

Otley Methodist Church

Trustees Annual Report to the Charity Commission 2022-2023

Period: Trustees Annual Report for the period 1st Sept 2022 – 31st Aug 2023

Name of Charity: Otley Methodist Church

Charity Number: 1128580

Objectives and Activities:

Summary of the Purposes of the Charity

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of:

- (a) The Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;
- (b) Any charitable purpose for the time being of any connexional, district, circuit, local or other organisation of the Methodist Church;
- (c) Any charitable purpose for the time being of any society or institution being a society or institution subsidiary or ancillary to the Methodist Church;
- (d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

The organisation and resourcing of regular public acts of worship open to members of the church and non-members alike.

The teaching of Christianity through sermons, courses, and small groups.

The resourcing of pastoral work including visiting the sick and bereaved.

Taking religious assemblies in local schools.

Promoting the Christian faith through the staging of events and services.

Provision of chaplaincy services to local institutions.

The supporting of missions and other local charities through fundraising.

Summary of the main activities in relation to those purposes:

Provision of public acts of worship and sacred space

Otley Methodist Church delivers a regular Sunday morning service at 10:30am including a monthly service of Holy Communion. A Bible Study and prayer meeting also takes place on Wednesday evenings, once a fortnight. New expressions of Church for families on the Chevin (Forest Church) and locally at Cornerstone, Menston (Breathe) have been encouraged and supported by the local Church.

Joint services with other churches both within the town, and within the Circuit, are also held when possible.

The size of the congregation and the membership list has shrunk significantly over the last few years. Numbers attending have averaged around 30 and the membership list currently stands at 88 having reduced from 110 over 4 years.

Teaching of the Christian Faith.

We continue to ensure that teaching the Christian faith is a core activity and do this via sermons, service, sheets, Advent and Lent groups, Bible studies and advertising wider District, Regional and Connexional Online/face to face courses and programmes.

Pastoral care of the Church community role.

Each of our members has a pastoral visitor (one visitor usually has about 10 members to care for). Our minister also carries out pastoral visits, end of life and bereavement care. Access to Care Homes and our members who live in them. We have a good number of pastoral visitors who work hard to provide appropriate support to members via phone calls, visits, emails and letters.

Promotion of Christianity through special events.

All our special events and services throughout the year.
Some of these are for Church activities and others supporting other local groups and charities.

Christian Nurture of The Young In Sunday School And Uniformed Groups.

The Methodist church as an organisation has a long history of nurturing children and young people, and this is still something we do today. We have several groups within the uniformed organisations (Beavers, Cubs, Scouts, Rainbows, Brownies, and Guides) running during the week. In August, we run a very popular holiday club for primary school-aged children who enjoy three days of games, crafts, drama and Bible stories. This was also offered for an afternoon at Christmas.

Support Of UK And Overseas Charities Financially And With Prayer.

During the year we carried out a number of activities to support charities both in the UK and overseas. We uphold these charities in prayer within our regular services, and at the prayer meetings on a Wednesday evening. Our ecumenical Lent Lunches help to raise funds for Christian Aid as do a number of activities in Christian Aid Week.

Sale of Church Buildings

The Covid pandemic which impacted our membership list and on our financial situation (both through decreases in financial giving and more particularly through lost revenue from external bookings) led to some major decisions being taken by the Trustees. The Trustees have decided that the buildings are now too old, too restrictive, and too costly to maintain. We also recognise that we do not have the personnel to manage them well and so have taken the decision to put them up for sale. Lambert, Smith, Hampton Surveyors have been appointed to act on our behalf with the disposal process and with trying to find a newer, smaller, more flexible and cost-effective alternative. Trustees for Methodist Church Purposes have approved the sale process and we await its outcome. The congregation is determined to continue in its life and mission.

Public Benefit

We confirm that the Trustees have had regard to the Charity Commission's guidance on public benefit.

Structure, Governance and Management

The Governing document for the Church is the Deed of Union (1932) and The Methodist Church Act (1976.) Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church (CPD) by order of the annual Methodist Conference.

Day to day management of the Church is undertaken by the Church Trustees and the Minister in Pastoral Charge.

Trustee Training

A range of resources produced by the Methodist Connexion to support the effective running of churches is provided to all new Trustees.

Related Parties

Otley Methodist Church is a constituent part of the Wharfedale and Aireborough Methodist Circuit and the Yorkshire West Methodist District and is accountable to the Methodist Conference.

Church Minister

Rev Cameron Stirk

Church Trustees

Rev Cameron Stirk

Mrs Gillian Fawcett

Mrs Christine Pratt

Mr Alan Pratt

Mr Howard Chaplin

Mr John Burland

Mr Martin Campey

Mrs Lindsey Hurst

Mr Keith Hodson

Mrs Elizabeth Campey

Mr Fred King

Mrs Gill Chaplin

Mrs Joyce Walls

Mrs Olwen Marshall

Mr Peter Holmes

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

OTLEY

Church

FOR THE YEAR ENDED

31 August 2023

Wharfedale & Aireborough

Circuit

Circuit no

27/15

Registered Charity - Charity Registration number

1128580

If not a registered charity Her Majesty's Revenue and
Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Cameron Stirk

Church Stewards:

Mrs Gillian Fawcett

Mrs Lindsey Hurst

Mr Peter Holmes

Mrs Elizabeth Campey

Mr J D Burland

Mrs Christine Pratt

Treasurer

Mr Alan Pratt

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS.	Note			
a2	Offerings and Tax recovered	45,273.68		45,273.68	25,454.26
a3	Bank and CFB interest and Investment income	2,422.13		2,422.13	1,717.95
a4	Lettings	5,096.24		5,096.24	9,202.00
a5	Other receipts	15,642.92		15,642.92	3,773.97
a6	TOTAL RECEIPTS	68,434.97		68,434.97 (a7)	40,148.18

SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share	27,500.00		27,500.00	
b3	Donations	1,500.00		1,500.00	
b4	Repairs and Maintenance	11,034.89		11,034.89	9,538.21
b5	Utilities (Insurances, water charges, heating & lighting)	16,857.19		16,857.19	11,733.04
b6					
b7	Other payments	14,654.88		14,654.88	1,552.27
b8	TOTAL PAYMENTS	71,546.96		71,546.96 (b9)	22,823.52

SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	(3,111.99)	(3,111.99)	17,324.66
c2	Total funds brought forward from last year		32,840.45	32,840.45 (c6)	15,515.79
c3	Sub total	(c1+c2)	29,728.46	29,728.46	32,840.45
c4	Transfers and adjustments				(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	29,728.46	29,728.46 (c8)	32,840.45 (c6)

SECTION D			
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS			
d	(these amounts are not to be included in total receipts/payments figures above)	£	£
d1	Balance brought forward from last year		162.62
d2	Offerings/Gifts - received for external organisations	3,747.32	1,191.27
d3	Offerings/Gifts - passed to external organisations	3,747.32	1,271.89
d4	BALANCE STILL TO BE PAID		
	(d1+d2-d3)		

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS		Receipts		Payments		Net Receipts/ Payments		Adjustments		Opening balances		Closing balances	
e1	Sub-total of organisations	175		152		23				3,577		3,599.86	
e2													
e3													
e4													
e5													
e6													
e7													
e8	Sub total of Internal Organisations funds	175		152		23				3,577 (e11)		3,600 (e12)	
e9	Church accounts (totals brought forward from page 2 - totals column)	68,435 (a7)		71,547 (b9)		(3,112)		(c7)		32,840 (c6)		29,728 (c8)	
e10	TOTAL CASH FUNDS HELD BY CHURCH	68,610		71,699		(3,089)				36,417 (x)		33,328 (y)	
Continue on a separate sheet if necessary and bring the totals forward		TOTAL RECEIPTS		TOTAL PAYMENTS									

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2022**

		OPENING BALANCES		CLOSING BALANCES	
f1	Cash in hand				
f2	Bank Current Account	27,781		17,179	
f3	Bank Deposit Account				
f4	Central Finance Board	5,059		12,549	
f5	Trustees for Methodist Church Purposes				
f6	Other funds				
f7	SUB TOTAL - Church accounts	32,840 (c6)		29,728 (c8)	
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	3,577 (e11)		3,600 (e12)	
f9	TOTAL CASH FUNDS HELD BY CHURCH	36,417 (x)		33,328 (y)	

SECTION G**OTHER ASSETS and LIABILITIES**

		At 1 September 2022	At 31 August 2023
g1	Investments (include Endowments)	81,261	92,222
g2	Land & Buildings (see notes re Insurance value)	8,103,788	9,894,799
g3	Other Assets		
g4	Loan(s) - show amount outstanding at year end		
g5	Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

DECLARATIONS

Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer

A.K. Pratt

Date

20/01/2024

Name

Mr Alan K Pratt

Address

31 The Whartons, Otley, W. Yorkshire, LS21 2AG

Presentation to the *Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on
and were approved.

26/02/2024

Signature of the Chair of the meeting

M-C-Stirk

Name of the Chair of the meeting

Rev Cameron Stirk

Date

26/2/2024

Independent Examiner's Report to the Trustees of the

Otley Methodist Church

Church

This Report is on the Church Accounts for the year ended 31st August

2023

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply appropriate*

- (3) I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

** Please circle as appropriate*

Name Mrs Catherine E. Kane

Signature CE Kane

Relevant Professional qualification or body
Retired Bank Employee

Address 47 The Whartons, Otley, W. Yorkshire, LS21
-2AG

Date 26/2/24

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FOR THE YEAR ENDED

31 August 2023

Wharfedale & Aireborough

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Circuit no

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Signature of Treasurer A.K. Pratt  Date 20/01/2024

Name Mr Alan K Pratt

Address 31 The Whartons, Otley, W. Yorkshire, LS21 2AG

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Signature of the Chair of the meeting M-C Stirk

Name of the Chair of the meeting Rev Cameron Stirk

Date 26/2/2024

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