

NAILSEA METHODIST CHURCH

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 AUGUST 2023

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YEAR ENDED 31 AUGUST 2023

The trustees present their report and the financial statements of the charity for the year ended 31 August 2023.

Reference and Administrative Information

Registered charity number 1128514

Minister

Rev D Mallett

Church Stewards

Richard Lancaster
Jane Powell
Diane Todd
Mark Mallett
Ceri Bowen
Lesley Rogers

(For full list of trustees see page 7)

Principal office

Chapel Precinct
74 Silver Street
Nailsea
Bristol
BS48 2DS

Tel: 01275 854304

e-mail: methodist-church@outlook.com

Independent Examiner

Andrew Jordan FCA
Haines Watts
Chartered Accountants
Bath House
6-8 Bath Street
Bristol
BS1 6HL

Bankers

HSBC Bristol Cabot Circus

NAILSEA METHODIST CHURCH

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YEAR ENDED 31 AUGUST 2023

Structure, Governance and Management

Nailsea Methodist Church is part of the Gordano Valley Circuit (No.15), in the Bristol District (No.7) within the Methodist Church in Great Britain (The Connexion). In all matters Nailsea Methodist Church is governed by "The Constitutional Practice and Discipline of the Methodist Church". All property is owned on Model Trusts controlled by the Managing Trustees (The Church Council), who govern all areas of Nailsea Methodist Church's activity. Membership of the Church Council is recorded in its minutes.

Nailsea Methodist Church was registered as a charity on 12th March 2009.

The purposes of the Methodist Church are defined in Section 4 of the Methodist Church Act of 1976:

Purposes. The Purposes of the Methodist Church are and shall be deemed to have been since the union the advancement of-

- a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church.
- b) any charitable purpose for the time being of any connexional, district, circuit, local or other organisation of the Methodist Church.
- c) any charitable purpose for the time being of any society or institution being a society or institution subsidiary or ancillary to the Methodist Church.
- d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

This report seeks to define the specific activities of Nailsea Methodist Church within the greater structure of the Methodist Connexion. All the activities of the Church are intended for public benefit, both spiritual and in service to the local community.

Trustees

The trustees who served the charity during the period are the members of the Church Council, shown on Page 7. New trustees are voted on by the General Church Meeting normally held in July each year. They are made aware of the financial position of the Church and of their responsibilities as trustees. Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Organisation

The Church Council of Nailsea Methodist Church holds the responsibility of running its financial affairs. It is assisted in this role by the Property Management Team and the Church Stewards, operating within a budget approved by the Church Council.

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Related Parties

One trustee, Corinne Day, was employed on a part time basis as Church Office Co-ordinator. During the year, aggregate donations from trustees amounted to £36,555 (2022 - £34,554) of which £9,127 (2022 - £8,520) related to restricted funds. Six loans, totalling £14,000 were made in previous years by trustees for refurbishment of the worship hall. £10,500 had been repaid by 31st August 2023, leaving £3,500 to be repaid over the next year.

Volunteers

Almost all the activities of the Church involve substantial work by volunteers, for example as Church Council members (trustees), office holders, committee members, activity group leaders and helpers.

Grant Making

The Church Council delegate the power to make grants and donations to the Mission Committee. This committee allocates grants of the order of £1,500 to various bodies and reports back to the Church Council. Additional grant funding of £500 was made to the Nailsea Connect Schools Work project.

Risks

The trustees have identified the major risks to which the charity is exposed. These risks are reviewed annually, and systems have been established to mitigate the risks.

Review of Developments, Activities and Achievements 2022 – 2023

We have achieved official recognition as a *Church of Sanctuary* within the wider network of groups affiliated to City of Sanctuary. Over the past two years we have made endeavours to learn more about people seeking sanctuary and to embed practices of welcome and hospitality more deeply in church life. A celebration in July was both a high point and a springboard for timely further work in partnership with ecumenical friends from local refugee support groups.

Our efforts to attract more people to worship and fellowship have included poignant and joyful celebrations of Christmas, Easter, and Pentecost alongside our monthly outreach café services. We have re-established our church community lunches, and enjoyed walks, quizzes, and coffee gatherings together as well as quarterly worship with friends from West Town, Backwell.

We have continued to foster discipleship and prayer through the regular ministry of our house groups and a very well-attended Lent Course. A monthly Wednesday morning service of Holy Communion was introduced in March, which we hope to grow over the coming year. We have established a link with the Mbereshi Mission Church in Northern Zambia and look forward to developing this relationship and expanding our understanding of global mission in today's world.

Post-pandemic attendance at Busy Bees has picked up since Christmas with new cohorts of parents, carers, babies, and toddlers. Both here and through Begin Well, Messy Church, Muddy Church, and Café Church, we continue to work hard at nurturing caring and faith-sharing relationships with children and families. Our witness to living sustainably in creation has been sustained and encouraged in worship and through the commitment of our Eco Church Group.

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As we give thanks for all this fruitfulness, we remain acutely aware of the challenges ahead of us. Church leaders have given much time this year to discussions about the reconfiguration of the Circuit in the light of falling membership and the connexional shortage of ministers. From September 2024, the Circuit plans to be served by three, not four ministers, and our section will include Yatton.

The annual craft fair took place again in November and was back to normal. A total of 43 stalls included lots of different Christmas crafts, jewellery, fused glass, scarves, chocolate, wood items, knitted toys & clothes, soaps, cakes, weaved baskets, items made from horseshoes, table decorations, fair trade clothes, household items, items for pets. We also had our bric-a-brac, books & Girls' Brigade stalls, activities for children and of course our refreshments – including the ever-popular bacon butties and homemade cakes. All were really well supported. The total raised was some £2,700 and the Girls' Brigade raised a record amount. From this sum we continue to support mission & outreach activities both locally and overseas.

Other groups within the Church fellowship continue to meet regularly including the various house groups, Bookmark reading and discussion group, Hobbyhorse craft group, Film Club and Tuesday Fellowship. The Girls Brigade, now 32 years old, run a wide range of activities and currently have two young leaders and have been supported by girls taking their Duke of Edinburgh Award. As indicated in last year's report a review of the Community Alcohol and Drug Misuse Forum took place during the year and the decision was made to disband the Forum, with the remaining funds being transferred to the Wellspring Counselling charity for work with young people.

Financial Review

2022-23 saw the continuing recovery in activity following the previous two years disruption due to the Coronavirus lockdowns. At the start of the year, a deficit of some £10,000 was anticipated, but this was turned around with the benefit of specific donations and a legacy. The longer-term effect of high energy prices and inflation revealed a continuing deficit and a financial appeal for increased giving was made at Easter. The congregation responded generously to the appeal which enabled the budget to be brought back into balance in the full year.

The accounts are divided into separate funds and accounts.

1. General Account

This includes the Church's main source of income - weekly and monthly "collection". Expenditure is principally the "assessment" paid to the Gordano Valley Circuit to cover Ministers' stipend and central Methodism and Circuit costs, together with the church's non-property related administration expenses.

2. Property Account

The income is made up of rent and room hire charges arising from the use of the Silver Street premises, balanced by expenditure on the maintenance, upkeep and administration of the premises. The property account is kept in balance, with any shortage of income transferred from the general account.

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3. Designated and Restricted Funds

Within the general funds the Church Council has designated income from the installation of solar panels towards further energy efficiency initiatives and towards the refurbishment of the worship hall dais and lighting etc. The refurbishment project has additionally been financed grants from the District and All Churches Trust and loans from members. The funding for the families worker comes from specific donations. These funds have been treated as being restricted. The cost of the post to date has been largely met from restricted funds, with the remainder met from general (unrestricted) church funds. In recent years the Church Membership (together with Backwell) has funded the post on a full-time basis, the present commitment ending in August 2024.

A number of internal organisations within the Church organisation hold separate funds, i.e., the Film Club, Tuesday fellowship, and the Girls Brigade which has its own bank account. The transactions for internal organisations have been recorded separately in the accounts.

4. Outreach

Income from Mission and Outreach comes partly from general church funds and partly from specific church collections or collections from church affiliated organisations that pass income through the church funds and on to nominated charities. Expenditure is by way of cash payments to nominated charities and Methodist organised charities, and by way of discounted room hire charges to one charitable organisation using the premises.

5. Accounting Policy

The accounts are presented on a receipts and payments basis using the Methodist Church standard form of accounts.

6. Reserves and Covid 19

Reserves are held to cover general or designated purposes and the general risks of unforeseen expenditure or a fall in anticipated income. Each year the trustees review the level of reserves. The trustees consider the church's exposure to major risks in terms of their likely impact on its income resources and expenditure. In recent years, the trustees have adopted a policy of seeking to maintain a minimum reserve based on a sum advised by the Circuit in respect of the annual assessment and 50% of other expenditure. The minimum reserve based on this policy was some £45,000 at 31st August 2023. The trustees have also designated certain funds for family work, energy efficiency and repairs. On 31st August 2023, the reserves comprised:

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YEAR ENDED 31 AUGUST 2023

	Designated £	Restricted £	Unrestricted £	Total £
General Reserve			75,812	75,812
Property Reserve	23,250			23,250
Funds for Worship Hall refurbishment		1,460		1,460
Funds to finance the family worker post	13,046	11,292		24,338
Funds designated for future energy efficiency work and refurbishment*	2,679			2,679
Total	38,975	12,752	75,812	127,539
Funds held on behalf of others:				
Year end balances of internal organisations		6,317		6,317

*£14,000 was loaned towards the Worship Hall refurbishment, of which £3,500 was repaid in 2021-22, £10,500 repaid in 2022-23 leaving £3,500 to be repaid in 2023-24.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the trustees

Rev D Mallett
Chairman of the Meeting

Mrs E Rose
Church Council Secretary

5th February 2024

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YEAR ENDED 31 AUGUST 2023

Trustees	
Church Stewards: 1. Richard Lancaster 2. Jane Powell 3. Diane Todd 4. Mark Mallett 5. Ceri Bowen 6. Lesley Rogers	Representatives: 1. Trevor Bowen (to 8th Nov 2022) 2. Eleanor Espley 3. Mike Poxon 4. Meryl Markall 5. Joy Shipway 6. Peter Todd 7. Alan Emery (to 16th July 2023) 8. Anita Dale 9. Jacqui Braithwaite (from 16th July 2023) 10. Phyllis Wilmott (from 16th July 2023)
Ex-officio & Church Council Membership:	
1. Secretary 2. Treasurer 3. Pastoral Secretary 4. Families Worker 5. Centre Manager 6. Circuit Steward Representatives: 7. Worship Planning 8. Mission 9. Property Management Team 10. Local Preacher 11. Junior Church 12. Girls Brigade 13. Administration 14. ICT Manager 15. Eco-Congregation representative 16. Christians Together in Nailsea 17. Safeguarding	Liz Rose David Markall Marian Emery Patty-Lou Bryant Mike Rose Nigel Hardman Felicity Gibb David Sharp Mike Rose Marian Emery (to 16 th July 2023) Alan Emery (from 16 th July 2023) Rose Lancaster Jane Powell / Officers on rotational basis Corinne Day Richard Lancaster John Silvester Marjorie Sharp Jane Powell (from 5 th October 2022)
Ministers 18. Deborah Mallett 19. Russell Herbert	

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

Nailsea Methodist Church

FOR THE YEAR ENDED

31 August 2023

District 7

Circuit 15

Registered Charity - Charity Registration number

1128514

Minister:

Rev Deborah Mallett

Church Stewards:

Richard Lancaster

Jane Powell

Diane Todd

Mark Mallett

Ceri Bowen

Lseley Rogers

Treasurer:

David Markall

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS				
a2	Offerings and tax recovered	71,068		71,068	61,118
a3	Ad Hoc donations and legacies	17,554	664	18,218	9,700
a4	Family Worker contributions		24,178	24,178	20,906
a5	District Grant				
a6	Bank and CFB interest and Investment income	3,967		3,967	403
a7	Lettings	48,638		48,638	40,195
a8	Government furlough, additional restrictions and restart grants				3,339
a9	Other receipts	13,319		13,319	13,975
a10	SUB-TOTAL (AR)	154,546	24,842	179,388 (a10)	149,636
a11	Loans				
a12	TOTAL RECEIPTS	154,546	24,842	179,388 (a12)	149,636

SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share	55,534		55,534	52,139
b3	Family Worker		27,492	27,492	26,299
b4	Donations	1,900		1,900	1,900
b5	Repairs and Maintenance	17,743	450	18,193	19,752
b6	Utilities (Insurances, water charges, heating & lighting)	15,653		15,653	11,861
b7	Other payments	43,863		43,863	33,463
b8	SUB-TOTAL	134,693	27,942	162,635 (b9)	145,414
b9	Loans repaid	3,500	3,500	7,000	3,500
b10	TOTAL PAYMENTS	138,193	31,442	169,635 (b10)	148,914

SECTION C					
c1	NET RECEIPTS (PAYMENTS) FOR THE YEAR (a12-b10)	16,353	(6,600)	9,753	722
c2	Total funds brought forward from last year	98,434	19,352	117,786 (c6)	117,064
c3	Sub total (c1+c2)	114,787	12,752	127,539	117,786
c4	Transfers and adjustments				(c7)
c5	TOTAL FUNDS AT END OF YEAR (c3+c4)	114,787	12,752	127,539 (c8)	117,786 (c6)

SECTION D			
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS		
	(these amounts are not to be included in total receipts/payments figures above)	£	£
d1	Balance brought forward from last year		54
d2	Offerings/Gifts - received for external organisations	7,077	8,691
d3	Offerings/Gifts - passed to external organisations	7,007	8,745
d4	BALANCE STILL TO BE PAID (d1+d2-d3)	70	

Nailsea Methodist Church

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E

	INTERNAL ORGANISATIONS	Receipts £	Payments £	Net Receipts/ Payments £	Adjustments £	Opening balances £	Closing balances £
e1	Film Club	584	584			15	15
e2	Hobby Horse	705	830	(125)		125	
e3	Tuesday Fellowship	1,421	1,632	(211)		700	489
e4	Girls Brigade	2,086	2,956	(870)		6,683	5,813
e5	Community Drug Misuse Forum	36	6,145	(6,109)		6,109	
e6	Sub total of Internal Organisations funds	4,832	12,147	(7,315)		13,632 (e11)	6,317 (e12)
e7	Church accounts (totals brought forward from page 2 - totals column)	179,388 (a12)	169,635 (b10)	9,753	(c7)	117,786 (c6)	127,539 (c8)
e8	TOTAL CASH FUNDS HELD BY CHURCH	184,220	181,782	2,438		131,418 (x)	133,856 (y)
	Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2023		OPENING BALANCES 1st Sept 2022	Unrestricted funds	Restricted Funds	Endowment Funds	Total 31st Aug 2023
f1	Cash in hand	50	50			50
f2	Bank Current Account	13,319	1,783			1,783
f3	Bank Deposit Account	3,006				
f4	Central Finance Board	101,411	112,954	12,752		125,706
f5	Trustees for Methodist Church Purposes					
f6	Other funds					
f7	SUB TOTAL - Church accounts	117,786 (c6)	114,787	12,752		127,539 (c8)
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	13,632 (e11)		6,317		6,317 (e12)
f9	TOTAL CASH FUNDS HELD BY CHURCH	131,418 (x)	114,787	19,069		133,856 (y)

SECTION G

OTHER ASSETS and LIABILITIES		1st Sept 2022	Unrestricted funds	Restricted Funds	Endowment Funds	Total 31 Aug 2023
g1	Investments	631			605	605
g2	Land & Buildings (note 1)	4,117,671	4,717,344			4,717,344
g3	Buildings Contents (Insured Value)	255,756	292,071			292,071
g4	Other Assets - Debtors and Prepayments	13,728	18,798			18,798
g5	Liabilities - Loans	10,500	3,500			3,500
g6	Other Liabilities - Creditors	768	730			730

Notes:

- Land and Buildings and Contents are shown at the insured value which was last assessed by Methodist Insurance in June 2023

DECLARATIONS

Treasurer

I confirm that I have prepared the accounts set out on pages 1-3 from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer

Date

19th January 2024

Name

David Markall

Address

3 Huntley Grove, Nailsea, Bristol BS48 2UQ

Presentation to the Nailsea Methodist Church Council for approval

I confirm that the Accounts have been presented to the Church Council on
and were approved.

5th February 2024

Signature of the Chair of the meeting

Name of the Chair of the meeting

Rev Deborah Mallett

Date

5th February 2024



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Report to the trustees/
members of

Nailsea Methodist Church

On accounts for the year
ended

31st August 2023

Charity
no

1128514

Set out on pages

8-11

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Responsibilities and basis
of report

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

Independent examiner's
statement

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

7th February 2024

Name:

Andrew Jordan FCA

Relevant professional
qualification(s) or body

ICAEW

Address:

Haines Watts, Bath House, 6 - 8 Bath Street, Bristol BS1 6HL