



ANNUAL REPORT 2022

of

St. Martin's Parochial Church Council

Prepared for the
Annual Parochial Church Meeting
14th May 2023

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CONTENTS

1. Legal & Administrative Information	Page 3
2. Aims and Organisation	Page 4
3. Churchwardens' Foreword	Page 4
4. The Church & its Ministry	Page 4
5. Review of PCC Activities	Page 6
6. Review of Financial Activities	Page 7
7. Finance & Planned Giving	Page 9
8. Fabric, Goods, Ornaments, Halls & Churchyard	Page 10
9. Parish Safeguarding	Page 11
10. Work With Young People	Page 11
11. Music & Choir	Page 13
12. Outward Giving	Page 14
13. Community & Hospitality	Page 15
14. Friends of St. Martin's	Page 16
15. East Horsley Care (EHC)	Page 16
16. Communications	Page 16
17. Churches Together in Horsley & Ockham (CTHO)	Page 17
18. Leatherhead Deanery	Page 17
19. Appendix A: Charts – Diocese Safeguarding Training	Page 18

1/2023. LEGAL & ADMINISTRATIVE INFORMATION

Diocese	Guildford
Deanery	Leatherhead
Location of church	Ockham Road South, East Horsley, Surrey, KT24 6RL
Registered Charity Number	1128274
Electoral Role Numbers	179 persons (168 in 2021)
Bankers	Lloyds TSB
Solicitors	Wellers Hedleys, Bishopsmead Parade, East Horsley, KT24 6SR
Independent Examiner	Hayley Smith

The Parochial Church Council (PCC) Membership

The clergy, Churchwardens and lay representatives on the Deanery Synod are members of the Church Council ex officio. In addition, others are elected in accordance with the Church Representation Rules.

During 2022 the following served as members of the PCC:

Rector	Rev. Renos Pittarides	<i>Chairman</i>
Associate Minister	Rev. Rosemary Durward	
Curate	Rev. Dr Stephen Mangar	
In attendance	Rev. Sandy Conway	
Churchwardens	Andrew French Chris Jany	<i>Lay Vice-Chairman</i>
Deanery Synod	Robert Barnard	
Lay Representatives	Kate Ryder Paul Whaley	<i>Parish Safeguarding Officer</i>
Elected Members	Peter Channing Claire Browne Sheila Davis Ali Bullman Amy Douthett Michael Gibbs David Godwin Jonathan Hill Helen Lawrence Harry Talboys Adrian Terris	<i>Assistant Treasurer</i>
Co-opted Members	Sara Dean Tessa Hulford-Funnell Matthew Young	<i>Secretary</i> <i>Treasurer</i>
PCC Correspondence		
Rector	Reverend Renos Pittarides, The Rectory, Ockham Road South, East Horsley, Surrey, KT24 6RL	
Secretary	Sara Dean, Whisper Hill, Green Dene, East Horsley, Surrey, KT24 5RE	

2/2023. AIMS AND ORGANISATION

The aim of the PCC is to cooperate with the Rector in promoting in the parish the whole mission of the church – pastoral, evangelical, social and ecumenical. This is summarised in our Mission Statement: To build Faith, Hope and Love.

At the PCC level, scheduled meetings of the full council are normally held every two months. A Standing Committee which includes the Rector, PCC Secretary, Churchwardens, Treasurer and three PCC members meets bi-monthly as needed.

Members of the PCC are also ex-officio Administrative Trustees of the Charity for the Ecclesiastical and Educational purpose of the Church of England in the Ecclesiastical Parish of St Martin, East Horsley, in the county of Surrey.

PCC officers are responsible for reporting on and delivering various functions within the Council.

that would not have been the case without such excellent spiritual leadership. We are extremely fortunate to have Renos, Sandy, Rosemary, Steve and Ali as members of our ministry team. They all shape the direction of the church, continue to work so hard to deliver the Christian message and provide spiritual guidance and assurance to so many of us.

The evidence is this report, which highlights many successful developments last year including the ordination of Steve as a priest, joining Inclusive Church and the hosting of various community events, such as a concert for Ukraine and the popular Tenors Unlimited concert. We can also state with confidence that there is much to look forward to in the year ahead.

On behalf of the St. Martin's community, we as Churchwardens would like to take this opportunity to thank Renos and the ministry team for continuing to embody and spread the message of Faith, Hope and Love across our community. We know how much their hard work is appreciated and benefits us all.

3/2023. CHURCHWARDENS' FOREWORD

Andrew French and Chris Jany

After the challenges of the previous two years, 2022 felt more normal. The restrictions on our daily life including our ability to worship, finally fell away and we were delighted to see the congregation thrive once more and the life of church return.

We have Renos and the ministry team to thank for their work in growing the life of our church. They continued to inject new ideas into our patterns of worship and increased our outreach work, including the introduction of regular coffee mornings, which brought new people into our church community.

The warmth and friendliness of St. Martin's was consistently remarked upon by many and

4/2023. THE CHURCH & ITS MINISTRY

Rev. Renos Pittarides

I begin my report by thanking my ministry team colleagues Reverend Rosemary Durward, Reverend Sandy Conway and Reverend Dr Stephen Mangar and Ali Bullman for the significant contribution they made to church life in 2022. I feel blessed to have each of them working alongside me, each bringing their own unique gifts. Over the course of the year, we have been able to not only lead services but offer sound pastoral care and teaching to many in our parish.

Rev Dr Steve Mangar was ordained priest last summer and many of us were able to celebrate with him at Guildford Cathedral. He presided at Holy Communion in the parish for the first time in July.

During the summer, Ellie Lister, an ordinand in training was on placement with us. Such was the welcome Ellie received that she asked to join us as a curate, and we look forward to welcoming her back in the summer of 2023.

Members of our preaching team also included our occasional preachers, Robert Barnard and David Godwin. Harry Talboys completed the Occasional Preacher course training and will preach in due course.

I am grateful to our Churchwardens, Chris Jany and Andrew French, for all that they do to support me and the rest of the parish. Despite having completed their six-year 'normal' term of office they were willing to continue. We are blessed to have them.

I would like to thank Matthew Young, our Treasurer, and Sara Dean, our PCC Secretary, for their contributions. The PCC worked hard to develop a new Parish Development Plan in 2022 and we will be bringing elements to fruition in 2023.

I am very grateful to Gareth and Fiona Pont for all that they do to support and develop the choir. We said a heartfelt 'thank you' to three retirees in the choir and were pleased to welcome in some new members. The variety of music we offered at St Martin's was much appreciated. Gareth and I continued to meet regularly to choose music and Gareth organised a very successful 'Music from the Movies' concert. His long-standing commitment to St Martin's is much appreciated and it was a joy to officiate at his and Fiona's wedding last February.

Throughout the year we were able to livestream most of our services thanks to the commitment of Tim Williams. This has been much appreciated particularly by those unable to attend in person.

Lynda Williams does a sterling job managing various rotas and we are very grateful to all those who led intercessions, read at services

and welcomed folk as sidespeople. Marlene Davis took over the flower arranger team from Noreene Weir and Robert Barnard joined the team of regular Servers. In addition, we have teams to help at weddings and funeral. Lindsey Haines continues to help me with the administration of weddings.

Throughout the year, members of the PCC and others worked with Derek Hunt, a stained-glass windows designer and I to agree the details of an exciting windows project for the North Transept. The development costs were met by proceeds from the Garden Safari held in 2021 and a successful quiz night held in the autumn. We hope that a faculty will be forthcoming in 2023 and then a fundraising campaign will begin.

Kate Ryder led the Friends of St Martin's and donations from the Friends meant that we were able to continue to look after and develop the fabric of the church.

Chris Jany continued to look after our two halls and keep in touch with regular hirers. Together with a team of faithful volunteers we ensured that the churchyard looked at its best for many visitors.

Gabor and Beata continued to clean the church and Canterbury Rooms and a team of volunteers led by Nicky Owens play their part also.

Kate Lane has done a wonderful job running our parish office and plays a vital role behind the scenes ensuring that we have good publicity, service booklets, hymn sheets and a lot more!

East Horsley Care, the transport service, re-launched in 2022 thanks to Peter and Fiona Armitage. The service has grown gradually - we expect it to go from strength to strength.

Our hospitality teams were able to offer coffee after most services as well as food etc. at Spiritual Cinema and other social events.

The death of Her Majesty the Queen had a profound effect on many of us and we were pleased that by working with the Parish Council, many people visited our church to sign a book of remembrance and watch the vigil and funeral service.

Church Attendance

We had a very good 'bounce back' following the difficult COVID-19 years. Numbers returned to expected norms and we were delighted that a small and faithful group from Thatchers, where asylum seekers are currently staying, joined us regularly.

Our mid-week communion service grew in numbers; compline on Zoom was very popular and a small number of us continued to meet for Morning Prayer on Saturdays. A good number also joined via our weekly YouTube channel.

Occasional Offices

We held seven weddings and 13 baptisms; eight people were confirmed at a very special Holy Saturday service at Guildford Cathedral and we took 16 funerals.

Community Outreach

Thanks to the efforts of Margaret Read and Debbie Springford we launched a weekly coffee morning in the church. Through this we offered additional hospitality to refugees and asylum seekers staying at a local hotel, alongside members of the local community.

We continued to donate vast amounts of groceries to the Foodbank and support a variety of local, national and international charities.

We held some very special events at St Martin's, including evenings with Terry Waite, Graham Kendrick and Tenors Unlimited. Each raised considerable amounts for charity.

Personal

I am now in my second year as Area Dean for Leatherhead Deanery. I also continue to

mentor a small number of people exploring ordination as well as new incumbents. Last year I also sat on the Diocesan Synod and the Racial Justice Focus Group.

Supporting refugees and asylum seekers

In March we welcomed several people from all over the world to our village and some have become involved with life at St Martin's. Through the generosity of members of our church we offered support in numerous ways, including help with learning English. We had the joy of baptizing an Iranian family and were very grateful to Sohrab, who restored both the porch and lych gate.

We welcomed Anastacia Tolstonog, a concert pianist, and her family to perform at St Martin's and raise funds for humanitarian relief in Ukraine.

Thank you

All that we achieved in 2022 would not have been possible without the help of many people and the generous giving which allows us to continue and develop our ministry. Matthew Young, our Treasurer, gives more detail in his report, but I take this opportunity to wholeheartedly thank you for your generous giving.

St Martin's is blessed to have so many people who participate in the life of the church. To serve the church is an important way of serving Christ. There are always too many to mention by name, but I am grateful to you all.

Now that we can largely turn our backs on the 'COVID years', I hope we can continue to go from strength to strength, building Faith, Hope and Love in our community and beyond.

5/2023. REVIEW OF PCC ACTIVITIES

Sara Dean

In my fourth year as PCC Secretary, this was the most normal one yet. We met seven times as a full PCC Committee, always in person in

the north transept or The Canterbury Rooms. Occasionally the Standing Committee was deployed via email for urgent decision making.

Each followed a standard agenda that included approving Minutes from the previous meeting, a report from the Chairman plus updates from Finance, Premises, Safeguarding and the Deanery Synod as appropriate. A rolling programme of updates from other areas such as events and fundraising, was also covered. One-off projects requiring research, discussion or decisions were raised as required.

It was my largest PCC Committee to manage to date, with 19 lay members, plus the clergy team. This is excellent news as numbers allowed on the PCC directly correlates to the size of the Electoral Roll so that means we are growing!

The Annual Parochial Church Meeting (APCM) took place in May and 39 parishioners attended. Although my third APCM, this was my first 'live' one as the COVID-19 pandemic had previously forced the two previous meetings online. There was a marked difference in counting actual voting hands as opposed to flicking through the thumbnails on Zoom Gallery View!

In the summer the whole PCC were invited to participate in a basic online first aid session run by St John's Ambulance. We were instructed on the base principles of triaging a patient and given reassuring answers to our questions.

I have three St. Martin's 2022 highlights to mention. Firstly, as a PCC we were collectively galvanised by the prospect of commemorative stained-glass windows in the north transept. We had thorough and emotive discussions that helped guide the proposed design and from the outset, seemed to easily envisage how this addition would breathe new life into this space. Perhaps after the darkness of the pandemic it was what we all needed?

Secondly, the Living in Love and Faith course. I joined the online, evening version, led brilliantly by Rev. Rosemary Durward. It was an enlightening experience on many levels, and I was grateful for the opportunity to better understand the barriers that the church as an institution, would hugely benefit from overcoming.

Finally, the Harvest Festival service in October. This was a complete joy. St Martin's was packed and buzzing. It felt as if every resident of East Horsley had crammed themselves in. We sung, we smiled, we gave thanks. As I said, 2022 was, at last, a 'normal' year.

6/2023. REVIEW OF FINANCIAL ACTIVITIES

Matthew Young

I am delighted to report that once again our finances improved over the past year. The key financial 'health' indicator of General Income rose by 11% to £147.4k – still ahead of the increased General Expenditure figure which was up 16% to £143.8k as we fully returned to normal operations. This gave us a running cash surplus of £3.6k which was not as high as the last two year's figures, but meant a third successive year of surplus, after many years of running with a small and growing deficit.

Whilst our cash position improved, our investment funds unfortunately bore the brunt of a difficult investment market and despite providing a healthy 3% income, their value crashed in mid-2022 by c.£30k to £223k and has yet to rebound, albeit that the market indicators are more positive in 2023. Whilst this was a 'paper loss', (the funds now worth just £223k were purchased some years ago for just £55k and have provided a steady income ever since), it did have a material impact on our overall accounts and depressed the overall valuation of our assets. But in the same way, we benefit in good years.

Headlines

- Overall income remained above expenditure, standing at £187.4k (+6%) against total costs of £176.2k (+9%)
- Expenditure growth reflected a full return to normal activities, including project work and additional services and support
- Investment funds declined in value by 12% to £223k (losing all the gains made in 2021)
- Our property assets (The Hall and Church Rooms) increased in value by 10% to almost £844k
- Our Total Assets (Fixed and Current) increased by 4% to £1.273m
- Again, we ended the year 'in the black' in our General cash position.

The accounts have continued in the accruals-based accounting format which complies with the requirements of both the Diocese and the Charities Commission for a charity of our size and turnover. The accounts are presented as a Statement of Financial Activity (SOFA) and Balance Sheet, with accompanying notes and appendices to add detail and explanation.

Income

Overall, our income (General, Designated and Restricted) rose 6% to £187.4k due to specific fund raising and donations, plus a full year of lettings at the Community Hall and Church Rooms. Planned Giving showed an 8% improvement, but this is somewhat misleading as the new Parish Giving Scheme (which now forms part of our Planned Giving figures) pays the Gift Aid at the time of the donation and instantly boosts these donations, but consequently the Gift Aid recovered down the line is lower, (by 25% in 2022). A better comparison is to look at Planned Giving and Gift Aid combined which shows that we received just 2% more in 2022 compared to 2021. Given that this is a major source of our General Income as it accounts for around two-thirds and that this is the money that literally 'keeps the lights on,' then this will clearly need more attention in the year ahead as the items that this money buys, for instance, Parish

Share and utilities, are all rising by more than 2%.

The Halls income recovered wonderfully with a 54% jump to £21.2k which is back above the pre-pandemic levels of c.£20k pa. Investment income, the 'real' cash coming into our accounts, rose by 26%. This was partially driven by the 3% return on the investment funds themselves and a return to more sensible interest rates on our deposit accounts which generated £1,560, versus just £60 last year! Of especial note was the generous and much-appreciated c.£11k donation by the Friends of St. Martin's towards our church insurance, the new chairs and radiator covers.

Expenditure

Unsurprisingly, overall spending continued to grow in 2022 to £176.2 (up 9%), driven by our return to normal activities and services across the year. Project spending continued with money well spent across various vestry and church initiatives, on improvements to our audio-visual system and in the continuation of our youth work. We also committed to various fund-raising events, all of which covered their costs and the surplus funds generated helped refill the coffers.

The Parish Share which had been held at the same level in 2020 and 2021, rose by 9% to £89.5k and will rise again in 2023 (but only by 2%). This remains our single biggest and most important expense. The bulk of the increased costs of running the Halls and the Church itself was due to increased utility prices.

Charitable donations rose 50% to £10k. Of this, the direct donations made by the PCC to our 13 selected charities increased by 10% to £5k with the balance being specific donations made and fund-raising events and services held throughout the year, such as the Royal British Legion collections from Remembrance Sunday.

Assets

Fixed Assets comprise the Community Hall and Church Rooms which have been valued at £844k based on their 2022 buildings insurance value, a 'paper' increase of almost £79k. Our Investment Funds stand at £223k based on market value and show a 12% decline in value versus 2021, driven by a poor investment market in 2022. The value of our fixtures and fittings have decreased by its depreciation rate (£6.5k) and now stand at £29.4k. Our total fixed assets are therefore £1.096m at year end, up 4% on last year.

Current Assets comprise of Debtors of £15.1k owed to us by the Tax Office (for Gift Aid – this is down versus 2021 as expected because more Gift Aid is recovered automatically in-year through the Parish Giving Scheme), cash in our current accounts of £42.2k, and cash in our deposit accounts of £120.8k, giving a total value to our current assets of £178.1k (up 7% on last year).

Liabilities total just £1,100 for governance costs for the 2022 accounts examination.

Total Assets of the PCC (fixed plus current assets, minus liabilities) therefore stand at £1.273m, a modest 4% increase on our end 2021 position.

Outlook

Uncertainty remains. We know that energy costs will remain high, but perhaps not as high as 2022. Other costs are continuing to rise as inflation bites and we need to boost our regular 'no strings' giving through a concerted effort with tax-efficient giving wherever possible. Our projects as always are well covered and given the extraordinary generosity of the parish in prior years, I am confident that when the time comes for the new Transept Windows project, then St. Martin's will respond as generously as ever. However, the General funds are critical as these sustain the everyday life and work of the Church and its ministry; hence the need to push harder on the planned giving front.

Thanks

As is customary I would like to extend my sincere thanks to all those who engaged in our continuing efforts to secure our finances; to Chris Jany for managing the Canterbury Rooms and Hall rentals, to Andrew French who chaired the Standing & Finance Committee and did so much to promote generous giving, to Hayley Smith, our Independent Examiner and especially to Michael Gibbs for managing our Gift Aid tax recovery. However, the biggest 'thank you' must of course go to our parishioners who continued to give so generously throughout the year. We are truly blessed to live in such a generous and committed parish.

7/2023. FINANCE & PLANNED GIVING

Finance Andrew French

During the past year the Finance and Giving Committee met less frequently. However, the work to increase our community of regular givers and their average levels of giving (which surprisingly, remain below the Diocese's typical levels), was constant and ongoing. We were very grateful to those who gave regularly and generously as without them, we could not have funded our ministry at St. Martin's.

We also encouraged our regular givers to move across to the Parish Giving Scheme. This is centrally managed by the Diocese and ensures that we receive Gift Aid on a monthly, automatic basis, both of which reduce our administration.

Following the COVID-19 pandemic, Chris Jany worked hard to increase the number of regular hirers at the Community Hall and Canterbury Rooms to bring in valuable additional income.

Over 2023, we shall continue to campaign for more regular, generous givers to St. Martin's. We will also start fundraising for the proposed north transept windows – an exciting project that we are really looking forward to!

Planned Giving Michael Gibbs

Last year donations eligible for gift aid amounted to £90,705 and tax recovered will total £21,985 which together with non-gift aided donations of £8,064 gives a total of £120, 754 in donations. This compares with a total of £112,648 the previous year.

During 2022, 57 subscribers used standing orders and we have 48 in the Parish Giving Scheme (PGS). We have therefore gained some new members but lost seven due to death or individuals moving away. The PGS is organised by the Diocese who claim gift-aid monthly on our behalf which assists cash flow and reduces our administration. Furthermore, we can automatically increase donations in step with inflation. So overall, this was a positive change for St. Martin's and why we encouraged planned givers to transfer to or start with this scheme.

The card reader by the main south door of the church was used regularly. It is a popular facility for occasional visitors to donate to church funds and has a convenient gift-aid capability after an initial donation.

The Charities Aid Foundation (CAF) was used to make donations instead of the discontinued Virgin Giving system. The CAF system also recovers tax on gift-aided donations on our behalf.

The text giving system DONR was occasionally used. It too has a useful gift-aid capability.

The Gift-Aid Small Donations scheme (GASD) allows plate collections and similar receipts to be eligible to be treated in the same way as identified gift-aided donations. However, plate collections have much reduced since the pandemic and we increasingly relied on the more convenient methods of donating last year.

8/2023. FABRIC, GOODS, ORNAMENTS, HALLS & CHURCHYARD

Chris Jany

The Church

A faculty was granted to replace the old chipboard and plywood heating cover beneath the north transept windows with a light oak version to match the chancel and sanctuary area furniture. It will also work better with the proposed new windows.

We also installed remote control systems for adjusting the heating in the church and the Canterbury Rooms in conjunction with the new boilers. When energy prices tripled, we were then able to be far more effective in managing this excessively expensive commodity.

We continued to use the church beyond its remit as a place of worship, for instance as a COVID-19 vaccination clinic in November and for concerts - visits from Graham Kendrick and Tenors Unlimited proved very popular.

The Canterbury Rooms

Regular private hire of these increased during 2022. For instance, Music Memories, a new Horsley dementia charity, initiated by employees of the Duke of Wellington pub and supported by St Martin's, meets each Tuesday.

We put our brilliant AV system to effective use during the football World Cup in Qatar. It was a shame that the home nations (and Iran) did not progress to the final stages.

The Community Hall

This continued to be a very popular venue for regular private hire. There is now only occasional space at weekends and afternoons, with an average of three hires a day during term time.

Via St. Martin's website

(<https://easthorsleychurch.org.uk/>), anyone can view availability and request to book the

Community Hall, The Canterbury Rooms or the church:

<https://v2.hallmaster.co.uk/Diary/MainPanel/9439>.

Hire prices are available on request and remain very reasonable and competitive.

Churchyard

My thanks, as always, to the Maintenance Team for their continued support in keeping the grass cut and the churchyard looking superb last year, as well as to John Franklin for his regular weekly contribution.

A special mention on this occasion goes to Sohrab Farjoud for his tireless attention to both the lychgate and the south door porch of the church which now look magnificent. Sohrab spent many weeks last summer, painstakingly rubbing down, treating and restoring the wood to its former splendour.

Gale force winds in the spring broke a large branch off the ancient chestnut tree at the churchyard entrance. Assessment and discussions with professionals advised that the safest route forward was to fell the tree as it was already suffering from honey fungus disease. The remaining stump however will be nurtured to form an environmentally friendly stumpery and habitat for smaller woodland plants and creatures.

9/2023. PARISH SAFEGUARDING

Kate Ryder

The PCC and the incumbent have a duty of care to ensure the protection of the vulnerable in their church community. In compliance with the Diocesan policy on safeguarding children and vulnerable adults, we recruited a new Safeguarding Officer, Claire Browne, in November. I will continue to process DBS applications as DBS Validator.

Once a year, the PCC formally adopts the Diocesan Safeguarding Policy. The PCC have complied with their duty to have due regard to

the House of Bishops' Safeguarding Policy entitled *Promoting a Safer Church*.

All clergy, readers and volunteers in the parish need to be aware of good practice in safeguarding and the Diocese provides excellent and relevant training for all those in the church community who are supervising children or vulnerable adults. (See Appendix A: Charts - Diocese of Guildford Training Pathways for Safeguarding)

10/2023. WORK WITH YOUNG PEOPLE

Ali Bullman

I was appointed to the role of Children and Families Worker in 2020. I work flexibly at a maximum of 10 hours per week and can be found in the church office each Wednesday.

Marty's Friends Playgroup

Our playgroup has been running for six years and we now have around 35 regulars, with numbers peaking at about 20 each week. We met every Wednesday during term time, between 10-11:30am and have babies as young as six weeks old up to children of four years old, attending with their parent or carer.

Since the summer we welcomed asylum seeker visitors from a local hotel. They attended independently with volunteer support to ensure they could fully access what we do, were fully integrated into the group and to help with any language barriers. It was wonderful for the children to play together, explore our activities, listen to our Bible stories and participate with the craft and prayers. It was also very rewarding to see all the children engage with pure joy in the singing element of the session.

Together, Tina Hobbs, a nanny and childcare provider and I planned and resourced the group and ran the sessions. We were supported by a network of mums, nannies and grandmothers who packed the equipment away and stepped in whenever needed, be

that with craft, story time or refreshments. As part of the Marty's Friends Community, they feel passionately about our playgroup, which is wonderful to witness.

We had a varied programme of inside and outside weekly activities, plus day trips, celebrations and outings. We have a historic relationship with St Teresa's Effingham, who invited us to some of their Forest School classes and at Apple Tree Studio on Bishopsmead Parade, we all enjoyed a story and pottery painting session. We will revisit these activities in 2023.

It was great to see some of our playgroup attendees in church and at the Family Film Club. A growing number are also interested in baptism.

We kept in touch with families via email and text and regularly posted updates on our Marty's Friends Playgroup Facebook page. We advertised through mailings, Facebook posts, and local WhatsApp groups.

Thanks to Tina and the team of ladies who helped in the kitchen (Charlotte French, Ann Moore, Shirley Hobbs, Toni Bergman and Elaine Howard) for their ongoing dedication and input.

Family Film Club

This went from strength to strength as regular attendees brought along friends and parents. Our most recent event hosted 25 children and their carers - it was a busy night!

Pizza was served at 5pm followed by a suitable film at 5.30pm. It ran on the first Friday of the month and although historically we did not meet during school holiday periods, we will run every month in 2023, apart from August, due to the growing number of attendees.

Thanks to Suzie and Dan Crosby and Nick Bullman and Elise French for helping to provide the refreshments and host the sessions with me.

Smarties Children's Church

This involved a dedicated team of Katharine McPhillips, Rachel Holloway, Sarah Godwin, Sally Carpenter, Edward Craft and Charlotte French. The group met every Sunday, apart from the 1st Sunday of the month, for fun, games and other activities related to the Lectionary readings.

All our children's activities were supported by thorough safeguarding policies and procedures thanks to the dedication of our Safeguarding Officer, Kate Ryder. I also updated the original risk assessments using guidelines provided by the Diocese.

One of our 2022 highlights was the Crib Service which involved 13 of our regular attendees and children in the audience who came dressed as a nativity character.

Thanks to the Smarties team; Katherine, Rachel Holloway, Sara, Ed Craft, Sally Carpenter and Charlotte French, for all their help, support and leadership.

Youth Group

In 2021 we took nine young people to confirmation and following this they became our informal Youth Group. Friends and siblings joined in making the numbers up to 13 and in 2023 they met each quarter for socials, outings and a thought-provoking film night.

I am keen to keep the momentum going and meet more regularly, but timetable clashes and conflicting availability are challenging this. For now, these young people and their families are happy for things to happen as and when they can. They are a lovely group who get on well and are very comfortable to explore, discuss and share their own thoughts, feelings and experiences relating to faith.

Thanks to Tessa Hulford-Funnell for her help and leadership with this group.

Confirmation

On Easter Saturday, three of our young people were confirmed at Guildford Cathedral. They had attended the previous confirmation class but were unable to be confirmed in 2021 due to COVID-19. It was however a great opportunity to get the group together again, celebrate and support those being confirmed.

Flower Arranging Workshops and competition

Marleen Davis delivered a flower arranging workshop for our Smarties group in September and the resulting flower arrangements were used in our Harvest Services. The children enjoyed learning about the flowers and how to create a posy and contributing to this important festival season.

Marleen continued to encourage our young people to participate more in this practical aspect of our services to such an extent that Phoebe Bullman has been recruited into the flower arranging team. She also submitted an entry for the NAFAS Flower Arranging Competition held at Horsley Towers in October and was awarded third place in her category - a great achievement considering she had only attended a couple of sessions with Marleen!

Thanks to Marleen for her time and expertise in leading and inspiring Phoebe and all those who attended her workshop. We look forward to organising more in 2023.

Assemblies

Renos and I delivered many assemblies and workshops at the Raleigh School throughout 2022. Glenesk School visited St. Martin's and we ran workshops there too. This is an excellent way to engage and build relationships with children outside of our church family as it encourages more families to visit St. Martin's at other points during the year for instance a family service, Film Club or specific events.

Rachel Holloway has been instrumental in encouraging the relationship between us and the Raleigh School, for which we give thanks.

I am pleased with our offering to children and families within the St Martin's community last year. I am also excited about how we will progress and what we will achieve over the coming years. Thanks to everyone who is involved in and supports our Children's Ministry.

11/2023. MUSIC & CHOIR

Gareth Pont

Everyone was so thankful that we were able to resume normal services, including singing, from January 2022 and we held many musical events last year.

We hosted the Easter Services including 'Taize' on the Wednesday of Holy Week, Maundy Thursday, the three-hour devotion on Good Friday and three services on Easter Sunday.

We are grateful to all choir members for their constant support over the year and continue to welcome new members. They enjoyed singing at weddings, including at ours in February where friends and family expanded the choir and Kevin Mulcahy played the organ.

June brought the excitement of the Queen's Platinum Jubilee where the choir sang a specially commissioned anthem that thousands of church choirs sung across the UK. In July we hosted a wonderful concert by pianist Anastacia Tolstonog and her family, raising over £2k for Ukraine food aid.

We held an outdoor family service in September marking the beginning of the season of Creation and shortly after, we joined sadly together in services of thanksgiving for the life of Her Majesty the Queen.

In September, the Horsley and Ockham Group Ministry were blessed to host 'An Evening with Graham Kendrick' at St. Martin's. This was a rare opportunity to listen to and sing with one of the most prolific Christian songwriters of our generation.

In October, our 'Music from the Movies' concert featured homegrown talent from St. Martin's along with friends and guest musicians from the local community in aid of *Water Aid*.

Early December saw one of the reputed 'best nights ever' at St Martin's with Tenors UnLimited. The church was packed for a very special Christmas concert. We then had a chilly carol singalong at the Duke of Wellington with friends from St Mary's leading the singing. Our fingers were frozen! All Christmas services were back in full swing with a good turnout for the service of Nine Lessons and Carols, followed by the Crib service, Midnight Mass and Christmas Day services.

We ended 2022 on a joyful note and look forward to making music together again in 2023.

12/2023. OUTWARD GIVING

Rev. Rosemary Durward

Options for outward giving were reviewed by the Outward Giving Committee and then agreed by the PCC for January 2022 to December 2024. These decisions followed a new initiative to engage parishioners in the process by understanding their preferences for charitable giving via a voting poll. The choices were organised by local, national and international charitable reach, with an equivalent share given to each.

At a local level, St. Martin's continued to donate to *Leatherhead Start*, a 24-hour homeless hostel with a programme to help people transition into settled homes, training and employment. Also, *Home-Start Guildford*, who provide regular support, friendship and practical help to families with young children experiencing stress or difficulty to help prevent family crisis and breakdown. New local charities we donated to in 2022 were *Your Sanctuary*, a domestic abuse charity; *The Nazareth Way*, supporting women at *Send*

Prison and *Cherry Trees* who provide respite for families with children or young people with a range of complex disabilities.

At national level, *The Trussell Trust* is responsible for foodbanks nationwide and was again the first choice for this level of outward giving. *Alzheimer's Society*, *National Autistic Society* and *Refugees at Home* also received from St Martin's. Again, this reflected the personal interests of our worshipping community and awareness of the scale of the refugee crisis, particularly the need to house Ukrainian refugees.

Our chosen international charities included *Tear Fund*, a well-known Christian charity that responds to disasters and tackles poverty and other injustices world-wide. The choice of *The Mathieson Music School*, in India followed on from an earlier St Martin's fund-raising event to support children in Calcutta in their schooling and musical education. Similarly, support for *Good Shepherd Centre* who give sanctuary and a home to orphans in Zimbabwe, followed a presentation at the 2021 Zimbabwean themed World Day of Prayer event.

Continuing their tradition, St Martin's PCC donated to *Guildford Cathedral* as the Mother Church of the Diocese. The *Bishop of Guildford's Communities Fund* also benefited.

Fundraising

St Martin's also supported certain charities through special services and other events and sales: We had a full congregation for Remembrance Sunday and raised £474 for *The Royal British Legion*. Church concerts raised £1,000 for *Water Aid* and £1,886 for *DEC Ukraine Relief – Ukraine Humanitarian Appeal*. In addition, monies were raised through refreshments and donated as follows at three notable events: 'Words and Music with Terry Waite and Matthew Rickard' (*Hostage International*), 'An Evening with Graham Kendrick' (*Compassion UK*) and Tenors Un Limited concert (*Harrisons Fund*).

The Children's Society – Jean Bayliss

Last year, a grand total of £1,734.50 was raised through the efforts and generosity of St. Martins members and other supporters.

I would like to thank all those who had collection boxes at homes which contributed £676.50. (If you are interested in hosting a collection box in 2023, please contact me on 01483 282264 for more information.)

The Christingle service involved children from the church, the 1st East Horsley Brownies and the Raleigh School. It was a very enjoyable occasion and raised £480. Thanks to those who organised the service and made the Christingles. In addition, our *Children's Society* Christmas card sales made an additional £578.

NB Thanks to Jean for her continued work with *The Children's Society* – a role she has fulfilled for 25 years.

Cobham Area Foodbank

We continually gave to our local foodbank. According to manager Christina van Roest, in the period April 2022 to February 2023, St. Martin's parishioners contributed 2,521kg of food donations which is outstanding! She also highlighted a change from previous years where due to low wages, debt and general deprivation, employed people also became foodbank customers.

Blythswood Care

We continued to support *Blythswood Care* through its annual Shoebox Appeal and were delighted that St. Martin's completed 123 shoeboxes. These were collected during the November Family Service when we formed a human chain to pass the boxes from display on the altar all the way to the waiting van.

13/2023. COMMUNITY & HOSPITALITY

Margaret Read & Debbie Springford

Our Community Coffee Morning began in May and took place weekly in the church transept.

We recruited 30+ volunteers to a rota and each person helped once every three months. They were generally well attended and were very lively, friendly and non-judgmental gatherings. Just before Christmas we added in music, stalls and festive food and drink. There were too many helpers to mention by name, but it was a great combined effort that raised £425.

The changing demographic of St. Martin's Court meant that there was no opportunity or need to continue to run Songs of Praise. However, the new coffee morning meant that we still offered fellowship to members of that community.

The clergy continued to visit Limegrove and plans are in place to develop that relationship over the next year.

We served refreshments after each Wednesday morning and 10.30am Sunday service. There have also been numerous concerts in the church for instance 'Music from the Movies' and events with distinguished guests. Everyone attending enjoyed interval refreshments courtesy of those who volunteer on our coffee rota plus other helpers. Big thanks to all those who took boxes of wine glasses home to put through their dishwasher and a special mention to Elaine Howard, who faithfully empties The Canterbury Rooms dishwasher a few times each week.

We celebrated two very special and joyous occasions in 2022. Gareth and Fiona Pont's fantastic wedding ceremony at which wine and canapés were served afterwards in the transept and in July, on the day after Steven Manger's ordination, we served a celebration lunch after the 10.30am service.

After the pandemic, Spiritual Cinema returned in January with the screening of 'Sorry I missed you' and culminated in November with the brilliant, recent rendition of 'West Side Story'. Going into 2023, we are looking forward to

this monthly fellowship event of a wonderful film and a light supper.

In December the 2022 World Cup came to the Canterbury Rooms and it was great to see both familiar and new faces gather to experience the inevitable highs and lows of watching our national football team. We cheered together and very nearly cried together but the half time hot dogs always saved the day!

I will continue to run the Community Coffee Morning each week but was happy to hand over all other catering and hospitality to Debbie Springford, knowing that she will have the support of us all going forward.

14/2023. FRIENDS OF ST MARTIN'S **Sue Aitken, Kate Ryder and Joy Campbell**

Membership of the Friends has remained relatively stable which has enabled funds to be available for the preservation of our church buildings for future generations. The new chairs settled into the north transept and some excellent radiator covers were fitted there too.

In November we were delighted to welcome June Davey to a tea party in the north transept, where she shared a great deal of very interesting facts about the history of this beautiful church. Also in the autumn, the Friends were involved in a special Quiz Night at East Horsley Village Hall.

This year we are planning a trip to Waddesdon Manor in Buckinghamshire in May and another event in the autumn.

15/2023. EAST HORSLEY CARE (EHC) **Peter Armitage**

EHC is a voluntary driving scheme that takes East Horsley residents to medical appointments when they cannot drive themselves. It is under the governance of St.

Martin's Church. The organization previously closed in 2020 due to COVID-19 and in 2021, St. Martin's asked Fiona Armitage and I if we would be interested in restarting it. After several months of recruitment and systems development, EHC relaunched in February 2022.

One year in and EHC has completed 150 journeys, has 21 volunteer drivers, 31 clients and continues to grow. It is run by a committee of five and generates a small cash surplus to fund future operations.

EHC is currently in discussions with West Horsley Wheel of Care about uniting the two operations. By combining resources, the larger, single organisation will be able to offer a wider range of support services to the residents of East and West Horsley as one single community. All in all, a very positive step forward for the Horsley community!

16/2023. COMMUNICATIONS **Rev. Renos Pittarides**

Over the past year we reached 281 people weekly through our e-newsletter, but we know that in addition, people read it on our website and a printed copy was also available in the church porch (beautifully maintained by Kate in the office). There are considerable advantages to accessing it online as we can share photographs and videos this way. Please continue to encourage your friends and neighbours to sign up for the newsletter via the website.

Our website continued to be maintained by Andy Fairweather, its original designer and together, we made regular updates. Our social media presence on Facebook, Twitter, Nextdoor and Instagram was another important form of communication for us. Mindful of the fact that not everyone does social media though, we also continued to advertise in Horsley Directory as well as taking

a regular feature in Horsley Info (the Parish Council newsletter).

There are always other avenues to explore in communications. If you have a gift for writing and would like to help us further improve our communications, please do make contact.

17/2023. CHURCHES TOGETHER IN HORSLEY & OCKHAM (CTHO)

Rev. Sandy Conway

Relations between the different denominations are cordial and friendly yet the past year has left very little to report. There were no meetings attended by all the churches and a plan to gather after the 'World Day of Prayer' event in March was scuppered by illness. All other contact was via electronic means.

All Saints were due to organise the Good Friday Service, but since Ockham was in vacancy and without an incumbent, we were grateful to St Mary's for taking on the responsibility. It was well attended, and Jody's hot cross buns proved very popular!

All agreed that the CTHO bank account should close and the funds be donated to a Ukraine appeal or other charity. However, the bank had frozen the account because it had been unused for over a year. Bruno De Souza (Treasurer) finally made progress with the paperwork and we await confirmation of the account closure.

The remaining functions of the CTHO are to prepare and facilitate the Good Friday service and the 'World Day of Prayer'. However, mutual hospitality between our congregations is still encouraged and greatly valued and reminds me of the Rev. Hugh Greer's words about the CTHO: "There might not be much we do together but there is a spirit of friendship between the different denominations."

I pray that this will long be true!

18/2023. LEATHERHEAD DEANERY

Robert Barnard

At its October meeting Synod received a report on the new inter-Diocesan Companion link between Guildford Diocese and Sialkot Diocese in Pakistan. Charleen Hollington's motion on age verification for pornographic sites was passed by the Deanery Synod, the Diocesan Synod and by the General Synod. In addition, a new Deanery Synod Secretary, Claire Costard, has been appointed, Bill King has retired as Lay Chair with Clare Bevan appointed as his successor.

The next meeting in March 2023 will discuss how the Church of England can meet its net zero target by 2030.

APPENDIX A: CHARTS

Diocese of Guildford Training Pathways for Safeguarding

(Also see Report 12/2022, page 14)



Who needs to do what training...

✓ = Mandated X = Not Mandated	Core Training			Safer Recruitment and People Management Required for all line managers or if involved in recruitment	Raising Awareness of Domestic Abuse
Role	Basic Awareness	Foundation	Leadership		
Licenced Clergy	✓	✓	✓	✓	✓
Permission to Officiate (Clergy and LLM)	✓	✓	✓ (PTO version)	X	✓
Licensed Lay Ministers (LLM) and Chapter Members	✓	✓	✓	X	✓
Parish/Cathedral Safeguarding Officer	✓	✓	✓	✓	✓
Churchwardens	✓	✓	✓	✓ (if in vacancy)	✓
PCC Members	✓	✓	X	X	✓
Employed Youth, Children's, and Families Workers	✓	✓	✓	✓	✓
Operations Managers and DBS Validators	✓	✓	X	✓	X
Pastoral Workers, Spiritual Directors, Occasional Preachers	✓	✓	✓	X	✓
Employed Worship Leaders and Director of Music	✓	✓	✓	X	X
Church Administrators, Activity Leaders and Helpers, Home Group Leaders, Tower Captains & Vergers	✓	✓	X	X	Recommended for Leaders
Bell Ringers & Sides Person	✓	X	X	X	X
Valid: January 2022 to December 2024	All Core Training must be refreshed once every three years at the highest level			Refreshed every three years	

✓ = Required training

**St. Martin's PCC
East Horsley**

Financial Statements for year ending 31st December 2022

FINAL

St. Martin's Church East Horsley

Summary Statement of Financial Activities for Year Ended 31st December 2022 (see Note 1.1.2)

INCOMING RESOURCES (see Note 2)	Unrestricted		Restricted Funds	Endowment Funds	Total		% inc/dec on LY
	General Funds	Designated Funds			2022	2021	
Voluntary Income	116,888.53	18,509.19	4,040.09	0.00	139,437.81	143,415.28	-3
Activity for Generating Funds	21,234.49	0.00	0.00	0.00	21,234.49	19,767.24	7
Investment Income	201.85	603.48	1,292.24	6,218.36	8,315.93	6,593.41	26
Incoming Resources from Charitable Activities	3,322.50	0.00	0.00	0.00	3,322.50	3,142.00	6
Other Incoming Resources	5,731.25	2,078.45	7,282.00	0.00	15,091.70	3,705.81	307
Grand Total Income	147,378.62	21,191.12	12,614.33	6,218.36	187,402.43	176,623.74	6

EXPENDITURE (see Note 2)	Unrestricted		Restricted Funds	Endowment Funds	Total		% inc/dec on LY
	General Funds	Designated Funds			2022	2021	
Cost of Generating Funds	3,840.40	0.00	0.00	0.00	3,840.40	156.53	2,353
Charitable Activities	120,650.90	14,076.33	18,184.15	0.00	152,911.38	150,848.28	1
Governance Costs	1,100.00	0.00	0.00	0.00	1,100.00	1,000.00	10
Support Costs	9,919.78	0.00	0.00	0.00	9,919.78	7,830.80	27
Other Resources Expended	8,297.63	100.00	0.00	0.00	8,397.63	2,418.56	247
Grand Total Expenditure	143,808.71	14,176.33	18,184.15	0.00	176,169.19	162,254.17	9

Nett Incoming/Outgoing Expenditure							
Before Transfers	3,569.91	7,014.79	-5,569.82	6,218.36	11,233.24	14,369.57	
Transfers between Funds							
Permitted use of St. Martin's Trust Income	6,329.28		-353.63	-5,975.65	0.00		
Investment Funds Income Transfers	426.09	-426.09	242.71	-242.71	0.00		
Transfer to Retired Clergy Fund (see Note 6.5)	-1,000.00	1,000.00			0.00		
Transfer of Designated Funds to Restricted Funds (see Note 6.6)		-10,405.40	10,405.40		0.00		
Total Transfers	5,755.37	-9,831.49	10,294.48	-6,218.36	0.00		
Other Recognised Gains/Losses							
Revaluation of Fixed Assets	73,868.00	-1,767.48	-4,709.42		67,391.10		
Investment Assets		-1,911.44		-27,896.23	-29,807.67		
Total Other Gains/Losses	73,868.00	-3,678.92	-4,709.42	-27,896.23	37,583.43		
Nett Movement in Funds	83,193.28	-6,495.62	15.24	-27,896.23	48,816.67		

Funds Brought Forward from 31.12.21	821,475.79	62,149.99	104,012.95	236,977.82	1,224,616.55		
Funds Carried Forward as at 31.12.22	904,669.07	55,654.37	104,028.19	209,081.59	1,273,433.22	1,224,616.55	4

The Notes and Appendices on pages 3 to 7 form part of these accounts

Page 1

St. Martin's Church East Horsley							
Balance Sheet for Year Ended 31st December 2022 (see Note 1.1.2)							
	Unrestricted	Designated	Restricted	Endowment	Total		% inc/dec on
	General Funds	Funds	Funds	Funds	2022	2021	LY
Fixed Assets :							
Buildings (see Note 1.2.1)							
Community Hall	291,666.00				291,666.00	266,306.00	10
Church Rooms	551,925.00				551,925.00	503,417.00	10
Fixtures & Equipment		10,604.88	18,837.70		29,442.58	35,919.48	-18
Investment Funds (see Note 1.2.2)		14,326.20		209,081.59	223,407.79	253,215.46	-12
Total Fixed Assets	843,591.00	24,931.08	18,837.70	209,081.59	1,096,441.37	1,058,857.94	4
Current Assets:							
Debtors (see Note 3)	14,312.18	770.00			15,082.18	20,029.10	-25
Accrued Income/Pre-payments					0.00	0.00	
Cash in Current Accts	30,132.97	12,049.60			42,182.57	33,638.58	25
Cash in CBF Deposits (see Note 4)	17,732.92	17,903.69	85,190.49		120,827.10	113,090.93	7
Total Current Assets	62,178.07	30,723.29	85,190.49	0.00	178,091.85	166,758.61	7
Current Liabilities:							
Creditors (see Note 3)	-1,100.00				-1,100.00	-1,000.00	10
Total Current Liabilities	-1,100.00	0.00	0.00	0.00	-1,100.00	-1,000.00	10
Nett Assets/Liabilities							
	904,669.07	55,654.37	104,028.19	209,081.59	1,273,433.22	1,224,616.55	4
Funds of St. Martin's:							
Unrestricted (General)	904,669.07						
Unrestricted (Designated)		55,654.37					
Restricted			104,028.19				
Endowment				209,081.59			
Total Funds	904,669.07	55,654.37	104,028.19	209,081.59	1,273,433.22	1,224,616.55	4
Over/Under	0.00	0.00	0.00	0.00	0.00	0.00	

Approved by the PCC and signed on its behalf by:

.....

Rev. Renos Pittarides, PCC Chairman

Page 2

Notes to the financial statements
for the year ended 31 December 2022

Note 1 Accounting Policies

1.1 Basis of Accounting

- 1.1.1** The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, together with applicable accounting standards, and the Statement of Recommended Practice 'Accounting & Reporting by Charities - (SORP FRS102 smaller Charities Bulletin 1 - Effective 1 January 2019)'.

The accounts have been prepared under the historic cost convention except investment funds, which are shown at market value, and buildings which are now included in the financial statements. The Church Rooms have been included at their insured value of the building of £551,925 and the Community Hall has also now been included at its insurance value of £291,666.

- 1.1.2** The accounts this year continue in the new presentation as we continue to adopt the accruals-based accounting standard replacing Receipts and Payments with a Statement of Financial Activity (SOFA) and Balance Sheet. The key impact of these changes is noted below.

1.2 Fixed Assets

- 1.2.1** Buildings are included as noted above. Given that both buildings are maintained in a good state of repair, we have also agreed not to depreciate them but hold them at these values (or their equivalents in future years). Consecrated and benefice property is not included in the accounts in accordance with s.96(2) (a) of the Charities Act 1993.

- 1.2.2** Investment Funds have been valued at Market Value rather than Book Value. The effect of this has been that the earlier losses and more recent gains seen across the world's stock markets (and therefore our investments) are shown on our books in a material way.

- 1.2.3** Movable church furnishings held by the Rector and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected at any reasonable time. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred. All expenditure incurred in the year on consecrated or benefice buildings, individual items under £1,000 or on the repair of movable church furnishings is written off as expended.

3 new assets were purchased in 2016 and capitalised; sound system, projector, and piano. A new printer and communion table were purchased in 2017. All of these items are being depreciated over 4 years. The church organ was replaced/upgraded in 2018; although a significant cost (over £26k), the new organ will last a generation and therefore will be treated as a Fixed Asset and will be depreciated over 10 years. A further £3.6k was spent to complete the work in 2019 and this too is being written off over 10 years as per the organ itself. New Choir furniture was also purchased in 2019 at a cost of just over £17.5k - again, given the expected life of these items, depreciation is over 10 years. The new boilers installed in 2021 will be depreciated over 4 years.

1.3 Funds

- 1.3.1** Endowment funds are funds, the capital of which must be maintained; only income arising from investments of the endowment may be used either as restricted or unrestricted funds depending on the purpose for which the endowment was established.

- 1.3.2** Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific objects for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

- 1.3.3** General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

1.4 Incoming Resources

- 1.4.1** Planned giving, collections and donations are recognised when received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable as is interest. All other income is recognised when it is received apart from Gift Aid and VAT recovery which is accrued. All incoming resources are accounted for gross.

1.5 Resources Expended

- 1.5.1** Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Note 2 Detailed Figures

The income and expenditure figures are detailed in Appendices 1 and 2 to these notes.

Note 3 Creditors and Debtors

Creditors: As at 31st December 2022 we owe £1,100 for the year end examination of our accounts.

Debtors: As at 31st December 2022 we are owed £15,082.18 by HMRC for Gift Aid Tax Reclamation.

Note 4 Analysis of the Investment Funds and Cash Funds on Deposit

Fixed Assets: Investment Funds	Market Value		Growth/Loss in 2022		Book Value	Unrealised Gain
	31.12.21	31.12.22	£'s	%		
Designated Funds						
Special Reserve 004S	14,402.13	12,706.76	-1,695.37	-12	3,980.00	8,726.76
Lewis Legacy 006S	1,835.51	1,619.44	-216.07	-12	1,000.00	619.44
Sub-Total	16,237.64	14,326.20	-1,911.44	-12	4,980.00	9,346.20
Endowment Funds						
C Hetherington Legacy 001S	6,041.87	5,330.64	-711.23	-12	200.00	5,130.64
H J Sier Fund 002S	3,208.28	2,830.61	-377.67	-12	100.00	2,730.61
St. Martin's Trust 003S	227,727.67	200,920.34	-26,807.33	-12	50,084.62	150,835.72
Sub-Total	236,977.82	209,081.59	-27,896.23	-12	50,384.62	158,696.97
Current Assets: Deposit Accts	Balance	Interest	Allocation ex- General Fund or Additions	Funds Utilised or Invested	Balance	% Growth in 2022
	31.12.21				31.12.22	
Designated Funds						
Retired Clergy/PCCF (001D)	12,350.69	158.76	1,000.00		13,509.45	9
Special Reserve (004Da)	317.04	4.29			321.33	1
Chance Improvement (004Db)	364.49	4.93	35.00		404.42	11
Rector's Discretionary Fund (004Dd)	695.72	9.41	4,036.53	1,073.17	3,668.49	427
Sub-Total	13,727.94	177.39	5,071.53	1,073.17	17,903.69	30
Restricted Funds						
Fabric & Building (003D)	2,803.68	142.51	21,047.49	10,616.16	13,377.52	377
Choir/Organ Fund (004Dc)	7,581.86	102.59	680.00	557.74	7,806.71	3
Youth Work (004De)	35,710.91	483.20		5,289.75	30,904.36	-13
Churchyard (004Df)	7,369.38	99.71	353.31	1,720.50	6,101.90	-17
St. Martin's Trust (002D)	27,000.00	353.63		353.63	27,000.00	0
Sub-Total	80,465.83	1,181.64	22,080.80	18,537.78	85,190.49	6
General Funds						
General Funds (005D)	18,897.16	201.85	13,387.71	14,753.80	17,732.92	-6

Note 5 The Charitable Donations/Grants made in 2022 were as follows:

Charitable Donations		2022	2021	% inc/dec on LY
<u>Church Overseas</u>				
Christian Solidarity Worldwide (minor donation)			17.50	
Sub-total		0.00	17.50	-100
<u>Home Missions & Church Societies</u>				
Guildford Cathedral		385.00	350.00	
Bishop of Guildford Communities Fund		385.00	350.00	
Nazareth Way		385.00	350.00	
Sub-total		1,155.00	1,050.00	10
<u>Secular Charities</u>				
British Legion		323.00	330.75	
Leatherhead Start		385.00	350.00	
Homestart Guildford		385.00	350.00	
Your Sanctuary		385.00	350.00	
The Trussell Trust		385.00	350.00	
Home for Good		0.00	825.00	
Cherry Trees		385.00	350.00	
Alzheimer's Society		385.00	400.00	
National Autistic Society		385.00	600.00	
Refugees at Home		385.00	350.00	
The Children's Society		242.50	237.00	
Blythswood Care		0.00	250.00	
Surrey Churches Preservation Society		190.00	167.26	
Ukraine Appeals		2,117.00	0.00	
WaterAid		1,061.20	0.00	
Compassion UK		542.16	0.00	
Sub-total		7,555.86	4,910.01	54
<u>Relief & Devt Agencies</u>				
The Bridge International Charity		385.00	350.00	
Tear Fund		385.00	350.00	
Christian Aid		564.00	0.00	
Sub-total		1,334.00	700.00	91
Total Donations		10,044.86	6,677.51	50

Note 6 Additional Notes

6.1 There are no Trustee costs or expenses to consider in the accounts.

6.2 There are no paid employees of the PCC.

6.3 Transactions with related parties/members of the PCC: One member of the PCC receives £60 per week to handle the running of the Community Hall and Canterbury Rooms on a "services" basis.
A second member of the PCC is engaged to deliver our Youth Programme work for which she is paid from the Restricted Youth Fund (amount varies according to activities undertaken).

6.4 Commitments and Contingent Liabilities. At the year end the PCC had no capital commitments, nor were there any contingent liabilities.

6.5 £1000 per annum is added to the Retired Clergy Fund from General Funds to contribute to clergy pensions upon retirement from St. Martin's.

6.6 At the end of the Car Park project (Designated Funds) we were left with a balance of £10,405.40 which was transferred to the Fabric Fund (Restricted Funds).

Note 7 Associated Accounts

7.1

East Horsley Care	2022	2021	% inc./dec on LY
Receipts			
Donations	1,192.00	150.00	695
Total	1,192.00	150.00	695
Payments			
Bank Charges	105.53	98.55	7
Telephony	237.46	0.00	0
Support	628.46	0.00	0
Total	971.45	98.55	886
Excess of receipts over payments	220.55	51.45	329
Fund Balance 31.12.21/31.12.20	1,576.35	1,524.90	3
Fund Balance 31.12.22/31.12.21	1,796.90	1,576.35	14

7.2

Friends of St. Martin's	2022	2021	% inc./dec on LY
Receipts			
Donations	4,105.00	4,790.00	-14
Bank Interest	7.33	1.61	355
Total	4,112.33	4,791.61	-14
Payments			
Expenses	70.50	0.00	
Donation to St. Martin's	11,014.04	9,229.60	
Total	11,084.54	9,229.60	
Excess of receipts over payments	-6,972.21	-4,437.99	-57
Fund Balance 31.12.21/31.12.20	11,711.30	16,149.29	-27
Fund Balance 31.12.22/31.12.21	4,739.09	11,711.30	-60

St. Martin's Church East Horsley

Appendix 1: Statement of Financial Activities for Year Ended 31st December 2022

INCOMING RESOURCES	Unrestricted	Designated	Restricted	Endowment	Total		% inc/dec on LY
	General Funds	Funds	Funds	Funds	2022	2021	
Voluntary Income							
Planned Giving	76,079.86				76,079.86	70,499.94	8
Income Tax Reclaimed	14,313.05	770.00			15,083.05	20,050.43	-25
Collections & NGA Giving	15,085.75		674.60		15,760.35	14,549.78	8
Sundry & Special Appeals/Donations	8,409.87	4,071.53	1,365.49		13,846.89	15,537.61	-11
Grants	3,000.00		2,000.00		5,000.00	0.00	
Charitable Appeals/Collections		4,048.70			4,048.70	1,113.86	263
Fund Raising							
Vestry		3,283.00			3,283.00	8,061.00	-59
Windows		0.00			0.00	3,836.88	
Streaming/Sound System		6,001.36			6,001.36	400.00	
Beehive		334.60			334.60	0.00	
SUB-TOTAL	116,888.53	18,509.19	4,040.09	0.00	139,437.81	134,049.50	4
Activity for Generating Funds							
Community Hall/Rooms Lettings	21,234.49				21,234.49	13,767.24	54
C19 Business Interruption Grant					0.00	6,000.00	
SUB-TOTAL	21,234.49	0.00	0.00	0.00	21,234.49	19,767.24	7
Investment Income							
CBF Deposit Interest	201.85	177.39	1,181.64		1,560.88	60.32	2488
CBF Investment Income		426.09	110.60	6,218.36	6,755.05	6,533.09	3
SUB-TOTAL	201.85	603.48	1,292.24	6,218.36	8,315.93	6,593.41	26
Incoming Resources from Charitable Activities							
Activities							
Fees Received	3,322.50				3,322.50	3,142.00	6
SUB-TOTAL	3,322.50	0.00	0.00	0.00	3,322.50	3,142.00	6
Other Incoming Resources							
VAT Reclaim		346.41			346.41	2,113.66	
Friends of St. Martin's donations	1,755.50	1,732.04	7,282.00		10,769.54	9,365.78	
Ancillary Trading/Miscellaneous	3,975.75				3,975.75	1,592.15	150
SUB-TOTAL	5,731.25	2,078.45	7,282.00	0.00	15,091.70	13,071.59	15
Grand Total Income	147,378.62	21,191.12	12,614.33	6,218.36	187,402.43	176,623.74	6

Appendix 2: Statement of Financial Activities for Year Ended 31st December 2022

EXPENDITURE	Unrestricted		Designated Funds	Restricted Funds	Endowment Funds	Total		
	General Funds					2022	2021	% inc/dec on LY
Cost of Generating Funds								
Cost of Stewardship campaign	82.80				82.80	156.53	-47	
Special Events	3,757.60				3,757.60	0.00		
SUB-TOTAL	3,840.40	0.00	0.00	0.00	3,840.40	156.53	2353	
Charitable Activities								
Church Overseas					0.00	17.50	-100	
Home Missions & Church Societies	1,155.00				1,155.00	1,050.00	10	
Secular Charities	3,112.16	4,443.70			7,555.86	4,910.01	54	
Relief & Devt. Agencies	1,334.00				1,334.00	700.00	91	
Parish Share	89,487.00				89,487.00	82,248.00	9	
Working expenses of the clergy	521.35				521.35	353.83	47	
Rectory	395.27				395.27	314.59	26	
Church Running Expenses	5,751.46				5,751.46	5,090.55	13	
Church/Buildings Maintenance	501.33				501.33	15,460.04	-97	
Upkeep of Services	2,421.85				2,421.85	1,881.66	29	
Upkeep of Churchyard			1,720.50		1,720.50	0.00		
Website/Directory	2,269.18				2,269.18	2,231.03	2	
Church Rooms/Hall	7,880.95				7,880.95	4,880.63	61	
Insurance (Church/Hall/Rooms)	2,616.95				2,616.95	5,194.04	-50	
Major Repairs & Replacements			10,616.16		10,616.16	0.00		
Major Projects								
Vestry		7,151.75			7,151.75	10,396.25	-31	
Windows		0.00			0.00	3,059.80	-100	
Streaming/Sound System		1,377.23			1,377.23	727.44	89	
Beehive		30.48			30.48	323.41	-91	
Organist & Choir	3,204.40		557.74		3,762.14	110.00	3320	
Education & Youth Work			5,289.75		5,289.75	6,483.00	-18	
Rector's Discretionary Fund		1,073.17			1,073.17	5,416.50	-80	
SUB-TOTAL	120,650.90	14,076.33	18,184.15	0.00	152,911.38	150,848.28	1	
Governance Costs (see Note 6.1)								
Independent Examination	1,100.00				1,100.00	1,000.00	10	
SUB-TOTAL	1,100.00	0.00	0.00	0.00	1,100.00	1,000.00	10	
Support Costs								
Bank Charges	429.52				429.52	407.38	5	
Support Staff	5,184.03				5,184.03	3,337.26	55	
Printing	1,764.00				1,764.00	842.48	109	
General Administration	2,542.23				2,542.23	3,243.68	-22	
SUB-TOTAL	9,919.78	0.00	0.00	0.00	9,919.78	7,830.80	27	
Other Resources Expended								
Terry Waite event	2,434.00				2,434.00	0.00		
Mental Health training	2,000.00				2,000.00	0.00		
Miscellaneous	3,863.63	100.00			3,963.63	2,418.56	64	
SUB-TOTAL	8,297.63	100.00	0.00	0.00	8,397.63	2,418.56	247	
Grand Total Expenditure	143,808.71	14,176.33	18,184.15	0.00	176,169.19	162,254.17	9	

Independent Examiner's Report to the PCC of St. Martin's, East Horsley

I report on the accounts of the PCC for the year ending 31st December 2022, which are set out on the adjacent pages.

Respective responsibilities of the PCC and the Examiner

The members of the PCC (who are also trustees of the charity) are responsible for the preparation of the financial statements. The trustees consider that an audit is not required under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 (1)(a) of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5) of the 2011 Act: and
- To state whether particular matters have come to my attention

Basis of the Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements with those records.

It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts represent a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with section 130 of the 2011 Act, and
 - To prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Act have not been met, or:
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed.....

Hayley Hancock-Smith FCCA
Independent Examiner
60, Burnet Avenue
Burpham
Guildford
Surrey GU1 1YF

Dated: 7th May 2023