

**United Kingdom Acquired Brain Injury Forum**  
**Company Limited by Guarantee**  
**Unaudited Financial Statements**  
**31 March 2023**

# **United Kingdom Acquired Brain Injury Forum**

**Company Limited by Guarantee**

**Financial Statements**

**Year ended 31 March 2023**

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**United Kingdom Acquired Brain Injury Forum**  
**Company Limited by Guarantee**  
**Trustees' Annual Report (Incorporating the Director's Report)**  
**Year ended 31 March 2023**

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

**Reference and administrative details**

**Registered charity name** United Kingdom Acquired Brain Injury Forum

**Charity registration number** 1128284

**Company registration number** 06520608

**Principal office and registered office** PO Box 2539, Kemp House  
152-160 City Road  
London  
EC1V 2NX

**The trustees** Dr Andrew Bateman, Chair  
Amanda Swain, Vice Chair (re  
elected December 2022)  
Peter Freeman, Treasurer  
Paul Brown, Secretary  
Mike Hope (re elected December  
2022)  
Lisa Turan  
Dr Julian Harriss  
Sam Shepard  
James Piercy  
Dr Michael Grey (re elected  
December 2022)  
Dr Michael Dilley  
Gerard Martin

**Company secretary** Paul Brown

**Independent examiner** M L Burgess  
Simpson Burgess Nash Limited  
Chartered Accountants  
Empress Business Centre  
380 Chester Road  
Manchester  
M16 9EA

# **United Kingdom Acquired Brain Injury Forum**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2023**

#### **Structure, governance and management**

##### **Governing document**

The United Kingdom Acquired Brain Injury Forum is a registered charity number 1128284, which is governed by its memorandum and articles of association and constitution first published in 2001 and revised in 2010. The charity is a company limited by guarantee registered in England and Wales No. 6520608. The address of the company's registered office is PO Box 2539, Kemp House, 152-160 City Road, London, EC1V 2NX.

##### **Recruitment and appointment of Management Committee**

The Trustees/directors of UKABIF are elected by the members of the organisation. For the period March 2022- March 2023 the Executive committee were:

Dr Andrew Bateman, Chair  
Amanda Swain, Vice Chair (re elected December 2022)  
Peter Freeman, Treasurer  
Paul Brown, Secretary  
Mike Hope (re elected December 2022)  
Lisa Turan  
Dr Julian Harriss  
Sam Shepard  
James Piercy  
Dr Michael Grey (re elected December 2022)  
Dr Michael Dilley  
Gerard Martin

Co-opted Members:  
Amanda Cousins

The officers are elected from within the Executive Committee.

Maureen le Marinel continues to hold the office of Patron of UKABIF.

# **United Kingdom Acquired Brain Injury Forum**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2023**

#### **Structure, governance and management *(continued)***

##### **Organisational Structure and Decision Making**

UKABIF is an independent registered charity with a Board of Trustees responsible for major decision-making. The trustees delegate the running of the charity to Wishful Thinking Communications Limited, which is operated by Chloë Hayward. Chloë liaises with individual members of the committee as well as the regional acquired brain injury forums and members of UKABIF. The organisation is led by the strategy from which the work is carried out under the leadership of the chair and often with input from other committee members depending on their area of specialism.

##### **Risk Management**

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate its exposure to the major risks.

##### **Aims and objectives**

The aims of UKABIF in accordance with the constitution are:

- The advancement of education, on the subject of children and adults with acquired brain injury, of the providers of services for people with acquired brain injury; people with acquired brain injury and their families and carers; and the community of the United Kingdom as a whole
- The relief of disability of people with acquired brain injury by education rather than as a provider of direct services.

##### **UKABIF's key objectives are outlined below.**

###### **Raising Awareness of Acquired Brain Injury**

UKABIF sees its primary role to raise awareness of ABI - this includes highlighting the need for appropriate services, publicising progress on research and development as well collating and publishing information about the incidence, causes, consequences and costs of ABI - to a wide range of audiences.

###### **Development of Acquired Brain Injury Forums (ABIFs)**

UKABIF will continue to develop and support the ABI Forums in the United Kingdom.

###### **Influencing Policy and Commissioning**

UKABIF aims to highlight the need for specialised services for ABI to the Department of Health as well as the MPs, Peers and other significant agencies.

###### **Information**

UKABIF aims to be the first port of call for information on acquired brain injury.

###### **Organisational Issues**

The committee aims to ensure the governance of UKABIF is efficient and effective.

# **United Kingdom Acquired Brain Injury Forum**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2023**

#### **Achievements and performance**

##### **All-Party Parliamentary Group for Acquired Brain Injury**

UKABIF acted as the secretariat for the APPG alongside the office of the Chair Sir Chris Bryant, MP.

The group's objectives are:

- To raise awareness of ABI and seek improvements in support and services for people directly affected by ABI and also their families and carers
- To provide a voice for those who are not always heard by Ministers and MPs
- To be the main forum for ABI in Parliament, raising key issues across health, social care and welfare which all affect people living with ABI in the UK

The following shows the activities which UKABIF has been involved with over the duration of the year.

#### **Meetings and Reports**

- ABI Strategy Call for Evidence published March 2022
- Welsh Parliament petition calling for better services April 2022
- Visits to Walkergate Park in Newcastle, STEPs Rehabilitation in Sheffield and Birmingham Children's Hospital with APPG Chair Chris Bryant June 2022
- Neurodiversity Action Plan published June 2022
- Presented at ABI Strategy information day alongside key ABI clinicians and researchers St George's Hospital July 2022
- Chris Bryant Knighted December 2022
- APPG reinstated March 2023 with UKABIF as the secretariat
- Round table on Sports and Concussion October 2022
- Round Table on Education and Acquired Brain Injury December 2022
- ABI Strategy new co chair Helen Whatley January 2023
- Round table on Sports and Concussion March 2023

#### **ABI Strategy**

Following the government announcement of a government ABI Strategy in November 2021, a 12 week Call for Evidence to inform the strategy was launched by the government in March 2022. There were approximately 2000 responses to the survey and an additional 75 detailed email responses.

In addition several visits and focus groups were organised for the strategy team to give them a deeper understanding of acquired brain injury and the issues which need to be addressed.

At UKABIF's suggestion a Patient and Public Voice Reference Group (PPVRG) was established and incorporated into the ABI Strategy framework. UKABIF co-chaired the group alongside the Neurological Alliance. The group included 10 -15 people with lived experience and patient groups Headway UK, The Children's Trust, The Child Brain Injury Trust, The Disabilities Trust.

UKABIF organised a series of visits for Chris Bryant to meet with staff and patients in rehabilitation units. These includes Walkergate Park in Newcastle, STEPS in Sheffield and Birmingham Children's Hospital.

# **United Kingdom Acquired Brain Injury Forum**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

#### **Year ended 31 March 2023**

##### **Achievements and performance *(continued)***

An information event was organised at St George's Hospital in London. Ministerial co chair of the strategy, Gillian Keegan, attended alongside Chris Bryant and other members of the steering group and programme board. The following presentations were made:

- An overview of the consultation process outcome (Eleanor Parry)
- ABI: a patient perspective (Jitesh Sodha)
- The role of charities in ABI pathway development (UKABIF/ The Neurological Alliance)
- St George's TBI pathway: what has our experience taught us (Colette Griffin)
- Hypoxic brain injury: how might we develop national pathways (Usman Khan)
- System change in SW London (Niran Nirmalanathan)
- CO poisoning: what might national pathways look like (Pete Jenkins)
- ABI neurorehabilitation: the role of the MDT and inter-disciplinary team working (Sancho Wong)
- Concussion in sport: what can NHS services learn from the sporting arena (Etienne Laverse)
- Neuropsychiatry ABI in vulnerable populations (Mike Dilley)
- Challenges in the management of severe TBI (Peter Hutchinson)
- How can research help to direct ABI pathway design (Dave Sharp)
- Good Sam App: how can technology help guide ABI pathway design (Mark Wilson)
- Community Neurorehabilitation services in Wandsworth (Rachel Sibson)
- Points for discussion and close (Chris Bryant)

The Strategy team from the DHSC developed a structure for the document with focussed areas on prevention, identification and awareness, acute care, rehabilitation, living independently and research.

Several cross cutting themes were identified which would be interwoven throughout the document; family and carers, mental health and workforce.

The issues which affected the government during the course of the year had a direct impact on the progression of the strategy. These included several change of prime minister, ministerial re-shuffles and changes to the co chair of the programme board.

Our thanks to Sir Chris Bryant, MP, Liz Twist, MP, Sir John Haynes, MP and Natasa Pantelic for continuing to drive the strategy raise awareness of acquired brain injury in parliament.

# **United Kingdom Acquired Brain Injury Forum**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2023**

#### **Achievements and performance *(continued)***

##### **Criminal Justice Acquired Brain Injury Interest Group (CJABIIG)**

The Criminal Justice Acquired Brain Injury Interest Group provided consultation and input to the Ministry of Justice's Neurodiversity Action Plan, which was published in June 2022 and NHSE's ReConnect program.

Internal consultation took place to develop the group's strategic priorities. These span four key areas - governance, research, policy, and practice. Short term priorities included recruiting a new chair/co-chair, exploring funding opportunities and undertaking a needs analysis for specific training in ABI. In the medium and longer term, the group aims to run as an impactful alliance, to develop research bids, host and participate in more conferences and events, and promote the findings of the Barrow Cadbury Trust research, Supporting Transitions to Adult Services in the Criminal Justice System, to stakeholders.

##### **Leadership of the group:**

Professor Nathan Hughes, Professor of Adolescent Health and Justice, and Head of the Department of Sociological Studies at the University of Sheffield was confirmed at the new chair of the group in October 2022. Nathan has been an active member of CJABIIG for many years and is also a founding member of N-ABLES. We would like to thank the outgoing Chair Professor Huw Williams, for his hard work and dedication to the role for over a decade. We are pleased that Andy McDonald MP has agreed to take on the role of parliamentary co-chair.

The group has a strengthened Operational Group with Hope Kent (Intern) Gemma Buckland, Nathan Hughes and has established a new Strategy Group which includes Dr Czarina Kirk, Charlotte Curness from Headway and Davina Jones from The Disabilities Trust. This underpins our focus on collaboration and joint working and we would like to thank them for their continued support.

##### **Key guest speakers this year included:**

Professor Tom McMillan who spoke about the development of services for people with ABI in the criminal justice system in Scotland, and how these may inform best practice in England and Wales.

Dr Steph Gibb from the Ministry of Justice, who provided valuable updates on the implementation of the Neurodiversity Action Plan.

Alice Jones, the design and delivery manager for the neurodiversity support team in HMPPS.

The group presented a series of criminal justice talks at the UKABIF Summit, which took place in Manchester on 7th November. They included presentations from Dr Stephanie Gibb, Dr Czarina Kirk, Gemma Buckland and Karene Taylor. Project researcher Jordan Ball and his father David Ball spoke about the impact of brain injury and their lived experience and in the criminal justice system.

CJABIIG's previous parliamentary co-chair Lord David Ramsbotham was awarded (in absentia) a lifetime achievement award for his advocacy work in this area. We were very saddened to hear that Lord Ramsbotham passed away in December 2022 and are indebted to him for helping us to raise awareness of the number of people with acquired brain injury in the justice system.

Our thanks to Professor Huw Williams, Professor Nathan Hughes, Hope Kent, Gemma Buckland, Czarina Kirk, Charlotte Curness and Davina Jones.

# **United Kingdom Acquired Brain Injury Forum**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2023**

#### **Achievements and performance *(continued)***

##### **Supporting Transitions to Adult Services in the Criminal Justice System**

UKABIF has undertaken a research project entitled 'Supporting Transitions to Adult Services in the Criminal Justice System', funded by the Barrow Cadbury Trust in partnership with Leaders Unlocked. The purpose of the grant is to improve support for young people (aged 17-25) with acquired brain injuries making the transition to adult justice services.

The initial proposal for the project included the following elements; scoping through in-depth discussions with key representatives from NHS England and the Ministry of Justice to identify key gaps in data and highlight areas where further research is needed, examining the prevalence of ABI in data collected by Liaison and Diversion Schemes, with a focus on those aged 17-25 reviewing gender, race and co-existence of other neurodisabilities; reviewing HMPPS training to assess the nature and impact of ABI training planned in Her Majesty's Prison and Probation Services and developing a Tool for Young Adults with ABI.

As the project has progressed the areas of focus have evolved to take into account access to prisons and data. The project has resulted in the following outputs:

Poster and verbal presentations entitled 'Understanding of acquired brain injury in police custody suites' were made at the following events:

- The Howard League Conference September 2022
- UKABIF Summit November 2022
- International Brain Injury Association Congress March 2022

The presentation highlighted that few forces explicitly look for historic acquired brain injury in their assessments and most only have training in first aid brain injury and broader training is focused on other neurodiverse conditions such as ADHD or autism.

The project team consulted with young adults with ABI on their experiences of navigating the criminal justice system. The research assistants co-created a poster/leaflet to signpost young adults with an ABI involved in the justice system to possible sources of support.

A vast range of organisations and individual professionals have been met with by the research group, many of whom are now engaged in further work with the criminal justice acquired brain injury interest group and its members.

A short public-facing report of some of the findings of the project and a policy levers chart has been produced.

UKABIF would like to thank Gemma Buckland for managing this project on our behalf and Karene Taylor and Jordan Ball for assisting with the research.

# **United Kingdom Acquired Brain Injury Forum**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2023**

#### **Achievements and performance *(continued)***

##### **The National Acquired Brain Injury in Learning and Education Syndicate (N-ABLES)**

The National Acquired Brain Injury in Learning and Education Syndicate was established in 2019 with the remit to support UKABIF in delivering the education recommendations of the Time for Change Report. The group has focused on developing links with education providers of children and young people, raising awareness of ABI across education-related settings, and producing guidance on returning to education after ABI.

During the course of the year, two new members joined N-ABLES; Joanna Woodhouse, a Special Educational Needs Co-ordinator who also has lived experience as a parent of a YP with acquired brain injury, and Katy James, a Speech and Language Therapist from The Children's Trust. Dr Emily Bennett agreed to Chair the N-ABLES group and we would like to thank her and the other members of the committee for their time and support.

The group has focused on developing a coherent strategy and action plan for N-ABLES, which will help to increase the reach of the group and its key messages.

The biggest development for the group was the development of a children and young people's advisory group. This group would help to inform NABLES's work based on their lived experience of acquired brain injury.

#### **Presentations**

Dr Gemma Costello presented at a Whole School SEND event for Merton Special Training Association in May 2022

N-ABLES presented at Irwin Mitchell's National Brain Injury Conference in July 2022. Members of the N-ABLES team chaired a roundtable session and presented in the pre-conference meeting at the International Paediatric Brain Injury Syndicate Meeting in New York September 2022 - this was made possible by funding from The Lovel Foundation, CL Medilaw, Enable Law, Irwin Mitchell, JMW Solicitors LLP and Bolt Burdon Kemp LLP. Their support enabled the N-ABLES team to participate in this event.

A presentation was made to the Norfolk and Waveney ABI Network.

In September 2022 Petrina Sill and Katy James presented at the Northern Rehab Board.

In December 2022, the group contributed to a Round Table on Education and Brain Injury at Westminster Palace. This was chaired by Sir Chris Bryant and attended by a group of children and young people as well as clinicians, people who work in education, the Department for Education and a number of parliamentarians. The event was followed by a focus group attended by the Department for Health and Social Care to provide input to the ABI Strategy.

Chloe Hayward presented background to N-ABLES and information about the new Children and Young People's Advisory Group at the International Brain Injury Association Conference in Dublin in March 2023.

A draft document on concussion is in development, which the group hopes can be circulated to schools.

# **United Kingdom Acquired Brain Injury Forum**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

#### **Year ended 31 March 2023**

##### **Achievements and performance *(continued)***

###### **Publications**

Helping a student back to school after a brain injury, SEN - August 2022 Acquired Brain Injury

What is an ABI Early Years Educator magazine - November 2022

Supporting Students who experience brain injuries, SecEd magazine - December 2022

Supporting Students who experience brain injuries, Headteacher - December 2022

Traumatic Brain Injury - A hidden disability in our classrooms, NASEN Connect - January 2023

N-ABLES resources are now included in the IPBIS Toolkit.

###### **Research**

A literature search is ongoing, aiming to understand how we may be able to contribute to literature and research.

We would like to thank all members of the N-ABLES steering group Dr Emily Bennett, Dr Gemma Costello, Joanna Woodhouse. Petrina Sill, Louise Blakeborough, Professor Nathan Hughes. Katy James, Baroness Morris of Yardley and Emily Morley. Our thanks also to The Lovel Foundation for funding this project.

###### **Time for Change Wales**

A group focused on the ambitions of the Time for Change programme has been established for some time emanating from the regional group in South Wales. The group identified the need for support and thanks to sponsorship from Case Management Cymru funding was made available for intern support.

Eleanor Bryant agreed to take on this role in September 2022 initially focussing on desktop work and background research relating to Health and Education which are devolved matters in Wales. Information relating to the Future Generations Act, and how Education and Health systems are structured in Wales were collated to inform planning and group actions. Links to relevant stakeholders in government and health were also developed. An initial focus on education was agreed with the aim to identify educators' knowledge and understanding of ABI in schools and identify training gaps and needs.

###### **Education Survey**

A set of questions were developed to address gaps in current evidence around educators' knowledge and understanding of childhood ABI in collaboration with members of the N-ABLES special interest group. Research themes included exploring educators knowledge of childhood ABI, any training completed about ABI and policies/ procedures relevant to ABI currently adopted in schools. Ethical approval was granted through Swansea University and an online survey was developed using Qualtrics. It was agreed that the scope of the survey would be extended beyond educators in Wales and it was distributed UK-wide to schools using the Child Brain Injury Trust's schools' database in February 2023.

###### **Return to Education Guidance**

N-ABLES Return to Education Guidance Feedback was reviewed by those involved in supporting children with additional learning needs in Wales. Some adaptation was required to reflect the ALNET process in Wales where a new additional learning needs (ALN) system was implemented.

# **United Kingdom Acquired Brain Injury Forum**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

#### **Year ended 31 March 2023**

##### **Achievements and performance *(continued)***

###### **Petition**

The petitions committee considered our petition at their meeting in June 2022 following letters from Jo Whitehead - Chief Executive for Betsi Cadwaladr in April 2022 and Eluned Morgan - Minister for Health and Social Services in May 2022 University Health Board. Ahead of the meeting we responded in detail to these letters outlining where gaps exist for people with acquired brain injuries. These recommendations reflect the issues outlined in the Time for Change Wales/Amser Am Newid Cymru report. Our thanks to Dr Claire Williams Associate Professor and School Education Lead School of Psychology, Faculty of Medicine, Health and Life Science at Swansea University for leading on this piece of work on our behalf.

###### **Events**

Chloe Hayward addressed attendees at the Kyles Goal Sports Ball in October 2022. This was following funding received from Kyles Goal for the development and publication of Time for Change Wales/Amser Am Newid Cymru.

Dr Jenny Thomas presented at the UKABIF Summit in November 2022 on the Welsh health context.

Our thanks to Case Management Cymru, Julie Smith, Dr Claire Williams, Cari Sowden-Taylor, Gerard Anderson, Katherine Simmons and Eleanor Bryant.

###### **Community Rehabilitation Alliance (CRA) and the Neurological Alliance (NA)**

UKABIF has worked with the CRA and NA across their policy and parliamentary work. Key publications in which UKABIF have been involved include:

###### **Community Rehabilitation Standards published in December 2022**

###### **Optimum Clinical Pathway for TBI**

In May 2021, UKABIF facilitated a series of four focus groups with people affected by brain injury to review the draft optimum clinical pathway for traumatic brain injury. Authors of the pathway, including Dr Peter Jenkins and Dr Mike Dilley, alongside The Neurological Alliance, presented the pathway and facilitated the session.

###### **Strategic Partnerships**

UKABIF has continued to develop its Strategic Partnership programme. The partners working with UKABIF in 2022 were Irwin Mitchell Solicitors, Leigh Day and Cygnet Healthcare. They met with UKABIF regularly and supported activities connected to the Time for Change programme of work. The partnership included sponsorship of the UKABIF Summit in November 2022.

Our thanks to Irwin Mitchell Solicitors, Leigh Day and Cygnet Healthcare for their continued support.

# **United Kingdom Acquired Brain Injury Forum**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2023**

#### **Achievements and performance *(continued)***

##### **UKABIF Summit November 2022**

The 2022 UK Acquired Brain Injury Forum Summit saw a packed programme of speakers, organisations and key partners discussing developments and improvements in the delivery of care for people with an acquired brain injury.

The Lowry Hotel in Manchester was the venue for the conference which was also streamed live to ensure as many people as possible could attend.

Presentations included an update on the Government's Acquired Brain Injury Strategy from Chris Bryant MP who secured the Strategy and Eleanor Parry, Head of Long-Term Conditions at the Department for Health and Social Care and Lead for the Strategy.

Other topics for discussion included legal issues such as deputyships, brain injury rehabilitation in secure care and learning the lessons from Safeguarding Adults Reviews into the deaths of people with an acquired brain injury.

Powerful personal stories were heard from Jordan Ball who suffered an acquired brain injury after a motorcycle accident and his dad David who has supported his son since the accident. They moved the packed audience with their story and experiences of life with an acquired brain injury.

The Summit was sponsored by Irwin Mitchell, Cygnet Health Care and Leigh Day,

##### **UKABIF Fundraising Dinner**

The UKABIF Summit was preceded by a successful fundraising dinner on Sunday 5<sup>th</sup> November. The event enabled UKABIF to host speakers and provide additional networking for sponsors, delegates and exhibitors ahead of the summit. We were delighted that BPM Rehab were able to provide entertainment on the night from young DJs who has experienced a brain injury and are using DJing as part of their rehabilitation.

Our thanks to Dr Penny Trayner of BPM Rehab and to all those who attended and supported the event.

##### **UKABIF Awards 2022**

The 2022 UKABIF awards, celebrating people's work and creativity in the field of acquired brain injury, attracted a fantastic number of entries. The awards, sponsored by Elysium Neurological, cover innovation, inspiration, film making, lifelong achievement and poster design. The winners were announced at the UKABIF Time For Change Summit in Manchester on Monday 7<sup>th</sup> November.

##### **The Mike Barnes Innovation Award 2022**

The Mike Barnes Award for Innovation recognises and celebrates innovative projects and concepts in the management of acquired brain injury. This year's winner is Krysalis Consultancy for their digital health platform and vocational rehabilitation service solution - Neuro Logical. Neuro Logical is a neuro-OT digital health platform that delivers a vocational rehabilitation solution to managing acquired brain injuries in the workplace. Krysalis was founded by clinical director Jo Throp in 2006. She leads a nationwide team of specialist neurological occupational therapists who have been providing community based neuro rehabilitation services for more than 16 years.

# United Kingdom Acquired Brain Injury Forum

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

#### Achievements and performance *(continued)*

##### **The Stephen McAleese Award for Inspiration 2022**

The Stephen McAleese Award for Inspiration celebrates an individual who has gone above and beyond in the field of acquired brain injury.

Charlie Fogarty suffered a severe brain injury after being hit by a car in 2015. He spent 11 days in intensive care at Birmingham Children's Hospital, doctors said it was unlikely he would be able to walk or talk again and would probably never return to education.

Yet after four months in hospital, Charlie was transferred to The Children's Trust for ten months where he was able to learn to speak and walk again.

Playing football again was Charlie's biggest motivation and just 16 months after the accident he had put on his football boots and stepped onto the pitch for the West Midlands Centre of Excellence team.

##### **The UKABIF Film Award 2022**

The Film Award is a wonderful opportunity to tell stories, share experiences and help people better understand living with an acquired brain injury. The winner for 2022 was a film entitled The Untold Story of Brain Injury: Voices from Survivors. The film was created by Jess Mountfield whose best friend has a brain injury. It was produced by Flo Layer, Clare Roberts and Jenny Clarke of SameYou.

##### **Lifetime Achievement Award**

A special Lifetime Achievement Award was presented to recognise the work of a dedicated advocate for people with an acquired brain injury. General Lord David Ramsbotham was a vocal and effective Parliamentarian for the rights of vulnerable people, particularly when they have had an Acquired Brain injury. He saw the need to care for and support people with an ABI from his time as a General in the UK Army, and then, as Chief Inspector of Prisons.

For ten years he chaired the Criminal Justice and Acquired Brain Injury Group, which resulted in prison system reforms regarding ABI - with screening and support becoming accepted as required from a rehabilitation and rights perspective.

##### **UKABIF Public Engagement/Poster Award**

The Poster Award looks for designs which are capable of communicating a project to a non-specialist audience. This year this category attracted an unprecedented number of entries. The winner was Kerry Rose Watts for her poster depicting 'A retrospective analysis of referrals for neuropsychology input in a hyper-acute neurorehabilitation service'.

Our thanks to Elysium Health Care for sponsoring the awards for 2022.

#### **Research**

##### **Heads Together**

Alongside the Brain Injury Social Work Group UKABIF contributed to the development of a proposal to NIHR Social Care for a project to establish and address the level of knowledge and education of social workers about Acquired Brain Injury.

NIHR Project funding agreed for Heads Together was agreed and work on the programme commenced in April 2022.

# United Kingdom Acquired Brain Injury Forum

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

#### Achievements and performance *(continued)*

##### **TBI-Reporter**

Professor David Menon led a national consortium to draw together an application for funding for a UK platform for clinical research in traumatic brain injury.

This proposal draws on the world leading life sciences research capabilities of the UK, using advanced techniques in small numbers of patients, to rapidly determine whether these new options are worth pursuing in larger trials. It also draws on the joined-up model of health care in the UK, using data linkage to provide a scale of studies that is simply impossible in many other countries.

The voices of both patients and family members need to be heard clearly in planning and delivering this research. In order to address this aspiration a Patient and Public panel to provide input for the project was needed and UKABIF have been asked to lead this work.

##### **Policy - how our activities deliver public benefit**

In addition to our parliamentary work, Chloë Hayward and the trustees of UKABIF use their knowledge and experience to highlight and inform consultations and policies which are pertinent to brain injury. Over the course of this year we have:

- Responded to consultations and provided stakeholder feedback to relevant NICE guidance
- Retained key positions within other alliances and membership bodies (Amanda Swain is a trustee of the Neurological Alliance)
- Chloe Hayward continued to be part of the National Neuro Advisory Group (NNAG)
- Membership of National Voices

##### **Regional Groups**

UKABIF supports regional acquired brain injury forums across the country and has groups in the following areas

- ABI London
- Bristol and Bath
- East Midlands ABI Forum
- Eastern Region ABI Forum
- Essex ABI Forum
- Kent ABI Forum
- Norfolk ABI Forum
- North West and North Wales ABI Forum
- Northamptonshire ABI Forum
- Northern ABI Forum
- Scottish Head Injury Forum
- South of England ABI Forum
- South Wales ABI Forum
- South West ABI Forum
- Surrey ABI Network
- South Yorkshire ABI Forum
- Sussex ABI Forum
- Thames Valley ABI Forum
- West Midlands ABI Forum
- Yorkshire ABI Forum

# **United Kingdom Acquired Brain Injury Forum**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

#### **Year ended 31 March 2023**

##### **Achievements and performance *(continued)***

Mike Hope continues to provide invaluable support for new and existing groups, attending many meetings throughout the year offering advice where needed.

##### **Fundraising**

UKABIF takes a proactive approach to fundraising and employs a freelance fundraiser, Zak Hulstrom, to research appropriate funds and develop applications to trusts and foundations.

UKABIF are committed to developing long term relationships with funders and maintains regular correspondence with them to keep them up to date with projects and overall strategy. Funders are noted in the associated projects above and include The Lovel Foundation, John Murray Charitable Trust, Allen Lane Charitable Trust and the Barrow Cadbury Trust.

##### **Finance**

UKABIF continues to monitor its finances closely and has established a finance sub committee to oversee spending and budgeting.

##### **Financial review**

##### **Reserves Policy**

The Board of Management has examined the Charity's requirements in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be sufficient to sustain 6 to 9 months of committed overhead.

# **United Kingdom Acquired Brain Injury Forum**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2023**

#### **Statement of trustees' responsibilities**

The trustees (who are also directors of United Kingdom Acquired Brain Injury Forum for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice. Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Small company provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The trustees' annual report was approved on ..... and signed on behalf of the board of trustees by:

Dr. Andrew Bateman  
Chair

# **United Kingdom Acquired Brain Injury Forum**

## **Company Limited by Guarantee**

### **Independent Examiner's Report to the Trustees of United Kingdom Acquired Brain Injury Forum**

**Year ended 31 March 2023**

I report to the trustees on my examination of the financial statements of United Kingdom Acquired Brain Injury Forum ('the charity') for the year ended 31 March 2023.

#### **Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M L Burgess

Associate- Institute of Chartered Accountants in England and Wales  
Independent Examiner

Simpson Burgess Nash Limited  
Chartered Accountants  
Empress Business Centre  
380 Chester Road  
Manchester  
M16 9EA

# United Kingdom Acquired Brain Injury Forum

## Company Limited by Guarantee

### Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2023

|                                                           |      | Unrestricted<br>funds<br>£ | 2023<br>Restricted<br>funds<br>£ | Total funds<br>£       | 2022<br>Total funds<br>£ |
|-----------------------------------------------------------|------|----------------------------|----------------------------------|------------------------|--------------------------|
|                                                           | Note |                            |                                  |                        |                          |
| <b>Income</b>                                             |      |                            |                                  |                        |                          |
| Donations and subscriptions                               | 5    | 23,364                     | 34,453                           | <b>57,817</b>          | 67,791                   |
| Charitable activities                                     | 6    | 89,018                     | —                                | <b>89,018</b>          | 79,596                   |
| Investment income                                         | 7    | 345                        | —                                | <b>345</b>             | 242                      |
| <b>Total income</b>                                       |      | <u>112,727</u>             | <u>34,453</u>                    | <u><b>147,180</b></u>  | <u>147,629</u>           |
| <b>Expenditure</b>                                        |      |                            |                                  |                        |                          |
| Expenditure on raising funds:                             |      |                            |                                  |                        |                          |
| Costs of raising donations and subscriptions              | 8    | 3,724                      | —                                | <b>3,724</b>           | 3,000                    |
| Expenditure on charitable activities                      | 9,10 | 113,155                    | 40,891                           | <b>154,046</b>         | 102,970                  |
| <b>Total expenditure</b>                                  |      | <u>116,879</u>             | <u>40,891</u>                    | <u><b>157,770</b></u>  | <u>105,970</u>           |
| <b>Net (expenditure)/income and net movement in funds</b> |      | <u>(4,152)</u>             | <u>(6,438)</u>                   | <u><b>(10,590)</b></u> | <u>41,659</u>            |
| <b>Reconciliation of funds</b>                            |      |                            |                                  |                        |                          |
| Total funds brought forward                               |      | 88,924                     | 18,738                           | <b>107,662</b>         | 66,003                   |
| <b>Total funds carried forward</b>                        |      | <u>84,772</u>              | <u>12,300</u>                    | <u><b>97,072</b></u>   | <u>107,662</u>           |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 19 to 26 form part of these financial statements.

# United Kingdom Acquired Brain Injury Forum

## Company Limited by Guarantee

### Statement of Financial Position

31 March 2023

|                                                       | Note      | 2023<br>£    | £             | 2022<br>£ |
|-------------------------------------------------------|-----------|--------------|---------------|-----------|
| <b>Current assets</b>                                 |           |              |               |           |
| Cash at bank and in hand                              |           | 103,660      |               | 111,779   |
| <b>Creditors: amounts falling due within one year</b> | <b>18</b> | <b>6,588</b> |               | 4,117     |
| <b>Net current assets</b>                             |           |              | <b>97,072</b> | 107,662   |
| <b>Total assets less current liabilities</b>          |           |              | <b>97,072</b> | 107,662   |
| <b>Net assets</b>                                     |           |              | <b>97,072</b> | 107,662   |
| <br><b>Funds of the charity</b>                       |           |              |               |           |
| Restricted funds                                      |           |              | 12,300        | 18,738    |
| Unrestricted funds                                    |           |              | 84,772        | 88,924    |
| <b>Total charity funds</b>                            | <b>19</b> |              | <b>97,072</b> | 107,662   |

For the year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on ....., and are signed on behalf of the board by:

Dr. Andrew Bateman  
Trustee

The notes on pages 19 to 26 form part of these financial statements.

# **United Kingdom Acquired Brain Injury Forum**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements**

**Year ended 31 March 2023**

#### **1. General information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Kemp House, 152-160 City Road, London, EC1V 2NX.

#### **2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

#### **3. Accounting policies**

##### **Basis of preparation**

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

##### **Going concern**

There are no material uncertainties about the charity's ability to continue.

##### **Judgements and key sources of estimation uncertainty**

In the application of the charity's accounting policies, the members are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily available from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis.

Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods. During the year, there were no judgements in applying the accounting policies and key sources of estimation uncertainty which materially affected the financial statements.

##### **Income tax**

The charity is exempt from taxation on its charitable activities.

# United Kingdom Acquired Brain Injury Forum

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2023

#### 3. Accounting policies *(continued)*

##### **Fund accounting**

Fund accounting is applied to any restricted income that is received in the year. The restricted income is allocated to specific expenditure as per the terms of the donor.

Unrestricted funds have no specific requirements of how the incoming resources is to be spent. The income is used on charitable activities, the costs to generate future funds and day to day governance costs.

##### **Incoming resources**

All incoming resources are included in the receipts and payments account when the charity receives the income.

##### **Resources expended and irrecoverable VAT**

Expenditure is recognised on a cash basis as incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

##### **Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

##### **Tangible assets**

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

##### **Depreciation**

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

|          |                        |
|----------|------------------------|
| Computer | - 25% straight line    |
| Website  | - 25% reducing balance |

# **United Kingdom Acquired Brain Injury Forum**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements** *(continued)*

#### **Year ended 31 March 2023**

#### **3. Accounting policies** *(continued)*

##### **Impairment of fixed assets**

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

##### **Financial instruments**

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

#### **4. Limited by guarantee**

United Kingdom Acquired Brain Injury Forum is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

# United Kingdom Acquired Brain Injury Forum

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

#### 5. Donations and subscriptions

|                      | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total Funds<br>2023<br>£ |
|----------------------|----------------------------|--------------------------|--------------------------|
| <b>Donations</b>     |                            |                          |                          |
| Donations            | 2,229                      | 953                      | <b>3,182</b>             |
| <b>Grants</b>        |                            |                          |                          |
| Grants receivable    | 2,000                      | 33,500                   | <b>35,500</b>            |
| <b>Subscriptions</b> |                            |                          |                          |
| Subscriptions        | 19,135                     | —                        | <b>19,135</b>            |
|                      | <u>23,364</u>              | <u>34,453</u>            | <u><b>57,817</b></u>     |
|                      | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total Funds<br>2022<br>£ |
| <b>Donations</b>     |                            |                          |                          |
| Donations            | 3,243                      | —                        | 3,243                    |
| <b>Grants</b>        |                            |                          |                          |
| Grants receivable    | —                          | 47,250                   | 47,250                   |
| <b>Subscriptions</b> |                            |                          |                          |
| Subscriptions        | 17,298                     | —                        | 17,298                   |
|                      | <u>20,541</u>              | <u>47,250</u>            | <u>67,791</u>            |

# United Kingdom Acquired Brain Injury Forum

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2023

##### 6. Charitable activities

|                          | Unrestricted<br>Funds | <b>Total Funds<br/>2023</b> | Unrestricted<br>Funds | Total Funds<br>2022 |
|--------------------------|-----------------------|-----------------------------|-----------------------|---------------------|
|                          | £                     | £                           | £                     | £                   |
| Conference and workshops | 89,018                | <b>89,018</b>               | 79,596                | 79,596              |

##### 7. Investment income

|                        | Unrestricted<br>Funds | <b>Total Funds<br/>2023</b> | Unrestricted<br>Funds | Total Funds<br>2022 |
|------------------------|-----------------------|-----------------------------|-----------------------|---------------------|
|                        | £                     | £                           | £                     | £                   |
| Bank interest received | 345                   | <b>345</b>                  | 242                   | 242                 |

##### 8. Costs of raising donations and subscriptions

|                                              | Unrestricted<br>Funds | <b>Total Funds<br/>2023</b> | Unrestricted<br>Funds | Total Funds<br>2022 |
|----------------------------------------------|-----------------------|-----------------------------|-----------------------|---------------------|
|                                              | £                     | £                           | £                     | £                   |
| Costs of raising donations and subscriptions | 3,724                 | <b>3,724</b>                | 3,000                 | 3,000               |

##### 9. Expenditure on charitable activities by fund type

|                                                | Unrestricted<br>Funds | Restricted<br>Funds | <b>Total Funds<br/>2023</b> |
|------------------------------------------------|-----------------------|---------------------|-----------------------------|
|                                                | £                     | £                   | £                           |
| Acquired brain injury education and activities | 110,355               | 40,891              | <b>151,246</b>              |
| Support costs                                  | 2,800                 | —                   | <b>2,800</b>                |
|                                                | <b>113,155</b>        | <b>40,891</b>       | <b>154,046</b>              |

  

|                                                | Unrestricted<br>Funds | Restricted<br>Funds | Total Funds<br>2022 |
|------------------------------------------------|-----------------------|---------------------|---------------------|
|                                                | £                     | £                   | £                   |
| Acquired brain injury education and activities | 73,420                | 28,512              | 101,932             |
| Support costs                                  | 1,038                 | —                   | 1,038               |
|                                                | <b>74,458</b>         | <b>28,512</b>       | <b>102,970</b>      |

##### 10. Expenditure on charitable activities by activity type

|                                                | Activities<br>undertaken<br>directly | Support costs | <b>Total funds<br/>2023</b> | Total fund<br>2022 |
|------------------------------------------------|--------------------------------------|---------------|-----------------------------|--------------------|
|                                                | £                                    | £             | £                           | £                  |
| Acquired brain injury education and activities | 151,246                              | —             | <b>151,246</b>              | 101,932            |
| Governance costs                               | —                                    | 2,800         | <b>2,800</b>                | 1,038              |
|                                                | <b>151,246</b>                       | <b>2,800</b>  | <b>154,046</b>              | <b>102,970</b>     |

# United Kingdom Acquired Brain Injury Forum

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2023

#### 11. Taxation

The charity is exempt from taxation on its charitable activities.

#### 12. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

|                                       | 2023     | 2022       |
|---------------------------------------|----------|------------|
|                                       | £        | £          |
| Depreciation of tangible fixed assets | <u>-</u> | <u>268</u> |

#### 13. Independent examination fees

|                                                     | 2023       | 2022       |
|-----------------------------------------------------|------------|------------|
|                                                     | £          | £          |
| Fees payable to the independent examiner for:       |            |            |
| Independent examination of the financial statements | <u>600</u> | <u>600</u> |

#### 14. Staff costs

For the reporting period, the charity had no salaried employees and therefore total staff costs and benefits were Nil (2022 Nil).

All administrative functions were performed by Chloe Hayward of Wishful Thinking Communications Limited, with support as necessary from interns.

#### 15. Trustee remuneration and expenses

Trustees

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

Travel and office costs amounting to £802 (2022 £616) were reimbursed to five (2022 - four) members of the management committee during the year.

# United Kingdom Acquired Brain Injury Forum

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2023

#### 16. Tangible fixed assets

|                                   | Fixtures and fittings<br>£ | Equipment<br>£ | Total<br>£    |
|-----------------------------------|----------------------------|----------------|---------------|
| <b>Cost</b>                       |                            |                |               |
| At 1 April 2022 and 31 March 2023 | <u>1,921</u>               | <u>13,747</u>  | <u>15,668</u> |
| <b>Depreciation</b>               |                            |                |               |
| At 1 April 2022 and 31 March 2023 | <u>1,921</u>               | <u>13,747</u>  | <u>15,668</u> |
| <b>Carrying amount</b>            |                            |                |               |
| At 31 March 2023                  | <u>—</u>                   | <u>—</u>       | <u>—</u>      |
| At 31 March 2022                  | <u>—</u>                   | <u>—</u>       | <u>—</u>      |

#### 17. Creditors: amounts falling due within one year

|                              | 2023<br>£    | 2022<br>£    |
|------------------------------|--------------|--------------|
| Accruals and deferred income | <u>4,445</u> | 3,885        |
| Other creditors              | <u>2,143</u> | 232          |
|                              | <u>6,588</u> | <u>4,117</u> |

#### 18. Analysis of charitable funds

##### Unrestricted funds

|               | At<br>1 April 2022<br>£ | Income<br>£    | Expenditure<br>£ | At<br>31 March<br>2022<br>£ |
|---------------|-------------------------|----------------|------------------|-----------------------------|
| General funds | <u>88,924</u>           | <u>112,727</u> | <u>(116,879)</u> | <u>84,772</u>               |

##### Restricted funds

|                  | At<br>1 April 2021<br>£ | Income<br>£   | Expenditure<br>£ | At<br>31 March<br>2022<br>£ |
|------------------|-------------------------|---------------|------------------|-----------------------------|
| Restricted Funds | <u>18,738</u>           | <u>34,453</u> | <u>(40,891)</u>  | <u>12,300</u>               |

The purpose of restricted funds derived from grants received has been to fund the work of several projects namely the Acquired Brain Injury Justice Network (formerly the Criminal Justice Acquired Brain Injury Interest Group), a research project entitled 'Supporting Transitions to Adult Services in the Criminal Justice System', the National Acquired Brain Injury in Learning and Education Syndicate and the Time for Change Wales project. The grants have been used to meet the costs of the administrator, Interns and other relevant direct costs in accordance with the restrictions.

# United Kingdom Acquired Brain Injury Forum

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

#### 19. Analysis of net assets between funds

|                            | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total Funds<br>2023<br>£ |
|----------------------------|----------------------------|--------------------------|--------------------------|
| Current assets             | 91,362                     | 12,298                   | 103,660                  |
| Creditors less than 1 year | (6,588)                    | —                        | (6,588)                  |
| <b>Net assets</b>          | <u>84,774</u>              | <u>12,298</u>            | <u>97,072</u>            |

  

|                            | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total Funds<br>2022<br>£ |
|----------------------------|----------------------------|--------------------------|--------------------------|
| Current assets             | 93,041                     | 18,738                   | 111,779                  |
| Creditors less than 1 year | (4,117)                    | —                        | (4,117)                  |
| <b>Net assets</b>          | <u>88,924</u>              | <u>18,738</u>            | <u>107,662</u>           |

#### 20. Related parties

Other than those disclosed in note 15, there were no related party transactions to report in the year.

# **United Kingdom Acquired Brain Injury Forum**

**Company Limited by Guarantee**

**Management Information**

**Year ended 31 March 2023**

**The following pages do not form part of the financial statements.**

# United Kingdom Acquired Brain Injury Forum

## Company Limited by Guarantee

### Detailed Statement of Financial Activities

Year ended 31 March 2023

|                                                     | 2023<br>£       | 2022<br>£      |
|-----------------------------------------------------|-----------------|----------------|
| <b>Income</b>                                       |                 |                |
| <b>Donations and subscriptions</b>                  |                 |                |
| Donations                                           | 3,182           | 3,243          |
| Grants receivable                                   | 35,500          | 47,250         |
| Subscriptions                                       | 19,135          | 17,298         |
|                                                     | <u>57,817</u>   | <u>67,791</u>  |
| <b>Charitable activities</b>                        |                 |                |
| Conference and workshops                            | 89,018          | 79,596         |
| <b>Investment income</b>                            |                 |                |
| Bank interest received                              | 345             | 242            |
| <b>Total income</b>                                 | <u>147,180</u>  | <u>147,629</u> |
| <b>Expenditure</b>                                  |                 |                |
| <b>Costs of raising donations and subscriptions</b> |                 |                |
| Purchases                                           | 3,724           | 3,000          |
| <b>Expenditure on charitable activities</b>         |                 |                |
| Direct expenses and conference costs                | 38,704          | 18,552         |
| Specific project direct costs                       | 36,229          | 16,924         |
| Insurance                                           | 922             | 891            |
| Administration costs                                | 39,082          | 34,129         |
| Communication costs                                 | 9,266           | 5,215          |
| Motor and travel costs                              | 5,389           | —              |
| Accountancy fees                                    | 1,356           | 1,038          |
| Bookkeeping fees                                    | 1,444           | —              |
| Telephone                                           | 418             | 418            |
| Other office costs                                  | 3,221           | 3,535          |
| Depreciation                                        | —               | 268            |
| Computer costs                                      | 8,428           | 10,607         |
| Printing and stationery                             | 509             | 182            |
| Marketing                                           | 9,078           | 11,211         |
|                                                     | <u>154,046</u>  | <u>102,970</u> |
| <b>Total expenditure</b>                            | <u>157,770</u>  | <u>105,970</u> |
| <b>Net (expenditure)/income</b>                     | <u>(10,590)</u> | <u>41,659</u>  |