



**Annual Report and Financial Statements
For the Year ended 31st March 2023**

**Charity Number: 1128325
Company Number: 06782971**



Because childhood can't wait



Home-Start Elmbridge

Annual Report and Financial Statements For the Year ended 31st March 2023

Home-Start Elmbridge

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 **twitter.com/hselmbridge**

 **instagram.com/home_start_elmbridge**

Registered Charity No. 1128325

Company Registration No. 06782971

Home-Start Elmbridge

Annual Report and Financial Statements for the Year ended 31st March 2023

Report of the Trustees for the Year to 31 March 2023

A - OBJECTIVES AND ACTIVITIES

Home-Start Elmbridge (HSE) is an independently run family support charity and we work with vulnerable families in the local community. Any family can be referred to Home-Start for support, predominately where there is at least one child under the age of five, but we also provide support services for over 5s. Our support is free, confidential, non-judgmental and works with families at their pace. Our unique service carefully matches trained and supported volunteers (all with significant parenting experience) with families going through a difficult time. We work in partnership with other agencies to provide high-quality support that is both flexible and responsive to the need of these families. Home-Start Elmbridge, one of over 160 schemes nationally, is an independent charity affiliated to Home-Start UK. We are governed and abide by their aims, ethos, guideline policies, methods, training, and quality assurance processes. In 2013, HSE joined Home-Start Surrey, a consortium of Surrey schemes which continues to provide valuable resources.

In 2022 - 2023, we supported 190 families, utilizing the services of 71 volunteers, facilitating several specialised groups including crèche facilities, a drop in café, one to one counselling and crisis support. With the help of emergency grants from Walton Charities, we were also able to provide practical help for families in crisis, in some cases providing white goods, baby supplies, food vouchers, school uniform and care packages. During the year, we helped families tackle the energy crisis by distributing energy vouchers where required. Staff members received training in the delivery of Money Management courses to allow us to provide this advice to families we support going forward. We continued to support Afghanistan refugees who moved into Elmbridge last year, through our weekly parent and toddler group and a one-off pampering day for the Mums.



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Our main objectives are:

- To safeguard, protect and preserve the good health, both mental and physical, of children and parents of children.
- To prevent cruelty to or maltreatment of children, physically or emotionally.
- To support families where they are dealing with sickness and/or disabilities.
- To improve children's outcomes through reducing poverty and isolation in families where the financial gap has a big impact.
- To educate parents and make the public more aware of the importance of child welfare and upbringing, within Elmbridge.
- To provide an enabling support increasing the confidence and independence of parents, strengthening relationships with their children, and widening their links with the local community.
- To provide a non-judgmental and confidential service to all families with full respect for culture and race.
- To be inclusive to all families arriving in Elmbridge regardless of culture or residence status.

Public Benefit Statement

We primarily offer support to families with a child under 11 years old and living in Elmbridge. Families are referred to us by health visitors, social workers, schools, and other early help professionals. Families increasingly self-refer, often through recommendation of friends or social media. We work with a broad community of diverse families across Elmbridge inclusive of background, culture, and race. Support is bespoke and holistic to include all family members, often provided through regular visits by a volunteer supported by specialised groups, parenting courses and specialised, counselling and crisis work. We continuously assess the needs of the Elmbridge community and their ability to access appropriate support services. We assess the services available and what services our families require.

Our activities provide public benefit to the Elmbridge community by:

- Reducing family isolation and increasing social support networks.
- Strengthening parent – child relationships/bond/attachment.
- Improving parents' physical health and emotional well-being.
- Developing and improving parenting skills.
- Improving the home environment.
- Improving children's health, well-being, and development.
- Increasing access to health, education, and community services for all.

**For parents when
they need us most**



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B - STRUCTURE GOVERNANCE AND MANAGEMENT

The Charity is governed by a board of Trustee Directors who undertake induction training provided by Home-Start UK. New Trustee Directors are introduced into the organisation by interview and a structured induction process. This ensures that each member has the necessary qualities, skills, and knowledge to help govern and lead the scheme effectively. All board members are volunteers drawn from the local community and are responsible for a specific area to support the staff and ensure effective management of the scheme. Ongoing specialised training is provided. Trustee Directors are subject to re-election at least every three years. When nominating new Trustee Directors, care is taken to identify what experience, expertise and contact will be most helpful and to ensure reasonable diversity.

Day-to-day management of the charity is delegated to the Scheme Director, who is responsible for the management of staff and the training and supervision of our volunteers. The charity's staff consists of a Scheme Director, a Senior Family Coordinator and a team of Support Coordinators who are involved in the recruitment, preparation, and support of the group of volunteers who directly support the families. The work of the charity is supported by a Charity Support Officer and funding and finance by a highly skilled Development Officer. In addition, the team also co-ordinate crisis support work, specialist carer support work, group work, and counselling services.

Risk Management Statement

The Trustee Directors recognise and accept their responsibility for ensuring that the risks to which Home-Start Elmbridge may be exposed are reviewed and that appropriate steps are taken to mitigate against any potential damage by use of appropriate preventative controls and corrective actions. Trustee Directors are aware of the Charities Statement of Recommended Practice and accept the requirement, in relation to all aspects of the organisation, for regular assessments of operating strengths and weakness.

Risk management is incorporated into regular Board meetings and the yearly audits of the governing Home-Start UK policies. For the main risk areas i.e., Finance, Safeguarding, Volunteers, Employee Well-being and Health & Safety, the audit outcomes are submitted to the HSE board by the Chair, Scheme Director, and accountable trustee. Any outstanding actions that need to be implemented to mitigate a risk are put in place and progress on these items is tracked. The implementation of these procedures has been designed to minimise any potential impact on the charity should any of those risks materialise.



“I cannot thank you enough for all the support you have put in place for my family. Without your support I would not be able to get out of bed every day. You have given me a purpose and it has made me face my issues and deal with them rather than hide away. Thank you so much for helping me to feel I can!”

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C - ACHIEVEMENTS AND PERFORMANCE

a) - Director's Report

2022-23 saw a difficult year for families, after returning to some normality after the Covid pandemic, families were hit by the cost-of-living crisis. Home-Start Elmbridge became involved in several ways within our community to support families in this crisis. Delegated funding was provided to HSE allowing us to distribute energy vouchers to those we recognised as having this need. In addition, a number of staff trained to facilitate the CAP money management course, a course that provides tools and methods to manage household finances. One of our trained home-visiting volunteers, who had supported some of our families in their own homes, left to work with Walton Charities, an Elmbridge umbrella charity, to set up 'The Bridge' a community supermarket, a great service for the families we support.

HSE have supported a record number of families during this 12-month period. We continue to provide a holistic package of support incorporating peer to peer support, counselling service, crisis support, volunteer weekly home visiting support and carer family support work. From the feedback we receive, it is clear that we continue to provide appropriate support to families which enables them and has a positive impact for families now and in the future.

Remarks such as:

"Emotional Support - Always checking in on us, vouchers for food when low in money."

"Having the support from my Home-Start and my volunteer has helped me to become more confident with taking my daughter to parks and play areas for her interaction with other kids and also to build my confidence speaking and meeting new parents."

"Home-Start has made a massive difference; I think I'd have gone insane especially in those early days with when I was on my own."

Yet again, this year has seen a record number of families receive support from HSE, around 190 families. The complexity of issues these families face is increasing as we see a reduction in statutory services. The range of services that HSE can offer to support these complexities is something we have strived to continue funding during this year. This is another area that is becoming increasingly difficult as competition increases, and funding sources decrease.

HSE continues to have a passionate, highly committed team where staff retention is outstanding. Staff retention ensures that all family support coordinators are highly trained and experienced. The team are in continuous professional development, attending training and working in partnership with Surrey County Council on updated procedures. The skills within the HSE team ensures that the charity offer an excellent level of support, with specialisms in numerous areas with close partnerships with other Elmbridge family agencies, both charity and statutory. This could not be achieved without the 'back-office' members of the team, the backbone of our organisation. Our Development Officer continues to work tirelessly locating funding, completing grant applications, and ensuring funding evaluations are all completed timely. Additionally, the administration around all our work is carried out by the Charity Support Officer and Volunteer Support Worker, ensuring the organisation operates smoothly.

I continue to be extremely proud of the team; their dedication goes above and beyond in supporting families and improving long term outcomes for the children of Elmbridge.

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Myself, I have worked passionately for HSE for over 15 years as I believe the ethos of Home-Start, providing support in the early years is essential to long term outlooks for the next generations. I continue to work closely in partnership with the 3rd Sector Safeguarding group, the Surrey NHS First 1000 Days team, Surrey Family Resilience network, Home-Start UK, several Elmbridge Charities, Surrey Childrens Services, Elmbridge Support team and the local schools and nurseries.

HSE continues to be extremely cost, £214K to support over 190 families. Home-Start volunteers train over a 6-week period, attend CPD and 6-8 weekly support and supervision with a family support coordinator. It is this highly skilled volunteer workforce that makes the Home-Start model so incredibly cost effective. We have seen families at risk of having children placed into the care system begin to thrive and enjoy family life. We are proud of the outcomes that are achieved for these families and the feedback we receive. At a time when all services, both statutory and charitable, who are struggling for funding, it is not only a long-term emotional benefit to the next generation and the families we support but the cost savings to statutory services, a figure that is hard to establish!

Our governing board is led by a highly efficient and dedicated Chair, Kathy Clark ensuring the governance of the charity is excellent. It is a board of volunteers all with varying skills which ensure a high level of governance for the charity. Anyone who has sat on a board of school governors at a school will know this is no small volunteer role, especially if you are aiming to lead a successful charity with excellent governance as our team are.



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b) - Chair's Report

This year we faced a profoundly challenging post-pandemic landscape and with the rising costs of living affecting the most vulnerable families the need for our services has continued to increase.

In addition, this year, there has been more competition for the funds available from organisations and authorities. This has significantly impacted both the statutory services and other charities who provide family and children support, which has created an unforeseen increase in the need for HSE services.

However, HSE staff and volunteers have risen to these challenges and have continued to increase their reach both in terms of family numbers and with additional support services when a need has been highlighted. Dad Matters, the pilot project launched this year with a focus on helping dads take on parenting roles is one of these services that we are now able to offer.

In 2021-22 Home-Start UK launched their new Home-Start Agreement and associated policies. HSE incorporated and adopted any changes and this year (2022-23) all policies were audited by the trustees with a satisfying outcome.

I was lucky enough to be able to attend the Home-Start UK workshops providing input to the 5-year strategic framework for the Home-Start federation. This was launched in Jan 2023. Going forward we will be tailoring the aspects of this in line with the needs of Elmbridge families and producing our own strategic and operational plan.

HSE is part of the Home-Start Surrey, a consortium of all the Home-Start organisations within the local area and I am pleased to say this year we have seen more opportunities to work together, and we will continue to progress these.

I am privileged to have a board of trustees who are committed to this organisation and always go 'that extra mile' to support myself, the staff, and our volunteers. We have an excellent spread of knowledge and experience including trustees with extensive safeguarding, home visiting volunteer and family service exposure. This year we welcomed 2 new trustees to the board, a family representative, and an independent safeguarding lead practitioner.

This year, we welcomed our new patron, Ruth Langsford. She has supported us in various events and through social media and it is great to see the relationship she is building with our board and volunteers. Her commitment is so appreciated, and we are extremely grateful for the time she manages to give us in her busy schedule.

I am sure next year will come with even more challenges and as before so many highlights. I am extremely proud to be the Chair of this organisation especially when I hear comments from professionals like:

'As a health visitor, I always breathe out, if I know families are engaging with the incredible service that Home-Start provides as I know the family will be getting the support they require'.

And

'Having worked at a senior level in the NHS, I am extremely impressed by the professionalism at Elmbridge Home-Start. As a new volunteer the training and support provided is excellent'

Finally, I want to thank Carol Hodges, the Director of HSE who works tirelessly for the families that need us most and for all her team.

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c) – Summary of Activities

Our Services

Working alongside parents, our early intervention support helps to build independence and resilience empowering parents to build positive and healthy futures for their young children. The support we give is not judgemental, it's compassionate, confidential, and as individual as each family is.

The families we work with are often experiencing multiple difficulties and those struggling to cope with problems such as learning difficulties, disabilities, mental health, wellbeing issues, physical illness, domestic abuse, addictions, isolation, vulnerability, poverty, and homelessness. As such HSE recognized the need to introduce additional services to compliment the traditional Home Visiting support.

Our vision is to deliver a holistic approach to support, so we offer several different offerings including:

Home Visiting. Our home-visiting service is unique in that we recruit, train and support volunteers from our local community. Our volunteers come from all social classes, they do not need any formal qualifications, but they must have significant parenting experience. They offer one to one confidential practical and emotional support to families and children in their own homes. Once trained, our volunteers are carefully matched with a family and they commit to visit the family, in their own home, for a couple of hours every week. They are local parents and understand the challenges of parenting young children. Home-Start is unique in that support is provided as long as it is needed, or until the youngest child reaches the age of five. They work with parents to foster parental resilience helping them cope with the stresses and strains of life and make sure they have the skills, time, and emotional strength they need to nurture their children. Our volunteers have sound local knowledge and may accompany and/or signpost families to access appropriate services and facilities. They help families engage in their local community, become part of it and avail of all it has to offer.

Carer Support. For families who are living with an illness, disability, or Special Educational Needs (SEN), specialised support is provided by a dedicated member of staff. Liaising with the supervising Family Support Coordinator, our Carer Support Coordinator visits families for 1-2 hours each week. Initially, we offer emotional support to these families as often when we are introduced to the family, the family member is not yet or newly diagnosed. We help with access to appropriate benefits, with appeals when disability benefits have been declined, provide awareness and knowledge of disability issues as often parents 'don't know what they don't know' and help them access to appropriate services and build up independent support networks to reduce isolation. We aim to take families on a journey, often from pre-diagnosis to reduce their isolation and strive to give them the tools, knowledge, and experience to empower themselves to self-advocate.

Crisis Support. Through our crisis support work, a member of staff provides support directly to the family allowing for immediate intervention to those most vulnerable. Often in these cases there is no alternative support available, and our work therefore helps to prevent a crisis and the family breakdown. This service is for families, where the family coordinator feels moving the family directly to a volunteer is either not possible, or inadvisable due to urgent or their overly complex needs. It can also be needed when a coordinator is unsure whether a family will engage with a volunteer or is nervous of volunteer support. This support is viewed as short-term intervention over a few months, until such time families are ready to avail of our other services or are able to cope on their own.

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Counselling Support. Our counselling support is provided to parents that we have identified having complex emotional needs. These individuals are usually those who are hard to reach and who would never approach a medical practitioner themselves to seek help. Our trained counsellor, Danielle visits some of our families who need more specialised emotional and psychological support. Counselling provides the opportunity to speak openly about thoughts, feelings, and behaviours, without being judged and can lead to a deeper understanding of why we feel the way we do, and in turn, help to look at learnt patterns of behaviour that may no longer be useful. Often after the birth of a child, parents' feelings and thoughts regarding their own past traumatic experiences can return impacting on emotional well-being. We offer 12 free counselling sessions (50 minutes) on a weekly basis in the family home. Our counsellor usually works with 3 families at any given time.

Specialist Support. This short-term intensive support was provided by a member of staff to families where children are struggling with sleeping, eating and difficult behavioural issues.

Dad Matters. A new addition to our services, our Support Coordinator provides opportunities for dads to engage with us at antenatal clinics and groups. Support is through online advice and signposting on a universal level, targeted work through groups and activities and some specialised volunteer 1:1 peer support.

Group Work

Over 5s Parent Support Café. We run a regular peer support café aimed towards parents dealing with poor emotional health and isolation, held at a community centre every Tuesday morning (10am – 12pm) on a drop-in basis. The café is a safe space where parents can share their experiences, worries, wisdom, and find community and strength together.

Over 5s Parenting Courses. We run a free 10-week parenting course for parents who have children with additional needs. It offers strategies for the day-to-day challenges these parents face. The course is delivered by 2 experienced facilitators, on a Wednesday morning for 2 hours in a local venue, with up to 10 parents on each course. We run this 3 times a year.

Young Parents Café. We ran a regular drop in café for young parents in the local community under the age of 25, who are experiencing a wide range of disadvantages and are struggling to cope. It is held at a local venue every 2 weeks and is open to young parents with children under five. Many of these parents didn't have life skills and worried about how they would cope financially. Here we provided information and signposting to help with budgeting, meal planning, emotional health, and parenting. We provided opportunities for them to meet professionals providing access to advice on health matters, housing issues, benefits, financial/budgeting information, etc.

Carer Support Group. A peer-to-peer group virtual Zoom group held one evening for 2 hours each month. This group is for parents with children under 5 who are living with an illness, disability, or SEN. The group brought parents experiencing these challenges together and together they worked through their stress, anxiety, and grief.

Summertime Park Play Group. Over the summer holidays, we ran weekly meet up in the park play sessions for families. These popular sessions are held one morning each week in a local park.

Support Group for Afghanistan Refugees. We run a weekly baby/toddler play group at a local hotel for the Afghan refugee residents, facilitated by staff and volunteers. It is a welcoming, friendly space where they can play and socialise, helping support the parent-child relationships.

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During the year, we witnessed many of our families face unparalleled financial challenges. We have seen first-hand how the cost-of-living crisis take its toll on our families. Our staff and volunteers provided emotional support to combat the increased levels of anxiety and deteriorating emotional health of parents.

We have had families who have needed emergency supplies such as baby goods, food, and care packages. We received grants from Walton Charity to help us meet the demand for this type of help.



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D – FUNDRAISING

As an organisation, we had a diversified source of income from a variety of different funders who all continued to support the work we were undertaking. We have excellent relationships with all our funders, most of which are long term supporters who understand and respect the quality of the services we provide.

We would not exist without the generosity of our funders and donors. Our sincere thanks are extended, not only to the main grant funding bodies but also to the many local organisations and individuals who have so generously supported us over the year. We should like to thank in particular:

Allegro Tax Ltd
Arnold Clark Foundation
Community Foundation for Surrey
Co-op Local Community Fund
Church of the Holy Name, Esher
Elmbridge Borough Council
Home-Start UK Warm Spaces Friendly Faces
James Chicken
Jess Luxford
KFC Foundation
Lawrence Ingham
Little Lives UK
Marks & Spencer
National Lottery Community Fund

Neighbourly Warm Communities Fund
PA Housing
Peter Harrison Foundation
Rachel Lucas
Rochills, Walton-on-Thames
Saputo Dairy UK
St James Church, Weybridge
St Faith's Trust
Stripey Stork
Surrey County Council
Tesco Community Grants
Waitrose & Partners
Walton Charity



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E – FINANCIAL REVIEW

The accounts for the year to 31 March 2023 are shown on pages 16 to 20, preceded by the report of the Independent Examiner.

Income for the year was £128,706 (2022: £254,324) and Expenditure was £214,293 (2022: £218,586). This resulted in a drawn down on reserves of £85,587 (2021: surplus £35,738).

Reserves as of 31 March 2023 were £143,930 (2022: £229,517) in total, split into £114,701 (2022: £155,241) of Unrestricted Reserves and £29,229 (2022: £74,276) of Restricted Reserves.

During the year we continued to receive support from the National Lottery Community Fund together with local charities Walton Charities, Surrey County Council and Elmbridge Borough Council. Additional Grants were received from the Peter Harrison Trust and the Community Foundation for Surrey.

Overall, costs were in line with last year. Higher staff costs reflect the full year benefit of a Charity Support Officer. The ending of NHS Post-Natal support, reduced spending on Refugees, Grants and Family Support resulted in lower costs in this area compared to last year.

F – TRUSTEES' RESPONSIBILITIES

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity at the end of the year and of the incoming and outgoing resources for the year then ended.

In preparing the financial statements, the trustees are required to select appropriate accounting policies and then apply them consistently, making judgments and estimates that are reasonable and prudent. The trustees must also prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006 and SORP FRS 102.

The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under the Companies Act 2006 and SORP FRS 102.

Approved by the Trustee Directors on 7th September 2023 and signed on their behalf by

K Clark

Trustee Director and Chair

For and on Behalf of the Trustees

Home-Start Elmbridge

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G - REFERENCE AND ADMINISTRATION DETAILS

Legal status

Home-Start Elmbridge is a Company Limited by Guarantee (06782971) and a Registered Charity (1128325). It was incorporated on the 5th of January 2009 and is governed by a Memorandum and Articles of Association.

The registered address is:

1 Quintet, Churchfield Road, Walton on Thames, Surrey KT12 2TZ

Management Committee

Trustees and Directors:

Kathleen Clark	Independent	Appointed April 2021, Chair
Sally Blackwood	Independent	Appointed May 2019, Treasurer
Nicky Mangold	Independent	Appointed February 2017, Volunteers
Heather Horler	Independent	Appointed May 2018, PR & Marketing
Elizabeth Jones	Independent	Appointed January 2022, Equity, Diversity and Inclusion and Staff Wellbeing
Sherrie Beckett	Independent	Appointed February 2023, Families

Resigned:

<i>Ann Charlton</i>	<i>Independent</i>	<i>September 2022, Legal</i>
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In accordance with the charitable company's Articles of Association S. Blackwood and N. Mangold retire by rotation and offer themselves for re-election at the Annual General Meeting.

Advisor to the Trustees:

Neil Clark	Independent	GDPR and Information Technology
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Company Secretary

Ann Charlton	Independent	Appointed February 2022
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Independent Examiner

Jackson-Scott Associates Limited, 100 Gilders Road, Chessington, KT9 2AN

Bankers

CAF Bank Limited, 25 Kings Hill Avenue, West Malling, Kent ME19 4JQ

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Independent Examiner's Report

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For the Year Ended 31 March 2023

	Notes	Unrestricted Funds	Restricted Funds	2023	2022
		£	£	£	£
Incoming Resources					
Grants Income		53,492	61,306	114,798	220,690
Donations		10,414		10,414	33,232
Fund-Raising		2,434		2,434	370
Interest Income		1,060		1,060	32
Total Income	2	67,400	61,306	128,706	254,324
Resources Expended					
Charitable Costs					
Staff costs	3	41,479	82,895	124,374	124,461
Family Activities / Support			23,458	23,458	33,138
Volunteer Costs		1,358		1,358	2,475
Total Charitable Costs		42,837	106,353	149,190	160,074
Fundraising Costs					
Staff Costs	3	19,412		19,412	16,970
Other Costs				0	0
Total Fundraising Costs		19,412	-	19,412	16,970
Administration and Support Costs					
Staff Costs	3	14,974		14,974	7,260
Premises		11,800		11,800	11,800
Office Expenses		15,284		15,284	16,568
Home-Start Fee		2,298		2,298	4,832
Audit and Accounting		1,335		1,335	1,082
Total Admin and Support Costs		45,691	-	45,691	41,542
Total Resources Expended		107,940	106,353	214,293	218,586
Net Drawdown on Reserves		(40,540)	(45,047)	(85,587)	35,738
Total funds at 01 April 2022		155,241	74,276	229,517	193,779
Total funds at 31 March 2023		114,701	29,229	143,930	229,517

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Balance Sheet As at 31 March 2023

	31 March 2023	31 March 2022
	£	£
Current Assets		
Receivables	1,343	59
Prepayments	3,247	269
Cash at Bank and in Hand	<u>144,591</u>	<u>237,159</u>
	149,181	237,487
Current Liabilities		
Payables	<u>5,251</u>	<u>7,970</u>
Net Current Assets	143,930	229,517
Net Assets	<u><u>143,930</u></u>	<u><u>229,517</u></u>
Unrestricted Funds		
General Reserve	114,701	155,241
Restricted Funds		
Income Fund	29,229	74,276
Total Funds	<u><u>143,930</u></u>	<u><u>229,517</u></u>

The Trustee Directors are satisfied that the Charity is entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The Trustee Directors acknowledge their responsibilities:

- the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 477,
- the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts,
- these accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the members of the Trustee Director Board on 7th September 2023 and are signed on their behalf:

S Blackwood
Trustee Director and Honorary Treasurer
 For and on Behalf of the Trustees

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Notes to the Financial Statements
For the Year Ended 31 March 2023

1 – ACCOUNTING POLICIES

Accounting Convention

These financial statements have been prepared in accordance with the Statement Recommended Practice: Accounting and Reporting by Charities (SORP 2015) and applicable UK Accounting Standards and the Charities Act 2011. They have been drawn up on the historical cost accounting basis.

Grants Due

Grants due are accounted for in the year in which they are receivable.

Resources Expended

Resources expended are accounted for on an accruals basis.

Pension Schemes

The Charity contributes up to a maximum of 5% of gross salary to employee personal pension schemes where the employee contributes an equal amount.

General Reserve

It is the policy of the Charity that unrestricted reserves should not be allowed to fall below three months' expenditure, to allow the Charity to maintain services to families in the event of a sudden unexpected fall in income.

Funding Policy

This fund arises from grants or donations given to the charity where the donor specifies the use to which the funds may be put. We are therefore required by law to comply with the donor's wishes in the use of these funds.

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2 – INCOME

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
GRANT INCOME				
Surrey County Council	27,492		27,492	27,492
National Lottery Community Fund			0	56,064
Surrey CC Best Care Fund			0	48,762
Walton Charities	25,000	16,500	41,500	25,450
Elmbridge Borough Council		9,000	9,000	0
Community Foundation for Surrey		5,096	5,096	20,000
Partnership Fund		6,000	6,000	0
Home-Start UK		1,000	1,000	18,322
Peter Harrison Foundation		5,350	5,350	0
Grants Received (Other)	1,000	18,360	19,360	24,600
Total Grant Income	53,492	61,306	114,798	220,690
Donations- Corporate and Community	10,414		10,414	33,232
Fundraising Activities	2,434		2,434	370
Total Donations & Fundraising	12,848	0	12,848	33,602
Interest Income				
Bank Interest	1,060		1,060	32
Total Interest Income	1,060	0	1,060	32
TOTAL INCOME	67,400	61,306	128,706	254,324

3 – STAFF COSTS

	2023 £	2022 £
Salaries	144,135	136,625
Social Security	4,939	4,378
Pensions	5,400	5,120
Travel and Training	4,286	2,568
	158,760	148,691
Allocated to:-		
Charitable Costs	124,374	124,461
Fundraising	19,412	16,970
Administration and Support	14,974	7,260
	158,760	148,691

Home-Start Elmbridge

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4 – CURRENT ASSETS

	2023	2022
	£	£
Prepayments including insurance	3,247	269
Accrued Income	1,343	59
	<u>4,590</u>	<u>328</u>

5 – CURRENT LIABILITIES

	2023	2022
	£	£
Payables	5,251	7,970
	<u>5,251</u>	<u>7,970</u>

6 – RESTRICTED FUNDS

	Balance 01 Apr 2022	Income	Expenditure	Balance 31 Mar 2023
	£	£	£	£
National Lottery Community Fund	14,016		14,016	-
Surrey CC Best Care Fund	48,762		48,762	-
Home-Start UK (Volant/Pears)	2,211	1,000	3,211	-
Community Foundation for Surrey	-	5,096	2,123	2,973
Walton Charities	2,628	16,500	9,084	10,044
Elmbridge BC	-	9,000	4,000	5,000
Partnership Fund	-	6,000	2,589	3,411
Peter Harrison Foundation	446	5,350	5,350	446
St. Faith's	-	5,238	1,716	3,522
KFC Foundation	-	2,000	2,000	-
Big Hopes Big Future	1,563		1,563	-
Mrs. Smith & Mount Trust	1,150		1,150	-
PA Housing	3,500	3,500	3,500	3,500
Groundworks	-	1,000	667	333
Little Lives	-	1,500	1,500	-
Surgeons	-	1,802	1,802	-
Grants Received - Other	-	3,320	3,320	-
	<u>74,276</u>	<u>61,306</u>	<u>106,353</u>	<u>29,229</u>

7 – PAYMENTS TO TRUSTEES

Any payments to trustees related to reimbursement of expenses incurred on behalf of the charity.

8 – RELATED PARTY TRANSACTIONS

There were no related party transactions in the year.