

**REGISTERED COMPANY NUMBER: 6808517 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1128592**

**Report of the Trustees and**  
**Financial Statements for the Year Ended 31st March 2022**  
**for**  
**Mayfield Nurseries**

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## **Mayfield Nurseries**

### **Report of the Trustees for the Year Ended 31st March 2022**

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The Trustees and Directors submit their report with the financial statements of the charitable company for the year ended 31st March 2022. The responsibilities for these financial statements are set out on page 7.

#### **CHARITY, TRUSTEES AND PROFESSIONAL ADVISORS**

##### **Registered Company number**

6808517 (England and Wales)

##### **Registered Charity number**

1128592

##### **Registered office**

15-16 The Avenue  
Southampton  
Hampshire  
SO17 1XF

##### **Trustees**

Fay Quayle	Appointed 26 <sup>th</sup> May 2021	Chair
Robin Goater		Treasurer
Deborah Carroll	Appointed 17 <sup>th</sup> May 2021	
Emma Mcnamara	Appointed 26 <sup>th</sup> May 2021	
Syeda Rahman	Appointed 17 <sup>th</sup> May 2021	
Sarah Greenhalgh	Appointed 1 <sup>st</sup> December 2021	
Ruth Poyner	Resigned 25 <sup>th</sup> April 2022	
Andrew Howells	Resigned 7 <sup>th</sup> March 2022	
Chris Martin	Resigned 25 <sup>th</sup> November 2021	

##### **Company Secretary**

Kevin Gardner	Resigned 31 <sup>st</sup> March 2022
Sally Arscott	Appointed 13 <sup>th</sup> June 2022

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Mayfield Nurseries, a subsidiary of Solent Mind (company no. 4004500; charity registration no. 1081116), is a charity and company limited by guarantee.

The company was created in February 2009 in order to take over the activities of Solent Mind in relation to Mayfield Nurseries and has the same charitable objects to those of Solent Mind with the exception of the Area of Benefit.

Solent Mind is the sole member of Mayfield Nurseries, and all appointments of Trustees are subject to prior consultation with and approval of Solent Mind.

The written constitution and governing document is the Memorandum and Articles of Association.

##### **Recruitment and appointment of Trustees / Directors**

When vacancies arise, new Trustees may be recruited through targeted advertising, in which applicants are asked to describe how their skills and experiences match the person specification and role description. Alternatively, individuals with the requisite skills, including those who may initially have applied to be Solent Mind Trustees, may be approached directly. Normally they are then interviewed by the Chair or their Deputy with the Chair and Chief Executive of Solent Mind in attendance. Where it is agreed to proceed, they are invited to attend a meeting of the Board of Trustees before being formally appointed as a Trustees and Directors. Trustees retire by thirds in rotation at an annual meeting and are eligible for reappointment for up to a maximum of three consecutive terms.

#### **REPORTING ON OUR PUBLIC BENEFIT**

The Trustees have considered how the charity complies with its Public Benefit requirements and are satisfied that the activities and achievements set out below fully demonstrate how Mayfield complies.

**Report of the Trustees  
for the Year Ended 31st March 2022**

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**ADMINISTRATION INFORMATION**

The day-to-day management of the work of the organisation is delegated to the Head of Social Enterprise, Daniel Angus, with Solent Mind providing the full range of central support services, as well as Finance, Human Resources, IT and central administration.

Solent Mind's Chief Executive, Kevin Gardner, is the designated Company Secretary (resigned effective 31st March 2022) and Sally Arscott was appointed as his successor on 13 June 2022. In the interim period Rosalind Czarnowska was appointed as acting Chief Executive.

The following provided services to the charitable company during the period of the Report:-

Auditors: Sheen Stickland, 7 East Pallant, Chichester, West Sussex, PO19 1TR

Bankers: Unity Trust Bank, 4 Brindley Place, Birmingham, B1 2JB

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Trustee training and appraisal**

The organisation is managed through a Board of Trustees which meets 5 times a year, and Mayfield Trustees join Solent Mind Trustees on Solent Mind Subcommittees for Finance, Information, Risk & Compliance, People & Quality, and Business Development, which meet a further 4 or 5 times each per year. Normally, all meetings would be held in person, at Mayfield. However, during 2021-22, coronavirus and the associated Government restrictions have meant that all meetings have been conducted online, via MS Teams or Zoom.

The Trustees are able to join with Solent Mind trustees for training and have the opportunity to undertake other training and attend conferences. New Trustees receive an induction which includes financial and operational matters.

The Trustees are ultimately responsible for all the operational activities and developments of the organisation. They have a particular responsibility for setting the strategic direction and agreeing and monitoring the impact of policies and practice. The responsibilities of managers and staff for day-to-day operations are set out in Solent Mind's Delegated Authority Procedures.

**Affiliation to Mind, the national association for mental health**

Solent Mind is affiliated to Mind, the national mental health charity, as a Local Mind Association. Mind's Community Partnership Agreement (CPA) was signed by Solent Mind in March 2015. Over the course of 2020-21, discussions took place with Mind leading to the adoption by the Solent Mind Board of the new Mind federation Agreement, with effect from 31 March 2021. Mayfield itself is not separately affiliated but its charitable objects require Mayfield to work in association with Mind. In practice this is discharged through Solent Mind.

**Risk Assessment**

The Strategic Risk & Opportunity Register is reviewed quarterly, setting out how different risks are assessed in terms of probability and significance, what remedial action is in place, and what level of residual risk is accepted. The main risk for Mayfield in 2021-22 has been the meeting of income generation targets from plant sales during the coronavirus pandemic, with particular regard to the closure of the site during lockdown, coinciding with the spring and summer sales seasons.

**OBJECTIVES AND ACTIVITIES**

The objects of Mayfield Nurseries as set out in our Memorandum of Association are:

“to promote the preservation of mental health and to assist in relieving and rehabilitating persons suffering from mental disorder or conditions of emotional or mental distress, requiring advice or treatment principally in Southampton and also in Hampshire and bordering areas in association with Mind and in accordance with the aims and objects of Mind, and the relief of persons with impaired mental ability whether resulting in physical, mental or learning disabilities and persons suffering hardship or need as a direct or indirect result of such condition.”

### **The Basic Purpose of Mayfield**

To provide horticultural therapy and wellbeing services to people with mental health problems, through horticultural activity, peer supported wellbeing activities, engaging with customers, and through gaining qualifications and training.

To support this through generating income from our garden centre and café retail operations, all of the profits of which go towards our wellbeing, therapeutic and community activities.

### **Significant activities**

#### **Retail Operations & Charitable Income Generation**

Mayfield Nurseries is open 9.00am-4.00pm 7 days a week from April to October and 9.00am to 3.30 pm from November to March. It is open 51 weeks of the year for the sale of garden plants, gifts and sundries and Christmas trees and seasonal decorations in December. It has a small café serving hot and cold drinks, cakes and light lunches that is open 10.00 am to 3:30 pm 7 days a week. It is a working nursery with four glasshouses and polytunnels as well as a plant centre trading plant stock from other growers and suppliers and a large retail offering selling garden sundries, tools, ornaments, compost, seeds, fertilisers and weed treatments.

The nursery has a good horticultural reputation, receives excellent feedback about the quality of plants, has a solid and growing customer base and is well supported by the local community.

To support wider fundraising staff may give talks to local community groups including the Women's' Institute and the Rotarians and other potential fundraising partners. This spreads the word about our charity and grows our support base. We also work with Solent Mind's Business Development team to engage with corporate partners in fundraising and have hosted several popular voluntary experiences for teams from corporate partners.

#### **Mental Health, Wellbeing & Community Support Provision**

Mayfield offers a range of programmes to support people who are experiencing or at risk of mental health issues, including group-based wellbeing programmes, horticultural therapy, dementia support and support volunteering opportunities. People can refer themselves for support or may be referred by another agency such as a mental health or social work team. Before joining a programme, each person is given an individual assessment to identify their hopes and aims and agree what would be the best form of support for them. They are then enrolled as a service user and allocated a member of wellbeing staff as their key worker, who will support them throughout their time with us.

Many of our service users have serious and enduring mental health issues, our person-centred approach to support aims to help people not only better understand and manage their mental health but also encourage hope, respect, cultural understanding, and educational and social needs.

The Covid pandemic meant that many of our support opportunities including wellbeing and peer groups, dementia and carer support and horticultural therapy were not able to be offered face to face in 20-21, and service users were supported through Zoom and telephone. Over this year we have been able to fully reopen our face-to-face activities, with gradual managed returns through a hybrid face to face and remote offer for people who were particularly vulnerable or anxious. All services are now fully reopened on a face-to-face basis.

We recognise that a range of factors affect people's mental health and wellbeing, and that there is no 'one size fits all' approach to supporting people. The Covid pandemic highlighted social issues such as isolation and accessibility, and the emerging cost of living of crisis is likely to further impact these problems. We have been actively working on how we can widen engagement and reach out to more people who may be experiencing or at increased risk of issues with their mental health, but who may not enrol on one of our existing programmes of support. To tackle this issue and support early intervention, we are working on a range of new initiatives which this year have included the expansion of our community gardening project, Plants for People across social housing estates in Southampton; the development of aa Men's Shed group, and the growth of our dementia project linked to wider activities such as the Southampton Dementia Festival and Carers in Southampton support.

The website [mayfieldnurseries.org.uk](http://mayfieldnurseries.org.uk) was relaunched, alongside [solentmind.org.uk](http://solentmind.org.uk) with a fresh new look and more up to date and relevant content. Mayfield also increased its social media activity and engagement throughout this period.

#### **Volunteers**

At any one-time Mayfield is using about 25 volunteers alongside 6 full time and 7 part time paid staff. Volunteers are an indispensable resource and can provide one to one support for our most vulnerable service users. In 2021/22 Mayfield volunteers provided approximately 4000 hours of service.

#### **ACHIEVEMENTS AND PERFORMAMNCE 2021/22**

Mayfield supported 264 people through our wellbeing, dementia and horticultural therapy programmes. A further 700 people engaged with gardening and wellbeing activities through our outreach Plants for People programme, which operates in communities across Southampton.

Service users at Mayfield enjoy companionship, purpose, hope and motivation on their own recovery journeys. The easing of Covid restrictions over the course of this year has allowed us to re-introduce many face to face aspects of our support and engagement, including groups and community gardening opportunities. When some restrictions were in place, such as at the beginning of the year, we were able to offer a blended approach with some face to face and some online groups and opportunities, offering people choice and allowing us to safely manage visitors to the site.

Service users over the year have shown a marked increase in self-confidence, self-esteem, coping skills, wellbeing skills and social skills, through their engagement with groups and support, including the valuable opportunities for peer-to-peer support. A number of service users have increased the number of hours per week they attend, a testament to how central Mayfield is in their lives and how much they get out of attending. Through the wellbeing programme, service users can choose to participate in groups and sessions that meet their particular needs or interests, ensuring that each person's recovery journey is recognized and the support is appropriate for their unique needs and aims.

Plants For People, our community outreach programme continued with its expanded engagement and outreach work in the year, working in communities across Southampton including Millbrook, Holyrood, Weston, Canberra Towers, Thornhill, Shirley and Sholing. Around 700 people took part in a rolling programme of activities and events across the year, getting involved in gardening and improving the outdoor spaces in their own neighbourhoods, whether they are already a keen grower or have never taken an interest in gardening before. These projects engage residents who may never have taken an interest in their community or area before, help them to realise goals and learn how horticulture can be achieved anywhere, including their own kitchen windowsills, making it accessible to everyone. Engagement at the new sites has been good and residents are showing a keen interest in this project and their immediate community.

Our Digital Skills Project, run jointly between Solent Mind and Mayfield Nurseries, launched this year and has already made a significant difference to the lives of people who had previously been digitally excluded. The project offers a beginners course, focused on enabling people to be able to use and take advantage of digital opportunities in their everyday lives such as online banking, shopping, booking appointments and streaming. People can bring their own devices and receive bespoke support to learn how to use them or can loan a device from the project. A weekly drop-in session also gives the chance for anyone to come and get bespoke advice and help with anything digital. Since its launch in autumn 2021 the project has already received excellent feedback and is in high demand, expanding its offer to deliver courses in community venues to meet demand.

The social enterprise element of Mayfield Nurseries has continued to grow over the year, most notably with the launch of our new café in December 2021, alongside the continued development of our garden centre to include a wider range of product lines. Offering cakes from local bakers alongside a range of hot and cold drinks, ice creams and sandwiches the café has already proved to be very popular with customers and the local community. Items can be enjoyed in our newly developed indoor and outdoor seating areas or can be taken away to enjoy at home or in Mayfield Park.

**Report of the Trustees  
for the Year Ended 31st March 2022**

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**PLANS FOR 2022/23 AND BEYOND**

Mayfield has ambitious plans for the coming months and years, to reach and support more people who are experiencing or a risk of an issue with their mental health. To achieve this, we will:

- Increase our community activity, in particular opportunities for those living in our immediate communities who are facing deprivation
- Continue to develop and deliver our wellbeing groups and activities
- Develop more support for people affected by the cost-of-living crisis
- Offer a wider range of opportunities for those looking for horticultural therapy and/or supported volunteering increase our work around sustainability and environmental causes.

To enable us to do this, we aim to secure and further develop our sales income. We will do this by:

- Continuing to build our garden centre and café offer, in turn increasing income
- Increasing our marketing and communications work to reach a wider range of people, increasing footfall and sales.
- Diversifying our sales approaches, including online sales
- Maximising use of the Mayfield site
- Continuing to develop our relationships with corporate partners and businesses

**FINANCIAL REVIEW**

**Review of the year**

Total Net Surplus for the year amounted to £8,038 compared to a surplus of £80,195 in 20/21 this represents 1.62% of Total Incoming Resources for the year, in 20/21 it was 19.36%.

Despite the continued impact of the Covid-19 pandemic during the year Mayfield Nurseries has posted a surplus for the year. Increases in trading income has driven the surplus for the year however we have also seen small increases in both contract and grant and donated income.

**Incoming Resources for the Year**

Gross income for the year totalled £495,681 up from £414,198 in 20/21.

Voluntary Income and Fundraising	£11,176	£6,766
Plant, Cafe Sales and Other Income	£220,846	£146,815
Horticultural Therapy and Training	£263,657	£260,617
Total	£495,679	£414,198

**Resources Expended**

Resources expended for the year totalled £487,643 an increase of £153,640 on 20/21. The increase relates to new horticultural therapy and training services being operated at the nursery.

**Capital Expenditure**

Capital expenditure of £43,885 was incurred during the year compared to £5,387 in 20/21. During the year we carried out a refurbishment of the café at the nursery.

**Funds**

Total funds as at 31st March 2022 stand at £161,522 all of which £139,103 relates to unrestricted funds and £22,419 relates to restricted funds.

**Reserve Policy**

Mayfield Nurseries is keenly aware of the need to secure its viability beyond the immediate future. To enable the charity to provide reliable services or funding over the longer term, Mayfield Nurseries must be able to absorb setbacks and to take advantage of change and opportunity.

The charity provides for this by putting aside, when it can afford it, some of its current income as reserves against future uncertainties.

It is prudent to set aside reserves to cover future potential liabilities, but also to have funds available to take advantage of any opportunities that may come the way of the charity.

Mayfield Nurseries reserves include unrestricted and restricted funds. Unrestricted funds held by Mayfield Nurseries total £139,103 of which £50,368 relates to fixed assets held in a general fixed asset reserve and £50,441 is held in a general reserve to support charity developments and to manage uncertainties and potential liabilities. A further £38,295 is held in a capital improvement reserve which is used to carry out improvements to the site at Mayfield Nurseries.

Restricted funds held by Mayfield Nurseries total £22,419 this relates to net restricted income received in relation to our service provision.

Mayfield Nurseries Board of Trustees has considered the adequacy of its reserves held on 31st March 2022, in line with its policy to do so on an annual basis following detailed scrutiny and recommendations by its Audit, Finance and Remuneration Committee, which itself is guided by the Charity Commission guidance on charity reserves.

The charity needs reserves to enable it to continue as a going concern. The Board of Trustees consider the reserves held on the balance sheet to be at an adequate level to meet their responsibilities and commitments, protect and advance its current activities and to enable it to progress its long term aims and objectives which are outlined in the Organisational Plan.

**COVID-19**

Mayfield Nurseries acknowledges the difficult environment which it has been operating in due to the COVID-19 pandemic.

Financial performance for the year ending 31st March 2022 has been good despite the fact that the nursery services were still effected by the pandemic. The nursery's ability to attract grant and contract income to develop and expand its services, improved plant sales and close monitoring of expenditure has helped the nursery improve its financial performance in 21/22.

**Investment Policy**

Solent Mind's Finance, Information, Risk and Compliance Sub-Committee, on behalf of the Mayfield Nurseries Board, does not consider it prudent at this stage to invest income for the longer term. Its policy for investment is therefore to retain funds as cash and place them on bank deposit at the best rate obtainable.

**INFORMATION PROVIDED TO AUDITORS**

All of the current Directors have taken all the steps that they ought to have taken to make themselves aware of any relevant information, (as defined by section 418 of the Companies Act 2006), needed by the charitable company's auditors for the purposes of their audit and to establish that the auditors are aware of that information. The Directors are not aware of any relevant audit information of which the auditors are unaware.



**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of Mayfield Nurseries for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

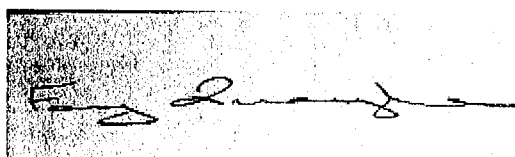
In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**AUDITORS**

The auditors, Sheen Stickland, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 5<sup>th</sup> October 2022 and signed on its behalf by:



.....  
Fay Quayle - Trustee

## **Report of the Independent Auditors to the Members of Mayfield Nurseries**

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### **Opinion**

We have audited the financial statements of Mayfield Nurseries (the 'charitable company') for the year ended 31st March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

**Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Auditing the risk of management override of controls including through testing journal entries and other adjustments for appropriateness, and evaluating the business rationale of significant transactions outside the normal course of business.
- Discuss matters around non-compliance with laws and regulations and how fraud may occur including assessment of how and where the financial statements may be susceptible to fraud.
- Auditing the risk of management override of controls including through testing journal entries and other adjustments for appropriateness, and evaluating the business rationale of significant transactions outside the normal course of business.

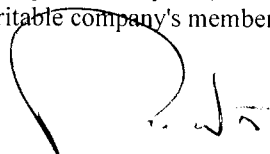
A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

**Report of the Independent Auditors to the Members of  
Mayfield Nurseries**

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**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



P E H Wright FCA DChA  
for and on behalf of Sheen Stickland  
Chartered Accountants  
Statutory Auditors  
7 East Pallant  
Chichester  
West Sussex  
PO19 1TR

Date: 5th October 2022

# Mayfield Nurseries

## Statement of Financial Activities for the Year Ended 31st March 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	11,176	-	11,176	6,766
<b>Charitable activities</b>	4				
Therapy & Training		169,048	94,611	263,659	260,617
Other trading activities	3	<u>220,846</u>	<u>-</u>	<u>220,846</u>	<u>146,815</u>
<b>Total</b>		401,070	94,611	495,681	414,198
<b>EXPENDITURE ON</b>					
Raising funds	5	141,837	-	141,837	223,253
<b>Charitable activities</b>					
Therapy & Training		273,614	72,192	345,806	110,750
<b>Total</b>		<u>415,451</u>	<u>72,192</u>	<u>487,643</u>	<u>334,003</u>
<b>NET INCOME/(EXPENDITURE)</b>		(14,381)	22,419	8,038	80,195
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		153,484	-	153,484	73,289
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>139,103</u>	<u>22,419</u>	<u>161,522</u>	<u>153,484</u>

The notes form part of these financial statements

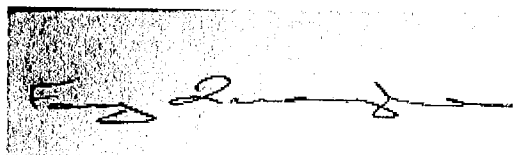
**Mayfield Nurseries**

**Balance Sheet  
31st March 2022**

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	11	50,368	-	50,368	14,205
<b>CURRENT ASSETS</b>					
Stocks	12	76,999	-	76,999	49,646
Debtors	13	60,565	-	60,565	8,072
Cash at bank		<u>91,509</u>	<u>22,419</u>	<u>113,928</u>	<u>241,755</u>
		229,073	22,419	251,492	299,473
<b>CREDITORS</b>					
Amounts falling due within one year	14	(140,338)	-	(140,338)	(160,194)
<b>NET CURRENT ASSETS</b>		<u>88,735</u>	<u>22,419</u>	<u>111,154</u>	<u>139,279</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>139,103</u>	<u>22,419</u>	<u>161,521</u>	<u>153,484</u>
<b>NET ASSETS</b>		<u>139,103</u>	<u>22,419</u>	<u>161,522</u>	<u>153,484</u>
<b>FUNDS</b>	15				
Unrestricted funds				139,103	153,484
Restricted funds				<u>22,419</u>	<u>-</u>
<b>TOTAL FUNDS</b>				<u>161,522</u>	<u>153,484</u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 5<sup>th</sup> October 2022 and were signed on its behalf by:



.....  
Fay Quayle - Trustee



.....  
Robin Goater - Trustee

The notes form part of these financial statements

**Mayfield Nurseries**

**Cash Flow Statement  
for the Year Ended 31st March 2022**

	Notes	2022 £	2021 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>(83,943)</u>	<u>158,316</u>
Net cash (used in)/provided by operating activities		<u>(83,943)</u>	<u>158,316</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		<u>(43,885)</u>	<u>(5,387)</u>
Net cash used in investing activities		<u>(42,335)</u>	<u>(5,387)</u>
		<hr/>	<hr/>
<b>Change in cash and cash equivalents in the reporting period</b>		(127,828)	152,929
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>241,755</u>	<u>88,826</u>
<b>Cash and cash equivalents at the end of the reporting period</b>		<u><u>113,927</u></u>	<u><u>241,755</u></u>

The notes form part of these financial statements

**Notes to the Cash Flow Statement  
for the Year Ended 31st March 2022**

**1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2022 £	2021 £
<b>Net income for the reporting period (as per the Statement of Financial Activities)</b>	8,038	80,195
<b>Adjustments for:</b>		
Depreciation charges	6,172	4,824
(Gain)/loss on disposal	1,551	-
Increase in stocks	(27,353)	(20,451)
(Increase)/decrease in debtors	(52,494)	6,974
(Decrease)/increase in creditors	<u>(19,856)</u>	<u>86,774</u>
<b>Net cash (used in)/provided by operations</b>	<u><u>(83,943)</u></u>	<u><u>158,316</u></u>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1.4.21 £	Cash flow £	At 31.3.22 £
<b>Net cash</b>			
Cash at bank	<u>241,755</u>	<u>(127,828)</u>	<u>113,927</u>
	<u>241,755</u>	<u>(127,828)</u>	<u>113,927</u>
<b>Total</b>	<u><u>241,755</u></u>	<u><u>(127,828)</u></u>	<u><u>113,927</u></u>



## 1. ACCOUNTING POLICIES

### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

IT Equipment	-33.33% on cost
Motor vehicles	-25% on reducing balance
Fixtures and Fittings	-20% on cost
Building Adaptations	-6.67% to 10% on cost

Capital items purchased with a value below £1000 and IT Equipment below £350 are not capitalised.

### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### **Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight-line basis over the period of the lease.

### **Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**Notes to the Financial Statements - continued**  
**for the Year Ended 31st March 2022**

**1. ACCOUNTING POLICIES - continued**

**Pension Scheme**

Solent Mind operates a defined contribution pension scheme on behalf of Mayfield Nurseries for their employees. The assets of the scheme are held separately from those of Mayfield Nurseries in a fund independently administered by the Pensions Trust. Contributions payable to the funds are charged against income in the period in which they fall. Contributions during the year amounted to £7,520 (2021: £4,916) and £1,670 (2021: £1,278) was outstanding at the balance sheet date.

**2. DONATIONS AND LEGACIES**

	2022	2021
	£	£
Donations	9,661	6,766
Fundraising income	<u>1,515</u>	<u>-</u>
	<u>11,176</u>	<u>6,766</u>

**3. OTHER TRADING ACTIVITIES**

	2022	2021
	£	£
Plant and Cafe Sales	219,006	145,345
Lease/room hire	<u>1,840</u>	<u>1,470</u>
	<u>220,846</u>	<u>146,815</u>

**4. INCOME FROM CHARITABLE ACTIVITIES**

	Activity	2022	2021
		£	£
Grants	Therapy & Training	<u>263,659</u>	<u>260,617</u>

		Year ended 31.3.21	Year ended 31.3.21
		£	£
Southampton City Council	Contract	21,852	-
NHS Southampton CCG	Contract	9,928	7,500
Community Fund	Grant	88,279	62,374
Comic Relief	Grant	-	2,869
Rathbone Trust	Grant	6,334	15,650
Southampton City Council	Contract	56,119	38,234
MIND	Contract	2,947	4,424
Southern Health NHS Trust	Contract	50,000	129,166
Portsmouth University	Contract	160	400
Mind	Grant	151	-
Other	Other	<u>27,890</u>	<u>-</u>
		<u>263,659</u>	<u>260,617</u>

Notes to the Financial Statements - continued  
for the Year Ended 31st March 2022

## 5. RAISING FUNDS

## Raising donations and legacies

	2022	2021
	£	£
Support costs	<u>433</u>	<u>33</u>

## Other trading activities

	2022	2021
	£	£
Staff costs	54,520	106,537
Support costs	7,063	723
Other Direct Costs	<u>79,821</u>	<u>115,960</u>
	<u>141,404</u>	<u>223,220</u>

Aggregate amounts	<u>141,837</u>	<u>223,253</u>
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## 6. ANALYSIS OF CHARITABLE ACTIVITIES COSTS

	2022	2021
	£	£
Staff costs	215,524	96,777
Support costs	33,595	12,689
Other Direct Costs	<u>96,687</u>	<u>1,284</u>
	<u>345,806</u>	<u>110,750</u>

## 7. ANALYSIS OF SUPPORT AND GOVERNANCE COSTS

	Management £	Finance £	Information technology £
Raised funds	70	164	41
Trading activities	1,137	2,675	669
Therapy and training	<u>5,408</u>	<u>12,725</u>	<u>3,181</u>
	<u>6,615</u>	<u>15,564</u>	<u>3,891</u>

	Human resources £	Governance costs £	Totals £
Raised funds	61	97	433
Trading activities	1,003	1,579	7,063
Therapy and training	<u>4,772</u>	<u>7,509</u>	<u>33,595</u>
	<u>5,836</u>	<u>9,185</u>	<u>41,091</u>

**8. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Auditors' remuneration	2,739	3,523
Depreciation - owned assets	<u>6,172</u>	<u>4,824</u>

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31st March 2022 nor for the year ended 31st March 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31st March 2022 nor for the year ended 31st March 2021. Trustee Indemnity Insurance cover of £1 million is provided at a cost of £40 per annum.

**10. STAFF COSTS**

**Staff costs**

	2022	2021
	£	£
Wages and salaries	232,233	175,905
Social security costs	17,836	14,510
Other pension costs	<u>7,520</u>	<u>4,916</u>
	<u>257,589</u>	<u>195,330</u>

The average number of employees during the year was 11.13 (2021: 6.89) on a full-time equivalent basis.

There were no employees whose benefits exceeded £60,000 during the year.

The total employee benefits of key management personnel for the year was £35,226

Notes to the Financial Statements - continued  
for the Year Ended 31st March 2022

# 11. TANGIBLE FIXED ASSETS

	Plant and machinery £	Motor vehicles £	Totals £
<b>COST</b>			
At 1st April 2021	50,667	9,970	60,637
Additions	43,885	-	43,885
Disposals	<u>(1,577)</u>	<u>-</u>	<u>(1,577)</u>
At 31st March 2022	<u>92,975</u>	<u>9,970</u>	<u>102,945</u>
<b>DEPRECIATION</b>			
At 1st April 2021	39,879	6,553	46,432
Charge for year	5,318	854	6,172
Eliminated on disposal	<u>(27)</u>	<u>-</u>	<u>(27)</u>
At 31st March 2022	<u>45,170</u>	<u>7,407</u>	<u>52,577</u>
<b>NET BOOK VALUE</b>			
At 31st March 2022	<u>47,805</u>	<u>2,563</u>	<u>50,368</u>
At 31st March 2021	<u>10,788</u>	<u>3,417</u>	<u>14,205</u>

# 12. STOCKS

	2022 £	2021 £
Stocks	<u>76,999</u>	<u>49,646</u>

# 13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Contracts & Grant Fees	50,000	3,381
Other debtors	6,981	677
VAT	88	898
Accrued income	355	168
Prepayments	1,564	2,948
Amounts owed to group undertaking	<u>1,577</u>	<u>-</u>
	<u>60,565</u>	<u>8,072</u>

# 14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade creditors	16,973	19,961
Amounts owed to group undertakings	-	4,023
Social security and other taxes	4,693	3,802
Pension Fund	1,670	1,278
Accruals and deferred income	<u>117,002</u>	<u>131,130</u>
	<u>140,338</u>	<u>160,194</u>

Notes to the Financial Statements - continued  
for the Year Ended 31st March 2022

15. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
<b>Unrestricted funds</b>				
General fund	53,779	(14,381)	11,043	50,441
Capital Improvement Reserve	85,500	-	(47,205)	38,295
General Fixed Asset Reserve	<u>14,205</u>	<u>-</u>	<u>36,162</u>	<u>50,367</u>
	153,484	(14,381)	-	139,103
<b>Restricted funds</b>				
Restricted Operating fund	<u>-</u>	<u>22,419</u>	<u>-</u>	<u>22,419</u>
<b>TOTAL FUNDS</b>	<u>153,484</u>	<u>8,038</u>	<u>-</u>	<u>161,522</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	401,070	(415,451)	(14,381)
<b>Restricted funds</b>			
Restricted Operating fund	<u>94,611</u>	<u>(72,192)</u>	<u>22,419</u>
<b>TOTAL FUNDS</b>	<u>495,681</u>	<u>(487,643)</u>	<u>8,038</u>

**15. MOVEMENT IN FUNDS - continued****Comparatives for movement in funds**

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
<b>Unrestricted funds</b>				
General fund	73,289	80,195	(99,705)	53,779
Capital Improvement Reserve	-	-	85,500	85,500
General Fixed Asset Reserve	-	-	14,205	14,205
	<u>73,289</u>	<u>80,195</u>	<u>-</u>	<u>153,484</u>
<b>TOTAL FUNDS</b>	<u>73,289</u>	<u>80,195</u>	<u>-</u>	<u>153,484</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	414,198	(334,003)	80,195
	<u>414,198</u>	<u>(334,003)</u>	<u>80,195</u>
<b>TOTAL FUNDS</b>	<u>414,198</u>	<u>(334,003)</u>	<u>80,195</u>

**16. ULTIMATE CONTROLLING PARTY**

Throughout the period Mayfield Nurseries was controlled ultimately by its sole member Solent Mind by way of a 100% guarantee. The Board of Trustees elected by the members governs the affairs of the charity between Annual General Meetings.

At 31st March 2022 Solent Mind owed Mayfield Nurseries £1,577 (2021: Mayfield Nurseries owed Solent Mind £4,023).

**17. RELATED PARTY TRANSACTIONS**

The company has taken advantage of the exception contained by FRS 102 to subsidiary undertakings, 100% of whose voting rights are controlled within the group, not to disclose the transactions within the group.

**18. POST BALANCE SHEET EVENTS**

There are no events since the balance sheet date which required disclosure in the Financial Statements.