

United Kingdom Acquired Brain Injury Forum
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2021

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2021

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United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2021

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

Reference and administrative details

Registered charity name United Kingdom Acquired Brain Injury Forum

Charity registration number 1128284

Company registration number 06520608

Principal office and registered office Kemp House
152-160 City Road
London
EC1V 2NX

The trustees	Dr. Andrew Bateman	Chair
	Amanda Swain	Vice Chair
	Dr Keith Jenkins	
	Mike Hope	
	Paul Brown	
	Lisa Turan	
	Peter Freeman	Treasurer
	Dr. Andrew Bateman	
	Dr. Julian Harriss	
	Sam Shephard	
	James Piercy	
	Dr Michael Grey	
	Dr Michael Dilly	

Company secretary Paul Brown

Independent examiner M L Burgess
Simpson Burgess Nash Limited
Chartered Accountants
Empress Business Centre
380 Chester Road
Manchester
M16 9EA

United Kingdom Acquired Brain Injury Forum

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Structure, governance and management

Governing document

The United Kingdom Acquired Brain Injury Forum is a registered charity number 1128284, which is governed by its memorandum and articles of association and constitution first published in 2001 and revised in 2010. The charity is a company limited by guarantee registered in England and Wales No. 6520608. The address of the company's registered office is Kemp House, 152-160 City Road, London, EC1V 2NX.

Recruitment and appointment of Management Committee

The Trustees/directors of UKABIF are elected by the members of the organisation. For the period March 2020- March 2021 the Executive committee were:

Dr Andrew Bateman, Chair (reappointed December 2020)
Amanda Swain, Vice Chair
Peter Freeman, Treasurer (reappointed December 2020)
Paul Brown, Secretary
Mike Hope
Lisa Turan
Dr Julian Harriss
Sam Shepard
James Piercy
Dr Michael Grey
Dr Michael Dilley
Gerard Martin

The officers are elected from within the Executive Committee.

Maureen le Marinel continues to hold the office of Patron of UKABIF.

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Year ended 31 March 2021

Structure, governance and management *(continued)*

Organisational Structure and Decision Making

UKABIF is an independent registered charity with a Board of Trustees responsible for major decision-making. The trustees delegate the running of the charity to Wishful Thinking Communications Limited, which is operated by Chloë Hayward. Chloë liaises with individual members of the committee as well as the regional acquired brain injury forums and members of UKABIF. The organisation is led by the strategy from which the work is carried out under the leadership of the chair and often with input from other committee members depending on their area of specialism.

Risk Management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate its exposure to the major risks.

Objectives and activities

Aims and objectives

The aims of UKABIF in accordance with the constitution are:

* The advancement of education, on the subject of children and adults with acquired brain injury, of the providers of services for people with acquired brain injury; people with acquired brain injury and their families and carers; and the community of the United Kingdom as a whole

* The relief of disability of people with acquired brain injury by education rather than as a provider of direct services.

UKABIF's key objectives are outlined below.

Raising Awareness of Acquired Brain Injury

UKABIF sees its primary role to raise awareness of ABI - this includes highlighting the need for appropriate services, publicising progress on research and development as well collating and publishing information about the incidence, causes, consequences and costs of ABI - to a wide range of audiences.

Development of Acquired Brain Injury Forums (ABIFs)

UKABIF will continue to develop and support the ABI Forums in the United Kingdom.

Influencing Policy and Commissioning

UKABIF aims to highlight the need for specialised services for ABI to the Department of Health as well as the MPs, Peers and other significant agencies.

Information

UKABIF aims to be the first port of call for information on acquired brain injury.

Organisational Issues

The committee aims to ensure the governance of UKABIF is efficient and effective.

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Year ended 31 March 2021

Achievements and performance

All-Party Parliamentary Group for Acquired Brain Injury

UKABIF acted as the secretariat for the APPG alongside the office of the Chair Chris Bryant, MP.

The group's objectives are:

- To raise awareness of ABI and seek improvements in support and services for people directly affected by ABI and also their families and carers
- To provide a voice for those who are not always heard by Ministers and MPs
- To be the main forum for ABI in Parliament, raising key issues across health, social care and welfare which all affect people living with ABI in the UK

The following shows the activities which UKABIF has been involved with over the duration of the year.

Westminster Hall Debate 6th February 2020 (Health)

Chris Bryant MP, APPG chair, opened this debate with a wide-ranging speech touching on the key areas of concern raised in its 2018 Time for Change report that still require concerted government action. In addition, the issues of ABI among military veterans and the homeless were highlighted by MPs from across the political spectrum.

The government response to the debate came from Caroline Dinenage MP, Minister of State for Health. She acknowledged the work done in this field by charities such as UKABIF and repeated the government's commitment to pursue a cross-departmental taskforce to address the range of issues faced by those with an ABI by all the relevant government agencies saying she could "feel the frustration" at government's "silo working".

In addition, she noted that the NHS's Long-Term Plan includes personalised care and social prescribing in its goals and we await the Workforce Plan to review staffing. She feels that Continuing Healthcare (CHC) funding should be more holistic and needs and not diagnosis-based. The minister felt that there was provision for free parking for those with a long-term condition and would try to get an undertaking in writing that that would be extended to their families. She agreed that Rehabilitation Prescriptions, written in clear language and held by the patient are "really important" and said that they were used in 95% of cases. Finally, she acknowledged that local service providers and commissioners should review the capacity and pathways in Specialist Rehabilitation as an audit showed that only 40% of patients are getting the services they require.

Addressing points raised outside her department, Ms Dinenage said the Department for Education is reviewing its SEND Code of Practice so there is an opportunity to include ABI in that wording and Department for Work and Pensions benefits assessors now have access to ABI training.

In his closing remarks in the debate Chris Bryant MP said that UKABIF and the APPG will continue to metaphorically "kick some shins" to ensure that a co-ordinated approach across government is achieved so that people with an ABI get the care, opportunities and future they deserve.

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Year ended 31 March 2021

Achievements and performance *(continued)*

Meeting with Johnny Mercer, Minister for Armed Forces and Veterans 12th May 2020

Chloe Hayward and Chris Bryant met with the Minister and discussed a range of issues. The minister has close colleagues who have experience acquired brain injuries and therefore recognises the issues. He agreed to take the issue to the MoD.

Letter received from Johnny Mercer, Minister for Defence for People and Veterans - 23rd June 2020

Following the meeting held in May Johnny Mercer, Minister for Defence for People and Veterans wrote to Chris Bryant. In his letter he outlined the coherent, collaborative, and multi-professional approaches to rehabilitation, taken by the Ministry of Defence. He felt the 'Time for Change' document used too broad a definition of brain injury and suggested that the figure of a 72% prevalence of ABI in the veteran population was 'unfamiliar.' He stated that vast majority of mild TBI cases in the military population do well returning to normal function, and typically return to work at most three months post-incident.

He did however agree that less progress has been made on long term neuro-rehabilitation front and that further research, development, and evaluation of effective treatments and support, ahead of roll out of best practice services.

The minister stated that any move to introducing screening tools for pre-Service TBI at Service entry, and to identify neurodegeneration after a TBI, is premature at this stage and should only follow when research on the underlying processes provides robust diagnosis and pathogenesis. The results from studies considering the relation between TBI, especially mild TBI, and subsequent neurodegeneration provide inconsistent results.

Most studies are observational, at risk of reporting bias, and cannot ever establish causation. In April 2005, a no-fault Armed Forces Compensation Scheme (AFCS) was introduced with the establishment of an Independent Medical Expert Group (IMEG). This is a non-departmental public body made up of senior UK specialists in topics relevant to the Armed Forces. Their role is to provide evidence based scientific and medical advice to me, as Minister for Defence People and Veterans, on relevant AFCS topics and related issues. TBI was selected for investigation in the first report in 2011. Given the large gaps in understanding this report revealed, the then Minister tasked IMEG with the routine scrutiny of the emerging literature on TBI. A further section on TBI appeared in the fourth report in March 2017. IMEG are now embarking on a further review for the sixth report, which is due in late 2021. Scrutiny is conducted by literature searches and discussion with civilian and military experts in the field. Topics for this report include the role of functional neuro-imaging in diagnosing mild TBI; early prediction prognosis in mild TBI, especially relating to return to employment; long-term outcomes, including cognitive decline, dementia, and life expectancy; audiovestibular symptoms of mild TBI; and mental health symptoms, including differentiation of mild TBI from post-traumatic stress disorder (PTSD).

Meeting with Michael Gove, Minister for the Cabinet Office 1st July 2020

Mr Gove met with Chris Bryant, MP and Chloe Hayward and agreed to convene a government task force for acquired brain injury.

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Achievements and performance *(continued)*

Amendments tabled for the Domestic Abuse Bill 5th July 2020

Chris Bryant tabled two amendments (NC13 and NC14) relating to the prevalence of undiagnosed Acquired Brain Injury amongst women.

The first sought to ensure all women domestic abuse victims (with consent) are screened for a brain injury within two weeks of a domestic abuse protection notice or a domestic abuse protection order being issued. This is vital to ensure that the right support is given to anyone with an ABI so as to manage and mitigate the effects.

The second amendment would require all female prisoners to be screened for ABI within two weeks of their sentence. This would ensure female prisoners receive neuro rehabilitation treatment and advice.

The amendments were suggested following recent research conducted by The Disabilities Trust at Drake Hall women's prison, which showed that a very high proportion of female prisoners have had a brain injury (in many cases undiagnosed) and that nearly two thirds of those brain injuries were the result of domestic violence.

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During the debate the Parliamentary Under-Secretary of State for the Home Department, Victoria Atkins, MP stated that the UK National Screening Committee (UK NSC) which advises ministers and the NHS had considered and rejected the suggestion a similar proposal in 2019 due to lack of evidence.

However, it transpires that the Committee rejected a proposal to screen the entire population for domestic violence - a very different proposal to that suggested in Chris Bryant's new clauses.

Chris Bryant said, *"I was disappointed by the Minister. I am sure she did not intend to mislead the House, but she said that the national screening agency-I think she meant the National Screening Committee-considered screening, when in fact the committee considered screening every single adult in the country for domestic violence. That is not what we are talking about here. I hope she will correct the record when she winds up the debate."*

The minister scheduled a meeting with Chris Bryant and other members of the APPG for Acquired Brain Injury to discuss this misunderstanding.

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Achievements and performance *(continued)*

Meetings with Victoria Atkins, Minister for Safeguarding 20th July and 16th September 2020

These were specifically to address the amendments tabled by Chris Bryant for the Domestic Abuse Bill (which were rejected in the commons due to the Minister's misunderstanding). The Minister agreed to include information about acquired brain injury in new statutory guidance (Domestic abuse protection orders) for Police and Independent Domestic Violence and Abuse Advisors.

The government will also introduce new standard questions to ensure all prisoners in England will be screened for acquired brain injury sustained through domestic abuse from April 2021. The initiatives were made possible through the evidence base developed by The Disabilities Trust in female offenders highlighting the link between domestic abuse and brain injury and showing that nearly two-thirds of women (64%) in the prison studied had a history of traumatic brain injury.

Letter received from Matt Hancock, Minister for Health - 14th July 2020

Chris Bryant received a letter from Matt Hancock as attached following a PMQ to request better rehabilitation for people who have sustained a brain injury. He stated that CCGs have guidance on commissioning rehabilitation services and that a 2014 audit showed major trauma centres had saved 600 lives and demonstrated a 30% improved chance of survival.

Roundtable on COVID-19, Rehabilitation and Neurological Conditions - Monday 7th December 2020

On December 7th UKABIF joined Epilepsy Action, the MS Society, the Motor Neurone Disease Association, Parkinson's UK, SUDEP Action and the Neurological Alliance at the first ever joint roundtable of APPGs on neuro conditions.

The meeting was chaired by MPs Simon Hoare and Chris Bryant and included presentations from Georgina Carr, Chief Executive, Neurological Alliance, Prof Adrian Williams, Prof of Neurology at University Hospitals Birmingham NHS Foundation Trust, NHSE Chair of the Neurosciences CRG and Adine Adonis, Chair Association of Chartered Physiotherapists in Neurology.

Josh Weeks, who suffered a serious brain injury five years ago in a road traffic accident, spoke about his experience of rehabilitation and the impact of lockdown on his therapy. Others who spoke about their experiences included Phil Bungay who has Parkinson's and Andy Laird who has motor neurone disease.

Talks were followed by a discussion about the need for a national strategy and central leadership for rehabilitation, the need for which has been further highlighted by the pandemic.

In addition to the Chairs MPs and Peers attending the meeting included Lords Dubs (Vice Chair, APPG for MS) (Labour Peer) Baroness Gale (Co-Chair, APPG for Parkinson's) (Labour Peer), Baroness Masham (Vice Chair, APPG on Parkinson's) (Crossbench Peer), Christine Jardine MP (Officer, APPG for MS; Vice-Chair APPG on MND) (Liberal Democrats), Andrew Lewer MP (Chairman of the APPG on MND) (Conservative), Christina Rees MP (Vice Chair, APPG on Acquired Brain Injury; Vice Chair, APPG for MS) (Labour Co-operative, Wales), Liz Twist MP (Vice Chair, APPG on Acquired Brain Injury and Vice Chair APPG on Muscular Dystrophy) (Labour), Jack Dromey MP (Labour), Tony Lloyd MP (Labour), Samia Hersi, Parliamentary Assistant to Gillian Keegan MP (Conservative) and James Davies MP.

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Achievements and performance *(continued)*

The groups will follow up the actions from the meeting in the new year and these will include requests for a Westminster Hall Debate and parliamentary questions as well as a letter to the NHSE/I National Clinical Director for Rehabilitation.

Cross Party Government Meeting - 25th January 2021

Michael Gove, Minister for the Cabinet Office held a meeting of OGDs on 25th January 2021. The meeting was closed to external parties but was attended by our contacts at the Ministry of Justice as well as Nigel Huddleston Parliamentary Under Secretary of State at the Department for Digital, Culture, Media and Sport, Vicky Ford, Minister for Children and Families.

Neurodiversity evidence review; round-table event - 11th February 2021

HM Inspectorate of Prisons organised a series of roundtables on neurodiversity and UKABIF were invited to attend in their capacity as secretariat for the Criminal Justice Acquired Brain Injury Interest Group (CJABIIG). Chloe Hayward was joined by Professor Huw Williams of Exeter University who co chairs CJABIIG and Charlie Taylor the Chief Inspector of Prisons together with those involved in training and delivery of prison service. Other members of CJABIIG including Dr Ivan Pitman of The Disabilities Trust were invited to other meetings in this series.

The meeting took the form of a discussion which focused on good practice, gaps in provision and urgent need in relation to:

- Screening to identify neurodiversity among those involved with the CJS
- Adjustments that have been made to existing provision to support service users with neurodiverse needs
- Programmes and interventions which have been specifically designed or adapted for neurodiverse needs
- Training and support available to staff to help them support service users with neurodiverse needs
- Lessons learned and obstacles encountered during the COVID-19 pandemic

Research shows that Brain Injury in men, women and adolescents within Criminal Justice System is up to five times higher than the general population.

Inquiry into Sport and Long Term Brain Injury - 9th March 2021

Dr Michael Grey represented UKABIF in an in depth inquiry into sport and long-term brain injury conducted by the Digital, Culture, Media and Sport Committee on 9th March.

The inquiry was chaired by Julian Knight, MP and attended by MPs Steve Brine, Clive Efford, Kevin Brennan, John Nicholson, Heather Wheeler, Alex Davies-Jones, Giles Watling and Julie Elliott.

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Achievements and performance *(continued)*

The inquiry initially focused on the responses of Professors Willie Stewart and Craig Ritchie who explained the connection between neurological damage and boxing has been known for a century and the last decade has seen a focus on football and rugby. Professional footballers are known to be 3.5 more likely to suffer from dementia than the general population. Brain Injury is one of twelve risk factors for dementia as published in the 2020 report of the Lancet Commission - Dementia prevention, intervention, and care.

The group heard that the protocols in professional football are unacceptable. One player per match experiences a brain injury in professional rugby and this number is unacceptably high.

The second half of the meeting heard from UKABIF Trustee Dr Michael Grey, Peter McCabe CEO of Headway and Richard Oakley from the Alzheimer's Society.

UKABIF highlighted the need for transparent and centrally funded research, consistent concussion guidelines for amateur sporting bodies, clubs and schools and additional training for ambulance, A&E staff and GPs.

The overall themes to emerge were the need for more research, better awareness of concussion and training of health care staff. The group saw the need for sporting bodies to contribute financially but agreed that there should be a central body to review protocols. Elite sports should set an example of how head injury and concussion are managed.

Professor Ritchie made the point that testing for pathologies is very difficult and there is a long delay before research is published.

The committee will hear further evidence from sporting bodies in the second inquiry meeting which takes place tomorrow. The committee will then publish a report based on the inquiry's findings.

Meeting with Vicky Ford Minister for Children and Families - 11th March

Chris Bryant, MP and Chair of the All-Party Parliamentary Group for Acquired Brain Injury tabled a parliamentary question on Monday 8th March relating to acquired brain injuries and Special Educational Needs. The Minister for Children and Families invited Chris to meet with her to discuss the issues further and this meeting took place with members from the National Acquired Brain Injury in Learning and Education Syndicate (N-ABLES) and UKABIF's Executive Director, Chloe Hayward.

Dr Emily Bennett gave the Minister an overview of the key issues. The main points highlighted were:

- Around 40,000 children a year are seen in hospital with an ABI. We know this is a huge underestimate, as there are a lot of children who don't present to hospital and there are difficulties with the coding of ABI's.
- Estimates from national statistics suggest the equivalent to one child in every class will have had an acquired brain injury by the time they completed school - the figures that are large and the awareness that goes alongside this is limited compared to autism, ADHD or dyslexia.

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Achievements and performance *(continued)*

- A service evaluation from Nottingham showed only 48% of patients with ABI were on the SEN register and 29% actually had an EHCP. It takes approximately 20 weeks to get an EHCP - these children fall between the gaps, there's, there's a lack of knowledge across all disciplines, social care, community services and so on.
- Teachers and SENCOS receive very little, if any training about ABI.
- It is estimated around 70% of the child's rehab happens through school or college - it is an essential and potentially brilliant rehab setting for children. There is only one inpatient setting in the country, so children usually go back to their previous school, with new needs and we want them to get that rehab right.
- If we do not get support right, outcomes can be poor and include increased dependence on lots of different services; overrepresentation in the criminal justice system, increased mental health difficulties and homelessness.
- When we do get it right young people are more likely to stay in education, gain employment and participate more successfully in society. Teachers are highly skilled at meeting the needs of these young people, but they need to know how best to do that, and what they need.

The minister suggested several potential opportunities for input including:

- Inclusion of information about acquired brain injury in the annex to the SEN code of practice
- Information in the review of 'Supporting pupils with medical conditions at school' guidance" Input into support and statutory training for SENCOs
- Input into the review of the designated health officer's role
- Input into guidance on concussion in schools
- Information in 'Keeping Children Safe in Education'
- Sharing information about ABI with the Virtual School heads for Children Looked After

Those present were connected with a representative from the Department for Education who will lead follow up in the areas listed.

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Achievements and performance *(continued)*

Debate on Concussion in Sport - 11th March 2021

Chris Bryant, MP requested a debate in parliament on concussion in sport. He began by stating that he was unsure how much more evidence is needed that concussion in sport is doing immense damage to players. In addition to being a risk factor for dementia, Chris also highlighted post-concussion syndrome outlining the different effects, which include diminutive cognitive functioning, difficulty remembering things, diminished inhibition, rage or sexual inappropriateness and diminished executive function, which includes an inability to turn up on time or chronic fatigue. Others suffer from depression, anxiety, or horrific mood swings that have a terrible effect on their relationships with loved ones, family members and children. People start to fear what they might do to their children, and there is the horrible effect that that has on someone's relationship with a wife, husband or partner. It causes terrible family distress.

Chris acknowledged the work being carried out by the Department for Digital, Culture, Media and Sport in the form of an Inquiry into Concussion and Long Term Brain Injury.

The response was given by Nigel Huddleston, The Minister for Digital, Culture, Media and Sport who acknowledged that the government has a responsibility beyond the sporting bodies and this is why two roundtables were held on concussion in sport.

The minister stated that collaboration on best practice, research and concussion protocols must be a priority for sport's governing bodies and that players are not in a position to overrule doctors on medical issues. It was agreed that more research is needed on women in sport.

He closed by stating that he firmly believes we need to continue to work together in driving forward research and continuing to improve player safety and welfare at all levels of sport. Everyone involved has a love for their sport, and good work has already been done, but there is more to do. We will do everything we can to ensure that all reasonable steps are being taken on safety and to protect British sport from concerns both now and in the future.

Neurological APPG Chairs meeting with Minister for Health, Edward Argar - 15th March 2021

The Chairs of All Party Parliamentary Groups (APPG) for neurological conditions and the Neurological Alliance held a constructive meeting with the Minister of Health, Edward Argar MP. In July 2020, the chairs of APPGs for MS, Parkinson's, Motor Neurone Disease, Acquired Brain Injury and Epilepsy, wrote to the Minister about restarting neurological services following the first wave of the Covid-19 pandemic. Before Christmas, the APPGs also set out their shared concerns about the impact of Covid-19 on rehabilitation services in particular.

During the discussion MPs and Peers shared their concerns about the ongoing impacts of Covid-19 on people with neurological conditions, and Georgina Carr, CEO of the Neurological Alliance, set out the key themes for consideration. Further evidence about both the impacts as well as examples of innovative practice that has emerged during the pandemic is to be drawn together for the minister including.

- o Data and evidence which provides an indication of the waiting lists faced by services/experience of waiting
- o Data and evidence to suggest the value of early diagnosis and treatment
- o Examples of innovative practice
- o Agreed that we need to strike a careful balance on remote consultations - need to build on the work completed as part of our OP Transformation programme engagement

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Year ended 31 March 2021

Achievements and performance *(continued)*

o Agreed that health inequalities ought to be a strong principle

It was agreed that a broader discussion neuro leadership is needed and that a Westminster Hall Debate should be scheduled.

Criminal Justice Acquired Brain Injury Interest Group (CJABIIG)

UKABIF continued to provide the secretariat for CJABIIG. Our thanks to Lord Ramsbotham for Chairing the Group and Professor Huw Williams for taking the role of Vice Chair.

The role of the group is to push forward the recommendations of the 2018 report - Acquired Brain Injury and Neurorehabilitation: Time for Change.

During the course of the year Gemma Buckland was contracted to provide strategic direction and support of the group. Gemma's previous role was with the Justice Committee and she retains good contacts in many relevant networks.

The group expanded during the year and has an ever growing membership. Alongside the wider recognition of brain injury in the justice system several other third sector organisations joined the group.

The group provided support and information to MPs ahead of the third reading of the Domestic Abuse Bill and responded to a consultation on Domestic Abuse Protection Orders and were able to meet with the Minister to discuss the importance of identifying brain injury in cases of abuse.

Robert Buckland (Secretary of State) included neurodiversity in his speech and white paper on sentencing and CJABIIG were asked to be involved in a consultation on the meaning of neurodiversity.

ABI Alliance

At the beginning of the pandemic many people were sent home without the rehabilitation they needed - UKABIF worked with individuals and organisations to develop a rehab recovery plan. Rehabilitation came into the spotlight as many people needed rehabilitation after contracting COVID and UKABIF took opportunities to highlight underfunding and under resourcing already evident in this area. Members of the ABI Alliance agreed on a need to focus on and prioritise community rehabilitation. Therefore, UKABIF redirected its time to the Community Rehabilitation Alliance.

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Achievements and performance *(continued)*

Community Rehabilitation Alliance

This group was established by professional bodies and charities and hosted by the Chartered Society of Physiotherapists. Paul Brown represented UKABIF at the launch meeting and provided input to the joint agreements and manifesto. It went on to run the #righttorehab day in February 2020.

The group published a joint response to the HSCSC inquiry in to COVID and has a focus on

- Collaborating on policy work
- Developing joint resources
- Continuing the thinking and discussions about the transformation of community rehabilitation that is needed to meet the aspirations highlighted in the consensus statement, as well as the new needs in the wake of the pandemic

UKABIF has continued to maintain a high profile in the group and has contributed to a number of sub groups and task and finish projects.

The National Acquired Brain Injury in Learning and Education Syndicate (NABLES)

The National Acquired Brain Injury in Learning and Education Syndicate was established in 2019 with the remit to support UKABIF in delivering the education recommendations of the Time for Change Report. The group has focused on developing links with education providers of children and young people and producing guidance on returning to education.

In 2018 the NABLES team submitted a bid to the Department for Education to produce for a film about brain injury for Newly Qualified Teachers to provide helpful pointers, techniques and advice on inclusive teaching strategies for specific SEND conditions. The team assisted with provision of contacts, case studies, background information, statistics and scripting and two of our team, Lisa Turan and Emily Bennett were interviewed. In March 2020 the Department for Education launched the suite of training videos. Other films in the series include ADHD, Autism, Down Syndrome, Dyscalculia, Dyslexia, Dyspraxia, Hearing Impairment, Physical Disability, Social, Emotional and Mental Health needs, Speech, Language and Communication needs and Visual Impairment.

In August NABLES published an article in NASEN Connect discussing the hidden nature of acquired brain injury (ABI) and makes suggestions for teachers and schools to increase awareness of ABI.

In March 2021 Chris Bryant, MP and Chair of the All-Party Parliamentary Group for Acquired Brain Injury tabled a parliamentary question relating to acquired brain injuries and Special Educational Needs. The Minister for Children and Families invited Chris to meet and discuss the issues further with members of the(N-ABLES and UKABIF's Executive Director, Chloe Hayward.

N-ABLES member, Dr Emily Bennett gave the Minister an overview of the key issues which include the high numbers of children sustaining acquired brain injuries, the lack of EHCPs and long wait to get these; the lack of training for teachers and SENCOs and the consequences of providing good support or not providing support. The minister made a number of useful suggestions which the team are following up with representatives from the Department for Education.

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Achievements and performance *(continued)*

UKABIF Summit November 2020

Due to the ongoing pandemic UKABIF's 'Time for Change' Summit took place online on 9th and 16th November 2020. Over the course of the two dates welcomed over 200 delegates.

Welcoming delegates the Chairs, Dr Andrew Bateman and James Piercy asked delegates to support the 'Time for Change' campaign which supports furthering the recommendations of the report 'Acquired Brain Injury and Neurorehabilitation: Time for Change'

Summary of Sessions:

Chris Bryant, MP and Chair of the All-Party Parliamentary Group (APPG) on Acquired Brain Injury (ABI), reported a worsening level of neurorehabilitation services and personnel in the UK. "A very significant number of people don't receive the neurorehabilitation they need and the use of rehabilitation prescriptions is patchy" he said.

On a positive note, brain injury screening of prisoners is now happening. This is a huge step in the right direction for prisoners so that they can receive the support they need. However, with regard to sport, Chris emphasised that concussion in children is still not addressed properly on the football field. He said: "The Football Association's response has been shocking. If they don't get it right then we'll have to legislate like the USA has done". In the welfare benefit system the Department for Work and Pensions now has a better understanding of people with brain injury, and assessors are being trained in brain injury.

Chris concluded: "Every single government department is involved in brain injury. Michael Gove has agreed to get a cross-departmental ministerial sub-committee meeting arranged that will look at brain injury. I'm determined that this will happen".

Working together to support offenders with ABI

Stan Gilmour, Superintendent Head of Violence Reduction Unit, Thames Valley Police looked at the public health approaches aimed at identifying and supporting vulnerable people and enabling the police service, public health teams and other partners to work better together, improve skills, and coordinate prevention and early prevention. "There is a huge breadth of work going on in the Thames Valley network" he said.

Criminal Law creates a baseline for 'typical' behaviour, and non-typical behaviour is punished by the Criminal Justice System. People with brain injury may not exhibit 'typical' behaviours, are penalised and often do not get the support they need in the system. Stan said: "The Criminal Justice System needs to be led by public health approaches to keep people in the right places with the right kind of support and on the right track. We're on the improvement journey".

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Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Achievements and performance *(continued)*

Understanding the impact of ABI in schools

Gill Robinson OBE, Education Adviser Education, SEND Consultancy, and Ali Ashley, Co-Chair of the National Network of Special School Teaching Schools and Head teacher, Hebden Bridge Green School discussed the need for preparation, collaboration and careful coordination involving the student, their parents/carers, the school and a wide range of professionals in order to support the child or young person with ABI in school.

Gill said: "It's important to find out what the child or young person was like before the brain injury and use the picture as stepping stone for their rehabilitation". UKABIF's NABLES has developed a booklet and poster aimed at teachers providing guidance on the return to education for children and young people; both will be available in 2021.

ABI and domestic abuse: working together creates change

Violence, life trauma and addiction are pathways for women to prison. The Disabilities Trust (TDT) study at Her Majesty's Prison Drake Hall, Stafford found that 64% of women reported a history of brain injury, many as a result of domestic abuse, and they had not received any support for their brain injury either in the community or in prison.

The LinkWorker programme introduced by TDT at Drake Hall proved to be hugely beneficial in supporting the women there with brain injury.

In 2019 TDT convened a roundtable to discuss the needs of women who have a brain injury and have been a victim of domestic abuse; it highlighted that support for these women has to be adapted due to their brain injury. Speaking about the work that TDT has done with female prisoners who are victims of domestic abuse, Jocelyn Gaynor, Head of Foundation said: "We need to ensure that brain injury screening is sensitive and trauma-informed. We all need to work together to better support these individuals".

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Achievements and performance *(continued)*

Sport-related ABI - young children need protecting

"Research in concussion or sport-related brain injury has grown exponentially in the last five years" said Dr Michael Grey, Reader in Rehabilitation Neuroscience, University of East Anglia and UKABIF Trustee. He described the SCORES project (Screening Cognitive Outcomes after Repetitive head impact Exposure) looking at the cognitive health of former professional footballers as they age compared to the average healthy person. "More collaborative research is required, practical assessment tools and a better understanding of the recovery process and the long-term risks" said Michael.

Regarding the lack of awareness outlined in the Time for Change report, Michael said: "We have to give real credit to the Rugby Football Union with its 'head case' programme. It is sent to all schools that engage with the organisation. However, the Football Association has some concussion guidelines but no changes in rules for young children". It is important to learn from the landmark study led by the University of Glasgow that revealed that the chance of dying with dementia is three to nine times greater in professional footballers. So what is being done to protect young footballers?

Reporting sport-related brain injury continues to be poor in hospitals, discharge information across Accident and Emergency departments is inconsistent and post-concussion syndrome often falls through the cracks. Ambulance service training is poor, as is training for first aiders and teachers. Michael concluded: "We have made some progress but we have a very long way to go in this area. We need to reduce risk in all sports and keep up campaigns and awareness in order to make change. We need government pressure on professional organisations to make that change happen".

Diagnostic innovation for the future?

"We're in the golden age of Traumatic Brain Injury research" said Dr Leighton Chan, Chief of the Rehabilitation Medicine Department, National Institutes of Health (NIH), USA. However, Leighton cautioned: "In terms of helping patients we don't yet have the silver bullet, but we have made a great deal of progress. Unfortunately, we haven't moved the needle on clinical treatment very far".

Leighton discussed the changes and opportunities in Traumatic Brain Injury (TBI) research and NIH progress in biomarkers for TBI. He discussed two biomarkers already in clinical use, Glial Fibrillary Acidic Protein (GFAP) and Ubiquitin C-terminal hydrolase-L1 (UCH-L1). NIH is developing NeuroFilament Light (NFL) as a biomarker which measures neuronal loss over time, and distinguishes mild, moderate and severe brain injury, even after one year post-injury.

He concluded: "Our NFL findings need to be reproduced in larger groups but we think it is a commercially viable option".

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Achievements and performance *(continued)*

Liverpool HIT Score improves referral assessment

Ms Catherine McMahon, Consultant Neurosurgeon, The Walton Centre, Liverpool described the development of the Liverpool Head Injury Tomography (HIT) Score. The HIT Score is a radiological scoring system used to define a 'surgically significant' mild Traumatic Brain Injury, steer neurosurgical referrals and improve communication between referral centres and neurosurgical units.

"We wanted to help local Trusts in their assessment of patients requiring urgent neurosurgery so we developed a scoring system that looks at whole patient picture not just the scans" said Catherine. The HIT Score was found to be almost 100% effective at predicting the need for referral to neurosurgery and reduced referrals by 43%.

Improving rehabilitation services for the future

"Covid-19 has challenged the delivery of neurorehabilitation, and the traditional barriers between physical and mental health have been magnified" said Dr Mike Dilley, Neuropsychiatrist, UKABIF Trustee and member of the CRG for Rehabilitation and Disability.

So how does service delivery have to change for the future? "We need to think of the whole person, and empower individuals to reach their goals; it's not a one-size-fits-all" said Mike. There are many good examples of how neurorehabilitation can work e.g. in the Major Trauma Units, with the rehabilitation prescription identified early in the patient's journey to steer the pathway.

"Early rehabilitation is critical. It has a solid evidence-base and we need to implement it across the UK, moving people through the pathway in the recovery journey" said Mike. He described the South London Network that enables the teams to manage difficulties in a collaborative way, and ensure that there are no inequities. "Rehabilitation networks have the power to deliver services and quality" he said. Mike also discussed the progress being made by Neurosciences Operational Delivery Networks and suggested that delegates identify their Integrated Care System Lead and lobby them. "No health without mental health has to be the continuing focus going forwards; integration is non-negotiable" he concluded.

Service changes during Covid-19 pandemic

A series of short presentations focussed on how neurorehabilitation services had been adapted to deal with 'remote' individuals. Ben Beare, Physiotherapist and Post-Graduate Research Fellow, and Dr Catherine Doogan, Senior Research Associate at University College, London developed, delivered and evaluated N-ROL (Neurorehabilitation Online). Nicky Ellis, Director and Specialist Physiotherapist at Hobbs Rehabilitation emphasised flexibility and adaptability in managing neurorehabilitation. Dr Margaret Philips, Consultant in Rehabilitation Medicine at Royal Derby Hospital reviewed how the surge in demand for healthcare resources impacted on neurorehabilitation services and the need to find solutions to ensure that individuals continue to get the neurorehabilitation they require going forwards

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Achievements and performance *(continued)*

National Rehabilitation Centre on schedule

Delegates were updated on the progress of the National Rehabilitation Centre (NRC) being built at Stamford Hall, Nottinghamshire by Professor Mark Lewis, NRC Board Member and DNRC Programme Member. "The NRC is an opportunity for the UK to continue to be a world leader in neurorehabilitation" said Mark. The timeline for the first patient to be admitted is November 2024.

UKABIF would like to thank all the delegates who logged on, exhibitors, poster submissions and the sponsors Cygnet Health Care, Irwin Mitchell Solicitors, Leigh Day and NeuroProactive.

UKABIF Awards 2020

The UKABIF Awards were presented at the summit and were sponsored by Cygnet Health Care.

Mike Barnes Innovation Award

Dr Ellis Parry of Neumind won the Mike Barnes Innovation Award for 'Alfred', a new App designed to support individuals recovering from brain injury. Alfred uses 'smart prompts' - personalised multi-media messages delivered at a particular time or place which can be practical or therapeutic, but stimulate the neural pathways associated with memory e.g. a shopping list delivered when you enter your local shop, or a simple note to take the bins out. For more information visit www.neumind.co.uk

UKABIF Film Award

The winner of the Film Award 2020 was Andrea Kusec. Her film 'Metaphors' used hand drawn illustrations to illustrate the different ways acquired brain injury can affect people. The film can be viewed here <https://www.youtube.com/watch?v=GQbXVD-scLs&t=31s>

Stephen McAleese Award for Inspiration

Jason Le Masurier, who had a brain injury following a kitesurfing accident in 2007, was the recipient of this year's Stephen McAleese Award. Jason overcame his adversity to complete marathons, raising funds for charities and is now a speaker, author and coach.

UKABIF Public Engagement/Poster Award

Georgia Dunning, a Research Assistant from Salford Royal NHS Foundation Trust, won the poster pitch for her study evaluating the ethnicity in the hospital's neuropsychological outpatient department. The study found that the referrals and staff did not represent the ethnic population that Salford Royal serves, and recommendations for change have been proposed

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Achievements and performance *(continued)*

Policy - how our activities deliver public benefit

In addition to our parliamentary work, Chloë Hayward and the trustees of UKABIF use their knowledge and experience to highlight and inform consultations and policies which are pertinent to brain injury. Over the course of this year we have:

- Responded to consultations and provided stakeholder feedback to relevant NICE guidance
- Retained key positions within other alliances and membership bodies (Amanda Swain is a trustee of the Neurological Alliance)
- Chloë Hayward continued to be part of the National Neuro Advisory Group (NNAG).
- Membership of National Voices

Regional Groups

UKABIF supports regional acquired brain injury forums across the country and has groups in the following areas:

ABI London
Bristol and Bath ABI Forum
East Midlands ABI Forum
Eastern Region ABI Forum
Essex ABI Forum
Kent ABI Forum
Norfolk ABI Forum
North West and North Wales ABI Forum
Northamptonshire ABI Forum
Northern ABI Forum
Scottish Head Injury Forum
South of England ABI Forum
South Wales ABI Forum
South West ABI Forum
Surrey ABI Network
South Yorkshire ABI Forum
Sussex ABI Forum
Thames Valley ABI Forum
West Midlands ABI Forum -relaunched
Yorkshire ABI Forum

Mike Hope continues to provide invaluable support for new and existing groups, attending many meetings throughout the year offering advice where needed.

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Fundraising

UKABIF has taken a more proactive approach to fundraising and employs a freelance fundraiser to research appropriate funds and develop applications to trusts and foundations. UKABIF are committed to developing long term relationships with funders and maintains regular correspondence with them to keep them up to date with projects and overall strategy.

Finance

UKABIF continues to monitor its finances closely and has established a finance sub-committee to oversee spending and budgeting.

Reserves Policy

The Board of Management has examined the Charity's requirements in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be sufficient to sustain 6 to 9 months of committed overhead

Statement of trustees' responsibilities

The trustees (who are also directors of United Kingdom Acquired Brain Injury Forum for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The trustees' annual report was approved on2021 and signed on behalf of the board of trustees by:

On behalf of the board

Dr Andrew Bateman
Chair

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of United Kingdom Acquired Brain Injury Forum

Year ended 31 March 2021

I report to the trustees on my examination of the financial statements of United Kingdom Acquired Brain Injury Forum ('the charity') for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M L Burgess
Associate - Institute of Chartered Accountants in England and Wales
Independent Examiner

Simpson Burgess Nash Limited
Chartered Accountants
Empress Business Centre
380 Chester Road
Manchester
M16 9EA

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2021

		2021	2020
		Unrestricted funds	Total funds
	Note	£	£
Income			
Donations and subscriptions	5	26,858	26,858
Charitable activities	6	35,956	35,956
Investment income	7	420	420
Total income		<u>63,234</u>	<u>63,234</u>
Expenditure			
Expenditure on raising funds:			
Costs of raising donations and subscriptions	8	4,000	4,000
Expenditure on charitable activities	9,10	89,887	89,887
Total expenditure		<u>93,887</u>	<u>93,887</u>
Net expenditure and net movement in funds		<u>(30,653)</u>	<u>(30,653)</u>
Reconciliation of funds			
Total funds brought forward		96,656	96,656
Total funds carried forward		<u>66,003</u>	<u>66,003</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 25 to 31 form part of these financial statements.

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Statement of Financial Position

31 March 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible fixed assets	16	268	536
Current assets			
Cash at bank and in hand		66,430	96,720
Creditors: amounts falling due within one year	17	<u>695</u>	<u>600</u>
Net current assets		65,735	96,120
Total assets less current liabilities		66,003	96,656
Net assets		66,003	96,656
Funds of the charity			
Unrestricted funds		<u>66,003</u>	<u>96,656</u>
Total charity funds	18	66,003	96,656

For the year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on

..... 2021, and are signed on behalf of the board by:

Dr. Andrew Bateman
Trustee

The notes on pages 25 to 31 form part of these financial statements.

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2021

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Kemp House, 152-160 City Road, London, EC1V 2NX.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

In the application of the charity's accounting policies, the members are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily available from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis.

Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods. During the year, there were no judgements in applying the accounting policies and key sources of estimation uncertainty which materially affected the financial statements.

Income tax

The charity is exempt from taxation on its charitable activities.

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting policies *(continued)*

Fund accounting

Fund accounting

Fund accounting is applied to any restricted income that is received in the year. The restricted income is allocated to specific expenditure as per the terms of the donor.

Unrestricted funds have no specific requirements of how the incoming resources is to be spent. The income is used on charitable activities, the costs to generate future funds and day to day governance costs.

Incoming resources

Incoming resources

All incoming resources are included in the receipts and payments account when the charity receives the income.

Resources expended

Resources expended

Expenditure is recognised on a cash basis as incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Computer	- 25% straight line
Website	- 25% reducing balance

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting policies *(continued)*

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting policies *(continued)*

Financial instruments *(continued)*

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

4. Limited by guarantee

United Kingdom Acquired Brain Injury Forum is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

5. Donations and subscriptions

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Donations				
Donations	9,072	9,072	18,014	18,014
Subscriptions				
Subscriptions	17,786	17,786	16,458	16,458
	<u>26,858</u>	<u>26,858</u>	<u>34,472</u>	<u>34,472</u>

6. Charitable activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Conference and workshops	<u>35,956</u>	<u>35,956</u>	<u>62,594</u>	<u>62,594</u>

7. Investment income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Bank interest received	<u>420</u>	<u>420</u>	<u>430</u>	<u>430</u>

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

8. Costs of raising donations and subscriptions

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Costs of raising donations and subscriptions	<u>4,000</u>	<u>4,000</u>	<u>5,195</u>	<u>5,195</u>

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Acquired brain injury education and activities	88,610	88,610	127,275	127,275
Support costs	<u>1,277</u>	<u>1,277</u>	<u>1,544</u>	<u>1,544</u>
	<u>89,887</u>	<u>89,887</u>	<u>128,819</u>	<u>128,819</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2021 £	Total fund 2020 £
Acquired brain injury education and activities	88,610	—	88,610	127,275
Governance costs	<u>—</u>	<u>1,277</u>	<u>1,277</u>	<u>1,544</u>
	<u>88,610</u>	<u>1,277</u>	<u>89,887</u>	<u>128,819</u>

11. Taxation

The charity is exempt from taxation on its charitable activities.

12. Net expenditure

Net expenditure is stated after charging/(crediting):

	2021 £	2020 £
Depreciation of tangible fixed assets	<u>268</u>	<u>268</u>

13. Independent examination fees

	2021 £	2020 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>600</u>	<u>600</u>

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

14. Staff costs

For the reporting period, the charity had no salaries employees and therefore total staff costs and benefits were Nil (2020 Nil).

All administrative functions were performed by Chloe Hayward of Wishful Thinking Communications Limited, with self-employed support in communications, fundraising and for our criminal justice work.

15. Trustee remuneration and expenses

Trustees

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

Travel and office costs amounting to £168 (2020 £3,449) were reimbursed to three (2020 - six) members of the management committee during the year.

16. Tangible fixed assets

	Computer £	Website £	Total £
Cost			
At 1 April 2020 and 31 March 2021	<u>1,921</u>	<u>13,747</u>	<u>15,668</u>
Depreciation			
At 1 April 2020	1,921	13,211	15,132
Charge for the year	<u>—</u>	<u>268</u>	<u>268</u>
At 31 March 2021	<u>1,921</u>	<u>13,479</u>	<u>15,400</u>
Carrying amount			
At 31 March 2021	<u>—</u>	<u>268</u>	<u>268</u>
At 31 March 2020	<u>—</u>	<u>536</u>	<u>536</u>

17. Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals and deferred income	613	600
Other creditors	<u>82</u>	<u>—</u>
	<u>695</u>	<u>600</u>

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

18. Analysis of charitable funds

Unrestricted funds

	At 1 April 2020	Income	Expenditure	At 31 March 2021
	£	£	£	£
General funds	<u>96,656</u>	<u>63,234</u>	<u>(93,887)</u>	<u>66,003</u>

	At 1 April 2019	Income	Expenditure	At 31 March 20 20
	£	£	£	£
General funds	<u>133,174</u>	<u>97,496</u>	<u>(134,014)</u>	<u>96,656</u>

19. Analysis of net assets between funds

	Unrestricted Funds	Total Funds 2021
	£	£
Tangible fixed assets	268	268
Current assets	66,430	66,430
Creditors less than 1 year	<u>(695)</u>	<u>(695)</u>
Net assets	<u>66,003</u>	<u>66,003</u>

20. Related parties

Other than those disclosed in note 12, there were no related party transactions to report in the year.

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Management Information

Year ended 31 March 2021

The following page does not form part of the financial statements.

United Kingdom Acquired Brain Injury Forum

Company Limited by Guarantee

Detailed Statement of Financial Activities

Year ended 31 March 2021

	2021 £	2020 £
Income		
Donations and subscriptions		
Donations	9,072	18,014
Subscriptions	17,786	16,458
	<u>26,858</u>	<u>34,472</u>
Charitable activities		
Conference and workshops	35,956	62,594
	<u>35,956</u>	<u>62,594</u>
Investment income		
Bank interest received	420	430
	<u>420</u>	<u>430</u>
Total income	<u>63,234</u>	<u>97,496</u>
Expenditure		
Costs of raising donations and subscriptions		
Direct expenses	4,000	5,195
	<u>4,000</u>	<u>5,195</u>
Expenditure on charitable activities		
Direct expenses and conference costs	17,563	10,608
Insurance	787	304
Administration	29,119	73,978
Communication costs	11,771	11,550
Legal and professional fees	3,390	1,544
Telephone	418	531
Other office costs	3,144	3,725
Depreciation	268	268
Computer costs	11,924	13,244
Printing and stationery	138	864
Marketing	11,365	12,203
	<u>89,887</u>	<u>128,819</u>
Total expenditure	<u>93,887</u>	<u>134,014</u>
Net expenditure	<u>(30,653)</u>	<u>(36,518)</u>