

**Annual Report
and Financial Statements
of the Parochial Church Council
of the Ecclesiastical Parish of Holy Trinity,
Westbury-on-Trym
(working name Westbury-on-Trym PCC)
for the year ended 31 December 2023**

Incumbent

The Rev'd. André Hart
The Vicarage, 44 Eastfield Road
Bristol, BS9 4AG

Bankers

National Westminster Bank
PO Box 221, 13 High Street
Westbury-on-Trym, Bristol, BS99 5AL
CAF Bank Ltd
25 Kings Hill Avenue, Kings Hill
West Malling, Kent, ME19 4JQ

Independent Examiner

Mr Graham Barsby
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The Parish Office, Church Road, Westbury-on-Trym, Bristol, BS9 3EQ

Registered Charity Number 1128488

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY, WESTBURY-ON-TRYM

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1. Aims and Purposes

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Westbury-on-Trym (the PCC) has the responsibility of cooperating with the Incumbent, the Rev'd. André Hart, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Our vision is a church:

- **Where everyone is growing in faith and using their gifts and talents.**
- **Where we share God's love and good news with others.**
- **That offers a generous and loving welcome to every member of the wider community.**
- **That is a larger, more diverse congregation**
- **That is at the centre of the community in Westbury on Trym**

The PCC is also specifically responsible for the maintenance of the Curate's House at 16 Southfield Road, Westbury-on-Trym and (as lessees of the National Trust who are landlords) of The College, in College Road, Westbury-on-Trym.

2. Objectives and Activities

The PCC is committed to enabling as many people as possible to worship safely at our church and to become part of our parish community at Holy Trinity. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the Incumbent and the PCC have considered the Charity Commission's guidance on public benefit including the specific guidance to charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospels; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.
- Doing this whilst complying with all Safeguarding requirements

As well as the usual activities with the young and the old, we have continued with some recent initiatives. We have offered over this past year *Warm in Westbury* for those struggling with the cost-of-living crisis and *Space to Grieve* for those suffering bereavements. In October our Learning Community Group offered a challenging evening session on Artificial Intelligence which left some of the audience reassured and everyone present better informed.. In partnership with Westbury Methodist Church, we support the flourishing *Toddlers Together* Group on a Thursday morning and the *Friendly Club* for older people. With both the Westbury Methodist and Westbury Baptist churches we support the Ukraine Hub for refugees. We largely completed the work on our major project to renew our toilets and reorder St Paul's and St Peter's rooms.

A significant activity in the year was our pilgrimage to Winchester over three days, connecting up with our links through our Benedictine heritage in pre-Reformation days. Cyclists rode over three days and a walk was made on the final day to the Cathedral where we were warmly welcomed by the Dean concluding with a service of Evensong.

Most of the projects and activities are carried out by volunteers, although we pay a family worker, a part time parish secretary, a website/database administrator, a Director of Music and an organist to maintain our strong tradition of church music.

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3. Achievements and Performance

3.1 Worship and Prayer

Our Vicar, the Rev'd André Hart continues to lead our worshipping community, ably assisted by our three retired priests, Canon Bruce Saunders, Canon John Pedlar and the Rev'd Prebendary Angela Berners-Wilson, our Assistant Curate, the Rev'd Cheryl Hawkins and our three Licensed Lay Ministers, Lyn Horscroft, Dianne Yeandel and Portia Chorlton.

We currently have 238 people on our electoral roll (239 in 2022).

Our average attendance at morning Eucharists on a normal Sunday during 2023 was 130 adults and 9 under 16s, of whom 125 were communicants. Attendance on Sunday evenings ranged from 11 at simple Evensongs to 43 at other services such as Solemn Evensong and Memorial Services.

At Easter the number of communicants was 211 which included the Sunrise Service, 8am, 10am and 12am services. Our total attendance, including non-communicants, U16s and Solemn Evensong was 355.

During Advent we held several special services. both for our own congregation and the wider community, including the Advent Carol Service, Christingle, Blue Christmas, Nine Lessons and Carols and two Memorial Carol Services for our local Funeral Directors. The overall attendance was 779 adults and 142 U16s. We also held school carol services for Badminton School and Westbury Academy with a total attendance of 434 adults and 479 U16s.

At Christmas the number of communicants was 129 for Midnight Mass and 151 on Christmas Day including 8am and 12pm Eucharists, with a total attendance of 439 adults and 33 U16s. Our attendance at the Crib Service on Christmas Eve was 200 adults and 96 U16s. The figures submitted to the Diocese included the normal Sunday services which fell on Christmas Eve giving a grand total of 903 people through our doors over the 2 day period (including U16s).

Our TeaTime Church, which met roughly once a month on a Sunday afternoon averaged an attendance of 21 adults and 17 children at each session ably led by our Family Worker, Georgie Mountjoy. Our Mothering Sunday Service was well supported by Westbury Academy with a total of 47 children at the 10am Eucharist. A particular success was our Harvest Supper when the school choir and TeaTime Church joined with us and a total of 44 children and their families enjoyed a short act of worship, craft activities and supper.

We are grateful to Rob Wilson for recording our livestreaming figures each week which averaged out at around 86 each 10am service with around 140 for major festival services. We still have some problems with internet provision which hopefully will be solved in the coming year. The service sheet was electronically sent out every week to 221 recipients via ChurchSuite. We also posted out 3 copies and hand delivered around 27 pew sheets with reflections and sermons each week to those who were housebound, and took home communion to an average of 26 people each month. The clergy visit four local Residential/Nursing Homes each month with an average total of 41 residents attending the services.

We continued the practice of holding Baptisms after the 10am service on a Sunday, with members of the congregation encouraged to stay on and support the Baptism families. We had a total of 16 baptisms during the year. Two adult members of our congregation were also baptised at other churches prior to their confirmation.

We held 5 weddings and 11 funerals in church and a further 14 funerals at Canford Crematorium conducted by our ministry team. We also had 13 burials of ashes in our churchyard.

House Groups continued to flourish throughout the year with 10 groups meeting monthly. We held joint Lent Groups with the Methodists, choosing a course called "A Place for Us", based on the 2021 film of West Side Story.

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Throughout 2023 we continued to hold weekday Eucharists on 4 days each week, with a Walsingham Mass on the first Monday of each month. The average weekly attendance was 22 communicants. Lent Lunches were held jointly with the Methodists, using their premises while St Paul's Room was out of action, with around 25 to 30 attending and a member of our ministry team providing a short reflection over coffee. At the beginning of Lent on 26th February, we reintroduced the chalice and reinstated the distribution of communion at St Oswald's Chapel and the Lady Chapel as well as the nave altar.

In January, we were delighted to host the annual Methodist Covenant Service at Holy Trinity with Teddy Kalongo, the new Methodist minister, helping to lead the service. We continued to hold united services once a month and to explore new ways of worshipping together.

During "Thy Kingdom Come", the period set aside for prayer between Ascension Day and Pentecost, we held a series of hour long prayer sessions led by some of our clergy team, lay volunteers, Ian Taylor from Emmanuel Church and Teddy Kalongo, the Methodist minister. The period ended with an informal service of Worship and Praise on the evening of Pentecost Sunday.

Our Evening Services were a mixture of Simple Evensongs, Choral and Solemn Evensongs, Memorial Services and informal Worship and Praise services. We hosted the Cadets Annual Service in February and, during Creationtide in September, we held a special service focusing on the environment and the challenges of climate change.

The King's Coronation was marked with a Vigil service on the night before the Coronation on 6th May and a joint celebration lunch with the Methodists on the Sunday following.

On 29th May some of the congregation set off on a Pilgrimage to Winchester, some cycling over three days and others walking on the last day. Winchester Cathedral staff welcomed us warmly and we joined them for a special Choral Evensong in our honour. Another cause for celebration was the visit by the Abbot and two of his fellow monks from Fleury, combining a visit to Westbury with Winchester. The Abbot celebrated at a Festival Mass on Saturday 8th July and the monks were able to worship with us on Sunday 9th July before their flight home to France.

After considerable efforts to comply with the requirements of the Council, we were pleased to be able to hold our annual Remembrance Sunday Service at the War Memorial where over 2000 people attended to mark the occasion.

Healing Ministry is offered once a month after Sunday 10.00 service and for the third year a Blue Christmas service took place with some of those attending not from the regular congregation. Monthly Nursing home services are now fully re-established, although this has been challenging with some homes due to staff turn over.

Our church community continued to flourish throughout 2023 with several new faces joining the congregation. We continue to reach out to our local community seeking to provide a warm welcome and fellowship to all who come through our doors.

3.2 Diocesan Synod

The Diocesan Synod has met on three occasions and the parish is represented by the Vicar and the Assistant Curate. A key element of its work has been the Diocesan Strategy, 'Transforming Church. Together,' which is now in the process of implementation across the diocese. Transforming Church. Together is the Synod-approved strategy for the next five years and is encouraging us to review and reflect on our plans for the future; to determine what it means at parish level and to discern which elements are relevant, and possible, in a local context. The core threads of the strategy are:

- Cultivating belonging in our communities; Introducing people to the powerful message of Jesus;
- Being recognised as a force for Gospel change;
- Building an environmentally sustainable diocese and securing the future of the Church.

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3.3 Bristol West Deanery Synod

The Deanery Synod met three times. 2023 was a triennial year, when all representatives were re-elected. The main focus of the meetings was the Diocesan 'Transforming Church. Together'. In March a presentation was given on the development of the strategy by the newly appointed Diocesan Director of Transformation. Discussion groups then considered active opportunities that might start to shape the projects across the Deanery that could form a focus for TCT Missional Community activities. In May the meeting focussed on generosity, one of the four Diocesan values, and at the October meeting held in Holy Trinity, the focus was on creativity.

3.4 Church Buildings

3.4.1 The Church

At each PCC meeting the PCC receives a report on fabric issues from the Fabric Officer, Keith Yeandel, on behalf of the church wardens, and authorises necessary repairs once the Diocese has given permission to carry out the work on our Grade I listed church. At the start of each year the PCC receives an annual report on Management and Maintenance of the church fabric in accordance with its Management and Maintenance Policy.

Over the year the tower clock drive mechanism has been repaired. The usual maintenance and safety checks have been made to the automatic sliding doors, the lift, the security alarm systems, fire extinguishers and the lightning conductor. Repairs have been made to the capping stones on the wall leading to the Parish Office and a replacement bike stand fitted following a bicycle theft.

The reordering of St Paul's and St Peter's rooms to include the provision of 2 new toilets, one of which is fully accessible, was completed.

The radiator behind the High Altar was replaced and the heating system serviced. Various bell ropes were either repaired or replaced. The high-level Sanctuary lighting was replaced and augmented with LED lights. Two new reed stops were added to the organ.

3.4.2 The Curate's House, 16 Southfield Road

16 Southfield Road, our 'Curate's House', continued to be occupied by our Assistant Curate, Rev'd. Cheryl Hawkins.

3.4.3 The College

Westbury College & Gatehouse in College Road is leased by Holy Trinity Church from the National Trust on a lease that has another 31 years to run.

Fire and safety audits for the past year have been maintained in compliance with Regulations and general maintenance to keep the property in good order has been carried out by Paul Foster.

The premises are used on a regular basis only by the Air Cadets (2442 Squadron) and on a very ad-hoc requirement for Church functions.

3.5 Pastoral care

The pastoral team has continued to offer support in a range of pastoral situations and has responded to individual needs as they have arisen. As always some challenging pastoral situations have occurred during this period which have made this work quite demanding on our pastoral volunteers, but monthly meetings have enabled the team to support each other.

There has been a continued focus on mental health and we are currently awaiting a further mental health first aider to complete the course. Succession planning for when Rev'd. Cheryl Hawkins finishes curacy has been undertaken and new appointments made for Pastoral lead and Pastoral co-ordinator.

3.6 Safeguarding

The commitment to safeguarding continues throughout the Church, supporting anyone who has need. Holy Trinity shared together the work, prayers and intentions on Safeguarding Sunday, 19th

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November 2023. Safe recruitment processes continue with further development of the many and varied role descriptions, which indicate the route of recruitment, induction and training that our many amazing volunteers engage with to support our community. Our safe recruitment and training compliance stands at around 80%, which is a welcome improvement on the previous year.

Thanks go to the small recruitment team and wardens for liaising with the volunteers and supporting this work, ensuring that everyone understands the important part they have to play in safeguarding themselves, each other and our community.

3.7 Mission and Outreach

We are called to share in God's mission to the world so in all our activities we endeavour to reach out to our community. The cost-of-living crisis and energy crisis has continued to shape our mission and outreach this year. More refugees from Ukraine have been welcomed in the village and a weekly Welcome Hub set up for them in the Methodist church hall. Our work for the elderly continues with the weekly meeting of the Friendly Club. For the young people our Barton Camp was a success this year.

Our monthly Tea Time Church has flourished over this past year, thanks to our Family Worker and her team.

We directly supported three charities. They are Child Aid, One25 Charity and MentorMe. The committee also adopted Mission Direct as a new enabled charity. We made a pastoral visit to all the businesses in the High Street during Thy Kingdom Come to good effect.

Warm in Westbury has now changed to *Café in the Church* offering a similar welcome for those needing physical or social warmth. We continued to receive support for this from the Asda Foundation, Tesco and the Coop to help fund heating and general costs. This brought some new faces into the church and was much appreciated.

Our Church School Academy sits at the heart of our mission as a church. The school is doing very well despite the challenges of financial constraints central government which has put the work of the school under much pressure. Our three Foundation Governors are currently The Vicar, Susan Green and Stephanie Pritchett. With our Headteacher, the Christian ethos of the school was lived out in all aspects of the school's life. During the years several trips were made to the church keeping a deep link to the school fresh. Regular weekly assemblies took place and also *Open the Book* monthly coupled with significant engagement by our Family Worker with the parents and children.

3.8 Young People

Sunday Club has run regularly for primary school age children with attendance mainly from children in the choir. The Sunday Club children have led several 10 am Sunday morning services this year.

The Sunday Club team also ran the Epiphany Party and Good Friday Crafts for children and families.

Teatime Church has run monthly and continues to have a good attendance from young families. Some Teatime Church families have attended 10am family services and social events designed to build this part of our community.

The *Open the Book* team leads an assembly every 6 weeks at Westbury-on-Trym CE Academy. New teams have been set up for Horfield CE School and Elmlea Infants drawing in volunteers from other churches.

Toddlers Together, our joint parent and toddler group with the Methodist Church, continues to run weekly in term time with volunteers from Holy Trinity running 2 out of every 3 weeks. This continues to have very good attendance with 20 families each week and about 50 families who are sometimes attenders.

We took a group of 14 young people to Barton Camp this year for 1 night and 2 days and had a very successful weekend.

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Georgina Mountjoy, our Family Worker, continues to lead our work with young families and liaise with our school. The Redland Chapel Trust continues to partially fund Georgie's appointment and we are most grateful for their support.

Servers continue to support Sunday morning worship with a small team of 4 young people.

3.9 Church Music

A feature of Holy Trinity Church is the range and excellence of our music. The church has three choirs. The Parish Choir comprises 10 young singers aged from 8-18, who attend 5 different schools. They are ably supported by 15 adult choir members and together, through the weekly commitment to practices and the superb contribution to the services each Sunday, they both enhance worship and add greatly to the community outreach of the Church. The other choirs are the Trinity Singers, 16 selected experienced adult singers who sing Choral evensong once a month, and the Choral Group, made up of 15-20 members of the congregation, which is called on regularly to lead worship during choir holidays, quarterly Memorial and Worship and Praise services and occasional funerals and weddings.

The choir have a busy and established schedule and the church hosts regular concerts including the monthly Saturday morning organ recitals, Organ Elevenses, which are always well attended. Special events and services included a Palm Sunday performance of Charles Wood's St Mark Passion, with the 3 church choirs joined by local choir Westbury Singers.

In the Autumn organ builders from Skrabl in Slovenia installed a new rank of pipes, cleaned and refurbished parts of the organ.

The Director of Music, David Ogden, continues to have international recognition in church music. He is backed up strongly by organist Richard Johnson and other leading musicians to provide local excellence in all church music. The church continues to be a centre of church music training hosting organ and singing lessons given by visiting tutors whenever possible.

3.10 Ecumenical Relationships

There are good relationships between the ministers of the local Churches but over this past year our meetings for shared worship and fellowship have been limited. Our relationship with the Methodist Church is strong and deepening with regular joint church council meetings and regular conversations. We shared together in the Covenant Service in our church with their whole congregation.

Our Lent Course this year was an ecumenical one and we continue to have monthly shared worship during the year and weekly worship with Westbury Methodist Church during August. This though in the latter part of the year has now changed with no evening services at the Methodist Church possible.

The Methodist Church is working on a project to discern how the church and the hall could be developed as a community hub for benefit of the mission of the church and the community and is keen to involve Holy Trinity in this.

Our principal ecumenical service is the annual Remembrance Sunday service in the village where a few thousand people of the village gather. The service is shared between five local churches.

In March the Vicar and the Churchwardens held a meeting with Ian Taylor, the pastor of Emmanuel Church, to consider how we could work more closely together and it is hoped to develop this connection in the future.

3.11 Social Events/fellowship

At this year's Community Fair, we welcomed a new member on to the team, Sallie Hebron, and we served tea/coffee in the morning and rolls and homemade cakes for lunch in the new St Paul's room kitchen. We have provided new crockery for the kitchen from our funds.

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The following day, being Rogation Sunday, we reinstituted our Beating the bounds walk, enjoying a picnic on the Downs and finishing with a cream tea at Lorna and Andy's, with walkers doing as much or as little as they wished.

The Harvest tea was a combined event with Teatime church, whereby the 'old' and the 'young' had separate activities but came together for a short act of worship and the all-important tea and this seems to be a formula which works well.

On Saturday, December 2nd, Sallie organised a Christmas wreath making, a new venture, which was very popular and one to repeat, and, after a few years without, mulled wine and mince pies were served after the Nine Lessons and Carols service.

As always, our aim is to provide opportunities for us to get together socially and we would always welcome suggestions for future events.

3.12 Environmental action

Progress in meeting our Environmental Policy objectives included the replacement and augmenting of the Sanctuary lighting with LED bulbs, appropriately themed services in June and September, better visibility on the church website and a new noticeboard, and continued awareness raising via magazine articles and another Environment event in September.

Whilst good progress has been made over several years in reducing our electricity and gas use it is apparent that this trend is now levelling off and a step change is needed to have a more significant impact. As part of its commitment to 'Net Zero Carbon' by 2030 the Diocese provided an energy audit in October and subsequent recommendations on how the church could decarbonise. These will be explored in 2024, together with the offer of a Diocesan grant of up to £10,000 for implementation.

4. Financial Review

The main source of ongoing funds during 2023 comprised planned giving through direct giving, envelopes, digital giving and plate collections. At the end of 2022 we were given a Payaz Giving Station by the Church of England Digital Giving team under their national scheme to encourage digital giving. This has enabled us to have a permanently enabled contactless donation station in Church which has proved popular with both regular attendees and also occasional visitors. Of collections at all services £6,331 out of total collections of £12,980 was received via the card reader. Planned giving and collections at services totalled £130,914, 5% up on last year. Other donations totalled £9,937, including donations for the employment of a family worker.

We are fortunate to receive legacies and grants from time to time and during 2023 legacies totalling £1,000 and grants of £19,207 were received.

The letting of the College Gatehouse continues and we received £8,460.

The PCC hold endowment investments worth £74,641 having invested an additional £10,000 for the Churchfields Trust from a legacy received during 2022. Some of this is held on deposits with the Church Board of Finance, and some in investment funds managed by CCLA. The investments in the unrestricted funds are also managed by CCLA and were worth £511,354 at the year end. It is our policy to invest our surplus fund cash balances with the CBF Church of England Deposit Fund or with CAF Bank.

Total receipts on unrestricted funds in 2023 were £231,703, and on restricted funds were £16,210.

£224,918 was spent to provide the Christian ministry from Holy Trinity Church, including the contribution of £99,160 to the diocesan parish share. The PCC had decided to reduce this contribution in 2023 as a result of cautious budgeting, and with the intention of recouping the net expenditure on Parish Reserves Fund in 2022.

The 'parish share' of Diocesan costs largely provides the stipends and housing for the clergy. The sum that the churches give is determined locally by each PCC and is pledged to the local Deanery. We are expected to contribute a significant proportion of the sum at Holy Trinity as the size of our congregation

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is larger than most other churches. Even with the reduced contribution in 2023 we were contributing more than the requested amount.

The administration of the parish continues to happen at minimal costs thanks to the volunteers who support the office function.

There were two major items of expenditure during the year. £40,507 was spent on improvement works on the organ, £12,000 having been spent previously. We received a grant of £8,600 under the Listed Places of Worship scheme to cover the VAT incurred on this project. £201,231 was spent on a major project to improve disabled toilet facilities, to improve the kitchen and space in St Paul's room, and to modernise St Peter's room upstairs. Much of this was funded by a generous grant from the Harry Crook Foundation. We will be applying for a grant under the Listed Places of Worship scheme to cover the VAT on eligible expenditure.

The net results for the year (before gains on investments and transfers between funds) were a surplus of £50,758 on unrestricted funds and a deficit of £230,479 on our restricted funds.

At the end of the year the total funds were £964,144.

4.1 Reserves Policy

Reserves are held by the PCC to provide for future activities and initiatives which cannot be funded from income in a single year. They are also necessary to cover unforeseen expenditure and to cover ordinary expenditure should there be a fall in income. It is PCC policy to maintain a balance on undesignated funds (if possible), which equates to at least four months unrestricted payments, equivalent to £75,000. The balance of £103,946 held in the Parish and General Reserves (which are undesignated funds) at the year-end exceeded this target.

A further £675,764 of unrestricted reserves are held in designated funds. These include funds for the promotion of Church music (£2,166), and for the maintenance of the College (£3,203) and the Curate's House (£46,596). The balance on the Peggy Guise legacy fund amounted to £615,601. Much of this has been invested to provide future income.

The restricted funds include £2,976 for the employment of a family worker but the fund for the upkeep of the fabric shows a deficit of £28,183. Most or all of this should be covered by a grant from the Listed Places of worship scheme as referred to above, and if any deficit remains it will be covered by General Reserves or the Peggy Guise Fund.

The PCC also hold endowment funds of £209,641.

4.2 Risk Management

The PCC has reviewed the major risks to which they are exposed, and systems and procedures designed to manage those risks have been established. These are:

- Financial, including controls over income and expenditure. A reserves policy is in place to protect future performance,
- Health & safety. Risk assessments are carried out and mitigation measures implemented.
- Fabric. A management and maintenance plan has been approved. We also have quinquennial inspections of the fabric and an annual review of the Churchyard.
- Safeguarding. We have a safeguarding officer and training programme.
- Governance. We have a strong PCC and training and support is provided by the Diocese.
- Volunteers. The Church's activities are supported by a large number of dedicated volunteers.

5. Volunteers

We should like to thank all the volunteers who give generously of their time and talents to make our church the lively and vibrant community it is. We are particularly indebted to our church wardens, Gina Eastman and Patrick Harris. Thanks are also due to Gill Carter who has helped us all to understand the church's accounts and its finances, to Keith Yeandel for his unstinting effort to maintain our

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buildings, to Kate Hoare, the PCC vice-chair, to PCC members and to many others who keep the work of the church going. We particularly appreciate the great contribution made to our parish life by the Licensed Lay Ministers, Dianne Yeandel and Lyn Horscroft and Portia Chorlton.

6. Parish Office

Our Parish Administrator, Alison Bullock, completed her third year in the office in December 2023. Alison does an excellent job in managing the office and all the various tasks she undertakes. She works speedily and efficiently but recognises that there is a lot to fit into her contractual hours of 21 per week. Alison is entirely professional in dealing with all manner of queries, remaining calm under pressure and providing a caring, sympathetic ear when needed. She gets on well with people and has developed good working relationships with all.

ChurchSuite continues to prove an asset to the office and is used in multiple ways both as a database and as a means of making processes more efficient. The ChurchSuite calendar which automatically transfers to the website is managed by Alison and is updated every January. It should be noted that ChurchSuite was not part of Alison's original job description, but she has incorporated it into her role and developed a good working knowledge of its capabilities. ChurchSuite is now used for distributing our pew sheet electronically rather than the more cumbersome Mailchimp, for some safeguarding administration and for booking events, and we continue to explore its use in other areas.

Our database and website administrator, Hilary Homer, has made a significant difference in her first year with us. In particular she has undertaken a major revamp of our website making it easier to navigate, keeping the information up to date and presenting information in a much more user friendly and accessible way. Hilary has also taken over the office pages of the magazine which has relieved Alison of that particular task.

For much of 2023, the office has been beset with problems of internet access and this has been a major cause of frustration for Alison as it prevents her from completing many of her tasks and wastes considerable time. The problem also affects the phone line which is powered by the internet and when the signal is lost the phone goes down. Considerable efforts have been made to rectify the situation by Litenet, Rob Wilson and Keith Yeandel and we are hoping that a solution has now been found which will give much better internet access in the future.

The office remains a vital and indispensable part of parish life and we are grateful to Alison and Hilary for their outstanding work and to those who volunteer to fold pew sheets each week.

7. Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Trinity the membership of the PCC consists of the Incumbent (our Vicar), Assistant Curate, Churchwardens, Licensed Lay Ministers and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

New PCC members are mentored and encouraged to join committees as appropriate.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The full PCC met 8 times during the year with an average level of attendance of 14 members, this included a meeting called to discuss the next steps for engaging with the Diocesan Strategy 'Transforming Church Together, which picked up on ideas resulting from an away day in March. Given its wide responsibilities the PCC has a number of committees to deal with a particular aspect of parish life. These committees are all responsible to the PCC and report back to it regularly.

Standing Committee: This is the only committee required by statute. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council, and met 6 times in the last year.

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Children and Young People Committee: Attends to all matters relating to children's and youth work.

Environment Policy Development Group: Develops and monitors policy, promotes awareness and initiates activities with the aim of reducing the church's environmental impact.

Mission and Outreach Committee: Encourages the mission of the church locally and globally. It manages the Mission Gift Day and reviews the list of the enabled charities/mission agencies we support as a church each year. It initiates and monitors various activities of the church that reach out to our community in love and service. It attends to matters including links with Westbury Methodist church and local ecumenical groups; the communications with the parish and beyond including the parish magazine and website; wider national and international mission and links to our church school.

Social Committee: Takes responsibility for organising social events to build fellowship and provide services to local community members.

Pastoral Development Team: To continue to develop the pastoral work of the Church including both practical and emotional support.

Administrative information

Holy Trinity Church is situated in Church Road in Westbury-on-Trym, BS9 3EQ. It is part of the Diocese of Bristol within the Church of England. The correspondence address is The Parish Office, Westbury-on-Trym Parish Church, Church Road, Westbury-on-Trym. Bristol BS9 3EQ. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and is registered as a charity with the Charity Commission.

PCC members who have served from 1st January 2023 until the date this report was approved are:

Incumbent: The Rev'd. André Hart, Chair

Assistant Curate The Rev'd. Cheryl Hawkins

Wardens: Gina Eastman
Patrick Harris

Treasurer: Gill Carter

Secretary: Mark Bourne-Worster (To 24.09.2023)
Vacant from 24.09.2023

PCC Vice Chair Kate Hoare

Diocesan Synod: The Rev'd. André Hart

Representatives on the Deanery Synod:

Kate Hoare
David McGregor

Gill Howse
Keith Yeandel

Elected Members: Adrian Ailes
Mark Bourne-Worster
Rachael Hill (to APCM 2023)
Saral Maganji
Alicia Rawlinson (to APCM 2023)
David Troughton
Rob Wilson

Michael Bartlett (to APCM 2023)
Alison Burton (from APCM 2023)
Christine Liddle
Dave Memery
Andy Renshaw
Sam Turner (from APCM 2023)

Parish Safeguarding Officer: Clare Waggett

Approved by the PCC on 4 April 2024 and signed on their behalf by the Rev'd. André Hart (PCC Chair)

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY, WESTBURY-ON-TRYM

ANNUAL REPORT FOR 2023

Statement of Trustees' Responsibilities

The trustees and members of the PCC are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed/constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Trustees

Signed, André Hart, Vicar

Signed, Gina Eastman, Churchwarden

4 April 2024

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY, WESTBURY-ON-TRYM

For the year ended 31 December 2023

I report to the members of the Parochial Church Council on my examination of the accounts of the Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Westbury-on-Trym, (the PCC) for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr Graham Christopher Barsby
(Retired Manager, HSBC Bank)
34 Cote Lea Park
Westbury-on-Trym
Bristol
BS9 4AH

12 March 2024

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF HOLY TRINITY, WESTBURY ON TRYM**

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2023

		Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
INCOME AND ENDOWMENTS FROM					2023	2022
	Note	£	£	£	£	£
Donations and legacies	2(a)	172,120	11,271	-	183,391	198,071
Other trading activities	2(b)	13,944	1,173	-	15,117	14,082
Church activities	2(c)	9,535	-	-	9,535	8,397
Other	2(d)	11,105	1,593	-	12,698	2,342
Investments	2(e)	24,999	2,173	-	27,172	18,328
TOTAL		231,703	16,210	-	247,913	241,220
EXPENDITURE ON						
Charitable activities						
Missionary and charitable giving	3(a)	2,576	3,069	-	5,645	4,831
Church activities	3(b)	170,409	42,389	-	212,798	212,572
Major capital expenditure	3(c)	40,507	201,231	-	241,738	2,311
Raising funds	3(d)	11,426	-	-	11,426	7,890
TOTAL		224,918	246,689	-	471,607	227,604
NET INCOME/EXPENDITURE BEFORE INVESTMENT GAINS		6,785	(230,479)	-	(223,694)	13,616
NET GAINS ON INVESTMENTS	4(b)	43,973	-	3,612	47,585	(67,504)
NET INCOME/EXPENDITURE		50,758	(230,479)	3,612	(176,109)	(53,888)
TRANSFERS BETWEEN FUNDS		-	-	-	-	-
NET MOVEMENT IN FUNDS		50,758	(230,479)	3,612	(176,109)	(53,888)
RECONCILIATION OF FUNDS						
TOTAL FUNDS BROUGHT FORWARD AT 1 JANUARY 2023		728,952	205,272	206,029	1,140,253	1,194,141
TOTAL FUNDS CARRIED FORWARD AT 31 DECEMBER 2023		779,710	(25,207)	209,641	964,144	1,140,253

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF HOLY TRINITY, WESTBURY ON TRYM**

**BALANCE SHEET
AT 31 DECEMBER 2023**

	Note	2023 £	2022 £
FIXED ASSETS			
Tangible fixed assets	4(a)	138,301	140,501
Investment assets	4(b)	585,995	528,410
		<u>724,296</u>	<u>668,911</u>
CURRENT ASSETS			
Stock		400	400
Debtors	5	16,415	23,291
Short term deposits	6	182,018	160,361
Cash at bank and in hand		57,201	294,562
		<u>256,034</u>	<u>478,614</u>
LIABILITIES			
Creditors falling due within one year	7	(16,186)	(7,272)
NET CURRENT ASSETS		<u>239,848</u>	<u>471,342</u>
NET ASSETS		<u><u>964,144</u></u>	<u><u>1,140,253</u></u>
FUNDS	12		
Unrestricted		779,710	728,952
Restricted		(25,207)	205,272
Endowments		209,641	206,029
		<u><u>964,144</u></u>	<u><u>1,140,253</u></u>

Approved by the Parochial Church Council on 4 April 2024 and signed on its behalf by:

Mrs Gill Carter (Hon Treasurer)

The notes on pages 3 to 11 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY, WESTBURY ON TRYM

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023

1 ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (January 2022) as the applicable accounting standard and the second edition of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)). Both FRS102 and SORP(FRS102) are subject to periodic review and the next versions are expected to take effect on 1 January 2026.

The financial statements have been prepared under the historical cost convention, except for the valuation of investment assets which are shown at fair value.

The members of the PCC have carefully considered whether there are any material uncertainties that would affect the PCC's ability to continue as a going concern and are satisfied that the PCC remains a going concern.

INCOME AND ENDOWMENTS

Recognition of income and endowments: These are included in the Statement of Financial Activities (SOFA) when:

1. the PCC becomes legally entitled to the use of the resources;
2. and inflow of economic benefit is probable; and
3. the monetary value can be measured with sufficient reliability.

Fundraising costs: Funds raised from events and trading activities (e.g. a fair or sale) are reported gross in the SOFA, ie before any related costs that may have been deducted from the gross proceeds.

Grants and donations: Grants and donations are included in the SOFA when any pre-conditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gift Aid: Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Volunteer help: The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Rental income: Rental income is recognised when the rent is due.

Investment income: This is included in the accounts when receivable.

Investment gains and losses: This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Other income: Other income, such as feed in tariff from PV panels, is recognised when received.

EXPENDITURE AND LIABILITIES

Liability recognition: Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Support costs: All costs have been directly attributable to one of the functional categories of resources used in the SOFA.

Grants and other charitable giving: These are recognised in the accounts when a commitment has been made and there are no pre-conditions still to be met for entitlement to the grant which remain within the control of the PCC. The diocesan quota is therefore accounted for when payable.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY, WESTBURY ON TRYM

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023

BALANCE SHEET

Tangible Fixed Assets

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible fixed assets for use by charity

16 Southfield Road was first included in the Balance Sheet in the year to 31 December 1977. It was professionally valued as at that date and this value has been used as original cost. No depreciation is being charged as the currently estimated residual value is not less than the carrying value and the remaining useful life currently exceeds 50 years, so that any depreciation charge would be immaterial.

Equipment is capitalised if it can be used for more than one year, and cost at least £2,000. Individual items of equipment with a purchase price of £2,000 or less are written off when acquired.

Depreciation is calculated to write off the capitalised cost less residual value over four years.

Investment Assets

Investments quoted on a recognised stock exchange or whose value derives from them (CIFs, etc.) are valued at market value at the year end.

Current Assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors. Short-term deposits include cash held on deposit with the Central Board of Finance of the Church of England.

FUNDS

Unrestricted funds of the PCC are not subject to any restrictions regarding their use and are available for application to the general purposes of the PCC. Funds which have been designated by the PCC for a particular purpose are unrestricted but are not included in free reserves as disclosed in the trustees' report.

Restricted funds are income funds that must be spent on restricted purposes. Details of the restricted funds held are provided in note 12.

Endowment funds are restricted funds that must be retained as trust capital permanently, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Details of the endowment funds are provided in note 12.

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF HOLY TRINITY, WESTBURY ON TRYM**

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023

2 INCOME AND ENDOWMENTS	2023				2022			
	Unrest- ricted Funds	Rest- ricted Funds	Endow- ment Funds	TOTAL FUNDS	Unrest- ricted Funds	Rest- ricted Funds	Endow- ment Funds	TOTAL FUNDS
	£	£	£	£	£	£	£	£
<i>(a) Donations and legacies</i>								
Tax-efficient planned giving	110,551	-	-	110,551	104,868	-	-	104,868
Other planned giving	7,383	-	-	7,383	7,050	-	-	7,050
Collections at all services (open plate and card reader)								
Tax efficient	4,093	-	-	4,093	3,883	-	-	3,883
Other	8,887	-	-	8,887	8,856	-	-	8,856
All other recurring giving/donations								-
Donations	3,468	2,179	-	5,647	1,651	2,012	-	3,663
Gift Days	-	2,158	-	2,158	-	1,704	-	1,704
All non-recurring giving/donations								
Donations	905	1,227	-	2,132	500	3,370	-	3,870
Income tax recoverable	31,333	1,193	-	32,526	30,543	1,599	-	32,142
Legacies	1,000	-	-	1,000	12,114	3,136	10,000	25,250
Grants	4,500	4,514	-	9,014	2,465	4,320	-	6,785
	<u>172,120</u>	<u>11,271</u>	<u>-</u>	<u>183,391</u>	<u>171,930</u>	<u>16,141</u>	<u>10,000</u>	<u>198,071</u>
<i>(b) Other trading activities</i>								
Fetes, bazaars & fund-raising events	5,484	488	-	5,972	5,321	387	-	5,708
Events for Toilet Appeal	-	685	-	685	-	-	-	-
College lettings	8,460	-	-	8,460	8,374	-	-	8,374
	<u>13,944</u>	<u>1,173</u>	<u>-</u>	<u>15,117</u>	<u>13,695</u>	<u>387</u>	<u>-</u>	<u>14,082</u>
<i>(c) Church activities</i>								
Magazines	2,296	-	-	2,296	2,437	-	-	2,437
Fees	7,239	-	-	7,239	5,960	-	-	5,960
	<u>9,535</u>	<u>-</u>	<u>-</u>	<u>9,535</u>	<u>8,397</u>	<u>-</u>	<u>-</u>	<u>8,397</u>
<i>(d) Other</i>								
Feed in Tariff	2,005	-	-	2,005	1,842	-	-	1,842
Rent receivable	500	-	-	500	500	-	-	500
LPoW VAT grant	8,600	1,593	-	10,193	-	-	-	-
	<u>11,105</u>	<u>1,593</u>	<u>-</u>	<u>12,698</u>	<u>2,342</u>	<u>-</u>	<u>-</u>	<u>2,342</u>
<i>(e) Investments</i>								
Dividends	14,719	408	-	15,127	14,638	406	-	15,044
Interest	10,280	1,765	-	12,045	2,561	723	-	3,284
	<u>24,999</u>	<u>2,173</u>	<u>-</u>	<u>27,172</u>	<u>17,199</u>	<u>1,129</u>	<u>-</u>	<u>18,328</u>
TOTAL	<u>231,703</u>	<u>16,210</u>	<u>-</u>	<u>247,913</u>	<u>213,563</u>	<u>17,657</u>	<u>10,000</u>	<u>241,220</u>

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF HOLY TRINITY, WESTBURY ON TRYM**

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023

3 RESOURCES USED	2023			2022		
	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	Unrestricted Funds	Restricted Funds	TOTAL FUNDS
	£	£	£			£
(a) <i>Missionary and charitable giving</i>						
Overseas mission and Charities	1,259	841	2,100	1,388	846	2,234
Home Mission and UK Charities	1,317	2,228	3,545	518	2,079	2,597
	<u>2,576</u>	<u>3,069</u>	<u>5,645</u>	<u>1,906</u>	<u>2,925</u>	<u>4,831</u>
(b) <i>Church Activities</i>						
Ministry:						
Parish share	99,160	-	99,160	124,020	-	124,020
Clergy expenses	4,443	-	4,443	3,091	-	3,091
Evangelism	50	-	50	541	-	541
Church utilities	10,559	-	10,559	7,469	-	7,469
Service costs	3,138	-	3,138	2,848	-	2,848
Insurance	5,371	-	5,371	5,011	-	5,011
Parish Secretary	14,811	-	14,811	12,597	-	12,597
Web/database administrator	2,940	-	2,940	1,020	-	1,020
Parish office expenses	8,885	-	8,885	7,505	-	7,505
Bank charges	313	-	313	401	-	401
Church maintenance	3,262	27,359	30,621	872	7,411	8,283
Depreciation	-	2,200	2,200	-	2,200	2,200
Young Church	797	-	797	1,066	-	1,066
Family Worker	-	12,830	12,830	-	9,454	9,454
Dues and gifts	400	-	400	936	-	936
Cost of events	389	-	389	1,269	-	1,269
Magazine and bookstall	1,850	-	1,850	2,248	-	2,248
Upkeep of churchyard	520	-	520	9,589	-	9,589
Director of Music	9,660	-	9,660	9,240	-	9,240
Other musical fees and expenses	3,861	-	3,861	3,784	-	3,784
	<u>170,409</u>	<u>42,389</u>	<u>212,798</u>	<u>193,507</u>	<u>19,065</u>	<u>212,572</u>
(c) <i>Major capital expenditure</i>						
Toilet reordering	-	201,231	201,231	-	2,311	2,311
Organ works	40,507	-	40,507	-	-	-
	<u>40,507</u>	<u>201,231</u>	<u>241,738</u>	<u>-</u>	<u>2,311</u>	<u>2,311</u>
(d) <i>Raising funds</i>						
College running expenses	8,239	-	8,239	7,112	-	7,112
Curate's house	3,187	-	3,187	778	-	778
	<u>11,426</u>	<u>-</u>	<u>11,426</u>	<u>7,890</u>	<u>-</u>	<u>7,890</u>
TOTAL RESOURCES USED	<u>224,918</u>	<u>246,689</u>	<u>471,607</u>	<u>203,303</u>	<u>24,301</u>	<u>227,604</u>

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF HOLY TRINITY, WESTBURY ON TRYM**

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023

4 FIXED ASSETS

(a) Property and Equipment	Freehold Land and Buildings	PV Panels	Fixtures and Fittings	TOTAL FUNDS	
				2023	2022
Cost		£	£	£	£
Balance at 31.12.22	135,000	13,202	11,343	159,545	159,545
Additions	-	-	-	-	-
Balance at 31.12.23	<u>135,000</u>	<u>13,202</u>	<u>11,343</u>	<u>159,545</u>	<u>159,545</u>
Depreciation					
Balance at 31.12.22		13,202	5,842	19,044	16,844
Charge for the year		-	2,200	2,200	2,200
		<u>13,202</u>	<u>8,042</u>	<u>21,244</u>	<u>19,044</u>
Net book value at 31.12.23	<u>135,000</u>	-	<u>3,301</u>	<u>138,301</u>	
Net book value at 31.12.22	<u>135,000</u>	-	<u>5,501</u>		<u>140,501</u>

Not shown above, the PCC together with the BDBF, holds a lease from the National Trust of the Gatehouse, Westbury College, for a term of 90 years expiring on 24 June 2055, at a fixed rent of £200 pa., plus VAT.

(b) Investments	Cost 31.12.23 £	Valuation 31.12.23 £	Valuation 31.12.22 £
Endowment Funds			
1441.00 - CBF Investment Fund	1,530	32,574	29,773
3012.44 - COIF Charities Ethical Investment Fund Shares	8,879	9,067	8,256
- CBF Deposit Fund - Churchfields Trust (note)	23,000	23,000	13,000
- CBF Deposit Fund - Adeline Margaret Trust	10,000	10,000	10,000
	<u>43,409</u>	<u>74,641</u>	<u>61,029</u>
Unrestricted Funds			
22620.96 - CBF Investment Fund	<u>350,000</u>	<u>511,354</u>	<u>467,381</u>
	<u>393,409</u>	<u>585,995</u>	<u>528,410</u>
Increases/(decreases) in valuation		<u>47,585</u>	<u>(67,504)</u>
Summary			
	Unrestricted £	Endowment £	Total £
Investments at carrying value brought forward	467,381	61,029	528,410
Purchases during year	-	10,000	10,000
Increases in valuation	<u>43,973</u>	<u>3,612</u>	<u>47,585</u>
Investments at carrying value carried forward	<u>511,354</u>	<u>74,641</u>	<u>585,995</u>

Note: In January 2023 the £10,000 legacy received from Michael Hake for the Churchfields Trust was transferred from current assets to the CBF Deposit Fund.

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF HOLY TRINITY, WESTBURY ON TRYM**

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023

	2023 £	2022 £
5 DEBTORS		
Income Tax recoverable	12,171	12,457
College Lettings	1,875	1,959
Estate of Walter Finley	-	5,906
Sundry debtors	2,369	2,969
	<u>16,415</u>	<u>23,291</u>
6 SHORT TERM DEPOSITS		
Central Board of Finance	<u>182,018</u>	<u>160,361</u>
7 LIABILITIES		
AMOUNTS FALLING DUE WITHIN ONE YEAR		
Sundry creditors	<u>16,186</u>	<u>7,272</u>
8 LEGACIES		
The following legacies were received during the year:		
Estate of Ann Marilyn Gordon	1,000	-
Estate of Michael Hake, to be added to the Churchfields Trust	-	10,000
Estate of John Brand	-	9,114
Estate of Patricia Johnson	-	3,000
Estate of Walter Finley	-	3,136
	<u>1,000</u>	<u>25,250</u>

Westbury on Trym PCC has been left a share in the residues of the following two estates:

Estate of Walter Finley:	1% of his residuary estate shared between the fabric and churchyard funds There is insufficient information to quantify the exact amount due but any residual payment is expected to be less than £1,000.
Estate of Roger Thomas	1% of his residuary estate to be used for the benefit and general purposes of the church. There is insufficient information to quantify the amount due.

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF HOLY TRINITY, WESTBURY ON TRYM**

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023

	2023 £	2022 £
9 MISSIONARY AND CHARITABLE GIVING		
Overseas mission and Charities		
ChildAid	1,355	1,043
Christian Aid	533	624
DEC Ukraine Humanitarian Fund	-	567
From Bristol with Love	100	-
Mission Direct	112	-
	<u>2,100</u>	<u>2,234</u>
Home Mission and UK Charities		
Operation Noah	406	1,430
MentorMe	1,385	1,043
WomanKind	88	62
Tree Aid	87	62
One25	1,579	-
	<u>3,545</u>	<u>2,597</u>
	<u>5,645</u>	<u>4,831</u>
10 STAFF COSTS		
Salaries	27,253	22,002
Pension contributions	381	49
Social security costs	-	-
	<u>27,634</u>	<u>22,051</u>
 Average number of staff	 <u>2</u>	 <u>2</u>

11 TRANSACTIONS INVOLVING MEMBERS OF THE PCC

Revd Andre Hart and Revd Cheryl Hawkins received expenses of £1,484 and £1,301 respective (2022 £1,301 and £801). This was in respect of equipment, travel, telephone, hospitality, training and development. No other member of the PCC received any expenses or remuneration.

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF HOLY TRINITY, WESTBURY ON TRYM**

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023

	At 1 January 2023 £	Income £	Expend- iture £	Gains on Invest- ments £	Transfer Between Funds £	At 31 December 2023 £
12 FUNDS						
Unrestricted						
Parish Reserves	55,251	186,360	(167,684)	-	(1,390)	72,537
Organ Maintenance	-	-	(390)	-	390	-
Church music & choir	31,415	12,379	(42,628)	-	1,000	2,166
Churchyard	-	1,207	(519)	-	-	688
Clergy House	44,970	4,813	(3,187)	-	-	46,596
College	2,882	8,560	(8,239)	-	-	3,203
Custodial	995	-	(135)	-	-	860
Redland Trust	4,082	-	-	-	-	4,082
Guise Legacy fund	553,244	18,384	-	43,973	-	615,601
Fabric (unrestricted)	4,704	-	(2,136)	-	-	2,568
General Reserves	31,409	-	-	-	-	31,409
	<u>728,952</u>	<u>231,703</u>	<u>(224,918)</u>	<u>43,973</u>	<u>-</u>	<u>779,710</u>
Restricted						
Fabric	195,013	7,594	(230,790)	-	-	(28,183)
Family worker	10,259	5,547	(12,830)	-	-	2,976
Other	-	3,069	(3,069)	-	-	-
	<u>205,272</u>	<u>16,210</u>	<u>(246,689)</u>	<u>-</u>	<u>-</u>	<u>(25,207)</u>
Endowment						
16 Southfield Road	135,000	-	-	-	-	135,000
Adeline Margaret (church music)	10,000	-	-	-	-	10,000
Churchyard (upkeep)	13,917	-	-	1,344	-	15,261
16 Southfield Road (upkeep)	10,475	-	-	986	-	11,461
Fabric (upkeep)	13,637	-	-	1,282	-	14,919
Churchfields (churchyard)	23,000	-	-	-	-	23,000
	<u>206,029</u>	<u>-</u>	<u>-</u>	<u>3,612</u>	<u>-</u>	<u>209,641</u>

Investment income on these funds is applied as shown.

The Fabric fund represents accumulated donations and appeals for fabric maintenance, including funds for improving the toilet facilities. The funds can only be spent for those purposes. Following completion of the toilet reordering project an application will be made under the listed Places of Worship (LPoW) grant scheme to recover a substantial proportion of the VAT borne on the costs. Should this not be sufficient to cover the deficit on the fabric fund transfers will be made from the Unrestricted Fabric fund and General Reserves to cover the shortfall.

The Family worker fund represents accumulated grants and donations made to enable the employment of a family worker, less amounts expended. The funds can only be spent on that purpose.

Transfers of £390 and £1,000 were made from Parish Reserves towards the costs of organ maintenance and Church music.

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF HOLY TRINITY, WESTBURY ON TRYM**

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023

13 ANALYSIS OF NET ASSETS BY FUND	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
				2023	2022
	£	£	£	£	£
Tangible Fixed Assets	3,301	-	135,000	138,301	140,501
Investments	511,354	-	74,641	585,995	528,410
Current assets	276,195	(20,161)	-	256,034	478,614
Current liabilities	(11,140)	(5,046)	-	(16,186)	(7,272)
	<u>779,710</u>	<u>(25,207)</u>	<u>209,641</u>	<u>964,144</u>	<u>1,140,253</u>