

Company registration number: 06763165

**Heads Up Leicester Limited
Company limited by guarantee**

Annual report and unaudited financial statements

**for the Year ended
31 March 2025**

Heads Up Leicester Limited
Company limited by guarantee

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Heads Up Leicester Limited
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Legal and administrative information

Chief Executive	Ms L Woodward	(Appointed 1 March 2025)
Trustees/Directors	Mr D Neville Mrs A Peel Mrs J Drake Mrs M O'Hagan Mr T E Render (Treasurer) Dr N Darko Mrs D Miskella Ms S Miskella Mr M Gaunt Mrs A Heathcote Ms S Hopton	(Resigned 19 September 2024) (Resigned 24 April 2024) (Resigned 24 April 2024) (Appointed 10 June 2025) (Appointed 10 June 2025) (Appointed 10 June 2025)
Charity number	1128547	
Company number	06763165	
Registered office	The Grove Community Hub Cort Crescent Braunstone Leicestershire LE3 1QZ	
Independent Examiners	Mrs K Wright FCCA Integra Accounting Limited 5 Station Road Hinckley Leicestershire LE10 1AW	
Bankers	TSB Bank PLC The Roundway 284a Humberstone Lane Leicester LE4 9JN	

Heads Up Leicester Limited
Company limited by guarantee

Trustees' report (including directors' report)
Year ended 31 March 2025

The Trustees present their annual report and financial statements for the year ended 31st March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in Note 3 to the statements and comply with the charity's Memorandum and Articles of Association.. the Companies Acts 2002, and "Accounting and reporting by charities : Statement of recommended Practice" applicable to charities preparing their accounts in accordance with Financial Reporting Standards applicable in the UK (FRS 102)" effective January 1st 2019.

Objectives and activities

The charitable objectives of Heads Up Leicester Ltd ("HUL") as set out in the objects contained in the charitable company's memorandum of association, are to:

"Educate families and the public in better standards of child care, the importance of sound relations between parents and children for the maintenance and enrichment of family life, and good interpersonal communication between adults and children particularly, though not exclusively within families, and to promote, maintain, improve and advance the education and welfare of families and their members being in need by reason of their circumstances or their physical emotional or spiritual state."

The charity has been providing support and positive parenting to families since 1990. The trustees have referred to the guidance of the Charity Commissioners on public benefit when reviewing the aims and objectives, and in planning future activities. In particular the Trustees consider how planned activities will contribute to the aims and objectives they have set.

Achievements and performance - 2024/25 at a glance

During 2024/25, HUL supported more than 1,120 children, young people, and their parents/ carers. We achieved this through delivering 63 groups and workshops, 80 young people's mental health sessions delivered one to one, 5 different weekly therapeutic playgroups (230 sessions), and 31 families received telephone support in their baby's first year.

The charity has continued to offer Early Intervention Mental health support for young people aged 8-18 years via one- to-one support and groupwork, including support to parents and carers. As a Reducing Parental Conflict delivery partner for the City and County Councils, we provided a series of "Getting on better" online workshops for parents. Our Early Years work expanded again last year to include Tots Talking in addition to the antenatal education and therapeutic playgroup offer to universal families and teen parents, those with perinatal mental health needs or families where English is an additional language; and our family telephone support service.

We partnered with local health and voluntary sector organisations to improve access to children's vaccinations in a key area of Leicester via the local immunisation Street teams project. HUL is proud to work alongside NHS, Local authority and voluntary sector organisation on a number of collaborative projects, which has further strengthened our role as system partners.

Financial review

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements. In summary, HUL showed a surplus of income over expenditure for 2024/25 of £157k, and held unrestricted funds of £229k at the year end.

The Trustees have considered the Charity Commission guidance on reserves and consider it prudent to hold a general reserve equivalent to 3 months ongoing expenditure, which would be £109k based on 2024/25 turnover. The actual unrestricted reserves at 31/3/25 comfortably met this target (£229k).

Heads Up Leicester Limited
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Trustees' report (including directors' report) (continued)
Year ended 31 March 2025

The company's current policy concerning the payment of trade creditors is to:

- Settle the terms of payment with suppliers when agreeing the terms of each transaction
- Ensure that suppliers are made aware of the terms of payment
- Pay in accordance with the company's contractual and legal obligations.

Funds held as custodian trustee

The charity's investment policy is to hold any reserves in the bank on deposit, or in a specific accounts held at a building society.

Structure governance and management

HUL was incorporated as a private company limited by guarantee and a registered charity on December 2nd 2008, under its former name of Centre for Fun and Families. The name was changed to Heads Up Leicester on September 29th 2023 to better reflect the work of the charity.

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 each in the event of a winding up. At each AGM, one third of the Trustees (or if their number is not 3 or a multiple of 3) the number nearest to one third must retire from office. The Trustees to retire by rotation are those who have been longest in office since their last appointment. Trustees are eligible for re-election following the expiry of their term of office.

HUL has an organisational structure headed by the Chief Executive Officer, supported by a project manager and Finance Officer. The Board meets six times a year and holds an annual "awayday" where strategic issues are considered in depth. There are regular meetings of the Finance Committee (which considers monthly management accounts including forecast outcomes for the year and the cash flow position. The Safeguarding Committee meets as required, as well as specific "task and finish group" meetings of Trustees and senior staff to deal with HR, and Health and Safety issues.

Going concern

The financial statements show a level on unrestricted reserves of £229k at March 31st 2025. This represents 49% of the charity's planned expenditure for 2025/26. The budget for 2025/26 shows a balanced position, with the level of budgeted income secured at the date of signing the accounts. The Trustees are therefore confident that the charity is a going concern for accounting purposes, being able to meet its financial obligations within 12 months from the signing of the accounts.

This report was approved by the board of trustees on and signed on behalf of the board by:



Mr T E Render (Treasurer)
Trustee

Heads Up Leicester Limited
Company limited by guarantee

Independent examiner's report to the trustees of Heads Up Leicester Limited
Year ended 31 March 2025

I report to the trustees on my examination of the financial statements of Heads Up Leicester Limited (the charity) for the year ended 31 March 2025.

This report is made solely to the charity's trustees, as a body, in accordance with section 154 of the Charities Act 2011 (the 2011 Act). My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the ACCA, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Mrs K Wright FCCA
Integra Accounting Limited
5 Station Road
Hinckley
Leicestershire
LE10 1AW

31 October 2025

Heads Up Leicester Limited
Company limited by guarantee

Statement of financial activities
including income and expenditure account

For the year ended 31 March 2025

	Notes	Unrestricted funds £	Restricted funds £	2025 Total £	Unrestricted funds £	Restricted funds £	2024 Total £
Income and endowments from:							
Donations and legacies	4	1,277	-	1,277	1,252	-	1,252
Charitable activities	5	287,046	302,251	589,297	269,279	46,617	315,896
Investments	6	3,375	-	3,375	1,273	-	1,273
Other income	7	275	-	275	2,834	-	2,834
Total income		<u>291,973</u>	<u>302,251</u>	<u>594,224</u>	<u>274,638</u>	<u>46,617</u>	<u>321,255</u>
Expenditure on:							
Charitable activities	8	170,329	260,382	430,711	245,292	67,393	312,685
Governance costs	11	5,002	1,410	6,412	7,978	-	7,978
Total expenditure		<u>175,331</u>	<u>261,792</u>	<u>437,123</u>	<u>253,270</u>	<u>67,393</u>	<u>320,663</u>
Net income/(expenditure) for the year/							
Net movement in funds		116,642	40,459	157,101	21,368	(20,776)	592
Reconciliation of funds							
Total funds brought forward		112,454	-	112,454	91,086	20,776	111,862
Total funds carried forward		<u>229,096</u>	<u>40,459</u>	<u>269,555</u>	<u>112,454</u>	<u>-</u>	<u>112,454</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The notes on pages 8 to 17 form part of these financial statements.

Heads Up Leicester Limited
Company limited by guarantee

Statement of financial position
31 March 2025

	Note	2025		2024	
		£	£	£	£
Fixed assets					
Tangible assets	13	5,769		-	
			5,769		-
Current assets					
Stocks	14	500		500	
Debtors	15	16,266		41,895	
Cash at bank and in hand		315,846		111,059	
		332,612		153,454	
Creditors: amounts falling due within one year	16	(68,826)		(41,000)	
Net current assets			263,786		112,454
Total assets less current liabilities			269,555		112,454
Net assets			269,555		112,454
Income funds					
Restricted funds		40,459		-	
Unrestricted funds - general		229,096		112,454	
		269,555		112,454	

The notes on pages 8 to 17 form part of these financial statements.

Heads Up Leicester Limited
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Statement of financial position (continued)
31 March 2025

For the year ending 31 March 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with Section 1A of FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

These financial statements were approved by the board of trustees and authorised for issue on 31 October 2025, and are signed on behalf of the board by:



Mr T E Render (Treasurer)
Trustee

Company registration number: 06763165

The notes on pages 8 to 17 form part of these financial statements.

Heads Up Leicester Limited
Company limited by guarantee

Notes to the financial statements
Year ended 31 March 2025

1. Charity information

Heads Up Leicester Limited is a private company limited by guarantee, registered in England and Wales. The address of the registered office is The Grove Community Hub, Cort Crescent, Braunstone, Leicestershire, LE3 1QZ.

2. Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011 and UK Generally Accepted Accounting Practice. The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis. The principal accounting policies adopted are set out below.

The financial statements are prepared in sterling, which is the functional currency of the entity. Monetary amounts in these financial statements are rounded to the nearest £.

Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Charitable funds

Unrestricted funds are available for use at the discretion of the board in furtherance of the general activities of the charity.

Restricted funds are subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Heads Up Leicester Limited
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Notes to the financial statements (continued)
Year ended 31 March 2025

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts. Investment income is included when receivable.

Resources expended

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Charitable expenditure comprises these costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs represent costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination and grant audit fees and costs linked to the strategic management of the charity.

Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

Tangible assets

Tangible assets are initially recorded at cost, and are subsequently stated at cost less any accumulated depreciation and impairment losses.

The gain or loss on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

Depreciation

Tangible fixed assets costing more than £100 are stated at cost less depreciation. Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fittings fixtures and equipment	- 25%	straight line
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If there is an indication that there has been a significant change in depreciation rate, useful life or residual value of tangible assets, the depreciation is revised prospectively to reflect the new estimates.

Heads Up Leicester Limited
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Notes to the financial statements (continued)
Year ended 31 March 2025

Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured at the lower of replacement cost and cost.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets and liabilities, which include debtors and creditors with no stated interest rate and receivables or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in the profit and loss account in other administrative expenses.

Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

4. Donations and legacies

	2025	2024
	£	£
Donations and gifts	1,277	1,252

Heads Up Leicester Limited
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Notes to the financial statements (continued)
Year ended 31 March 2025

5. Charitable activities

	Tenders & Commissioning £	Best Start for Life LCC £	Other small - restricted £	Training £	Total 2025 £	Total 2024 £
Services provided under contract	286,746	302,251	-	300	589,297	314,996
Other income	300	-	-	-	300	900
	<u>287,046</u>	<u>302,251</u>	<u>-</u>	<u>300</u>	<u>589,597</u>	<u>315,896</u>
Analysis by fund						
Unrestricted funds - general	287,046	-	-	300	287,346	
Restricted funds	-	302,251	-	-	302,251	
	<u>287,046</u>	<u>302,251</u>	<u>-</u>	<u>300</u>	<u>589,597</u>	
For the year ended 31 March 2024						
Unrestricted funds - general	269,279	-	-	-		269,279
Restricted funds	-	-	46,617	-		46,617
	<u>269,279</u>	<u>-</u>	<u>46,617</u>	<u>-</u>		<u>315,896</u>

6. Investments

	Unrestricted funds general 2025 £	Unrestricted funds general 2024 £
Interest receivable	<u>3,375</u>	<u>1,273</u>

7. Other income

	2025 £	2024 £
Other income	<u>275</u>	<u>2,834</u>

Heads Up Leicester Limited
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Notes to the financial statements (continued)
Year ended 31 March 2025

8. Charitable activities

	Activities undertaken directly - unrestricted	Best Start for Life LCC	Total 2025	Total 2024
	£	£	£	£
Project supplies	11,783	-	11,783	-
Staff costs	120,168	219,820	339,988	221,175
Premises costs	12,324	-	12,324	15,701
Office expenses	5,661	8,235	13,896	23,538
Travelling	5,822	12,027	17,849	23,945
Room hire and associated costs	7,280	838	8,118	5,380
Sundry expenses	6,611	1,462	8,073	20,587
Payments made to third parties	-	18,000	18,000	2,359
Training costs	680	-	680	-
	<u>170,329</u>	<u>260,382</u>	<u>430,711</u>	<u>312,685</u>

9. Trustees

During the year, the following expenses were incurred in relation to trustees:

	2025	2024
Wages and salaries	54,217	49,590
Reimbursed expenses	76	460
Pension contributions	1,627	1,488
	<u>55,920</u>	<u>51,538</u>

Heads Up Leicester Limited
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Notes to the financial statements (continued)
Year ended 31 March 2025

10. Staff costs

The average number of persons employed during the year amounted to:

	2025	2024
Charitable	15	13

The aggregate payroll costs incurred during the year were:

	2025	2024
	£	£
Wages and salaries	310,908	201,821
Social security costs	20,880	13,759
Other pension costs	8,200	5,595
	<u>339,988</u>	<u>221,175</u>

There were no employees whose annual remuneration was £60,000 or more.

11. Governance costs

	Activities undertaken directly - unrestricted	Best Start for Life LCC	Total 2025	Total 2024
			£	£
Depreciation of tangible assets	513	1,410	1,923	964
Accountancy, bookkeeping and payroll	4,489	-	4,489	7,014
	<u>5,002</u>	<u>1,410</u>	<u>6,412</u>	<u>7,978</u>

Governance costs includes payments to the independent examiner of £4,489 (2024: £4,000). This is made up of £2,508 for carrying out the independent examination and £1,981 for other services.

11. Taxation

As a charity, Heads Up Leicester Limited is exempt from taxation on income and gains.

Heads Up Leicester Limited
Company limited by guarantee

Notes to the financial statements (continued)
Year ended 31 March 2025

13. Tangible assets

	Fixtures, fittings and equipment £	Total £
Cost		
At 1 April 2024	15,578	15,578
Additions	7,692	7,692
Disposals	(14,999)	(14,999)
At 31 March 2025	<u>8,271</u>	<u>8,271</u>
Depreciation		
At 1 April 2024	15,578	15,578
Charge for the year	1,923	1,923
Disposals	(14,999)	(14,999)
At 31 March 2025	<u>2,502</u>	<u>2,502</u>
Carrying amount		
At 31 March 2025	<u>5,769</u>	<u>5,769</u>
At 31 March 2024	<u>-</u>	<u>-</u>

14. Stocks

	2025 £	2024 £
Finished goods	<u>500</u>	<u>500</u>

15. Debtors

	2025 £	2024 £
Trade debtors	15,000	41,802
Prepayments and accrued income	1,099	-
Other debtors	167	93
	<u>16,266</u>	<u>41,895</u>

Heads Up Leicester Limited
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Notes to the financial statements (continued)
Year ended 31 March 2025

16. Creditors: amounts falling due within one year

	Notes	2025 £	2024 £
Trade creditors		8,640	852
Social security and other taxes		5,767	4,782
Other creditors		1,522	1,367
Accruals		6,508	4,000
Deferred income	17	46,389	29,999
		<u>68,826</u>	<u>41,000</u>

17. Deferred income

	2025 £	2024 £
Other deferred income	46,389	29,999
	<u>46,389</u>	<u>29,999</u>

Deferred income is included in the financial statements as follows:

	2025 £	2024 £
Deferred income is included within:		
Current liabilities	46,389	29,999
	<u>46,389</u>	<u>29,999</u>

Movements in the year:

Deferred income at 1 April 2024	29,999	-
Released to income in the year	(29,999)	-
Resources deferred in the year	46,389	29,999
Deferred income at 31 March 2025	<u>46,389</u>	<u>29,999</u>

Deferred income relates to income received in relation to work carried out after the year end.

Heads Up Leicester Limited
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Notes to the financial statements (continued)
Year ended 31 March 2025

18. Operating leases

The company as lessee

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2025	2024
	£	£
Not later than 1 year	848	-
Later than 1 year and not later than 5 years	6,357	-
	<u>7,205</u>	<u>-</u>

19. Related party transactions

During the year the company entered into no transactions with related parties.

20. Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1	Movement	Resources	Balance at 31
	April 2024	Incoming	Expensed	March 2025
	£	Resources	£	£
Best Start for Life LCC	-	302,251	261,792	40,459
	<u>-</u>	<u>302,251</u>	<u>261,792</u>	<u>40,459</u>

Best Start for Life LCC

Best Start for Life is a government funded pilot programme, delivered in collaboration with Leicester City Council, two local NHS Trusts and another local VCSE organisation. The project provides support for families and their babies and children in the first 1001 critical days of life, whilst testing out innovative workforce development roles and collaborative working across sectors.

Heads Up Leicester Limited
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Notes to the financial statements (continued)
Year ended 31 March 2025

21. Analysis of net assets between funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Fund balances at 31 March 2025 are represented by:						
Tangible assets	1,538	4,231	5,769	-	-	-
Current assets/(liabilities)	227,558	36,228	263,786	112,454	-	112,454
	<u>229,096</u>	<u>40,459</u>	<u>269,555</u>	<u>112,454</u>	<u>-</u>	<u>112,454</u>

22. Financial commitments, guarantees and contingent liabilities

There is an ongoing dispute with the council in relation to the termination of a tenancy (Dilapidations Protocol) as per the tenancy agreement dated 21 March 2014. There is a possibility of approximately £42,382 the company may have to pay in relation to this dispute however this is less certain and as a reliable estimate cannot be made no provision for this amount has been made in these financial statements.

23. Company limited by guarantee

The company is limited by guarantee with no share capital. The members of the charitable company are the trustees who are also the directors for the purpose of company law. In the event of the company being wound up, the liability of the members is limited to £1.



Issuer Integra Accounting Limited

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Thu, 9th Oct 2025 12:16:52 BST	Mr Timothy Render - Signer (09201d0b51e31af42f9734f2e90868dc)
Thu, 9th Oct 2025 12:16:53 BST	Joe Towers - Copied In (cab7e53aa7b350e4eeac9975258c3dde)

Audit history log

Date	Action
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Tue, 7th Oct 2025 14:50:56 BST	Document generated with fingerprint c40f23189a046248d6612c784459ba67. (35.176.231.177)
Tue, 7th Oct 2025 14:50:56 BST	Mr Timothy Render has been assigned to this envelope. (35.176.231.177)
Tue, 7th Oct 2025 14:50:56 BST	Joe Towers has been assigned to this envelope. (35.176.231.177)
Tue, 7th Oct 2025 14:52:14 BST	Envelope generated
Tue, 7th Oct 2025 14:52:15 BST	Sent the envelope to Mr Timothy Render for signing
Tue, 7th Oct 2025 14:52:15 BST	Document emailed to party email
Thu, 9th Oct 2025 12:13:19 BST	Mr Timothy Render viewed the envelope (86.190.206.168)
Thu, 9th Oct 2025 12:16:53 BST	Mr Timothy Render signed the envelope (86.190.206.168)
Thu, 9th Oct 2025 12:16:53 BST	Sent the envelope to Joe Towers for signing (86.190.206.168)
Thu, 9th Oct 2025 12:16:53 BST	This envelope has been signed by all parties (86.190.206.168)
Thu, 9th Oct 2025 12:16:53 BST	Document emailed to party email