



ANNUAL REPORT 2023

of

St. Martin's Parochial Church Council

Prepared for the
Annual Parochial Church Meeting
12th May 2024

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1/2024. LEGAL & ADMINISTRATIVE INFORMATION

Diocese	Guildford
Deanery	Leatherhead
Location of church	Ockham Road South, East Horsley, Surrey, KT24 6RL
Registered Charity Number	1128274
Electoral Roll Numbers	181 persons (179 in 2022)
Bankers	Lloyds TSB
Solicitors	Wellers Hedleys, Bishopsmead Parade, East Horsley, KT24 6SR
Independent Examiner	Hayley Smith

The Parochial Church Council (PCC) Membership

The clergy, Churchwardens and lay representatives on the Deanery Synod are members of the Church Council ex officio. In addition, others are elected in accordance with the Church Representation Rules.

During 2023 the following served as members of the PCC:

Rector	Rev. Renos Pittarides	<i>Chairman</i>
Associate Minister	Rev. Dr Stephen Mangar	
Curate	Rev. Ellie Lister	
Churchwardens	David Godwin	<i>Lay Vice-Chairman</i>
	Chris Jany	
Deanery Synod	Robert Barnard	
Lay Representatives	Helen Lawrence	
	Harry Talboys	
Elected Lay Members	Claire Browne	<i>Parish Safeguarding Officer</i>
	Ali Bullman	<i>Children & Families Worker</i>
	Peter Channing	
	Sheila Davis	
	Sara Dean	<i>Secretary</i>
	Andrew French	
	Michael Gibbs	<i>Assistant Treasurer</i>
	Jonathan Hill	
	Debbie Springford	
	Denise Smee	
	Adrian Terris (to 11 July 2023)	
Co-opted Members	Matthew Young	<i>Treasurer</i>
	Kate Ryder	
PCC Correspondence		
Rector	Reverend Renos Pittarides, The Rectory, Ockham Road South, East Horsley, Surrey, KT24 6RL	
Secretary	Sara Dean, Whisper Hill, Green Dene, East Horsley, Surrey, KT24 5RE	

2/2024. AIMS & ORGANISATION

The aim of the PCC is to cooperate with the Rector in promoting in the parish the whole mission of the church – pastoral, evangelical, social and ecumenical. This is summarised in our Mission Statement: To build Faith, Hope and Love.

At the PCC level, scheduled meetings of the full council are normally held every two months. A Standing Committee which includes the Rector, PCC Secretary, Churchwardens, Treasurer and three PCC members meets bi-monthly as needed.

Members of the PCC are also ex-officio Administrative Trustees of the Charity for the Ecclesiastical and Educational purpose of the Church of England in the Ecclesiastical Parish of St Martin, East Horsley, in the county of Surrey.

PCC Members are responsible for reporting on and delivering various functions within the Council.

3/2024. CHURCHWARDENS' FOREWORD

David Godwin, Chris Jany

Together, as your Churchwardens, we are delighted to present this Annual Report. As we reflect on the past year, we are filled with a sense of progress and thanksgiving for the many blessings bestowed upon our St. Martin's family.

We are incredibly fortunate to have a Ministry Team led by Renos and supported faithfully by Sandy, Steve, Ali and our newly appointed curate Ellie, who inspire us all to reach out and share the message of Faith, Hope and Love. We want to express our thanks to each of them for their support and commitment to our church's mission. Their prayers, volunteering and contributions provide us with a solid

foundation upon which we can continue to grow our St. Martin's community.

During 2023, we witnessed the grace of God at work at St. Martin's. There are many highlights and this report demonstrates the positive impact and extensive reach of our work. Significantly, St. Martin's was blessed to find new friends from faraway places - worshipping alongside and developing friendships with many of the asylum seekers temporarily living in our community was a gift we will never forget.

St. Martin's continues to serve as a focal point for our community - successful events and outreach activities throughout the year have deepened and extended our relationships well beyond the church walls. Highlights include the wonderful early stages of our ongoing pilgrimage walk from Winchester to Canterbury; the beautiful Christmas Tree Festival as well as our sell out music concerts. We have continued to grow our well attended children's groups, coffee mornings and men's social gatherings, building closer friendships and extending the reach of our hospitality.

Looking ahead we are full of optimism for the year to come. We have so much to look forward to, not least the unveiling of our beautiful new stained glass windows, which will stand as a lasting memorial to all those impacted by the COVID pandemic. The promise of further growth and engagement, and the continued dedication of our community fills us with confidence that St. Martin's will continue to develop and flourish.

In closing, we want to encourage you to remain actively engaged in the life and ministry of our church as we move forward with Faith, Hope, and Love.

4/2024. THE CHURCH & ITS MINISTRY

Rev. Renos Pittarides

I begin my report by paying tribute to the late Reverend Rosemary Durward. Rosemary died in early January 2024, having retired to Privett, Hampshire in 2023. Rosemary was Associate Minister at St. Martin's from 2018. She was a much-loved and appreciated member of the team. Her health issues meant she was unable to contribute much in 2023 but she did continue to lead Compline online for some months. However, perhaps more importantly was her willingness to support St. Martin's by being a listening friend to me and others who sought her wisdom. She is sorely missed.

I would like to thank the rest of the Ministry Team. Rev. Dr Stephen Mangar, Rev. Sandy Conway and Ali Bullman continued to play a vital part in the life of our parish. In July we were delighted to welcome Rev. Ellie Lister to the team as she serves her curacy with us. I am very grateful to them for helping St. Martin's to flourish.

We have developed a strong preaching team over the years. In addition to the ministers, we have Robert Barnard, David Godwin and more recently James Browne and Judy Young on the team. It ensures that we hear a range of voices as we discern what God might be saying to us when we gather as a worshipping community.

I am grateful to our Churchwardens, Chris Jany and David Godwin, for all that they do to support me and the rest of the parish. Together with Andrew French who occasionally deputises for them, we work very well together.

I would like to thank Matthew Young, our Treasurer, and Sara Dean, our PCC Secretary, for their contributions. Thanks also to all members of the PCC for their hard work, commitment and dedication.

Our staff team includes Gareth Pont who is Director of Music. Gareth and I continued to

meet monthly to choose music for our services, drawing from a wide range of hymn books and sources. I know that the variety we offer is much appreciated. I am grateful to Gareth, Fiona and the choir for their dedication and hard work.

Tim Williams and Nick Bullman ensured we were able to livestream most of our services last year. This was much appreciated, particularly by those unable to attend in person.

We thanked Lynda Williams, who after many years faithful service, stepped down from managing the Worship Rotas. Kate Lane kindly took over at the end of the year. We are very grateful to all those who led intercessions, served at the altar, read at services and welcomed folk as Sidespeople. Grateful thanks also to Rose Washbourne and Sheila Davis, our sacristans, as well as the army of Pew Hygienists, led by Nicky Owens and supported by our paid cleaners, Gabor and Beata.

Lindsey Haines continued to help me with the administration of weddings and Marlene Davis and her team ensured we had beautiful flower arrangements.

As well as his Churchwarden duties, Chris Jany continued to look after our two halls and kept in touch with our regular hirers. He managed an excellent team of volunteers in caring for our churchyard.

Kate Ryder was joined by Denise Smee in leading The Friends of St Martin's and donations from the Friends meant that we were able to continue to look after and develop the fabric of the church.

Kate Lane has done a wonderful job running our parish office and plays a vital role behind the scenes ensuring that we have good publicity, service booklets, hymn sheets and a lot more!

East Horsley Care, the transport service that re-launched in 2022 thanks to Peter and Fiona Armitage, merged with the *West Horsley Wheel of Care* in 2023 to form the new *Horsley Wheel of Care*. Although St. Martin's lost day-to-day responsibility for the service, we were very supportive of the concept of one transport service for both villages.

Our hospitality team offered coffee after most services as well as refreshments at Spiritual Cinema and other social events. Thanks to Debbie Springford, Fern Winborn, Margaret Read and numerous volunteers who looked after catering, hospitality on Sundays and our much-loved weekly Community Coffee Morning.

Robert Barnard has done a great job in welcoming various U3A groups to the church and mausoleum (an area of parish life we are keen to develop).

The PCC has gradually worked through our Development Plan and there is much to look forward to. However, plans need to be flexible to respond to issues and opportunities as they arise through the year and thanks to the work of several individuals, we were able to launch St. Martin's Pilgrim Walk from Winchester to Canterbury in achievable stints and support the work of our new Environment Committee.

Church attendance

Our attendance figures in 2023 were very good and we continued to have several faithful asylum-seeking attendees with us each week.

Our mid-week communion service grew in numbers; compline on Zoom remained popular and a few of us continued to meet for Morning Prayer on Saturdays. A good number also joined our services via our weekly YouTube channel.

Occasional Offices

We held three weddings, one wedding blessing, 23 baptisms and 13 funerals.

Personal

I am now in my third year as Area Dean for Leatherhead Deanery. It has been a challenging year supporting parishes in vacancy but we are now just down to two and hope that later this year we will have a full house! I also continue to mentor a small number of people exploring ordination as well as new incumbents. I continue to sit on Diocesan Synod.

Thank you

As each year passes, I remain immensely grateful for the willingness of people at St. Martin's to live out the Gospel and join in our desire to be a community which builds Faith, Hope and Love. Thank you to all of you involved in practical ways, those who give financially and above all for your prayers.

5/2024. REVIEW OF PCC ACTIVITIES

Sara Dean

My fifth year as PCC Secretary has been a steady one. We met in-person, seven times as a full PCC in the North Transept or The Canterbury Rooms and generally always on a Tuesday evening. The Standing Committee met once in person and was occasionally deployed, as was the full PCC, via email for urgent decision making.

Each meeting followed a standard agenda that included approving Minutes from the previous meeting, a Chairman's Report plus updates from Finance, Premises, Safeguarding and the Deanery Synod, as appropriate. A rolling programme of updates from other areas such as events and fundraising, was also covered. One-off projects requiring research, discussion or decisions were raised as required.

The PCC comprised of 16 lay members, two co-opted members and the clergy team. Meeting attendance was consistently strong with most members present for all meetings.

The Annual Parochial Church Meeting (APCM) took place in May; 37 parishioners attended.

Once again, I feel that the Memorial Windows Project was a highlight of the PCC year. With the Diocese giving us the go-ahead in the spring, the fundraising effort began. An offshoot Committee planned our initial approach to parishioners and the Parish Council. The second intended phase was a plug to local businesses to encourage their donations. But it was not needed. The design concept and purpose of the windows captured the imagination and hearts of our congregation. They dug deep and the considerable target was swiftly met, much to our surprise and delight!

Our asylum-seeking friends were a constant source of joy to us all throughout the year and their situation and ways that St. Martin's could support them were often discussed at PCC meetings. They brought diversity, gratitude and a new sense of hope to our regular services. They enhanced our lives and it was a privilege to sit alongside them and watch their immersion and growing confidence in our community. I will always remember their deep sense of reverence at the Easter Sunday service and *our* collective sense of absence when they were abruptly moved on, again, just before Christmas.

I would like to thank my fellow PCC members. You really are a super bunch of people, not just in giving of your time, energy and skills but in the way we work together as a PCC. It was always a pleasure to get together with you on those eight Tuesday evenings in 2023.

6/2024. REVIEW OF FINANCIAL ACTIVITIES

Matthew Young

The final accounts for 2023 show a picture of mixed fortunes. Whilst overall income grew by a massive 40% to £261.5k, this picture is skewed by the impact of the highly successful

fundraising campaign for the Memorial Windows Project which accounted for c.£86k of this income figure alone. The General Income and Expenditure position is a far more accurate reflection of our core financial position and here the picture is less rosy. General income fell 3% to £143.1k (down from £147.4k last year) and with General expenditure rising 4% to £150.0k (up from, £143.8k last year), we have once again dipped back into a cash deficit of £6.9k after three years of running with a small surplus (£3.6k last year). Whilst the General cost increase is understandable (and at just 4% it is in line or even better than inflation over the same period), the drop in General income is more worrying and something that we must address in 2024.

However, our investment funds have performed well over the course of the year, particularly in the second half and in addition to their delivery of a tidy 3% income (£6.8k), the funds bounced back from 2022's dip to gain £21k (9.4%) in value and now sit at £244.4k – recovering two-thirds of their 'paper loss' in 2022, with an expectation of further recovery in 2024. Improved interest rates in 2023 added a further £5.7k to our cash position (vs. just £1.6k in 2022) and complete the overall better picture for invested funds.

Headlines for 2023

- Total income has jumped to £261.5k (+40%) against total costs of £194.4k (+10%) – note the impact of the Memorial Windows Project fundraising in this figure.
- General income has fallen 3% to £143.1k.
- Total expenditure growth (+10%) has been boosted by the initial design and deposit costs for the Memorial Windows Project but is more contained when these figures are excluded (-6%).
- Investment funds increased in value by 9.4% to £244.4k.
- Our property assets, The Hall and Church Rooms, increased in value by 9% to £923.7k.

- Our Total Assets (Fixed and Current), increased by 13% to £1.435m.
- We have ended the year 'in the red' in our General cash position with a £6.9k cash deficit.

The accounts have continued in the accruals-based accounting format which complies with the requirements of both the Diocese and the Charities Commission for a charity of our size and turnover. The accounts are presented as a Statement of Financial Activity (SOFA) and Balance Sheet, with accompanying notes and appendices to add detail and explanation.

Income

Overall, our total income (General, Designated, and Restricted) rose 40% to £261.5k, but as noted above, c.£86k of this was the one-off fund-raising for the Memorial Windows Project. In our General income, voluntary giving (envelopes, Parish Giving Scheme, SumUp/CAF donations, standing orders, grants, appeals and cash collections) raised £113.2k which was 3% down on 2022 and with Hall rentals also showing a marginal drop (-1% to £21.1k), these form the basis of an overall 3% fall in General income, despite the increased interest rate boost. This must be reversed in 2024 if we are to continue to deliver the broad range of ministry and activities for which St. Martin's is noted.

The dominant, non-General fundraising activity was of course the Memorial Windows Project where over £72k was donated by individuals and local organisations. Once we added in almost £14k of reclaimable Gift Aid, this meant we had raised £86k in 2023. Added to the £6.6k we had raised prior to 2023, this gives us enough to fully fund the windows, which should complete in Spring 2024. A huge achievement and sign of the wonderful generosity of our community.

Expenditure

Total spending grew 10% to £194.4k with the bulk of the increase resulting from spending on the Memorial Windows Project (£28.3k).

Excluding the Windows, our spend dropped 6%; a combination of spending less elsewhere from Designated and Restricted Funds (building maintenance/repairs etc) and containing General expenditure (£150.0k) to a small rise of just 4%, despite higher utilities and insurance costs, and the support of a larger and most welcome, clergy team.

The Parish Share rose just 2% and remains, at £90.9k, our biggest single expense. But with a further 7% rise confirmed for 2024 (£97.1k), this equates to just shy of £2k per week which we must fund before we do anything else. As in 2022, the bulk of the increased costs of running the Hall, Church Rooms and the Church itself are the result of increased utility and insurance prices.

Charitable donations dropped 29% to £7.1k because of fewer 'one-off' charity fundraising events, such as the Ukraine appeals in 2022. Direct donations made by the PCC to our selected 13 charities increased by 4% to £5.2k, with the balance being specific donations made, plus fundraising events and services throughout the year. For instance, the *Royal British Legion* collections from Remembrance Sunday.

Assets

Fixed Assets comprise the Community Hall and Church Rooms which have been valued at £923.7k based on their 2023 buildings insurance value (a 'paper' increase of £80.1k). Our Investment Funds stand at £244.4k based on market value and show a 9% increase in value versus 2022 as investment markets recovered. The value of our fixtures and fittings has decreased by its depreciation rate (£6.5k) and now stands at £23k. Our total fixed assets are therefore £1.191m at year end, up 9% on last year.

Current Assets comprise of Debtors of £11.9k owed to us by HMRC (for Gift Aid – this is again down versus previous years as expected, as more Gift Aid is recovered automatically in-year through the Parish Giving Scheme), cash

in our current accounts of £101.3k (although please note that a large chunk of this is designated for the remaining Memorial Windows Project work), and cash in our deposit accounts of £132k. This gives a total value to our current assets of £245.2k (up 38% on last year).

Liabilities total £1,100 for governance costs for the 2023 accounts examination.

Total Assets of the PCC (fixed plus current assets minus liabilities) therefore stand at £1.435m, a 13% increase on our end 2022 position.

Outlook

As seems to be the case every year of late, uncertainty remains. However, I believe that we can be certain of the continuing generosity and support of the St. Martin's parish (which has been amply demonstrated with the amazing response to the Memorial Windows Project fund-raising). The key challenge remains to boost our regular, 'no strings' giving through a concerted effort with tax-efficient giving and finding new sources of income where possible. It is this General giving that 'keeps the lights on', funds our clergy team and enables us to continue the good work of St. Martin's throughout the year.

Thanks

As is customary, I would like to extend my sincere thanks to all those who engaged in the continuing efforts to secure our finances; to Chris Jany for managing the Canterbury Rooms and Hall rentals, to Hayley Smith, our Independent Examiner and especially to Michael Gibbs for managing our Gift Aid and VAT recovery. However, the biggest 'thank you' as always must go to our parishioners who continued to give so generously throughout the year.

7/2024. FINANCE & PLANNED GIVING

Finance - Andrew French

There were no Finance and Planned Giving Committee meetings during 2023, therefore there is no report to file.

Planned Giving - Michael Gibbs

Last year donations eligible for Gift Aid came to £85,933 and those treated as 'Gift Aid Small Donations' (GASD) came to £4,489. Tax to be recovered will total £21,816 which together with non-gift aided donations of £1,311 gives a total of £113,550. This compares with a total of £120,754 the previous year.

During the year, 35 subscribers used standing orders. We now have 61 in the 'Parish Giving Scheme' (PGS). We have therefore gained several new members but have lost ten due to death or moving elsewhere.

The PGS is organised for us by the Diocese. Gift Aid is claimed on our behalf monthly. This assists cash flow and reduces administration. There is also the facility to allow an automatic increase in donation, in-step with inflation. Transfer to the scheme is much encouraged.

The card reader by the main South door of the church has been used regularly. It is a popular facility for occasional visitors to donate the church funds and has convenient Gift Aid capability after a first donation.

The *Charities Aid Foundation* (CAF) has been used by 17 donors to make donations. The CAF system also recovers tax on Gift Aided donations on our behalf. *DONR*, the text giving system, is also being used occasionally. It too has a useful Gift Aid capability.

The GASD scheme allows plate collections and similar receipts to be eligible to be treated in the same way as identified gift-aided donations. These plate collections have much reduced and have been replaced by more convenient methods of donating.

During the year, the successful fundraising campaign for the Memorial Windows Project raised just over £86k, including tax recovery.

8/2024. FABRIC, GOODS, ORNAMENTS, HALLS & CHURCHYARD

Chris Jany

The Church

The year started with the discovery of a water leak which manifested itself on the ceiling and wall in the corner of the North Transept. Several runs of lead flashing had been stolen from the roof above and the adjoining vestry roof too. The ensuing insurance claim allowed us to satisfactorily repair the roof and skylights damaged during the theft and replace the stolen lead. The lead was then appropriately marked with *SmartWater*, a recommended forensic marking system, designed to deter thieves as well as enabling the identification of stolen lead.

The Diocesan Advisory Committee approved the Faculty for new stained glass windows in the North Transept in March. This will be our memorial to those who lost their lives during the COVID pandemic. The windows went into production in the autumn under the direction of Glass Artist, Derek Hunt in north Germany at the internationally renowned *Glasmalerei Peters Studios*. We very much look forward to their installation in 2024!

The Canterbury Rooms

These were primarily used for church-related activities such as Smarties on a Sunday, PCC, Deanery and clergy meetings, as well as Marty's Friends toddler group, the Family Film Club and Spiritual Cinema. Additionally, there was a regular yoga class and the *Music Memories* dementia charity group. *The Whips* theatre group intermittently hired the Rooms for rehearsals and during 2023, an antiques valuation team visited.

Our asylum-seeking friends also made use of the Canterbury Rooms as an outlet to meet up in and cook their own food.

The Rooms are an ideal venue for a small conference or seminar type meetings. The AV system is excellent and they are *Performing Right Society* & TV licensed.

The Community Hall

The Hall continued to be a popular regular private hire venue for exercise groups such as Pilates and yoga, flower arranging, Scottish country dancing, Reiki, flower arranging, Brownies and latterly, a sound bath. At weekends, the hall is ideal for ad hoc hires for children's parties. On average there were three hires a day during the week.

The Community Hall, Canterbury Rooms and the Church itself are available for hire. Simply visit our website to view availability and request a booking:

[Hall Hire – St Martins Horsley](#)

Booking requests for the Community Hall can also be made via Google maps:

[Saint Martin's Community Hall - Google Maps](#)

Hall hire prices are available on request and remain very reasonable and competitive.

Churchyard

My thanks always to the Churchyard Maintenance Team of grass-cutters for their continued support in keeping the grounds looking so good last year. Without you we could not have kept up, especially during the spring. My thanks especially to John Franklin for his regular weekly contribution, even out of season and a special mention and thank you to Richard Gardner who contributed regularly on a Thursday during 2023.

We are always on the lookout for volunteers to assist in grass-cutting, even on an occasional basis. Please get in touch if you are interested: chris@easthorsleychurch.org.uk

9/2024. PARISH SAFEGUARDING

Claire Browne

At the beginning of the 'Parish Safeguarding Handbook' (PSH) an introductory message from the Archbishop of Canterbury states that safeguarding, "the action the Church takes to promote a safer culture in our churches ... is at the heart of our Christian faith".

On 30th May 2023 the PCC re-affirmed St Martin's commitment to making this happen by formally adopting the Church of England 'Promoting a Safer Church' policy statement, the House of Bishops' 'Practice Guidance' and supporting diocesan safeguarding protocols for the direction of clergy, lay workers, PCC members and those who work with the vulnerable. Members of the Church are reflective of the wider community and as Christians, it is our duty to welcome everyone, from whatever background even if this could present a risk to children and or vulnerable adults. For this reason, the Incumbent and PSO must assure the PCC annually that known offenders who may pose such a risk will be effectively managed and monitored in consultation with the Diocesan Safeguarding Adviser and seek to do so by this report.

Underpinning the Safeguarding framework is a systematic approach to information gathering and record keeping which ensures our activities are appropriately risk assessed, insured where necessary, carried out by people who have been checked by the Disclosure and Barring Service (Kate Ryder has kindly retained this responsibility) and who are adequately trained and further supported by the Diocese. The Parish Dashboard is an invaluable resource in this regard, prompting the collection of data about all these aspects of the activities we offer to vulnerable groups. Since achieving Level 3 in 2023 it has become apparent that all our leaders and helpers have a vital role to play in maintaining a safe environment, therefore they need to familiarise themselves with Chapter 11 of the PSH and comply with its requirements.

In terms of training, I would like to extend a huge thank you to all those who have completed their required modules (see Appendix A, page 20), either for the first time or as a refresher, over the past year. This is a vital step in our safeguarding commitment and our collective training programme is monitored centrally by the Parish Office to ensure we are best equipped to deal with any situations that arise.

If you require help or information about any aspect of safeguarding or safeguarding training, please get in contact with me, your Parish Safeguarding Officer (PSO), via psa@easthorsleychurch.org

Stay safe.

10/2024. WORK WITH YOUNG PEOPLE

Ali Bullman

As Children and Families Worker, I worked up to ten hours a week flexibly, including from the Parish Office each Wednesday.

All our children's activities continued to be supported by thorough safeguarding policies and procedures, thanks to the dedication of our Parish Safeguarding Officer, Claire Browne and with support from Kate Lane in the Parish Office. We had risk assessments in place for all church activities which I amend according to need, alongside Diocesan guidelines.

Marty's Friends Playgroup

Our playgroup is now seven years old and we had around 35 regulars with numbers peaking at about 20 each week. We met on Wednesdays during term time between 10am and 11:30am and welcomed babies from six weeks old up to children of four years, attending with their parent or carer.

Throughout 2023 we also welcomed asylum-seeking families staying locally. They attended independently or sometimes with the support of volunteers or agency workers. We did our

utmost to ensure they could fully access what we do and were properly integrated into the group. It was surprising how few attended but those that did found it a valuable and special part of their week. One mother insisted on bringing fruit each week for everyone to share. This was a blessing for us all.

I and Tina Hobbs, a Nanny and childcare provider, ran the sessions and planned and resourced the group together. We were supported by a network of mums, nannies and grandmothers who helped pack equipment away and stepped in whenever needed, be that with craft, story time or tea and coffee. As part of the Marty's Friends community, they feel passionately about our playgroup, which is wonderful to witness.

Our playgroup was a wonderful place for the children to play together, explore our activities, listen to Bible stories, participate in a Bible themed craft activity and for us all to prayer together at the end. It was very rewarding to see all the children react and engage with pure joy during the singing element of the session.

We kept in touch with families via our WhatsApp group and regularly posted updates on our Marty's Friends Facebook page as well as advertising the group through mailings, Facebook posts, and local WhatsApp groups.

It was great to see some of our playgroup attendees in church or engaging with other elements of church life and a growing number are interested in Baptism.

Thanks to Tina and the team of ladies who help in the kitchen (Toni Bergman, Sue Carmichael, Charlotte French, Shirley Hobbs and Ann Moore) for their dedication and input.

Family Film Club

This runs on the first Friday of the month and went from strength to strength in 2023 with numbers increasing as regular attendees brought along friends and parents. We had

over 22 children with their carers once; it was a busy night! We now run all year round, apart from August.

We started each session with prayer and shared church notices and invited families along to church services and activities. Pizza is served at 5pm and suitable films are screened at 5.30pm.

Thanks to Suzie and Dan Crosby who helped with refreshments and hosted the sessions with me.

Smarties Children's Church

Smarties involved a dedicated team of Sally Carpenter, Charlotte French, Sarah Godwin, Rachel Holloway and Katharine McPhillips, with new helpers joining shortly. Smarties meets every Sunday, apart from family services, for fun, games and other activities related to the Lectionary readings.

Our sessions were often sporadic in attendance but we had a group of around 15 young people who described St. Martin's and or Smarties as "their church" and themselves as regular attendees. We found, even when numbers were low, that our sessions were still well received and often deeper connections were made.

When few attended it was easy to assume that we weren't sharing the 'Good News' but we learnt not to look at Smarties in isolation and instead consider it a piece of the puzzle, a part of the child's faith journey. Across our youth offering we have a solid group of children and young people who access it all at different times and therefore do have a deep connection with St. Martin's and faith.

We had the privilege of welcoming several children and young people from the asylum-seeking families to our Smarties sessions throughout the year. One young person especially gained a great deal and built lovely ongoing friendships, enjoyed the games and activities and nurtured her strong faith. I am

confident that her time at St. Martin's will have a lasting impact and I pray her faith will continue to grow wherever they are finally able to settle.

The Christmas Tree Festival launch and Crib Service which involved 14 of our regular attendees were real highlights of 2023.

Thanks to all the Smarties team for their help, support and leadership and to everyone who was involved with and supported our Children's Ministry.

Youth Group

Our regular group of 14 young people - friends and siblings sometimes joined in too – met each quarter for social nights, outings and thought-provoking film nights. It is my ambition to meet more regularly but timetable clashes and conflicting availability remains a challenge. So, throughout 2023, it suited these young people and their families for get-togethers to happen as and when they could. However, in 2024 we have planned Youth Group gatherings every six weeks.

They are a delightful group which expanded to receive the 2023 Confirmation cohort. They not only get on well but are comfortable to explore, discuss and share their own thoughts, feelings and experiences relating to faith.

Thanks to Tessa Hulford-Funnell for her help and leadership with this group.

Confirmation

Five young people signed up for confirmation classes in 2024.

Flower arranging

Marlene Davis continued to deliver flower-arranging workshops for our young people throughout the year at Easter, Mothering Sunday and Harvest. The children loved learning about the flowers, how to create a posy and contributing in this way to these important festival seasons.

Marlene encouraged our young people to participate more in this practical act of service and successfully inspired a couple of young people onto the Flower Arranging Rota! She also encouraged one young person to submit an entry for the NAFAS Flower Arranging Competition held at RHS Wisley. Congratulations all round!

Thanks to Marlene for her time and expertise in leading and inspiring our young people. We look forward to organising more creative events for them in 2024.

Assemblies

Renos, Ellie and I delivered assemblies and workshops at the Raleigh School throughout 2023. We also held workshops and had visits to the church from Glenesk School. This was an excellent way to engage and build relationships with children outside of our church family which no doubt encouraged more families get involved in family services and other events.

A new Headteacher and Head of RE started at the Raleigh which will hopefully develop our already strong relationship further. We hope to organise services for individual year groups at St. Martin's, like the Glenesk-style Harvest Service, which was attended by the whole school community and their parents.

Rachel Holloway was instrumental in encouraging the relationship between us and the Raleigh School, for which we give our thanks.

Easter family trail event

On Easter Saturday we provided an Easter Trail in the church and around the church yard. 15 families visited and thoroughly enjoyed learning about the Easter Story and collecting their prize at the end! We also offered craft activities, with many families staying well over an hour, connecting and having fun with our regular children and Ministry Team.

Peace Garden

Work on the Peace Garden was put on hold due to other priorities. The area was cleared and advice taken on how to create a low maintenance space for our children and young people to visit, contemplate, pray and find peace within God's creation.

It is my hope to pursue this again in 2024 with additional help from St. Martin's parish community. We would like to find a local designer and landscaper who could offer a free design service; then we would seek funding for the installation. It is my aim for our young people to be involved in its creation, as they will then take ownership and pride in it.

Planning for 2024

I met with Judy Young several times to help plan for the year ahead. I am very grateful to her for her insight, support, motivation, practical enthusiasm and action. It was also a real blessing to have Ellie Lister in the office alongside me to discuss ideas.

I am pleased with the offering to our children and families within the St Martin's community and am really excited about the year ahead and what this may mean for our children and youth offering.

11/2024. MUSIC & CHOIR

Gareth Pont

We continued to welcome new members to the choir along with pulling in extra voices for weddings and occasional services. We are grateful to all singers and musicians for their constant and ongoing support.

We had several musical events and special services during 2023: At the Mothering Sunday service, the augmented choir sang 'For the Beauty of the Earth', composed by John Rutter. At the beginning of September, we again held an outdoor family pet service marking the beginning of the Creation Tide season and fortunately the weather was kind!

In association with the *Horsley Live Music Club*, St. Martin's presented *Sounds of Simon*, the UK's leading Simon & Garfunkel tribute band in mid-September. This was a sell-out event and hugely enjoyed by all.

In November John Bartlett delighted us with an organ concert which was followed by afternoon tea. We opened the Remembrance service with 'When the Guns of War Fell Silent', a relatively new hymn. Peter Channing played the obligato instrumental part on his viola beautifully.

In early December we welcomed back *Tenors Unlimited*. Jem and Paul entertained us at another sell-out Christmas Special for the Horsley and Ockham Group Ministry but without Scott who had returned to the USA. However, guest singer and pianist Eoghan McNelis completed the trio for a couple of songs. It was a great concert.

The Christmas Tree Festival opened with an informal singalong led by Judy Young, including the well-loved carol, 'Twelve Days of Christmas'. Judy, Renos and friends from St Mary's led an informal carol singalong at the Duke of Wellington. We were relieved that it took place inside this time!

To end the year, all our Christmas services enjoyed good congregational attendances and we were able to swell the number of singers in the choir for the service of Nine Lessons and Carols, followed by the Crib Service, Midnight Mass and on Christmas Day too.

We look forward to even more music in 2024!

12/2024. OUTWARD GIVING

Rev. Renos Pittarides

In recent years Rev. Rosemary Durward took a lead in organising our Outward Giving programme. I am very grateful to her for all that she did to encourage outreach at a local, national and international level. The current

distribution of support remains in place until the end of 2024.

At a local level, St. Martin's continued to donate to *Leatherhead Start*, a 24-hour homeless hostel with a programme to help people transition into settled homes, training and employment. Also, *Home-Start Guildford*, who provide regular support, friendship and practical help to families with young children experiencing stress or difficulty to help prevent family crisis and breakdown. We also made donations to *Your Sanctuary*, a domestic abuse charity; *The Nazareth Way*, supporting women at Send Prison and £1000 was raised for *Cherry Trees* who provide respite for families with children or young people with complex disabilities at the Christmas Tree Festival.

At national level, *The Trussell Trust* is responsible for foodbanks nationwide and was again the first choice for this level of outward giving. *Alzheimer's Society*, *National Autistic Society* and *Refugees at Home* also received from St Martin's. Again, this reflected the personal interests of our worshipping community and awareness of the scale of the refugee crisis, particularly in support of the asylum seekers staying locally.

Our chosen international charities included *Tear Fund*, a well-known Christian charity that responds to disasters and tackles poverty and other injustices world-wide. Similarly, support was given to the *Good Shepherd Centre* who give sanctuary and a home to orphans in Zimbabwe.

Continuing their tradition, St Martin's PCC donated to *Guildford Cathedral* as the Mother Church of the Diocese. The *Bishop of Guildford's Communities Fund* also benefited.

Special services supported the work of the *Royal British Legion* on Remembrance Sunday and the Christingle Service at the start of December raised money for the *Children's Society* – see Jean Bayliss' report.

Through the generosity of our regular donors, we were able to share what we have with charities in need of our support. Some years ago, the PCC indicated a desire to gradually increase the amount we give so that we joined the many parishes in the Church of England to tythe 10% of their general donations to other causes. Although, this remains an aspiration, we have been fortunate enough to make gradual increases over the years which I hope will continue.

Blythswood Care

We supported *Blythswood Care* once again through its annual Shoebox Appeal and were delighted that St. Martin's completed 105 shoeboxes. The appeal was launched at our Harvest Family Service and the filled boxes were returned in November for onward collection. Thanks to Louise Pearson who organised the campaign and to all who contributed.

The Children's Society – Jean Bayliss

Last year a grand total of £1,603.85 was raised through the efforts and generosity of church members and other supporters. Thank you to all who had collection boxes in their homes or sent donations direct to *The Children's Society* which contributed £773.60. (If you are interested in hosting a box in 2024, please contact me on 01483 282264 for more information.)

The Christingle Service in early December involved children from St. Martin's, the 1st East Horsley Brownies and the Raleigh School. Thanks to those who organised the service and made the Christingles. It was a very joyful occasion and raised £410. In addition, *The Children's Society* Christmas card sales raised £420.25.

Cobham Area Foodbank – Christina van Roest, Trustee and General Manager

Another year of *Cobham Area Foodbank* serving the Community has passed and in December we commemorated ten years of service - nothing too outrageous in terms of

celebrations as it is sad that a foodbank is essential in this affluent area of Surrey.

We helped many families struggling with the 'cost-of-living crisis', rising energy costs, rocketing rent bills, regular household bills and all the unexpected costs that crop up during the year, such as school events and uniform. Many of our clients do have full-time jobs but not enough funds to pay for the essentials or food for them and their children.

We are thankful for the continued support and generosity from the St. Martin's church community. Your response to our appeals and requests made it possible to help so many local families. In 2023 we distributed over 34,000 kilogrammes of food and essential items to the deprived people in our area.

St. Martin's Church donated 2,012.93 kilogrammes of food during the 2022/2023 year. This, plus generous financial contributions, helped us provide our service and meet the costs of our very needed Mercedes Sprinter van, our warehouse and Distribution Centre. Sometimes we had to buy high value additional items, like nappies and laundry detergents and conditioners too.

All our 'staff' volunteered their skills and time out of compassion and the knowledge that they *can help*. We are fortunate to have such a cheerful and flexible team who keep our operation running smoothly all year.

For Christmas we prepared hampers with special, seasonal food, fresh vegetables and fruit from the market, fresh eggs and fresh meat from the local butcher. This is quite challenging but extra rewarding for all involved knowing that all our families could celebrate Christmas with lovely food and plenty of Christmas crackers!

Squires Garden Centre in Cobham chose us as their 'Charity of the Year' and we are very grateful for their support. They organized

events and supported us with a collection bin and money box for customer donations.

It would be very much appreciated if St. Martin's could help us again in 2024 with prayer, continuous support and generous contributions of food and money. Please also follow our progress and news through our website and on Facebook and Twitter, where the list of essential items is regularly updated.

13/2024. OUTREACH

Local Asylum Seekers – Rev. Renos Pittarides
Throughout 2023 we continued to support members of the group of asylum seekers who were staying locally. Susan Eade, Juliet Robinson and Jonathan Hill worked as part of a multi-faith group led by St. Martin's. In turn, they were ably supported by several residents who also became part of our church community. We worked closely with *Guildford Refugee Aid*, through Judy Young, to help improve the lives of those who were temporarily with us during the year.

Susan is a fluent Arabic speaker with experience of working with Syrian refugees. Juliet worked with families to ensure school-aged children had places in local schools and the right uniform. Jonathan helped with the homework club and taught English.

The unconditional support, friendship and love offered to everyone by the Church and congregation, particularly through the Community Coffee Morning and sewing sessions led by Rev. Sandy, were much appreciated. The Taize service for Iraq was a highlight of the year, as were the two Baptism services, both very beautiful and joyful occasions.

Just before Christmas the hotel where many of them had stayed for nearly two years was closed and our friends were moved on. Whilst relationships and friendships continue, we pray that they will find new places of welcome.

I am very proud of the way St. Martin's welcomed and supported them. Thank you.

A note from Jonathan Hill:

On behalf of all the asylum seekers, staff at the hotel and volunteers, I would like to put on record our thanks to our Rector, Renos, for his example, leadership and support during this time. The unconditional love, kindness and friendship so freely given by him and the rest of the ministry team, PCC and congregation, to these 'strangers from foreign lands', has touched the hearts of many people from other faiths. It has truly shown our love for Christ and our commitment to building Faith, Hope and Love in our community.

Limegrove Residential Care Home – Ellie Lister

From September 2023 a small team comprising Sheila Davies, Nicky Owens and I led a midweek Service of Holy Communion at Limegrove Residential Care Home. Residents and staff gather in one of their comfortable lounges on the first Wednesday morning of every month and each service has a theme, either based upon a well-known hymn, or something seasonal.

In November we held two services, one for All Soul's Day, remembering those we love but see no longer and a well-received service for Remembrance Day. In December, in addition to an Advent Service, we also enjoyed singing carols and retelling the Nativity story together. Renos' rendition of 'When A Child is Born' was warmly appreciated. Monthly Services of Holy Communion will continue in 2024.

Men's Fellowship Group – David Godwin

The last Friday of each month provided a regular meeting opportunity for men connected to St. Martin's. The format was a relaxed, early evening gathering at the local pub, The Duke of Wellington. We have a solid group of attendees and have been encouraged by the steady growth in the numbers joining each month - the most recent meeting saw 12 men gather. We have regular and occasional worshipers join as well as others more loosely

connected to the Church. It's a good mix of men and is certainly helping to develop relationships and friendships in the community.

14/2024. COMMUNITY & HOSPITALITY

Debbie Springford, Margaret Read

Our Community Coffee Morning every Thursday, 10am to 12noon in the Transept, continued to be a great success in 2023. Margaret led a fantastic team of over 20 ladies on the rota who supported each other and provided weekly refreshments. Attendance was good up until just before Christmas when our asylum-seeking friends had to move away.

The Catering Crew submitted a very appropriate tree for the Christmas Tree Festival decorated with handmade, coffee-related decorations and on the Thursday of the Festival week we provided refreshments throughout the day for a very large number of visitors.

Fern Winborn did a great job of leading the Sunday Coffee Team throughout the year, providing the much-appreciated coffee, tea and biscuits after the weekly 10.30am service.

We were delighted to participate in some special celebrations during 2023: Following Ellie's Ordination at Guildford Cathedral in July, we marked this very joyous event after the Sunday service with a wonderful buffet lunch, complete with a celebratory cake. More cake was served in September after Renos had baptised several of the asylum seekers.

Spiritual Cinema was held in the Canterbury Rooms monthly, providing a great opportunity for fellowship with attendees enjoying great films followed by discussion, a glass of wine and soup or nibbles.

The Friends of St Martins hosted a screening of 'On Golden Pond' back in August and all attending were captivated by Billy Williams'

talk as he shared experiences of being the cinematographer on the set of this 1981 film. This was a ticketed event and the Catering Crew provided a wonderful buffet.

We also helped to host St. Martin's concerts: On an unexpectedly balmy September evening and with thanks to David Godwin, we set up lights and a bar outside the church for the *Sounds of Simon* concert, creating a most atmospheric venue for the event. In November we enjoyed an afternoon organ recital by John Bartlett with guests enjoying wine and refreshments afterwards.

Time To Remember in November was well attended and we were privileged to offer homemade cake and a comforting cuppa to those who came to remember loved ones.

As ever, Christmas was a busy time at St. Martin's. Nine Lessons and Carols was particularly festive and enjoyable, topped off of course by mulled wine and mince pies.

Huge thanks go to the Coffee Teams and the Catering Crew for their hard work and dedication and for helping to make St. Martin's Church community very special indeed.

15/2024. FRIENDS OF ST MARTIN'S

Sue Aitken, Kate Ryder, Joy Campbell

The membership of the Friends has remained relatively stable enabling us to build up funds after spending a considerable amount on the fabric of the church in the past two years.

We arranged two events in 2023, the first being a successful trip in May to Waddesdon Manor in Buckinghamshire. It was a beautiful day with lots to see and everyone really enjoyed themselves. The second was an excellent talk given by Billy Williams in August about his award-winning career as a cinematographer. He was in great form and told a fascinating story.

Our plan is to build up our membership numbers and we welcome anyone who wishes to help maintain the fabric and structure of our beautiful church in this way. Leaflets with membership details are available by the church entrance.

In May 2024 we hope to visit Canterbury Cathedral and another talk is planned for the autumn.

16/2024. ENVIRONMENT COMMITTEE

Peter Channing

The PCC formed an Environment Committee in 2022 to identify, promote and deliver initiatives to make all aspects of St. Martin's more environmentally friendly. This was formally introduced to the congregation as part of the Creationtide season in September.

Headlines for 2023

- Participating in an environmental benchmarking tool, *Eco Church*, which measures how environmentally friendly, or not, a church is, according to a range of criteria. We were pleased to achieve the bronze award in May. Completing the survey also identified several areas to focus on in 2024.
- Making ecological improvements to the churchyard such as installing birdboxes and a compost bin, creating a 'bug hotel' in a large tree stump and reserving part of the churchyard as un-mowed space, some of which was sown with wildflower seeds.
- Commissioning an audit of St. Martin's energy efficiency in September. This identified potential energy savings measures for the church specifically but aspects could also apply to the Halls.

The Committee comprising of myself, Renos, Sara Dean, Chris Jany and Helen Lawrence, looks forward to building on this work in 2024.

17/2024. COMMUNICATIONS

Rev. Renos Pittarides

Our weekly mailing reaches over 300 people and enables us to share photographs and video content as well as linking to external websites. Kate Lane, our Parish Administrator, makes sure that all the information in each newsletter is also available on our noticeboards, particularly for those who do not access email. Please continue to encourage your friends and neighbours to sign up for the newsletter via the website.

Some years ago, Andy Fairweather, designed a new website for St. Martin's and he continues to help me update it. We have a strong presence on social media platforms X (formerly known as Twitter), *Instagram*, *Facebook* and *Next Door*. I am grateful to Chris Jany and Judy Young who share the responsibility for posting to the various platforms.

Working with Kate Lane, I continue to write regular articles for *Horsley Directory* and *Horsley Info*, the Parish Council newsletter.

We were featured on *BBC Surrey* twice in 2023. I was interviewed regarding our stained-glass windows project and *Tenors UnLimited* were interviewed in advance of their concert here in December.

18/2024. CHURCHES TOGETHER IN HORSLEY & OCKHAM (CTHO)

Rev. Sandy Conway

Happily, relations between the local Churches of different denominations are still cordial and friendly, despite there being very few shared activities under the Churches Together in Horsley and Ockham banner!

We did however join up for the annual World Day of Prayer Service, held last year at St. Mary's. It was prepared by the women of Taiwan, on the theme 'Transformed by Prayer'. It was based on Ephesians 1:15-19

with an essential message: "God's calling has a meaning and a purpose."

The annual Good Friday service in the village was well organised by the Methodist Church and many people attended. Once again, we are grateful to Robin and Sue from Quaich for their help and support.

Members of all the Churches attended the installation of the Rev. Anna Norton at All Saints Ockham, including Heather Spackman as the Ecumenical voice and Christopher Tailby representing Our Lady of Sorrows.

Last year a survey showed fewer than 47% of our nation describe themselves as Christian. That surely makes it even more important to: *Speak up, speak out, and speak together about the living presence of Christ in our lives and our troubled world.*

19/2024. LEATHERHEAD DEANERY

Robert Barnard

At the latest 2023 meeting in October, the 17 churches that make up our Deanery Synod received a report from Canon Jane Whittington explaining the Guildford Diocese's rationale for supporting church schools with the government policies on 'Relationships, Health and Sex Education in Schools'. The Diocese plans to act as a signpost, directing schools towards helpful, supportive resources, as well as creating some of its own, rather than driving any agenda.

The initiative has been driven by a need for more active education in this area, in part due to the digital age, where nine out of ten children now own a mobile phone by the age of eleven and can therefore have access to content inappropriate for their age. Safeguarding duties also need to be taken seriously and better addressed in education to help ensure that schools honour all types of family *and* teach children about them in a positive way.

APPENDIX A: CHARTS

Diocese of Guildford Training Pathways for Safeguarding



Who needs to do what training...

✓ = Mandated X = Not Mandated	Core Training			Safer Recruitment and People Management Required for all line managers or if involved in recruitment	Raising Awareness of Domestic Abuse
Role	Basic Awareness	Foundation	Leadership		
Licensed Clergy	✓	✓	✓	✓ (plus top-up session for IMES)	✓ (plus top-up session for IME4)
Permission to Officiate (Clergy and LLM)	✓	✓	✓ (PTO version)	X	✓
Licensed Lay Ministers (LLM), Chapter Members and Lay Spiritual Directors	✓	✓	✓	X	✓
Parish/Cathedral Safeguarding Officer	✓	✓	✓	✓	✓
Churchwardens	✓	✓	✓	✓ (if in vacancy)	✓
PCC Members	✓	✓	X	X	✓
Employed Youth, Children's, and Families Workers	✓	✓	✓	✓ (Plus top-up session)	✓ (Plus top-up session)
Operations Managers and DBS Validators	✓	✓	X	✓	X
Pastoral Workers & Occasional Preachers	✓	✓	X	X	✓
Employed Worship Leaders and Directors of Music	✓	✓	✓	X	X
Church Administrators, Activity Leaders and Helpers, Home Group Leaders, Tower Captains & Vergers	✓	✓	X	X	Recommended for Leaders
Bell Ringers & Sides People	✓	X	X	X	X
Valid: October 2023 to December 2024 Revised October 2023	All Core Training must be refreshed once every three years at the highest level			Refreshed every three years	

**St. Martin's PCC
East Horsley**

Financial Statements for year ending 31st December 2023

FINAL

St. Martin's Church East Horsley

Summary Statement of Financial Activities for Year Ended 31st December 2023 (see Note 1.1.2)

INCOMING RESOURCES (see Note 2)	Unrestricted Designated				Total		% inc/dec on LY
	General Funds	Funds	Restricted Funds	Endowment Funds	2023	2022	
Voluntary Income	113,218.92	93,362.06	7,888.92	0.00	214,469.90	139,437.81	54
Activity for Generating Funds	21,059.64	0.00	0.00	0.00	21,059.64	21,234.49	-1
Investment Income	932.37	1,245.78	4,039.46	6,252.78	12,470.39	8,315.93	50
Incoming Resources from Charitable Activities	3,017.00	0.00	0.00	0.00	3,017.00	3,322.50	-9
Other Incoming Resources	4,856.38	4,665.67	994.31	0.00	10,516.36	15,091.70	-30
Grand Total Income	143,084.31	99,273.51	12,922.69	6,252.78	261,533.29	187,402.43	40

EXPENDITURE (see Note 2)	Unrestricted Designated				Total		% inc/dec on LY
	General Funds	Funds	Restricted Funds	Endowment Funds	2023	2022	
Cost of Generating Funds	665.00	0.00	0.00	0.00	665.00	3,840.40	-83
Charitable Activities	129,689.63	32,755.80	11,720.37	0.00	174,165.80	152,911.38	14
Governance Costs	1,100.00	0.00	0.00	0.00	1,100.00	1,100.00	0
Support Costs	10,648.05	0.00	0.00	0.00	10,648.05	9,919.78	7
Other Resources Expended	7,853.95	0.00	0.00	0.00	7,853.95	8,397.63	-6
Grand Total Expenditure	149,956.63	32,755.80	11,720.37	0.00	194,432.80	176,169.19	10

Nett Incoming/Outgoing Expenditure							
Before Transfers	-6,872.32	66,517.71	1,202.32	6,252.78	67,100.49	11,233.24	
Transfers between Funds							
Permitted use of St. Martin's Trust Income	7,227.13		-1,218.41	-6,008.72	0.00		
Investment Funds Income Transfers	428.44	-428.44	244.06	-244.06	0.00		
Transfer to Retired Clergy Fund (see Note 6.5)	-1,000.00	1,000.00			0.00		
Transfer of General Funds to Designated Funds (see Note 6.6)	-2,048.97	2,048.97			0.00		
Total Transfers	4,606.60	2,620.53	-974.35	-6,252.78	0.00		
Other Recognised Gains/Losses							
Revaluation of Fixed Assets	80,140.00	-1,767.48	-4,709.42		73,663.10		
Investment Assets		1,347.86		19,671.17	21,019.03		
Total Other Gains/Losses	80,140.00	-419.62	-4,709.42	19,671.17	94,682.13		
Nett Movement in Funds	77,874.28	68,718.62	-4,481.45	19,671.17	161,782.62		

Funds Brought Forward from 31.12.22	904,669.07	55,654.37	104,028.19	209,081.59	1,273,433.22		
Funds Carried Forward as at 31.12.23	982,543.35	124,372.99	99,546.74	228,752.76	1,435,215.84	1,273,433.22	13

The Notes and Appendices on pages 3 to 7 form part of these accounts

Page 1

St. Martin's Church East Horsley						
Balance Sheet for Year Ended 31st December 2023 (see Note 1.1.2)						
	Unrestricted	Designated	Restricted	Endowment	Total	
	General Funds	Funds	Funds	Funds	2023	2022
						% inc/dec on LY
Fixed Assets :						
Buildings (see Note 1.2.1)						
Community Hall	319,374.00				319,374.00	291,666.00 9
Church Rooms	604,357.00				604,357.00	551,925.00 9
Fixtures & Equipment		8,837.40	14,128.28		22,965.68	29,442.58 -22
Investment Funds (see Note 1.2.2)		15,674.06		228,752.76	244,426.82	223,407.79 9
Total Fixed Assets	923,731.00	24,511.46	14,128.28	228,752.76	1,191,123.50	1,096,441.37 9
Current Assets:						
Debtors (see Note 3)	11,290.75	599.00			11,889.75	15,082.18 -21
Accrued Income/Pre-payments					0.00	0.00
Cash in Current Accts	21,885.59	79,431.89			101,317.48	42,182.57 140
Cash in CBF Deposits (see Note 4)	26,736.02	19,830.67	85,418.46		131,985.15	120,827.10 9
Total Current Assets	59,912.36	99,861.56	85,418.46	0.00	245,192.38	178,091.85 38
Current Liabilities:						
Creditors (see Note 3)	-1,100.00				-1,100.00	-1,100.00 0
Total Current Liabilities	-1,100.00	0.00	0.00	0.00	-1,100.00	-1,100.00 0
Nett Assets/Liabilities	982,543.36	124,373.02	99,546.74	228,752.76	1,435,215.88	1,273,433.22 13
Funds of St. Martin's:						
Unrestricted (General)	982,543.35					
Unrestricted (Designated)		124,372.99				
Restricted			99,546.74			
Endowment				228,752.76		
Total Funds	982,543.35	124,372.99	99,546.74	228,752.76	1,435,215.84	1,273,433.22 13
Over/Under	0.01	0.03	0.00	0.00	0.04	0.00

Cash in bank 31st December	£69,707.86	As per bank statement (S'ship Acct)
Of which Designated projects =	£79,431.89	Based on designated income/spend
Therefore General cash in bank	-£9,724.03	Calculated
Plus cash in Halls account	£31,609.62	As per bank account
Total General Cash	£21,885.59	Calculated

Approved by the PCC and signed on its behalf by:

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Rev. Renos Pittarides, PCC Chairman

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Notes to the financial statements
for the year ended 31 December 2023

Note 1 Accounting Policies

1.1 Basis of Accounting

- 1.1.1** The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, together with applicable accounting standards, and the Statement of Recommended Practice 'Accounting & Reporting by Charities - (SORP FRS102 smaller Charities Bulletin 1 - Effective 1 January 2019)'.

The accounts have been prepared under the historic cost convention except investment funds, which are shown at market value, and buildings which are now included in the financial statements. The Church Rooms have been included at their insured value of the building of £604,357 and the Community Hall has also now been included at its insurance value of £319,374.

- 1.1.2** The accounts this year continue in the new presentation as we continue to adopt the accruals-based accounting standard replacing Receipts and Payments with a Statement of Financial Activity (SOFA) and Balance Sheet. The key impact of these changes is noted below.

1.2 Fixed Assets

- 1.2.1** Buildings are included as noted above. Given that both buildings are maintained in a good state of repair, we have also agreed not to depreciate them but hold them at these values (or their equivalents in future years). Consecrated and benefice property is not included in the accounts in accordance with s.96(2) (a) of the Charities Act 1993.
- 1.2.2** Investment Funds have been valued at Market Value rather than Book Value. The effect of this has been that the earlier losses and more recent gains seen across the world's stock markets (and therefore our investments) are shown on our books in a material way.
- 1.2.3** Movable church furnishings held by the Rector and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected at any reasonable time. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred. All expenditure incurred in the year on consecrated or benefice buildings, individual items under £1,000 or on the repair of movable church furnishings is written off as expended.
- The church organ was replaced/upgraded in 2018; although a significant cost (over £26k), the new organ will last a generation and therefore will be treated as a Fixed Asset and will be depreciated over 10 years (fully depreciated in 2027). A further £3.6k was spent to complete the work in 2019 and this too is being written off over 10 years as per the organ itself. New Choir furniture was purchased in 2019 at a cost of just over £17.5k - again, given the expected life of these items, depreciation is over 10 years (fully depreciated in 2028). The new boilers installed in 2021 will be depreciated over 4 years (fully depreciated in 2024).

1.3 Funds

- 1.3.1** Endowment funds are funds, the capital of which must be maintained; only income arising from investments of the endowment may be used either as restricted or unrestricted funds depending on the purpose for which the endowment was established.
- 1.3.2** Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific objects for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.
- 1.3.3** General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

1.4 Incoming Resources

- 1.4.1** Planned giving, collections and donations are recognised when received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable as is interest. All other income is recognised when it is received apart from Gift Aid and VAT recovery which is accrued. All incoming resources are accounted for gross.

1.5 Resources Expended

- 1.5.1** Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Note 2 Detailed Figures

The income and expenditure figures are detailed in Appendices 1 and 2 to these notes.

Note 3 Creditors and Debtors

Creditors: As at 31st December 2023 we owe £1,100 for the year end examination of our accounts.

Debtors: As at 31st December 2023 we are owed £11,790.75 by HMRC for Gift Aid tax reclamation (£11,290.75 General Funds + £500 Designated Funds) plus £99 for an outstanding VAT rebate (Designated Funds).

Note 4 Analysis of the Investment Funds and Cash Funds on Deposit

Fixed Assets: Investment Funds	Market Value		Growth/Loss in 2023		Book Value	Unrealised Gain
	31.12.22	31.12.23	£'s	%		
Designated Funds						
Special Reserve (004S/6595)	12,706.76	13,902.26	1,195.50	9	3,980.00	9,922.26
Lewis Legacy (006S/6597)	1,619.44	1,771.80	152.36	9	1,000.00	771.80
Sub-Total	14,326.20	15,674.06	1,347.86	9	4,980.00	10,694.06
Endowment Funds						
C Hetherington Legacy (001S/6589)	5,330.64	5,832.17	501.53	9	200.00	5,632.17
H J Sier Fund (002S/6591)	2,830.61	3,096.93	266.32	9	100.00	2,996.93
St. Martin's Trust (003S/6593)	200,920.34	219,823.66	18,903.32	9	50,084.62	169,739.04
Sub-Total	209,081.59	228,752.76	19,671.17	9	50,384.62	178,368.14
Current Assets: Deposit Accts	Balance	Interest	Allocation ex- General Fund or Additions	Funds Utilised or Invested	Balance	% Growth in 2023
	31.12.22				31.12.23	
Designated Funds						
Retired Clergy/PCCF (001D/6588)	13,509.45	611.80	1,000.00		15,121.25	12
Special Reserve (004Da/6594a)	321.34	15.03			336.37	5
Chancel Improvement (004Db/6594b)	404.42	18.92			423.34	5
Rector's Discretionary Fund (004Dd/6594d)	3,668.50	171.60	109.61		3,949.71	8
Sub-Total	17,903.71	817.35	1,109.61	0.00	19,830.67	11
Restricted Funds						
Fabric & Building (003D/6592)	13,377.52	613.68	2,287.39		16,278.59	22
Choir/Organ Fund (004Dc/6594c)	7,806.71	365.16		119.83	8,052.04	3
Youth Work (004De/6594e)	30,904.36	1,445.57		4,990.43	27,359.50	-11
Churchyard (004Df/6594f)	6,101.90	285.42	355.28	14.27	6,728.33	10
St. Martin's Trust (002D/6590)	27,000.00	1,218.41		1,218.41	27,000.00	0
Sub-Total	85,190.49	3,928.24	2,642.67	6,342.94	85,418.46	0
General Funds						
General Funds (005D/6596)	17,732.92	932.37	12,400.10	4,329.37	26,736.02	51
Note: CCLA changed all account numbers in late 2023 - account names remain the same. New account numbers are shown alongside the original ones (those ending D or S).						

Note 5 The Charitable Donations/Grants made in 2023 were as follows:

Charitable Donations	2023	2022	% inc/dec on LY
Home Missions & Church Societies			
Guildford Cathedral	400.00	385.00	
Bishop of Guildford Communities Fund	400.00	385.00	
Nazareth Way	400.00	385.00	
Inclusive Church	100.00	0.00	
Sub-total	1,300.00	1,155.00	13
Secular Charities			
British Legion	365.55	323.00	
Leatherhead Start	400.00	385.00	
Homestart Guildford	400.00	385.00	
Your Sanctuary	400.00	385.00	
The Trussell Trust	400.00	385.00	
Cherry Trees	1,000.00	385.00	
Alzheimer's Society	450.00	385.00	
National Autistic Society	400.00	385.00	
Refugees at Home	400.00	385.00	
Surrey Churches Preservation Society	150.00	190.00	
RNLI	30.00	0.00	
Parkinson's UK	268.00	0.00	
WaterAid	12.34	1,061.20	
Toilet Twinning	60.00	0.00	
The Children's Society	0.00	242.50	
Ukraine Appeals	0.00	2,117.00	
Compassion UK	0.00	542.16	
Sub-total	4,735.89	7,555.86	-37
Relief & Devt Agencies			
The Bridge International Charity	400.00	385.00	
Tear Fund	400.00	385.00	
Christian Aid	255.00	564.00	
Sub-total	1,055.00	1,334.00	-21
Total Donations	7,090.89	10,044.86	-29

Note 6 Additional Notes

6.1 There are no Trustee costs or expenses to consider in the accounts.

6.2 There are no paid employees of the PCC.

6.3 Transactions with related parties/members of the PCC: One member of the PCC receives £63 per week to handle the running of the Community Hall and Canterbury Rooms on a "services" basis.

A second member of the PCC is engaged to deliver our Youth Programme work for which she is paid from the Restricted Youth Fund (amount varies according to activities undertaken).

6.4 Commitments and Contingent Liabilities: At the year end the PCC had no capital commitments, nor were there any contingent liabilities.

6.5 £1000 per annum is added to the Retired Clergy Fund from General Funds to contribute to clergy pensions upon retirement from St. Martin's.

6.6 £2048.97 was raised from the Quiz Night in 2022 as part of General Funds. The PCC agreed that this should be transferred to the Windows Project (Designated Funds)

Note 7 Associated Accounts

7.1

East Horsley Care	2023	2022	% inc./dec on LY
Receipts			
Donations	1,000.00	1,192.00	-16
Total	1,000.00	1,192.00	-16
Payments			
Bank Charges	104.99	105.53	-1
Telephony	283.45	237.46	0
Support	1,034.70	628.46	0
Total	1,423.14	971.45	46
Excess of receipts over payments	-423.14	220.55	-292
Fund Balance 31.12.22/31.12.21	1,796.90	1,576.35	14
Fund Balance 31.12.23/31.12.22	1,373.76	1,796.90	-24

7.2

Friends of St. Martin's	2023	2022	% inc./dec on LY
Receipts			
Donations	4,495.00	4,105.00	10
Bank Interest	139.00	7.33	1796
Total	4,634.00	4,112.33	13
Payments			
Expenses	952.60	70.50	1251
Donation to St. Martin's	1,887.00	11,014.04	-83
Total	2,839.60	11,084.54	-74
Excess of receipts over payments	1,794.40	-6,972.21	126
Fund Balance 31.12.22/31.12.21	4,739.09	11,711.30	-60
Fund Balance 31.12.23/31.12.22	6,533.49	4,739.09	38

St. Martin's Church East Horsley

Appendix 1: Statement of Financial Activities for Year Ended 31st December 2023

INCOMING RESOURCES	Unrestricted	Designated	Restricted	Endowment	Total		% inc/dec on LY
	General Funds	Funds	Funds	Funds	2023	2022	
Voluntary Income							
Planned Giving	84,934.88				84,934.88	76,079.86	12
Income Tax Reclaimed	11,347.79	14,422.50			25,770.29	15,083.05	71
Collections & Unplanned Giving	11,792.07		1,080.00		12,872.07	15,760.35	-18
Sundry & Special Appeals/Donations	3,144.18	3,390.90	6,808.92		13,344.00	13,846.89	-4
Grants	2,000.00				2,000.00	5,000.00	-60
Charitable Appeals/Collections		572.89			572.89	4,048.70	-86
Fund Raising							
Vestry		2,461.00			2,461.00	3,283.00	-25
Windows		72,090.04			72,090.04	0.00	
Streaming/Sound System		0.00			0.00	6,001.36	-100
Beehive		424.73			424.73	334.60	27
TOTAL	113,218.92	93,362.06	7,888.92	0.00	214,469.90	139,437.81	54
Activity for Generating Funds							
Community Hall/Rooms Lettings	21,059.64				21,059.64	21,234.49	-1
TOTAL	21,059.64	0.00	0.00	0.00	21,059.64	21,234.49	-1
Investment Income							
CBF Deposit Interest	932.37	817.34	3,928.24		5,677.95	1,560.88	264
CBF Investment Income		428.44	111.22	6,252.78	6,792.44	6,755.05	1
TOTAL	932.37	1,245.78	4,039.46	6,252.78	12,470.39	8,315.93	50
Incoming Resources from Charitable Activities							
Fees Received	3,017.00				3,017.00	3,322.50	-9
TOTAL	3,017.00	0.00	0.00	0.00	3,017.00	3,322.50	-9
Other Incoming Resources							
VAT Reclaim		4,665.67	994.31		5,659.98	346.41	
Friends of St. Martin's donations	1,867.00				1,867.00	10,769.54	
Ancillary Trading/Miscellaneous	2,989.38				2,989.38	3,975.75	-25
TOTAL	4,856.38	4,665.67	994.31	0.00	10,516.36	15,091.70	-30
Grand Total Income	143,084.31	99,273.51	12,922.69	6,252.78	261,533.29	187,402.43	40

St. Martin's Church East Horsley

Appendix 2: Statement of Financial Activities for Year Ended 31st December 2023

EXPENDITURE	Unrestricted		Restricted Funds	Endowment Funds	Total		
	General Funds	Designated Funds			2023	2022	% inc/dec on LY
<u>Cost of Generating Funds</u>							
Cost of Stewardship campaign					0.00	82.80	-100
Special Events	665.00				665.00	3,757.60	
TOTAL	665.00	0.00	0.00	0.00	665.00	3,840.40	-83
<u>Charitable Activities</u>							
Home Missions & Church Societies	1,300.00				1,300.00	1,155.00	13
Secular Charities	4,358.00	377.89			4,735.89	7,555.86	-37
Relief & Devt. Agencies	860.00	195.00			1,055.00	1,334.00	-21
Parish Share	90,899.00				90,899.00	89,487.00	2
Working expenses of the clergy	2,436.30				2,436.30	521.35	367
Rectory	473.41				473.41	395.27	20
Church Running Expenses	8,619.95				8,619.95	5,751.46	50
Church/Buildings Maintenance	631.98				631.98	501.33	26
Upkeep of Services	1,915.14				1,915.14	2,421.85	-21
Upkeep of Churchyard			14.27		14.27	1,720.50	-99
Website/Directory	2,659.29				2,659.29	2,269.18	17
Church Rooms/Hall	10,148.48				10,148.48	7,880.95	29
Insurance (Church/Hall/Rooms)	2,801.42				2,801.42	2,616.95	7
Major Repairs & Replacements			6,465.84		6,465.84	10,616.16	-39
Major Projects							
Vestry					0.00	7,151.75	-100
Windows		28,314.18			28,314.18	0.00	
Streaming/Sound System		577.44			577.44	1,377.23	-58
Beehive		10.00			10.00	30.48	-67
Organist & Choir	2,586.66		249.83		2,836.49	3,762.14	-25
Education & Youth Work			4,990.43		4,990.43	5,289.75	-6
Rector's Discretionary Fund		3,281.29			3,281.29	1,073.17	206
TOTAL	129,689.63	32,755.80	11,720.37	0.00	174,165.80	152,911.38	14
<u>Governance Costs</u> (see Note 6.1)							
Independent Examination	1,100.00				1,100.00	1,100.00	0
TOTAL	1,100.00	0.00	0.00	0.00	1,100.00	1,100.00	0
<u>Support Costs</u>							
Bank Charges	427.14				427.14	429.52	-1
Support Staff	6,280.02				6,280.02	5,184.03	21
Printing	1,750.86				1,750.86	1,764.00	-1
General Administration	2,190.03				2,190.03	2,542.23	-14
TOTAL	10,648.05	0.00	0.00	0.00	10,648.05	9,919.78	7
<u>Other Resources Expended</u>							
Terry Waite event					0.00	2,434.00	-100
Mental Health training	2,250.00				2,250.00	2,000.00	13
Hall Redevelopment Proposal	2,084.34				2,084.34	0.00	
Miscellaneous	3,519.61				3,519.61	3,963.63	-11
TOTAL	7,853.95	0.00	0.00	0.00	7,853.95	8,397.63	-6
Grand Total Expenditure	149,956.63	32,755.80	11,720.37	0.00	194,432.80	176,169.19	10