

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF STOKE-NEXT-GUILDFORD

England & Wales · Charity number 1128450

Details

Other names	ST JOHN'S STOKE-NEXT GUILDFORD PCC
Status	Registered
Legal form	Previously excepted
Registered	2009-03-06
Register	View on the Charity Commission register

Contact

Address	c/o St. Johns Church Stoke Road Guildford GU1 1HB
Phone	01483574562
Email	office@stjohnstoke.com
Website	www.stjohnstoke.com

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Worship, prayer and bible teaching. Pastoral care for church members and those living in the parish. Activities for children, young people & local students. Support to Christian organisations, other charities in Guildford, overseas missions & relief agencies. Maintenance of the Church and the Stirling Centre to provide facilities for these activities and for use by the local community.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£395,967	£375,213	-	-
2023-12-31	£360,758	£295,705	-	-
2022-12-31	£253,928	£283,642	-	-
2021-12-31	£231,348	£227,360	-	-
2020-12-31	£221,977	£203,195	-	-

Trustees

Name	Role	Appointed
REVEREND MARK CHRISTIAN WOODWARD	Chair	
Andrew Tait McKenzie		2024-04-16
Beverley Jean COLINESE		2026-04-21
Catherine Clarke		2025-04-29
Chantal Delia Watson		2025-04-29
Christina Susan Thomas		2024-04-16
David Thomas Robson		2023-04-01
Jaqueline Mary Eleanor Marsh		2026-04-21
Laura Caroline Robson		2025-04-29
Lois Millie Colinese		2025-04-29
MR SIMON LOVELESS		2012-04-26
Nadejda Efimovna Maclachlan		2024-04-16
Rev Christine Sally Mogford		2022-07-03
Rev Janet Ann Williams		2025-06-29
Rodney Peter Radcliffe		2026-04-21
Ruth Ann Wallace		2026-04-21
Stephen Joseph Cutler		2023-04-01
Sue Turner		2020-10-20
Sydney Olufemi Bernard Williams		2023-04-01

Accounts



**St John the Evangelist Church
Stoke-next-Guildford**

**Annual Report
and
Financial Statements
of the
Parochial Church Council**

for the year ended 31 December 2024

Incumbent:
Revd Mark Woodward

Bank:
CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

Independent Examiner
Eric Southwick FCA, DChA, FCIE.

Registered Charity no 1128450

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2024

Contents

Annual Report	
Aims and purposes	2
Objectives and activities	2
Achievements and performance	3
Worship and prayer	3
Ministry and pastoral care	3
Children, Youth and Students	4
Outreach and community	5
St John's Community Support (SJCS)	6
Facilities and Buildings	6
The Next Chapter	6
Wider church structures	7
Structure Governance and management	7
Administrative information	7
Safeguarding	8
Finance Report	9
Trustee's Responsibilities	10
Financial Statements	11
Statement of Financial Activities	11
Balance Sheet	12
Accounting policies and notes	13
Independent Examiner's report	22

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2024

Aims and Purposes

St John's Parochial Church Council ("the PCC") has the responsibility of co-operating with the Rector, the Reverend Mark Woodward, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of St John's Church and the Stirling Centre, Stoke Road, Guildford, and the house for ministry (35 Woking Road).

Vision

The PCC, together with the wider congregation has established a vision plan for the church and the community we serve. We believe that Jesus came to bring 'Life in all its fullness' (John 10:10) and our vision is to bring this life through transformation of the parish of Stoke. Our vision is to be a growing church at the heart of the community of Stoke-next-Guildford.

Together, as a whole church family we seek, through the grace of God and with the full support of the whole church community, to build a vibrant and growing church that has firm foundations on Jesus Christ and His teaching, placing Him at the heart of the church's life and growth. Our vision speaks of how we strive to share His good news with the local community and parish of Stoke and to build a church where all people are valued, where newcomers can quickly 'belong' and old and young, single, married couples and families belong together as the body of Christ.

The main emphases of our Vision are:

- Worship and Prayer - encountering God in vibrant and life-giving worship and deep prayer.
- Outreach and Community - reaching out in relevant ways to the those within our sphere of influence with the good news of Jesus Christ.
- Discipleship and fellowship - growing closer to Christ in discipleship, supporting each other fellowship and pastoral care, and calling and enabling leaders for the future.
- Children and Youth- supporting and caring for children and youth.
- Facilities and Buildings for Ministry - developing our buildings, facilities, resources and leadership for life and growth.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St John's. The PCC maintains an overview of worship and considers how services can involve all sections of the residents of the parish and beyond. Our services put faith into practice through music, prayer, scripture, teaching and sacraments.

The PCC have considered the guidance of the Charity Commission on public benefit, and in particular the specific guidance on charities for the advancement of religion. When planning our activities for the year, the incumbent and the PCC try to enable all people to live out their faith as part of our parish community through the realisation of themes from our vision:

- Worship and prayer, learning about the Christian Gospel and developing their knowledge and trust in Jesus.

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2024

- Provision of sensitive and loving pastoral care for members of the congregation and those living in the parish
- Provision of activities for the benefit of children, young people and local students
- Support to Christian organisations and other charities in Guildford and to overseas missions and relief agencies
- Maintenance of the fabric of the Church of St John's Stoke and the Stirling Centre to provide facilities for these activities and for use by the local community.

Achievements and performance

Worship and Prayer

The PCC is keen to offer a range of services during the week and over the course of the year that our community finds both beneficial and spiritually fulfilling.

All are welcome to attend our regular services. The average weekly attendance, counted during October, was 111 but this number increased during festivals.

As well as our regular services we enable our community to celebrate and thank God for the milestones of life. Through baptism we thank God for the gift of new life in Christ. In marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief, give thanks for their loved one's life in this world and commend them into God's keeping. It is our policy to hold baptisms within our main services and we hold marriage and funeral services as required. During 2024, we conducted 2 Baptisms, 1 Wedding, 1 Wedding Blessing, 1 Renewal of Marriage Vows and 7 funeral services here or at the crematorium/cemetery, and 1 Burial of ashes.

Ministry and Pastoral Care

Our curate, Nick has responsibility for the oversight of pastoral care with a team of 4 Pastoral Assistants (PAs) and our aim is to grow this team further.

PAs aim to enable each church family member to give and receive God's love and care as we journey through life together by offering spiritual, practical and emotional support, enabling people to live life to its fullness through healing, restoration, forgiveness, listening, empathy and compassion. Often this involves one to one support and or signposting to other agencies.

The team also maintains the Church Confidential Prayer email and has a presence on the Church Prayer Ministry Team.

It is also important to recognise that all of us have a responsibility for pastoral care within our Church Family. It's been a very busy year for all the PAs and we are very grateful for all their love in action.

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2024

Children, Youth and Students

Children

2024 has been a wonderful year in our children's ministry. We have a committed team of 12 Volunteers who faithfully encourage and teach our 20 creche/primary school aged children most weeks about the gospel of Jesus Christ and help them to feel loved, as they begin to explore, understand and develop their own personal relationship with Jesus.

At our All-Age Services when the whole church family comes together to praise God, worship, and support each other, we are exploring more ways of intergenerational worship and seeking to ensure that our children feel included and valued and families regularly take part in worship and leading the whole church in prayer.

In 2024, our Toddler Group was re-named 'Refresh' and has a focus on supporting the parents, as well as the children, and offering a short Bible reflection each week which has been very well received. Refresh has grown to two sessions every Tuesday morning during term-time with an average of 25-30 toddlers. We have a committed team of 8 Volunteers who are building relationships and welcoming everyone with God's love. We aim to bring physical, emotional and spiritual refreshment to parents, grandparents and carers, with fresh coffee and pastries, a scripture/thought for the day and playtime, singing and snacks for the children.

We have various Family Events throughout the year, all of which, including our annual Easter Holiday Club, are well attended and well received by our local community.

In 2024 we started a 'Good News Club' called 'GLOW' (God Loves Our World) working alongside St Peter's Church with a team of volunteers at Weyfield school to increase our outreach ministry.

Boys' Brigade and Girls' Brigade

Boys' and Girls' Brigades are integral to the church's children's and youth work, led by St John's members with support from other local churches too. Boys' and Girls' Brigades at St John's work closely together, with joint leadership meetings, supporting each other as necessary. They enjoy an amazing annual Brigades' camp in the New Forest and join up for parade services, Christmas and summer events.

Boys' Brigade continues to meet on Thursday evenings during school terms, catering for around 30 boys and young men up to the age of 18. Their aim is through a structured, faith-based programme to teach the boys about the Christian faith in an exciting, safe and fun-based environment, working for badges and awards on the way. The boys take part in a wide range of indoor and outdoor activities such as games, sports, quizzes, kayaking, hiking, football, first aid, cooking, and drill, and also join in competitions and events with other groups across Surrey, Hampshire and Berkshire, often bringing home certificates and silverware!

Girls' Brigade meets on Tuesday evenings and enjoys a varied and exciting faith-based programme. Every half term we work towards a different badge. The N:vestigate section has found out about 'helpful people, our favourite things & special places' and our N:gage section has thought about 'sharing, speaking out and service'. Our N:counta group planned a visit to a local charity to help sort and box baby clothes ready for distribution to needy families. Cooking is always a really enjoyable activity and some of our girls cooked and shared a meal together. It is a great privilege to share with

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2024

the girls on their own faith journey and how God and His word is relevant in our lives today. Thank you for your ongoing financial and prayerful support.

Youth

Our Wednesday evening youth club continues to serve as an effective platform for fostering relationships with young people and introducing them to the church. Young people have been encouraged to, and do, invite their friends to participate in the group. Additionally, our informal evening service, DEEP, and subsequent youth discipleship group, LED, on Sunday evenings have garnered popularity among the youth, leading to a steadily growing group and congregation. These sessions offer opportunities for in-depth discussions on faith and guidance on applying these principles in everyday life.

The Youth Team also provides a Sunday morning group catering to young people in years 7 - 9, which has consistent attendance. This space provides a mix of enjoyment and fellowship, studying the same biblical passages as the main congregation.

Lucy (Youth Worker) also dedicates time each week to participate in activities at Christs College, including supporting drop-in groups, lunch clubs, Christian Union and occasional RE lessons, PSHE lessons and retreat days. This provides a valuable opportunity to engage with the local community, share the message of the gospel, and cultivate relationships with young people from our parish.

None of these groups would be possible without the dedicated and exceptional team of volunteers behind the scenes. We wish to express our immense gratitude for their tireless efforts and steadfast backing throughout the past year.

Outreach and Community

As a church we are called to participate in God's mission to share Christ's love and serve others, whether locally, nationally or overseas. St John's has always had a strong commitment to supporting mission financially, spiritually and practically. We serve and reach out to the local community in many ways throughout the year, through our Christmas cards and Christmas services, Alpha, Holiday Club, Summer Fun events, School assemblies, Boys' and Girls' Brigade, Guildford College chaplaincy, Refresh Toddler group (adults & children attending) and Youth Club.

In 2023 we launched St John's Community Support (SJCS) to deliver meals, in school holidays, to families struggling with the cost-of-living crisis (see below). We are partnering with St Peter shared church Bellfields to run Easter Encounter at Weyfield School and more recently started an afterschool club there called GLOW. We also hope to run a 'Hymns we love' series for our retired community soon. A number of people have started attending Church, or showing an interest in faith, as a result of contact with these groups.

In 2024 we allocated a total of £17,313 to local and overseas Mission. Internationally we supported David and Linda James in Austria (ECM), Wendy Gerster in Switzerland (OMF), Sergiu and Diana Bradean in Romania (CMS) and Sarah and Daniel Brito Medeiros who are working with street children in Brazil (CMS). Locally, we continue to support Christians against Poverty, North Guildford Food Bank, Guildford Besom and local events as well as supporting the SJCS fund.

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2024

St John's Community Support (SJCS)

SJCS is a successor project to Stoke Community Support (SCS), which ran from March 2020 to the end of 2022, in response to the COVID-19 pandemic. As SCS, St John's, jointly with St Peter's Church in Bellfields, created and led a community meals project, packing and delivering over 40,000 frozen meals to 300 families in the local community.

During 2023, aware of the cost-of-living crisis and the growing economic pressures on vulnerable families, St John's initiated a needs analysis with local referring organisations previously used by SCS. In 2024 SJCS was firmly established as a project within St John's. Its aim is to support families in need in the community (Stoke and more widely as resources allow) through the provision of free frozen meals during school holidays/half-terms. SJCS is an ongoing part of St John's community service and mission.

Facilities and Buildings

During 2024 the church and the centre continued to be widely used, by both church members and the community. We aim to use the church and centre for prayer on most weekday mornings, Toddler Group, Holiday Club, Youth Group, Boys' and Girls' Brigades, Band Practices, Alpha Courses and church social, fundraising and outreach events.

Work parties were held during the year which enabled many additional maintenance and cleaning jobs to be completed, together with clearance work in the graveyard.

We are very grateful to all the church members who helped with ongoing maintenance and cleaning.

The Next Chapter

The Next Chapter is the church development project, which aspires to empower and enact our vision through our buildings, ready for the next chapter in God's work at Stoke. The Next Chapter team, fully supported by the PCC, leadership team and congregation has progressed this exciting project. The project is broken down into four phases, which increase in size, complexity and cost throughout the project, while increasingly empowering our marks of mission.

Phase 1 "Progressing Sustainability" was launched in July 2023 and was completed in November 2024 with a special Service and lunch for all the church family to thank them for their generous support. Phase 1 was focussed on reducing the environmental impact of the church building and making it more welcoming, accessible, safer and warmer. We raised £110,000 for this phase, £10,000 over the fundraising goal and £33,400 was sourced from grant funders.

It included the installation, in February 2024, of a defibrillator outside the entrance to the Stirling Centre for use by the church and community. We supported this by arranging training for congregation members on life saving CPR and defibrillator familiarisation by medics in our congregation.

An Eco Group has also been launched, tasked with improving our sustainability and reducing our impact on the environment and progressing the EcoChurch award to silver.

St John the Evangelist, Stoke-next-Guildford Annual Report for the year ended 31 December 2024

We are grateful to all who have generously supported Phase 1 of the project and the following grant sponsors; Surrey Churches Preservation Trust, Benefact Trust, Congregational & General Charitable Trust, Marshall's Charity, Nias Wheatley Trust, Cllr Fiona Davidson and Share Gift, without whom this progress would not have been possible.

Wider Church Structures

Up to April 2025 St John's had one lay representative on the Guildford Deanery Synod, with two further vacancies. This provides the PCC with an important link between the parish and the wider structures of the Church and ecumenical activities. Father Neil Roberts was installed as Area Dean in June 2023 and leads the Guildford Deanery. We continue to support Churches Together in Guildford and join with other Guildford congregations in the Walk of Witness in the town centre on Good Friday. We hope to elect new representatives of St John's to the Guildford Deanery Synod in 2025.

Structure, Governance and Management

In accordance with the Church Representation Rules, the members of the PCC are either ex-officio, elected by the Annual Parochial Church Meeting (APCM), or co-opted by the PCC. All regular worshippers are encouraged to register on the electoral roll and can stand for election to the PCC. At the last Annual Parish Council Meeting, held on the 16th April 2024 the Electoral Roll membership of St John the Evangelist Church, Stoke-next-Guildford was 117.

PCC members are responsible for making decisions on all matters of general concern and importance to the parish including how the funds of the PCC are to be spent. Minutes of meetings are displayed on the PCC notice board by the entrance into the church from the Stirling Centre.

The full PCC, chaired by the Reverend Mark Woodward, met 9 times during the year.

Administrative Information

St John's Church is situated in Stoke Road, Stoke-next-Guildford and is in the Guildford Diocese of the Church of England.

The Parochial Church Council of the Ecclesiastical Parish of Stoke-next-Guildford, known as St John the Evangelist, Stoke-next-Guildford is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and, having previously been exempted, was registered with the Charity Commission (Registered No. 1128450) with effect from 6 March 2009.

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2024

The PCC members who have served from 1 January 2024 until the date that this report was approved are:

Ex Officio members

Rev'd Mark Woodward	(Incumbent) (Chair)
Rev'd Christine Mogford	(Curate) (Ordained as a Priest in July 2024)
Rev'd Jo Lamberth	(OLM curate) (Seconded to Burpham Church in October 2022)
Matthew MacLahlan	(Churchwarden)
Beverley Colinese	(Churchwarden) (Deputy Chair) (retired 16 April 2024)
Jon Barnardo	(Churchwarden) (Deputy Chair) (from 16 April 2024)

Elected members

Tim Clarke	(Retired 16 April 2024)
Clare Curran	
David Curran	(Retired 16 April 2024)
Stephen Cutler	(Treasurer)
Rachel Hood	(Retired 16 April 2024)
Simon Loveless	(Licenced Lay Minister) (Deanery Synod Representative)
Andy Mckenzie	(Elected 16 April 2024)
Nadia MacLachlan	(Elected 16 April 2024)
Esmanda Monem	
Joe Probert	(Resigned 15 January 2024)
David Robson	
Tina Thomas	(Elected 16 April 2024)
Sue Turner	
Sydney Williams	

Safeguarding

The church is committed to following the recommended safeguarding processes for children, young people and vulnerable adults in line with national guidance and that from the Diocese of Guildford. Anyone working with children, young people or vulnerable adults is required to have a DBS check as well as engaging with training (modules and level specified by the Diocese) and records are kept of these which are reviewed on a regular basis. Most of the training is done online and can be accessed on demand. Some of the higher-level training requires interactive training via the Diocese which is often run via Zoom.

The safeguarding team meet termly to ensure processes are up to date and being followed. The PCC are required to review and sign off the policy statement at the start of each PCC year, and each PCC member is DBS checked in line with national guidance for trustees of a charity. Our parish safeguarding officers are Elodie Curran and Tina Thomas. Tina Thomas is the PCC safeguarding representative. The safeguarding team can be contacted via the church office, or besafe@stjohnstoke.com

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2024

Finance Report

The financial statements for the year ended 31 December 2024 can be found from page 11. The main day to day activities of the church are carried out from the General fund. In addition, there are restricted funds covering the Next Chapter development project and SJCS which provides free meals to those needy and vulnerable in the community.

Within the General fund we saw total income remain stable at £262,897 (2023: £263,241) with expenditure increasing to £261,020 (2023: £253,798) leaving a small surplus of £1,877 (2023: £9,623). This surplus has been added to general reserves.

Analysing income shows that whilst planned giving (by the congregation) had decreased by 7.5% to £152,748 (2023 £164,138) compared with the previous year, collections and one-off donations increased, whilst Gift Aid recovered reduced in line with the regular giving. In addition, we received rent from the House for Ministry and lettings of the Sterling Centre were back to expected levels.

The increase in expenditure reflect an increase in the Parish Share paid to the Diocese, which covers all the employment and living costs of clergy, training and cost of curates as well as central Diocesan costs. Salary costs are similar to 2023 as regular increases have offset the impact the worship pastor who left in April 2023. Repairs to the Woking Road property were higher than expected. Other costs have been kept low in order to balance the books.

The Next Chapter project has been blessed with a further £36,492 raised from individual gifts and donations, mainly from the congregation. Together with grants received of £63,726 and other income a total of £107,870 covering the whole of the phase 1 budget and enabling Phase 2 to start with initial funding already in place Work during the year amounted to £104,319 (2023 £32,927).

SJCS continues to thrive with grants of £21,000 (2023 £1,000) which together with personal donations and other income enabled a total of £25,200 to be raised. Costs of £9,874 (2023 £2,591) were incurred making regular food distributions throughout the year. This means that funding has been secured for continuing operations in the near future.

Total reserves amount to £400,210 (2023 £379,456) of which £47,282 (2023 £45,405) relate to the general fund, £277,121 represent the cost of the House for Ministry and is not available for general use and there are balances of £58,468 (2023 £54,917) for The Next Chapter and £17,399 (2023 £2,013) for SJCS.

The financial statements have been presented to comply with the rules imposed by the Charities Act 2011, SORP(FRS102)2016 and the Church of England.

Reserves

It is the policy of the PCC to hold in reserves the equivalent of two months general running costs and an additional one month's salary costs. As at 31 December this amounted to just over £43,500. Available reserves at 31 December amounted to £47,282.

It is our policy to invest our surplus balances with bank deposit accounts and the CBF Church of England Deposit Fund.

St John the Evangelist, Stoke-next-Guildford Annual Report for the year ended 31 December 2024

Looking forward

As always, the budget for the coming year will be very challenging with costs rising as we grow and desire to extend our ministry and will depend upon continued generous giving by the congregation.

Risks

We have a programme of identifying the major risks which could impact the work of the Church in the parish. All standard risks for loss of property and employee and public liability have been covered by insurance. We have in place an established child protection policy. Other risk areas are reviewed from time to time.

Trustees' Responsibilities

The 2011 Charities Act require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:

- Select suitable accounting policies and apply them consistently.
- Make judgments and estimates that are reasonable and prudent.
- Prepare financial statements on the ongoing concern basis unless it is inappropriate to presume that the trust will continue in existence.
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Parochial Church Council:



*Revd M C Woodward
Chairman*

Dated: 29 April 2025

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2024
Financial Statements

Statement of Financial Activities

		2024			2023		
	Note	Unrestricted General Funds £	Designated Funds £	Restricted funds £	Total 2024 £	Total 2023 £	
INCOME							
Donations & Legacies	2(a)	211,421	-	131,932	343,353	313,654	
Trading Activities	2(b)	29,438	-	-	29,438	21,513	
Charitable Activities	2(c)	18,518	-	1,138	19,656	24,042	
Investments	2(d)	3,520	-	-	3,520	1,549	
Total Incoming Resources		262,897	-	133,070	395,967	360,758	
EXPENDITURE							
Charitable activities	3(a)	254,778	-	112,489	367,267	290,649	
Other Activities	3(b)	6,242	-	1,704	7,946	5,056	
Total resources expended		261,020	-	114,193	375,213	295,705	
Net Surplus (Deficit) before transfers		1,877	-	18,877	20,754	65,053	
Transfers		-	-	-	-	-	
Net Income		1,877	-	18,877	20,754	65,053	
Opening balances as at 1 January		45,405	277,121	56,930	379,456	314,403	
Closing balances as at 31 December		8	47,282	277,121	75,807	400,210	379,456

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2024
Financial Statements

Balance Sheet

	Note	2024	2023
		£	£
Fixed Assets			
Tangible Fixed assets	6	277,121	277,121
Current assets			
Cash at bank & on deposit		123,999	96,938
Other debtors		943	-
Tax recoverable		7,279	10,139
		132,221	107,077
Current Liabilities			
Other creditors		9,132	4,742
		9,132	4,742
Net current assets/(liabilities)		123,089	102,335
Long Term Liabilities		-	-
Total net assets		400,210	379,456
Funds			
Unrestricted	7/8	47,282	45,405
Designated	7/8	277,121	277,121
Restricted	7/8	75,807	56,930
		400,210	379,456

Approved by the Parochial Church Council and signed on its behalf:

M. C. Woodward

Revd M C Woodward
Chairman

Dated: 29 April 2025

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2024
Notes to the Financial Statements

1. Accounting policies

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared in accordance with the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the regulations' "true and fair view" provisions together with FRS102 (2016) as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS102)).

The financial statements have been prepared under the historical cost convention, using the accruals system.

Preparation of the accounts is on a going concern basis. The trustees consider there is no material uncertainties about the charity's ability to continue as a going concern.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on general purposes of the PCC.

Designated funds have been earmarked for a particular purpose by the PCC but remain unrestricted and can be redesignated by the PCC if it wishes.

Restricted funds are those collected or donated for a specific purpose only or assets so financed, less any associated liabilities. These funds cannot be used for any other purpose except by agreement with the donor.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

Balances in a fund do **not** represent cash in a bank account but a proportion of the total net assets of the church.

Incoming resources

All incoming resources are recognised once the PCC has entitlement to the resources, it is probable that the resources will be received, and the value can be identified with adequate reliability.

All voluntary income from the congregation is recognised as donations and included in full, with associated Gift Aid receivable.

Grants where entitlement is not conditional on the delivery of specific performance by the PCC are recognised when the PCC becomes unconditionally entitled to the grant.

Incoming resources from charitable trading activities, such as the letting of property not currently required, are accounted for when invoices are drawn up or rent is due.

Investment income is included in the accounts when receivable.

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2024
Notes to the Financial Statements

Application of Resources

Grants and donations are accounted for when paid over, or when awarded, if that award is considered an obligation by the PCC. Any grant unpaid at the year-end is provided for in these accounts as an operational (though not legal) liability and is shown as an accrual in the Balance Sheet.

The diocesan parish share is accounted for when paid. Any parish share unpaid at the year-end is provided for in these accounts as an operational (though not legal) liability and is shown as a creditor in the Balance Sheet.

Fixed Assets

Consecrated and benefice property of any kind is excluded from the accounts by s96 (2)(a) of the Charities Act 1993.

Church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected on request. Items acquired since 1 January 2000 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life (initially over 5 years) on a straight-line basis. There is no depreciation provided for 35 Woking Road.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight-line basis over the anticipated useful life of the asset, (usually 5 years). Individual items of equipment with a purchase price of £2,000 or less are written off when the asset is acquired.

Current assets

Amounts owing to the PCC at the year end in respect of fees, rents, or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with the CBF Church of England Funds or at bank.

Current liabilities

These generally comprise accruals for payments due as at the year end, but which had not been made.

Pensions

The PCC contributes to a defined benefits scheme. Contributions are charged as they become payable in accordance with the rules of the scheme.

Taxation

The PCC is exempt from taxation on its charitable activities.

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2024
Notes to the Financial Statements

2 Income

	2024			2023
	Unrestricted General Funds £	Restricted funds £	Total 2024 £	<i>Total 2023 £</i>
2(a) Donations & Legacies				
Collections	2,840	-	2,840	2,562
Gifts & donations	19,084	37,768	56,852	20,201
Planned giving	152,748	1,085	153,833	164,588
Appeals	-	1,419	1,419	55,762
Tax recoverable	36,749	6,933	43,682	53,616
Grants	-	84,727	84,727	16,925
	<u>211,421</u>	<u>131,932</u>	<u>343,353</u>	<u>313,654</u>
2(b) Trading Activities				
Rent - temporary let of curate's house	29,438	-	29,438	21,513
	<u>29,438</u>	<u>-</u>	<u>29,438</u>	<u>21,513</u>
2(c) Charitable Activities				
Contribution to church events	3,543	1,138	4,681	8,300
Church Centre lettings	40	-	40	14,095
Fees for weddings & funerals	1,242	-	1,242	1,647
Other	13,693	-	13,693	-
	<u>18,518</u>	<u>1,138</u>	<u>19,656</u>	<u>24,042</u>
2(d) Investments				
Interest	3,520	-	3,520	1,549
	<u>3,520</u>	<u>-</u>	<u>3,520</u>	<u>1,549</u>
Total Incoming Resources	<u>262,897</u>	<u>133,070</u>	<u>395,967</u>	<u>360,758</u>

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2024
Notes to the Financial Statements

3 Expenditure

	2024		2023	
	Unrestricted			
	General	Restricted	Total	Total
	Funds	funds	2023	2022
	£	£	£	£
3(a) Charitable activities				
Mission giving - Overseas	17,949	-	17,949	14,179
Mission giving - Home	1,925	-	1,925	1,634
Parish support - St Martin's	12,000	-	12,000	12,000
Diocesan Parish Share	87,723	-	87,723	83,454
Cost of church activities	10,839	-	10,839	14,138
Administration	13,136	310	13,446	15,043
Church running & maintenance	24,833	-	24,833	31,316
Depreciation	-	-	-	284
Staff costs	86,373	-	86,373	84,951
Community support	-	9,836	9,836	2,572
Major Repairs (Next Chapter project)	-	102,343	102,343	31,078
	<u>254,778</u>	<u>112,489</u>	<u>367,267</u>	<u>290,649</u>
3(b) Other Activities				
Fundraising costs	-	1,704	1,704	500
Management & repairs of curate's house	6,242	-	6,242	4,556
	<u>6,242</u>	<u>1,704</u>	<u>7,946</u>	<u>5,056</u>
Total resources expended	<u>261,020</u>	<u>114,193</u>	<u>375,213</u>	<u>295,705</u>

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2024
Notes to the Financial Statements

4. Grants to further the work of the church

Mission Giving	<u>2024</u>	<u>2023</u>
<i>Home</i>		
Christians Against Poverty (Debt relief)	1,925	1,534
Local Mission projects	-	100
	<u>1,925</u>	<u>1,634</u>
<i>Overseas</i>		
Wendy Gerster (OMF)	1,854	1,775
Daniel & Sarah Brito Medeiros (CMS/Stewardship)	5,686	4,136
David & Linda James (ECM)	5,226	4,132
Sergiu & Diana Bradean (CMS)	1,312	4,136
Heba Hamad (CMS)	3,500	-
David & Hannah Buckle (Stewardship)	371	-
	<u>17,949</u>	<u>14,179</u>

5. Staff Costs

	<u>2024</u>	<u>2023</u>
Wages & salaries	79,979	81,096
National Insurance	750	706
Pension costs	3,235	3,149
Pension cost adjustment	2,409	-
Total salary costs	<u>86,373</u>	<u>84,951</u>

The Rector is employed by the Diocese of Guildford so the costs are not included in these salary figures. During the year the PCC employed a part-time administrator, a part-time hall manager, two part time cleaners, a full-time children and families pastor and a full-time youth pastor. The pension cost adjustment reflects a correction of prior year pension contributions for certain employees.

The average head count of employees during the year was as follows:

	<u>2024</u>	<u>2023</u>
Administration	1	1
Ministry	2	2
Other	3	3
	<u>6</u>	<u>6</u>
Full time equivalent	3	3

No employee received benefits exceeding £60,000 during the year (2023 nil)
 Expenses are paid to the Rector and curate in connection with their duties as incumbent and curate (but not in connection with their position as PCC members).

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2024
Notes to the Financial Statements

6. Fixed Assets

	Property £	Equipment £	Total £
Cost			
Opening balance 1 January	277,121	25,097	302,218
Disposals in year	-	-	-
Total cost 31 December	<u>277,121</u>	<u>25,097</u>	<u>302,218</u>
Depreciation			
Opening balance 1 January	-	25,097	25,097
Disposals in year	-	-	-
Accumulated depreciation 31 Dec	<u>-</u>	<u>25,097</u>	<u>25,097</u>
Net book value 31 December 2024	<u>277,121</u>	<u>-</u>	<u>277,121</u>
Net book value 31 December 2023	<u>277,121</u>	<u>-</u>	<u>277,121</u>

The PCC is obliged to provide accommodation to its ordained staff. To meet this obligation the PCC purchased 35 Woking Road (the "House for Ministry") for a gross cost of £277,121. This is a significant investment for the future and the PCC is most grateful for all those who have contributed and supported this endeavour. This property is shown at historic cost in the balance sheet. Whilst the property is not required to accommodate a curate the House for Ministry is let out to provide a temporary income.

7. Analysis of Net Assets

Fund Name	Fixed assets £	Current assets £	Current liabilities £	Long term liabilities £	Total net assets £
<i>Unrestricted</i>					
General	-	56,414	9,132	-	47,282
Property	277,121	-	-	-	277,121
<i>Restricted</i>					
The Next Chapter	-	58,468	-	-	58,468
SJCS	-	17,339	-	-	17,339
TOTAL	<u>277,121</u>	<u>132,221</u>	<u>9,132</u>	<u>-</u>	<u>400,210</u>

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2024
Notes to the Financial Statements

8. Funds analysis

Fund Name	Opening Balance	Income	Expenditure	Fund Transfers	Closing Balance
<i>Unrestricted</i>					
General	45,405	262,897	261,020	-	47,282
Property	277,121	-	-	-	277,121
<i>Restricted</i>					-
The Next Chapter	54,917	107,870	104,319	-	58,468
SJCS	2,013	25,200	9,874	-	17,339
TOTAL	379,456	395,967	375,213	-	400,210

Fund Descriptions

Designated Funds

Property This fund holds the cost of the House for Ministry (35 Woking Road) This property was purchased in 2009 so we could provide accommodation for a curate. When the church has no title curate the intention is that it is used for ministry either for parish staff or rented out on a temporary basis and the rent used for ministry purposes.

Restricted Funds

The Next Chapter This is a development project, which aspires to empower and enact the church's vision through enhancing the buildings ready for the next chapter of God's work at St John's.

SJCS St John's Community Support (SJCS) is a project which aims to support vulnerable families/individuals in the community by providing free frozen meals during school holiday periods.

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2024
Notes to the Financial Statements

9 Pension Scheme

St John's Church participates in the Pension Builder Scheme section of CWPF for lay staff. CWPF is administered by the Church of England Pensions Board, which holds the CWPF assets separately from those of the Employer and other participating employers.

CWPF has two sections:

1. the Defined Benefits Scheme
2. the Pension Builder Scheme, which has two subsections;
 - a. a deferred annuity section known as Pension Builder Classic, and,
 - b. a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

Pension Builder Classic provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are the contributions payable (2024: £2,865, 2023: £2,971). A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2022.

For the Pension Builder Classic section, the valuation revealed a surplus of £34.8m on the ongoing assumptions used. At the most recent annual review effective 1 January 2025, the Board chose to grant a discretionary bonus of 6.7% to both pensions not yet in payment and pensions in payment in respect of service prior to April 1997; and a bonus on pensions in payment in respect of post April 2006 service so that the pension increase was 2.7% (where usually it would be calculated based on inflation up to 2.5%). This followed improvements in the funding position over 2024. There is no requirement for deficit payments at the current time. The next valuation is due as at 31 December 2025.

For the Pension Builder 2014 section, the valuation revealed a surplus of £8.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, St John's could become responsible for paying a share of the failed employer's pension liabilities.

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2024
Notes to the Financial Statements

10. Transactions with Related Parties

The following PCC members were connected to people or organisations in receipt of payments from St John's:

PCC Member	Related transactions
Sydney Williams	Janet Williams (spouse) is employed by St John's. Total employment costs were £29,934 (2023 £26,348) and she received costs of £1,250 for a Local Ministry Programme course.
Tina Thomas	Lucy Thomas (daughter) is employed by St John's. Total employment costs in 2024 were £30,228 (2023 £27,457)
David Robson	Carol Robson (spouse) is employed by St John's. Total employment costs in 2024 were £4,604 (2023 £4,131)

Sydney Williams, Tina Thomas and David Robson each declared their interest in employment matters and were absent from PCC discussions and took no part in any decisions about relevant salary levels or employment matters. The remaining trustees were satisfied that it was in the best interests of St John's Church to agree the salary levels and did so under the authority provided within the Church Representation Rules 2022.

Sydney Williams declared his interest in Local Ministry Training for Janet Williams and was absent from PCC discussions and took no part in any decisions about Local Ministry Training for Janet Williams. The remaining trustees were satisfied that it was in the best interests of St John's Church for this training to go ahead and agreed it under the authority provided within the Church Representation Rules 2022.

Expenses paid to the incumbent, the curate or any employees were solely in connection with their official duties. No other personal payments or expenses were paid to any PCC member, persons closely connected to them or related parties.

**St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2023
Independent Examiners Report**

To the PCC of St John the Evangelist, Stoke next Guildford

I report to the trustees on my examination of the accounts of St John the Evangelist, Stoke next Guildford (the Charity) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Eric Southwick BA (hons) FCA FCIE DChA

Date: 1st May 2025

Accounts



**St John the Evangelist Church
Stoke-next-Guildford**

**Annual Report
and
Financial Statements
of the
Parochial Church Council
for the year ended 31 December 2023**

Incumbent:
Revd Mark Woodward

Bank:
CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

Independent Examiner
Eric Southwick FCA, DChA, FCIE.

Registered Charity no 1128450

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2023

Contents

Annual Report	
Aims and purposes	2
Objectives and activities	2
Achievements and performance	3
Worship and prayer	3
Ministry and pastoral care	3
Children Youth and Students	3
Outreach and community	5
St John's Community Support (SJCS)	5
Facilities and Buildings	6
The Next Chapter	6
Wider church structures	7
Structure Governance and management	7
Administrative information	7
Safeguarding	8
Finance Report	8
Trustee's Responsibilities	10
Financial Statements	11
Statement of Financial Activities	11
Balance Sheet	12
Accounting policies and notes	13
Independent Examiner's report	21

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2023

Aims and Purposes

St John's Parochial Church Council ("the PCC") has the responsibility of co-operating with the Rector, the Reverend Mark Woodward, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of St John's Church and the Stirling Centre, Stoke Road, Guildford, and the house for ministry (35 Woking Road).

Vision

The PCC, together with the wider congregation has established a vision plan for the church and the community we serve. We believe that Jesus came to bring 'Life in all its fullness' (John 10:10) and our vision is to bring this life through transformation of the parish of Stoke. Our vision is to be a growing church at the heart of the community of Stoke-next-Guildford.

Together, as a whole church family we seek, through the grace of God and with the full support of the whole church community, to build a vibrant and growing church that has firm foundations on Jesus Christ and His teaching, placing Him at the heart of the church's life and growth. Our vision speaks of how we strive to share His good news with the local community and parish of Stoke and to build a church where all people are valued, where newcomers can quickly 'belong' and old and young, single, married couples and families belong together as the body of Christ.

The main emphases of our Vision are:

- Worship and Prayer - encountering God in vibrant and life-giving worship and deep prayer.
- Outreach and Community - reaching out in relevant ways to the those within our sphere of influence with the good news of Jesus Christ.
- Discipleship and fellowship - growing closer to Christ in discipleship, supporting each other fellowship and pastoral care, and calling and enabling leaders for the future.
- Children and Youth- supporting and caring for children and youth.
- Facilities and Buildings for Ministry - developing our buildings, facilities, resources and leadership for life and growth.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St John's. The PCC maintains an overview of worship and considers how services can involve all sections of the residents of the parish and beyond. Our services put faith into practice through music, prayer, scripture, teaching and sacraments.

The PCC have considered the guidance of the Charity Commission on public benefit, and in particular the specific guidance on charities for the advancement of religion. When planning our activities for the year, the incumbent and the PCC try to enable all people to live out their faith as part of our parish community through the realisation of themes from our vision:

- Worship and prayer, learning about the Christian Gospel and developing their knowledge and trust in Jesus.

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2023

- Provision of sensitive and loving pastoral care for members of the congregation and those living in the parish
- Provision of activities for the benefit of children, young people and local students
- Support to Christian organisations and other charities in Guildford and to overseas missions and relief agencies
- Maintenance of the fabric of the Church of St John's Stoke and the Stirling Centre to provide facilities for these activities and for use by the local community.

Achievements and performance

Worship and Prayer

The PCC is keen to offer a range of services during the week and over the course of the year that our community finds both beneficial and spiritually fulfilling.

All are welcome to attend our regular services. The average weekly attendance, counted during October, was 101 but this number increased during festivals.

As well as our regular services we enable our community to celebrate and thank God for the milestones of life. Through baptism we thank God for the gift of new life in Christ. In marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief, give thanks for their loved one's life in this world and commend them into God's keeping. It is our policy to hold baptisms within our main services and we hold marriage and funeral services as required. During 2023, we conducted 1 baptism, 3 weddings, and 9 funeral services here or at the crematorium/cemetery, and 1 Burials of ashes.

Ministry and Pastoral Care

Our curate, Nick has responsibility for the oversight of pastoral care with a team of 4 Pastoral Assistants (PAs) and we hope to grow the team soon.

PAs aim to enable each church family member to give and receive God's love and care as we journey through life together by offering spiritual, practical and emotional support, enabling people to live life to its fullness through healing, restoration, forgiveness, listening, empathy and compassion. Often this involves one to one support and or signposting to other agencies.

The team also maintains the Church Confidential Prayer email and has a presence on the Church Prayer Ministry Team.

It is also important to recognise that all of us have a responsibility for pastoral care within our Church Family. It's been a very busy year for all the PAs and we are very grateful for all their love in action.

Children, Youth and Students

Children

2023 has been a wonderful year in our children's ministry. We have a committed team of 12 Volunteers who faithfully encourage and teach our 20 creche/primary school aged children most

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2023

weeks about the gospel of Jesus Christ and help them to feel loved, as they begin to explore, understand and develop their own personal relationship with Jesus.

At our All-Age Services when the whole church family comes together to praise God, worship, and support each other, we are exploring more ways of intergenerational worship and seeking to ensure that our children feel included and valued and families regularly take part in worship and leading the whole church in prayer.

Our Toddler Group has grown to two sessions every Tuesday morning during term-time with an average of 25-30 toddlers. We have a committed team of 8 Volunteers who are building relationships and welcoming everyone with God's love. We want to intentionally begin to share our faith and plan to change focus in 2024. We aim to bring physical, emotional and spiritual refreshment to parents, grandparents and carers, with fresh coffee and pastries, a scripture/thought for the day and playtime, singing and snacks for the children.

We have various Family Events throughout the year, all of which, including our annual Easter Holiday Club, are well attended and well received by our local community.

We are beginning to explore the possibility of starting a Good News Club at a local school to increase our outreach ministry.

Boys' Brigade and Girls' Brigade

Boys' and Girls' Brigades are integral to the church's children's and youth work, led by St John's members with support from other local churches too. Boys' and Girls' Brigades at St John's work closely together, with joint leadership meetings, supporting each other as necessary. They enjoy an amazing annual Brigades' camp in the New Forest and join up for parade services, Christmas and summer events.

Boys' Brigade continues to meet on Thursday evenings during school terms, catering for around 30 boys and young men up to the age of 18. Their aim is through a structured, faith-based programme to teach the boys about the Christian faith in an exciting, safe and fun-based environment, working for badges and awards on the way. The boys take part in a wide range of indoor and outdoor activities such as games, sports, quizzes, kayaking, hiking, football, first aid, cooking, and drill, and also join in competitions and events with other groups across Surrey, Hampshire and Berkshire, often bringing home certificates and silverware!

Girls' Brigade meets on Tuesday evenings and enjoys a varied and exciting faith based programme. Every half term we work towards a different badge. The N:vestigate section has found out about 'helpful people, our favourite things & special places' and our N:gage section has thought about 'sharing, speaking out and service'. Our N:counta group planned a visit to a local charity to help sort and box baby clothes ready for distribution to needy families. Cooking is always a really enjoyable activity and some of our girls cooked and shared a meal together. It is a great privilege to share with the girls on their own faith journey and how God and His word is relevant in our lives today. Thank you for your ongoing financial and prayerful support.

Youth

Our Wednesday evening youth club continues to serve as an effective platform for fostering relationships with young people and introducing them to the church. Young people have been encouraged to, and do, invite their friends to participate in the group. Additionally, our informal

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2023

evening service, DEEP, and subsequent youth discipleship group, LED, on Sunday evenings have garnered popularity among the youth, leading to a steadily growing group and congregation. These sessions offer opportunities for in-depth discussions on faith and guidance on applying these principles in everyday life.

The Youth Team also provides a Sunday morning group catering to young people in years 7 - 9, which has consistent attendance. This space provides a mix of enjoyment and fellowship, studying the same biblical passages as the main congregation.

Lucy (Youth Worker) also dedicates time each week to participate in activities at Christs College, including supporting drop-in groups, lunch clubs, Christian Union and occasional RE lessons, PSHE lessons and retreat days. This provides a valuable opportunity to engage with the local community, share the message of the gospel, and cultivate relationships with young people from our parish.

None of these groups would be possible without the dedicated and exceptional team of volunteers behind the scenes. We wish to express our immense gratitude for their tireless efforts and steadfast backing throughout the past year.

Outreach and Community

As a church we are called to participate in God's mission to share Christ's love and serve others, whether locally, nationally or overseas. St John's has always had a strong commitment to supporting mission financially, spiritually and practically. We serve and reach out to the local community in many ways throughout the year, through our Christmas cards and Christmas services, Alpha, Holiday Club, Summer Fun events, School assemblies, Boys' and Girls' Brigade, Guildford College chaplaincy, Refresh Toddler group (adults & children attending) and Youth Club.

This year we launched St John's Community Support (SJCS) which delivers meals, in school holidays, to families struggling with the cost-of-living crisis (see below). We are partnering with St Peter shared church Bellfields to run Easter Encounter at Weyfield School and more recently starting an afterschool club there called GLOW. We also hope to run a 'Hymns we love' series for our retired community soon. A number of people have started attending Church, or showing an interest in faith, as a result of contact with these groups.

In 2023 we allocated a total of £17,313 to local and overseas Mission. Internationally we supported David and Linda James in Austria (ECM), Wendy Gerster in Switzerland (OMF), Sergiu and Diana Bradean in Romania (CMS) and Sarah and Daniel Brito Medeiros who are working with street children in Brazil (CMS). Locally, we continue to support Christians against Poverty, North Guildford Food Bank, Guildford Besom and local events as well as supporting the SJCS fund.

St John's Community Support (SJCS)

SJCS is a successor project to Stoke Community Support (SCS), which ran from March 2020 to the end of 2022, in response to the COVID-19 pandemic. As SCS, St John's, jointly with St Peter's Church in Bellfields, created and led a community meals project, packing and delivering over 40,000 frozen meals to 300 families in the local community.

During 2023, aware of the cost of living crisis and the growing economic pressures on vulnerable families, St John's initiated a needs analysis with local referring organisations previously used by SCS. As a result of this, SJCS was established as a project within St John's. Its aim is to support families in need in the community (Stoke and more widely as resources allow) through the provision of free

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2023

frozen meals during school holidays/half-terms. The service was initiated in October (following unanimous support from PCC), the volunteer team of some 30 people from St John's and the local community established in November, and the first meals' distribution to some 90 families undertaken during the Christmas holidays in December. It is planned that SJCS, currently run as a project, will become an ongoing part of St John's community service and mission.

Facilities and Buildings

During 2023 the church and the centre continued to be widely used, by both church members and the community. We aim to use the church and centre for prayer on most weekday mornings, Toddler Group, Holiday Club, Youth Group, Boys' and Girls' Brigades, Band Practices, Alpha Courses and church social, fundraising and outreach events.

Work parties were held during the year which enabled many additional maintenance and cleaning jobs to be completed, together with clearance work in the graveyard.

We are very grateful to all the church members who helped with ongoing maintenance and cleaning.

The Next Chapter

The Next Chapter is the church development project, which aspires to empower and enact our vision through our buildings, ready for the next chapter in God's work at Stoke. The Next Chapter team, fully supported by the PCC, leadership team and congregation has progressed this exciting project. The project is broken down into four phases, which increase in size, complexity and cost throughout the project, while increasingly empowering our marks of mission.

Phase 1 "Progressing Sustainability" was launched in July 2023 and is currently being undertaken with a completion date of July 2024. This phase is focussed on reducing the environmental impact of the church building and making it more welcoming, accessible, safer and warmer. We have raised £110,000 for this phase, £10,000 over the fundraising goal and £33,400 was sourced from grant funders.

It included the installation, in February, of a defibrillator outside the entrance to the Stirling Centre for use by the church and community. We have supported this by arranging training for congregation members on life saving CPR and defibrillator familiarisation by medics in our congregation.

An Eco Group has also been launched, tasked with improving our sustainability and reducing our impact on the environment and progressing the EcoChurch award to silver.

We are grateful to all who have generously supported Phase 1 of the project and the following grant sponsors; Surrey Churches Preservation Trust, Benefact Trust, Congregational & General Charitable Trust, Marshall's Charity, Nias Wheatley Trust, Cllr Fiona Davidson and Share Gift, without whom this progress would not have been possible.

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2023

Wider Church Structures

Up to April 2024 St John's had one lay representative on the Guildford Deanery Synod, with two further vacancies. This provides the PCC with an important link between the parish and the wider structures of the Church and ecumenical activities. Father Neil Roberts was installed as Area Dean in June 2023 and a meeting of the Guildford Deanery Synod is planned for 24 April 2024. We continue to support Churches Together in Guildford and join with other Guildford congregations in the Walk of Witness in the town centre on Good Friday when possible. We hope to elect new representatives of St John's to the Guildford Deanery Synod in 2024.

Structure, Governance and Management

In accordance with the Church Representation Rules, the members of the PCC are either ex-officio, elected by the Annual Parochial Church Meeting (APCM), or co-opted by the PCC. All regular worshippers are encouraged to register on the electoral roll and can stand for election to the PCC. At the last Annual Parish Council Meeting, held on the 25th April 2023 the Electoral Roll membership of St John the Evangelist Church, Stoke-next-Guildford was 117

PCC members are responsible for making decisions on all matters of general concern and importance to the parish including how the funds of the PCC are to be spent. Minutes of meetings are displayed on the PCC notice board by the entrance into the church from the Stirling Centre.

The full PCC, chaired by the Reverend Mark Woodward, met 9 times during the year.

Administrative Information

St John's Church is situated in Stoke Road, Stoke-next-Guildford and is in the Guildford Diocese of the Church of England.

The Parochial Church Council of the Ecclesiastical Parish of Stoke-next-Guildford, known as St John the Evangelist, Stoke-next-Guildford is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and, having previously been exempted, was registered with the Charity Commission (Registered No. 1128450) with effect from 6 March 2009.

The PCC members who have served from 1 January 2023 until the date that this report was approved are:

Ex Officio members

Rev'd Mark Woodward	(Incumbent) (Chair)
Rev'd Christine Mogford	(Curate) (Ordained as a Priest in July 2023)
Rev'd Jo Lamberth	(OLM curate) (Seconded to Burpham Church in October 2022)
Matthew MacLahlan	(Churchwarden)
Beverley Colinese	(Churchwarden) (Deputy Chair)

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2023

Elected members

Jon Barnardo	
Tim Clarke	
Clare Curran	
David Curran	(Elected 25 April 2023)
Stephen Cutler	(Treasurer) (Elected 25 April 2023)
Rachel Hood	
Claire Lee	(Resigned 25 April 2023)
Simon Loveless	(Licenced Lay Minister) (Deanery Synod Representative)
Esmanda Monem	
Joe Probert	(Resigned 15 January 2024)
David Robson	
Sue Turner	
Sydney Williams	(Elected 25 April 2023)

Safeguarding

The church is committed to following the recommended safeguarding processes for children, young people and vulnerable adults in line with national guidance and that from the Diocese of Guildford. Anyone working with children, young people or vulnerable adults is required to have a DBS check as well as engaging with training (modules and level specified by the Diocese) and records are kept of these which are reviewed on a regular basis. Most of the training is done online and can be accessed on demand. Some of the higher-level training requires interactive training via the Diocese which is often run via Zoom.

The safeguarding team meet termly to ensure processes are up to date and being followed. The PCC are required to review and sign off the policy statement at the start of each PCC year, and each PCC member is DBS checked in line with national guidance for trustees of a charity. Our parish safeguarding officer is Elodie Curran, with the second officer role currently vacant. Jon Barnardo is the PCC safeguarding representative. The safeguarding team can be contacted via the church office, or besafe@stjohnstoke.com

Finance Report

The financial statements for the year ended 31 December 2023 can be found from page 11. The main day to day activities of the church are carried out from the General Fund. In addition, there are restricted funds covering Projects (small projects with dedicated funding); The Next Chapter development project and SJCS which provides free meals to those needy and vulnerable in the community.

Within the General fund we saw total income increase to £263,241. Within the General fund we saw total income increase to £263,241 (2022: £247,587) with expenditure of £253,798 (2022: £273,491) leaving a surplus of £9,623 (2022: Deficit £25,904). £1,500 of the surplus has been transferred to SJCS to support the start-up of this project leaving £8,123 to be added to general reserves.

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2023

Analysing income shows that whilst planned giving (by the congregation) was a little lower than the previous year, collections and one-off gifts increased, and Gift Aid recovered benefitted from a catch up from the previous year. In addition, we received a full years rent from the House for Ministry and lettings of the Sterling Centre recovered to normal levels after the impact of Covid.

The reduction in expenditure reflects that although a full years contribution (£12,000) was made to support the curate at St Martin's Camberley, we did not repeat the response to Ukraine made in 2022. The Parish Share paid to the Diocese covers all the employment and living costs of clergy as well as central Diocesan costs. Salaries are lower because, in spite of salary increases, the Worship Pastor left in April and has not been replaced. Other costs have been kept low in order to balance the books after the deficit in 2022. Energy costs were offset by a £3,000 repayment of VAT incorrectly charged in previous years.

Restricted Projects includes the contributions and expenses of the Satellites Camp enjoyed by our young people and also a £5,000 grant to cover audio visual equipment purchased.

The Next Chapter project was launched and over £75,000 has been raised from individual gifts and donations, mainly from the congregation. Together with grants received £87,844 has been raised which will enable other grants to be made and the whole of the phase 1 budget covered. Work in progress and costs of £32,927 had been incurred by the end of December.

SJCS started up during the year as a new project of the church. £2,105 donations had been received by the end of the year together with grants of £1,000 and a transfer of £1,500 from general funds. Costs of £2,591 incurred covering setting up and the first distribution. Further funding has been secured for future operations.

Total reserves amount to £379,456 (2022: 314,403) of which £45,405 relate to the general fund, £277,121 represent the cost of the House for Ministry and is not available for general use and there are balances of £54,917 for The Next Chapter and £2,013 for SJCS.

The financial statements have been presented to comply with the rules imposed by the Charities Act 2011, SORP(FRS102)2016 and the Church of England.

Reserves

It is the policy of the PCC to hold in reserves the equivalent of two months general running costs and an additional one month's salary costs. As at 31 December this amounted to just under £43,500. Available reserves at 31 December amounted to £45,405.

It is our policy to invest our surplus balances with bank deposit accounts and the CBF Church of England Deposit Fund.

Looking forward

As always, the budget for the coming year will be challenging with costs rising as we grow and desire to extend our ministry and will depend upon continued generous giving by the congregation.

St John the Evangelist, Stoke-next-Guildford Annual Report for the year ended 31 December 2023

Risks

We have a programme of identifying the major risks which could impact the work of the Church in the parish. All standard risks for loss of property and employee and public liability have been covered by insurance. We have in place an established child protection policy. Other risk areas are reviewed from time to time.

Trustees' Responsibilities

The 2011 Charities Act require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:

- Select suitable accounting policies and apply them consistently.
- Make judgments and estimates that are reasonable and prudent.
- Prepare financial statements on the ongoing concern basis unless it is inappropriate to presume that the trust will continue in existence.
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Revd M C Woodward

Chairman

Dated: 7th April 2024

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2023
Financial Statements

Statement of Financial Activities

		2023				2022
	Note	Unrestricted General Funds £	Designated Funds £	Restricted funds £	Total 2023 £	Total 2022 £
INCOME						
Donations & Legacies	2(a)	218,635	-	95,019	313,654	217,096
Trading Activities	2(b)	21,513	-	-	21,513	14,584
Charitable Activities	2(c)	21,724	-	2,318	24,042	21,840
Investments	2(d)	1,549	-	-	1,549	408
Total Incoming Resources		263,421	-	97,337	360,758	253,928
EXPENDITURE						
Charitable activities	3(a)	249,242	-	41,407	290,649	276,925
Other Activities	3(b)	4,556	-	500	5,056	6,717
Total resources expended		253,798	-	41,907	295,705	283,642
Net Surplus (Deficit)						
before transfers		9,623	-	55,430	65,053	(29,714)
Transfers		(1,500)		1,500	-	-
Net Income		8,123	-	56,930	65,053	(29,714)
Opening balances as at						
1 January		37,282	277,121	-	314,403	344,117
Closing balances as at						
31 December	8	45,405	277,121	56,930	379,456	314,403

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2023
Financial Statements

Balance Sheet

	Note	2023 £	2022 £
Fixed Assets			
Tangible Fixed assets	6	277,121	277,405
Current assets			
Cash at bank & on deposit		96,938	44,088
Tax recoverable		10,139	5,457
		107,077	49,545
Current Liabilities			
Other creditors		4,742	9,000
Mission grants due		-	3,547
		4,742	12,547
Net current assets/(liabilities)		102,335	36,998
Long Term Liabilities		-	-
Total net assets		379,456	314,403
Funds			
Unrestricted	7/8	45,405	37,282
Designated	7/8	277,121	277,121
Restricted	7/8	56,930	-
		379,456	314,403

Approved by the Parochial Church Council and signed on its behalf:

M. C. Woodward

Revd M C Woodward
Chairman

Dated: 7th April 2024

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2023
Notes to the Financial Statements

1. Accounting policies

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared in accordance with the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the regulations' "true and fair view" provisions together with FRS102 (2016) as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS102)).

The financial statements have been prepared under the historical cost convention, using the accruals system.

Preparation of the accounts is on a going concern basis. The trustees consider there is no material uncertainties about the charity's ability to continue as a going concern.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on general purposes of the PCC.

Designated funds have been earmarked for a particular purpose by the PCC but remain unrestricted and can be redesignated by the PCC if it wishes.

Restricted funds are those collected or donated for a specific purpose only or assets so financed, less any associated liabilities. These funds cannot be used for any other purpose except by agreement with the donor.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

Balances in a fund do **not** represent cash in a bank account but a proportion of the total net assets of the church.

Incoming resources

All incoming resources are recognised once the PCC has entitlement to the resources, it is probable that the resources will be received, and the value can be identified with adequate reliability.

All voluntary income from the congregation is recognised as donations and included in full, with associated Gift Aid receivable.

Grants where entitlement is not conditional on the delivery of specific performance by the PCC are recognised when the PCC becomes unconditionally entitled to the grant.

Incoming resources from charitable trading activities, such as the letting of property not currently required, are accounted for when invoices are drawn up or rent is due.

Investment income is included in the accounts when receivable.

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2023
Notes to the Financial Statements

Application of Resources

Grants and donations are accounted for when paid over, or when awarded, if that award is considered an obligation by the PCC. Any grant unpaid at the year-end is provided for in these accounts as an operational (though not legal) liability and is shown as an accrual in the Balance Sheet.

The diocesan parish share is accounted for when paid. Any parish share unpaid at the year-end is provided for in these accounts as an operational (though not legal) liability and is shown as a creditor in the Balance Sheet.

Fixed Assets

Consecrated and benefice property of any kind is excluded from the accounts by s96 (2)(a) of the Charities Act 1993.

Church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected on request. Items acquired since 1 January 2000 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life (initially over 5 years) on a straight-line basis. There is no depreciation provided for 35 Woking Road.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight-line basis over the anticipated useful life of the asset, (usually 5 years). Individual items of equipment with a purchase price of £2,000 or less are written off when the asset is acquired.

Current assets

Amounts owing to the PCC at the year end in respect of fees, rents, or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with the CBF Church of England Funds or at bank.

Current liabilities

These generally comprise accruals for payments due as at the year end, but which had not been made.

Pensions

The PCC contributes to a defined contributions scheme. Contributions are charged as they become payable in accordance with the rules of the scheme.

Taxation

The PCC is exempt from taxation on its charitable activities.

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2023
Notes to the Financial Statements

2 Income

	2023			2022
	Unrestricted General Funds £	Restricted funds £	Total 2023 £	Total 2022 £
2(a) Donations & Legacies				
Collections	2,562	-	2,562	1,172
Gift& donations	11,423	8,778	20,201	322
Planned giving	164,138	450	164,588	172,400
Appeals	-	55,762	55,762	3,961
Tax recoverable	39,487	14,129	53,616	37,397
Grants	1,025	15,900	16,925	1,844
	<u>218,635</u>	<u>95,019</u>	<u>313,654</u>	<u>217,096</u>
2(b) Trading Activities				
Rent - temporary let of curate's house	21,513	-	21,513	14,584
	<u>21,513</u>	<u>-</u>	<u>21,513</u>	<u>14,584</u>
2(c) Charitable Activities				
Contribution to church events	5,982	2,318	8,300	8,096
Church Centre lettings	14,095	-	14,095	11,626
Fees for weddings & funerals	1,647	-	1,647	2,118
Other	-	-	-	-
	<u>21,724</u>	<u>2,318</u>	<u>24,042</u>	<u>21,840</u>
2(d) Investments				
Interest	1,549	-	1,549	408
	<u>1,549</u>	<u>-</u>	<u>1,549</u>	<u>408</u>
Total Incoming Resources	<u>263,421</u>	<u>97,337</u>	<u>360,758</u>	<u>253,928</u>

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2023
Notes to the Financial Statements

3 Expenditure

	2023			2022
	Unrestricted			
	General	Restricted	Total	Total
	Funds	funds	2023	2022
	£	£	£	£
EXPENDITURE				
3(a) Charitable activities				
Mission giving - Overseas	14,179	-	14,179	23,627
Mission giving - Home	1,634	-	1,634	2,118
Parish support - St Martin's	12,000	-	12,000	6,000
Diocesan Parish Share	83,454	-	83,454	82,872
Cost of church activities	12,750	1,388	14,138	25,935
Church administration	13,674	1,369	15,043	10,142
Church running & maintenance	26,316	5,000	31,316	36,675
Depreciation	284	-	284	284
Staff costs	84,951	-	84,951	89,272
Community support	-	2,572	2,572	-
Major Repairs (Next Chapter project)	-	31,078	31,078	-
	<u>249,242</u>	<u>41,407</u>	<u>290,649</u>	<u>276,925</u>
3(b) Other Activities				
Fundraising costs	-	500	500	-
Management & repairs of curate's house	4,556	-	4,556	6,717
	<u>4,556</u>	<u>500</u>	<u>5,056</u>	<u>6,717</u>
Total resources expended	<u>253,798</u>	<u>41,907</u>	<u>295,705</u>	<u>283,642</u>

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2023
Notes to the Financial Statements

4. Grants to further the work of the church

Mission Giving	<u>2023</u>	<u>2022</u>
<i>Home</i>		
Christians Against Poverty (Debt relief)	1,534	1,800
Local Mission projects	100	171
	<u>1,634</u>	<u>1,971</u>
<i>Overseas</i>		
OMF (Wendy Gerster)	1,775	2,100
CMS (Daniel & Sarah Brito Medeiros)	4,136	5,000
ECM (David & Linda James)	4,132	5,000
CMS (Sergiu & Diana Bradean)	4,136	5,225
Ukraine Response	-	6,302
	<u>14,179</u>	<u>23,627</u>

In addition, £1,500 has been transferred from Mission funds to SJCS.

5. Staff Costs

Staff Costs	<u>2023</u>	<u>2022</u>
Wages & salaries	81,096	82,311
National Insurance	706	-
Pension costs	3,149	6,961
Total salary costs	<u>84,951</u>	<u>89,272</u>

The Rector is employed by the Diocese of Guildford so the costs are not included in these salary figures. During the year the PCC employed a part-time administrator, a part-time hall manager, two part time cleaners, a full-time children and families pastor, a full-time youth pastor and a full time Worship and Student Pastor.

The average head count of employees during the year was as follows:

	<u>2023</u>	<u>2022</u>
Administration	1	2
Ministry	2	2
Other	-	-
	<u>3</u>	<u>4</u>

No employee received benefits exceeding £60,000 during the year (2022 nil)
 Expenses are paid to the Rector and curate in connection with their duties as incumbent and curate (but not in connection with their position as PCC members).

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2023
Notes to the Financial Statements

6. Fixed Assets

	Property £	Equipment £	Total £
Cost			
Opening balance 1 January	277,121	34,925	312,046
Disposals in year	-	(9,828)	(9,828)
Total cost 31 December	<u>277,121</u>	<u>25,097</u>	<u>302,218</u>
Depreciation			
Opening balance 1 January	-	34,641	34,641
Disposals in year		(9,828)	(9,828)
Depreciation charge for the year	-	284	284
Accumulated depreciation 31 Dec	<u>-</u>	<u>25,097</u>	<u>25,097</u>
Net book value 31 December 2023	<u>277,121</u>	<u>-</u>	<u>277,121</u>
Net book value 31 December 2022	<u>277,121</u>	<u>284</u>	<u>277,405</u>

The PCC is obliged to provide accommodation to its ordained staff. To meet this obligation the PCC purchased 35 Woking Road (the "House for Ministry") for a gross cost of £277,121. This is a significant investment for the future and the PCC is most grateful for all those who have contributed and supported this endeavour. This property is shown at historic cost in the balance sheet. Whilst the property is not required to accommodate a curate the House for Ministry is let out to provide a temporary income.

7. Analysis of Net Assets

Fund Name	Fixed assets £	Current assets £	Current liabilities £	Long term liabilities £	Total net assets £
<i>Unrestricted</i>					
General	-	50,147	4,742	-	45,405
Property	277,121	-	-	-	277,121
<i>Restricted</i>					
Restricted projects	-	-	-	-	-
The Next Chapter	-	54,917	-	-	54,917
SJCS	-	2,013	-	-	2,013
TOTAL	<u>277,121</u>	<u>107,077</u>	<u>4,742</u>	<u>-</u>	<u>379,456</u>

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2023
Notes to the Financial Statements

8. Funds analysis

Fund Name	Opening Balance	Income	Expenditure	Fund Transfers	Closing Balance
<i>Unrestricted</i>					
General	37,282	263,421	253,798	(1,500)	45,405
Property	277,121	-	-	-	277,121
<i>Restricted</i>					
Restricted projects	-	6,388	6,388	-	-
The Next Chapter	-	87,844	32,927	-	54,917
SJCS	-	3,105	2,592	1,500	2,013
TOTAL	314,403	360,758	295,705	-	379,456

The transfer of £1,500 was an allocation of the mission funds withing the general fund to provide start-up capital for the SJCS project.

Fund Descriptions

Designated Funds

Property This fund holds the cost of the House for Ministry (35 Woking Road) This property was purchased in 2009 so we could provide accommodation for a curate. When the church has no title curate the intention is that it is used for ministry either for parish staff or rented out on a temporary basis and the rent used for ministry purposes.

Restricted Funds

Restricted projects This represents small ad hoc projects where restricted funds are provided but are not large enough to justify a separate fund being established.

The Next Chapter This is a development project, which aspires to empower and enact the church's vision through enhancing the buildings ready for the next chapter of God's work at St John's.

SJCS St John's Community Support (SJCS) is a project which aims to support vulnerable families/individuals in the community by providing free frozen meals during school holiday periods.

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2023
Notes to the Financial Statements

9. Transactions with Related Parties

The following PCC members were connected to people or organisations in receipt of payments from St John's:

PCC Member	Related transactions
Sydney Williams	Janet Williams (spouse) is employed by St John's. Total employment costs were £26,348 (2022 £23,462) and she received costs of £1,250 for a Local Ministry Programme course.
David Robson	Carol Robson (spouse) is employed by St John's. Total employment costs in 2023 were £4,131 (2022 £3,745)

Messer's Williams and Robson declared their interest in employment matters and were absent from PCC discussions and took no part in any decisions about relevant salary levels or employment matters. The remaining trustees were satisfied that it was in the best interests of St John's Church to agree the salary levels and did so under the authority provided within the Church Representation Rules 2022.

Sydney Williams declared his interest in Local Ministry Training for Janet Williams and was absent from PCC discussions and took no part in any decisions about Local Ministry Training for Janet Williams. The remaining trustees were satisfied that it was in the best interests of St John's Church for this training to go ahead and agreed it under the authority provided within the Church Representation Rules 2022.

Expenses paid to the incumbent, or the curate were solely in connection with their official duties. No other personal payments or expenses were paid to any PCC member, persons closely connected to them or related parties.

**St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2023
Independent Examiners Report**

To the PCC of St John the Evangelist, Stoke next Guildford

I report to the trustees on my examination of the accounts of St John the Evangelist, Stoke next Guildford (the Charity) for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Eric Southwick BA (hons) FCA FCIE DChA

Date:

16th April 2024

Accounts



**St John the Evangelist Church
Stoke-next-Guildford**

**Annual Report
and
Financial Statements
of the
Parochial Church Council
for the year ended 31 December 2022**

Incumbent:
Revd Mark Woodward

Bank:
CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

Independent Examiner
Fiona Harvey

Registered Charity no 1128450

**St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2022**

Contents

Annual report

Aims and purposes	3
Objectives and activities	3
Achievements and performance	4-5
• Worship and prayer	4-5
• Ministry and pastoral care	6
• Children, Youth and Students	6
• Outreach and Community	7
• Facilities and Buildings	7
• Wider Church Structures	7
Structure, Governance and Management	8-9
• Role of PCC	
• Administrative information	
• Safeguarding	

Finance Report	10-18
-----------------------	--------------

- | | |
|-------------------------------------|----|
| • Statement of financial activities | 11 |
| • Balance sheet | 12 |

Independent Examiners Report	18
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St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2022

Aims and Purposes

St John's Parochial Church Council ("the PCC") has the responsibility of co-operating with the Rector, the Reverend Mark Woodward, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of St John's Church and the Stirling Centre, Stoke Road, Guildford, and 35 Woking Road (Curate's house).

Vision

The PCC, together with the wider congregation has established a vision plan for the church and the community we serve. We believe that Jesus came to bring 'Life in all its fullness' (John 10:10) and our vision is to bring this life through transformation of the parish of Stoke. Our vision is to be a growing church at the heart of the community of Stoke-next-Guildford.

Together, as a whole church family we seek, through the grace of God and with the full support of the whole church community, to build a vibrant and growing church that has firm foundations on Jesus Christ and His teaching, placing Him at the heart of the church's life and growth. Our vision speaks of how we strive to share His good news with the local community and parish of Stoke and to build a church where all people are valued, where newcomers can quickly 'belong' and old and young, single, married couples and families belong together as the body of Christ.

The main emphases of our Vision are:

- Worship and Prayer - encountering God in vibrant and life-giving worship and deep prayer
- Outreach and Community - reaching out in relevant ways to the those within our sphere of influence with the good news of Jesus Christ
- Discipleship and fellowship - growing closer to Christ in discipleship, supporting each other fellowship and pastoral care, and calling and enabling leaders for the future
- Children, Youth- supporting and caring for children, youth
- Facilities and Buildings for Ministry - developing our buildings, facilities, resources and leadership for life and growth

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St John's. The PCC maintains an overview of worship and considers how services can involve all sections of the residents of the parish and beyond. Our services put faith into practice through music, prayer, scripture, teaching and sacraments.

The PCC have considered the guidance of the Charity Commission on public benefit, and in particular the specific guidance on charities for the advancement of religion. When planning our activities for the year, the incumbent and the PCC try to enable all people to live out their faith as part of our parish community through the realisation of themes from our vision:

- Worship and prayer, learning about the Christian Gospel and developing their knowledge and trust in Jesus.
- Provision of sensitive and loving pastoral care for members of the congregation and those living in the parish
- Provision of activities for the benefit of children, young people and local students
- Support to Christian organisations and other charities in Guildford and to overseas missions and relief agencies
- Maintenance of the fabric of the Church of St John's Stoke and the Stirling Centre to provide facilities for these activities and for use by the local community.

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2022

Achievements and performance

Worship and Prayer

The PCC is keen to offer a range of services during the week and over the course of the year that our community finds both beneficial and spiritually fulfilling.

Throughout 2020 the established pattern of Sunday services changed significantly due to the COVID pandemic. However, we were able to livestream Sunday Services from the church building on Sundays for several months until we were able to return to worship in-person. Details of all our worship services and times are available via the church website www.stjohnstoke.com.

All are welcome to attend our regular services. The average weekly attendance, counted during October 2022, please see table below:-

Table shows figures for the whole Congregation including children under 16 years old:-

Month (Type) 2022	Sunday 10:00am	Sunday 10:30am	Sunday 9am	Total	Sunday Deep 5pm	Total
Dec (Date Average)	137	99	36	135	29	143
Nov (Date Average)	159	120	43	163	30	191
Oct (Date Average)	-	86	35	121	32	152
Sep (Date Average)	117	104	37	141	-	135
Aug (Date Average)	-	65	32	97	-	97
Jul (Date Average)	-	75	30	105	-	105
Jun (Date Average)	-	95	33	128	92	150
May (Date Average)	-	76	32	108	-	107
Apr (Date Average)	130	80	29	109	-	115
Mar (Date Average)	-	77	28	105	-	105
Feb (Date Average)	-	74	31	105	-	104
Jan (Date Average)	-	80	25	105	-	104
TOTAL	543	1031	391	1422	183	
Average	136	86	33	119	46	

As well as our regular services we enable our community to celebrate and thank God for the milestones of life. Through baptism we thank God for the gift of new life in Christ. In marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief, give thanks for their loved ones' life in this world and commend them into God's keeping. It is our policy to hold baptisms within our main services and we hold marriage and funeral services as required. During 2022, we conducted 2 baptisms, 1 wedding, and 10 funeral services here or at the crematorium/cemetery, and 0 Burials of ashes.

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2022

Ministry and Pastoral Care

Nick Sharpe has responsibility for the oversight of pastoral care with a team of 5 Pastoral Assistants. Their aim is to enable each church family member to give and receive God's love and care as we journey through life together by offering spiritual, practical and emotional support, enabling people to live life to its fullness through healing, restoration, forgiveness, listening, empathy and compassion.

Children, Youth and Students

Children

2022 has been an exciting year in our children's and youth ministry. We have continued to provide Sunday kids groups and activities for children of all age groups during the Sunday morning services, wherever possible. We meet together to have fun, encourage each other and help the children grow in their understanding of the Christian faith.

Our Tuesday Toddler Group continued to meet each week in the first three months of the year providing valuable support for parents, carers and childminders. We provide a safe and secure environment for babies & toddlers to play and learn together. We have been described as a 'life line' by some of our parents. We have also a 'breast-feeding peer support group', which is supported by Liz Jennis.

Boys' Brigade and Girls' Brigade

Boys' Brigade and Girls Brigade are integral to the church's children's and youth work, led by St John's members with support from other local churches too. Boys' and Girls' Brigades at St John's work closely together, with joint leadership meetings, sharing leaders when necessary. They enjoy an amazing annual Brigades camp, and join up for parade services, Christmas and summer events. Boys Brigade continues to meet on Thursday evenings during school term time, catering for around 33 boys and young men up to the age of 18. Their aim is through a structured, faith-based programme to teach the boys about the Christian faith in an exciting, fun-based environment, which includes a wide range of indoor and outdoor activities. This year saw a first weekend expedition by the older boys. They also events across Surrey, Hampshire and Berkshire. Through the Pandemic we continued to meet together online.

Girls' Brigade has seen encouraging growth and now has 25 members. We continue to meet on a Tuesday evening during term times and online through the Pandemic. The girls are inviting their friends and our company evenings are busy and great fun. We have a committed team of helpers but could always do with more help! The Girls' Brigade motto 'to seek, serve and follow Christ' is something as a team we try to live by and is the message we aim to bring to the girls so that they too will come to know Jesus as their Saviour.

Youth

Our Wednesday night youth club continues to be a great means of evangelism as the young people bring their friends along. Our Sunday night discipleship group has also attracted many young people wanting to go deeper in their faith. We also run a youth group on a Sunday morning alongside all our other kids' groups.

Behind all this work is very supportive and committed team of volunteers without whom we could not continue this work. We would like to extend a huge thank-you for all their hard work and loyal support over this last year.

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2022

Outreach and Community

As a church we are called to participate in God's mission to share Christ's love and serve others, whether locally, nationally or overseas. St John's has always had a strong commitment to supporting mission financially, spiritually and practically. In normal years, we serve and reach out to the local community in many ways throughout the year, through Easter Encounter and Holiday Club, Summer Fun events, School assemblies, Boys' and Girls' Brigade, Toddler group (adults & children attending) and Youth Club. A number of people have started attending Church, or showing an interest in faith, as a result of contact with these groups. In 2022 we contributed a total of £19,200 to local and overseas Mission. Internationally we supported David and Linda James in Austria (ECM), Wendy Gerster in Switzerland (OMF), Sergiu and Diana Bradean in Romania (CMS) and Sarah and Daniel Brito Medeiros who are working with street children in Brazil (CMS). Locally, we continue to support Christians against Poverty, Guildford Foodbank, Footsteps drop-in centre, Guildford Besom and the Emmaus Trust and local events.

SCS

In March 2020, in response to needs in the community exacerbated by the COVID-19 pandemic, we had a vision to begin a new community meals delivery project called 'Stoke Community Support' or SCS for short. Working jointly with St Peter's Church in Bellfields, local schools and the Children's Centre we built a large team of volunteers and delivered over 40,000 meals to 300 families in the local community. This was to help families, children and young people with easy to prepare frozen meals through the difficulties of lockdown and the pandemic. These meals were very well received. This work continued until September 2021. Since then, SCS has responded to vulnerable families as needs have arisen, especially due to the cost of living crisis, through targeted meals' drops during school holidays.

Facilities and Buildings

In normal years the church and the centre continue to be widely used, by both church members and the community. We aim to use the church and centre for prayer on most weekday mornings, Toddler Group, Holiday Club, Messy Church, Boys' and Girls' Brigades; and for Alpha Courses, band practice and outreach events.

A work party in November enabled many additional maintenance and cleaning jobs to be completed, together with clearance work in the graveyard.

We are very grateful to all the church members who helped with ongoing maintenance and cleaning.

Wider Church Structures

Up to April 2022 St John's had one lay representative on the Guildford Deanery Synod, with two further vacancies. This provides the PCC with an important link between the parish and the wider structures of the Church and ecumenical activities. We continue to support Churches Together in Guildford and join with other Guildford congregations in the Walk of Witness in the town centre on Good Friday when possible. We hope to elect new representatives of St John's to the Guildford Deanery Synod in 2023.

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2022

Structure, Governance and Management

In accordance with the Church Representation Rules, the members of the PCC are either ex-officio, elected by the Annual Parochial Church Meeting (APCM), or co-opted by the PCC. All regular worshippers are encouraged to register on the electoral roll and can stand for election to the PCC. At the last Annual Parish Council Meeting, held on the 16th May 2022 the Electoral Roll membership of St John the Evangelist Church, Stoke-next-Guildford was **118**. The Electoral Roll was revised this year, as required by the Church of England. Thank you to everyone for registering. The current Electoral Roll membership (at the Annual Parish Council Meeting on the 16th May 2022) is **118**.

PCC members are responsible for making decisions on all matters of general concern and importance to the parish including how the funds of the PCC are to be spent. Minutes of meetings are displayed on the PCC notice board by the entrance into the church from the Stirling Centre.

The full PCC, chaired by the Reverend Mark Woodward, met 10 times during the year with an average attendance of 90 per cent of members present.

Administrative Information

St John's Church is situated in Stoke Road, Stoke-next-Guildford and is in the Guildford Diocese of the Church of England.

The Parochial Church Council of the Ecclesiastical Parish of Stoke-next-Guildford is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and, having previously been exempted, was registered with the Charity Commission (Registered No. 1128450) with effect from 6 March 2009.

The PCC members who have served from 1 January 2022 until the date that this report was approved are:

Ex Officio members

Incumbent	Rev'd Mark Woodward	Chairman
OLM Curates	Rev'd Nick Sharpe	
	Jo Lamberth (ordained as a Priest in July 2022)	
	(Seconded to Burpham Church in October 2022)	
Stipendiary Curate	Rev'd Christine Mogford	
	(Ordained as a Deacon in July 2022)	
Licensed Lay Ministers	William Lowries (seconded to Burpham Church in October 2022)	
Churchwardens	Matthew Maclachlan	(Elected Oct 2021)
	Beverley Colinese	Deputy Chair (from Oct 2021)

Elected members

Deanery Synod rep	Vacant	
Deanery Synod rep	Ali Anjomshoaa	Retired April 2022
PCC Member	Matthew Maclachlan	Elected Oct 2021
PCC Member	Sue Turner	Elected Oct 2020
PCC Member	Rachel Hood	Elected May 2022
PCC Member	Tim Clarke	Elected May 2022
PCC Member	Claire Lee	Elected Oct 2018
PCC Member	Simon Loveless	Elected Oct 2017
PCC Member	Joe Probert	Elected Oct 2020
PCC Member	Esmanda Monem	Secretary Oct 2020

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2022

PCC Member	Clare Curran	Elected Oct 2021
PCC Member	Jon Barnardo	Elected Oct 2020
PCC Member	William Lowries	Retired May 2022
PCC Member	Debbie Pennells	Retired May 2022
PCC Member	Jo Lamberth	Retired Dec 2022

Safeguarding

The Parish is committed to the safeguarding, care and nurture of the children within our church community, and also to encouraging an environment where all people and especially those who may be vulnerable are able to worship and pursue their faith journey with encouragement and in safety. We are also committed to the implementation of the Diocese of Guildford Safeguarding Policy and Procedures, and the relevant statutory legislation and guidance for the welfare of children, young people and vulnerable adults. We have complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016.

In line with the House of Bishops Policy 2017, it is now a requirement for anyone working with children and/or vulnerable adults to undertake a foundation course in safeguarding. We have identified the training and DBS requirements for all our volunteers and reviewed those of our employed and lay staff and notified them accordingly.

The foundation course is now available on line for those unable to attend a face to face session. We have a safeguarding group who meet termly to ensure the Parish action plan is adhered to and updated. This has improved communication between policy and practice.

Every year the PCC agrees the Parish Safeguarding Children and Vulnerable Adults Policy Statements displaying a copy in the Church and forwarding one copy of each to the Diocesan Safeguarding Office for their records; our Safeguarding Representatives have been Helen Anjomshoaa and Elodie Curran up to the date of this report, and Jon Barnardo is the PCC Safeguarding Representative. They can be contacted at besafe@stjohnstoke.com

St John the Evangelist, Stoke-next-Guildford Annual Report for the year ended 31 December 2022

Finance Report

The financial statements for the church for the year ended 31 December 2022 are attached. Overall, there was a deficit of £29,714 although income increased by £22,580 in the year to £253,928 (£231,348 in 2021). Expenses increased year on year by £56,282 for several reasons: firstly, in salary costs there is the full year impact of a full time Children and Families Pastor together with a new Worship and Student Pastor joining the staff team in August (£29.5k); secondly, a survey was commissioned by the PCC to look at replacing the current gas boilers in the church (£9k); thirdly, due to the new stipendiary curate living in their own accommodation, the PCC agreed to use part of the rent from Woking Road to support a stipendiary curate in Camberley Old Dean Parish (one of the most deprived parishes in Guildford Diocese (£6k)) and fourthly an increase in fuel costs (£8.4k) due to the full year effect of being back in church full time and an increase in the cost price of gas and electricity. St John's sent £6.3k to Ukraine in response to the conflict there. These and other smaller increased costs were offset by much lower Church refurbishment costs in the year (£16k).

The financial statements have been presented to comply with the rules imposed by the Charities Act, SORP 2005 and the Church of England.

Income primarily comes from regular donations from members of the congregation. We call this planned giving, and it accounted for 68% of our income in 2022 (69% in 2021). Income tax reclaimed under the gift aid scheme generated £37,397.

Cash

It is the policy of the PCC to maintain sufficient cash reserves to continue the current level of activity and build reserves for the long-term maintenance of the fabric. Current assets, (cash + tax recoverable) of £49,545 is roughly equivalent to two months expenditure which is reasonable.

It is our policy to invest our surplus balances with bank deposit accounts and the CBF Church of England Deposit Fund.

Looking forward

As always, the budget for the coming year will be challenging with costs rising as we grow and desire to extend our ministry.

Risks

We have a programme of identifying the major risks which could impact the work of the Church in the parish. All standard risks for loss of property and employee and public liability have been covered by insurance. We have in place an established child protection policy. Other risk areas are reviewed from time to time.

Approved by the Parochial Church Council on 13 03 2023 and signed on its behalf



Rev'd M C Woodward
Chairman

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2022

Statement of Financial Activities

		2022			2021	
	Note	Unrestricted General Funds £	Designated Funds £	Restricted funds £	Total Funds £	Total Funds £
Incoming Resources						
<i>Voluntary income</i>						
Planned giving		166,060.18	-	6,340.00	172,400.18	160,524.25
Income tax recovered		37,397.25	-	-	37,397.25	31,904.24
Collections and donations		5,453.55	-	-	5,453.55	4,606.17
		208,910.98	-	6,340.00	215,250.98	197,034.66
<i>Other income</i>						
Events & fees		10,214.27	-	-	10,214.27	11,166.73
Grants		1,843.75	-	-		
Church centre lettings		11,626.00	-	-	11,626.00	5,722.00
Woking Road rent		14,584.48	-	-	14,584.48	17,411.00
Investment income		408.16	-	-	408.16	13.96
		38,676.66	-	-	38,676.66	34,313.69
Total Incoming Resources		247,587.64	-	6,340.00	253,927.64	231,348.35
Resources expended						
Mission Partners	2	19,271.99	-	-	19,271.99	19,400.25
Local Mission Projects		46.00	-	-	46.00	2,227.42
Support for Curate in Camberley		6,000.00	-	-	6,000.00	-
Ukraine Response		6,301.67	-	-	6,301.67	-
Church Refurbishment		400.77	-	-	400.77	16,265.24
Woking Road		1,102.93	-	5,614.00	6,716.93	5,049.24
Parish share		82,872.00	-	-	82,872.00	82,019.04
Cost of church activities	1	21,748.18	-	-	21,748.18	12,486.44
Church running costs	1	40,878.52	-	-	40,878.52	20,837.79
Support costs	1	94,869.56	-	4,536.00	99,405.56	69,074.32
Total resources expended		273,491.62	-	10,150.00	283,641.62	227,359.74
Net Surplus (Deficit) before transfers	-	25,903.98	-	3,810.00	29,713.98	3,988.61
Transfers						
Net Income	-	25,903.98	-	3,810.00	29,713.98	3,988.61
Opening balances as at 1 January		340,306.94	-	3,810.00	344,116.94	340,128.33
Closing balances as at 31 December	5	314,402.96	-	-	314,402.96	344,116.94

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2022

Balance Sheet

	Note	2022 £	2021 £
Fixed Assets			
Tangible Fixed assets	4	277,405	277,690
Current assets			
Cash at bank & on deposit		44,088	57,144
Tax recoverable		5,457	10,213
		49,545	67,357
Current Liabilities			
Other creditors		9,000	276
Mission grants due		3,547	654
		12,547	930
Net current assets/(liabilities)		36,998	66,427
Long Term Liabilities		-	-
Total net assets		314,403	344,117
Funds			
Unrestricted	5/6	314,403	340,307
Designated	5/6	-	-
Restricted	5/6	-	3,810
		314,403	344,117

Approved by the Parochial Church Council on 13 03 2023 and signed on its behalf

M. C. Woodward

Revd M C Woodward
Chairman

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2022

	2022			2021
	Unrestricted funds	Designated	Restricted funds	TOTAL FUNDS
				£
				£
Church Activities				
Grants to UK missions	1,800	-	-	1,800
Grants to overseas missions	17,325	-	-	17,325
Other Mission Expenses	147	-	-	147
Local Mission Projects	46	-	-	46
Support for Curate in Camberley	6,000	-	-	6,000
Ukraine Response	6,302	-	-	6,302
	31,620	-	-	31,620
Parish share				
	82,872	-	-	82,872
Cost of church activities				
Hospitality	1,158	-	-	1,158
Equipment	1,238	-	-	1,238
Worship	5,502	-	-	5,502
Youth and children	6,556	-	-	6,556
Students	705	-	-	705
Outreach & events	4,045	-	-	4,045
Training	2,544	-	-	2,544
	21,748	-	-	21,748
Church running costs				
Depreciation of equipment	284	-	-	284
Heat light etc	14,622	-	-	14,622
Repairs & maintenance	18,028	-	-	18,028
Woking Road	1,103		5,614	6,717
Church Refurbishment	401	-	-	401
Cleaning & centre management	3,604	-	-	3,604
Insurance	4,340	-	-	4,340
	42,382	-	5,614	47,996
Support costs				
Office costs	4,583	-	-	4,583
Staffing costs	74,612		14,660	89,272
General expenses	4,326	-	1,224	5,550
	83,522	-	15,884	99,406
Total funds spent	262,144	-	21,498	283,642

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2022

Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2001 together with applicable accounting standards and the Charities SORP 2005.

The financial statements have been prepared under the historical cost convention, using the accruals system.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on general purposes of the PCC. Funds designed for a particular purpose by the PCC are also unrestricted. Restricted funds are those holding moneys given for a specific purpose only or assets so financed, less any associated liabilities, or grants received for particular work or ministries.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

Balances in a fund do **not** represent cash in a bank account but a proportion of the total net assets of the church (see note 6)

Incoming resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grant and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Other income

Rental income from the letting of the church and centre premises is recognised when the rental is due.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award is considered an obligation by the PCC. Any grant unpaid at 31 December is provided for in these accounts as an operational (though not legal) liability and is shown as an accrual in the Balance Sheet.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when paid. Any parish share unpaid as at 31 December is provided for in these accounts as an operational (though not legal) liability and is shown as a creditor in the Balance Sheet.

Fixed Assets

Consecrated and beneficial property of any kind is excluded from the accounts by s96 (2)(a) of the Charities Act 1993.

Church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected on request. Items acquired since 1 January 2000 have been capitalised and depreciated in

St John the Evangelist, Stoke-next-Guildford Annual Report for the year ended 31 December 2022

the accounts over their currently anticipated useful economic life (initially over 5 years) on a straight-line basis. There is no depreciation provided for 35 Woking Road.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight-line basis over the anticipated useful life of the asset. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Current assets

Amounts owing to the PCC at 31 December 2022 in respect of fees, rents, or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with the CBF Church of England Funds or at bank.

Current liabilities

These generally comprise accruals for payments due as at the year end, but which had not been made.

1. Resources Expended

The resources expended by the church are analysed on page 7.

2. Grants to further the work of the church

	2022	2021
	£	£
<i>Home mission and relief agencies</i>		
Christians Against Poverty - debt relief	1,800	2,510
Local Mission Projects	46	2,227
	1,846	4,737
<i>Overseas mission and relief agencies</i>		
OMF (Wendy Gerster)	2,100	2,160
OMF (David & Amy Roche)	5,000	4,900
ECM (David & Linda James)	5,000	4,900
Sergiu & Diana Bradean	5,225	4,900
	17,325	16,860

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2022

3. Staff Costs

	2022	2021
	£	£
Wages & salaries	82,311	56,974
National Insurance	-	-
Pension costs	6,961	3,803
Total salary costs	<u>89,272</u>	<u>60,777</u>

During the year the PCC employed a part-time administrator, a part time office manager, a part-time hall manager, two part time cleaners, a full-time children and families pastor, a full-time youth pastor and a full time Worship and Student Pastor.

Expenses are paid to the Rector in connection with his duties as incumbent (but not in connection with his position as PCC chairman), and to the curates.

4. Fixed Assets

	Property £	Equipment £	Total £
Cost			
Opening balance 1 January	277,120.98	34,925.33	312,046.31
Purchases in year	-	-	-
Total cost 31 December	277,120.98	34,925.33	312,046.31
Depreciation			
Opening balance 1 January	-	34,356.65	34,356.65
Depreciation charge for 2022	-	284.34	284.34
Accumulated depreciation 31 Dec 2022	-	34,640.99	34,640.99
Net book value 31 December 2022	<u>277,120.98</u>	<u>284.34</u>	<u>277,405.32</u>
Net book value 31 December 2021	<u>277,120.98</u>	<u>568.68</u>	<u>277,689.66</u>

In order to support the appointment of a curate in 2009 the PCC purchased 35 Woking Road (the "House for Ministry") for a gross cost of £275,121. This is a significant investment for the future and the PCC is most grateful for all those who have contributed and supported this endeavour. This property is shown at historic cost in the balance sheet.

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2022

5. Funds analysis

	Fixed assets £	Current assets £	Current liabilities £	Long term liabilities £	Total net assets £
Unrestricted funds	277,405.32	49,544.56	12,546.92	-	314,402.96
Designated funds	-	-	-	-	-
Restricted funds	-	-	-	-	-
TOTAL	277,405.32	49,544.56	12,546.92	-	314,402.96

6. Analysis of Net Assets

	Opening balance 1 January £	Net surplus before transfers £	Transfers £	Closing balance 31 December £
Unrestricted funds	340,306.94	- 25,903.98	-	314,402.96
Designated funds	-			-
Restricted funds	3,810.00	- 3,810.00	-	-
TOTAL	344,116.94	- 29,713.98	-	314,402.96

**St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2022**

Annual Report for the year ended 31 December 2022

Independent examiner's report to the PCC of St John the Evangelist, Stoke next Guildford

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

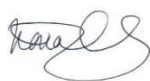
Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of [insert named of applicable listed body], which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or 2. The accounts do not accord with those records; or 3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or 4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Relevant professional qualification(s) or membership of professional bodies (if any): ACA

Date: 21 February 2023

Accounts



**St John the Evangelist Church
Stoke-next-Guildford**

**Annual Report
and
Financial Statements
of the
Parochial Church Council**

for the year ended 31 December 2021

Incumbent:
Revd Mark Woodward

Bank:
CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

Independent Examiner
Fiona Harvey

Registered Charity no 1128450

**St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2021**

Contents

Annual report

Alms and purposes	3
Objectives and activities	3
Achievements and performance	4-7
• Worship and prayer	4
• Ministry and pastoral care	6
• Children, Youth and Students	6-7
• Outreach and Community	7
• Facilities and Buildings	7
• Wider Church Structures	7
Structure, governance and management	8-9
• Role of PCC	
• Administrative information	
• Safeguarding	

Finance Report	10-18
• Statement of financial activities	11
• Balance sheet	12
Independent examiners report	18

St John the Evangelist, Stoke-next-Guildford Annual Report for the year ended 31 December 2021

Aims and purposes

St John's Parochial Church Council ("the PCC") has the responsibility of co-operating with the Rector, the Reverend Mark Woodward, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of St John's Church and the Stirling Centre, Stoke Road, Guildford, and 35 Woking Road (Curate's house).

Vision

The PCC, together with the wider congregation has established a vision plan for the church and the community we serve. We believe that Jesus came to bring 'Life in all its fullness' (John 10:10) and our vision is to bring this life through transformation of the parish of Stoke. Our vision is to be a growing church at the heart of the community of Stoke-next-Guildford.

Together, as a whole church family we seek, through the grace of God and with the full support of the whole church community, to build a vibrant and growing church that has firm foundations on Jesus Christ and His teaching, placing Him at the heart of the church's life and growth. Our vision speaks of how we strive to share His good news with the local community and parish of Stoke and to build a church where all people are valued, where newcomers can quickly 'belong' and old and young, single, married couples and families belong together as the body of Christ.

The main emphases of our Vision are:

- Worship and Prayer - encountering God in vibrant and life-giving worship and deep prayer
- Outreach and Community - reaching out in relevant ways to the those within our sphere of influence with the good news of Jesus Christ
- Discipleship and fellowship - growing closer to Christ in discipleship, supporting each other fellowship and pastoral care, and calling and enabling leaders for the future
- Children, Youth- supporting and caring for children, youth
- Facilities and Buildings for Ministry - developing our buildings, facilities, resources and leadership for life and growth

Objectives and activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St John's. The PCC maintains an overview of worship and considers how services can involve all sections of the residents of the parish and beyond. Our services put faith into practice through music, prayer, scripture, teaching and sacraments.

The PCC have considered the guidance of the Charity Commission on public benefit, and in particular the specific guidance on charities for the advancement of religion. When planning our activities for the year, the incumbent and the PCC try to enable all people to live out their faith as part of our parish community through the realisation of themes from our vision:

- Worship and prayer, learning about the Christian Gospel and developing their knowledge and trust in Jesus.
- Provision of sensitive and loving pastoral care for members of the congregation and those living in the parish
- Provision of activities for the benefit of children, young people and local students
- Support to Christian organisations and other charities in Guildford and to overseas missions and relief agencies
- Maintenance of the fabric of the Church of St John's Stoke and the Stirling Centre to provide facilities for these activities and for use by the local community.

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2021

Achievements and performance

Worship and Prayer

The PCC is keen to offer a range of services during the week and over the course of the year that our community finds both beneficial and spiritually fulfilling.

The COVID-19 pandemic caused considerable disruption in many churches in 2021, as it did in 2020. Some activities have returned to "normal", but we know that this is not the case everywhere. We have done our best to adjust this form accordingly, whilst maintaining continuity where appropriate. Details of all our worship services and times are available via the church website www.stjohnstoke.com.

All are welcome to attend our regular services. The weekly attendance, counted during October 2021, is in-person only, not the online viewers. Please see tables below:-

Easter and Christmas Services

2. How many people came in person to your church at Easter 2021?

2a. Number of communicants at service(s) on Easter Day and vigil service on Easter Eve	42
2b. Total number of people attending worship (including communicants) at service(s) on Easter Day and vigil service on Easter Eve	46

3. How many people came in person to special services run by your church during Advent 2021?

3a. Total number of people attending special services held for the congregation and local community	182
3b. Total number of people attending special services held specifically for civic organisations or schools	0

4. How many people came in person to your church at Christmas 2021?

4a. Number of communicants at service(s) on Christmas Eve and Christmas Day	57
4b. Total number of people attending worship (including communicants) at service(s) on Christmas Eve and Christmas Day	237

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2021

	Number of services	Adult		Children and young people	
		Church	Fresh expressions	Church	Fresh expressions
Sunday 3rd October	2	66		11	
Weekdays 4th - 9th	0				
	Number of services	Adult		Children and young people	
		Church	Fresh expressions	Church	Fresh expressions
Sunday 10th October	2	68		7	
Weekdays 11th - 16th	0				
	Number of services	Adult		Children and young people	
		Church	Fresh expressions	Church	Fresh expressions
Sunday 17th October	2	57		1	
Weekdays 18th - 23rd	0				
	Number of services	Adult		Children and young people	
		Church	Fresh expressions	Church	Fresh expressions
Sunday 24th October	2	83		14	
Weekdays 25th - 30th					

As well as our regular services we enable our community to celebrate and thank God for the milestones of life. Through baptism we thank God for the gift of new life in Christ. In marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief, give thanks for their loved ones' life in this world and commend them into God's keeping. It is our policy to hold baptisms within our main services and we hold marriage and funeral services as required. During 2020, due to the COVID pandemic we conducted 0 baptisms, 1 wedding, and 13 funeral services here or at the crematorium/cemetery, and 2 Burials of ashes.

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2021

Ministry and pastoral care

Nick Sharpe has responsibility for the oversight of pastoral care with a team of 9 Pastoral Assistants. Their aim is to enable each church family member to give and receive God's love and care as we journey through life together by offering spiritual, practical and emotional support, enabling people to live life to its fullness through healing, restoration, forgiveness, listening, empathy and compassion. We held a Memorial Service in December, which was well attended and much appreciated.

We have identified the need for a structured approach to pastoral care and we have created a new Pastoral Care noticeboard with a view to making Pastoral Assistants more identifiable and accessible.

Children, Youth and Students

Children

2021 has been an exciting year in our children's and youth ministry. We have continued to provide Sunday kids groups and activities for children of all age groups during the Sunday morning services, wherever possible, and due to the COVID pandemic we conducted many children's and youth sessions online to enable our young people to continue to meet together. We meet together to have fun, encourage each other and help the children grow in their understanding of the Christian faith.

Our Tuesday Toddler Group continued to meet each week in the first three months of the year providing valuable support for parents, carers and childminders. We provide a safe and secure environment for babies & toddlers to play and learn together. We have been described as a 'life line' by some of our parents. We have also a 'breast-feeding peer support group', which is supported by Liz Jennis. During the COVID pandemic we were unable to meet in person for Toddler group so sadly had to 'pause' meeting together for several months.

Mark – Please can you check the information about SCS is correct or if it needs to be here

In March/ April 2020 we had a vision to begin a new Community food delivery project called 'Stoke Community Support' or SCS for short. Working jointly with St Peter's Church in Bellfields, local schools and the Children's Centre we built a large team of volunteers and delivered over 30,000 meals to 300 families in the local community. This was to help families, children and young people with food through the difficulties of lockdown and the Pandemic. These meals were very well received. This work continued until September 2021.

Boys' Brigade and Girls' Brigade

Boys' Brigade and Girls' Brigade are integral to the church's children's and youth work, led by St John's members with support from other local churches too. Boys' and Girls' Brigades at St John's work closely together, with joint leadership meetings, sharing leaders when necessary. They enjoy an amazing annual Brigades camp, and join up for parade services, Christmas and summer events. Boys' Brigade continues to meet on Thursday evenings during school term time, catering for around 40 boys and young men up to the age of 18. Their aim is through a structured, faith-based programme to teach the boys about the Christian faith in an exciting, fun-based environment, which includes a wide range of indoor and outdoor activities. This year saw a first weekend expedition by the older boys. They also events across Surrey, Hampshire and Berkshire. Through the Pandemic we continued to meet together online.

Girls' Brigade has seen encouraging growth and now has 30 members. We continue to meet on a Tuesday evening during term times and online through the Pandemic. The girls are inviting their friends and our company evenings are busy and great fun. We have a committed team of helpers but could always do with more help! The Girls' Brigade motto 'to seek, serve and follow Christ' is something as a team we try to live by and is the message we aim to bring to the girls so that they too will come to know Jesus as their Saviour.

Youth

St John the Evangelist, Stoke-next-Guildford Annual Report for the year ended 31 December 2021

Our Wednesday night youth club continues to be a great means of evangelism as the young people bring their friends along. Our Sunday night discipleship group has also attracted many young people wanting to go deeper in their faith. We also run a youth group on a Sunday morning alongside all our other kids' groups. From April 2020 the groups continued to meet online.

Behind all this work is very supportive and committed team of volunteers without whom we could not continue this work. We would like to extend a huge thank-you for all their hard work and loyal support over this last year.

Outreach and community – Mark please can you check you are happy with the details on mission below and update if necessary.

As a church we are called to participate in God's mission to share Christ's love and serve others, whether locally, nationally or overseas. St John's has always had a strong commitment to supporting mission financially, spiritually and practically. In normal years, we serve and reach out to the local community in many ways throughout the year, through Easter Encounter and Holiday Club, Summer Fun events, School assemblies, Boys' and Girls' Brigade, Toddler group (over 80 adults & children attending), and monthly Seniors lunch (over 55s). We run a Munch club for local needy families during the holidays. A number of people have started attending Church, or showing an interest in faith, as a result of contact with these groups. In 2020 we contributed a total of £23,418 to local and overseas Mission. Internationally we supported David and Linda James in Austria (ECM), Wendy Gerster in Switzerland (OMF), Sergiu and Diana Bradean in Romania (CMS) and Sarah and Daniel Brito Medeiros who are working with street children in Brazil (CMS). Locally, we continue to support Christians against Poverty, Guildford Foodbank, Footsteps drop-in centre, Guildford Besom and the Emmaus Trust and local events such as the St Peter's Fun Day.

Facilities and Buildings

In normal years the church and the centre continue to be widely used, by both church members and the community, although in 2020 there was limited use due to lockdown and the Pandemic. We aim to use the church and centre for prayer on most weekday mornings, Toddler Group, Seniors Lunch, Holiday Club, Messy Church, Boys' and Girls' Brigades; and for Alpha Courses, band practice and outreach events.

A work party in November enabled many additional maintenance and cleaning jobs to be completed, together with clearance work in the graveyard.

We are very grateful to all the church members who helped with ongoing maintenance and cleaning.

Wider Church Structures

In 2021 St John's had one lay representative on the Guildford Deanery Synod, with two further vacancies. This provides the PCC with an important link between the parish and the wider structures of the Church and ecumenical activities. We continue to support Churches Together in Guildford and join with other Guildford congregations in the Walk of Witness in the town centre on Good Friday when possible.

St John the Evangelist, Stoke-next-Guildford **Annual Report for the year ended 31 December 2021**

Structure, governance and management

In accordance with the Church Representation Rules, the members of the PCC are either ex-officio, elected by the Annual Parochial Church Meeting (APCM), or co-opted by the PCC. All regular worshippers are encouraged to register on the electoral roll and can stand for election to the PCC. At the last Annual Parish Council Meeting, held on the Tuesday 25th May 2021 the Electoral Roll membership of St John the Evangelist Church, Stoke-next-Guildford was 122. The Electoral Roll was revised this year, as required by the Church of England. Thank you to everyone for registering. The current Electoral Roll membership (at the Annual Parish Council Meeting on the 25th May 2021) is **129**.

PCC members are responsible for making decisions on all matters of general concern and importance to the parish including how the funds of the PCC are to be spent. Minutes of meetings are displayed on the PCC notice board by the entrance into the church from the Stirling Centre.

The full PCC, chaired by the Reverend Mark Woodward, met eight times during the year with an average attendance of 90 per cent of members present.

Administrative information

St John's Church is situated in Stoke Road, Stoke-next-Guildford and is in the Guildford Diocese of the Church of England.

The Parochial Church Council of the Ecclesiastical Parish of Stoke-next-Guildford is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and, having previously been exempted, was registered with the Charity Commission (Registered No. 1128450) with effect from 6 March 2009.

Mark – Sorry I don't know these details below, please can you check they are accurate and make any changes.

The PCC members who have served from 1 January 2020 until the date that this report was approved are:

Ex Officio members

Incumbent	Rev'd Mark Woodward	Chairman
Curates	Rev'd Nick Sharpe	
Churchwardens	Beverley Colinese Matthew MacLachlan	Deputy Chair (from Oct 2021) (Elected Oct 2021)

Elected members

Deanery Synod rep	Ali Anjomshoaa	Elected to Deanery Synod Oct 2020
Deanery Synod rep		Position Vacant
Deanery Synod rep		Position Vacant
PCC Member	Simon Loveless	
PCC Member	Pavel MacLachlan	Retired Oct 2021
PCC Member	Pete Bunting	Retired Oct 2021
PCC Member	Simon Etheridge	Retired Oct 2021
PCC member	Claire Lee	
PCC Member	Ali Anjomshoaa	Elected to Deanery Synod Oct 2020
PCC Member	Joe Probert	
PCC Member	Esmanda Monem	Secretary Oct 2020
PCC Member	Jo Lamberth	Treasurer
PCC Member	William Lowries	Elected Oct 2020
PCC Member	Jon Barnardo	Elected Oct 2020
PCC Member	Sue Turner	Elected 2020
PCC Member	Debbie Pennells	Elected 2020

St John the Evangelist, Stoke-next-Guildford Annual Report for the year ended 31 December 2021

Safeguarding

The Parish is committed to the safeguarding, care and nurture of the children within our church community, and also to encouraging an environment where all people and especially those who may be vulnerable are able to worship and pursue their faith journey with encouragement and in safety. We are also committed to the implementation of the Diocese of Guildford Safeguarding Policy and Procedures, and the relevant statutory legislation and guidance for the welfare of children, young people and vulnerable adults. We have complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016.

In line with the House of Bishops Policy 2017, it is now a requirement for anyone working with children and/or vulnerable adults to undertake a foundation course in safeguarding. We have identified the training and DBS requirements for all our volunteers and reviewed those of our employed and lay staff and notified them accordingly.

The foundation course is now available on line for those unable to attend a face to face session. We have a safeguarding group who meet termly to ensure the Parish action plan is adhered to and updated. This has improved communication between policy and practice.

Every year the PCC agrees the Parish Safeguarding Children and Vulnerable Adults Policy Statements displaying a copy in the Church and forwarding one copy of each to the Diocesan Safeguarding Office for their records; our Safeguarding Representatives have been Helen Anjomshoaa and Elodie Curran up to the date of this report, and Jon Barnardo is the PCC Safeguarding Representative. They can be contacted at besafe@stjohnstoke.com

St John the Evangelist, Stoke-next-Guildford Annual Report for the year ended 31 December 2021

Finance Report

The financial statements for the church for the year ended 31 December 2021 are attached. Overall, there was a surplus of £3,989 and income increased by £9,371 in the year to £231,348 (£221,977 in 2020). Expenses increased year on year, but this was to be expected as in 2020 staff costs were lower due to furlough payments relating to the Covid 19 pandemic and the church was closed for part of the year and so church running costs were lower.

The financial statements have been presented to comply with the rules imposed by the Charities Act, SORP 2005 and the Church of England.

Income primarily comes from regular donations from members of the congregation. We call this planned giving, and it accounted for 69% of our income in 2021 (70% in 2020). Income tax reclaimed under the gift aid scheme generated £31,904. Income from letting the Stirling Centre declined further in 2021 due to the pandemic but this loss was offset by letting 35 Woking Road for most of 2021. We are very grateful to all those who have supported our work so generously over the year.

Cash

It is the policy of the PCC to maintain sufficient cash reserves to continue the current level of activity and build reserves for the long-term maintenance of the fabric. Current assets, (cash + tax recoverable) of £67,357 is roughly equivalent to three months expenditure which is reasonable.

It is our policy to invest our surplus balances with bank deposit accounts and the CBF Church of England Deposit Fund.

Looking forward

As always, the budget for the coming year will be challenging with costs rising as we grow and desire to extend our ministry.

Risks

We have a programme of identifying the major risks which could impact the work of the Church in the parish. All standard risks for loss of property and employee and public liability have been covered by insurance. We have in place an established child protection policy. Other risk areas are reviewed from time to time.

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2021

Statement of Financial Activities

		2021			2020	
	Note	Unrestricted General Funds £	Designated Funds £	Restricted funds £	Total Funds £	Total Funds £
Incoming Resources						
<i>Voluntary income</i>						
Planned giving		156,714.25	-	3,810.00	160,524.25	154,856.62
Income tax recovered		31,904.24	-	-	31,904.24	35,360.75
Collections and donations		4,606.17	-	-	4,606.17	18,830.13
		193,224.66	-	3,810.00	197,034.66	209,047.50
<i>Other Income</i>						
Events & fees		11,166.73	-	-	11,166.73	5,429.42
Church centre lettings		5,722.00	-	-	5,722.00	2,497.00
Woking Road rent	7	17,411.00	-	-	17,411.00	4,908.00
Investment income		13.96	-	-	13.96	95.43
		34,313.69	-	-	34,313.69	12,929.85
Total Incoming Resources		227,538.35	-	3,810.00	231,348.35	221,977.35
Resources expended						
Mission Partners	2	19,400.25	-	-	19,400.25	17,935.99
Local Mission Projects		2,227.42	-	-	2,227.42	5,482.35
Church Refurbishment		14,265.24	-	2,000.00	16,265.24	2,608.20
Woking Road	7	5,049.24	-	-	5,049.24	793.58
Parish share		82,019.04	-	-	82,019.04	82,019.04
Cost of church activities	1	12,486.44	-	-	12,486.44	13,591.78
Church running costs	1	20,837.79	-	-	20,837.79	19,473.50
Support costs	1	69,074.32	-	-	69,074.32	61,290.33
Total resources expended		225,359.74	-	2,000.00	227,359.74	203,184.77
Net Surplus (Deficit) before transfers		2,178.61	-	1,810.00	3,988.61	18,782.58
Transfers						
Net Income		2,178.61	-	1,810.00	3,988.61	18,782.58
Opening balances as at 1 January		338,128.33	-	2,000.00	340,128.33	321,345.75
Closing balances as at 31 December	5	340,306.94	-	3,810.00	344,116.94	340,128.33

NB: Minor discrepancies in totals are due to pence not being shown

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2021

Balance Sheet

	Note	2021 £	2020 £
Fixed Assets			
Tangible Fixed assets	4	277,689.66	277,974.00
Current assets			
Cash at bank & on deposit		57,144.31	49,840.33
Tax recoverable		10,212.59	13,314.00
		67,356.90	63,154.33
Current Liabilities			
Other creditors		275.62	-
Mission grants due		654.00	1,000.00
		929.62	1,000.00
Net current assets/(liabilities)		66,427.28	62,154.33
Long Term Liabilities		-	-
Total net assets		344,116.94	340,128.33
Funds			
Unrestricted	5/6	340,306.94	338,128.33
Designated	5/6	-	-
Restricted	5/6	3,810.00	2,000.00
		344,116.94	340,128.33

NB: Minor discrepancies in totals are due to pence not being shown

11th April 2022

Approved by the Parochial Church Council on ~~25 March~~ 2022 and signed on its behalf

Rev'd M C Woodward
Chairman

M. C. Woodward

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2021

	2021			2020
	Unrestricted funds	Designated	Restricted funds	TOTAL FUNDS
	£			£
Church Activities				
Grants to UK missions	2,510.25	-	-	1,520.00
Grants to overseas missions	16,860.00	-	-	16,280.00
Other Mission Expenses	30.00	-	-	135.99
Local Mission Projects	2,227.42	-	-	5,482.35
	21,627.67	-	-	23,418.34
Parish share	82,019.04	-	-	82,019.04
Cost of church activities				
Hospitality	363.30	-	-	238.29
Equipment	1,373.95	-	-	2,567.32
Worship	2,487.35	-	-	845.57
Youth and children	3,542.01	-	-	2,102.28
Outreach & events	3,440.83	-	-	6,150.52
Training	1,279.00	-	-	1,687.80
	12,486.44	-	-	13,591.78
Church running costs				
Depreciation of equipment	284.34	-	-	284.34
Heat light etc	6,204.43	-	-	7,955.72
Repairs & maintenance	6,881.25	-	-	2,521.30
Woking Road	5,049.24	-	-	793.58
Church Refurbishment	14,265.24	-	2,000.00	2,608.20
Cleaning & centre management	2,549.66	-	-	3,886.32
Insurance	4,918.11	-	-	4,825.82
	40,152.27	-	2,000.00	22,875.28
Support costs				
Office costs	4,416.46	-	-	3,733.38
Staffing costs	60,777.42	-	-	54,889.99
General expenses	3,880.44	-	-	2,666.96
	69,074.32	-	-	61,290.33
Total funds spent	225,359.74	-	2,000.00	203,194.77

NB: Minor discrepancies in totals are due to pence not being shown

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2021

Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2001 together with applicable accounting standards and the Charities SORP 2005.

The financial statements have been prepared under the historical cost convention, using the accruals system.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on general purposes of the PCC. Funds designed for a particular purpose by the PCC are also unrestricted. Restricted funds are those holding moneys given for a specific purpose only or assets so financed, less any associated liabilities, or grants received for particular work or ministries.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

Balances in a fund do **not** represent cash in a bank account but a proportion of the total net assets of the church (see note 6)

Incoming resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grant and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Other income

Rental income from the letting of the church and centre premises is recognised when the rental is due.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award is considered an obligation by the PCC. Any grant unpaid at 31 December is provided for in these accounts as an operational (though not legal) liability and is shown as an accrual in the Balance Sheet.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when paid. Any parish share unpaid as at 31 December is provided for in these accounts as an operational (though not legal) liability and is shown as a creditor in the Balance Sheet.

St John the Evangelist, Stoke-next-Guildford **Annual Report for the year ended 31 December 2021**

Fixed Assets

Consecrated and beneficial property of any kind is excluded from the accounts by s96 (2)(a) of the Charities Act 1993.

Church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected on request. Items acquired since 1 January 2000 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life (initially over 5 years) on a straight-line basis. There is no depreciation provided for 35 Woking Road.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight-line basis over the anticipated useful life of the asset. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents, or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with the CBF Church of England Funds or at bank.

Current liabilities

These generally comprise accruals for payments due as at the year end, but which had not been made.

1. Resources Expended

The resources expended by the church are analysed on page 13.

2. Grants to further the work of the church

	2021	2020
	£	£
<i>Home mission and relief agencies</i>		
Christians Against Poverty - debt relief	1,700	1,520
Other local initiatives	810	-
	<u>2,510</u>	<u>1,520</u>
<i>Overseas mission and relief agencies</i>		
OMF (Wendy Gerster)	2,160	2,000
OMF (David & Amy Roche)	4,900	4,460
ECM (David & Linda James)	4,900	4,460
Sergiu & Diana Bradean	4,900	4,460
	<u>16,860</u>	<u>15,380</u>

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2021

3. Staff Costs

	2021	2020
	£	£
Wages & salaries	56,974	50,929
National Insurance	-	-
Pension costs	3,803	3,961
Total salary costs	<u>60,777</u>	<u>54,890</u>

During the year the PCC employed a part-time administrator, a part time office manager, a part-time hall manager, two part time cleaners, a full-time children and families worker and a full-time youth worker.

Expenses are paid to the Rector in connection with his duties as incumbent (but not in connection with his position as PCC chairman), and to the curates.

4. Fixed Assets

	Property £	Equipment £	Total £
Cost			
Opening balance 1 January	277,121	34,925	312,046
Purchases in year	-	-	-
Total cost 31 December	277,121	34,925	312,046
Depreciation			
Opening balance 1 January	-	34,072	34,072
Depreciation charge for 2021	-	284	284
Accumulated depreciation 31 Dec 2021	-	34,356	34,356
Net book value 31 December 2021	<u>277,121</u>	<u>569</u>	<u>277,690</u>
Net book value 31 December 2020	<u>277,121</u>	<u>853</u>	<u>277,974</u>

In order to support the appointment of a curate in 2009 the PCC purchased 35 Woking Road (the "House for Ministry") for a gross cost of £275,121. This is a significant investment for the future and the PCC is most grateful for all those who have contributed and supported this endeavour. This property is shown at historic cost in the balance sheet.

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2021

5. Funds analysis

	Opening balance 1 January £	Net surplus before transfers £	Transfers £	Closing balance 31 December £
Unrestricted funds	338,128	179	2,000	340,307
Designated funds	-	-	-	-
Restricted funds	2,000	3,810	- 2,000	3,810
TOTAL	340,128	3,989	-	344,117

6. Analysis of Net Assets

	Fixed assets £	Current assets £	Current liabilities £	Long term liabilities £	Total net assets £
Unrestricted funds	277,690	63,547	930	-	340,307
Designated funds	-	-	-	-	-
Restricted funds	-	3,810	-	-	3,810
TOTAL	277,690	67,357	930	-	344,117

**St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2021**

St John the Evangelist, Stoke Next Guildford

Annual Report for the year ended 31 December 2021

Independent examiner's report to the PCC of St John the Evangelist, Stoke next Guildford

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of [insert named of applicable listed body], which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or 2. the accounts do not accord with those records; or 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Relevant professional qualification(s) or membership of professional bodies (if any): ACA

Date: 14 March 2022

Accounts



**St John the Evangelist Church
Stoke-next-Guildford**

**Annual Report
and
Financial Statements
of the
Parochial Church Council**

for the year ended 31 December 2020

Incumbent:
Revd Mark Woodward

Bank:
CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

Independent Examiner
Fiona Harvey

Registered Charity no 1128450

**St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2020**

Contents

Annual report

Aims and purposes	3
Objectives and activities	3
Achievements and performance	4-6
• Worship and prayer	4
• Ministry and pastoral care	4
• Children, Youth and Students	4-5
• Outreach and Community	6
• Facilities and Buildings	6
• Wider Church Structures	6
Structure, governance and management	7-9
• Role of PCC	
• Administrative information	
• Safeguarding	

Finance Report	10-17
-----------------------	--------------

• Statement of financial activities	11
• Balance sheet	12

Independent examiners report	18
-------------------------------------	-----------

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2020

Aims and purposes

St John's Parochial Church Council ("the PCC") has the responsibility of co-operating with the Rector, the Reverend Mark Woodward, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of St John's Church and the Stirling Centre, Stoke Road, Guildford, and 35 Woking Road (Curate's house).

Vision

The PCC, together with the wider congregation has established a vision plan for the church and the community we serve. We believe that Jesus came to bring 'Life in all its fullness' (John 10:10) and our vision is to bring this life through transformation of the parish of Stoke. Our vision is to be a growing church at the heart of the community of Stoke-next-Guildford.

Together, as a whole church family we seek, through the grace of God and with the full support of the whole church community, to build a vibrant and growing church that has firm foundations on Jesus Christ and His teaching, placing Him at the heart of the church's life and growth. Our vision speaks of how we strive to share His good news with the local community and parish of Stoke and to build a church where all people are valued, where newcomers can quickly 'belong' and old and young, single, married couples and families belong together as the body of Christ.

The main emphases of our Vision are:

- Worship and Prayer - encountering God in vibrant and life-giving worship and deep prayer
- Outreach and Community - reaching out in relevant ways to the those within our sphere of influence with the good news of Jesus Christ
- Discipleship and fellowship - growing closer to Christ in discipleship, supporting each other fellowship and pastoral care, and calling and enabling leaders for the future
- Children, Youth- supporting and caring for children, youth
- Facilities and Buildings for Ministry - developing our buildings, facilities, resources and leadership for life and growth

Objectives and activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St John's. The PCC maintains an overview of worship and considers how services can involve all sections of the residents of the parish and beyond. Our services put faith into practice through music, prayer, scripture, teaching and sacraments.

The PCC have considered the guidance of the Charity Commission on public benefit, and in particular the specific guidance on charities for the advancement of religion. When planning our activities for the year, the incumbent and the PCC try to enable all people to live out their faith as part of our parish community through the realisation of themes from our vision:

- Worship and prayer, learning about the Christian Gospel and developing their knowledge and trust in Jesus.
- Provision of sensitive and loving pastoral care for members of the congregation and those living in the parish
- Provision of activities for the benefit of children, young people and local students
- Support to Christian organisations and other charities in Guildford and to overseas missions and relief agencies
- Maintenance of the fabric of the Church of St John's Stoke and the Stirling Centre to provide facilities for these activities and for use by the local community.

St John the Evangelist, Stoke-next-Guildford **Annual Report for the year ended 31 December 2020**

Achievements and performance

Worship and Prayer

The PCC is keen to offer a range of services during the week and over the course of the year that our community finds both beneficial and spiritually fulfilling.

Throughout 2020 the established pattern of Sunday services changed significantly due to the COVID pandemic. However, we were able to livestream Sunday Services from the church building on Sundays for several months until we were able to return to worship in-person. Details of all our worship services and times are available via the church website www.stjohnstoke.com.

All are welcome to attend our regular services. The weekly attendance, counted during October 2020, is in-person only, not the online viewers. Please see table below:-

4c.1	Number of services	Adult		Children and young people	
		Church	Fresh expressions	Church	Fresh expressions
Sunday 4th October	2	58		7	
Weekdays 5th-10th					
4c.2	Number of services	Adult		Children and young people	
		Church	Fresh expressions	Church	Fresh expressions
Sunday 11th October	2	54		6	
Weekdays 12th – 17th					
4c.3	Number of services	Adult		Children and young people	
		Church	Fresh expressions	Church	Fresh expressions
Sunday 18th October	2	54		5	
Weekdays 19th-24th					
4c.4	Number of services	Adult		Children and young people	
		Church	Fresh expressions	Church	Fresh expressions
Sunday 25th October	2	45		3	
Weekdays 26th-31st					

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2020

As well as our regular services we enable our community to celebrate and thank God for the milestones of life. Through baptism we thank God for the gift of new life in Christ. In marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief, give thanks for their loved ones' life in this world and commend them into God's keeping. It is our policy to hold baptisms within our main services and we hold marriage and funeral services as required. During 2020, due to the COVID pandemic we conducted 0 baptisms, 1 wedding, and 13 funeral services here or at the crematorium/cemetery, and 2 Burials of ashes.

Ministry and pastoral care

Nick Sharpe has responsibility for the oversight of pastoral care with a team of 9 Pastoral Assistants. Their aim is to enable each church family member to give and receive God's love and care as we journey through life together by offering spiritual, practical and emotional support, enabling people to live life to its fullness through healing, restoration, forgiveness, listening, empathy and compassion. We held a Memorial Service in December, which was well attended and much appreciated.

We have identified the need for a structured approach to pastoral care and we have created a new Pastoral Care noticeboard with a view to making Pastoral Assistants more identifiable and accessible.

Children, Youth and Students

Children

2020 has been an exciting year in our children's and youth ministry. We have continued to provide Sunday kids groups and activities for children of all age groups during the Sunday morning services, wherever possible, and due to the COVID pandemic we conducted many children's and youth sessions online to enable our young people to continue to meet together. We meet together to have fun, encourage each other and help the children grow in their understanding of the Christian faith.

Our Tuesday Toddler Group continued to meet each week in the first three months of the year providing valuable support for parents, carers and childminders. We provide a safe and secure environment for babies & toddlers to play and learn together. We have been described as a 'life line' by some of our parents. We have also a 'breast-feeding peer support group', which is supported by Liz Jennis. During the COVID pandemic we were unable to meet in person for Toddler group so sadly had to 'pause' meeting together for several months.

In March/ April 2020 we had a vision to begin a new Community food delivery project called 'Stoke Community Support' or SCS for short. Working jointly with St Peter's Church in Bellfields, local schools and the Children's Centre we built a large team of volunteers and delivered over 30,000 meals to 300 families in the local community. This was to help families, children and young people with food through the difficulties of lockdown and the Pandemic. These meals were very well received. This work continues until September 2021.

Boys' Brigade and Girls' Brigade

Boys' Brigade and Girls Brigade are integral to the church's children's and youth work, led by St John's members with support from other local churches too. Boys' and Girls' Brigades at St John's work closely together, with joint leadership meetings, sharing leaders when necessary. They enjoy an amazing annual Brigades camp, and join up for parade services, Christmas and summer events. Boys Brigade continues to meet on Thursday evenings during school term time, catering for around 40 boys and young men up to the age of 18. Their aim is through a structured, faith-based programme to teach the boys about the Christian faith in an exciting, fun-based environment, which includes a wide range of indoor and outdoor activities. This year saw a first weekend expedition by the older boys. They also events across Surrey, Hampshire and Berkshire. Through the Pandemic we continued to meet together online.

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2020

Girls' Brigade has seen encouraging growth and now has 30 members. We continue to meet on a Tuesday evening during term times and online through the Pandemic. The girls are inviting their friends and our company evenings are busy and great fun. We have a committed team of helpers but could always do with more help! The Girls' Brigade motto 'to seek, serve and follow Christ' is something as a team we try to live by and is the message we aim to bring to the girls so that they too will come to know Jesus as their Saviour.

Youth

Our Wednesday night youth club continues to be a great means of evangelism as the young people bring their friends along. Our Sunday night discipleship group has also attracted many young people wanting to go deeper in their faith. We also run a youth group on a Sunday morning alongside all our other kids' groups. From April 2020 the groups continued to meet online.

Behind all this work is very supportive and committed team of volunteers without whom we could not continue this work. We would like to extend a huge thank-you for all their hard work and loyal support over this last year.

Outreach and community

As a church we are called to participate in God's mission to share Christ's love and serve others, whether locally, nationally or overseas. St John's has always had a strong commitment to supporting mission financially, spiritually and practically. In normal years, we serve and reach out to the local community in many ways throughout the year, through Easter Encounter and Holiday Club, Summer Fun events, School assemblies, Boys' and Girls' Brigade, Toddler group (over 80 adults & children attending), and monthly Seniors lunch (over 55s). We run a Munch club for local needy families during the holidays. A number of people have started attending Church, or showing an interest in faith, as a result of contact with these groups. In 2020 we contributed a total of £23,418 to local and overseas Mission. Internationally we supported David and Linda James in Austria (ECM), Wendy Gerster in Switzerland (OMF), Sergiu and Diana Bradean in Romania (CMS) and Sarah and Daniel Brito Medeiros who are working with street children in Brazil (CMS). Locally, we continue to support Christians against Poverty, Guildford Foodbank, Footsteps drop-in centre, Guildford Besom and the Emmaus Trust and local events such as the St Peter's Fun Day.

Facilities and Buildings

In normal years the church and the centre continue to be widely used, by both church members and the community, although in 2020 there was limited use due to lockdown and the Pandemic. We aim to use the church and centre for prayer on most weekday mornings, Toddler Group, Seniors Lunch, Holiday Club, Messy Church, Boys' and Girls' Brigades; and for Alpha Courses, band practice and outreach events.

A work party in November enabled many additional maintenance and cleaning jobs to be completed, together with clearance work in the graveyard.

We are very grateful to all the church members who helped with ongoing maintenance and cleaning.

Wider Church Structures

In 2020 St John's had one lay representative on the Guildford Deanery Synod, with two further vacancies. This provides the PCC with an important link between the parish and the wider structures of the Church and ecumenical activities. We continue to support Churches Together in Guildford and join with other Guildford congregations in the Walk of Witness in the town centre on Good Friday when possible.

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2020

Structure, governance and management

In accordance with the Church Representation Rules, the members of the PCC are either ex-officio, elected by the Annual Parochial Church Meeting (APCM), or co-opted by the PCC. All regular worshippers are encouraged to register on the electoral roll and can stand for election to the PCC. At the last Annual Parish Council Meeting, held on the Tuesday 20th October 2020 the Electoral Roll membership of St John the Evangelist Church, Stoke-next-Guildford was 127. The Electoral Roll was revised this year, as required by the Church of England. Thank you to everyone for registering. The current Electoral Roll membership (at the Annual Parish Council Meeting on the 25th May 2021) is **129**.

PCC members are responsible for making decisions on all matters of general concern and importance to the parish including how the funds of the PCC are to be spent. Minutes of meetings are displayed on the PCC notice board by the entrance into the church from the Stirling Centre.

The full PCC, chaired by the Reverend Mark Woodward, met eight times during the year with an average attendance of 90 per cent of members present.

Administrative information

St John's Church is situated in Stoke Road, Stoke-next-Guildford and is in the Guildford Diocese of the Church of England.

The Parochial Church Council of the Ecclesiastical Parish of Stoke-next-Guildford is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and, having previously been exempted, was registered with the Charity Commission (Registered No. 1128450) with effect from 6 March 2009.

The PCC members who have served from 1 January 2020 until the date that this report was approved are:

Ex Officio members

Incumbent	Rev'd Mark Woodward	Chairman
Curates	Rev'd Nick Sharpe Rev'd Nick Hill	(left September 2020)
Churchwardens	Dave Robson Beverley Colinese Matthew MacLachlan	Deputy Chair (retired Oct 2021) Deputy Chair (from Oct 2021) (Elected Oct 2021)

Elected members

Deanery Synod rep	Simon Loveless	Retired Oct 2020
Deanery Synod rep	Carol Brown	Retired Oct 2020
Deanery Synod rep	Christine Maskell	Retired Oct 2020
PCC Member	Pavel MacLachlan	
PCC Member	Pete Bunting	
PCC Member	Simon Etheridge	
PCC member	Claire Lee	
PCC Member	Ali Anjomshoaa	Elected to Deanery Synod Oct 2020
PCC Member	Elodie Curran	Retired Oct 2020
PCC Member	Joe Probert	Retired Oct 2020
PCC Member	Esmanda Monem	Secretary Oct 2020
PCC Member	Sue Gregory	Secretary Retired Oct 2020
PCC Member	Jo Lamberth	Treasurer
PCC Member	William Lowries	Elected Oct 2020
PCC Member	Jon Barnardo	Elected Oct 2020
PCC Member	Sue Turner	Elected 2020
PCC Member	Debbie Pennells	Elected 2020

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2020

Safeguarding

The Parish is committed to the safeguarding, care and nurture of the children within our church community, and also to encouraging an environment where all people and especially those who may be vulnerable are able to worship and pursue their faith journey with encouragement and in safety. We are also committed to the implementation of the Diocese of Guildford Safeguarding Policy and Procedures, and the relevant statutory legislation and guidance for the welfare of children, young people and vulnerable adults. We have complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016.

In line with the House of Bishops Policy 2017, it is now a requirement for anyone working with children and/or vulnerable adults to undertake a foundation course in safeguarding. We have identified the training and DBS requirements for all our volunteers and reviewed those of our employed and lay staff and notified them accordingly.

The foundation course is now available on line for those unable to attend a face to face session. We have a safeguarding group who meet termly to ensure the Parish action plan is adhered to and updated. This has improved communication between policy and practice.

Every year the PCC agrees the Parish Safeguarding Children and Vulnerable Adults Policy Statements displaying a copy in the Church and forwarding one copy of each to the Diocesan Safeguarding Office for their records; our Safeguarding Representatives have been Helen Anjomshoaa and Elodie Curran up to the date of this report, and Jon Barnardo is the PCC Safeguarding Representative. They can be contacted at besafe@stjohnstoke.com

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2020

Finance Report

The financial statements for the church for the year ended 31 December 2020 are attached. Overall, there was a surplus of £18,782 although income dropped to £221,977 (£226,387 in 2019). The Covid 19 pandemic and the subsequent changes in delivering services as well as placing staff on furlough resulted in reduced costs in the year.

The financial statements have been presented to comply with the rules imposed by the Charities Act, SORP 2005 and the Church of England.

Income primarily comes from regular donations from members of the congregation. We call this planned giving, and it accounted for 70% of our income in 2020 (72% in 2019). Income tax reclaimed under the gift aid scheme generated £35,361. Income from letting the Stirling Centre was reduced due to the pandemic but this loss was partially offset by letting 35 Woking Road for three months in 2020. We are very grateful to all those who have supported our work so generously over the year.

Cash

It is the policy of the PCC to maintain sufficient cash reserves to continue the current level of activity and build reserves for the long-term maintenance of the fabric. Current assets, (cash + tax recoverable) of £63,154 is roughly equivalent to three months expenditure which is reasonable.

It is our policy to invest our surplus balances with bank deposit accounts and the CBF Church of England Deposit Fund.

Looking forward

As always, the budget for the coming year will be challenging with costs rising as we grow and desire to extend our ministry.

Risks

We have a programme of identifying the major risks which could impact the work of the Church in the parish. All standard risks for loss of property and employee and public liability have been covered by insurance. We have in place an established child protection policy. Other risk areas are reviewed from time to time.

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2020

Statement of Financial Activities

		2020			2019	
	Note	Unrestricted General Funds	Designated Funds	Restricted funds	Total Funds	Total Funds
Incoming Resources		£	£	£	£	£
<i>Voluntary income</i>						
Planned giving		152,857	-	2,000	154,857	162,110
Income tax recovered		35,361	-	-	35,361	35,055
Collections and donations		18,830	-	-	18,830	6,781
		207,048	-	2,000	209,048	203,947
<i>Other income</i>						
Events & fees		5,429	-	-	5,429	12,257
Church centre lettings		7,405	-	-	7,405	10,010
Investment income		95	-	-	95	174
		12,930	-	-	12,930	22,441
Total Incoming Resources		219,977	-	2,000	221,977	226,388
Resources expended						
Mission Partners	2	17,800	-	-	17,800	17,300
Mission Trip to Romania		-	-	-	-	375
Local Mission Projects		5,482	-	-	5,482	1,212
Other mission expenses		136	-	-	136	235
Church Refurbishment		2,608	-	-	2,608	23,506
Parish share		82,019	-	-	82,019	80,779
Cost of church activities	1	13,592	-	-	13,592	21,906
Church running costs	1	20,267	-	-	20,267	25,490
Support costs	1	61,290	-	-	61,290	70,960
Total resources expended		203,195	-	-	203,195	241,764
Net Surplus (Deficit) before transfers		16,783	-	2,000	18,783	-
Transfers			-		-	-
Net Income		16,783	-	2,000	18,783	-
Opening balances as at 1 January		321,346	-	-	321,346	336,722
Closing balances as at 31 December	5	338,128	-	2,000	340,128	321,346

NB: Minor discrepancies in totals are due to pence not being shown

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2020

Balance Sheet

	Note	2020	2019
		£	£
Fixed Assets			
Tangible Fixed assets	4	277,974	278,258
Current assets			
Cash at bank & on deposit		49,840	38,478
Tax recoverable		13,314	5,610
		63,154	44,087
Current Liabilities			
Other creditors		-	1,000
Mission grants due		1,000	-
		1,000	1,000
Net current assets/(liabilities)		62,154	43,087
Long Term Liabilities		-	-
Total net assets		340,128	321,346
Funds			
Unrestricted	5/6	338,128	321,346
Designated	5/6	-	-
Restricted	5/6	2,000	
		340,128	321,346

NB: Minor discrepancies in totals are due to pence not being shown

Approved by the Parochial Church Council on 13 April 2021 and signed on its behalf

Revd M C Woodward
Chairman

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2020

	2020			2019
	Unrestricted funds	Designated	Restricted funds	TOTAL FUNDS
				TOTAL FUNDS
			£	£
Church Activities				
Grants to UK missions	1,520	-	-	1,620
Grants to overseas missions	16,280	-	-	15,680
Mission Trip to Romania	-	-	-	375
Other Mission Expenses	136	-	-	235
Local Mission Projects	5,482	-	-	1,212
	23,418	-	-	19,122
Parish share	82,019	-	-	80,779
Cost of church activities				
Hospitality	238	-	-	1,934
Equipment	2,567	-	-	326
Worship	846	-	-	4,453
Youth and children	2,102	-	-	5,486
Outreach & events	6,151	-	-	6,863
Training	1,688	-	-	2,844
	13,592	-	-	21,906
Church running costs				
Depreciation of equipment	284	-	-	615
Heat light etc	7,956	-	-	9,427
Repairs & maintenance	3,315	-	-	6,267
Church Refurbishment	2,608	-	-	23,506
Cleaning & centre management	3,886	-	-	4,397
Insurance	4,826	-	-	4,784
	22,875	-	-	48,996
Support costs				
Office costs	3,733	-	-	6,937
Staffing costs	54,890	-	-	59,568
General expenses	2,667	-	-	4,455
	61,290	-	-	70,960
Total funds spent	203,195	-	-	241,764

NB: Minor discrepancies in totals are due to pence not being shown

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2020

Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2001 together with applicable accounting standards and the Charities SORP 2005.

The financial statements have been prepared under the historical cost convention, using the accruals system.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on general purposes of the PCC. Funds designed for a particular purpose by the PCC are also unrestricted. Restricted funds are those holding moneys given for a specific purpose only or assets so financed, less any associated liabilities, or grants received for particular work or ministries.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

Balances in a fund do **not** represent cash in a bank account but a proportion of the total net assets of the church (see note 6)

Incoming resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grant and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Other income

Rental income from the letting of the church and centre premises is recognised when the rental is due.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award is considered an obligation by the PCC. Any grant unpaid at 31 December is provided for in these accounts as an operational (though not legal) liability and is shown as an accrual in the Balance Sheet.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when paid. Any parish share unpaid as at 31 December is provided for in these accounts as an operational (though not legal) liability and is shown as a creditor in the Balance Sheet.

St John the Evangelist, Stoke-next-Guildford

Annual Report for the year ended 31 December 2020

Fixed Assets

Consecrated and beneficial property of any kind is excluded from the accounts by s96 (2)(a) of the Charities Act 1993.

Church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected on request. Items acquired since 1 January 2000 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life (initially over 5 years) on a straight-line basis. There is no depreciation provided for 35 Woking Road.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight-line basis over the anticipated useful life of the asset. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents, or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with the CBF Church of England Funds or at bank.

Current liabilities

These generally comprise accruals for payments due as at the year end, but which had not been made.

1. Resources Expended

The resources expended by the church are analysed on page 9.

2. Mission Partners

	2020	2019
	£	£
<i>Home mission and relief agencies</i>		
Christians Against Poverty - debt relief	1,520	1,620
	<u>1,520</u>	<u>1,620</u>
<i>Overseas mission and relief agencies</i>		
OMF (Wendy Gerster)	2,000	2,000
OMF (David & Amy Roche)	4,460	4,560
ECM (David & Linda James)	4,460	4,560
Sergiu & Diana Bradean	4,460	4,560
	<u>15,380</u>	<u>15,680</u>

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2020

3. Staff Costs

	2020	2019
	£	£
Wages & salaries	50,929	54,621
National Insurance	-	-
Pension costs	3,961	4,947
Total salary costs	<u>54,890</u>	<u>59,568</u>

During the year the PCC employed a part-time administrator, a part time office manager, a part-time hall manager, two part time cleaners, a part time director of children and youth and a full-time youth worker and a trainee worship pastor.

Expenses are paid to the Rector in connection with his duties as incumbent (but not in connection with his position as PCC chairman), and to the curates.

4. Fixed Assets

	Property £	Equipment £	Total £
Cost			
Opening balance 1 January	277,121	34,925	312,046
Purchases in year	-	-	-
Total cost 31 December	277,121	34,925	312,046
Depreciation			
Opening balance 1 January	-	33,788	33,788
Depreciation charge for 2020	-	284	284
Accumulated depreciation 31 Dec 2020	-	34,072	34,072
Net book value 31 December 2020	<u>277,121</u>	<u>853</u>	<u>277,974</u>
Net book value 31 December 2019	<u>277,121</u>	<u>1,137</u>	<u>278,258</u>

In order to support the appointment of a curate in 2009 the PCC purchased 35 Woking Road (the "House for Ministry") for a gross cost of £275,121. This is a significant investment for the future and the PCC is most grateful for all those who have contributed and supported this endeavour. This property is shown at historic cost in the balance sheet.

St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2020

5. Funds analysis

	Opening balance 1 January £	Net surplus before transfers £	Transfers £	Closing balance 31 December £
Unrestricted funds	321,346	16,783	-	338,128
Designated funds	-	-	-	-
Restricted funds	-	2,000	-	2,000
TOTAL	321,346	18,783	-	340,128

6. Analysis of Net Assets

	Fixed assets £	Current assets £	Current liabilities £	Long term liabilities £	Total net assets £
Unrestricted funds	277,974	61,154	1,000	-	338,128
Designated funds	-	-	-	-	-
Restricted funds	-	2,000	-	-	2,000
TOTAL	277,974	63,154	1,000	-	340,128

**St John the Evangelist, Stoke-next-Guildford
Annual Report for the year ended 31 December 2020**

**St John the Evangelist, Stoke Next Guildford
Annual Report for the year ended 31 December 2020**

Independent examiner's report to the PCC of St John the Evangelist, Stoke next Guildford

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of [insert named of applicable listed body], which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or 2. the accounts do not accord with those records; or 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Relevant professional qualification(s) or membership of professional bodies (if any): ACA

Date: 13 April 2021