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ST PETER-IN-THE-FOREST

CHURCH & COMMUNITY CENTRES

REGISTERED CHARITY NUMBER 1128173



ANNUAL REPORT & ACCOUNTS

FOR THE

PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31 DECEMBER 2022

Contents

Aim and Purposes	3
Interim Ministry Report	3
Safeguarding	5
Data Protection (GDPR)	5
Parochial Church Council Business	6
Church Wardens Report.....	7
Electoral Roll	8
Financial Review.....	9
Overview	9
Income.....	9
Payments.....	10
Balances	11
Reserves Policy.....	11
Summary Information.....	25
Structure, Governance and Management	25
Administration	25
Supplementary Reports	26
Children's Ministry	26
Snaresbrook Crown Court Chaplaincy	27
Gift Aid	27
Deanery Synod	27
Peterhouse Church & Community Centre	27
Community Engagement Officer	29
Red Balloon	33
Social Committee	34
Flowers.....	35
Music.....	35
Rising Son Café.....	36
22nd Walthamstow Rainbows	36
22nd Walthamstow Brownies.....	36
22nd Walthamstow Guides and Rangers.....	37

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Aim and Purposes

The Parochial Church Council (PCC) of St Peter-in-the-Forest, Walthamstow has the responsibility of cooperating with the Interim Minister - the Reverend Canon Alex Summers, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of: the parish church building; the Peterhouse Church & Community Centre at 122 and 122a Forest Rise, Walthamstow.

As stated in the Preface to the Declaration of Assent (set out in Canon C 15 of the Canons of the Church of England): "The Church of England is part of the One, Holy, Catholic and Apostolic Church worshipping the one true God, Father, Son and Holy Spirit. It professes the faith uniquely revealed in the Holy Scriptures and set forth in the catholic creeds, which faith the Church is called upon to proclaim afresh in each generation. Led by the Holy Spirit, it has borne witness to Christian truth in its historic formularies, the Thirty-nine Articles of Religion, The Book of Common Prayer and the Ordering of Bishops, Priests and Deacons.

The Trustees have considered the Charity Commission guidance on public benefit and consider that the activities of the charity meet its objectives and provide a benefit to the public.

Fr Alex Summers

Interim Ministry Report

Dear Friends,

It's good to be back (so to speak)! It was a privilege to serve as your interim priest but – especially in the latter part of 2022 – it was difficult not knowing whether I would stay at St Peter's or not and living with the uncertainty of where I would go next. It is an immense joy to know that I will continue to serve as your parish priest and the licensing service said it all – with my parish family and my 'parishioners' from the Sea Cadets and Royal Naval Reserve in attendance and an excellent sermon preached by Revd Vanessa Conant. Alongside my calling to serve at St Peter's is a vocation to navy chaplaincy and providing I pass out (not literally, I hope!!) from Dartmouth in June 2023, I will continue to serve as a chaplain (or 'bish'!) with the RNR and HMS President. The chaplaincy will also make up my other half of ministry time and stipend.

That's enough about me!

2022

It has been another wonderful year in our parish. So much growth in different areas and a lovely, settled pattern of worship and community life centred around several 'hubs' at St Peter's – café, forest school, Red Balloon's outreach to families and children (including Who Let the Dad's Out?), renewed links with local schools, and music. We are also blessed with our Parish Operations Manager (Sally), who enables the smooth running of Peterhouse, and a ministry team and PCC who are engaged and actively involved in a church we all hold dear.

As with the past few years I share extracts from the original HLF Activity Plan because - while we will develop and mould this as we change and grow as a church and community - it continues to be important to keep at the forefront of what we seek to do and engage with:

'Our Vision: To be a transforming presence and inspirational hub for community activity - bringing the church to life and life to the church.'

And...

- **To become a vibrant, creative, attractive and active church that provides events and activities that cater for the needs of local people, and enhance and enrich community life.**
- **To develop strong and lasting partnerships to extend our ability to offer participation, learning, wellbeing and purposeful lives for all members of the local community.**
- **To bring life and meaning to our hidden heritage stories, ensuring that the church's place in Walthamstow's history is known and appreciated.**
- **To ensure that our activities are practical, sustainable and financially viable now and into the future.'**

I think much of this is already being realised and we are taking ownership of those aspirations in various ways. That doesn't mean there isn't more to be done, of course.

Looking ahead – May 2023 and beyond

A Church on the Fringes

Building on the wonderful aims of the Activity Plan outlined above, I'm working on a short paper considering and celebrating the gift of St Peter in the Forest: a church geographically placed on the fringes between forest and urban conurbations and in-between places and spaces – how this gift gives us unique ministry and missional opportunities to be and to offer something very different. We have often talked of merging the HLF Activity Plan with a Mission and Ministry plan at St Peter's. As we look to the next phase of the life of our community, I would eventually like to offer this paper as a basis/simple theological blueprint for how we look forward (and move on) to the next three years with the many challenges and opportunities to engage with and the joy of finding God already at work in those.

Mission and Ministry

There's so much to look forward to, not least - Rachel and Bernard will both be licensed as Lay Workers in July this year at the beginning of their curacies before being ordained as deacons in September. Both will be based at St Peter's – Rachel will be supervised by Revd Elizabeth Lowson (St Mary's South Woodford) and Bernard by me. Both will continue to bring gifts and be a blessing

to our church and community – Rachel as our full-time pioneer curate and Bernard as our locally deployed self-supporting minister whose vocation has been grown and nurtured over the years here in the forest! We continue to be blessed Sue’s priestly and pastoral ministry and by Sally, our Licensed Lay Minister (not to mention all the musical gifts that come with that!). Of course, ministry is not just the preserve of the ordained and licensed – there are so many members of our community and church family who bring gifts to our worship and activities. God calls us all!

By way of offering a new Fresh Expression of church at St Peter’s, here’s something a bit different! I like to run (thankfully, not away from stuff!) – for exercise and for well-being – and Dan Hall and I have talked about setting up a running fellowship at St Peter’s! Watch this space!

Community Engagement

Sarah Sharpton (our Community Engagement Officer) is a real blessing to our church and community, building on Francis Ball’s excellent work but also bringing her own style, excellent ideas, and plans for the future. Community engagement is a vital aspect of our parish life as is evident by our unique geographical situation and our links with groups, organisations, and activities which need to continue to be nurtured and grown.

Challenges and Opportunities

There are challenges (but these can also be read as exciting opportunities!) ahead: increased use and hire of our buildings, growth in mission and ministry presence, engaging more people in our worship and community activities (inside and outside the church building), becoming bolder and more confident in God’s calling of each of us.

None of these things are insurmountable – they are simply opportunities to joyfully engage more, participate more, and trust more in God’s goodness and provision. We have the greatness gift already – each of us!

Thank you!

So many to thank: our PCC and treasurer, our ministry team and all at Red Balloon, our church warden, our musicians and servers, our welcomers, readers, and intercessors, our volunteers and gardeners, our parish operations manager and community engagement officer – in fact, all of you!

Fr Alex Summers (Priest in Charge)

Safeguarding

Verbal Report to be given

Rachel Summers (Parish Safeguarding Officer)

Data Protection (GDPR)

The PCC agreed we need to receive permission from the congregation to store their data on Church Desk and indicate that what we will be using their information for. This information is stored on Church Desk which is GDPR compliant and where we have a secure routine back up to preserve our data.

In 2022 there were no reported breaches of GDPR. We will continue to uphold the GDPR regulations.

Pam Bollen (Parish Data Controller)

Parochial Church Council Business

This report covers the period January to December 2022.

The number of Parochial Church Council Members (and therefore trustees) numbered at the end of 2022 which is within the legal number required for a congregation of our size.

In 2022 met 8 times during the year including the mini meeting we had immediately after the APCM when the following roles are proposed and approved.

Role	Nominated
Vice Chair	Tony Doherty
PCC Secretary	Pam Bollen
Treasurer	Ruth Williams
Electoral Roll	Debbie Carson
Standing Committee	Father Alex, Pam Bollen, Frances Downing, Ruth Williams (Non voting), Bernard Eaton and Dan Hall

All PCC meetings were held face-to-face as well as by zoom for those unable to attend in person. The PCC has a Parish Safeguarding Officer Rachel Summers who took over this role during the year from Anita August. Thank you Anita for all your hard work and the handover to Rachel and thank you to Rachel for taking over this role.

The PCC continually reviews the various risk assessments for special activities as well as the general assessments for all church activities.

PCC members received regular reports on the church finances from the Treasurer. Maintaining a balance of the expenditure against the actual income and forecasting budgets continues to be challenging and members have appreciated the detailed updates from the Treasurers.

In August we received notification from our Community Engagement Officer that we will be resigning and going into teaching. His notice was drawn out to October as there were several activities that had to be completed. His post was advertised and interviews held with a successful applicant (Sarah Sharpton) being employed in the first week of January 2023.

Sally Lye had her job title changed to reflect the work she does, she is now the Parish Operations Manager. Her family moved into Peterhouse after some renovation and cleaning up work was completed including a very large water leak which impacted a room in Peterhouse.

There was a lot of discussion about the toilet wall mural it was decided that there should be a QR code next to it to explain artists representation and that the mural will probably be on the wall for at least another year with the possibility that at the next art trail it could be painted over.

In March some of The Children's Ministry Team (which consists of Red Balloon, Lay Ministers, Interim Priest and Church Warden) requested the nave to be used for Soft Play as the Peterhouse hall would be used for the pre-school which opened in September. After extensive discussion the PCC decided that this could go ahead on a trial basis with some proviso's. However when RBF was informed of this decision it was too late to run this activity as the request was time critical.

The Project Board Action plan was visited as some areas had not been worked upon. Peter Vaddon the Project Manager did some research on cost comparisons for room hire, why the

church was being under used and predominantly because of parking. It was useful to reacquaint the plan and will be part of the PCC's agenda in 2023.

It was discussed in September to start looking at the Parish Profile as Alex's interim ministry would be ending in February 2023. It was felt that more input should be from more people who have relevant roles in the parish. A draft was started but not completed as other events regarding ministry took place with Arch Deacon Elwin Cockett informing the PCC that Alex would like to remain at St Peter's and that this would be acceptable to the Diocese. As this is being written, Alex has now been welcomed as our Priest-in-Charge since February 2023.

The vicarage has been in our discussions especially when it was lying empty for some time but is now occupied by the curate of Holy Trinity, Hermon Hill.

St Peter-in-the-Forest received a grant of £5k to be a warm room host once a week over the winter and into spring (ended last day of March 2023). This was well attended and soup and warm drink was also provided.

The PCC is grateful to everyone who works hard to make sure that the various services and activities run by St Peter's and special thanks to our Church Warden – Frances Downing who has singlehandedly completed a year by herself in this role as well as being active in her management role for the Rising Son Café. We are also extremely grateful to all people who work in our churchyard, Peterhouse, the church and the cafe to make St Peter's a unique church.

Pam Bollen - PCC Secretary

Church Wardens Report

Paving outside the external toilet block was completed, this gave us space for a unique garden shed to be purchased for gardening tools and gardening things only. Which then freed up space in the purpose built outside store to be utilised properly, this is still ongoing as we must avoid storing too much in the plant room because of fire and insurance regulations.

This space also enabled use of the area outside the toilet block for craft and mud kitchen events. The snagging list was completed with the architect and Peter Vadden. Work on the snagging was completed in February. I am still finding things not quite right but I will keep you all informed.

Boot scrapers were put in place either side of the patio outside the main entrance of the church building. The PCC also passed the resolution for the War graves sign to be placed at the main gate and on the St Peters path gate.

I had been asked many times since we reopened if the wood and bronze Stations of the Cross would be put back on our walls. I am pleased to say they were given a good clean and put on the walls.

We had pictures of the church at various periods in time on the church walls, but as there is now limited space to display these, they have been hung on the wall in the lounge in Peterhouse.

The Quinquennial report was due, I was able to send all the documents from the build over to the diocese once I received them from Roof via Peter Vaden. The only outstanding item was to have a tree survey, this was done in November 2022.

I also found out we should have strimming of the churchyard done every month during the growing period, a close check is now made that this is being done.

Volunteers Phillipa and Rob had taken on the task of refurbishing the bench in the Remembrance garden. A task that is governed by the weather and availability. We thank them both very much.

Unfortunately a serious incident occurred in the road outside Peterhouse after a party hire had finished. The police and members of the Deanery were very supportive to our staff.

We were also informed of CEO Francis Ball leaving to start Teacher training. His prolonged notice finishing October.

There have been lots of discussions about the acoustics in the church building in the nave and in the cafe. A specialist came and did an assessment, very interesting popping balloons and checking the sound feedback. This still is discussed, some musicians like it and some choirs do! I am baffled.

We were encouraged by our local councillor to apply for a warm room grant, this grant is granted by local councils to help folk finding it hard to heat their homes due to the increase in energy costs. We were granted nearly £5,000 to open up the nave one day a week until the end of March 2023. The money paid for fuel costs, service cost, play provision for under fives, games, refreshments. Lots of the congregation signed up as volunteers for slots on the day for a 4 month period. Thank you to all.

The vicarage was finally occupied at the end of summer, by the curate at Holy Trinity Jonathan Huff and his family.

Frances Downing (Church Warden)

[Electoral Roll](#)

As of 6th May 2023 there are 58 names on the Electoral Roll of St Peter in-the-Forest. One person has died and two have been added since 7th May 2022.

Summary:

April 2018	90
April 2019	48 (complete revision)
Sept 2020	48
May 2021	49
May 2022	57
May 2023	58

Debbie Carson (Electoral Roll Officer)

Financial Review

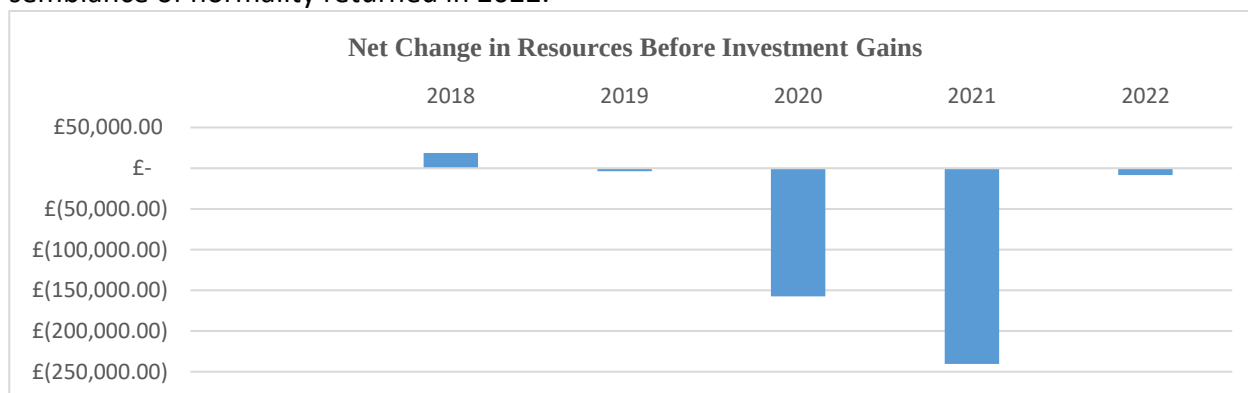
Firstly, a reminder of some definitions: Restricted funds are those only expendable in accordance with the specific wishes of the donor and/or grant provider. Designated funds are those ear-marked by the PCC for a particular project or purpose. Unrestricted funds are those expendable at the discretion of the PCC, in furtherance of the objects of the parish.

Secondly, some information on the two types of annual accounts. Before 2018, the parish's annual accounts were prepared on the receipts and payments basis. All income or expenditure was recorded in the year that the money was actually received or paid out. If a charity's annual income or expenditure exceeds £250,000, accounts must be prepared on the accruals basis. Income has to be recorded in the year that the entitlement to receive the money arose; expenditure has to be recorded in the year when the liability to pay the money arose. As the parish's annual income in 2018, 2019, 2020, 2021 and 2022 was over £250,000, the accounts for these years have been presented on the accrual basis.

Another consequence of exceeding the £250,000 limit for income or expenditure is that the annual accounts must be examined by an Independent Examiner who is a member of a listed body, such as the Institute of Chartered Accountants in England and Wales (ICAEW) or the Institute of Financial Accountants (IFA). If a charity's gross annual income exceeds £1M, the accounts must be audited, rather than just independently examined. This applied to the parish's accounts in 2020, but not in 2021 or 2022.

Overview

Despite BREXIT, COVID-19, war in Ukraine, economic uncertainty and rising inflation, some semblance of normality returned in 2022.



There was one final payment to the main contractors for the “St Peter’s: A Unique Forest Church” project, but otherwise the days of major capital expenditure were over. There was a £18.7K deficit on project funds, compared to a £67.5K deficit in 2021.

There was a £10.5K surplus on general funds, compared to a £173.6K deficit in 2021. Income from hiring out spaces in Peterhouse increased to above pre-COVID-19 levels.

Several of the income streams envisioned when the business plan for the project was drawn up in 2020 have yet to materialise. Of these, the most important is the hiring out of spaces within the church building.

Income

Total unrestricted and designated income for the parish in 2022 was £202.2K (a rise of 116% compared to £93.6K in 2021), of which £14.3K (£14.1K in 2021) was from planned voluntary donations, and a further £4.1K (£3.9K in 2021) was from Gift Aid. Restricted income of £54.4K (a fall

of 58% compared to £130.9K in 2021) was also received. Total income in 2022 was £256.7K, a rise of 14% compared with £224.5K in 2021.

Income from hiring out rooms and renting out residential properties increased by 124%, from £60.0K in 2021 to £134.5K in 2022. The flat in Peterhouse was occupied for the last seven months of the year.

98.7% of the restricted income was for the “St Peter’s: A Unique Forest Church” project, including £46.2K from the Heritage Lottery Fund (HLF), £5.5K from the Listed Places of Worship Grant Scheme (which covers the cost of VAT incurred in repairing listed buildings in use as places of worship), and £1,500 from Waltham Forest Council for Black History Month. Less was received from the HLF in 2022 than in 2021 because grants are a percentage of the expenditure incurred during the year.

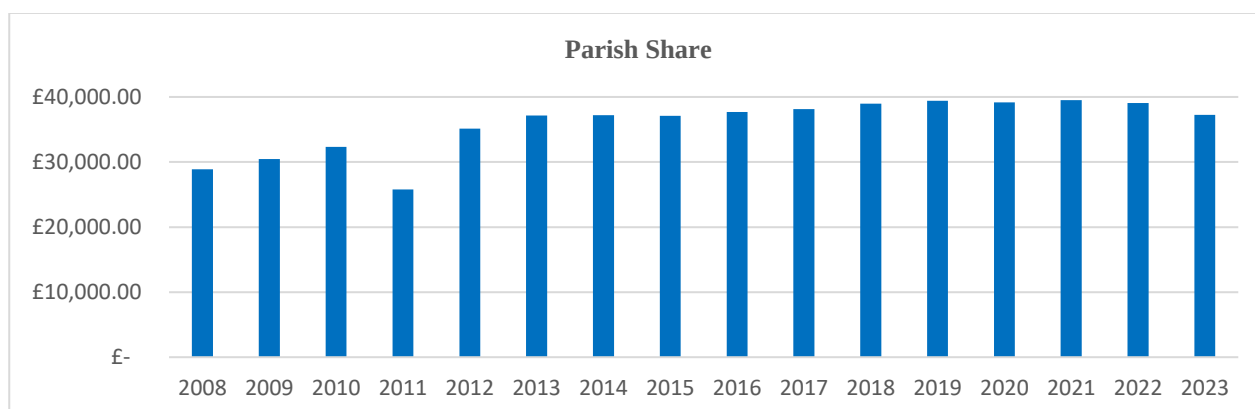
Payments

Total expenditure in 2022 was £265.2K, 43% less than the £464.8K spent in 2021. Unrestricted and designated expenditure was £191.3K in 2022, 28% less than the £267.2K spent in 2021. Restricted expenditure was £74.0K in 2022, 63% less than the £197.6K spent in 2021.

The largest area of expenditure (30% of the total) in 2022 was the running costs of Peterhouse: £79.6K, a decrease of 52% on the £164.4K spent in 2021. Expenditure on maintenance, renovations and repairs of the building and grounds fell by 61% from £133.7K in 2021 to £52.0K in 2022. Work carried out included: refurbishing the flat and the Chestnut Room, which had both been damaged by a water leak (this work was funded by £31K in insurance claims); an asbestos survey; a fire risk assessment inspection; a legionella risk assessment, plus work to address all of the high risk items found; works to internal fire doors; installing external CCTV cameras; upgrading the Wi-Fi; and replacing the storage cupboards in the hall.

The second largest area of expenditure (27% of the total) in 2022 was the “St Peter’s: A Unique Forest Church” project: £72.5K, a decrease of 63% on the £196.6K spent in 2021. The final £33K payment to the main contractors for the capital work stage of the project was made. Project income was only sufficient to cover 74% of project expenditure.

The third largest area of expenditure in 2022 (15% of the total) was the Parish Share. This is the contribution that the parish makes to the Diocese of Chelmsford towards the costs of stipends and housing for clergy, plus the diocese’s centralised expenditure. In 2022, the parish paid £39,081, equivalent to £3,256.75 per month, or £749.50 per week. This was a decrease of 1.1% compared to 2021.



The fourth largest area of expenditure in 2022 (11.4% of the total) was salaries. Excluding the Community Engagement Officer, whose costs are included in the project, staff costs rose by 12% from £27.1K in 2021 to £30.4K in 2022.

The fifth largest area of expenditure in 2022 (10.9%) was the running costs of the church building, which increased by 72%, from £16.7K in 2021 to £28.8K in 2022.

Balances

The deficit for 2022 was 8.8K, a 96% decrease compared to the deficit of £240.0K in 2021. There was a surplus of 11.0K on the unrestricted and designated funds in 2022, compared to a £173.6K deficit in 2021. For the “St Peter’s: A Unique Forest Church” project, there was a deficit of £18.7K in 2022, a 70% decrease compared to the deficit of £67.0K in 2021.

Net current assets fell slightly by 4.2%, from £209.8K to £200.9K. After £18.6K was transferred from designated to restricted funds to cover the deficit on the “St Peter’s: A Unique Forest Church” project, unrestricted funds stood at £46.8K, designated funds stood at £150.5K (of which £134.3K (compared to £152.3K at the end of 2021) remained from the sale of 7 Pentire Road) and restricted funds stood at £3.7K.

Reserves Policy

It is PCC policy to try to maintain unrestricted reserves in the bank current account of three months’ normal average expenditure (excluding major building repairs and renovations, and the costs of the “St Peter’s: A Unique Forest Church” project). These reserves are held to smooth out fluctuations in cash flow and to meet emergencies. The current target is £39K and this was met at the end of 2022.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER WALTHAMSTOW

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of St Peter Walthamstow

I report to the PCC trustees on my examination of the accounts of The Parochial Church Council of The Ecclesiastical Parish of St Peter Walthamstow ('the PCC') for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J R Caladine FCCA

Caladine Limited
Chartered Certified Accountants
Chantry House
22 Upperton Road
Eastbourne
BN21 1BF

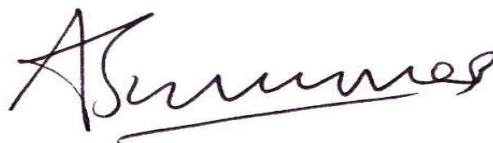
Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Statement of Financial Activities for the Year Ended 31 December 2022

	Notes	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021 (restated)	Restricted Funds 2021 (restated)	Designated Funds 2021	Total Funds 2021 (restated)
Incoming Resources									
<i>Income from Donations and Legacies</i>	2	£21,107.58	£53,959.18	£5.00	£75,071.76	£25,571.11	£130,827.74	£0.00	£156,398.85
<i>Income from Other Trading Activities</i>	3	£12,705.90	£0.00	£345.24	£13,051.14	£3,421.07	£0.00	£133.00	£3,554.07
<i>Income from Investments</i>	4	£0.07	£80.69	£189.14	£269.90	£0.00	£65.33	£7.50	£72.83
<i>Income from Charitable Activities</i>	5	£136,563.88	£400.00	£359.00	£137,322.88	£60,792.13	£0.00	£0.00	£60,792.13
<i>Income from Insurance Claims</i>		£30,946.91	£0.00	£0.00	£30,946.91	£3,662.00	£0.00	£0.00	£3,662.00
Total Incoming Resources		£201,324.34	£54,439.87	£898.38	£256,662.59	£93,446.31	£130,893.07	£140.50	£224,479.88
Resources Expended									
<i>Cost of Raising Funds</i>	8	£3,406.41	£0.00	£0.26	£3,406.67	£6,570.82	£0.00	£0.00	£6,570.82
<i>Charitable Activities</i>	9	£187,432.65	£73,955.07	£419.37	£261,807.09	£260,401.39	£197,626.72	£196.03	£458,224.14
Total Resources Expended		£190,839.06	£73,955.07	£419.63	£265,213.76	£266,972.21	£197,626.72	£196.03	£464,794.96
Net Incoming/(Outgoing) Resources Before Investment Gains		£10,485.28	-£19,515.20	£478.75	-£8,551.17	-£173,525.90	-£66,733.65	-£55.53	-£240,315.08
Net Gains/Losses on Investments		£0.00	-£297.72	£0.00	-£297.72	£0.00	£316.52	£0.00	£316.52
Net Incoming Resources for the Year		£10,485.28	-£19,812.92	£478.75	-£8,848.89	-£173,525.90	-£66,417.13	-£55.53	-£239,998.56
Other Recognised Gains/Losses (Revaluation of Fixed Assets)		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Transfers Between Funds		£0.00	£18,611.86	-£18,611.86	£0.00	£0.00	£67,535.00	-£67,535.00	£0.00
Net Movement in Funds		£10,485.28	-£1,201.06	-£18,133.11	-£8,848.89	-£173,525.90	£1,117.87	-£67,590.53	-£239,998.56
Total Funds Brought Forward at 1 January (Restated)		£36,271.09	£4,907.88	£168,596.90	£209,775.87	£209,796.99	£3,790.01	£236,187.43	£449,774.43
Total Funds Carried Forward at 31 December		£46,756.37	£3,706.82	£150,463.79	£200,926.98	£36,271.09	£4,907.88	£168,596.90	£209,775.87

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Balance Sheet at 31 December 2022

	Notes	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021 (restated)	Restricted Funds 2021 (restated)	Designated Funds 2021	Total Funds 2021 (restated)
Fixed Assets									
Investments		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total Fixed Assets		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Current Assets									
Cash at Bank and in Hand	11	£34,832.97	-£36,972.10	£150,447.23	£148,308.10	£51,085.33	-£20,689.98	£168,568.34	£198,963.69
Investments	12	£0.00	£2,231.43	£0.00	£2,231.43	£0.00	£2,529.15	£0.00	£2,529.15
Debtors	13	£30,387.02	£40,850.04	£16.56	£71,253.62	£10,140.69	£24,243.34	£28.56	£34,412.59
		£65,219.99	£6,109.37	£150,463.79	£221,793.15	£61,226.02	£6,082.51	£168,596.90	£235,905.43
Creditors	14	-£18,463.62	-£2,402.55	£0.00	-£20,866.17	-£24,954.93	-£1,174.63	£0.00	-£26,129.56
Net Current Assets		£46,756.37	£3,706.82	£150,463.79	£200,926.98	£36,271.09	£4,907.88	£168,596.90	£209,775.87
NET ASSETS		£46,756.37	£3,706.82	£150,463.79	£200,926.98	£36,271.09	£4,907.88	£168,596.90	£209,775.87

Approved by the Parochial Church Council on the 12th of May 2023



Rev AWM Summers, Chair

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow

Notes to the Financial Statements for the Year Ended 31 December 2022

The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Peter Walthamstow is a registered charity established by the Parochial Church Council Powers Measure (1956) as amended, and Church Representation rules. The principal address is The Parish Office, Peterhouse Church and Community Centre, 122 Forest Rise, Walthamstow, London, E17 3PW.

1 Accounting Policies

a Basis of financial statements

The accounts have been prepared in accordance with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The PCC is a Public Benefit Entity as defined by FRS 102.

The PCC has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice that is referred to in the Regulations, but which has since been withdrawn. The accounts are prepared in sterling, which is the functional currency of the PCC.

The accounts have been prepared under the historical cost convention, with the exception of fixed asset investments and current asset investments being measured at fair value. The principal accounting policies adopted are set out below.

b Fund accounting

Unrestricted funds are income funds that are to be spent on the PCC's general purposes.

Restricted funds comprise (a) income from trusts or endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Designated funds are general funds set aside by the PCC for use in the future.

c Incoming resources

Planned giving, collections and similar donations are recognised when received. Income from the recovery of tax on gift-aided donations is accounted for in the period in which the relevant donation is received. Grant income is recognised on a receivable basis. The income from charitable activities includes rental income, from the letting of church premises and other buildings, which is accounted for when earned. It is shown gross, with the associated costs included in the costs of charitable activities.

d Resources expended

Expenditure is recognised when an obligation exists, payment is probable, and the amount can be measured reliably.

e Fixed assets

Consecrated and benefited property of any kind such as the church building is excluded from the accounts in accordance with s10 of the Charities Act 2011.

Moveable church contents are held by the vicar and churchwardens on special trust for the PCC and require a faculty for disposal. They are considered by the PCC to be inalienable property.

Investments are valued at market value at 31st December.

f Going concern

At the time of approving the financial statements, the PCC have a reasonable expectation that it has adequate resources to continue in operational existence for the foreseeable future. Thus, the PCC continues to adopt the going concern basis of accounting in preparing the financial statements.

g Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

h Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the PCC is demonstrably committed to terminate the employment or to provide termination benefits.

i Retirement benefits

The PCC operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the PCC in an independently administered fund. Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow

Notes to the Financial Statements for the Year Ended 31 December 2022

2 Donations and Legacies

	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021 (restated)	Restricted Funds 2021 (restated)	Designated Funds 2021	Total Funds 2021 (restated)
Planned Giving	£14,280.60	£0.00	£0.00	£14,280.60	£14,106.00	£0.00	£0.00	£14,106.00
Collections at Services	£1,280.27	£0.00	£0.00	£1,280.27	£826.50	£0.00	£0.00	£826.50
Donations	£1,493.57	£539.50	£4.00	£2,037.07	£3,788.18	£1,679.95	£0.00	£5,468.13
Gift Aid Tax Recovered	£4,053.14	£71.13	£1.00	£4,125.27	£3,924.62	£196.24	£0.00	£4,120.86
Grants	£0.00	£53,348.55	£0.00	£53,348.55	£2,925.81	£128,951.55	£0.00	£131,877.36
	£21,107.58	£53,959.18	£5.00	£75,071.76	£25,571.11	£130,827.74	£0.00	£156,398.85

Grants received, included in the above, are as follows:

	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021	Restricted Funds 2021 (restated)	Designated Funds 2021	Total Funds 2021 (restated)
Heritage Lottery Fund	£0.00	£46,248.55	£0.00	£46,248.55	£0.00	£115,137.80	£0.00	£115,137.80
Other Government Grants	£0.00	£1,600.00	£0.00	£1,600.00	£2,925.81	£0.00	£0.00	£2,925.81
Reclaimed VAT	£0.00	£5,500.00	£0.00	£5,500.00	£0.00	£13,813.75	£0.00	£13,813.75
	£0.00	£53,348.55	£0.00	£53,348.55	£2,925.81	£128,951.55	£0.00	£131,877.36

3 Other Trading Activities

	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021	Restricted Funds 2021	Designated Funds 2021	Total Funds 2021
Activities and Events - Gross Receipts	£6,891.82	£0.00	£345.24	£7,237.06	£877.74	£0.00	£133.00	£1,010.74
Rising Sun Café in Church - Gross Takings	£5,814.08	£0.00	£0.00	£5,814.08	£2,543.33	£0.00	£0.00	£2,543.33
	£12,705.90	£0.00	£345.24	£13,051.14	£3,421.07	£0.00	£133.00	£3,554.07

4 Investments

	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021 (restated)	Restricted Funds 2021 (restated)	Designated Funds 2021	Total Funds 2021 (restated)
CBF Deposit Interest	£0.07	£13.96	£189.14	£203.17	£0.00	£0.54	£7.50	£8.04
CBF Investment Fund Interest	£0.00	£66.73	£0.00	£66.73	£0.00	£64.79	£0.00	£64.79
	£0.07	£80.69	£189.14	£269.90	£0.00	£65.33	£7.50	£72.83

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2022

5 Income from Charitable Activities

	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021 (restated)	Restricted Funds 2021	Designated Funds 2021	Total Funds 2021 (restated)
Statutory Fees (Gross)	£2,053.00	£0.00	£0.00	£2,053.00	£777.00	£0.00	£0.00	£777.00
Room Hire - Church	£9,643.46	£0.00	£0.00	£9,643.46	£3,371.12	£0.00	£0.00	£3,371.12
Room Rental - Peterhouse	£74,818.00	£0.00	£0.00	£74,818.00	£23,848.00	£0.00	£0.00	£23,848.00
Room Hire - Peterhouse	£46,523.56	£0.00	£0.00	£46,523.56	£21,493.01	£0.00	£0.00	£21,493.01
Equipment Hire - Peterhouse	£0.00	£0.00	£0.00	£0.00	£5.00	£0.00	£0.00	£5.00
Rental Income - Peterhouse Flat	£3,500.00	£0.00	£0.00	£3,500.00	£11,250.00	£0.00	£0.00	£11,250.00
Provision of Refreshments	£0.00	£0.00	£359.00	£359.00	£0.00	£0.00	£0.00	£0.00
Other	£25.86	£400.00	£0.00	£425.86	£48.00	£0.00	£0.00	£48.00
	£136,563.88	£400.00	£359.00	£137,322.88	£60,792.13	£0.00	£0.00	£60,792.13

6 Staff Costs

	Unrestricted Funds 2022	Restricted Funds 2022	Total Funds 2022	Unrestricted Funds 2021	Restricted Funds 2021	Total Funds 2021
Wages and Salaries	£30,333.32	£18,269.20	£48,602.52	£29,805.35	£24,999.96	£54,805.31
Social Security Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Employer's Contribution to Defined Contribution Pension Schemes	£520.68	£407.68	£928.36	£280.12	£562.80	£842.92
	£30,854.00	£18,676.88	£49,530.88	£30,085.47	£25,562.76	£55,648.23

Average Number of Employees on the Payroll During the Year	2022	2021
Full Time Staff	0.7	1.0
Part Time Staff	2.2	3.8
	2.9	4.8

There were no employees who received employee benefits of more than £60,000.

7 Trustees' Remuneration and Benefits and Related Party Transactions

Sally Lye, appointed as part-time Parish Assistant in November 2020, is the daughter of a Trustee, Frances Downing. She was paid a salary of £20,833.32 during 2022 (2021: £13,506). During the year, her job title was changed to Parish Operations Manager. Sally Lye and her family moved into the tied accommodation at 122A Forest Rise (aka the Peterhouse flat) in June 2022. The monthly rent is £500. No other payments or expenses were paid to any other PCC members, persons closely connected to them, or other related parties.

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2022

8 Cost of Raising Funds

	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021	Restricted Funds 2021	Designated Funds 2021	Total Funds 2021
Rising Sun Café in Church - Supplies and Equipment	£2,672.68	£0.00	£0.00	£2,672.68	£6,376.61	£0.00	£0.00	£6,376.61
Processing Fees for Debit Card Payments	£733.73	£0.00	£0.26	£733.99	£194.21	£0.00	£0.00	£194.21
	£3,406.41	£0.00	£0.26	£3,406.67	£6,570.82	£0.00	£0.00	£6,570.82

9 Charitable Activities

	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021 (restated)	Restricted Funds 2021 (restated)	Designated Funds 2021	Total Funds 2021 (restated)
Ministry Costs: Diocesan Parish Share	£39,081.00	£0.00	£0.00	£39,081.00	£39,512.00	£0.00	£0.00	£39,512.00
Church Building - Running Costs	£28,484.70	£299.92	£0.00	£28,784.62	£16,653.16	£80.87	£0.00	£16,734.03
"St Peter's: A Unique Forest Church" Project - Capital Costs	£0.00	£33,000.00	£0.00	£33,000.00	£0.00	£145,899.64	£0.00	£145,899.64
"St Peter's: A Unique Forest Church" Project - Professional Fees	£0.00	£1,200.00	£0.00	£1,200.00	£0.00	£9,648.44	£0.00	£9,648.44
"St Peter's: A Unique Forest Church" Project - Activity Costs	£0.00	£38,262.48	£0.00	£38,262.48	£0.00	£41,027.57	£0.00	£41,027.57
Peterhouse Church and Community Centre - Running Costs	£79,621.88	£0.00	£13.00	£79,634.88	£164,343.39	£0.00	£13.00	£164,356.39
Parish - Other Running Costs	£3,863.77	£990.85	£351.08	£5,205.70	£5,409.82	£970.20	£183.03	£6,563.05
Support Costs (see Note 10)	£33,650.73	£201.82	£55.29	£33,907.84	£32,047.02	£0.00	£0.00	£32,047.02
Governance Costs (see Note 10)	£2,730.57	£0.00	£0.00	£2,730.57	£2,436.00	£0.00	£0.00	£2,436.00
	£187,432.65	£73,955.07	£419.37	£261,807.09	£260,401.39	£197,626.72	£196.03	£458,224.14

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2022

10 Support and Governance Costs

	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021	Restricted Funds 2021	Designated Funds 2021	Total Funds 2021
Support Costs								
Parish Office - Running Costs	£3,296.73	£201.82	£55.29	£3,553.84	£4,962.89	£0.00	£0.00	£4,962.89
Staff Costs	£30,354.00	£0.00	£0.00	£30,354.00	£27,084.13	£0.00	£0.00	£27,084.13
	£33,650.73	£201.82	£55.29	£33,907.84	£32,047.02	£0.00	£0.00	£32,047.02
Governance Costs								
Independent Examination Fees	£2,460.00	£0.00	£0.00	£2,460.00	£2,160.00	£0.00	£0.00	£2,160.00
Lunches at PCC Meetings	£30.57	£0.00	£0.00	£30.57	£0.00	£0.00	£0.00	£0.00
Payroll Fees	£240.00	£0.00	£0.00	£240.00	£240.00	£0.00	£0.00	£240.00
Other	£0.00	£0.00	£0.00	£0.00	£36.00	£0.00	£0.00	£36.00
	£2,730.57	£0.00	£0.00	£2,730.57	£2,436.00	£0.00	£0.00	£2,436.00

11 Cash at Bank and in Hand

	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021 (restated)	Restricted Funds 2021	Designated Funds 2021	Total Funds 2021 (restated)
Co-operative Bank Current Account	£34,252.07	-£38,035.62	£135,873.14	£132,089.59	£51,035.02	-£21,836.38	£154,183.39	£183,382.03
The CBF Church of England Deposit Fund	£5.38	£1,075.28	£14,569.82	£15,650.48	£5.31	£1,061.32	£14,380.68	£15,447.31
Cash in Hand	£575.52	-£11.76	£4.27	£568.03	£45.00	£85.08	£4.27	£134.35
	£34,832.97	-£36,972.10	£150,447.23	£148,308.10	£51,085.33	-£20,689.98	£168,568.34	£198,963.69

12 Investments

	Market value brought forward 1 January 2022	Gain on revaluation	Market value carried forward 31 December 2022
108 shares in the CBF Church of England Investment Fund - Revd Canon R A Pelly Trust for Maintenance of Church and Churchyard	£2,529.15	-£297.72	£2,231.43

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2022

13 Debtors

	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021 (restated)	Restricted Funds 2021 (restated)	Designated Funds 2021	Total Funds 2021 (restated)
Grants Receivable	£0.00	£40,000.00	£0.00	£40,000.00	£0.00	£23,538.57	£0.00	£23,538.57
Prepayments	£4,090.03	£462.36	£15.56	£4,567.95	£4,579.63	£487.03	£28.56	£5,095.22
Other Debtors	£26,296.99	£387.68	£1.00	£26,685.67	£5,561.06	£217.74	£0.00	£5,778.80
	£30,387.02	£40,850.04	£16.56	£71,253.62	£10,140.69	£24,243.34	£28.56	£34,412.59

14 Creditors

	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021 (restated)	Restricted Funds 2021 (restated)	Designated Funds 2021	Total Funds 2021 (restated)
Accounts Payable	-£2,228.58	-£2,402.55	£0.00	-£4,631.13	-£18,238.14	-£1,065.19	£0.00	-£19,303.33
Other Payables	-£101.24	£0.00	£0.00	-£101.24	-£101.24	-£109.44	£0.00	-£210.68
Accruals and Deferred Income	-£16,133.80	£0.00	£0.00	-£16,133.80	-£6,615.55	£0.00	£0.00	-£6,615.55
	-£18,463.62	-£2,402.55	£0.00	-£20,866.17	-£24,954.93	-£1,174.63	£0.00	-£26,129.56

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2022

15 Statement of Funds

	Balance at 1 January 2022	Income During Year	Expenditure During Year	Transfers	Other Gains and Losses	Balance at 31 December 2022
Unrestricted Funds						
General fund	£36,271.09	£201,324.34	-£190,839.06	£0.00	£0.00	£46,756.37
Restricted Funds						
Building Project: St Peter's - a Unique Forest Church	£757.13	£52,158.55	-£70,862.48	£18,611.86	£0.00	£665.06
Donation for Work with Children and Young People	£507.81	£6.67	£0.00	£0.00	£0.00	£514.48
Donation for Repair to Gravestone	£50.00	£0.00	-£50.00	£0.00	£0.00	£0.00
Donations for Leaving Gift for Mr FE Ball (former Community Engagement Officer)	£0.00	£111.88	-£111.88	£0.00	£0.00	£0.00
Donations for Moving Away Gift for Mrs P Bollen (PCC Secretary)	£0.00	£218.75	-£218.75	£0.00	£0.00	£0.00
Donations in Memory of Roger Diplock	£553.51	£7.29	£0.00	£0.00	£0.00	£560.80
Flower Fund	£73.77	£270.00	-£291.84	£0.00	£0.00	£51.93
Six Small Restricted Donated Funds Without Changes in 2022	£219.59	£0.00	£0.00	£0.00	£0.00	£219.59
Grant from Waltham Forest Council for Black History Month	£0.00	£1,500.00	-£1,500.00	£0.00	£0.00	£0.00
Grant from Waltham Forest Council for Community Living Rooms	£0.00	£0.00	-£570.20	£0.00	£0.00	-£570.20
Grant from Waltham Forest Council for Windrush Weekend	£0.00	£100.00	-£100.00	£0.00	£0.00	£0.00
Revd Canon R A Pelly Trust - Interest	£216.92	£66.73	-£249.92	£0.00	£0.00	£33.73
Revd Canon R A Pelly Trust - Capital	£2,529.15	£0.00	£0.00	£0.00	-£297.72	£2,231.43
	£4,907.88	£54,439.87	-£73,955.07	£18,611.86	-£297.72	£3,706.82
Designated Funds						
Residential Rental Property	£152,263.12	£0.00	£0.00	-£18,000.00	£0.00	£134,263.12
Fabric Reserve	£14,138.48	£172.91	£0.00	£0.00	£0.00	£14,311.39
Social Committee (Parish Lunches)	£1,485.70	£380.23	-£307.45	£0.00	£0.00	£1,558.48
Who Let the Dads Out?	£97.74	£345.24	-£112.18	£0.00	£0.00	£330.80
Building Project: St Peter's - A Unique Forest Church	£611.86	£0.00	£0.00	-£611.86	£0.00	£0.00
	£168,596.90	£898.38	-£419.63	-£18,611.86	£0.00	£150,463.79
Total Funds	£209,775.87	£256,662.59	-£265,213.76	£0.00	-£297.72	£200,926.98

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow

Notes to the Financial Statements for the Year Ended 31 December 2022

15 Statement of Funds (continued)

	Balance at 1 January 2021 (restated)	Income During Year (restated)	Expenditure During Year (restated)	Transfers	Other Gains and Losses	Balance at 31 December 2021 (restated)
Unrestricted Funds						
General fund	£209,796.99	£93,446.31	-£266,972.21	£0.00	£0.00	£36,271.09
Restricted Funds						
Building Project: St Peter's - a Unique Forest Church	£206.18	£129,096.55	-£177,271.60	£48,726.00	£0.00	£757.13
Donation for Work with Children and Young People	£507.55	£0.26	£0.00	£0.00	£0.00	£507.81
Donation for Paschal Candles	£0.00	£150.00	-£70.38	£0.00	£0.00	£79.62
Donation for Repair to Gravestone	£0.00	£50.00	£0.00	£0.00	£0.00	£50.00
Donations for Leaving Gift for Fr PK Trathen (former Vicar)	£31.25	£105.00	-£48.79	£0.00	£0.00	£87.46
Donations for Leaving Gift for Mrs J Woolnough	£0.00	£42.50	£0.00	£0.00	£0.00	£42.50
Donations for Refreshments	£0.00	£45.00	-£45.00	£0.00	£0.00	£0.00
Donations for Retirement Gift for Fr M Gibbs	-£59.00	£0.00	£0.00	£59.00	£0.00	£0.00
Donations for Retirement Gift for Mr J Bernard Eaton (former Churchwarden)	£0.00	£308.75	-£306.99	£0.00	£0.00	£1.76
Donations for Retirement Gift for Mr J Ruaux (former Director of Music)	£68.75	£136.25	-£205.00	£0.00	£0.00	£0.00
Donations in Memory of James Bird	£40.00	£0.00	-£40.00	£0.00	£0.00	£0.00
Donations in Memory of Roger Diplock	£553.23	£0.28	£0.00	£0.00	£0.00	£553.51
Flower Fund	£69.04	£308.69	-£303.96	£0.00	£0.00	£73.77
Nave Chairs	£0.00	£450.00	-£19,200.00	£18,750.00	£0.00	£0.00
Repair of Brass Head of Processional Cross	£0.00	£135.00	-£135.00	£0.00	£0.00	£0.00
Two Small Restricted Donated Funds Without Changes in 2021	£8.25	£0.00	£0.00	£0.00	£0.00	£8.25
Revd Canon R A Pelly Trust - Interest	£152.13	£64.79	£0.00	£0.00	£0.00	£216.92
Revd Canon R A Pelly Trust - Capital	£2,212.63	£0.00	£0.00	£0.00	£316.52	£2,529.15
	£3,790.01	£130,893.07	-£197,626.72	£67,535.00	£316.52	£4,907.88
Designated Funds						
Residential Rental Property	£219,798.12	£0.00	£0.00	-£67,535.00	£0.00	£152,263.12
Fabric Reserve	£14,131.62	£6.86	£0.00	£0.00	£0.00	£14,138.48
Social Committee (Parish Lunches)	£1,548.09	£133.64	-£196.03	£0.00	£0.00	£1,485.70
Who Let the Dads Out?	£97.74	£0.00	£0.00	£0.00	£0.00	£97.74
Building Project: St Peter's - A Unique Forest Church	£611.86	£0.00	£0.00	£0.00	£0.00	£611.86
	£236,187.43	£140.50	-£196.03	-£67,535.00	£0.00	£168,596.90
Total Funds	£449,774.43	£224,479.88	-£464,794.96	£0.00	£316.52	£209,775.87

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow

Notes to the Financial Statements for the Year Ended 31 December 2021

15 Statement of Funds (continued)

Details of Material Funds

Building Project: St Peter's - A Unique Forest Church Fund

This fund represents the monies raised for and spent on the repair, restoration and re-ordering of the church building, and on the provision of three years of activities and events.

Nave Chairs Fund

This fund represents the monies raised for and spent on new chairs for the nave of the church building.

Fabric Reserve Fund

This fund has been designated by the PCC for expenditure on the fabric of either Peterhouse or the church building.

Residential Rental Property Fund

This fund was designated by the PCC for the purchase of residential rental properties. During 2020, the property at 7 Pentire Road was sold for £500,000.

During 2020, a transfer of £180,000 was made from this fund to pay off the outstanding loan from the Diocese of Chelmsford, a transfer of £89,005.40 was made from this fund to cover the deficit on the Building Project: St Peter's - A Unique Forest Church restricted fund, and a transfer of £6,219.60 was made from this fund to cover the deficit on the Nave Chairs restricted fund.

During 2021, a transfer of £48,726 was made from this fund to cover the deficit on the Building Project: St Peter's - A Unique Forest Church restricted fund, and a transfer of £18,750 was made from this fund to cover the deficit on the Nave Chairs restricted fund. During 2022, a transfer of £18,000 was from this fund to cover the deficit on the Building Project: St Peter's - A Unique Forest Church. It is unlikely that further fundraising will cover any part of these deficits.

Community Living Room Grant

In November 2022, Waltham Forest Council agreed to provide a £4,974 towards the cost of providing a Community Living Room (aka a Warm Space) in the church building from December 2022 to March 2023. This grant was not received until January 2023.

16 Defined Contribution Pension

The PCC operates a defined contribution scheme for all qualifying employees. The assets of the scheme are held separately from those of the trust in an independently administered fund.

The charge to the statement of financial activities in respect of defined contribution schemes amounted to £2,166 (2021: £1,954) and the charge to the statement of financial position amounted to £101.24 (2021: £210.68).

17 Financial Commitments

The final cost of Phase II of the parish's major building project, "St Peter's: A Unique Forest Church", which has repaired, restored and re-ordered the parish church, and provided a three-year Activity Plan, is projected to be £2.11M. Of this, £2.08M has been spent from 2018 to 2022, and the remaining expenditure for January to July 2023 is £30K.

Projected Funding:

HLF Grant (already secured)	£1,479,100.00
Reclaimed VAT	£298,835.37
Other Grants	£78,500.00
Cultural Recovery Fund Grant	£42,000.00
Parish's Contribution	£211,564.63
	<u>£2,110,000.00</u>

18 Prior period adjustment

Adjustments have been made in the prior period restating a number of estimates to reflect actual receivables and liabilities. Individually and in aggregate they are not considered material.

Changes to Total Funds for 2021:	As Previously Reported	Adjustment	As Restated
Total Funds	£208,161.01	£1,614.86	£209,775.87

Summary Information

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At St Peter's-in-the-Forest, the membership of the PCC consists of the incumbent (our Vicar), Churchwardens, the Assistant Curate, LLM's, the Reader, members elected by those members of the congregation who are on the electoral roll of the church, and members co-opted by the PCC. The PCC is entitled to elect 7 members as our electoral roll figure is under 50.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds, assets and other resources of the PCC are to be deployed and reviewed. New members receive initial training into the workings of the PCC.

The full PCC met seven times during the year.

The Standing Committee of the PCC is entrusted with delegated authority to work with the incumbent in between these meetings, in making day-to-day decisions about governance and oversight. The Standing Committee is the only sub-Committee required by Church law, and consists the Churchwardens, the Honorary Treasurer and the PCC Secretary, working alongside the incumbent. [*Church Representation Rules (2017) Appendix II. 14.*]

Administration

St Peter's-in-the-Forest church is visibly located in two public-facing buildings: the parish church on the Woodford New Road (London E17 3PP) and the Peterhouse Church and Community Centre, located at 122 Forest Rise, London E17 3PW. The latter provides the parish correspondence address, along with the incumbent's residential address: St Peter's Vicarage, 121 Forest Rise, London E17 3PW.

The PCC is a body corporate (PCC Powers Measure 1956; Church Representation Rules 2006) and a charity registered with the Charity Commission with Registered Charity Number 1128173.

PCC members who have served at any time from 1st January 2021 until the date this report was approved are as follows. Dates given in brackets refer to the year upon which each Member's Term ends:

The Incumbent:	Revd Alex Summers (interim priest for 2 years wef (2/2021)
The Churchwardens:	Frances Downing (2023)
The Assistant Curate:	The Reverend Susan Diplock
LLM Minister	Bernard Eaton Sally Holman (was previously co-opted)
The representatives on the Deanery Synod:	Beryl Porter (2023) Tony Doherty (2023)
The elected members (term end dates given):	Anita Doherty (2023) Pam Bollen (2024) – <i>PCC Secretary</i> Emily Morrell (2024) Frances Burley (2024) Dan Hall (2023) George Marshall (2025)

Supplementary Reports

Children's Ministry

Children's ministry continues to be served in a variety of ways in the parish and is resourced by the ministry team, parish volunteers and our ministry partnership with Red Balloon Families Foundation (RBF). The main examples are:

- Rocks (Children's Church) on Sunday mornings. When in church the materials are provided by RBF and led by members of our congregation. The material and ministry of a consistently high quality and can be individually tailored, where required, across a range of age groups. Rachel Summers, assisted by a variety of parents including Mike Hughes and others, also leads a monthly 'Forest Rocks' where the under 16s can go outside and seek God in Creation. When Rocks is not held during school holidays, RBF provide activity packs to keep the under 16s occupied in church.
- We resource a monthly All Age Service with RBF and this has taken us through a range of creative activities both inside and outside the church building, weather permitting.
- Multisports from 4:30pm for years 3-5 (approx.) is a regular feature of our ministry on Friday nights. Following on at 6.30pm is 'On the Rocks', for the older youths from years 6-11, also has a regular core who play, mix, cook and eat together and discuss topics of interest. Both are also supported by RBF Youth Workers.
- Our monthly Who Let The Dads Out on a Saturday morning continues to be well attended and word of mouth is a part of the community of male carers that gather there with their younger children. Bacon and sausage rolls, teas, coffees, snacks and juice for the kids with Soft Play all come together to make it a great success. RBF provide set-up and Youth Workers and we provide refreshments, ministry and welcome.
- Curious Wilds provide a weekly Friday morning of outdoor learning around our fire pit and mud kitchen facilities for a variety of toddlers during term time which is well attended and a thriving part of our Activity Plan as well as our ministry.
- We have welcomed a variety of schools visits at the church - indoors and outdoors – which conforms to curriculum requirements for them but, for us, gives us an opportunity to serve their need and expose the whole community to our faith, our mission and our community welcome at St Peter's.
- On Monday mornings during term we have our Parent and Toddler Group and its ranks are usually swelled by a visit from the St Peter's pre-school at Peterhouse. Facilitated by RBF these are really fun occasions for the littles and their carers.
- There are other ways in which the parish shows hospitality to families and children too by providing community space for hire at reasonable rates to host a pre-school, children's parties, accommodating the needs of Baby Groups and the NCT but also hosting other community groups that support youngsters like Rainbows, Brownies and Guides and Act Out.
-

In all these areas the ministry teams continue to support and get alongside young people in our area. Especially important when we know that the world is less safe than we would like it to be for a variety of reasons.

Bernard Eaton, Licensed Lay Minister (Parish Lead for Children's Ministry).

Snaresbrook Crown Court Chaplaincy

It is becoming more widely known that Snaresbrook Crown Court has a Chapel in its building, because it was first built in 1843 as an orphanage, then became a school and lately a Crown Court, the second largest in the country. It is more rare now that staff see us open and declare, 'Well I never knew we had a chapel isn't it lovely'.

Services are held in the chapel – Holy Communion on the first Thursday of each month, on Ash Wednesday, and Ascension. There is a service of Remembrance in November and a Carol Service at Christmas. These are attended by staff, who appreciate the presence of a continuing body of prayer.

There are newer volunteers and we can always do with more. It consists of opening the chapel, lighting a few candles and being present in case anyone wants a chat. Those who come in are staff members, barristers, clerks, visitors, relatives, witnesses, sometimes jurors, though we have to be careful to protect jurors, so it is rare to see those.

The services are led by our own MMU clergy, Fr Alex, Rev Elizabeth Lowson and others.

The windows are charming, depicting, suitably for an orphanage, notable examples of Biblical youth. The organ works, but weakly. It benefits from being played from time to time, and it is used for the Carol Service in December.

Sally Holman (Lay Chaplain)

Gift Aid

Thank you again for those of our congregation who support the work of our Church through your regular, planned giving. We are all going through difficult times, but with your continuing generosity with your contributions, combined with careful house keeping, we have continued to be able to support the work of our church. We are able to claim back several hundreds of pounds from the taxman and this goes straight into our Church funds.

Anyone who pays tax can join the scheme. The payment can be an annual cheque or it could be through regular monthly giving by Direct Debit or by weekly numbered envelopes. Individual yellow Gift Aid envelopes can be used for a one off donation or when you are supporting another activity i.e. Easter Flowers.

Peter Shrubsole (Hon. Gift Aid Sec)

Deanery Synod

Verbal Report to be given

Beryl Porter (Deanery Synod Rep)

Peterhouse Church & Community Centre

January

- 5 year electrical test completed for Peter house with new light fitting and emergency lighting
- Peterhouse being used by Red Balloon as Soft play and Activity centre
- Act Out Tuesday evenings and Saturday mornings returning for the New Year (Ongoing in Term Time)
- Girl Guiding Wednesday evenings returning for the New Year (Ongoing in Term Time)
- Multi sports and On the Rocks ran by Red Balloon Fridays evening returning for the New Year (On going in Term Time)
- Yoga Tuesday evenings in the Rose Room (on going)

February

- Soft play continuing in the Peterhouse Centre during the day.
- Flat and Chestnut room stripped out to start the Dry out process
- Kitchen ceiling in Peterhouse plastered after new lights fitted
- New group Bee Zee bodies using Peterhouse Monday evenings(On going in Term time)
- WEA using the hall Tuesday evenings for Adult Education courses (On going various courses and lengths)
- Therapists hiring Therapy room Tuesday evenings again
- Party bookings every weekend in Peterhouse

March

- Asbestos Survey Peterhouse
- Covid bus in Carpark
- Works starting on The Flat and Chestnut Room.
- NCT course at Peterhouse Thursday evening
- Church used for bishop of barking Meeting
- Water Risk Assessment

April

- NELFT away day in church
- Pre School started up after Easter in Peterhouse Hall (Ongoing in term time)
- Zumba/legs bums and tums Rose Room Saturday mornings

May

- Painting in Flat, Chestnut Room, Cherry Room and Peterhouse Kitchen ceiling
- Flooring in Flat, disabled toilet and Chestnut room
- All repair works from leak in flat and chestnut room are now finished
- Church used as a polling station
- Resources for Autism group started using the Hall at Peterhouse on Thursday evenings(On going term time)
- Weight training Thursday evenings in the church.
- Little Acorns started on a Monday morning at the church

June

- Zumba on Saturday mornings stopped due to lack of clients
- Yoga started Wednesday evenings in the Rose Room
- Rise Park Electrical using Chestnut Room as an office base daily (On going)
- **July**
- Willow child Therapy started using the Cherry room on a Thursday (On Going)
- Weight training on Thursday evening in the church stopped due to lack of clients

August

- NCT bookings Peterhouse
- Act Out Summer workshops
- Serious incident on the 13th August during a party booking. Party next day had to be cancelled. Our end of booking for party's was reduced from 10pm till 8pm, and changes to our terms and conditions made.
- New table and chair storage cupboards in the Hall
- Police community meetings in the lounge 3/4 times a month (On going once a month)

September

- Therapy room bookings really picked up with returning and New Therapists. (On Going)
- Internet boosters installed in the hall and the hornbeam room
- Water testing and Descaling

October

- CCTV installed outside of Peterhouse

November

- NCT bookings in Church Nave
- Church used as a film crew base for a google advert

December

- NCT bookings in church Nave
- Act Out Christmas Workshop Peterhouse

Along with Haven using 2 therapy rooms from 9-5 Monday to Friday, Therapy room bookings are picking up and continue to do so.

The Hall at Peterhouse is used everyday during the day during term time with the Pre school, But due to safeguarding we are unable to Hire out the Hornbeam Room while the Pre school is open.

Monday to Friday evenings the Hall is used weekly by various groups during term time. We have Bookings every Saturday and Sunday in the Peterhouse Hall mainly party's, but also retreats and sometimes and courses. The church Rose Room is used for Yoga, Tuesday and Wednesday evenings and a Saturday morning. NCT also use the Nave for courses.

Going Forward we are going to advertise using the Church for retreat/away days to try to get more bookings.

Sally Lye – Parish OperationsManager

Community Engagement Officer

Note from PCC Secretary: This is the last known report that I have from Francis Ball covering 2022 and therefore constitutes as his report for this document.

This document was prepared for the most recent NLHF monitoring meeting (27th July) to highlight areas that still required catching up to in the programme post-covid. This document complemented Peter's business planning document as a way of reviewing progress before the final project year. I have added updates highlighted in yellow. N.B. this is in addition to all the rest off the programme, which was ticking over nicely!

Visits to comparable venues

Subdivide these between volunteer teams so that they are of more direct interest to participants. After directly advertising to specific teams, open up wider invite to general volunteers and congregation as all venues of potential wide uptake. Additionally, all the below venues have their own volunteer teams who can host activities, explain their work, discuss any difficult spots or areas of development etc. and to whom we can spread news about our own activities and events.

- Outdoors learning and kids ministry team: Sun Trap Centre No reply from Sun Trap, could liaise with cafe volunteer Gill to run this visit to Epping Forest Visitor centre where she also volunteers some of her time
- Cafe team and church welcomers: High Beech / Walthamstow Wetlands (look at making a more commercial visitor centre with access to nature around)
- Tour guides and historians: Vestry House (and look at ongoing redevelopment of the

same) I have been in contact with Newington Green Meeting House (another NLHF funded scheme the our evaluation Alis Templeton has also worked on, who are keen to accommodate our visit. St Mary's project officer Emma has indicated their historical researching volunteers would be happy to join this trip. N.B. she is leaving post and being replaced soon by a new project officer called Francisco. - contact is Amy Todd amy@new-unity.org

- Gardeners: Organic Lea (they charge £300 for charities! Kiloran could lower cost to suit us - named £200 as my budget) Main point of contact is Laura Sheldon laura@organiclea.org.uk This could also tie up with St Mary's volunteers, or possible some folks at Greenway Ave Community Garden

- Events staff: Music Halls team / St Johns Hackney / Round Chapel Hackney / Gnome House

Timeline: Now until project end. Some which have more established and regular teams, e.g. outdoors learning, could even do this before our next term of activities begins. Ditto cafe team. Budget: £200 for each trip.

In addition, St Mary's volunteers are keen to visit St Peter's as part of a return trip following our visit there to see their building works earlier this summer.

Volunteer social events

Use these as an opportunity to welcome new potential recruits too and get them to meet the team, especially linking up with CVSs to point new people in our direction. Also link up with training opportunities.

Timeline:

- Christmas Party in January! - Jan is a dead month 'New Years' 2023
- Easter 2023 (Easter is April 9th, so late March might be best for this - see what's in church calendar already) - BBQ
- Summer 2023 (Depends when the E17 Art Trail falls, so this can be positioned before or after in relation to project end. Either late June or late July 2023 likely)

(These would also line up with dates in the church calendar and be open to congregation members as a whole - part of bringing together two groups into a whole)

Budget: £250 per event. Budget can be decided in consultation with volunteers, but presumably majority would go on refreshments.

Welcome host training

I have completed a 'training the trainer' course which needs rolling out for a road test with the project board before becoming part of volunteer induction. Catch up sessions can be given to volunteers already onboarded. This could happen at light touch meetings in advance of any major public events, e.g. London Open House upcoming the second weekend in September. In addition, extra budget can be spent on volunteer lanyards to create more team cohesion and visibility to visitors, that will be a necessary part of them able to welcome and direct people on site.

What do people need to know, and where can they look if they don't know.

- Some information about church spaces and items.

Timeline: Ask trustees and congregation members, Sally Lye is totally plugged in with what users ask! - explore if this is possible online rather than in person (I think much better in person!). Need to streamline this as part of an induction and create an induction pack as well. Catch up in September. Email resources in advance for a once over. SECOND WEEK IN

SEPTEMBER.

Budget: £150 remains, which can be spent on additional materials to make training a success, e.g. aforementioned lanyards. And contact cards with volunteers to give out.

Disability awareness

Investigating training options with Waltham Forest Disability Resource Centre, Waltham Forest Community Learning Disability Team, Groundworks (currently contracted to run LBWF's CVS service), Disability Rights UK, Blind Ambition, and Bubble Club.

Potential to run these alongside volunteers from St Mary's and our partners in our Mission and Ministry Unit, as well as wider volunteer reach into borough.

Even if trainers don't have the capacity to run a large seminar, a resource pack can be created by participants sharing the knowledge with wider volunteering teams.

Can we invite the above named partners to share this cost? E.g. under St Mary's NLHF funding they might tie in with this. Will this cover the overspend or refreshments?

Timeline: November 18 - December 18 of this year (Disability History Month) for delivery. Trainer to be in place at least a month in advance so this opportunity can be well-advertised.

I have contracted Seema Flower from Blind Ambition to run two half day courses for this. The cost of both is £600 - so a total of £1200. Rather than dipping into any contingency, Emma has provisionally agreed that volunteers from St Mary's would want to take part and they could contribute half the cost from their own project funds. These are booked in provisionally as follows: Holding an afternoon session on Friday 18th November from 1:30 - 4:30 pm, and a morning session on Saturday 19th November from 10:00 am to 1:00 pm.

seema@blindambition.co.uk

Budget: £800 for two courses

Website management

Looking at possible deliverers with RBF to tie in our cross-promotion of family activities as well as St Peter's general online presence. Possibility of consultancy help from Riley, founder of Ticketlab.

I have previously set up guidelines of social media practice, which the ministry team have had eyes on through the pandemic for streaming worship. This could do with a refresher, and we can look at other digital considerations for dissemination through our staff body.

- Administering our email system
- Online Digital design using Canva
- Social media refresher
- Website updating and best practice
- Link database from churchdesk as well. (Check opt ins for this, and can this be added onto our general mailing list - e.g. people who have a kids party, can we add them onto kids and families activities)

Who would need training?

- Ministry Team
- Parish Operations Manager and Treasurer
- RBF partners
- Volunteers, including from other local organisations
- PCC need to be involved, to ensure coverage across team

Timeline: Find a consultant and create training packages by end August, for roll out in September.

Budget: £500

I have met with Riley who runs Ticketlab (the event booking system I have started using after Eventbrite - better setup that links straight over to our website and at a cheaper cost to us) who has been very kind in offering free consultancy and advice so far to me and web matters and seems happy to continue this. He said he is happy to find someone to run staff training, but didn't want to plan and lead a full-blown session himself. Another option would be to hire in someone from Wix themselves to help with website maintenance training for staff.

riley@ticketlab.co.uk

Fundraising

I haven't been able to find any free courses for this, but there is a wealth of online packages—with a range of dates that seem to repeat a fair bit—delivered by a company called NFP. Sessions cost £95 per learner, which could be found from the volunteer expenses budget. I will check with LBWF that I haven't missed anything that they offer in the way of free volunteer training.

Grand funding, and the training to facilitate it, is really the sort of things our trustees should initially take a lead on, at least pulling together the building blocks of a funding application that can be tweaked as necessary by other volunteers.

Each volunteer team can also have a round table to discuss fundraising within their stream, and how to promote giving through their activities - e.g. ability to donate advertised and facilitated in cafe space.

Timeline: From September until end of project.

Budget: £0 in activity plan, but can reallocate some as required if interested people sign up for training programmes that are paid opportunities. Maybe benchmark £500 for this (£2007.40 remains in volunteer expenses pot)?

Database access from NFP to see funders and fundraising ops - £95 for a year. Does Peter Vadden know of other databases? Volunteers might need to training to real *know* what certain phraseology mean.

Have we got a core team for fundraising? Ask trustees first and volunteer groups about interest in training and monitor uptake? Ministry team?

Website and Social Media

Between this element and M.3 events promotion, the way the current budgets are allocated and spent will deplete them by project end (i.e. ongoing IT costs, leaflet production and delivery around major events, social media ads for all activities).

This has been really successful for some events, but less successful for others, and has been sporadic at recruiting volunteers and marketing church spaces for hire.

It would be an option to reallocate the IT running costs to the project management and maintenance budget (which has been untouched and contains £12,000), liberating further funds specifically to run adverts, which we can target at specific consumer profiles, and maybe get some consultancy on SEO optimisation for the website and a good idea of what tweaks we need to do to bring us up to pace with our rivals in the local area.

Timeline: If approved, this can run alongside website management training - August and September of this year to find a consultant and develop a set of general advertisements. Can run this together with web training - see above

Francis Ball (Parish Community Engagement Officer)

Red Balloon

Red Balloon Foundation & St. Peter's Partnership Report

RBF continues to work hard each week on the delivery of the regular ministries that form part of the partnership agreement between our two organisations, as well as enjoying a monthly 'Partnership Communion Service' on the third Tuesday of each month at 10am. Here's a quick snapshot of the regular activities that have been running through 2022 and we are looking to grow in the year ahead...

St Peter's Preschool

The preschool is now a well established ministry providing childcare, education and spiritual engagement with a number of families. Our spaces are slowly filling and we look forward to working with Alex and the ministry team to now build strong links between the families and the wider church community to develop a rhythm of preschool services for children and their families throughout the year as well as regular coffee mornings and special events. We would also welcome volunteers from the wider church family to come and chat to the families, read with and just spend time alongside the children. If you are interested, please email recruitment@rbf.org.uk and we can arrange a time for you to come and visit.

Little Acorns

Each term time Monday our Little Acorns family gathers with a mixture of children from St. Peter's Preschool and families from the local community for free play time, Christian worship songs, stories, activities and prayer in the church. We would very much like to develop a volunteer team to work alongside the RBF staff who deliver the group so we can start linking families into the wider life of the church through relationships rather than just flyers and invitations – if you would like to come along as a one off to see what taking part might involve, email recruitment@rbf.org.uk and we can setup a time for a visit.

Peterhouse Multisports

Each term time Friday our growing group of children mostly from St. Mary's Primary School gather at Peterhouse for games, sports and Bible input. We would very much like to develop a volunteer team to work alongside the RBF staff who deliver the group so we can start linking families into the wider life of the church through relationships rather than just flyers and invitations – if you would like to come along as a one off to see what taking part might involve, email recruitment@rbf.org.uk and we can setup a time for a visit.

On the Rocks

Each term time Friday we now have a regular and growing group of tweens and teenagers who get together in the evening at Peterhouse for a shared meal, games, activities and Bible based discussion and study. We would very much like to develop a volunteer team to work alongside the RBF staff who deliver the group so we can start linking families into the wider life of the church through relationships rather than just flyers and invitations – if you would like to come along as a one off to see what taking part might involve, email recruitment@rbf.org.uk and we can setup a time for a visit.

Who Let the Dads Out

On the fourth Saturday each month we now have a regular group of 12-15 families whose male carers bring along their children for soft play, fun activities and bacon rolls at St. Peter's. We are really blessed to have regular volunteers who help out with hosting the families and providing the refreshments but we do need some more folk to come on board to help with these essential tasks and also with the setup (which can be done on the Friday night if people are available) and the packdown which at the moment can often take 2+ hours most of the equipment comes across from Peterhouse. If you'd like to come and visit a session to see what helping out would involve, please contact recruitment@rbf.org.uk

Sunday ROCKS & All Age Worship

RBF continues to be pleased to provide the planning, notes and resources for Sunday ROCKS sessions as well as joining the church once a month for all age worship. It is a pleasure to help facilitate the church's worship and to join and be part of it at least one week in four.

Luke Lowrie - CEO, Red Balloon Foundation

Social Committee

The Annual Christian Aid Cream tea was held 14th May. as usual and with many thanks the Guides and Brownies, did a superb job of waiting on tables. Many new faces attended as the Rising Son Cafe was shut. The Big Jubilee Lunch was held on the 5th June, and a good group attended. The Big Lunch, a national event, happens every year. We had a buffet lunch in Peterhouse garden at Petertide. The weather was good and the company was fantastic. For Harvest we had a pie lunch on 9th October.

Unfortunately, John James, a long-time member of our church and an important figure on the Social Committee went into hospital October 2022 unfortunately he died January 2023. The Parish lunch was instigated by him and his wife Lesley, they thought it was good for us all as a family to sit and break bread together.

We have not had as many lunches, normally 4, during the year. Members of the team have moved away and the rest of us are getting old. We need new members, please speak to Marian, Marilyn or Frances if you are interested. Or if you are interested in helping at a particular event speak to us. We always need help setting up for an event and clearing away. Many have helped in these tasks and your help is always appreciated. Thank you.

Frances Downing (Chair of Social Committee)

Flowers

This year I think the very small team have done us proud with the displays of flowers to brighten our services on Sunday, thank you Sally and Elizabeth and when she can Pam who does the occasional guest display. We do need more on the rota, the more we have the less 'turns'. We do have a budget, so it does not cost you anything but time.

Although 2 Christmas trees were purchased, 1 for the church and the other for Peterhouse. As RBF had already put up a Christmas tree, we had an extra one in the cafe. It was well received by all who attend church and the cafe.

Thank you to all those who have donated money to the flower fund during the year.

Frances Downing (Flower Rota Co-ordinator)

Music

The congregational choir continued to support its own singing throughout 2022. There is a hymn practice at 10.45 on Thursday mornings for those singers who can attend and their prepared support is very valuable on Sundays.

We managed outdoor singing with the occasional instrument for occasions such as Ash Wednesday, Good Friday, Palm Sunday, and a walk Carol singing round the streets of the parish. On Sunday 21st August we had a service of Common Worship Morning Prayer, including Anglican chant, and agreed we would like to do it again at a later date.

We celebrated Black History Month in October by using Black authored and Black loved music, which was a joy to research and select items of all styles and traditions, from Spirituals and Caribbean songs to African protest songs and classical hymns by Black composers. A document describing the search and results accompanies this.

In Advent we sang the Advent Prose as the Gospel hymn every Sunday and solo individuals sang the verses while the congregation picked up the Antiphon with confidence.

There were extra rehearsals in preparation for the Carol Service, where we were blessed with many singers – at least twelve, also Fr Alex, and the service was a great success. The orchestra played, with the inclusion of several guests, thanks to Tom Marshall, and Colette Shrubsole gave invaluable support as conductor. Julian played for this and all the Christmas services, with classic last verses for the seasonal favourites. We were very pleased with the inclusivity of our church on this occasion.

We are very grateful for Julian who plays at least twice a month on a voluntary basis. At other times the organ is played by Sally Johnson or Tom Marshall and the keyboard by Debbie Carson or Tom Marshall all as unpaid volunteers. If you know anyone who would like to accompany the service on organ or piano, please let Sally know. Anyone is welcome to attend the Thursday practice, and if there are singers who would attend in evening times, we can of course rearrange it. A weekly email goes out to about 27 individuals, including current singers, current musicians,

former singers, and the ministry team. If you would like to receive this email and be informed in advance what the musical items will be, please let Sally know.

The music team is growing very slowly and we continuously consider and discuss amongst ourselves how to grow, including the possibility of hiring a musical director in the future. We still have a large collection of paper music, of which we make some use and certainly will again in future. We would like to use instruments more often, especially for special services, either the whole orchestra (not large these days, a quartet plus two winds) or a single player, two or three.

Sally Holman – Interim Music Arranger?

Rising Son Café

The cafe is progressing well, during 2022 we catered a lunch in March for the new Bishop of Barking team. Also a lunch for Bradwell curates during April, a company who had booked the Rose room for an away day in May, a wake in October and again the Christmas tea for Wood Street First. Feedback from all these events was very positive.

Our volunteers have been consistent and a great asset to the cafe. Thank you all so much.

We are building an interesting group of regular customers at the cafe, who have stated we have the best cheese scones in London and the best cakes in Walthamstow.

This year we sourced Saffron Walden ice cream, and Barn farm drinks both these companies are small and are based in Essex. Both are part of the Good Taste award, which I was not aware of when contacting them but it is good to have this award on the products we sell.

We have tried to keep open on our chosen days as much as possible but sometimes it is not possible. We need more volunteers.

Please check Ruth's accounts for our spending and income. For a very small unique cafe run by a dedicated team of volunteers we think we are doing well.

We welcome all of our customers, and enjoy getting to know them, most we know by first name. We offer something different: peace, friendship and kindness to all those who enter.

Frances Downing – Manager of Rising Son Café

22nd Walthamstow Rainbows

Rainbows continued to flourish with a large waiting list. In April I stepped down as Rainbow Leader and Sarah, a new Leader-in-Training was introduced with mentorship from myself. Sarah is ably helped by Frances Downing and Katy Finch as unit helpers, thank you to both for all their hard work and commitment. Various badges have been obtained and Rainbows enjoy their activities. I wish to thank the Rainbows and all the leaders and girls from Brownies, Guides and Rangers for a wonderful “goodbye evening” held around the firepit, it was a joyous evening.

Pam Bollen (Rainbow Leader)

22nd Walthamstow Brownies

Brownies continues to be a popular activity in the Parish of St Peter's and we continue to have a healthy waiting list. The girls have enjoyed using the churchyard and exploring the forest.

Badges have been a feature this year with many completing their aviation and charities badges. During our meeting we have been looking at skills for our future and mindfulness.

This year three girls have attained their Gold Awards before progressing to Guides.

I wish to thank Susie and Olivia (both Leaders-in-training) for all their hard work and support during the year.

Carole Mitchell (Brownie Leader)

22nd Walthamstow Guides and Rangers

22nd Walthamstow Guides and Rangers have continued to grow in number, with 38 young members now registered.

Over the course of the summer, 12 Guides attended a week-long camp held in Lincolnshire where they met other Guides and Scouts from all over the UK and took part in many adventurous activities including scuba diving and crate-stack, where 3 of the Guides made their promise. As a Jack Petchey Award recipient, one of the Guide's grant monies were utilised on additional activities during Poacher enabling the Guides attending to capture their memories by creating memory bags and stay safe in the sunshine after decorating bucket hats.

In the autumn term, as part of a partnership between Girlguiding and ODEON cinemas, the Guides and Rangers attended a a Girlguiding members-only viewing of Roald Dahl's Matilda the Musical. Another Guide was a recipient of a Jack Petchey award and we were able to organise for a local pottery painting cafe to visit for a unit meeting where the Guide and Rangers decorated plates, bowls and mugs and were able to take them home the next week after they had been fired.

During their unit meetings, the Guides and Rangers have continued to work towards their skills builders, and have been learning first aid during the last term. We have been very pleased to award an 11 year anniversary badge to one of the Rangers who has been a member of Girlguiding for 11 years now!

The Guides and Rangers are looking forward to attending a weekend camp at Gilwell Park later in June, where 29 of the Guides and Rangers are attending together with the Brownies and other Brownies, Guides and Rangers from within the division.

Finally I wish to thank Harriet who completed her Leadership training but unfortunately then moved to the midlands to continue her career. Thank you also to Colleen (another Leader in Training) and Verity a new unit helper for making this year so successful.

Emma Goodson (Guide and Ranger Leader)