

QUINTON METHODIST CHURCH

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2021

Registered Charity No 1128423

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QUINTON METHODIST CHURCH

ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2021

Administrative information

Quinton Methodist Church ("QMC") forms a part of the Birmingham (West) & Oldbury Circuit (5/6) of the Methodist Church. It is located at the conjunction of three local authorities (Dudley Metropolitan Borough, Sandwell Metropolitan Borough and the City of Birmingham) in Ridgeway Avenue, Halesowen, West Midlands, B62 9AU (Tel: 0121 422 1177).

Previously an Excepted Charity under Statutory Instrument 2655 of 2007, Quinton Methodist Church was registered with the Charity Commission for England and Wales on 5 March 2009 as Registered Charity No: 1128423.

Governing document

The Church is governed by the Deed of Union (1932) and the Methodist Church Act of 1976.

Charitable objects

The purpose of the Methodist Church is and shall be deemed to have been since the date of union the advancement of:

- (a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;
- (b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organisation of the Methodist Church;
- (c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;
- (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

Trustees

Members of the Church Council represent the trustees of the Church. The Council Members and office holders throughout the year and up until the signing of these statements were as follows:

Ministers: Rev Mucha Chisvo
Rev Ajay Singh - resigned July 2021
Rev Ilidio Junior – appointed September 2021
Rev Nutan Suray
Rev Brian Taylor - Supernumerary (safeguarding)

Lay Minister: John Cowan

Leadership Team: Tony Burridge Pastoral
Chris Haynes Property
Laurence Parkes Treasurer
Sharon Sutton
Helena Taylor Safeguarding
Mary Barker
Sue Harrold

Secretary: Philip Robinson

Representing the wider interests of the Church:

Pamela Burridge	Pastoral	Zoe Parkinson	Girls' Brigade
Anne Chaplin	Booking Secretary (non-voting)	Andres Senior	Boys' Brigade
Mark Smith	Gardening	Allan Lane	Magazine Editor
Kevin Jones	Music Group	Tiras Dainty-Share	Observer
Dr Michael Hall	Worship Group		

By election:

Elected to serve until 31 August 2024

Tim Ding	Elizabeth Hayden	Ross Spencer
Dan Sidaway	Rachel Walker	
Karen Hayden	Carolyn Gaunt	

Trustees - continued

Elected to serve until 31 August 2022

Elected to serve until 31 August 2023

Jenny Tolley

Martin Hayden

Retired 31 August 2021 and not seeking re-election

Chin Tan

Hannah Jones

Carol Griffiths

Five trustees are elected each year at the Annual General Meeting to serve for three years. No elected member can serve for more than six consecutive years.

Any individual member will be eligible for re-election after a gap of one year unless insufficient members are nominated to fill the five vacancies at the Annual Church Meeting. In this case, at the Annual Church Meeting such members will be eligible for nomination and re-election.

Membership of Church Council is from 1 September in any year to 31 August in the following year.

In addition to the elected members there are those who serve by dint of office *e.g.* the Minister and others to represent the wider interests of the church. Members of the Leadership Team normally serve for a maximum of four years.

The Church Council meets every six months and receives reports from internal committees.

Public benefit

The Church Council is aware of the Charity Commission's guidance on public benefit in "The Advancement of Religion for the Public Benefit" and has regard to it in the activities of the church. The Church Council believes that the Church provides a benefit to the public by:

- Providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers.
- Promoting Christian values, and service by members of the Church to the benefit of individuals and society as a whole.

Activities and achievements

Our Mission

We will respond to the calling of the Methodist Church through: *Worship; Learning and Caring; Service; Evangelism.*

We have a Mission and Growth Plan and implement this through our Mission Action Plan which embraces our intentions to be a Church Without Walls.

Our Church

We are an Eco Church with bronze status with an action plan to achieve silver status in 2022 and gold status in 2024.

We aim to be a Dementia Friendly Church and a Fairtrade Church.

We draw our congregation from 3 districts: Dudley, Sandwell and Birmingham as we are situated close to the boundaries of all three local authorities.

The Peace Garden, has commemorative plants, and is used for informal meetings and Worship.

Not all activities have restarted after Coronavirus restrictions and limitations, and we are proceeding with caution in opening up fully Worship and Church Life.

Activities and achievements - continued

Worship

Weekly: Sundays 11am to 12 noon.

Pre Church 10.30am to 10.45am: held monthly and on special occasions.

Family Creative Service with The Boy's and Girl's Brigades: 11am held on the 2nd Sunday of the month.

Holy Communion: once a month usually during the morning service at 11am.

Breakfast Church: held on the 5th Sunday of the month when sufficient volunteers.

Family Creative Service with Brigades: this is an expansion of our traditional Family Parade Service that we have held for many years and we have now started to include into this Service. This idea came from the creation of a Messy Church that was attracting further young people to attend a separate afternoon event, and the idea is to expand our Family Service with a linked craft activity rather than have separate arrangements.

Our Worship Area space is flexible, and the layout can be changed to suit the Worship.

The Children's Area is at the front near the focus of Worship.

Light refreshments are provided after most Morning Worship Services and depending on the time of year and numbers expected these are held either in the Church Hall or the Parlour.

Congregation

Since we resumed Services in the building on Palm Sunday, attendance has ranged between 45 and 60; prior to the original Coronavirus lockdowns it was 75 to 85. Demographically the majority are of retired age, when the Brigades come there are around a dozen or more young people.

Financial review

The results for the year are set out in the Statement of Financial Activities on page 6.

General funds

General Funds are held to meet the ordinary running expenses of the Church. At £48,095 (2020 - £24,882), this balance is deemed to be sufficient cover for six months (2020 - three months) of projected annual outgoings, including the assessment payable to the circuit.

Restricted funds

An analysis of Restricted Funds is given on page 10. Funds held by Internal Organisations not at the disposal of the Church Council amounted to £14,883 (2020: £15,720).

Trustee Training

A range of guidance produced by Methodist Connexion to support the effective running of the church and the role of Trustees is given to the Church Trustees at various meeting and training sessions.

Related Parties

The Church is part of the Birmingham (West) & Oldbury Circuit which is part of the Birmingham District and is also accountable to the Methodist Conference.

The internal organisations linked to this church are:

Outreach Committee (Church Project)	Boys' Brigade
Girls' Brigade	Badminton Club
Luncheon Club	Quinton Ladies
Rambling Group	Stitch Group
Thursday Forum	Youth Club, including Stay & Play

Risk Management

The major risks have been identified and recorded by the Trustees with professional advice taken as required. There is a regular annual review process undertaken and recorded.

Income and Expenditure is being monitored in total and is compared with the approved annual budget on a half yearly basis to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

Safeguarding

Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Amongst other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

Methodist Connexional practice outlines commitment to the following principles:

- the care and nurture of, and respectful pastoral ministry with, all children, young people and adults.
- the safeguarding and protection of all children, young people and adults when they are vulnerable.
- the establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.
- We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation.
- We will seek to work with anyone who has suffered abuse, developing in them an appropriate ministry of informed pastoral care.
- We will seek to challenge any abuse of power, especially by anyone in a position of trust.
- We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person or vulnerable adult.
- In all these principles, we will follow legislation, guidance and recognised good practice.

The Church commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice in the Circuit and in the churches.

The Church commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

Statement of trustees' responsibilities

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

The Charities Act 2011 requires the Trustees of the Charity to prepare financial statements for each financial year. Under that law the Trustees have prepared the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the Charity and of the surplus or deficit of the Charity for that period.

In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards, disclosing and explaining any material departures in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the Charity will continue in operation.

The Trustees are responsible for keeping accounting records which are such as to disclose, with reasonable accuracy, the financial position of the Charity at any time, and to enable them as Trustees to ensure that the financial statements comply with charity law. The Trustees are also responsible for safeguarding the Charity's assets, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

*Approved by the Church Council on 14 December 2021
and signed on its behalf by*

.....
A BURRIDGE
Trustee

TO THE TRUSTEES OF QUINTON METHODIST CHURCH

I report on the financial statements of the Church for the year ended 31 August 2021 which are set out on pages 6 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the financial statements did not accord with the accounting records; or
- the financial statements did not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

MALCOLM H J WILLCOX FCCA

Malcolm Willcox & Co

Chartered Certified Accountants and Statutory Auditors

Birmingham

10 January 2022

QUINTON METHODIST CHURCH

STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 AUGUST 2021

	Notes	General Fund (Unrestricted) £	Restricted Funds £	2021 Total £
Income from:				
Donations and legacies		98,589	500	99,089
Charitable activities		2,092	-	2,092
Investments		49	217	266
Other		2,349	3,396	5,745
	(3)	103,079	4,113	107,192
Expenditure on:				
Charitable activities	(4)	(79,866)	(4,233)	(84,099)
Net movement in funds		23,213	(120)	23,093
Reconciliation of funds:				
Total funds brought forward		24,882	87,264	112,146
Total funds carried forward	(5)	48,095	87,144	135,239

	Notes	General Fund (Unrestricted) £	Restricted Funds £	2020 Total £
Income from:				
Donations and legacies		57,151	7,740	64,891
Charitable activities		10,284	-	10,284
Investments		55	633	688
Other		4,014	13,847	17,861
	(3)	71,504	22,220	93,724
Expenditure on:				
Charitable activities	(4)	(80,897)	(28,310)	(109,207)
Transfer between funds		(500)	500	-
Net movement in funds		(9,893)	(5,590)	(15,483)
Reconciliation of funds:				
Total funds brought forward		34,775	92,854	127,629
Total funds carried forward	(5)	24,882	87,264	112,146

QUINTON METHODIST CHURCH

BALANCE SHEET
31 AUGUST 2021

	Notes	General Fund (Unrestricted) £	Restricted Funds £	Total 2021 £	General Fund (Unrestricted) £	Restricted Funds £	Total 2020 £
Current assets:							
Debtors	(6)	2,002	-	2,002	17,973	-	17,973
Investments	(7)	-	61,559	61,559	-	60,979	60,979
Cash at bank and in hand		46,888	25,585	72,473	12,328	26,285	38,613
		48,890	87,144	136,034	30,301	87,264	117,565
Current liabilities:							
Creditors – amounts falling due within one year	(8)	(795)	-	(795)	(5,419)	-	(5,419)
Total net assets		48,095	87,144	135,239	24,882	87,264	112,146
The funds of the Church:							
Repairs and maintenance	(5)	-	71,761	71,761	-	71,044	71,044
Benevolent Fund	(5)	-	500	500	-	500	500
Internal Organisations	(5)	-	14,883	14,883	-	15,720	15,720
Total restricted funds		-	87,144	87,144	-	87,264	87,264
Unrestricted funds	(5)	48,095	-	48,095	24,882	-	24,882
Total church funds		48,095	87,144	135,239	24,882	87,264	112,146

Approved by the Church Council on 14 December 2021 and signed on their behalf by

.....
A BURRIDGE
Trustee

.....
L E PARKES
Church Treasurer

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2021

1 ACCOUNTING POLICIES

(a) **Basis of accounting**

The financial statements have been prepared under the Charities Act 2011, and in accordance with Accounting and Reporting by Charities: *Statement of Recommended Practice* (SORP) and the Financial Reporting Standard 102 (FRS102), effective 1 January 2019; also known as Charities SORP (FRS102).

The Charity meets the definition of a public benefit entity under FRS102.

(b) **Basis of preparation**

These financial statements have been prepared on the basis of historical cost on the accruals basis to show a true and fair view of the Church's financial position and activities.

(c) **Funds**

The funds held constitute: General Funds held for any purpose of the Church which are unrestricted. Restricted funds which are held for a narrower purpose including those for internal organisations. Any funds may be represented by more than just cash.

(d) **Income**

Income is included in the Statement of Financial Activities (SOFA) when the Church becomes entitled to the resources, and the trustees are reasonably certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

(e) **Expenditure**

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the Circuit to pay out resources.

(f) **Value added tax**

Since the Church is not VAT registered, all input VAT is charged with the expenses to which it refers.

(g) **Tangible fixed assets**

Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £1,000. Replacement of existing assets is treated as repairs expenditure.

(h) **Debtors and prepayments**

Debtors include outstanding lettings invoices.

(i) **Creditors**

Creditors include outstandings relating to utilities, telephones etc.

2 LAND & BUILDINGS

In 1976 the Church property was transferred, without consideration, and legal ownership was vested in the Trustees for Methodist Church purposes.

Under the terms of the transfer QMC is responsible for the management, upkeep and insurance of the property.

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2021

3	INCOME	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Unrestricted Funds £	Restricted Funds £	Total 2020 £
	Donations and legacies:						
	Offerings and tax recoverable	62,489	-	62,489	57,151	7,740	64,891
	Bequests	36,100	500	36,600	-	-	-
		98,589	500	99,089	57,151	7,740	64,891
	Charitable activities:						
	Church lettings	2,092	-	2,092	10,284	-	10,284
	Investment income:						
	Trustees for Methodist						
	Church purposes	-	202	202	-	589	589
	Central Finance Board	-	15	15	-	44	44
	Barclays Bank	49	-	49	55	-	55
		49	217	266	55	633	688
	Other income:						
	Sundry income	1,449	-	1,449	867	-	867
	Internal organisations	900	3,396	4,296	3,147	13,847	16,994
		2,349	3,396	5,745	4,014	13,847	17,861
4	EXPENDITURE						
	Charitable activities:						
	Circuit assessment	57,000	-	57,000	57,000	-	57,000
	Repairs and maintenance	11,782	-	11,782	3,978	7,800	11,778
	Utilities	5,410	-	5,410	8,331	-	8,331
	Other church expenses	5,174	-	5,174	6,088	-	6,088
	Grants – stewardship	500	-	500	5,500	-	5,500
	Internal organisations	-	4,233	4,233	-	20,010	20,010
	Benevolent Fund	-	-	-	-	500	500
		79,866	4,233	84,099	80,897	28,310	109,207

No expenses were paid to trustees.

QUINTON METHODIST CHURCH

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2021

5 RESERVES

	Balances at 1 September 2020 £	Income £	Expenditure £	Transfers £	Balances at 31 August 2021 £
<u>Church funds</u>					
<i>Unrestricted:</i>					
General fund	24,882	103,079	(79,866)	-	48,095
<i>Restricted:</i>					
Repairs fund	71,044	717	-	-	71,761
Benevolence fund	500	-	-	-	500
	96,426	103,796	(79,866)	-	120,356
<u>Internal organisations</u>					
<i>Restricted:</i>					
Outreach committee	3,091	981	-		4,072
Boys' Brigade	2,130	1,131	(1,734)		1,527
Girls' Brigade	4,640	773	(1,324)		4,089
Church departments	5,859	511	(1,175)		5,195
	15,720	3,396	(4,233)		14,883
Total reserves	112,146	107,192	(84,099)		135,239
	Balances at 1 September 2019 £	Income £	Expenditure £	Transfers £	Balances at 31 August 2020 £
<u>Church funds</u>					
<i>Unrestricted:</i>					
General fund	34,775	71,504	(80,897)	(500)	24,882
<i>Restricted:</i>					
Repairs fund	70,471	8,373	(7,800)	-	71,044
Benevolence fund	500	-	(500)	500	500
	105,746	79,877	(89,197)	-	96,426
<u>Internal organisations</u>					
<i>Restricted:</i>					
Outreach committee	10,653	3,562	(11,900)	776	3,091
Boys' Brigade	1,395	2,579	(1,594)	(250)	2,130
Girls' Brigade	3,942	2,540	(1,636)	(206)	4,640
Church departments	5,893	5,166	(4,880)	(320)	5,859
	21,883	13,847	(20,010)	-	15,720
Total reserves	127,629	93,724	(109,207)	-	112,146

QUINTON METHODIST CHURCH

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2021

5 RESERVES - continued

Notes:

General fund

General fund is held to meet the ordinary running expenses of the Church.

The balance of £48,095 (2020 - £24,882) is at a level that would fund projected annual outgoings for approximately six months (2020 three months).

Restricted funds

A repairs fund was established to cover anticipated replacement and maintenance costs of a specialized nature relating to the building. A quinquennial report has identified essential repairs to be carried out over the next five years.

Restricted funds include the accumulated funds of £14,883 (2020 - £15,720) held by internal organisations not at the disposal of the Church Council.

	2021 £	2020 £
6 DEBTORS		
Prepaid assessment	-	14,250
Other prepayments	1,025	1,023
Gift aid recoverable	567	1,990
Lettings and donations	410	710
	2,002	17,973
7 INVESTMENTS		
The Trustees for Methodist Church Purposes		
At 1 September 2020	60,979	68,526
Bequest	500	-
Interest received	202	590
Fund charges	(122)	(137)
Withdrawals	-	(8,000)
At 31 August 2021	61,559	60,979
The above represents various bequests held in a Model Trust Fund.		
8 CREDITORS – <i>amounts falling due within one year</i>		
Trade creditors	624	5,419
Apprenticeship Levy	171	-
	795	5,419

QUINTON METHODIST CHURCH

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2021

9 CAPITAL COMMITMENTS AND CONTINGENT LIABILITIES

At 31 August 2021 the Church had no capital commitments (2020 £Nil).

No contingent liabilities were identified at 31 August 2021 (2020 Nil).

	2021 £	2020 £
10 RELATED PARTY TRANSACTIONS		
Donations made to other Methodist Church organizations:		
Birmingham (West) & Oldbury Circuit	-	5,000
Fund for Support of Presbyters & Deacons	300	300
Included in Stewardship payments	300	5,300

No amounts were due to or from any of the above at either balance sheet date.

QUINTON METHODIST CHURCH

EXPENDITURE FOR THE YEAR ENDED 31 AUGUST 2021

Expenditure

	2021		2020
	£	£	£
Assessments		57,000	57,000
Office	952		898
Bank charges	492		389
Cleaning	417		714
Covid – 19 expenses	21		462
Telephone & internet	882		594
Copier rental & copy charge	575		568
Copier paper	-		352
Organists & pianists	175		885
Piano & organ repairs	145		240
Flowers	100		-
Funeral stewards	100		-
Gardening	422		118
		4,281	5,220
Electricity	1,638		3,189
Gas	700		2,094
Insurances	3,072		3,048
		5,410	8,331
Quinton Youth for Christ	600		600
Junior church	-		131
Apprenticeship Levy	171		-
		771	731
Repairs and renewals	11,782		11,778
Stewardship	500		5,500
TMCP fees	122		137
Benevolent Fund	-		500
		12,404	17,915
Total Church		79,866	89,197
Departments		4,233	20,010
Total		84,099	109,207