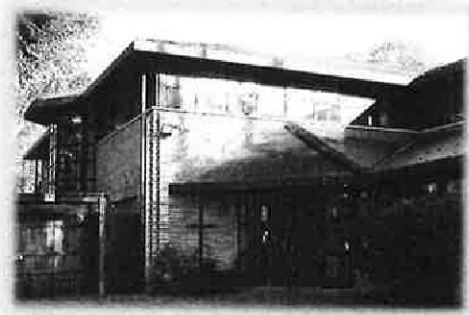




ST PETER-IN-THE-FOREST

CHURCH & COMMUNITY CENTRES

REGISTERED CHARITY NUMBER 1128173



ANNUAL REPORT & ACCOUNTS FOR THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2020

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INCUMBENT:

**REVD CANON ALEX SUMMERS
(INTERIM PRIEST)
C/O 122 FOREST RISE
WALTHAMSTOW
LONDON
E17 3PW**

BANK:

THE COOPERATIVE BANK
P O BOX 250, DELF HOUSE
SOUTHWAY, SKELMERSDALE
WN8 6WT

APPOINTED AUDITORS

JOHN R. CALADINE FCCA CTA FCIE
CALADINE CERTIFIED ACCOUNTANTS
CHANNY HOUSE
22 UPPERTON ROAD
EASTBOURNE
EAST SUSSEX
BN21 1BF

Objectives and Activities

The Parochial Church Council (PCC) of St Peter-in-the-Forest, Walthamstow has the responsibility of cooperating with the Interim Minister - the Reverend Canon Alex Summers, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of: the parish church building; the Peterhouse Church & Community Centre at 122 and 122a Forest Rise, Walthamstow; and of the residential property at 7 Pentire Road, Walthamstow (Sold September 2020)

As stated in the Preface to the Declaration of Assent (set out in Canon C 15 of the Canons of the Church of England): "The Church of England is part of the One, Holy, Catholic and Apostolic Church worshipping the one true God, Father, Son and Holy Spirit. It professes the faith uniquely revealed in the Holy Scriptures and set forth in the catholic creeds, which faith the Church is called upon to proclaim afresh in each generation. Led by the Holy Spirit, it has borne witness to Christian truth in its historic formularies, the Thirty-nine Articles of Religion, The Book of Common Prayer and the Ordering of Bishops, Priests and Deacons.

Fr Alex Summers

Public Benefit

The Trustees have considered the Charity Commission guidance on public benefit and consider that the activities of the charity meet its objectives and provide a benefit to the public.

Interim Ministry Report

At the beginning of February this year I was licensed as an interim priest to the wonderful church and community of St Peter-in-the-Forest; a role which I combine with training a diocesan training role, with a particular care for self-supporting curates.... The licensing by Archdeacon Elwin on Zoom marked the beginning of a two year 'season' of interim ministry.

Interim Ministry is a growing ministry in our diocese. It gives parishes the space to explore the past, celebrate the present, and look with hope to the future, with all the possible options of future ministry. I was invited to be an interim minister with you after a time of exploration in which the PCC identified the need for a space to take stock and explore the vision of what it is to be a unique forest church.

I reckon that the patron saint of Interim Ministry is John the Baptist. He was all about preparing the way for what was to come and he always pointed away from himself to Jesus. I would encourage us to do the same as we seek to grow in fellowship – rooted in past blessings, but firmly in the here and now - and joyfully preparing the way for future generations. Let's not forget our own patron saint, Peter: big-hearted, blundering, often getting it wrong, but an absolute rock of love and faith!

St Peter's has a rich history with much to give thanks for and I want to acknowledge and give thanks for Fr Paul's ministry as vicar, along with all those who supported him and the parish and continue to hold the vision and hope that is St Peter-in-the-Forest. I am grateful for the love and support you have given to me and my family.

The present, in which we live with a terrible pandemic, has been a time of loss and unbelievable challenge but, in the midst of this, there have been many glimpses of light and hope as our community at St Peter's has adapted and grown closer in love and fellowship. We have been blessed in returning to a beautifully restored church building set in a part of a jewel that is Epping Forest-in-Walthamstow, reminding us of the beauty of God's creation in which we worship and grow together as disciples of Christ.

Finally, we can all look with hope to the future in which we can together continue to discern God's calling and mission for our church and community.

So where do we go from here?

I believe there are two important elements to the life and witness of our church and community, both of which can be combined and harmonised to bear much fruit as we travel together in faith and hope.

First, the Interim Ministry request ('objectives' if you like) from the PCC was for one in which the vision is that:

1. **we look openly and honestly to the past, giving thanks, and dealing with any need for healing.**
2. **to enable the parish to explore its wider purpose and the context in which that can be best achieved.**
3. **to further explore future ministry provision after this period of interim ministry. For example, ministry in which St Peter's remains a distinct parish with its own vicar or with St Peter's as part of something bigger within a group of churches sharing common aspirations.**

Second, is the 'Activity Plan' which has come out of the Heritage Lottery Fund Project with the following core vision and objects:

'Our Vision: To be a transforming presence and inspirational hub for community activity - bringing the church to life and life to the church.'

Our Core Aims:

- **To become a vibrant, creative, attractive and active church that provides events and activities that cater for the needs of local people, and enhance and enrich community life.**
- **To develop strong and lasting partnerships to extend our ability to offer participation, learning, wellbeing and purposeful lives for all members of the local community.**
- **To bring life and meaning to our hidden heritage stories, ensuring that the church's place in Walthamstow's history is known and appreciated.**

- **To ensure that our activities are practical, sustainable and financially viable now and into the future.'**

Do ask to see this plan - it is a wonderful and growing vision we all need to own!

My own personal hope is that an integrated and harmonised vision – combining the Activity Plan and Interim Ministry aspirations - be will owned, not by a small number, but by an increasing number of people who see St Peter-in-the-Forest as their home – the worshipping community, but also all those communities and groups who are welcomed and included in a church with a big heart inclusion and outreach.

Some have asked me what my vision is for St Peter-in-the-Forest. It's not about me: it's about something you already have - a vision of a unique forest church built on God's love for all of us and with a desire to build fellowship and be at the heart of the communities we serve. I'm here to support and encourage you in that vision – of a **'Unique Forest Church; a transforming presence and inspirational hub for community activity - bringing the church to life and life to the church.'** The challenge and joy for all of us will be not to lose sight of that vision and to include as many as possible on the way in a spirit of true collaboration and fellowship.

I give thanks that my family and I have been invited to explore this vision further and journey with you, fellow disciples and followers of Jesus Christ. I want to thank Bernard and Frances for their ministry and care for both me and the family and the parish, and our dedicated PCC for their wisdom, care, and insight. I want to thank those who are involved in ministry, worship, music, and administration, and those who care for the buildings and outdoors. I also want to thank Peter Vadden for managing the Heritage Lottery Fund Project and being such a guiding light in the revitalisation our beautiful church building, and Francis Ball for being such a brilliant community engagement officer and encourager of our vision as a community church.

With love and blessings,
Fr Alex

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At St Peter's-in-the-Forest, the membership of the PCC consists of the incumbent (our Vicar), Churchwardens, the Assistant Curate, the Reader, members elected by those members of the congregation who are on the electoral roll of the church, and members co-opted by the PCC. The PCC is entitled to elect 9 members but has not filled that complement during 2020. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds, assets and other resources of the PCC are to be deployed and reviewed. New members receive initial training into the workings of the PCC.

The full PCC met seven times during the year.

The Standing Committee of the PCC is entrusted with delegated authority to work with the incumbent in between these meetings, in making day-to-day decisions about governance and oversight. The Standing Committee is the only sub-Committee required by Church law, and consists the Churchwardens, the Treasurer and the PCC Secretary, working alongside the incumbent. *[Church Representation Rules (2017) Appendix II. 14.]*

Administration

St Peter's-in-the-Forest church is visibly located in two public-facing buildings: the parish church on the Woodford New Road (London E17 3PP) and the Peterhouse Church and Community Centre, located at 122 Forest Rise, London E17 3PW. The latter provides the parish correspondence address, along with the incumbent's residential address: St Peter's Vicarage, 121 Forest Rise, London E17 3PW.

The PCC is a body corporate (PCC Powers Measure 1956; Church Representation Rules 2006) and a charity registered with the Charity Commission with Registered Charity Number 1128173.

PCC members who have served at any time from 1st January 2020 until the date this report was approved are as follows. Dates given in brackets refer to the year upon which each Member's Term ends:

The Incumbent:	Fr Paul Trathern – left December 2020 Revd Alex Summers (interim priest for 2 years wef 01/02/2021)
The Churchwardens:	Bernard Eaton (also LLM) Frances Downing (2023)
The Assistant Minister:	The Reverend Susan Diplock
The representatives on the Deanery Synod:	Beryl Porter (2023) Tony Doherty (2023)
The elected members (term end dates given):	Anita Doherty (2023) Pam Bollen (2021) – <i>PCC Secretary</i> Emily Morrell (2021) replacement for Mike Hughes Mike Hughes (May 2020) Judith Woolnough (2021) Frances Burley (2021) Sally Holman (October 2020) Dan Hall (2023)

Safeguarding

DBS

The electronic DBS submissions and clearance have been working well and have become easier than the manual process previously used. We have DBS certificates for all of the current Rocks leaders and our Community Engagement Officers. The turn around time can be as quick as two weeks, although occasionally there are delays in clearing. The Safeguarding team at Chelmsford Diocese are very helpful to me if ever there are concerns regarding getting the applications right. We started an application for our new Parish Administrator, but when going through the process the Diocese said that it was unnecessary.

Safeguarding

E-learning is quick and relatively straight forward, it takes about 1 hour for Adult Safeguarding and the same for Child Safeguarding and the applicant receives a downloadable certificate. Previously face to face C2 and C3 Safeguarding training were organised by the Diocese of Chelmsford at a variety of local venues. Hopefully these will resume. Our Parish Administrator will soon be completing Safe guarding training on line.

Policies

Current guidance for policies in all areas of Safe Guarding from the Church of England have been uploaded on to Church Desk. The regulatory Safeguarding poster giving my contact details is displayed in the Peterhouse entrance and is also available on the SPITF new website. The St Peters

in the Forest website states that we have adopted the House of Bishops 'Promoting a Safer Church: Safeguarding Policy Statement'.

Recording and Monitoring

All DBS certificate details and Safeguarding training details are recorded and updated by the Safeguarding Officer and are available on request

Safeguarding Incidents

There have been no incidents reported this year.

Anita Doherty (Parish Safeguarding Officer)

Data Protection (GDPR)

The PCC agreed we need to receive permission from the congregation to store their data on Church Desk and indicate that what we will be using their information for. This information is stored on Church Desk which is GDPR compliant and where we have a secure routine back up to preserve our data.

In 2020 there were no reported breaches of GDPR. We will continue to uphold the GDPR regulations.

Pam Bollen (Parish Data Controller)

Worship and Prayer

During 2020 Weekly Worship and Daily Prayers was a combination of being online or face to face depending on Covid -19 regulations. Online for both Worship and Prayers when in lockdown was by Facebook.

Parochial Church Council Business

During 2020 the PCC met for 7 times, we met once in person at the beginning of the year and then the pandemic lockdown occurred, and all remaining meetings were held virtually. During the lockdown, we experienced changes even though our normal daily lives seem to blend into one. For example, we have experienced Sunday services meeting in Peterhouse, then not - twice. Our virtual services originally included the Eucharist then not, sometimes live and latterly premiered on Facebook. The Church project was slightly delayed which resulted in delayed opening times, but this was also confounded by lockdowns.

At the start of 2020 we had the pleasure of formally welcoming Red Balloon into Peterhouse offices where we started enjoying their input into the children's ministry (throughout the year), a trial Friday Club which unfortunately had to stop due to C-19 restrictions. Unfortunately, other ideas had to be put on the back burner until restrictions are lifted enough to ensure we can meet some of the ideas that Red Balloon are offering. They also wished to start a pre-school at Peterhouse but legally the building did not cover the Health and Safety or Ofsted guidelines, therefore work is being carried out so that this idea can be moved forward. During the year we financially contributed to Red Balloon to support their Box of Hope initiative which was to supply food donations to families in need during the pandemic.

The trip of the Holy Land was cancelled due to the ill health of the vicar who was leading this trip and fortunately all money was reimbursed. It was felt that we should postpone this and look to do this in 2022 or later but give sufficient time for people to save up as the trip is expensive.

Peterhouse flat was modified and refurbished at the beginning of the year. Initially occupied for a brief period by our LLM/Parish Officer it was later let, conveniently, to someone who was also an employee of Red Balloon who performs weekly duties of a general nature under contract to the parish.

During the months of April, May and June the PCC committee dates were changed due to various circumstances and an extraordinary PCC meeting was held with the Arch Deacon Elwin Cockett and the Waltham Forest Area Dean Reverend David Britton around the future of churches in both our MMU and Waltham Forest Deanery. This coincided in lots of discussions about Group Ministry within the MMU. This discussion was extended to include the congregation by using the post service zoom meeting when both the Arch Deacon and Area Dean for Wanstead and Redbridge (and who is part of our MMU) was invited but only the Area Dean attended.

This was also around the time when Paul was still doing the virtual Sunday Services (not Eucharist) but was not involved in any meetings within the church, Peterhouse or the project and because of this I was nominated and accepted by the PCC to act as Vice Chair of the PCC and attend Project Board and MMU meetings in Paul's stead. Paul continued to record the Sunday services for premiering on Facebook every Sunday up until the end of August from when, due to previous agreements, he was on annual leave and studying for the remainder of the year. Sunday non-Eucharist services resumed with Bernard predominantly leading. However, during the short period of time (September/October) we were able to meet in Peterhouse with C-19 restrictions in place and the Eucharist bread could be administered to those who wished to receive it.

After Paul's departure a sub-committee was set up to start preliminary work on advertising for a new vicar which included asking the congregation what qualities they would like to see in a vicar.

During the year, the PCC formally accepted co-opting Emily Morrell (to replace Mike Hughes who resigned in May 2020) and Judith Woolnough to replace Liz Jarvis. Judith then took on the mantle of being the PCC minute secretary whilst I chaired the meeting. Emily's term is due to end at the 2021 APCM and Judith's at the 2020 APCM which was held virtually and face to face at the end of October. However, Judith has agreed to stay on the PCC until the 2021 APCM. At the 2020 APCM we welcomed Dan Hall on to the PCC and Anita August who wished to continue her time on the PCC. We also appointed Beryl Porter and Tony Doherty to be our Deanery Synod Representatives for the next 3 years.

forth

During the year the Parish Action Plan appeared on the agenda and unfortunately no headway was made on this. This may be due to the unusual year we were all experiencing plus it was felt that it was too much for a small PCC to do. Therefore, it was agreed that we will need to look at this in earnest after C-19 restrictions are lifted and life returns to some normality but will need to include the wider congregation as it is a Parish Action Plan. Governance and new pastoral committee structure had changed and will be a discussion for 2021 PCC meetings.

In September, Pentire Road property was finally sold after buyers dropping out during the year. It was hoped that some money would be left over to buy another property but due to match funding and borrowing from the Diocese (see Treasurer's report) we have had to use a substantial amount of that income.

During the latter part of the year, we had two bits of good news:

- That Father Alex Summers will be our interim priest for a period of two years which meant that rather than facing a possible lengthy interregnum we had some breathing space to really get to grips with the Parish Action Plan which may help in our search of the type of vicar we want and what type of ministry position it could be e.g., group ministry. Alex's starting date will be 1st February 2021
- The employment of Ewan Stockwell our new musical director who started in November and is also a music teacher at Forest School and lives locally.

We are blessed to have both at St Peters.

Finally, and although not normally part of the role of the PCC secretary but with my Vice Chair 'hat on' I would like to thank the following people who have ensured that St Peters continued to work seamlessly through 2020.

- Bernard and Frances (churchwardens) for battling C-19 regulations to ensure meetings took place, their work on the project, Peterhouse, the flat, the grounds all of which needed a watchful eye with various actions taking place.
- Sally Holman for her wonderful work in recording the piano and getting the music to us and Emily Morrell who tied all the choir's voices together so that they could be played at the Sunday service, and the choir for all their contributions.
- For Paul recording the services to be premiered on Facebook
- For the outstanding daily prayers from Sally and Bernard.
- Ruth for her continued excellence in reporting our finances
- Judith and Emily for coming onto the PCC at short notice to fill the gaps and for Judith to take over the minutes – who is far better than me and gets them out incredibly quickly – unlike me.
- For all PCC members for their time and contribution over the year
- For all members of the congregation who have continued to support St Peters through 2020 during what will be viewed as an extraordinary piece of history sometime in the far future.
- Francis Ball – our Community Engagement Officer who has done such excellent work over the year which is shown by the number of people who now visit our website
- Peter Vadden for his continuously high standard of work and dedication to the St Peter's project.

Pam Bollen (PCC Honorary Secretary)

Church Wardens Report

The last APCM was only in October 2020 when we summarised all that had transpired in 2019 – and that was quite a lot! Now, only 6 months later we report again. Although this report is to the APCM on the 23rd May 2021, because of the way that the pandemic has clouded time for us – telescoping and truncating - it is as well to recall that the period covered by the report is January – December 2020.

At the start of 2020 we were optimistic about the completion of the refurbishment project at the church building and worshipping there at Easter. We had lined up a new way to administer the PH centre and provide the Vicar with a way to be a priest rather than a parish administrator, paving the way to be led in the mission of evangelising God's Word with the benefit of the whole parish and its refreshed facilities. Francis Ball had started as our new community engagement officer in November 2019 and would be in the Vanguard of our efforts. We were also blessed buy a new partnership with the Red Balloon Foundation which, by reciprocal gifting, would play, we hoped, a significant role in the delivery of our ministry to families and children.

By February 2020 concerns had begun to be expressed about a new virus travelling East to West, similar to earlier threats like bird flu and Asian flu. Many in our communities, indeed in governments worldwide, initially believed that this would be running into the sand as a threat - as had the earlier 2. This proved far from being the case. By March 2020 it was beginning to dawn upon the world how fast this virus was spreading and how much pain and misery it was capable of inflicting, and over such a short space of time. Our brothers and sisters in Christ in Italy seemed to be being overwhelmed and death rates soared there, in Spain, and the virus began to spread rapidly elsewhere. By March the 23rd the whole country was in lockdown and our own death rates began to rise, especially amongst the most vulnerable in our communities - those in care homes, the elderly, and those with life-threatening conditions or illnesses.

Peterhouse had to close down for a seemingly indefinite period. Our income base totally collapsed. Crest gave notice on their offices and the Dementia Club and left us in April - leaving only Haven making a contribution (reduced) as they continued to minister on an emergency basis to abuse survivors.

Work on the church building stopped for an initial period of about four weeks and when it resumed, very slowly, there were interruptions to the supply chains which delayed the completion of works until long after we expected to be back in the building.

As an uncertain spring turned into a hesitant summer, it looked as though conditions would begin to ease but by September we all realised how foolish it was to have been optimistic about the course of the pandemic; new variants, increases in infection rates from them and from loosening the restrictions on social mixing, and the return of children to school in September combined with further attempts to ease the effects on the economy had resulted in a surge in infection rates and, worse, a rise in death rates which necessitated further restrictions and lockdowns.

We planned to try and be open and back in the church building by Christmas and all the signs from government - and the advent of vaccines - looked as though that was more than just fantasy.

However, when we had to pull the plug on the Carol service and our other Christmas services on the 19th of December, we knew that the war of attrition against the pandemic was continuing unabated. Further pauses to completion at the church building, to our hopes of refreshing the mission, to our ambitions with regard to the physical resumption of our activity plans and to a return to some measure of 'normality' all started to look far from attainable.

Some things during the year had gone surprisingly well. Francis Ball had already taken our social media and online presence to a whole new level by establishing a more accessible and widely linked Facebook page, a YouTube presence and he had begun to build us a new website. He had also begun to develop links to other local networks with geographical or common interest to us. He also took forward new online ways of community engagement and outdoor expressions of the activity plan - all great stuff with which we and the NHLF were pleased and impressed!

This was not the only evidence of his generous technical expertise with which he began to advise the ministry team. Bernard kicked off our trend of live broadcasts via Facebook with an offering of compline on Tuesday the 24th of March which seemed to go well. From then on Fr Paul opted to deliver services of morning prayer every day himself; and until after the high days of Easter provided online spiritual communion on Sundays and holy days from wherever he was. This online

services provision, we believe, was a significant contribution to the cohesion of the parish as a whole and also in making sure that the wider community knew that - even in these trying times - God was present and was with us in our struggles. Bernard and Sally provided evening prayers and occasional substitutions when Fr Paul was unable to cover certain services.

Bernard and Sally also spearheaded efforts to maintain pastoral care to all of our congregation and, indeed, to those outside who called for help.

After Easter, for reasons of his own conscience, Fr Paul discontinued the offering of communion and resorted to services of the Word only. These services were enhanced by Francis's additional technical expertise as we began, in mid-May to try and give a more technically fluent expression of worship. Our choir - with the assistance of Sally and Emily (music and tech respectively) began to provide us with the joy of music and song on a weekly basis; this was both uplifting and sustaining. We even got the children to help out with their joyful prayers of the Our Father!

Red Balloon provided online versions of Rocks activities, so well begun live before lockdown - and you can read more about that in the report on children's ministry.

We also partnered with Red Balloon in the provision of Boxes of Hope to the local communities, commonly, health and care workers and their families and we are proud to have significantly subsidised that necessary work.

In May, Fr Paul's signified his personal intention to leave the parish, formally, by 31st December of 2020. He had stepped away from legal leadership in the parish in April when Pam Bollen took over, as Vice-Chair, spearheading non-ministerial effort with the churchwardens. He left the parish as Vicar at the end of December but effectively left us earlier than that - taking leave and then Extended Study Leave from the beginning of September. The churchwardens initiated the resumption of live eucharistic services at Peterhouse at the end of August, which gave him the opportunity to celebrate Holy Communion with us before he departed. Until restrictions became too onerous, we were well-served after Fr Paul's departure by the ministry of a number of substitutes to whom we are especially grateful: Revd Bridget De Mello; Revd Martyn Hawkes and Revd Mark Kenny (from our MMU); Revd Gill Hopkins; Revd Canon Wendy Robins; and Revd Nigel Anstey. We benefitted from wonderful, caring ministry and stirring sermons!

Towards the end of 2020 we added the following new members of staff:

Ewan Stockwell to be our new Director of Music: Ewan is a teacher at Forest School and known to many of us already for his Sunday service contributions as an organist/pianist. We have high hopes of his work with us and for reconnecting us to Forest.

Emily Jack - who now resides in the flat above Peterhouse and will provide 40 hours per month of generalised assistance.

Sally Lye - Frances Downing's daughter - who has joined us as a part-time Parish Administrator for 12 hours of flexible working each week.

It is fair to say that the realities of our evolving circumstances as a parish will still very much require constant review and revision to ensure that the parish needs are served efficiently and economically.

The Churchyard

A vote of thanks again to Tony and Anita Docherty and an additional cadre of volunteers from the Green Gym organised via Francis. Our churchyard was still able to look as lived in and as loved despite lockdown and the building works.

Peterhouse

Rob Downing provided his usual rolling maintenance in Peterhouse where he could assist, and the restrictions allowed for it. We concluded our contractual relations early with Ashley Cleaning, partly pandemic spurred. Covid regulations were imposed on us for which we could only be partially reimbursed by the government by a specific grant and rates relief. Water ingress to the upper landing has resulted in an insurance claim for repair. The authorization for estimates is due shortly and works will then be scheduled.

The PCC scheduled necessary maintenance and upgrading plans to our 25-year-old building. It is like maintaining the Forth bridge but we are also scheduling regular maintenance plans to improve site which should improve safety and a modern, future-proofed working and lettings operation alongside the church building to fund the mission going forward.

Pentire Road

Now sold and in the nick of time! See Treasurer's report.

Some Thank You's

- For our ministry team;
- For Rob Downing for his tireless efforts around the church building and Peterhouse;
- for our new Director of Music, Ewan Stockwell;
- for our other musicians and for our choristers;
- For our florists;
- For our Servers;
- For our welcomers, readers, intercessors, and our Coffee and Tea team;
- For the people looking after people in need amongst us; making sure they are not 'out of sight, out of mind'.
- For our Eucharistic assistants;
- **For those who sponsor and provide financial support at whatever level – we need you now more than ever!.**
- For the Mothers Union and all their work and commitment to families and the world.

With special thanks to God for the lives of our sisters and brothers who have passed in 2020:

<i>Pat Mitchell</i>	<i>Stanley Eager</i>	<i>Ian Greer</i>
<i>Stephanie Wilkinson</i>	<i>Lyn Jones</i>	<i>Revd Peter Marshal</i>

All members of this congregation during their live times. May they rest in peace and rise in eternal glory. They will all be missed but are safe in the hands of God.

A Special Welcome

Even though this didn't happen until February 2021 it would be remiss in the extreme for us to fail to give thanks for the arrival of Revd Canon Fr Alex Summers as our new Interim Priest and Associate Minister. Whatever title or formality that the bureaucracy need to give him, we welcome him as a loving, pastoral and spiritual leader and guide who has already done for our parish as we work out our mission. Alex is a keen environmentalist and joins us with his wife,

Rachel – a renowned proponent of forest church and forest schooling – who is also training for ordained pioneer ministry. Rachel is also part of our expanding ministry team at St Peter's. They have 5 children – some now on the brink of adulthood to be fair; some of you may have noted the curious continuity here as Alex's 2 immediate predecessors also had 5 children ☺
Their presence here with us at this time is – we believe – a gift from God. Welcome Alex, Rachel, Miriam, Isaac, Esther, Elijah and Solly!

AS ALWAYS - PLEASE, KEEP FAITH. YOUR ONGOING PRAYERS AND CONTRIBUTIONS ARE ESSENTIAL TO GIVE US THAT SPRINGBOARD FOR MISSION WHICH THE NEW PROJECTS AND OUR WHOLE AND UNIFIED PARISH NEEDS.

Bernard Eaton & Frances Downing (Churchwardens)

Electoral Roll

There are 48 names on the Electoral Roll. Two names have been removed and two added since April 2019, leaving the total unchanged since last year. We were saddened by the death of James Bird, who served this church faithfully for many years.

Regarding those who have been absent from church for some time, the rule is that persons who live outside the parish and have not worshipped at St Peter's in the past six months may be removed from the roll. However, in view of the difficulties caused by the coronavirus restrictions, anyone who has not notified me of their wishes has been retained on the electoral roll this year.

Debbie Carson (Electoral Roll Officer)

Financial Review

Firstly, a reminder of some definitions: Restricted funds are those only expendable in accordance with the specific wishes of the donor and/or grant provider. Designated funds are those earmarked by the PCC for a particular project or purpose. Unrestricted funds are those expendable at the discretion of the PCC, in furtherance of the objects of the parish.

Secondly, some information on different types of annual accounts. Before 2018, the parish's annual accounts were prepared on the receipts and payments basis. All income or expenditure was recorded in the year that the money was actually received or paid out. If a charity's annual income or expenditure exceeds £250,000, accounts must be prepared on the accruals basis. Income has to be recorded in the year that the entitlement to receive the money arose; expenditure has to be recorded in the year when the liability to pay the money arose. As the parish's annual income in 2018, 2019 and 2020 was over £250,000, the accounts for these years are presented on the accrual basis.

Another consequence of exceeding the £250,000 limit for income or expenditure is that the annual accounts must be examined by an Independent Examiner who is a member of a listed body, such as the Institute of Chartered Accountants in England and Wales (ICAEW) or the Institute of Financial Accountants (IFA). If a charity's gross annual income exceeds £1M, the accounts must be audited, rather than just independently examined. 2020 was the first time that this applied to the parish's accounts.

Overview

It was expected that 2020 would be a tough year for the parish finances because of the "St Peter's: A Unique Forest Church" project finally reaching the building works stage, with large payments having to be made to the main contractors, Roof Ltd. The maximum recoverable from the major funders is 94% of expenditure - 74% from the Heritage Lottery Fund (HLF) and 20% from the Listed Places of Worship Grant Scheme (which covers the cost of VAT incurred in repairing listed buildings in use as places of worship).

The COVID-19 pandemic and the resulting government restrictions increased the duration and cost of the building works. The COVID-19 pandemic also meant that fund-raising for the project became increasingly harder, as funders prioritised providing support to projects that they were already funding.

The COVID-19 pandemic and the resulting government restrictions also had a major negative effect on the parish's normal sources of income. Rooms couldn't be hired out, groups couldn't meet, and, even when worship services were allowed, congregations and collections were smaller. To cover cash flow, the parish drew down the remaining £100K of the £180K loan arranged with the diocese of Chelmsford. However, some of the invoices from the main contractors were so large (£196.8K in July, £212.7K in August) that they could not be paid until the HLF grant had been claimed and received. The house at 7 Pentire Road was finally sold in September 2020 for £500K. The PCC has designated the proceeds for the purchase of a replacement rental residential property. However, £180K were transferred to unrestricted funds to pay back the loan from the Diocese of Chelmsford and another 88.8K was transferred to restricted funds to cover the deficit on St Peter's - a Unique Forest Church and the Nave Chairs funds. The rest of the proceeds are being used to cover the parish's ongoing cash flow.

Income

Total unrestricted and designated income for the parish in 2020 was £81.6K (a fall of 46% compared to £150.5K in 2019), of which £12.6K (a fall of 27% compared to £17.2K in 2019) was from planned voluntary donations, and a further £3.5K (£5.4K in 2019) was from Gift Aid.

Restricted income of £1.4M (a rise of 376% compared to £292.5K in 2019) was also received. Total income was £1.5M, a rise of 233% compared with £443.0K in 2019.

The largest single item of the parish's unrestricted and designated income in 2020 was a £25K Business Rates Support Grant from the Retail, Hospitality and Leisure Grant Fund, part of the package of support for businesses in the retail, hospitality and leisure sectors in response to the COVID-19 outbreak. Income from hiring out rooms and renting out residential properties totalled £37.0K, a decrease of 62% compared to £97.1K in 2019. The house at 7 Pentire Road was unoccupied until it was sold in September and the flat in Peterhouse was unoccupied for the first eight months of the year.

Most of the restricted income was for the delivery stage of the building project, including £1.1M from the HLF, £232.7K from the Listed Places of Worship Grant Scheme and £10.0K from the Friends of Essex Churches Trust.

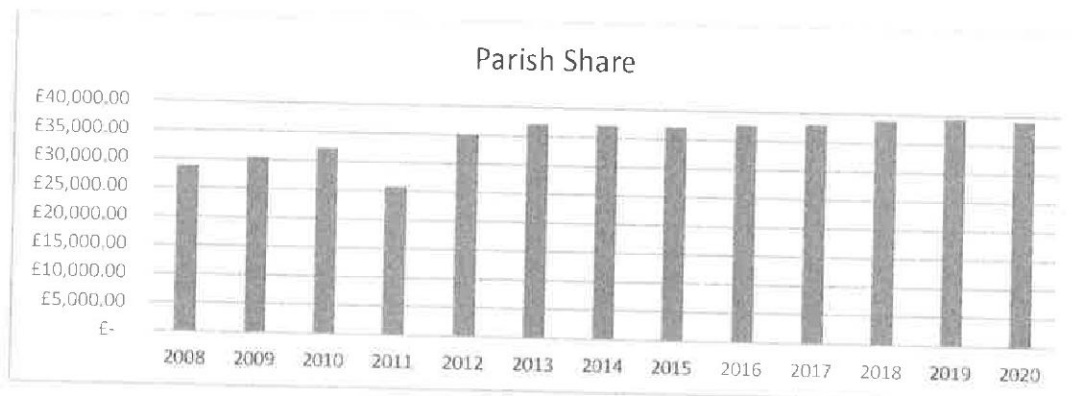
Worship services been held virtually meant that collections fell from £2.7K in 2019 to £0.5K in 2020. This decrease was partly offset by £0.6K in unrestricted donations made via bank transfer. Total voluntary giving last peaked in 2013 and has been declining since. Reductions in giving due to death, retirement, reduced means, or relocation continued to be greater than increases due to people starting to give, giving more regularly, or increasing the amount that they give.

Payments

Total expenditure in 2020 was £1.6M, of which £1.5M was restricted. Total unrestricted and designated expenditure fell by 22.4% from £156.7K in 2019 to £121.7K in 2020.

The largest area of expenditure in 2020 was again for the delivery stage of the building project, where most of that restricted £1.5M was spent, compared to £291.1K in 2019, an increase of 415%. Project income was only sufficient to cover 92% of project expenditure.

The second largest item of expenditure in 2020 was the Parish Share. This is the sum that the parish pays to the Diocese of Chelmsford. The diocese uses the money it receives from its parishes to provide stipends and housing for clergy, as well as funding the centralised expenditure of the diocese. In 2020, the parish paid £39,187, equivalent to £3,265.58 per month, or £751.53 per week. This was a decrease of 0.5% on 2019, thanks to a larger fees credit.



The third largest item of expenditure in 2020 was the running costs of Peterhouse; at £34.5K, a decrease of 51% on the £71.1K spent in 2019. The contract with Ashley Cleaning Services was terminated after a year. Reduced usage of the building resulted in lower gas and electricity bills. Less was also spent on maintenance, renovations and repairs, especially to the flat, where £12.7K was spent on major works in 2019.

Balances

Expenditure was more than income for both the building project and the parish's normal running costs. The deficit for the year was £148.6K, compared to a deficit of £5.6K (excluding the loss on revaluation of 7 Pentire Road) in 2019. There was a deficit of £40.1K on the unrestricted and designated funds in 2020, a 543% increase compared to the £6.2K deficit in 2019. There was a deficit of £108.6K on restricted funds in 2020, compared to a small surplus in 2019. However, because of the sale of 7 Pentire Road, net current assets rose from £104.6K to £456.0K. After £180.0K was transferred from designated to unrestricted funds to pay off the outstanding loan from the diocese and a further £88.8K was transferred to restricted funds to cover the deficit on the project., unrestricted funds stood at £209.8K, designated funds stood at £242.6K (of which £226.2K remained from the sale of 7 Pentire Road) and restricted funds stood at £3.6K.

Reserves Policy

It is PCC policy to try to maintain unrestricted reserves in the bank current account(s) of three months' normal average expenditure (excluding major building repairs and renovations, and the costs of the building project) equating to £30K. These reserves are held to smooth out fluctuations in cash flow and to meet emergencies. This target was met at the end of 2020.

Statement of members' (trustees') responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the PCC and of the incoming resources and application of resources of the PCC for that year.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the PCC and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the PCC Powers Measure (1956) as amended and Church Representation Rules. They are also responsible for safeguarding the assets of the PCC and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Parochial Church Council on the 16th of May 2021



Rev AWM Summers, Chair

Independent Auditors Report – To the Members of the Ecclesiastical
Parish of St Peter-in the Forest, Walthamstow

Opinion

We have audited the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St Peter Walthamstow (the 'PCC') for the year ended 31 December 2020 which comprise the statement of financial activities, the statement of financial position, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice)

In our opinion, the financial statements:

- give a true and fair view of the state of the PCC's affairs as at 31 December 2020 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the PCC in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the PCC's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with

the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the PCC's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

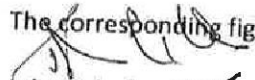
Other matter

Your attention is drawn to the fact that the PCC has prepared financial statements in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in

the UK and Republic of Ireland (FRS 102)" (as amended) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

This has been done in order for the financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2016.

The corresponding figures for 2019 are unaudited.


John Caladine FCCA CTA FCIE

Chartered Certified Accountants
Statutory Auditor

23 June 2021

Caladine Limited
Chantry House
22 Upperton Road
Eastbourne
East Sussex
BN21 1BF

John Caladine FCCA CTA FCIE is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under of section 1212 of the Companies Act 2006

Statement of Financial Activities for the Year Ended 31 December 2020

	Notes	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Designated Funds 2019 (restated)	Total Funds 2019 (restated)
Incoming Resources									
<i>Donations and Legacies</i>	2	£42,567.85	£1,394,028.03	£143.39	£1,436,739.27	£46,785.13	£292,067.43	£147.50	£339,000.06
<i>Other Trading Activities</i>	3	£0.00	£0.00	£601.50	£601.50	£1,600.00	£336.00	£0.00	£1,936.00
<i>Investments</i>	4	£0.03	£66.84	£60.78	£127.65	£1,016.30	£97.78	£894.37	£2,008.45
<i>Income from Charitable Activities</i>	5	£38,206.89	£0.00	£0.00	£38,206.89	£99,184.15	£0.00	£884.00	£100,068.15
Total Incoming Resources		£80,774.77	£1,394,094.87	£805.67	£1,475,675.31	£148,585.58	£292,501.21	£1,925.87	£443,012.66
Resources Expended									
<i>Cost of Raising Funds</i>	8	£250.17	£0.00	£108.04	£358.21	£4.69	£0.00	£0.00	£4.69
<i>Charitable Activities</i>	9	£116,329.59	£1,502,742.31	£5,014.88	£1,624,086.78	£155,107.00	£292,164.83	£1,637.73	£448,909.56
Total Resources Expended		£116,579.76	£1,502,742.31	£5,122.92	£1,624,444.99	£155,111.69	£292,164.83	£1,637.73	£448,914.25
Net Incoming/(Outgoing) Resources Before Investment Gains		-£35,804.99	-£108,647.44	-£4,317.25	-£148,769.68	-£6,526.11	£336.38	£288.14	-£5,901.59
Net Gains/Losses On Investments		£0.00	£142.37	£0.00	£142.37	£0.00	£326.22	£0.00	£326.22
Net Incoming Resources for the Year		-£35,804.99	-£108,505.07	-£4,317.25	-£148,627.31	-£6,526.11	£662.60	£288.14	-£5,575.37
Other Recognised Gains/Losses (Revaluation of Fixed Assets)		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£125,000.00	£125,000.00
Transfers Between Funds		£180,000.00	£88,775.93	£268,775.93	£0.00	£0.00	£0.00	£0.00	£0.00
Net Movement in Funds		£144,195.01	-£19,729.14	£273,093.18	-£148,627.31	-£6,526.11	£662.60	£124,711.86	£130,575.37
Total Funds Brought Forward at 1 January (Restated)		£65,590.10	£23,302.55	£515,729.68	£604,622.33	£72,116.21	£22,639.95	£640,441.54	£735,197.70
Total Funds Carried Forward at 31 December		£209,785.11	£3,573.41	£242,636.50	£455,995.02	£65,590.10	£23,302.55	£515,729.68	£604,622.33

The Parochial Church Council of the Ecclesiastical Parish of St Peter-on-the-Forest, Walthamstow
Trustees Report for year ended 31st December 2021

Balance Sheet at 31 December 2020

	Notes	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Designated Funds 2019 (restated)	Total Funds 2019 (restated)
Fixed Assets									
Investments	12	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£500,000.00	£500,000.00
Total Fixed Assets		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£500,000.00	£500,000.00
Current Assets									
Cash at Bank and in Hand	13	£211,659.65	-£42,759.67	£242,584.94	£411,484.92	£114,233.08	-£38,271.09	£15,634.87	£91,596.86
Investments	14	£0.00	£2,212.63	£0.00	£2,212.63	£0.00	£2,070.26	£0.00	£2,070.26
Debtors	15	£8,830.37	£82,137.62	£51.56	£91,019.55	£34,634.25	£120,933.47	£94.81	£155,662.53
		£220,490.02	£41,590.58	£242,636.50	£504,717.10	£148,867.33	£84,732.64	£15,729.68	£249,329.65
Creditors	16	-£10,704.91	-£38,017.17	£0.00	-£48,722.08	-£83,277.23	-£61,430.09	£0.00	-£144,707.32
Net Current Assets		£209,785.11	£3,573.41	£242,636.50	£455,995.02	£65,590.10	£23,302.55	£15,729.68	£104,622.33
NET ASSETS		£209,785.11	£3,573.41	£242,636.50	£455,995.02	£65,590.10	£23,302.55	£15,729.68	£604,622.33

Approved by the Parochial Church Council on the 16th of May 2021



Rev AWM Summers, Chair

Statement of Cash Flows for the Year Ended 31 December 2020

	Notes	Total Funds 2020	Total Funds 2019
Cash flows from Operating Activities:			
Cash Absorbed by Operations	1	-£110,239.59	-£94,341.30
Cash Flows From Investing Activities:			
Dividends, Interest and Rents From Investments		£127.65	£2,008.20
Gross Proceeds From the Sale of Property		£500,000.00	£0.00
Net Cash Generated from Investing Activities		£500,127.65	£2,008.20
Cash Flows from Financing Activities:			
Proceeds of New Loans		£110,000.00	£70,000.00
Repayment of Loans		-£180,000.00	£0.00
Net Cash Used in Financing Activities		-£70,000.00	£70,000.00
Change in Cash and Cash Equivalents in the Reporting Period		£319,888.06	-£22,333.10
Cash and Cash Equivalents at 1 January		£91,596.86	£113,929.96
Cash and Cash Equivalents at 31 December		£411,484.92	£91,596.86

Notes

1 - Cash Absorbed by Operations

	2020	2019
Deficit for Year	-£148,627.31	-£130,575.37
Adjustments for:		
Investment Income Recognised in Statement of Financial Activities	-£127.65	-£2,008.20
Fair Value Gains and Losses on Investment Properties	£0.00	£125,000.00
Fair Value Gains and Losses on Investments	-£142.37	-£326.22
Movements in Working Capital:		
Decrease/(Increase) in Debtors	£64,642.98	-£136,416.06
(Decrease)/Increase in Creditors	-£25,985.24	£49,984.55
Cash Absorbed by Operations	-£110,239.59	-£94,341.30

2 - Analysis of Changes in Net Funds

	At 1 January 2020	Cash flows	At 31 December 2020
Cash at Bank and in Hand	£91,596.86	£319,888.06	£411,484.92
Loans Falling Due Within One Year	-£70,000.00	£70,000.00	£0.00
	£21,596.86	£389,888.06	£411,484.92

Notes to the Financial Statements for the Year Ended 31 December 2020

The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Peter Walthamstow is a registered charity established by the Parochial Church Council Powers Measure (1956) as amended, and Church Representation rules. The principal address is The Parish Office, Peterhouse Church and Community Centre, 122 Forest Rise, Walthamstow, London, E17 3PW.

1 Accounting Policies

a Basis of financial statements

The accounts have been prepared in accordance with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The PCC is a Public Benefit Entity as defined by FRS 102.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice that is referred to in the Regulations, but which has since been withdrawn. The accounts are prepared in sterling, which is the functional currency of the PCC.

The accounts have been prepared under the historical cost convention, with the exception of fixed asset investments and current asset investments being measured at fair value. The principal accounting policies adopted are set out below.

b Fund accounting

Unrestricted funds are income funds that are to be spent on the PCC's general purposes.

Restricted funds comprise (a) income from trusts or endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Designated funds are general funds set aside by the PCC for use in the future.

c Incoming resources

Planned giving, collections and similar donations are recognised when received. Income from the recovery of tax on gift-aided donations is accounted for in the period in which the relevant donation is received. Grant income is recognised on a receivable basis. The income from charitable activities includes rental income, from the letting of church premises and other buildings, which is accounted for when earned. It is shown gross, with the associated costs included in the costs of charitable activities.

d Resources expended

Expenditure is recognised when an obligation exists, payment is probable, and the amount can be measured reliably.

e Fixed assets

Consecrated and beneficed property of any kind such as the church building is excluded from the accounts in accordance with s10 of the Charities Act 2011.

Moveable church contents are held by the vicar and churchwardens on special trust for the PCC and require a faculty for disposal. They are considered by the PCC to be inalienable property.

Investments are valued at market value at 31st December. The market value of the investment property at 7 Pentire Road has been determined by DaBora Conway Limited real estate agency, using comparable properties in an active market.

f Going concern

At the time of approving the financial statements, the PCC have a reasonable expectation that it has adequate resources to continue in operational existence for the foreseeable future. Thus, the PCC continues to adopt the going concern basis of accounting in preparing the financial statements.

g Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

h Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the PCC is demonstrably committed to terminate the employment or to provide termination benefits.

i Retirement benefits

The PCC operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the PCC in an independently administered fund. Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

Notes to the Financial Statements for the Year Ended 31 December 2020

2 Donations and Legacies

	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Designated Funds 2019 (restated)	Total Funds 2019 (restated)
Planned Giving	£12,576.00	£0.00	£0.00	£12,576.00	£17,186.10	£0.00	£0.00	£17,186.10
Collections at Services	£522.40	£0.00	£0.00	£522.40	£2,663.06	£0.00	£0.00	£2,663.06
Donations	£977.87	£2,977.00	£110.72	£4,065.59	£21,602.95	£696.60	£118.00	£22,417.55
Gift Aid Tax Recovered	£3,491.58	£693.00	£32.67	£4,217.25	£5,333.02	£89.15	£29.50	£5,451.67
Grants	£25,000.00	£1,390,358.03	£0.00	£1,415,358.03	£0.00	£291,281.68	£0.00	£291,281.68
	£42,567.85	£1,394,028.03	£143.39	£1,436,739.27	£46,785.13	£292,067.43	£147.50	£339,000.06

Grants received, included in the above, are as follows:

	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019	Restricted Funds 2019	Designated Funds 2019	Total Funds 2019
Beatrice Laing Trust	£0.00	£0.00	£0.00	£0.00	£0.00	£15,000.00	£0.00	£15,000.00
Friends of Essex Churches Trust	£0.00	£10,000.00	£0.00	£10,000.00	£0.00	£0.00	£0.00	£0.00
Garfield Weston Foundation	£0.00	£0.00	£0.00	£0.00	£0.00	£20,000.00	£0.00	£20,000.00
Heritage Lottery Fund	£0.00	£1,147,645.99	£0.00	£1,147,645.99	£0.00	£210,788.17	£0.00	£210,788.17
Retail, Hospitality and Leisure Grant Fund	£25,000.00	£0.00	£0.00	£25,000.00	£0.00	£0.00	£0.00	£0.00
Reclaimed VAT	£0.00	£232,712.04	£0.00	£232,712.04	£0.00	£45,493.51	£0.00	£45,493.51
	£25,000.00	£1,390,358.03	£0.00	£1,415,358.03	£0.00	£291,281.68	£0.00	£291,281.68

3 Other Trading Activities

	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Designated Funds 2019 (restated)	Total Funds 2019 (restated)
Christian Aid Week Cream Tea	£0.00	£0.00	£0.00	£0.00	£0.00	£336.00	£0.00	£336.00
Quiz Night	£0.00	£0.00	£601.50	£601.50	£0.00	£0.00	£0.00	£0.00
Sale of Unwanted Chairs from Church Building	£0.00	£0.00	£0.00	£0.00	£1,600.00	£0.00	£0.00	£1,600.00
	£0.00	£0.00	£601.50	£601.50	£1,600.00	£336.00	£0.00	£1,936.00

Notes to the Financial Statements for the Year Ended 31 December 2020

4 Investments

	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Designated Funds 2019 (restated)	Total Funds 2019 (restated)
CBF Deposit Interest	£0.03	£4.48	£60.78	£65.29	£103.30	£37.36	£107.37	£248.03
CBF Investment Fund Interest	£0.00	£62.36	£0.00	£62.36	£0.00	£60.42	£0.00	£60.42
Rental Income - 7 Pentire Road	£0.00	£0.00	£0.00	£0.00	£913.00	£0.00	£787.00	£1,700.00
	£0.03	£66.84	£60.78	£127.65	£1,016.30	£97.78	£894.37	£2,008.45

5 Income from Charitable Activities

	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Designated Funds 2019 (restated)	Total Funds 2019 (restated)
Statutory Fees (Gross)	£970.00	£0.00	£0.00	£970.00	£2,595.00	£0.00	£0.00	£2,595.00
Room Hire - Church	£0.00	£0.00	£0.00	£0.00	£1,056.40	£0.00	£0.00	£1,056.40
Room Rental - Peterhouse	£15,250.00	£0.00	£0.00	£15,250.00	£25,600.00	£0.00	£0.00	£25,600.00
Room Hire - Peterhouse	£16,713.54	£0.00	£0.00	£16,713.54	£67,395.75	£0.00	£0.00	£67,395.75
Equipment Hire - Peterhouse	£50.00	£0.00	£0.00	£50.00	£55.00	£0.00	£0.00	£55.00
Rental Income - Peterhouse Flat	£5,000.00	£0.00	£0.00	£5,000.00	£1,250.00	£0.00	£0.00	£1,250.00
Provision of Refreshments	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£884.00	£884.00
Parking	£200.00	£0.00	£0.00	£200.00	£1,214.00	£0.00	£0.00	£1,214.00
Other	£23.35	£0.00	£0.00	£23.35	£18.00	£0.00	£0.00	£18.00
	£38,206.89	£0.00	£0.00	£38,206.89	£99,184.15	£0.00	£884.00	£100,068.15

6 Staff Costs

	Unrestricted Funds 2020	Restricted Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Total Funds 2019 (restated)
Wages and Salaries	£13,042.02	£24,258.52	£37,300.54	£26,972.15	£3,751.17	£30,723.32
Social Security Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Employer's Contribution to Defined Contribution Pension Schemes	£0.00	£1,314.96	£1,314.96	£449.31	£110.00	£559.31
	£13,042.02	£25,573.48	£38,615.50	£27,421.46	£3,861.17	£31,282.63
Average Number of Employees on the Payroll During the Year	2020	2019				
Full Time Staff	1.0	0.3				
Part Time Staff	1.7	1.6				
	2.7	1.9				

There were no employees who received employee benefits of more than £60,000.

Notes to the Financial Statements for the Year Ended 31 December 2020

7 Trustees' Remuneration and Benefits and Related Party Transactions

A small immaterial portion of the expenses paid to the then incumbent, the Rev Paul K. Trathen, may have related to his services as chairman of the PCC. Callum Trathen, who was paid to set up furniture for worship services in the hall at Peterhouse, is the son of the then incumbent, the Rev Paul K. Trathen. Sally Lye, appointed as part-time Parish Assistant in November 2020, is the daughter of one of the Churchwardens, Frances Downing. No other payments or expenses were paid to any other PCC members, persons closely connected to them, or other related parties.

8 Cost of Raising Funds

	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Designated Funds 2019 (restated)	Total Funds 2019 (restated)
Church Café - Supplies and Equipment	£240.83	£0.00	£0.00	£240.83	£0.00	£0.00	£0.00	£0.00
Costs of Fundraising Events	£0.00	£0.00	£105.00	£105.00	£0.00	£0.00	£0.00	£0.00
Processing Fees for Debit Card Payments	£9.34	£0.00	£3.04	£12.38	£4.69	£0.00	£0.00	£4.69
	£250.17	£0.00	£108.04	£358.21	£4.69	£0.00	£0.00	£4.69

9 Charitable Activities

	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Designated Funds 2019 (restated)	Total Funds 2019 (restated)
Ministry Costs: Diocesan Parish Share	£39,187.00	£0.00	£0.00	£39,187.00	£39,394.00	£0.00	£0.00	£39,394.00
Church Building - Running Costs	£6,724.29	£0.00	£0.00	£6,724.29	£5,040.38	£0.00	£480.00	£5,520.38
"St Peter's: A Unique Forest Church" Project - Capital Costs	£0.00	£1,378,392.94	£0.00	£1,378,392.94	£0.00	£159,784.59	£0.00	£159,784.59
"St Peter's: A Unique Forest Church" Project - Professional Fees	£0.00	£90,181.08	£0.00	£90,181.08	£0.00	£125,144.76	£0.00	£125,144.76
"St Peter's: A Unique Forest Church" Project - Other Costs	£0.00	£30,950.82	£0.00	£30,950.82	£0.00	£6,237.83	£0.00	£6,237.83
Peterhouse Church and Community Centre - Running Costs	£34,518.21	£0.00	£13.00	£34,531.21	£70,505.89	£0.00	£666.44	£71,172.33
Parish - Other Running Costs	£11,326.50	£0.00	£5,001.88	£16,328.38	£17,423.97	£761.82	£491.29	£18,677.08
Support Costs (see Note 10)	£15,290.44	£3,217.47	£0.00	£18,507.91	£21,450.95	£235.83	£0.00	£21,686.78
Governance Costs (see Note 10)	£9,283.15	£0.00	£0.00	£9,283.15	£1,291.81	£0.00	£0.00	£1,291.81
	£116,329.59	£1,502,742.31	£5,014.88	£1,624,086.78	£155,107.00	£292,164.83	£1,637.73	£448,909.56

The Parochial Church Council of the Ecclesiastical Parish of St Peter-on-the-Forest, Walthamstow
Trustees Report for year ended 31st December 2021

Notes to the Financial Statements for the Year Ended 31 December 2020

10 Support and Governance Costs

	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Designated Funds 2019 (restated)	Total Funds 2019 (restated)
Support Costs								
<i>Interest on Loan from Diocese</i>	£0.00	£3,097.47	£0.00	£3,097.47	£0.00	£145.83	£0.00	£145.83
<i>Parish Office - Running Costs</i>	£2,920.77	£120.00	£0.00	£3,040.77	£5,510.63	£90.00	£0.00	£5,600.63
<i>Recruitment</i>	£0.00	£0.00	£0.00	£0.00	£907.20	£0.00	£0.00	£907.20
<i>Staff Costs</i>	£12,369.67	£0.00	£0.00	£12,369.67	£15,033.12	£0.00	£0.00	£15,033.12
	<u>£15,290.44</u>	<u>£3,217.47</u>	<u>£0.00</u>	<u>£18,507.91</u>	<u>£21,450.95</u>	<u>£235.83</u>	<u>£0.00</u>	<u>£21,686.78</u>
Governance Costs								
<i>Audit Fees</i>	£7,200.00	£0.00	£0.00	£7,200.00	£0.00	£0.00	£0.00	£0.00
<i>Independent Examination Fees</i>	£1,800.00	£0.00	£0.00	£1,800.00	£960.00	£0.00	£0.00	£960.00
<i>Lunches at PCC Meetings</i>	£27.69	£0.00	£0.00	£27.69	£81.81	£0.00	£0.00	£81.81
<i>Payroll Fees</i>	£240.00	£0.00	£0.00	£240.00	£240.00	£0.00	£0.00	£240.00
<i>PCC Resources</i>	£15.46	£0.00	£0.00	£15.46	£10.00	£0.00	£0.00	£10.00
	<u>£9,283.15</u>	<u>£0.00</u>	<u>£0.00</u>	<u>£9,283.15</u>	<u>£1,291.81</u>	<u>£0.00</u>	<u>£0.00</u>	<u>£1,291.81</u>

11 Fixed Asset Investments

	Market Value at 1 January 2020	Disposal	Market value at 31 December 2020	Market value at 1st January 2019	Loss on Revaluation	Market Value at 31st December 2019
Freehold Residential Property at 7 Pentire Road (sold in Sept 2020)	£500,000.00	-£500,000.00	£0.00	£625,000.00	-£125,000.00	£500,000.00

12 Cash at Bank and in Hand

	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019	Restricted Funds 2019	Designated Funds 2019	Total Funds 2019
Co-operative Bank Current Account	£211,626.88	-£43,889.49	£228,207.49	£395,944.88	£113,978.90	-£39,357.44	£1,318.19	£75,939.65
The CBF Church of England Deposit Fund	£5.31	£1,060.78	£14,373.18	£15,439.27	£5.28	£1,056.30	£14,312.41	£15,373.99
Cash in Hand	£27.46	£69.04	£4.27	£100.77	£209.91	£69.04	£4.27	£283.22
	<u>£211,659.65</u>	<u>-£42,759.67</u>	<u>£242,584.94</u>	<u>£411,484.92</u>	<u>£114,194.09</u>	<u>-£38,232.10</u>	<u>£15,634.87</u>	<u>£91,596.86</u>

13 Investments

	Market value brought forward 1st January 2020	Gain on revaluation	Market value carried forward 31st December 2020
108 shares in the CBF Church of England Investment Fund - Revd Canon R A Pelly Trust for Maintenance of Church and Churchyard	£2,070.26	£142.37	£2,212.63

Notes to the Financial Statements for the Year Ended 31 December 2020

14 Debtors

	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Designated Funds 2019 (restated)	Total Funds 2019 (restated)
Grants Receivable	£0.00	£81,193.54	£0.00	£81,193.54	£0.00	£118,151.42	£0.00	£118,151.42
Prepayments	£5,503.92	£246.85	£41.56	£5,792.33	£3,370.90	£2,618.42	£54.56	£6,043.88
Other Debtors	£3,326.45	£697.23	£10.00	£4,033.68	£31,263.35	£163.63	£40.25	£31,467.23
	£8,830.37	£82,137.62	£51.56	£91,019.55	£34,634.25	£120,933.47	£94.81	£155,662.53

15 Creditors

	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Designated Funds 2019 (restated)	Total Funds 2019 (restated)
Accounts Payable	-£910.85	-£37,907.73	£0.00	-£38,818.58	-£78,423.75	-£61,320.09	£0.00	-£139,743.84
Other Payables	£0.00	-£109.44	£0.00	-£109.44	£0.00	-£110.00	£0.00	-£110.00
Accruals and Deferred Income	-£9,794.06	£0.00	£0.00	-£9,794.06	-£4,853.48	£0.00	£0.00	-£4,853.48
	-£10,704.91	-£38,017.17	£0.00	-£48,722.08	-£83,277.23	-£61,430.09	£0.00	-£144,707.32

Notes to the Financial Statements for the Year Ended 31 December 2020

16 Statement of Funds

	Balance at 1st January 2020	Income during year	Expenditure during year	Transfers	Other Gains and Losses	Balance at 31st December 2020
Unrestricted Funds						
General fund	£65,590.10	£80,774.77	-£116,579.76	£180,000.00	£0.00	£209,785.11
Restricted Funds						
Building Project: St Peter's - A Unique Forest Church	£19,968.36	£1,384,677.62	-£1,487,202.31	£82,556.33	£0.00	-£0.00
Children and Young People	£505.40	£2.15	£0.00	£0.00	£0.00	£507.55
Christian Aid (Cream Tea)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Donation for Clocks in Therapy Rooms	£0.00	£6.25	£0.00	£0.00	£0.00	£6.25
Donations for Leaving Gift for Ms E M Jarvis	£2.00	£0.00	£0.00	£0.00	£0.00	£2.00
Donations for Leaving Gift for Mr J Ruaux	£0.00	£68.75	£0.00	£0.00	£0.00	£68.75
Donations for Leaving Gift for Fr PK Trathen	£0.00	£31.25	£0.00	£0.00	£0.00	£31.25
Donations for Printing Service Sheets	£76.25	£43.75	-£120.00	£0.00	£0.00	£0.00
Donations for Retirement Gift for Fr M Gibbs	-£59.00	£0.00	£0.00	£0.00	£0.00	-£59.00
Donations in Memory of James Bird	£40.00	£0.00	£0.00	£0.00	£0.00	£40.00
Donations in Memory of Roger Diplock	£550.89	£2.34	£0.00	£0.00	£0.00	£553.23
Flower Fund	£69.04	£0.00	£0.00	£0.00	£0.00	£69.04
Nave Chairs	£0.00	£9,200.40	-£15,420.00	£6,219.60	£0.00	£0.00
Rev'd Canon R A Pelly Trust - Interest	£79.35	£62.36	£0.00	£0.00	£0.00	£141.71
Rev'd Canon R A Pelly Trust - Capital	£2,070.26	£0.00	£0.00	£0.00	£142.37	£2,212.63
	£23,302.55	£1,394,094.87	-£1,502,742.31	£88,775.93	£142.37	£3,573.41
Designated Funds						
Residential Rental Property	£500,000.00	£0.00	-£4,976.88	-£268,775.93	£0.00	£226,247.19
Fabric Reserve	£14,076.06	£55.56	£0.00	£0.00	£0.00	£14,131.62
Parish Lunches	£1,555.88	£5.21	-£13.00	£0.00	£0.00	£1,548.09
Who Let the Dads Out?	£97.74	£0.00	£0.00	£0.00	£0.00	£97.74
Building Project: St Peter's - A Unique Forest Church	£0.00	£744.90	-£133.04	£0.00	£0.00	£611.86
	£515,729.68	£805.67	-£5,122.92	-£268,775.93	£0.00	£242,636.50
Total Funds	£604,622.33	£1,475,675.31	-£1,624,444.99	£0.00	£142.37	£455,995.02

Notes to the Financial Statements for the Year Ended 31 December 2020

16 Statement of Funds (continued)

	Balance at 1st January 2019 (restated)	Income during year (restated)	Expenditure during year (restated)	Transfers	Other Gains and Losses	Balance at 31st December 2019 (restated)
Unrestricted Funds						
General fund	£72,116.21	£148,585.58	-£155,111.69	£0.00	£0.00	£65,590.10
Restricted Funds						
Building Project: St Peter's - A Unique Forest Church	£19,807.71	£291,473.66	-£291,313.01	£0.00	£0.00	£19,968.36
Children and Young People	£501.63	£3.77	£0.00	£0.00	£0.00	£505.40
Christian Aid (Cream Tea)	£0.00	£336.00	-£336.00	£0.00	£0.00	£0.00
Donation for Clocks in Therapy Rooms	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Donations for Leaving Gift for Ms E M Jarvis	£0.00	£202.00	-£200.00	£0.00	£0.00	£2.00
Donations for Leaving Gift for Mr J Ruaux	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Donations for Leaving Gift for Fr PK Trathen	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Donations for Printing Service Sheets	-£15.00	£181.25	-£90.00	£0.00	£0.00	£76.25
Donations for Retirement Gift for Fr M Gibbs	-£59.00	£0.00	£0.00	£0.00	£0.00	-£59.00
Donations in Memory of James Bird	£0.00	£100.00	-£60.00	£0.00	£0.00	£40.00
Donations in Memory of Roger Diplock	£546.78	£4.11	£0.00	£0.00	£0.00	£550.89
Flower Fund	£68.44	£140.00	-£139.40	£0.00	£0.00	£69.04
Nave Chairs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Rev'd Canon R A Pelly Trust - Interest	£18.93	£60.42	£0.00	£0.00	£0.00	£79.35
Rev'd Canon R A Pelly Trust - Capital	£1,744.04	£0.00	£0.00	£0.00	£326.22	£2,070.26
	£22,639.95	£292,501.21	-£292,164.83	£0.00	£326.22	£23,302.55
Designated Funds						
Residential Rental Property	£625,000.00	£0.00	£0.00	£0.00	-£125,000.00	£500,000.00
Fabric Reserve	£13,671.44	£884.62	-£480.00	£0.00	£0.00	£14,076.06
Parish Lunches	£1,646.28	£1,018.75	-£1,109.15	£0.00	£0.00	£1,555.88
Who Let the Dads Out?	£123.82	£22.50	-£48.58	£0.00	£0.00	£97.74
Building Project: St Peter's - A Unique Forest Church	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
	£640,441.54	£1,925.87	-£1,637.73	£0.00	-£125,000.00	£515,729.68
Total Funds	£735,197.70	£443,012.66	-£448,914.25	£0.00	-£124,673.78	£604,622.33

Notes to the Financial Statements for the Year Ended 31 December 2020

16 Statement of Funds (continued)

Details of Material Funds

Building Project: "St Peter's – A Unique Forest Church" Fund

This fund represents the monies raised for and spent on the repair, restoration and re-ordering of the church building.

Nave Chairs Fund

This fund represents the monies raised for and spent on new chairs for the nave of the church building.

Fabric Reserve Fund

This fund has been designated by the PCC for expenditure on the fabric of either Peterhouse or the church building.

Residential Rental Property Fund

This fund has been designated by the PCC for the purchase of residential rental properties.

During 2020, the property at 7 Pentire Road was sold.

During 2020, a transfer of £180,000 was made from this fund to pay off the outstanding loan from the Diocese of Chelmsford.

During 2020, a transfer of £82,556.33 was made from this fund to cover the deficit on the Building Project: St Peter's – A Unique Forest Church. It is possible that further fundraising may cover at least part of this deficit.

During 2020, a transfer of £6,219.60 was made from this fund to cover the deficit on the Nave Chairs restricted fund. It is possible that further fundraising may cover at least part of this deficit.

17 Defined Contribution Pension

The PCC operates a defined contribution scheme for all qualifying employees. The assets of the scheme are held separately from those of the trust in an independently administered fund. The charge to the statement of financial activities in respect of defined contribution schemes amounted to £1,315 (2019: £559) and the charge to the statement of financial position amount to £109 (2019: £Nil).

18 Financial Commitments

Phase II of the parish's major building project, "St Peter's: A Unique Forest Church", which aims to repair, restore and re-order the parish church and then provide a three-year Activity Plan, is projected to cost £2,059,021.

Of this, £12.7K was spent in 2018, £291.3K was spent in 2019, £1,487.2K was spent in 2020, and the estimated expenditure for 2021 onwards is £267.8K.

Projected funding:

HLF Grant (already secured)	£1,494,690.00
Reclaimed VAT	£300,879.00
Other Grants	£78,500.00
Parish's Contribution (including value of volunteer time, and increased management and maintenance)	£184,952.00
	£2,059,021.00

19 Prior period adjustment

Adjustments have been made in the prior period restating a number of estimates to reflect actual receivables and liabilities. Individually and in aggregate they are not considered material.

Changes to total funds:	As Previously Reported	Adjustment	As Restated
Total Funds	£603,664.61	£957.72	£604,622.33

Risk Management

The Trustees have identified the risks to which the PCC is exposed and have implemented procedure to mitigate these risks.

Supplementary Reports

Children's Ministry

The year started well, with our partner Red Balloon Foundation providing the materials each week for our Rocks group. They also provided the material for our March All Age Service. Members of the Children's Ministry team supervised. As we reached March, things were changing at our Parish Eucharist Service. Families were not attending because of the safety of their children in a crowded environment. Our Services finished before Mothering Sunday and this meant our service converted to online. Red Balloon delivered a Family box, containing craft bits, ideas, and the relevant reading of that day, to all our children who attended St Peters regularly. They broadcast every Sunday, Balloon stream, about 10am via Zoom for the children to join in. This involved lots of running around our homes looking for things that were suggested during the broadcast, jumping around, being told a story relevant to the Gospel of the day and praying together. The box contents were always geared to the age groups and there was always a sweet treat much to the delight of those taking part. The time of the broadcast changed during the lockdown to around 4pm but the format, excitement and excellent contents did not. We are a diminishing group of leads for Rocks, anyone interested in taking part in shaping young folks' journey of faith please speak to either of the Church Wardens or Fr Alex

Frances Downing and Bernard Eaton

Whipps Cross Hospital Chaplaincy

Rev'd Sue is involved in the hospital chaplaincy and is pleased to have had both vaccinations which will enable her to safely continue in this ministry

Mother Sue Diplock (Assistant Curate/Hospital Chaplain)

Snaresbrook Crown Court Chaplaincy

As for all of us, 2020 was an unusual year for the Chaplaincy team at Snaresbrook Crown Court. Sadly, one of our volunteers, Douglas Harvey, died after an illness in March. Numbers of volunteers reduced to below ten and more volunteers would be very welcome.

Having started the year with our annual New Year dinner at the Eagle, we continued keeping the chapel open every weekday from 12:45 to 2:15, when the courts break for lunch and both staff and families and witnesses would have time to look for some peace and quiet in the chapel, in silence, in prayer, in a quiet talk with one of our volunteers, to light a candle, or sometimes to eat their lunch.

The organ responded well to small repairs by Julian Ruaux, but it remained in very poor condition. However, Sally Johnson continued to play a bit, working her way through the hymnbook, and it is true that when the sound of the organ was heard, people would know that we were open and make their way down to put their heads in at the chapel door.

The building closed like so many others in March, because of Covid 19, and we had to suspend the chaplaincy. The team met on Zoom and returned to the chapel and after the Court reopened, we resumed the chapel service in July, but on Monday and Thursday only. There was a eucharist once a month on the first Thursday.

However, with restrictions resuming in November we had to close and were unable to hold the usual Remembrance Service we have every year. A very short simple act of worship was held on December 17 to celebrate Christmas, with prayers, reading, and recorded music. The year ended

with a hope that opening could resume when the restrictions were lifted. If you would like to join the team of volunteers, you would be very welcome.

Sally Holman (Lay Chaplain)

Gift Aid

Through the generosity of your contributions and that of our visitors, combined with careful book keeping, we have continued to be able to support the work of our church through our giving. We were able to claim back over £6,000 from the taxman and this goes straight into Church funds. Thank you everyone.

Anyone who pays tax, can join the scheme. The payment can be an annual cheque or it could be through regular monthly giving by Direct Debit or by weekly numbered envelopes. Individual yellow Gift Aid envelopes can be used for a one off donation or when you are supporting another activity i.e. Easter Flowers.

Peter Shrubsole (Hon. Gift Aid Sec)

Deanery Synod

There has been only one meeting of the Synod since the last APCM. On Wednesday 24th March 2021, the Synod met on Zoom. The main topic was 'Issues of Racism in Church and Society.' The speaker was Fr. Neil Walsh, vicar of St Margaret's church, Leytonstone. He talked about his own experiences in the church and with reference to the book 'Ghost Ship - Institutional Racism and the Church of England' by A.D.A. France-Williams. This was followed by discussion in small groups.

Beryl Porter (Deanery Synod Rep)

St Peter's: A Unique Forest Church Project

2020 was planned to be an exciting year for St Peter-in-the-Forest with the final elements of the capital works due to finish in August. Works in the previous year had gone to plan and good progress had been made. However, the end of the first quarter of 2020 saw the Government placing the country into lockdown as the Covid 19 pandemic swept across the world. This initial impact on the project was the site closing for 4 weeks causing a subsequent delay.

Whilst work recommenced in quarter two, progress was slow due to difficulty in obtaining materials and specialist trades. By the end of quarter two most of the major works should have been finished but were far from it. Materials were still in short supply and works to be carried out by UK Power Networks and the gas company had not even been scheduled for commencement due to the pandemic. The effect of this was that the heating could not be commissioned, and old electrical meters prevented the kitchen from being fitted.

Quarter three saw the planned completion date pass and the official opening in October postponed. The works had however, picked up and good progress was once again being made. The pandemic delays had however put financial pressure on the project, the main contractor, and the consultants. The National Lottery Heritage Fund agreed to increase our grant to cover consultants' additional costs and, following many of their projects being in a similar position, agreed to consider covering additional costs following completion of the project.

The latter part of quarter four saw practical completion of the works and the church declared usable, however, some areas such as the glass for the main door into the nave remained incomplete and filled with fireproof sheeting whilst we awaited the glass to be delivered from Europe. A further national lockdown announced after Christmas prevented the church from being used.

Whilst 2020 saw the completion of the capital works to the church several outstanding elements remained including snagging, refitting of the kitchen, the interpretation, cabinet of curiosity and signage. Any planned reopening of the church would also need to be postponed until pandemic restrictions allow.

Peter Vadden (Project Delivery Manager)

Community Engagement Officer

In a recent meeting, our National Lottery Heritage Fund grant manager used the term 'blended delivery' to refer to a post-covid mix of online and in-person activities. The blend of activities in 2020 vastly favoured digital engagement to signpost the exciting developments then underway at St Peter-in-the-Forest, especially during the first full lockdown. Alongside project announcements and updates on our new website, refreshed social media channels, and email newsletter, a lot of effort also went into digitally facilitating regular worship through video premieres and live broadcasts of Parish Morning Worship.

Over a year after the first lockdown, we are all well used to navigating life in a pandemic. This knowledge has been hard won, and the in-person events that we were able to hold in 2020 relied on the forbearance and hard work of many volunteers. As social distancing was relaxed towards the end of the year, we were able to enjoy some great community events (Open House festival, forest school taster with Strawberry Harlequin) and the launch of volunteer programmes (gardening and conservation) and training courses (Waltham Forest Council's biodiversity sessions). Having an activity plan geared towards outdoors exploration certainly was a real boon!

Monthly highlights

January saw the collection of further oral histories and archival objects from members of the congregation and local community. Key among these was a cache of images donated by Stanley Bird showing developments to the church building from the 1920s to the 1990s. These proved indispensable when pulling together materials for our interpretation displays. Meetings with the council community connectors scheme, Red Balloon, and Forest School intended to establish partnerships to help bring volunteers to St Peter-in-the-Forest.

In February, staff and students from the Real Actors Workshop enjoyed learning how to film oral history interviews, and visited Vestry House Museum to discover more about the history of their area. They put these skills into practice documenting the capital works at the church and recording the stories of members of our congregation and local community. Hard Hat tours allowed the public to visit and see the works for themselves.

Coronavirus lockdown reached the UK in March. There was a lot of behind-the-scenes activity adapting to covid and ensuring continued engagement despite the public closure of Peterhouse. Good headway was made on the St Peter's website, which fully launched in April alongside the email

newsletter. The project board then began regularly meeting to specifically steer progress on the interpretation plan.

May and June continued in much a similar vein. Alongside further website updates and developments in interpretation resources, work was put into establishing links with local colleges for work placements I hoped would begin in the new academic year. I also produced some short films about

In July, a volunteer began conducting oral history interviews over the phone and remotely transcribing these. These were facilitated through our area community connector, enabling us to reach isolated elders from a more diverse range of backgrounds and record their stories of local life. These continued into August, when work began planning September's community engagement events and exploring churchyard activities that could safely take place.

In September, the 'blend' of activities swung back towards in-person engagement. London Open House was a fantastic way to showcase St Peter's as part of a high-profile event. We also welcomed members of the Women's Interfaith Network to St Peter's on a virtual tour, and invited local children to the Peterhouse garden on a taster session to create digital resources to advertise our forest school offer.

By October, we were able to offer safe volunteering sessions for gardening enthusiasts in our churchyard, helping to transform the overgrown wilds to an inviting and usable space whilst also promoting biodiversity. These were complemented by the first council-facilitated biodiversity training course in November, helping map the species of flora around St Peter-in-the-Forest.

With December came the reintroduction of stricter social distancing and then lockdown shortly before our Christmas services and community engagement events. People were still able to participate on the second of our zoom-hosted history talks, and the biodiversity training could continue as an educational activity.

See [Appendix A](#) for Photographs

Francis Ball (Parish Community Engagement Officer)

Peterhouse Church & Community Centre

Peterhouse was being used by its regular users until Covid-19 restrictions started and all community centre activities ceased for the users.

Bernard Eaton and Frances Downing

Social Committee

We were hit hard as many were with restrictions, one of the first things to go was after Sunday service tea, coffee and biscuits. One of our last events was the Great Leap Forward quiz, on the 29th February, then we started our new idea of a parish breakfast on the 1st March 2020, we had two events in two days. That was the last event. Biscuits bought are out of date! Blackcurrant and Orange Juice looked very strange and was poured away. We did not have our wonderful Christian Aid cream tea, thus not raising any funds for Christian Aid. We will rise again and look forward to getting our usual events back and new events happening. If you are interested in joining our group do please speak to any member, Marian, Marilyn, Judith, Pam, Frances B, and me Frances D

Flowers

Well, that was a year that was and still it carries on. Plans were made as usual to ask for donations for the Easter flowers, this did not happen as you are all aware, we did not have Easter flowers nor any flowers until December. In my excitement I bought a tree and put it in the Church ready for our Carol service, holly, and ivy around the Advent candle, but bang this did not happen, and I removed a crispy Christmas tree from the Church in the New year. I need people to join the flower rota. Come this summer 2 of the current arrangers are moving to the countryside 1 to Norfolk and 1 to Devon. That will leave three - help we need people. Advice and support can be offered if you are cautious. We need you, please do consider joining.

Frances Downing (Flower Rota Co-ordinator)

Music

The year started with confidence after the success of the Christmas services including the Carol Service, which took place for the first time in Peterhouse. However, the choir suffered some illness (possibly Covid19, not known at the time) and rehearsals were not well attended, but the five Sunday hymns continued. The piano continued to be played in rotation by Sally Johnson, Tom Marshall, Debbie Carson, occasionally Katy Friese-Greene, and twice monthly, our paid musician Ewan Stockwell. Still on 19th January we managed to sing 'Panis Angelicus' by Cesar Franck, once sung by Jennifer Hawes, on the anniversary of Jennifer's death. Julian Ruaux kindly continued to provide a music list so hymns were selected in advance.

On 8th March St Peter's hosted a Sunday afternoon event: 'Transfiguration' with the Roding Valley Partnership, which featured worship songs and a large band, in which some of our musicians took part, and our choir members joined in the choir. It was highly successful in making contacts with other musicians in our partner churches, with a view to more joint services, including Choral Evensong, in future.

By this time, Covid 19 was causing concern and services in Peterhouse were discontinued, the last one being on 15th March. Sally Johnson played the service out with Bach – 'In Thy Love Let Us Perish'. Sunday services continued online, and Sally sent a group email to choir members every week, with the unsung selected hymns and links to suitable music for Sundays. Fr Paul asked Sally to record 'All Glory Laud and Honour' for the Palm Sunday service, which she did, (also the Exsultet for the Easter Vigil, burdening Fr Paul with improvising a televisable Pascal candle, which was quite moving) and when Emily Morrell told us she had downloaded 'Audacity' and could mix tracks, the choir recorded a hymn for Easter morning. 'Jesus Christ is Risen Today' was our first recorded hymn by the choir. From this time onward the choir produced one or two items for every Sunday, which were included in the online service, building up a library of recorded hymns and anthems.

When on 23rd August services resumed in person in Peterhouse, there was no music, which both we and the congregation found hard. The next week we tried singing in the garden after the service and decided in future we would stick to hearing recorded items. Julian Ruaux kindly recorded hymns on his organ at home, to which the choir made recorded voice tracks and Emily edited the whole. Sally played the piano before and after the service on Sundays, also incidental music around the communion. The other rota pianists also did this on Sundays.

In October Ewan Stockwell was appointed Director of Music and we began to make plans for Christmas, with distanced choir practices. But in November services went back online, with the hope that we could worship in Church at Christmas time. The new organ, a digital system Johannus Ecclesia was installed in December. Our hopes were dashed at Christmas when things were getting worse, and we cancelled all our planned services in the new church building and went back online. There was no Carol Service, although we had prepared one, and all was shut down. Services, which were now on Zoom, were more inclusive and interactive and the choir continued to produce a new recorded hymn each week, with the hope that in the spring we would be able to sing somehow in our beautiful new building, with the new organ. I am so proud of the choir for soldiering on remotely and providing us with music, grateful for Emily, Fr Paul, Francis Ball and Bernard, who included it in the online services, also Julian for his accompaniments, and I am so glad we have both a new Musical Director in Ewan and a wonderful new organ. It is our hope that in the new building with the new organ and director we can encourage new singers into the choir and grow the music at St Peter's in the firm belief that 'the best is yet to come.'

Sally Holman (Acting DoM, up to September 2020)
Ewan Stockwell – Director of Music from October 2020

Mother's Union

The year started with Judith Woolnough stepping down as Branch Leader as she is looking to move and Sally Holman-Johnson taking over. Judith will be sorely missed as she was the main instigator in resurrecting the MU at St Peters. We all wish her well in her house hunting.

At the beginning of the year we had our Epiphany Party which is now becoming a regular on the churches calendar and was well attended and enjoyed by all. We did not have a February meeting but an email sent out to all members to state that the March meeting would be making the Mothering Sunday posies (which again is a standard part of our calendar) which was for 21st March but unfortunately the first Covid-19 lockdown started and it was cancelled. For the remainder of 2020 no face to face meetings occurred but the MU was involved in the following:

- An Interfaith Womens Network virtual tours and meetings.
- Recorded service for Mary Sumner Day on 9th August and still available to view: <https://www.facebook.com/190203121016643/videos/593303991351017> which includes Judith and Anne reading the lessons, me doing the talk (with clips from the MU website) and the intercessions, and the children saying the Lord's Prayer.
- A virtual MU meeting took place with all MU members on 12th December where we discussed the possibility of reinstating the Epiphany Party at Peterhouse and how it would work with social distancing etc.. or perhaps a virtual party. Unfortunately this was also a meeting where Sally stood down as MU Branch Leader due to personal reasons and unfortunately no-one stepped forward to take this role. Therefore, after much discussion, it was agreed that all members of our branch are committee members (we are a small unit), Frances Downing would be a MU point of contact using our Peterhouse Community Address, and Pam Bollen would do all admin and finances.

Hopefully 2021 will be better but covid restrictions will always be adhered to, so although MU programme of events have been discussed and dates allocated, it will remain to be seen as to how many are actually achieved.

Pam Bollen (Treasurer)

22nd Walthamstow Rainbows

We started 2020 in high spirits with 15 Rainbows on the book and starting new badge work and then from March 13th we could not meet due to the pandemic. By the 1st April we started zoom meetings which although challenging at first we are now all quite good at it. Near the start of the year we held our first virtual Promise Ceremony with 8 Rainbows making their promise with another 2 Rainbows making their virtual promise at the end of the year. During the year some Rainbows found that being online for school and then logging onto Rainbows was too much and numbers dropped for the virtual meetings, but one Rainbow joined during the year. We continued to hold virtual meetings until the 9th December when we met Face to Face for one meeting before the next lockdown occurred. It was so good to meet them again and see how much they have grown! During the year we still managed to achieve various badges with photographic evidence which was enjoyable to receive. The biggest fun in virtual meetings was scavenger or treasure hunts and I can honestly say that the adults of the household entered this with as much vigour as the Rainbows. It will be nice to meet in person again, but I felt that the Rainbows achieved so much and it is a credit to them that they persevered throughout the year with enthusiasm and cheerfulness and I am proud of them all.

Pam Bollen (Rainbow Leader)

22nd Walthamstow Brownies

The brownies have been meeting on zoom this year, all girls have stayed with us over lockdown and we have had on average 20 girls per meeting.

The girls have been undertaking many interest badges during lockdown including collecting, local history, baking, painting and grow your own.

As a unit we have done our Home Sweet Home badge which involved the girls in cooking for their family, making tea and cleaning their bedrooms.

On zoom the most popular evenings have been those that have involved cooking. We have made scones, pizza, mug cakes, pin wheel sandwiches and chocolate brownies. Cooking also featured in our Chinese New Year Badge and the girls learnt how to make Chinese spring rolls as well as the traditions associated with Chinese New Year.

Being on zoom it has made it easier to invite guests to our meetings. We have been visited by goats, reptiles, and a dance teacher.

We have also undertaken some clay modelling where we made mini versions of ourselves in our uniforms.

We are looking forward to all meeting face to face in the future.

Carole Mitchell (Brownie Leader)

22nd Walthamstow Guides and Rangers

The Guides and Rangers are now combined with a total number of 24. We were meeting regularly up until Covid-19 restrictions in place which we then started to meet virtually (from end of April) with exceptionally good attendance from the guides and rangers. They enjoyed visiting speakers, delivered items for cooking and other activities (no mean feat since the leader lives in

South London). They also did on-line PC coding with a Microsoft team, Escape room activities, three word – where am I activities and many more. A new volunteer joined us and is now taking her leadership training which will mean 3 guide leaders for this ever-expanding pack.

Pam Bollen on behalf of the Guides/Rangers

Appendix A

Photographs – Community Engagement



The Parochial Church Council of the Ecclesiastical Parish of St Peter-on-the-Forest, Walthamstow
Trustees Report for year ended 31st December 2021

