Maintenance		650	921
	Church Repairs		3,751	2,303
	Administration		6,157	7,735
	Miscellaneous & Depreciation		216	1,957
	Total Expenditure		142,194	145,686
	Profit/Loss	- 45,166	- 30,553	

Other Information to be Provided

The PCC has no material commitments not provided for in the accounts.
The PCC has no loans secured on its assets.
The PCC did not make any ex-gratia payments during the year.

**The Parish and Pilgrimage Church of St Michael and St Mary Magdalene, Easthampstead Annual Report of the Trustees for the year ending
31st December 2021**

B303: Steve:
White writing below and right

B324: Steve:
Annual Year End Process:
Capitalise Expenditures:
0030-3007 UF
0032-3008 RRF
0034-3009 RRRF
Depreciations:
0031-8004 UF
0033-8005 RRF
0035-8006 RRRF
Beginning of Year Process: combine reserves:
3007 into 3004
3008 into 3005
3009 into 3006

E10: Steve:
Splits

E42: Steve:
from 5b

E65: Steve:
OK if blank

E126: Steve:

E127: Steve:

E129: Steve:

E133: Steve:

E136: Steve:

E138: Steve:

E152: Steve:
See formula

E158: Steve:
ok if blank

E169: Steve:
ok if blank

E189: Steve:
Red writing if SOFA and this table disagree

E192: Steve:
Red writing if SOFA and this table disagree

E194: Steve:
Red writing if SOFA and this table disagree

E231: Steve:
Splits

E236: Steve:
OK if blank

E244: Steve:
OK if blank

E323: Steve Wells:
ok if blank as total of funds = current assets + investments
FIDDLES TO BALANCE MUST CLEAR FIDDLE

F10: splits ref

F25: Steve Wells:
Splits reference

F27: Steve Wells:
Splits ref

F42: Steve:
from 5b

F65: Steve Wells:
ok if blank

F118: Steve:
Red writing if SOFA and this table disagree

F126: Steve:
Red writing if SOFA and this table disagree

F127: splits ref

F129: Steve:
Red writing if SOFA and this table disagree

F133: Steve:
Red writing if SOFA and this table disagree

F136: Steve:
Red writing if SOFA and this table disagree

F138: Steve:
Red writing if SOFA and this table disagree

F155: Steve:
Set manually

F158: Steve Wells:
ok if blank

F169: Steve:
Red writing if SOFA and this table disagree

F189: Steve:
Red writing if SOFA and this table disagree

F192: Steve:
Red writing if SOFA and this table disagree

F194: Steve:
Red writing if SOFA and this table disagree

F206: Steve:
splits

F209: Steve:
Splits

F223: Steve Wells:
splits

F224: Steve Wells:
splits

F236: Steve:
OK if blank

F244: Steve:
OK if blank

F266: Steve Wells:
Splits ref
All RF income plus interest on funds

F271: Steve:
splits ref
Restricted funds + last years RF undepreciated valuation

F273: Steve:
RF cap less depreciation plus less this years RF depreciations

F316: Steve Wells:
splits

F317: Steve Wells:
Splits reference

F319: Steve:
splits ref

G10: splits ref

G25: Steve:
splits ref

G65: Steve Wells:
ok if blank

G126: Steve:

G127: splits ref

G129: Steve:

G133: Steve:

G136: Steve:

G138: Steve:

G153: Steve:
Nominals ref.

G154: Steve:
Nominals ref

**The Parish and Pilgrimage Church of St Michael and St Mary Magdalene, Easthampstead Annual Report of the Trustees for the year ending
31st December 2021**

G158:	Steve: ok if blank
G169:	Steve: ok if blank
G189:	Steve: ok if blank
G192:	Steve: ok if blank
G194:	Steve: OK if blank
G206:	Steve Wells: splits
G231:	Steve Wells: split ref
G236:	Steve: OK if blank
G244:	Steve: OK if blank
G266:	Steve Wells: Splits reference
G316:	Steve Wells: splits
H25:	Steve Wells: Splits reference
H27:	Steve Wells: Splits ref
H65:	Steve Wells: ok if blank
H126:	Steve:
H129:	Steve:
H133:	Steve:
H136:	Steve:
H138:	Steve:
H145:	Steve: Set manually from the "poor" endowment
H157:	Steve Wells: Endowment "poor"
H158:	Steve: ok if blank
H160:	Steve Wells: less endowment above
H169:	Steve: ok if blank
H189:	Steve: ok if blank
H192:	Steve: ok if blank
H194:	Steve: ok if blank
H206:	Steve Wells: splits
H223:	Steve Wells: splits
H224:	Steve Wells: splits
H225:	Steve Wells: splits
H236:	Steve: OK if blank
H244:	Steve: OK if blank
H267:	Steve Wells: =above because already allocated under notes pivot elsewhere.
H269:	Steve Wells: Splits reference
H271:	Steve Wells: Splits ref
H316:	Steve Wells: splits
H319:	Steve: splits ref. Unrestricted R&D funds b/f + last year's UF undepreciated valuations
H321:	Steve: UF cap less depreciation so far less this years UF depreciation
I65:	Steve Wells: ok if blank
I236:	Steve: OK if blank
I244:	Steve: OK if blank
I266:	Steve Wells: Splits Ref All restricted donations plus interest on funds
I271:	Steve: splits reference. All restricted funds B/F plus previous valuation of undepreciated restricted funds
I273:	Steve: RNR Cap (0034) less RNR depreciation (0035), less in year RNR depreciation (8006)
I316:	Steve Wells: split
I317:	Steve: splits
I319:	Steve Wells: splits ref to account for fund devaluation at year end
I332:	Steve: Splits
I377:	Steve: splits
J274:	Steve: non zero if difference in restricted funds

- 1 On Sage Menu Tab, select company (there's only one), Login to Sage (ID: ex
- 2 Select from top strip Sage Report "Trial Balance"
- 3 Select Sage TB Report tab at bottom
- 4 Select cell A1
- 5 Select "Insert" Sage Report.
- 6 Check no errors in Nominal Balance tab
- 7 Refresh Pivots
- 8 Check and rework Splits: some direct numbers, some look up.
- 9 SOFA is complete! - but check!
- 10 Check debtors are debtors and creditors are creditors (-ve numbers not han
- 11 Log out of Sage else you will not be able to backup Sage next time**

cel, no password)

dled)
you use it!

2005 SORP Code	2005 Notes Code	2005 Assets	2005 Designated	2005 Income	2005 Expend	2005 Funds	2005 ODBF	New ODBF	Nomina Detail	Dr	Cr	Dr+Cr
DFB01	A01	CERB01	F01DF1	EFIN01	EFEX01	CE01	1001UR	10R				
DFB02	D05	CERB02	F01DF2	EFIN02	EFEX02	CE02	2001UR	10U				
DFB03	D06	CERB03	F01DF3	EFIN03	EFEX03	CE03	2002UR	11R				
DFB04	DFC01	CERB04	F01DF4	EFIN04	EFEX04	CE04	2005UR	11U				
DFB05	DFC02	CERD01	F01DF5	EFIN05	EFEX05	CE05	2009UR	12R				
DFB06	DFC03	CERD02	F01DF6	EFIN06	EFEX06	CE06	2015UR	12U				
DFB07	DFC04	CERD03	F01DF8	EFIN07	EFEX07	CE07	2016UR	13R				
DFB08	DFC05	CEUB01	F02DF1	EFIN08	EFEX08	CI01	3000UR	13U				
DFB09	DFC06	CEUB02	F02DF2	EFIN09	EFEX09	HE01	4000UR	14R				
DFB10	DFD01	CEUB03	F02DF3	EFIN10	EFEX10	HE02	101R	14U				
DFB11	DFD02	CEUB04	F02DF4	EFIN11	EFEX11	H01	101U	15R				
DFB12	DFD03	CEUD01	F02DF5	EFIN12	EFEX12	PE01	102R	15U				
DFB13	DFD04	CEUD02	F02DF6	EFIN13	EFEX13	PE02	102U	16R				
DFB14	E01	CEUD03	F02DF8	EFIN14	RFEX01	PE03	104R	16U				
DFB15	E02	FLBB01	F03DF1	EFIN15	RFEX02	PE04	104U	17R				
DFB16	E03	FLBB02	F03DF2	RFEX03	PE05	105R	17U					
DFB17	E04	FLBB03	F03DF3	RFIN01	RFEX04	PE06	105U	18R				
DFB18	E05	FLBB04	F03DF4	RFIN02	RFEX05	PE07	2012aUR	18U				
DFB19	E06	FLBD01	F03DF5	RFIN03	RFEX06	PE08	2012bUR	19R				
DFB20	E07	FLBD02	F03DF6	RFIN04	RFEX07	PE09	201aR	19U				
DFS01	E08	FLBD03	F03DF8	RFIN05	RFEX08	PE10	201aU	1R				
DFS02	E09		F04DF1	RFIN06	RFEX09	PE11	201aR	1U				
DFS03	E11		F04DF2	RFIN07	RFEX10	PE12	201bU	20R				
DFS04	E12		F04DF3	RFIN08	RFEX11	PE13	202R	20U				
DFS05	E13		F04DF4	RFIN09	RFEX12	P01	202U	21R				
DFS06	E14		F04DF5	RFIN10	RFEX13	P02	203aR	21U				
DFS07	E15		F04DF6	RFIN11	DFEX01	P03	203aU	22R				
DFS08	E16		F04DF8	RFIN12	DFEX02	P04	203bR	22U				
DFS09	E17		F04DF9	RFIN13	DFEX03	P05	203bU	23R				
DFS10	E18			RFIN14	DFEX04	P06	301R	23U				
DFS11	F01M01			RFIN15	DFEX05	P07	301U	24R				
DFS12	F01M02			RFIN16	DFEX06	P09	401R	24U				
DFS13	F01M03			DFIN01	DFEX07	P10	401U	25R				
DFS14	F01M04			DFIN02	DFEX08	RE01	404R	25U				
DFS15	F01M05			DFIN03	DFEX09	RE02	404U	26R				
DFS16	F01M06			DFIN04	DFEX10	RE03	601R	26U				
DFS17	F01M07			DFIN05	DFEX11	RE04	601U	27R				
DFS18	F01M08			DFIN06	DFEX12	R01	700R	27U				
DFS19	F02M01			DFIN07	DFEX13	R02	700U	28R				
DFS20	F02M02			DFIN08	UFEX01	R03		28U				
RFB01	F02M03			DFIN09	UFEX02	R04		29R				
RFB02	F02M04			DFIN10	UFEX03	R05		29U				
RFB03	F02M05			DFIN11	UFEX04			2R				
RFB04	F02M06			DFIN12	UFEX05			2U				
RFB05	F02M07			DFIN13	UFEX06			3R				
RFB06	F02M08			DFIN14	UFEX07			3U				
RFB07	F03M01			DFIN15	UFEX08			4R				
RFB08	F03M02			DFIN16	UFEX09			4U				
RFB09	F03M03			UFIN01	UFEX10			5R				
RFB10	F03M04			UFIN02	UFEX11			5U				
RFB11	F03M05			UFIN03	UFEX12			6R				
RFB12	F03M06			UFIN04	UFEX13			6U				
RFB13	F03M07			UFIN05				7R				
RFB14	F03M08			UFIN06				7U				
RFB15	F04M01			UFIN07				8aR				
RFB16	F04M02			UFIN08				8aU				
RFB17	F04M03			UFIN09				8R				
RFB18	F04M04			UFIN10				8U				
RFB19	F04M05			UFIN11				9R				
RFB20	F04M06			UFIN12				9U				
RF501	F04M08			UFIN13								
RF502	G01			UFIN14								
RF503	G02			UFIN15								
RF504	I01			UFIN16								
RF505	I02											
RF506	I03											
RF507	I04											
RF508	I05											
RF509	I06											
RF510	RF001											
RF511	RF002											
RF512	RFD01											
RF513	RFD02											
RF514	RFD03											
RF515	RFD04											
RF516	UF001											
RF517	UF002											
RF518	UF003											
RF519	UF004											
RF520	UF005											
EFB01	UF006											
EFB02	UFD01											
EFB03	UFD02											
EFB04	UFD03											
EFB05	UFD04											
EFB06	W01											
EFB07	W02											
EFB08	W03											
EFB09												
EFB10												
EFB11												
EFB12												
EFB13												
EFB14												
EFB15												
EFB16												
EFB17												
EFB18												
EFB19												
EFB20												
EF501												
EF502												
EF503												
EF504												
EF505												
EF506												
EF507												
EF508												
EF509												
EF510												

DO NOT SORT THIS REGION AS NEEDED FOR
CORRECT PIVOT TABLE ACTIVITY
IF A NEW LINE WITH A NEW PIVOT REFERENCE (E.G. F01B21) IS ADDED TO SOFA
A DUMMY ENTRY MUST OCCUR AT THE TOP HERE
FOR THE PIVOT TABLES TO BE SORTED PROPERLY
IF NOT THE LOOKUPS DON'T WORK!

4

RS16	F04M06					3416	Octoberfest	-	400.00	400.00	4100	23,306.00	-	-	22,906.00	0
RS16	F04M06					3417	CAU Charity Fund (10% of donations)	-	307.77	307.77	4101	5,826.50	-	-	5,518.73	0
RS16	F04M06					3418	150th Anniversary Funds	-	135.00	135.00	4102	540.00	-	-	405.00	0
RS16	F04M06					3419	Flower Festival	-	102.89	102.89	4103	3,120.00	-	-	3,017.11	0
RS16	F04M06					3420	Homeless Fund Reserves	-	4,608.39	4,608.39	4104	3,948.39	-	-	3,948.39	0
DF501	F04M06	F04DF1	DFIN04	PI09	2018U	8aU	4000 Grants Received	-	2,044.00	2,044.00	4105	4,360.96	-	-	2,316.96	0
UF501		F04DF1	DFIN04	PI10	401U		4001 Parish Share Rebate	-	-	-	4106	4,233.64	-	-	4,233.64	0
UF501		F04DF1	DFIN04	PI09			4002 Subscriptions Received	-	-	-	4107	1,386.47	-	-	1,386.47	0
UF502		F04DF1	DFIN08	PI09	203AU	9u	4004 Income Fund Raising Activity	-	-	-	4110	1,776.26	-	-	1,776.26	0
UF502		F04DF1	UFIN08	PI09	401U		4005 Income - Functions	-	28.00	28.00	4111	5,266.50	-	-	5,238.50	0
DF502		F03DF1	DFIN16	RI01	203AU	9U	4006 Church Fete Income	-	-	-	4112	2,870.85	-	-	2,870.85	0
UF501		F04DF1	DFIN04	PI09			4009 Discounts Allowed	-	-	-	4200	31,450.38	-	-	31,450.38	0
UF501		F04DF1	UFIN06	PI01	105U	4U	4050 Other Donations Received	-	1,000.92	1,000.92	4201	7,363.66	-	-	6,362.74	0
UF501		F04DF1	DFIN07	PI01	7U		4060 Bequests and Legacies Received	-	-	-	4417	40.00	-	-	40.00	0
							4099 Flat Rate - Gain/Loss	-	-	-	4503	19,250.00	-	-	19,250.00	0
UF501		F04DF1	UFIN03	PI02	102U	6U	4100 Planned Donations: Gift Aided	-	25,062.00	25,062.00	4505	13,974.60	-	-	11,087.40	0
UF501		F04DF1	UFIN03	PI01	105U	2U	4101 Gift Aid due for Planned Giving	-	6,250.95	6,250.95	4506	1,800.00	-	-	4,450.95	0
UF501		F04DF1	UFIN03	PI01	105U	2U	4102 Planned Donations: NOT Gift Aided	-	840.00	840.00	4601	2.47	-	-	837.53	0
RS501	F01M01	RFIN01	RFIN03	PI02	102U	6U	4103 Restoration Appeal Donations	-	3,120.00	3,120.00	4602	2,175.87	-	-	2,902.13	0
RS501	F01M01	RFIN03	RFIN03	PI02	102U	6U	4104 Gift Aid due for Restoration Appeal	-	660.00	660.00	4603	1,487.24	-	-	877.24	0
UF501		F04DF1	UFIN05	PI01	104U	3U	4105 Collections	-	3,133.69	3,133.69	4700	4,175.00	-	-	1,041.31	0
UF501		F04DF1	UFIN03	PI02	102U	6U	4106 Envelopes	-	7,472.95	7,472.95	4701	1,956.33	-	-	5,516.62	0
UF501		F04DF1	UFIN03	PI02	102U	6U	4107 Gift Aid due for Envelopes	-	1,880.42	1,880.42	4902	9,934.41	-	-	8,053.99	0
RS501		F04DF1	UFIN03	PI09			4108 Collections for Charity	-	-	-	5001	106,837.83	-	-	106,837.83	0
UF501		F04DF1	UFIN01	PI01	105U	4U	4109 Other Donations Gift Aided	-	-	-	5003	2,844.61	-	-	2,844.61	0
UF501		F04DF1	UFIN03	PI02	102U	6U	4110 Gift Aid due for Other Donations	-	1,406.78	1,406.78	5005	-	-	-	1,406.78	0
UF501		F04DF1	UFIN06	PI03	105U	2U	4111 Donations from Church@Pines	-	4,479.50	4,479.50	5006	349.54	-	-	349.54	0
RS501	F04M01	RFIN06	RFIN06	PI03	203AR		4112 DO NOT USE Restricted Income	-	864.74	864.74	5025	-	-	-	864.74	0
RS501	F01M01	RFIN06	RFIN06	PI03	203AR		4113 Special Collection	-	52.50	52.50	5030	-	-	-	52.50	0
DF501		F03DF1	DFIN06	RI05	203AR	9U	4114 Restoration & Development Income	-	-	-	5035	-	-	-	-	0
DF501		F03DF1	DFIN06	RI05	203AR	6U	4115 Restoration and Development GA	-	-	-	5036	-	-	-	-	0
UF501		F04DF1	UFIN01	PI01	101U	1U	4200 Parish Giving Scheme	-	30,835.68	30,835.68	5038	-	-	-	30,835.68	0
UF501		F04DF1	UFIN03	PI02	102U	6U	4201 Parish Giving Scheme GA	-	7,169.52	7,169.52	5039	-	-	-	7,169.52	0
RS501		F04M01	RFIN06	PI03	203AR	9R	4400 Server Fund Income	-	-	-	5403	-	-	-	-	0
RS501		F04M01	RFIN06	PI03	203AR	9R	4401 Thursday Group Fund Income	-	-	-	5419	-	-	-	-	0
RS501		F04M01	RFIN06	PI03	203AR	9R	4402 Childrens Communion Books Income	-	-	-	7000	9,001.77	-	-	9,001.77	0
RS501		F04M01	RFIN06	PI03	203AR	9R	4403 Choir Fund Income	-	-	-	7001	1,320.00	-	-	1,320.00	0
RS501		F04M01	RFIN06	PI03	203AR	9R	4404 Choir Robe Fund Income	-	-	-	7006	2,575.16	-	-	2,575.16	0
RS501		F04M01	RFIN06	PI03	203AR	9R	4405 Youth Work Fund Income	-	-	-	7008	89.58	-	-	89.58	0
RS501		F04M01	RFIN06	PI03	203AR	9R	4406 Social Event Fund Income	-	398.00	398.00	7102	349.91	-	-	398.00	0
RS501		F04M01	RFIN06	PI03	203AR	9R	4407 Altar Textiles Fund Income	-	-	-	7104	7,017.51	-	-	7,017.51	0
RS501		F04M01	RFIN06	PI03	203AR	9R	4408 Outreach Fund Income	-	-	-	7107	1,034.94	-	-	1,034.94	0
RS501		F04M01	RFIN06	PI03	203AR	9R	4409 Parish Centre Fund Income	-	-	-	7203	1,072.58	-	-	1,072.58	0
RS501		F04M01	RFIN06	PI03	203AR	9R	4410 Jennetts Park Fund Income	-	-	-	7210	1,447.24	-	-	1,447.24	0
RS501		F04M01	RFIN06	PI03	203AR	9R	4411 Progressive Christians Fund	-	-	-	7211	791.81	-	-	791.81	0
RS501		F04M01	RFIN06	PI03	203AR	9R	4412 Confirmation Resource Income	-	-	-	7212	463.00	-	-	463.00	0
RS501		F04M01	RFIN06	PI03	203AR	9R	4413 Heritage Weekend	-	-	-	7501	125.72	-	-	125.72	0
RS501		F04M01	RFIN06	PI03	203AR	9R	4414 Living Churchyard Income	-	-	-	7502	594.07	-	-	594.07	0
RS501		F04M01	RFIN06	PI03	203AR	9R	4415 Sunday School Fund	-	-	-	7504	502.09	-	-	502.09	0
RS501		F04M01	RFIN06	PI03	203AR	9R	4416 Octoberfest Income	-	-	-	7604	29,484.01	-	-	29,484.01	0
RS501		F04M01	RFIN06	PI03	203AR	9R	4417 CAU Charity Fund (10% of donations)	-	8.70	8.70	7701	417.60	-	-	417.60	0
RS501		F04M01	RFIN06	PI03	203AR	9R	4418 150th Anniversary Funds	-	-	-	7800	3,608.49	-	-	3,608.49	0
RS501		F04M01	RFIN06	PI03	203AR	9R	4419 Flower Festival	-	-	-	7801	232.87	-	-	232.87	0
RS501		F04M01	RFIN06	PI03	203AR	9R	4420 Homeless Fund Income	-	1,245.71	1,245.71	7802	110.00	-	-	1,245.71	0
EF504							4500 Dividends Received	-	-	-	7901	172.29	-	-	172.29	0
UF504		F04DF1	UFIN12	PI06	401U	12U	4501 Magazines	-	-	-	7902	13,522.74	-	-	13,522.74	0
UF502		F04DF1	UFIN08	PI05	401U	12U	4502 Bookstall Sales	-	188.90	188.90	7904	1,791.36	-	-	1,791.36	0
DF502		F03DF1	DFIN15	RI02	401U	12U	4503 Mobile Phone Income	-	19,250.00	19,250.00	8004	588.00	-	-	588.00	0
DF502		F01DF1	DFIN14	HI01	301U	12U	4505 St Michael's House Rental Income	-	9,836.99	9,836.99	8007	1,186.22	-	-	1,186.22	0
DF502		F03DF1	DFIN13	RI04	301U	12U	4506 NHS Car Park Income	-	1,800.00	1,800.00	8201	2,165.17	-	-	1,800.00	0
UF503		F04DF3	UFIN09	PI09	301U	10U	4600 Interest Received Unrestricted	-	-	-	8202	1,333.00	-	-	1,333.00	0
DF503		F03M01	DFIN09	HI02	301U	10U	4601 Interest Received Restricted	-	8.80	8.80	8205	121.93	-	-	121.93	0
UF503		F04DF1	UFIN11	PI04	404U	11U	4602 Interest Received Endowment	-	237.22	237.22	8206	595.13	-	-	595.13	0
UF504		F04DF1	UFIN11	PI04	404U	11U	4603 Ardingley Income	-	1,422.12	1,422.12	8207	609.74	-	-	609.74	0
UF504		F04DF1	UFIN11	PI04	404U	11U	4700 Weddings	-	2,943.00	2,943.00	8208	54.95	-	-	54.95	0
UF504		F04DF1	UFIN11	PI04	404U	11U	4701 Funerals	-	2,001.00	2,001.00	8211	96.73	-	-	96.73	0
UF501		F04DF1	UFIN04	PI09	105U	12U	4702 Baptisms	-	-	-			-	-	-	0
DF502		F02DF1	DFIN10	CI01	401U	12U	4900 Miscellaneous Income	-	-	-			-	-	-	0
UF509	E02	F04DF2	UFEX02	PE01	2001UR	19U	4902 Centre Lets	-	9,022.71	9,022.71			-	-	-	0
UF509	E03	F04DF2	UFEX04	PE02	2005UR	23U	5001 Parish Share to ODBF	-	103,357.98	103,357.98			-	-	-	0
UF509	E03	F04DF2	UFEX04	PE02	2016UR	20U	5003 Service Costs	-	3,672.94	3,672.94			-	-	-	0
UF509	E03	F04DF2	UFEX04	PE02	2005UR	23U	5004 Reserve Organist for ordinary service	-	-	-			-	-	-	0
UF509	E03	F04DF2	UFEX04	PE03	2005UR	23U	5005 Choir Music	-	-	-			-	-	-	0
UF509	E06	F04DF2	UFEX04	PE13	2009UR	11R	5006 Baptism and Wedding Materials	-	398.72	398.72			-	-	-	0
UF509	E04	F04DF2	UFEX11	PE04	2009UR	11R	5009 Discounts Taken	-	-	-			-	-	-	0
UF509	E05	F04DF2	UFEX03	PE03	404R		5010 Bookstall Purchases	-	146.00	146.00			-	-	-	0
UF509	E05	F04DF2	UFEX03	PE03	2016UR	11R	5020 ODBF Fees for Church Services	-	-	-			-	-	-	0
UF509	E05	F04DF2	UFEX03	PE03	2016UR	11R	5021 Organist - Wedding	-	-	-			-	-	-	0
UF509	E05	F04DF2	UFEX03	PE03	2016UR	11R	5022 Not used	-	-	-			-	-	-	0
UF509	E05	F04DF2	UFEX03	PE03	2016UR	11R	5023 Organist - Wedding Visiting	-	-	-			-	-	-	0
UF509	E05	F04DF2	UFEX03	PE03	2016UR	11R	5024 Organist - Funerals	-	75.00	75.00			-	-	-	0
UF509	E05	F04DF2	UFEX03	PE03	2016UR	11R	5025 Belfrings - Wedding	-	152.00	152.00			-	-	-	0
UF509	E05	F04DF2	UFEX03	PE03	2016UR	11R	5030 Choir - Wedding	-	-	-			-	-	-	0
UF509	E05	F04DF2	UFEX03	PE03	2016UR	11R	5035 Flowers - Wedding	-	85.00	85.00			-	-	-	0
UF509	E05	F04DF2	UFEX03	PE03	2016UR	11R	5036 Verger - Wedding	-	-	-			-	-	-	0
UF509	E05	F04DF2	UFEX03	PE03	2016UR	11R	5037 Other - Wedding	-	-	-			-	-	-	0
UF509	E05	F04DF2	UFEX03	PE03	2016UR	11R	5038 PCC Retained Fees - Weddings and Funerals	-	624.00	624.00			-	-	-	0
UF509	E05	F04DF2	UFEX03	PE03	2016UR	11R	5039 Funeral Verger/Sexton	-	308.00	308.00			-	-	-	0
UF507	E01	F04DF2	UFEX10	PE13	3000UR	17U	5100 Fund Raising Costs	-	-	-			-	-	-	0
DF508	E01	F03DF2	DFEX11	RE												

RF509	F04M02		RFEX03	2012aUR	22R	5416 Octoberfest Expenses	-	-	-	0	
RF509	F04M02		RFEX01	2012aUR	22R	5417 CAU Charity Fund (10% of donations)	-	-	-	0	
RF509	F04M02		RFEX03	2012aUR	22R	5418 150th Anniversary	-	-	-	0	
RF509	F04M02		RFEX03	2012aUR	22R	5419 Flower Festival	-	-	-	0	
RF509	F04M02		RFEX01	2012aUR	22R	5420 Homeless Fund Expenditure	450.34	-	450.34	0	
UF509	E15	F04DF2	UFEX03	PE13	2005UR	25U	6900 Miscellaneous Expenses	-	-	0	
UF509	E18	F04DF2	UFEX12	PE06	2016UR	20U	7000 Gross Wages	8,173.06	-	8,173.06	0
DF509	E11	F02DF2	DFEX12	CE02	2009UR	20U	7001 Centre Cleaning Gross Wages	-	-	0	
DF509	E18	F03DF2	DFEX12	RE05	2016UR	20U	7003 Youth Worker Salary	-	-	0	
UF509	E18	F04DF2	UFEX12	PE06	2016UR	20U	7006 Employers N.I.	2,432.20	-	2,432.20	0
DF509	E18	F03DF2	DFEX12	RE05	2016UR	20U	7007 Youth Worker Employer NI	-	-	0	
UF509	E18	F04DF2	UFEX03	PE12	2016UR	20U	7008 Recruitment Expenses	1,163.14	-	1,163.14	0
UF509	E18	F04DF2	UFEX12	PE06	2016UR	20U	7009 Employer Pension Contributions	-	-	0	
UF509	E08	F04DF2	UFEX04	PE07	2005UR	24U	7102 Church Water Rates	138.15	-	138.15	0
UF509	E13	F04DF2	UFEX04	PE07	2002UR	24U	7103 General Rates	-	-	0	
UF509	E06	F04DF2	UFEX04	PE09	2005UR	23U	7104 Church Premises Insurance	6,643.01	-	6,643.01	0
DF509	E13	F01DF2	DFEX04	HE02	2002UR	23U	7105 Clergy Housing Insurance	858.92	-	858.92	0
DF509	E13	F01DF2	DFEX04	HE02	2002UR	23U	7106 Clergy Water Rates	-	-	0	
DF509	E06	F02DF2	DFEX07	CE03	2009UR	23U	7107 Centre Insurance	-	-	0	
UF509	E08	F04DF2	UFEX04	PE07	2005UR	24U	7110 Centre Water Rates	210.23	-	210.23	0
DF509	E11	F02DF2	DFEX07	CE05	2009UR	24U	7202 Electricity - Parish Centre	-	-	0	
UF509	E08	F04DF2	UFEX04	PE08	2005UR	24U	7203 Electricity - Church	943.86	-	943.86	0
DF509	E11	F02DF2	DFEX07	CE05	2009UR	24U	7210 Gas - Parish Centre	1,899.52	-	1,899.52	0
UF509	E08	F04DF2	UFEX04	PE08	2005UR	24U	7211 Gas - Church	1,198.05	-	1,198.05	0
UF509	E08	F04DF2	UFEX04	PE08	2005UR	24U	7212 Gas - Annex	508.62	-	508.62	0
UF509	E15	F04DF2	UFEX04	PE13	3000UR		7404 Social Events	-	-	0	
UF509	E07	F04DF2	UFEX08	PE12	4000UR	25U	7500 Printing	-	-	0	
UF509	E07	F04DF2	UFEX08	PE12	4000UR	23U	7501 Postage and Carriage	102.19	-	102.19	0
UF509	E07	F04DF2	UFEX08	PE12	4000UR	23U	7502 Telephone - Parish Office	859.08	-	859.08	0
UF509	E07	F04DF2	UFEX08	PE12	4000UR	23U	7504 Office Stationery	194.03	-	194.03	0
UF509	E18	F03DF2	DFEX12	RE05	21U	7505 Books etc.	-	-	0	0	
DF509	E15	F03DF2	DFEX04	RE13	4000UR		7506 Youth Worker expenses	-	-	0	
DF509	E07	F04DF2	DFEX03	RE13	4000UR		7604 Church Architect	-	-	0	
UF509	E07	F04DF2	UFEX03	PE10	4000UR	23U	7700 Equipment Hire	-	-	0	
UF509	E07	F04DF2	UFEX03	PE10	4000UR	23U	7701 Office Machine Maintenance/Photocopying	650.11	-	650.11	0
DF509	E09	F04DF2	UFEX04	PE11	2005UR	23U	7800 Church Repairs and Renewals	3,750.93	-	3,750.93	0
DF509	E11	F02DF2	DFEX07	CE02	2005UR	23U	7801 Cleaning Materials	2,250.26	-	2,250.26	0
DF509	E12	F02DF2	DFEX07	CE06	2009UR	28U	7802 Centre Repairs & Renewals	2,872.13	-	2,872.13	0
DF509	E11	F02DF2	DFEX07	CE07	2009UR	23U	7803 Centre Misc Premises Expenses	-	-	0	
DF509	E13	F01DF2	DFEX04	HE01	2012BUR	28U	7804 Clergy Housing - Repairs	180.00	-	180.00	0
DF509	E13	F01DF2	DFEX04	HE02	2009UR	23U	7805 St Michael's House Expenses	-	-	0	
DF509	E16	F03DF2	DFEX04	RE03	2012aUR	27U	7806 Church Improvements	-	-	0	
EF509	E16		EFEX03	2005UR	23U	7807 Endowment Fund Expenditure	-	-	0		
EF509	G01		EFEX01	2005UR		7808 Endowment Fund Charity Expenditure	-	-	0		
DF509	E15	F03DF2	DFEX04	RE13	4000UR		7811 Vodafone Tower costs	216.00	-	216.00	0
UF509		F04DF2	UFEX03	PE13	23U	7900 Bank Interest Paid	-	-	0		
UF509	E15	F04DF2	UFEX09	PE13	4000UR	23U	7901 Bank Charges	216.49	-	216.49	0
DF509	E12	F02DF2	DFEX07	CE06	2009UR	28U	7904 Video Streaming-Major project	1,850.00	-	1,850.00	0
DF509	E12	F02DF2	DFEX07	CE06	2009UR	28U	7902 Major Project Magdalene House	10,999.35	-	10,999.35	0
DF509	E12	F02DF2	DFEX07	CE06	2009UR	28U	7906 Parish centre Repairs	10,995.30	-	10,995.30	0
UF509		F04DF2	UFEX05	PE13		8000 Depreciation	-	-	0		
UF509		F04DF2	UFEX05	PE13		8002 Furniture/Fitting Depreciation	-	-	0		
UF509		F04DF2	UFEX05	PE13	27U	8004 Unrestricted Capitalised Equipment Depreciation	-	-	0		
RF509	F01M02	CERD03	RFEX05	PE13	27R	8005 Restricted Restoration Fund Equipment Depreciation	-	-	0		
RF509	F04M02	CERD03	RFEX05	CE07	27R	8006 Restricted Non-Restoration Equipment Depreciation	1,176.00	-	1,176.00	0	
DF509		CERD03	DFEX05	CE07	27U	8007 Designated Equipment Depreciation	1,740.00	-	1,740.00	0	
UF509		CERD03	UFEX03	PE13		8100 Bad Debt Write Off	-	-	0		
UF509	E14	F04DF2	UFEX03	PE12	4000UR	23U	8201 Subscriptions	2,675.18	-	2,675.18	0
UF509	G01	F04DF2	UFEX01	PE05	1001UR	18U	8202 Charitable Donations	2,499.00	-	2,499.00	0
UF509	E14	F04DF2	UFEX03	PE12	2016UR	23U	8203 Training Costs	-	-	0	
UF509	E14	F04DF2	UFEX03	PE12	2002UR	21U	8205 Refreshments	-	-	0	
UF509	E14	F04DF2	UFEX03	PE12	2002UR	21U	8206 Clergy Expenses - Mileage & Travel	237.61	-	237.61	0
UF509	E14	F04DF2	UFEX03	PE12	2002UR	21U	8207 Clergy Expense - Telephone	803.45	-	803.45	0
UF509	E14	F04DF2	UFEX03	PE12	2002UR	21U	8208 Clergy Expenses - Books	30.18	-	30.18	0
UF509	E14	F04DF2	UFEX03	PE12	2002UR	21U	8209 Clergy Expenses - Conferences	20.80	-	20.80	0
UF509	E14	F04DF2	UFEX03	PE12	2002UR	21U	8210 Clergy Expenses - Retreats	-	-	0	
UF509	E14	F04DF2	UFEX03	PE12	2002UR	21U	8211 Clergy Expenses- Entertainment	71.16	-	71.16	0
						9998 Suspense Account	-	-	0		
						9999 Mispostings Account	-	-	0		
						1,511,865.99	1,464,468.10	2,930,898.01	1		
UF801									1		
UF802									1		
UF803									1		
UF804									1		
UF805									1		
UF806									1		
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1	55,898	0		17	155	
2	5,320			18	2,499	
3	10,607			19	103,358	
4	1,001	3,120		20	11,768	
5				21	1,163	
6	16,708	660		22		886.69
7	0			23	22,272	
8				24	4,898	
9	0	1,652		25	0	
10	1,431	#N/A	net weddings etc	26		
11	5,235	620	4,615	27	1,740	1176 -11,630
12	40,099			28	26,897	0 40,267
13				29		
14				31	248,512	0
15				32	50,851	0
16						
Total	146,314	3,782	150,096	191,935	2,063	193,998

Tax efficient donors 111 pairs count as 1
Non tax efficient donors 18

13369.9 revised split of 7806 between Cc

entre and Church

[illegible]

2005 SORP Code	2005 Notes Code	2005 Assets	2005 Designated	2005 Income
UFS16				
UFS16			F04DF6	

2005 Expend	2005 Funds	2005 ODBF	New ODBF	Nominal	Detail	Dr
					3000 Church Reserves	0

Cr	Dr+Cr
102010.87	102010.87

2005 SORP Code	Sum - Dr+Cr	2005 Notes Code	Sum - Dr+Cr
DFB01	975,325.52	A01	
DFB02	50,850.74	D05	
DFB03		D06	
DFB04	2,974.14	DFC01	
DFB05	5,860.48	DFC02	
DFB06		DFC03	-
DFB07		DFC04	-
DFB08		DFC05	
DFB09	-	DFC06	-
DFB10		DFD01	
DFB11		DFD02	-
DFB12		DFD03	-
DFB13	-	DFD04	5,860.48
DFB14		E01	155.48
DFB15		E02	103,357.98
DFB16		E03	3,672.94
DFB17		E04	146.00
DFB18		E05	1,642.72
DFB19		E06	6,643.01
DFB20		E07	1,805.41
DFS01	2,044.00	E08	2,998.91
DFS02	39,909.70	E09	3,750.93
DFS03	1,430.92	E11	4,149.78
DFS04		E12	26,716.78
DFS05		E13	1,038.92
DFS06		E14	3,838.38
DFS07		E15	432.49
DFS08	155.48	E16	-
DFS09	33,861.48	E17	
DFS10		E18	11,768.40
DFS11		F01M01	3,832.50
DFS12		F01M02	-
DFS13		F01M03	
DFS14		F01M04	
DFS15		F01M05	
DFS16	###	F01M06	14,816.93
DFS17		F01M07	
DFS18		F01M08	-
DFS19		F02M01	
DFS20		F02M02	-
EFB01		F02M03	
EFB02	9,893.27	F02M04	
EFB03		F02M05	
EFB04		F02M06	-
EFB05		F02M07	
EFB06		F02M08	
EFB07		F03M01	237.22
EFB08		F03M02	
EFB09		F03M03	
EFB10		F03M04	
EFB11		F03M05	
EFB12		F03M06	9,893.27

EFB13		F03M07	
EFB14		F03M08	
EFB15		F04M01	2,517.15
EFB16		F04M02	2,062.69
EFB17		F04M03	
EFB18		F04M04	
EFB19		F04M05	
EFB20		F04M06	7,576.09
EFS01		F04M08	-
EFS02		G01	2,499.00
EFS03	237.22	G02	
EFS04	-	I01	52,154.39
EFS05		I02	
EFS06		I03	
EFS07		I04	
EFS08		I05	50,850.74
EFS09	-	I06	8,406.03
EFS10		RFC01	-
EFS11		RFC02	-
EFS12		RFD01	
EFS13		RFD02	
EFS14		RFD03	-
EFS15		RFD04	-
EFS16	8,406.03	UFC01	
EFS17		UFC02	
EFS18		UFC03	
EFS19		UFC04	-
EFS20		UFC05	-
RFB01	-	UFC06	-
RFB02		UFD01	1,876.29
RFB03		UFD02	106.00
RFB04		UFD03	-
RFB05	-	UFD04	-
RFB06		W01	
RFB07		W02	
RFB08		W03	
RFB09	-	(empty)	###
RFB10		Total Result	###
RFB11			
RFB12			
RFB13			
RFB14			
RFB15			
RFB16			
RFB17			
RFB18			
RFB19			
RFB20			
RFS01	6,349.65		
RFS02			
RFS03			
RFS04			
RFS05			
RFS06			

RFS07	
RFS08	
RFS09	2,062.69
RFS10	
RFS11	
RFS12	
RFS13	
RFS14	
RFS15	
RFS16	22,393.02
RFS17	
RFS18	
RFS19	
RFS20	
UFB01	588.00
UFB02	
UFB03	
UFB04	
UFB05	1,982.29
UFB06	
UFB07	248,511.76
UFB08	
UFB09	-
UFB10	
UFB11	
UFB12	
UFB13	
UFB14	
UFB15	
UFB16	
UFB17	
UFB18	
UFB19	
UFB20	
UFS01	89,532.41
UFS02	216.90
UFS03	-
UFS04	5,235.24
UFS05	
UFS06	
UFS07	-
UFS08	-
UFS09	142,340.17
UFS10	
UFS11	
UFS12	
UFS13	
UFS14	
UFS15	
UFS16	73,052.54
UFS17	
UFS18	
UFS19	
UFS20	

(empty)	###
Total Result	###

2005 Designated	Sum - Dr+Cr
F01DF1	9,836.99
F01DF2	1,038.92
F01DF3	
F01DF4	
F01DF5	
F01DF6	52,154.39
F01DF8	
F02DF1	9,022.71
F02DF2	32,606.56
F02DF3	
F02DF4	
F02DF5	
F02DF6	-
F02DF8	1,186.21
F03DF1	21,050.00
F03DF2	371.48
F03DF3	
F03DF4	
F03DF5	
F03DF6	217,602.10
F03DF8	
F04DF1	97,028.55
F04DF2	142,340.17
F04DF3	
F04DF4	
F04DF5	
F04DF6	73,052.54
F04DF8	588.00
F04DF9	-
(empty)	###
Total Result	###

2005 Funds	Sum - Dr+Cr
CE01	-
CE02	2,250.26
CE03	-
CE04	
CE05	1,899.52
CE06	26,716.78
CE07	1,740.00
CI01	9,022.71
HE01	180.00
HE02	858.92
HI01	9,836.99
HI02	1,422.12
PE01	103,357.98
PE02	3,672.94
PE03	1,642.72
PE04	146.00
PE05	2,499.00
PE06	10,605.26

2005 ODBF	Sum - Dr+Cr
1001UR	2,499.00
101R	
101U	55,897.68
102R	
102U	16,707.67
104R	
104U	3,133.69
105R	
105U	13,793.37
2001UR	103,357.98
2002UR	2,022.12
2005UR	19,714.77
2009UR	28,762.30
2012aUR	886.69
2012bUR	180.00
2015UR	
2016UR	12,388.40
201aR	
201aU	
201bR	
201bU	2,044.00

PE07	348.38
PE08	2,650.53
PE09	6,643.01
PE10	650.11
PE11	3,750.93
PE12	6,156.82
PE13	216.49
PI01	68,345.24
PI02	16,707.67
PI03	4,479.50
PI04	5,235.24
PI05	188.90
PI06	-
PI07	
PI09	2,072.00
PI10	-
RE01	155.48
RE02	-
RE03	-
RE04	
RE05	-
RE13	216.00
RI01	-
RI02	19,250.00
RI03	
RI04	1,800.00
RI05	-
(empty)	###
Total Result	###

202R	
202U	
203aR	2,569.65
203aU	-
203bR	3,780.00
203bU	
3000UR	155.48
301R	246.02
301U	13,059.11
4000UR	4,913.08
401R	
401U	28,489.61
404R	-
404U	5,235.24
601R	
601U	
700R	
700U	
(empty)	###
Total Result	###

2005 Income	Sum - Dr+Cr	2005 Expend	Sum - Dr+Cr	2005 Assets
DFIN01		DFEX01	-	CERB01
DFIN02		DFEX02		CERB02
DFIN03		DFEX03	-	CERB03
DFIN04	2,096.50	DFEX04	1,254.92	CERB04
DFIN05		DFEX05	1,740.00	CERD01
DFIN06	-	DFEX06		CERD02
DFIN07	-	DFEX07	30,866.56	CERD03
DFIN08		DFEX08		CEUB01
DFIN09	1,430.92	DFEX09		CEUB02
DFIN10	9,022.71	DFEX10		CEUB03
DFIN11		DFEX11	301.48	CEUB04
DFIN12		DFEX12	2,432.20	CEUD01
DFIN13	1,800.00	DFEX13		CEUD02
DFIN14	9,836.99	EFEX01	-	CEUD03
DFIN15	19,250.00	EFEX02		FLBB01
DFIN16	-	EFEX03	-	FLBB02
EFIN01		EFEX04		FLBB03
EFIN02		EFEX05		FLBB04
EFIN03		EFEX06		FLBD01
EFIN04		EFEX07		FLBD02
EFIN05		EFEX08		FLBD03
EFIN06		EFEX09		(empty)
EFIN07		EFEX10		Total Result
EFIN08		EFEX11		
EFIN09	237.22	EFEX12		
EFIN10		EFEX13		
EFIN11		RFEX01	450.34	
EFIN12		RFEX02		
EFIN13		RFEX03	436.35	
EFIN14		RFEX04	-	
EFIN15		RFEX05	1,176.00	
EFIN16		RFEX06		
RFIN01	3,120.00	RFEX07		
RFIN02		RFEX08		
RFIN03	660.00	RFEX09		
RFIN04		RFEX10		
RFIN05		RFEX11		
RFIN06	2,517.15	RFEX12		
RFIN07		RFEX13		
RFIN08		UFEX01	2,499.00	
RFIN09		UFEX02	103,357.98	
RFIN10		UFEX03	6,895.63	
RFIN11		UFEX04	17,464.51	
RFIN12		UFEX05	-	
RFIN13		UFEX06		
RFIN14		UFEX07		
RFIN15		UFEX08	1,155.30	
RFIN16		UFEX09	216.49	
UFIN01	64,210.63	UFEX10	-	
UFIN02		UFEX11	-	
UFIN03	16,707.67	UFEX12	8,173.06	
UFIN04	-	UFEX13		

New ODBF
10R
10U
11R
11U
12R
12U
13R
13U
14R
14U
15R
15U
16R
16U
17R
17U
18R
18U
19R
19U
1R

UFIN05	3,133.69
UFIN06	5,480.42
UFIN07	
UFIN08	216.90
UFIN09	-
UFIN10	
UFIN11	5,235.24
UFIN12	-
UFIN13	
UFIN14	
UFIN15	
UFIN16	
(empty)	###
Total Result	###

(empty)	###
Total Result	###

1U
20R
20U
21R
21U
22R
22U
23R
23U
24R
24U
25R
25U
26R
26U
27R
27U
28R
28U
29R
29U
2R
2U
3R
3U
4R
4U
5R
5U
6R
6U
7R
7U
8aR
8aU
8R
8U
9R
9U
(empty)
Total Result

Sum - Dr+Cr
-
1,176.00
- 22,213.07
1,740.00
974,139.31
###
###

Sum - Dr+Cr
237.22
1,430.92
620.00
5,235.24
40,098.60
155.48
2,499.00
103,357.98

55,897.68
11,768.40
1,163.20
886.69
22,271.86
4,898.43
-
1,176.00
1,740.00
-
26,896.78
5,319.50
10,606.64
3,120.00
1,000.92
660.00
16,707.67
-
2,044.00
1,652.41
-
###
###

Restrictive Fund Status

Nominal	Description	Income	Expend	Depreciation	B/F	Unspent Funds	Interest due	New Unspent Funds	Delta
3400	Server Fund	0.00	0.00		498.02	498.02	0.00	498.02	0.00
3401	Thursday Group Fund	0.00	0.00		119.70	119.70	0.00	119.70	0.00
3402	Childrens Communion Books	0.00	0.00		8.17	8.17	0.00	8.17	0.00
3403	Choir Fund	0.00	0.00		-486.97	-486.97	0.00	-486.97	0.00
3404	Choir Robes	0.00	0.00		0.00	0.00	0.00	0.00	0.00
3405	Youth Work Fund	0.00	0.00		11.13	11.13	0.00	11.13	0.00
3406	Social Event Fund	398.00	436.35		1,004.48	966.13	0.00	966.13	-38.35
3407	Altar Textiles Fund	0.00	0.00		117.40	117.40	0.00	117.40	0.00
3408	Outreach Fund	0.00	0.00		0.00	0.00	0.00	0.00	0.00
3409	Parish Centre Fund	0.00	0.00		0.00	0.00	0.00	0.00	0.00
3410	Jennetts Park Fund	0.00	0.00		-18.00	-18.00	0.00	-18.00	0.00
3411	Progressive Christians Fund	0.00	0.00		100.00	100.00	0.00	100.00	0.00
3412	Confirmation Resource Fund	0.00	0.00		0.00	0.00	0.00	0.00	0.00
3413	Heritage Weekend	0.00	0.00		581.96	581.96	0.00	581.96	0.00
3414	Living Churchyard	0.00	0.00		84.48	84.48	0.00	84.48	0.00
3415	Sunday School Fund	0.00	0.00		1.67	1.67	0.00	1.67	0.00
3416	Octoberfest	0.00	0.00		400.00	400.00	0.00	400.00	0.00
3417	C4U Charity Fund (10% of donations)	8.70	0.00		307.77	316.47	0.00	316.47	8.70
3418	150th Anniversary Funds	0.00	0.00		135.00	135.00	0.00	135.00	0.00
3419	Flower Festival	0.00	0.00		102.89	102.89	0.00	102.89	0.00
3420	Homeless Fund Reserves	1,245.71	450.34		4,608.39	5,403.76	0.00	5,403.76	795.37
		1,652.41	886.69	0.00	7,576.09	8,341.81	0.00	8,341.81	765.72

1a

Statement of Financial Activities (SOFA)

		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total this year(2021)	Total last year(2020)
		£	£	£	£	£	£
INCOMING RESOURCES							
	Note						
Voluntary income	2(a)	93,391	0	3,780	0	97,171	97,926
Activities for generating	2(b)	45,304	0	0	0	45,304	40,127
Income from investment	2(c)	1,487	0	2	218	1,708	1,668
Church activities	2(d)	6,131	0	0	0	6,131	5,235
Other incoming resource	2(e)	0	0	0	0	0	0
TOTAL INCOMING RESOURCES		146,314	0	3,782	218	150,314	144,956
RESOURCES EXPENDED							
Church activities	3(a)	191,935	0	2,063	218	192,153	178,264
Cost of generation of vo	3(b)	0	0	0	0	0	0
Fund raising trading cost	3(c)	0	0	0	0	0	155
Governance costs		0	0	0	0	0	0
TOTAL RESOURCES EXPENDED		191,935	0	2,063	218	192,153	178,420
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		-45,621	0	3,782	0	-41,839	-33,464
Gains on investment assets:							
on disposal	5	0	0	0	0	0	0
on revaluation	5	-588	0	0	0	-588	11,976
NET MOVEMENT IN FUNDS		-46,209	0	3,782	0	-42,427	-21,488
BALANCES B/FWD 1 JANUARY		1,251,093	0	18,286	8,192	1,277,571	1,307,482
BALANCES C/FWD 31 DECEMBER		1,204,884	0	22,068	8,192	1,235,144	1,243,487

The notes in section 2 to 14 form part of this account

Approved by the PCC on.....

Signed on their behalf by.....(PCC chairman)

1b

Balance Sheet

		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total this year(2021)	Total last year(2020)
		£	£	£	£	£	£
FIXED ASSETS							
Tangible assets	5	928,212	0	0	0	928,212	928,470
Investments	5	50,851	0	0	9,893	60,744	57,792
Total fixed assets		979,063	-14,816	0	9,893	974,140	986,262
CURRENT ASSETS							
Stock		0	0	0	0	0	0
Debtors	6	9,718	0	0	0	9,718	8,236
Short term investments		0	0	0	0	0	0
Cash at bank and in hand		248,512	0	0	0	248,512	288,687
LIABILITIES							
Creditors due within one	7	233	0	0	0	233	219
NET CURRENT ASSETS / (LIABILITIES)		257,996	0	0	0	257,996	295,536
Total assets less current liabilities		1,237,059	-14,816	0	9,893	1,232,136	1,282,963
Long term creditors		0	0	0	0	0	0
TOTAL NET ASSETS		1,237,059	-14,816	0	9,893	1,232,136	1,282,963
PARISH FUNDS							
Unrestricted funds		1,237,059	0	0	0	1,237,059	1,275,841
Designated Funds			-14,816	0	0	-14,816	0
Restricted funds				0	0	0	0
Permanent endowment funds		0	0	0	9,893	9,893	7,122
TOTAL FUNDS		1,237,059	-14,816	0	9,893	1,232,136	1,282,963

Notes to the financial statements

For the year ended 31 December 2021

ACCOUNTING POLICIES

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at fair value.

INCOMING RESOURCES	
Recognition of income and endowments	
These are included in the Statement of Financial Activities (SOFA) when:	
1. the PCC becomes legally entitled to the use of the resources; 2. and inflow of economic benefit is probable; and 3. the monetary value can be measured with sufficient reliability.	
Fundraising costs	Funds raised from events and trading activities (e.g. a fete, a garden party or sales of books and magazines) are reported gross in the SOFA – i.e., before any related costs that may have been deducted from the gross proceeds.
Grants and donations	Grants and donations are included in the SOFA when any pre- conditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.
Gift Aid Tax claims, etc., on cash donations	Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.
Gifts in kind	Gifts in kind are accounted for at a reasonable estimate of their fair value at the time of gift, if feasible, or else at the amount actually realised from their disposal. Gifts in kind for sale to fund the PCC are included in the accounts at their estimated fair value at the date of gift, if feasible – or else recognised when sold by the charity. Gifts in kind for the PCC's own use are included in the SOFA as incoming resources at their fair value when receivable, and expensed as and when consumed in use. Gifts of fixed assets, if material, are included in the balance sheet at their fair value and expensed over the asset's useful economic life.
Donated services and facilities	These are included in income (and at the same time in resources expended) at the estimated fair value to the PCC of the service or facility received.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Rental income	Rental income from the letting of the church is recognised when the rental is due
Investment income	This is included in the accounts when receivable.
Investment gains and losses	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.
EXPENDITURE AND LIABILITIES	
Liability recognition	Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.
Governance costs	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
Grants payable without performance conditions	These are recognised in the accounts when a commitment has been made externally and there are no pre-conditions still to be met for entitlement to the grant which remain within the control of the PCC.
Support Costs (If allocated across more than one heading)	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

ASSETS									
Consecrated and benefice property	In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.								
Moveable church furnishings	These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or else, for gifts- in-kind, at a reasonable estimate of their open market value on receipt. Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual								
Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or else, for gifts- in-kind, at a reasonable estimate of their open market value on receipt. Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows: <table> <tr> <td>• Land</td><td>Nil</td></tr> <tr> <td>• Buildings*</td><td>Nil</td></tr> <tr> <td>• Fixtures & Fittings</td><td>20 years</td></tr> <tr> <td>• Equipment</td><td>5 years</td></tr> </table> *No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial. An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.	• Land	Nil	• Buildings*	Nil	• Fixtures & Fittings	20 years	• Equipment	5 years
• Land	Nil								
• Buildings*	Nil								
• Fixtures & Fittings	20 years								
• Equipment	5 years								
Investments	Investments quoted on a recognised stock exchange or whose value derives from them (CIFs, etc.) are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.								
Trading Stocks	These are valued at the lower of cost (or gift value) or year end fair value.								
Short term deposits	Include cash held on deposit either with the CBF Church of England Funds or at the bank.								
FUNDS									
Unrestricted Funds	These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report.								
Restricted Funds	These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.								
Endowment Funds	These are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.								

**The Parish and Pilgrimage Church of St Michael and St Mary Magdalene, Easthampstead Annual Report of the Trustees for the year ending
31st December 2021**

2 INCOME AND ENDOWMENTS FROM:

2(a) Voluntary income

Planned giving:

Donations
Tax recoverable

Other
Collections (open plate)
Donations, appeals etc
Legacies

2(b) Activities for generating funds

Fund raising
Fete
Parish Centre lettings
NHS Use of Car Park
Magdalene House let
Mobile Phone mast income

2(c) Income from investments

Dividends and interest including tax
recoverable

2(d) Income from church activities

Wedding and Funeral Fees
Magazines and Books

2(e) Other incoming resources

TOTAL INCOMING RESOURCES

3 EXPENDITURE

3(a) Church Activities

Mission and charitable giving

Overseas:

Parish in Bethlehem
ARK

Home:

The Pines School
Jennett's Park School
St Michael's School

JAC
DEBRA
St Michael's Homeless Fund
Church 4 U Fund

Friends of St Michael's School (fete share)
Alexander Devine (fete charity)

Total Mission and charitable givi 8

Ministry: Diocesan parish share

Other ministry costs

Church running and maintenance

Depreciation church equipment

Churchyard

Parish Centre costs

Printing and stationery

Parish Administrator, Organist and Centre Cleanse

Bank charges

Church Activities Total

The staff costs of the Parish Administrator, Organist and Centre Cleaner were divided as follows:

Gross wages

Employer National Insurance after HMRC Incentive Payment

Pension costs

Average number of employees

The following charitable collections were made and passed directly to the recipient so are not included in the accounts

Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total this year £	Total last year £
64,211	0	3,120		67,331	74,804
16,708	0	660		17,368	17,065
0	2,097	0		2,097	1,873
3,134	0	0		3,134	6,255
5,480	0	2,517		7,998	14,715
	0	0		0	1,314
89,532	2,097	6,297	0	97,926	116,026
3,859	-2,097	-2,517		-755	
217				217	0
	0			0	5,874
	9,023			9,023	21,709
	1,800			1,800	1,800
	9,837			9,837	14,311
	19,250			19,250	19,250
217	39,910	0	0	40,127	62,945
45,087	-39,910			5,177	
0	1,422	9	237	1,668	1,640
0	1,422	9	237	1,668	1,640
1,487.24	-1,422.12	-6	-19	39	
5,235	0	0	0	5,235	10,675
0	0	0	0	0	0
5,235	0	0	0	5,235	10,675
896				896	
0	0	0	0	0	0
0	0	0	0	0	0
94,985	43,428	6,306	237	144,956	191,285
51,329.04	-43,428.32	-2,523	-19	5,358	-46,329

Unrestricted funds £	Designated funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
500	0	0	0	500	0
	0	0	0	0	0
333	0	0	0	333	3,009
333	0	0	0	333	0
333	0	0	0	333	0
0	0	0	0	0	0
500	0	0	0	500	0
500	0	0	0	500	0
0	0	0	0	0	898
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
2,499	0	0	0	2,499	3,907
103,358			0	103,358	99,930
6,896	0	436	0	7,332	14,104
17,465	1,255	0		18,719	19,969
0	1,740	1,176		2,916	865
				0	0
	30,867			30,867	18,998
1,155	0			1,155	1,900
8,173	2,432			10,605	25,400
216				216	364
139,762	36,294	1,612	0	177,668	185,437
52,172.95	-36,293.68	450.34	218	14,485	-7,173

The Parish and Pilgrimage Church of St Michael and St Mary Magdalene, Easthampstead Annual Report of the Trustees for the year ending 31st December 2021

Bishops Outreach Fund
Royal British Legion
Thames Valley Hospice
The Children's Society (Christingle)

9

Total

	0	253
	0	140
	0	0
	0	112
Total	0	505

Total Charitable Giving by the Parish (sum of 8 & 9)

2,499	4,411
--------------	--------------

3(b)	Generation of voluntary income								
	Giving envelopes and function costs	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0
3(c)	Fund raising costs								
	Fete and Function costs	0	301	0	0	301	4,260		
		0	301	0	0	301	4,260		
			-301.48			-301			
	TOTAL RESOURCES EXPENDED	139,762	36,595	1,612	0	177,969	189,697		
		52,172.95	-36,595.16	450	218	14,183	-11,277		

4 PAYMENTS TO PCC MEMBERS

No emoluments were paid to any member of the PCC.
Members of the PCC received occasional, small payments (£10-£20) for officiating at weddings and funerals as a vergier, chorister, flower arranger or bellringer.
2 members of the PCC were re-imbursed Travelling and Related Expenses totalling:

1,163

5 FIXED ASSETS
(a) Tangible

ACTUAL/DEEMED COST

At Jan 1st 2020
Acquisitions
Disposal
Revaluation
At Dec 31st 2020

Freehold land and buildings £	Church equipment Restricted £	Church equipment Unrestricted £	Total £
926,438	2,407	2,906	931,751
-	-	-	-
-	-	-	-
16,661	-	-	16,661
943,099	2,407	2,906	948,412

Under Freehold land and buildings, the Parish Centre is now valued at its insurance value of £512,796 and Magdalene House at a value of £340,508 as estimated by Nationwide. All assets are now fully depreciated.

DEPRECIATION

At 1 Jan 2020
Withdrawn on disposals
Charge for the year
At Dec 31st 2020

-	-	-	-
-	-	-	-
-	1,176	1,740	2,916
-	1,176	1,740	2,916
943,099	1,231	1,166	945,496

BOOK VALUE At Dec 31st 2020

(b) Investments

Market value 1 January 2020
Revaluation Gain
Market value 31 December 2020

Unrestricted funds £	Designated funds £	Restricted Funds £	Endowment Funds £	Total this year £	Total last year £
0	40,020	0	6,627	46,647	46,674
0	10,647	0	1,328	11,976	0
0	50,667	0	7,955	58,622	46,674
50850.74	-50667.127067		1938.1773		
0	0	0	0	0	0
0	0	0	0	0	0

Minor Assets (not included in Balance Sheet)

DEBTORS

Gift Aid
VAT on Maintenance
Prepayments
Other

5,722	0	0	0	5,722	3,847
106	0	0	0	106	0
0	0	0	0	0	0
0	2,408	0	0	2,408	7,557
5,828	2,408	0	0	8,236	11,403
3889.72	-2408.08			1481.64	

LIABILITIES

Creditors
Special Collections
Long term Creditors
Accruals
Fees
Other

0	0	111	0	111	583
0	0	0	0	0	0
0	0	0	0	0	0
108	0	0	0	108	20
0	0	0	0	0	46
108	0	111	0	219	649

125

-111

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The Parish and Pilgrimage Church of St Michael and St Mary Magdalene, Easthampstead Annual Report of the Trustees for the year ending 31st December 2021

Endowment and Restricted Funds

8

These are included under Restricted or Endowment Funds headings in the SOFA and Balance sheets above.

Key	PE R	Permanent Endowment Funds Restricted Income Funds
Restoration	R	For the restoration of the church.
Piano Fund	R	For the new digital piano
Easthampstead Graveyard Trust	PE	For maintaining the graveyard
Easthampstead Mrs WA Davies Bequest	PE	For maintaining the graveyard and the grave of Mrs Davies' husband
Easthampstead Churchyard Trust	PE	For maintain the churchyard and other expenses
G Samuel Charity and Educational Foundation	PE	For the poor of Easthampstead Parish
Revd O Gordon Charity	PE	For the Choir Children
The Charity of Mrs Frances May	PE	For maintaining the graveyard
The Ridgeway Bequest	PE	For the poor of Easthampstead Parish

Movement of Major Funds

Fund Name	Restoration Fund	Endowment Funds	Restricted Funds
Incoming resources	3,841.30	237.22	2,517.15
Expenditure	0.00	237.22	2,062.69
Transfers	0.00	0.00	0.00
Gains and Losses	0.00	1,328.24	0.00
Net movement	3,841.30	1,328.24	454.46
Opening balance	6,629.89	5,794.24	7,576.09
Closing Book Balance	10,471.19	7,122.48	8,030.55
ss asset expenditure not yet depreciated	0.00	0.00	0.00
Unspent Funds	10,471.19	7,122.48	8,030.55

-311

Restricted Fund Details:

	Income	Expenditure	Funds
Server Fund	0.00	0.00	498.02
Thursday Group Fund	0.00	0.00	119.70
Childrens Communion Books	0.00	0.00	8.17
Choir Fund	0.00	0.00	-486.97
Choir Robes	0.00	0.00	0.00
Youth Work Fund	0.00	0.00	11.13
Social Event Fund	398.00	436.35	966.13
Altar Textiles Fund	0.00	0.00	117.40
Outreach Fund	0.00	0.00	0.00
Parish Centre Fund	0.00	0.00	0.00
Jennetts Park Fund	0.00	0.00	-18.00
Progressive Christians Fund	0.00	0.00	100.00
Confirmation Resource Fund	0.00	0.00	0.00
Heritage Weekend	0.00	0.00	581.96
Living Churchyard	0.00	0.00	84.48
Sunday School Fund	0.00	0.00	1.67
Octoberfest	0.00	0.00	400.00
C4U Charity Fund (10% of donations)	8.70	0.00	316.47
150th Anniversary Funds	0.00	0.00	135.00
Flower Festival	0.00	0.00	102.89
Homeless Fund Reserves	1,245.71	450.34	5,403.76
	1,652.41	886.69	8,341.81

Trading and General Funds

These are funds which the PCC has designated for particular purposes. They are included under the Unrestricted Funds in the SOFA and Balance Sheet above. Their designation can be changed by the PCC at any time.

9

	Clergy Housing Fund	Parish Centre Fund	Development Fund	General Fund
Incoming resources	9,836.99	9,022.71	21,050.00	97,028.55
Expenditure	1,038.92	32,606.56	371.48	142,340.17
Transfers	0.00	0.00	0.00	0.00
Interest/dividends	1,422.12	0.00	0.00	0.00
Gains and Losses	10,647.27	0.00	0.00	0.00
Net movement	20,867.46	-23,583.85	20,678.52	-45,311.62
Opening balance	32,175.45	0.00	217,602.10	102,010.87
Closing Book Balance	53,042.91	-23,583.85	238,280.62	56,699.25
ss asset expenditure not yet depreciated	0.00	855.68	0.00	1,176.00
Unspent Funds	53,042.91	-24,439.53	238,280.62	55,523.25

29,291.15 Check all debtors and creditors are debtors and creditors. Ensure instructions at bottom of Splits complete
£50,667 of the funds are held in investments.

Note

PCC Trading Funds

**The Parish and Pilgrimage Church of St Michael and St Mary Magdalene, Easthampstead Annual Report of the Trustees for the year ending
31st December 2021**

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11	Clergy Housing		Total this year		Total last year	
	Income	Magdalene House Rental Income		9,837		14,311
		Investments		1,422		1,381
		Total Income		11,259		15,692
	Expenditure	Clergy Housing - Repairs		180		468
		Magdalene House Expenses		859		643
		Total Expenditure		1,039		1,111
		Profit/Loss		10,220		14,581

12	Parish Centre		Total this year		Total last year	
	Income	Centre Lets		9,023		21,709
		Total Income		9,023		21,709
	Expenditure	Cleaning Costs		2,250		4,412
		Centre Insurance		-		1,517
		Centre Water Rates		-		2,142
		Gas & Electric		1,900		2,682
		Repairs and Maintenance		26,717		8,246
		Miscellaneous & Depreciation		1,740		865
		Total Expenditure		33,783		19,863
		Profit/Loss		- 24,760		1,846

13	Development		Total this year		Total last year	
	Income	Church Fete Income		-		5,874
		Mobile Phone Income		19,250		19,250
		NHS Use of Car Park		1,800		1,800
		Donations		-		143
		Total Income		21,050		27,067
	Expenditure	Church Fete Costs		155		4,260
		Fete Proceed Donations & Expenditure		-		500
		Church Improvements		-		-
		Youth Worker		-		12,361
		Depreciation on Equipment		-		-
		Total Expenditure		155		17,121
		Profit/Loss		20,895		9,946

14	General Fund		Total this year		Total last year	
	Income	Donations and Collections		68,345		81,832
		Gift Aid		16,708		15,921
		Donations from Church@Pines		4,480		4,815
		Weddings, Funerals and Baptisms		5,235		10,675
		Deanery Share Rebate		-		1,873
		Investments		189		-
		Magazines		-		-
		Miscellaneous		2,072		16
		Total Income		97,029		115,132
	Expenditure	Parish Share		103,358		99,930
		Service Costs		3,673		3,944
		Wedding, Funeral and Baptism Costs		1,643		4,998
		Charitable Donations		2,499		2,480
		Salaries and Employer National Insurance		10,605		13,038
		Council Tax and Water Rates		348		228
		Gas and Electricity		2,651		3,091
		Building Insurance		6,643		5,060
		Equipment Maintenance		650		921
		Church Repairs		3,751		2,303
		Administration		6,157		7,735
		Miscellaneous & Depreciation		216		1,957
		Total Expenditure		142,194		145,686
		Profit/Loss		- 45,166		30,553

Other Information to be Provided

The PCC has no material commitments not provided for in the accounts.
The PCC has no loans secured on its assets.
The PCC did not make any ex-gratia payments during the year.

**The Parish and Pilgrimage Church of St Michael and St Mary Magdalene, Easthampstead Annual Report of the Trustees for the year ending
31st December 2021**

B303:	Steve: White writing below and right
B324:	Steve: Annual Year End Process: Capitalise Expenditures: 0030-3007 UF 0032-3008 RRF 0034-3009 RRRF Depreciations: 0031-8004 UF 0033-8005 RRF 0035-8006 RRRF Beginning of Year Process: combine reserves: 3007 into 3004 3008 into 3005 3009 into 3006
E10:	Steve: Splits
E42:	Steve: from 5b
E65:	Steve: OK if blank
E126:	Steve:
E127:	Steve:
E129:	Steve:
E133:	Steve:
E136:	Steve:
E138:	Steve:
E152:	Steve: See formula
E158:	Steve: ok if blank
E169:	Steve: ok if blank
E189:	Steve: Red writing if SOFA and this table disagree
E192:	Steve: Red writing if SOFA and this table disagree
E194:	Steve: Red writing if SOFA and this table disagree
E231:	Steve: Splits
E236:	Steve: OK if blank
E244:	Steve: OK if blank
E323:	Steve Wells: ok if blank as total of funds = current assets + investments FIDDLES TO BALANCE MUST CLEAR FIDDLE
F10:	splits ref
F25:	Steve Wells: Splits reference
F27:	Steve Wells: Splits ref
F42:	Steve: from 5b
F65:	Steve Wells: ok if blank
F118:	Steve: Red writing if SOFA and this table disagree
F126:	Steve: Red writing if SOFA and this table disagree
F127:	splits ref
F129:	Steve: Red writing if SOFA and this table disagree
F133:	Steve: Red writing if SOFA and this table disagree
F136:	Steve: Red writing if SOFA and this table disagree
F138:	Steve: Red writing if SOFA and this table disagree
F155:	Steve: Set manually
F158:	Steve Wells: ok if blank
F169:	Steve: Red writing if SOFA and this table disagree
F189:	Steve: Red writing if SOFA and this table disagree
F192:	Steve: Red writing if SOFA and this table disagree
F194:	Steve: Red writing if SOFA and this table disagree
F206:	Steve: splits
F209:	Steve: Splits
F223:	Steve Wells: splits
F224:	Steve Wells: splits
F236:	Steve: OK if blank
F244:	Steve: OK if blank
F266:	Steve Wells: Splits ref All RF income plus interest on funds
F271:	Steve: splits ref Restricted funds + last years RF undepreciated valuation
F273:	Steve: RF cap less depreciation plus less this years RF depreciations
F316:	Steve Wells: splits
F317:	Steve Wells: Splits reference
F319:	Steve: splits ref
G10:	splits ref
G25:	Steve: splits ref
G65:	Steve Wells: ok if blank
G126:	Steve:
G127:	splits ref
G129:	Steve:
G133:	Steve:
G136:	Steve:
G138:	Steve:
G153:	Steve: Nominals ref.
G154:	Steve: Nominals ref

**The Parish and Pilgrimage Church of St Michael and St Mary Magdalene, Easthampstead Annual Report of the Trustees for the year ending
31st December 2021**

G158:	Steve: ok if blank
G169:	Steve: ok if blank
G189:	Steve: ok if blank
G192:	Steve: ok if blank
G194:	Steve: OK if blank
G206:	Steve Wells: splits
G231:	Steve Wells: split ref
G236:	Steve: OK if blank
G244:	Steve: OK if blank
G266:	Steve Wells: Splits reference
G316:	Steve Wells: splits
H25:	Steve Wells: Splits reference
H27:	Steve Wells: Splits ref
H65:	Steve Wells:
H126:	Steve:
H129:	Steve:
H133:	Steve:
H136:	Steve:
H138:	Steve:
H145:	Steve: Set manually from the "poor" endowment
H157:	Steve Wells: Endowment "poor"
H158:	Steve: ok if blank
H160:	Steve Wells: less endowment above
H169:	Steve: ok if blank
H189:	Steve: ok if blank
H192:	Steve: ok if blank
H194:	Steve: ok if blank
H206:	Steve Wells: splits
H223:	Steve Wells: splits
H224:	Steve Wells: splits
H225:	Steve Wells: splits
H236:	Steve: OK if blank
H244:	Steve: OK if blank
H267:	Steve Wells: =above because already allocated under notes pivot elsewhere.
H269:	Steve Wells: Splits reference
H271:	Steve Wells: Splits ref
H316:	Steve Wells: splits
H319:	Steve: splits ref. Unrestricted R&D funds b/f + last year's UF undepreciated valuations
H321:	Steve: UF cap less depreciation so far less this years UF depreciation
I65:	Steve Wells: ok if blank
I236:	Steve: OK if blank
I244:	Steve: OK if blank
I266:	Steve Wells: Splits Ref All restricted donations plus interest on funds
I271:	Steve: splits reference. All restricted funds B/F plus previous valuation of undepreciated restricted funds
I273:	Steve: RNR Cap (0034) less RNR depreciation (0035), less in year RNR depreciation (8006)
I316:	Steve Wells: split
I317:	Steve: splits
I319:	Steve Wells: splits ref to account for fund devaluation at year end
I332:	Steve: Splits
I377:	Steve: splits
J274:	Steve: non zero if difference in restricted funds

Accounts

***The Ecclesiastical Parish of St Michael and St Mary
Magdalene, Easthampstead***

In the Archdeaconry of Berkshire, Diocese of Oxford



DRAFT Trustees Annual Report for Standing Committee

1st January to 31st December 2020

**The Diocesan Pilgrimage Church of St Michael and St Mary Magdalene,
The Church@The Pines Local Ecumenical Partnership,
St Francis and St Clare Church, Jennett's Park.**

Registered Address:

The Parish Office, The Parish Centre, Crowthorne Road, Bracknell, Berkshire, RG12 7ER

www.stmichaelseasthampstead.org.uk

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ABBREVIATIONS

APCM	Annual Parochial Church Meeting
GA	Gift Aid
GDPR	General Data Protection Regulations
LA	Local Authority
LED	Light emitting diode
LEP	Local Ecumenical Partnership
PCC	Parochial Church Council
PPE	Personal Protection Equipment
Q1, 2, 3, 4	Quarter Years

AIM AND PURPOSES

The Parochial Church Council (the PCC) of St Michael & St Mary Magdalene has the responsibility to co-operate with the minister in 'promoting in the ecclesiastical Parish the whole mission of the Church; pastoral, evangelistic, social and ecumenical', [see Parochial Church Council (Powers) Measure 1956]. We are one of the largest single Parishes in the Church of England serving a growing population of over 40,000. Our three worship centres are: The Parish Church of St Michael and St Mary Magdalene; St Francis and St Clare, Jennett's Park and The Church at the Pines, LEP, with the Methodist Church.

The PCC is also responsible for the maintenance of St Michael & St Mary Magdalene Church, the Parish Centre and grounds and Magdalene House.

OUR MISSION

Our mission to worship God, serve others and make disciples and we try to enable ordinary people to live out their faith as part of our parish community. When planning our activities, we consider the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. Fuller details on the activities of our Church Groups and our Community Outreach are given in the Parish Annual report and can be found on our website. Please contact the Parish Administrator if you would like to have a paper copy.

2020 has been a year where many of our normal or planned activities were directly impacted by Covid-19 lockdown and social distancing rules. From March our buildings were closed for several months, services were live streamed and when opened for brief periods, congregation sizes were limited by social-distancing rules. Many of our community have not been able to attend congregational worship. Meetings and study courses were held on-line and social activities and schools activities ceased.

WORSHIP AND PRAYER

Worship is at the heart of who and what we are as a church community.

TABLE OF OUR REGULAR SERVICES

Our regular pattern of worship pattern was adhered to until the end of March 2020 when a full national Lockdown came into force as a result of the Corona-virus pandemic. Churches in England were closed for all worship and activities for the first time in 800 years. Since then, the PCC and clergy have always followed Church of England and Government guidelines, often interpreting them with caution to safeguard everyone. The effects of this on our regular services can be seen in the table below. Adjustments to our regular services in 2020 caused by the regulations concerning Covid-19 are indicated below **in bold**.

SERVICE	WHEN	DESCRIPTION
THE PARISH CHURCH		
The Eucharist	Sunday Weekly 8am	A quiet devotional Eucharist with a short sermon. Suspended from 23/03
Parish Eucharist	Sunday Weekly 9.30am	The main Sunday Eucharist for the Church family. Children's Church, for children aged 3+ Live streamed from 29/03; limited congregation present from 24/05.
Family Service	3 rd Sunday 11.30am	A 30-minute family-friendly service with songs. Suspended from 23/03

Church4U	1st & 3rd Sundays 3.30pm	For young children and their families. Songs and crafts in the context of a short and simple Eucharist. Suspended from 23/03 then live streamed from 04/04
Christ in Quiet	2nd Sunday 6.30pm	A quiet informal service for thought, prayer and reflection. Pre-recorded from end March 2020 and streamed
The Eucharist	Tuesday 7.00pm	A quiet devotional Eucharist with a short sermon. Suspended from 23/03
Path to Peace	4th Tuesday 7.00pm	Bereavement Ministry. included in Tuesday Eucharist until 23/03 then Live streamed from 29/03.
Toddler Service	Thursday term time Weekly 9.30am	Songs, story and a prayer followed by free play and refreshments in the Parish Centre Suspended from 23/03
The Eucharist	Thursday Weekly 10.30am	A quiet devotional Eucharist with a short sermon Suspended from 23/03 live streamed from 07/05, with limited congregation
ST FRANCIS & ST CLARE		
Family Eucharist	Sunday Weekly 11.00am	A service for all ages. A family friendly Eucharist with contemporary songs, craft, a Bible story, a short homily and interactive prayers. Suspended from end March. Café-style Communion Services Sept to Nov. live - streamed from December.
CHURCH@THE PINES		
All-Age Worship/ Communion Service	Sunday Weekly 11.00am	An informal service, welcoming newcomers, lasting about one hour. Congregational worship suspended from 23/03 until 25/10. All other services conducted by video link and Zoom.

LIVE STREAMING

From the start of the first lockdown, our worship provision became a combination of pre-recorded and live streamed services; with social distancing by a reduced congregation when churches re-opened for public worship. During full lockdown when no clergy were permitted to enter the church, services were streamed from the Rectory.

This has not been an easy adjustment and we are greatly indebted to the many people whose dedication and skills made this possible. Further details of the arrangements and scope of the

work involved are contained in the Parish Report.

Throughout 2020 the range of our broadcast services continued to grow and for much of the year we had been using equipment which was loaned to us free of charge. It had previously been a long-term objective of the PCC to record or broadcast some services. As a result, the PCC approved the purchase of its own equipment so that Live streaming could continue after Covid restrictions have been lifted.

The numbers for live streaming have been high and have drawn a congregation from across the UK, USA, South Africa, and Australia, to name but a few. As the videos on YouTube are available after live streaming, they are often still being watched months later. Viewing numbers for our earliest live streamed videos continue to rise a year later. It should also be borne in mind that the figures are for the number of devices watching the videos which may represent more than one person viewing.

The viewing figures cover 22nd March to 31st December 2020. They were counted on 24th March 2021, just over a year after we started live streaming. The viewing figures have fluctuated across the period depending on the Church Year and whether a congregation was possible in lockdown easing.

The average Sunday viewing figure 22nd March to 31st December 2020 is 169. This is for the 09.30 Sunday Eucharist only, averaged over 38 Sundays. The viewing figures for Easter and Christmas are the combined viewing figures for all services on those days; Easter 575, Christmas 402, Christmas Carol Service 223.

In light of rising transmission rates, and a third lockdown in the offing, the PCC decided in December to cease public worship in church again on the first Sunday in 2021.

Despite the difficulties, our Director of Music and the Choir recorded both an Advent Carol and a Christmas Carol service. Our serving team has been stood down for a year. The bells in the tower have been silent. Throughout the liturgical year, our congregations have had to learn to worship via a computer screen and experience Spiritual Communion. However, through a massive team effort, we have managed to keep the worship of the church going and maintained a sense of being community. and we look forward to the time when we will be able to worship together in church without restrictions.

St. Francis and St. Clare

Revd Carol Dunk was licensed as Associate Priest in June 2020, with particular responsibility for the work and Mission of St Francis and St Clare with oversight of our Youth & Children's Ministry. Once church meetings were permitted, Sunday worship became a socially distanced Café style Communion service, followed by refreshments (also Covid friendly). A Service of the Word via Zoom during a lockdown was less successful although later live streamed services were better attended. After discussions, it is likely that the Café style services will be adopted in the future.

MISSION DISCIPLESHIP AND EVANGELISM

We conduct many activities and courses that help deepen our discipleship and develop our sense of community. We plan these to meet the needs for each stage of an individual's faith journey and to ensure that parishioners are kept informed of the important matters affecting our church. Our Lent and Advent courses took place online. However, a result of the pandemic, many regular study and worship activities were cancelled. Octoberfest, National Gallery Study Days, Choral Evensongs at St Paul's Cathedral, Supper with the Saints and the Passover Meal fell victim to lockdown and no children were able to make their First Communion on Mothering Sunday. It was not possible to host the regular Civic Service and the Waitrose Family Carol Service.

On 21st October the Rt Revd Olivia Graham, Bishop of Reading confirmed and celebrated the Eucharist with 3 confirmands from the Reading Episcopal Area. This was one few of the

Confirmation Services to take place in the Diocese during the Pandemic. It followed PCC, Church of England and Government guidelines and took place here because of the size of our church building and our live streaming capabilities. It was organised by Rev Carol Dunk. Ordinarily this parish would have one of the highest confirmation rates in the episcopal area. However, no candidates from this parish were presented as the dates of the Confirmation Course coincided with the first National Lockdown and Lockdown easing.

In addition to live streamed worship 11 baptisms and 2 marriages took place before lockdown or in lockdown easing. The clergy have also taken 14 funerals.

FELLOWSHIP

In a normal year, we are a busy church where we hope we can provide something for everyone. We have approximately 20 church groups which support our mission and objectives; the PCC and our groups are keen to offer a range of activities and services during the week and over the course of the year which our community finds both beneficial and spiritually fulfilling. We encourage our parishioners to contribute to the church and their own spiritual life by offering time and talents for the building up of the church and furthering its mission. We have not forgotten the benefits of social time after our services and this year we have held phone coffee and tea meetings after our Sunday and Thursday Eucharists. We consider it important that everyone should feel part of our community and that they know that their contribution to our church life is valued. Activities are varied and include bell ringing, the living churchyard, flower arranging, church cleaning and setting up the church for worship as well as welcoming and supporting those in need. New initiatives are often suggested by church members with particular interests and many have a social aspect to them.

Many of our activities, including our occasional Film Nights and the Christmas Party, which normally provide occasions for combining teaching, social activities and food were cancelled or re-arranged. Our annual Church/School Fete could not take place. Groups were stood down and staff placed on furlough. Choir input was severely reduced, bell-ringing took place electronically and flower-arranging was limited.

YOUTH AND CHILDREN

Young people are valued as members of the Church and ordinarily we aim to provide a wide range of age-appropriate activities for their growth and spiritual development. It must be recorded, however, that all these activities were affected by the restrictions caused by the pandemic in 2020. Our acolytes and readers were unable to serve at our Eucharists and Toddler Group was suspended as was Junior Church. We were unable to prepare our young people for First Communion or Confirmation. Church4U was conducted on-line and social distancing concerns meant that our Christmas Nativity Service was cancelled. However, the popular Annual Pumpkin Service in late October was successfully held in the church car park with social distancing.

OUR SCHOOLS WORK

9 Primary and 2 Secondary schools are located within our parish and our work with the primary schools in particular forms an important part of our ministry. The Rector and other church members serve as Governors of St Michael's VA and Jennett's Park Schools; church members also sit on the governing bodies of several LA Schools and ordinarily we would support a coffee morning for parents at the school through Church@ThePines.

The Rector, Father Guy Cole, and Associate Vicar, Rev Carol Dunk, maintained contact with schools via recorded assemblies and Governors' meetings were conducted by Zoom. The Rector and Churchwardens are Custodian Trustees for School House and parts of the playground of St Michael's School, for the purpose of maintaining the former headmaster's house in good order and to use the building for educational purposes within the parish.

Unable to visit schools in person during lockdown, our "Open the Book" volunteers maintained contact by email and signposted links to resources and recordings from Open The Book and The

Bible Society websites.

Our traditional provision of 'Christmas Unwrapped - a young persons' exploration of the meaning of Christmas through craft, song and acting. and 'Exploring Easter'- where children learn of and discuss the events of Holy Week and The Resurrection could not take place. During these weeks we normally welcome 400+ children into church. The sessions are designed to support the schools' teaching of major Christian festivals and are also a valuable outreach to the community.

LOOKING AHEAD

Our planning for 2021 will feature ongoing work with children and young people being conducted in line with Covid regulations. It is hoped that we can resume previously cancelled activities and develop new areas of interest, although nothing can be confirmed at this stage until the lockdown easing roadmap is available.

COMMUNITY OUTREACH

Helping those in need is a demonstration of our Christian faith and values. As part of this, we are committed to looking outward to develop our mission, community support and outreach in the parish and beyond in different ways.

Ordinarily, we are involved with several outside agencies who work to help those in need. Several of the congregation continued to work at the Foodbank although we could not continue to collect and donate food beyond March 2020. In 2020, our collaboration with the Pilgrim Hearts and other local churches in running the Bracknell Homeless Night Shelter, ceased as Bracknell Forest Council assumed responsibility to provide accommodation for rough sleepers. The Mothers' Union branch worked to promote its mission to offer Christian support for families in need both within the UK and worldwide but was unable to meet for several months.

In 2020 PCC approved the following charitable donations:

- £333 each to the three primary schools we support: The Pines, Jennett's Park, St Michael's. to provide food or Christmas presents to families known to be in difficulties.
- £500 to St Catherine's Church Bethlehem to relieve acute hardship among the Christian population after the collapse of tourism due to the pandemic.
- £500 to Just around the Corner – a local charity which provides support in various forms for autistic children and others with difficulties.
- £500 to DEBRA: a locally-based national charity supporting people with the genetic condition Epidermolysis Bullosa (EB).
- The 2020 Christmas Charity appeal raised £450 to support a refuge for the homeless.

Our church buildings are available for use by the community as part of our local outreach. At the start of 2020, the following groups were using the Parish Centre: Alcoholics Anonymous, Alzheimer's Association, Lace Makers, Patchwork, Shuhari, Slimming World, Waitrose, AJDF (Dance classes), Tai Chi for Health, Female Fitness (Yoga), Sun Martial Arts and the Night Shelter, as well as our uniformed organisations, Rainbows, Brownies and Guides. Since restrictions started only a small number have been able to use the hall: Alcoholics Anonymous, Shuhari, Slimming World, AJDF (dance class), Tai Chi, Female Fitness (Yoga) and a new group Entertain Arts.

Our Welcomers and Sidespeople are an integral part of our ministry to support and assist newcomers to our church. They continued to provide a welcoming and inviting face to those entering the church building on Sundays, for weddings and for funerals until lockdown and again when the church was open for public worship. Risk assessments were conducted to ensure the safety of everyone involved and social distancing was maintained. Arrangements were put in place for the congregation to meet in a telephone chat-room following the Sunday and Thursday Eucharists.

PASTORAL CARE

Home Communion could no longer be taken to the house-bound and residents of Beechcroft Court sheltered accommodation.

The church provides an ongoing Bereavement Ministry. All bereaved families known to us are invited to both our Path to Peace monthly Quiet Time and Eucharist and the reflective Christ in Quiet services. These continue to support those who need it, most notably focusing upon the recently bereaved. Our Christ in Quiet service affords a quiet time of reflection, to light a candle and pray and also offers the opportunity to be anointed: a powerful and embracing way to feel God's healing, peace and love. We regret that we were unable to hold our Wave of Light Service in October as part of Baby Loss Awareness Week, in memory of babies who have died too soon.

ECUMENICAL RELATIONSHIPS

We have built up good relationships with our local Anglican churches and were represented at the monthly all-denominational planning meetings for the Bracknell Town Centre Ministry until its dissolution. Our Rector is currently serving as the Area Dean.

Local Ecumenical Partnership

We are part of the Church@ThePines which is the only LEP in the deanery. Working together with Methodists, we continued to provide a presiding Anglican priest in 2020. Worship and witness continued through the pandemic, with services being conducted by video link or Zoom. The church community was able to meet for worship, communion and celebrate Harvest Thanksgiving on 25th October 2020. The church will continue to maintain and strengthen their calling by God, to be a worshipping community in response to God's love for all of us.

Bracknell Deanery Synod

Synod consists of clergy and lay representatives of each PCC within the deanery. It forms an administrative, strategic, and pastoral link between the parishes and the diocese. The Bracknell Deanery consists of eight parishes: Ascot Heath, Binfield, Bracknell, Easthampstead, Sunningdale, Sunninghill and South Ascot, Warfield, Winkfield and Cranbourne. The number of delegates from each parish is determined by the size of its electoral roll. At the Synod elections in 2020 we appointed a full team of six delegates from Easthampstead to serve for 3 years. We play a significant role within the deanery with the appointment of three of our representatives as Area Dean, Deanery Treasurer and Associate Lay Chair. The Deanery Officers are: Area Dean: Fr Guy Cole, Lay Chair: Mrs Caroline Kallipetis, Associate Lay Chair: Mr Lee Townsend, Secretary: Mrs Lesley Philpott, Associate Secretary: Fr Malcolm Chalmers, Treasurer: Mr Chris Boutle.

Between the eight parishes there are twenty-one churches with a broad range of worship styles and church traditions. There are twelve full-time stipendiary clergy, eight incumbents, one Self-Supporting Minister one curate in training, twelve retired clergy with permission to officiate, nine Licensed Lay Ministers and several Authorised Lay Ministers preaching and leading worship. The Deanery Synod meets three times a year interspersed with meetings of the Deanery Standing and Pastoral Committee and Deanery Officers. These have all been conducted online during the pandemic.

Our deanery vision is to be one that encourages and enhances parish mission and ministry as we seek to be a Christ-like Church. In implementing the diocesan Common Vision, the deanery's priorities are:

- Youth and children's work,
- Community engagement and evangelism,
- Worship,
- Discipleship,
- Missional use of Buildings,
- Every-person ministry.

In 2020 the parishes of the deanery have shared the same choices and challenges caused by the pandemic. Despite this, the deanery managed to pay Share in full for the fourth consecutive year. The long-awaited dissolution of the Bracknell Team Ministry was achieved and reformed as the Parish of Holy Trinity, Bracknell. Sadly, the Vicar of Winkfield and Cranbourne, Revd Huw Mordecai, died after a long illness. An interim minister has been appointed and the future of the parish is being discussed. The future of the Bracknell Town Centre Ministry project is also being discussed in light of the dissolution of the old Team Ministry and the departure of the Pioneer Minister who ran the project. The long-term deanery objective of a chaplain for Ranelagh and Sandhurst schools was achieved. In lieu of the annual October deanery gathering at Ascot Priory, a Zoom quiet morning was held with Rt Revd Olivia Graham, Bishop of Reading.

OUR CHURCH COMPLEX

Our church buildings consist of the Parish Church, the Annexe, the Parish Centre, Magdalene House (currently let privately) and the grounds. The PCC and Standing Committee review building priorities and requests for their upkeep in order to provide tight controls and to ensure such requests support our aims and objectives and are in line with budgetary forecasting. The Churchwardens continue to balance the needs of the building with the needs of mission and the costly items that are on the horizon.

The Church continues to be in good condition and benefits from years of good care and an army of volunteers who work tirelessly to keep it in good order. Information on the major works approved and carried out during 2019 is contained in the PCC Review of the Year below. We are still awaiting coordination with the mobile phone mast companies so that we can plan repairs to the tower pinnacle. We started the refurbishments of Magdalene House during 2020 which are due for completion in early 2021.

OVERVIEW OF ACHIEVEMENTS AND PERFORMANCE 2020

Parish Objectives

Before the pandemic, PCC identified their objectives for the year. The tables below indicate progress made by end December 2020. In light of the ongoing effects of the pandemic on our church life, it was not possible to meet many of our 2020 objectives and these have now been carried forward into 2021. Information on these future plans is contained in this document.

OBJECTIVES ACHIEVED BY DECEMBER 2020	
OBJECTIVE	OUTCOME
Appointment of Associate Vicar	Revd Carol Dunk licensed June 2020
Live streaming of church services.	Commenced in March equipment purchased in October 2020 and used regularly.
PCC Financial Policy. Manage income and expenditure such that revenue items are break even or with a small surplus. Support capital expenditure and Church initiatives consistent with the cash available and reserves policy. (If there were a major costed and agreed item then this could be added.)	Achieved – see Accounts. Completed end Q4 Achieved – see Accounts completed end Q4
Acquisition of contactless pedestal for donations.	Goodbox purchased and installed

Fit external lights to the front of church. acquired and	Installed December 2020 (funded by a donation)
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Looking Ahead: Our Objectives For 2021

Objectives Carried forward from 2020	
Objective	Status at 1st January 2021
Worship Mission & Evangelism	
The development of Jennett's Park Mission.	Deferred until lockdown is eased.
The development of Children's, Adult & Family Work Strategy.	Deferred until lockdown is eased.
Finalise the Parish Vision Plan and start of implementation	to present at APCM in Q2.
Increase whole parish awareness of safeguarding and extend safeguarding training.	Deferred until lockdown is eased.
All PCC members to attend services at our Parish churches not usually attended	Deferred until lockdown is eased.
Finance	
Manage income and expenditure such that the revenue items deficit (mainly caused by the caused by the Covid 19 pandemic restrictions) is kept to less than £20,000	End Q4
Maintain reserves (£100K)	End Q4
Buildings & Maintenance	
Magdalene House refurbishment.	Due for completion during Q1
Church Security Review (H&S implications.)	Deferred until lockdown is eased
New church lighting.	Plans under discussion Dec 2020 Completion End Q4
New signage to Rectory, Magdalene House and Annexe	Completion end Q1
Replace remainder of church 'additional' chairs'.	Deferred until lockdown is eased
New Chancel/Nave Altar	Deferred until lockdown is eased
Environmental survey for church.	Deferred until lockdown is eased

Annexe coping stones to be repaired.	Ongoing.
Ongoing review of tower parapet and pinnacle repairs	Watching brief is maintained. Quinquennial inspection due in 2021

PCC STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC has been formed and operates under the Parochial Church Council (Powers) Measure 1956.

Structure and Governance

The PCC members are the Trustees of the charity. They are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. PCC membership consists of the Clergy, churchwardens, and lay members elected annually by those of the congregation who are on the electoral roll of the church. All PCC members have equal voting rights and responsibilities, with the Rector having a casting vote. Day to day management is delegated to the Rector.

ELECTIONS TO PCC

PCC elections take place at the APCM. Church Representation Rules define the election process, categories and total membership of the PCC and require the APCM to discuss and approve any alternative election scheme every 6 years. At the 2017 APCM, the meeting approved an alternative election scheme for implementation in 2018. As the standard scheme was not adopted discussion and approval will be required six-yearly thereafter.

At the APCM which was held on 27th October 2020 there were 342 names on the Electoral Roll. By the year end this number had increased to 346.

As a result of the national Covid-19 lockdown in March 2020 and by Order of the Bishop of Oxford the scheduled 2020 Annual Meeting was postponed to October with the existing PCC remaining in post until then. For clarity, their names are given below.

MEMBERS OF THE PAROCHIAL CHURCH COUNCIL April 2019 - October 2020		
The Revd Guy Cole	Rector, (PCC Chair), Area Dean	Ex officio
The Revd Emily Davis	Associate Priest until 31 st January 2020?	Ex officio
Elected at the Vestry Meeting 9th April 2019		
Lee Townsend	Churchwarden	Ex officio
Jeff Newbold	Churchwarden	Ex officio
Deanery Synod Representative elected at the APCM in 2017 for 3 years		
Lee Townsend	Health & Safety Officer	Ex officio
Chris Boutle	Deanery Synod Treasurer, PCC Treasurer	Ex officio
Joan Maxwell		Ex officio
Lynn Clitherow	St Francis & St Clare Representative	Ex officio
Frank Brenchley-Brown	Deputy Churchwarden	Ex officio
Robert Wakefield	Deanery Synod Representative	Ex officio
Elected at the APCM 9th April 2019		

Helen Smith	PCC Secretary	Elected
Marion Gunning	PCC Lay-Chair	Elected
Grace Okao	Treasurer	Elected
Judy Collyer	GDPR Officer, Safeguarding Officer	Elected
Diane Collins	Electoral Roll Officer	Elected
Grant Mobbs		Elected
Lyusbeth (Jane) Simpson		Elected
Nick Roworth		Elected
Co-opted at the PCC 9th April 2019		
Brian Gennery	Church@thePines LEP Representative	Co-opted

Deputy Churchwardens are elected for a period of one year by the church members at the Annual Vestry meeting, which precedes the APCM but are not required to be members of the PCC.

Elected to serve as at the Vestry Meeting 9th April 2019.

Jackie Miles, Karen Biggs, Chris Boutle, Chris Long, Frank Brenchley Brown

Sidespeople Adopted as at the Vestry Meeting:

Margery Barnes, Rowena Greenhow, Dave Stone, Jo Gosling, Karen Biggs, Marie Salter, Norma Balamoan, Paul Fox, Kevin Tidy, Julie Laid, Jackie Miles, Sheila Reece, Fred Reece, Chris Fellowes, Lorraine Horner, Barbara Karcamitas

Election for a new PCC took place in October 2020 via a Zoom meeting and those who were elected will continue in office until the next APCM, in July 2021.

MEMBERS OF THE PAROCHIAL CHURCH COUNCIL 2020		
The Revd Guy Cole	Rector, (PCC Chair), Area Dean	Ex officio
The Revd Carol Dunk	Associate Vicar from 1st June 2020	Ex officio
Elected at the Vestry Meeting 27th October 2020		
Lee Townsend	Churchwarden	Ex officio
Judy Collyer	Churchwarden	Ex officio
Deanery Synod Representative elected at the APCM for 3 years		
Lee Townsend	Churchwarden, Health & Safety Officer	Ex officio
Chris Boutle	Deanery Synod Treasurer, PCC Treasurer	Ex officio
Judy Collyer	Churchwarden, GDPR & Safeguarding Officer	Ex officio
Nick Roworth	St Francis & St Clare Representative	Ex officio
S. Diane Collins	Electoral Roll Officer	Ex officio
Marion Gunning	PCC Lay Chair	Ex officio

Elected at the APCM 27th October 2020 for 1 year		
Paul Fox		Elected
Helen Smith		Elected
Grant Mobbs		Elected
Lyusbeth (Jane) Simpson		Elected
Kevin Tidy	PCC Secretary	Elected
Co-opted at the PCC 27th October 2020		
Brian Gennery	Church@thePines LEP Representative	Co-opted

Deputy Churchwardens are elected for a period of one year by the church members at the Annual Vestry meeting, which precedes the APCM but are not required to be members of the PCC.

Elected to serve as at the Vestry Meeting 27th October 2020:

Karen Biggs, Geraldine Samuelsson- Brown, Chris Boutle, Jackie Miles, Chris Fellows, Andrew Wyard

Sidespeople: Adopted as at the Vestry Meeting:

Margery Barnes, Rowena Greenhow, Jo Gosling, Karen Biggs, Norma Balamoan, Paul Fox, Kevin Tidy, Julie Laid, Jackie Miles, Sheila Reece, Fred Reece, Chris Fellows, Andrew Wyard, Chris Boutle

The Standing Committee

Ex-officio members:

The Rector, Clergy, Churchwardens, Lay-Chair, Secretary and Treasurer.

The Lay-Chair, Secretary and Treasurer and Officers are elected from among the existing membership at the first PCC meeting following the APCM. Standing Committee is the only committee required by law, with powers to transact the business of the PCC between its meetings. It has delegated powers to make decisions between PCC meetings as necessary and is also authorised to strategically monitor and control income and expenditure to ensure that our church remains financially sustainable.

Parish Officers

See PCC membership above. Officers with relevant skills and experience are elected from among the existing membership at the first PCC meeting following the APCM. Alternatively, these positions can be held by co-opted members of PCC. The PCC may co-opt a member to fill a vacancy which requires specific skills or experience which cannot be met by the existing members. Responsibility for Data Protection, Health and Safety and Safeguarding (of vulnerable children and adults) rests directly with the PCC.

Regular Training is provided to PCC members:

- | | |
|------------------------------------|--------------------------|
| ○ Induction | by the Rector |
| ○ Churchwardens, Secretary, | by the Diocese of Oxford |
| ○ Treasurer & Safeguarding Officer | by the Diocese of Oxford |

EMPLOYEES

In 2020 the PCC employed the following staff who are accountable to the PCC via the Rector.

- Part-time Parish Administrator
- Part-time Organist and Director of Music

The pay and remuneration of key staff is determined after the consideration of the rates recommended by the Diocese, the Royal School of Church Music, other professional bodies and the local press and approved annually by the PCC. During the Covid-19 lockdowns, the Organist was

paid under the terms of the national furlough scheme and the Parish Administrator was paid in accordance with their reduced hours of work.

MANAGEMENT OF PCC BUSINESS

This year the PCC held regular meetings six times, in January, March, May, July, September and November. Since March all meetings have been via Zoom video conferences. An extra-ordinary PCC briefing meeting was held at the end of March to discuss the impact of Covid-19 on the conduct of PCC business. In June, a further extra-ordinary meeting took place to approve the 2019 Trustees and Financial reports.

The Standing Committee, the only one required by law, met in February, April, June, August, October and December.

The Finance Sub-committee met regularly and was combined with Standing Committee where necessary.

Appointments Committee was convened on an ad-hoc basis to consider and advise PCC on vacancies for School Governors and the clergy.

Missions Committee met to identify suitable beneficiaries which were approved by PCC to receive charitable support in 2020. Information on these is contained elsewhere in the report

REVIEW OF THE YEAR.

We had another busy year in 2020 and items discussed at PCC included:

- The introduction of the Parish Giving Scheme followed a successful trial which led to its continued use in the church.
- The successful change to our accounting tools from Sage to QuickBooks.
- Notice to leave was given to the current tenants of Magdalene House, in order to improve and redecorate the building prior to re-letting once complete.
- Health & Safety implications of Coronavirus and its impact on our work and worship were discussed. Risk assessments were carried out throughout the year, and PPE equipment and a Fogger were purchased.
- PCC and Standing Committee meetings were conducted online from March as were the Vestry and APCM Meetings in November.
- PCC approved the purchase of a/v equipment for use the parish church for recording and Live streaming of services.
- Buildings work:
 - Lighting:
 - Emergency lighting and bulbs in the Church, Annexe and the Parish Centre have been replaced with longer-lasting LEDs.
 - The colour-changing light strip behind the High Altar reredos enables us to change the colour around the East Window throughout the liturgical year.
 - A Faculty was granted to improve the lighting outside the main church door.
 - Plans to upgrade the church lighting are still under discussion.
 - Mr N Barr was appointed as our Church Architect, following the retirement of Mr D Fellowes.
 - Faculties were obtained to dispose of and replace the fire-damaged altar in the Resurrection Chapel with one donated to us.
 - Replacement chairs were purchased to replace those deemed to be unsafe.
 - Looking ahead: We are still awaiting coordination with the mobile phone mast companies so that we can plan repairs to the tower pinnacle.

- The Appointments Committee worked on the appointment of both Diocesan and PCC Foundation Governors for our two church schools. It worked closely with the Archdeacon's Office to appoint an Associate Vicar, with a ministry to both St Francis & St Clare and parish-wide Youth Children's and Family work. Revd Carol Dunk was officially licensed to the Parish by the Bishop of Reading on 1st June 2020 via an online video conference.
- Parish Development Plan Work on continued during 2020.
- PCC approved the application for a member of the congregation to receive training through the Berkshire Organists Association Local Education Scheme.
- When the new General Data Protection Act came into effect in 2019, the PCC approved procedures for collecting personal data to enable safe communication and the efficient management of all church groups. The church holds a list of contact details of all parishioners who have given their permission. This list is held securely and can be used only by church officers and only for legitimate church purposes. During lockdown, this list enabled the distribution of the church Weekly Update by email to most parishioners. Requests to remove details can be made at any time.
- Safeguarding
 - The Safeguarding Team acts as a point of contact for anyone who has concerns about the welfare of children or vulnerable adults in our church community or the wider community. We support all the volunteers who work in the parish with children or vulnerable adults. This includes verifying criminal records checks and arranging training sessions. We look forward in hope to arranging more training sessions in 2021, to which all parishioners will be invited.
 - The PCC has reviewed and approved the Parish Safeguarding Profile, which is displayed in the church, the Annexe, the Parish Centre and at St Francis & St Clare's, alongside a list of useful contact numbers and a chart showing how and to whom concerns should be reported.
 -
 - The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults. The Church of England takes safeguarding very seriously. All clergy and church officers have received recent training.
- The PCC also discussed other matters pertaining to our church, including the Deanery.

RESOURCE AND THANKS

The Trustees (the PCC) extend their thanks to everyone whose voluntary help enables us to fulfil our mission and meet our objectives. Without their skills and dedication most church activities would be unsustainable as the size of the Parish and our congregations together with the range of our activities require a collaborative and shared leadership. Prior to the pandemic we estimated that our unpaid, lay volunteers who give up their time and effort to support the clergy and help with the running of the Parish, the Centre and all the various committees, groups and activities in all our worship centres as being the equivalent of 15 full-time staff. This included lay co-ordination of key pastoral ministries in Baptism, Marriage and Path to Peace alongside most parish groups and administrative functions.

Although our activity was reduced from March 2020, many people have continued to carry out their usual tasks during lockdown with commitment and imagination, employing social distancing and online meetings.

FINANCIAL REVIEW

Bankers: NatWest Bank, 5 High Street, Bracknell, Berkshire, RG12 1DH
Lloyds Bank, 10 High Street, Bracknell, Berkshire, RG12 1DH

The attached accounts for 2020 have been prepared in accordance with the Charity Commission and Church Accounting Regulations.

OVERVIEW

The attached Management Report provides the figures for the year ending 31st December 2020.

The year has been hit by the Covid 19 pandemic restrictions, including periods when the Church was not open for several months. While planned giving held up well, events, such as the Church fete, were cancelled and bookings were cancelled in the Parish Centre. All contributed to a loss of income.

The decision was taken to maintain the Major Projects initiative, this included the purchase of equipment to facilitate video streaming, necessitated by the pandemic restrictions, and the refurbishment of Magdalene House.

Details of the income, expenditure and assets for the year are in the accounts, which are associated with but are filed separately from this report.

RESERVES

The Church's policy is to have at least £100,000 in reserve and is identified within the accounts as 3000 Church Reserves. The £100,000 figure is broadly equivalent to one year's Parish Share or 6 months income.

RISKS

Pinnacle stonework.

At the 2016 Quinquennial inspection cracking was identified in the pinnacle on top of the tower. The cost of rebuilding the stonework and parapets is in the region of £50-70,000. Subsequently an architect's inspection advised that as long as the cracks did not get any worse and were inspected every year, there was no immediate need to do the work. We are also negotiating with the mobile phone companies who wish to renew their systems; there may be opportunities to re-use the phone companies' scaffolding when working on the pinnacle. However, these discussions are protracted and on-going. External funding would be sought if the pinnacle stonework became more urgent and if we were unable to make use of the mobile phone companies' scaffolding.

2021 Quinquennial Inspection

The next Quinquennial Inspection is due in 2021. Whilst we do not anticipate any major work over and above that previously identified, there is always a risk that such an inspection will identify new problems. A risk factor of up to £30,000 could be attributed to further work due to the Quinquennial.

Loss of income

The on going pandemic restrictions have caused a loss of income which will extend well into 2021 with on going loss of income which will probably result in a deficit for the coming year. The financial situation is such that the Parish can weather this storm, but clearly we look forward to the end of the restrictions not only for the sake of the finances but for the life of the Church itself.

The Ecclesiastical Parish of St Michael and St Mary Magdalene, Easthampstead
Annual Report of the Trustees for the year ended 31st December 2020

1a

Statement of Financial Activities (SOFA)

		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total this year	Total last year
		£	£	£	£	£	£
INCOMING RESOURCES							
	Note						
Voluntary income	2(a)	89,532	2,044	6,350	0	97,926	116,026
Activities for generating funds	2(b)	217	39,910	0	0	40,127	62,945
Income from investments	2(c)	0	1,422	9	237	1,668	1,640
Church activities	2(d)	5,235	0	0	0	5,235	10,675
Other incoming resources	2(e)	0	0	0	0	0	0
TOTAL INCOMING RESOURCES		94,985	43,376	6,358	237	144,956	191,285
RESOURCES EXPENDED							
Church activities	3(a)	165,975	10,011	2,279	0	178,264	185,436
Cost of generation of voluntary income	3(b)	0	0	0	0	0	0
Fund raising trading costs	3(c)	0	155	0	0	155	4,260
Governance costs		0	0	0	0	0	0
TOTAL RESOURCES EXPENDED		165,975	10,167	2,279	0	178,420	189,696
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		-70,990	33,209	4,080	237	-33,464	1,590
Gains on investment assets:							
on disposal	5	0	0	0	0	0	0
on revaluation	5	0	10,647	0	1,328	11,976	0
NET MOVEMENT IN FUNDS		-70,990	43,857	4,080	1,565	-21,488	1,590
BALANCES B/FWD 1 JANUARY		102,011	1,176,216	14,206	6,627	1,299,059	1,306,252
BALANCES C/FWD 31 DECEMBER		31,021	1,220,072	18,286	8,192	1,277,571	1,307,842

Approved by the PCC on.....

Signed on their behalf by.....(PCC chairman)

The Ecclesiastical Parish of St Michael and St Mary Magdalene, Easthampstead
Annual Report of the Trustees for the year ended 31st December 2020

1b

Balance Sheet

			Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total this year	Total last year
			£	£	£	£	£	£
FIXED ASSETS								
Tangible assets	5		1,176	927,294	0	0	928,470	931,386
Investments	5		0	50,667	0	7,122	57,790	46,905
Total fixed assets			1,176	977,961	0	7,122	986,259	978,291
CURRENT ASSETS								
Stock			0	0	0	0	0	0
Debtors	6		5,828	2,408	0	0	8,236	11,403
Short term investments			0	0	0	0	0	0
Cash at bank and in hand			43,626	226,664	18,397	0	288,687	316,265
LIABILITIES								
Creditors due within one year	7		108	0	111	0	219	649
NET CURRENT ASSETS / (LIABILITIES)			49,346	229,072	18,286	0	296,704	327,020
Total assets less current liabilities			50,522	1,207,033	18,286	7,122	1,282,963	1,305,310
Long term creditors			0	0	0	0	0	0
TOTAL NET ASSETS			50,522	1,207,033	18,286	7,122	1,282,963	1,305,310
PARISH FUNDS								
Unrestricted funds			50,522	0	0	0	50,522	70,519
Designated Funds				1,207,033	0	0	1,207,033	1,206,984
Restricted funds					18,286	0	18,286	20,922
Permanent endowment funds			0	0	0	7,122	7,122	6,885
TOTAL FUNDS			50,522	1,207,033	18,286	7,122	1,282,963	1,305,310

The Ecclesiastical Parish of St Michael and St Mary Magdalene, Easthampstead
Annual Report of the Trustees for the year ended 31st December 2020

Notes to the financial statements
For the year ended 31 December 2020

ACCOUNTING POLICIES

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at fair value.

INCOMING RESOURCES	
Recognition of income and endowments	
These are included in the Statement of Financial Activities (SOFA) when:	
1. the PCC becomes legally entitled to the use of the resources; 2. and inflow of economic benefit is probable; and 3. the monetary value can be measured with sufficient reliability.	
Fundraising costs	Funds raised from events and trading activities (e.g. a fete, a garden party or sales of books and magazines) are reported gross in the SOFA – i.e., before any related costs that may have been deducted from the gross proceeds.
Grants and donations	Grants and donations are included in the SOFA when any pre- conditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.
Gift Aid Tax claims, etc., on cash donations	Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.
Gifts in kind	Gifts in kind are accounted for at a reasonable estimate of their fair value at the time of gift, if feasible, or else at the amount actually realised from their disposal. Gifts in kind for sale to fund the PCC are included in the accounts at their estimated fair value at the date of gift, if feasible – or else recognised when sold by the charity. Gifts in kind for the PCC's own use are included in the SOFA as incoming resources at their fair value when receivable, and expensed as and when consumed in use. Gifts of fixed assets, if material, are included in the balance sheet at their fair value and expensed over the asset's useful economic life.
Donated services and facilities	These are included in income (and at the same time in resources expended) at the estimated fair value to the PCC of the service or facility received.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Rental income	Rental income from the letting of the church is recognised when the rental is due
Investment income	This is included in the accounts when receivable.
Investment gains and losses	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.
EXPENDITURE AND LIABILITIES	
Liability recognition	Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.
Governance costs	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
Grants payable without performance conditions	These are recognised in the accounts when a commitment has been made externally and there are no pre-conditions still to be met for entitlement to the grant which remain within the control of the PCC.
Support Costs (If allocated across more than one heading)	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

The Ecclesiastical Parish of St Michael and St Mary Magdalene, Easthampstead
Annual Report of the Trustees for the year ended 31st December 2020

ASSETS									
Consecrated and benefice property	In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.								
Moveable church furnishings	These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or else, for gifts- in-kind, at a reasonable estimate of their open market value on receipt. Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:								
Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or else, for gifts- in-kind, at a reasonable estimate of their open market value on receipt. Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows: <table style="margin-left: auto; margin-right: auto;"> <tr> <td>• Land</td><td>Nil</td></tr> <tr> <td>• Buildings*</td><td>Nil</td></tr> <tr> <td>• Fixtures & Fittings</td><td>20 years</td></tr> <tr> <td>• Equipment</td><td>5 years</td></tr> </table> *No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial. An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.	• Land	Nil	• Buildings*	Nil	• Fixtures & Fittings	20 years	• Equipment	5 years
• Land	Nil								
• Buildings*	Nil								
• Fixtures & Fittings	20 years								
• Equipment	5 years								
Investments	Investments quoted on a recognised stock exchange or whose value derives from them (CIFs, etc.) are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.								
Trading Stocks	These are valued at the lower of cost (or gift value) or year end fair value.								
Short term deposits	Include cash held on deposit either with the CBF Church of England Funds or at the bank.								
FUNDS									
Unrestricted Funds	These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report.								
Restricted Funds	These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.								
Endowment Funds	These are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.								

The Ecclesiastical Parish of St Michael and St Mary Magdalene, Easthampstead
Annual Report of the Trustees for the year ended 31st December 2020

2 INCOME AND ENDOWMENTS FROM:

2(a) Voluntary income

Planned giving:
 Donations
 Tax recoverable
 Other
 Collections (open plate)
 Donations, appeals etc
 Legacies

Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total this year £	Total last year £
64,211	0	3,120	0	67,331	74,804
16,708	0	660	0	17,368	17,065
0	2,097	0	0	2,097	1,873
3,134	0	0	0	3,134	6,255
5,480	0	2,517	0	7,998	14,715
0	0	0	0	0	1,314
89,532	2,097	6,297	0	97,926	116,026

2(b) Activities for generating funds

Fund raising
 Fete
 Parish Centre lettings
 NHS Use of Car Park
 Magdalene House let
 Mobile Phone mast income

217	0	0	0	217	0
0	0	0	0	0	5,874
0	9,023	0	0	9,023	21,709
0	1,800	0	0	1,800	1,800
0	9,837	0	0	9,837	14,311
0	19,250	0	0	19,250	19,250
217	39,910	0	0	40,127	62,945

2(c) Income from investments

Dividends and interest including tax
 recoverable

0	1,422	9	237	1,668	1,640
0	1,422	9	237	1,668	1,640

2(d) Income from church activities

Wedding and Funeral Fees
 Magazines and Books

5,235	0	0	0	5,235	10,675
0	0	0	0	0	0
5,235	0	0	0	5,235	10,675

2(e) Other incoming resources

0	0	0	0	0	0
0	0	0	0	0	0

TOTAL INCOMING RESOURCES

94,985	43,428	6,306	237	144,956	191,285
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3 EXPENDITURE

3(a) Church Activities

Mission and charitable giving

Overseas:

Parish in Bethlehem
 ARK

Home:

The Pines School
 Jennett's Park School
 St Michael's School

JAC

DEBRA

St Michael's Homeless Fund

Church 4 U Fund

Friends of St Michael's School (fete share)

Alexander Devine (fete charity)

Total Mission and charitable giving

8

Unrestricted funds £	Designated funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
500	0	0	0	500	0
	0	0	0	0	0
333	0	0	0	333	3,009
333	0	0	0	333	0
333	0	0	0	333	0
0	0	0	0	0	0
500	0	0	0	500	0
500	0	0	0	500	0
0	0	0	0	0	898
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
2,499	0	0	0	2,499	3,907

Ministry: Diocesan parish share

Other ministry costs

Church running and maintenance

Depreciation church equipment

Churchyard

Parish Centre costs

Printing and stationery

Parish Administrator, Organist and Centre Cleaner

Bank charges

Church Activities Total

103,358	0	0	0	103,358	99,930
30,740	0	496	0	31,177	14,104
17,254	1,039	216	0	18,509	19,969
0	1,740	1,176	0	2,916	865
0	0	0	0	0	0
0	7,232	0	0	7,232	18,998
1,155	0	0	0	1,155	1,900
8,173	2,432	0	0	10,605	25,400
216	0	0	0	216	364
163,396	12,443	1,828	0	177,668	185,437

The staff costs of the Parish Administrator, Organist and Centre Cleaner were divided as follows:

Gross wages

8,173

Employer National Insurance after HMRC Incentive Payment

2,432

Pension costs

0

10,605

Average number of employees

3

The following charitable collections were made and passed directly to the recipient so are not included in the accounts

The Ecclesiastical Parish of St Michael and St Mary Magdalene, Easthampstead
Annual Report of the Trustees for the year ended 31st December 2020

Bishops Outreach Fund
 Royal British Legion
 Thames Valley Hospice
 The Children's Society (Christingle)

9

Total

0	253
0	140
0	0
0	112
0	505

Total Charitable Giving by the Parish (sum of 8 & 9)

2,499	4,411
-------	-------

Generation of voluntary income

3(b) Giving envelopes and function costs

0	0	0	0	0	0
0	0	0	0	0	0

Fund raising costs

3(c) Fete and Function costs

0	301	0	0	301	4,260
0	301	0	0	301	4,260

TOTAL RESOURCES EXPENDED

163,396	12,745	1,828	0	177,969	189,697
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PAYMENTS TO PCC MEMBERS

4

No emoluments were paid to any member of the PCC.
 Members of the PCC received occasional, small payments (£10-£20) for officiating at weddings and funerals as a vergers, chorister, flower arranger or bellringer.
 2 members of the PCC were re-imbursed Travelling and Related Expenses totalling:

1,163

FIXED ASSETS

(a) Tangible

5

ACTUAL/DEEMED COST

At Jan 1st 2020
 Acquisitions
 Disposal
 Revaluation
 At Dec 31st 2020

Freehold land and buildings £	Church equipment Restricted £	Church equipment Unrestricted £	Total £
926,438	2,407	2,906	931,751
-	-	-	-
-	-	-	-
-	-	-	-
926,438	2,407	2,906	931,751

Under Freehold land and buildings, the Parish Centre is now valued at its insurance value of £512,796 and Magdalene House at a value of £340,508 as estimated by Nationwide. All assets are now fully depreciated.

DEPRECIATION

At 1 Jan 2020
 Withdrawn on disposals
 Charge for the year
 At Dec 31st 2020

-	-	-	-
-	-	-	-
-	1,176	1,740	2,916
-	1,176	1,740	2,916
926,438	1,231	1,166	928,835

BOOK VALUE

At Dec 31st 2020

(b) Investments

Market value 1 January 2020
 Revaluation Gain
 Market value 31 December 2020

Unrestricted funds £	Designated funds £	Restricted Funds £	Endowment Funds £	Total this year £	Total last year £
0	40,020	0	6,627	46,647	46,674
0	10,647	0	1,328	11,976	0
0	50,667	0	7,955	58,622	46,674

Minor Assets (not included in Balance Sheet)

0	0	0	0	0	0
0	0	0	0	0	0

DEBTORS

6

Gift Aid
 VAT on Maintenance
 Prepayments
 Other

5,722	0	0	0	5,722	3,847
106	0	0	0	106	0
0	0	0	0	0	0
0	2,408	0	0	2,408	7,557
5,828	2,408	0	0	8,236	11,403

LIABILITIES

7

Creditors

Special Collections
 Long term Creditors
 Accruals
 Fees
 Other

0	0	111	0	111	583
0	0	0	0	0	0
0	0	0	0	0	0
108	0	0	0	108	20
0	0	0	0	0	46
108	0	111	0	219	649

The Ecclesiastical Parish of St Michael and St Mary Magdalene, Easthampstead

Annual Report of the Trustees for the year ended 31st December 2020

Endowment and Restricted Funds

8

These are included under Restricted or Endowment Funds headings in the SOFA and Balance sheets above.

Key	PE	Permanent Endowment Funds
	R	Restricted Income Funds
Restoration	R	For the restoration of the church.
Piano Fund	R	For the new digital piano
Easthampstead Graveyard Trust	PE	For maintaining the graveyard
Easthampstead Mrs WA Davies Bequest	PE	For maintaining the graveyard and the grave of Mrs Davies' husband
Easthampstead Churchyard Trust	PE	For maintain the churchyard and other expenses
G Samuel Charity and Educational Foundation	PE	For the poor of Easthampstead Parish
Revd O Gordon Charity	PE	For the Choir Children
The Charity of Mrs Frances May	PE	For maintaining the graveyard
The Ridgeway Bequest	PE	For the poor of Easthampstead Parish
Movement of Major Funds		
Fund Name		
Incoming resources		
Expenditure		
Transfers		
Gains and Losses		
Net movement		
Opening balance		
Closing Book Balance		
Less asset expenditure not yet depreciated		
Unspent Funds		

Restoration Fund	Endowment Funds	Restricted Funds
3,841.30	237.22	2,517.15
216.00	237.22	2,062.69
0.00	0.00	0.00
0.00	1,328.24	0.00
3,625.30	1,328.24	454.46
6,629.89	5,794.24	7,576.09
10,255.19	7,122.48	8,030.55
0.00	0.00	0.00
10,255.19	7,122.48	8,030.55

Restricted Fund Details:	Income	Expenditure	Funds
Server Fund	0.00	0.00	498.02
Thursday Group Fund	0.00	0.00	119.70
Childrens Communion Books	0.00	0.00	8.17
Choir Fund	0.00	0.00	-486.97
Choir Robes	0.00	0.00	0.00
Youth Work Fund	0.00	0.00	11.13
Social Event Fund	398.00	436.35	966.13
Altar Textiles Fund	0.00	0.00	117.40
Outreach Fund	0.00	0.00	0.00
Parish Centre Fund	0.00	0.00	0.00
Jennetts Park Fund	0.00	0.00	-18.00
Progressive Christians Fund	0.00	0.00	100.00
Confirmation Resource Fund	0.00	0.00	0.00
Heritage Weekend	0.00	0.00	581.96
Living Churchyard	0.00	0.00	84.48
Sunday School Fund	0.00	0.00	1.67
Octoberfest	0.00	0.00	400.00
C4U Charity Fund (10% of donations)	8.70	0.00	316.47
150th Anniversary Funds	0.00	0.00	135.00
Flower Festival	0.00	0.00	102.89
Homeless Fund Reserves	1,245.71	450.34	5,403.76
	1,652.41	886.69	8,341.81

Trading and General Funds

These are funds which the PCC has designated for particular purposes. They are included under the Unrestricted Funds in the SOFA and Balance Sheet above. Their designation can be changed by the PCC at any time.

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	Clergy Housing Fund	Parish Centre Fund	Development Fund	General Fund
Incoming resources	9,836.99	9,022.71	21,050.00	97,028.55
Expenditure	1,038.92	8,972.14	11,150.78	154,979.29
Transfers		0.00	0.00	0.00
Interest/dividends	1,422.12	0.00	0.00	0.00
Gains and Losses	10,647.27	0.00	0.00	0.00
Net movement	20,867.46	50.57	9,899.22	-57,950.74
Opening balance	32,175.45	0.00	217,602.10	102,010.87
Closing Book Balance	53,042.91	50.57	227,501.32	44,060.13
Less asset expenditure not yet depreciated	0.00	855.68	0.00	1,176.00
Unspent Funds	53,042.91	-805.11	227,501.32	42,884.13

Note

£50,667 of the funds are held in investments.

PCC Trading Funds

The Ecclesiastical Parish of St Michael and St Mary Magdalene, Easthampstead
Annual Report of the Trustees for the year ended 31st December 2020

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		Total this year	Total last year	
11	Clergy Housing			
	Income	Magdalene House Rental Income	9,837	14,311
		Investments	1,422	1,381
		Total Income	11,259	15,692
	Expenditure	Clergy Housing - Repairs	180	468
		Magdalene House Expenses	859	643
		Total Expenditure	1,039	1,111
		Profit/Loss	10,220	14,581

Parish Centre		Total this year	Total last year	
12	Income	Centre Lets	9,023	21,709
		Total Income	9,023	21,709
	Expenditure	Cleaning Costs	2,250	4,412
		Centre Insurance	-	1,517
		Centre Water Rates	210	2,142
		Gas & Electric	1,900	2,682
		Repairs and Maintenance	2,872	8,246
		Miscellaneous & Depreciation	1,740	865
		Total Expenditure	8,972	19,863
		Profit/Loss	51	1,846

Development		Total this year	Total last year	
13	Income	Church Fete Income	-	5,874
		Mobile Phone Income	19,250	19,250
		NHS Use of Car Park	1,800	1,800
		Donations	-	143
		Total Income	21,050	27,067
		Expenditure	Church Fete Costs	155
	Fete Proceed Donations & Expenditure		-	500
	Church Improvements		-	-
	Youth Worker		-	12,361
	Depreciation on Equipment		-	-
	Total Expenditure		155	17,121
	Profit/Loss		20,895	9,946

General Fund		Total this year	Total last year	
14	Income	Donations and Collections	68,345	81,832
		Gift Aid	16,708	15,921
		Donations from Church@Pines	4,480	4,815
		Weddings, Funerals and Baptisms	5,235	10,675
		Deanery Share Rebate	-	1,873
		Investments	189	-
		Magazines	-	-
		Miscellaneous	2,072	16
		Total Income	97,029	115,132
	Expenditure	Parish Share	103,358	99,930
		Service Costs	3,673	3,944
		Wedding, Funeral and Baptism Costs	1,643	4,998
		Charitable Donations	2,499	2,480
		Salaries and Employer National Insurance	10,605	13,038
Council Tax and Water Rates		138	228	
Gas and Electricity		2,651	3,091	
Building Insurance		6,643	5,060	
Equipment Maintenance		650	921	
Church Repairs		3,751	2,303	
Administration		6,157	7,735	
Miscellaneous & Depreciation		24,061	1,957	
Total Expenditure		165,829	145,686	
Profit/Loss		- 68,800	- 30,553	

Other Information to be Provided

The PCC has no material commitments not provided for in the accounts.
The PCC has no loans secured on its assets.
The PCC did not make any ex-gratia payments during the year.

***The Ecclesiastical Parish of St Michael and St Mary
Magdalene, Easthampstead***

In the Archdeaconry of Berkshire, Diocese of Oxford



DRAFT Trustees Annual Report for Standing Committee

1st January to 31st December 2020

**The Diocesan Pilgrimage Church of St Michael and St Mary Magdalene,
The Church@The Pines Local Ecumenical Partnership,
St Francis and St Clare Church, Jennett's Park.**

Registered Address:

The Parish Office, The Parish Centre, Crowthorne Road, Bracknell, Berkshire, RG12 7ER

www.stmichaelseasthampstead.org.uk

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ABBREVIATIONS

APCM	Annual Parochial Church Meeting
GA	Gift Aid
GDPR	General Data Protection Regulations
LA	Local Authority
LED	Light emitting diode
LEP	Local Ecumenical Partnership
PCC	Parochial Church Council
PPE	Personal Protection Equipment
Q1, 2, 3, 4	Quarter Years

AIM AND PURPOSES

The Parochial Church Council (the PCC) of St Michael & St Mary Magdalene has the responsibility to co-operate with the minister in 'promoting in the ecclesiastical Parish the whole mission of the Church; pastoral, evangelistic, social and ecumenical', [see Parochial Church Council (Powers) Measure 1956]. We are one of the largest single Parishes in the Church of England serving a growing population of over 40,000. Our three worship centres are: The Parish Church of St Michael and St Mary Magdalene; St Francis and St Clare, Jennett's Park and The Church at the Pines, LEP, with the Methodist Church.

The PCC is also responsible for the maintenance of St Michael & St Mary Magdalene Church, the Parish Centre and grounds and Magdalene House.

OUR MISSION

Our mission to worship God, serve others and make disciples and we try to enable ordinary people to live out their faith as part of our parish community. When planning our activities, we consider the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. Fuller details on the activities of our Church Groups and our Community Outreach are given in the Parish Annual report and can be found on our website. Please contact the Parish Administrator if you would like to have a paper copy.

2020 has been a year where many of our normal or planned activities were directly impacted by Covid-19 lockdown and social distancing rules. From March our buildings were closed for several months, services were live streamed and when opened for brief periods, congregation sizes were limited by social-distancing rules. Many of our community have not been able to attend congregational worship. Meetings and study courses were held on-line and social activities and schools activities ceased.

WORSHIP AND PRAYER

Worship is at the heart of who and what we are as a church community.

TABLE OF OUR REGULAR SERVICES

Our regular pattern of worship pattern was adhered to until the end of March 2020 when a full national Lockdown came into force as a result of the Corona-virus pandemic. Churches in England were closed for all worship and activities for the first time in 800 years. Since then, the PCC and clergy have always followed Church of England and Government guidelines, often interpreting them with caution to safeguard everyone. The effects of this on our regular services can be seen in the table below. Adjustments to our regular services in 2020 caused by the regulations concerning Covid-19 are indicated below **in bold**.

SERVICE	WHEN	DESCRIPTION
THE PARISH CHURCH		
The Eucharist	Sunday Weekly 8am	A quiet devotional Eucharist with a short sermon. Suspended from 23/03
Parish Eucharist	Sunday Weekly 9.30am	The main Sunday Eucharist for the Church family. Children's Church, for children aged 3+ Live streamed from 29/03; limited congregation present from 24/05.
Family Service	3 rd Sunday 11.30am	A 30-minute family-friendly service with songs. Suspended from 23/03

Church4U	1st & 3rd Sundays 3.30pm	For young children and their families. Songs and crafts in the context of a short and simple Eucharist. Suspended from 23/03 then live streamed from 04/04
Christ in Quiet	2nd Sunday 6.30pm	A quiet informal service for thought, prayer and reflection. Pre-recorded from end March 2020 and streamed
The Eucharist	Tuesday 7.00pm	A quiet devotional Eucharist with a short sermon. Suspended from 23/03
Path to Peace	4th Tuesday 7.00pm	Bereavement Ministry. included in Tuesday Eucharist until 23/03 then Live streamed from 29/03.
Toddler Service	Thursday term time Weekly 9.30am	Songs, story and a prayer followed by free play and refreshments in the Parish Centre Suspended from 23/03
The Eucharist	Thursday Weekly 10.30am	A quiet devotional Eucharist with a short sermon Suspended from 23/03 live streamed from 07/05, with limited congregation
ST FRANCIS & ST CLARE		
Family Eucharist	Sunday Weekly 11.00am	A service for all ages. A family friendly Eucharist with contemporary songs, craft, a Bible story, a short homily and interactive prayers. Suspended from end March. Café-style Communion Services Sept to Nov. live - streamed from December.
CHURCH@THE PINES		
All-Age Worship/ Communion Service	Sunday Weekly 11.00am	An informal service, welcoming newcomers, lasting about one hour. Congregational worship suspended from 23/03 until 25/10. All other services conducted by video link and Zoom.

LIVE STREAMING

From the start of the first lockdown, our worship provision became a combination of pre-recorded and live streamed services; with social distancing by a reduced congregation when churches re-opened for public worship. During full lockdown when no clergy were permitted to enter the church, services were streamed from the Rectory.

This has not been an easy adjustment and we are greatly indebted to the many people whose dedication and skills made this possible. Further details of the arrangements and scope of the

work involved are contained in the Parish Report.

Throughout 2020 the range of our broadcast services continued to grow and for much of the year we had been using equipment which was loaned to us free of charge. It had previously been a long-term objective of the PCC to record or broadcast some services. As a result, the PCC approved the purchase of its own equipment so that Live streaming could continue after Covid restrictions have been lifted.

The numbers for live streaming have been high and have drawn a congregation from across the UK, USA, South Africa, and Australia, to name but a few. As the videos on YouTube are available after live streaming, they are often still being watched months later. Viewing numbers for our earliest live streamed videos continue to rise a year later. It should also be borne in mind that the figures are for the number of devices watching the videos which may represent more than one person viewing.

The viewing figures cover 22nd March to 31st December 2020. They were counted on 24th March 2021, just over a year after we started live streaming. The viewing figures have fluctuated across the period depending on the Church Year and whether a congregation was possible in lockdown easing.

The average Sunday viewing figure 22nd March to 31st December 2020 is 169. This is for the 09.30 Sunday Eucharist only, averaged over 38 Sundays. The viewing figures for Easter and Christmas are the combined viewing figures for all services on those days; Easter 575, Christmas 402, Christmas Carol Service 223.

In light of rising transmission rates, and a third lockdown in the offing, the PCC decided in December to cease public worship in church again on the first Sunday in 2021.

Despite the difficulties, our Director of Music and the Choir recorded both an Advent Carol and a Christmas Carol service. Our serving team has been stood down for a year. The bells in the tower have been silent. Throughout the liturgical year, our congregations have had to learn to worship via a computer screen and experience Spiritual Communion. However, through a massive team effort, we have managed to keep the worship of the church going and maintained a sense of being community. and we look forward to the time when we will be able to worship together in church without restrictions.

St. Francis and St. Clare

Revd Carol Dunk was licensed as Associate Priest in June 2020, with particular responsibility for the work and Mission of St Francis and St Clare with oversight of our Youth & Children's Ministry. Once church meetings were permitted, Sunday worship became a socially distanced Café style Communion service, followed by refreshments (also Covid friendly). A Service of the Word via Zoom during a lockdown was less successful although later live streamed services were better attended. After discussions, it is likely that the Café style services will be adopted in the future.

MISSION DISCIPLESHIP AND EVANGELISM

We conduct many activities and courses that help deepen our discipleship and develop our sense of community. We plan these to meet the needs for each stage of an individual's faith journey and to ensure that parishioners are kept informed of the important matters affecting our church. Our Lent and Advent courses took place online. However, a result of the pandemic, many regular study and worship activities were cancelled. Octoberfest, National Gallery Study Days, Choral Evensongs at St Paul's Cathedral, Supper with the Saints and the Passover Meal fell victim to lockdown and no children were able to make their First Communion on Mothering Sunday. It was not possible to host the regular Civic Service and the Waitrose Family Carol Service.

On 21st October the Rt Revd Olivia Graham, Bishop of Reading confirmed and celebrated the Eucharist with 3 confirmands from the Reading Episcopal Area. This was one few of the

Confirmation Services to take place in the Diocese during the Pandemic. It followed PCC, Church of England and Government guidelines and took place here because of the size of our church building and our live streaming capabilities. It was organised by Rev Carol Dunk. Ordinarily this parish would have one of the highest confirmation rates in the episcopal area. However, no candidates from this parish were presented as the dates of the Confirmation Course coincided with the first National Lockdown and Lockdown easing.

In addition to live streamed worship 11 baptisms and 2 marriages took place before lockdown or in lockdown easing. The clergy have also taken 14 funerals.

FELLOWSHIP

In a normal year, we are a busy church where we hope we can provide something for everyone. We have approximately 20 church groups which support our mission and objectives; the PCC and our groups are keen to offer a range of activities and services during the week and over the course of the year which our community finds both beneficial and spiritually fulfilling. We encourage our parishioners to contribute to the church and their own spiritual life by offering time and talents for the building up of the church and furthering its mission. We have not forgotten the benefits of social time after our services and this year we have held phone coffee and tea meetings after our Sunday and Thursday Eucharists. We consider it important that everyone should feel part of our community and that they know that their contribution to our church life is valued. Activities are varied and include bell ringing, the living churchyard, flower arranging, church cleaning and setting up the church for worship as well as welcoming and supporting those in need. New initiatives are often suggested by church members with particular interests and many have a social aspect to them.

Many of our activities, including our occasional Film Nights and the Christmas Party, which normally provide occasions for combining teaching, social activities and food were cancelled or re-arranged. Our annual Church/School Fete could not take place. Groups were stood down and staff placed on furlough. Choir input was severely reduced, bell-ringing took place electronically and flower-arranging was limited.

YOUTH AND CHILDREN

Young people are valued as members of the Church and ordinarily we aim to provide a wide range of age-appropriate activities for their growth and spiritual development. It must be recorded, however, that all these activities were affected by the restrictions caused by the pandemic in 2020. Our acolytes and readers were unable to serve at our Eucharists and Toddler Group was suspended as was Junior Church. We were unable to prepare our young people for First Communion or Confirmation. Church4U was conducted on-line and social distancing concerns meant that our Christmas Nativity Service was cancelled. However, the popular Annual Pumpkin Service in late October was successfully held in the church car park with social distancing.

OUR SCHOOLS WORK

9 Primary and 2 Secondary schools are located within our parish and our work with the primary schools in particular forms an important part of our ministry. The Rector and other church members serve as Governors of St Michael's VA and Jennett's Park Schools; church members also sit on the governing bodies of several LA Schools and ordinarily we would support a coffee morning for parents at the school through Church@ThePines.

The Rector, Father Guy Cole, and Associate Vicar, Rev Carol Dunk, maintained contact with schools via recorded assemblies and Governors' meetings were conducted by Zoom. The Rector and Churchwardens are Custodian Trustees for School House and parts of the playground of St Michael's School, for the purpose of maintaining the former headmaster's house in good order and to use the building for educational purposes within the parish.

Unable to visit schools in person during lockdown, our "Open the Book" volunteers maintained contact by email and signposted links to resources and recordings from Open The Book and The

Bible Society websites.

Our traditional provision of 'Christmas Unwrapped - a young persons' exploration of the meaning of Christmas through craft, song and acting. and 'Exploring Easter'- where children learn of and discuss the events of Holy Week and The Resurrection could not take place. During these weeks we normally welcome 400+ children into church. The sessions are designed to support the schools' teaching of major Christian festivals and are also a valuable outreach to the community.

LOOKING AHEAD

Our planning for 2021 will feature ongoing work with children and young people being conducted in line with Covid regulations. It is hoped that we can resume previously cancelled activities and develop new areas of interest, although nothing can be confirmed at this stage until the lockdown easing roadmap is available.

COMMUNITY OUTREACH

Helping those in need is a demonstration of our Christian faith and values. As part of this, we are committed to looking outward to develop our mission, community support and outreach in the parish and beyond in different ways.

Ordinarily, we are involved with several outside agencies who work to help those in need. Several of the congregation continued to work at the Foodbank although we could not continue to collect and donate food beyond March 2020. In 2020, our collaboration with the Pilgrim Hearts and other local churches in running the Bracknell Homeless Night Shelter, ceased as Bracknell Forest Council assumed responsibility to provide accommodation for rough sleepers. The Mothers' Union branch worked to promote its mission to offer Christian support for families in need both within the UK and worldwide but was unable to meet for several months.

In 2020 PCC approved the following charitable donations:

- £333 each to the three primary schools we support: The Pines, Jennett's Park, St Michael's. to provide food or Christmas presents to families known to be in difficulties.
- £500 to St Catherine's Church Bethlehem to relieve acute hardship among the Christian population after the collapse of tourism due to the pandemic.
- £500 to Just around the Corner – a local charity which provides support in various forms for autistic children and others with difficulties.
- £500 to DEBRA: a locally-based national charity supporting people with the genetic condition Epidermolysis Bullosa (EB).
- The 2020 Christmas Charity appeal raised £450 to support a refuge for the homeless.

Our church buildings are available for use by the community as part of our local outreach. At the start of 2020, the following groups were using the Parish Centre: Alcoholics Anonymous, Alzheimer's Association, Lace Makers, Patchwork, Shuhari, Slimming World, Waitrose, AJDF (Dance classes), Tai Chi for Health, Female Fitness (Yoga), Sun Martial Arts and the Night Shelter, as well as our uniformed organisations, Rainbows, Brownies and Guides. Since restrictions started only a small number have been able to use the hall: Alcoholics Anonymous, Shuhari, Slimming World, AJDF (dance class), Tai Chi, Female Fitness (Yoga) and a new group Entertain Arts.

Our Welcomers and Sidespeople are an integral part of our ministry to support and assist newcomers to our church. They continued to provide a welcoming and inviting face to those entering the church building on Sundays, for weddings and for funerals until lockdown and again when the church was open for public worship. Risk assessments were conducted to ensure the safety of everyone involved and social distancing was maintained. Arrangements were put in place for the congregation to meet in a telephone chat-room following the Sunday and Thursday Eucharists.

PASTORAL CARE

Home Communion could no longer be taken to the house-bound and residents of Beechcroft Court sheltered accommodation.

The church provides an ongoing Bereavement Ministry. All bereaved families known to us are invited to both our Path to Peace monthly Quiet Time and Eucharist and the reflective Christ in Quiet services. These continue to support those who need it, most notably focusing upon the recently bereaved. Our Christ in Quiet service affords a quiet time of reflection, to light a candle and pray and also offers the opportunity to be anointed: a powerful and embracing way to feel God's healing, peace and love. We regret that we were unable to hold our Wave of Light Service in October as part of Baby Loss Awareness Week, in memory of babies who have died too soon.

ECUMENICAL RELATIONSHIPS

We have built up good relationships with our local Anglican churches and were represented at the monthly all-denominational planning meetings for the Bracknell Town Centre Ministry until its dissolution. Our Rector is currently serving as the Area Dean.

Local Ecumenical Partnership

We are part of the Church@ThePines which is the only LEP in the deanery. Working together with Methodists, we continued to provide a presiding Anglican priest in 2020. Worship and witness continued through the pandemic, with services being conducted by video link or Zoom. The church community was able to meet for worship, communion and celebrate Harvest Thanksgiving on 25th October 2020. The church will continue to maintain and strengthen their calling by God, to be a worshipping community in response to God's love for all of us.

Bracknell Deanery Synod

Synod consists of clergy and lay representatives of each PCC within the deanery. It forms an administrative, strategic, and pastoral link between the parishes and the diocese. The Bracknell Deanery consists of eight parishes: Ascot Heath, Binfield, Bracknell, Easthampstead, Sunningdale, Sunninghill and South Ascot, Warfield, Winkfield and Cranbourne. The number of delegates from each parish is determined by the size of its electoral roll. At the Synod elections in 2020 we appointed a full team of six delegates from Easthampstead to serve for 3 years. We play a significant role within the deanery with the appointment of three of our representatives as Area Dean, Deanery Treasurer and Associate Lay Chair. The Deanery Officers are: Area Dean: Fr Guy Cole, Lay Chair: Mrs Caroline Kallipetis, Associate Lay Chair: Mr Lee Townsend, Secretary: Mrs Lesley Philpott, Associate Secretary: Fr Malcolm Chalmers, Treasurer: Mr Chris Boutle.

Between the eight parishes there are twenty-one churches with a broad range of worship styles and church traditions. There are twelve full-time stipendiary clergy, eight incumbents, one Self-Supporting Minister one curate in training, twelve retired clergy with permission to officiate, nine Licensed Lay Ministers and several Authorised Lay Ministers preaching and leading worship. The Deanery Synod meets three times a year interspersed with meetings of the Deanery Standing and Pastoral Committee and Deanery Officers. These have all been conducted online during the pandemic.

Our deanery vision is to be one that encourages and enhances parish mission and ministry as we seek to be a Christ-like Church. In implementing the diocesan Common Vision, the deanery's priorities are:

- Youth and children's work,
- Community engagement and evangelism,
- Worship,
- Discipleship,
- Missional use of Buildings,
- Every-person ministry.

In 2020 the parishes of the deanery have shared the same choices and challenges caused by the pandemic. Despite this, the deanery managed to pay Share in full for the fourth consecutive year. The long-awaited dissolution of the Bracknell Team Ministry was achieved and reformed as the Parish of Holy Trinity, Bracknell. Sadly, the Vicar of Winkfield and Cranbourne, Revd Huw Mordecai, died after a long illness. An interim minister has been appointed and the future of the parish is being discussed. The future of the Bracknell Town Centre Ministry project is also being discussed in light of the dissolution of the old Team Ministry and the departure of the Pioneer Minister who ran the project. The long-term deanery objective of a chaplain for Ranelagh and Sandhurst schools was achieved. In lieu of the annual October deanery gathering at Ascot Priory, a Zoom quiet morning was held with Rt Revd Olivia Graham, Bishop of Reading.

OUR CHURCH COMPLEX

Our church buildings consist of the Parish Church, the Annexe, the Parish Centre, Magdalene House (currently let privately) and the grounds. The PCC and Standing Committee review building priorities and requests for their upkeep in order to provide tight controls and to ensure such requests support our aims and objectives and are in line with budgetary forecasting. The Churchwardens continue to balance the needs of the building with the needs of mission and the costly items that are on the horizon.

The Church continues to be in good condition and benefits from years of good care and an army of volunteers who work tirelessly to keep it in good order. Information on the major works approved and carried out during 2019 is contained in the PCC Review of the Year below. We are still awaiting coordination with the mobile phone mast companies so that we can plan repairs to the tower pinnacle. We started the refurbishments of Magdalene House during 2020 which are due for completion in early 2021.

OVERVIEW OF ACHIEVEMENTS AND PERFORMANCE 2020

Parish Objectives

Before the pandemic, PCC identified their objectives for the year. The tables below indicate progress made by end December 2020. In light of the ongoing effects of the pandemic on our church life, it was not possible to meet many of our 2020 objectives and these have now been carried forward into 2021. Information on these future plans is contained in this document.

OBJECTIVES ACHIEVED BY DECEMBER 2020	
OBJECTIVE	OUTCOME
Appointment of Associate Vicar	Revd Carol Dunk licensed June 2020
Live streaming of church services.	Commenced in March equipment purchased in October 2020 and used regularly.
PCC Financial Policy. Manage income and expenditure such that revenue items are break even or with a small surplus. Support capital expenditure and Church initiatives consistent with the cash available and reserves policy. (If there were a major costed and agreed item then this could be added.)	Achieved – see Accounts. Completed end Q4 Achieved – see Accounts completed end Q4
Acquisition of contactless pedestal for donations.	Goodbox purchased and installed

Fit external lights to the front of church. acquired and	Installed December 2020 (funded by a donation)
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Looking Ahead: Our Objectives For 2021

Objectives Carried forward from 2020	
Objective	Status at 1st January 2021
Worship Mission & Evangelism	
The development of Jennett's Park Mission.	Deferred until lockdown is eased.
The development of Children's, Adult & Family Work Strategy.	Deferred until lockdown is eased.
Finalise the Parish Vision Plan and start of implementation	to present at APCM in Q2.
Increase whole parish awareness of safeguarding and extend safeguarding training.	Deferred until lockdown is eased.
All PCC members to attend services at our Parish churches not usually attended	Deferred until lockdown is eased.
Finance	
Manage income and expenditure such that the revenue items deficit (mainly caused by the caused by the Covid 19 pandemic restrictions) is kept to less than £20,000	End Q4
Maintain reserves (£100K)	End Q4
Buildings & Maintenance	
Magdalene House refurbishment.	Due for completion during Q1
Church Security Review (H&S implications.)	Deferred until lockdown is eased
New church lighting.	Plans under discussion Dec 2020 Completion End Q4
New signage to Rectory, Magdalene House and Annexe	Completion end Q1
Replace remainder of church 'additional' chairs.	Deferred until lockdown is eased
New Chancel/Nave Altar	Deferred until lockdown is eased
Environmental survey for church.	Deferred until lockdown is eased

Annexe coping stones to be repaired.	Ongoing.
Ongoing review of tower parapet and pinnacle repairs	Watching brief is maintained. Quinquennial inspection due in 2021

PCC STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC has been formed and operates under the Parochial Church Council (Powers) Measure 1956.

Structure and Governance

The PCC members are the Trustees of the charity. They are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. PCC membership consists of the Clergy, churchwardens, and lay members elected annually by those of the congregation who are on the electoral roll of the church. All PCC members have equal voting rights and responsibilities, with the Rector having a casting vote. Day to day management is delegated to the Rector.

ELECTIONS TO PCC

PCC elections take place at the APCM. Church Representation Rules define the election process, categories and total membership of the PCC and require the APCM to discuss and approve any alternative election scheme every 6 years. At the 2017 APCM, the meeting approved an alternative election scheme for implementation in 2018. As the standard scheme was not adopted discussion and approval will be required six-yearly thereafter.

At the APCM which was held on 27th October 2020 there were 342 names on the Electoral Roll. By the year end this number had increased to 346.

As a result of the national Covid-19 lockdown in March 2020 and by Order of the Bishop of Oxford the scheduled 2020 Annual Meeting was postponed to October with the existing PCC remaining in post until then. For clarity, their names are given below.

MEMBERS OF THE PAROCHIAL CHURCH COUNCIL April 2019 - October 2020		
The Revd Guy Cole	Rector, (PCC Chair), Area Dean	Ex officio
The Revd Emily Davis	Associate Priest until 31 st January 2020?	Ex officio
Elected at the Vestry Meeting 9th April 2019		
Lee Townsend	Churchwarden	Ex officio
Jeff Newbold	Churchwarden	Ex officio
Deanery Synod Representative elected at the APCM in 2017 for 3 years		
Lee Townsend	Health & Safety Officer	Ex officio
Chris Boutle	Deanery Synod Treasurer, PCC Treasurer	Ex officio
Joan Maxwell		Ex officio
Lynn Clitherow	St Francis & St Clare Representative	Ex officio
Frank Brenchley-Brown	Deputy Churchwarden	Ex officio
Robert Wakefield	Deanery Synod Representative	Ex officio
Elected at the APCM 9th April 2019		

Helen Smith	PCC Secretary	Elected
Marion Gunning	PCC Lay-Chair	Elected
Grace Okao	Treasurer	Elected
Judy Collyer	GDPR Officer, Safeguarding Officer	Elected
Diane Collins	Electoral Roll Officer	Elected
Grant Mobbs		Elected
Lyusbeth (Jane) Simpson		Elected
Nick Roworth		Elected
Co-opted at the PCC 9th April 2019		
Brian Gennery	Church@thePines LEP Representative	Co-opted

Deputy Churchwardens are elected for a period of one year by the church members at the Annual Vestry meeting, which precedes the APCM but are not required to be members of the PCC.

Elected to serve as at the Vestry Meeting 9th April 2019.

Jackie Miles, Karen Biggs, Chris Boutle, Chris Long, Frank Brenchley Brown

Sidespeople Adopted as at the Vestry Meeting:

Margery Barnes, Rowena Greenhow, Dave Stone, Jo Gosling, Karen Biggs, Marie Salter, Norma Balamoan, Paul Fox, Kevin Tidy, Julie Laid, Jackie Miles, Sheila Reece, Fred Reece, Chris Fellowes, Lorraine Horner, Barbara Karcamitas

Election for a new PCC took place in October 2020 via a Zoom meeting and those who were elected will continue in office until the next APCM, in July 2021.

MEMBERS OF THE PAROCHIAL CHURCH COUNCIL 2020		
The Revd Guy Cole	Rector, (PCC Chair), Area Dean	Ex officio
The Revd Carol Dunk	Associate Vicar from 1st June 2020	Ex officio
Elected at the Vestry Meeting 27th October 2020		
Lee Townsend	Churchwarden	Ex officio
Judy Collyer	Churchwarden	Ex officio
Deanery Synod Representative elected at the APCM for 3 years		
Lee Townsend	Churchwarden, Health & Safety Officer	Ex officio
Chris Boutle	Deanery Synod Treasurer, PCC Treasurer	Ex officio
Judy Collyer	Churchwarden, GDPR & Safeguarding Officer	Ex officio
Nick Roworth	St Francis & St Clare Representative	Ex officio
S. Diane Collins	Electoral Roll Officer	Ex officio
Marion Gunning	PCC Lay Chair	Ex officio

Elected at the APCM 27th October 2020 for 1 year		
Paul Fox		Elected
Helen Smith		Elected
Grant Mobbs		Elected
Lyusbeth (Jane) Simpson		Elected
Kevin Tidy	PCC Secretary	Elected
Co-opted at the PCC 27th October 2020		
Brian Gennery	Church@thePines LEP Representative	Co-opted

Deputy Churchwardens are elected for a period of one year by the church members at the Annual Vestry meeting, which precedes the APCM but are not required to be members of the PCC.

Elected to serve as at the Vestry Meeting 27th October 2020:

Karen Biggs, Geraldine Samuelsson- Brown, Chris Boutle, Jackie Miles, Chris Fellows, Andrew Wyard

Sidespeople: Adopted as at the Vestry Meeting:

Margery Barnes, Rowena Greenhow, Jo Gosling, Karen Biggs, Norma Balamoan, Paul Fox, Kevin Tidy, Julie Laid, Jackie Miles, Sheila Reece, Fred Reece, Chris Fellows, Andrew Wyard, Chris Boutle

The Standing Committee

Ex-officio members:

The Rector, Clergy, Churchwardens, Lay-Chair, Secretary and Treasurer.

The Lay-Chair, Secretary and Treasurer and Officers are elected from among the existing membership at the first PCC meeting following the APCM. Standing Committee is the only committee required by law, with powers to transact the business of the PCC between its meetings. It has delegated powers to make decisions between PCC meetings as necessary and is also authorised to strategically monitor and control income and expenditure to ensure that our church remains financially sustainable.

Parish Officers

See PCC membership above. Officers with relevant skills and experience are elected from among the existing membership at the first PCC meeting following the APCM. Alternatively, these positions can be held by co-opted members of PCC. The PCC may co-opt a member to fill a vacancy which requires specific skills or experience which cannot be met by the existing members. Responsibility for Data Protection, Health and Safety and Safeguarding (of vulnerable children and adults) rests directly with the PCC.

Regular Training is provided to PCC members:

- | | |
|------------------------------------|--------------------------|
| ○ Induction | by the Rector |
| ○ Churchwardens, Secretary, | by the Diocese of Oxford |
| ○ Treasurer & Safeguarding Officer | by the Diocese of Oxford |

EMPLOYEES

In 2020 the PCC employed the following staff who are accountable to the PCC via the Rector.

- Part-time Parish Administrator
- Part-time Organist and Director of Music

The pay and remuneration of key staff is determined after the consideration of the rates recommended by the Diocese, the Royal School of Church Music, other professional bodies and the local press and approved annually by the PCC. During the Covid-19 lockdowns, the Organist was

paid under the terms of the national furlough scheme and the Parish Administrator was paid in accordance with their reduced hours of work.

MANAGEMENT OF PCC BUSINESS

This year the PCC held regular meetings six times, in January, March, May, July, September and November. Since March all meetings have been via Zoom video conferences. An extra-ordinary PCC briefing meeting was held at the end of March to discuss the impact of Covid-19 on the conduct of PCC business. In June, a further extra-ordinary meeting took place to approve the 2019 Trustees and Financial reports.

The Standing Committee, the only one required by law, met in February, April, June, August, October and December.

The Finance Sub-committee met regularly and was combined with Standing Committee where necessary.

Appointments Committee was convened on an ad-hoc basis to consider and advise PCC on vacancies for School Governors and the clergy.

Missions Committee met to identify suitable beneficiaries which were approved by PCC to receive charitable support in 2020. Information on these is contained elsewhere in the report

REVIEW OF THE YEAR.

We had another busy year in 2020 and items discussed at PCC included:

- The introduction of the Parish Giving Scheme followed a successful trial which led to its continued use in the church.
- The successful change to our accounting tools from Sage to QuickBooks.
- Notice to leave was given to the current tenants of Magdalene House, in order to improve and redecorate the building prior to re-letting once complete.
- Health & Safety implications of Coronavirus and its impact on our work and worship were discussed. Risk assessments were carried out throughout the year, and PPE equipment and a Fogger were purchased.
- PCC and Standing Committee meetings were conducted online from March as were the Vestry and APCM Meetings in November.
- PCC approved the purchase of a/v equipment for use the parish church for recording and Live streaming of services.
- Buildings work:
 - Lighting:
 - Emergency lighting and bulbs in the Church, Annexe and the Parish Centre have been replaced with longer-lasting LEDs.
 - The colour-changing light strip behind the High Altar reredos enables us to change the colour around the East Window throughout the liturgical year.
 - A Faculty was granted to improve the lighting outside the main church door.
 - Plans to upgrade the church lighting are still under discussion.
 - Mr N Barr was appointed as our Church Architect, following the retirement of Mr D Fellowes.
 - Faculties were obtained to dispose of and replace the fire-damaged altar in the Resurrection Chapel with one donated to us.
 - Replacement chairs were purchased to replace those deemed to be unsafe.
 - Looking ahead: We are still awaiting coordination with the mobile phone mast companies so that we can plan repairs to the tower pinnacle.

- The Appointments Committee worked on the appointment of both Diocesan and PCC Foundation Governors for our two church schools. It worked closely with the Archdeacon's Office to appoint an Associate Vicar, with a ministry to both St Francis & St Clare and parish-wide Youth Children's and Family work. Revd Carol Dunk was officially licensed to the Parish by the Bishop of Reading on 1st June 2020 via an online video conference.
- Parish Development Plan Work on continued during 2020.
- PCC approved the application for a member of the congregation to receive training through the Berkshire Organists Association Local Education Scheme.
- When the new General Data Protection Act came into effect in 2019, the PCC approved procedures for collecting personal data to enable safe communication and the efficient management of all church groups. The church holds a list of contact details of all parishioners who have given their permission. This list is held securely and can be used only by church officers and only for legitimate church purposes. During lockdown, this list enabled the distribution of the church Weekly Update by email to most parishioners. Requests to remove details can be made at any time.
- Safeguarding
 - The Safeguarding Team acts as a point of contact for anyone who has concerns about the welfare of children or vulnerable adults in our church community or the wider community. We support all the volunteers who work in the parish with children or vulnerable adults. This includes verifying criminal records checks and arranging training sessions. We look forward in hope to arranging more training sessions in 2021, to which all parishioners will be invited.
 - The PCC has reviewed and approved the Parish Safeguarding Profile, which is displayed in the church, the Annexe, the Parish Centre and at St Francis & St Clare's, alongside a list of useful contact numbers and a chart showing how and to whom concerns should be reported.
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 - The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults. The Church of England takes safeguarding very seriously. All clergy and church officers have received recent training.
- The PCC also discussed other matters pertaining to our church, including the Deanery.

RESOURCE AND THANKS

The Trustees (the PCC) extend their thanks to everyone whose voluntary help enables us to fulfil our mission and meet our objectives. Without their skills and dedication most church activities would be unsustainable as the size of the Parish and our congregations together with the range of our activities require a collaborative and shared leadership. Prior to the pandemic we estimated that our unpaid, lay volunteers who give up their time and effort to support the clergy and help with the running of the Parish, the Centre and all the various committees, groups and activities in all our worship centres as being the equivalent of 15 full-time staff. This included lay co-ordination of key pastoral ministries in Baptism, Marriage and Path to Peace alongside most parish groups and administrative functions.

Although our activity was reduced from March 2020, many people have continued to carry out their usual tasks during lockdown with commitment and imagination, employing social distancing and online meetings.

FINANCIAL REVIEW

Bankers: NatWest Bank, 5 High Street, Bracknell, Berkshire, RG12 1DH
Lloyds Bank, 10 High Street, Bracknell, Berkshire, RG12 1DH

The attached accounts for 2020 have been prepared in accordance with the Charity Commission and Church Accounting Regulations.

OVERVIEW

The attached Management Report provides the figures for the year ending 31st December 2020.

The year has been hit by the Covid 19 pandemic restrictions, including periods when the Church was not open for several months. While planned giving held up well, events, such as the Church fete, were cancelled and bookings were cancelled in the Parish Centre. All contributed to a loss of income.

The decision was taken to maintain the Major Projects initiative, this included the purchase of equipment to facilitate video streaming, necessitated by the pandemic restrictions, and the refurbishment of Magdalene House.

Details of the income, expenditure and assets for the year are in the accounts, which are associated with but are filed separately from this report.

RESERVES

The Church's policy is to have at least £100,000 in reserve and is identified within the accounts as 3000 Church Reserves. The £100,000 figure is broadly equivalent to one year's Parish Share or 6 months income.

RISKS

Pinnacle stonework.

At the 2016 Quinquennial inspection cracking was identified in the pinnacle on top of the tower. The cost of rebuilding the stonework and parapets is in the region of £50-70,000. Subsequently an architect's inspection advised that as long as the cracks did not get any worse and were inspected every year, there was no immediate need to do the work. We are also negotiating with the mobile phone companies who wish to renew their systems; there may be opportunities to re-use the phone companies' scaffolding when working on the pinnacle. However, these discussions are protracted and on-going. External funding would be sought if the pinnacle stonework became more urgent and if we were unable to make use of the mobile phone companies' scaffolding.

2021 Quinquennial Inspection

The next Quinquennial Inspection is due in 2021. Whilst we do not anticipate any major work over and above that previously identified, there is always a risk that such an inspection will identify new problems. A risk factor of up to £30,000 could be attributed to further work due to the Quinquennial.

Loss of income

The on going pandemic restrictions have caused a loss of income which will extend well into 2021 with on going loss of income which will probably result in a deficit for the coming year. The financial situation is such that the Parish can weather this storm, but clearly we look forward to the end of the restrictions not only for the sake of the finances but for the life of the Church itself.

