

NAILSEA METHODIST CHURCH

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 AUGUST 2022

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YEAR ENDED 31 AUGUST 2022

The trustees present their report and the financial statements of the charity for the year ended 31 August 2022.

Reference and Administrative Information

Registered charity number 1128514

Minister

Rev D Mallett

Church Stewards

Richard Lancaster
Alan Emery (to 17th July 2022)
Jane Powell
Diane Todd
Mark Mallett
Ceri Bowen
Lesley Rogers (from 17th July 2022)

(For full list of trustees see page 7)

Principal office

Chapel Precinct
74 Silver Street
Nailsea
Bristol
BS48 2DS

Tel: 01275 854304

e-mail: methodist-church@outlook.com

Independent Examiner

Geoffrey Speirs
Haines Watts
Chartered Accountants
Bath House
6-8 Bath Street
Bristol
BS1 6HL

Bankers

HSBC Portishead

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YEAR ENDED 31 AUGUST 2022

Structure, Governance and Management

Nailsea Methodist Church is part of the Gordano Valley Circuit (No.15), in the Bristol District (No.7) within the Methodist Church in Great Britain (The Connexion). In all matters Nailsea Methodist Church is governed by "The Constitutional Practice and Discipline of the Methodist Church". All property is owned on Model Trusts controlled by the Managing Trustees (The Church Council), who govern all areas of Nailsea Methodist Church's activity. Membership of the Church Council is recorded in its minutes.

Nailsea Methodist Church was registered as a charity on 12th March 2009.

The purposes of the Methodist Church are defined in Section 4 of the Methodist Church Act of 1976:

Purposes. The Purposes of the Methodist Church are and shall be deemed to have been since the union the advancement of-

- a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church.
- b) any charitable purpose for the time being of any connexional, district, circuit, local or other organisation of the Methodist Church.
- c) any charitable purpose for the time being of any society or institution being a society or institution subsidiary or ancillary to the Methodist Church.
- d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

This report seeks to define the specific activities of Nailsea Methodist Church within the greater structure of the Methodist Connexion. All the activities of the Church are intended for public benefit, both spiritual and in service to the local community.

Trustees

The trustees who served the charity during the period are the Members of the Church Council, shown on Page 7. New trustees are voted on by the General Church Meeting normally held in July each year. They are made aware of the financial position of the Church and of their responsibilities as trustees. Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Organisation

The Church Council of Nailsea Methodist Church holds the responsibility of running its financial affairs. It is assisted in this role by the Property Management Team and the Church Stewards, operating within a budget approved by the Church Council.

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Related Parties

One trustee, Corinne Day, was employed on a part time basis Church Office Co-ordinator. During the year, aggregate donations from trustees amounted to £34,554 (2021 - £32,627) of which £8,520 (2021 - £8,520) related to restricted funds. Six loans, totalling £14,000 were made in previous years by trustees for refurbishment of the worship hall. £3,500 was repaid in 2021-22, leaving £10,500 to be repaid over the next 2-3 years.

Volunteers

Almost all the activities of the Church involve substantial work by volunteers, for example as Church Council members (trustees), office holders, committee members, activity group leaders and helpers.

Grant Making

The Church Council delegate the power to make grants and donations to the Mission Committee. This committee allocates grants of the order of £1,500 to various bodies and reports back to the Church Council.

Risks

The trustees have identified the major risks to which the charity is exposed. These risks are reviewed annually, and systems have been established to mitigate the risks.

Review of Developments, Activities and Achievements 2021 – 2022

Over the past year we have undertaken a journey of recovery and reorientation following the disruption caused by the Covid 19 pandemic. In our first cafe church since February 2020, we considered what it has been like to live through this immense 'storm', and we recognised with gratitude that God has been with us throughout.

This year has seen a gradual return to a normal worship pattern with coffee served in Room 1 except for the 4th Sunday when it is served in the worship area. We have also been able to arrange bring and share lunches for the Jubilee and for Harvest. The music groups have been able to reconvene. Tuesday Fellowship has resumed its fortnightly meetings and has welcomed a variety of speakers. Other Church Groups, ranging from House Groups and Girls' Brigade to Bookmark, Hobby Horse and Films4U, are now meeting regularly in person.

We have a long history of commitment to sustainable living in creation and held climate related worship in the lead up to COP26. With this and completion of work on the land surrounding the church we achieved our eco-church silver award this year. We have also largely completed a much-needed update of our worship hall.

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In October we welcomed Patty-Lou from Canada as our new Families Worker, and she has brought immense energy to her role. Junior Church has recommenced during the morning service except for the 4th Sunday of the month when families join together to worship at Cafe Church accompanied by our instrumentalists. Messy Church has also resumed once a month with a regular group of families coming to worship and enjoy the activities and share a time of tea and fellowship. A new initiative during the Summer months was Muddy Church, an opportunity to engage with other families outside the church and focus on God's creation.

In November we were able to hold our Craft Fair again, albeit with fewer stalls to give more space. It is a real community event and was well supported with a lovely atmosphere.

For many years we have sought to be a welcoming and inclusive community and at the end of June we received confirmation that the church could offer same-sex marriage on our premises.

The church is also working towards becoming recognised as a 'Church of Sanctuary' and has signed up to the Christians Together in Nailsea and District Welcome Hub. Our main contribution to this is our 'Let's Talk' English conversation group meeting weekly during term time. We ran a welcome course for new arrivals from Hong Kong and have taken fresh steps to befriend and support newly arrived refugees in our community.

Financial Review

2021-22 saw the beginning of a recovery in activity following the previous two years disruption due to the Coronavirus lockdowns. At the start of the year, a deficit of some £10,000 was anticipated, but this was turned around with the benefit of non-recurring income additional donations of £6,000, additional government restart grants of £3,000 and savings of some £5,000 on property running costs, leaving a surplus of some £4,000 for the year. Lettings income recovered to some £40,000 from the low figure of £16,000 in 2020-21. The year also saw the beginning of the energy crisis, the effect of which will have a major impact towards the end of 2022-23 and into 2023-24

The accounts are divided into separate funds and accounts.

1. General Account

This includes the church's main source of income - weekly and monthly "collection". Expenditure is principally the "assessment" paid to the Gordano Valley Circuit to cover Ministers' stipend and central Methodism and Circuit costs, together with the church's non-property related administration expenses.

2. Property Account

The income is made up of rent and room hire charges arising from the use of the Silver Street premises, balanced by expenditure on the maintenance, upkeep and administration of the premises. The property account is kept in balance, with any shortage of income transferred from the general account.

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3. Designated and Restricted Funds

Within the general funds the Church Council has designated income from the installation of solar panels towards further energy efficiency initiatives and towards the refurbishment of the worship hall dais and lighting etc. The refurbishment project has additionally been financed grants from the District and All Churches Trust and loans from members. The funding for the families worker comes from specific donations. These funds have been treated as being restricted. The cost of the post to date has been largely met from restricted funds, with the remainder met from general (unrestricted) church funds. The Church Membership (together with Backwell) committed to fund the post on a full-time basis from December 2017.

A number of internal organisations within the Church organisation hold separate funds, i.e., the Film Club, Tuesday fellowship, Girls Brigade, and the Community Drug Misuse Forum, which exists to research the problem of drug abuse in Nailsea and surrounding areas and provides advice to relevant bodies. Some of these organisations have their own bank accounts and their transactions have been recorded separately in the accounts.

4. Outreach

Income from Mission and Outreach comes partly from general church funds and partly from specific church collections or collections from church affiliated organisations that usually pass income directly through the church accounts and on to nominated charities. Expenditure is by way of cash payments to nominated charities and Methodist organised charities, and by way of room hire subsidy to selected charitable organisations using the premises.

5. Accounting Policy

The accounts are presented on a receipts and payments basis using the Methodist Church standard form of accounts.

6. Reserves and Covid 19

Reserves are held to cover general or designated purposes and the general risks of unforeseen expenditure or a fall in anticipated income. Each year the trustees review the level of reserves. The trustees consider the church's exposure to major risks in terms of their likely impact on its income resources and expenditure. In recent years, the trustees have adopted a policy of seeking to maintain a minimum reserve of around £40,000 based on a sum advised by the Circuit in respect of the annual assessment and 50% of other expenditure. The trustees have also designated certain funds for family work, energy efficiency and repairs. On 31st August 2022, the reserves comprised:

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	Designated £	Restricted £	Unrestricted £	Total £
General Reserve			60,997	60,997
Property Reserve	23,250			23,250
Funds for Worship Hall refurbishment		4,746		4,746
Funds to finance the family worker post	13,046	14,606		27,652
Funds designated for future energy efficiency work and refurbishment*	1,141			1,141
Total	37,437	19,352	60,997	117,786

Funds held on behalf of others:

Year end balances of internal organisations	7,523	7,523
Community Drug Misuse Forum balance	6,109	6,109

*£14,000 was loaned towards the Worship Hall refurbishment, of which £3,500 was repaid in 2021-22, leaving £10,500 to be repaid over the two - three years.

While activities have largely recovered after the various Covid 19 lockdowns the trustees face significant cost increases over the next two years arising from the recent energy crisis, which will impact on reserves.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the trustees

Rev D Mallett
Chairman of the Meeting

Mrs E Rose
Church Council Secretary

Approved by the trustees on 6th February 2023

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Trustees	
Church Stewards: 1. Richard Lancaster 2. Alan Emery (to 17th Jul 2022) 3. Jane Powell 4. Diane Todd 5. Mark Mallett 6. Ceri Bowen 7. Lesley Rogers (from 17th Jul 2022)	Representatives: 1. Trevor Bowen 2. Eleanor Espley 3. Mike Poxon 4. Meryl Markall 5. Joy Shipway 6. Peter Todd 7. Lesley Rogers (to 17th July 2022) 8. Alan Emery (from 17th July 2022) 9. Anita Dale
Ex-officio & Church Council Membership:	
1. Secretary 2. Treasurer 3. Pastoral Secretary 4. Families Worker 5. Centre Manager 6. Circuit Steward Representatives: 7. Worship Planning 8. Mission 9. Property Management Team 10. Local Preacher 11. Junior Church 12. Girls Brigade 13. Administration 14. ICT Manager 15. Eco-Congregation representative 16. Christians Together in Nailsea 17. Safeguarding	Liz Rose David Markall Marian Emery Patty-Lou Bryant (from 11 th Oct 2021) Mike Rose Nigel Hardman Felicity Gibb David Sharp Mike Rose Marian Emery Rose Lancaster Jane Powell / Officers on rotational basis Corinne Day Richard Lancaster John Silvester Marjorie Sharp Judith Payne (to 17 th July 2022)
Ministers: 19. Russell Herbert 20. Deborah Mallett	

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Nailsea Methodist Church

FOR THE YEAR ENDED

31 August 2022

District 7	Circuit 15	
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Registered Charity - Charity Registration number

1128514

If not a registered charity **Her Majesty's Revenue and
Customs Gift Aid number**

Minister:

Rev Deborah Mallett

Church Stewards:

Richard Lancaster
Alan Emery (to 17th July 2022)
Jane Powell
Diane Todd
Mark Mallett
Ceri Bowen
Lseley Rogers (from 17th July 2022)

Treasurer:

David Markall

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS				
a2	Offerings and Tax recovered	61,118		61,118	63,319
a3	Ad Hoc donations	7,043	2,657	9,700	13,594
a4	Family Worker contributions		20,906	20,906	43,034
a5	District Grant				6,000
a6	Bank and CFB interest and Investment income	403		403	71
a7	Lettings	40,195		40,195	15,958
a8	Government furlough, additional restrictions and restart grants	3,339		3,339	18,501
a9	Other receipts	13,975		13,975	8,303
a10	SUB-TOTAL (AR)	126,073	23,563	149,636 (a10)	168,780
a11	Loans				13,500
a12	TOTAL RECEIPTS	126,073	23,563	149,636 (a12)	182,280

SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share	52,139		52,139	46,641
b3	Family Worker		26,299	26,299	26,831
b4	Donations	1,900		1,900	2,000
b5	Repairs and Maintenance	8,447	11,305	19,752	21,109
b6	Utilities (Insurances, water charges, heating & lighting)	11,861		11,861	7,754
b7	Other payments	33,463		33,463	23,045
b8	SUB-TOTAL	107,810	37,604	145,414 (b9)	127,380
b9	Loans repaid	3,500		3,500	
b10	TOTAL PAYMENTS	111,310	37,604	148,914 (b10)	127,380

SECTION C					
c1	NET RECEIPTS (PAYMENTS) FOR THE YEAR	(a12-b10)	14,763	(14,041)	722
c2	Total funds brought forward from last year		83,671	33,393	117,064 (c6)
c3	Sub total	(c1+c2)	98,434	19,352	117,786
c4	Transfers and adjustments				(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	98,434	19,352	117,786 (c8)
					117,064 (c6)

SECTION D			
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS		
	(these amounts are not to be included in total receipts/payments figures above)	£	£
d1	Balance brought forward from last year	54	125
d2	Offerings/Gifts - received for external organisations	8,691	10,755
d3	Offerings/Gifts - passed to external organisations	8,745	10,826
d4	BALANCE STILL TO BE PAID		54
	(d1+d2-d3)		

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E

Summary of the Church accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts £	Payments £	Net Receipts/ Payments £	Adjustments £	Opening balances £	Closing balances £
e1	Film Club	112	110	2		13	15
e2	Hobby Horse		300	(300)		425	125
e3	Tuesday Fellowship	956	577	379		321	700
e4	Girls Brigade	2,931	2,163	768		5,915	6,683
e5	Community Drug Misuse Forum	7		7		6,102	6,109
e6	Sub total of Internal Organisations funds	4,006	3,150	856		12,776 (e11)	13,632 (e12)
e7	Church accounts (totals brought forward from page 2 - totals column)	149,636 (a12)	148,914 (b10)	722	(c7)	117,064 (c6)	117,786 (c8)
e8	TOTAL CASH FUNDS HELD BY CHURCH	153,642	152,064	1,578		129,840 (x)	131,418 (y)
	Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2022		OPENING BALANCES 1st Sept 2021	Unrestricted funds	Restricted Funds	Endowment Funds	Total 31st Aug 2022
f1	Cash in hand	50	50			50
f2	Bank Current Account	19,085	13,319			13,319
f3	Bank Deposit Account	58,002	3,006			3,006
f4	Central Finance Board	39,927	82,059	19,352		101,411
f5	Trustees for Methodist Church Purposes					
f6	Other funds					
f7	SUB TOTAL - Church accounts	117,064 (c6)	98,434	19,352		117,786 (c8)
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	12,776 (e11)		13,632		13,632 (e12)
f9	TOTAL CASH FUNDS HELD BY CHURCH	129,840 (x)	98,434	32,984		131,418 (y)

SECTION G

OTHER ASSETS and LIABILITIES		1st Sept 2021	Unrestricted funds	Restricted Funds	Endowment Funds	Total 31 Aug 2022
g1	Investments	674			631	631
g2	Land & Buildings (note 1)	3,837,505	4,117,671			4,117,671
g3	Buildings Contents (Insured Value)	238,354	255,756			255,756
g4	Other Assets - Debtors and Prepayments	11,280	13,728			13,728
g5	Liabilities - Loans (repayable in more than one year)	14,000	10,500			10,500
g6	Other Liabilities - Creditors	514	768			768

Notes:

- 1 Land and Buildings and Contents are shown at the insured value which was last assessed by Methodist Insurance in October 2021

DECLARATIONS

Treasurer

I confirm that I have prepared the accounts set out on pages 1-3 from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer

Date

25th November 2022

Name

David Markall

Address

3 Huntley Grove, Nailsea, Bristol BS48 2UQ

Presentation to the Nailsea Methodist Church Council for approval

I confirm that the Accounts have been presented to the Church Council on
and were approved.

6th February 2023

Signature of the Chair of the meeting

Name of the Chair of the meeting

Rev D Mallett

Date

6th February 2023



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Report to the trustees/
members of

Nailsea Methodist Church

On accounts for the year
ended

31st August 2022

Charity
no

1128514

Set out on pages

8-11

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Responsibilities and basis
of report

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

Independent examiner's
statement

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 24th February 2023

Name:

Andrew Jordan

Relevant professional
qualification(s) or body

ICAEW

Address:

Haines Watts, Bath House, 6 - 8 Bath Street, Bristol BS1 6HL