



**2024 Report and Accounts for the
Parochial Church Council of
the Ecclesiastical Parish of
Crofton, Stubbington
Charity number 1128473**



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Cover Images: Jonny Gouldstone. Left: St Edmund's, Right: Holy Rood

Preface

This document has been produced by the Parochial Church Council of Crofton Parish to fulfil two legal requirements:

- 1) The Church Representation Rules (Rule 9(1) (b)) require 'an annual report on the proceedings of the parochial church council and the activities of the parish generally' to be received by the Annual Parochial Church Meeting (APCM). The meeting is then free to discuss it.
- 2) As a registered charity Crofton Parish receives certain financial benefits from the government. The PCC members are trustees of this charity. The charity must provide an annual report and accounts to the Charity Commission to show responsible management and use of its funds. To qualify as a charity, it is also required to demonstrate that its aims are for the public benefit.

Those are the legal requirements; however, it is also an opportunity for the church to see just how much God has done throughout the year and to celebrate all the work that is done by clergy and volunteers.

As this annual report was being put together, this old piece of parody from Adrian Plass turned up; it still brings a smile:

"It is a pleasure and a privilege for me as principal of the College of Churchmanship to present this report. The past year has seen our movement graced with so many new triumphs and fresh innovations that we are encouraged and confirmed in our assertion of the central tenets of Churchmanship. We continue to insist that a complete lack of faith or belief, and an unwillingness to contribute time, energy or money to any aspect of Christian living need never be a barrier to membership in and involvement with the church. However, we must always bear in mind that our art is intended to be a subtle and undiscovered one."

Looking Good, Being Bad – (The Subtle Art of Churchmanship), Adrian Plass, 2008

We give thanks that in the Parish of Crofton that is indeed parody and as these pages show, there is much faith, much time, much energy and a generosity that is indeed a pleasure and privilege to report. As ever, thanks are also due to the many hands which have played a part in putting this report together.

Aim and Purposes

The Parochial Church Council [PCC] of Crofton Parish has the responsibility of co-operating with the Incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC has responsibility for the parish church of Holy Rood and the church of St Edmund the Martyr. It also has maintenance responsibilities for Holy Rood Church Centre and 7 Darren Close (a residential house).

Vicar's Report

There was so much to celebrate in the life of Crofton Parish in 2024. In this report, you'll have the chance to read about the wide range of activities and ministries that make up our parish.

Here are a couple of my highlights:

- Running Alpha in the morning service

It was wonderful to turn the 10am service at Holy Rood into an Alpha Course in the autumn. It helped a few people explore the Christian faith for the first time and created such an open atmosphere to ask questions.

- Thank you, Jenny, and welcome, Emma!

In 2024 we saw a handover with our Yong at Heart ministry. We are all so grateful to Jenny Wilford for her care in establishing YAH during the pandemic. Once Jenny felt it was the right time to hand over her responsibilities, the Lord provided Emma Sneddon to take this important work forward. As I said at the time, we didn't want Crofton to go back to life without YAH and I'm so delighted at how it is going from strength to strength.

At the APCM last year, I spoke about four priorities the staff team and PCC are working on:

- Open to the Spirit
- Discipleship at every Life Stage
- Moving towards Net Zero
- New Place and Pathways for people to explore faith.

As we get into 2025, it feels like we've made significant progress in many of these areas, with much more to come. The groundwork was laid in 2024 and it is wonderful to see things like the Guttering Project coming to fruition and our first Life Lab.

As always, I write this report with a profound sense of gratitude for everyone that makes Crofton Parish what it is. Your generosity and commitment are an inspiration to me and, I believe, deeply please the heart of God.

Richard England

Administration

The Parish Office settled into a new routine with Gill Nolan covering Funerals and Centre Bookings in addition to Baptisms and Weddings. Vicki Edwards was able to carry out the additional Treasury and Safeguarding Admin. Sue Elgie provided cover during any absences.

In 2024 we saw an increase in the number of baptisms at Holy Rood and funerals held at St Edmund's and Holy Rood. However, there was a reduction in the number of weddings across the Parish.

We also saw two new regular Parish Centre bookings as Rock Choir joined us in the January and in September, Solent Community Choir, who held two concerts with all donations going towards Crofton Parish.

The new website went live towards the beginning of 2024. This meant that any events set up in ChurchSuite automatically appeared on the website, which saved valuable admin time. We also set up Stripe Payments connected to ChurchSuite, which meant users were able to book and pay for events. This proved extremely valuable when organising the Brian Doerkson concert.

In 2025 we will need to produce a brand-new Electoral Roll and will make use of the electronic form on ChurchSuite which will dramatically reduce time needed to enter information.

Vicki Edwards

Alpha

For the first time ever, an Alpha course was run as an integral part of our Sunday morning services over the Autumn term. The talk was given during the service each week, with community groups encouraged to use their meetings as an opportunity to discuss the questions raised in the same way that a normal Alpha small group would.

A group was also held in the church after the service for new people. This slightly different format for Alpha encouraged a number of new people to join and the format worked well. We would not run courses regularly this way and there are plans for a 'normal' evening Alpha in 2025, but it was certainly something that we would repeat in the future.

Beth Yeandle

Community Groups

Community Groups provide a place of belonging where people can know they are loved by God and his people and where they can grow to be more like Jesus. Groups vary in size, demographics and in the frequency and locations of their gatherings.

A significant proportion of members of Holy Rood are in Community Groups. At the end of 2024 there were sixteen Community Groups based at Holy Rood with a total of about 167 members, not including children – a similar number to last year.

Groups are each facilitated by at least two people called 'hosts'. In 2024, Dan, with Community Group Co-ordinators Sue and John Elgie, began creating a risk awareness guide for groups that meet in homes along with a code of conduct for hosts.

Dan Greenfield

Deanery, Diocese and Wider Church

In January 2024, I became Area Dean for Fareham Deanery, which continues to be a great joy.

In our Deanery, we saw a number of new appointments so that, by the end of 2024, only the congregation of St Peter and Paul in Fareham were without their own clergy. This is making a huge difference in the Deanery as wonderful new colleagues are getting stuck in helping our parishes flourish.

We also agreed a new Deanery Plan, based around 'Prayer, Partnership and Planting'. Look out for chances to pray together as a Deanery later this year.

Portsmouth Diocese also agreed a new Strategy and Vision, which you can read about on the Diocesan website. This was an important part of a successful bid for central church funding, which happened in the autumn.

The National Church of England, however, continues to be beset by scandal and difficulty, culminating in the resignation of the Archbishop of Canterbury, Justin Welby, in the autumn. The combination of scandals, cover-ups alongside aging, declining congregations means that the CofE is still a long way from turning things around. Our response is to pray and do all we can at a local level to model best practice and love for our neighbours and community.

Richard England

Eco Group Report

During 2024 the Eco Group comprising of Vicki Edwards, Gill Nolan, Stuart Foster, Julie Mizen, John Elgie and Ady Elston have continued to try and make Holy Rood Church as environmentally friendly as possible. Lots of small changes have taken place but the most notable has been the installation of LED lights throughout. There are still a few to be replaced within the sanctuary, but all other areas are now complete.

We have been able to make these changes because of various grants, including one from the Hammond Hall Memorial Trust. This year we hope to make a few adaptations to our grounds that will not only reduce our carbon footprint but will be of benefit to the wildlife that visits the Holy Rood site.

Ady Elston

Fabric

Holy Rood Church and Parish Centre

One of the big changes that took place in 2024 was the moving and restoration of the font. It now sits much nearer to the door into the church and left far less of a problem with the carpet where it had been before than we were expecting!

The start of the year saw much work carried out on the flower room roof, with the internal ceiling being replaced and redecorated and a new outside door fitted. The fitting of the Veluxes on the centre roof were also given a good clean and this does seem to have helped significantly with the leaks we were experiencing there.

In the autumn a large project to replace lighting in the church and centre took place. All of the lights in the centre are now LED, with work on those in the church sanctuary still ongoing.

Cleaning of the centre has continued to be contracted out with hours varying as required throughout the year.

Our much-loved church boiler continues to keep us warm, and plans are being developed to finance its replacement within the next few years.

The Fabric Maintenance group meet regularly throughout the year, coordinating the work between the Eco, Project and Fabric task groups with help from the finance team. This is helping to prioritise work and balance the needs of the different groups.

During the work on flower room roof, it became apparent that the guttering on the whole of the church had reached the end of its life. A major project has begun to replace it. This is a major financial outlay, expected to be in the region of £50,000. Funds were allocated to the project, with a shortfall of about £15K. Plans were drawn up over the autumn for a fundraising campaign to take place in the new year of 2025. The replacement of the guttering is scheduled to take place by Easter.

Men's Shed

During the Autumn the men's shed building was finally erected and painted. Work on the interior and electricity supply is ongoing.

7 Darren Close

The Curate's house continued to be let commercially all year as it was not required. The property is managed by Eckersley White. Minor maintenance jobs continued throughout the year. The current tenants renewed their lease in December on a rolling monthly basis.

I am so grateful to everyone for their support in maintaining and improving our buildings and particularly to Vicki Edwards, our amazing Parish Manager, who keeps us all going and does a huge amount of work for our buildings, as well as Jim and Gill Nolan who work tirelessly and without whom we would be lost. Also special thanks to Ady Elston who heads up the Eco group, Malcolm Lewis who is our project specialist, and Morton Du Preez, who manages the maintenance schedules and keeps me going! We are also indebted to the support of our wonderful Treasurer Steve Lazell, without whom no bills would be paid.

Martin Yeandle

Mission Giving

Crofton Parish is passionate about its commitment to Mission Giving and sets 8% of its income aside to support Christian and Christian focused charities. Members of the congregation act as advocates. Grants can be up to £1000 each year.

The Crofton Mission Support Team is made up of members of the congregation each with a heart for mission both locally and overseas. They are: Richard England – Chair, Ethel Brokenshire, Sue Elgie – Coordinator, Emily Horne and Nichola Sampford – Churchwarden. Chris Willis stepped down in May and Tim Crowhurst joined the team.

Funds Available

Based on Crofton's income in 2023 our funds available for distribution during 2024 totalled £20,000. The role of the Mission Giving support group is to review applications from members of our congregations who act as advocates for the individual Christian or Christian Ethos charities and to present them to the PCC for scrutiny and approval. A small sum of the total is withheld to provide flexibility for unexpected emergencies and disasters.

During 2024 the PCC agreed the following and it is worth noting that a total of 21 Charities were blessed through the Mission Giving fund.

Up to five long term mission partners can receive £2000. In 2024 there were four – listed below – totalling £8,000.

Note: these long-term mission partners are reviewed annually and once they have received between 3 and 5 years of support they can be replaced. For any charity that is no longer in the top group **the congregational advocate will need to apply for a grant of up to £1000** once applications are called through the weekly parish update early in the year.

In addition, Crofton have made an ongoing commitment to support the work of New Wine amounting to £500.

Charity	Crofton Advocate	Country	Grant
Tear Fund https://www.tearfund.org/	Gill Nolan	Worldwide	£2,000
Open Doors https://www.opendoorsuk.org/	Barbara & Tony Scurr	Worldwide	£2,000
Gosport & Fareham School Pastors https://www.schoolpastors.org.uk/	Karyl Lewis	Local	£2,000
Church Mission Society https://churchmissionsociety.org/	Robin Green	Cambodia	£2,000*
New Wine https://www.new-wine.org/	Richard England	UK	£500
		Total	£8,500

* Church Mission Society is in its last year as a top 5 charity

Wider Distribution

An invitation for advocates to apply for a mission grant was made in early 2024. The following Christian/Christian Ethos charities with advocates in the Crofton Congregation received a grant of up to £1000 each.

Charity	Crofton Advocate	Country	Grant
A2B Aid to the Balkans www.a2balbania.org	Doreen Gilbert	Albania	£800
A-Rocha UK uk@arocha.org	Julie Mizen	UK	£500
CedarOak Support Trust www.cedaroak.org.uk	Dr Melita Lazel & Lisa Samways	Local UK	£1000
Europe to Europe http://europe2europe.co.uk/	Dr Graham Giles	Romania	£1000
Good News for everyone https://goodnewsuk.com/	Iain Windebank	SE Branch Hants, UK	£500
Hope Now http://hopenow.org.uk/	Richard England	Ukraine	£1000
Mustard Seeds https://www.mustardseedsongs.org.uk/mission.phpUK/Africa	Ken Shearsmith	Local UK/Africa	£1000
Scripture Union https://content.scriptureunion.org.uk/	Claire Willis	UK	£1000
School of Ministries https://www.schoolofministries.org/somafrica@schoolofministries.org	Jeff Gennings	Africa	£1000
Tears of Hope (Tears of Hope Orphanage Doreen Matthews)	Doreen Matthews	Namibia	£500
Youth Encouragement services yesuganda@gmail.com	Emily Horne	Uganda	£1000
		Total	£9,300

This left a reserve of £2,200, enabling Crofton parish to respond to a disaster or emergency and any additional needs.

The following Charities received the final grants as shown below:

Charity	Crofton Advocate	Country	Grant
Tear Fund Middle East humanitarian appeal https://www.tearfund.org/campaigns/middle-east-emergency-appeal	Simon Swindells	Middle East	£500
Growing Hope https://growinghope.org.uk/	Richard England	UK	£500
Sophie's Legacy https://www.sophieslegacy.co.uk/	Claire Willis & Children's volunteer team	UK	£500
Children's Society https://www.childrenssociety.org.uk/	Claire Willis & Children's volunteer team	UK	£500
Gosport and Fareham food bank https://friendsofthehomeless.org.uk/		UK	£200
		Total	£2,200

Total Sum of all Mission giving: £20,000

Additionally, Crofton are committed to supporting charities through different 'giving' routes. We are a drop off for non-perishable food, snacks and other small items for both Sophie's Legacy and the Fareham and Gosport food bank.

Sue Elgie

Parochial Church Council

The PCC met six times in 2024, one in every odd numbered month. Our Vicar, Richard England, chaired all but one of the meetings, with Dan Greenfield taking over the chair in November. We've begun each meeting with devotions on a range of topics from being yoked to Christ's pace (and released into his rest) to John 15 and Christ as the true vine with church leadership as a trellis supporting others to fulfil their potential. From the repetition in the Psalms of giving thanks to the Lord, to Acts 14 and the seriously intense times that the apostle Paul went through and yet God's goodness shines through and he has not left himself without witness.

We started the year congratulating our chair on being appointed Area Dean. Later in the year he evidently levelled up when he was then appointed Honorary Canon at Portsmouth Cathedral in the autumn. Beth Yeandle has also moved up to higher responsibilities including running Pastoral Prayer for New Wine and being part of national Church of England groups looking at reforming the Seal of the Confessional and the future direction of safeguarding. Following the APCM in April, PCC said farewell to Richard Craigie, Lis Olaniyan and Lois Gouldstone – although the latter has remained in close contact as Safeguarding Representative. We welcomed Tim Crowhurst, Peter Jeffs & Julie Mizen.

We also began the year with Matt Lockwood's guest presentation on the new church website: "more visually appealing, more photography led, easier to search and better at presenting info". The site went live at the beginning of March. Comms such as fibre into the church and cabling in the sanctuary were also upgraded and matters such as streaming and safeguarding were discussed.

We have considered more mundane matters concerning fabric projects and maintenance, but they are no less vital issues for all that. From moving the font, through the need to replace the guttering, to getting buildings to net zero as part of the Eco Church initiative, there is always work to be done. We began to consider the possibility of selling off Darren Close which is ongoing at time of writing. The Men's Shed was an ongoing concern through the year until it finally arrived in September.

All this barely begins to touch the surface of the continuing work and ongoing updates regarding finance as Steve Lazell keeps a close eye on monies and does a sterling job of presenting figures and budgets in a comprehensible way. Then there is safeguarding, mission giving, health & safety and not to forget of course St Edmunds as Gary Willcocks and Sue Johnson keep us abreast of goings on and the good work being done there on both physical building and developing community and faith.

On the spiritual side, we've considered parish priorities such as being open to the Holy Spirit, discipleship at every life stage via the results of a survey, and on new places & pathways to explore faith. It has also been encouraging to note on several occasions, great news of growth from partner churches: Hope Church, Whiteley and St Mary's, Rowner. Towards the end of the year, it was good to see the much-loved virtual Night Prayer being resumed on Monday evenings.

We do indeed give thanks to the Lord for all he has done across the year and the for the ongoing labours of PCC members. We pray for the work to be a part of our witness to the Lord.

Timothy Collinson

Pastoral Care

During 2024, the pastoral care of every member of our communities continued to be at the heart of what we do in Crofton Parish. The main sources of pastoral care continued to be community groups, the Young at Heart hub and the First Steps midweek group. Prayer ministry continued to be offered at every Sunday morning service and a welcome event was held in February to orientate newcomers.

Pastoral visiting with home communion and visits to nursing homes continued with monthly services held at Glamis Court.

Bereavement care continued for families of those whose funerals were taken by members of the Parish clergy team. In the spring, Pauline Swindells stepped down from her role leading this team after a number of years. We are so grateful for her careful and loving leadership of this group. The work is now coordinated through the office team. An annual memorial service was held in October which was well attended.

As a parish we are always mindful of the need to prioritise our mental health and wellbeing within the love and grace of God. In 2024, we took time to focus on these issues specifically for a week in June when we thought about anxiety.

We are grateful to everyone who shares in our pastoral care across the parish and are aware that much of it happens organically as we reflect Christ's compassion and love to all.

Beth Yeandle

Safeguarding

The PCC recognises that it has the responsibility to provide a safe environment for all within the parish and strives to achieve this aim. Due to the confidential nature of this area of the Parish's work, the PCC has in place a Safeguarding Team consisting of Lois Gouldstone and Vicki Edwards. The safeguarding team, alongside the clergy, meet in person and virtually to discuss any safeguarding issues that have arisen and reports regularly to the PCC. The safeguarding team aims to both react to any issues that arise and also proactively protect and support individuals within the parish.

The Safeguarding Team continues to support the PCC in ensuring that all appropriate safeguarding measures and checks are in place for volunteers. Safe recruitment of new volunteers continues to be used prior to them taking up the post, led by Vicki Edwards. All volunteers are required to follow the Portsmouth Diocese Training programme and complete the level of training set for the post.

This year has been challenging for the Church of England in relation to national and highly publicised safeguarding concerns. The PCC, clergy and the safeguarding team remain committed to ensuring a safe, respectful and accountable environment for all, with a culture of transparency and openness.

Any safeguarding concerns that have arisen this year have been holistically addressed in a timely and appropriate manner. This year has required external safeguarding support, which has been utilised appropriately and matters closed in these cases. Whilst the confidential nature of safeguarding does not allow for a transparent report, an email trail of any concerns and the outcomes has been recorded on the confidential safeguarding account.

Lois Gouldstone

St Edmund's

Besides a gas leak on the central heating system – which was resolved within six hours of it being reported – nothing much out of the ordinary happened at St Edmund's during the year.

The number of services and the congregations attending them continued at the same level as last year.

No new building projects were undertaken during the year.

The necessary inspections (Central Heating, Portable Appliance Testing etc.) and other routine maintenance tasks (e.g. lightbulb changing (the vast majority of the lighting in St Edmund's is now LED), grass cutting, clearing rainwater gutters/drainpipes, cleaning, flower arranging etc.) were successfully undertaken.

The Friends of Crofton Old Church (FOCOC) held their usual social and fund-raising events providing fellowship and money to cover the maintenance of the St Edmund's fabric.

In November 2025 the five yearly Quinquennial and Electrical Inspections are scheduled to take place.

Gary Willcocks

Staff and Volunteers

The operation of Crofton Parish involves numerous volunteers in a variety of roles working alongside and supporting the staff and leadership teams. Thank you to everyone involved who gave generously of their time and skills to serve God within our Parish.

Each year, one volunteer is recognised for their work at the Annual Meeting by presenting them with the Charlie Crane Cross. In 2024 Simon and Pauline Swindells received the award for Simon's work as PCC Secretary as well as on our technical systems and Pauline's work in the Bereavement Team as Coordinator.

Crofton Parish benefits from a committed staff team made up of paid and volunteer roles. During the year the following changes took place:

- Jenny Wilford stood down from her role as Seniors Community Worker
- Emma Sneddon took on the role of Young at Heart Coordinator

We would like to thank Jenny for all her hard work and support as Seniors Community Worker.

During the year we brought the Worship and Comms project, funded by the 2022 Gift Day, to a close. We would like to thank Matt Lockwood and Kathryn England for the time and energy that they put into this.

We are aware that there are people within our congregations with a wide range of gifts and skills. If you feel that God is calling you to use your talents in a particular area, please chat with someone or contact the Parish Office.

Vicki Edwards

Worship and Sound Team

The worship team has flourished this year, with new people joining the team recently. Last year we moved away from mid-week rehearsals to a longer Sunday morning rehearsal before the service, which has proved more effective for the whole team to prepare altogether. Many people, from the congregation and the leadership, have commented on a greater sense of enthusiasm and engagement in the congregational worship, and of God's presence throughout.

Worship Nights

Worship Nights have continued through 2024. These nights are drawing worshippers from around the area each time, not just from Holy Rood. The nights continue to have a free-flowing style that embraces prayer and scripture as well as song.

631 training

We hosted two 631 training events last year that each gathered between 50-60 people from churches around the area, and some from further away that have connected with us through the New Wine network. I've been hearing from other churches who would like help in starting and organising a worship team in their church, and so the hope is to continue to serve the need. I am currently in the planning stages of organising a special guitar tech session with visiting guitar specialists.

Brian Doerksen

One of the big events last year was the visit of well-known songwriter and worship leader Brian Doerksen and his team. We hosted a special training session for local worship teams, followed by an evening concert that saw the church packed out. We're hopeful that we can have Brian come again in the future, depending on his own schedule and time in the UK.

Christmas

The Carols by Candlelight event last year was again a highlight, with a larger choir involved. The choir also included two ladies from the local village who saw the rehearsals advertised on social media and wanted to join in.

Matt Lockwood

Young at Heart

2024 has been another very successful year for the Young at Heart Hub with numbers averaging around 50+. Thank you to our wonderful and faithful team of volunteers, without whom this monthly gathering could not occur. As in previous years, many valuable relationships continue to be forged over a variety of activities, from Rummikub and Scrabble to jigsaws and craft making. Many thanks to Heather Brown and Margaret Quirk for their input on the craft table, which always proves popular. There has even been the odd game of chess!

Young at Heart also provides a valued opportunity to meet with friends over a cup of tea and a slice of cake and to enjoy a few laughs, as well as the chance to engage in more serious conversations with prayer and pastoral support. As always, it is brilliant to witness God's redeeming love in action. Again, there have been visits from Crofton School with much enjoyable and beneficial inter-generational working. One particular highlight occurred in December when yours truly and friends entertained folks with a medley of popular songs, interspersed with a number of Christmas favourites. Other activities, such as quizzes or films have been suggested for future Hub events.

Finally, after more than five years we sadly said 'goodbye' to Jenny and Sue and welcome to Emma Sneddon, whose experience as an Anna Chaplain, is ideally suited for over-seeing a ministry such this. An enormous thank you to Jenny and Sue for all they have given. Their inspiring leadership and excellent pastoral care have been exemplary.

Colin Prestidge

Youth, Children and Families

We give thanks to God for another full and exciting year in our youth, children and families ministry led by Claire Willis.

We continued our families outreach, holding both larger events (an Easter and Christingle Family Fun) and smaller events (a pancake party and a silent disco called Illuminate for junior children and their families). In June, for the second year running Dan oversaw Wolf Camp, a weekend away for dads and male carers and their children in the New Forest. First Steps, our mid-week parent, carer and toddler group ably led by Ethel Brokenshire and team, attracts a community of families and provides the opportunity for further connection with God and church.

In terms of schools engagement, at Crofton School Claire and Dan with the help of Beth Yeandle and Hazel Taylor replaced Christmas and Easter assemblies with Christmas and Easter Religious Education lessons with Years 8 and 7 respectively. Lessons have meant a more engaging approach and more time for students to reflect on the material. This has all been made possible by the Religious Education lead at the school.

Local primary schools continue to have staff visit to lead assemblies as well as come to Holy Rood themselves at Christmas and Easter for services. Crofton Anne Dale School afforded the church two new opportunities for involvement this year: a Rowan's Hospice fundraiser which Dan helped with, and a Christingle-making event which saw Dan and Claire in one day help nearly every child in the federation make a Christingle!

Claire ran the Easter Experience which involves Year 5 children moving in groups between different stations, each station an interactive experience of an event in Jesus' life in the lead up to Easter Weekend. Peel Common School joined us for this experience during a school day and there was an opportunity for families to come after school too.

On Sundays we continue to have three 0 to 11 year old groups: Wrigglers 0 to 2 years 9 months, Scramblers 2 years 9 months to school age (pre-school), and Crofton United 4 to 11 years old (Reception to Year 6). Crofton United combines all primary aged children and has breakout groups for Reception to Year 2, Years 3 to 4 and Years 5 to 6 – all in the hall. Youth groups run on alternating Sundays during the morning and evening services. We've been pleased to expand the youth teams this year.

Dan Greenfield

Structure, Governance and Management

Administrative Information

Holy Rood Church and Parish Centre is situated on Gosport Road, Stubbington. St Edmund's Church is situated on Lychgate Green, Stubbington.

The correspondence address for the Parish is The Parish Office, Holy Rood Church, Gosport Road, Stubbington, Hampshire, PO14 2AS.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2017) and a charity registered with the Charity Commission as charity number 1128473. The members of the PCC are the trustees of the charity.

PCC Membership

Members of the PCC are either ex-officio, co-opted, elected to Deanery Synod or PCC by the Annual Parochial Church Meeting (APCM) or elected to Diocesan Synod in accordance with the Church Representation Rules. Members of the congregations are encouraged to register on the electoral roll and to consider standing for election to the PCC or Deanery Synod.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The maximum size of the PCC and number of Deanery Synod members are determined by the size of the parish's electoral roll. In 2013 the APCM agreed to limit the number of PCC representatives to twelve. Each member's elected period is for three years, four members are elected for the full term each year. Crofton Parish has up to five elected members on Deanery Synod.

The scheme, approved at the 2019 APCM, to appoint two deputy churchwardens for St Edmund's continues. Sue Johnson and Gary Willcocks were appointed and have ex-officio places on the PCC.

PCC members who have served at any time during 2024:

Ex-officio PCC Members

Incumbent & PCC Chair	Rev Richard England
Associate Vicar	Rev Dan Greenfield
Assistant Minister	Rev Colin Prestidge
Curate	Rev Beth Yeandle
Churchwardens	Nichola Sampford
	Martin Yeandle
Deputy Church Wardens	Gary Willcocks
(St Edmunds)	Sue Johnson

Elected PCC Members

Elected Members of	Rev Richard England
Diocesan Synod:	Stuart Forster
	Simon Swindells
	Rev Beth Yeandle
	Kathryn England

Elected Members of
Deanery Synod

Dave Brown (from APCM 2023)
Sue Elgie (from APCM 2023)
Stuart Forster (from APCM 2023)
Jim Nolan (from APCM 2023)
Simon Swindells (from APCM 2023)

Elected Members of the PCC

Richard Craigie (until APCM 2024)
Lois Gouldstone (until APCM 2024)
Lis Olaniyan (until APCM 2024)
Carla Grant (from APCM 2024 – 1 year only)
Ethel Brokenshire (from APCM 2022)
Emily Horne (from APCM 2022)
Malcolm Lewis (from APCM 2022)
Timothy Collinson (from APCM 2023)
Ady Elston (from APCM 2023)
Steve Lazell (from APCM 2023)
Chris Willis (from APCM 2023)
Timothy Crowhurst (from APCM 2024)
Peter Jeffs (from APCM 2024)
Ali Lockwood (from APCM 2024)
Julie Mizen (from APCM 2024)

Co-opted Members

n/a

Roles and Committees assigned by PCC

PCC Chair	Rev Richard England
Vice Chair	Martin Yeandle
Secretary	Timothy Collinson
Treasurer	Steve Lazell
Electoral Roll Officer	Vicki Edwards
Standing Committee	Rev Richard England, Timothy Collinson, Steve Lazell, Nichola Sampford, Martin Yeandle
Finance Committee	Steve Lazell, Rev Richard England, Martin Yeandle, Nichola Sampford, Simon Swindells, Brian Cariss, Vicki Edwards
Safeguarding Committee	Rev Richard England, Lois Gouldstone, Vicki Edwards
St Edmund's	Gary Willcocks
Deputy Churchwardens	Sue Johnson
Data Compliance Officer	Vicki Edwards
Accessibility Awareness	Simon Swindells
Safeguarding Representative	Lois Gouldstone
Health & Safety	Ady Elston

PCC Working Groups

HR Fabric (Maintenance)	Martin Yeandle, Morton du Preez, Jim Nolan
HR Fabric (Projects)	Mal Lewis, Ady Elston, Jim Nolan
Mission Giving	Sue Elgie, Rev Richard England, Ethel Brokenshire, Jeff Gennings, Emily Horne, Nichola Sampford, Chris Willis
Eco Church	Ady Elston, Vicki Edwards, John Elgie, Stuart Foster, Julie Mizen, Gill Nolan
Staffing	Vicki Edwards, Nichola Sampford

Clergy and other licensed ministers

At the end of 2024 the following are licensed to officiate at services in the Parish:

Vicar	Rev Richard England
Associate Vicar	Rev Dan Greenfield
Assistant Minister	Rev Colin Prestidge
Curate	Rev Beth Yeandle
Retired Clergy	Rev Ted Goodyer, Rev Hugh Ellis, Rev Jenny Ellis
Readers and Permission to Officiate	Colleen Tsang, Gary Willcocks, Karen Wainwright
Licensed Lay Minister (LLM)	Lindsey Crowhurst, Kathryn England, Matt Lockwood

Staff Team

At the end of 2024, the Parish leadership team which comprises paid and volunteer members was:

Vicar	Rev Richard England
Vicar's PA	Sue Elgie
Worship Team Leader	Matt Lockwood
Parish Manager	Vicki Edwards
Assistant Minister	Rev Colin Prestidge
Curate	Rev Beth Yeandle
Associate Vicar	Rev Dan Greenfield
St Edmund's	Gary Willcocks
Seniors	Emma Sneddon
Youth and Children	Claire Willis

Staff Employed by the PCC in 2024

Children, Youth & Families Team Lead	Claire Willis
Parish Manager	Vicki Edwards
Seniors	Emma Sneddon

Contract Positions working for PCC in 2024

Occasions Administration	Gill Nolan
Cleaner	Kerena Ferris
Worship & Comms	Matt Lockwood
Digital Comms	Kathryn England

Payments to PCC Members or people Connected to PCC Members

The PCC are aware of several cases where PCC members, or others closely connected to PCC members, are either employed or receive payments from the PCC. The PCC ensure that these PCC members are not involved in discussion or decisions involving their payment or the connected person's payments.

Employed PCC members in 2024

- n/a

PCC members with Connected Persons receiving payments in 2024

- Richard England connected to Kathryn England
- Ali Lockwood connected to Matt Lockwood
- Jim Nolan connected to Gill Nolan
- Sue Elgie connected to Claire Willis
- Christopher Willis connected to Claire Willis

Worship Services and Statistics

Worship

During 2024 St Edmund's held an 0930 service each week.

At Holy Rood there was a 1000 morning service each week which was livestreamed to Facebook. An evening service was held at 1900 on all but the first Sunday of the month apart from during July and August. There was also a weekly 1000 service every Thursday.

Attendance Statistics

The Parish's statistics were reported to the Diocese as normal and show a far more accurate representation of the Parish. The numbers shown in brackets are the figures for 2023.

	Holy Rood	St Edmund's	Total
Electoral Roll at APCM			359 (366)
Average Sunday Attendance Adults	139 (143)	48 (47)	187
Average Sunday Attendance under 16s	30 (33)	1 (1)	31
Easter Day Attendance	264 (247)	71 (80)	335
Advent special service in-person attendance	919 (1008)	159 (170)	1078
Christmas Eve & Day in-person attendance	328 (453*)	204 (269*)	532
Worshipping Community	434 (453)	126 (136)	560
Children baptised	7 (7)	0 (0)	7
Children brought for thanksgiving	3 (0)	0 (0)	3
Youth & adults baptised	4 (0)	0 (0)	4
Number of couples married or blessed	1 (5)	3 (1)	4
Funerals in church or conducted by minister	20 (24)	20 (16)	40

* Christmas Eve in 2023 was on a Sunday so numbers shown include Morning Service attendance.

Annual Accounts



**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF CROFTON, STUBBINGTON**

**ANNUAL ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

Registered Charity Number 1128473

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CROFTON, STUBBINGTON

I report to the charity trustees on my examination of the accounts of the PCC of the Ecclesiastical Parish of Crofton for the year ended 31st December 2024.

Responsibilities and basis of report

As the charity's trustees of the Ecclesiastical Parish of Crofton (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Ecclesiastical Parish of Crofton are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Crofton Parish's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Chartered Institute of Management Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Mr Richard Kendall ACMA
Member, Chartered Institute of Management Accountants
Address: 65, Garstons Close, Titchfield, Fareham, PO14 4EP
Date: 11/02/2025

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

STATEMENT OF FINANCIAL ACTIVITIES FOR YEAR ENDED 31 DECEMBER 2024

Note – throughout the financial report, there may be minor discrepancies in the totals if the pence are not being shown due to rounding

Crofton PCC Statement of Financial Activities For the period from 01 January 2024 to 31 December 2024

	Unrestricted funds	Restricted funds	Total funds	Prior year total funds
Incoming resources				
Incoming resources from generated funds	-	-	-	-
Voluntary income	287,082	5,243	292,326	246,153
Activities for generating funds	-	-	-	-
Investment income	33,314	2,288	35,602	33,745
Incoming resources from charitable activities	25,884	3,207	29,091	25,802
Other incoming resources	5,938	138	6,076	4,954
Total income	352,219	10,876	363,094	310,654
Resources used				
Cost of generating funds	-	-	-	-
Cost of generating voluntary income	-	-	-	-
Fundraising trading cost of goods sold and other costs	-	-	-	-
Investment management costs	-	-	-	-
Charitable activities	365,642	5,769	371,411	346,115
Governance costs	233	60	293	169
Other resources used	-	-	-	-
Total expenditure	365,875	5,829	371,704	346,284
Net income / (expenditure) resources before transfer	(13,656)	5,047	(8,609)	(35,630)
Transfers:				
Gross transfers between funds - in	49,291	1,233	50,525	1,866
Gross transfers between funds - out	(49,817)	(708)	(50,525)	(1,866)
Other recognised gains / losses				
Gains/losses on investment assets	-	15,666	15,666	34,461
Gains on revaluation, fixed assets, charity's own use	-	-	-	-
Net movement in funds	(14,182)	21,239	7,057	(1,168)
Reconciliation of funds				
Total funds brought forward	654,230	475,194	1,129,424	1,130,592
Total funds carried forward	640,048	496,433	1,136,481	1,129,424

There may be minor discrepancies in the totals if the pence are not being shown

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON
STUBBINGTON

BALANCE SHEET AS AT 31 DECEMBER 2024

Crofton PCC			
Balance Sheet (Summary)			
		As at	As at
		31/12/2024	31/12/2023
Fixed assets			
	Tangible Assets	528,760	518,322
	Investments	322,548	306,881
		851,307	825,203
Current assets			
	Debtors	19,527	6,067
	Cash At Bank And In Hand	292,526	328,110
		312,052	334,178
Liabilities			
	Creditors: Amounts Falling Due In One Year	26,878	29,956
		26,878	29,956
Net current assets less current liabilities		285,174	304,222
Total assets less current liabilities		1,136,481	1,129,424
Liabilities			
Total net assets less liabilities		1,136,481	1,129,424
Represented by			
Unrestricted			
	Unrestricted - General Funds	562,516	570,080
Designated			
	Designated - AV & IT	3,564	4,659
	Designated - Community Mission Fund	12,049	13,488
	Designated - Gift Day 2022 Hardship	3,815	4,515
	Designated - Gift Day 2022 Staffing	6,194	9,346
	Designated - Holy Rood Repairs	-	4,000
	Designated - LED Lighting	145	-
	Designated - Mens Shed	36,499	19,370
	Designated - OPEN	4,961	4,961
	Designated - Seniors Worker	4,543	14,543
	Designated - Staff Wellbeing	5,763	5,793
	Designated - Youth Work	-	3,476
Restricted			
	Restricted - Agency collection	1,683	1,683
	Restricted - Audio Visual Fund	825	825
	Restricted - Bible Reading Notes	56	358
	Restricted - Church Gable Reserve Fund	2,681	2,681
	Restricted - Fixed Asset Restricted Fund	28,178	29,422
	Restricted - Flower Fund - End Of Year	537	537
	Restricted - FOCOC - End of Year	438,032	414,973
	Restricted - Organ Fund	11,951	11,818
	Restricted - St Edmund's Higgins Wilson	12,489	12,897
Fund Totals		1,136,481	1,129,424

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005

1.2 Funds

Restricted funds represent:

(a) income which may be expended only on those restricted objects provided in the terms of the bequest, and

(b) donations or grants received for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

1.3 Incoming resources

Voluntary income and capital sources

Planned giving, collections and donations are recognised when received by or on behalf of the PCC.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. All incoming resources are accounted for gross.

Other ordinary income

Rental income from the letting of church premises is recognised when the rental is due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognized in the same accounting year.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31 December. This applies to the CBF Investment Fund (restricted, FOCOC).

1.4 Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. All other expenditure is recognised when it is incurred and is accounted for gross.

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON
STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2024

1.5 Fixed assets

Consecrated property and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by Section 10(2) (a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2000 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £500 or on the repair of movable church furnishings acquired before 1 January 2000 is written off.

Other fixed assets

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold land is not depreciated	
Freehold buildings	2% straight line
Equipment	20% reducing balance
Fixtures, fittings & equipment	15% reducing balance
Men's Shed building (Equipment)	10 year (10%) straight line (duration of lease)

Individual items of capital expenditure with a purchase price of £1000 or less are written off when the asset is acquired.

1.6 Investments

Investments are valued at market value at 31 December 2024

1.7 Current assets

Amounts owing to the PCC at 31 December 2024 in respect of all income are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

1.8 Stock

Stock is valued at the lower of cost and net realisable value.

1.9 Pensions

The PCC operates a defined contributions pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme. From 1 February 2017 the PCC has been operating a Workplace Pension scheme with Nest pensions in accordance with legislation and direction from the Diocese.

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2024

Crofton PCC Analysis of income and expenditure Selected period: 01 January 2024 to 31 December 2024

	General	Designated	Restricted	Total	
				This year	Last year
Incoming resources					
Incoming resources from generated funds					
0101 - Gift Aid - Bank S/O	23,958	-	360	24,318	24,246
0102 - Gift Aid - Bank S/O Specific Income	-	-	-	-	-
0110 - Parish Giving Scheme Income	120,662	-	-	120,662	120,171
0120 - Non Gift Aid Envelope Scheme	-	-	-	-	114
0201 - Other Planned Giving (inc CAF chq)	13,607	-	-	13,607	13,916
0301 - Loose Plate Collections	12,536	-	830	13,366	11,637
0501 - Gift Aid - One Offs	10,471	-	2,787	13,258	17,791
0502 - Gift Aid - One Offs Specific Income	14,792	-	-	14,792	-
0550 - Non Gift Aid - One Offs	3,621	-	20	3,641	4,506
0551 - Non Gift Aid - One Offs Specific Income	5,833	-	-	5,833	-
0560 - Specific Project Income	-	-	-	-	-
0601 - Tax Recoverable on Gift Aid	15,833	-	882	16,715	12,896
0602 - Tax Recoverable on PGS Giving	28,257	-	-	28,257	28,242
0701 - Legacy - Whole Parish	-	-	-	-	-
0702 - Legacy - Holy Rood	-	-	-	-	-
0703 - Legacy - St Edmunds	-	-	-	-	-
0704 - Grant - Income	4,320	32,000	-	36,320	11,070
0705 - CK Grant Income	30	-	-	30	-
0706 - Crofton 2020 Income	-	-	-	-	-
0801 - Specific Donation Income (2010 only)	-	-	-	-	-
0901 - Sundry Donations	787	377	364	1,528	1,565
1020 - Bank Interest	6,281	-	2,288	8,568	7,015
1021 - Dividend Income	-	-	-	-	-
1030 - Rent - Property	16,033	-	-	16,033	15,730
1031 - Rent - Mast	11,000	-	-	11,000	11,000
Incoming resources from generated funds Totals	288,019	32,377	7,531	327,927	279,898
Incoming resources from charitable activities					
1230 - Hall Hire	18,650	-	-	18,650	15,456
1231 - Coffee Income	-	-	-	-	10
1232 - Office Income	857	-	-	857	742
1233 - Traidcraft Income	-	-	-	-	-
1234 - Other Income (First Steps)	1,056	-	-	1,056	884
1235 - Other Income (Incl New Wine)	48	325	3,207	3,580	2,925
1236 - Other Income (Alpha, Yng at Hrt)	1,353	-	-	1,353	1,329
1237 - CK Ongoing Income	130	-	-	130	363
1238 - Other Income (Other)	3,466	-	-	3,466	4,094
Incoming resources from charitable activities	25,559	325	3,207	29,091	25,802
Other incoming resources					
1101 - Other Incoming Resources	5,918	20	138	6,076	4,954
Other incoming resources Totals	5,918	20	138	6,076	4,954
Incoming resources Grand totals	319,497	32,722	10,876	363,094	310,654

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2024

	Total				
	General	Designated	Restricted	This year	Last year
Resources used					
Charitable activities					
1801 - Missionary Tithes	20,000	-	-	20,000	20,000
1851 - Other Mission Giving	-	-	-	-	1,785
1901 - Diocesan Parish Share	172,404	-	-	172,404	164,196
XXX - Staff Costs including Worship and Comms	55,077	6628	-	61,705	59,908
2101 - Working Exp of Clergy	2,456	30	-	2,486	2,399
2102 - Working Exp of Youth Worker	95	-	-	95	64
2130 - Parsonage House Exp (Vicarage only)	845	-	-	845	542
2170 - Education & Training Budget	518	820	-	1,338	200
2180 - Alpha Costs	32	-	-	32	46
2202 - Youthwork Costs	163	-	-	163	1,346
2203 - Children and Youth Ministry Resource Mat	443	-	-	443	1,834
2301 - Church Running - Insurance	4,958	300	-	5,258	4,800
2310 - Church Running - Office Costs	4,041	-	-	4,041	4,515
2320 - Church Running - Coffee Costs	955	-	-	955	1,253
2330 - Holy Rood Church Maintenance Exc: QQ	8,428	-	-	8,428	3,614
2331 - Cleaning - Church Centre & Other	6,009	-	297	6,306	7,436
2332 - HR Church QQ Maintenance	405	-	-	405	1,616
2333 - Centre Consumables	929	-	-	929	1,254
2334 - Structural Projects	3,294	23,855	-	27,149	14,627
2335 - Maintenance Projects	-	-	1,033	1,033	8,861
2340 - Upkeep of Services	795	-	-	795	640
2345 - Flowers	1,204	-	-	1,204	1,010
2350 - Upkeep of Churchyard	413	-	408	821	317
2362 - Licence Fees	1,721	-	-	1,721	1,492
2363 - Publicity	245	-	-	245	489
2365 - Other Expenses	6,412	3,768	1,961	12,141	9,283
2370 - Outreach - First Steps	139	-	-	139	249
2371 - Outreach - Oldr Prsns Wrkr / Yng at Hrt	110	-	-	110	466
2376 - CK Ongoing Exp	1,168	-	-	1,168	1,637
2379 - Leadership Team Exp Worship	260	-	-	260	215
2401 - Church Utility - Electric	6,269	-	-	6,269	5,812
2410 - Church Utility - Gas	9,409	-	-	9,409	6,616
2420 - Church Utility - Water	429	-	-	429	251
2450 - AV / PA System Expenses	602	290	825	1,717	563
2501 - General Depreciation	13,734	2,824	-	16,558	14,046
2502 - Restricted Depreciation	-	-	1,244	1,244	1,291
2561 - Waste Contract	953	-	-	953	867
2841 - Darren Close Costs	2,211	-	-	2,211	574
Charitable activities Totals	327,127	38,515	5,769	371,411	346,115
Governance costs					
2601 - Governance Costs & Audit Fee	-	-	-	-	-
2602 - Governance Costs (Bank Charges)	233	-	60	293	169
Governance costs Totals	233	-	60	293	169
Resources used Grand totals	327,360	38,515	5,829	371,704	346,284

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2024

4. Analysis of Fund Movements

Crofton PCC Fund movement summary Selected period: 01 January 2024 to 31 December 2024

Fund	Brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Carried forward
AV - Audio Visual Fund	825	-	825	825	-	825
AVIT - AV & IT	4,659	20	290	(825)	-	3,564
BRN - Bible Reading Notes - End of Year	358	138	139	(300)	-	56
Cr2020 - Community Mission Fund	13,488	-	1,440	-	-	12,049
FArest - Fixed Asset Restricted Fund	29,422	-	1,244	-	-	28,178
Flower - Flower Fund - End Of Year	537	-	-	-	-	537
FOCOC - FOCOC - End of Year	414,973	10,305	2,912	-	15,666	438,032
GDHARD - Gift Day 2022 Hardship	4,515	-	700	-	-	3,815
GDSTAFF - Gift Day 2022 Staffing	9,346	-	3,152	-	-	6,194
HigginsWil - St Edmund's Upkeep Legacy Higgins Wilson	12,897	-	408	-	-	12,489
HRR - Church Gable Reserve Fund	2,681	-	-	-	-	2,681
HRRRepairs - Holy Rood Repairs	4,000	-	4,000	-	-	-
LED - LED Lighting	-	20,000	19,855	-	-	145
MensShed - Mens Shed	19,370	12,702	5,573	10,000	-	36,499
OPEN - OPEN	4,961	-	-	-	-	4,961
Organ - Organ Fund	11,818	433	300	-	-	11,951
SnrWkr - Seniors Worker	14,543	-	-	(10,000)	-	4,543
StaffWell - Staff Wellbeing	5,793	-	30	-	-	5,763
Stares - Youth Work	3,476	-	3,476	-	-	-
General - General fund	570,080	319,497	327,360	300	-	562,516
Totals	1,127,741	363,094	371,704	-	15,666	1,134,798

including agency fund, total is shown below:

Total Above	£1,134,798
Agency Collection & Other	£ 1,683 ¹
TOTAL balance sheet	£1,136,481

¹ Rounded value – note that agency collection movements in the table above should be ignored as they are incorrectly included in the report by the accounting software. The total fund balance above needs to be adjusted by the Agency collection and other value, which was £1,683 at the end of 2024, and which is shown on page 4. This value represents the total of agency balances within nominals 6501 and on 6699, plus other minor fund adjustments.

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON
STUBBINGTON
NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2024

5. Employees

Number of employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
Parish Manager	1.0	1.0
Child and Youth Team Leader	1.0	1.0
Total	2.0	2.0

In addition to the above, the PCC used Gift Day 2022 resources to fund temporary part time roles within areas of worship, communications and, at the end of the year, the Young at Heart Coordinator (<0.2 FTE in total).

Staff Costs

	2024	2023
	£	£
Wages and salaries	56,835	53,682
Social security costs	-	-
Other pension costs	1,718	1,572
Total	58,553	55,254
Comms, Worship, YAH*	3,152	4,654
TOTAL	61,705	59,908

* payments using designated funds from the 2022 Gift Day for Comms, Worship and Young at Heart Co-ordinator

There were no employees whose annual emoluments were £60,000 or more.

There were no disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

The staff numbers reflect the number of people employed and not the hours they work.

There are two full time employees during the whole of 2024.

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON
STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2024

6. Tangible fixed assets for use by the PCC

	Land and Buildings	Men's Shed	Equipment	Fixtures & Fittings	TOTAL
Cost					
At 1 January 2024	540,010	-	51,630	94,369	686,009
Additions	-	28,240	-	-	28,240
At 31 December 2024	540,010	28,240	51,630	94,369	714,249
Depreciation					
At 1 January 2024	40,629	-	43,162	83,896	167,687
Charge for the year	10,800	2,824	2,602	1,576	17,802
At 31 December 2024	51,429	2,824	45,764	85,472	185,489
Net book value					
At 31 December 2023	499,381	-	8,468	10,473	518,322
At 31 December 2024	488,581	25,416	5,866	8,897	528,760

7. Fixed asset investments for use by the PCC

	CBF Investment Fund
Value at 1 st January 2024	£306,881
Increase in market value	£15,667
Reduction in market value	£
Value at 31 st December 2024	£322,548

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON
STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2024

8. Debtors and Prepayments

	2024 £	2023 £
Deposit paid for rainwater goods (guttering)	11,471	-
Other income relating to 2024, banked in early 2025	1,473	-
Income tax (Gift aid) recoverable	<u>6,583</u>	<u>6,067</u>
TOTAL	19,527	6,067

9. Liabilities: amounts falling due within one year

	2024 £	2023 £
Charitable giving	20,000	20,000
Agency accounts	(775)	396
Accruals and deferred income	<u>7,653</u>	<u>9,560</u>
TOTAL	26,878	29,956

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2024

10. Statement of Assets and Liabilities by Fund

Crofton PCC Statement of Assets and Liabilities (by fund) As at: 31 December 2024

			Balance	Previous balance
Investments				
6461: CBF Investment Fund				
FOCOC - End of Year	Restricted		322,548	306,881
			322,548	306,881
	Investments		322,548	306,881
Tangible Assets				
6430: Freehold Property Cost b/f				
Fixed Asset Restricted Fund	Restricted		50,010	50,010
General fund	Unrestricted		490,000	490,000
			540,010	540,010
6434: Freehold Property Depreciation b/f				
Fixed Asset Restricted Fund	Restricted		(22,029)	(21,029)
General fund	Unrestricted		(29,400)	(19,600)
			(51,429)	(40,629)
6440: Equipment Cost b/f				
Fixed Asset Restricted Fund	Restricted		25,761	25,761
General fund	Unrestricted		39,085	39,085
			64,846	64,846
6441: Equipment Additions				
Audio Visual Fund	Restricted		825	825
Fixed Asset Restricted Fund	Restricted		(825)	(825)
Mens Shed	Designated		28,240	-
			28,240	-
6442: Equipment Disposals				
Fixed Asset Restricted Fund	Restricted		(12,147)	(12,147)
General fund	Unrestricted		(1,069)	(1,069)
			(13,216)	(13,216)
6444: Equipment Depreciation b/f				
Fixed Asset Restricted Fund	Restricted		(23,133)	(23,042)
General fund	Unrestricted		(30,923)	(28,330)
			(54,055)	(51,371)
6445: Equipment Depreciation in year				
Fixed Asset Restricted Fund	Restricted		(72)	(91)
Mens Shed	Designated		(2,824)	-
General fund	Unrestricted		(2,530)	(2,593)
			(5,426)	(2,684)
6446: Equipment Depreciation Disposal				
Fixed Asset Restricted Fund	Restricted		9,877	9,877
General fund	Unrestricted		1,017	1,017
			10,893	10,893

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON
STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2024

10. Statement of Assets and Liabilities by Fund (contd)

Crofton PCC
Statement of Assets and Liabilities (by fund)
As at: 31 December 2024

			Balance	Previous balance
6450: Fixtures & Fittings Cost b/f				
Fixed Asset Restricted Fund	Restricted		46,479	46,479
General fund	Unrestricted		33,282	33,282
			79,761	79,761
6451: Fixtures and Fittings Additions				
General fund	Unrestricted		18,162	18,162
			18,162	18,162
6452: Fixtures and Fittings Disposals				
Fixed Asset Restricted Fund	Restricted		(2,544)	(2,544)
General fund	Unrestricted		(1,010)	(1,010)
			(3,554)	(3,554)
6454: Fixtures & Fittings Depreciation b/f				
Fixed Asset Restricted Fund	Restricted		(44,571)	(44,371)
General fund	Unrestricted		(41,926)	(40,273)
			(86,497)	(84,644)
6455: Fixtures and Fittings Depreciation in yr				
Fixed Asset Restricted Fund	Restricted		(172)	(200)
General fund	Unrestricted		(1,404)	(1,653)
			(1,576)	(1,853)
6456: Fixtures and Fittings Deprec'n Disposals				
Fixed Asset Restricted Fund	Restricted		1,770	1,770
General fund	Unrestricted		831	831
			2,601	2,601
Tangible Assets			528,760	518,322

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON

STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2024

10. Statement of Assets and Liabilities by Fund (contd)

Crofton PCC Statement of Assets and Liabilities (by fund) As at: 31 December 2024

		Balance	Previous balance
Cash At Bank And In Hand			
6501: CAF Bank Crofton PCC			
AV & IT	Designated	3,564	4,659
Flower Fund - End Of Year	Restricted	537	537
Church Gable Reserve Fund	Restricted	2,681	2,681
LED Lighting	Designated	145	-
Men of GOD Ministry	Designated	(40)	(40)
Organ Fund	Restricted	10,851	10,771
Staff Wellbeing	Designated	5,763	5,293
Youth Work	Designated	-	3,476
Youthwork Fund	Restricted	280	280
General fund	Unrestricted	23,709	8,849
Agency collection	Restricted	26	1,197
		47,516	37,702
6503: CBF General Fund			
Community Mission Fund	Designated	12,049	13,488
Gift Day 2022 Hardship	Designated	3,815	4,515
Gift Day 2022 Staffing	Designated	6,194	9,346
St Edmund's Upkeep Higgins Wilson	Restricted	12,489	12,897
Holy Rood Repairs	Designated	-	4,000
OPEN	Designated	4,961	4,961
Seniors Worker	Designated	4,543	14,543
General fund	Unrestricted	48,871	24,488
		92,921	88,238

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON
STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2024

10. Statement of Assets and Liabilities by Fund (cont'd)

Crofton PCC				
Statement of Assets and Liabilities (by fund)				
As at: 31 December 2024				
			Balance	Previous balance
6505: FOCOC CAF				
	FOCOC - End of Year	Restricted	58,920	54,049
			58,920	54,049
6506: CBF Organ Fund				
	Organ Fund	Restricted	1,054	1,001
			1,054	1,001
6509: FOCOC CBF				
	FOCOC - End of Year	Restricted	56,075	53,953
			56,075	53,953
6511: Bible Reading				
	Bible Reading Notes - End of Year	Restricted	56	358
			56	358
6513: Charity Bank				
	General fund	Unrestricted	24,752	73,259
			24,752	73,259
6516: Mens Shed				
	Mens Shed	Designated	11,083	19,370
			11,083	19,370
6590: CASH - Crofton PCC				
	General fund	Unrestricted	90	90
			90	90
6591: FoCOC CASH A/c				
	FOCOC - End of Year	Restricted	57	90
			57	90
	Cash At Bank And In Hand		292,526	328,110

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2024

10. Statement of Assets and Liabilities by Fund (contd)

Crofton PCC Statement of Assets and Liabilities (by fund) As at: 31 December 2024

		Balance	Previous balance
Debtors			
6480: Debtor - Gift Aid & Other			
FOCOC - End of Year	Restricted	433	-
Organ Fund	Restricted	45	45
Staff Wellbeing	Designated	-	500
General fund	Unrestricted	19,049	5,522
		19,527	6,067
	Debtors	19,527	6,067
Agency Accounts			
6699: Agency collections			
General fund	Unrestricted	(13)	(13)
Agency collection	Restricted	(762)	409
		(775)	396
	Agency Accounts	(775)	396
Creditors: Amounts Falling Due In One Year			
6690: Charitable Giving Provision			
General fund	Unrestricted	20,000	20,000
		20,000	20,000
6695: Accruals Other			
General fund	Unrestricted	7,653	9,561
		7,653	9,561
Creditors: Amounts Falling Due In One Year		27,653	29,561
Grand Total		1,136,481	1,129,424

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2024

11. Breakdown of Cash and Bank Accounts by Fund Type at December 2024

		Unrestricted	Restricted	Total
6501	: CAF Bank Crofton PCC	33,141	14,375	47,516
6505	: FOCOC CAF	-	58,920	58,920
6511	: Bible Reading Bank Account	-	57	57
6513	: Charity Bank	24,752	-	24,752
6516	: Men's Shed	11,083	-	11,083
6590	: CASH - Crofton PCC	90	-	90
6591	: FoCOC CASH A/c	-	57	57
TOTAL Current Accounts and Cash		69,066	73,409	142,475
6503	: CBF General Fund	80,433	12,489	92,922
6506	: CBF Organ Fund	-	1,054	1,054
6509	: CBF FOCOC	-	56,075	56,075
Total Deposit Accounts		80,433	69,618	150,051
Total Bank and Cash in hand		149,499	143,027	292,526
<i>Memo:</i>				
6461	: CBF Investment Fund (FOCOC)	-	322,548	322,548
Grand Total Including Investments		149,499	465,575	615,074

Balance as at 31/12/23 was £634,991. Cash and investment value has reduced by £19,917.

Of the c. £149,000 unrestricted balance, £63,000 relates to legacies and designated funds, with £86,000 of funds remaining for general purposes.

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2024

Financial Summary

General Fund – reserves maintained – largely to a generous 2024 Gift Day

During 2024 the level of cash reserves on our general fund (the key measure that we monitor very closely) increased by £8,000. This reflected an underlying deficit of £17,000 but this was more than offset by £25,000 of generous donations from our Gift Day. Excluding the Gift Day, income grew by around 4% compared to 2023, but costs were 8% higher, due mainly to a combination of higher parish share and higher maintenance costs.

During 2024 we continued to spend our designated reserves, including legacies. The main area of expenditure was just under £20,000 on LED lighting in the church and the centre – this project was not fully complete at the end of the year, but costs incurred in 2024 were all funded by a generous grant from the Hammond Hall Trust. Additional costs spent in 2024 were the repair of the flower room roof (more than £5,000), costs associated with moving the church font (£5,000) and a £12,000 deposit for replacement guttering on the church building which are expected to be installed in March 2025. We also spent a further £4,000 of the £19,000 that was received in response to the 2022 Gift Day, mainly to support our communications and worship ministries and more recently funding our part time Young at Heart coordinator role. Finally, we used the remaining £3,500 of the Stares legacy to support our Youthwork activities.

The Men's Shed initiative started the year with £19,000 of reserves. Nearly £13,000 of new income was raised, mainly through two grants, and £31,000 was incurred, mainly to pay for the building and associated groundworks. During the year, the PCC agreed to transfer £10,000 from the designated seniors fund to the Men's shed fund, leaving £11,000 of funds in the Men's Shed fund to pay for the installation of electricity, flooring and other expenditure. In early 2025 the Men's Shed were advised of a new grant of just under £10,000 which will provide additional funding for these activities (not in these accounts).

At the end of 2024, our cash reserve balance on the general fund, including legacies and designated funds, stands at £149,000. This includes £12,000 of unspent legacies. It also includes following designated cash balances (rounded): £12,000 for community mission activities, £4,000 for seniors' ministry, £3,000 for AV and IT equipment, £5,000 for staff wellbeing, £5,000 for our OPEN ministry (or similar activities), £10,000 from the 2022 Gift Day, £11,000 for the Men's Shed initiative. The remaining cash balance of £87,000 (which increased by £8,000 in 2024 as described above) and which represents just over 3 months of expenditure, and meets the level that we target in our reserves policy (see below).

Looking ahead to 2025, our budget assumes that we will be able to retain c. £80,000 in our general fund at the end of the year, but this will require a c. 5% increase in income. We also need to raise £15,000 to pay for the rest of the church guttering project which is due to be completed in March 2025. If we cannot raise this money, the costs will need to be paid out of our general fund. We trust that the level of income from new joiners to our parish, from one off donations, and from giving from existing members will grow slightly.

Total position including restricted funds

Our total cash fund balance, including restricted funds, reduced by £20,000 the year. General funds (including those designated for specific purposes) reduced by £42,000 (due mainly to costs associated with the guttering project and use of other designated funds to pay for repairs to the flower room roof and to move the church font), whereas restricted funds grew by £22,000. The £22,000 increase was mainly due to additional FOCOC funds. We saw the value of the FOCOC Annie [Nancy] Price investment fund increase by £16,000 (this now has a value of just under £323,000, which is significantly higher than the £144,000 initial donation in 2016). As such, total funds (bank, cash and investments) reduced by £20,000.

In total, our accounting income in 2024 was £363,000. This is £42,000 higher than in 2023, mainly due to the 2024 Gift Day (£25,000) and a grant from the Hammond Hall for our LED lighting project (£20,000) offset by other movements. Total costs in 2024 were £372,000, which was £26,000 higher than in 2023. This increase mainly reflects additional costs associated with the LED lighting project, roof repairs and costs associated with moving the church font (the main project in 2023 being the staging project, which was less expensive). In total this meant that we had a £9,000 accounting deficit in 2024 for both general and restricted activities combined, including non-cash movements such as depreciation and provisions. Once the £16,000 positive revaluation in our restricted investment is added, this results in a £7,000 increase in total funds.

Legacy Policy

The PCC has a policy to use legacies for specific projects and not to 'lose' them in general funds. The legacies we receive are hugely helpful to the parish and we hope that more parishioners will consider leaving a legacy in the coming years.

Reserves Policy

In 2011 the PCC agreed that three months' running costs should be retained as reserves. As our costs are typically around £320,000 each year, this means that approximately £80,000 should be held in reserve. As described above, excluding legacies and amounts earmarked for specific initiatives (e.g. seniors, AV and IT, staff wellbeing), our remaining general fund cash balance at the end of 2024, which is £87,000 meets this policy. However it may be necessary, during 2025, to use some of our designated funds to support general reserves, in order to maintain this level of provision, but we hope that increases in giving and other income growth will mean this is not necessary. The PCC carefully and regularly monitor reserves and we aim to strike the right balance between being good stewards of the resources we have, but also being generous supporters of the work that God is doing in our parish.