

NAILSEA METHODIST CHURCH

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 AUGUST 2021

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The trustees present their report and the financial statements of the charity for the year ended 31 August 2021.

Reference and Administrative Information

Registered charity number 1128514

Minister

Rev D Mallett

Church Stewards

Richard Lancaster
Alan Emery
Jane Powell
Diane Todd
Mark Mallett
Ceri Bowen

(For full list of trustees see page 7)

Principal office

Chapel Precinct
74 Silver Street
Nailsea
Bristol
BS48 2DS

Tel: 01275 854304

e-mail: methodist-church@outlook.com

Independent Examiner

Geoffrey Speirs
Haines Watts
Chartered Accountants
Bath House
6-8 Bath Street
Bristol
BS1 6HL

Bankers

HSBC Portishead

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YEAR ENDED 31 AUGUST 2021

Structure, Governance and Management

Nailsea Methodist Church is part of the Gordano Valley Circuit (No.15), in the Bristol District (No.7) within the Methodist Church in Great Britain (The Connexion). In all matters Nailsea Methodist Church is governed by "The Constitutional Practice and Discipline of the Methodist Church". All property is owned on Model Trusts controlled by the Managing Trustees (The Church Council), who govern all areas of Nailsea Methodist Church's activity. Membership of the Church Council is recorded in its minutes.

Nailsea Methodist Church was registered as a charity on 12th March 2009.

The purposes of the Methodist Church are defined in Section 4 of the Methodist Church Act of 1976:

Purposes. The Purposes of the Methodist Church are and shall be deemed to have been since the union the advancement of-

- a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church.
- b) any charitable purpose for the time being of any connexional, district, circuit, local or other organisation of the Methodist Church.
- c) any charitable purpose for the time being of any society or institution being a society or institution subsidiary or ancillary to the Methodist Church.
- d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

This report seeks to define the specific activities of Nailsea Methodist Church within the greater structure of the Methodist Connexion. All the activities of the Church are intended for public benefit, both spiritual and in service to the local community.

Trustees

The trustees who served the charity during the period are the Members of the Church Council, shown on Page 7. New trustees are voted on by the General Church Meeting normally held in July each year. They are made aware of the financial position of the Church and of their responsibilities as trustees. Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Organisation

The Church Council of Nailsea Methodist Church holds the responsibility of running its financial affairs. It is assisted in this role by the Property Management Team and the Church Stewards, operating within a budget approved by the Church Council.

Related Parties

One trustee, Diane Keates, was employed on a part time basis up to 30th September 2020 as Church Office Co-ordinator. Corinne Day subsequently took on this role and was later appointed as a trustee at the Annual Church Meeting. During the year, aggregate donations from trustees amounted to £32,627 (2020 - £30,189) of which £8,520 (2020 - £7,685) related to restricted funds. Five loans, totalling £13,500,

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(2020, one loan of £500) have been made by trustees for refurbishment of the worship hall, to be repaid over the next four years.

Volunteers

Almost all the activities of the Church involve substantial work by volunteers, for example as Church Council members (trustees), office holders, committee members, activity group leaders and helpers.

Grant Making

The Church Council delegate the power to make grants and donations to the Mission Committee. This committee allocates grants of the order of £1,500 to various bodies and reports back to the Church Council.

Risks

The trustees have identified the major risks to which the charity is exposed. These risks are reviewed annually, and systems have been established to mitigate the risks.

Review of Developments, Activities and Achievements 2020 – 2021

This year has of course been like no other with the Covid pandemic seeming to dominate everything. For a significant part of the year, we were unable to meet for worship, but thanks to exceptional teamwork we were able to provide podcasts, virtual coffee mornings, special online services at Christmas and Easter and, thanks to a dedicated team of volunteers, distribution of service sheets and weekly letters to those unable to access the internet services.

Through a year which continued to make unprecedented demands on us, we were glad to remember John Wesley's dying conviction - *the best of all is, God is with us!* Today we can acknowledge with gratitude the sustaining presence of God in our midst.

God has been with us in the worship we have offered, and in the comfort and inspiration it has brought us. God has been with us through the pastoral care we have extended and through the blessing of forging deeper connections. God has been with us in countless acts of practical service of people and planet which together help us make a difference in our world. God is with us through this shared ministry in which all are invited to participate, and we are deeply grateful for all the love, generosity and dedication that has been contributed to the whole.

In August 2021 we bid farewell to Kirsty, our **Families' Worker** since December 2014, who left us to train for ordained ministry in the Methodist church. It has been a tremendous gift and privilege for us to partner with Kirsty in our work with children. Her openhearted faith has left an indelible mark not just on us but on the wider communities of Nailsea and Backwell too. We sent Kirsty on her way with deep appreciation, and with the assurance of our prayers and love.

Many of the church groups were unable to meet on the premises during the year e.g. (**Bookmark** reading and discussion group, **Hobby Horse** crafts and activities group, **Tuesday Fellowship**, and **Films 4U**, but where possible, alternative arrangements were made to meet online, or to maintain contact by phone. The **Breakfast Run** stopped back in March last year due to Covid, but instead, the team have been collecting leftover food from two shops in Broadmead, Bristol and receiving cakes to donate to Bristol Outreach

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Support for the Homeless. The **Community Drug Misuse Forum** provided a single drug and alcohol awareness session at a local school during the year largely, but not solely, due to the Covid 19 pandemic. Consideration of NMC's continued involvement in this 23-year-old project will be given during the next year. The **Annual Craft Fair** could not take place during the lockdown. The **Girls' Brigade** have met in person when possible but could not do so during periods of lockdown. However, during those times strong contacts were maintained with our families by post, deliveries, craft bags and, latterly, via Zoom. Weekly **Junior Church** and monthly **Messy Church** moved online with Zoom, but both have recently recommenced on the premises. **Busy Bees** toddler group reopened on the premises in September 2021.

The **Eco Church** project restarted after a period of relative inactivity. The peripheral land around the church has been now planted with insect-friendly flowers along with some strawberry plants. A group of about 10 members have met twice in 2021 and developed a plan of action to bring the church up to the level of a silver Eco Church award. The **Worship Hall Refurbishment** project continued with the installation of the new dais in February, redecoration during the summer and ordering of new curtains.

Financial Review

2020-21 was the second financial year in which activities were significantly affected by the Coronavirus lockdowns. At the start of the year, a deficit of some £11,000 was anticipated, but this was turned around with the benefit of non-recurring income from the extension of the furlough scheme, the receipt of grants relating to additional covid restrictions and restart, and a legacy. The continuing effect of Coronavirus had a major impact on lettings income, with only £16,000 generated compared to some £43,000 in a normal year. With the buildings closed for part of the year there were some savings on property running costs in addition to the staff having been part or fully furloughed. The budget for repairs and maintenance was underspent, but to allow for any backlog, funds for future repairs and maintenance were set aside in a property reserve.

The accounts are divided into separate funds and accounts.

1. General Account

This includes the church's main source of income - weekly and monthly "collection". Expenditure is principally the "assessment" paid to the Gordano Valley Circuit to cover Ministers' stipend and central Methodism and Circuit costs, together with the church's non-property related administration expenses.

2. Property Account

The income is made up of rent and room hire charges arising from the use of the Silver Street premises, balanced by expenditure on the maintenance, upkeep and administration of the premises. The property account is kept in balance, with any shortage of income transferred from the general account.

3. Designated and Restricted Funds

Within the general funds the Church Council has designated income from the installation of solar panels towards further energy efficiency initiatives and towards the refurbishment of the worship hall dais and lighting etc. The refurbishment project has additionally been financed grants from the District and All Churches Trust and loans from members. The funding for the families worker comes from specific donations. These funds have been treated as being restricted. The cost of the post to date has been largely

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met from restricted funds, with the remainder met from general (unrestricted) church funds. The Church Membership (together with Backwell) committed to fund the post on a full-time basis from December 2017.

A number of internal organisations within the Church organisation hold separate funds, i.e., the Film Club, Tuesday fellowship, Girls Brigade, and the Community Drug Misuse Forum, which exists to research the problem of drug abuse in Nailsea and surrounding areas and provides advice to relevant bodies. These organisations have their own bank accounts and their transactions have been recorded separately in the accounts.

4. Outreach

Income from Mission and Outreach comes partly from general church funds and partly from specific church collections or collections from church affiliated organisations that usually pass income directly through the church accounts and on to nominated charities. Expenditure is by way of cash payments to nominated charities and Methodist organised charities, and by way of room hire subsidy to selected charitable organisations using the premises.

5. Accounting Policy

The accounts are presented on a receipts and payments basis using the Methodist Church standard form of accounts.

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6. Reserves and Covid 19

Reserves are held to cover general or designated purposes and the general risks of unforeseen expenditure or a fall in anticipated income. Each year the trustees review the level of reserves. The trustees consider the church's exposure to major risks in terms of their likely impact on its income resources and expenditure. In recent years, the trustees have adopted a policy of seeking to maintain a minimum reserve of around £40,000 based on a sum advised by the Circuit in respect of the annual assessment and 50% of other expenditure. The trustees have also designated certain funds for family work, energy efficiency and repairs. On 31st August 2021, the reserves comprised

	Designated £	Restricted £	Unrestricted £	Total £
General Reserve			56,415	56,415
Property Reserve	13,700	4,500		18,200
Funds for Worship Hall refurbishment		8,893		8,893
Funds to finance the family worker post	13,045	20,000		33,045
Funds designated for future energy efficiency work and refurbishment*	511			511
Total	27,256	33,393	56,415	117,064

Funds held on behalf of others:

Year end balances of internal organisations	6,674	6,674
Community Drug Misuse Forum balance	6,102	6,102

*£14,000 has been loaned towards the Worship Hall refurbishment, to be repaid over the next four years from income from solar generation.

While activities are still in a period of recovery after the various Covid 19 lockdowns the trustees expect to apply significant general reserves of some £10,000 in 2021-22 to cover a shortfall in income.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the trustees

Rev D Mallett
Chairman of the Meeting

Mrs E Rose
Church Council Secretary

Approved by the trustees on 31st January 2022

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Trustees	
Church Stewards: 1. Richard Lancaster 2. Alan Emery 3. Jane Powell 4. Diane Todd 5. Mark Mallett 6. Ceri Bowen	Representatives: 1. Trevor Bowen 2. Eleanor Espley 3. Mike Poxon 4. Meryl Markall 5. Joy Shipway 6. Peter Todd 7. Lesley Rogers 8. John Silvester 9. Anita Dale
Ex-officio & Church Council Membership:	
1. Secretary 2. Treasurer 3. Pastoral Secretary 4. Families Worker 5. Centre Manager 6. Circuit Steward Representatives: 7. Worship Planning 8. Pastoral 9. Mission 10. Property Management Team 11. Local Preacher 12. Junior Church 13. Girls Brigade 14. Administration 15. ICT Manager 16. Eco-Congregation representative 17. Christians Together in Nailsea 18. Safeguarding	Liz Rose David Markall Marian Emery Kirsty McGhee (up to 29 th August 2021) Mike Rose Nigel Hardman Felicity Gibb Marian Emery David Sharp Mike Rose Marian Emery Rose Lancaster Jane Powell / Officers on rotational basis Diane Keates (retired 30 th Sept 2020) Corinne Day (from 1 st August 2021) Richard Lancaster Alan Emery Marjorie Sharp Judith Payne
Ministers: 19. Russell Herbert 20. Deborah Mallett	

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

Nailsea Methodist Church

FOR THE YEAR ENDED

31 August 2021

District 7

Circuit 15

Registered Charity - Charity Registration number

1128514

If not a registered charity Her Majesty's Revenue and
Customs Gift Aid number

Minister:

Rev Deborah Mallett

Church Stewards:

Richard Lancaster

Alan Emery

Jane Powell

Diane Todd

Mark Mallett

Ceri Bowen

Treasurer:

David Markall

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS				
a2	Offerings and Tax recovered	63,319		63,319	62,066
a3	Ad Hoc donations	9,094	4,500	13,594	2,951
a4	Family Worker contributions		43,034	43,034	22,459
a5	District Grant		6,000	6,000	
a6	Bank and CFB interest and Investment income	71		71	396
a7	Lettings	15,958		15,958	27,631
a8	Government furlough, additional restrictions and restart grants	18,501		18,501	8,543
a9	Other receipts	8,303		8,303	12,005
a10	SUB-TOTAL (AR)	115,246	53,534	168,780 (a10)	136,051
a11	Loans		13,500	13,500	500
a12	TOTAL RECEIPTS	115,246	67,034	182,280 (a12)	136,551

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
b1	PAYMENTS				
b2	Circuit Assessment or Share	46,641		46,641	50,320
b3	Family Worker	8,798	18,033	26,831	25,218
b4	Donations	2,000		2,000	1,900
b5	Repairs and Maintenance	3,502	17,607	21,109	12,029
b6	Utilities (Insurances, water charges, heating & lighting)	7,754		7,754	12,526
b7					
b8	Other payments	23,045		23,045	31,128
b9	TOTAL PAYMENTS	91,740	35,640	127,380 (b9)	133,121

SECTION C		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
c1	NET RECEIPTS (PAYMENTS) FOR THE YEAR (a12-b9)	23,506	31,394	54,900	3,430
c2	Total funds brought forward from last year	60,164	2,000	62,164 (c6)	58,734
c3	Sub total (c1+c2)	83,670	33,394	117,064	62,164
c4	Transfers and adjustments				(c7)
c5	TOTAL FUNDS AT END OF YEAR (c3+c4)	83,670	33,394	117,064 (c8)	62,164 (c6)

SECTION D		£	£
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts are not to be included in total receipts/payments figures above)		
d1	Balance brought forward from last year	125	
d2	Offerings/Gifts - received for external organisations	10,755	3,325
d3	Offerings/Gifts - passed to external organisations	10,826	3,200
d4	BALANCE STILL TO BE PAID (d1+d2-d3)	54	125

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E

Summary of the Church accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts £	Payments £	Net Receipts/ Payments £	Adjustments £	Opening balances £	Closing balances £
e1	Film Club					13	13
e2	Hobby Horse					425	425
e3	Tuesday Fellowship	20		20		301	321
e4	Girls Brigade	1,582	603	979		4,936	5,915
e5	Community Drug Misuse Forum	2		2		6,100	6,102
e6	Sub total of Internal Organisations funds	1,604	603	1,001		11,775 (e11)	12,776 (e12)
e7	Church accounts (totals brought forward from page 2 - totals column)	182,280 (a12)	127,380 (b9)	54,900	(c7)	62,164 (c6)	117,064 (c8)
e8	TOTAL CASH FUNDS HELD BY CHURCH	183,884	127,983	55,901		73,939 (x)	129,840 (y)
	Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2021		OPENING BALANCES 1st Sept 2020	Unrestricted funds	Restricted Funds	Endowment Funds	Total 31st Aug 2021
f1	Cash in hand	50	50			50
f2	Bank Current Account (note 1)	8,044	19,085			19,085
f3	Bank Deposit Account		24,608	33,394		58,002
f4	Central Finance Board	54,070	39,927			39,927
f5	Trustees for Methodist Church Purposes					
f6	Other funds					
f7	SUB TOTAL - Church accounts	62,164 (c6)	83,670	33,394		117,064 (c8)
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	11,775 (e11)		12,776		12,776 (e12)
f9	TOTAL CASH FUNDS HELD BY CHURCH	73,939 (x)	83,670	46,170		129,840 (y)

SECTION G

OTHER ASSETS and LIABILITIES		1st Sept 2020	Unrestricted funds	Restricted Funds	Endowment Funds	Total 31 Aug 2021
g1	Investments	569			674	674
g2	Land & Buildings (note 2)	3,837,505	3,837,505			3,837,505
g3	Buildings Contents (Insured Value)	238,354	238,354			238,354
g4	Other Assets - Debtors and Prepayments	10,604	11,280			11,280
g5	Liabilities - Loans (repayable in more than one year)	500	14,000			14,000
g6	Other Liabilities - Creditors	375	514			514

Notes:

- The bank balance at 31st August 2021 excludes £54 (line d4) still to be paid to external organisations
- Land and Buildings and Contents are shown at the insured value which was last assessed by Methodist Insurance in November 2020

DECLARATIONS

Treasurer

I confirm that I have prepared the accounts set out on pages 1-3 from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer

Date

12th January 2022

Name

David Markall

Address

3 Huntley Grove, Nailsea, Bristol BS48 2UQ

Presentation to the Nailsea Methodist Church Council for approval

I confirm that the Accounts have been presented to the Church Council on

31st January 2022

and were approved.

Signature of the Chair of the meeting

Name of the Chair of the meeting

Rev D Mallett

Date

31st January 2022



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Report to the trustees/
members of

Nailsea Methodist Church

On accounts for the year
ended

31st August 2021

Charity
no

1128514

Set out on pages

1-3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Responsibilities and basis
of report

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

Independent examiner's
statement

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 17th February 2022

Name:

Geoffrey Speirs

Relevant professional
qualification(s) or body

ICAEW

Address:

Haines Watts, Bath House, 6 - 8 Bath Street, Bristol BS1 6HL