

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

England & Wales · Charity number 1128555

Details

Status Registered

Legal form Charitable company

Company number [06713923](#)

Registered 2009-03-13

Register [View on the Charity Commission register](#)

Contact

Address 3rd Floor
Howard House
6 Bank Street
Bradford

Phone 01274727233

Email admin.safetyfirst@btconnect.com

Website www.safetyfirstcommunitytrainingcentre.org.uk

Activities

Objects: TO FURTHER OR BENEFIT THE RESIDENTS OF THE BRADFORD DISTRICT, WEST YORKSHIRE, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTEREST OF SOCIAL WELFARE FOR RECREATION LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS.TO PROMOTE ANY CHARITABLE PURPOSES TO THE BENEFIT OF THE COMMUNITY IN THE ABOVE AREA AND IN PARTICULAR THE ADVANCEMENT OF EDUCATION, THE PROTECTION OF HEALTH AND RELIEF OF POVERTY, DISTRESS AND SICKNESS.

Activities: Safety First Community Training Centres primary aim is to provide a focal point in the community where people can become involved in a range of activities including : Education, Training, Recreation,Health projects and also to provide a response to particular problems identified by the community and / or residents

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Economic/community Development/employment, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** BRADFORD DISTRICT, WEST YORKSHIRE
- Bradford City
- Calderdale
- Kirklees
- Leeds City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-31	£257,145	£286,415	-	-
2024-01-31	£264,944	£238,611	-	-
2023-01-31	£186,299	£185,020	-	-
2022-01-31	£116,863	£137,542	-	-
2021-01-31	£111,415	£97,480	-	-

Trustees

Name	Role	Appointed
Azeem Hussain		2025-07-24
Medhat Fakhoury Shaker Fakhoury		2023-06-08
Nazmin Din		2025-02-28
Raza Sami Khan		2025-07-23
Teresa Jackson		2021-01-14

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

England & Wales - Charity number 1128555

Accounts

Trustees Annual Report for year ending the 31st of January 2025



Safety F1rst Community Training Centre
Reg. charity number 1128555 Company no. 6713923

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

**Report and Accounts
for the year ended 31 January 2025**

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SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Trust Information for the year ended 31 January 2025

Charity Number	1128555
Company Number	6713923
Trustees/Directors	Chris Graham Tina Butler Sameera Khan Zulekha Pander Medhat Fakhoury Teresa Jackson
Registered Office	3rd Floor Howard House 6 Bank Street Bradford BD1 1HA
Business Address	3rd Floor Howard House 6 Bank Street Bradford BD1 1HA
Independent Examiner	S J Sutcliffe FCCA Torevell Dent Limited 1-3 St Ann's Place Pellon Lane Halifax HX1 5RB
Bankers	National Westminster Bank plc Bradford City Centre Branch 7 Hustlegate M60 4EP Bradford BD1 1PP

Trustees Annual Report for year ending the 31st of January 2025

This year 2024 / 25 was a very busy year for the charity with the consolidation of much of the provision that we deliver including ESOL, Community Health and Wellbeing, Energy Advice, Employment Support and I.T and Digital.

However, it has been another difficult year this year for our service users with the cost-of-living crisis with both costs of food and energy increasing.

This last year, staff and volunteers at Safety First Community Training Centre have been really busy with the centre having between 290 and 345 attendances per week [some beneficiaries attend the centre more than once each week]

Partner organisations including; NHS England, Bradford College, Shipley College and Bradford Council have found that Safety First Community Training Centre is a reliable delivery partner who can be trusted to target those most in need and offer important support.

We continue to work with The National Lottery [TNL] Community Fund to deliver our Beyond Barriers programme which ends at the end of October 2025 [Bridging the Gap] and the 30th of November 2025 [Beyond Barriers] . TNL have been fantastic with their support.

Our provision is diverse which has meant that we have attracted funding from various funders ranging from Local Government to Lottery, from Citizens Advice to NHS.

We have this year been successful with our community Health and Wellbeing department being awarded funding from NHS CP6 to complement and enhance NHS Core 20 plus funding.

We continue to work with Shipley College to help deliver ESOL classes to those most in need both at our Centre and in other community venues including schools and childrens centres.

Our energy project supported by Citizens Advice is going strong helping people to improve on their energy usage and costs.

Good Things Foundation and Yorkshire Building Society continue to support us in the delivery of digital support for isolated adults from BAME communities.

West Yorkshire Combined Authority commissioned Safety First to deliver part of Community Grants programme. We worked with 35 unemployed learners on our Skill Up project

Many of our centre users comment on how friendly and helpful the staff and volunteers are at Safety First Community Training Centre.

In line with our primary aim, we have been able to provide a focal point in the community where people have become involved in a range of activities including Education, Training, Recreation and Health projects.

Employment Groups

We work with adults who are furthest from the labour market. We continue to deliver employment-based training. We have been able to deliver job match and I.T. training to over 1900 adults this year. We have helped 21 people into employment during the last 12 months.

Referrals Unemployed adults are referred to us from ; Job Centre Plus. Bradford Council, Womens Refuges and the NHS via local G.P. practices. Many people who are unemployed with poor mental health , lacking confidence are referred to us to help them to :

Improve their English language skills - which increases engagement helping them to become more confident in accessing other community or health services with a view to preparing them for the world of work.

Improve their Digital skills – . Many adults have no access to hardware and the internet , our charity is helping unemployed adults to access the internet for access to digital tools and employment support .

Improve their opportunities for employment- Group or one to one sessions provide safe spaces for social connections and support allowing more opportunities for sustainable employment.

Improve their Mental Health – reduction in stress, anxiety and depression symptoms through relaxation and emotional support . Early intervention helps people to address challenges before they become more serious.

Wider Programme Benefits

- Improved mental wellbeing and confidence.
- Better management of stress and anxiety.
- Increased engagement in education, volunteering, and employment.
- Reduced reliance on GP appointments for non-clinical issues.
- Creating happy healthy mind and body wellness
- Improvement in Digital job search
- Progress towards higher level ICT / Digital qualification
- Increased engagement in education, volunteering, and employment.
- Readiness for the world of work
- Improvement in social skills
- Progress towards higher level ESOL qualification

Trustees Annual Report for year ending the 31st of January 2025

Health and Wellbeing

Holistic Therapy with Motivational Coaching

Our organisation supports patients referred by GPs who are experiencing anxiety, depression, low mood and low self-confidence. Many of these individuals struggle to access appropriate non-clinical support that addresses both their emotional and physical wellbeing.

We piloted a programme offering 150 patients motivational coaching alongside massage therapy to provide a holistic approach to recovery offering an average four sessions per patient [600 sessions in all]

English for Speakers of Other Languages [ESOL]

Working with diverse communities [39 different languages] and individuals we are able to support them with their language learning to foster better integration and understanding to enable positive progress.

Pre Entry and Entry Level 1 22 ESOL courses per year

Number of unemployed adults accessing : circa 155 per week

Employment support

Our beneficiaries are unemployed adults with significant barriers to the labour market including, poor levels of education, debt, disability and language. We work with between 450 and 550 adults per year , helping beneficiaries with CV writing, finding and applying for jobs online, computer and email skills, interview technique and confidence building underpinned by regular Information, Advice and Guidance sessions

Number of unemployed adults attending circa 125 per week

Job outcomes 10 full time , 11 part time so far this year

Digital Support

With a focus on diversity and inclusion, our support services are designed to meet all the learner needs, whether through a traditional classroom setting or interactive Zoom training for remote learning.

This type of training and programme also gives learners specific individualised support.

Many people do not have access to hardware and the internet and have little or no training or understanding of digital use and technology

- Number of unemployed adults accessing : circa 105 per week

Accredited Qualifications [City and Guilds]

Functional Skills English Entry Level 1 and 2 46 unemployed adults

Functional Skills Maths Entry Level 1 and 2 222 unemployed adults

None Accredited Learning [RARPA]

Digital / ICT 1062 unemployed adults, Employment support 531 unemployed adults ESOL [Pre entry] 1078

Trustees Annual Report for year ending the 31st of January 2025

Health and Wellbeing There are more people presenting with **mental health** issues predominately with stress and anxiety – we have tried to address this by increasing our Health and Wellbeing provision mainly supported by The National Lottery Community fund.

We have set up a referral partnership with 10 GP practices in Community Partnership 5 ,where social prescribers refer adults with mental health issues for face-to-face support.



Treatment room in our Health and Wellbeing suite

While some organisations are geared more towards remote help, our Health and Wellbeing provision continues to deliver much needed face to face support. Whilst we provide two days for our Health and Wellbeing delivery, it is apparent that this is not enough and we have growing waiting lists to access some of the provision.

As we are working with more adults with Mental Health issues particularly anxiety and stress not only have we improved and extended the Health and Wellbeing suite on the 4th floor but three staff have attended the Mental Health First Aider training course.

This has been beneficial for both our service users and staff who attended.



Trustees Annual Report for year ending the 31st of January 2025

Asylum seekers and refugees There has been a large increase in the number in the number of unemployed adults attending the Centre, between 280 and 312 per week [this equates to between 9,600 and 11,520 service users annually]

Many are asylum seekers and refugees who access our food and clothing support and English [ESOL] classes. We have noticed an increase in Kurdish , Arabic and Albanian speakers and others groups including Congolese, Sudanese , Ukrainians and Iranians fleeing war and or persecution .

While we are fortunate to enjoy fantastically diverse communities, we still need to bring in additional resources to meet the needs of all of our service users.

In addition, we are supporting people [mainly refugees and asylum seekers] with items of clothing and shoes

Wrap-around support Bradford Council have seen the benefit of Safety First Community Training Centre and regularly refer people to us not only for our ESOL provision but for our energy support, food and clothes bank.

Succession planning – In order to ensure that the charity is able to continue moving forward, the Trustees have been working on a Five-Year Plan including a succession plan to provide clarity for a longer-term vision.

Three years into our Five Year Plan we are confident that as we move into our ‘transition’ year we are well placed to increase and improve our much needed and varied provision.

Case study ; Employment

We worked with two Womens hostels to identify adults who really needed employment support.

Using employment based activities including remote learning and blended learning in addition to ICT sessions we worked on a positive pathway for each individual.

Regular I.A.G. – Information Advice and Guidance ensured that we could encourage them on to the most appropriate courses for them

We felt that there was a great need to support those who have English as a second language.

‘T’ came to us from a Womens Refuge she was unemployed and wanted to change her life and progress.

She worked hard learning ICT and achieved a Functional Skill I.T. award .

Following a number Information , Advice and Guidance sessions we were able to improve Ts confidence and help her search for employment.

She has successfully achieved full time employment in a warehouse. This has given her much more independence and she is a lot happier with her life.

Trustees Annual Report for year ending the 31st of January 2025

Partnerships

We will continue to develop partnership working with Bradford College, Shipley College, Bradford Council, Good Things Foundation, Citizens Advice, community providers and other organisations. We have made in-roads with our health provision and wish to extend this further in view of the evidence of need and to become part of the bigger health and wellbeing structure in the district.

We will endeavour to get more 'funders' to visit us at the Centre to see the work that we are doing, as we have found that this has been really positive. When funders and potential funders come and see what happens at the Centre, they are more likely to support us.

The coming year will see us again working with the most disadvantaged in our community particularly in view of the Government and Local Authority cuts. We expect to increase the amount of work with new communities, including support for refugees and asylum seekers.

The Trustees are committed to working with the most disadvantaged people in our community and will continue to bring in the resources to move this forward.

Special Thanks to all of the volunteers that work so hard to help others at the Safety First Community Training Centre

Trustees during 2024/25 year

Mrs Sameera Khan

Mrs Zulekha Pandor – Chair of Trustees

Mrs Teresa Jackson

Mrs Tina Butler

Mr Medhat Fakhoury

Trustees Annual Report for year ending the 31st of January 2025

Mission

'Working with those in most need to Change Lives for the Better'

To continue to work in Positive Partnership with individuals to develop skills for the future.

Values

We promote and provide support and learning for life opportunities to unemployed adults with multiple barriers and the wider community. We recognise that each individual can significantly benefit from our advice, experience and expertise. We aspire to nurture talents and strengths which benefit individuals, families and the wider community.

Our work is conducted ethically and with integrity, acting honestly and transparently. We place a great emphasis on re-investing profit in the organisation in order to secure our future.

Culture

'We are a diverse team serving a diverse community in diverse ways'

We adopt a positive 'can do' approach when responding to the needs of the Community [our clients] and toward each other. As we are a relatively small charity and one of the key attributes, we possess is responsiveness and a quick decision-making process. Some of our customers need us to act quickly to help to resolve their issues.

Our Reputation

Established in 2008, Safety First Community Training Centre is an established training provider and 'Community Anchor' with a staff team who have a great number of skills including 'people skills', accomplished at assessments and teaching and learning through classroom sessions and one-to-one support in addition to pastoral support when needed.

'We help socially excluded people into long term income sustainability'

We continue to build our reputation by providing a professional service – one that generates new and repeat business built on service to others and a safe learning environment.

We strive to be known as a charity that has great staff and volunteers, great resources with a sensitive human ethos.

Trustees Annual Report for year ending the 31st of January 2025

What we do

- 'We are a social change charity delivering a deep impact for the Community'
- We assist adult learners to progress. We do this by providing each customer with an initial assessment in order to ensure that they are put on the most appropriate pathway for them. We assist adults with English, Maths and ICT skills.
- Those with a lack of vocational work experience, skills or qualifications – Employment support is well used at the Centre and assists people into work or volunteering. Learners with low confidence or with negative past learning experiences.
- We assist refugees, asylum seekers and speakers of English as a second language with ESOL courses.
- We help adults in sometimes dire circumstances who have found themselves in Women's Refuges or the subject of Modern Slavery or are suffering from Post Traumatic Stress Disorder and other Mental Health issues.
- We help unemployed adults overcome barriers to gaining employment by assisting them with Universal Job match and source relevant work placements to gain experience of the world of work.

We are different because...

We have courses starting all year round.

Each member of staff actively reaches out to those who might feel isolated and disengaged.

Lifelong Learning for you, the individual is our focus.

Caring staff. We have small classes, less than 12 in a class that affords better staff: learner ratio.

Open House – we provide free tea, coffee, biscuits [and a lunch if you are staying all day].

Maximum support into further learning or employment, health and wellbeing, advice and guidance.

English, maths and ICT skills development, ESOL courses - Learning in your own community.

We believe that each individual should have the opportunity to access, education, training, health support or employment. We have courses and the appropriate resources to work with people who need to overcome barriers to engage with education, training and / or employment.

Trustees Annual Report for year ending the 31st of January 2025

<p>MISSION</p>	<p><i>‘Working with the Community, Changing Lives for the Better’</i></p>			
<p>VISION</p>	<p>Helping Vulnerable people</p>	<p>Supporting Community decision making</p>	<p>Delivering health support in Community settings</p>	<p>Identifying community problems and responding</p>
<p>OBJECTS: Our Primary aim is to provide a focal point in the Community where people can access a range of activities including</p>	<p>EDUCATION To empower people’s personal and social development and nurturing respect for themselves and others via informal education particularly those who are furthest from the labour market.</p>	<p>TRAINING To get people back into work, we will continue to provide training with a view to empowering clients to achieve relevant awards e.g., Food Safety, Functional Skills,</p>	<p>HEALTH To provide a Healthy and positive experience for people of all abilities in the community, particularly for those who ‘fall through the net’</p>	<p>RECREATION To be an accessible resource where the Community can access activities with a view to improving their confidence and quality of life.</p>
<p>Values</p>	<p>Safe Learning Environment</p>	<p>Enabling Empowerment</p>	<p>Helping those in need</p>	<p>Promoting positive activities</p>
<p>Activities</p>	<p>Education and Training</p>	<p>Employment Support</p>	<p>Wellbeing ‘face to face’ provision</p>	<p>Volunteer Progression Programme</p>

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Statement of Trustees Responsibilities for the year ended 31 January 2025

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

The law applicable to charities in England and Wales, the Charity Act 2011 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the provisions of the trust deed.. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Independent Examiner's Report to the Directors/Trustees of Safety First Community Training Centre Limited

For the year ended 31 January 2025

I report on the charity trustees on my examination of the accounts of the Company for the year ended 31 January 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I confirm that I am qualified to undertake the examination due to being a member of the Association of Chartered Certified Accountants .

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1 accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirements that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods of and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
S J Sutcliffe FCCA
Torevell Dent Limited
Chartered Certified Accountant
1-3 St Ann's Place
Pellon Lane
Halifax
HX1 5RB

Date: 24 September 2025

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

**Statement of Financial Activities
for the year ended 31 January 2025**

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
<u>Income and endowments from:</u>					
Donations		251,609	-	251,609	257,586
Other income		5,536	-	5,536	7,358
Total		<u>257,145</u>	<u>-</u>	<u>257,145</u>	<u>264,944</u>
<u>Expenditure on:</u>					
Charitable activities	2	285,118	-	285,118	237,939
Other costs		1,297	-	1,297	672
Total		<u>286,415</u>	<u>-</u>	<u>286,415</u>	<u>238,611</u>
Net Income/(Expenditure)		(29,270)	-	(29,270)	26,333
Balance as at 1 February 2024		45,053	18,518	63,571	37,238
Transfer between funds		-	-	-	-
Balance as at 31 January 2025		<u>15,783</u>	<u>18,518</u>	<u>34,301</u>	<u>63,571</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

**Balance Sheet
for the year ended 31 January 2025**

	Notes	2025		2024	
		£	£	£	£
Fixed Assets					
Tangible assets	3		7,373		4,383
Current Assets					
Cash at bank		56,331		82,764	
		<u>56,331</u>		<u>82,764</u>	
Liabilities:					
Creditor amounts falling due within one year	4	(29,403)		(23,576)	
			<u>26,928</u>		<u>59,188</u>
Net Assets			<u>34,301</u>		<u>63,571</u>
Funds					
Unrestricted funds			15,783		45,053
Restricted funds			18,518		18,518
Total Funds			<u>34,301</u>		<u>63,571</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 January 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 January 2025 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge responsibilities for:

- a) Ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- b) Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements were approved by the Board of Directors on 24 September 2025 and were signed by:



.....
C. Graham
Director

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Notes to the Accounts for the year ended 31 January 2025

1. Accounting Policies

a) Accounting Convention

The financial statements have been prepared under the historical cost convention, and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

b) Income and Endowments

Income is recognised when the charity has entitlement to the funds and when it is probable that the income will be received and the amount can be measured reliably

Income from grants is recognised when the charity has entitlement to the funds, any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

c) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

d) Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful economic life.

Fixtures, fitting, equipment and computer equipment - 25% on cost

e) Taxation

The charity is exempt from tax on its charitable activities.

f) Fund Accounting

Fundraising and publicity expenses include expenses incurred directly by the charity and those incurred by third parties in raising charity funds for the charity and paid directly by the company.

2. Expenditure	2025	2024
<u>Charitable activities</u>	£	£
Direct project costs	259,328	221,832
Administration costs	25,790	16,107
	<u>285,118</u>	<u>237,939</u>
<u>Payroll Costs</u>	2024	2023
	£	£
Gross wages	217,269	162,923
	<u>217,269</u>	<u>162,923</u>

There were 11 full time equivalent employees during the year (2024:4)

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Notes to the Accounts for the year ended 31 January 2025

3. Tangible Fixed Assets	Fixtures, fittings and equipment £		
<u>Costs</u>			
At 1 February 2024	18,331		
Additions	6,473		
Disposals	-		
At 31 January 2025	24,804		
<u>Depreciation</u>			
At 1 February 2024	13,948		
Charge for the period	3,483		
Depreciation on disposals	-		
At 31 January 2025	17,431		
<u>Net Book Value</u>			
At 31 January 2025	7,373		
At 31 January 2024	4,383		
		2025	2024
4. Liabilities		£	£
Creditor amounts falling due within one year:			
Accruals		22,003	16,176
Loans		7,400	7,400
		29,403	23,576
6. Trustee's Remuneration and Benefits			
There were no trustee's remuneration or other benefits for the year ended 31 January 2025 (£nil : 2024)			
Trustee's Expenses			
There were no trustee's expenses paid for the period ended 31 January 2025 (£nil : 2024)			
7. Control			
The charity was under the control of the trustees throughout the current and previous years.			
8. Company limited by guarantee			
The members liability is limited to a maximum of £1 per member.			

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Detailed Statement of Financial Activities for the year ended 31 January 2025

	2025		2024	
	£	£	£	£
Income:				
Grants received		251,609		257,586
Other income		5,536		7,358
		<u>257,145</u>		<u>264,944</u>
Expenditure:				
Wages and national insurance		217,269		162,923
Payroll costs		4,488		2,768
Project costs:				
SFYOL staff costs (tutors)	31,730		47,909	
Other	<u>5,841</u>	<u>37,571</u>	<u>8,232</u>	<u>56,141</u>
		259,328		221,832
		<u>(2,183)</u>		<u>43,112</u>
Administration Expenditure:				
Computer expenses		748		324
Light and heat		8,403		6,804
Insurance		1,138		341
Accountancy		1,297		672
Bank charges		781		239
Travelling expenses		1,179		1,154
Printing and stationery		3,712		1,837
Repairs		2,674		1,475
Equipment hire		1,906		774
Phone		961		130
Sundry expenses		805		524
Depreciation		<u>3,483</u>	27,087	<u>2,505</u>
				16,779
Net (Expenditure)/Income		<u><u>(29,270)</u></u>		<u><u>26,333</u></u>

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

England & Wales - Charity number 1128555

Accounts

Charity Number 1128555
Company Number 6713923



SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Report and Accounts

for the year ended

31 January 2024

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Report and Accounts for the year ended 31 January 2024

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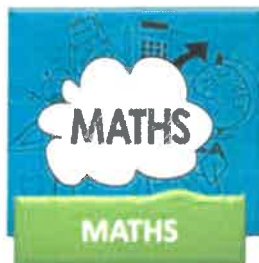
SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Trust Information for the year ended 31 January 2024

Charity Number	1128555
Company Number	6713923
Trustees/Directors	Chris Graham Tina Butler Sameera Khan Zulekha Pander Teresa Jackson
Registered Office	3rd Floor Howard House 6 Bank Street Bradford BD1 1HA
Business Address	3rd Floor Howard House 6 Bank Street Bradford BD1 1HA
Independent Examiner	S J Sutcliffe FCCA Torevell Dent Limited 1-3 St Ann's Place Pellon Lane Halifax HX1 5RB
Bankers	National Westminster Bank plc Bradford City Centre Branch 7 Hustlegate M60 4EP Bradford BD1 1PP

Trustees Annual Report

Year ending 31st of January 2024



SAFETY FIRST

COMMUNITY TRAINING CENTRE

— CREATING OPPORTUNITIES FOR ALL —

REG. CHARITY NO: 1128555

COMPANY NO: 6713923

SUMMARY

The year 2023/24 was a good year for the charity with the consolidation of much of the provision that we deliver including ESOL, Community Health and Wellbeing, Energy Advice, Employment Support and I.T and Digital.

However, it has been another difficult year this year for our service users with the cost-of-living crisis with both costs of food and energy increasing.

This last year, staff and volunteers at Safety First Community Training Centre have been really busy with the centre having between 280 and 312 attendances per week [some beneficiaries attend the centre more than once each week]

Partner organisations including; NHS England, Bradford College, Shipley College and Bradford Council have found that Safety First is a reliable delivery partner who can be trusted to target those most in need and offer important support.

We continue to work with The National Lottery [TNL] Community Fund to deliver our Beyond Barriers programme which still has around 18 months to run. TNL have been fantastic with their support.

Our provision is diverse which has meant that we have attracted funding from various funders ranging from Local Government to Lottery, from Citizens Advice to NHS.

We have this year been successful with our community Health and Wellbeing department being awarded funding from NHS Core 20 plus funding to improve and extend part of the TNL Barriers provision.

We continue to work with Shipley College to help deliver ESOL classes to those most in need both at our Centre and in other community venues including schools and children's centres.

Our energy project supported by Citizens Advice is going strong helping people to improve on their energy usage and costs.

Good Things Foundation and Yorkshire Building Society continue to support us in the delivery of digital support for isolated adults from BAME communities.

PEOPLES HEALTH TRUSTS ACTIVE COMMUNITIES PROGRAMME

Our ladies really enjoyed the B-Active programme supported by the Peoples Health Trusts Active Communities programme. Ladies over 50 years from various isolated communities set up Friendship groups and attended at Safety First once, twice or three times a week for a catch up and arrange days out to the seaside, Leeds market or entertainment venues such as St Georges Hall and the Alhambra in Bradford.



LEARNER Success Story

Sophie Mukashema came from Congo with no English Language skills. The first day at Safety First she was not confident and could not write her name & address.

She has now progressed in spelling her name & communicating with other learners & tutors.

Sophie has now the confidence to interact with staff at the Alhambra Theatre & St George's Hall, through ESOL learning activity trips. She thoroughly enjoyed herself

Her progress is truly inspirational.



Sophie Mukashema

ESOL Learner

Many of our centre users have commented on how friendly and helpful the staff and volunteers are at Safety First Community Training Centre.

In line with our primary aim, we have been able to provide a focal point in the community where people have become involved in a range of activities including Education, Training, Recreation and Health projects.

EMPLOYMENT GROUPS

We work with adults who are furthest from the labour market. We continue to deliver employment-based training We have been able to deliver job match and I.T. training to over 1700 adults this year. We have helped 36 people into employment during the last 12 months.



LEARNER STORY

"Safety First, have helped me improve my English & IT skills. I have really improved my English by attending their ESOL classes & using the Computers here has given me to confidence to learn more. The staff here are amazing". Safety First have helped me gain employment into the regional Marks & Spencer Warehouse.



Herrald Hathadura Silva



FARESHARE YORKSHIRE

We continue to work alongside FareShare Yorkshire in helping to redistribute surplus food to those most in need.

We are providing two course meals on a PAYF (Pay As You Feel) basis Monday to Thursday.

In addition, we are supporting people with Food Parcels, including fresh bread, milk, cheese, vegetables and baked goods. The ambient/chilled and freezer deliveries have been supported this forthcoming year by Inn Churches with a generous donation to the Centre.

1,721

Food parcels given out this year

4,416

Hot meals provided this year



Fareshare Food Surplus for learners

HEALTH AND WELLBEING

There are more people presenting with **Mental Health** issues predominately with stress and anxiety – we have tried to address this by increasing our Health and Wellbeing provision mainly supported by The National Lottery Community fund.

We have set up a referral partnership with Thornbury Health Hub and a local Health Centre in Bradford 3 where co-ordinators and social prescribers refer adults with mental health issues for face-to-face support.



Treatment room in our Health and Wellbeing suite

While some organisations are geared more towards remote help, our Health and Wellbeing provision continues to deliver much needed face to face support. Whilst we provide two days for our Health and Wellbeing delivery, it is apparent that this is not enough and we have growing waiting lists to access some of the provision.

ASYLUM SEEKERS AND REFUGEES

There has been a large increase in the number in the number of unemployed adults attending the Centre, between 280 and 312 per week [this equates to between 9,600 and 11,520 service users over the year].

Many are asylum seekers and refugees who access our food and clothing support and English [ESOL] classes. We have noticed an increase in Kurdish, Arabic and Albanian speakers and others groups including Congolese, Sudanese, Ukrainians and Iranians fleeing war and or persecution.

While we are fortunate to enjoy fantastically diverse communities, we still need to bring in additional resources to meet the needs of all of our service users.

THE FUTURE

The coming year we will continue to help those who are in need with courses and volunteer training.

Our charity has noticed an increase in the number of adults coming to us with financial problems and/or mental health issues.

We have been able to signpost some people to other organisations who specialise in financial problems and/or mental health issues however many choose to stay with us as the Centre and in response we have developed our health and wellbeing provision.

Partnerships

We will continue to develop partnership working with Bradford College, Shipley College, Bradford Council, Good Things Foundation, Citizens Advice, community providers and other organisations. We have made in-roads with our health provision and wish to extend this further in view of the evidence of need and to become part of the bigger health and wellbeing structure in the district.

We will endeavour to get more 'funders' to visit us at the Centre to see the work that we are doing, as we have found that this has been really positive. When funders and potential funders come and see what happens at the Centre, they are more likely to support us.

The coming year will see us again working with the most disadvantaged in our community particularly in view of the Government and Local Authority cuts. We expect to increase the amount of work with new communities, including support for refugees and asylum seekers.

The Trustees are committed to working with the most disadvantaged people in our community and will continue to bring in the resources to move this forward.

Special Thanks to all of the volunteers that work so hard to help others at the Safety First Community Training Centre

TRUSTEES DURING 2023/24 YEAR

- Mrs Zulekha Pandor
- Chair of Trustees
- Mrs Sameera Khan
- Mrs Teresa Jackson
- Mrs Tina Butler
- Mr Medhat Fakhoury

MISSION

‘Working with those in most need to Change Lives for the Better’

To continue to work in Positive Partnership with individuals to develop skills for the future.

VALUES

We promote and provide support and learning for life opportunities to unemployed adults with multiple barriers and the wider community. We recognise that each individual can significantly benefit from our advice, experience and expertise. We aspire to nurture talents and strengths which benefit individuals, families and the wider community.

Our work is conducted ethically and with integrity, acting honestly and transparently. We place a great emphasis on re-investing profit in the organisation in order to secure our future.

CULTURE

‘We are a diverse team serving a diverse community in diverse ways’

We adopt a positive ‘can do’ approach when responding to the needs of the Community [our clients] and toward each other. As we are a relatively small charity and one of the key attributes, we possess is responsiveness and a quick decision-making process. Some of our customers need us to act quickly to help to resolve their issues.

OUR REPUTATION

Established in 2008, Safety First Community Training Centre is an established training provider and ‘Community Anchor’ with a staff team who have a great number of skills including ‘people skills’, accomplished at assessments and teaching and learning through classroom sessions and one-to-one support in addition to pastoral support when needed.

‘We help socially excluded people into long term income sustainability’

We continue to build our reputation by providing a professional service – one that generates new and repeat business built on service to others and a safe learning environment.

We strive to be known as a charity that has great staff and volunteers, great resources with a sensitive human ethos.

WHAT WE DO

- ‘We are a social change charity delivering a deep impact for the Community’
- We assist adult learners to progress. We do this by providing each customer with an initial assessment in order to ensure that they are put on the most appropriate pathway for them. We assist adults with English, Maths and ICT skills.
- Those with a lack of vocational work experience, skills or qualifications – Employment support is well used at the Centre and assists people into work or volunteering. Learners with low confidence or with negative past learning experiences.
- We assist refugees, asylum seekers and speakers of English as a second language with ESOL courses.
- We help adults in sometimes dire circumstances who have found themselves in Women’s Refuges or the subject of Modern Slavery or are suffering from Post Traumatic Stress Disorder and other Mental Health issues.
- We help unemployed adults overcome barriers to gaining employment by assisting them with Universal Job match and source relevant work placements to gain experience of the world of work.

WE ARE DIFFERENT BECAUSE...

We have courses starting all year round.

Each member of staff actively reaches out to those who might feel isolated and disengaged.

Lifelong Learning for you, the individual is our focus.

Caring staff. We have small classes, less than 12 in a class that affords better staff: learner ratio.

Open House – we provide free tea, coffee, biscuits [and a lunch if you are staying all day].

Maximum support into further learning or employment, health and wellbeing, advice and guidance.

English, maths and ICT skills development, ESOL courses - Learning in your own community.

We believe that each individual should have the opportunity to access, education, training, health support or employment. We have courses and the appropriate resources to work with people who need to overcome barriers to engage with education, training and / or employment.

VOLUNTEER CASE STUDY

I've always had a love of languages and am passionate about their importance when seeking to adapt fully into whichever society we find ourselves living in. I did a modern languages degree at university and taught English in the UK and abroad when in my twenties. So, all these years later and when looking for a volunteering opportunity, I knew being a ESOL tutor was something I could both bring my skills to and be genuinely enthusiastic about. With time newly available to me, having recently stopped work, I was delighted to become aware of Safety First and its work within the community.



The eight-week training course at Shipley College taught me the basics and I was lucky to be placed with another course colleague at Safety First HQ in central Bradford. From the very start, I was struck by the friendly, supportive atmosphere throughout the building. And I was hugely impressed to find that, in addition to English classes, IT tuition and health advice was also on offer, plus more general guidance and support for all the many challenges to be negotiated when establishing one's self in a new country. It really feels that the practical needs of the many users are the central focus of the organisation.

And it's so international.



The first class I assisted in included students from 12 different countries, from El Salvador to Eritrea to Ukraine. That means clients from many different cultures and educational backgrounds, all of them keen to learn, integrate and get on with their lives – whether that means finding a job, passing a driving test or just doing something as routine but necessary as making a doctor's appointment.

And the teaching staff couldn't have been more supportive to me as I take my first steps into the new world of ESOL tutoring. After eight weeks in class with lovely teacher Anne and additional help from Sonia and Don, I've learned how to find resources, use a white board and, perhaps most importantly of all, to ensure English lessons are fun as well as educational. Who knew that making a flower out of coloured tissue paper could be so enjoyable after an hour spent doing past tense exercises?

I'm very happy to have found Safety First Community Training Centre and look forward to continuing on my journey with it and its many users.

MENTAL HEALTH

As we are working with more adults with Mental Health issues particularly anxiety and stress not only have we improved and extended the Health and Wellbeing suite on the 4th floor but three staff have attended the Mental Health First Aider training course.



This has been beneficial for both our service users and staff who attended.

This coming year we will be looking for more staff, volunteers and service users to complete this training.



SAFETY FIRST

COMMUNITY TRAINING CENTRE

— CREATING OPPORTUNITIES FOR ALL —

MISSION: 'WORKING WITH THE COMMUNITY, CHANGING LIVES FOR THE BETTER'



VISION

Our Primary aim is to provide a focal point in the Community where people can access a range of activities including: **Education Training, Health & Recreation**



HELPING VULNERABLE PEOPLE

EDUCATION:

To empower people's personal and social development and nurturing respect for themselves and others via informal education particularly those who are furthest from the labour market

VALUES

ACTIVITIES



SUPPORTING COMMUNITY DECISION MAKING

TRAINING:

To get people back into work, we will continue to provide training with a view to empowering clients to achieve relevant awards e.g., Food Safety, Functional Skills,

ENABLING EMPOWERMENT

EMPLOYMENT SUPPORT



DELIVERING HEALTH SUPPORT IN COMMUNITY SETTINGS

HEALTH:

To provide a Healthy and positive experience for people of all abilities in the community, particularly for those who 'fall through the net'

HELPING THOSE IN NEED

'FACE TO FACE' PROVISION WELLBEING



RECREATION

RECREATION:

To be an accessible resource where the Community can access activities with a view to improving their confidence and quality of life.



VOLUNTEER PROGRAMME

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Statement of Trustees Responsibilities for the year ended 31 January 2024

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

The law applicable to charities in England and Wales, the Charity Act 2011 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the provisions of the trust deed.. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Independent Examiner’s Report to the Directors/Trustees of Safety First Community Training Centre Limited

For the year ended 31 January 2024

I report on the charity trustees on my examination of the accounts of the Company for the year ended 31 January 2024.

Responsibilities and basis of report

As the charity’s trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner’s Statement

I confirm that I am qualified to undertake the examination due to being a member of the Association of Chartered Certified Accountants .

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1 accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirements that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods of and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


.....
S J Sutcliffe FCCA
Torevell Dent Limited
Chartered Certified Accountant
1-3 St Ann's Place
Pellon Lane
Halifax
HX1 5RB

Date: 12 July 2024

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

**Statement of Financial Activities
for the year ended 31 January 2024**

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
<u>Income and endowments from:</u>					
Donations		257,586	-	257,586	161,547
Other income		7,358	-	7,358	24,752
Total		264,944	-	264,944	186,299
<u>Expenditure on:</u>					
Charitable activities	2	237,939	-	237,939	184,336
Other costs		672	-	672	684
Total		238,611	-	238,611	185,020
Net Income/(Expenditure)		26,333	-	26,333	1,279
Balance as at 1 February 2023		18,720	18,518	37,238	35,959
Transfer between funds		-	-	-	-
Balance as at 31 January 2024		45,053	18,518	63,571	37,238

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

**Balance Sheet
for the year ended 31 January 2024**

	Notes	2024		2023	
		£	£	£	£
Fixed Assets					
Tangible assets	3		4,383		3,126
Current Assets					
Cash at bank		82,764		52,029	
		<u>82,764</u>		<u>52,029</u>	
Liabilities:					
Creditor amounts falling due within one year	4	(23,576)		(17,917)	
			<u>59,188</u>		<u>34,112</u>
Net Assets			<u>63,571</u>		<u>37,238</u>
Funds					
Unrestricted funds			45,053		18,720
Restricted funds			<u>18,518</u>		<u>18,518</u>
Total Funds			<u>63,571</u>		<u>37,238</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 January 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 January 2024 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge responsibilities for:

- a) Ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- b) Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements were approved by the Board of Directors on 12 July 2024 and were signed by:



C. Graham
Director

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Notes to the Accounts for the year ended 31 January 2024

1. Accounting Policies

a) Accounting Convention

The financial statements have been prepared under the historical cost convention, and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

b) Income and Endowments

Income is recognised when the charity has entitlement to the funds and when it is probable that the income will be received and the amount can be measured reliably

Income from grants is recognised when the charity has entitlement to the funds, any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

c) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

d) Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful economic life.

Fixtures, fitting, equipment and computer equipment - 25% on cost

e) Taxation

The charity is exempt from tax on its charitable activities.

f) Fund Accounting

Fundraising and publicity expenses include expenses incurred directly by the charity and those incurred by third parties in raising charity funds for the charity and paid directly by the company.

2. Expenditure	2024	2023
<u>Charitable activities</u>	£	£
Direct project costs	221,832	159,418
Administration costs	16,107	24,918
	<u>237,939</u>	<u>184,336</u>
<u>Payroll Costs</u>	2024	2023
	£	£
Gross wages	162,923	102,455

There were 4 full time equivalent employees during the year (2023:2)

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Notes to the Accounts for the year ended 31 January 2024

3. Tangible Fixed Assets

	Fixtures, fittings and equipment £
Costs	
At 1 February 2023	14,569
Additions	3,762
Disposals	-
At 31 January 2024	<u>18,331</u>
Depreciation	
At 1 February 2023	11,443
Charge for the period	2,505
Depreciation on disposals	-
At 31 January 2024	<u>13,948</u>
Net Book Value	
At 31 January 2024	<u>4,383</u>
At 31 January 2023	<u>3,126</u>

	2024 £	2023 £
4. Liabilities		
Creditor amounts falling due within one year:		
Accruals	16,176	10,517
Loans	7,400	7,400
	<u>23,576</u>	<u>17,917</u>

6. Trustee's Remuneration and Benefits

There were no trustee's remuneration or other benefits for the year ended 31 January 2024 (£nil : 2023)

Trustee's Expenses

There were no trustee's expenses paid for the period ended 31 January 2024 (£nil : 2023)

7. Control

The charity was under the control of the trustees throughout the current and previous years.

8. Company limited by guarantee

The members liability is limited to a maximum of £1 per member.

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Detailed Statement of Financial Activities for the year ended 31 January 2024

	2024		2023	
	£	£	£	£
Income:				
Grants received		257,586		161,547
Other income		7,358		24,752
		<u>264,944</u>		<u>186,299</u>
Expenditure:				
Wages and national insurance		162,923		102,455
Payroll costs		2,768		2,424
Project costs:				
SFYOL staff costs (tutors)	47,909		43,250	
Other	<u>8,232</u>	<u>56,141</u>	<u>11,289</u>	<u>54,539</u>
		221,832		159,418
		<u>43,112</u>		<u>26,881</u>
Administration Expenditure:				
Computer expenses		324		1,150
Light and heat		6,804		8,566
Insurance		341		298
Accountancy		672		684
Bank charges		239		19
Travelling expenses		1,154		9,725
Printing and stationery		1,837		1,243
Repairs		1,475		-
Equipment hire		774		-
Phone		130		-
Sundry expenses		524		325
Depreciation		<u>2,505</u>	16,779	<u>3,592</u>
				25,602
Net Income		<u><u>26,333</u></u>		<u><u>1,279</u></u>

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

England & Wales - Charity number 1128555

Accounts

Charity Number 1128555
Company Number 6713923



SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Report and Accounts

for the year ended

31 January 2023

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Report and Accounts for the year ended 31 January 2023

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SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Trust Information for the year ended 31 January 2023

Charity Number	1128555
Company Number	6713923
Trustees/Directors	Chris Graham Tina Butler Sameera Khan Zulekha Pander Teresa Jackson
Registered Office	3rd Floor Howard House 6 Bank Street Bradford BD1 1HA
Business Address	3rd Floor Howard House 6 Bank Street Bradford BD1 1HA
Independent Examiner	S J Sutcliffe FCCA Torevell Dent Limited 1-3 St Ann's Place Pellon Lane Halifax HX1 5RB
Bankers	National Westminster Bank plc Bradford City Centre Branch 7 Hustlegate M60 4EP Bradford BD1 1PP

Safety First Community Training Centre Limited

Trustees Annual Report year end 31st January 2023

Another difficult year this year with the cost-of-living crisis with both costs of food and energy increasing.

From a funding point of view, we have had a relatively successful year after being awarded funds by the National Lottery [over 3 years] the Peoples Health Trust [over two years] and the Good Things Foundation – other funders have also supported us who are mentioned in another section of this report.

We continue to run courses in English for people who have English as a second language [ESOL] and have managed to secure funding from Citizens Advice Bureau to set up Energy Best Deal programmes where we speak to groups of our Centre users with a view to reducing their energy costs

In line with our primary aim, we have been able to provide a focal point in the community where people have become involved in a range of activities including Education, Training, Recreation and Health projects.

English Language Class

Again, the ESOL course has brought diverse groups of people together with the aims of learning English. Classes were held to improve speaking and listening and reading and writing. Learners first languages varied from Punjabi, Farsi and Somali to Albanian, Polish and Ukrainian.

Safety First Community Training Centre Limited

Trustees Annual Report year end 31st January 2023

Employment Groups

We continue to deliver employment-based training to adults who are furthest from the labour market. We have been able to deliver job match and I.T. training to over 1400 adults this year. We have helped 39 people into employment over the year.



SFCTC Courses in the Community – ESOL and Employment



ICT Suite - ICT and Employment

Safety First Community Training Centre Limited

Trustees Annual Report year end 31st January 2023

Fareshare provision

This has been a great success.

With the Fareshare resources we have been cooking food for our service users and giving 'Bags of Help' to those in need.



We have also been supporting other groups and charities throughout the Bradford District including: Bradford Council, The Anah Project, Palm Cove Society, The Abigail Project, Aspire.

We help between 120 and 160 people each week with food.

Safety First Community Training Centre Limited

Trustees Annual Report year end 31st January 2023

Health and Wellbeing There are more people presenting with **mental health** issues predominately with stress and anxiety – we have tried to address this by increasing our Health and Wellbeing provision mainly supported by The National Lottery Community fund.

We have set up a referral partnership with Thornbury Health Hub and a local Health Centre in Bradford 3 where co-ordinators and social prescribers refer adults with mental health issues for face-to-face support.



Treatment room in our Health and Wellbeing suite

While some organisations are geared more towards remote help, our Health and Wellbeing provision continues to deliver much needed face to face support. Whilst we provide two days for our Health and Wellbeing delivery, it is apparent that this is not enough and we have growing waiting lists to access some of the provision.

Trustees Annual Report year end 31st January 2023

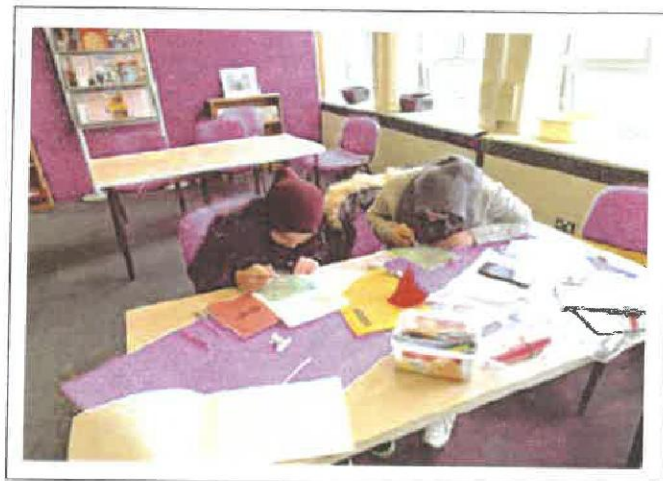
Asylum seekers and refugees There has been a large increase in the number in the number of unemployed adults attending the Centre, between 200 and 240 per week [this equates to between 9,600 and 11,520 over the year] Many of these are asylum seekers and refugees who access our food and clothing support and English [ESOL] classes. We have noticed an increase in Kurdish , Arabic and Albanian speakers and whilst we are fortunate to enjoy fantastically diverse communities, we still need to bring in additional resources to meet the needs of all of our service users.

Wrap-around support Bradford Council have seen the benefit of Safety First Community Training Centre and regularly refer people to us not only for our ESOL provision but for our energy support, food and clothes bank.

FareShare Yorkshire

We continue to work alongside FareShare Yorkshire in helping to re-distribute surplus food to those most in need. We are providing two course meals on a PAYF (Pay As You Feel) basis Monday to Thursday. In addition, we are supporting people with Food Parcels, including fresh bread, milk, cheese, vegetables and baked goods. The ambient/chilled and freezer deliveries have been supported this forthcoming year by Inn Churches with a generous donation to the Centre. We are delighted to have received a visit from Environmental Health department at the end of October 2022, which resulted in us maintaining our 5* Food Hygiene rating. We also have 2 new volunteers helping in the kitchen/café area. Thank you to them both.

1,963 food parcels given out this year



Art group – Lino prints

Safety First Community Training Centre Limited

Trustees Annual Report year end 31st January 2023

Succession planning – In order to ensure that the charity is able to continue moving forward, the Trustees have been working on a Five-Year Plan including a succession plan to provide clarity for a longer-term vision.

Funding

We have been successful with funding applications and commissioning contracts this year;

- The National Lottery Community Fund
- BMDC Community Buildings Fund
- Local Community Support Fund
- Citizens Advice Bureau – Energy Best Deal
- The National Lottery Community Fund Awards for All
- ESF Community Fund
- The Brelms Trust
- Garfield Weston Foundation
- Good Things Foundation
- Yorkshire Building Society
- Peoples Health Trust
- The VCS Alliance
- Shipley College



Income breakdown 2022/23

Donations	3%
Local Government	17.5%
Commissioning	33%
Charitable Trusts	30%
ESF	16.5%

Safety First Community Training Centre Limited

Trustees Annual Report year end 31st January 2023

The Future

The coming year we will continue to help those who are in need with courses and volunteer training. The increase in the number of adults has been phenomenal this year with 9,885 attendances over the year with 235 attending in just one week!

Safety First will also continue to assist disadvantaged people with employment support activities.

Our charity has noticed an increase in the number of adults coming to us with financial problems and/or mental health issues.

We have been able to signpost some people to other organisations who specialise in financial problems and/or mental health issues however many choose to stay with us as the Centre and in response we have developed our health and wellbeing provision.

Partnerships

We will continue to develop partnership working with Bradford College, Shipley College, Bradford Council, Good Things Foundation, Citizens Advice, community providers and other organisations. We have made inroads with our health provision and wish to extend this further in view of the evidence of need and to become part of the bigger health and wellbeing structure in the district.

We will endeavour to get more 'funders' to visit us at the Centre to see the work that we are doing, as we have found that this has been really positive. When funders and potential funders come and see what happens at the Centre, they are more likely to support us.

Safety First Community Training Centre Limited

Trustees Annual Report year end 31st January 2023



Busy ESOL class



Christmas Lunch at Safety First

The coming year will see us again working with the most disadvantaged in our community particularly in view of the Government and Local Authority cuts. We expect to increase the amount of work with new communities, including support for refugees and asylum seekers.

The Trustees are committed to working with the most disadvantaged people in our community and will continue to bring in the resources to move this forward.

Safety First Community Training Centre Limited

Trustees Annual Report year end 31st January 2023

Special Thanks to all of the volunteers that work so hard to help others at the Safety First Community Training Centre

Trustees during 2022/23 year

Mrs Sameera Khan

Mr Chris Graham

Mrs Zulekha Pandor – Chair of Trustees

Mrs Teresa Jackson

Mrs Tina Butler

Established in 2008, Safety First Community Training Centre is an established training provider and 'Community Anchor' with a staff team who have a great number of skills including 'people skills', accomplished at assessments and teaching and learning through classroom sessions and one-to-one support in addition to pastoral support when needed.

Safety First Community Training Centre Limited

Trustees Annual Report year end 31st January 2023

Mission

'Working with those in most need to Change Lives for the Better'

To continue to work in Positive Partnership with individuals to develop skills for the future.

Values

We promote and provide support and learning for life opportunities to unemployed adults with multiple barriers and the wider community. We recognise that each individual can significantly benefit from our advice, experience and expertise. We aspire to nurture talents and strengths which benefit individuals, families and the wider community. Our work is conducted ethically and with integrity, acting honestly and transparently. We place a great emphasis on re-investing profit in the organisation in order to secure our future.

Culture

'We are a diverse team serving a diverse community in diverse ways'

We adopt a positive 'can do' approach when responding to the needs of the Community [our clients] and toward each other. As we are a relatively small charity and one of the key attributes, we possess is responsiveness and a quick decision-making process. Some of our customers need us to act quickly to help to resolve their issues.

Our Reputation

'We help socially excluded people into long term income sustainability'

We continue to build our reputation by providing a professional service – one that generates new and repeat business built on service to others and a safe learning environment.

We strive to be known as a charity that has great staff and volunteers, great resources with a sensitive human ethos.

Safety First Community Training Centre Limited

Trustees Annual Report year end 31st January 2023

- ‘We are a social change charity delivering a deep impact for the Community’
- We assist adult learners to progress. We do this by providing each customer with an initial assessment in order to ensure that they are put on the most appropriate pathway for them. We assist adults with English, Maths and ICT skills.
- Those with a lack of vocational work experience, skills or qualifications – Employment support is well used at the Centre and assists people into work or volunteering Learners with low confidence or with negative past learning experiences.
- We assist refugees, asylum seekers and speakers of English as a second language with ESOL courses.
- We help adults in sometimes dire circumstances who have found themselves in Women’s Refuges or the subject of Modern Slavery or are suffering from Post Traumatic Stress Disorder and other Mental Health issues.
- We help unemployed adults overcome barriers to gaining employment by assisting them with Universal Job match and source relevant work placements to gain experience of the world of work.

We are different because...

We have courses starting all year round.

Each member of staff actively reaches out to those who might feel isolated and disengaged.

Lifelong Learning for you, the individual is our focus.

Caring staff. We have small classes, less than 12 in a class that affords better staff: learner ratio.

Open House – we provide free tea, coffee, biscuits [and a lunch if you are staying all day].

Maximum support into further learning or employment, health and wellbeing, advice and guidance.

English, maths and ICT skills development, ESOL courses - Learning in your own community.

We believe that each individual should have the opportunity to access, education, training or employment. We have courses and the appropriate resources to work with people who need to overcome barriers to engage with education, training and / or employment.

Safety First Community Training Centre Limited

Trustees Annual Report year end 31st January 2023

What our service users think of us: My Adventure with Safety First

Unsure of my next steps within life and my employment journey, I discovered Safety First Community Training Centre. They gave me a safe place and foundation to grow in with a direction that I never imagined at the time. To be honest the whole journey awoke my self-worth and belief.

I began to volunteer and shadow the ESOL tutors, on reflection I felt extremely nervous but was given the right amount of support to begin to take leaps of faith and be more active within the ESOL classes.

A whole new chapter opened for me when Safety First asked if I would like to attend a course at Shipley College to enable me to learn how to lesson plan and the correct learning tools to become a positive Volunteer ESOL teacher. Meeting others on the course and learning about their journey was also inspiring. Our tutor explained and guided us on the course very well and were really supportive. When returning to Safety First, I would always be asked how college went and everyone would share advice and experiences to help me grow. The ESOL learners within class are a true inspiration and being a part of seeing them grow in confidence made me smile and also strive to be more myself. I will always remember the kindness and guidance from you all at Safety First and without this I may not have taken the leap to apply for the paid role I have now as a Community Development worker. Thank you all.

Safety First is a true gem in the heart of the community!

Many Thanks

Diana Peace, May 2023



Safety First Community Training Centre Limited

Trustees Annual Report year end 31st January 2023

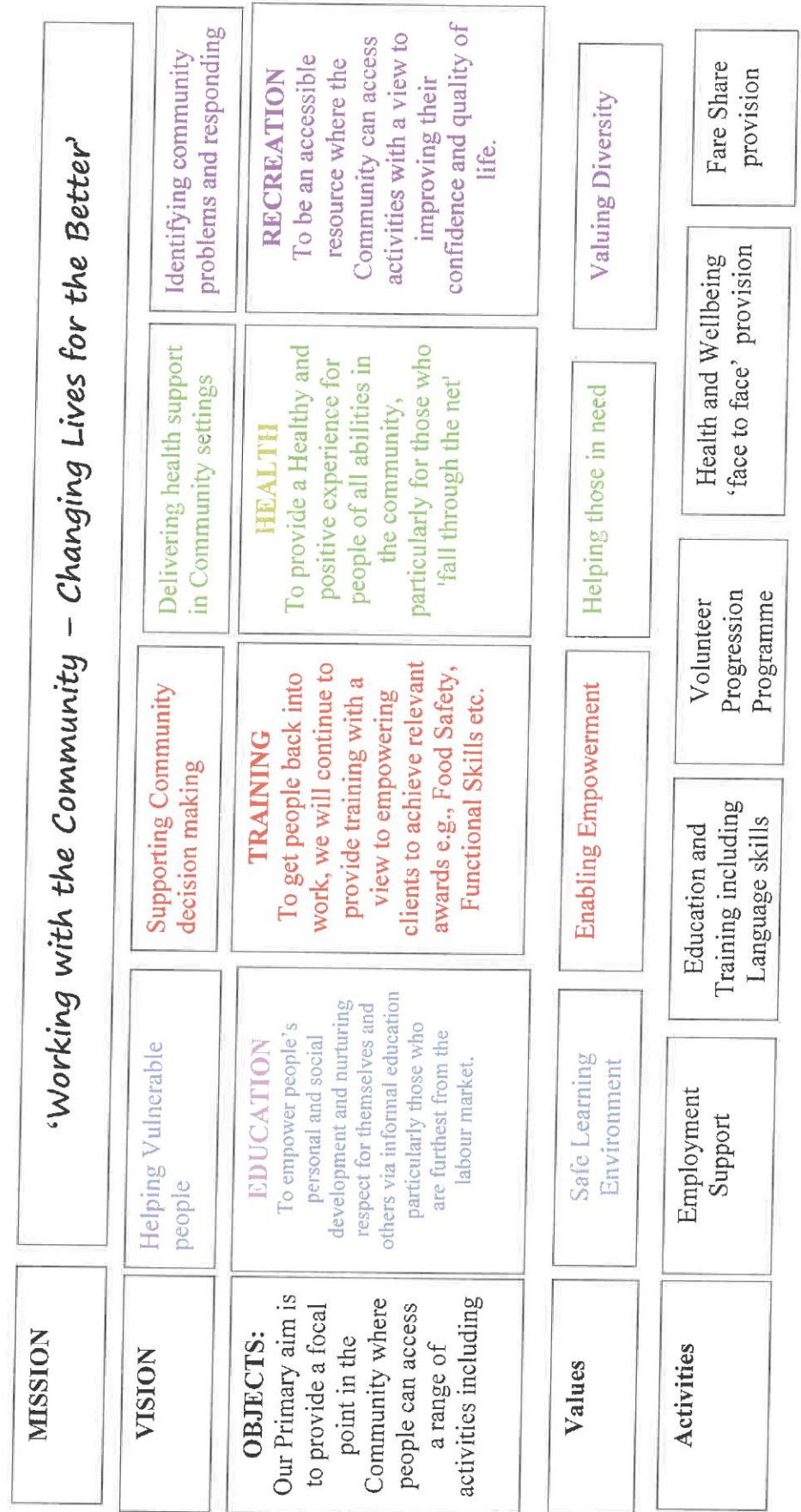
As we are working with more adults with Mental Health issues particularly anxiety and stress not only have we developed the Health and Wellbeing suite on the 4th floor but staff have attended the two Mental Health First Aider training course.

This has been beneficial for both our service users and staff who attended.

This coming year we will be looking for more staff, volunteers and service users to complete this training.



Safety **F**irst Community Training Centre... on a page...



SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Statement of Trustees Responsibilities for the year ended 31 January 2023

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

The law applicable to charities in England and Wales, the Charity Act 2011 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the provisions of the trust deed.. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Independent Examiner's Report to the Directors/Trustees of Safety First Community Training Centre Limited

For the year ended 31 January 2023

I report on the charity trustees on my examination of the accounts of the Company for the year ended 31 January 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I confirm that I am qualified to undertake the examination due to being a member of the Association of Chartered Certified Accountants .

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1 accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirements that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods of and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



S J Sutcliffe FCCA

Torevell Dent Limited

Chartered Certified Accountant

1-3 St Ann's Place

Pellon Lane

Halifax

HX1 5RB

Date: 1 June 2023

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

**Statement of Financial Activities
for the year ended 31 January 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
<u>Income and endowments from:</u>					
Donations		161,547	-	161,547	105,797
Other income		24,752	-	24,752	6,552
HMRC - JRS grant		-	-	-	4,514
Total		186,299	-	186,299	116,863
<u>Expenditure on:</u>					
Charitable activities	2	184,336	-	184,336	136,924
Other costs		684	-	684	618
Total		185,020	-	185,020	137,542
Net Income/(Expenditure)		1,279	-	1,279	(20,679)
Balance as at 1 February 2022		17,441	18,518	35,959	56,638
Transfer between funds		-	-	-	-
Balance as at 31 January 2023		18,720	18,518	37,238	35,959

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

**Balance Sheet
for the year ended 31 January 2023**

	Notes	2023		2022	
		£	£	£	£
Fixed Assets					
Tangible assets	3		3,126		4,167
Current Assets					
Cash at bank		52,029		46,228	
		<u>52,029</u>		<u>46,228</u>	
Liabilities:					
Creditor amounts falling due within one year	4	(17,917)		(14,436)	
			<u>34,112</u>		<u>31,792</u>
Net Assets			<u><u>37,238</u></u>		<u><u>35,959</u></u>
Funds					
Unrestricted funds			18,720		17,441
Restricted funds			18,518		18,518
Total Funds			<u><u>37,238</u></u>		<u><u>35,959</u></u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 January 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 January 2023 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge responsibilities for:

- a) Ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- b) Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements were approved by the Board of Directors on 1 June 2023 and were signed by:

C Graham

.....
C. Graham
Director

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Notes to the Accounts for the year ended 31 January 2023

1. Accounting Policies

a) Accounting Convention

The financial statements have been prepared under the historical cost convention, and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

b) Income and Endowments

Income is recognised when the charity has entitlement to the funds and when it is probable that the income will be received and the amount can be measured reliably

Income from grants is recognised when the charity has entitlement to the funds, any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

c) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

d) Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful economic life.

Fixtures, fitting, equipment and computer equipment - 25% on cost

e) Taxation

The charity is exempt from tax on its charitable activities.

f) Fund Accounting

Fundraising and publicity expenses include expenses incurred directly by the charity and those incurred by third parties in raising charity funds for the charity and paid directly by the company.

2. Expenditure	2023	2022
<u>Charitable activities</u>	£	£
Direct project costs	159,418	116,155
Administration costs	24,918	20,769
	<u>184,336</u>	<u>136,924</u>
<u>Payroll Costs</u>	2023	2022
	£	£
Gross wages	102,455	101,928
	<u>102,455</u>	<u>101,928</u>

There were two full time equivalent employees during the year (2022:2)

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Notes to the Accounts for the year ended 31 January 2023

3. Tangible Fixed Assets	Fixtures, fittings and equipment £	
Costs		
At 1 February 2022		12,018
Additions		2,551
Disposals		-
At 31 January 2023		<u>14,569</u>
Depreciation		
At 1 February 2022		7,851
Charge for the period		3,592
Depreciation on disposals		-
At 31 January 2023		<u>11,443</u>
Net Book Value		
At 31 January 2023		<u>3,126</u>
At 31 January 2022		<u>4,167</u>
	2023	2022
	£	£
4. Liabilities		
Creditor amounts falling due within one year:		
Accruals	10,517	7,036
Loans	7,400	7,400
	<u>17,917</u>	<u>14,436</u>

6. Trustee's Remuneration and Benefits

There were no trustee's remuneration or other benefits for the year ended 31 January 2023
(£nil : 2022)

Trustee's Expenses

There were no trustee's expenses paid for the period ended 31 January 2023 (£nil : 2022)

7. Control

The charity was under the control of the trustees throughout the current and previous years.

8. Company limited by guarantee

The members liability is limited to a maximum of £1 per member.

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

**Detailed Statement of Financial Activities
for the year ended 31 January 2023**

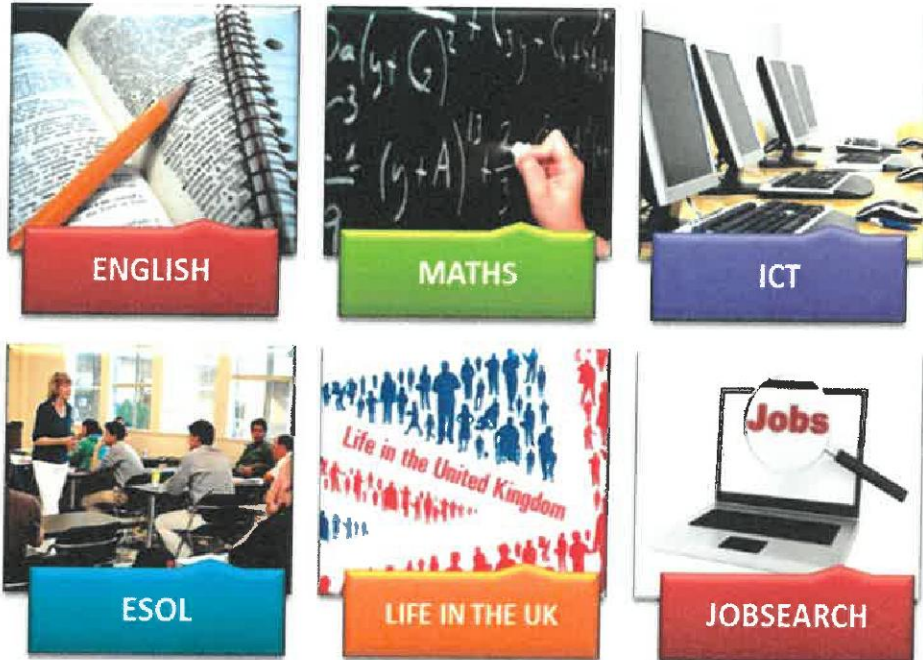
	2023		2022	
	£	£	£	£
Income:				
Grants received		161,547		105,797
Other income		24,752		6,552
HMRC re JRS grant		-		4,514
		<u>186,299</u>		<u>116,863</u>
Expenditure:				
Wages and national insurance		102,455		101,928
Payroll costs		2,424		2,307
Project costs:				
SFYOL staff costs (tutors)	43,250		9,300	
Other	<u>11,289</u>	<u>54,539</u>	<u>3,557</u>	<u>12,857</u>
		159,418		117,092
		<u>26,881</u>		<u>(229)</u>
Administration Expenditure:				
Computer expenses		1,150		-
Light and heat		8,566		8,750
Insurance		298		-
Accountancy		684		618
Bank charges		19		-
Travelling expenses		9,725		7,423
Printing and stationery		1,243		176
Sundry expenses		325		478
Depreciation		<u>3,592</u>	25,602	<u>3,005</u>
				20,450
Net Income / (Deficit)		<u>1,279</u>		<u>(20,679)</u>

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

England & Wales - Charity number 1128555

Accounts

Charity Number 1128555
Company Number 6713923



SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Report and Accounts

for the year ended

31 January 2022

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Report and Accounts for the year ended 31 January 2022

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SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Trust Information for the year ended 31 January 2022

Charity Number	1128555
Company Number	6713923
Trustees/Directors	Chris Graham Tina Butler Sameera Khan Zulekha Pander Teresa Jackson
Registered Office	3rd Floor Howard House 6 Bank Street Bradford BD1 1HA
Business Address	3rd Floor Howard House 6 Bank Street Bradford BD1 1HA
Independent Examiner	S J Sutcliffe FCCA Torevell Dent Limited 1-3 St Ann's Place Pellon Lane Halifax HX1 5RB
Bankers	National Westminster Bank plc Bradford City Centre Branch 7 Hustlegate M60 4EP Bradford BD1 1PP

Safety First Community Training Centre
Trustees Annual Report Year End 31st January 2022

Another difficult year but it has been a relatively successful one continuing to weather the storms of the recession , Brexit and Covid

We have managed to continue run courses in English Language for people who have English as a second language and have managed to secure funding from Citizens Advice Bureau to set up Energy Best Deal programmes where we speak to groups of our Centre users

In line with our primary aim we have been able to provide a focal point in the community where people have become involved in a range of activities including Education, Training , Recreation and Health projects .

English Language Class

Again this year the ESOL course has brought diverse groups of people together with the aims of learning English. Classes were held to improve speaking and listening and reading and writing. Learners 1st languages varied from Punjabi, Farsi and Somali .



*Safety First Community Training Centre
Trustees Annual Report Year End 31st January 2022*

Employment Groups

We continue to deliver Employment based training to adults who are furthest from the labour market. We have been able to deliver Job match and I.T. training to over 350 adults this year. We have managed to help 32 people into employment over the year.



Fareshare provision

This has been a great success this year . With the Fareshare resources we have been cooking food for our service users and giving 'Bags of Help' to those in need.

We have been supporting other groups and charities throughout the Bradford District including ; Bradford Council Immigration and Asylum Dept. , The Anaar Project , Palm Cove Society, The Abigail Project, Care Homes and Churches

We also help between 60 and 70 people each week with food .

Safety First Community Training Centre

Trustees Annual Report Year End 31st January 2022

Funding

We have been successful with funding applications and commissioning contracts this year ;

- BMDC Community Buildings Fund
- Citizens Advice Bureau – Energy Best Deal
- The National Lottery Community Fund Awards for All
- ESF Community Fund
- Good Things Foundation ICT in the Community with unemployed
- Good Things Foundation– working with ESOL learners

The Future

The coming year we will continue to help those who are in need with language courses and volunteer training . The increase in adult contracts may impact on the amount of work with children and young people .

We will also continue to assist disadvantaged people with employment support activities

During the past year we have noticed an increase in the number of adults coming to us with financial problems and/or mental health issues.

We have been able to signpost some people to other organisations who specialise in financial problems and/or mental health issues however many choose to stay with us as the Centre .

Partnerships

We will continue to develop our Partnerships with Bradford College , Shipley College, Bradford Council, Good Things Foundation and Citizens Advice.

We will endeavour to get more ‘fundere’ to visit us at the Centre to see the work that we are doing , we have found that this has been really positive results.

*Safety First Community Training Centre
Trustees Annual Report Year End 31st January 2022*



The coming year will see us again working with the most disadvantaged in our community particularly in view of the Govt. and Local Authority cuts.

We expect to increase the amount of work with new communities – refugees and asylum seekers and more settled ESOL communities however there is no funding available to do this . We are looking at Lottery and other Trusts to assist us with this. The Trustees are committed to working with the most disadvantaged communities and will try to bring in the resources to move this forward.

Special Thanks to all of the volunteers that work so hard to help others at the Safety First Community Training Centre

Trustees

Mrs Sameera Khan – Secretary
Mr Chris Graham – Treasurer
Mrs Zulekha Pandor – Chair
Mrs Teresa Jackson – Trustee
Mrs Tina Butler – Trustee

Established in 2008, Safety First Community Training Centre is an established training provider and ‘Community Anchor’ with a Staff Team who have great ‘people skills’, accomplished at assessments and teaching and learning through classroom sessions and one to one support in addition to pastoral support when needed.

Safety First Community Training Centre

Trustees Annual Report Year End 31st January 2022

Mission

‘Working with those in most need to Change Lives for the Better’

To continue to work in Positive Partnership with individuals to develop skills for the future

Values

We promote and provide support and learning for life opportunities to unemployed adults with multiple barriers and the wider community. We recognise that each individual can significantly benefit from our advice, experience and expertise. We aspire to nurture talents and strengths which benefit individuals, families and the wider community.

Our work is conducted ethically and with integrity, acting honestly and transparently. We place a great emphasis on re-investing profit in the organisation in order to secure our future.

Culture

‘ We are a diverse team serving a diverse community in diverse ways’

We adopt a positive ‘can do’ approach when responding to the needs of the Community [our clients] and toward each other. As we are a relatively small charity and one of the key attributes we possess is responsiveness and a quick decision making process. Some of our customers need us to act quickly to help to resolve their issues.

Our Reputation

‘We help socially excluded people into long term income sustainability’

We continue to build our reputation by providing a professional service – one that generates new and repeat business built on service to others and a safe learning environment.

We strive to be known as a charity that has great staff and volunteers, great resources with a sensitive human ethos.

Safety First Community Training Centre

Trustees Annual Report Year End 31st January 2022

What we do

'We are a social change charity delivering a deep impact for the Community'

We assist adult learners to progress. We do this by providing each customer with an initial assessment in order to ensure that they are put on the most appropriate pathway for them.

We assist adults with English, Maths and ICT skills

Those with a lack of vocational work experience, skills or qualifications

Learners with low confidence or with negative past learning experiences

We assist refugees, asylum seekers and speakers of English as a second language with ESOL courses

We help adults in sometimes dire circumstances who have found themselves in Womens Refuges or the subject of Modern Slavery or are suffering from Post Traumatic Stress Disorder and other Mental Health issues.

We help unemployed adults overcome barriers to gaining employment by assisting them with Universal Jobmatch and source relevant work placements to gain experience of the world of work.

We are different because

We have courses starting all year round

Each member of staff actively reaches out to those who might feel isolated and disengaged

Lifelong Learning for you, the individual is our focus .

Caring staff. We have small classes, less than 12 in a class that affords better staff: learner ratio

Open House – we provide free tea, coffee, biscuits (and a light lunch if you are staying all day)

Maximum support into further learning or employment, Advice and guidance.

English, Maths and ICT skills development, ESOL courses - Learning in your own community.

*Safety First Community Training Centre
Trustees Annual Report Year End 31st January 2022*

We believe that each individual should have the opportunity to access, education, training or employment. We have courses and the appropriate resources to work with people who need to overcome barriers to engage with education, training and / or employment.



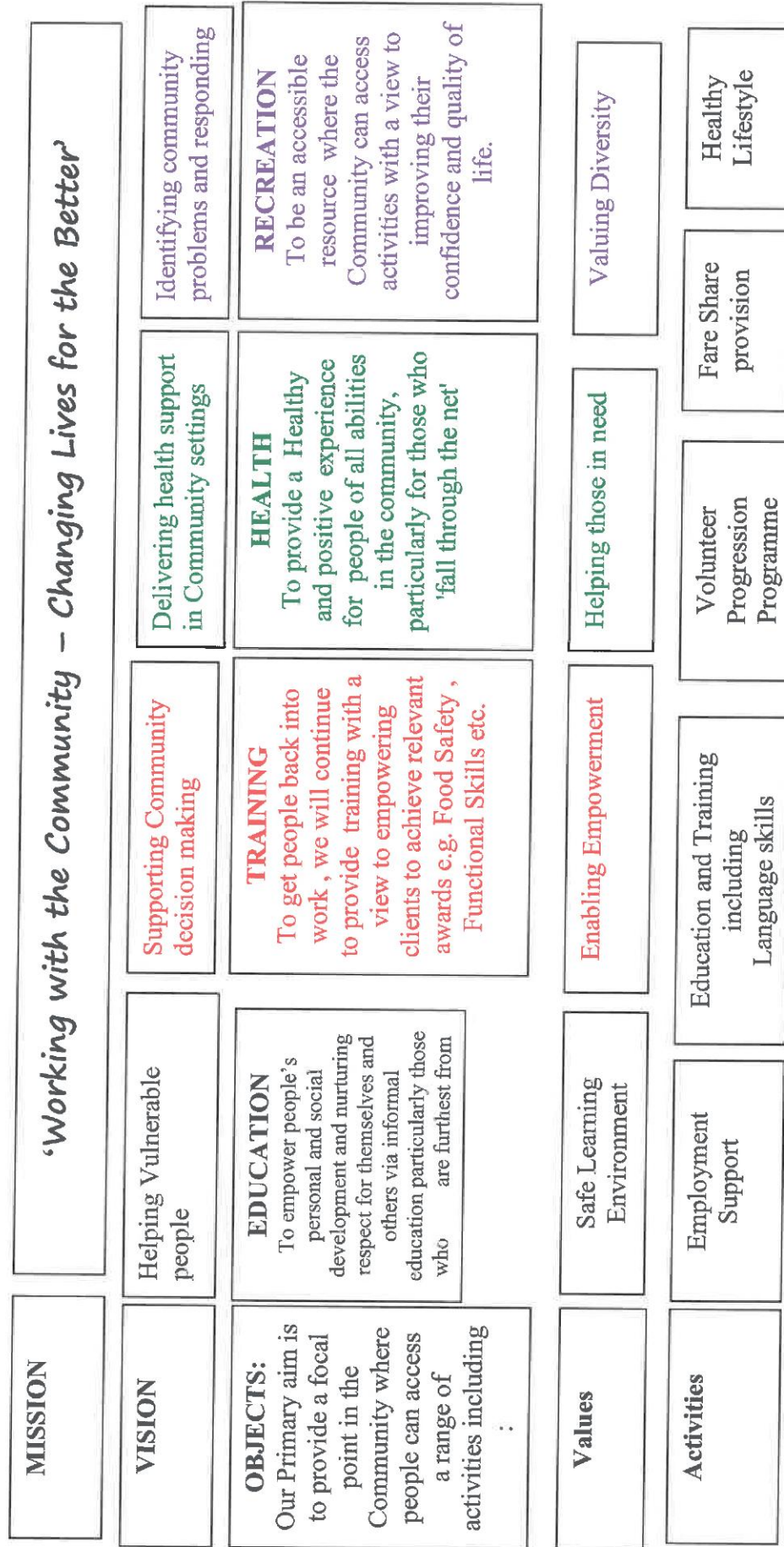
Approved on behalf of the Board on 6 April 2022

[Handwritten Signature]
C Graham

Safety First Community Training Centre

Trustees Annual Report Year End 31st January 2022

Safety **F**irst Community Training Centre .. on a page



SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Statement of Trustees Responsibilities for the year ended 31 January 2022

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

The law applicable to charities in England and Wales, the Charity Act 2011 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the provisions of the trust deed.. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Independent Examiner's Report to the Directors/Trustees of Safety First Community Training Centre Limited

For the year ended 31 January 2022

I report on the charity trustees on my examination of the accounts of the Company for the year ended 31 January 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I confirm that I am qualified to undertake the examination due to being a member of the Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1 accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirements that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods of and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



S J Sutcliffe FCCA
Torevell Dent Limited
Chartered Certified Accountant
1-3 St Ann's Place
Pellon Lane
Halifax
HX1 5RB

Date: 6 April 2022

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

**Statement of Financial Activities
for the year ended 31 January 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
<u>Income and endowments from:</u>					
Donations		105,797	-	105,797	102,901
Other income		6,552	-	6,552	1,225
HMRC - JRS grant		-	4,514	4,514	7,289
Total		112,349	4,514	116,863	111,415
<u>Expenditure on:</u>					
Charitable activities	2	132,410	4,514	136,924	96,916
Other costs		618	-	618	564
Total		133,028	4,514	137,542	97,480
Net Income/(Expenditure)		(20,679)	-	(20,679)	13,935
Balance as at 1 February 2021		38,120	18,518	56,638	42,703
Transfer between funds		-	-	-	-
Balance as at 31 January 2022		17,441	18,518	35,959	56,638

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Balance Sheet for the year ended 31 January 2022

	Notes	2022		2021	
		£	£	£	£
Fixed Assets					
Tangible assets	3		4,167		6,025
Current Assets					
Cash at bank		46,228		62,200	
		<u>46,228</u>		<u>62,200</u>	
Liabilities:					
Creditor amounts falling due within one year	4	(14,436)		(11,587)	
			<u>31,792</u>		<u>50,613</u>
Net Assets			<u><u>35,959</u></u>		<u><u>56,638</u></u>
Funds					
Unrestricted funds			17,441		38,120
Restricted funds			<u>18,518</u>		<u>18,518</u>
Total Funds			<u><u>35,959</u></u>		<u><u>56,638</u></u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 January 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 January 2022 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge responsibilities for:

- a) Ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- b) Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements were approved by the Board of Directors on 6 April 2022 and were signed by:

.....
C. Graham
Director

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Notes to the Accounts for the year ended 31 January 2022

1. Accounting Policies

a) Accounting Convention

The financial statements have been prepared under the historical cost convention, and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

b) Income and Endowments

Income is recognised when the charity has entitlement to the funds and when it is probable that the income will be received and the amount can be measured reliably

Income from grants is recognised when the charity has entitlement to the funds, any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

c) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

d) Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful economic life.

Fixtures, fitting, equipment and computer equipment - 25% on cost

e) Taxation

The charity is exempt from tax on its charitable activities.

f) Fund Accounting

Fundraising and publicity expenses include expenses incurred directly by the charity and those incurred by third parties in raising charity funds for the charity and paid directly by the company.

2. Expenditure	2022	2021
<u>Charitable activities</u>	£	£
Direct project costs	116,155	88,589
Administration costs	20,769	8,327
	<u>136,924</u>	<u>96,916</u>
<u>Payroll Costs</u>	2022	2021
	£	£
Gross wages	101,928	68,189
	<u>101,928</u>	<u>68,189</u>

There were two full time equivalent employees during the year (2021:2)

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

**Notes to the Accounts
for the year ended 31 January 2022**

3. Tangible Fixed Assets

	Fixtures, fittings and equipment £
<u>Costs</u>	
At 1 February 2021	12,808
Additions	1,147
Disposals	(1,937)
At 31 January 2022	<u>12,018</u>
<u>Depreciation</u>	
At 1 February 2021	6,783
Charge for the period	3,005
Depreciation on disposals	(1,937)
At 31 January 2022	<u>7,851</u>
<u>Net Book Value</u>	
At 31 January 2022	<u>4,167</u>
At 31 January 2021	<u>6,025</u>

	2022 £	2021 £
4. Liabilities		
Creditor amounts falling due within one year:		
Accruals	7,036	4,780
Loans	7,400	6,807
	<u>14,436</u>	<u>11,587</u>

6. Trustee's Remuneration and Benefits

There were no trustee's remuneration or other benefits for the year ended 31 January 2022 (£nil : 2021)

Trustee's Expenses

There were no trustee's expenses paid for the period ended 31 January 2022 (£nil : 2021)

7. Control

The charity was under the control of the trustees throughout the current and previous years.

8. Company limited by guarantee

The members liability is limited to a maximum of £1 per member.

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

**Detailed Statement of Financial Activities
for the year ended 31 January 2022**

	2022		2021	
	£	£	£	£
Income:				
Grants received		105,797		102,901
Other income		6,552		1,225
HMRC re JRS grant		4,514		7,289
		<u>116,863</u>		<u>111,415</u>
Expenditure:				
Wages and national insurance		101,928		68,189
Payroll costs		2,307		2,064
Project costs:				
SFYOL staff costs (tutors)	9,300		15,694	
Other	<u>3,557</u>	<u>12,857</u>	<u>2,642</u>	<u>18,336</u>
		117,092		88,589
		<u>(229)</u>		<u>22,826</u>
Administration Expenditure:				
Light and heat		8,750		4,083
Insurance		-		298
Accountancy		618		564
Repairs		-		188
Travelling expenses		7,423		-
Printing and stationery		176		211
Sundry expenses		478		829
Depreciation		<u>3,005</u>	20,450	<u>2,718</u>
				8,891
Net (Deficit)/ Income		<u><u>(20,679)</u></u>		<u><u>13,935</u></u>

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

England & Wales - Charity number 1128555

Accounts

Charity Number 1128555
Company Number 6713923



SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Report and Accounts

for the year ended

31 January 2021

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Report and Accounts for the year ended 31 January 2021

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SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Trust Information for the year ended 31 January 2021

Charity Number	1128555
Company Number	6713923
Trustees/Directors	Chris Graham Tina Butler Sameera Khan Zulekha Pander Teresa Jackson
Registered Office	3rd Floor Howard House 6 Bank Street Bradford BD1 1HA
Business Address	3rd Floor Howard House 6 Bank Street Bradford BD1 1HA
Independent Examiner	S J Sutcliffe FCCA Torevell Dent Limited 1-3 St Ann's Place Pellon Lane Halifax HX1 5RB
Bankers	National Westminster Bank plc Bradford City Centre Branch 7 Hustlegate M60 4EP Bradford BD1 1PP

Safety F1rst Community Training Centre
'The Peoples Charity'

Safety F1rst Community Training Centre

'The Peoples Charity'

Trustees End of Year report

2020/2021

Registered Charity number 1128555

Trustees End of Year report 2020-2021

Another challenging year at the charity and throughout the world with the Coronavirus pandemic.

Our main challenge was keeping staff, volunteers and Centre users safe while maintaining and sometimes increasing the number of adults on our courses. Many other Centres were closed to the public for almost a year and longer.

Safety First Community Training Centre worked for some of the year with reduced staff numbers at the Centre – enabling some staff to work from home and some staff on furlough.

We were also able to work with our landlords; Yorkshire Building Society to lease a further floor in our building in order to work with more people in need, maintaining a safe space .

In order to meet these challenges and continue to work with those in most need, we worked with fantastic funders, positive partners and valuable volunteers.

Our Fareshare provision is really getting going – the extra floor has allowed us to set up a Community Shop to allow unemployed adults, Asylum Seekers and Refugees to access food

We have built up and maintained good links with other organisations, for example Womens Refuges; Anaah Project and Homeless Support organisations; Hope Housing, Abigail Housing and Palm Cove Society, providing practical support; Food and Training.

Some of our Trustees have been with us for more than 12 years and have now decided to move on. New Trustees have now been recruited to carry on the good work. The Trustees that have moved on take with them our gratitude for all the work they have done to get the charity to where it is.

Safety F1rst Community Training Centre
'The Peoples Charity'

Trustees End of Year report 2020-2021



The Reception area of our new 4th Floor provision

During the 2020/ 2021 year we also received funding from:

- *Bradford Council who agreed to extend their Community Buildings Fund*
- *Good Things Foundation – Future Digital Inclusion – now completed*
- *WRAP Surplus Food Distribution to complement our FareShare*
- *European Social Fund – to deliver Employment related support*
- *WYPCC – support for women in refuges*
- *Yorkshire Building Society – laptops*
- *Citizens Advice Bureau – Big Energy Saving Network*

Without this support we would be unable to help as many people.

We have had support from the National Lottery via the Community Fund and the Covid 19 Support Fund sponsored by the Government.

We have worked with many of our service users and Partners to decide on the best way forward both during the pandemic and into the future.

Trustees End of Year report 2020-2021



Ritu, our Fareshare Chef – started as a volunteer with us , now employed part time as our Fareshare Chef supporting families in food poverty, asylum seekers, refugees and the unemployed .

The Safety First Community Training Centre Team

Is made up of

- *5 Trustees*
- *6 Staff*
- *11 Volunteers*
- *7 service users on User Group Committee*

All working to help between 350 and 450 people in need each year.

Trustees End of Year report 2020-2021



Our ESOL,Tutors Sonia and Parvin with some of our ESOL learners in the Community .

Activities

Safety First Community Training Centre believes that it is important to work with disadvantaged adults to increase their opportunities and benefit themselves and their families – we do this within our charitable objectives of ;

To provide a focal point in the community where People can become involved in a range of activities including Education, Training, Recreation and Health projects.

To provide a response to particular problems identified by the Community and residents .

Activities include: Functional Skills; English, Maths and ICT , ESOL , Employment support , Volunteering, Signposting , Energy Saving Advice and Food Poverty support

Safety First Community Training Centre

The Peoples Charity

Trustees End of Year report 2020-2021

This coming financial year will be a challenge but the Trustees feel sure that we are moving forward to where we need to be .

Financially the charity is in the enviable position that we have around 6 months running costs with regular funds continuing to come in.

We will be putting in a further TNL application to Reaching Communities to allow us to improve and extend what we currently do.

The Trustees at Safety First Community Training Centre would like to thank everyone who has supported the charity during this difficult year.



Socially distanced Employment Support session in ICT Suite

Signed

A handwritten signature in black ink, appearing to be 'C. Graham'.

Chris Graham , Trustee / Director

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Statement of Trustees Responsibilities for the year ended 31 January 2021

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

The law applicable to charities in England and Wales, the Charity Act 2011 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the provisions of the trust deed.. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Independent Examiner's Report to the Directors/Trustees of Safety First Community Training Centre Limited

For the year ended 31 January 2021

I report on the charity trustees on my examination of the accounts of the Company for the year ended 31 January 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I confirm that I am qualified to undertake the examination due to being a member of the Association of Chartered Certified Accountants .

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1 accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirements that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods of and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



S J Sutcliffe FCCA
Torevell Dent Limited
Chartered Certified Accountant
1-3 St Ann's Place
Pellon Lane
Halifax
HX1 5RB

Date: 30 March 2021

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Statement of Financial Activities for the year ended 31 January 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
<u>Income and endowments from:</u>					
Donations		102,901	-	102,901	108,210
Other income		1,225	-	1,225	2,800
HMRC - JRS grant		-	7,289	7,289	-
Total		104,126	7,289	111,415	111,010
<u>Expenditure on:</u>					
Charitable activities	2	89,627	7,289	96,916	77,478
Other costs		564	-	564	462
Total		90,191	7,289	97,480	77,940
Net Income/(Expenditure)		13,935	-	13,935	33,070
Balance as at 1 February 2020		42,703	-	42,703	9,633
Transfer between funds		(18,518)	18,518		
Balance as at 31 January 2021		38,120	18,518	56,638	42,703

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

**Balance Sheet
for the year ended 31 January 2021**

	Notes	2021		2020	
		£	£	£	£
Fixed Assets					
Tangible assets	3		6,025		6,185
Current Assets					
Debtors	4		-		-
Cash at bank		62,200		45,538	
		<u>62,200</u>		<u>45,538</u>	
Liabilities:					
Creditor amounts falling due within one year	5	(11,587)		(9,020)	
			<u>50,613</u>		<u>36,518</u>
Net Assets			<u><u>56,638</u></u>		<u><u>42,703</u></u>
Funds					
Unrestricted funds			38,120		42,703
Restricted funds			<u>18,518</u>		<u>-</u>
Total Funds			<u><u>56,638</u></u>		<u><u>42,703</u></u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 January 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 January 2021 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge responsibilities for:

- a) Ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- b) Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

20.4.21

The financial statements were approved by the Board of Directors on and were signed by:



.....
C. Graham
Director

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Notes to the Accounts for the year ended 31 January 2021

1. Accounting Policies

a) Accounting Convention

The financial statements have been prepared under the historical cost convention, and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

b) Income and Endowments

Income is recognised when the charity has entitlement to the funds and when it is probable that the income will be received and the amount can be measured reliably

Income from grants is recognised when the charity has entitlement to the funds, any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

c) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

d) Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful economic life.

Fixtures, fitting, equipment and computer equipment - 25% on cost

e) Taxation

The charity is exempt from tax on its charitable activities.

f) Fund Accounting

Fundraising and publicity expenses include expenses incurred directly by the charity and those incurred by third parties in raising charity funds for the charity and paid directly by the company.

2. Expenditure	2021	2020
<u>Charitable activities</u>	£	£
Direct project costs	88,589	63,286
Administration costs	8,327	14,192
	<u>96,916</u>	<u>77,478</u>
 <u>Payroll Costs</u>	 2021	 2020
	£	£
Gross wages	68,189	41,157

There were two full time equivalent employees during the year (2020:2)

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

**Notes to the Accounts
for the year ended 31 January 2021**

3. Tangible Fixed Assets	Fixtures, fittings and equipment £		
<u>Costs</u>			
At 1 February 2020	10,250		
Additions	2,558		
At 31 January 2021	12,808		
<u>Depreciation</u>			
At 1 February 2020	4,065		
Charge for the period	2,718		
At 31 January 2021	6,783		
<u>Net Book Value</u>			
At 31 January 2021	6,025		
At 31 January 2020	6,185		
		2021	2020
4. Debtors		£	£
Other debtors	-	-	-
	-	-	-
		2021	2020
5. Liabilities		£	£
Creditor amounts falling due within one year:			
Accruals	4,780	4,780	4,780
Loans	6,807	4,240	4,240
	11,587	9,020	9,020
6. Trustee's Remuneration and Benefits			
There were no trustee's remuneration or other benefits for the year ended 31 January 2021 (£nil : 2020)			
Trustee's Expenses			
There were no trustee's expenses paid for the period ended 31 January 2021 (£nil : 2020)			
7. Control			
The charity was under the control of the trustees throughout the current and previous years.			
8. Company limited by guarantee			
The members liability is limited to a maximum of £1 per member.			

SAFETY FIRST COMMUNITY TRAINING CENTRE LIMITED

Detailed Statement of Financial Activities for the year ended 31 January 2021

	2021		2020	
	£	£	£	£
Income:				
Grants received		102,901		108,210
Other income		1,225		2,800
HMRC re JRS grant		7,289		-
		<u>111,415</u>		<u>111,010</u>
Expenditure:				
Wages and national insurance		68,189		41,157
Payroll costs		2,064		1,632
Project costs:				
Summer Scheme	-		5,029	
SFYOL staff costs (tutors)	15,694		14,826	
Other	<u>2,642</u>	<u>18,336</u>	<u>642</u>	<u>20,497</u>
		88,589		63,286
		<u>22,826</u>		<u>47,724</u>
Administration Expenditure:				
Light and heat		4,083		3,705
Insurance		298		298
Accountancy		564		462
Repairs		188		450
Rent and rates		-		7,661
Printing and stationery		211		-
Sundry expenses		829		-
Depreciation		<u>2,718</u>	8,891	<u>2,078</u>
				14,654
Net Income		<u><u>13,935</u></u>		<u><u>33,070</u></u>