

**2021 Report and Accounts for the
Parochial Church Council of
the Ecclesiastical Parish of
Crofton, Stubbington
Charity number 1128473**



Due to Covid-19, the Parish's 150th Anniversary Service was held in Holy Rood Car Park

Preface

This document has been produced by the Parochial Church Council of Crofton Parish to fulfil two legal requirements:

1. The Church Representation Rules (Rule 9(1) (b)) require 'an annual report on the proceedings of the parochial church council and the activities of the parish generally' to be received by the Annual Parochial Church Meeting (APCM). The meeting is then free to discuss it.
2. As a registered charity Crofton Parish receives certain financial benefits from the government. The PCC members are trustees of this charity. The charity must provide an annual report and accounts to the Charity Commission to show responsible management and use of its funds. To qualify as a charity, it is also required to demonstrate that its aims are for the public benefit.

However, even though there are legal requirements to produce this document, it is a joy and privilege to report how God brought us through the most exceptional year when the Covid-19 pandemic changed the world.

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Aim and Purposes

The Parochial Church Council [PCC] of Crofton Parish has the responsibility of co-operating with the Incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC has responsibility for the parish church of Holy Rood and the church of St Edmund the Martyr. It also has maintenance responsibilities for Holy Rood Church Centre and 7 Darren Close (a residential house).



Holy Rood and St. Edmund the Martyr Churches

A Timeline for Crofton Parish in 2021

The Covid-19 pandemic had brought incredible change to the way Crofton Parish, worshipped and operated in 2020. As 2020 came to an end, there was the hope that the newly developed vaccinations would provide a way out of the restrictions needed to contain the virus, but there was also concern as incidences of the virus were rising as new variants emerged.

So 2021, like 2020, was a year of many changes for the Parish. Nothing was quite as traumatic as going from “normal” to lockdown in a couple of weeks in March 2020, but throughout the year adaptations were made to the worship pattern and life of the Parish as government restrictions and peoples attitudes changed.

January 6th *In England a Lockdown, similar to the March 2020 one, starts. Vaccines are being offered to over 80s and frontline health and social care workers.*

Sunday services are suspended at both Holy Rood and St. Edmund's. The Thursday morning service at Holy Rood continues to meet, this service is aimed at those who feel isolated or cannot access the online services. The Stream groups, which have around 40 people each, also stop meeting in person. Children and youth are also meeting on Zoom during this period.

January 10th
Crofton's Vision Sunday is online.

January 14th
St. Edmund's and Holy Rood start to open weekly for Private Prayer. This lasts until March 4th when services resume.

January 16th
The first “Womens' Hour” Zoom meeting of the year is held.

January 18th *Covid vaccines being given to people over 70 and the clinically extremely vulnerable*

January 19th *Today there are 1,364 deaths related to Covid in England, the highest number of deaths on a single day this year.*

January 24th
Stubbington Churches Together contribute to a pre-recorded service for the Week of Prayer for Christian Unity.

February 4th
First of a monthly series of “Days of Prayer”. Holy Rood is open for private prayer and resources are available online.

February 15th *People aged 65 and over and those aged 16–64 classed as clinically vulnerable are eligible for COVID vaccinations. Travellers entering the UK from or via “red list” countries must pay for 11 nights in a designated hotel.*

February 22nd *Prime Minister Boris Johnson unveils a four-step plan for ending coronavirus restrictions in England by 21 June.*

February 28th
Rev Jude Greenfield, curate at Crofton, is appointed Team Vicar at North Gosport Parish, she is joined by Rev Samantha Martell. Rev Richard England is appointed Team Rector of the new North Gosport Parish as well as Vicar of Crofton Parish. People are asked to consider if they should join the congregation in St. Mary's, Rowner.

March 1st *people aged 60 and over eligible for vaccination*

March 6th *people aged 56 and over eligible for vaccination. 30% of population have had their first vaccination.*

March 7th

St. Edmund's holds its first in-person service of the year with just half the congregation invited to enable social distancing. There is no singing. A Welcome Meeting for people new to the parish is held on Zoom.

March 8th *First part of Step 1 of unlocking - Schools in England reopen for primary and secondary school students. Recreation in an outdoor public space will be allowed between two people. The "Stay at home" order remains in place.*

Streams start to meet in-person again.

March 17th *People aged 50 and over eligible for vaccination*

March 29th *Second part of Step 1 - Outdoor gatherings of either six people or two households will be allowed. Outdoor sports facilities also reopen. "Stay at home" order ends but people encouraged to stay local.*

April 4th

Easter Day celebrations from Holy Rood are online. St. Edmund's holds two BCP services. There is a Churches Together pre-recorded online celebration in the evening.

April 9th *Death of Prince Philip*

Holy Rood and St. Edmund's churches are open for private prayer during the National Week of Mourning.

April 12th *Step 2 - Non-essential retail, hairdressers and public buildings reopen. Outdoor venues, including pubs and restaurants, zoos and theme parks also open, as well as indoor leisure. Wider social contact rules continue to apply in all settings – no indoor mixing between different households allowed.*

April 13th *Rollout of Moderna vaccine begins*

April 25th

For the second year running the Parish Annual Meeting is held on Zoom rather than in-person.

April 30th *people aged 40 and over eligible for vaccination*

May 2nd

Hybrid in-person and online services start at Holy Rood. Numbers are limited and congregational singing is not allowed.

May 2nd

Licensing of the North Gosport Team

May 9th

Death of Rev Beryl Stares. Beryl had been a member of Crofton Parish for over 70 years and was one of the first women ordained in the Portsmouth Diocese. Rev Richard England commented "I don't think we can overstate the positive impact Beryl and Ernie have had on Crofton Parish. Whatever strength and health we find in our mission and ministry today is due in large part to the sacrifices and courage of previous generations, in which Beryl and Ernie played a huge part."

- May 17th** *Step 3 - Limit of 30 people allowed to mix outdoors. 'Rule of six' or two households allowed for indoor social gatherings. Indoor venues will reopen, including pubs, restaurants, cinemas.*
- May 26th** *people aged 30 and over eligible for vaccination. The rise in numbers of the Indian variant of Covid-19 is causing concern.*
- May 30th**
Holy Rood holds "Church in the Car Park" (and online), singing is allowed outdoors!
- June 1st** *First day with no reported Covid deaths since March 2020.*
- June 7th**
First of a series of Recovery Sessions which were held twice weekly through June. These aimed to help people recognise and recover from the toll the pandemic has taken on people's wellbeing.
- June 13th**
Crofton United for primary and infant children meets in-person again.
- June 14th** *Step 4 delayed until July 19. The government accelerates the vaccination programme. Restrictions on weddings and funerals abolished. Hospital waiting lists have exceeded five million for the first time.*
- June 18th** *all adults eligible for vaccination*
- June 27th**
An in-person evening service with communion is held at Holy Rood.
- July 4th**
Limited group provision for children restarts during Holy Rood morning service.
- July 10th & 11th**
Weekend of celebrations to mark 150 years of Crofton Parish. There was a Young at Heart Cream Tea on the Saturday. On Sunday there was an open-air service followed by a picnic in Holy Rood car park. The new motto, "The Heart of God at the Heart of the Community" is launched.
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- July 19th** *Step 4 Most legal limits on social contact removed in England, and the final closed sectors of the economy reopened (e.g., nightclubs). COVID numbers are causing concern.*
- August 1st**
The restrictions limiting who can attend a service is removed at both St. Edmund's and Holy Rood.
- August 4th** *16 & 17 year olds eligible for vaccinations*
- September 5th**
Holy Rood starts to hold two morning services (non-identical twins) to allow people to remain socially distanced in church. Refreshments are available outside between the services.
- September 12th**
First service at St. Mary's, North Gosport, with those who have moved from Holy Rood.

September 13th *12 to 15 year olds eligible for vaccination. Start of rollout of third, booster, doses*

October 4th

Service of Celebration for the life of Sophie Fairall. Sophie, who regularly attended Holy Rood died, aged ten, from a childhood cancer. During her illness, Sophie and her family had worked to raise awareness of childhood cancer and to improve children's resources in hospital. The Stubbington community had supported the family and the Parish was able to host not only a full church but over two thousand watching online.

October 31st

A "mini tornado" (or at least a strong gust of wind) hits Holy Rood just before the Sunday service. Tiles are dislodged and the roof rises slightly.

November 14th

An Act of Remembrance is held in the village.

November 15th

An Alpha "Taster Evening" was held prior to the 2022 course.

November 22nd *People aged over 40 eligible for a COVID booster vaccination.*

November 30th *Face covering rules are reintroduced for public places after a rise in the number of people with the Omicron COVID variant.*

December 4th

Combined Live Nativity, Christingle and Family Fun event held at Holy Rood.

December 7th

Crofton Mothers Union holds its final meeting.

December 8th *"Plan B" measures in England following the rapid spread of the Omicron variant. Face masks become compulsory in most public indoor venues; people are encouraged to work from home.*

December 12th

Carols by Candlelight service at Holy Rood in-person and online.

December 19th

St. Edmund's holds a "Carols in the Churchyard" service

December 25th

Christmas morning services bring another Covid Advent to a close.

December 31st *During 2021 there were 78,128 Covid-19 deaths in England.*

Ministry Area Reports for 2021

Vicar's Introduction and Report

In years to come, we may look back on 2021 as the mid-year of the Covid19 pandemic. As a Parish, the last few years have stretched us enormously, yet in early 2022 we can look back with gratitude for the Lord's faithfulness and how we have helped each other get through it all.

In summary – in case you forgot! – at the beginning of 2021, we closed everything down as the country went back into lockdown. By this point, St Edmund's had reopened, and we had been running 'Streams' at Holy Rood as a safe way to gather. Under Colin Prestidge's leadership, the Thursday morning service had also reopened as a safe haven for those who couldn't access Church Online.

We began to emerge from lockdown in the spring and – after nearly 18 months – were able to reopen Holy Rood on Sunday mornings too, alongside reopening St Edmund's and Thursday mornings. It was a strange season, trying to work out the balance between wanting to restart Parish life and our awareness of the ongoing risks the pandemic created.



In the summer, we had a couple of outdoor services which allowed us to worship more freely, including a wonderful 150th celebration of the formation of the parish.

At the 150th celebration, we also launched our new Vision Statement, to be:

'The Heart of God at the Heart of our Community'

Meanwhile, we were making plans for our first church plant in over 30 years. We welcomed Sam Martell to our wider team and officially commissioned Jude Greenfield and

her planting team in September. By the end of the year, they already have a growing congregation meeting in St Mary's Rowner. It will be exciting to see what the Lord does in North Gosport in the years to come.

We went into the 'Plan B' restrictions in the autumn but were able to continue gathering as church communities throughout the winter, including a Christmas season of activities and events at both churches that almost felt normal. For me, it was wonderful to see so many families at our Family Fun Christmas Special and nearly 150 people gathered at St Edmund's for Carols in the Churchyard.

In this report, I need to express my deep thanks to:

- Our Churchwardens and PCC, who have been so supportive all the way through;
- Gary Wilcocks, Sorel Mitchell and everyone at St Edmund's, who have worked so hard and been so positive and flexible;

- The worship and tech teams at Holy Rood, who kept us going with Church Online (and on-site) with hard work, commitment and constant innovating;
- The Children's, Youth and Young at Heart teams who were so keen to ensure we got groups and events restarted;
- The Stream 'hosts' who have so much of themselves in 2020/21 to ensure we could gather; and
- The Parish Staff Team, who have been such a source of strength and help to all of us.

I would prefer to never go through a pandemic again but, if I had to, there's nowhere I'd rather do it.

Here's to the rest of 2022 and hopefully discovering what the post-pandemic world looks like.

With love,

Richard England

Pastoral Care

Pastoral Care has always been an important part of life in Crofton Parish and never more so than during the Covid pandemic. It is a joy to see the high level of love and care - expressed in a variety of practical ways.

- For much of the year streams provided a way for medium sized communities to support and care for each other in a Covid-secure way. Small groups continued to run alongside these. At the end of 2021 there were 20 of these groups.
- A bereavement team contact the family of people whose funeral is led by the parish clergy and are able to provide ongoing support if requested. The annual Memorial event was held in October, this continued to be well supported by many who are not regular church attenders.
- It has become a part of our annual programme to include some teaching round being well within the love and grace of God. In 2021 this came at the end of lockdown and coincided with the death of HRH Prince Philip. The focus was on grief and recovery.
- The Open Group provided a space where people with mild mental health issues could meet and chat. Having started in 2019, this group came to an end in 2021.

The care and support shown for each other by the members of our communities over the course of the pandemic was a true testament to the fact that we are indeed the Body of Christ, reflecting his compassion and love.

Beth Yeandle

Youth, Children and Families

2021 saw a continuation and then a diminishing of online engagement with children and youth while in-person gatherings gradually returned.

In 2021, we had 93 children (0-11s) and 27 youth (11-18) on our registers, compared with 105 and 33 respectively in 2020.

At the start of the year Rev. Dan Greenfield ran the Parenting Course online with St. Faiths, Lee. This course had a number of parents from churches in the region.

In the first half of the year there were a few streams running for young families. Breathe continues to meet fortnightly in the hall at Friday teatime, and Recharge restarted which is a small group of parents with young children who meet in the Oak Room on Thursday mornings.

There were several infant baptisms in 2021, some of which had to be separate services on Sunday afternoons because of the pandemic.

From January until the summer, Crofton United (primary-age children) met every fortnight on Zoom and then in the church on Sunday afternoons. For Holy Week, we made a trail on the Recreation Ground which told the Easter story with the use of QR codes on laminated sheets. From the summer, Wrigglers (creche) and Scramblers (pre-schoolers) were able to restart, and Crofton United moved to Sunday mornings.



Due to the pandemic, we were only able to run one Family Fun event, which was in December and combined the Christingle and the Live Nativity into one Family Christmas event. We were so pleased to see many families from the local community coming to enjoy Christmas together.

There was no midweek baby and toddler group in 2021 (Little Fish having sadly ended in 2020 because of the pandemic) until the summer term when First Steps was launched, providing a welcoming and safe space for parents, carers and pre-school children in the hall. With a focus on building relationships and gently sharing the gospel through story time, First Steps has been led by Ethel Brokenshire and her team. We saw numbers of visitors increase over 2021 and it has been great seeing relationships being built.

With Rev. Jude Greenfield moving to North Gosport at the start of the year, Dan took over oversight of the Crofton Youth (11s-18s) with 5 team members but which, for reasons of people moving away, reduced to 3 members by the end of the year.

Crofton Youth met online for the spring term, playing games and looking at the Bible together. We did a doorstep pack drop in February half term. In the summer term, Crofton Youth were able to meet in the church garden and then the hall, allowing for the reintroduction of food! We have 10 regular members of Crofton Youth.

At the end of 2021, we began investigating being part of High Tide West, a monthly youth gathering made up of churches on the Gosport peninsula.

Our contact with Crofton School continued in 2021 despite the pandemic restricting visits. School assemblies could not be in person, but we made Easter and Christmas films that were shown to year groups.

We also produced recorded Easter assemblies for primary schools, and Rev. Richard England and Dan were able to visit Crofton Hammond and Crofton Anne Dale Schools to do Christmas assemblies.

Dan helped lead the memorial service for Sophie Fairall at Crofton Anne Dale Junior School.

Engagement with children and youth had intervals of disruption again in 2021, but the teams were able to build on their learnings from the pandemic in 2020 and to relaunch areas of our youth and children's ministry.

We are so grateful for the children and youth teams who have adapted remarkably during another challenging year to disciple and serve our young people, their parents and carers.

Dan Greenfield

Seniors - Young at Heart

As 2021 approached Team Young at Heart were optimistic we could provide more support and social events that in 2020. It turned out to be a very mixed year of virtual support and face to face support. We were able to provide small gifts and telephone support throughout the year. This was a blessing to many who had found life in the pandemic very isolating, especially those individuals who lived alone. Where we were unable to provide events that were face to face, such as cream tea mornings and afternoons, we were able to provide Spring and Christmas Young at Heart services in the church. This indeed proved a blessing to many as, although socially distanced as per the rules, we were able to provide an event where people could see each other and have some time of company, Gospel, poetry and songs.

The face-to-face events we were able to hold proved very popular with the community and had on average of 60 attendees which was a blessing as social integration is so important. We provided drop in sessions of tea and cake and cream teas.

In 2022 we do hope to expand our support as our Young at Heart ministry grows and becomes central to our ethos of community outreach

Jenny Wilford

Worship Ministry

Holy Rood's worship ministry incorporates our worship bands, audio, visual and media provision. It has been completely transformed this past year, out of both practical necessity and also God's leading as we've journeyed through the pandemic into a new season.

Worship

It's been necessary to rebuild our worship ministry following the lockdowns of 2020. As restrictions eased through 2021, Simon Curtis and I began to lead live worship alongside pre-recorded songs for Church Online and in May, we were joined by Matt Lockwood who, with his family, had started attending Holy Rood the previous year. Paul Grant stepped down from leading worship at this time and we are deeply grateful to him for many years of serving and blessing us in this way.



In summer last year, we began meeting again as a community with a simple vision "to serve our congregations with worship which exalts the name of Jesus". Though reduced in number, the musicians who serve us are faithful and committed to Jesus and to our church and I would ask that you continue to give them your thanks, encouragement, and prayers.

In September, St Mary's the Virgin in Rowner launched their 10am service and we have led worship for them each week since then. This has been a privilege but also stretching and I'm proud of what the team have done. In addition, at this time our worship and tech teams took on the second morning service at Holy Rood and we've also been encouraged by Sarah Summers beginning to lead worship.

Though we've said goodbye to some of our number this past year, it's been wonderful to have new people get involved as well.

Tech & online presence



It is our commitment as a parish to maintain and develop our online presence and, therefore, to continue livestreaming Church Online. We were blessed by a gift given specifically to upgrade our worship tech which enabled us to purchase higher-spec cameras, new PCs, presentation software and other related tech to replace equipment that was old and becoming unreliable. This is a first step to improving our audio/visual capabilities and this work will continue in the

coming year. My thanks to all involved in making this happen, particularly Simon Swindells and Jim Nolan.

We give thanks for God's provision and for our valued, faithful team of tech volunteers. This is a rewarding and interesting way to serve the church so get in touch if you'd like to be involved.

New season

I stepped down as worship pastor in December and in January 2022, Matt Lockwood took on this role. I cherish the opportunity I've had to serve Holy Rood and my thanks to the PCC, wardens and all the wonderful people of our worship ministry for all they've given to the worship life of our church. Having got to know Matt over the past year and a half, I am excited for what's ahead and looking forward to his leadership. I know that God will continue to pour his grace and blessing into this ministry.

"You, God, are my God, earnestly I seek you; I thirst for you, my whole being longs for you, in a dry and parched land where there is no water."
Psalm 63.1



Kathryn England

Safeguarding

The PCC recognises that it has the responsibility to provide a safe environment for all and strives to achieve this aim. Due to the confidential nature of this area of the Parish's work the PCC has established a Safeguarding Team, led by Marian Graham, to oversee this work. The team meet on a regular basis to review and discuss any safeguarding issues that have arisen and reports regularly to the PCC.

The Safeguarding Team continue to support the PCC in ensuring that all appropriate safeguarding measures/checks are in place.

New volunteers this year have continued to be subjected to safer recruitment and checks relevant to the post.

All volunteers are required to follow the Portsmouth Diocese Training programme and complete the level of training for the position they are serving in.

Spreadsheets have been created to ensure that relevant checks and training are recorded and updated in line with the Diocesan policy.

The Diocese have introduced a Dashboard System for parish use to enable local churches to ensure that they are following procedures correctly.

Crofton have recently registered for this, and the Safeguarding Team will endeavour to start using this over the next year. As a large parish with an abundance of volunteers, this will hopefully help to ensure we are following all necessary safeguarding procedures.

Safeguarding issues this year were dealt with speedily and appropriately. All relevant risk assessments were completed.

Marian Graham

Deanery, Diocese and Wider Church

Crofton Parish is part of Fareham Deanery in the Diocese of Portsmouth. The parish seeks to play its role in the wider Church of England family. As a parish we commit to the deanery covenant, signed at the yearly Archdeacon's Visitation.

During the year there was a lot of emphasis on planning for the future in the Diocese and the Deanery. There was recognition of the need to reverse the decline seen in church attendance. Unfortunately, this desire to look forward to expansion coincided with the Covid pandemic and the heavy losses made by the Diocese and the need to reduce expenditure. After a number of meetings, Fareham Deanery put forward a plan to link groups of parishes together, this plan would result in a reduction in the number of clergy in the deanery. The transition from plan to implementation had not begun by the end of 2021.

At the beginning of 2021 Crofton Parish was already moving forward with plans to support the parishes of Rowner, Bridgemary and Elson as they combined into the newly formed parish of North Gosport. This link moved forward in 2021 with Rev. Richard England becoming Team Rector of North Gosport as well as retaining his role as Vicar of Crofton Parish, one of Crofton's curates, Rev Jude Greenfield, left to be one of the Team Vicars and in September approximately 20 members of Crofton moved to St. Mary's, Rowner as part of a new church plant congregation. The new parish has received considerable financial support from central church grants. The Crofton Parish

administration team provided support to North Gosport as they established themselves and the Holy Rood Worship Team provided the music ministry.

Members of Crofton Parish continued to play their part in the governance of the Deanery and Diocese. In particular in 2019 Stuart Forster was part of the Vacancy in See Committee who met after the resignation of the Bishop of Portsmouth, the Rt Revd, Christopher Foster,

Crofton Parish continued to provide a lead role in Churches Together in Stubbington. There were no in-person meetings in 2021, but the churches did combine to produce pre-recorded online services for the Week of Christian Unity and Easter.

Simon Swindells

Administration

The start of 2021 saw the country back in lockdown, but whilst the office was closed to the public, the Admin Team continued to work on site.

With Streams unable to meet in person at the start of the year support was provided to those who decided to go online and needed help utilising Zoom. As restrictions began to ease in March, Streams starting meeting again in person with details again sent out via ChurchSuite. It was decided to invite each Stream to be the online congregation once a month and the Admin Team spent time working out how best to group the ten different Streams into four similar sized and balanced groups that could form a comfortable sized congregation. Then in July they were amalgamated into two groups enabling everyone to attend in person twice a month.

Richard's weekly email continued to keep everyone informed of what was happening in Crofton Parish and throughout the year adjustments were made to the format including the addition of Diary Dates.

The Parish Office continued to oversee the help@croftonparish.org.uk email address which allows people to ask for help or offer assistance, and the prayer@croftonparish.org.uk which receives prayer requests.



The reduction of restrictions meant that more groups and events could start or restart such as First Steps, Young at Heart, Church in the Car Park, New Wine Service & BBQ and Christmas Family Fun Afternoon with Christingle Service. The Admin Team dealt with all the communication details and the taking of bookings.

As Jane Dilloway left her position as Treasury Assistant at the end of February, Claire Willis started her new role as Admin & Treasury Assistant, taking over the day to day banking operations and working with me to produce the monthly accounts.

Following the resignation of the Parish Administrator at St Mary's, Rowner in March the admin was taken over by the Crofton Parish Office, with Gill Nolan taking the Lead. This carried on until October, when North Gosport appointed a Parish Operations Manager.

2021 certainly had it's share of challenges with admin staff having to self-isolate due to a family member contracting Covid-19 or they themselves. I myself had to undergo surgery at the end of

May resulting in a 6-week absence and a phased return. Through it all the Admin Team performed admirably.

The Parish Office continues to see changes in technology and are constantly having to adapt and learn new skills, something that will continue in 2022!

Vicki Edwards

Staff and Volunteers

During 2021, the effects of the pandemic on how we worshipped God and served our communities led to continued flexibility from the staff & leadership teams and the numerous volunteers. It was certainly a year of change and adaptability, sometimes with very little notice as guidance changed. I am extremely grateful to all of you who have been generous with your time, skills and commitment during this time. There are numerous people who volunteer within Crofton Parish in wide ranging roles. Thank you to each and everyone of you who serves God in the parish, as well as work places, homes and communities.

Each year, one volunteer is recognised for his or her work at the Annual Meeting by presenting them with the Charlie Crane Cross. In 2021 Margaret Quirk was awarded the Charlie Crane Cross for her service in many roles over the years but in particular for heading up the flower team at Holy Rood. Even when we weren't permitted to gather in person, flower arrangements were still created and were a blessing to those watching services from our homes.

Crofton Parish is fortunate to have a committed staff team made up of paid and volunteer roles. A couple of changes to the team occurred during the year:

- Jane Dilloway resigned as the parish Treasurer's Assistant and left at the end of February. Since that time the role has been taken into the tasks the office team cover.
- One of the volunteer roles is the Worship Team Leader, Kathryn England held this until December when after 4 years she decided it was time to step back. You'll still see her helping out with leading sung worship but has handed over the overseeing role to Matt Lockwood.

Thank you to both Jane and Kathryn for all they brought to their roles.

The PCC are committed to recruiting someone to the Youth and Children's Team Leader role. This was advertised twice during 2021 but we were unsuccessful in the process. We are hopeful for the role to be filled in 2022. Thank you for all those who are involved with the ministry to children and young people.

Within our congregations there are people with wide ranging gifts and skills. If you're feeling called to serve God and to use your skills in a particular area, then please chat to someone or contact the church office.

Julie Mizen

Mission Support

2021 was a tough year for our finances meaning that it was necessary to find several savings and Mission giving was not immune from this. At the March 2021 PCC meeting it was agreed that a saving of £6000, as recommended by the Finance Team, would be needed from the Mission Giving

budget. This resulted in a revised budget of £13,000 being available. In the event a total of £13,050 was distributed (see below).

Matters were further complicated by COVID restrictions meaning that neither the Mission Support Group, nor the trustees for our partner charities were able to meet freely, as would normally be the case, to compile and evaluate bids. To overcome these problems a recommendation was compiled by the Mission Giving Group via email and this was submitted to the March PCC. This recommendation was based on previous patterns and history of bids and, in some of the more complex cases, advocates for charities in the congregation were consulted.

The final allocations were:

- our long term partners, CMS; Open Doors; School of Ministries and Tearfund each received the normal £2000.
- In addition, A2B (Aid to the Balkans); CedarOak Support Trust; Europe2Europe; Mustard Seed Songs; and Scripture Union each received £700.
- And Children's Heaven Ethiopia; Crowhurst Healing Centre and Tears of Hope (Namibia) each received £350.
- Finally a donation of £500 was made to New Wine.

Making a grand total of £13,050.

At the September and October PCC meetings there were discussions about how this work could be improved and a new Task Group was set up at the October PCC. The task group now consists of four PCC members: Sue Elgie (coordinator); Christopher Willis; Nichola Vincendeau; and Emily Horne. They held their first meeting in November 2021. This Task Group reports to the PCC as and when required.

Sue Elgie

Fabric Reports

Holy Rood Church

The early part of 2021 saw another major Covid lockdown and services being live streamed from the church. The church finally reopened for in-person Sunday services on 1 August.

The AV and PA systems continued to be upgraded throughout the year as hybrid online/in-person services became a settled part of Sunday routine. A single large donation enabled this work to be carried out.

The church boiler failed in October and was out of action for a couple of weeks. Fortunately, it was able to be repaired and ran generally well for the remainder of the year.

On Sunday 31st October the church was hit by a short-lived extreme weather event, causing some damage to the roof. A couple of tiles came off the centre building over the outer downstairs office and the whole west end of the main church roof lifted slightly. This caused a few tiles to be dislodged outside and some mortar to fall in large chunks from the southwest corner of the roof, where it meets the end wall. Insurance covered the cost of repair work which was ongoing at the end of the year.

The tower roof was due to be repaired in 2021 and scaffolding was erected to facilitate this. However, the contractor then ceased trading and by the end of the year no work had been completed.

The major project for 2020 was the planning of the Prayer Room removal and fixed stage installation project. The full faculty for this work was approved at the end of the year allowing for building work to go ahead.

The quinquennial report for the inspection carried out in November 2016 finally arrived in the Autumn, but the next inspection has then carried out and the report had not been received by the end of the year.

Martin Yeandle

St. Edmund the Martyr Church

During the year, when permitted and complying with social distancing etc., Services and Private Prayer sessions were held at St Edmund's, as recorded in the Annual Report Timeline. At all times these Services and Prayer times were well attended.

Due to Covid 19 it was considered not advisable to hold the Nativity Services and the FOCOC Nine Lessons and Carols inside the church. However, a service of Carols in the Churchyard was held on the Sunday before Christmas. The weather was kind to us and about 150 attended – the feedback was most appreciative. At the end of November there was a FOCOC Yuletide Fayre in the Parish Centre and an Advent Concert by the Solent Community Choir in St Edmund's.

The outstanding Quinquennial Inspection (QQI) took place in March. Only four minor recommendations requiring urgent attention were raised and have been resolved. In his QQI report Tim Sage, our Architect, stated that "The funding of the maintenance and repair of this church is in large measure facilitated by the activities of the Friends of Crofton Old Church. In consequence the church is well cared for by the church members who are committed to the regular maintenance and repair of this important historic asset".

Also in March, it was noticed that a wooden block high up in the roof structure had slipped but not fallen out. Immediate action was taken to check if any more blocks were loose. Although none were found, netting was installed while the way forward was determined. At the beginning of 2022 all the blocks were further secured by screws through adjacent steel brackets thereby allowing the netting to be removed.

After all the delays due to Covid19 the installation of the tile guards along the lower edges of the south facing roof slopes, in order to prevent anyone being struck by a sliding tile or bit of one, was completed in June.

The necessary inspections (Central Heating, Portable Appliance Testing etc.) and other routine maintenance tasks (lightbulb changing, grass cutting etc.) were successfully undertaken.

A Tree Safety Audit of the trees in the churchyard, for which the PCC are responsible, was undertaken during December. The recommended work is scheduled to take place this April.

Gary Willcocks

The Parish Centre

The Parish Centre again was very little used in 2021 compared with most years, although the Nursery remained open and the staff team had access to offices for the whole of the year. Over the Autumn, use gradually picked up as groups restarted.

A new Lincat water heater was installed to replace the one which was found to be beyond economic repair in 2020. Over the course of the Autumn the boilers lost pressure regularly and were found to be leaking. The leaks were fixed and the situation continued to be monitored.

Cleaning of the centre has continued to be contracted out with hours varying as required throughout the year.

Martin Yeandle

No7 Darren Close

7 Darren Close is a house owned by the Parish.

Dan and Jude Greenfield moved on from Darren Close in early summer of 2021 and from July the property was let commercially after a few minor maintenance jobs were completed.

An inspection in November confirmed that it was being looked after to a satisfactory standard by the tenants.

Martin Yeandle

Financial Summary

General Fund – a cash deficit of £23,000 in 2021

During 2021 the level of cash reserves on our general fund reduced by £23,000. Although our costs reduced in 2021, compared to 2020 - largely due to lower staffing levels - our income was also lower than in 2020. This was mainly because we had a gift day in 2020 which raised £40,000, and this was not repeated in 2021. Across 2020 and 2021 combined, we have been nearly able to maintain the balance of our general reserves (a small reduction of around £3,000). In the context of the COVID-19 pandemic and the significant impact that restrictions have had, both on donations from in service collections and the level of rental income we have been able to generate from our church centre, the PCC feel that this is a satisfactory outcome.

In 2021, the PCC made the difficult decision to slightly reduce our mission giving in a similar manner to 2020, but we were still able to support charities and mission partners through £13,000 of gifts. We paid our parish share for 2021 in full, despite the obvious pressure on our finances. In 2021 we received a generous one-off donation of £5,000 to support our OPEN ministry (or similar activities) and raised more than £3,000 for the Men's Shed initiative. These balances are held in designated funds.

At the end of 2021, our cash reserve balance on the general fund stands at £205,000. This includes £53,000 of unspent legacies and £15,000 which will be required to repair the tower roof (the funds for which were received in 2017). We also have the following designated cash balances (rounded): £14,000 for community mission activities, £14,000 for seniors' ministry, £19,000 for AV and IT equipment, £6,000 for staff wellbeing, £5,000 for our OPEN ministry (or similar activities) and £3,000 for the Men's Shed. The remaining cash balance of £76,000 (which reduced by £23,000 in 2021) equals just under 3 months of expenditure, slightly lower than our reserves policy (see below).

Looking ahead to 2022, it is our expectation that we will again need to draw heavily on reserves. Our 2022 budget assumes that we will face another deficit because we need to invest in additional staffing (particularly in children's and youth work) and have budgeted accordingly. We trust that the level of income we will be able to generate from renting out our church centre will increase, and that the level of giving from in person services and new joiners to our parish will both increase, enabling us to limit this deficit to £20,000. Ideally we would like to be able to move closer to a breakeven position.

Total position including restricted funds

Our total cash fund balance, including restricted funds, grew by £45,000 during the year. General funds (including those designated for specific purposes) reduced by £19,000 (due mainly to our £23,000 in year deficit partially offset by movements on designated funds), whereas restricted funds grew by £64,000. The £64,000 growth of restricted funds was caused by a combination of £44,000 of growth in the value of the FOCOC Annie [Nancy] Price investment fund (which now has a value of just under £300,000), the receipt of a generous £15,000 legacy from Jean Higgins Wilson - which is to be used for St Edmunds upkeep, and around £5,000 of other restricted fund increases including growth in FOCOC's cash reserves.

In total, our accounting income in 2021 was £298,000. This is £65,000 lower than in 2020, mainly because of the gift day in 2020, which was not repeated in 2021, and a smaller value of one-off donations in 2021 than in the previous year. Total costs in 2021 were £300,000, which was £19,000 lower than in 2020, mainly due to staff cost savings from vacancies and other reductions in costs. In total this meant that we had a £2,000 accounting deficit in 2021 for both general and restricted activities combined, including non-cash movements such as depreciation and provisions. However,

this deficit was more than offset by £45,000 of growth in the value of the FOCOC restricted investment fund. In 2021 we also undertook a revaluation of our parish property in Darren Close, Stubbington, recognising that the market value of this property was far in excess of the value shown in our accounts. This led to a £338,000 gain on revaluation. Overall, this meant that total funds grew by £381,000.

Legacy Policy

The PCC has a policy to use legacies for specific projects and not to 'lose' them in general funds. The legacies we receive are hugely helpful to the parish and we hope that more parishioners will consider leaving a legacy in the coming years.

Reserves Policy

In 2011 the PCC agreed that three months' running costs should be retained as reserves. As our costs are typically around £320,000 each year, this means that approximately £80,000 should be held in reserve. As described above, excluding legacies and amounts earmarked for specific repairs and other initiatives (e.g. seniors, AV and IT, staff wellbeing), our remaining general fund cash balance at the end of 2021, which is £76,000, is very slightly lower than this policy. It may be necessary, during 2022, to use some of our designated funds to support general reserves, but we hope that increases in giving and other income growth will mean this is not necessary. The PCC carefully and regularly monitor reserves and we aim to strike the right balance between being good stewards of the resources we have, but also being generous supporters of the work that God is doing in our parish.

Steve Lazell

PCC Report

The PCC met nine times in 2021. Continuing on from 2020 the meetings were initially held online using Zoom. From June PCC started to meet in-person again – but in a socially distanced manner which was still not the best environment for easy discussion.

The APCM was held in April which meant then 2020 / 2021 PCC period was only six months as the 2020 APCM had been delayed until the October.

PCC Task Groups which looked in more detail at Human Resources, Holy Rood Fabric and Mission Giving started to meet again at the end of the year.

Throughout 2021 the PCC continued to review and monitor that the Parish met the many legal and regulatory requirements placed on a Church of England parish and a UK charity. These cover diverse areas including Safeguarding, Employment Law, Charity Law, Data Protection Law, Health and Safety Regulations, Building Regulations, Financial Regulations, Church Law, Accessibility Requirements, Copyright Requirements etc., and in 2021 the often-changing Covid-19 regulations. The PCC are grateful for the staff and volunteers who have become skilled in these areas and continue to ensure that the Parish meets all their obligations.

Topics of discussion in 2021 included:

- The Parish finances.
- The short term and longer term priorities for the Parish.
- The worship pattern of Holy Rood and St. Edmund's as the Covid-19 situation unfolded.
- The plans for re-ordering the front of Holy Rood.
- Employing a Youth and Children's worker.
- The Partnership with Rowner, Bridgemary and Elson (North Gosport Parish)

Simon Swindells

Structure, Governance and Management

Administrative Information

Holy Rood Church and Parish Centre is situated on Gosport Road, Stubbington. St. Edmund's Church is situated on Lychgate Green, Stubbington.

The correspondence address for the Parish is The Parish Office, Holy Rood Church, Gosport Road, Stubbington, Hampshire, PO14 2AS.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2017) and a charity registered with the Charity Commission as charity number 1128473. The members of the PCC are the trustees of the charity.

PCC Membership

Members of the PCC are either ex-officio, co-opted, elected to Deanery Synod or PCC by the Annual Parochial Church Meeting (APCM) or elected to Diocesan Synod in accordance with the Church Representation Rules. Members of the congregations are encouraged to register on the Electoral Roll and to consider standing for election to the PCC or Deanery Synod.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The maximum size of the PCC and number of Deanery Synod members are determined by the size of the parish's electoral roll. In 2013 the APCM agreed to limit the number of PCC representatives to twelve. Each member's elected period is for three years, four members are elected for the full term each year. Crofton Parish has up to five elected members on Deanery Synod.

The Scheme, approved at the 2019 APCM, to appoint two deputy churchwardens for St. Edmund's continues and Sorel Mitchell and Gary Willcocks were appointed and have ex-officio places on the PCC.

PCC members who have served at any time during 2021 are:

Ex-officio PCC Members

Incumbent and PCC Chair: Rev. Richard England

Assistant Minister: Rev. Colin Prestidge

Curates: Rev. Dan Greenfield
Rev. Jude Greenfield (until 25th April APCM)

Churchwardens: Julie Mizen
Martin Yeandle

Deputy Churchwardens Gary Willcocks
Sorel Mitchell

Elected PCC Members

Elected Members of Diocesan Synod:

Stuart Forster
Simon Swindells
Beth Yeandle
Rev. Richard England

Elected Members of Deanery Synod:

Dave Brown
Stuart Forster
James Nolan
Simon Swindells

Elected Members of the PCC:

Robert Byles (until APCM 25th April)
Sarah Donaghy
John Elgie (until APCM 25th April)
Jo Genter (until move to North Gosport, November)
Emily Horne
Carla Grant (from APCM 25th April)
Steve Lazell
Lis Olaniyan (from APCM 25th April)
Claire Richards (until move to North Gosport, November)
Nichola Vincendeau (from APCM 25th April)
Karen Wainwright (until APCM 25th April)
Ruth Williams (until move to North Gosport, November)
Christopher Willis

Co-opted Members:

Sue Elgie (from 27th May)

Roles and Committees assigned by the PCC:

Vice-Chair:	Julie Mizen
Treasurer:	Steve Lazell
Secretary:	Simon Swindells
Electoral Roll Officer:	Vicki Edwards
Standing Committee:	Incumbent, Churchwardens, PCC Secretary and Treasurer
Finance Committee:	Steve Lazell (chair), Rev Richard England, Julie Mizen, Vicki Edwards, Simon Swindells, Brian Cariss
Safeguarding Committee:	Rev. Richard England, Marian Graham, Vicki Edwards,
Mission Giving Committee:	Sue Elgie (coordinator); Christopher Willis; Nichola Vincendeau; and Emily Horne.
Disability Awareness:	Mara Curtis
Health and Safety:	Nichola Vincendeau
Data Compliance Officer:	Simon Swindells

Clergy and other licensed ministers

At the end of 2021 the following are licensed to officiate at services in the Parish -

Vicar:	Rev. Richard England
Assistant Minister:	Rev. Colin Prestidge
Curate:	Rev. Dan Greenfield
Retired Clergy:	Rev. Ted Goodyer Rev. Wing Man Tsang
Readers and PTOs	Colleen Tsang Karen Wainwright Gary Willcocks

Staff Team

The Parish leadership team comprises paid and volunteer members.

Vicar:	Rev. Richard England
Vicar's PA:	Sue Elgie
Worship and Festivals Team Leader:	Kathryn England
Parish Manager:	Vicki Edwards
Assistant Minister:	Rev. Colin Prestidge
Training & Discipleship Team Leader:	Beth Yeandle
Curate:	Rev. Dan Greenfield
St. Edmund's	Gary Willcocks
Seniors	Jenny Wilford

Staff Employed by the PCC in 2021

Children and Families Team Lead:	Rev. Dan Greenfield
Parish Manager:	Vicki Edwards
Administrative Assistant:	Claire Willis
Treasurer's Assistant:	Jane Dilloway (until February)
Caretaker:	Craig Peel (from 26 th May)
Security:	Danny Corp

Contract Positions working for PCC in 2021

Wedding and Baptism Administration fulfilled by Gill Nolan

Cleaner fulfilled by Kerena Ferris

Payments to PCC Members or people Connected to PCC Members

The PCC are aware of several cases where PCC members, or others closely connected to PCC members, are either employed or receive payments from the PCC. The PCC ensure that these PCC members are not involved in discussion or decisions involving their payment or the connected person's payments.

Employed PCC members in 2021

- Dan Greenfield

PCC members with Connected Persons receiving payments in 2021

- Jim Nolan connected to Gill Nolan
- John Elgie connected to Claire Willis
- Sue Elgie connected to Claire Willis
- Christopher Willis connected to Claire Willis

Worship Services and Statistics

Worship

The Covid-19 pandemic, and the related restrictions, was active for all of 2021. The pattern of worship in both churches changed throughout the year; moving from fully online, to a hybrid online and limited congregation, to un-restricted in-person services while maintaining to online access. "A Timeline for Crofton Parish in 2021" on page 6 lists what changes were made.

Attendance Statistics

The Parish's statistics were reported to the Diocese as normal, however, as this and 2020 were years severely affected by Covid-19, some of the values reported and comparisons with other years are meaningless. In the table numbers in brackets are the number reported in 2020, the 2021 worshipping community includes those worshipping in-person on Sundays and in Streams, and those attending online services. "n/a" is shown where the service were not held because of Covid-19.

The Average Sunday Attendance is the average of those in church for the four Sundays in October.

During 2021 a number of the Holy Rood Worshipping Community left Holy Rood to form the nucleus of a new congregation in St. Mary's, Rowner.

	Holy Rood	St. Edmund's	Total
Electoral Roll at APCM			378 (379)
Average Sunday Attendance Adults	152 (n/a)	52 (n/a)	204
Average Sunday Attendance under 16s	36 (n/a)	0 (n/a)	36
Easter Day Attendance	n/a	74 (n/a)	74
Advent special service in-person attendance	1141 (n/a)	150 (n/a)	1291
Christmas Eve & Day in-person attendance	166 (31)	41 (24)	207
Worshipping Community	502 (562)	150 (156)	652
Children baptised	5 (5)	0 (1)	5
Children brought for thanksgiving	5 (0)	0 (0)	5
Youth & adults baptised	0 (1)	0 (0)	0
Number of couples married or blessed	3 (1)	2 (1)	5
Funerals in church or conducted by minister	19 (28)	17 (16)	36

Annual Report Approval

Annual Report approved by the PCC on *24th March 2022* and signed on their behalf by
Rev. Richard England, Incumbent and Chair of the PCC

A handwritten signature in black ink, appearing to read 'R England', written in a cursive style.

PCC Annual Accounts for the year ended 31st December 2021



**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF CROFTON, STUBBINGTON**

**ANNUAL ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

Registered Charity Number 1128473

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CROFTON, STUBBINGTON

I report to the charity trustees on my examination of the accounts of the PCC of the Ecclesiastical Parish of Crofton for the year ended 31st December 2021.

Responsibilities and basis of report

As the charity's trustees of the Ecclesiastical Parish of Crofton (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Ecclesiastical Parish of Crofton are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Crofton Parish's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Chartered Institute of Management Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Mr Richard Kendall ACMA
Member, Chartered Institute of Management Accountants
Address: 65, Garstons Close, Titchfield, Fareham, PO14 4EP
Date: 22/02/2022

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

STATEMENT OF FINANCIAL ACTIVITIES FOR YEAR ENDED 31 DECEMBER 2021

Note – throughout the financial report, there may be minor discrepancies in the totals if the pence are not being shown due to rounding

Crofton PCC - 1128473 Statement of Financial Activities For the period from 01 January 2021 to 31 December 2021

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Prior Year Total
Incoming resources					
Incoming resources from generated funds					
Voluntary income	238,324	24,176	—	262,500	334,349
Investment income	18,480	27	—	18,506	12,150
Incoming resources from charitable activities	11,317	1,119	—	12,436	14,255
Other incoming resources	4,279	770	—	5,048	2,771
Total income	272,400	26,091	—	298,491	363,525
Resources used					
Cost of generating funds					
Fundraising trading cost of goods sold and other	—	—	—	—	—
Charitable activities	293,717	6,332	—	300,049	318,592
Governance costs	97	97	—	194	206
Total expenditure	293,815	6,429	—	300,243	318,798
Net income / (expenditure) resources before transfer	(21,415)	19,663	—	(1,752)	44,727
Transfers					
Gross transfers between funds - in	152	375	—	527	19,501
Gross transfers between funds - out	(527)	—	—	(527)	(19,501)
Other recognised gains / losses					
Gains / losses on investment assets	337,697	44,729	—	382,426	23,668
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	315,907	64,766	—	380,673	68,395
Reconciliation of funds					
Total funds brought forward	363,672	398,735	—	762,406	694,011
Total funds carried forward	679,579	463,501	—	1,143,080	762,406

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

BALANCE SHEET AS AT 31 DECEMBER 2021

	Total Funds £	Prior Year Funds £
Fixed assets		
Tangible assets	538,047	207,570
Investments	299,735	255,007
	<u>837,782</u>	<u>462,577</u>
Current assets		
Stocks and work in progress	—	60
Debtors	10,627	9,172
Cash at bank and in hand	335,587	335,416
	<u>346,214</u>	<u>344,649</u>
Liabilities		
Creditors: Amounts falling due in one year	40,916	44,819
Net current assets less current liabilities	<u>305,297</u>	<u>299,830</u>
Total assets less current liabilities	<u>1,143,080</u>	<u>762,406</u>
Total net assets less liabilities	<u>1,143,080</u>	<u>762,406</u>
Represented by		
Unrestricted		
Unrestricted - General fund	618,466	306,711
Designated		
Designated - AV & IT	18,785	22,310
Designated - Seniors Worker	14,543	14,836
Designated - Staff Wellbeing	6,250	6,250
Designated - Community Mission Fund	13,488	13,488
Designated - Mens Shed	3,086	76
Designated - OPEN	4,961	—
Restricted		
Restricted - Audio Visual Fund	825	825
Restricted - Organ Fund	10,971	10,566
Restricted - Traidcraft - End of Year	577	555
Restricted - Agency collection	1,683	1,421
Restricted - Bible Reading Notes - End of Year	452	301
Restricted - Fixed Asset Restricted Fund	32,062	33,478
Restricted - FOCOC - End of Year	399,476	348,584
Restricted - Flower Fund - End Of Year	209	323
Restricted - Church Gable Reserve Fund	2,681	2,681
Restricted - St Edmund's Upkeep Legacy Higgins Wilson	14,565	—
Funds of the church	<u>1,143,080</u>	<u>762,406</u>

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005

1.2 Funds

Restricted funds represent:

(a) income which may be expended only on those restricted objects provided in the terms of the bequest, and

(b) donations or grants received for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

1.3 Incoming resources

Voluntary income and capital sources

Planned giving, collections and donations are recognised when received by or on behalf of the PCC.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. All incoming resources are accounted for gross.

Other ordinary income

Rental income from the letting of church premises is recognised when the rental is due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognized in the same accounting year.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31 December. This applies to the CBF Investment Fund (restricted, FOCOC).

1.4 Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. All other expenditure is recognised when it is incurred and is accounted for gross.

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2021

1.5 Fixed assets

Consecrated property and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by Section 10(2) (a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2000 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £500 or on the repair of movable church furnishings acquired before 1 January 2000 is written off.

Other fixed assets

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold land is not depreciated	
Freehold buildings	2% straight line
Equipment	20% reducing balance
Fixtures, fittings & equipment	15% reducing balance

Individual items of capital expenditure with a purchase price of £1000 or less are written off when the asset is acquired.

1.6 Investments

Investments are valued at market value at 31 December 2021

1.7 Current assets

Amounts owing to the PCC at 31 December 2021 in respect of all income are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

1.8 Stock

Stock is valued at the lower of cost and net realisable value.

1.9 Pensions

The PCC operates a defined contributions pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme. From 1 February 2017 the PCC has been operating a Workplace Pension scheme with Nest pensions in accordance with legislation and direction from the Diocese.

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2021

	Unrestricted	Designated	Restricted	Endowment	TOTAL	
					This year	Last year
Incoming resources						
<i>Incoming resources from generated funds</i>						
0101 - Gift Aid - Bank S/O	37,384	—	360	—	37,744	47,345
0102 - Gift Aid - Bank S/O Specific	—	—	—	—	—	398
0110 - Parish Giving Scheme Income	108,773	—	—	—	108,773	104,322
0120 - Non Gift Aid Envelope Scheme	2,512	—	—	—	2,512	4,217
0201 - Other Planned Giving (inc CAF)	14,109	—	—	—	14,109	10,324
0301 - Loose Plate Collections	2,822	—	581	—	3,403	3,838
0501 - Gift Aid - One Offs	11,114	—	2,663	—	13,776	47,482
0502 - Gift Aid - One Offs Specific	—	—	—	—	—	33,016
0550 - Non Gift Aid - One Offs	4,914	5,000	1,596	—	11,510	3,282
0551 - Non Gift Aid - One Offs Specific	—	—	—	—	—	170
0601 - Tax Recoverable on Gift Aid	16,773	—	3,163	—	19,936	34,307
0602 - Tax Recoverable on PGS Giving	25,550	—	—	—	25,550	24,373
0701 - Legacy - Whole Parish	—	—	—	—	—	11,000
0703 - Legacy - St Edmunds	—	—	14,720	—	14,720	—
0704 - Grant - Income	5,987	—	—	—	5,987	9,439
0705 - CK Grant Income	—	—	—	—	—	360
0706 - Crofton 2020 Income	—	—	—	—	—	370
0901 - Sundry Donations	50	3,336	1,094	—	4,481	106
1020 - Bank Interest	323	—	27	—	350	1,150
1030 - Rent - Property	7,157	—	—	—	7,157	—
1031 - Rent - Mast	11,000	—	—	—	11,000	11,000
<i>Incoming resources from generated funds Totals</i>	248,468	8,336	24,203	—	281,007	346,499
<i>Incoming resources from charitable activities</i>						
1230 - Hall Hire	9,709	—	—	—	9,709	9,153
1231 - Coffee Income	—	—	—	—	—	188
1232 - Office Income	826	—	—	—	826	1,043
1233 - Traidcraft Income	—	—	342	—	342	945
1234 - Other Income (Little Fish)	—	—	—	—	—	1,274
1235 - Fetes & Bazar	678	—	777	—	1,455	1,043
1236 - Other Income (Alpha, Yng at Hrt)	94	—	—	—	94	505
1237 - CK Ongoing Income	11	—	—	—	11	105
1238 - Sunday Lunches Income	—	—	—	—	—	—
<i>Incoming resources from charitable activities Totals</i>	11,317	—	1,119	—	12,436	14,255
<i>Other incoming resources</i>						
1101 - Other Incoming Resources	4,279	—	770	—	5,048	2,771
<i>Other incoming resources Totals</i>	4,279	—	770	—	5,048	2,771
Grand Total Income	264,063	8,336	26,091	—	298,491	363,525

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2021

	Unrestricted	Designated	Restricted	Endowment	TOTAL	
					This year	Last year
Charitable activities						
1801 - Missionary Tithes	12,050	—	—	—	12,050	14,495
1901 - Diocesan Parish Share	173,892	—	—	—	173,892	177,903
XXX - Staff Costs	46,367	—	—	—	46,367	55,559
2101 - Working Exp of Clergy	2,345	—	—	—	2,345	2,797
2102 - Working Exp of Youth Worker	—	—	—	—	—	10
2104 - Working Exp - Worship (Kathryn)	16	—	—	—	16	589
2105 - Working Exp - Discipleship (Beth)	—	40	—	—	40	9
2130 - Parsonage House Exp (Vicarage)	530	—	—	—	530	421
2170 - Education & Training Budget	1,709	—	—	—	1,709	773
2180 - Alpha Costs	—	—	—	—	—	—
2202 - Youthwork Costs	505	—	—	—	505	625
2203 - Children and Youth Ministry	306	—	—	—	306	587
2301 - Church Running - Insurance	4,125	—	—	—	4,125	3,924
2310 - Church Running - Office Costs	3,185	—	(19)	—	3,166	3,420
2320 - Church Running - Coffee Costs	575	—	—	—	575	467
2330 - Holy Rood Church Maintenance	3,679	—	3,113	—	6,792	11,212
2331 - Cleaning - Church Centre	6,912	43	190	—	7,145	5,485
2333 - Centre Consumables	1,250	—	47	—	1,297	1,143
2340 - Upkeep of Services	1,294	220	—	—	1,514	325
2345 - Flowers	220	—	562	—	782	297
2350 - Upkeep of Churchyard	476	—	155	—	631	64
2362 - Licence Fees	1,178	—	—	—	1,178	1,191
2363 - Publicity	1,777	—	—	—	1,777	1,034
2365 - Other Expenses	3,213	284	547	—	4,044	1,715
2370 - Outreach - Little Fish	—	—	—	—	—	537
2371 - Outreach - Young at Heart	33	—	—	—	33	388
2375 - Community Mission	50	—	—	—	50	5,512
2376 - CK Ongoing Exp	27	—	—	—	27	349
2377 - CK Grant Exp	340	—	—	—	340	70
2378 - Leadership Team Exp Seniors	—	293	—	—	293	48
2379 - Leadership Team Exp Worship	474	—	—	—	474	—
2380 - Traidcraft Expenses	—	—	320	—	320	1,117
2401 - Church Utility - Electric	2,181	—	—	—	2,181	3,867
2410 - Church Utility - Gas	7,700	—	—	—	7,700	7,195
2420 - Church Utility - Water	223	—	—	—	223	537
2450 - AV / PA System Expenses	4,000	3,305	—	—	7,305	2,670
2501 - General Depreciation	5,804	—	—	—	5,804	6,054
2502 - Restricted Depreciation	—	—	1,416	—	1,416	1,503
2560 - Centre Maintenance Structural	1,136	—	—	—	1,136	1,703
2561 - Waste Contract	820	—	—	—	820	591
2841 - Darren Close Costs	1,141	—	—	—	1,141	2,406
Charitable activities Totals	289,534	4,184	6,332	—	300,049	318,592
2602 - Governance Costs (Bank Charges)	97	—	97	—	194	206
Governance costs Totals	97	—	97	—	194	206
Resources used Grand totals	289,631	4,184	6,429	—	300,243	318,798

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2021

4. Analysis of Fund Movements

Crofton PCC							
Fund Movement Summary							
Period 1 January 2021 to 31 December 2021							
Fund	Fund Balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances Carried forward
AVIT - AV & IT	22,310	—	3,525	—	—	—	18,785
AV - Audio Visual Fund	825	—	—	—	—	—	825
BRN - Bible Reading	301	479	328	—	—	—	452
HRR - Church Gable	2,681	—	—	—	—	—	2,681
Cr2020 – Community Mission Fund	13,488	—	—	—	—	—	13,488
FOCOC Fund	348,584	9,781	3,619	—	44,729	—	399,476
Fixed Asset - Fixed Assets	33,478	—	1,416	—	—	—	32,062
Flower - Flower Fund -	323	73	562	375	—	—	209
MensShed - Mens Shed	76	3,336	327	—	—	—	3,086
OPEN - OPEN	—	5,000	40	—	—	—	4,961
Organ - Organ Fund	10,566	405	—	—	—	—	10,971
SnrWkr - Seniors Worker	14,836	—	293	—	—	—	14,543
Higgins Wilson - St Edmund's	—	14,720	155	—	—	—	14,565
Staff Well - Staff Wellbeing	6,250	—	—	—	—	—	6,250
Traidcraft - Traidcraft -	555	342	320	—	—	—	577
General - General fund	306,711	264,063	289,631	(375)	337,697	—	618,466
None - Agency collection	—	291	29	—	—	—	—
Totals	760,985	298,491	300,243	—	382,426	—	1,141,396

including agency fund, total is shown below:

Total Above	£1,141,396
Agency Collection & Other	£ 1,684 ¹
TOTAL balance sheet	£1,143,080

¹ Rounded value – note that agency collection movements in the table above should be ignored as they are incorrectly included in the report by the accounting software. The total fund balance above needs to be adjusted by the Agency collection and other value, which was £1,684 at the end of 2021, and which is shown on page 4. This value represents the total of agency balances within nominals 6501 and on 6699, plus other minor fund adjustments.

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2021

5. Employees

Number of employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Parish Manager	1	1
Administrators #	1.2	2
Caretaker *	1	0.6
Youth Worker	0	0
Children's Worker	1	2
Security	1	1
Assistant Children's Worker	0	1
Total	5.2	7.6

treasurer assistant 2 months in 2021; admin assistant (all year) in 2021

* for 7 months of 2020

Employment costs

	2021	2020
	£	£
Wages and salaries	44,638	52,232
Social security costs	198	905
Other pension costs	1,531	2,422
Total	46,367	55,559

There were no employees whose annual emoluments were £60,000 or more.

There were no disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

The staff numbers reflect the number of people employed and not the hours they work.

There is one full time employee and the rest are part time. The total hours worked during 2021 was the equivalent of approximately 2.0 full time employees.

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2021

6. Tangible fixed assets for use by the PCC

	Land and Buildings	Equipment	Fixtures & Fittings	TOTAL
Cost				
At 1 January 2021	240,155	40,248	94,369	374,772
Revaluations	<u>299,855</u>	-	-	<u>299,855</u>
At 31 December 2021	540,010	40,248	94,369	674,627
Depreciation				
At 1 January 2021	53,971	37,051	76,180	167,202
Charge for the year	2,900	638	3,682	7,220
Elimination on Revaluation	<u>(37,842)</u>	-	-	<u>(37,842)</u>
At 31 December 2021	19,029	37,689	79,862	136,580
Net book value				
At 31 December 2020	186,184	3,197	18,189	207,570
At 31 December 2021	520,981	2,559	14,507	538,047

7. Fixed asset investments for use by the PCC

CBF Investment Fund

Value at 1 st January 2021	£255,007
Additions made during the year	£ 0
Increase in market value	£ 44,728
Value at 31 st December 2021	£299,735

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2021

8. Debtors

	2021 £	2020 £
Furlough claim due from HMRC	-	509
Insurance Claim for damaged roof	1,916	
Income tax (Gift aid) recoverable	<u>8,711</u>	<u>8,663</u>
TOTAL	10,627	9,172

9. Liabilities: amounts falling due within one year

	2021 £	2020 £
Charitable giving	18,000	19,000
Agency accounts	583	3,061
Accruals and deferred income	<u>22,333</u>	<u>22,758</u>
TOTAL	40,916	44,819

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2021

10. Statement of Assets and Liabilities by Fund

		Balance	Previous Balance
Investments			
6461: CBF Investment Fund - Asset			
FOCOC - End of Year	Restricted	299,735	255,007
		<u>299,735</u>	<u>255,007</u>
	Investments	299,735	255,007
Tangible assets			
6430: Freehold Property Cost b/f - Asset			
Fixed Asset Restricted	Restricted	50,010	50,010
Fund			
General fund	Unrestricted	490,000	190,145
		<u>540,010</u>	<u>240,155</u>
6434: Freehold Property Depreciation b/f - Asset			
Fixed Asset Restricted	Restricted	(19,029)	(18,029)
Fund			
General fund	Unrestricted	—	(35,942)
		<u>(19,029)</u>	<u>(53,971)</u>
6440: Equipment Cost b/f - Asset			
Fixed Asset Restricted	Restricted	25,761	25,761
Fund			
General fund	Unrestricted	27,703	27,703
		<u>53,464</u>	<u>53,464</u>
6441: Equipment Additions - Asset			
Audio Visual Fund	Restricted	825	825
Fixed Asset Restricted	Restricted	(825)	(825)
Fund		<u>—</u>	<u>—</u>
6442: Equipment Disposals - Asset			
Fixed Asset Restricted	Restricted	(12,147)	(12,147)
Fund			
General fund	Unrestricted	(1,069)	(1,069)
		<u>(13,216)</u>	<u>(13,216)</u>
6444: Equipment Depreciation b/f - Asset			
Fixed Asset Restricted	Restricted	(22,790)	(22,614)
Fund			
General fund	Unrestricted	(25,155)	(24,528)
		<u>(47,944)</u>	<u>(47,141)</u>
6445: Equipment Depreciation in year - Asset			
Fixed Asset Restricted	Restricted	(139)	(176)
Fund			
General fund	Unrestricted	(499)	(627)
		<u>(638)</u>	<u>(803)</u>

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2021

10. Statement of Assets and Liabilities by Fund (contd)

		Balance	Previous Balance
6446: Equipment Depreciation Disposal - Asset			
Fixed Asset Restricted Fund	Restricted	9,877	9,877
General fund	Unrestricted	1,017	1,017
		<u>10,893</u>	<u>10,893</u>
6450: Fixtures & Fittings Cost b/f - Asset			
Fixed Asset Restricted Fund	Restricted	46,479	46,479
General fund	Unrestricted	33,282	33,282
		<u>79,761</u>	<u>79,761</u>
6451: Fixtures and Fittings Additions - Asset			
General fund	Unrestricted	18,162	18,162
		<u>18,162</u>	<u>18,162</u>
6452: Fixtures and Fittings Disposals - Asset			
Fixed Asset Restricted Fund	Restricted	(2,544)	(2,544)
General fund	Unrestricted	(1,010)	(1,010)
		<u>(3,554)</u>	<u>(3,554)</u>
6454: Fixtures & Fittings Depreciation b/f - Asset			
Fixed Asset Restricted Fund	Restricted	(43,858)	(43,531)
General fund	Unrestricted	(34,923)	(31,396)
		<u>(78,781)</u>	<u>(74,927)</u>
6455: Fixtures and Fittings Depreciation in yr - Asset			
Fixed Asset Restricted Fund	Restricted	(277)	(327)
General fund	Unrestricted	(3,405)	(3,527)
		<u>(3,682)</u>	<u>(3,854)</u>
6456: Fixtures and Fittings Deprec'n Disposals - Asset			
Fixed Asset Restricted Fund	Restricted	1,770	1,770
General fund	Unrestricted	831	831
		<u>2,601</u>	<u>2,601</u>
Tangible assets		<u>538,047</u>	<u>207,570</u>

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2021

10. Statement of Assets and Liabilities by Fund (contd)

Cash and Bank			Balance	Previous Balance
6501: CAF Bank Crofton PCC - Asset				
AV & IT	Designated		18,785	22,310
Church Gable	Restricted		2,681	2,681
Men of GOD Ministry	Designated		(40)	(40)
Mens Shed	Designated		—	76
OPEN Ministry	Designated		4,961	—
Organ Fund	Restricted		9,969	9,564
Seniors Worker	Designated		14,543	14,836
Legacy Higgins Wilson	Restricted		14,565	—
Staff Wellbeing	Designated		6,250	6,250
Youthwork Fund	Restricted		280	280
General fund	Unrestricted		1,675	25,146
Agency collection	Restricted		1,384	3,600
			75,052	84,702
6503: CBF General Fund - Asset				
Community Mission	Designated		13,488	13,488
General fund	Unrestricted		70,899	70,855
			84,388	84,344
6505: FOCOC CAF - Asset				
FOCOC - End of Year	Restricted		48,791	42,457
			48,791	42,457
6506: CBF Organ Fund - Restricted				
			958	957
6509: FOCOC CBF - Asset				
FOCOC - End of Year	Restricted		50,916	50,890
			50,916	50,890
6510: Flower Fund Barclays - Asset				
Flower Fund -	Restricted		100	275
			100	275
6511: Bible Reading - Asset				
Bible Reading Notes -	Restricted		452	301
			452	301
6513: Charity Bank - Asset				
General fund	Unrestricted		71,035	70,756
			71,035	70,756
6516: Mens Shed - Asset				
Mens Shed	Designated		3,086	—
			3,086	—
6590: CASH - Crofton PCC - Asset				
General fund	Unrestricted		90	90
			90	90
6591: FoCOC CASH A/c - Asset				
FOCOC - End of Year	Restricted		33	101
			33	101
6592: Flower Fund CASH A/c - Asset				
Flower Fund - End Of Year	Restricted		108	48
			108	48
6593: Traldcraft CASH A/c - Asset				
Traldcraft - End of Year	Restricted		577	494
			577	494
Cash at bank and in hand			335,587	335,416

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2021

10. Statement of Assets and Liabilities by Fund (contd)

		Balance	Previous Balance
Debtors			
6480: Debtor - Gift Aid & Other - Asset			
FOCOC - End of Year	Restricted	—	130
Organ Fund	Restricted	45	45
General fund	Unrestricted	10,582	8,998
		10,627	9,172
	Debtors	10,627	9,172
Stocks and work in progress			
6470: Traidcraft Stock - Asset			
Traidcraft - End of Year	Restricted	—	60
		—	60
	Stocks and work in progress	—	60
Agency accounts			
6699: Agency collections - Liability			
General fund	Unrestricted	(13)	(13)
Agency collection	Restricted	596	3,074
		583	3,061
	Agency accounts	583	3,061
Creditors: Amounts falling due in one year			
6690: Charitable Giving Provision - Liability			
General fund	Unrestricted	18,000	19,000
		18,000	19,000
6695: Accruals Other - Liability			
General fund	Unrestricted	22,333	22,758
		22,333	22,758
Creditors: Amounts falling due in one year		40,333	41,758
Grand Total		1,143,080	762,406

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2021

11. Breakdown of Cash and Bank Accounts by Fund Type at December 2021

	Unrestricted	Restricted	Total
6501 : CAF Bank Crofton PCC	46,173	28,879	75,052
6505 : FOCOC CAF	-	48,791	48,791
6510 : Flower Fund Barclays	-	100	100
6511 : Bible Reading Bank Account	-	452	452
6513 : Charity Bank	71,035	-	71,035
6516 : Men's Shed	3,086	-	3,086
6590 : CASH - Crofton PCC	90	-	90
6591 : FoCOC CASH A/c	-	33	33
6592 : Flower Fund CASH A/c	-	108	108
6593 : Traidcraft CASH A/c	-	577	577
TOTAL Current Accounts and Cash	120,385	78,940	199,325
6503 : CBF General Fund	84,388	-	84,388
6506 : CBF Organ Fund	-	958	958
6509 : CBF FOCOC	-	50,916	50,916
Total Deposit Accounts	84,388	51,874	136,262
Total Bank and Cash in hand	204,773	130,814	335,587
<i>Memo:</i>			
6461 : CBF Investment Fund (FOCOC)	-	299,735	299,735
Grand Total Including Investments	204,773	430,549	635,322

Balance as at 31/12/20 was £590,423. Cash and investment value has increased by £44,899.

Of the £205,000 unrestricted balance, £129,000 relates to legacies, committed costs (roof repair) and designated funds, with £76,000 of funds remaining for general purposes.

PCC OF THE ECCLESIASTICAL PARISH OF CROFTON STUBBINGTON

NOTES TO THE ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2021

Financial Summary

General Fund – a cash deficit of £23,000 in 2021

During 2021 the level of cash reserves on our general fund reduced by £23,000. Although our costs reduced in 2021, compared to 2020 - largely due to lower staffing levels - our income was also lower than in 2020. This was mainly because we had a gift day in 2020 which raised £40,000, and this was not repeated in 2021. Across 2020 and 2021 combined, we have been nearly able to maintain the balance of our general reserves (a small reduction of around £3,000). In the context of the COVID-19 pandemic and the significant impact that restrictions have had, both on donations from in service collections and the level of rental income we have been able to generate from our church centre, the PCC feel that this is a satisfactory outcome.

In 2021, the PCC made the difficult decision to slightly reduce our mission giving in a similar manner to 2020, but we were still able to support charities and mission partners through £13,000 of gifts. We paid our parish share for 2021 in full, despite the obvious pressure on our finances. In 2021 we received a generous one-off donation of £5,000 to support our OPEN ministry (or similar activities) and raised more than £3,000 for the Men's Shed initiative. These balances are held in designated funds.

At the end of 2021, our cash reserve balance on the general fund stands at £205,000. This includes £53,000 of unspent legacies and £15,000 which will be required to repair the tower roof (the funds for which were received in 2017). We also have the following designated cash balances (rounded): £14,000 for community mission activities, £14,000 for seniors' ministry, £19,000 for AV and IT equipment, £6,000 for staff wellbeing, £5,000 for our OPEN ministry (or similar activities) and £3,000 for the Men's Shed. The remaining cash balance of £76,000 (which reduced by £23,000 in 2021) equals just under 3 months of expenditure, slightly lower than our reserves policy (see below).

Looking ahead to 2022, it is our expectation that we will again need to draw heavily on reserves. Our 2022 budget assumes that we will face another deficit because we need to invest in additional staffing (particularly in children's and youth work) and have budgeted accordingly. We trust that the level of income we will be able to generate from renting out our church centre will increase, and that the level of giving from in person services and new joiners to our parish will both increase, enabling us to limit this deficit to £20,000. Ideally we would like to be able to move closer to a breakeven position.

Total position including restricted funds

Our total cash fund balance, including restricted funds, grew by £45,000 during the year. General funds (including those designated for specific purposes) reduced by £19,000 (due mainly to our £23,000 in year deficit partially offset by movements on designated funds), whereas restricted funds grew by £64,000. The £64,000 growth of restricted funds was caused by a combination of £44,000 of growth in the value of the FOCOC Annie [Nancy] Price investment fund (which now has a value of just under £300,000), the receipt of a generous £15,000 legacy from Jean Higgins Wilson - which is to be used for St Edmunds upkeep, and around £5,000 of other restricted fund increases including growth in FOCOC's cash reserves.

In total, our accounting income in 2021 was £298,000. This is £65,000 lower than in 2020, mainly because of the gift day in 2020, which was not repeated in 2021, and a smaller value of one-off donations in 2021 than in the previous year. Total costs in 2021 were £300,000, which was £19,000 lower than in 2020, mainly due to staff cost savings from vacancies and other reductions in costs. In total this meant that we had a £2,000 accounting deficit in 2021 for both general and restricted activities combined, including non-cash movements such as depreciation and provisions. However, this deficit was more than offset by £45,000 of growth in the value of the FOCOC restricted investment fund. In 2021 we also undertook a revaluation of our parish property in Darren Close, Stubbington, recognising that the market value of this property was far in excess of the value shown in our accounts. This led to a £338,000 gain on revaluation. Overall, this meant that total funds grew by £381,000.

Legacy Policy

The PCC has a policy to use legacies for specific projects and not to 'lose' them in general funds. The legacies we receive are hugely helpful to the parish and we hope that more parishioners will consider leaving a legacy in the coming years.

Reserves Policy

In 2011 the PCC agreed that three months' running costs should be retained as reserves. As our costs are typically around £320,000 each year, this means that approximately £80,000 should be held in reserve. As described above, excluding legacies

and amounts earmarked for specific repairs and other initiatives (e.g. seniors, AV and IT, staff wellbeing), our remaining general fund cash balance at the end of 2021, which is £76,000, is very slightly lower than this policy. It may be necessary, during 2022, to use some of our designated funds to support general reserves, but we hope that increases in giving and other income growth will mean this is not necessary. The PCC carefully and regularly monitor reserves and we aim to strike the right balance between being good stewards of the resources we have, but also being generous supporters of the work that God is doing in our parish.

