

United Kingdom Acquired Brain Injury Forum
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2024

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2024

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United Kingdom Acquired Brain Injury Forum
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Director's Report)
Year ended 31 March 2024

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

Reference and administrative details

Registered charity name United Kingdom Acquired Brain Injury Forum

Charity registration number 1128284

Company registration number 06520608

Principal office and registered office PO Box 2539, Kemp House
152-160 City Road
London
EC1V 2NX

The trustees Dr Andrew Bateman, Chair
Amanda Swain, Vice Chair
Peter Freeman, Treasurer
Paul Brown, Secretary
Mike Hope
Lisa Turan
Dr Julian Harriss
Sam Shephard
James Piercy
Dr Michael Grey
Dr Michael Dilly
Gerard Martin

Company secretary Paul Brown

Independent examiner M L Burgess
Simpson Burgess Nash Limited
Chartered Accountants
Empress Business Centre
380 Chester Road
Manchester
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Year ended 31 March 2024

Structure, governance and management

Governing document

The United Kingdom Acquired Brain Injury Forum is a registered charity number 1128284, which is governed by its memorandum and articles of association and constitution first published in 2001 and revised in 2010. The charity is a company limited by guarantee registered in England and Wales No. 6520608. The address of the company's registered office is PO BOX 2539, 152-160 City Road, London, EC1V 2NX.

Recruitment and appointment of Management Committee

The Trustees/directors of UKABIF are elected by the members of the organisation. For the period March 2023- March 2024 the Executive committee were:

Dr Andrew Bateman, Chair
Amanda Swain, Vice Chair
Peter Freeman, Treasurer
Paul Brown, Secretary
Mike Hope
Lisa Turan
Dr Julian Harriss
Sam Shepard
James Piercy
Dr Michael Grey
Dr Michael Dilley (re elected December 2023)
Gerard Martin (re elected December 2023)

Co-opted Members:
Amanda Cousins

The officers are elected from within the Executive Committee.

Maureen le Marinel continues to hold the office of Patron of UKABIF.

Organisational Structure and Decision Making

UKABIF is an independent registered charity with a Board of Trustees responsible for major decision-making. The trustees delegate the running of the charity to Wishful Thinking Communications Limited, which is operated by Chloë Hayward. Chloë liaises with individual members of the committee as well as the regional acquired brain injury forums and members of UKABIF. The organisation is led by the strategy from which the work is carried out under the leadership of the chair and often with input from other committee members depending on their area of specialism.

Risk Management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate its exposure to the major risks.

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Objectives and activities

Aims and objectives

The aims of UKABIF in accordance with the constitution are:

- The advancement of education, on the subject of children and adults with acquired brain injury, of the providers of services for people with acquired brain injury; people with acquired brain injury and their families and carers; and the community of the United Kingdom as a whole
- The relief of disability of people with acquired brain injury by education rather than as a provider of direct services.

UKABIF's key objectives are outlined below.

Raising Awareness of Acquired Brain Injury

UKABIF sees its primary role to raise awareness of ABI - this includes highlighting the need for appropriate services, publicising progress on research and development as well collating and publishing information about the incidence, causes, consequences and costs of ABI - to a wide range of audiences.

Development of Acquired Brain Injury Forums (ABIFs)

UKABIF will continue to develop and support the ABI Forums in the United Kingdom.

Influencing Policy and Commissioning

UKABIF aims to highlight the need for specialised services for ABI to the Department of Health as well as the MPs, Peers and other significant agencies.

Information

UKABIF aims to be the first port of call for information on acquired brain injury.

Organisational Issues

The committee aims to ensure the governance of UKABIF is efficient and effective.

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Achievements and performance

All-Party Parliamentary Group (APPG) for Acquired Brain Injury

UKABIF acted as the secretariat for the APPG alongside the office of the Chair, Sir Chris Bryant, MP.

The group's objectives are:

- To raise awareness of ABI and seek improvements in support and services for people directly affected by ABI and also their families and carers
- To provide a voice for those who are not always heard by Ministers and MPs
- To be the main forum for ABI in Parliament, raising key issues across health, social care and welfare which all affect people living with ABI in the UK

The APPG for Acquired Brain Injury met on 27th February 2024 for its Annual General Meeting. The following officers were elected.

- Sir Chris Bryant MP (Chair)
- Sir John Hayes MP
- Lord Hunt
- Liz Twist MP
- Baroness Morris
- Baroness Grey-Thomson
- Ian Byrne MP
- Dr Lisa Cameron MP
- Scott Mann MP
- Tonia Antoniazzi MP
- Andy McDonald MP
- Peter Gibson MP
- Christina Rees MP
- Apsana Begum MP
- Sir Julian Lewis MP

From 31st March 2024 the APPG will need 20 confirmed members - so additional members are being sought and we are in active communication with potential supporters. The following shows the activities which UKABIF has been involved with over the duration of the year.

If In Doubt Sit Them Out: UK Concussion Guidelines for Non-Elite (Grassroots) Sport

In April 2023 new guidelines for recognising and managing concussion in grassroots sports were published by the Government. Aimed at the general public and those engaging with sport on a non-professional level, 'If In Doubt, Sit Them Out' the guidance carries a clear message that if an individual is suspected of having concussion, they must be immediately removed from play.

The All-Party Parliamentary Group on Acquired Brain Injury (ABI), welcomed the guidance encouraging every sporting organisation to take the new protocols to heart seeing this as a first step towards addressing the concerns raised in the DCMS Select Committee Inquiry into concussion in sport in July 2021.

The guidance is aimed at players, coaches, teachers, volunteers, parents and carers and states:

- No-one should return to competition, training or Physical Education (PE) lessons within 24 hours of a suspected concussion.
- Anyone suspected of sustaining a concussion should be assessed by an appropriate onsite Healthcare Professional or by contacting the NHS by calling 111 within 24 hours of the injury.

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There are still concerns about the implementation of the protocols and some gaps in the guidelines together with worries that many healthcare providers are ill equipped to recognise concussion and have little knowledge of managing concussion.

The guidance, which has been developed in partnership with medical professionals and sports governing bodies, can be found by clicking at:

https://cdn.ymaws.com/ukabif.org.uk/resource/resmgr/news/sports_concussion_guidance/uk-grassroots-concussion-gui.pdf

Parliamentary Reception

On 10th May 2023 almost 100 people with lived experience of brain injury joined 60 MPs from across the House at a reception in the Jubilee Room in the Palace of Westminster to hear what is needed to improve life after brain injury. It was a great opportunity for organisations to network and for many constituents living with a brain injury to encourage their MP to call for change.

People with lived experience of brain injury, professionals and charities were hosted by Sir Chris Bryant MP who gave an update on the progress of the Government-wide ABI Strategy. This is a single strategy for the whole of Government on Acquired Brain Injury as agreed in November 2021 (details are below).

Visit to Cambridge Centre for Paediatric Neuropsychological Rehabilitation

On 7th June 2023 UKABIF arranged for the Co Chairs of the Programme Board for the ABI Strategy; Sir Chris Bryant and Minister for Care, Helen Whately, to attend Cambridge Centre for Paediatric Neuropsychological Rehabilitation (CCPNR). They were joined by representatives from the Department for Health and Social Care, who are overseeing the development of the ABI Strategy.

CCPNR's ethos is that physical and mental healthcare are treated together in a community setting, which includes the involvement of schools. This results in improved outcomes for patients and is not only preferable for the patient and their families but is also much more cost effective and efficient.

Whilst there the Minister and Sir Chris were able to meet a number of families and key professionals from the team including Educational psychologist Dr Gemma Costello - a key member of the N-ABLES team.

CCPNR is run by Cambridgeshire and Peterborough NHS Foundation Trust (CPFT) but tightly linked to Addenbrooke's Hospital (CUH) and provides a pathway from acute care into the community. It was set up in 2009, due to Child and Adolescent Mental Health Services (CAMHS) being overwhelmed by young people who were struggling despite sustaining their injuries over a decade before.

The Acquired Brain Injury (ABI) Strategy

The Government announced its intention to publish an Acquired Brain Injury Strategy in November 2021. Although work on the strategy continued during the course of the year it proved incredibly challenging, due to a very unsettled period in Government. There were further changes of Ministerial leadership and a diminished team at the Department of Health and Social Care. This resulted in long periods of review with no return to the initial framework for the strategy.

Helen Whately who was Minister of State in the Department for Health and Social Care (DHSC) between 26 October 2022 and 5 July 2024 Co-Chaired the strategy until November 2023 when she was replaced by Andrew Stephenson Minister of State in the Department of Health and Social Care.

UKABIF continued to work with the APPG and the Department for Health and Social Care alongside other brain injury charities including Headway, British Psychological Society, Brainkind and the Child

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Brain Injury Trust. continually pushing for updates and providing detailed feedback to drafts.

A draft abridged version of the strategy was produced by the Department for Health and Social Care in late February ahead of the meeting with the APPG on 27th February and UKABIF collated a responding briefing paper which was produced in collaboration with a number of other organisations.

Overall, the strategy is presented with a strong vision however there is little to show how these will be reached.

There is one new suggestion of a cross-Government ABI Network - but there are no specifics about how this will work. Extensive feedback was provided after the meeting and DHSC are meeting with NHSE on Friday 15th to discuss.

The issue of funding for Headway Groups and Branches was also raised at the meeting. Sir Chris Bryant and Sir John Hayes are planning to meet with Jeremy Hunt to request £10m to support development of the strategy. This would likely fund data collection to facilitate further strategic work.

UKABIF and the Neurological Alliance suggested the formation of a Patient and Public Voice Reference Group (PPTIRG), which was established and incorporated into the ABI Strategy framework.

Our thanks to Sir Chris Bryant, MP, Liz Twist, MP, Sir John Hayes, MP, Natasa Pantelic and Adam Small for continuing to drive the strategy and raise awareness of acquired brain injury in parliament.

The Acquired Brain Injury Justice Network (ABIJN)

The Criminal Justice Acquired Brain Injury Interest Group (CJABIIG) launched a successful rebrand in April 2023 to become the ABI Justice Network.

The new branding provides a clearer message, and more memorable name. The ABIJN were honoured to present the General Lord David Ramsbotham Memorial Lecture at the Royal College of Psychiatrists Faculty of Neuropsychiatry Conference on 14th September 2023. The session was chaired by Dr Czarina Kirk, and began with a moving tribute to the life of Lord Ramsbotham from Professor Huw Williams. Professor Williams and Lord Ramsbotham together founded the ABI Justice Network, and worked together closely in their aligned missions to raise awareness of, and support for, people in the criminal justice system who have acquired brain injury.

Lord Ramsbotham was a great advocate for vulnerable people in the justice system during his life, as he saw through his time as Chief Inspector of Prisons that our justice system is a punitive, rather than rehabilitative one. We were joined by Sir Chris Bryant, MP, who shared updates on the progress of the new Acquired Brain Injury Strategy, as well as some of the strategic challenges of making progress in policy reform in this area. Gemma Buckland then provided an overview of the ABI Justice network and its strategic priorities, as well as how the work of the network drives forward work initiated by Lord Ramsbotham. Finally, Hope Kent shared some current research into the associations between brain injury, suicide, and self-harm in prisoners. This included some discussion of the barriers to accessing mental health care faced by people with Acquired Brain Injury. The session ended with a call to action to Psychiatrists, to consider how they could be part of the change we are advocating for.

The session was watched online by James Ramsbotham, Lord Ramsbotham's son, who thanked us for the lecture and provided lovely feedback. The audience also engaged in thoughtful discussions with the speakers, and the session was very well received. Members of the network also attended Lord Ramsbotham's memorial service in Westminster later in September.

Members of the Acquired Brain Injury Justice Network also presented a session at the HMPPS

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Insights festival on 29th September 2023, which was attended by over 100 participants who work in the criminal justice system. Discussions were lively, and the message about the importance of raising awareness of, and improving outcomes for, people in the criminal justice system with acquired brain injury was well received.

The group's research plans are focused on a Delphi Review which asks the question 'What constitutes best practice for supporting people with acquired brain injury in the criminal justice system?'. This involves convening a multidisciplinary panel of experts to build consensus around key topics relating to best practice. This includes topics like screening, the design of pathways, the management of risk (to self and others) and challenges around diagnosis. We hope that this will provide a consensus opinion across stakeholders, to be able to inform service design and provision of support for people with acquired brain injury who are in contact with the justice system.

A new Domestic Abuse Special Interest Group has been established. The group has published a blog for the Domestic Abuse Commission and has plans for further activity and engagement.

Gemma Buckland wrote an article for NR Times in February 2024 which is an analysis of emerging interest in neurodiversity and brain injury in the criminal justice system but highlights the need for more awareness. Those with a subscription to NR Times can see it here:
<https://nrtimes.co.uk/analysis-criminal-justice-and-neurodiversity/>.

Our thanks to the Operational and Strategy Groups including Professor Nathan Hughes who also chairs ABIJN, Dr Hope Kent whose internship supports the groups work programme and Gemma Buckland, Dr Czarina Kirk and representatives from Headway and Brainkind.

Supporting Transitions to Adult Services in the Criminal Justice System

In March 2024, the Barrow Cadbury Trust and the United Kingdom Acquired Brain Injury Forum published 'Time for Change: Acquired Brain Injury and Young Adults involved in the Criminal Justice System in England', summarising research carried out by UKABIF into transitions for young adults with acquired brain injuries who are moving to adult services.

UKABIF received a grant from the Barrow Cadbury Trust under the Transition to Adulthood (T2A) programme to review policies and practices in place for young adults (aged 17-25 years) which recognise both Acquired Brain Injury (ABI) and maturity. Brain injury is a neuro-disability which is known to be a significant factor affecting maturational development and outcomes for young adults.

Since the former Secretary of State for Justice, Rt Hon Robert Buckland KC MP commissioned a review, there has been increased awareness of the prevalence of neurodiverse conditions and their impact on policy and practice in the criminal justice system (CJS). Yet some conditions, like ADHD and autism, are better known than brain injury.

The project's primary aim was to improve support for young adults with ABI moving to adult justice services. Additional objectives were to:

- Provide space for greater collaboration between members of the ABI Justice Network to change practice for young adults with ABI
- Fill gaps in research evidence related to the treatment of young adults with ABI involved in the CJS
- Further raise awareness of the needs of young adults by promoting training for practitioners and understanding how best to embed it in practice
- Ensure that learning which is taking place in silos in some parts of the CJS is disseminated across the whole system.

The research part of the project focused on two areas:

- Freedom of Information (FOI) requests, which highlighted the limitations of the existing response by

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the police and liaison and diversion services to young adults with brain injury in terms of awareness of both ABI and maturity.

- Establishing evaluation sites for The Disabilities Trust (now Brainkind) 'Ask, Understand, Adapt' programme (online training modules on ABI), in four prisons holding young adults.

The project also produced a leaflet for criminal justice agencies working with young adults with brain injury to signpost them to sources of support. The leaflet was co-created with young adults and is available at:

https://cdn.ymaws.com/ukabif.org.uk/resource/resmgr/abijn/aquired_brain_injury_leaflet.pdf

Finally, the project team engaged with NHS England to ensure that guidance for Community Sentence Treatment Requirements and Reconnect included content on ABI and developed a policy levers matrix to illustrate the range of touchpoints within the CJS where there is potential to better support young adults with ABI.

We found that there is significant scope for further work by the T2A Alliance, UKABIF, and other members of the ABI Justice Network to continue promoting a distinct approach to young adults with ABI. While there is some recognition of ABI and awareness is rising, the effect of ABI on the maturity of young adults has yet to be routinely considered in the early stages of the CJS, i.e. in police custody suites and liaison and diversion schemes.

For example, data held in police custody suites and by liaison and diversion services still needs to be more robust to understand the needs of this critical cohort or the extent to which they are met. There are also currently few support pathways specifically for people with ABI who are involved with the justice system, let alone those which are specifically for young adults.

The lead author of the report, Gemma Buckland, shares some key insights into the findings in a feature on the T2A website which you can read here:

https://cdn.ymaws.com/ukabif.org.uk/resource/resmgr/abijn/aquired_brain_injury_leaflet.pdf

UKABIF would like to thank Gemma Buckland for managing this project on our behalf and Karene Taylor and Jordan Ball for assisting with the research.

We have submitted a proposal for a second project which is a continuation of the first project.

The National Acquired Brain Injury in Learning and Education Syndicate (N-ABLES)

The National Acquired Brain Injury in Learning and Education Syndicate was established in 2019 with the remit to support UKABIF in delivering the education recommendations of the Time for Change Report. The group has focused on developing links with education providers of children and young people, raising awareness of ABI across education-related settings, and producing guidance on returning to education after ABI.

Young Experts with Lived Experience of Acquired Brain Injury (YEBEABI - pronounced Yeah Baby!)

The Syndicate is informed by a group of young experts with lived experience of acquired brain injury (YEBEABI). This is a diverse group of young people who have all experienced an acquired brain injury in childhood or adolescence. The groups says of themselves.

"We support each other, share experiences and raise awareness of ABI within education, by discussing support strategies that we found helpful during our own return to education. We use our knowledge to create useful materials for teaching staff, because it is important to us that everyone has proper education regarding what having an ABI really means. Our mission is to create positive experiences in education for others who have brain injuries and make sure that everyone knows that

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you can still do amazing things, even if you have an ABI!"

The YEBEABI group have created '5 Top Tips' for educational professionals. This resource provides five straightforward and practical tips for educators who are assisting a student reintegrating into academic life following an acquired brain injury (ABI). The recommendations are as follows:

- i. Meet with students regularly to talk through how to help and support!
- ii. Understand fatigue and the need for rest breaks.
- iii. Communication is key - including before returning to education.
- iv. Be adaptable!
- v. Be organised and supportive.

The group held an in-person day in London in January 2023, where they were joined by steering group members and Baroness Morris of Yardley, who joined virtually.

Presentations

Three members YEBEABI attended the UKABIF Summit in November 2023 and gave a talk entitled "Experts by Experience - Leading the Way" which was co-hosted by UKABIF Trustee James Piercy. Their presentation considered personal experience of ABI and was a dissemination opportunity for useful material such as their '5 top tips' for teaching and educational professionals.

The insightful presentation was well received at the conference. Their concluding message underscored that

"each year, each month, each week and even each hour can be different. We must avoid the disconnect between lessons, teachers, parents and school"

Since the event, the young experts have received correspondence inviting them to attend other engagements, including the Irwin Mitchell Brain Injury Conference, with organisers adding that the young experts talk at the UKABIF conference inspired them to invite more presenters with lived experience of brain injury.

Several members of YEBEABI joined Dr Emily Bennett at a Local Area SEND Inspections Conference on the 6th December 2023 where they were able to contribute the ABI perspective.

Dr Emily Bennett, Joanna Woodhouse and YEBEABI member, Emma spoke on behalf of N-ABLES at The Brain Injury Group conference on Childhood Brain Injury. Their talk entitled "Returning to mainstream education following an acquired brain injury" was extremely well received by attendees, with many expressing interest and admiration of the work of N-ABLES.

Dr Emily Bennett gave a talk for the Brain Injury Living Life (BRiLL) Paediatric Neuro Rehabilitation Team for Children and Young People after acquired brain or spinal injury at Nottingham Children's Hospital. Her talk entitled "The Neuropsychological Impact of ABI" urged professionals to consider fatigue, brain breaks and emerging needs as children and young people develop.

Dr Emily Bennett also spoke at the Association of Clinical Psychologists (ACP) in November.

In February 2024 Dr Emily Bennet and Dr Gemma Costello held a Teachmeet event in collaboration with Twinkl, a leading educational resource provider entitled "Acquired Brain Injury: The Hidden Need

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in Your Classroom". This event was aimed at educators, to shed light on the implications of acquired brain injury (ABI) and learn effective strategies and techniques to support students. The accessible event was held online, allowing participants to join from their own homes or classrooms. The recorded session can be viewed [here](#).

Publications

Concussion guidance

In July 2023 NABLES published easy-to-use, concise guidance for the return-to-school (RTS) following concussion. This two-page document entitled 'Concussion Return-to-School Guidance' reiterates the staged return-to-education advocated in the Government's new grassroots sports guidance but is aimed directly at teachers and parents supporting the young person's RTS following concussion from any cause.

The first part of the guidance provides an overview of concussion, the symptoms, red flags, advice on when a student can RTS and resume normal activities, examples of support and further information. The second part is a step-by-step return to school guidance. N-ABLES aims to disseminate this resource as widely as possible across the UK, to all target audiences involved in the education and support of children and young adults with ABI, their parents/carers.

Marketing

N-ABLES social media presence has continued to grow since the acquisition of the new platform; LinkedIn. There have been numerous campaigns that have gained significant engagement, most notable were the posts for 'Time to Talk' day, which centred around fatigue and developing appropriate coping strategies. This campaign received positive feedback, and steering group member Joanna presented the assets to educational professionals, who regarded that they had limited understanding of fatigue. There are upcoming campaigns scheduled to support International Women's Month, showcasing the incredible women on the Steering group committee and their contributions to the fields of neurorehabilitation and education.

Articles

N-ABLES had an article published within 'TA Digest', detailing the return to education following ABI and supporting children and young with brain injuries.

The Concussion guidance was published within 'NASEN connect', the article; "N-ABLES produces 'return-to-school' concussion guidance for teachers and parents"

Webinars

Two webinar entitled 'Introduction to ABI' and Understanding ABI' were published by NASEN in June 2023. These webinars provide an introduction to ABI which covers:

- What ABI is and how you might identify it
- How ABI presents in the classroom
- Some simple strategies to support pupils with ABI

The second webinar helps to develop understanding of (ABI) and covers:

- What ABI is and how you might identify it

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- The role of the SENCO in relation to ABI
- Supporting an effective return to education
- Strategies to support pupils with ABI
- Lived experience viewpoint

The International Paediatric Brain Injury Society (IPBIS)

Several members of the steering group were part of the Local Organising Committee (LOC) of the International Paediatric Brain Injury Society's conference due to take place in September 2024 in Glasgow. Following a successful bid Glasgow was announced at the last conference in New York in September 2022 and since then the LOC have met regularly to discuss venues, programming and work streams. The LOC is Chaired by Dr Liam Dorris, Consultant Clinical Psychologist at NHS Greater Glasgow and Clyde and Honorary Professor of Clinical Neuropsychology at the University of Glasgow.

We would like to thank all members of the N-ABLES steering group Dr Emily Bennett, Dr Gemma Costello, Joanna Woodhouse, Petrina Sill, Louise Blakeborough, Professor Nathan Hughes, Katy James and Baroness Morris of Yardley.

Particular thanks to our interns who help us to run this project. After two years in post Emily Morley left to pursue her DClin in August 2023, we have been joined by Charlotte Giblin who has brought many ideas as well as energy and enthusiasm to the group.

Our thanks also to The Lovel Foundation for funding this project.

Time for Change Wales

The group's work is focussed on the recommendations which are outlined in Amser Am Newid/Time for Change Wales. The initial focus has been on the devolved areas of Health and Education.

Education

School Survey

In February 2023 a school survey was launched and over the course of 2023 the group continued to publicise and recruit educational professionals to increase representation from educators based in Wales. A number of strategies were implemented including mailshots, social media posts, individual contacts and via The Child Brain Injury Trusts database.

The dataset is being prepared ready for data analysis. It has been agreed that the research will be written up for publication first as a journal article and then an executive summary will be prepared for the UKABIF website, as well as for sharing with participants interested in the study's findings.

Return to Education (RtE) Guidance and Concussion Guidance

The RtE guidance produced by N-ABLES has been adapted to fit the education system in Wales and refers to the ALNET system. A bilingual version has also been produced ready for disseminating in Wales.

The Concussion guidance has also been adapted and translated.

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Network

The group has developed its network, making contact with the clinical leads from North Wales Brain Injury Service and the Public Affairs and Policy Manager for Wales, from the CSP who can support future campaign work around health in Wales. We continue to develop links with health service leads in Wales to ensure our work remains focused on the current context in Wales.

In September 2023, we held a pre-conference face to face meeting for the TFC Wales group, with invited guests from a health background in Wales to identify the key priorities for Wales to help inform future work and campaign topics.

In March 2024, we held a hybrid strategy meeting for the TFC Wales group to develop the TFC group's key objectives for the coming year. Similar to the pre-conference meeting, invited guests from a health background in Wales, including paediatric services - previously highlighted as a priority area, contributed to the day to inform our workstreams for the year ahead.

Health

The group are working towards a data gathering exercise focusing on exploring unmet needs in Wales. The current community landscape means needs cannot be met for those with an ABI within the scope of existing services, however data is needed to evidence this.

A piece of work is being planned to gather data across Wales which aims to:

- a) map current services across Wales e.g. NHS services, voluntary and third sector
- b) report on service level data across the different community e.g., waiting lists data, time since referral
- c) identify where there are gaps in evidence and service provision.

Presentations

Some preliminary findings of the School Survey were shared at the The Hugh James Brain Injury Conference in July 2023, and the South Wales Acquired Brain Injury Conference (SWABIF) in September 2023. A further presentation was made at the UKABIF Summit in November 2023.

We would like to thank the Time for Change Wales steering group which includes Cari Sowden-Taylor, Julie Smith, Dr Clare Williams, Gerard Anderson, Ffion Jones, Jakko Brouwers and Dr Emma Hale.

In particular, our thanks to Dr Eleanor Bryant whose internship supports the group's work programme, which is kindly funded by Case Management Cymru.

Community Rehabilitation Alliance (CRA) and the Neurological Alliance (NA)

UKABIF continues to work with the CRA and NA across their policy and parliamentary groups. This enables us respond to a larger number of consultations whilst also benefiting from the knowledge experience and advice of their specialist teams.

Strategic Partnerships

UKABIF has continued to develop its Strategic Partnership programme. The partners working with UKABIF in 2023/4 were Irwin Mitchell Solicitors, Leigh Day, Cygnet Healthcare and Frenkel Topping Group. They met with UKABIF regularly and supported activities connected to the Time for Change programme of work. The partnership included sponsorship of the UKABIF Summit in November 2023.

Our thanks to Irwin Mitchell Solicitors, Leigh Day and Cygnet Healthcare and the Frenkel Topping

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Group for their continued support.

UKABIF Summit November 2023

The 2023 UK Acquired Brain Injury Forum Summit once again proved a success attracting hundreds of attendees with a packed programme of expert speakers discussing everything from women and brain injury to suicide and brain injury and the role schools can play in supporting children affected by an acquired injury.

The Lowry in Salford hosted the conference with delegates from across the country attending.

Sir Chris Bryant MP, Chair of the All-Party Parliamentary Group for Acquired Brain Injury (ABI) opened the conference and gave an update on the Government's Acquired Brain Injury Strategy. He also offered guidance on how to engage MPs to encourage them to support the Strategy.

The morning saw a focus on 'Women and Brain Injury' with discussions on women in sport, domestic violence and how The Care Act (2014) works in supporting women with a brain injury. As always, some of the most powerful talks came from people with lived experience. A panel of three young women talked about their experiences of living with an acquired brain injury which captivated the audience with their insights, wit and top tips for supporting young people.

Suicide and brain injury was highlighted in a series of presentations including one from Liz Twist MP providing a detailed look at the Government's Suicide Prevention Strategy as well as a session on suicide and self-harm in prisons and the importance of screening for Traumatic Brain Injury (TBI).

The Summit was a great day of learning and networking and was kindly sponsored by our strategic partners Irwin Mitchell, Cygnet Health Care, Frenkel Topping Group and Leigh Day.

UKABIF Fundraising Dinner

The UKABIF Summit was preceded by a wonderful fundraising dinner attended by both supporters of UKABIF and delegates attending the event the next day. The evening took place in The Compass Room as The Lowry on 5th November 2023 which proved to be a magical event as the elevated position of the circular glass room gave a bird's eye view of fireworks from across the city.

Following dinner the winners of the annual UKABIF Awards were announced and music was provided by young DJs from the excellent BPM Rehab. This organisation, which was founded by Mark Blundell and Dr Penny Trayner, provides the DJing as part of rehabilitation.

UKABIF Awards 2023

The Awards, sponsored by Thompsons Solicitors were introduced by UKABIF Chair, Professor Andrew Bateman and presented by Peter Stringer Principal Serious Injury Lawyer at Thompsons Solicitors and Stephen McAleese, mother, Susan McAleese.

The Mike Barnes Innovation Award 2023

The Mike Barnes Award for Innovation recognises and celebrates innovative projects and concepts in the management of acquired brain injury and was this year awarded to Melo - an AI driven app that is designed to help clinicians better understand challenging behaviours and improve the way data is used to support patients.

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Year ended 31 March 2024

The Stephen McAleese Award for Inspiration 2023

The Stephen McAleese Award for Inspiration celebrates an individual who has gone above and beyond in the field of acquired brain injury.

There were two winners of the award this year.

Leon, who suffered a brain injury aged 28 years, was recognised for his work as a mentor at Rehabilitate.

Dr Jenna Moffitt and Dr Don Brechin were recognised for their work in research and data showing what further provisions are needed to support people affected by brain injury in the North East.

UKABIF Public Engagement/Poster Award

The Poster Award looks for designs which are capable of communicating a project to a non-specialist audience.

'Life Threads' - a study aimed at supporting families after traumatic brain injury through visual representation was won by Dr Charlie Whiffen.

Our thanks to Thompsons Solicitors for sponsoring the awards for 2023.

Research

Heads Together

Alongside the Brain Injury Social Work Group UKABIF contributed to the development of a proposal to NIHR Social Care for a project to establish and address the level of knowledge and education of social workers about Acquired Brain Injury.

NIHR Project funding agreed for Heads Together was agreed and work on the programme commenced in April 2022.

TBI-REPORTER - Traumatic Brain Injury (TBI) REpository and data PORTal Enabling discoverY (TBI-REPORTER)

Traumatic Brain Injury (TBI) is a major cause of death and disability. In the UK TBI care costs over £10 billion each year and globally it costs over \$400 billion. TBI can lead to long-term health issues such as dementia, epilepsy, mental health problems, and a shorter lifespan. Some understanding of the underlying processes driving TBI related health outcomes is now established, however drug trials have often failed and progress in clinical care has been slow. Individual studies investigating TBI and its outcomes have potentially very informative data that, to date, has not been widely available to researchers outside of the original studies.

In 2022 a team led by Professor David Menon from the University of Cambridge was drawn together to develop a proposal for a research platform which would bring together existing TBI research data and samples to make it more accessible to scientists. A network of centres across the UK to support clinical trials of novel treatments would also be created.

All age groups, including children and older adults would be included, as would specific groups such as military personnel, athletes, prisoners, homeless individuals, and victims of domestic violence.

Data in TBI-REPORTER would be available to researchers from the UK and around the world, which would speed up TBI research and improve understanding of its lifelong impact on health, leading to

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Year ended 31 March 2024

better treatment and individualised care. The proposal also included supporting the development of new diagnostic techniques, therapeutic interventions, and personalised treatments for TBI.

The overall aim was to enable researchers to transform the way survivors of TBI are diagnosed and treated in the UK.

Funding was sought from the Medical Research Council, the National Institute for Health and Care Research, the Ministry of Defence and Alzheimer's Research UK.

In October 2023 the project team received confirmation that their bid for funding was successful and started to collate and curate TBI research data at scale. The project consists of three main program cores:

A central Data Hub;
A national Biomarkers Resource;
and an Experimental Medicine Network

All three are supported by a Patient and Public Involvement and Engagement (PPIE) strategy. UKABIF Executive Director, Chloe Hayward and Trustee James Piercy Chair a Patient and Public Involvement and Engagement Panel. The Panel consists of a range of individuals with lived experience of brain injury who meet regularly to review the work of the project and to provide feedback to the Executive Committee on practices and procedures.

Members of the panel have been able to use their own experience of living with brain injury to review issues such as privacy and confidentiality and the types of outcome measures used.

The PPIE panel will also coordinate the review of all TBI-REPORTER submissions, advise on the platform development and its use and support the executive committee to deliver meaningful and impactful results. Their involvement will:

- influence the kinds of data collected from research groups
- help prioritise research areas of value to patients
- ensure the operation of the platform and sharing of resources is ethical and informed by lived experience
- support efficient dissemination of the platform's impact to patients and the general public

In addition, the panel will advise on the development and delivery of Public Engagement activity bringing the work of TBI-REPORTER to diverse stakeholders.

This is just the start of an incredibly exciting project and UKABIF are honoured to be part of the Executive Committee.

More information about the project can be found at <https://tbi-reporter.uk/>

Policy - how our activities deliver public benefit

In addition to our parliamentary work, Chloë Hayward and the trustees of UKABIF use their knowledge and experience to highlight and inform consultations and policies which are pertinent to brain injury. Over the course of this year we have:

- Responded to consultations and provided stakeholder feedback to relevant NICE guidance

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Year ended 31 March 2024

- Retained key positions within other alliances and membership bodies (Amanda Swain is a trustee of the Neurological Alliance)
- Membership of National Voices

Regional Groups

UKABIF supports regional acquired brain injury forums across the country and has groups in the following areas

- o ABI London
- o Bristol and Bath
- o East Midlands ABI Forum
- o Eastern Region ABI Forum
- o Essex ABI Forum
- o Kent ABI Forum
- o Norfolk ABI Forum
- o North West and North Wales ABI Forum
- o Northamptonshire ABI Forum
- o Northern ABI Forum
- o Scottish Head Injury Forum
- o South of England ABI Forum
- o South Wales ABI Forum
- o South West ABI Forum
- o Surrey ABI Network
- o South Yorkshire ABI Forum
- o Sussex ABI Forum
- o Thames Valley ABI Forum
- o West Midlands ABI Forum
- o Yorkshire ABI Forum

Mike Hope continues to provide invaluable support for new and existing groups, attending many meetings throughout the year offering advice where needed.

Fundraising

UKABIF takes a proactive approach to fundraising and employs a freelance fundraiser, Zak Hulstrom, to research appropriate funds and develop applications to trusts and foundations.

UKABIF are committed to developing long term relationships with funders and maintains regular correspondence with them to keep them up to date with projects and overall strategy. Funders are noted in the associated projects above and include The Lovel Foundation, John Murray Charitable Trust, Allen Lane Charitable Trust and the Barrow Cadbury Trust.

Finance

UKABIF continues to monitor its finances closely and has established a finance subcommittee to oversee spending and budgeting. The net surplus for the year amounted to £399 (2023 – net deficit £10,590) and reserves stand at £97,471 (2023 - £97,072).

United Kingdom Acquired Brain Injury Forum

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

Financial review

Reserves Policy

The Board of Management has examined the Charity's requirements in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be sufficient to sustain 6 to 9 months of committed overhead.

Statement of trustees' responsibilities

The trustees (who are also directors of United Kingdom Acquired Brain Injury Forum for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice. Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The trustees' annual report was approved on 3 December 2024 and signed on behalf of the board of trustees by:

Dr. Andrew Bateman
Trustee

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of United Kingdom Acquired Brain Injury Forum

Year ended 31 March 2024

I report to the trustees on my examination of the financial statements of United Kingdom Acquired Brain Injury Forum ('the charity') for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M L Burgess

Associate- Institute of Chartered Accountants in England and Wales
Independent Examiner

Simpson Burgess Nash Limited
Chartered Accountants
Empress Business Centre
380 Chester Road
Manchester
M16 9EA

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2024

			2024		2023
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income					
Donations and subscriptions	5	11,930	22,035	33,965	57,817
Charitable activities	6	124,726	–	124,726	89,018
Investment income	7	1,221	–	1,221	345
Total income		<u>137,877</u>	<u>22,035</u>	<u>159,912</u>	<u>147,180</u>
Expenditure					
Expenditure on raising funds:					
Costs of raising donations and subscriptions	8	2,500	–	2,500	3,724
Expenditure on charitable activities	9,10	114,221	42,792	157,013	154,046
Total expenditure		<u>116,721</u>	<u>42,792</u>	<u>159,513</u>	<u>157,770</u>
Net income/(expenditure)		<u>21,156</u>	<u>(20,757)</u>	<u>399</u>	<u>(10,590)</u>
Transfers between funds		(8,302)	8,302	–	–
Net movement in funds		<u>12,854</u>	<u>(12,455)</u>	<u>399</u>	<u>(10,590)</u>
Reconciliation of funds					
Total funds brought forward		84,772	12,300	97,072	107,662
Total funds carried forward		<u>97,626</u>	<u>(155)</u>	<u>97,471</u>	<u>97,072</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 21 to 28 form part of these financial statements.

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Statement of Financial Position

31 March 2024

	Note	2024 £	£	2023 £
Current assets				
Debtors	16	9,080		—
Cash at bank and in hand		<u>144,621</u>		<u>103,660</u>
		153,701		103,660
Creditors: amounts falling due within one year	17	<u>56,230</u>		<u>6,588</u>
Net current assets			97,471	97,072
Total assets less current liabilities			<u>97,471</u>	<u>97,072</u>
Net assets			<u>97,471</u>	<u>97,072</u>
Funds of the charity				
Restricted funds			(155)	12,300
Unrestricted funds			<u>97,626</u>	<u>84,772</u>
Total charity funds	18		<u>97,471</u>	<u>97,072</u>

For the year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 3 December 2024, and are signed on behalf of the board by:

Dr. Andrew Bateman
Trustee

The notes on pages 21 to 28 form part of these financial statements.

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2024

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Kemp House, 152-160 City Road, London, EC1V 2NX.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

In the application of the charity's accounting policies, the members are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily available from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis.

Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods. During the year, there were no judgements in applying the accounting policies and key sources of estimation uncertainty which materially affected the financial statements.

Income tax

The charity is exempt from taxation on its charitable activities.

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Fund accounting

Fund accounting is applied to any restricted income that is received in the year. The restricted income is allocated to specific expenditure as per the terms of the donor.

Unrestricted funds have no specific requirements of how the incoming resources is to be spent. The income is used on charitable activities, the costs to generate future funds and day to day governance costs.

Incoming resources

All incoming resources are included in the receipts and payments account when the charity receives the income.

Resources expended

Expenditure is recognised on a cash basis as incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Computer	- 25% straight line
Website	- 25% reducing balance

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

4. Limited by guarantee

United Kingdom Acquired Brain Injury Forum is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

5. Donations and subscriptions

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Donations			
Donations	1,370	—	1,370
Grants			
Grants receivable	—	22,035	22,035
Subscriptions			
Subscriptions	10,560	—	10,560
	<u>11,930</u>	<u>22,035</u>	<u>33,965</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations			
Donations	2,229	953	3,182
Grants			
Grants receivable	-	33,500	35,500
Subscriptions			
Subscriptions	19,135	—	19,135
	<u>22,364</u>	<u>34,453</u>	<u>57,817</u>

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

5. Donations and legacies *(continued)*

	2024 £
Grants for restricted purposes	
The Acquired Brain Injury Justice Network (ABIJN)	5,000
The National Acquired Brain Injury in Learning and Education Syndicate (N-ABLES)	16,535
Supporting Transition to Adult Services in the CJS	500
Total	<u>22,035</u>

6. Charitable activities

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Conference, projects and workshops	<u>124,726</u>	<u>124,726</u>	<u>89,018</u>	<u>89,018</u>

7. Investment income

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Bank interest received	<u>1,221</u>	<u>1,221</u>	<u>345</u>	<u>345</u>

8. Costs of raising donations and subscriptions

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Costs of raising donations and subscriptions	<u>2,500</u>	<u>2,500</u>	<u>3,724</u>	<u>3,724</u>

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Acquired brain injury education and activities	111,352	42,792	154,144
Support costs	2,869	—	2,869
	<u>114,221</u>	<u>42,792</u>	<u>157,013</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Acquired brain injury education and activities	110,355	40,891	151,246
Support costs	2,800	—	2,800
	<u>113,155</u>	<u>40,891</u>	<u>154,046</u>

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2024 £	Total fund 2023 £
Acquired brain injury education and activities	154,144	–	154,144	151,246
Governance costs	–	2,869	2,869	2,800
	<u>154,144</u>	<u>2,869</u>	<u>157,013</u>	<u>154,046</u>

11. Taxation

The charity is exempt from taxation on its charitable activities.

12. Independent examination fees

	2024 £	2023 £
Fees payable to the independent examiner for: Independent examination of the financial statements	600	600

13. Staff costs

For the reporting period, the charity had no salaries employees and therefore total staff costs and benefits were Nil (2023 Nil).

All administrative functions were performed by Chloe Hayward of Wishful Thinking Communications Limited, with support as necessary from interns.

14. Trustee remuneration and expenses

Trustees

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

Travel and office costs amounting to £527 (2023 £802) were reimbursed to three (2023 - five) members of the management committee during the year.

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

15. Tangible fixed assets

	Fixtures and fittings £	Equipment £	Total £
Cost			
At 1 April 2023 and 31 March 2024	<u>1,921</u>	<u>13,747</u>	<u>15,668</u>
Depreciation			
At 1 April 2023 and 31 March 2024	<u>1,921</u>	<u>13,747</u>	<u>15,668</u>
Carrying amount			
At 31 March 2024	<u>—</u>	<u>—</u>	<u>—</u>
At 31 March 2023	<u>—</u>	<u>—</u>	<u>—</u>

16. Debtors

	2024 £	2023 £
Prepayments and accrued income	<u>9,080</u>	<u>—</u>

17. Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals and deferred income	<u>40,044</u>	<u>4,445</u>
Other creditors	<u>16,186</u>	<u>2,143</u>
	<u>56,230</u>	<u>6,588</u>

18. Analysis of charitable funds

Unrestricted funds

	At 1 April 2023 £	Income £	Expenditure £	Transfers £	At 31 March 2024 £
General funds	<u>84,772</u>	<u>137,877</u>	<u>(116,721)</u>	<u>(8,302)</u>	<u>97,626</u>

Restricted funds

	At 1 April 2023 £	Income £	Expenditure £	Transfers £	At 31 March 2024 £
Restricted funds	<u>12,300</u>	<u>22,035</u>	<u>(42,792)</u>	<u>8,302</u>	<u>(155)</u>

The purpose of restricted funds derived from grants received has been to fund the work of several projects namely the Acquired Brain Injury Justice Network (formerly the Criminal Justice Acquired Brain Injury Interest Group), a research project entitled 'Supporting Transitions to Adult Services in the Criminal Justice System', the National Acquired Brain Injury in Learning and Education Syndicate and the Time for Change Wales project. The grants have been used to meet the costs of the administrator, Interns and other relevant direct costs in accordance with the restrictions.

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

18. Analysis of charitable funds *(continued)*

Restricted funds

At 31 March 2024, the restricted funds were negative. This was due to expenditure incurred in anticipation of receiving restricted income and the shortfall was met in the following financial period.

During the year UKABIF received the final instalment of a grant from the Barrow Cadbury Charitable Trust. In total we received £30,000 for this project which commenced in May 2021 and was completed in March 2024. This enabled UKABIF to carry out the research project: Supporting Transitions to Adult Services in the Criminal Justice System.

19. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Current assets	153,856	(155)	153,701
Creditors less than 1 year	(56,230)	-	(56,230)
Net assets	<u>96,626</u>	<u>(155)</u>	<u>97,471</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Current assets	91,360	12,300	103,660
Creditors less than 1 year	(6,588)	-	(6,588)
Net assets	<u>84,772</u>	<u>12,300</u>	<u>97,072</u>

20. Related parties

Other than those disclosed in note 14, there were no related party transactions to report in the year.

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Management Information

Year ended 31 March 2024

The following pages do not form part of the financial statements.

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Detailed Statement of Financial Activities

Year ended 31 March 2024

	2024 £	2023 £
Income		
Donations and subscriptions		
Donations	1,370	3,182
Grants receivable	22,035	35,500
Subscriptions	10,560	19,135
	<u>33,965</u>	<u>57,817</u>
Charitable activities		
Conferences, projects and workshops	124,726	89,018
Investment income		
Bank interest received	1,221	345
Total income	<u>159,912</u>	<u>147,180</u>
Expenditure		
Costs of raising donations and subscriptions		
Purchases	2,500	3,724
Expenditure on charitable activities		
Direct expenses and conference costs	43,273	38,704
Specific project direct costs	37,896	36,229
Insurance	1,023	922
Administration costs	45,736	39,082
Communication costs	6,796	9,266
Motor and travel costs	4,257	5,389
Accountancy fees	1,209	1,356
Bookkeeping fees	1,660	1,444
Telephone	—	418
Other office costs	4,065	3,221
Depreciation	8,356	8,428
Printing and stationery	347	509
Marketing	2,395	9,078
	<u>157,013</u>	<u>154,046</u>
Total expenditure	<u>159,513</u>	<u>157,770</u>
Net income/(expenditure)	<u>399</u>	<u>(10,590)</u>