

# Trustees' Annual Report

For the period

From (start date) 

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 to end date 

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Section A	Reference and administration details
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Charity name	<div>Brunel District Scout Council</div>								
Other names the charity is known by	<div></div>								
Registered charity number (if any)	<div><table><tr><td>1</td><td>1</td><td>2</td><td>8</td><td>6</td><td>4</td><td>7</td></tr></table></div>	1	1	2	8	6	4	7	
1	1	2	8	6	4	7			
HQ registration number	<div><table><tr><td></td><td></td><td></td><td>1</td><td>6</td><td>7</td><td>1</td><td>5</td></tr></table></div>				1	6	7	1	5
			1	6	7	1	5		
Charity's principal address	<div><div>81 Cornfield Close</div><div>Bradley Stoke</div><div></div><div><table><tr><td>Postcode</td><td>B</td><td>S</td><td>3</td><td>2</td><td>9</td><td>D</td><td>R</td></tr></table></div></div>	Postcode	B	S	3	2	9	D	R
Postcode	B	S	3	2	9	D	R		

Names of the charity trustees who manage the charity  
*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Clive Lewis Syme Mason	District Lead Volunteer	
2	Nick Nelson	District Chair	
3	Hugh Thorpe	District Treasurer	
4	Hazel Sperring		
5	Paul Baker		

6	Ben Shadbolt	14-24 Team Leader	
7	Jim Shadbolt		
8	Glen Mills		
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)  
*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address

## Section B

## Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

How the charity is constituted

(e.g. trust, association, company)

Trustee selection methods

The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The District is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy,

(e.g. appointed by, elected by)

Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The District is managed by the District Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and up to 10 Trustees (including 2 Ex Officio Trustees) and meets every 2 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This District Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Policies and procedures adopted for:

a) the induction and training of trustees; b) trust

Section B	Structure, governance and management (continued)
	Risk and Internal Control (Specimen 1)
	The District Trustee Board has identified the major risks to

which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Collapse of an Explorer or Network Unit, either through lack of volunteers or insufficient volunteers. The District would look to spread existing Explorer or Network members across existing sections if volunteers could not be found by other means.

Damage to the building, property and equipment. The District would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Districts. The District has identified the need for sufficient buildings and contents insurance to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The District through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Ineffective control or loss of data. The risk of a regulatory breach has led the District to identify this as a key area for review and is identifying suitable resources to review all of its tools and systems to ensure both compliance and control is in place.

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Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values: <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal. <b>Respect</b> - We have self-respect and respect for others. <b>Care</b> - We support others and take care of the world in which we live. <b>Belief</b> - We explore our faiths, beliefs and attitudes. <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>

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Summary of the main activities in relation to these objects

See section D for further details of activities undertaken.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

The District is attracting potential new Trustees to the Board to increase the diversity of thought in decision making and act as a challenge. These are currently pre-appointment.

A risk register has been introduced and scored with trustee leads in place to identify and manage mitigation actions.

Regular meetings are in place using modern facilities to

improve decision making and highlight to potential trustees  
our professional approach.

Scouting has been working through a huge transformation  
programme which was significantly impacted by the launch of the  
new adult membership system last November.

The launch of the new system has been hugely challenging for everyone at all levels in the organisation...and continues to be so. However, the delivery of a great quality Scouting programme has been sustained and both young people and volunteer membership numbers have marginally increased.

The new membership system continues to evolve as bugs & fixes are ironed out. Realistically, this will be at least the end of 2025 but in the meantime, all volunteers continue to persevere... particularly the Group Lead Volunteers.

Our current national 'Skills for Life' strategy ends at the end of 2025. This 5yr plan was originally started in 2018 but due to COVID, was delayed.

Since last year, HQ have been developing our next 5yr strategy in consultation with volunteers, youth forums and the general public. This new strategy will be launched towards the end of 2025/early 2026.

The new strategy will be based on global trends and the evolving needs of young people, skills development, education, and communities towards 2035. It will shape our post-2025 vision and strategic roadmap for Scouting for the next 5yrs...so exciting times ahead! This will have a direct influence on all on the 'front line' as it will shape our programme...the most important part of Scouting and also how we support our volunteers.

Overall 5% increase in District membership (see separate graphic circulated with this document)...with a 5.2% increase in Young People and a 4.4% increase in volunteers.

Demand has never been greater...as always we need more volunteers but equally, meeting places are also increasingly difficult to find and sustain.

Scouting's newest and youngest section for the 4-5yr olds, Squirrels, is progressing well within the District. We now have 4 Squirrel Dreys in the District and by the end of 2025, there will hopefully be another 4.

Overall, a challenging but successful year!



Brief statement of the charity's policy on reserves

#### **Reserves Policy**

The Districts policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The District Trustee Board considers that the District should hold a sum equivalent to 6 months running costs, circa £15,000.

The District held reserves in excess of £50,000 against this at year end. This is above the level required for operating expenses.

However this can be explained by and is held to support development of Groups across the District through either grants or loans.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

#### **Investment Policy (Specimen 1)**

The principle source of funding are subscription payments made direct to the charity by Explorer Units or through annual capitation payments by all Group's across the District for other members.

- how expenditure has supported the key objectives of the charity;

Key expenditure items are the administrative costs of running a charity including premises, insurance, IT costs and training.  
The Charity also has substantial receipts and payments on a broadly breakeven basis for specific events that are charged separately to annual subscriptions.

- investment policy and objectives;

#### **Investment Policy**

The District does not have sufficient funds to invest in longer term investments. The District has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

### **Section F**

### **Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

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### **Section G**

### **Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Nicholas Nelson	Hugh Thorpe
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Position (eg Secretary, Chair)

Chair	Treasurer
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Date

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# **Brunel District Scout Council** **Receipts and Payments Account**

Year start date

Year end date

For the year from	01-Apr-24	To	31-Mar-25
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## **Receipts and payments**

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	110,658	84,592
Less: Membership subscriptions paid on (National/County/Area/District)	- 73,300	- 67,680
Net membership subscriptions retained	37,358	16,912
Donations	-	110
Other similar income	15,145	6,673
<b>Sub total</b>	<b>52,503</b>	<b>23,695</b>
<b>Events</b>		
Income for events by District	80,580	90,723
Receipts for World and European Jamboree	-	1,270
<b>Sub total</b>	<b>80,580</b>	<b>91,993</b>
<b>Investment income</b>		
Bank interest	148	515
Loan repayments received from Groups	600	-
Property Rent income	1,500	1,500
<b>Sub total</b>	<b>2,248</b>	<b>2,015</b>
<b>Total Gross Income</b>	<b>135,331</b>	<b>117,703</b>
<b>Asset and investment sales, etc.</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>135,331</b>	<b>117,703</b>

# Brunel District Scout Council Receipts and Payments Account

Year start date

Year end date

For the year from	01-Apr-24	To	31-Mar-25
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## Receipts and payments

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
<b>Payments</b>		
Charitable Payments		
Premises costs	2,145	1,740
Insurance	1,582	927
Training	637	580
IT costs	714	1,028
Events run by District	90,426	93,128
Payments for World and European Jamborees	-	1,980
Other costs	23,630	10,590
<b>Sub total</b>	<b>119,134</b>	<b>109,973</b>
Fundraising expenses		
Other fundraising costs	-	1,682
<b>Sub total</b>	<b>-</b>	<b>1,682</b>
<b>Total Gross Expenditure</b>	<b>119,134</b>	<b>111,655</b>
Asset and investment purchases, etc.	-	4,411
Loan advances made to Groups	-	-
Transfers of Groups out of District	454	-
<b>Total payments</b>	<b>118,680</b>	<b>116,066</b>
<b>Net of receipts/(payments)</b>	<b>16,651</b>	<b>1,637</b>
Cash funds last year end	<b>156,023</b>	<b>154,386</b>
<b>Cash funds this year end</b>	<b>172,674</b>	<b>156,023</b>



# Brunel District Scout Council Receipts and Payments Account

	Year start date		Year end date
For the year from	01-Apr-24	To	31-Mar-25

## Statement of assets and liabilities at the end of the year

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
<b>Cash funds</b>		
Brunel District Current Account	136,480	79,009
Prepaid cards balance	1,414	-
Brunel District Reserve Account	13,224	7,754
Gilwell	-	51,719
Fromeside Explorers	8,625	7,629
Solar Explorers	890	3,145
Trident Explorers	12,042	5,129
<b>Total cash funds</b>	<b>172,675</b>	<b>154,386</b>
<b>Other monetary assets</b>		
Debts due from Groups	-	5,900
<b>Sub total</b>	<b>-</b>	<b>5,900</b>
<b>Non monetary assets for charity's own use</b>		
Equipment	33,000	8,816
<b>Sub total</b>	<b>33,000</b>	<b>8,816</b>
<b>Liabilities</b>		
Annual Scout Association subscription due in April	80,693	67,680
Amounts due to Groups	-	55
<b>Sub total</b>	<b>80,693</b>	<b>67,735</b>

### Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 22 July 2024 (the date of the Board of Trustee meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

NICK NELSON
Chair

HUW THORPE
Treasurer

## Brunel District Scout Council Receipts and Payments Account

### Independent examiner's report to the trustees of Brunel District Scout Council

I report to the trustees on my examination of the accounts of Brunel District Scout Council for the year ended 31 March 2025.

#### Responsibilities and basis of report

As the charity trustees of Brunel District Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Brunel District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145 (5) (b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Brunel District Scout Council as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

DAISY VOLLES MAAT

Address:

SPECTRUM ACCOUNTANCY SOLUTIONS  
18 BROAD ST, STAPLE HILL, BRISTOL, BS16 5NX.

Date:

05/09/2025.





# Brunel District Scout Council Receipts and Payments Account

Year start date

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For the year from	01-Apr-24	To	31-Mar-25
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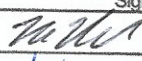

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Signature  
  


Print Name  
 Nick Nelson Chair  
 Huw Thorpe Treasurer



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Signed:



Name:

DAISY VOLILES NANT

Address:

SPECTRUM ACCOUNTANCY SOLUTIONS  
18 BROAD ST, STAPLE HILL, BRISTOL, BS16 5NX.

Date:

05/09/2025.

