

Otley Methodist Church
Trustees Annual Report to the Charity Commission 2020-2021

Period: Trustees Annual Report for the period 1st Sept 2020 – 31st Aug 2021

Name of Charity: Otley Methodist Church

Charity Number: 1128580

Objectives and Activities:

Summary of the Purposes of the Charity

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of:

- (a) The Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;
- (b) Any charitable purpose for the time being of any connexional, district, circuit, local or other organisation of the Methodist Church;
- (c) Any charitable purpose for the time being of any society or institution being a society or institution subsidiary or ancillary to the Methodist Church;
- (d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

The organisation and resourcing of regular public acts of worship open to members of the church and non-members alike.

The teaching of Christianity through sermons, courses, and small groups.

The resourcing of pastoral work including visiting the sick and bereaved.

Taking religious assemblies in local schools.

Promoting the Christian faith through the staging of events and services.

Provision of chaplaincy services to local institutions.

Summary of the main activities in relation to those purposes:

Provision of public acts of worship and sacred space

Otley Methodist Church delivers a regular Sunday morning service at 10:30am including a monthly service of Holy Communion. A Bible Study and prayer meeting also takes place on Wednesday evenings, once a fortnight. However, during the Covid pandemic worship provision has had to take different forms. During the periods of lockdown the congregation has shared in recorded services from Burley in Wharfedale Methodist Church which have been accessed via Youtube. Service sheets have been distributed either electronically or in hard copy to all those on our pastoral list. Online Communion has been engaged with when possible. Once the church building was open post lockdown services in church began again, though with limited numbers, social-distancing measures in place and, at first, without communion.

Joint services with other churches both within the town, and within the Circuit, are also held when possible. The usual monthly joint Circuit evening service has been put on hold throughout the Covid pandemic period.

Again, due to the pandemic it has not been possible to hold either our café style services, Messy Church events or to invite the Uniformed Organisations to join in

services with us. These are all things we aim to pick up again as soon as we are able to do so.

The size of the congregation and the membership list has shrunk significantly throughout the pandemic period. Numbers attending have averaged around 30 and the membership list currently stands at 88 having reduced from 110 in the last few years.

Teaching of the Christian Faith.

We have continued to ensure that teaching the Christian faith is a core activity throughout the pandemic and have sort to do this via sermons, service, sheets, online Advent and Lent groups, Bible studies and advertising wider District, Regional and Connexional Online courses and programmes. We have also received and delivered weekly pastoral letters from our Minister. We have been unable to take part in any school assemblies this year.

Pastoral care of the Church community role.

Each of our members has a pastoral visitor (one visitor usually has about 10 members to care for). Our minister also carries out pastoral visits, though these have necessarily been limited to crisis, end of life and bereavement care throughout the pandemic. Access to Care Homes and our members who live in them has been severely restricted throughout the last year. We have a good number of pastoral visitors who have worked hard to provide appropriate support to members via phone calls, outdoor visits, emails and letters.

Promotion of Christianity through special events.

All our special events and services throughout the year either had to be cancelled or re-imagined online or in socially distanced ways. Public health has been our main priority through the pandemic and the implementation of clear and thorough covid guidance for the use of buildings and for pastoral visits has been implemented rigorously in order to give people confidence to take part in safe and manageable ways.

Christian Nurture of The Young In Sunday School And Uniformed Groups.

The Methodist church as an organisation has a long history of nurturing children and young people, and this is still something we do today. We have several groups within the uniformed organisations (Beavers, Cubs, Scouts, Rainbows, Brownies, and Guides) running during the week. Sadly we no longer have children attending our Sunday morning services however in August, we run a very popular holiday club for primary school-aged children who enjoy three days of games, crafts, drama and Bible stories.

Support Of UK And Overseas Charities Financially And With Prayer.

During the year we carried out a number of activities to support charities both in the UK and overseas. We uphold these charities in prayer within our regular services, and

at the prayer meetings on a Wednesday evening. Our ecumenical Lent Lunches help to raise funds for Christian Aid as do a number of activities in Christian Aid Week.

At Christmas church members were encouraged to make up a shoebox as part of 'Operation Shoebox Christmas Child' and over one hundred boxes are collected each year. It is our hope that we will be able to continue, improve and expand the above activities next year.

Impact of Covid

In addition to the limitations already mentioned on our activities by the Covid pandemic, its impact on our membership list and on our financial situation (both through decreases in financial giving and more particularly through lost revenue from external bookings) have led to some major decisions being taken by the Trustees. The Trustees have decided that the buildings are now too old, too restrictive, and too costly to maintain. We also recognise that we do not have the personnel to manage them well and so have taken the decision to put them up for sale. Lambert, Smith, Hampton Surveyors have been appointed to act on our behalf with the disposal process and with trying to find a newer, smaller, more flexible and cost-effective alternative. Trustees for Methodist Church Purposes have approved the sale process and we await its outcome. The congregation is determined to continue in its life and mission.

Public Benefit

We confirm that the Trustees have had regard to the Charity Commission's guidance on public benefit.

Structure, Governance and Management

The Governing document for the Church is the Deed of Union (1932) and The Methodist Church Act (1976.) Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church (CPD) by order of the annual Methodist Conference.

Day to day management of the Church is undertaken by the Church Trustees and the Minister in Pastoral Charge.

Trustee Training

A range of resources produced by the Methodist Connexion to support the effective running of churches is provided to all new Trustees.

Related Parties

Otley Methodist Church is a constituent part of the Wharfedale and Aireborough Methodist Circuit and the Yorkshire West Methodist District and is accountable to the Methodist Conference.

Church Minister

Rev Tim Perkins

Church Employee

Mr Ian Baguley (Caretaker)

Church Trustees

Rev Tim Perkins

Mrs Gillian Fawcett

Mrs Christine Pratt

Mr Howard Chaplin

Mr John Burland

Mr Martin Campey

Mrs Lindsey Hurst

Mr Keith Hodson

Mrs Elizabeth Campey

Mr Fred King

Mrs Gill Chaplin

Mrs Joan Monte

Mrs Joyce Walls

Mrs Olwen Marshall

Mr Petr Holmes

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

OTLEY	Church
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FOR THE YEAR ENDED

31 August 2021

Wharfedale & Aireborough	Circuit	Circuit no	27/15
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Registered Charity - Charity Registration number

1128580

If not a registered charity Her Majesty's Revenue and
Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Timothy Perkins

Church Stewards:

Mrs Gillian Fawcett
Mr Peter Holmes
Mr Roger Doughty MRS CHRISTINE PRATT
Mr Terry Riley MR JOHN BURLAND
MR HOWARD CHAPLIN
MRS ELIZABETH CAMPEY
MRS LINDSEY HURST

Acting Treasurer

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SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	34,215		34,215	49,716
a3	Bank and CFB interest and Investment income	1,120		1,120	1,219
a4	Lettings	10,305		10,305	20,960
a5	Other receipts	6,004		6,004	8,995
a6	TOTAL RECEIPTS	51,645		51,645 (a7)	80,890

SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share	24,813		24,813	49,626
b3	Donations				100
b4	Repairs and Maintenance	3,093		3,093	8,751
b5	Utilities (Insurances, water charges, heating & lighting)	24,465		24,465	27,924
b6					
b7	Other payments	11,540		11,540	1,371
b8	TOTAL PAYMENTS	63,912		63,912 (b9)	87,772

SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	(12,267)	(12,267)	(6,882)
c2	Total funds brought forward from last year		27,782	27,782 (c6)	34,664
c3	Sub total	(c1+c2)	15,516	15,516	27,782
c4	Transfers and adjustments				(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	15,516	15,516 (c8)	27,782 (c6)

SECTION D					
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS					
d	(these amounts are not to be included in total receipts/payments figures above)		£		£
d1	Balance brought forward from last year		163		163
d2	Offerings/Gifts - received for external organisations				435
d3	Offerings/Gifts - passed to external organisations				435
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)	163		163

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Sub-total of organisations					3,845	3,845
e2						
e3						
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds					3,845 (e11)	3,845 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	51,645 (a7)	63,912 (b9)	(12,267)	(c7)	27,782 (c6)	15,516 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	51,645	63,912	(12,267)		31,627 (x)	19,361 (y)
	TOTAL RECEIPTS	TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2020	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	18,806	14,937
f3 Bank Deposit Account		
f4 Central Finance Board	9,139	742
f5 Trustees for Methodist Church Purposes		
f6 Other funds	(163)	(163)
f7 SUB TOTAL - Church accounts	27,782 (c6)	15,516 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	3,845 (e11)	3,845 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	31,627 (x)	19,361 (y)

SECTION G

OTHER ASSETS and LIABILITIES

	At 1 September 2020	At 31 August 2021
g1 Investments (include Endowments)	73,882	86,259
g2 Land & Buildings (see notes re Insurance value)	7,771,298	7,771,298
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church OTLEY METHODIST No.....

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer C. Tooke Date 11/7/22

Name and address of treasurer C. TOOKE

36 WYNMORE AVE LEEDS Post Code LS16 9DE

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 ~~were~~ will be* presented to the meeting of the Church trustees held on 17/07/22

Signature of the Chair of the meeting Timothy M Perkins

Name of the Chair of the meeting TIMOTHY M PERKINS Date 13/07/22

Independent Examiner's Report to the Trustees of the

OTLEY METHODIST Church

Charity Number 1128580

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the OTLEY METHODIST Church for the year ended 31 August 2021 set out on pages 2 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Church Otley Methodist Church..... No

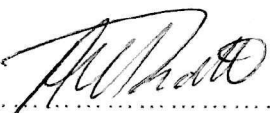
Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/~~have not~~* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner 

Name of independent examiner A K Pratt.....

Relevant professional qualification of independent examiner

Name of firm (where appropriate)

Address 31 The Whartons, Otley, West Yorkshire.....

..... Post Code LS21 2AG.....

Date 11/7/22

* delete or circle as appropriate

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FOR THE YEAR ENDED

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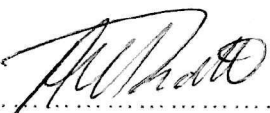
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Signature of independent examiner 

Name of independent examiner A K Pratt.....

Relevant professional qualification of independent examiner

Name of firm (where appropriate)

Address 31 The Whartons, Otley, West Yorkshire.....

..... Post Code LS21 2AG.....

Date 11/7/22

* delete or circle as appropriate