

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER WALTHAMSTOW

England & Wales · Charity number 1128173

Details

Other names	ST PETER-IN-THE-FOREST, WALTHAMSTOW
Status	Registered
Legal form	Previously excepted
Registered	2009-02-20
Register	View on the Charity Commission register

Contact

Address	122 Forest Rise Walthamstow London E17 3PW
Phone	02085091811
Email	office@stpeterintheforest.org
Website	www.stpeterintheforest.org

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Religious activities, including weekly Sunday morning Eucharist in church and online (via both Facebook and YouTube), plus online weekday services via Facebook. Provision of spaces to hire for local individuals and groups.

Classification

- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** Religious Activities, Other Charitable Purposes
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Redbridge
- Waltham Forest

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£168,140	£177,951	-	-
2023-12-31	£190,684	£211,252	-	-
2022-12-31	£256,663	£265,214	-	-
2021-12-31	£224,081	£465,796	-	-
2020-12-31	£1,475,676	£1,624,445	£455,995	3

Trustees

Name	Role	Appointed
Rev Alexander William Mark Summers	Chair	2021-02-02
Anne Smith		2024-05-12
BERYL ANN PORTER		
Brian Gilbert Cook		2023-05-21
Emily Morrell		2020-06-07
FRANCES ELIZABETH DOWNING		2016-03-06
Ma-Jali Henry		2025-05-18
Marian Bradley		2024-05-12
Mel Morris		2024-05-12
Rev James Bernard Eaton		2013-01-01
Rev Rachel Summers		2023-09-10

Accounts



ST PETER-IN-THE-FOREST

CHURCH & COMMUNITY CENTRES

REGISTERED CHARITY NUMBER 1128173



ANNUAL REPORT & ACCOUNTS FOR THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2024

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INCUMBENT:
REVD ALEX SUMMERS
(PRIEST-IN-CHARGE)
C/O 122 FOREST RISE
WALTHAMSTOW
LONDON
E17 3PW

BANK:
THE COOPERATIVE BANK
P O BOX 250, DELF HOUSE
SOUTHWAY, SKELMERSDALE
WN8 6WT

INDEPENDENT EXAMINER:
JOHN R. CALADINE FCCA CTA FCIE
CALADINE CERTIFIED ACCOUNTANTS
CHANCERY HOUSE
22 UPPERTON ROAD
EASTBOURNE
EAST SUSSEX
BN21 1BF

Aim and Purposes

The Parochial Church Council (PCC) of St Peter-in-the-Forest, Walthamstow has the responsibility of cooperating with the Minister-in-Charge - the Reverend Canon Alex Summers, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of: the parish church building; the Peterhouse Church & Community Centre at 122 and 122a Forest Rise, Walthamstow.

As stated in the Preface to the Declaration of Assent (set out in Canon C 15 of the Canons of the Church of England): "The Church of England is part of the One, Holy, Catholic and Apostolic Church worshipping the one true God, Father, Son and Holy Spirit. It professes the faith uniquely revealed in the Holy Scriptures and set forth in the catholic creeds, which faith the Church is called upon to proclaim afresh in each generation. Led by the Holy Spirit, it has borne witness to Christian truth in its historic formularies, the Thirty-nine Articles of Religion, The Book of Common Prayer and the Ordering of Bishops, Priests and Deacons.

The Trustees have considered the Charity Commission guidance on public benefit and consider that the activities of the charity meet its objectives and provide a benefit to the public.

Fr Alex Summers

Priest in Charge Report

Last year's report was written from the vicarage of St Michael and All Angels on Palmerston Road (now occupied by the Archdeacon of West Ham). It's wonderful to be writing this year's report from the vicarage here in the forest!

The Church of England Parish Returns required annually for each parish includes a section on Statistics for Mission. While our worshipping numbers on Sunday mornings remain at a similar level to last year, it is noticeable that we have a variety of different people attending from one Sunday to the next. We are also attracting new people from across the age range. There has been a growth in numbers attending our Christmas services (including our parish carol service), Easter services, and Forest Church. This reflects the nature of St Peter's – a church reaching out to the whole community.

People attending our church, enriched by a wonderful café, and its surroundings (whether it is on a Sunday morning, a Sunday afternoon, a Tuesday morning, a Friday morning, or at other times during the week) all equally feel a strong attachment and a sense of belonging. That really is something to be celebrated!

Combining pioneering, chaplaincy and teaching roles, our ministry team (along with the huge range of gifts and skills within our congregation and PCC) has a wide reach within and beyond our community and is able to bring a variety and depth of experience to our growth as a church that welcomes all and connects with people where they are, regardless of background or situation.

Other highlights over the past year:

- A new nursery has opened in Peterhouse. The 1st Stepping Stones nursery, under Anuta's leadership, is proving to be a real success!
- Bernard and Rachel were ordained to the priesthood at a joyous service at St Edward Romford in September.
- Rachel took on the role of the lead in children and families ministry.
- Bernard was licensed as full time Christian chaplain at Whipps Cross Hospital.
- The new Green Link Walk (a 15 mile walk through London's green spaces, starting at St Peter's and finishing in Peckham) has brought even more custom to our café and has put our church on the map (literally!).
- Our church building and surrounding churchyard continues to attract many compliments from those who visit.
- The pioneering ministry at St Peter's has been noticed and shared on diocesan social media.

Thank you!

As always, there are so many people to thank, so here's a big "thank you" to all of you! You are a blessing to our church and the community in which we serve.

With love,

Father Alex Summers

Safeguarding

Emily Morrell continues to act as Parish Safeguarding Officer. New DBS checks will be happening very soon and those who need to renew their DBS checks will be sent an email with further information of how to proceed. Anyone within the church community is encouraged to do basic safeguarding awareness training which can be accessed online

via <https://www.chelmsford.anglican.org/safeguarding/safeguarding-training/church-of-england-safeguarding-courses>. Please put your parish name as 'Walthamstow St Peter's'.

If anyone has any questions or safeguarding concerns, please do not hesitate to contact Emily (07830 147511, safeguarding@stpeterintheforest.org).

Emily Morrell (Parish Safeguarding Officer)

Data Protection (GDPR)

The PCC agreed we need to receive permission from the congregation to store their data on Church Desk and indicate that what we will be using their information for. This information is stored on Church Desk which is GDPR compliant and where we have a secure routine back up to preserve our data.

In 2024 there was a break in at Peterhouse where various IT equipment was stolen. Although password protected the information stored on Church Desk (access via these laptops) was enough for this to be reported as a possible breach to the ICO. The ICO have not taken this further but have recommended various courses of actions that we need to take to ensure better data protection.

Pam Bollen (Parish Data Controller)

Parochial Church Council Business

This report covers the period January to December 2024.

The number of Parochial Church Council Members (and therefore trustees) numbered at the end of 2024 is within the legal number required for a congregation of our size.

In 2024 we met 6 including the mini meeting we held immediately after the APCM when the following roles were proposed and approved.

Role	Nominated
Vice Chair	Beryl Porter
PCC Secretary	Pam Bollen
Treasurer	Ruth Williams
Electoral Roll	Debbie Carson
Standing Committee	Father Alex, Pam Bollen, George Marshall, Brian Cook, Ruth Williams (Non voting), Bernard Eaton and Dan Hall

All PCC meetings were held face-to-face as well as by zoom for those unable to attend in person.

Music

In 2024 we had a good cross section of the congregation represented on the PCC however, Anita August resigned due to personal reasons. It was a shame and we thanked her for all her hard work especially with fire safety in Peterhouse and training Sally Lye (Parish Manager) in this area. Early in the year our Lay Minister Sally Holman moved 'up North' and a farewell service was held and we wish her all the best in her new home. She will be sorely missed with all the work she has put into St Peter's over the years especially with the music which continues to give great joy to the congregation. Sally's baton (pun attended) was temporarily taken up by Debbie Carson and a small sub-committee was formed to help with the worship music. A big thank you for Peter and Collette Shrubsole who organised the very successful carol service, who form part of the music committee.

Governance

Early in the year a document was produced by Father Alex regarding the governance of the PCC. From that the following were discussed:

- **To establish finance and buildings committee.** Approved. This group met regularly during the year.
- **To establish Ministry, Mission and Evangelism committee:** Approved.
- **Social committee** – Approved but no annual budget set
- **Appoint Outreach Worker** – Not approved but to review at a later date.
- **Allocate Mission, Ministry and Evangelism of £14,700.** The budget is based on a school year. The MME group to come back to PCC to regularly report on how they are progressing and then ascertain a budget for 2025. Approved to revisit in 2025
- **MME authorised to move forward** – Approved budget of £500 to move forward.
- **Budget for Flower Arranging Team** – this is not required at this moment in time.
- **To appoint a Musical Director/co-ordinator** – Approved but as expensive, it was felt to keep inhouse at present. Debbie to co-ordinate a sub-committee.

Churchyard

Notice Board - During the year a lot of work by George and Brian was around replacing the notice board in the churchyard (corner of St Peter's Path and Woodford New Road)? A lot of discussion with the council regarding planning permission, whether required or not, size of notice board etc.. This is still on-going into 2025.

There was a suggestion of putting a temporary structure up between toilet block and Garden of Remembrance to ensure that the council do not strim the area for the gardeners to continue to work hard in that area.

The Toilet block wall with the painting was discussed and an alternative use for it was suggested – A Garden of Remembrance wall. A small sub-committee was set up to oversee this work.

Church

Audio System: An ongoing issue and it was felt that some people project their voices better than others as well as the hearing aid loop not being consistent through the nave. This is still ongoing.

Break In – Following the break in, the insurance claim was actively pursued and a suggestion for CCTV to be installed was investigated. It was also suggested that there are more lights on and around the church.

Red Balloon

During the year Red Balloon moved out of Peterhouse and payment for hire of hall continued to cause high levels of discussion at PCC meetings. During early summer of 2024 a letter was received from Red Balloon asking for deferral of payment and a reply letter was sent explaining different payment options, however later in the year the Company declared bankruptcy and unfortunately the outstanding amount is probably not going to be paid.

Peterhouse

Sally Lye continues to provide excellent work in managing and maintaining the parish buildings and lettings. However towards the end of the year there was a break-in which caused unease regarding the safety of the family living in Peterhouse flat. Extra safety precautions were undertaken to ensure a sense of security for the famil

ChurchDesk will be replaced in next two years and investigations are ongoing as to what best system to replace it.

PCC members received excellent regular reports on the church finances from the Treasurer. Maintaining a balance of the expenditure against the actual income and forecasting budgets continues to be challenging and members have appreciated the detailed updates from the Ruth our treasurer.

The PCC is grateful to everyone who works hard to make sure that the various services and activities are carried out so successfully. We are also extremely grateful to all people who work in our churchyard, Peterhouse, the church and the cafe to make St Peter's a unique church.

Pam Bollen - PCC Secretary

Church Wardens Report

This has been a challenging year for the wardens.

We were faced a number of worrying issues and we have been involved in some fire fighting.

Among these were the liquidation of Red Balloon which left us with unpaid lettings fees of £16,000.

This has been to some extent ameliorated by letting to a new and successful pre school nursery, 1st Stepping Stones Nursery School Ltd, run by Anuta Durcan. As the treasurer's report points out, the

church's finances are heavily dependent on lettings income, a large portion of which came from Red Balloon and now continues to come from one source. After the demise of Red Balloon we gave thought to the desirability of reducing vulnerability by encouraging a wider range of lettings clients but in the end were persuaded by the urgency of losing our principal source of income to reconcile ourselves to a similar dependence on largely one source. Here we should thank Ruth and Frances for the due diligence undertaken to ensure the financial security and suitability of the new pre-school letting.

We have also had to deal with several security issues concerning the church and Peterhouse. The break-ins at Peterhouse and in the previous year at the church have caused us to review systems and equipment, particularly as the insurance claim for Peterhouse was unsuccessful because of breach of policy warranty. We can now report that improvements have been made to physical systems and practices to ensure security of both buildings. This has been expensive as has the loss of equipment not covered by insurance.

Steps are being taken to control and prioritise future expenditures. Peterhouse has to be maintained to a level which ensures safety and attractiveness for letting, bearing in mind that its income is the principal support for the church and its work.

Work is progressing on several improvements to the church and artefacts. These include a new notice board which is now finally being completed by the providers and will be erected shortly. Extensive negotiation was undertaken with the council to ensure compliance with planning rules.

Overall, we feel matters are more under control, but much still needs to be done. One big worry remaining is the likely arrival of an enormous electricity bill and here on our behalf Frances is fighting a battle with the company's bureaucracy to try and resolve the problem.

Particular thanks are due to Frances for all the work and help she continues to provide, and to Rob who provides handyman solutions to many of the little issues which frequently crop up and would otherwise have to be paid for.

George Marshall and Brian Cook (Church Wardens)

Electoral Roll

This year we were required to renew our Parish Electoral Roll, which meant that everyone who wished to be included had to submit a new application. When we last did this, in 2019, our number went down from 90 in 2018 to 48. Membership increased each year after that, reaching 59 in April 2024. Normally no one is removed from the roll unless they have either requested it, have died, or have been ordained to the ministry. With this year's revision, those who have lost contact with us are no longer counted. The final number for 2025 is

Summary:

April 2018	90
April 2019	48 (complete revision)
Sept 2020	48
May 2021	49
May 2022	57
May 2023	58
April 2024	59
May 2025	(At date of writing: 35 as of 25/4/2025. Final number available 4 May)

Debbie Carson (Electoral Roll Officer)

Curates Report

Mr Rachel Summers

Little Acorns has been reinstated, providing a free morning of play and activity in church for under 5s every Tuesday morning. It includes a bible story and songs, and we light and blow out a candle- as such, it counts as a fresh expressions service, and is entered in our service book. Numbers are not large but it is well appreciated by those attending. It works well to overlap with opening hours for The Rising Son, as we don't offer adults a coffee, and they are able to buy one if wished.

Forest Rocks- our outdoor Sunday school runs monthly, mostly run by me and occasionally by Mike. It is now our only Sunday school offering, but ensuring it is the same week every month (second Sunday) has resulted in numbers stabilising and beginning to grow.

Creative Eucharist- again, ensuring this is the same week every month (final Sunday), has resulting in numbers growing for this as well. It has taken some grace and adjustment from the congregation and community, and I know how much this has been appreciated by the families joining us for this service.

Forest Church- our Forest Church in April, on Easter Day no less, will be our seventh month of operating. This runs at 3pm on the 3rd Sunday of every month, again, ensuring this predictability is beginning to really notice as numbers grow. We have a regular congregation at this, and for many of them it is the only act of worship they take part in. For them, it is 'church'. We have two baptisms coming out of this at some point in the summer which is a real joy. I have had so much gratitude from this congregation that we are able to offer Forest Church- 'thank you for helping us find our way back to church again in a way that works for us.' I'm excited to see how this congregation grows not just in numbers but also in a sense of being church together.

Occasional offerings- there have been some occasional events that I have taken the lead in running, eg Women's World Day of Prayer, Good Friday activities round the fire pit, a Bat Watch and survey, other fire pit activities.

Night Prayer Gang- every Thursday evening I lead night prayer on zoom for a group of parents of kids who have additional needs. It's a mixed group of folk with a faith and folk without, who are all carrying a lot and need somewhere to put it. Offering a space for prayer seems to provide something quite special.

My curacy continues to be blessed by the balance of St Peter in the Forest alongside my ministry at St Mary's Woodford. It find it really life giving to be able to step into this special place in the forest and do church with the folk here. I'm really grateful for everyone's support and care.

Fr Bernard Eaton

Since the last APCM Fr Bernard continued to serve the parish in various longstanding roles involving outreach, children's ministry, pastoral ministry - including, initially as a volunteer, at Whipps Cross Hospital. However, the collapse of Red Balloon and the cessation of support for children's ministry with which they assisted, eg with Who Let the Dads Out, Little Acorns and our Friday afternoon and evening offers, it was felt appropriate that Rachel should take responsibility for and review our Children's Ministry offers, which she now leads. Working full time as a Hospital Chaplain with the Bishop's Licence, Fr Bernard necessarily spends fewer weekdays in the parish than before. His capacity at weekends and after work is fully taken up by pastoral visits and care (including end of life care and bringing communion to our folk when sick) as well as his regular preaching, presiding and deaconing at St Peter's. In addition to assisting at ad hoc services here Fr Bernard also provides cover for other churches and presides there with Alex's full backing. Of course, he also continues to support

and attend the PCC and other meetings. His ministry of pastoral care at the hospital takes in the whole range of a priest's work, including funerals, weddings, baptism, holy communion and other pastoral services. Fr Bernard adds, "I am so grateful to Mthr Sue Diplock and to God for drawing me towards hospital chaplaincy which is both life affirming and spiritually rewarding. I can't imagine not doing this and strongly believe it enhances my ministry in the parish as part of a vibrant Team with such a wide variety of gifts. I also thank my Training Incumbent for his generous collegiality and love, as well as the people of St Peter's, old and new, for their prayers and support in my new role. Every day is enriched by God's grace, and by theirs."

Mother Rachel (Curate) and Fr Bernard Eatton (Curate)

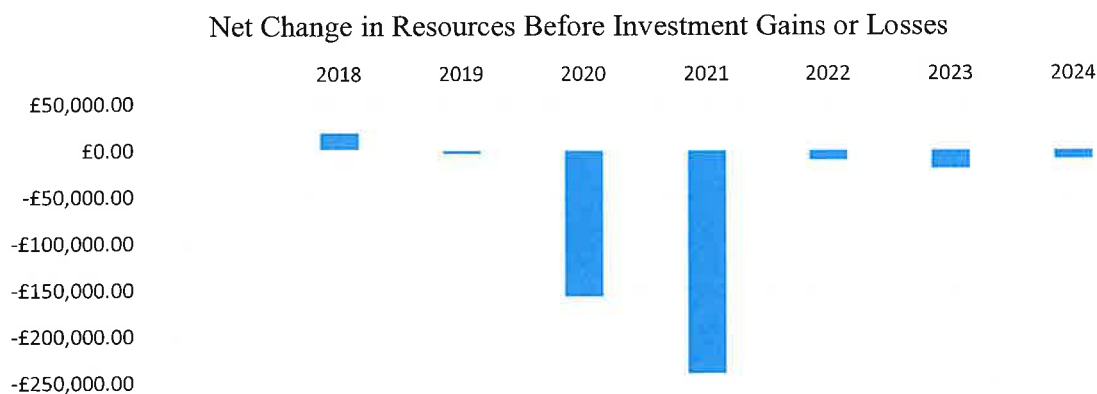
Financial Review

Firstly, a reminder of some definitions: Restricted funds are those only expendable in accordance with the specific wishes of the donor and/or grant provider. Designated funds are those ear-marked by the PCC for a particular project or purpose. Unrestricted funds are those expendable at the discretion of the PCC, in furtherance of the objects of the parish.

Secondly, some information on the two types of annual accounts. Before 2018, the parish's annual accounts were prepared on the receipts and payments basis. All income or expenditure was recorded in the year that the money was actually received or paid out. If a charity's annual income or expenditure exceeds £250K, accounts must be prepared on the accrual basis. Income has to be recorded in the year that the entitlement to receive the money arose; expenditure has to be recorded in the year when the liability to pay the money arose. As the parish's annual income in 2018, 2019, 2020, 2021 and 2022 was over £250K, the accounts for these years were presented on the accrual basis. The income for both 2023 and 2024 was under £250K, but, for ease of comparison with the previous five years, the accounts for these years are presented on the accrual basis.

Overview

There was a deficit of £9.8K on total income of £168.1K.



The parish is still heavily reliant on the income from hiring out spaces in Peterhouse.

In September 2024, the trustees of the Red Balloon Family Foundation (RBFF) appointed agents to place the charity into liquidation. RBFF had substantial debts, including owing the parish £16K for hall hire for the Summer Term 2024.

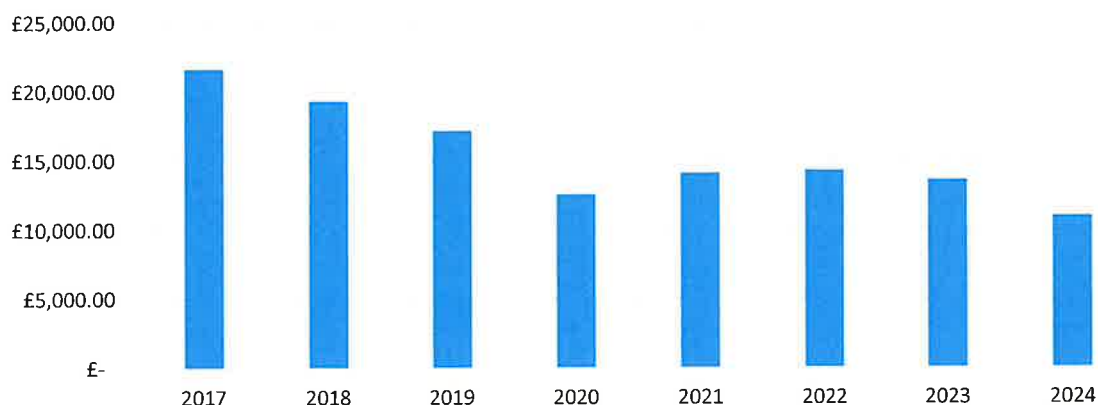
Fortunately, the parish has managed to find a replacement for this major hirer. 1st Stepping Stones Nursery School Ltd agreed to hire the hall on weekdays, paying by the hour, monthly in advance.

Income

Total unrestricted and designated income for the parish in 2024 was £166.6K (a fall of 5% compared to £176.0K in 2023). Disappointingly, several diverse sources of income were noticeably lower in 2024 than in 2023.

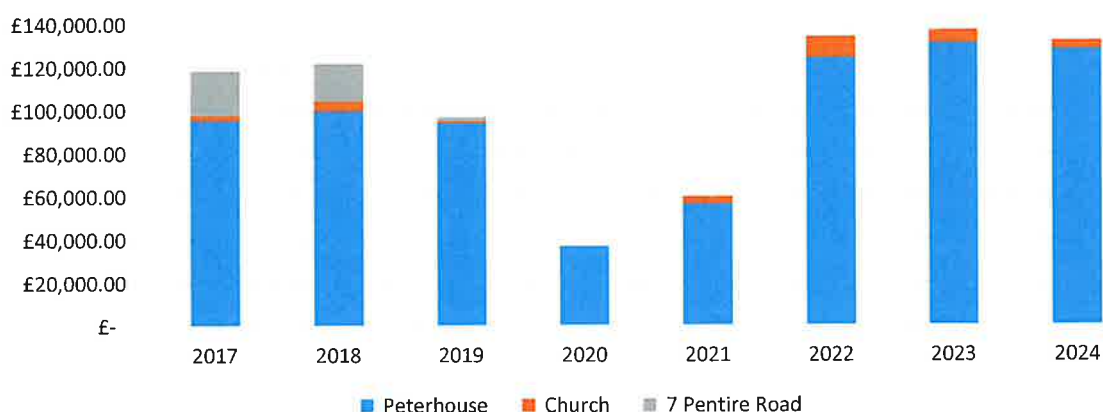
Unrestricted income from planned donations was £10.9K (a fall of 19% compared to £13.6K in 2023); unrestricted income from collections and other donations was £2.1K (a rise of 25% compared to £1.7K in 2023); Gift Aid claimable on unrestricted donations was £3.1K (£3.7K in 2023).

Planned Giving



Income from hiring out rooms and renting out the flat above Peterhouse was £132.1K (a fall of 4% compared to £137.2K in 2023). Obviously, had RBFF paid the outstanding £16K, the 2024 figure would have been higher.

Income from Hire of Rooms and Accommodation



Restricted income of £1.6K was also received in 2024. In 2023, restricted income was £14.6K, but that included the final £6.3K from the Heritage Lottery Fund for “St Peter’s: A Unique Forest Church” project and two grants totalling £7.1K from the London Borough of Waltham Forest towards the cost of running the Upper Walthamstow Community Living Room in the church nave. Excluding these, the restricted income in 2023 was £1.2K. No grants for specific purposes were received during 2024. Total income in 2024 was £168.1K, a fall of 12% compared with £190.7K in 2023.

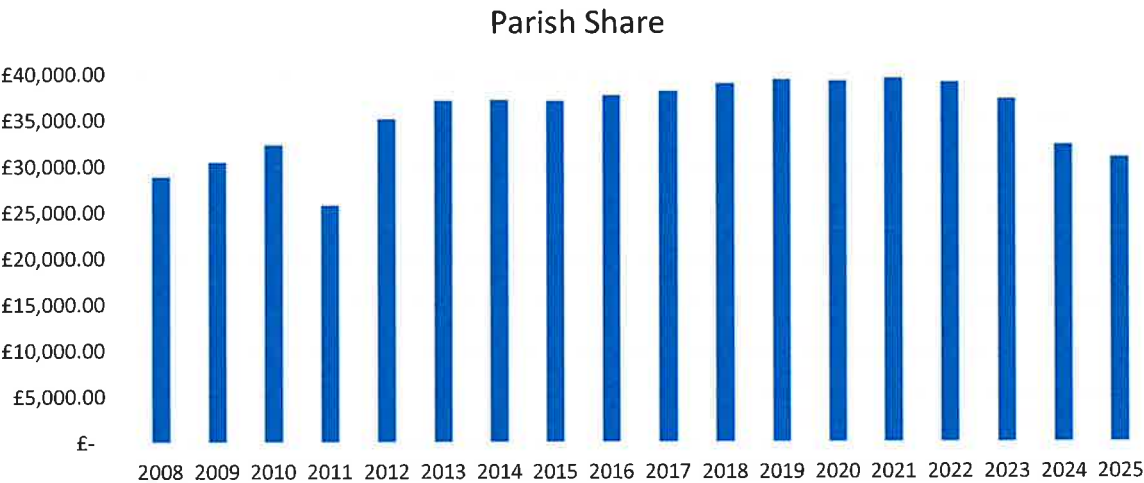
Payments

Total expenditure in 2024 was £178.0K, 16% less than the £210.8K spent in 2023. Unrestricted and designated expenditure was £176.6K in 2024, 4% less than the £183.7K spent in 2023. Restricted expenditure was £1.4K in 2024. In 2023, restricted expenditure was £27.1K, but that included £20.2K on the “St Peter’s: A Unique Forest Church” project and £5.7K on the Upper Walthamstow Community Living Room in the church nave. Excluding these, the restricted expenditure in 2023 was £1.2K.

The largest area of expenditure (39% of the total) in 2024 was the running costs of Peterhouse; £69.0K, a decrease of 3% on the £70.9K spent in 2023. Expenditure on maintenance, renovations and repairs of the building and grounds fell by 6% from £37.8K in 2023 to £35.7K in 2024. Expenditure on repairs and renovations included: £7.9K on the wooden fence with gates across the road frontage; £5.6K on plumbing works; £5.3K on replacing carpeting and other flooring; £1.6K on electrical works, £1.5K on decorating; £1.3K on a new outside door for the flat; £0.8K on locks; and £0.7K on the intruder alarm system.

The second largest area of expenditure in 2024 (19% of the total) was salaries. Unrestricted staff costs fell by 3% from £34.7K in 2023 to £33.6K in 2024.

The third largest area of expenditure in 2024 (18% of the total) was the Parish Share. This is the contribution that the parish makes to the Diocese of Chelmsford towards the costs of stipends and housing for clergy, training of curates and the diocese’s centralised expenditure. In 2024, the parish paid £32,292, equivalent to £2,691 per month, or £617.61 per week. This was a decrease of 13% compared to the £37,270 paid in 2023.



The fourth largest area of expenditure in 2024 (12% of the total) was the running costs of the church building, which fell by 10%, from £24.1K in 2023 to £21.7K in 2024.

Balances

The deficit for 2024 was £9.8K, half the deficit of £19.9K for 2023. There was a deficit of £10.0K on the unrestricted and designated funds in 2024, a 31% increase compared to the £7.6K deficit in 2023. For restricted funds, there was a small surplus of £0.2K in 2024. In 2023, the restricted deficit was £12.3K. Excluding the “St Peter’s: A Unique Forest Church” project and the Upper Walthamstow Community Living Room, restricted income and expenditure for 2023 balanced out.

Net current assets at the end of the year fell by 5%, from £178.9K for 2023 to £169.2K for 2024. There were no transfers between funds in 2024. Unrestricted funds stood at £27.6K, designated funds stood at £137.5K (of which £119.2K still remains from the sale of 7 Pentire Road) and restricted funds stood at £4.1K.

Reserves Policy

It is PCC policy to try to maintain unrestricted reserves in the bank current account of three months' normal average expenditure (excluding major building repairs and renovations). These reserves are held to smooth out fluctuations in cash flow and to meet emergencies. The current target is £37K and this was met at the end of 2024.

Ruth Williams (Treasurer to the PCC)

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER WALTHAMSTOW

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2024

Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of St Peter Walthamstow

I report to the PCC trustees on my examination of the accounts of The Parochial Church Council of The Ecclesiastical Parish of St Peter Walthamstow ('the PCC') for the year ended 31 December 2024.

Responsibilities and basis of report

As the trustees of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J R Caladine FCCA

Caladine Limited
Chartered Certified Accountants
Chantry House
22 Upperton Road
Eastbourne
BN21 1BF

26 May 2025

Statement of Financial Activities for the Year Ended 31 December 2024

	Notes	Unrestricted Funds 2024	Restricted Funds 2024	Designated Funds 2024	Total Funds 2024	Unrestricted Funds 2023 (restated)	Restricted Funds 2023 (restated)	Designated Funds 2023 (restated)	Total Funds 2023 (restated)
Incoming Resources									
<i>Income from Donations and Legacies</i>	2	£16,144.32	£902.79	£140.00	£17,187.11	£20,005.37	£14,198.72	£15.00	£34,219.09
<i>Income from Other Trading Activities</i>	3	£12,717.66	£533.50	£460.00	£13,711.16	£13,665.56	£326.53	£279.00	£14,271.09
<i>Income from Investments</i>	4	£0.28	£125.97	£784.52	£910.77	£0.25	£116.07	£668.60	£784.92
<i>Income from Charitable Activities</i>	5	£135,229.27	£0.00	£417.34	£135,646.61	£139,297.06	£0.00	£349.70	£139,646.76
<i>Income from Insurance Claims</i>		£684.50	£0.00	£0.00	£684.50	£1,764.80	£0.00	£0.00	£1,764.80
Total Incoming Resources		£164,776.03	£1,562.26	£1,801.86	£168,140.15	£174,733.04	£14,641.32	£1,312.30	£190,686.66
Resources Expended									
<i>Cost of Raising Funds</i>	8	£3,148.68	£0.00	£91.71	£3,240.39	£3,214.04	£0.00	£0.00	£3,214.04
<i>Charitable Activities</i>	9	£172,914.67	£1,390.41	£405.44	£174,710.52	£179,873.43	£27,123.15	£585.59	£207,582.17
Total Resources Expended		£176,063.35	£1,390.41	£497.15	£177,950.91	£183,087.47	£27,123.15	£585.59	£210,796.21
Net Incoming/(Outgoing) Resources Before									
Investment Gains		-£11,287.32	£171.85	£1,304.71	-£9,810.76	-£8,354.43	-£12,481.83	£726.71	-£20,109.55
Net Gains/Losses On Investments		£0.00	£55.88	£0.00	£55.88	£0.00	£209.94	£0.00	£209.94
Net Incoming Resources for the Year		-£11,287.32	£227.73	£1,304.71	-£9,754.88	-£8,354.43	-£12,271.89	£726.71	-£19,899.61
Other Recognised Gains/Losses (Revaluation of Fixed Assets)		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Transfers Between Funds		£0.00	£0.00	£0.00	£0.00	£0.00	£13,824.25	-£13,824.25	£0.00
Net Movement in Funds		-£11,287.32	£227.73	£1,304.71	-£9,754.88	-£8,354.43	£1,552.36	-£13,097.54	-£19,899.61
Total Funds Brought Forward at 1 January (Restated)		£38,936.82	£3,823.81	£136,166.25	£178,926.88	£47,291.25	£2,271.45	£149,263.79	£198,826.49
Total Funds Carried Forward at 31 December		£27,649.50	£4,051.54	£137,470.96	£169,172.00	£38,936.82	£3,823.81	£136,166.25	£178,926.88

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow

Balance Sheet at 31 December 2024

	Notes	Unrestricted Funds 2024	Restricted Funds 2024	Designated Funds 2024	Total Funds 2024	Unrestricted Funds 2023 (restated)	Restricted Funds 2023 (restated)	Designated Funds 2023 (restated)	Total Funds 2023 (restated)
Fixed Assets									
Investments		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total Fixed Assets		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Current Assets									
Cash at Bank and in Hand	11	£39,623.81	£1,108.70	£137,250.92	£177,983.43	£43,756.86	£1,860.15	£135,999.66	£181,616.67
Investments	12	£0.00	£2,497.25	£0.00	£2,497.25	£0.00	£2,441.37	£0.00	£2,441.37
Debtors	13	£20,448.56	£738.85	£220.04	£21,407.45	£17,344.44	£588.99	£247.21	£18,180.64
		£60,072.37	£4,344.80	£137,470.96	£201,888.13	£61,101.30	£4,890.51	£136,246.87	£202,238.68
Creditors	14	-£32,422.87	-£293.26	£0.00	-£32,716.13	-£22,164.48	-£1,066.70	-£80.62	-£23,311.80
Net Current Assets		£27,649.50	£4,051.54	£137,470.96	£169,172.00	£38,936.82	£3,823.81	£136,166.25	£178,926.88
NET ASSETS		£27,649.50	£4,051.54	£137,470.96	£169,172.00	£38,936.82	£3,823.81	£136,166.25	£178,926.88

Approved by the Parochial Church Council on the Thirteenth of April 2025



Rev AWM Summers, Chair

Notes to the Financial Statements for the Year Ended 31 December 2024

The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Peter Walthamstow is a registered charity established by the Parochial Church Council Powers Measure (1956) as amended, and Church Representation rules. The principal address is The Parish Office, Peterhouse Church and Community Centre, 122 Forest Rise, Walthamstow, London, E17 3PW.

1 Accounting Policies

a Basis of financial statements

The accounts have been prepared in accordance with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The PCC is a Public Benefit Entity as defined by FRS 102.

The PCC has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice that is referred to in the Regulations, but which has since been withdrawn. The accounts are prepared in sterling, which is the functional currency of the PCC.

The accounts have been prepared under the historical cost convention, with the exception of fixed asset investments and current asset investments being measured at fair value. The principal accounting policies adopted are set out below.

b Fund accounting

Unrestricted funds are income funds that are to be spent on the PCC's general purposes.

Restricted funds comprise (a) income from trusts or endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Designated funds are general funds set aside by the PCC for use in the future.

c Incoming resources

Planned giving, collections and similar donations are recognised when received. Income from the recovery of tax on gift-aided donations is accounted for in the period in which the relevant donation is received. Grant income is recognised on a receivable basis. The income from charitable activities includes rental income, from the letting of church premises and other buildings, which is accounted for when earned. It is shown gross, with the associated costs included in the costs of charitable activities.

d Resources expended

Expenditure is recognised when an obligation exists, payment is probable, and the amount can be measured reliably.

e Fixed assets

Consecrated and beneficed property of any kind such as the church building is excluded from the accounts in accordance with s10 of the Charities Act 2011.

Moveable church contents are held by the vicar and churchwardens on special trust for the PCC and require a faculty for disposal. They are considered by the PCC to be inalienable property.

Investments are valued at market value at 31st December.

f Going concern

At the time of approving the financial statements, the PCC have a reasonable expectation that it has adequate resources to continue in operational existence for the foreseeable future. Thus, the PCC continues to adopt the going concern basis of accounting in preparing the financial statements.

g Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

h Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received. Termination benefits are recognised immediately as an expense when the PCC is demonstrably committed to terminate the employment or to provide termination benefits.

i Retirement benefits

The PCC operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the PCC in an independently administered fund. Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2024

2 Donations and Legacies

	Unrestricted Funds 2024	Restricted Funds 2024	Designated Funds 2024	Total Funds 2024	Unrestricted Funds 2023	Restricted Funds 2023	Designated Funds 2023	Total Funds 2023
Planned Giving	£10,942.10	£0.00	£0.00	£10,942.10	£13,565.70	£0.00	£0.00	£13,565.70
Collections at Services	£688.89	£0.00	£0.00	£688.89	£623.00	£0.00	£0.00	£623.00
Donations	£1,413.24	£752.23	£112.00	£2,277.47	£1,062.44	£653.26	£12.00	£1,727.70
Gift Aid Tax Recovered	£3,100.09	£150.56	£28.00	£3,278.65	£3,709.23	£122.50	£3.00	£3,834.73
Grants	£0.00	£0.00	£0.00	£0.00	£1,045.00	£13,422.96	£0.00	£14,467.96
	<u>£16,144.32</u>	<u>£902.79</u>	<u>£140.00</u>	<u>£17,187.11</u>	<u>£20,005.37</u>	<u>£14,198.72</u>	<u>£15.00</u>	<u>£34,219.09</u>

Grants received, included in the above, are as follows:

	Unrestricted Funds 2024	Restricted Funds 2024	Designated Funds 2024	Total Funds 2024	Unrestricted Funds 2023	Restricted Funds 2023	Designated Funds 2023	Total Funds 2023
Church of England Grants	£0.00	£0.00	£0.00	£0.00	£1,045.00	£0.00	£0.00	£1,045.00
Heritage Lottery Fund	£0.00	£0.00	£0.00	£0.00	£0.00	£6,308.96	£0.00	£6,308.96
Other Government Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£7,114.00	£0.00	£7,114.00
	<u>£0.00</u>	<u>£0.00</u>	<u>£0.00</u>	<u>£0.00</u>	<u>£1,045.00</u>	<u>£13,422.96</u>	<u>£0.00</u>	<u>£14,467.96</u>

3 Other Trading Activities

	Unrestricted Funds 2024	Restricted Funds 2024	Designated Funds 2024	Total Funds 2024	Unrestricted Funds 2023	Restricted Funds 2023	Designated Funds 2023	Total Funds 2023
Christian Aid Week Cream Tea	£0.00	£533.50	£0.00	£533.50	£0.00	£305.53	£0.00	£305.53
Harvest Festival - Sale of Preserves in Aid of Christian Kitchen	£0.00	£0.00	£0.00	£0.00	£0.00	£21.00	£0.00	£21.00
Quiz Night	£0.00	£0.00	£310.00	£310.00	£0.00	£0.00	£0.00	£0.00
Activities and Events - Gross Receipts	£5,628.10	£0.00	£150.00	£5,778.10	£7,308.28	£0.00	£279.00	£7,587.28
Rising Sun Café in Church - Gross Takings	£7,089.56	£0.00	£0.00	£7,089.56	£6,357.28	£0.00	£0.00	£6,357.28
	<u>£12,717.66</u>	<u>£533.50</u>	<u>£460.00</u>	<u>£13,711.16</u>	<u>£13,665.56</u>	<u>£326.53</u>	<u>£279.00</u>	<u>£14,271.09</u>

4 Investments

	Unrestricted Funds 2024	Restricted Funds 2024	Designated Funds 2024	Total Funds 2024	Unrestricted Funds 2023 (restated)	Restricted Funds 2023 (restated)	Designated Funds 2023 (restated)	Total Funds 2023 (restated)
CBF Deposit Interest	£0.28	£57.90	£784.52	£842.70	£0.25	£49.34	£668.60	£718.19
CBF Investment Fund Interest	£0.00	£68.07	£0.00	£68.07	£0.00	£66.73	£0.00	£66.73
	£0.28	£125.97	£784.52	£910.77	£0.25	£116.07	£668.60	£784.92

5 Income from Charitable Activities

	Unrestricted Funds 2024	Restricted Funds 2024	Designated Funds 2024	Total Funds 2024	Unrestricted Funds 2023	Restricted Funds 2023	Designated Funds 2023	Total Funds 2023
Statutory Fees (Gross)	£2,931.00	£0.00	£0.00	£2,931.00	£2,011.00	£0.00	£0.00	£2,011.00
Room Hire - Church	£3,958.49	£0.00	£0.00	£3,958.49	£6,274.42	£0.00	£0.00	£6,274.42
Room Rental - Peterhouse	£21,658.92	£0.00	£0.00	£21,658.92	£62,918.00	£0.00	£0.00	£62,918.00
Room Hire - Peterhouse	£100,487.86	£0.00	£0.00	£100,487.86	£62,001.24	£0.00	£0.00	£62,001.24
Equipment Hire - Peterhouse	£2.00	£0.00	£0.00	£2.00	£0.00	£0.00	£0.00	£0.00
Rental Income - Peterhouse Flat	£6,000.00	£0.00	£0.00	£6,000.00	£6,000.00	£0.00	£0.00	£6,000.00
Provision of Refreshments	£0.00	£0.00	£417.34	£417.34	£0.00	£0.00	£349.70	£349.70
Other	£191.00	£0.00	£0.00	£191.00	£92.40	£0.00	£0.00	£92.40
	£135,229.27	£0.00	£417.34	£135,646.61	£139,297.06	£0.00	£349.70	£139,646.76

6 Staff Costs

	Unrestricted Funds 2024	Restricted Funds 2024	Total Funds 2024	Unrestricted Funds 2023	Restricted Funds 2023	Total Funds 2023
Wages and Salaries	£33,000.00	£0.00	£33,000.00	£34,192.28	£14,583.31	£48,775.59
Social Security Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Employer's Contribution to Defined Contribution Pension Schemes	£615.60	£0.00	£615.60	£520.68	£0.00	£520.68
	£33,615.60	£0.00	£33,615.60	£34,712.96	£14,583.31	£49,296.27

Average Number of Employees on the Payroll During the Year	2024	2023
Full Time Staff	0.00	0.75
Part Time Staff	2.00	2.00
	2.00	2.75

There were no employees who received employee benefits of more than £60,000.

7 Trustees' Remuneration and Benefits and Related Party Transactions

Sally Lye, Parish Operations Manager, is the daughter of a Trustee, Frances Downing.

Sally was paid a salary of £24,000 during 2024 (2023: £20,833).

Sally and her family live in tied-accommodation at 122A Forest Rise (aka the Peterhouse flat). The monthly rent is £500.

No other payments or expenses were paid to any other PCC members, persons closely connected to them, or other related parties.

8 Cost of Raising Funds

	Unrestricted Funds 2024	Restricted Funds 2024	Designated Funds 2024	Total Funds 2024	Unrestricted Funds 2023	Restricted Funds 2023	Designated Funds 2023	Total Funds 2023
Rising Sun Café in Church - Supplies and Equipment	£2,732.90	£0.00	£0.00	£2,732.90	£2,727.83	£0.00	£0.00	£2,727.83
Costs of Fundraising Events	£0.00	£0.00	£83.87	£83.87	£0.00	£0.00	£0.00	£0.00
Booking Fees and Processing Fees for Debit Card Payments	£415.78	£0.00	£7.84	£423.62	£486.21	£0.00	£0.00	£486.21
	£3,148.68	£0.00	£91.71	£3,240.39	£3,214.04	£0.00	£0.00	£3,214.04

9 Charitable Activities

	Unrestricted Funds 2024	Restricted Funds 2024	Designated Funds 2024	Total Funds 2024	Unrestricted Funds 2023 (restated)	Restricted Funds 2023	Designated Funds 2023	Total Funds 2023 (restated)
Ministry Costs: Diocesan Parish Share	£32,292.00	£0.00	£0.00	£32,292.00	£37,270.00	£0.00	£0.00	£37,270.00
Church Building - Running Costs	£21,646.66	£50.00	£0.00	£21,696.66	£22,030.75	£2,068.86	£0.00	£24,099.61
"St Peter's: A Unique Forest Church" Project - Professional Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£3,000.00	£0.00	£3,000.00
"St Peter's: A Unique Forest Church" Project - Activity Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£18,660.85	£0.00	£18,660.85
Peterhouse Church and Community Centre - Running Costs	£68,962.26	£0.00	£2.56	£68,964.82	£70,899.81	£0.00	£13.00	£70,912.81
Parish - Other Running Costs	£9,086.26	£1,340.41	£402.88	£10,829.55	£8,434.00	£2,896.96	£572.59	£11,903.55
Support Costs (see Note 10)	£38,107.49	£0.00	£0.00	£38,107.49	£38,538.87	£496.48	£0.00	£39,035.35
Governance Costs (see Note 10)	£2,820.00	£0.00	£0.00	£2,820.00	£2,700.00	£0.00	£0.00	£2,700.00
	£172,914.67	£1,390.41	£405.44	£174,710.52	£179,873.43	£27,123.15	£585.59	£207,582.17

10 Support and Governance Costs

	Unrestricted Funds 2024	Restricted Funds 2024	Designated Funds 2024	Total Funds 2024	Unrestricted Funds 2023	Restricted Funds 2023	Designated Funds 2023	Total Funds 2023
Support Costs								
Parish Office - Running Costs	£4,491.89	£0.00	£0.00	£4,491.89	£3,825.91	£496.48	£0.00	£4,322.39
Staff Costs	£33,615.60	£0.00	£0.00	£33,615.60	£34,712.96	£0.00	£0.00	£34,712.96
	£38,107.49	£0.00	£0.00	£38,107.49	£38,538.87	£496.48	£0.00	£39,035.35
Governance Costs								
Independent Examination Fees	£2,580.00	£0.00	£0.00	£2,580.00	£2,460.00	£0.00	£0.00	£2,460.00
Payroll Fees	£240.00	£0.00	£0.00	£240.00	£240.00	£0.00	£0.00	£240.00
	£2,820.00	£0.00	£0.00	£2,820.00	£2,700.00	£0.00	£0.00	£2,700.00

11 Cash at Bank and in Hand

	Unrestricted Funds 2024	Restricted Funds 2024	Designated Funds 2024	Total Funds 2024	Unrestricted Funds 2023 (restated)	Restricted Funds 2023 (restated)	Designated Funds 2023 (restated)	Total Funds 2023 (restated)
Co-operative Bank Current Account	£39,385.49	-£52.79	£121,416.02	£160,748.72	£43,531.83	£757.56	£120,962.91	£165,252.30
The CBF Church of England Deposit Fund	£5.84	£1,168.64	£15,834.90	£17,009.38	£5.55	£1,109.74	£15,036.75	£16,152.04
Uncleared Cheques	£0.00	£0.00	£0.00	£0.00	£60.00	£0.00	£0.00	£60.00
Cash and Cheques in Hand	£232.48	-£7.15	£0.00	£225.33	£159.48	-£7.15	£0.00	£152.33
	£39,623.81	£1,108.70	£137,250.92	£177,983.43	£43,756.86	£1,860.15	£135,999.66	£181,616.67

12 Investments

	Market value brought forward 1 January 2024	Gain on revaluation	Market value carried forward 31 December 2024
108 shares in the CBF Church of England Investment Fund - Revd Canon R A Pelly Trust for Maintenance of Church and Churchyard	£2,441.37	£55.88	£2,497.25

13 Debtors

	Unrestricted Funds 2024	Restricted Funds 2024	Designated Funds 2024	Total Funds 2024	Unrestricted Funds 2023 (restated)	Restricted Funds 2023 (restated)	Designated Funds 2023 (restated)	Total Funds 2023 (restated)
Grants Receivable	£0.00	£0.00	£0.00	£0.00	£60.00	£0.00	£0.00	£60.00
Prepayments	£5,459.13	£0.00	£0.00	£5,459.13	£3,360.98	£0.00	£2.56	£3,363.54
Other Debtors	£14,989.43	£738.85	£220.04	£15,948.32	£13,923.46	£588.99	£244.65	£14,757.10
	<u>£20,448.56</u>	<u>£738.85</u>	<u>£220.04</u>	<u>£21,407.45</u>	<u>£17,344.44</u>	<u>£588.99</u>	<u>£247.21</u>	<u>£18,180.64</u>

14 Creditors

	Unrestricted Funds 2024	Restricted Funds 2024	Designated Funds 2024	Total Funds 2024	Unrestricted Funds 2023 (restated)	Restricted Funds 2023 (restated)	Designated Funds 2023 (restated)	Total Funds 2023 (restated)
Accounts Payable	-£1,547.22	-£293.26	£0.00	-£1,840.48	-£2,109.58	-£1,026.04	-£80.62	-£3,216.24
Other Payables	-£119.70	£0.00	£0.00	-£119.70	-£101.24	£0.00	£0.00	-£101.24
Accruals and Deferred Income	-£30,755.95	£0.00	£0.00	-£30,755.95	-£19,953.66	-£40.66	£0.00	-£19,994.32
	<u>-£32,422.87</u>	<u>-£293.26</u>	<u>£0.00</u>	<u>-£32,716.13</u>	<u>-£22,164.48</u>	<u>-£1,066.70</u>	<u>-£80.62</u>	<u>-£23,311.80</u>

15 Statement of Funds

	Balance at 1 January 2024	Income During Year	Expenditure During Year	Transfers	Other Gains and Losses	Balance at 31 December 2024
Unrestricted Funds						
General Fund	£38,936.82	£164,776.03	-£ 176,063.35	£0.00	£0.00	£27,649.50
Restricted Funds						
Christian Aid (Cream Tea)	£0.00	£533.50	-£533.50	£0.00	£0.00	£0.00
Christian Kitchen	£0.00	£42.79	£0.00	£0.00	£0.00	£42.79
Donation for Work with Children and Young People	£538.09	£27.71	£0.00	£0.00	£0.00	£565.80
Donations for Leaving Gift for Ms S Johnson (former Licensed Lay Minister)	£0.00	£393.75	-£393.75	£0.00	£0.00	£0.00
Donations for Ordination Gifts for Curates	£25.00	£278.75	-£303.75	£0.00	£0.00	£0.00
Donations in Memory of Roger Diplock	£586.53	£30.19	£0.00	£0.00	£0.00	£616.72
Flower Fund	£4.71	£187.50	-£109.41	£0.00	£0.00	£82.80
Assorted Small Restricted Donations	£202.65	£0.00	£0.00	£0.00	£0.00	£202.65
Rev'd Canon R A Pelly Trust - Interest	£25.46	£68.07	-£50.00	£0.00	£0.00	£43.53
Rev'd Canon R A Pelly Trust - Capital	£2,441.37	£0.00	£0.00	£0.00	£55.88	£2,497.25
	£3,823.81	£1,562.26	-£1,390.41	£0.00	£55.88	£4,051.54
Designated Funds						
Residential Rental Property	£119,238.87	£0.00	£0.00	£0.00	£0.00	£119,238.87
Fabric Reserve	£14,922.63	£717.21	£0.00	£0.00	£0.00	£15,639.84
Social Committee (Parish Lunches and other fundraising events)	£1,679.85	£934.65	-£403.08	£0.00	£0.00	£2,211.42
Refreshments for Who Let the Dads Out?	£324.90	£150.00	-£94.07	£0.00	£0.00	£380.83
	£136,166.25	£1,801.86	-£497.15	£0.00	£0.00	£137,470.96
Total Funds	£178,926.88	£168,140.15	-£177,950.91	£0.00	£55.88	£169,172.00

15 Statement of Funds (continued)

	Balance at 1 January 2023	Income During Year (restated)	Expenditure During Year (restated)	Transfers	Other Gains and Losses	Balance at 31 December 2023 (restated)
Unrestricted Funds						
General Fund	£47,291.25	£174,733.04	-£183,087.47	£0.00	£0.00	£38,936.82
Restricted Funds						
Building Project: St Peter's - a Unique Forest Church	£45.64	£6,308.96	-£20,178.85	£13,824.25	£0.00	£0.00
Christian Aid (Cream Tea)	£0.00	£393.79	-£393.79	£0.00	£0.00	£0.00
Donation for Red Admiral Artwork	£0.00	£225.00	-£225.00	£0.00	£0.00	£0.00
Donation for Work with Children and Young People	£514.48	£23.61	£0.00	£0.00	£0.00	£538.09
Donations for Ordination Gifts for Curates	£0.00	£25.00	£0.00	£0.00	£0.00	£25.00
Donations for Retirement Gift for Mrs FE Downing (former Churchwarden)	£0.00	£156.25	-£150.00	£0.00	£0.00	£6.25
Donations in Memory of Roger Diplock	£560.80	£25.73	£0.00	£0.00	£0.00	£586.53
Flower Fund	£51.93	£132.50	-£179.72	£0.00	£0.00	£4.71
Assorted Small Restricted Donations	£219.59	£169.75	-£192.94	£0.00	£0.00	£196.40
Upper Walthamstow Community Living Room	-£1,386.15	£7,114.00	-£5,727.85	£0.00	£0.00	£0.00
Revd Canon R A Pelly Trust - Interest	£33.73	£66.73	-£75.00	£0.00	£0.00	£25.46
Revd Canon R A Pelly Trust - Capital	£2,231.43	£0.00	£0.00	£0.00	£209.94	£2,441.37
	£2,271.45	£14,641.32	-£27,123.15	£13,824.25	£209.94	£3,823.81
Designated Funds						
Residential Rental Property	£133,063.12	£0.00	£0.00	-£13,824.25	£0.00	£119,238.87
Fabric Reserve	£14,311.39	£611.24	£0.00	£0.00	£0.00	£14,922.63
Social Committee (Parish Lunches and other fundraising events)	£1,558.48	£422.06	-£300.69	£0.00	£0.00	£1,679.85
Refreshments for Who Let the Dads Out?	£330.80	£279.00	-£284.90	£0.00	£0.00	£324.90
	£149,263.79	£1,312.30	-£585.59	-£13,824.25	£0.00	£136,166.25
Total Funds	£198,826.49	£190,686.66	-£210,796.21	£0.00	£209.94	£178,926.88

15 Statement of Funds (continued)

Details of Material Funds

Building Project: St Peter's - A Unique Forest Church Fund

This fund represents the monies raised for and spent on the repair, restoration and re-ordering of the church building, and on the provision of three years of activities and events.

Fabric Reserve Fund

This fund was designated by the PCC for expenditure on the fabric of either Peterhouse or the church building.

Residential Rental Property Fund

This fund was designated by the PCC for the purchase of residential rental properties. During 2020, the property at 7 Pentire Road was sold for £500,000. From 2020 to 2023, £375.7K was transferred from this account to pay off a loan from the diocese and cover deficits on restricted funds, arising from the St Peter's - A Unique Forest Church Building Project.

Upper Walthamstow Community Living Room Grants

During 2023, the parish received two grants towards the cost of providing a Community Living Room in the church building: £4,974 from Waltham Forest Council and £2,140 from Upper Walthamstow Ward.

16 Defined Contribution Pension

The PCC operates a defined contribution scheme for all qualifying employees. The assets of the scheme are held separately from those of the trust in an independently administered fund.

The charge to the statement of financial activities in respect of defined contribution schemes amounted to £1,436.40 (2023: £1,214.88) and the charge to the statement of financial position amounted to £119.70 (2023: £101.24).

17 Prior period adjustment

Adjustments have been made in the prior period restating a number of estimates to reflect actual receivables and liabilities. Individually and in aggregate they are not considered material.

Changes to Total Funds for 2023:	As Previously Reported	Adjustment	As Restated
Total Funds	£178,469.21	£457.67	£178,926.88

Summary Information

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At St Peter's-in-the-Forest, the membership of the PCC consists of the incumbent (our Vicar), Churchwardens, the Assistant Curate, LLM's, the Reader, members elected by those members of the congregation who are on the electoral roll of the church, and members co-opted by the PCC. The PCC is entitled to elect 7 members as our electoral roll figure is under 50. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds, assets and other resources of the PCC are to be deployed and reviewed. New members receive initial training into the workings of the PCC.

The full PCC met 6 times during the year.

The Standing Committee of the PCC is entrusted with delegated authority to work with the incumbent in between these meetings, in making day-to-day decisions about governance and oversight. The Standing Committee is the only sub-Committee required by Church law, and consists the Churchwardens, the Honorary Treasurer and the PCC Secretary, working alongside the incumbent. [*Church Representation Rules (2017) Appendix II. 14.*]

Administration

St Peter's-in-the-Forest church is visibly located in two public-facing buildings: the parish church on the Woodford New Road (London E17 3PP) and the Peterhouse Church and Community Centre, located at 122 Forest Rise, London E17 3PW. The latter provides the parish correspondence address, along with the incumbent's residential address: St Peter's Vicarage, 121 Forest Rise, London E17 3PW.

The PCC is a body corporate (PCC Powers Measure 1956; Church Representation Rules 2006) and a charity registered with the Charity Commission with Registered Charity Number 1128173.

PCC members who have served at any time from 1st January 2023 until the date this report was approved are as follows. Dates given in brackets refer to the year upon which each Member's Term ends:

The Incumbent:	Revd Alex Summers (Minister-in-Charge)
The Churchwardens:	Brian Cook and George Marshall (2026)
Curates	Bernard Eaton Rachel Summers
The representatives on the Deanery Synod:	Beryl Porter (2026) Frances Downing (2026)
The elected members (term end dates given):	Anita Doherty (2026) - resigned Pam Bollen (2025) – PCC Secretary Emily Morrell (2026) Marian Bradley (2027) Anne Smith (2027) Dan Hall (2025) Tony Doherty (2026) – Resigned Debbie Carson (2026)

Supplementary Reports

Curious Wilds

Curious Wilds has been involved in the life and ministry of St Peter in the Forest for the past couple of years, delivering the non-faith aspects of our outdoor child and family ministry. This has mostly been through the delivery of a weekly forest school session for under 5s and their parents and carers. This is booked through St Peter in the Forest, and we charge £10 per child, and sell up to twenty tickets. Curious Wilds invoices the church in order to pay insurance and to fund Rhea, who delivers/assists in delivering these weekly sessions. Through the cold period of the year, we generally break even (if numbers are too low for this, we have on occasion cancelled). Now the weather is nice again, numbers are regularly a sell out. This means that there is a regular church activity for families, as well as a weekly income for the church. Several of these families have become more involved in other parts of the life of the church, with crossover into Little Acorns, Forest Church, a couple of baptism enquiries, some Forest Rocks attendance, and many of them coming to our Christmas Eve crib service. The families appreciate the Rising Son café, especially the dinosaur biscuits, and there are often toddlers who want to go and explore inside the building from forest school on a Friday morning, which all helps them to feel that it is 'their' church, despite the forest school offering not being in any way evangelistic in nature.

Rachel Summers

Snaresbrook Crown Court Chaplaincy

St Peter's (along with our other MMU partners in mission) continues to be part of the Snaresbrook chaplaincy team, co-ordinated by Mark Spencer-Ellis from St Mary Woodford. The chaplaincy team provides a weekly Eucharist for the Crown Court and this year, Fr Alex Summers conducted both a remembrance service and a service for Ash Wednesday.

Fr Alex Summers

Gift Aid

No report received.

Deanery Synod

There have been 4 meetings of the Waltham Forest Deanery Synod in 2024:-

Tuesday 23rd April, St Margaret's E11

Bishop Guli visited the Synod and gave a talk about her own history, including her childhood in Iran. She asked for our prayers for the small communities of Christians in that country who worship in secret and are in fear of the ruling regime. Guli also outlined her vision for the future of the Church in this country and our Chelmsford Diocese.

Thursday 13th June at St Andrew's, Leytonstone

For the main agenda item, Bishop Lynne spoke and took questions about LLF ('Living in Love and Faith ')- prayers for blessing same-sex couples.

Tues 17th September at All Saints, Highams Park

This meeting took the form of a Worship Service.

The church is interesting, itself. It is now set up with chairs round small tables, as in a cafe. The church acts as a food bank - a collection and distribution point for donated goods which are displayed on wire shelves along one side of the worship area.

Thursday 14th November at St Edmund's Chingford

Rev. Becca Rogers gave us a talk on her work with communities of Travellers. This proved so interesting to her audience that the following item 'Security in churches' was cancelled.

At this meeting, our newly ordained priests were welcomed, Jacintha from St Mary's Walthamstow and Bernard and Rachel from St Peter in-the-Forest.

Beryl Porter (Deanery Synod Rep)

Peterhouse Church & Community Centre - 2024

January

- Pre school Returning after Christmas Monday to Friday (during term time)
- Therapy Room Bookings (on going)
- BeeZee Bodies Monday evening (On going Term time)
- Act Out Tuesday evenings and Saturday mornings returning for the New Year (Ongoing in Term Time)
- Girl Guiding Wednesday evenings returning for the New Year (Ongoing in Term Time)
- Resources for Autism returning for the New Year (term time)
- Multi sports and On the Rocks ran by Red Balloon Fridays evening returning for the New Year (On going in Term Time)
- Yoga Tuesday evenings in the Rose Room (on going)
- Pat testing done in Peterhouse and the Church
- New flooring laid upstairs in the Beech, Oak and Poplar rooms plus the hallway.
- Dead leg pipe removal in kitchen upstairs in Peterhouse.

February

- Usual weekly bookings and weekend party Bookings
- Ovens cleaned at Peterhouse and church
- LBWF Citizens assembly using Peterhouse for 5 weekend bookings
- Rose Room used for yoga retreats
- Artist in Residence on Saturdays in the church

March

- Usual weekly bookings and weekend party Bookings
- WLTD Now using Peterhouse Hall monthly instead of Church Nave
- Outside lighting in Garden changed to a switch on instead of being on 24/7

April

- Usual weekly bookings and weekend party Bookings
- Resources for Autism No longer using the Peterhouse Hall on a Thursday evening
- Act Out 1 week Easter workshop in Peterhouse school Holiday
- New water heater fitted in Hornbeam Room
- Yoga Retreat Church Nave
- NCT using Church Nave.
- Girl Guides Quiz Fundraiser at Peterhouse

May

- Usual weekly bookings and weekend party Bookings
- WEA Adult education using Hornbeam room for a course

June

- Usual weekly bookings and weekend party Bookings
- WEA Adult education using Hornbeam room for a course

July

- Usual weekly bookings and weekend party Bookings
- Peterhouse Hall used for the General Election
- NCT using the hall on a Thursday evening and Saturdays for regular courses
- Olympic Quiz Fundraiser for the parish at Peterhouse
- Pre School not returning after the Summer School Holidays
- Wooden Fencing and gates installed at the Front of Peterhouse
- Summer break for Act Out, Guiding, Beezee Bodies and Tuesday Night Yoga
- 3 new applications to hire Peterhouse for pre school/Nursery

August

- Meetings with 2 prospective Nursery settings to hire hall
- Act Out 1 week Summer Camp Peterhouse
- St Lukes Away Day in Church
- Coffee Bar Removed In Peterhouse, re decoration and new Flooring
- Spare boiler pump stopped working on the Boiler at Peterhouse will need to get quotes to replace but will be expensive.

September

- Usual weekly Bookings returned to church and Peterhouse Except for Bee Zee Bodies on a Monday evening and WLTDO once a month on a Saturday.
- Ist Stepping stones Nursery starting up Monday to Friday
- Resources for Autism started new group for young Adults every other Friday in Peterhouse
- NCT booking more Courses at Peterhouse on a Monday, Tuesday evening and Saturdays
- New cleaning company starting at Peterhouse and Church.

October

- Usual weekly Bookings returned to church and Peterhouse
- Ist stepping stones nursery opened to children on the 28th
- The Together Space using the centre roughly once a month on a Sunday for social integration for Children with special educational needs and disabilities.
- Willow room painted in preparation for January when Willow child therapy move in there.

November

- Usual weekly Bookings returned to church and Peterhouse
- Break in at Peterhouse office in the early hours of the 16th had to cancel the 2 weekend Parties
- Locks and Alarm upgraded
- Boiler at Peterhouse and Church Serviced

December

Usual weekly Bookings returned to church and Peterhouse

- Attempted break in at Peterhouse on the 3rd but couldn't get in due to new lock on front door
- Radiators serviced as not all TMVs were working

Along with Haven using 2 therapy rooms from 9-5 Monday to Friday, and the Willow child therapy using the willow room from January, I have the Cherry room and the other smaller rooms available during the day to rent out.

The Hall at Peterhouse is used everyday during the day during term time, 1st stepping stones use it up to 6pm on various days, they are also not term time only so are using the space for longer. With only a break at Easter, August, October and Christmas.

Tuesday and Wednesday evenings the Hall is used weekly by Act out and guiding during term time. So we have a few evenings spare although Mondays and Thursdays are used a lot by NCT, We have Bookings every Saturday and Sunday in the Peterhouse Hall mainly party's, but also retreats and sometimes and courses.

The church Rose Room is used for Yoga on a Tuesday evening and the odd Retreat here and there. The spare pump on the boiler still needs replacing have had quote awaiting approval from PCC

Sally Lye – Parish Operations Manager

Social Committee

11th February: We held a pre Lent parish lunch, on the Menu was Spring chicken casserole and pancakes for dessert.

18th May: Christian aid Cream tea, as usual this was well attended, it was held in the carpark at Peterhouse. It was nice to see the 12th Walthamstow Venture Scouts, who used to meet at our old hall site in Bisterne avenue, meet up for a reunion at this tea. As usual we were helped by a few Guides from 22nd Walthamstow group and friends of a well respect past member of a 22nd Walthamstow Rangers. £422 in cash was raised for Christian Aid.

30th June: We celebrated our Patronal festival after our service at church with a Lunch at Peterhouse, a great time to relax and chat.

20th July: As this was an Olympic year we had a quiz, we all enjoyed testing our knowledge, and we did not have to be an expert at sport.

13th October: was our Harvest parish lunch where we celebrated the bounty of good food available to us with a pie lunch.

All money made at these events except the May cream tea goes toward our church funds.

The members of the Social Committee are getting very old and tired. We do need your help with setting up any event and tidying up after, please do help us.

How about becoming a member?

Thank you for supporting us at the events.

Frances Downing (Chair of Social Committee)

Flowers

To begin I would like to thank the flower arrangers for their time, their generosity and their artistry.

Elizabeth Henry and Alex Summers had to leave the team because of work commitments but we gained Brian Cook.

We work on a two-week rota, if we had a few more members Our 'turn' would not come round so soon. Why not consider joining our team.

The flowers add to our worship and welcome at our church, which is appreciated by all those who attend, as regulars and visitors. I would also like to thank you for the donations for the Easter flowers.

Frances Downing (Flower Rota Co-ordinator)

Music

St Peter-in-the-Forest has continued to rejoice in sung Eucharist and hymns as regular features of its weekly Sunday worship, accompanied and led by organist Julian Ruaux and the choir of stalwarts. We are extremely fortunate to have such an accomplished musician as Julian to serve us, not least with the organ voluntaries that enrich our worship.

The church paid its thanks and said goodbye to Sally Holman, who moved away during 2024 after leading the choir and expanding our repertoire with music from many cultures and eras, as a result of her enthusiastic research and encouragement. With her departure as well as that of deputy organist David, we have relied on Julian more than previously. Not only does he play the organ most Sundays, but he also uses the organ's programming facility to play and set up in advance the music for the days when he is away. On the Sunday in question, Brian Cook takes charge of the instrument and ensures that the right music emerges at the appropriate time and with suitable registration (sound).

St Peter-in-the-Forest produced a well-attended Christmas carol service. This was organised under the leadership of Peter and Colette Shrubsole, along with Julian and other members of the choir and congregation. In addition to the organ, a small group of musicians, led and organised by Marian Bradley, provided the accompaniment. In addition, a great effort was made to attract people from the community to join the choir and this was quite successful.

Choir practice takes place on Tuesday mornings, led by Julian. A number of people from the community who joined the choir to sing in the Christmas carol service have remained in contact. A new member has been welcomed, while a few have moved away. We continually look for people to help us lead the singing at our services. Attendance at practice is encouraged but not essential.

Julian has been responsible for choosing the hymns for Sundays and, in consultation with Alex and choir members, deciding which settings of the mass will be used from time to time. Debbie keeps the choir and clergy informed of the weekly hymn selections and any other music news.

Many thanks to Julian, Brian, Peter, Colette, Marian and all members of the choir for their contribution to the vitality of our worship.

Debbie Carson (Music Co-ordinator) and Julian Ruaux (Organist)

Rising Son Café

The cafe aimed to be open, thanks to the volunteers, Tuesdays, Fridays and Saturday, for most of the year.

Our Tuesday opening coincided with the choir practice, they support the cafe very well. We do have a few very loyal regular customers attending also.

Friday openings also coincided with the sessions run by Curious Wilds at the fire pit. These mornings can be very busy and Sarah, our volunteer, does very well coping with such an energetic group.

Saturdays we get our regulars and surprise walkers trying out the Greenlink Walk. Some folk get transport to this part and walk back, others walk the other way round.

As we usually have such a spectacular show of snowdrops in the churchyard, we opened the cafe the weekend of 24/25th February offering a traditional tea and very popular Snowdrop decorated cupcakes.

During Lent Elizabeth Peel held an Art Workshop on the Gallery in church, during Lent on Fridays. This attracted regulars from church and some non members of St Peters.

The cafe catered for a funeral wake, after a funeral had taken place at St Peter's and at the crematorium. Additionally on a Sunday we opened the cafe for the two weeks of the Art Trail during June. Also, we opened on Sunday afternoon for the local Jumble trail towards the end of June.

We did not open extra days for the Open house event but we had a few extra visitors to the building.

We have been open more times this year only shutting at Easter and Christmas.

This is the church's cafe. It has always been funded by the church. If it is to open extra times, e.g. Sunday afternoons. We need, responsible volunteers from the congregation and church membership.

Just to add we do get requests via email to volunteer, they are thanked for showing an interest and asked to come along when the cafe is open to meet us and for them to see the church. It is rather frustrating we do not get responses and no one turns up.

But remember if you want to welcome folk into our church one way is to volunteer at the cafe. I have met some wonderful people who have become regulars and join in events at the church. Why don't you try it? Opening of the cafe can be adjusted to meet your availability.

I also want to thank the volunteers at the cafe for their support to me and the cafe. Their welcome to our guests. We are a team. The cafe would not be open without you.

Frances Downing – Manager of Rising Son Café

22nd Walthamstow Rainbows

It's been another busy year for the Rainbows! We now have 14 girls, 4 leaders and a young leader who will be back with us after her GCSEs.

In the summer term 2024 we worked on our camp badge, including roasting chocolate bananas with Rachel at the St. Peters campfire circle. We also did a couple of trips, to a Rainbow afternoon at Chigwell Row campsite and to watch Inside Out 2 at a special cinema screening for Girlguiding members.

In the autumn we did our Explore badge and went on trips to the Zoo and to a Rainbow & Brownie Day at Chigwell Row. We also celebrated Black History month in style making carnival head gear, and did a challenge badge supported by Allergy UK to help the girls learn more about managing allergies.

So far in 2025 we've worked on our First Aid stage 2 badge, our Feel Good badge (about wellbeing) and are about to start on Explore stage 2.

4 girls left to go to Brownies before Easter, 3 received their Gold Award, the highest badge in Rainbows, we're very proud of them!

Emily Hughes (Rainbow Leader)

22nd Walthamstow Brownies

The Brownies have kept their numbers steady this year and we are always running a full pack. Badges have again been popular with many girls gaining gold awards before they move up to guides.

Brownies went on Pack Holiday this year, for a change to a different venue and visited Tolmers Activity Centre in Cufley. A lovely site with some different activities today on site the undertook tunneling, shelter building and pedal carts all which they enjoyed greatly.

The girls also visited Whipsnade zoo with other units from our Division. The trip was a great hit. The weather was not kind to us but it did not dampen the brownies enthusiasm as they managed to run from one animal to another. It is a very large park the favorite animals being the giraffes, the baby rhino and mum, penguins and the otters who put on a great show for us.

At the present time we are actively looking for brownie leaders. If anyone knows any potential helpers/leaders please let us know.

Carole Mitchell, Susie Palmer, Olivia Adshead (Brownie Leaders)

Daniel Fairhead

From: JRC
Sent: 23 May 2025 17:06
To: Daniel Fairhead
Subject: CFI Charity Commission Annual Return

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Dan,

Could you please finish the Charity Commission annual return for CFI.

Change it just to 10 staff. No self-employed staff. No bullying policy.

We obviously cannot file until the accounts are signed.

Kind Regards,
John

John Caladine
jrc@caladine.co.uk
Tel: 01323 644579

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Accounts

V



ST PETER-IN-THE-FOREST

CHURCH & COMMUNITY CENTRES

REGISTERED CHARITY NUMBER 1128173



ANNUAL REPORT & ACCOUNTS

FOR THE

PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31 DECEMBER 2023

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INCUMBENT:

REVD CANON ALEX SUMMERS
(MINISTER-IN-CHARGE)
C/O 122 FOREST RISE
WALTHAMSTOW
LONDON
E17 3PW

BANK:

THE COOPERATIVE BANK
P O BOX 250, DELF HOUSE
SOUTHWAY, SKELMERSDALE
WN8 6WT

INDEPENDENT EXAMINER:

JOHN R. CALADINE FCCA CTA FCIE
CALADINE CERTIFIED ACCOUNTANTS
CHANCERY HOUSE
22 UPPERTON ROAD
EASTBOURNE
EAST SUSSEX
BN21 1BF

Aim and Purposes

The Parochial Church Council (PCC) of St Peter-in-the-Forest, Walthamstow has the responsibility of cooperating with the Minister-in-Charge - the Reverend Canon Alex Summers, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of: the parish church building; the Peterhouse Church & Community Centre at 122 and 122a Forest Rise, Walthamstow.

As stated in the Preface to the Declaration of Assent (set out in Canon C 15 of the Canons of the Church of England): "The Church of England is part of the One, Holy, Catholic and Apostolic Church worshipping the one true God, Father, Son and Holy Spirit. It professes the faith uniquely revealed in the Holy Scriptures and set forth in the catholic creeds, which faith the Church is called upon to proclaim afresh in each generation. Led by the Holy Spirit, it has borne witness to Christian truth in its historic formularies, the Thirty-nine Articles of Religion, The Book of Common Prayer and the Ordering of Bishops, Priests and Deacons.

The Trustees have considered the Charity Commission guidance on public benefit and consider that the activities of the charity meet its objectives and provide a benefit to the public.

Fr Alex Summers

Minister in Charge Report

Dear Friends,

One of the main highlights of my own ministry this past year is to see both Bernard and Rachel ordained as deacons. They are both a blessing to our church and parish and it is a privilege to be Bernard's training incumbent. Rachel's training incumbent is Revd Dr Elizabeth Lowson, Rector of St Mary Woodford; and while Elizabeth is responsible for Rachel's training, we have a share in her formation as an ordained minister here at St Peter's. I'm blessed to minister alongside Bernard, Rachel, Sally and Sue.

2023 saw me take up a post as a secondary school English teacher (two days a week at The Urswick School in Hackney). I was originally trained as a primary school teacher and never thought I'd teach at secondary level. It has been both a steep learning curve and a joy!

I have continued to serve as the Chaplain (RNR) of HMS President and enjoy all the adventures and learning opportunities that come with naval chaplaincy.

2023

Numbers are steadily growing in our worshipping community and the introduction of a 'creative Sunday' Eucharist (every 4th Sunday of the month) has been a real success, not least because of the appeal to all ages. There has also been an increase in attendance at some of our main seasonal services, such as the carol service and the family crib service. We have continued to play to our gifts and strengths in offering outdoor activities and services and a place where all feel included and welcome. We are also so fortunate to have our very own café, wonderful volunteers, and an increasingly beautiful churchyard kept by a brilliant team of gardeners.

Looking ahead – May 2024 and beyond

The PCC has recently agreed to the establishment of new sub-committees to aid the smooth and more manageable running of the parish between PCC meetings. These can be put into good effect once new PCC has been formed:

Finance, Administration and Buildings (FAB) which would have oversight of those three areas and work with the churchwardens to support the parish operations manager (POM) and the Treasurer to help facilitate smooth and efficient operations and be in a position to bring any necessary recommendations or advice to either the PCC or the Standing Committee in a timely fashion. This committee would be able to work within the budgetary expenditure of the POM and to liaise with the Treasurer on routine matters of expenditure or within parameters previously agreed by the PCC.

Ministry, Mission and Evangelism (MME) which would comprise the Licensed Ministers of the parish together with other persons whose wisdom, skill and expertise would prove valuable to the work committee, on a temporary or permanent basis and assist in delivering the mission of God in the parish.

Additional members would be co-opted as necessary and anticipate being project or event specific.

The MME would have oversight of the existing ministry in the parish, including acts of worship, and work and liaise with the Incumbent and Lead Ministers (where designated). It would also be responsible for the spirituality across the parish and developing new ways of delivering mission and ministry within the parish. It should have in view the developing of mission partnerships (ecumenical or otherwise) with other bodies.

The core areas of activity would be Children and Families; Music; Pioneering; Worship; Spirituality.

Challenges and Opportunities (unashamedly copied from last year's report because they remain so!)

There are challenges (but these can also be read as exciting opportunities!) ahead: increased use and hire of our buildings, growth in mission and ministry presence, engaging more people in our worship and community activities (inside and outside the church building), becoming bolder and more confident in God's calling of each of us.

None of these things are insurmountable – they are simply opportunities to joyfully engage more, participate more, and trust more in God's goodness and provision. We have the greatest gift already – each of us!

Thank you!

As always, there are so many people to thank, so here's a big "thank you" to all all of you!

With love and blessings.

Father Alex Summers

Safeguarding

Emily Morrell took over as Parish Safeguarding Officer in July 2023 when Rachel Summers (the previous PSO) took up her curacy at St Peter's. Sally Lye is also supporting with this work, in particular any administrative requirements.

Emily has been familiarising herself with the safeguarding requirements and ensuring that all role holders' training and documentation is up-to-date. The new churchwardens will be DBS checked.

Anyone within the church community is encouraged to do basic safeguarding awareness training which can be accessed online via

<https://www.chelmsford.anglican.org/safeguarding/safeguarding-training/church-of-england-safeguarding-courses>. Please put your parish name as 'Walthamstow St Peter's'.

A new Church of England Safeguarding poster has been put up in church.

If anyone has any questions or safeguarding concerns, please do not hesitate to contact Emily (07830 147511, emslondon@gmail.com).

Emily Morrell (Parish Safeguarding Officer)

Data Protection (GDPR)

The PCC agreed we need to receive permission from the congregation to store their data on Church Desk and indicate that what we will be using their information for. This information is stored on Church Desk which is GDPR compliant and where we have a secure routine back up to preserve our data.

In 2023 there were no reported breaches of GDPR. We will continue to uphold the GDPR regulations.

Pam Bollen (Parish Data Controller)

Parochial Church Council Business

This report covers the period January to December 2023.

The number of Parochial Church Council Members (and therefore trustees) numbered at the end of 2023 s within the legal number required for a congregation of our size.

In 2023 met 7 times during the year including the mini meeting we held immediately after the APCM when the following roles were proposed and approved.

Role	Nominated
Vice Chair	Tony Doherty
PCC Secretary	Pam Bollen
Treasurer	Ruth Williams
Electoral Roll	Debbie Carson
Standing Committee	Father Alex, Pam Bollen, George Marshall, Brian Cook, Ruth Williams (Non voting), Bernard Eaton and Dan Hall

All PCC meetings were held face-to-face as well as by zoom for those unable to attend in person. The PCC has a Parish Safeguarding Officer Emily Morrell who took over this role during the year from Rachel Summers. Thank you Rachel for all your hard work and the handover to Emily and thank you to Emily for taking over this role.

In 2023 we had a good cross section of the congregation on the PCC however, Frances Burley felt that their input was limited due to personal reasons and therefore resigned. It was a shame and hopefully they will wish to become part of the PCC again.

At the beginning of the year Fr Alex was welcomed into the church as the Priest-in-charge with a service held in February. This was a lovely service and, I believe, that the whole congregation heaved a sigh of relief that we had such a lovely vicar at St Peter's.

After the APCM last year and after many years Frances Downing stepped down from being church warden after an extremely long period of service over a very difficult time including the church building project, interregnum and covid. It is with sincere gratitude to Frances for all her hard work over the years. George Marshall and Brian Cooke are now the new church wardens. The Standing Committee after the APCM was agreed and this included: Alex, Bernard, George, Brian, Ruth (non-voting), Dan and Pam.

Red Balloon

2023 has been a busy year for the PCC with a vast variety of subjects. One of the main subjects was to review the SLA we have with Red Balloon which took some time with a variety of comments from the PCC members and then a small group (Father Alex, Bernard, George and Brian – the church wardens) to take the review forward with Luke Lowrie. This resulted in reduced services to the church and therefore our payment for these services was reflected. Red Balloon also vacated the office premises which reduced their monthly payment to us which also helped with their budgeting. It was felt by some PCC members that any work with Red Balloon was not required however at the end of 2023 there was still a working agreement in place.

Peterhouse

Under the excellent administration and management of Peterhouse and our chch space, Sally Lye continued to ensure our buildings remained clean, even during bookings and any maintenance work was carried out with the approval of the PCC. Peterhouse is now adhering to legislation regarding Legionnaire testing and Sally is now the contact for Fire Safety for policies and procedures. A Fire Risk Assessment is also in place now. Anita is the Fire Safety Manager. There is a requirement for more Fire Marshalls as well as more people to take First Aid courses

Community Engagement Officer

We employed Sarah Sharpton to replace Francis Ball as our new CEO at the start of the year and she carried out all the functions as per Francis. She left after 9 months (the period that we wished to employ her) but also she went back to the USA with her husband. We thanked Sarah for all her hard work over that period.

PCC Governance

Work started by Alex on future PCC working introducing various sub-committees and governance. This was well received by the PCC and work continued into 2024 when full reporting will be in next APCM report, however one item is that not all members of the sub-committee need be on the PCC as members of the congregation could also be asked to join.

Church

The church was used for various use during 2023:

- Londonn Forest Choir – they performed on Holy Saturday and a £200 donation was received. They would like to use St Peter's more as the sound quality is very good but ideally would like a piano or be able to put the electronic keyboard through the speakers.
- Community Living Room – an initiative run by the Council as well as a Warm Room during the winter months. This proved to be popular with local residents.

PCC members received regular reports on the church finances from the Treasurer. Maintaining a balance of the expenditure against the actual income and forecasting budgets continues to be challenging and members have appreciated the detailed updates from the Treasurers.

The PCC is grateful to everyone who works hard to make sure that the various services and activities run by St Peter's. We are also extremely grateful to all people who work in our churchyard, Peterhouse, the church and the cafe to make St Peter's a unique church.

Pam Bollen - PCC Secretary

Church Wardens Report

This is both an easy and a difficult report to write. Difficult, because there are no major achievements, nor sustained efforts towards an achievement, which I personally have brought about in the time since I became churchwarden a year ago. Easy, because many others have quietly and effectively given of their time to various aspects of what might be considered churchwardenly responsibilities and it's time to acknowledge this.

At the risk of leaving someone important out, here are some names.

Frances: Her light touch succession handling has been greatly appreciated. She has highlighted the important things a churchwarden should do and refrained from judgment if/when one of her successors has failed to do them. She continues to be everywhere and in everything, running the café, planning social events, making announcements in church, ringing the bell and so much more.

Sally Holman, Bernard and Rachel: Each probably fulfils many more churchwardenly duties than I am aware of and sometimes I find this out after the event. In particular I'd like to mention Rachel's forest school for children which she runs entirely independently and is a huge success.

Philippa and her graveyard gardening team: Thanks to them the graveyard has never in my memory looked as glorious and well kept.

Beryl: who quietly takes on practical things which only she gets to. Her care for the message our buildings and notices are sending out is remarkable and much valued.

Elizabeth Perl: Looking at what people produced in them, I wish I had attended her practical "art for all" sessions. I believe this is a wonderful addition to what St Peter's does.

Sally Lye: Her efficient management of Peterhouse, its hirings and all aspects of building maintenance are hugely appreciated.

There are of course many others whom I haven't mentioned. I hope they forgive me!

Other items of note from the year follow.

On becoming churchwardens Brian and I were plunged straight away into the problems with Red Balloon. Led by Alex and Bernard we sat in on the re-negotiation of the agreement we have with them, in the hope that a reduction of RB's obligations towards St Peter's would enable them to catch up with their financial and regulatory responsibilities. Present indications are that this turns out not to have succeeded so far and we have felt obliged, with the PCC's approval, to put the entire future relationship on hold. A decision needs to be taken well before the new school year in September.

Thanks to Frances, a dangerously leaning tree in the graveyard close to the south-west corner of the church was removed without fuss.

At Peterhouse Sally has efficiently managed amendments to the plumbing, redecoration of the upstairs rooms and staircase, a thorough cleaning of the hall and installation of storage cupboards for tables and chairs.

Sincere thanks are due to Brian for funding purchase of the red admiral butterfly picture which now hangs in the church.

At its 23rd November meeting the PCC assigned to me the responsibility of getting a new noticeboard installed facing Woodford New Road to show service times and contact details. A quote from a company specialising in church noticeboards has been obtained and approval given by the PCC in March. The advice from the diocese mentions the need to be sure of planning consent, so I have enquired with Waltham Forest council and am waiting for a reply.

In February Waltham Forest council informed us that they intend to renew the railings to the left of the entrance to the churchyard on Woodford New Road. Thanks to Philippa we have concluded that they are referring to some almost entirely overgrown railings along the border of the churchyard between the gate and the toilet/shed building. We have informed them that we would like to be told in advance of this work happening. So far there has been no further news.

I have started work on keeping the register of buildings and property up to date to include a record of the lottery grant renovations.

George Marshall with input from Brian Cook (Church Wardens)

Electoral Roll

As of 27th April 2024 there are 59 names on the Electoral Roll of St Peter in-the-Forest. Two have been removed: Bernard Eaton, who has been ordained and is no longer eligible to be on a parish electoral roll, and Stanley Bird, who passed away last year. In 2025 there will be a complete revision of the roll. Three new members have been added.

Summary:

April 2018	90
April 2019	48 (complete revision)
Sept 2020	48
May 2021	49
May 2022	57
May 2023	58
April 2024	59

Debbie Carson (Electoral Roll Officer)

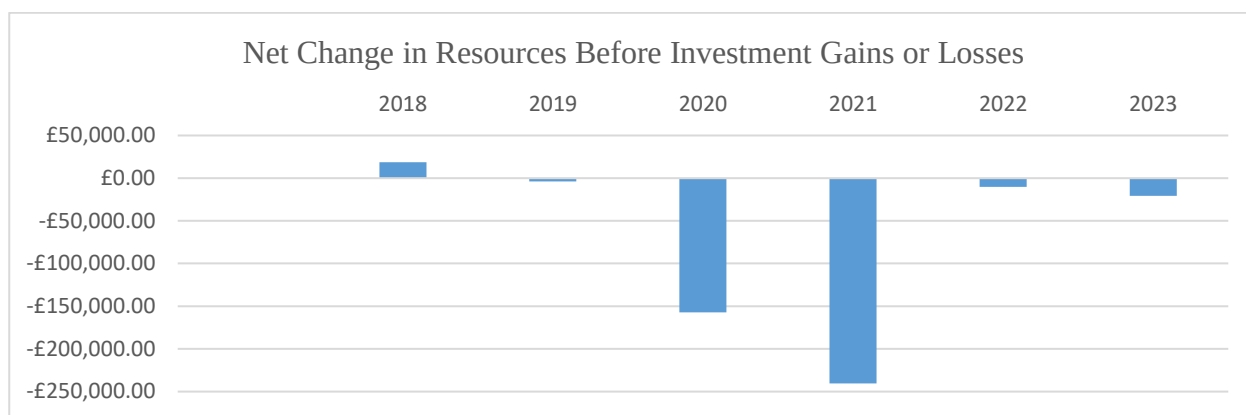
2023 Financial Review

Firstly, a reminder of some definitions: Restricted funds are those only expendable in accordance with the specific wishes of the donor and/or grant provider. Designated funds are those ear-marked by the PCC for a particular project or purpose. Unrestricted funds are those expendable at the discretion of the PCC, in furtherance of the objects of the parish.

Secondly, some information on the two types of annual accounts. Before 2018, the parish's annual accounts were prepared on the receipts and payments basis. All income or expenditure was recorded in the year that the money was actually received or paid out. If a charity's annual income or expenditure exceeds £250K, accounts must be prepared on the accrual basis. Income has to be recorded in the year that the entitlement to receive the money arose; expenditure has to be recorded in the year when the liability to pay the money arose. As the parish's annual income in 2018, 2019, 2020, 2021 and 2022 was over £250K, the accounts for these years were presented on the accrual basis. The income for 2023 was under £250K, but, for ease of comparison with the previous five years, the 2023 accounts are presented on the accrual basis.

Overview

There was a deficit of £20.4K on total income of £190.7K.



The “St Peter’s: A Unique Forest Church” project finally ended at the end of July.

The parish is still heavily reliant on the income from hiring out spaces in Peterhouse. During 2023, The Red Balloon Family Foundation (RBFF) moved out of the Beech, Oak and Poplar Rooms.

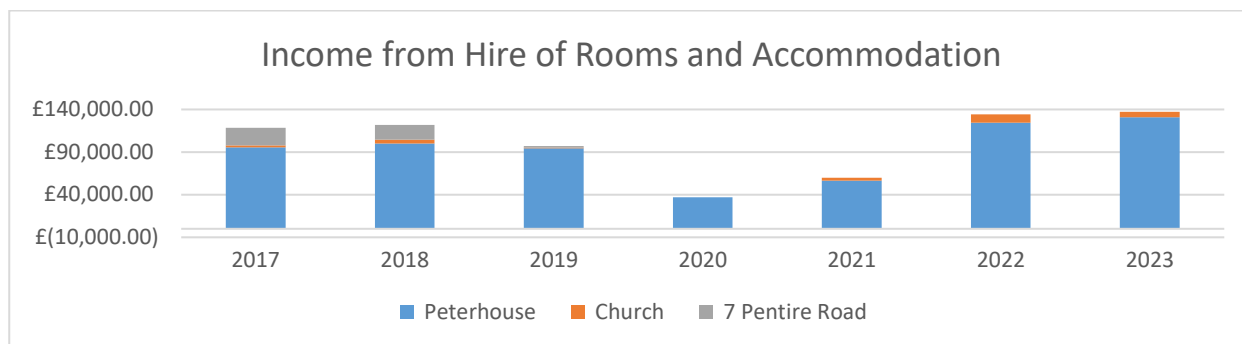
Income

Total unrestricted and designated income for the parish in 2023 was £176.0K (a fall of 13% compared to £202.0K in 2022). This fall was mainly due to the relative sizes of the insurance claims in the two years (2023: £1.8K, 2022: £30.9K).

Unrestricted income from planned voluntary donations was £13.6K (£14.3K in 2022), and a further £3.7K (£4.1K in 2022) was from Gift Aid.



Income from hiring out rooms and renting out the flat above Peterhouse increased by just 2%, from £134.2K in 2022 to £137.2K in 2023. Income from hiring out rooms in the church building (included in these figures) actually fell by 35% from £9.6K in 2022 to £6.3K in 2023.



Restricted income of £14.6K (a fall of 72% compared to £52.6K in 2022) was also received. Only 43% of the restricted income was for the “St Peter’s: A Unique Forest Church” project; 49% was grants from the council towards the cost of running the Upper Walthamstow Community Living Room in the church nave.

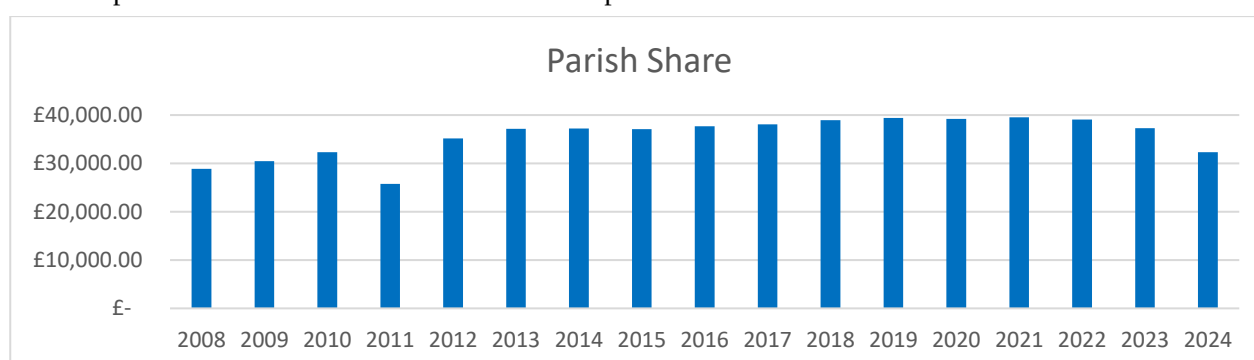
Total income in 2023 was £190.7K, a fall of 25% compared with £254.6K in 2022.

Payments

Total expenditure in 2023 was £211.3K, 20% less than the £265.2K spent in 2022. Unrestricted and designated expenditure was £184.1K in 2023, just 3% less than the £190.5K spent in 2022. Restricted expenditure was £27.1K in 2023, 64% less than the £74.8K spent in 2022.

The largest area of expenditure (one third of the total) in 2023 was the running costs of Peterhouse; £70.9K, a decrease of 11% on the £79.6K spent in 2022. Expenditure on maintenance, renovations and repairs of the building and grounds fell by 28% from £52.2K in 2022 to £37.8K in 2023. Repairs and renovations included: building a wooden post and wire fence on the eastern boundary abutting the forest; repainting the Hornbeam Room, the stairwell, and the corridor to the downstairs toilets; replacing a broken knuckle and spring for the lift door gear ; replacing a defective variable temperature compensating valve actuator in the heating circuit; replacing a leaking concealed cistern in the ladies' toilets, followed by replacing the vinyl flooring in ladies toilets and corridor leading to there; replacing lighting in Beech, Oak and Poplar Rooms; replacing locks on several doors; replacing the storage shed for use by occupants of flat; replacing the vinyl flooring on the stairs and in the stair lobby; replacing thermostatic mixing valves (TMVs) and gate valves in the hot water system; work on the CCTV system, including replacing the hard drive; and work on the trees in the front and rear gardens.

The second largest area of expenditure in 2023 (18% of the total) was the Parish Share. This is the contribution that the parish makes to the Diocese of Chelmsford towards the costs of stipends and housing for clergy, plus the diocese’s centralised expenditure. In 2023, the parish paid £37,270, equivalent to £3,105.83 per month, or £714.77 per week. This was a decrease of 5% compared to 2022.



The third largest area of expenditure in 2023 (16% of the total) was salaries. Excluding the Community Engagement Officer’s salary for January to July (which is included in the project figures), but including the Community Engagement Officer’s salary for August and September, staff costs rose by 14% from £30.4K in 2022 to £34.7K in 2023.

The fourth largest area of expenditure in 2023 (12%) was the running costs of the church building, which fell by 15%, from £28.8K in 2022 to £24.6K in 2023.

The fifth largest area of expenditure (10% of the total) in 2023 was the “St Peter’s: A Unique Forest Church” project: £21.7K, a decrease of 70% on the £72.5K spent in 2022. The salary of the Community Engagement Officer for January to July accounted for 67% of this expenditure.

Balances

The deficit for 2023 was £20.4K, almost twice the deficit of £10.9K for 2022. There was a deficit of £8.1K on the unrestricted and designated funds in 2023, compared to a £11.5K surplus in 2022. For the “St Peter’s: A Unique Forest Church” project, there was a deficit of £13.9K in 2023, a 32% decrease compared to the deficit of £20.5K in 2022. For other restricted funds, there was a surplus of £1.4K in 2023, compared to a deficit of £1.6K in 2022.

Net current assets at the end of the year fell by 10%, from £198.8K for 2022 to £178.5K for 2023. After £13.8K was transferred from designated to restricted funds to cover the deficit on the “St Peter’s: A Unique Forest Church” project, unrestricted funds stood at £38.5K, designated funds stood at £136.2K (of which £119.2K (compared to £133.1K at the end of 2022) remained from the sale of 7 Pentire Road) and restricted funds stood at £3.8K.

Reserves Policy

It is PCC policy to try to maintain unrestricted reserves in the bank current account of three months’ normal average expenditure (excluding major building repairs and renovations, and the costs of the “St Peter’s: A Unique Forest Church” project). These reserves are held to smooth out fluctuations in cash flow and to meet emergencies. The current target is £42K and this was met at the end of 2023.

Ruth Williams (Treasurer)

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER WALTHAMSTOW

INDEPENDENT EXAMINER'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of St Peter Walthamstow

I report to the PCC trustees on my examination of the accounts of The Parochial Church Council of The Ecclesiastical Parish of St Peter Walthamstow ('the PCC') for the year ended 31 December 2023.

Responsibilities and basis of report

As the trustees of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J R Caladine FCCA

Caladine Limited

Chartered Certified Accountants

Chantry House

22 Upperton Road

Eastbourne

BN21 1BF

7 May 2024

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Statement of Financial Activities for the Year Ended 31 December 2023

	Notes	Unrestricted Funds 2023	Restricted Funds 2023	Designated Funds 2023	Total Funds 2023	Unrestricted Funds 2022 (restated)	Restricted Funds 2022 (restated)	Designated Funds 2022 (restated)	Total Funds 2022 (restated)
Incoming Resources									
<i>Income from Donations and Legacies</i>	2	£20,005.37	£14,198.72	£15.00	£34,219.09	£21,134.87	£52,139.76	£5.00	£73,279.63
<i>Income from Other Trading Activities</i>	3	£13,665.56	£326.53	£279.00	£14,271.09	£12,705.90	£0.00	£345.24	£13,051.14
<i>Income from Investments</i>	4	£0.24	£115.91	£666.40	£782.55	£0.07	£80.69	£189.14	£269.90
<i>Income from Charitable Activities</i>	5	£139,297.06	£0.00	£349.70	£139,646.76	£136,279.88	£400.00	£359.00	£137,038.88
<i>Income from Insurance Claims</i>		£1,764.80	£0.00	£0.00	£1,764.80	£30,946.91	£0.00	£0.00	£30,946.91
Total Incoming Resources		£174,733.03	£14,641.16	£1,310.10	£190,684.29	£201,067.63	£52,620.45	£898.38	£254,586.46
Resources Expended									
<i>Cost of Raising Funds</i>	8	£3,214.04	£0.00	£0.00	£3,214.04	£3,406.41	£0.00	£0.26	£3,406.67
<i>Charitable Activities</i>	9	£180,328.73	£27,123.15	£585.59	£208,037.47	£186,641.06	£74,771.02	£419.37	£261,831.45
Total Resources Expended		£183,542.77	£27,123.15	£585.59	£211,251.51	£190,047.47	£74,771.02	£419.63	£265,238.12
Net Incoming/(Outgoing) Resources Before Investment Gains									
		-£8,809.74	-£12,481.99	£724.51	-£20,567.22	£11,020.16	-£22,150.57	£478.75	-£10,651.66
Net Gains/Losses On Investments		£0.00	£209.94	£0.00	£209.94	£0.00	-£297.72	£0.00	-£297.72
Net Incoming Resources for the Year		-£8,809.74	-£12,272.05	£724.51	-£20,357.28	£11,020.16	-£22,448.29	£478.75	-£10,949.38
Other Recognised Gains/Losses (Revaluation of Fixed Assets)		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Transfers Between Funds		£0.00	£13,824.25	-£13,824.25	£0.00	£0.00	£19,811.86	-£19,811.86	£0.00
Net Movement in Funds		-£8,809.74	£1,552.20	-£13,099.74	-£20,357.28	£11,020.16	-£2,636.43	-£19,333.11	-£10,949.38
Total Funds Brought Forward at 1 January (Restated)									
		£47,291.25	£2,271.45	£149,263.79	£198,826.49	£36,271.09	£4,907.88	£168,596.90	£209,775.87
Total Funds Carried Forward at 31 December									
		£38,481.51	£3,823.65	£136,164.05	£178,469.21	£47,291.25	£2,271.45	£149,263.79	£198,826.49

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Balance Sheet at 31 December 2023

	Notes	Unrestricted Funds 2023	Restricted Funds 2023	Designated Funds 2023	Total Funds 2023	Unrestricted Funds 2022 (restated)	Restricted Funds 2022 (restated)	Designated Funds 2022 (restated)	Total Funds 2022 (restated)
Fixed Assets									
Investments		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total Fixed Assets		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Current Assets									
Cash at Bank and in Hand	11	£43,756.93	£1,874.87	£136,199.11	£181,830.91	£34,838.12	-£35,755.42	£149,247.23	£148,329.93
Investments	12	£0.00	£2,441.37	£0.00	£2,441.37	£0.00	£2,231.43	£0.00	£2,231.43
Debtors	13	£17,391.82	£574.11	£45.56	£18,011.49	£30,339.09	£39,013.94	£16.56	£69,369.59
		£61,148.75	£4,890.35	£136,244.67	£202,283.77	£65,177.21	£5,489.95	£149,263.79	£219,930.95
Creditors	14	-£22,667.24	-£1,066.70	-£80.62	-£23,814.56	-£17,885.96	-£3,218.50	£0.00	-£21,104.46
Net Current Assets		£38,481.51	£3,823.65	£136,164.05	£178,469.21	£47,291.25	£2,271.45	£149,263.79	£198,826.49
NET ASSETS		£38,481.51	£3,823.65	£136,164.05	£178,469.21	£47,291.25	£2,271.45	£149,263.79	£198,826.49

Approved by the Parochial Church Council on the Second of April 2024



Rev AWM Summers, Chair

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow

Notes to the Financial Statements for the Year Ended 31 December 2023

The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Peter Walthamstow is a registered charity established by the Parochial Church Council Powers Measure (1956) as amended, and Church Representation rules. The principal address is The Parish Office, Peterhouse Church and Community Centre, 122 Forest Rise, Walthamstow, London, E17 3PW.

1 Accounting Policies

a Basis of financial statements

The accounts have been prepared in accordance with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The PCC is a Public Benefit Entity as defined by FRS 102.

The PCC has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice that is referred to in the Regulations, but which has since been withdrawn. The accounts are prepared in sterling, which is the functional currency of the PCC.

The accounts have been prepared under the historical cost convention, with the exception of fixed asset investments and current asset investments being measured at fair value. The principal accounting policies adopted are set out below.

b Fund accounting

Unrestricted funds are income funds that are to be spent on the PCC's general purposes.

Restricted funds comprise (a) income from trusts or endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Designated funds are general funds set aside by the PCC for use in the future.

c Incoming resources

Planned giving, collections and similar donations are recognised when received. Income from the recovery of tax on gift-aided donations is accounted for in the period in which the relevant donation is received. Grant income is recognised on a receivable basis. The income from charitable activities includes rental income, from the letting of church premises and other buildings, which is accounted for when earned. It is shown gross, with the associated costs included in the costs of charitable activities.

d Resources expended

Expenditure is recognised when an obligation exists, payment is probable, and the amount can be measured reliably.

e Fixed assets

Consecrated and beneficed property of any kind such as the church building is excluded from the accounts in accordance with s10 of the Charities Act 2011.

Moveable church contents are held by the vicar and churchwardens on special trust for the PCC and require a faculty for disposal. They are considered by the PCC to be inalienable property. Investments are valued at market value at 31st December.

f Going concern

At the time of approving the financial statements, the PCC have a reasonable expectation that it has adequate resources to continue in operational existence for the foreseeable future. Thus, the PCC continues to adopt the going concern basis of accounting in preparing the financial statements.

g Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

h Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the PCC is demonstrably committed to terminate the employment or to provide termination benefits.

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2023

i Retirement benefits

The PCC operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the PCC in an independently administered fund. Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Donations and Legacies

	Unrestricted Funds 2023	Restricted Funds 2023	Designated Funds 2023	Total Funds 2023	Unrestricted Funds 2022 (restated)	Restricted Funds 2022 (restated)	Designated Funds 2022	Total Funds 2022 (restated)
Planned Giving	£13,565.70	£0.00	£0.00	£13,565.70	£14,280.60	£0.00	£0.00	£14,280.60
Collections at Services	£623.00	£0.00	£0.00	£623.00	£1,302.10	£0.00	£0.00	£1,302.10
Donations	£1,062.44	£653.26	£12.00	£1,727.70	£1,493.57	£539.50	£4.00	£2,037.07
Gift Aid Tax Recovered	£3,709.23	£122.50	£3.00	£3,834.73	£4,058.60	£71.13	£1.00	£4,130.73
Grants	£1,045.00	£13,422.96	£0.00	£14,467.96	£0.00	£51,529.13	£0.00	£51,529.13
	£20,005.37	£14,198.72	£15.00	£34,219.09	£21,134.87	£52,139.76	£5.00	£73,279.63

Grants received, included in the above, are as follows:

	Unrestricted Funds 2023	Restricted Funds 2023	Designated Funds 2023	Total Funds 2023	Unrestricted Funds 2022	Restricted Funds 2022 (restated)	Designated Funds 2022	Total Funds 2022 (restated)
Church of England Grants	£1,045.00	£0.00	£0.00	£1,045.00	£0.00	£0.00	£0.00	£0.00
Heritage Lottery Fund	£0.00	£6,308.96	£0.00	£6,308.96	£0.00	£44,429.13	£0.00	£44,429.13
Other Government Grants	£0.00	£7,114.00	£0.00	£7,114.00	£0.00	£1,600.00	£0.00	£1,600.00
Reclaimed VAT	£0.00	£0.00	£0.00	£0.00	£0.00	£5,500.00	£0.00	£5,500.00
	£1,045.00	£13,422.96	£0.00	£14,467.96	£0.00	£51,529.13	£0.00	£51,529.13

3 Other Trading Activities

	Unrestricted Funds 2023	Restricted Funds 2023	Designated Funds 2023	Total Funds 2023	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022
Christian Aid Week Cream Tea	£0.00	£305.53	£0.00	£305.53	£0.00	£0.00	£0.00	£0.00
Harvest Festival - Sale of Preserves in Aid of Christian Kitchen	£0.00	£21.00	£0.00	£21.00	£0.00	£0.00	£0.00	£0.00
Activities and Events - Gross Receipts	£7,308.28	£0.00	£279.00	£7,587.28	£6,891.82	£0.00	£345.24	£7,237.06
Rising Sun Café in Church - Gross Takings	£6,357.28	£0.00	£0.00	£6,357.28	£5,814.08	£0.00	£0.00	£5,814.08
	£13,665.56	£326.53	£279.00	£14,271.09	£12,705.90	£0.00	£345.24	£13,051.14

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2023

4 Investments

	Unrestricted Funds 2023	Restricted Funds 2023	Designated Funds 2023	Total Funds 2023	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022
CBF Deposit Interest	£0.24	£49.18	£666.40	£715.82	£0.07	£13.96	£189.14	£203.17
CBF Investment Fund Interest	£0.00	£66.73	£0.00	£66.73	£0.00	£66.73	£0.00	£66.73
	£0.24	£115.91	£666.40	£782.55	£0.07	£80.69	£189.14	£269.90

5 Income from Charitable Activities

	Unrestricted Funds 2023	Restricted Funds 2023	Designated Funds 2023	Total Funds 2023	Unrestricted Funds 2022 (restated)	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022 (restated)
Statutory Fees (Gross)	£2,011.00	£0.00	£0.00	£2,011.00	£2,053.00	£0.00	£0.00	£2,053.00
Room Hire - Church	£6,274.42	£0.00	£0.00	£6,274.42	£9,643.46	£0.00	£0.00	£9,643.46
Room Rental - Peterhouse	£62,918.00	£0.00	£0.00	£62,918.00	£74,818.00	£0.00	£0.00	£74,818.00
Room Hire - Peterhouse	£62,001.24	£0.00	£0.00	£62,001.24	£46,239.56	£0.00	£0.00	£46,239.56
Rental Income - Peterhouse Flat	£6,000.00	£0.00	£0.00	£6,000.00	£3,500.00	£0.00	£0.00	£3,500.00
Provision of Refreshments	£0.00	£0.00	£349.70	£349.70	£0.00	£0.00	£359.00	£359.00
Other	£92.40	£0.00	£0.00	£92.40	£25.86	£400.00	£0.00	£425.86
	£139,297.06	£0.00	£349.70	£139,646.76	£136,279.88	£400.00	£359.00	£137,038.88

6 Staff Costs

	Unrestricted Funds 2023	Restricted Funds 2023	Total Funds 2023	Unrestricted Funds 2022	Restricted Funds 2022	Total Funds 2022
Wages and Salaries	£34,192.28	£14,583.31	£48,775.59	£30,333.32	£18,269.20	£48,602.52
Social Security Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Employer's Contribution to Defined Contribution Pension Schemes	£520.68	£0.00	£520.68	£520.68	£407.68	£928.36
	£34,712.96	£14,583.31	£49,296.27	£30,854.00	£18,676.88	£49,530.88

Average Number of Employees on the Payroll During the Year	2023	2022
Full Time Staff	0.75	0.70
Part Time Staff	2.00	2.20
	2.75	2.90

There were no employees who received employee benefits of more than £60,000.

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2023

7 Trustees' Remuneration and Benefits and Related Party Transactions

Sally Lye, appointed as part-time Parish Assistant in November 2020, is the daughter of a Trustee, Frances Downing.

Sally Lye's job title was changed to Parish Operations Manager during 2022.

Sally Lye was paid a salary of £20,833 during 2023 (2022: £20,833).

Sally Lye and her family moved into the tied accommodation at 122A Forest Rise (aka the Peterhouse flat) in June 2022. The monthly rent is £500.

No other payments or expenses were paid to any other PCC members, persons closely connected to them, or other related parties.

8 Cost of Raising Funds

	Unrestricted Funds 2023	Restricted Funds 2023	Designated Funds 2023	Total Funds 2023	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022
Rising Sun Café in Church - Supplies and Equipment	£2,727.83	£0.00	£0.00	£2,727.83	£2,672.68	£0.00	£0.00	£2,672.68
Booking Fees and Processing Fees for Debit Card Payments	£486.21	£0.00	£0.00	£486.21	£733.73	£0.00	£0.26	£733.99
	£3,214.04	£0.00	£0.00	£3,214.04	£3,406.41	£0.00	£0.26	£3,406.67

9 Charitable Activities

	Unrestricted Funds 2023	Restricted Funds 2023	Designated Funds 2023	Total Funds 2023	Unrestricted Funds 2022 (restated)	Restricted Funds 2022 (restated)	Designated Funds 2022	Total Funds 2022 (restated)
Ministry Costs: Diocesan Parish Share	£37,270.00	£0.00	£0.00	£37,270.00	£39,081.00	£0.00	£0.00	£39,081.00
Church Building - Running Costs	£22,532.41	£2,068.86	£0.00	£24,601.27	£27,722.54	£1,115.87	£0.00	£28,838.41
"St Peter's: A Unique Forest Church" Project - Capital Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£33,000.00	£0.00	£33,000.00
"St Peter's: A Unique Forest Church" Project - Professional Fees	£0.00	£3,000.00	£0.00	£3,000.00	£0.00	£1,200.00	£0.00	£1,200.00
"St Peter's: A Unique Forest Church" Project - Activity Costs	£0.00	£18,660.85	£0.00	£18,660.85	£0.00	£38,262.48	£0.00	£38,262.48
Peterhouse Church and Community Centre - Running Costs	£70,900.91	£0.00	£13.00	£70,913.91	£79,592.45	£0.00	£13.00	£79,605.45
Parish - Other Running Costs	£8,386.54	£2,896.96	£572.59	£11,856.09	£3,863.77	£990.85	£351.08	£5,205.70
Support Costs (see Note 10)	£38,538.87	£496.48	£0.00	£39,035.35	£33,650.73	£201.82	£55.29	£33,907.84
Governance Costs (see Note 10)	£2,700.00	£0.00	£0.00	£2,700.00	£2,730.57	£0.00	£0.00	£2,730.57
	£180,328.73	£27,123.15	£585.59	£208,037.47	£186,641.06	£74,771.02	£419.37	£261,831.45

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2023

10 Support and Governance Costs

	Unrestricted Funds 2023	Restricted Funds 2023	Designated Funds 2023	Total Funds 2023	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022
Support Costs								
Parish Office - Running Costs	£3,825.91	£496.48	£0.00	£4,322.39	£3,296.73	£201.82	£55.29	£3,553.84
Staff Costs	£34,712.96	£0.00	£0.00	£34,712.96	£30,354.00	£0.00	£0.00	£30,354.00
	£38,538.87	£496.48	£0.00	£39,035.35	£33,650.73	£201.82	£55.29	£33,907.84
Governance Costs								
Independent Examination Fees	£2,460.00	£0.00	£0.00	£2,460.00	£2,460.00	£0.00	£0.00	£2,460.00
Payroll Fees	£240.00	£0.00	£0.00	£240.00	£240.00	£0.00	£0.00	£240.00
	£2,700.00	£0.00	£0.00	£2,700.00	£2,730.57	£0.00	£0.00	£2,730.57

11 Cash at Bank and in Hand

	Unrestricted Funds 2023	Restricted Funds 2023	Designated Funds 2023	Total Funds 2023	Unrestricted Funds 2022 (restated)	Restricted Funds (restated)	Designated Funds 2022 (restated)	Total Funds 2022 (restated)
Co-operative Bank Current Account	£43,531.83	£757.56	£120,962.91	£165,252.30	£34,235.39	-£36,818.94	£134,673.14	£132,089.59
The CBF Church of England Deposit Fund	£5.62	£1,124.46	£15,236.20	£16,366.28	£5.38	£1,075.28	£14,569.82	£15,650.48
Uncleared Cheques	£60.00	£0.00	£0.00	£60.00	£0.00	£0.00	£0.00	£0.00
Cash in Hand	£159.48	-£7.15	£0.00	£152.33	£597.35	-£11.76	£4.27	£589.86
	£43,756.93	£1,874.87	£136,199.11	£181,830.91	£34,838.12	-£35,755.42	£149,247.23	£148,329.93

12 Investments

	Market value brought forward 1 January 2023	Gain on revaluation	Market value carried forward 31 December 2023
108 shares in the CBF Church of England Investment Fund - Revd Canon R A Pelly Trust for Maintenance of Church and Churchyard	£2,231.43	£209.94	£2,441.37

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2023

13 Debtors

	Unrestricted Funds 2023	Restricted Funds 2023	Designated Funds 2023	Total Funds 2023	Unrestricted Funds 2022 (restated)	Restricted Funds 2022 (restated)	Designated Funds 2022	Total Funds 2022 (restated)
Grants Receivable	£60.00	£0.00	£0.00	£60.00	£0.00	£38,180.58	£0.00	£38,180.58
Prepayments	£3,360.98	£0.00	£2.56	£3,363.54	£4,320.64	£445.68	£15.56	£4,781.88
Other Debtors	£13,970.84	£574.11	£43.00	£14,587.95	£26,018.45	£387.68	£1.00	£26,407.13
	<u>£17,391.82</u>	<u>£574.11</u>	<u>£45.56</u>	<u>£18,011.49</u>	<u>£30,339.09</u>	<u>£39,013.94</u>	<u>£16.56</u>	<u>£69,369.59</u>

14 Creditors

	Unrestricted Funds 2023	Restricted Funds 2023	Designated Funds 2023	Total Funds 2023	Unrestricted Funds 2022 (restated)	Restricted Funds 2022 (restated)	Designated Funds 2022	Total Funds 2022 (restated)
Accounts Payable	-£2,103.76	-£1,026.04	-£80.62	-£3,210.42	-£2,466.87	-£2,402.55	£0.00	-£4,869.42
Other Payables	-£101.24	£0.00	£0.00	-£101.24	-£101.24	£0.00	£0.00	-£101.24
Accruals and Deferred Income	-£20,462.24	-£40.66	£0.00	-£20,502.90	-£15,317.85	-£815.95	£0.00	-£16,133.80
	<u>-£22,667.24</u>	<u>-£1,066.70</u>	<u>-£80.62</u>	<u>-£23,814.56</u>	<u>-£17,885.96</u>	<u>-£3,218.50</u>	<u>£0.00</u>	<u>-£21,104.46</u>

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2023

15 Statement of Funds

	Balance at 1 January 2023	Income During Year	Expenditure During Year	Transfers	Other Gains and Losses	Balance at 31 December 2023
Unrestricted Funds						
General Fund	£47,291.25	£174,733.03	-£183,542.77	£0.00	£0.00	£38,481.51
Restricted Funds						
Building Project: St Peter's - a Unique Forest Church	£45.64	£6,308.96	-£20,178.85	£13,824.25	£0.00	-£0.00
Christian Aid (Cream Tea)	£0.00	£393.79	-£393.79	£0.00	£0.00	£0.00
Donation for Red Admiral Artwork	£0.00	£225.00	-£225.00	£0.00	£0.00	£0.00
Donation for Work with Children and Young People	£514.48	£23.53	£0.00	£0.00	£0.00	£538.01
Donations for Retirement Gift for Mrs FE Downing (former Churchwarden)	£0.00	£156.25	-£150.00	£0.00	£0.00	£6.25
Donations in Memory of Roger Diplock	£560.80	£25.65	£0.00	£0.00	£0.00	£586.45
Flowers	£51.93	£132.50	-£179.72	£0.00	£0.00	£4.71
Assorted Small Restricted Donations	£219.59	£194.75	-£192.94	£0.00	£0.00	£221.40
Upper Walthamstow Community Living Room	-£1,386.15	£7,114.00	-£5,727.85	£0.00	£0.00	£0.00
Revd Canon R A Pelly Trust - Interest	£33.73	£66.73	-£75.00	£0.00	£0.00	£25.46
Revd Canon R A Pelly Trust - Capital	£2,231.43	£0.00	£0.00	£0.00	£209.94	£2,441.37
	£2,271.45	£14,641.16	-£27,123.15	£13,824.25	£209.94	£3,823.65
Designated Funds						
Residential Rental Property	£133,063.12	£0.00	£0.00	-£13,824.25	£0.00	£119,238.87
Fabric Reserve	£14,311.39	£609.22	£0.00	£0.00	£0.00	£14,920.61
Parish Lunches	£1,558.48	£421.88	-£300.69	£0.00	£0.00	£1,679.67
Refreshments for Who Let the Dads Out?	£330.80	£279.00	-£284.90	£0.00	£0.00	£324.90
	£149,263.79	£1,310.10	-£585.59	-£13,824.25	£0.00	£136,164.05
Total Funds	£198,826.49	£190,684.29	-£211,251.51	£0.00	£209.94	£178,469.21

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2023

15 Statement of Funds (continued)

	Balance at 1 January 2022	Income During Year (restated)	Expenditure During Year (restated)	Transfers (restated)	Other Gains and Losses	Balance at 31 December 2022 (restated)
Unrestricted Funds						
General Fund	£36,271.09	£201,067.63	-£190,047.47	£0.00	£0.00	£47,291.25
Restricted Funds						
Building Project: St Peter's - a Unique Forest Church	£757.13	£50,339.13	-£70,862.48	£19,811.86	£0.00	£45.64
Donation for Work with Children and Young People	£507.81	£6.67	£0.00	£0.00	£0.00	£514.48
Donations for Leaving Gift for Mr FE Ball (former Community Engagement Officer)	£0.00	£111.88	-£111.88	£0.00	£0.00	£0.00
Donations for Moving Away Gift for Mrs P Bollen (PCC Secretary)	£0.00	£218.75	-£218.75	£0.00	£0.00	£0.00
Donations in Memory of Roger Diplock	£553.51	£7.29	£0.00	£0.00	£0.00	£560.80
Flowers	£73.77	£270.00	-£291.84	£0.00	£0.00	£51.93
Assorted Small Restricted Donations	£269.59	£0.00	-£50.00	£0.00	£0.00	£219.59
Grant from Waltham Forest Council for Black History Month	£0.00	£1,500.00	-£1,500.00	£0.00	£0.00	£0.00
Upper Walthamstow Community Living Room	£0.00	£0.00	-£1,386.15	£0.00	£0.00	-£1,386.15
Grant from Waltham Forest Council for Windrush Weekend	£0.00	£100.00	-£100.00	£0.00	£0.00	£0.00
Revd Canon R A Pelly Trust - Interest	£216.92	£66.73	-£249.92	£0.00	£0.00	£33.73
Revd Canon R A Pelly Trust - Capital	£2,529.15	£0.00	£0.00	£0.00	-£297.72	£2,231.43
	£4,907.88	£52,620.45	-£74,771.02	£19,811.86	-£297.72	£2,271.45
Designated Funds						
Residential Rental Property	£152,263.12	£0.00	£0.00	-£19,200.00	£0.00	£133,063.12
Fabric Reserve	£14,138.48	£172.91	£0.00	£0.00	£0.00	£14,311.39
Parish Lunches	£1,485.70	£380.23	-£307.45	£0.00	£0.00	£1,558.48
Refreshments for Who Let the Dads Out?	£97.74	£345.24	-£112.18	£0.00	£0.00	£330.80
Building Project: St Peter's - A Unique Forest Church	£611.86	£0.00	£0.00	-£611.86	£0.00	£0.00
	£168,596.90	£898.38	-£419.63	-£19,811.86	£0.00	£149,263.79
Total Funds	£205,137.58	£201,966.01	-£190,517.10	-£19,811.86	£0.00	£196,774.63

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2023

15 Statement of Funds (continued)

Details of Material Funds

Building Project: St Peter's - A Unique Forest Church Fund

This fund represents the monies raised for and spent on the repair, restoration and re-ordering of the church building, and on the provision of three years of activities and events.

Nave Chairs Fund

This fund represents the monies raised for and spent on new chairs for the nave of the church building.

Fabric Reserve Fund

This fund was designated by the PCC for expenditure on the fabric of either Peterhouse or the church building.

Residential Rental Property Fund

This fund was designated by the PCC for the purchase of residential rental properties.

During 2020, the property at 7 Pentire Road was sold for £500,000.

During 2020, a transfer of £180,000 was made from this fund to pay off the outstanding loan from the Diocese of Chelmsford.

During 2020, a transfer of £89,005.40 was made from this fund to cover the deficit on the Building Project: St Peter's - A Unique Forest Church fund.

During 2020, a transfer of £6,219.60 was made from this fund to cover the deficit on the Nave Chairs restricted fund.

During 2021, a transfer of £48,726 was made from this fund to cover the deficit on the Building Project: St Peter's - A Unique Forest Church fund.

During 2021, a transfer of £18,750 was made from this fund to cover the deficit on the Nave Chairs restricted fund.

During 2022, a transfer of £19,200 was made from this fund to cover the deficit on the Building Project: St Peter's - A Unique Forest Church fund.

During 2023, a final transfer of £13,824.25 was made from this fund to cover the remaining deficit on the Building Project: St Peter's - A Unique Forest Church fund.

No further fundraising is planned to recoup these losses.

Upper Walthamstow Community Living Room Fund

In November 2022, Waltham Forest Council agreed to provide a £4,974 grant towards the cost of providing a Community Living Room in the church building from December 2022 to March 2023. This grant was received in January 2023.

In May 2023, Upper Walthamstow Ward agreed to provide a £2,140 grant towards the cost of providing a Community Living Room in the church building from July to December 2023. This grant was received in August 2023.

16 Defined Contribution Pension

The PCC operates a defined contribution scheme for all qualifying employees. The assets of the scheme are held separately from those of the trust in an independently administered fund.

The charge to the statement of financial activities in respect of defined contribution schemes amounted to £1,214.88 (2022: £2,166) and the charge to the statement of financial position amounted to £101.24 (2022: £101.24).

17 Prior period adjustment

Adjustments have been made in the prior period restating a number of estimates to reflect actual receivables and liabilities. Individually and in aggregate they are not considered material.

Changes to Total Funds for 2022:	As Previously Reported	Adjustment	As Restated
Total Funds	£200,926.98	£2,100.49	£198,826.49

Summary Information

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At St Peter's-in-the-Forest, the membership of the PCC consists of the incumbent (our Vicar), Churchwardens, the Assistant Curate, LLM's, the Reader, members elected by those members of the congregation who are on the electoral roll of the church, and members co-opted by the PCC. The PCC is entitled to elect 7 members as our electoral roll figure is under 50.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds, assets and other resources of the PCC are to be deployed and reviewed. New members receive initial training into the workings of the PCC.

The full PCC met seven times during the year.

The Standing Committee of the PCC is entrusted with delegated authority to work with the incumbent in between these meetings, in making day-to-day decisions about governance and oversight. The Standing Committee is the only sub-Committee required by Church law, and consists the Churchwardens, the Honorary Treasurer and the PCC Secretary, working alongside the incumbent. [*Church Representation Rules (2017) Appendix II. 14.*]

Administration

St Peter's-in-the-Forest church is visibly located in two public-facing buildings: the parish church on the Woodford New Road (London E17 3PP) and the Peterhouse Church and Community Centre, located at 122 Forest Rise, London E17 3PW. The latter provides the parish correspondence address, along with the incumbent's residential address: St Peter's Vicarage, 121 Forest Rise, London E17 3PW.

The PCC is a body corporate (PCC Powers Measure 1956; Church Representation Rules 2006) and a charity registered with the Charity Commission with Registered Charity Number 1128173.

PCC members who have served at any time from 1st January 2023 until the date this report was approved are as follows. Dates given in brackets refer to the year upon which each Member's Term ends:

The Incumbent:	Revd Alex Summers (Minister-in-Charge)
The Churchwardens:	Brian Cook and George Marshall (2026)
Curates/Deacon	Bernard Eaton Rachel Summers
LLM Ministry	Sally Holman
The representatives on the Deanery Synod:	Beryl Porter (2026) Frances Downing (2026)
The elected members (term end dates given):	Anita Doherty (2026) Pam Bollen (2024) – <i>PCC Secretary</i> Emily Morrell (2024) Frances Burley (2024) - Resigned Dan Hall (2025) Tony Doherty (2026) Debbie Carson (2026)

Supplementary Reports

Children's Ministry

Children's ministry has continued vigorously in much the same way as last year BUT it has been positively reinforced by the ministry team and a parish volunteer taking ownership of our ministry partnership with Red Balloon Families Foundation (RBF).

- a) Rocks (Children's Church) on Sunday mornings. Mthr Rachel Summers, assisted by a variety of parents, still leads a monthly 'Forest Rocks'. When Rocks is not held, on 2 Sundays each month and during school holidays, she provides books and materials to keep the under 16s occupied in church.
- b) All Age services are now Creative Sundays and open up a variety of experiences to young people and the whole congregation.
- c) Multisports from 3:30pm for years 3-5 (approx.) is a regular feature of our ministry on Friday nights. With its regular 3 attendees it has provided real mission to them and Jesus-shaped activities, relationships and teaching. Two of the families have attended our Sunday services and other activities so it was nice to see them extend further into our church family. Unfortunately, this ministry is not cost effective and ended at the close of the spring term because of that cost.
 - Following on at 6.30pm is 'On the Rocks', for the older youths from years 6-11, also has a regular core who play, mix, cook and eat together and discuss topics of interest. Both were supported by RBF Youth Workers. This has been intermittent in support and varied from 10 to 2. It too has closed at the close of the spring term whilst we re-evaluate and refresh our offer to this age group. We hope, and at this point it is no more than that, to plan another more extensive Youth offer with different structure and refreshed equipment. We also hope to rebalance some of its financing.
 - Fr Bernard worked with these groups every week arriving at 2:30pm and hoping to leave by 9:30pm. On alternate weeks Fr Alex comes by after a day's teaching!. Mthr Rachel has also been able to support occasionally.
- d) Our monthly Who Let The Dads Out on a Saturday morning continues to be well attended and word of mouth is a part of the community of male carers that gather there with their younger children. Bacon and sausage rolls, teas, coffees, snacks and juice for the kids with Soft Play all come together to make it a great success. RBF provide set-up and Youth Workers and we provide refreshments, ministry and welcome.
- e) Curious Wilds provide a weekly Friday morning of outdoor learning around our fire pit and mud kitchen facilities for a variety of toddlers during term time which is well attended and a thriving part of our Activity Plan as well as our ministry. There have been additional spontaneous fire-pit offers through Advent and Lent.
- f) We have welcomed a variety of schools visits at the church - indoors and outdoors – which conforms to curriculum requirements for them but, for us, gives us an opportunity to serve their need and expose the whole community to our faith, our mission and our community welcome at St Peter's.
- g) On Monday mornings during term, we have our Parent and Toddler Group and its ranks are usually swelled by a visit from the St Peter's pre-school at Peterhouse. Facilitated by RBF these are fun occasions for the littles and their carers. Fr Bernard and Claire Montgomery have been consistently present unless detained elsewhere.
- h) There are other ways in which the parish shows hospitality to families and children too by providing community space for hire at reasonable rates to host a pre-school, children's parties, accommodating the needs of Baby Groups and the NCT but also hosting other

community groups that support youngsters like Rainbows, Brownies and Guides and Act Out.

In all these areas the ministry teams continue to support and get alongside young people in our area. Especially important when we know that the world is less safe than we would like it to be for a variety of reasons.

Father Bernard Eaton, (Assistant Curate - Parish Lead for Children's Ministry).

Snaresbrook Crown Court Chaplaincy

I have shamelessly copied, with his permission, this report on the chaplaincy by Mark Spencer-Ellis, of St Mary's Woodford:

It's been extraordinary that so few of the serious issues affecting the process of criminal justice have been overtly raised in our encounters with visitors to the Chapel. The huge backlog of trials, sometimes with as much as a two year delay. Trials not going ahead because of there being no available barristers or interpreters. And this was already the case before the barristers' strike.

Yet so many of our visitors, though often stressed, seem to relish the calm our space provides in such a busy building. And it's been an unpredictable year. On some days there have been hardly any visitors, and on others the number is in double figures. Qualities which are needed in members of the Chaplaincy Team are the capacity for non-judgemental listening, and the ability to judge whether a visitor wants to engage with us or to have some time to be by themselves.

In 2023 we held 16 services, all except two lunchtime celebrations of Holy Communion led by the MMU incumbents. The other two services are the Armistice Day Service of Remembrance which is also attended by former pupils of Royal Wanstead School, and the Crown Court Carol Service.

In March we welcomed the Bishop of Chelmsford, Bishop Guli, who spent a day in Woodford and Wanstead, together with the Bishop of Barking, Bishop Lynne. The Resident Judge, HHJ Rosa Dean who is very supportive of the Chaplaincy, put on a light lunch for the visitors and for as many of us who could manage to be there. We were also joined by several Judges, and at least two members of the Chaplaincy accepted an invitation to spend the afternoon watching a trial.

On some days you need to have brought a good book but on others you leave the Chapel humbled and privileged to have heard visitors sharing their experiences and feelings.

Mark Spencer Ellis

I can only add, myself, that my contribution to the work was to play the asthmatic old organ while there, a range of hymns and short pieces, usually ending with 'Stranger on the Shore' a favourite of one of our regular visitors. The sound sometimes brought people to peep in at the door, and sometimes people listened and expressed thanks for the music.

Sally Holman (Lay Chaplain)

Gift Aid

A big thank you to all the members of our congregation who support the work of our Church through your regular, planned giving. Your continuing generosity combined with careful housekeeping, have enabled us to continue to be able to support the work of the church. We are able to claim back monies from the taxman and this goes straight into our Church funds.

Anyone who pays tax can join the scheme. The payment can be an annual cheque or it could be through regular monthly giving by Direct Debit or by weekly numbered envelopes. Sign up on www.parishgiving.org.uk/donors/find-your-parish/walthamsow/st-peter-walthamstow

Thank you.

Peter Shrubsole (Hon. Gift Aid Sec)

Deanery Synod

No report received. Verbal Report to be made.

Peterhouse Church & Community Centre

January

- Pre school Returning Monday to Friday (during term time)
- Therapy Room Bookings (on going)
- BeeZee Bodies Monday evening (On going Term time)
- Act Out Tuesday evenings and Saturday mornings returning for the New Year (Ongoing in Term Time)
- Girl Guiding Wednesday evenings returning for the New Year (Ongoing in Term Time)
- Resources for Autism returning for the New Year (term time)
- Multi sports and On the Rocks ran by Red Balloon Fridays evening returning for the New Year (On going in Term Time)
- Yoga Tuesday evenings in the Rose Room (on going)

February

- Yoga Booking on Saturday mornings Rose Room

March

- Usual weekly bookings and weekend party Bookings

April

- WEA Adult education using Hornbeam room for courses Tuesday evening
- NCT using the Church Nave, but prefer to use Peterhouse
- Act out Easter holiday workshop
- Water works done at Peterhouse to for leaks and hot water

May

- WEA Adult education using Hornbeam room for a course
- Yoga group starting back up for the summer Wednesday eve Rose Room
- Tree Work Peterhouse Garden.
- Theatre Group using Hornbeam Room for Rehearsal Space.
- Peterhouse Hall used Sunday for Health and Wellbeing day
- NHS using Nave for an away day

June

- Yoga group on a saturday morning in the Rose Room has stopped due to lack of clients
- Drama exams in the hornbeam room
- Retreat day in Peterhouse Hall

July

- NCT course in the Church Nave

August

- Pre school and usual weekly groups summer break
- Act out summer workshop for a week in the Horn beam room and Hall
- NCT Church Nave
- Painting in the Hornbeam room, stairwell.
- New flooring in ladies toilets and passageway, due to leak under the lino in ladies.
- Red Balloon vacated upstairs rooms these all need painting and new flooring

September

- Usual weekly groups returned after school holidays
- NCT course using Peterhouse hall
- Western front association used hall

October

- Act out cancelled their Saturday weekly booking in the Hornbeam room due to lack of bookings.
- NCT course Peterhouse
- New flooring on the stairs and lift lobby areas Peterhouse
- Wanstead/woodford Rock choir used the hall
- NCT using the church Nave

November

- NCT using church Nave and Peterhouse
- Yoga returned for a couple of sessions on a Saturday morning
- WLTD0 started using Peterhouse Hall instead of the Nave once a month.
- New lighting in Beech, Oak and Poplar rooms
- Fire alarm monitoring system installed at the church which automatically contacts me and the fire brigade.
- Water leak hunt and repair church main gates.

December

- FISU meditation Retreat day in Peterhouse hall
- Painting in rooms upstairs in Peterhouse Beech ,Oak, Poplar and the Hallway.

Along with Haven using 2 therapy rooms from 9-5 Monday to Friday, Therapy room bookings are picking up and continue to do so.

The Hall at Peterhouse is used everyday during the day during term time with the Pre school. Monday to Friday evenings the Hall is used weekly by various groups during term time. We have Bookings every Saturday and Sunday in the Peterhouse Hall mainly party's, but also retreats and sometimes and courses.

The church Rose Room is used for Yoga, Tuesday and Wednesday evenings and a Saturday morning.

NCT also use the Nave for courses if Peterhouse is not available

Sally Lye – Parish Operations Manager

Community Engagement Officer

The following is the latest report I received from Sarah Sharpton and therefore submitting this as the report for 2023 – Pam Bollen – PCC Secretary

Now that everyone has returned from their various holidays and schools are back in session, we've gotten pretty busy again! I'm glad to have a lot of good projects to include in my final report, since my last day as Community Engagement Officer is Friday September 29th. I just want to thank the PCC for this opportunity, working with you all and the greater St Peter's community has been a joy.

The HLF project is now officially concluded, I'll be turning in all the final documents and the evaluation report before the end of September. Now that we are no longer operating with an Activity Plan that must be completed and reported on, there is more opportunity to establish new partnerships and programs that can be ongoing. To that end, I have drafted a revised business plan with some of my thoughts on what St Peter's could do next and how we might go about it. This is obviously just a suggestion based on my experience during my time here and my project management background, but I hope it proves helpful!

We've opened up the Community Living Room in the Nave on Wednesdays from 11-3. This is possible thanks to a grant from the Upper Walthamstow ward, which was arranged by Caramel Quinn. She has stressed to me the importance of St Peter's as one of the only community spaces in our ward, and she sees a great need for the work we've been doing, which is great to hear. Each Wednesday we have provided a place for people to come sit and hang out, with some free workshops interspersed throughout the next 3 months. We've been providing simple food like tea and biscuits and sandwiches, and we've just introduced a table of basic necessities that folks can take with them if they need it on their way out. We've been putting things like prepackaged snacks, toiletries, and toilet roll on this table, and I believe Bernard has asked the congregation for further donations of that sort. Myself and Bernard have been in attendance every Wednesday, and I have to stress to the PCC how much this programme is meeting a need for folks in our community! We've had around 10-15 people wander in every week, including some that have become regular visitors week to week. Visitors have continually commented on how nice it is to have somewhere to go and someone to talk to, and some have asked for someone to pray with them. It is a huge ministry opportunity for the church and a really special way to connect with our community and show them we care, and I think it should be kept going as long as possible, even after this particular grant runs out. Bernard and Alex are planning to look after it after I go, but volunteers would be most welcome!

I've also been working on rekindling our connection with Forest School. Francis Ball did a lot of great work with the students there, and their chaplain has put me in touch with their Community Action Coordinator. She is really interested in continuing to partner with us to give students a chance to learn about and practice engaging with their community and working to make a positive impact. I had a chance to meet with the Year 7 and 8 students that are in the community action module this term, and have proposed an ongoing partnership that they seem really keen on. Essentially, each term the students will research local charitable organisations, choose a cause to support, and plan, organise, and host a fundraiser on behalf of that organisation using the church as their venue. I spoke to the students about all the things that go into organising a community

event, took them around the church to see all our community spaces, and led a guided brainstorming session with the teachers. The hope is that they spend the term working on this project, visiting and working with us at St Peter's as needed, and then in one of the final weeks of the term they'll host their event. This is something that can be repeated term to term as the students change, and could open up the doors for some really helpful collaborations.

I've also been in conversation with Forest View care home just down the road from us, and they're really interested in getting some volunteers from the church involved in activities like knitting circles or book clubs for some of the residents. Sue has a great ministry going on over there and they would love for us to get even more involved if anyone from the congregation or existing volunteer team is available and interested.

We're still a bit short on volunteers, so recruiting and managing volunteers should be a priority for whoever takes over my role. In an ideal world, schedules for volunteering opportunities should be managed by the same person doing the recruiting so that there's a sense of continuity and it's clear who the point of contact for St Peter's is. Recently some volunteers have expressed frustration at being bounced around between different points of contact, and it certainly makes it easier for communications to be lost or overlooked, which can result in losing volunteers before they even get started! There will inevitably be a lot of turnover in voluntary roles so the more consistent we can be on our end, the better for our volunteer team.

I've drafted a little 'How-to' document that will hopefully help anyone who wants to take over doing things like managing our social media channels or updating our website. Hoping someone can keep those things up as they really help our engagement

Sarah Sharpton (Parish Community Engagement Officer)

Red Balloon

St. Peter's Preschool

St. Peter's Preschool continues to go from strength to strength with rising numbers and a growing engagement with the wider life of the St. Peter's family. The children and families are always delighted when members of the St. Peter's congregation come and visit and have particularly enjoyed visits from volunteers, wardens and clergy alike over the last year, and we look forward to continuing and deepening that relationship in the year ahead. We are pleased to report we received a resounding 'Good' in our first OFSTED inspection in December receiving lovely comments like "children are visibly settled and happy at this welcoming pre-school. Staff are caring, approachable and warm. They are sensitive and responsive to children's individual needs, supporting their emotional well-being effectively" in the report. We look forward to working with the whole church family to grow this ministry further in the year ahead.

Luke Lowrie - CEO, Red Balloon Foundation

Social Committee

An inspirational member of our committee John James died 21st January. We remembered him at the Christian Aid Cream tea held 20th May which was always organised by him. This event will still carry on. We also remembered at the tea Marnie Malone, a Guide Ranger, who died because of kidney failure. She had always supported the tea helping to waitress and organising the other Guides and friends who helped.

Our first Parish lunch was on the 2nd July which was Petertide, celebrated in the garden of Peterhouse. We celebrated the harvest with lunch on 24th September.

We on the committee are getting old, we have always been able to call on others to help with events. Why not join our group?

We try to have three Parish lunches each year, Christian Aid cream tea and hopefully other events. We need your support to attend and perhaps to join the committee, think about it. Thank you to the other team members, Marian Bradley, Marilyn Hawes, Anne Smith and Ken Bradley (our treasurer) and those who have supported us when asked.

Events this year (2024) Christian Aid cream tea-18th May, Petertide lunch-30th June, Olympic Quiz-20th July, Harvest Lunch -13th October .

Frances Downing (Chair of Social Committee)

Flowers

We increased our numbers by 1 this year, Anne Smith joined us with her first display for Harvest. Thank you to those who donated money towards the Easter flowers.

I have also lost arrangers this year so if you fancy having a go do let me know. You can, if you wish, receive tips and help to arrange flowers. There is a budget for flowers so money spent on flowers can be reimbursed.

I thank all our arrangers for their artistry and time.

Frances Downing (Flower Rota Co-ordinator)

Music

2023 saw the singers growing in numbers and confidence. The choir continues to include the whole congregation, who sing very well, but there is also a group of singers leading us who meet for practice in the week, sing some harmonies, a very occasional anthem, and like to give a quiet harmony quartet for the communion hymn.

Hymn practice changed in June from Thursday to Tuesday, making us more visible as the café is open on Tuesday, and we can relax over coffee and scones after practice.

We sang Fr Alex in at his licensing in February 2023, making our presence felt with a hornpipe for Will your Anchor Hold, and crashing the liturgy with an impromptu Jubilate, Servite (bowdlerised to omit the A word in Lent).

We experimented with the position of the organ and the singers, moving them to the North West corner for Fr Alex's licensing, which worked very well, opening up the front of the church for that occasion and providing a beautiful location on Maundy Thursday for a forest altar of repose. We stayed in that experimental location for almost four months. Of course people who lost their regular seats didn't like it, but also many people didn't like the music being led from the back, but wanted to see the singers giving a lead, so in June we returned to the South East corner and turned the singers' seats sideways so we could all see each other, and this arrangement has been much more comfortable ever since, including at the Carol Service, with choir, orchestra and organ in that corner.

The Carol Service was a huge success. We advertised for singers to join a pop up choir for the occasion and had half a dozen weeknight rehearsals, ably led by Colette Shrubsole, who conducts the Carol Service. A good number of new singers came and we looked and sounded like a choir. I would recommend doing this again. The orchestra also popped up as ever as part of the Christmas Miracle. The Carol Service benefited from the work of a small group of planners, who began

weeks in advance, identifying the music and drama and coordinating participants and direction, also reviewing after the event, and taking note for the next one.

We had two services of the Word (Matins/Morning Prayer) on Sundays during 2023, on Trinity 12, August 27, and the first Sunday after Christmas, December 31. Each time we chanted the psalm and two canticles, using the Common Worship Psalter. We are building up a repertoire of chants that we can sing when a service of Morning Prayer is required. This is only possible thanks to Julian's skill in accompanying chant. This is a congregational service, not a choral recital, and everyone joined in the singing. We also had a quartet of singers chanting Psalm 22 during the stripping of the altars on Maundy Thursday, this time using the BCP Psalter, and it was very atmospheric and moving. Our singers enjoy this repertoire and are indefatigable.

We have established a tradition of singing the Lent Prose on Sundays in Lent and the Advent Prose in Advent, and the plainsong goes down very well. More plainsong when during Lent we managed to end the Wednesday evening study session by singing Compline and streaming it online. You can also hear Sally sing Compline online from home on most Fridays of the year, sometimes with help from a visitor.

We maintained the tradition of having some Black authored music during Black History Month including, thanks to Sharon Quilter, Racial Justice Officer for Chelmsford Diocese, a new hymn called, 'We have a dream' based on the famous speech of Martin Luther King Jr. We also had a song in Tamil, called 'Sarva Srishti', taught us by Fr Jeyapaul on a visit from South India. We are still affiliated to the Royal School of Church Music (RSCM) and use their materials in selecting worship material, and it is hoped we may attend some of their events if only they would happen on dates that suit us. Extra singing events were rare in 2023, but we did have a very moving prayer session at the start of the Israel/Gaza conflict when we used some very beautiful unaccompanied Taizé chants.

Julian Ruaux still plays for us at least twice a month on a voluntary basis, and covers the festival services. Sally Johnson plays the other times, and we have a very promising student organist, David Mac, who practises on our organ and is to play some services starting in 2024. We still have occasional instrumentalists but not so much as in previous years. Sally covers outdoor musical items with the viola, such as the Palm Sunday procession and the outdoor crib service (also Christmas carols, and Ashes to Go, but these didn't happen in 2023).

Sally chooses and types the hymns for services and communicates with the singers by email. The email address list includes more than just the Sunday singers, also former singers who support us from afar. If you would like to be included in the weekly email and be in the know about the music, just ask. Our very large collection of paper music is stored in the Rose Room, and needs alphabetising, so we can know and access what is up there. This might take a day for a small keen group fortified by cheese scones and hot beverages.

Sally intends to move to Yorkshire in 2024, and help will be needed then to continue coordinating the music, possibly by means of a small planning group, and looking for more voluntary organists to join our team. There is now a group of regular singers, usually numbering up to half a dozen for a service, and we have plenty of room to welcome more.

Sally Holman – Interim Music Arranger

Rising Son Café

The Warm Room, which was open on Tuesdays continued until the end of March 2023.

The cafe supported our Community Education Officer with the events arranged by her.

The RS cafe continued to be open after extending the hours on Chinwag Tuesday. At the beginning of September the choir changed their rehearsal day to Tuesday thus boosting our attendance and takings in the cafe.

We still continue to have our Tuesday regulars and Saturday regulars, with new customers popping in who had found us on a walk.

Once again we catered for Wood Street First Christmas tea.

Matilda Lye volunteered at the cafe in September as part of her Bronze Duke of Edinburgh award.

I am grateful and thank our volunteers at the cafe.

Our opening times are Chinwag Tuesday- 9.30am-3pm, Friday-9.30am- 1pm, Saturday-10am-3pm.

We are also open when special events are happening at the Church.

Frances Downing – Manager of Rising Son Café

22nd Walthamstow Rainbows

Emily took over running the Rainbow unit in September 2023 and invited new members to join. There are currently 12 Rainbows, 3 adult volunteers and 1 young leader.

In the autumn term Rainbows did their First Aid and Network skills builder badges. They also enjoyed visits from a storyteller (Del) and Rachel & Alex running a Remembrance Day craft. 1 Rainbow attended to county Rainbow & Brownie fun day at Chigwell Row and will be encouraging everyone to come next year! In December they had an outing to the Odeon in South Woodford to see Disney's 'Wish' with other local Girlguiding members.

From 2024, in the Spring term they worked on their 'Make Change' badge, learning about charities and how to support them, thinking about people who help us, and enjoyed another visit from Del to think about how they could change the story. They also had a session learning about dementia.

Several Rainbows have also worked on badges at home and 3 received their Bronze awards before the Easter break.

Emily Hughes (Rainbow Leader)

22nd Walthamstow Brownies

Two new volunteer leaders obtained their leadership awards which we are exceptionally pleased about. The brownies have had a busy year including visiting The Police Horses at their stables in Mile End we also had a visit from the Dodger dogs which the girls loved. The Dodger dogs teach about the responsible dog ownership.

Badges have continued to be popular. One of the favourites is the aviation badge in which they have to name 50 things that fly and make things that fly. We have seen many flying inventions over the year.

The brownies joined with the guides and units from our County in a weekend camp at Gilwell run by Waltham Forest Scouts. The weather was kind to us and it gave the girls a good taste of what it is like to camp under canvas.

Brownies continues to be a popular activity and we have 26 girls with a waiting list.

Carole Mitchell, Susie Palmer, Olivia Adshead (Brownie Leaders)

22nd Walthamstow Guides and Rangers

22nd Walthamstow Guides and Rangers have maintained high numbers, with approximately 32 members registered and a record number of those are Rangers (14-18 year olds).

During the last 12 months the Guides and Ranger have been very focussed on adventurous activities - they attended a camp with Waltham Forest Scouts in June 2023, held at Gilwell Park and attended by approximately 800 Scouts and Guides. This was followed by an activity day over the August bank holiday at Chigwell Row Campsite where they took part in archery sessions and a "What3Words" orienteering wide game across the campsite.

In October they had fun on a woodland walk where the Guides & Rangers explored Epping Forest in the dark.

One of the Rangers was also a recipient of a Jack Petchey Award, which is helping 8 of the Rangers attend Essex International Jamboree this summer, an international Scout & Guide camp which will be attended by 10,000 members from across the U.K. and internationally. The Rangers also organised a fundraising quiz in April to assist with their fees for the camp, where they raised around £350 and are very grateful for the support of the Peterhouse Church community.

The Guides are also looking forward to attending a "Come to Camp" experience in June and are using the summer term to work towards their camping skills builder.

In addition to all these plans of the Guides & Rangers for when the weather is better, over the winter and spring terms the Guides & Rangers took part in programme ideas exploring how they could express themselves, whether that be through verbal communications, through art or otherwise, and we were very pleased towards 2 animation interest badges to the Rangers and 2 photography interest badges to the Guides.

Emma Goodson (Guide and Ranger Leader)

Accounts



ST PETER-IN-THE-FOREST

CHURCH & COMMUNITY CENTRES

REGISTERED CHARITY NUMBER 1128173



ANNUAL REPORT & ACCOUNTS

FOR THE

PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31 DECEMBER 2022

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Aim and Purposes

The Parochial Church Council (PCC) of St Peter-in-the-Forest, Walthamstow has the responsibility of cooperating with the Interim Minister - the Reverend Canon Alex Summers, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of: the parish church building; the Peterhouse Church & Community Centre at 122 and 122a Forest Rise, Walthamstow.

As stated in the Preface to the Declaration of Assent (set out in Canon C 15 of the Canons of the Church of England): "The Church of England is part of the One, Holy, Catholic and Apostolic Church worshipping the one true God, Father, Son and Holy Spirit. It professes the faith uniquely revealed in the Holy Scriptures and set forth in the catholic creeds, which faith the Church is called upon to proclaim afresh in each generation. Led by the Holy Spirit, it has borne witness to Christian truth in its historic formularies, the Thirty-nine Articles of Religion, The Book of Common Prayer and the Ordering of Bishops, Priests and Deacons.

The Trustees have considered the Charity Commission guidance on public benefit and consider that the activities of the charity meet its objectives and provide a benefit to the public.

Fr Alex Summers

Interim Ministry Report

Dear Friends,

It's good to be back (so to speak)! It was a privilege to serve as your interim priest but – especially in the latter part of 2022 – it was difficult not knowing whether I would stay at St Peter's or not and living with the uncertainty of where I would go next. It is an immense joy to know that I will continue to serve as your parish priest and the licensing service said it all – with my parish family and my 'parishioners' from the Sea Cadets and Royal Naval Reserve in attendance and an excellent sermon preached by Revd Vanessa Conant. Alongside my calling to serve at St Peter's is a vocation to navy chaplaincy and providing I pass out (not literally, I hope!!) from Dartmouth in June 2023, I will continue to serve as a chaplain (or 'bish'!) with the RNR and HMS President. The chaplaincy will also make up my other half of ministry time and stipend.

That's enough about me!

2022

It has been another wonderful year in our parish. So much growth in different areas and a lovely, settled pattern of worship and community life centred around several 'hubs' at St Peter's – café, forest school, Red Balloon's outreach to families and children (including Who Let the Dad's Out?), renewed links with local schools, and music. We are also blessed with our Parish Operations Manager (Sally), who enables the smooth running of Peterhouse, and a ministry team and PCC who are engaged and actively involved in a church we all hold dear.

As with the past few years I share extracts from the original HLF Activity Plan because - while we will develop and mould this as we change and grow as a church and community - it continues to be important to keep at the forefront of what we seek to do and engage with:

'Our Vision: To be a transforming presence and inspirational hub for community activity - bringing the church to life and life to the church.'

And...

- **To become a vibrant, creative, attractive and active church that provides events and activities that cater for the needs of local people, and enhance and enrich community life.**
- **To develop strong and lasting partnerships to extend our ability to offer participation, learning, wellbeing and purposeful lives for all members of the local community.**
- **To bring life and meaning to our hidden heritage stories, ensuring that the church's place in Walthamstow's history is known and appreciated.**
- **To ensure that our activities are practical, sustainable and financially viable now and into the future.'**

I think much of this is already being realised and we are taking ownership of those aspirations in various ways. That doesn't mean there isn't more to be done, of course.

Looking ahead – May 2023 and beyond

A Church on the Fringes

Building on the wonderful aims of the Activity Plan outlined above, I'm working on a short paper considering and celebrating the gift of St Peter in the Forest: a church geographically placed on the fringes between forest and urban conurbations and in-between places and spaces – how this gift gives us unique ministry and missional opportunities to be and to offer something very different. We have often talked of merging the HLF Activity Plan with a Mission and Ministry plan at St Peter's. As we look to the next phase of the life of our community, I would eventually like to offer this paper as a basis/simple theological blueprint for how we look forward (and move on) to the next three years with the many challenges and opportunities to engage with and the joy of finding God already at work in those.

Mission and Ministry

There's so much to look forward to, not least - Rachel and Bernard will both be licensed as Lay Workers in July this year at the beginning of their curacies before being ordained as deacons in September. Both will be based at St Peter's – Rachel will be supervised by Revd Elizabeth Lowson (St Mary's South Woodford) and Bernard by me. Both will continue to bring gifts and be a blessing

to our church and community – Rachel as our full-time pioneer curate and Bernard as our locally deployed self-supporting minister whose vocation has been grown and nurtured over the years here in the forest! We continue to be blessed Sue’s priestly and pastoral ministry and by Sally, our Licensed Lay Minister (not to mention all the musical gifts that come with that!). Of course, ministry is not just the preserve of the ordained and licensed – there are so many members of our community and church family who bring gifts to our worship and activities. God calls us all!

By way of offering a new Fresh Expression of church at St Peter’s, here’s something a bit different! I like to run (thankfully, not away from stuff!) – for exercise and for well-being – and Dan Hall and I have talked about setting up a running fellowship at St Peter’s! Watch this space!

Community Engagement

Sarah Sharpton (our Community Engagement Officer) is a real blessing to our church and community, building on Francis Ball’s excellent work but also bringing her own style, excellent ideas, and plans for the future. Community engagement is a vital aspect of our parish life as is evident by our unique geographical situation and our links with groups, organisations, and activities which need to continue to be nurtured and grown.

Challenges and Opportunities

There are challenges (but these can also be read as exciting opportunities!) ahead: increased use and hire of our buildings, growth in mission and ministry presence, engaging more people in our worship and community activities (inside and outside the church building), becoming bolder and more confident in God’s calling of each of us.

None of these things are insurmountable – they are simply opportunities to joyfully engage more, participate more, and trust more in God’s goodness and provision. We have the greatness gift already – each of us!

Thank you!

So many to thank: our PCC and treasurer, our ministry team and all at Red Balloon, our church warden, our musicians and servers, our welcomers, readers, and intercessors, our volunteers and gardeners, our parish operations manager and community engagement officer – in fact, all of you!

Fr Alex Summers (Priest in Charge)

Safeguarding

Verbal Report to be given

Rachel Summers (Parish Safeguarding Officer)

Data Protection (GDPR)

The PCC agreed we need to receive permission from the congregation to store their data on Church Desk and indicate that what we will be using their information for. This information is stored on Church Desk which is GDPR compliant and where we have a secure routine back up to preserve our data.

In 2022 there were no reported breaches of GDPR. We will continue to uphold the GDPR regulations.

Pam Bollen (Parish Data Controller)

Parochial Church Council Business

This report covers the period January to December 2022.

The number of Parochial Church Council Members (and therefore trustees) numbered at the end of 2022 which is within the legal number required for a congregation of our size.

In 2022 met 8 times during the year including the mini meeting we had immediately after the APCM when the following roles are proposed and approved.

Role	Nominated
Vice Chair	Tony Doherty
PCC Secretary	Pam Bollen
Treasurer	Ruth Williams
Electoral Roll	Debbie Carson
Standing Committee	Father Alex, Pam Bollen, Frances Downing, Ruth Williams (Non voting), Bernard Eaton and Dan Hall

All PCC meetings were held face-to-face as well as by zoom for those unable to attend in person. The PCC has a Parish Safeguarding Officer Rachel Summers who took over this role during the year from Anita August. Thank you Anita for all your hard work and the handover to Rachel and thank you to Rachel for taking over this role.

The PCC continually reviews the various risk assessments for special activities as well as the general assessments for all church activities.

PCC members received regular reports on the church finances from the Treasurer. Maintaining a balance of the expenditure against the actual income and forecasting budgets continues to be challenging and members have appreciated the detailed updates from the Treasurers.

In August we received notification from our Community Engagement Officer that we will be resigning and going into teaching. His notice was drawn out to October as there were several activities that had to be completed. His post was advertised and interviews held with a successful applicant (Sarah Sharpton) being employed in the first week of January 2023.

Sally Lye had her job title changed to reflect the work she does, she is now the Parish Operations Manager. Her family moved into Peterhouse after some renovation and cleaning up work was completed including a very large water leak which impacted a room in Peterhouse.

There was a lot of discussion about the toilet wall mural it was decided that there should be a QR code next to it to explain artists representation and that the mural will probably be on the wall for at least another year with the possibility that at the next art trail it could be painted over.

In March some of The Children's Ministry Team (which consists of Red Balloon, Lay Ministers, Interim Priest and Church Warden) requested the nave to be used for Soft Play as the Peterhouse hall would be used for the pre-school which opened in September. After extensive discussion the PCC decided that this could go ahead on a trial basis with some proviso's. However when RBF was informed of this decision it was too late to run this activity as the request was time critical.

The Project Board Action plan was visited as some areas had not been worked upon. Peter Vaddon the Project Manager did some research on cost comparisons for room hire, why the

church was being under used and predominantly because of parking. It was useful to reacquaint the plan and will be part of the PCC's agenda in 2023.

It was discussed in September to start looking at the Parish Profile as Alex's interim ministry would be ending in February 2023. It was felt that more input should be from more people who have relevant roles in the parish. A draft was started but not completed as other events regarding ministry took place with Arch Deacon Elwin Cockett informing the PCC that Alex would like to remain at St Peter's and that this would be acceptable to the Diocese. As this is being written, Alex has now been welcomed as our Priest-in-Charge since February 2023.

The vicarage has been in our discussions especially when it was lying empty for some time but is now occupied by the curate of Holy Trinity, Hermon Hill.

St Peter-in-the-Forest received a grant of £5k to be a warm room host once a week over the winter and into spring (ended last day of March 2023). This was well attended and soup and warm drink was also provided.

The PCC is grateful to everyone who works hard to make sure that the various services and activities run by St Peter's and special thanks to our Church Warden – Frances Downing who has singlehandedly completed a year by herself in this role as well as being active in her management role for the Rising Son Café. We are also extremely grateful to all people who work in our churchyard, Peterhouse, the church and the cafe to make St Peter's a unique church.

Pam Bollen - PCC Secretary

Church Wardens Report

Paving outside the external toilet block was completed, this gave us space for a unique garden shed to be purchased for gardening tools and gardening things only. Which then freed up space in the purpose built outside store to be utilised properly, this is still ongoing as we must avoid storing too much in the plant room because of fire and insurance regulations.

This space also enabled use of the area outside the toilet block for craft and mud kitchen events. The snagging list was completed with the architect and Peter Vadden. Work on the snagging was completed in February. I am still finding things not quite right but I will keep you all informed.

Boot scrapers were put in place either side of the patio outside the main entrance of the church building. The PCC also passed the resolution for the War graves sign to be placed at the main gate and on the St Peters path gate.

I had been asked many times since we reopened if the wood and bronze Stations of the Cross would be put back on our walls. I am pleased to say they were given a good clean and put on the walls.

We had pictures of the church at various periods in time on the church walls, but as there is now limited space to display these, they have been hung on the wall in the lounge in Peterhouse.

The Quinquennial report was due, I was able to send all the documents from the build over to the diocese once I received them from Roof via Peter Vaden. The only outstanding item was to have a tree survey, this was done in November 2022.

I also found out we should have strimming of the churchyard done every month during the growing period, a close check is now made that this is being done.

Volunteers Phillipa and Rob had taken on the task of refurbishing the bench in the Remembrance garden. A task that is governed by the weather and availability. We thank them both very much.

Unfortunately a serious incident occurred in the road outside Peterhouse after a party hire had finished. The police and members of the Deanery were very supportive to our staff.

We were also informed of CEO Francis Ball leaving to start Teacher training. His prolonged notice finishing October.

There have been lots of discussions about the acoustics in the church building in the nave and in the cafe. A specialist came and did an assessment, very interesting popping balloons and checking the sound feedback. This still is discussed, some musicians like it and some choirs do! I am baffled.

We were encouraged by our local councillor to apply for a warm room grant, this grant is granted by local councils to help folk finding it hard to heat their homes due to the increase in energy costs. We were granted nearly £5,000 to open up the nave one day a week until the end of March 2023. The money paid for fuel costs, service cost, play provision for under fives, games, refreshments. Lots of the congregation signed up as volunteers for slots on the day for a 4 month period. Thank you to all.

The vicarage was finally occupied at the end of summer, by the curate at Holy Trinity Jonathan Huff and his family.

Frances Downing (Church Warden)

Electoral Roll

As of 6th May 2023 there are 58 names on the Electoral Roll of St Peter in-the-Forest. One person has died and two have been added since 7th May 2022.

Summary:

April 2018	90
April 2019	48 (complete revision)
Sept 2020	48
May 2021	49
May 2022	57
May 2023	58

Debbie Carson (Electoral Roll Officer)

Financial Review

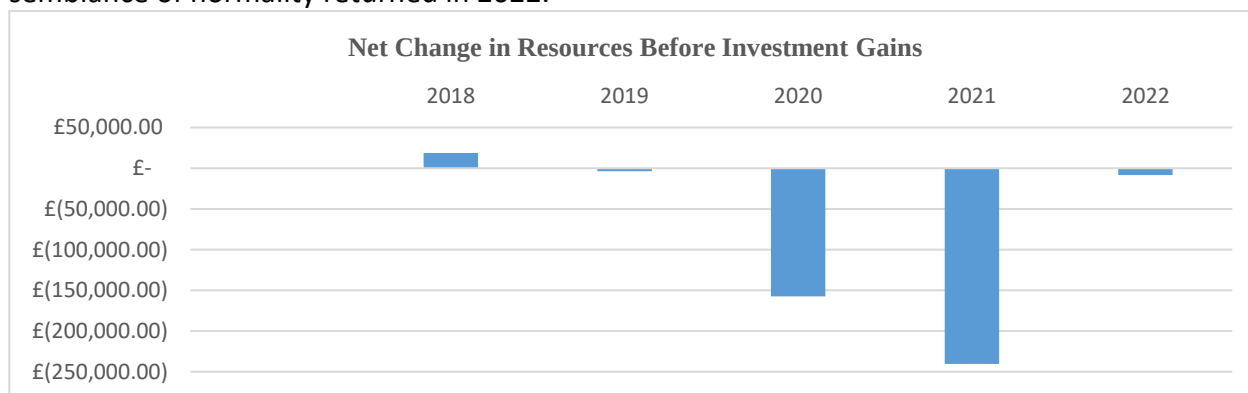
Firstly, a reminder of some definitions: Restricted funds are those only expendable in accordance with the specific wishes of the donor and/or grant provider. Designated funds are those ear-marked by the PCC for a particular project or purpose. Unrestricted funds are those expendable at the discretion of the PCC, in furtherance of the objects of the parish.

Secondly, some information on the two types of annual accounts. Before 2018, the parish's annual accounts were prepared on the receipts and payments basis. All income or expenditure was recorded in the year that the money was actually received or paid out. If a charity's annual income or expenditure exceeds £250,000, accounts must be prepared on the accruals basis. Income has to be recorded in the year that the entitlement to receive the money arose; expenditure has to be recorded in the year when the liability to pay the money arose. As the parish's annual income in 2018, 2019, 2020, 2021 and 2022 was over £250,000, the accounts for these years have been presented on the accrual basis.

Another consequence of exceeding the £250,000 limit for income or expenditure is that the annual accounts must be examined by an Independent Examiner who is a member of a listed body, such as the Institute of Chartered Accountants in England and Wales (ICAEW) or the Institute of Financial Accountants (IFA). If a charity's gross annual income exceeds £1M, the accounts must be audited, rather than just independently examined. This applied to the parish's accounts in 2020, but not in 2021 or 2022.

Overview

Despite BREXIT, COVID-19, war in Ukraine, economic uncertainty and rising inflation, some semblance of normality returned in 2022.



There was one final payment to the main contractors for the “St Peter’s: A Unique Forest Church” project, but otherwise the days of major capital expenditure were over. There was a £18.7K deficit on project funds, compared to a £67.5K deficit in 2021.

There was a £10.5K surplus on general funds, compared to a £173.6K deficit in 2021. Income from hiring out spaces in Peterhouse increased to above pre-COVID-19 levels.

Several of the income streams envisioned when the business plan for the project was drawn up in 2020 have yet to materialise. Of these, the most important is the hiring out of spaces within the church building.

Income

Total unrestricted and designated income for the parish in 2022 was £202.2K (a rise of 116% compared to £93.6K in 2021), of which £14.3K (£14.1K in 2021) was from planned voluntary donations, and a further £4.1K (£3.9K in 2021) was from Gift Aid. Restricted income of £54.4K (a fall

of 58% compared to £130.9K in 2021) was also received. Total income in 2022 was £256.7K, a rise of 14% compared with £224.5K in 2021.

Income from hiring out rooms and renting out residential properties increased by 124%, from £60.0K in 2021 to £134.5K in 2022. The flat in Peterhouse was occupied for the last seven months of the year.

98.7% of the restricted income was for the “St Peter’s: A Unique Forest Church” project, including £46.2K from the Heritage Lottery Fund (HLF), £5.5K from the Listed Places of Worship Grant Scheme (which covers the cost of VAT incurred in repairing listed buildings in use as places of worship), and £1,500 from Waltham Forest Council for Black History Month. Less was received from the HLF in 2022 than in 2021 because grants are a percentage of the expenditure incurred during the year.

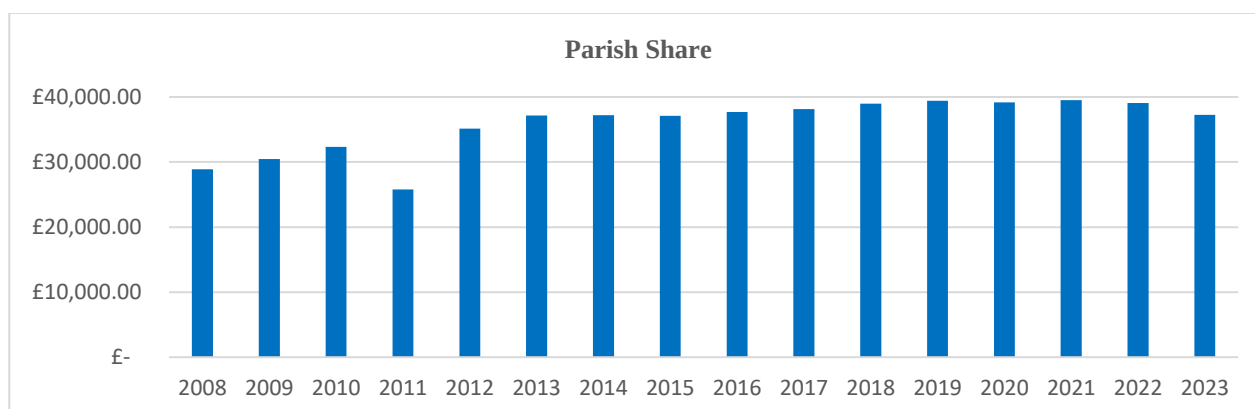
Payments

Total expenditure in 2022 was £265.2K, 43% less than the £464.8K spent in 2021. Unrestricted and designated expenditure was £191.3K in 2022, 28% less than the £267.2K spent in 2021. Restricted expenditure was £74.0K in 2022, 63% less than the £197.6K spent in 2021.

The largest area of expenditure (30% of the total) in 2022 was the running costs of Peterhouse: £79.6K, a decrease of 52% on the £164.4K spent in 2021. Expenditure on maintenance, renovations and repairs of the building and grounds fell by 61% from £133.7K in 2021 to £52.0K in 2022. Work carried out included: refurbishing the flat and the Chestnut Room, which had both been damaged by a water leak (this work was funded by £31K in insurance claims); an asbestos survey; a fire risk assessment inspection; a legionella risk assessment, plus work to address all of the high risk items found; works to internal fire doors; installing external CCTV cameras; upgrading the Wi-Fi; and replacing the storage cupboards in the hall.

The second largest area of expenditure (27% of the total) in 2022 was the “St Peter’s: A Unique Forest Church” project: £72.5K, a decrease of 63% on the £196.6K spent in 2021. The final £33K payment to the main contractors for the capital work stage of the project was made. Project income was only sufficient to cover 74% of project expenditure.

The third largest area of expenditure in 2022 (15% of the total) was the Parish Share. This is the contribution that the parish makes to the Diocese of Chelmsford towards the costs of stipends and housing for clergy, plus the diocese’s centralised expenditure. In 2022, the parish paid £39,081, equivalent to £3,256.75 per month, or £749.50 per week. This was a decrease of 1.1% compared to 2021.



The fourth largest area of expenditure in 2022 (11.4% of the total) was salaries. Excluding the Community Engagement Officer, whose costs are included in the project, staff costs rose by 12% from £27.1K in 2021 to £30.4K in 2022.

The fifth largest area of expenditure in 2022 (10.9%) was the running costs of the church building, which increased by 72%, from £16.7K in 2021 to £28.8K in 2022.

Balances

The deficit for 2022 was 8.8K, a 96% decrease compared to the deficit of £240.0K in 2021. There was a surplus of 11.0K on the unrestricted and designated funds in 2022, compared to a £173.6K deficit in 2021. For the “St Peter’s: A Unique Forest Church” project, there was a deficit of £18.7K in 2022, a 70% decrease compared to the deficit of £67.0K in 2021.

Net current assets fell slightly by 4.2%, from £209.8K to £200.9K. After £18.6K was transferred from designated to restricted funds to cover the deficit on the “St Peter’s: A Unique Forest Church” project, unrestricted funds stood at £46.8K, designated funds stood at £150.5K (of which £134.3K (compared to £152.3K at the end of 2021) remained from the sale of 7 Pentire Road) and restricted funds stood at £3.7K.

Reserves Policy

It is PCC policy to try to maintain unrestricted reserves in the bank current account of three months’ normal average expenditure (excluding major building repairs and renovations, and the costs of the “St Peter’s: A Unique Forest Church” project). These reserves are held to smooth out fluctuations in cash flow and to meet emergencies. The current target is £39K and this was met at the end of 2022.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST PETER WALTHAMSTOW
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2022**

**Independent Examiner's Report to the Trustees of The Parochial Church Council of the
Ecclesiastical Parish of St Peter Walthamstow**

I report to the PCC trustees on my examination of the accounts of The Parochial Church Council of The Ecclesiastical Parish of St Peter Walthamstow ('the PCC') for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J R Caladine FCCA

Caladine Limited
Chartered Certified Accountants
Chantry House
22 Upperton Road
Eastbourne
BN21 1BF

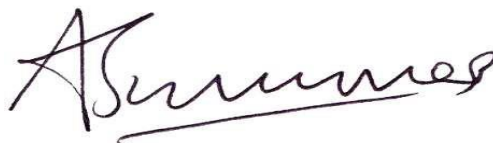
Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Statement of Financial Activities for the Year Ended 31 December 2022

	Notes	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021 (restated)	Restricted Funds 2021 (restated)	Designated Funds 2021	Total Funds 2021 (restated)
Incoming Resources									
<i>Income from Donations and Legacies</i>	2	£21,107.58	£53,959.18	£5.00	£75,071.76	£25,571.11	£130,827.74	£0.00	£156,398.85
<i>Income from Other Trading Activities</i>	3	£12,705.90	£0.00	£345.24	£13,051.14	£3,421.07	£0.00	£133.00	£3,554.07
<i>Income from Investments</i>	4	£0.07	£80.69	£189.14	£269.90	£0.00	£65.33	£7.50	£72.83
<i>Income from Charitable Activities</i>	5	£136,563.88	£400.00	£359.00	£137,322.88	£60,792.13	£0.00	£0.00	£60,792.13
<i>Income from Insurance Claims</i>		£30,946.91	£0.00	£0.00	£30,946.91	£3,662.00	£0.00	£0.00	£3,662.00
Total Incoming Resources		£201,324.34	£54,439.87	£898.38	£256,662.59	£93,446.31	£130,893.07	£140.50	£224,479.88
Resources Expended									
<i>Cost of Raising Funds</i>	8	£3,406.41	£0.00	£0.26	£3,406.67	£6,570.82	£0.00	£0.00	£6,570.82
<i>Charitable Activities</i>	9	£187,432.65	£73,955.07	£419.37	£261,807.09	£260,401.39	£197,626.72	£196.03	£458,224.14
Total Resources Expended		£190,839.06	£73,955.07	£419.63	£265,213.76	£266,972.21	£197,626.72	£196.03	£464,794.96
Net Incoming/(Outgoing) Resources Before Investment Gains		£10,485.28	-£19,515.20	£478.75	-£8,551.17	-£173,525.90	-£66,733.65	-£55.53	-£240,315.08
Net Gains/Losses on Investments		£0.00	-£297.72	£0.00	-£297.72	£0.00	£316.52	£0.00	£316.52
Net Incoming Resources for the Year		£10,485.28	-£19,812.92	£478.75	-£8,848.89	-£173,525.90	-£66,417.13	-£55.53	-£239,998.56
Other Recognised Gains/Losses (Revaluation of Fixed Assets)		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Transfers Between Funds		£0.00	£18,611.86	-£18,611.86	£0.00	£0.00	£67,535.00	-£67,535.00	£0.00
Net Movement in Funds		£10,485.28	-£1,201.06	-£18,133.11	-£8,848.89	-£173,525.90	£1,117.87	-£67,590.53	-£239,998.56
Total Funds Brought Forward at 1 January (Restated)		£36,271.09	£4,907.88	£168,596.90	£209,775.87	£209,796.99	£3,790.01	£236,187.43	£449,774.43
Total Funds Carried Forward at 31 December		£46,756.37	£3,706.82	£150,463.79	£200,926.98	£36,271.09	£4,907.88	£168,596.90	£209,775.87

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Balance Sheet at 31 December 2022

	Notes	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021 (restated)	Restricted Funds 2021 (restated)	Designated Funds 2021	Total Funds 2021 (restated)
Fixed Assets									
Investments		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total Fixed Assets		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Current Assets									
Cash at Bank and in Hand	11	£34,832.97	-£36,972.10	£150,447.23	£148,308.10	£51,085.33	-£20,689.98	£168,568.34	£198,963.69
Investments	12	£0.00	£2,231.43	£0.00	£2,231.43	£0.00	£2,529.15	£0.00	£2,529.15
Debtors	13	£30,387.02	£40,850.04	£16.56	£71,253.62	£10,140.69	£24,243.34	£28.56	£34,412.59
		£65,219.99	£6,109.37	£150,463.79	£221,793.15	£61,226.02	£6,082.51	£168,596.90	£235,905.43
Creditors	14	-£18,463.62	-£2,402.55	£0.00	-£20,866.17	-£24,954.93	-£1,174.63	£0.00	-£26,129.56
Net Current Assets		£46,756.37	£3,706.82	£150,463.79	£200,926.98	£36,271.09	£4,907.88	£168,596.90	£209,775.87
NET ASSETS		£46,756.37	£3,706.82	£150,463.79	£200,926.98	£36,271.09	£4,907.88	£168,596.90	£209,775.87

Approved by the Parochial Church Council on the 12th of May 2023



Rev AWM Summers, Chair

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow

Notes to the Financial Statements for the Year Ended 31 December 2022

The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Peter Walthamstow is a registered charity established by the Parochial Church Council Powers Measure (1956) as amended, and Church Representation rules. The principal address is The Parish Office, Peterhouse Church and Community Centre, 122 Forest Rise, Walthamstow, London, E17 3PW.

1 Accounting Policies

a Basis of financial statements

The accounts have been prepared in accordance with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The PCC is a Public Benefit Entity as defined by FRS 102.

The PCC has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice that is referred to in the Regulations, but which has since been withdrawn. The accounts are prepared in sterling, which is the functional currency of the PCC.

The accounts have been prepared under the historical cost convention, with the exception of fixed asset investments and current asset investments being measured at fair value. The principal accounting policies adopted are set out below.

b Fund accounting

Unrestricted funds are income funds that are to be spent on the PCC's general purposes.

Restricted funds comprise (a) income from trusts or endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Designated funds are general funds set aside by the PCC for use in the future.

c Incoming resources

Planned giving, collections and similar donations are recognised when received. Income from the recovery of tax on gift-aided donations is accounted for in the period in which the relevant donation is received. Grant income is recognised on a receivable basis. The income from charitable activities includes rental income, from the letting of church premises and other buildings, which is accounted for when earned. It is shown gross, with the associated costs included in the costs of charitable activities.

d Resources expended

Expenditure is recognised when an obligation exists, payment is probable, and the amount can be measured reliably.

e Fixed assets

Consecrated and benefited property of any kind such as the church building is excluded from the accounts in accordance with s10 of the Charities Act 2011.

Moveable church contents are held by the vicar and churchwardens on special trust for the PCC and require a faculty for disposal. They are considered by the PCC to be inalienable property.

Investments are valued at market value at 31st December.

f Going concern

At the time of approving the financial statements, the PCC have a reasonable expectation that it has adequate resources to continue in operational existence for the foreseeable future. Thus, the PCC continues to adopt the going concern basis of accounting in preparing the financial statements.

g Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

h Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the PCC is demonstrably committed to terminate the employment or to provide termination benefits.

i Retirement benefits

The PCC operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the PCC in an independently administered fund. Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow

Notes to the Financial Statements for the Year Ended 31 December 2022

2 Donations and Legacies

	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021 (restated)	Restricted Funds 2021 (restated)	Designated Funds 2021	Total Funds 2021 (restated)
Planned Giving	£14,280.60	£0.00	£0.00	£14,280.60	£14,106.00	£0.00	£0.00	£14,106.00
Collections at Services	£1,280.27	£0.00	£0.00	£1,280.27	£826.50	£0.00	£0.00	£826.50
Donations	£1,493.57	£539.50	£4.00	£2,037.07	£3,788.18	£1,679.95	£0.00	£5,468.13
Gift Aid Tax Recovered	£4,053.14	£71.13	£1.00	£4,125.27	£3,924.62	£196.24	£0.00	£4,120.86
Grants	£0.00	£53,348.55	£0.00	£53,348.55	£2,925.81	£128,951.55	£0.00	£131,877.36
	£21,107.58	£53,959.18	£5.00	£75,071.76	£25,571.11	£130,827.74	£0.00	£156,398.85

Grants received, included in the above, are as follows:

	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021	Restricted Funds 2021 (restated)	Designated Funds 2021	Total Funds 2021 (restated)
Heritage Lottery Fund	£0.00	£46,248.55	£0.00	£46,248.55	£0.00	£115,137.80	£0.00	£115,137.80
Other Government Grants	£0.00	£1,600.00	£0.00	£1,600.00	£2,925.81	£0.00	£0.00	£2,925.81
Reclaimed VAT	£0.00	£5,500.00	£0.00	£5,500.00	£0.00	£13,813.75	£0.00	£13,813.75
	£0.00	£53,348.55	£0.00	£53,348.55	£2,925.81	£128,951.55	£0.00	£131,877.36

3 Other Trading Activities

	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021	Restricted Funds 2021	Designated Funds 2021	Total Funds 2021
Activities and Events - Gross Receipts	£6,891.82	£0.00	£345.24	£7,237.06	£877.74	£0.00	£133.00	£1,010.74
Rising Sun Café in Church - Gross Takings	£5,814.08	£0.00	£0.00	£5,814.08	£2,543.33	£0.00	£0.00	£2,543.33
	£12,705.90	£0.00	£345.24	£13,051.14	£3,421.07	£0.00	£133.00	£3,554.07

4 Investments

	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021 (restated)	Restricted Funds 2021 (restated)	Designated Funds 2021	Total Funds 2021 (restated)
CBF Deposit Interest	£0.07	£13.96	£189.14	£203.17	£0.00	£0.54	£7.50	£8.04
CBF Investment Fund Interest	£0.00	£66.73	£0.00	£66.73	£0.00	£64.79	£0.00	£64.79
	£0.07	£80.69	£189.14	£269.90	£0.00	£65.33	£7.50	£72.83

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2022

5 Income from Charitable Activities

	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021 (restated)	Restricted Funds 2021	Designated Funds 2021	Total Funds 2021 (restated)
Statutory Fees (Gross)	£2,053.00	£0.00	£0.00	£2,053.00	£777.00	£0.00	£0.00	£777.00
Room Hire - Church	£9,643.46	£0.00	£0.00	£9,643.46	£3,371.12	£0.00	£0.00	£3,371.12
Room Rental - Peterhouse	£74,818.00	£0.00	£0.00	£74,818.00	£23,848.00	£0.00	£0.00	£23,848.00
Room Hire - Peterhouse	£46,523.56	£0.00	£0.00	£46,523.56	£21,493.01	£0.00	£0.00	£21,493.01
Equipment Hire - Peterhouse	£0.00	£0.00	£0.00	£0.00	£5.00	£0.00	£0.00	£5.00
Rental Income - Peterhouse Flat	£3,500.00	£0.00	£0.00	£3,500.00	£11,250.00	£0.00	£0.00	£11,250.00
Provision of Refreshments	£0.00	£0.00	£359.00	£359.00	£0.00	£0.00	£0.00	£0.00
Other	£25.86	£400.00	£0.00	£425.86	£48.00	£0.00	£0.00	£48.00
	£136,563.88	£400.00	£359.00	£137,322.88	£60,792.13	£0.00	£0.00	£60,792.13

6 Staff Costs

	Unrestricted Funds 2022	Restricted Funds 2022	Total Funds 2022	Unrestricted Funds 2021	Restricted Funds 2021	Total Funds 2021
Wages and Salaries	£30,333.32	£18,269.20	£48,602.52	£29,805.35	£24,999.96	£54,805.31
Social Security Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Employer's Contribution to Defined Contribution Pension Schemes	£520.68	£407.68	£928.36	£280.12	£562.80	£842.92
	£30,854.00	£18,676.88	£49,530.88	£30,085.47	£25,562.76	£55,648.23

Average Number of Employees on the Payroll During the Year	2022	2021
Full Time Staff	0.7	1.0
Part Time Staff	2.2	3.8
	2.9	4.8

There were no employees who received employee benefits of more than £60,000.

7 Trustees' Remuneration and Benefits and Related Party Transactions

Sally Lye, appointed as part-time Parish Assistant in November 2020, is the daughter of a Trustee, Frances Downing. She was paid a salary of £20,833.32 during 2022 (2021: £13,506). During the year, her job title was changed to Parish Operations Manager. Sally Lye and her family moved into the tied accommodation at 122A Forest Rise (aka the Peterhouse flat) in June 2022. The monthly rent is £500. No other payments or expenses were paid to any other PCC members, persons closely connected to them, or other related parties.

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2022

8 Cost of Raising Funds

	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021	Restricted Funds 2021	Designated Funds 2021	Total Funds 2021
Rising Sun Café in Church - Supplies and Equipment	£2,672.68	£0.00	£0.00	£2,672.68	£6,376.61	£0.00	£0.00	£6,376.61
Processing Fees for Debit Card Payments	£733.73	£0.00	£0.26	£733.99	£194.21	£0.00	£0.00	£194.21
	£3,406.41	£0.00	£0.26	£3,406.67	£6,570.82	£0.00	£0.00	£6,570.82

9 Charitable Activities

	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021 (restated)	Restricted Funds 2021 (restated)	Designated Funds 2021	Total Funds 2021 (restated)
Ministry Costs: Diocesan Parish Share	£39,081.00	£0.00	£0.00	£39,081.00	£39,512.00	£0.00	£0.00	£39,512.00
Church Building - Running Costs	£28,484.70	£299.92	£0.00	£28,784.62	£16,653.16	£80.87	£0.00	£16,734.03
"St Peter's: A Unique Forest Church" Project - Capital Costs	£0.00	£33,000.00	£0.00	£33,000.00	£0.00	£145,899.64	£0.00	£145,899.64
"St Peter's: A Unique Forest Church" Project - Professional Fees	£0.00	£1,200.00	£0.00	£1,200.00	£0.00	£9,648.44	£0.00	£9,648.44
"St Peter's: A Unique Forest Church" Project - Activity Costs	£0.00	£38,262.48	£0.00	£38,262.48	£0.00	£41,027.57	£0.00	£41,027.57
Peterhouse Church and Community Centre - Running Costs	£79,621.88	£0.00	£13.00	£79,634.88	£164,343.39	£0.00	£13.00	£164,356.39
Parish - Other Running Costs	£3,863.77	£990.85	£351.08	£5,205.70	£5,409.82	£970.20	£183.03	£6,563.05
Support Costs (see Note 10)	£33,650.73	£201.82	£55.29	£33,907.84	£32,047.02	£0.00	£0.00	£32,047.02
Governance Costs (see Note 10)	£2,730.57	£0.00	£0.00	£2,730.57	£2,436.00	£0.00	£0.00	£2,436.00
	£187,432.65	£73,955.07	£419.37	£261,807.09	£260,401.39	£197,626.72	£196.03	£458,224.14

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2022

10 Support and Governance Costs

	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021	Restricted Funds 2021	Designated Funds 2021	Total Funds 2021
Support Costs								
Parish Office - Running Costs	£3,296.73	£201.82	£55.29	£3,553.84	£4,962.89	£0.00	£0.00	£4,962.89
Staff Costs	£30,354.00	£0.00	£0.00	£30,354.00	£27,084.13	£0.00	£0.00	£27,084.13
	£33,650.73	£201.82	£55.29	£33,907.84	£32,047.02	£0.00	£0.00	£32,047.02
Governance Costs								
Independent Examination Fees	£2,460.00	£0.00	£0.00	£2,460.00	£2,160.00	£0.00	£0.00	£2,160.00
Lunches at PCC Meetings	£30.57	£0.00	£0.00	£30.57	£0.00	£0.00	£0.00	£0.00
Payroll Fees	£240.00	£0.00	£0.00	£240.00	£240.00	£0.00	£0.00	£240.00
Other	£0.00	£0.00	£0.00	£0.00	£36.00	£0.00	£0.00	£36.00
	£2,730.57	£0.00	£0.00	£2,730.57	£2,436.00	£0.00	£0.00	£2,436.00

11 Cash at Bank and in Hand

	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021 (restated)	Restricted Funds 2021	Designated Funds 2021	Total Funds 2021 (restated)
Co-operative Bank Current Account	£34,252.07	-£38,035.62	£135,873.14	£132,089.59	£51,035.02	-£21,836.38	£154,183.39	£183,382.03
The CBF Church of England Deposit Fund	£5.38	£1,075.28	£14,569.82	£15,650.48	£5.31	£1,061.32	£14,380.68	£15,447.31
Cash in Hand	£575.52	-£11.76	£4.27	£568.03	£45.00	£85.08	£4.27	£134.35
	£34,832.97	-£36,972.10	£150,447.23	£148,308.10	£51,085.33	-£20,689.98	£168,568.34	£198,963.69

12 Investments

	Market value brought forward 1 January 2022	Gain on revaluation	Market value carried forward 31 December 2022
108 shares in the CBF Church of England Investment Fund - Revd Canon R A Pelly Trust for Maintenance of Church and Churchyard	£2,529.15	-£297.72	£2,231.43

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2022

13 Debtors

	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021 (restated)	Restricted Funds 2021 (restated)	Designated Funds 2021	Total Funds 2021 (restated)
Grants Receivable	£0.00	£40,000.00	£0.00	£40,000.00	£0.00	£23,538.57	£0.00	£23,538.57
Prepayments	£4,090.03	£462.36	£15.56	£4,567.95	£4,579.63	£487.03	£28.56	£5,095.22
Other Debtors	£26,296.99	£387.68	£1.00	£26,685.67	£5,561.06	£217.74	£0.00	£5,778.80
	£30,387.02	£40,850.04	£16.56	£71,253.62	£10,140.69	£24,243.34	£28.56	£34,412.59

14 Creditors

	Unrestricted Funds 2022	Restricted Funds 2022	Designated Funds 2022	Total Funds 2022	Unrestricted Funds 2021 (restated)	Restricted Funds 2021 (restated)	Designated Funds 2021	Total Funds 2021 (restated)
Accounts Payable	-£2,228.58	-£2,402.55	£0.00	-£4,631.13	-£18,238.14	-£1,065.19	£0.00	-£19,303.33
Other Payables	-£101.24	£0.00	£0.00	-£101.24	-£101.24	-£109.44	£0.00	-£210.68
Accruals and Deferred Income	-£16,133.80	£0.00	£0.00	-£16,133.80	-£6,615.55	£0.00	£0.00	-£6,615.55
	-£18,463.62	-£2,402.55	£0.00	-£20,866.17	-£24,954.93	-£1,174.63	£0.00	-£26,129.56

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2022

15 Statement of Funds

	Balance at 1 January 2022	Income During Year	Expenditure During Year	Transfers	Other Gains and Losses	Balance at 31 December 2022
Unrestricted Funds						
General fund	£36,271.09	£201,324.34	-£190,839.06	£0.00	£0.00	£46,756.37
Restricted Funds						
Building Project: St Peter's - a Unique Forest Church	£757.13	£52,158.55	-£70,862.48	£18,611.86	£0.00	£665.06
Donation for Work with Children and Young People	£507.81	£6.67	£0.00	£0.00	£0.00	£514.48
Donation for Repair to Gravestone	£50.00	£0.00	-£50.00	£0.00	£0.00	£0.00
Donations for Leaving Gift for Mr FE Ball (former Community Engagement Officer)	£0.00	£111.88	-£111.88	£0.00	£0.00	£0.00
Donations for Moving Away Gift for Mrs P Bollen (PCC Secretary)	£0.00	£218.75	-£218.75	£0.00	£0.00	£0.00
Donations in Memory of Roger Diplock	£553.51	£7.29	£0.00	£0.00	£0.00	£560.80
Flower Fund	£73.77	£270.00	-£291.84	£0.00	£0.00	£51.93
Six Small Restricted Donated Funds Without Changes in 2022	£219.59	£0.00	£0.00	£0.00	£0.00	£219.59
Grant from Waltham Forest Council for Black History Month	£0.00	£1,500.00	-£1,500.00	£0.00	£0.00	£0.00
Grant from Waltham Forest Council for Community Living Rooms	£0.00	£0.00	-£570.20	£0.00	£0.00	-£570.20
Grant from Waltham Forest Council for Windrush Weekend	£0.00	£100.00	-£100.00	£0.00	£0.00	£0.00
Revd Canon R A Pelly Trust - Interest	£216.92	£66.73	-£249.92	£0.00	£0.00	£33.73
Revd Canon R A Pelly Trust - Capital	£2,529.15	£0.00	£0.00	£0.00	-£297.72	£2,231.43
	£4,907.88	£54,439.87	-£73,955.07	£18,611.86	-£297.72	£3,706.82
Designated Funds						
Residential Rental Property	£152,263.12	£0.00	£0.00	-£18,000.00	£0.00	£134,263.12
Fabric Reserve	£14,138.48	£172.91	£0.00	£0.00	£0.00	£14,311.39
Social Committee (Parish Lunches)	£1,485.70	£380.23	-£307.45	£0.00	£0.00	£1,558.48
Who Let the Dads Out?	£97.74	£345.24	-£112.18	£0.00	£0.00	£330.80
Building Project: St Peter's - A Unique Forest Church	£611.86	£0.00	£0.00	-£611.86	£0.00	£0.00
	£168,596.90	£898.38	-£419.63	-£18,611.86	£0.00	£150,463.79
Total Funds	£209,775.87	£256,662.59	-£265,213.76	£0.00	-£297.72	£200,926.98

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow

Notes to the Financial Statements for the Year Ended 31 December 2022

15 Statement of Funds (continued)

	Balance at 1 January 2021 (restated)	Income During Year (restated)	Expenditure During Year (restated)	Transfers	Other Gains and Losses	Balance at 31 December 2021 (restated)
Unrestricted Funds						
General fund	£209,796.99	£93,446.31	-£266,972.21	£0.00	£0.00	£36,271.09
Restricted Funds						
Building Project: St Peter's - a Unique Forest Church	£206.18	£129,096.55	-£177,271.60	£48,726.00	£0.00	£757.13
Donation for Work with Children and Young People	£507.55	£0.26	£0.00	£0.00	£0.00	£507.81
Donation for Paschal Candles	£0.00	£150.00	-£70.38	£0.00	£0.00	£79.62
Donation for Repair to Gravestone	£0.00	£50.00	£0.00	£0.00	£0.00	£50.00
Donations for Leaving Gift for Fr PK Trathen (former Vicar)	£31.25	£105.00	-£48.79	£0.00	£0.00	£87.46
Donations for Leaving Gift for Mrs J Woolnough	£0.00	£42.50	£0.00	£0.00	£0.00	£42.50
Donations for Refreshments	£0.00	£45.00	-£45.00	£0.00	£0.00	£0.00
Donations for Retirement Gift for Fr M Gibbs	-£59.00	£0.00	£0.00	£59.00	£0.00	£0.00
Donations for Retirement Gift for Mr J Bernard Eaton (former Churchwarden)	£0.00	£308.75	-£306.99	£0.00	£0.00	£1.76
Donations for Retirement Gift for Mr J Ruaux (former Director of Music)	£68.75	£136.25	-£205.00	£0.00	£0.00	£0.00
Donations in Memory of James Bird	£40.00	£0.00	-£40.00	£0.00	£0.00	£0.00
Donations in Memory of Roger Diplock	£553.23	£0.28	£0.00	£0.00	£0.00	£553.51
Flower Fund	£69.04	£308.69	-£303.96	£0.00	£0.00	£73.77
Nave Chairs	£0.00	£450.00	-£19,200.00	£18,750.00	£0.00	£0.00
Repair of Brass Head of Processional Cross	£0.00	£135.00	-£135.00	£0.00	£0.00	£0.00
Two Small Restricted Donated Funds Without Changes in 2021	£8.25	£0.00	£0.00	£0.00	£0.00	£8.25
Revd Canon R A Pelly Trust - Interest	£152.13	£64.79	£0.00	£0.00	£0.00	£216.92
Revd Canon R A Pelly Trust - Capital	£2,212.63	£0.00	£0.00	£0.00	£316.52	£2,529.15
	£3,790.01	£130,893.07	-£197,626.72	£67,535.00	£316.52	£4,907.88
Designated Funds						
Residential Rental Property	£219,798.12	£0.00	£0.00	-£67,535.00	£0.00	£152,263.12
Fabric Reserve	£14,131.62	£6.86	£0.00	£0.00	£0.00	£14,138.48
Social Committee (Parish Lunches)	£1,548.09	£133.64	-£196.03	£0.00	£0.00	£1,485.70
Who Let the Dads Out?	£97.74	£0.00	£0.00	£0.00	£0.00	£97.74
Building Project: St Peter's - A Unique Forest Church	£611.86	£0.00	£0.00	£0.00	£0.00	£611.86
	£236,187.43	£140.50	-£196.03	-£67,535.00	£0.00	£168,596.90
Total Funds	£449,774.43	£224,479.88	-£464,794.96	£0.00	£316.52	£209,775.87

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow

Notes to the Financial Statements for the Year Ended 31 December 2021

15 Statement of Funds (continued)

Details of Material Funds

Building Project: St Peter's - A Unique Forest Church Fund

This fund represents the monies raised for and spent on the repair, restoration and re-ordering of the church building, and on the provision of three years of activities and events.

Nave Chairs Fund

This fund represents the monies raised for and spent on new chairs for the nave of the church building.

Fabric Reserve Fund

This fund has been designated by the PCC for expenditure on the fabric of either Peterhouse or the church building.

Residential Rental Property Fund

This fund was designated by the PCC for the purchase of residential rental properties. During 2020, the property at 7 Pentire Road was sold for £500,000.

During 2020, a transfer of £180,000 was made from this fund to pay off the outstanding loan from the Diocese of Chelmsford, a transfer of £89,005.40 was made from this fund to cover the deficit on the Building Project: St Peter's - A Unique Forest Church restricted fund, and a transfer of £6,219.60 was made from this fund to cover the deficit on the Nave Chairs restricted fund.

During 2021, a transfer of £48,726 was made from this fund to cover the deficit on the Building Project: St Peter's - A Unique Forest Church restricted fund, and a transfer of £18,750 was made from this fund to cover the deficit on the Nave Chairs restricted fund. During 2022, a transfer of £18,000 was from this fund to cover the deficit on the Building Project: St Peter's - A Unique Forest Church. It is unlikely that further fundraising will cover any part of these deficits.

Community Living Room Grant

In November 2022, Waltham Forest Council agreed to provide a £4,974 towards the cost of providing a Community Living Room (aka a Warm Space) in the church building from December 2022 to March 2023. This grant was not received until January 2023.

16 Defined Contribution Pension

The PCC operates a defined contribution scheme for all qualifying employees. The assets of the scheme are held separately from those of the trust in an independently administered fund.

The charge to the statement of financial activities in respect of defined contribution schemes amounted to £2,166 (2021: £1,954) and the charge to the statement of financial position amounted to £101.24 (2021: £210.68).

17 Financial Commitments

The final cost of Phase II of the parish's major building project, "St Peter's: A Unique Forest Church", which has repaired, restored and re-ordered the parish church, and provided a three-year Activity Plan, is projected to be £2.11M. Of this, £2.08M has been spent from 2018 to 2022, and the remaining expenditure for January to July 2023 is £30K.

Projected Funding:

HLF Grant (already secured)	£1,479,100.00
Reclaimed VAT	£298,835.37
Other Grants	£78,500.00
Cultural Recovery Fund Grant	£42,000.00
Parish's Contribution	£211,564.63
	<u>£2,110,000.00</u>

18 Prior period adjustment

Adjustments have been made in the prior period restating a number of estimates to reflect actual receivables and liabilities. Individually and in aggregate they are not considered material.

Changes to Total Funds for 2021:	As Previously Reported	Adjustment	As Restated
Total Funds	£208,161.01	£1,614.86	£209,775.87

Summary Information

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At St Peter's-in-the-Forest, the membership of the PCC consists of the incumbent (our Vicar), Churchwardens, the Assistant Curate, LLM's, the Reader, members elected by those members of the congregation who are on the electoral roll of the church, and members co-opted by the PCC. The PCC is entitled to elect 7 members as our electoral roll figure is under 50.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds, assets and other resources of the PCC are to be deployed and reviewed. New members receive initial training into the workings of the PCC.

The full PCC met seven times during the year.

The Standing Committee of the PCC is entrusted with delegated authority to work with the incumbent in between these meetings, in making day-to-day decisions about governance and oversight. The Standing Committee is the only sub-Committee required by Church law, and consists the Churchwardens, the Honorary Treasurer and the PCC Secretary, working alongside the incumbent. [*Church Representation Rules (2017) Appendix II. 14.*]

Administration

St Peter's-in-the-Forest church is visibly located in two public-facing buildings: the parish church on the Woodford New Road (London E17 3PP) and the Peterhouse Church and Community Centre, located at 122 Forest Rise, London E17 3PW. The latter provides the parish correspondence address, along with the incumbent's residential address: St Peter's Vicarage, 121 Forest Rise, London E17 3PW.

The PCC is a body corporate (PCC Powers Measure 1956; Church Representation Rules 2006) and a charity registered with the Charity Commission with Registered Charity Number 1128173.

PCC members who have served at any time from 1st January 2021 until the date this report was approved are as follows. Dates given in brackets refer to the year upon which each Member's Term ends:

The Incumbent:	Revd Alex Summers (interim priest for 2 years wef (2/2021)
The Churchwardens:	Frances Downing (2023)
The Assistant Curate:	The Reverend Susan Diplock
LLM Minister	Bernard Eaton Sally Holman (was previously co-opted)
The representatives on the Deanery Synod:	Beryl Porter (2023) Tony Doherty (2023)
The elected members (term end dates given):	Anita Doherty (2023) Pam Bollen (2024) – <i>PCC Secretary</i> Emily Morrell (2024) Frances Burley (2024) Dan Hall (2023) George Marshall (2025)

Supplementary Reports

Children's Ministry

Children's ministry continues to be served in a variety of ways in the parish and is resourced by the ministry team, parish volunteers and our ministry partnership with Red Balloon Families Foundation (RBF). The main examples are:

- Rocks (Children's Church) on Sunday mornings. When in church the materials are provided by RBF and led by members of our congregation. The material and ministry of a consistently high quality and can be individually tailored, where required, across a range of age groups. Rachel Summers, assisted by a variety of parents including Mike Hughes and others, also leads a monthly 'Forest Rocks' where the under 16s can go outside and seek God in Creation. When Rocks is not held during school holidays, RBF provide activity packs to keep the under 16s occupied in church.
- We resource a monthly All Age Service with RBF and this has taken us through a range of creative activities both inside and outside the church building, weather permitting.
- Multisports from 4:30pm for years 3-5 (approx.) is a regular feature of our ministry on Friday nights. Following on at 6.30pm is 'On the Rocks', for the older youths from years 6-11, also has a regular core who play, mix, cook and eat together and discuss topics of interest. Both are also supported by RBF Youth Workers.
- Our monthly Who Let The Dads Out on a Saturday morning continues to be well attended and word of mouth is a part of the community of male carers that gather there with their younger children. Bacon and sausage rolls, teas, coffees, snacks and juice for the kids with Soft Play all come together to make it a great success. RBF provide set-up and Youth Workers and we provide refreshments, ministry and welcome.
- Curious Wilds provide a weekly Friday morning of outdoor learning around our fire pit and mud kitchen facilities for a variety of toddlers during term time which is well attended and a thriving part of our Activity Plan as well as our ministry.
- We have welcomed a variety of schools visits at the church - indoors and outdoors – which conforms to curriculum requirements for them but, for us, gives us an opportunity to serve their need and expose the whole community to our faith, our mission and our community welcome at St Peter's.
- On Monday mornings during term we have our Parent and Toddler Group and its ranks are usually swelled by a visit from the St Peter's pre-school at Peterhouse. Facilitated by RBF these are really fun occasions for the littles and their carers.
- There are other ways in which the parish shows hospitality to families and children too by providing community space for hire at reasonable rates to host a pre-school, children's parties, accommodating the needs of Baby Groups and the NCT but also hosting other community groups that support youngsters like Rainbows, Brownies and Guides and Act Out.
-

In all these areas the ministry teams continue to support and get alongside young people in our area. Especially important when we know that the world is less safe than we would like it to be for a variety of reasons.

Bernard Eaton, Licensed Lay Minister (Parish Lead for Children's Ministry).

Snaresbrook Crown Court Chaplaincy

It is becoming more widely known that Snaresbrook Crown Court has a Chapel in its building, because it was first built in 1843 as an orphanage, then became a school and lately a Crown Court, the second largest in the country. It is more rare now that staff see us open and declare, 'Well I never knew we had a chapel isn't it lovely'.

Services are held in the chapel – Holy Communion on the first Thursday of each month, on Ash Wednesday, and Ascension. There is a service of Remembrance in November and a Carol Service at Christmas. These are attended by staff, who appreciate the presence of a continuing body of prayer.

There are newer volunteers and we can always do with more. It consists of opening the chapel, lighting a few candles and being present in case anyone wants a chat. Those who come in are staff members, barristers, clerks, visitors, relatives, witnesses, sometimes jurors, though we have to be careful to protect jurors, so it is rare to see those.

The services are led by our own MMU clergy, Fr Alex, Rev Elizabeth Lowson and others.

The windows are charming, depicting, suitably for an orphanage, notable examples of Biblical youth. The organ works, but weakly. It benefits from being played from time to time, and it is used for the Carol Service in December.

Sally Holman (Lay Chaplain)

Gift Aid

Thank you again for those of our congregation who support the work of our Church through your regular, planned giving. We are all going through difficult times, but with your continuing generosity with your contributions, combined with careful house keeping, we have continued to be able to support the work of our church. We are able to claim back several hundreds of pounds from the taxman and this goes straight into our Church funds.

Anyone who pays tax can join the scheme. The payment can be an annual cheque or it could be through regular monthly giving by Direct Debit or by weekly numbered envelopes. Individual yellow Gift Aid envelopes can be used for a one off donation or when you are supporting another activity i.e. Easter Flowers.

Peter Shrubsole (Hon. Gift Aid Sec)

Deanery Synod

Verbal Report to be given

Beryl Porter (Deanery Synod Rep)

Peterhouse Church & Community Centre

January

- 5 year electrical test completed for Peter house with new light fitting and emergency lighting
- Peterhouse being used by Red Balloon as Soft play and Activity centre
- Act Out Tuesday evenings and Saturday mornings returning for the New Year (Ongoing in Term Time)
- Girl Guiding Wednesday evenings returning for the New Year (Ongoing in Term Time)
- Multi sports and On the Rocks ran by Red Balloon Fridays evening returning for the New Year (On going in Term Time)
- Yoga Tuesday evenings in the Rose Room (on going)

February

- Soft play continuing in the Peterhouse Centre during the day.
- Flat and Chestnut room stripped out to start the Dry out process
- Kitchen ceiling in Peterhouse plastered after new lights fitted
- New group Bee Zee bodies using Peterhouse Monday evenings(On going in Term time)
- WEA using the hall Tuesday evenings for Adult Education courses (On going various courses and lengths)
- Therapists hiring Therapy room Tuesday evenings again
- Party bookings every weekend in Peterhouse

March

- Asbestos Survey Peterhouse
- Covid bus in Carpark
- Works starting on The Flat and Chestnut Room.
- NCT course at Peterhouse Thursday evening
- Church used for bishop of barking Meeting
- Water Risk Assessment

April

- NELFT away day in church
- Pre School started up after Easter in Peterhouse Hall (Ongoing in term time)
- Zumba/legs bums and tums Rose Room Saturday mornings

May

- Painting in Flat, Chestnut Room, Cherry Room and Peterhouse Kitchen ceiling
- Flooring in Flat, disabled toilet and Chestnut room
- All repair works from leak in flat and chestnut room are now finished
- Church used as a polling station
- Resources for Autism group started using the Hall at Peterhouse on Thursday evenings(On going term time)
- Weight training Thursday evenings in the church.
- Little Acorns started on a Monday morning at the church

June

- Zumba on Saturday mornings stopped due to lack of clients
- Yoga started Wednesday evenings in the Rose Room
- Rise Park Electrical using Chestnut Room as an office base daily (On going)
- **July**
- Willow child Therapy started using the Cherry room on a Thursday (On Going)
- Weight training on Thursday evening in the church stopped due to lack of clients

August

- NCT bookings Peterhouse
- Act Out Summer workshops
- Serious incident on the 13th August during a party booking. Party next day had to be cancelled. Our end of booking for party's was reduced from 10pm till 8pm, and changes to our terms and conditions made.
- New table and chair storage cupboards in the Hall
- Police community meetings in the lounge 3/4 times a month (On going once a month)

September

- Therapy room bookings really picked up with returning and New Therapists. (On Going)
- Internet boosters installed in the hall and the hornbeam room
- Water testing and Descaling

October

- CCTV installed outside of Peterhouse

November

- NCT bookings in Church Nave
- Church used as a film crew base for a google advert

December

- NCT bookings in church Nave
- Act Out Christmas Workshop Peterhouse

Along with Haven using 2 therapy rooms from 9-5 Monday to Friday, Therapy room bookings are picking up and continue to do so.

The Hall at Peterhouse is used everyday during the day during term time with the Pre school, But due to safeguarding we are unable to Hire out the Hornbeam Room while the Pre school is open.

Monday to Friday evenings the Hall is used weekly by various groups during term time. We have Bookings every Saturday and Sunday in the Peterhouse Hall mainly party's, but also retreats and sometimes and courses. The church Rose Room is used for Yoga, Tuesday and Wednesday evenings and a Saturday morning. NCT also use the Nave for courses.

Going Forward we are going to advertise using the Church for retreat/away days to try to get more bookings.

Sally Lye – Parish OperationsManager

Community Engagement Officer

Note from PCC Secretary: This is the last known report that I have from Francis Ball covering 2022 and therefore constitutes as his report for this document.

This document was prepared for the most recent NLHF monitoring meeting (27th July) to highlight areas that still required catching up to in the programme post-covid. This document complemented Peter's business planning document as a way of reviewing progress before the final project year. I have added updates highlighted in yellow. N.B. this is in addition to all the rest off the programme, which was ticking over nicely!

Visits to comparable venues

Subdivide these between volunteer teams so that they are of more direct interest to participants. After directly advertising to specific teams, open up wider invite to general volunteers and congregation as all venues of potential wide uptake. Additionally, all the below venues have their own volunteer teams who can host activities, explain their work, discuss any difficult spots or areas of development etc. and to whom we can spread news about our own activities and events.

- Outdoors learning and kids ministry team: Sun Trap Centre No reply from Sun Trap, could liaise with cafe volunteer Gill to run this visit to Epping Forest Visitor centre where she also volunteers some of her time
- Cafe team and church welcomers: High Beech / Walthamstow Wetlands (look at making a more commercial visitor centre with access to nature around)
- Tour guides and historians: Vestry House (and look at ongoing redevelopment of the

same) I have been in contact with Newington Green Meeting House (another NLHF funded scheme the our evaluation Alis Templeton has also worked on, who are keen to accommodate our visit. St Mary's project officer Emma has indicated their historical researching volunteers would be happy to join this trip. N.B. she is leaving post and being replaced soon by a new project officer called Francisco. - contact is Amy Todd amy@new-unity.org

- Gardeners: Organic Lea (they charge £300 for charities! Kiloran could lower cost to suit us - named £200 as my budget) Main point of contact is Laura Sheldon laura@organiclea.org.uk This could also tie up with St Mary's volunteers, or possible some folks at Greenway Ave Community Garden

- Events staff: Music Halls team / St Johns Hackney / Round Chapel Hackney / Gnome House

Timeline: Now until project end. Some which have more established and regular teams, e.g. outdoors learning, could even do this before our next term of activities begins. Ditto cafe team. Budget: £200 for each trip.

In addition, St Mary's volunteers are keen to visit St Peter's as part of a return trip following our visit there to see their building works earlier this summer.

Volunteer social events

Use these as an opportunity to welcome new potential recruits too and get them to meet the team, especially linking up with CVSs to point new people in our direction. Also link up with training opportunities.

Timeline:

- Christmas Party in January! - Jan is a dead month 'New Years' 2023
- Easter 2023 (Easter is April 9th, so late March might be best for this - see what's in church calendar already) - BBQ
- Summer 2023 (Depends when the E17 Art Trail falls, so this can be positioned before or after in relation to project end. Either late June or late July 2023 likely)

(These would also line up with dates in the church calendar and be open to congregation members as a whole - part of bringing together two groups into a whole)

Budget: £250 per event. Budget can be decided in consultation with volunteers, but presumably majority would go on refreshments.

Welcome host training

I have completed a 'training the trainer' course which needs rolling out for a road test with the project board before becoming part of volunteer induction. Catch up sessions can be given to volunteers already onboarded. This could happen at light touch meetings in advance of any major public events, e.g. London Open House upcoming the second weekend in September. In addition, extra budget can be spent on volunteer lanyards to create more team cohesion and visibility to visitors, that will be a necessary part of them able to welcome and direct people on site.

What do people need to know, and where can they look if they don't know.

- Some information about church spaces and items.

Timeline: Ask trustees and congregation members, Sally Lye is totally plugged in with what users ask! - explore if this is possible online rather than in person (I think much better in person!). Need to streamline this as part of an induction and create an induction pack as well. Catch up in September. Email resources in advance for a once over. SECOND WEEK IN

SEPTEMBER.

Budget: £150 remains, which can be spent on additional materials to make training a success, e.g. aforementioned lanyards. And contact cards with volunteers to give out.

Disability awareness

Investigating training options with Waltham Forest Disability Resource Centre, Waltham Forest Community Learning Disability Team, Groundworks (currently contracted to run LBWF's CVS service), Disability Rights UK, Blind Ambition, and Bubble Club.

Potential to run these alongside volunteers from St Mary's and our partners in our Mission and Ministry Unit, as well as wider volunteer reach into borough.

Even if trainers don't have the capacity to run a large seminar, a resource pack can be created by participants sharing the knowledge with wider volunteering teams.

Can we invite the above named partners to share this cost? E.g. under St Mary's NLHF funding they might tie in with this. Will this cover the overspend or refreshments?

Timeline: November 18 - December 18 of this year (Disability History Month) for delivery. Trainer to be in place at least a month in advance so this opportunity can be well-advertised.

I have contracted Seema Flower from Blind Ambition to run two half day courses for this. The cost of both is £600 - so a total of £1200. Rather than dipping into any contingency, Emma has provisionally agreed that volunteers from St Mary's would want to take part and they could contribute half the cost from their own project funds. These are booked in provisionally as follows: Holding an afternoon session on Friday 18th November from 1:30 - 4:30 pm, and a morning session on Saturday 19th November from 10:00 am to 1:00 pm.

seema@blindambition.co.uk

Budget: £800 for two courses

Website management

Looking at possible deliverers with RBF to tie in our cross-promotion of family activities as well as St Peter's general online presence. Possibility of consultancy help from Riley, founder of Ticketlab.

I have previously set up guidelines of social media practice, which the ministry team have had eyes on through the pandemic for streaming worship. This could do with a refresher, and we can look at other digital considerations for dissemination through our staff body.

- Administering our email system
- Online Digital design using Canva
- Social media refresher
- Website updating and best practice
- Link database from churchdesk as well. (Check opt ins for this, and can this be added onto our general mailing list - e.g. people who have a kids party, can we add them onto kids and families activities)

Who would need training?

- Ministry Team
- Parish Operations Manager and Treasurer
- RBF partners
- Volunteers, including from other local organisations
- PCC need to be involved, to ensure coverage across team

Timeline: Find a consultant and create training packages by end August, for roll out in September.

Budget: £500

I have met with Riley who runs Ticketlab (the event booking system I have started using after Eventbrite - better setup that links straight over to our website and at a cheaper cost to us) who has been very kind in offering free consultancy and advice so far to me and web matters and seems happy to continue this. He said he is happy to find someone to run staff training, but didn't want to plan and lead a full-blown session himself. Another option would be to hire in someone from Wix themselves to help with website maintenance training for staff.

riley@ticketlab.co.uk

Fundraising

I haven't been able to find any free courses for this, but there is a wealth of online packages—with a range of dates that seem to repeat a fair bit—delivered by a company called NFP. Sessions cost £95 per learner, which could be found from the volunteer expenses budget. I will check with LBWF that I haven't missed anything that they offer in the way of free volunteer training.

Grand funding, and the training to facilitate it, is really the sort of things our trustees should initially take a lead on, at least pulling together the building blocks of a funding application that can be tweaked as necessary by other volunteers.

Each volunteer team can also have a round table to discuss fundraising within their stream, and how to promote giving through their activities - e.g. ability to donate advertised and facilitated in cafe space.

Timeline: From September until end of project.

Budget: £0 in activity plan, but can reallocate some as required if interested people sign up for training programmes that are paid opportunities. Maybe benchmark £500 for this (£2007.40 remains in volunteer expenses pot)?

Database access from NFP to see funders and fundraising ops - £95 for a year. Does Peter Vadden know of other databases? Volunteers might need to training to real *know* what certain phraseology mean.

Have we got a core team for fundraising? Ask trustees first and volunteer groups about interest in training and monitor uptake? Ministry team?

Website and Social Media

Between this element and M.3 events promotion, the way the current budgets are allocated and spent will deplete them by project end (i.e. ongoing IT costs, leaflet production and delivery around major events, social media ads for all activities).

This has been really successful for some events, but less successful for others, and has been sporadic at recruiting volunteers and marketing church spaces for hire.

It would be an option to reallocate the IT running costs to the project management and maintenance budget (which has been untouched and contains £12,000), liberating further funds specifically to run adverts, which we can target at specific consumer profiles, and maybe get some consultancy on SEO optimisation for the website and a good idea of what tweaks we need to do to bring us up to pace with our rivals in the local area.

Timeline: If approved, this can run alongside website management training - August and September of this year to find a consultant and develop a set of general advertisements. Can run this together with web training - see above

Francis Ball (Parish Community Engagement Officer)

Red Balloon

Red Balloon Foundation & St. Peter's Partnership Report

RBF continues to work hard each week on the delivery of the regular ministries that form part of the partnership agreement between our two organisations, as well as enjoying a monthly 'Partnership Communion Service' on the third Tuesday of each month at 10am. Here's a quick snapshot of the regular activities that have been running through 2022 and we are looking to grow in the year ahead...

St Peter's Preschool

The preschool is now a well established ministry providing childcare, education and spiritual engagement with a number of families. Our spaces are slowly filling and we look forward to working with Alex and the ministry team to now build strong links between the families and the wider church community to develop a rhythm of preschool services for children and their families throughout the year as well as regular coffee mornings and special events. We would also welcome volunteers from the wider church family to come and chat to the families, read with and just spend time alongside the children. If you are interested, please email recruitment@rbf.org.uk and we can arrange a time for you to come and visit.

Little Acorns

Each term time Monday our Little Acorns family gathers with a mixture of children from St. Peter's Preschool and families from the local community for free play time, Christian worship songs, stories, activities and prayer in the church. We would very much like to develop a volunteer team to work alongside the RBF staff who deliver the group so we can start linking families into the wider life of the church through relationships rather than just flyers and invitations – if you would like to come along as a one off to see what taking part might involve, email recruitment@rbf.org.uk and we can setup a time for a visit.

Peterhouse Multisports

Each term time Friday our growing group of children mostly from St. Mary's Primary School gather at Peterhouse for games, sports and Bible input. We would very much like to develop a volunteer team to work alongside the RBF staff who deliver the group so we can start linking families into the wider life of the church through relationships rather than just flyers and invitations – if you would like to come along as a one off to see what taking part might involve, email recruitment@rbf.org.uk and we can setup a time for a visit.

On the Rocks

Each term time Friday we now have a regular and growing group of tweens and teenagers who get together in the evening at Peterhouse for a shared meal, games, activities and Bible based discussion and study. We would very much like to develop a volunteer team to work alongside the RBF staff who deliver the group so we can start linking families into the wider life of the church through relationships rather than just flyers and invitations – if you would like to come along as a one off to see what taking part might involve, email recruitment@rbf.org.uk and we can setup a time for a visit.

Who Let the Dads Out

On the fourth Saturday each month we now have a regular group of 12-15 families whose male carers bring along their children for soft play, fun activities and bacon rolls at St. Peter's. We are really blessed to have regular volunteers who help out with hosting the families and providing the refreshments but we do need some more folk to come on board to help with these essential tasks and also with the setup (which can be done on the Friday night if people are available) and the packdown which at the moment can often take 2+ hours most of the equipment comes across from Peterhouse. If you'd like to come and visit a session to see what helping out would involve, please contact recruitment@rbf.org.uk

Sunday ROCKS & All Age Worship

RBF continues to be pleased to provide the planning, notes and resources for Sunday ROCKS sessions as well as joining the church once a month for all age worship. It is a pleasure to help facilitate the church's worship and to join and be part of it at least one week in four.

Luke Lowrie - CEO, Red Balloon Foundation

Social Committee

The Annual Christian Aid Cream tea was held 14th May. as usual and with many thanks the Guides and Brownies, did a superb job of waiting on tables. Many new faces attended as the Rising Son Cafe was shut. The Big Jubilee Lunch was held on the 5th June, and a good group attended. The Big Lunch, a national event, happens every year. We had a buffet lunch in Peterhouse garden at Petertide. The weather was good and the company was fantastic. For Harvest we had a pie lunch on 9th October.

Unfortunately, John James, a long-time member of our church and an important figure on the Social Committee went into hospital October 2022 unfortunately he died January 2023. The Parish lunch was instigated by him and his wife Lesley, they thought it was good for us all as a family to sit and break bread together.

We have not had as many lunches , normally 4, during the year. Members of the team have moved away and the rest of us are getting old. We need new members, please speak to Marian, Marilyn or Frances if you are interested. Or if you are interested in helping at a particular event speak to us. We always need help setting up for an event and clearing away. Many have helped in these tasks and your help is always appreciated. Thank you.

Frances Downing (Chair of Social Committee)

Flowers

This year I think the very small team have done us proud with the displays of flowers to brighten our services on Sunday, thank you Sally and Elizabeth and when she can Pam who does the occasional guest display. We do need more on the rota, the more we have the less 'turns'. We do have a budget, so it does not cost you anything but time.

Although 2 Christmas trees were purchased, 1 for the church and the other for Peterhouse. As RBF had already put up a Christmas tree, we had an extra one in the cafe. It was well received by all who attend church and the cafe.

Thank you to all those who have donated money to the flower fund during the year.

Frances Downing (Flower Rota Co-ordinator)

Music

The congregational choir continued to support its own singing throughout 2022. There is a hymn practice at 10.45 on Thursday mornings for those singers who can attend and their prepared support is very valuable on Sundays.

We managed outdoor singing with the occasional instrument for occasions such as Ash Wednesday, Good Friday, Palm Sunday, and a walk Carol singing round the streets of the parish. On Sunday 21st August we had a service of Common Worship Morning Prayer, including Anglican chant, and agreed we would like to do it again at a later date.

We celebrated Black History Month in October by using Black authored and Black loved music, which was a joy to research and select items of all styles and traditions, from Spirituals and Caribbean songs to African protest songs and classical hymns by Black composers. A document describing the search and results accompanies this.

In Advent we sang the Advent Prose as the Gospel hymn every Sunday and solo individuals sang the verses while the congregation picked up the Antiphon with confidence.

There were extra rehearsals in preparation for the Carol Service, where we were blessed with many singers – at least twelve, also Fr Alex, and the service was a great success. The orchestra played, with the inclusion of several guests, thanks to Tom Marshall, and Colette Shrubsole gave invaluable support as conductor. Julian played for this and all the Christmas services, with classic last verses for the seasonal favourites. We were very pleased with the inclusivity of our church on this occasion.

We are very grateful for Julian who plays at least twice a month on a voluntary basis. At other times the organ is played by Sally Johnson or Tom Marshall and the keyboard by Debbie Carson or Tom Marshall all as unpaid volunteers. If you know anyone who would like to accompany the service on organ or piano, please let Sally know. Anyone is welcome to attend the Thursday practice, and if there are singers who would attend in evening times, we can of course rearrange it. A weekly email goes out to about 27 individuals, including current singers, current musicians,

former singers, and the ministry team. If you would like to receive this email and be informed in advance what the musical items will be, please let Sally know.

The music team is growing very slowly and we continuously consider and discuss amongst ourselves how to grow, including the possibility of hiring a musical director in the future. We still have a large collection of paper music, of which we make some use and certainly will again in future. We would like to use instruments more often, especially for special services, either the whole orchestra (not large these days, a quartet plus two winds) or a single player, two or three.

Sally Holman – Interim Music Arranger?

Rising Son Café

The cafe is progressing well, during 2022 we catered a lunch in March for the new Bishop of Barking team. Also a lunch for Bradwell curates during April, a company who had booked the Rose room for an away day in May, a wake in October and again the Christmas tea for Wood Street First. Feedback from all these events was very positive.

Our volunteers have been consistent and a great asset to the cafe. Thank you all so much.

We are building an interesting group of regular customers at the cafe, who have stated we have the best cheese scones in London and the best cakes in Walthamstow.

This year we sourced Saffron Walden ice cream, and Barn farm drinks both these companies are small and are based in Essex. Both are part of the Good Taste award, which I was not aware of when contacting them but it is good to have this award on the products we sell.

We have tried to keep open on our chosen days as much as possible but sometimes it is not possible. We need more volunteers.

Please check Ruth's accounts for our spending and income. For a very small unique cafe run by a dedicated team of volunteers we think we are doing well.

We welcome all of our customers, and enjoy getting to know them, most we know by first name. We offer something different: peace, friendship and kindness to all those who enter.

Frances Downing – Manager of Rising Son Café

22nd Walthamstow Rainbows

Rainbows continued to flourish with a large waiting list. In April I stepped down as Rainbow Leader and Sarah, a new Leader-in-Training was introduced with mentorship from myself. Sarah is ably helped by Frances Downing and Katy Finch as unit helpers, thank you to both for all their hard work and commitment. Various badges have been obtained and Rainbows enjoy their activities. I wish to thank the Rainbows and all the leaders and girls from Brownies, Guides and Rangers for a wonderful “goodbye evening” held around the firepit, it was a joyous evening.

Pam Bollen (Rainbow Leader)

22nd Walthamstow Brownies

Brownies continues to be a popular activity in the Parish of St Peter's and we continue to have a healthy waiting list. The girls have enjoyed using the churchyard and exploring the forest.

Badges have been a feature this year with many completing their aviation and charities badges. During our meeting we have been looking at skills for our future and mindfulness.

This year three girls have attained their Gold Awards before progressing to Guides.

I wish to thank Susie and Olivia (both Leaders-in-training) for all their hard work and support during the year.

Carole Mitchell (Brownie Leader)

22nd Walthamstow Guides and Rangers

22nd Walthamstow Guides and Rangers have continued to grow in number, with 38 young members now registered.

Over the course of the summer, 12 Guides attended a week-long camp held in Lincolnshire where they met other Guides and Scouts from all over the UK and took part in many adventurous activities including scuba diving and crate-stack, where 3 of the Guides made their promise. As a Jack Petchey Award recipient, one of the Guide's grant monies were utilised on additional activities during Poacher enabling the Guides attending to capture their memories by creating memory bags and stay safe in the sunshine after decorating bucket hats.

In the autumn term, as part of a partnership between Girlguiding and ODEON cinemas, the Guides and Rangers attended a a Girlguiding members-only viewing of Roald Dahl's Matilda the Musical. Another Guide was a recipient of a Jack Petchey award and we were able to organise for a local pottery painting cafe to visit for a unit meeting where the Guide and Rangers decorated plates, bowls and mugs and were able to take them home the next week after they had been fired.

During their unit meetings, the Guides and Rangers have continued to work towards their skills builders, and have been learning first aid during the last term. We have been very pleased to award an 11 year anniversary badge to one of the Rangers who has been a member of Girlguiding for 11 years now!

The Guides and Rangers are looking forward to attending a weekend camp at Gilwell Park later in June, where 29 of the Guides and Rangers are attending together with the Brownies and other Brownies, Guides and Rangers from within the division.

Finally I wish to thank Harriet who completed her Leadership training but unfortunately then moved to the midlands to continue her career. Thank you also to Colleen (another Leader in Training) and Verity a new unit helper for making this year so successful.

Emma Goodson (Guide and Ranger Leader)

Accounts



ST PETER-IN-THE-FOREST

CHURCH & COMMUNITY CENTRES

REGISTERED CHARITY NUMBER 1128173



ANNUAL REPORT & ACCOUNTS FOR THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2021

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INCUMBENT:
REVD CANON ALEX
SUMMERS
(INTERIM PRIEST)
C/O 122 FOREST RISE
WALTHAMSTOW
LONDON
E17 3PW

BANK:
THE COOPERATIVE BANK
P O BOX 250, DELF HOUSE
SOUTHWAY, SKELMERSDALE
WN8 6WT

INDEPENDENT EXAMINER:
JOHN R. CALADINE FCCA CTA FCIE
CALADINE CERTIFIED ACCOUNTANTS
CHANCERY HOUSE
22 UPPERTON ROAD
EASTBOURNE
EAST SUSSEX
BN21 1BF

Aim and Purposes

The Parochial Church Council (PCC) of St Peter-in-the-Forest, Walthamstow has the responsibility of cooperating with the Interim Minister - the Reverend Canon Alex Summers, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of: the parish church building; the Peterhouse Church & Community Centre at 122 and 122a Forest Rise, Walthamstow.

As stated in the Preface to the Declaration of Assent (set out in Canon C 15 of the Canons of the Church of England): "The Church of England is part of the One, Holy, Catholic and Apostolic Church worshipping the one true God, Father, Son and Holy Spirit. It professes the faith uniquely revealed in the Holy Scriptures and set forth in the catholic creeds, which faith the Church is called upon to proclaim afresh in each generation. Led by the Holy Spirit, it has borne witness to Christian truth in its historic formularies, the Thirty-nine Articles of Religion, The Book of Common Prayer and the Ordering of Bishops, Priests and Deacons.

The Trustees have considered the Charity Commission guidance on public benefit and consider that the activities of the charity meet its objectives and provide a benefit to the public.

Fr Alex Summers

Interim Ministry Report

Dear Friends,

It has been a busy year for growth in our parish as we continue to discern God's will and calling to be a 'unique forest church' and look forward to the next stage of ministry beyond Interim Ministry. To reiterate what I wrote last year:

Interim Ministry is a growing ministry in our diocese. It gives parishes the space to explore the past, celebrate the present, and look with hope to the future, with all the possible options of future ministry. I was invited to be an interim minister with you after a time

of exploration in which the PCC identified the need for a space to take stock and explore the vision of what it is to be a unique forest church.

A lot has changed since this time last year and while the original request for Interim Ministry is still relevant, my own ministry at St Peter's is looking like ministry in a much more settled parish. This is a good thing because it brings new challenges, hopes, and questions to the fore:

- What will a sustainable and longer-term ministry at St Peter's look like?
- How can management and governance structures be improved and streamlined?
- How can we improve income for our church and Peterhouse spaces?
- How can we get more people involved in the mission of the parish, working closely with our Red Balloon mission partners?
- How to we further develop our ministry partnership in our MMU
- What will the priorities for the new PCC be?
- Who will be the next vicar of St Peter's?

I think it's also worth reiterating core elements from the 'Activity Plan' which came out of the Heritage Lottery Fund Project:

'Our Vision: To be a transforming presence and inspirational hub for community activity - bringing the church to life and life to the church.'

And the original aims...

- **To become a vibrant, creative, attractive and active church that provides events and activities that cater for the needs of local people, and enhance and enrich community life.**
- **To develop strong and lasting partnerships to extend our ability to offer participation, learning, wellbeing and purposeful lives for all members of the local community.**
- **To bring life and meaning to our hidden heritage stories, ensuring that the church's place in Walthamstow's history is known and appreciated.**
- **To ensure that our activities are practical, sustainable and financially viable now and into the future.'**

There's much to be done over the next year and much to rejoice in – both in what has been and for what will be.

It has been wonderful to have had almost a year worshipping together in person and have a settled pattern of services – both indoors and out – reflecting the unique and lovely character of St Peter in the Forest. To see the bigger picture of St Peter's is to see that there are many 'congregations' (the list is a long one but just think of all the groups and acts of worship that now

have a home at St Peter's!); a beautiful mosaic of what God is already doing in our church and wider community.

I want to thank Frances and Anita, the ministry team across the church and Red Balloon, our ministers (and ministers in training!) Sue, Bernard, Sally, and Rachel, our PCC (including our treasurer, secretary, and deanery synod reps), and all involved in worship, music, and administration (especially Sally), and those who care for the buildings and outdoors. I also want to thank Francis Ball for continuing work as an excellent community engagement officer and encourager of our vision as a community church.

I continue to give thanks that my family and I have been invited to explore this vision further and journey with you, fellow disciples and followers of Jesus Christ.

With love and blessings,

Fr Alex

Safeguarding

Earlier this year I stepped into the role of Safeguarding Officer for St Peter in the Forest. While approved by the PCC, I haven't been appointed yet pending the safer recruiting process, however I have been acting in role as we await these formalities.

Safeguarding is an important part of the life and witness of the church. We must be a trusted and safe community for all, and to that end it is important that all those potentially working with children and vulnerable adults, and the children and adults themselves, are supported by a strong mesh of safeguarding measures.

To that end, all those volunteering in such roles have a DBS check. Any safeguarding concerns are to be passed my way, where I will keep a confidential note of them, and escalate them if necessary. I am grateful for the support and goodwill of the wider church community in this, as we seek to be Good News in the parish and the community of Upper Walthamstow.

Rachel Summers (Parish Safeguarding Officer)

Data Protection (GDPR)

The PCC agreed we need to receive permission from the congregation to store their data on Church Desk and indicate that what we will be using their information for. This information is stored on Church Desk which is GDPR compliant and where we have a secure routine back up to preserve our data.

In 2021 there were no reported breaches of GDPR. We will continue to uphold the GDPR regulations.

Pam Bollen (Parish Data Controller)

Parochial Church Council Business

During 2021 the PCC met for 8 times, we met virtually for 6 of them but for September and November meetings we met face to face for the first time since

January 2020 and was held in the Rose Room at church with zoom meeting facilities available for those who could not attend. At the January meeting, we still awaited Father Alex Summers to join us as the Interim Vicar, therefore this meeting was chaired by myself as the appointed Vice Chair and Judith Woolnough as the minute secretary for the PCC before she moved to Devon. A big thank you to Judith who presented the minutes to PCC in a very quick manner (which the existing PCC Secretary needs to emulate).

It was in February that Father Alex and his family joined the St Peter-in-the-Forest church and was warmly welcomed by all. At that time the services were still being conducted on-line and it was at Easter we fully returned to the newly refurbished church for our services. Later in the year two TV screens were installed on the wall for use during the service, however we did have some problems and it was recognised that we have a lack of relevant IT expertise for the technical aspects in the church and that training should be provided to a wider audience.

A rededication service was held on Petertide (27th June 2021) with attendance from Arch Deacon Elwin Cockett. At the Harvest Festival service a gift was given to Julian Ruaux (ex-Director of Music). Unfortunately, our outgoing vicar Father Paul Trathern could not attend to receive his gift (a montage of his time at St Peter's including the building work) but was sent to him early in 2022. There was mention of a Thank You service for all who worked on the church but as yet this is still to be organised as we are waiting some snagging issues to be resolved.

Shortly after the opening of the church discussion was made regarding equipping the Son Rise Café when a budget was approved. However not all the equipment was available for the E17 Art Trail but we managed on what we had. From July we officially opened for most weekends and Tuesday mornings. The café is run by volunteers and is successfully managed by Frances Downing. The initial volunteers all completed Level 2 Food Hygiene course (Frances had to do a higher level due to managing the café). However, since then we have identified that if you are only serving you do not need to complete the Food Hygiene course.

After the APCM a mini PCC was held to fill the Vice Chair and PCC Secretary roles. This was completed with Bernard Eaton voted in as vice-chair and Pam Bollen for PCC Secretary. It was suggested that Ewan Stockwell (Director of Music) be co-opted onto the PCC and this was agreed that he would be approached. Later in the year we also co-opted Isaac Summers onto the PCC which was approved and that ideally Sally Holman should also be asked to be part of the PCC as her role in training as a LLM. It was also in the summer and after the APCM that we formally welcomed Anita August as the new Church Warden and all other new or re-appointed PCC members. Unfortunately, due to personal reasons, Anita had to step down as Church Warden and Bernard resigned from the PCC and Standing Committee so that he could concentrate on his ministry training.

As the 2020 E17 Art Trail was cancelled (covid) it was nice to see that we formed part of this annual event and in 2021 we had some very big exhibits in the church yard along with a controversial piece which initiated a lot of conversation by an artist called Phlegm. This is painted on the toilet wall and

discussion as to when this will be removed is still to be decided but may be before the next Art Trail.

In September a paper was produced showing the governance, ministry and various roles within St Peter's church. There was also mention regarding a Ministry Plan and it was through discussion that input should also be from the congregation and that the PCC should make the congregation more aware of PCC discussions. It was suggested that we have an informal "Ask the Question" type forum on a Sunday after church.

St Peter's do have a variety of action plans: Parish Action Plan, HLF linked Action Plan, Vision and Mission statements, Ministry Action Plan and it was getting very confusing, so the PCC decided that we need to work on this to make all the various action plans clearer or indeed more streamlined by merging some. It was noted that we could not overlap too much on any HLF funded action items as this would contravene their rules. Discussion has also been about the congregation getting more involved in this as the whole church should be part of St Peter's vision and action.

During the earlier parts of the summer Peterhouse was opening its doors once again to bookings and Anita and Sally Lye (Peterhouse Administrator) with a qualified Fire Inspector assessed Peterhouse and found various items need to be addressed especially if Red Balloon was opening a Pre-School. There were other Health and Safety aspects that had to be addressed for the Pre-School which is costly. The Peterhouse flat was suddenly vacated when the existing tenant left and Sally Lye requested that the flat be rented to her and her family and this was agreed but whilst looking around the flat that large scale damp due to a leak from the bathroom was found and also affected a meeting room on the ground floor. This is now being addressed (in 2022) and our insurance is covering this cost.

Other bookings were coming in for the church but the PCC agreed that no children's parties would be held in church – either the nave or the Rose Room. Nor should the Fire Pit be used without having the necessary skill/qualification and risk assessment in place.

Because of the additional bookings, Sally's hours extended to 25 hours per week. We also employed a temporary person from the Kick Start programme (giving young people an opportunity of working – similar to the YTS scheme). She worked well with the Community Engagement Officer and the Peterhouse Administrator and was missed when her 6 months employment was over.

The West Roding Mission Partnership is also a regular item on our agenda and due to covid our interaction with them has been intermittent but regular meetings have been taking place (see separate MMU report). It was suggested that we continually look at our MMU relationships.

John Hawes was asked to look after the Commonwealth War Graves which he readily agreed, and we are obtaining faculties to install two signs to show that we have some Commonwealth War Graves in our churchyard. We also have a other people looking after our church yard: Robert who is doing a grave by grave survey to show who is buried there and identifying it uniquely within the churchyard, John – a stone mason who is repairing our headstones and of course the volunteer garden work group. The PCC are extremely grateful to all

people who work in our churchyard, the café and church to make St Peter's a unique church.

Pam Bollen - PCC Secretary (and part of the year Vice Chair)

Church Wardens Report

We entered another year of uncertainty. Lots of things' still done online. Most folk are still not back to work. We were lead in our prayers by Bernard Eaton and Sally Holman online.

The Red Balloon foundation was still providing streamed children's service on a Sunday Afternoon and the Epiphany party was cancelled.

We did not have long before some good news in early January permission was given by Archdeacon Elwin Cocket who announced we were going to have an interim Priest, Alex Summers. Father Alex would be licensed for this post on the 8th February. This was done Online.

Father Alex led us in our Lent course online on Sunday afternoons.

During the move back into the church last year broken processional cross pieces were found. It was decided to repair this, and the pieces were taken to a local foundry. The foundry informed us of the cost of the work in March, quite a lot more than expected. Fortunately, we were given donations towards the repair of this. The works were done and the beautifully repaired cross was put on the wall within the area of the War Memorials.

A stone mason was contacted to survey the monuments within the churchyard that could be made as safe as possible. This was deemed necessary as the Activity Program elements would be encouraging folk to explore the graveyard and graves.

Palm Sunday service was online. Palm crosses were delivered to some and there was an invite to pick up crosses from Peterhouse the week before the service. We started our Easter services with a service held outside on the church terrace on Maundy Thursday. This led to the service in church on Easter day. What joy to be worshipping in God's house.

There was national sadness with the death of Prince Philip on the 9th April, the bell was rung 99 times on the 10th, Rachel kept count for me.

Archdeacon Elwin was invited to preach and preside at our official, pared down opening at

Petertide.

Unfortunately, Father Alex came off his bike in Forest Road and broke his collarbone and tested positive for covid later in the year which meant he was unable to preside at services for a while but services carried on as normal. Thank you to all who helped to make this happen

It was with sadness and joy giving thanks for the life of Doreen Chandler at her funeral in Enfield. Doreen had been in care for a few years. She was deeply involved in many areas of our church life. Flower arranging, Book Club, Choir, embroiderer and artist. We can still see pieces of her work in our buildings.

A wonderful sign writer gave his time, 2 full days free to gild around the pictures in the apse, thus enhancing this area.

At the beginning of May the church was used as a polling station, this enabled lots of folk to see our beautiful church, unfortunately they had brought a microwave which blew the electricity in the kitchen/cafe area.

A mouse was seen walking into church and in the Rose Room we had to get pest control in who are still monitoring the inside and outside of the church.

In July we were able to hold a memorial service for Father Mike Gibbs, this enabled many old friends of St Peters to come back and see the 'new church'. It was good to see old friends. Unfortunately, or not, it rained monsoon style during the service and the rain came in near the sacristy. Perhaps it was fortunate we were there for the service and were aware of this. The project manager was informed and he took charge of contacting Roof the building company.

During our Harvest service we were able to say thank you to Julian.

Unfortunately, Anita August stood down as Churchwarden and Safeguarding officer. She had done some sterling work and put us in a better place with the safety of Peterhouse. We are grateful for her time and patience.

Late October there was a showing of Marvellous in church, the story of Neil Balwin, Nello the clown. This was shown as Nello had adopted Father Alex as a friend and had invited

himself to visit us at St Peters early November where he answered questions from Father Alex. Some of his favourite hymns were played during the service. What a character who has such a firm faith.

We received the rest of the chairs in November. Paving outside the toilet block and to the rear of the block was done, thus making this a safe and usable area.

A bit of a do was held on the evening of the 11th December in church instead of the Christmas parish lunch. We were even able to have a carol service this year. New members of the congregation joined our choir, unfortunately Ewan had come down with Covid and was unable to play but our faithful friend Julian stood in and what a great job he did. We had the children's crib service outside on Christmas eve, with about 100 people attending. What joy it has been to be able to re-establish services in Church.

We have seen new folk join our Church family during the year, it has been great getting to know them.

I would also like to thank Father Alex for leading us in our worship, also to the leaders of Rocks guiding our children in their faith journey.

Other thanks are to those who are deacons, those who preach and those who provide the flower displays and those who try to keep Mother Nature in control in the Churchyard, those who welcome, those who sing. Thank you all so much without your input our worship would be less.

Peterhouse

The lower roof of Peterhouse was renewed.

The much-abused flooring in the hall at PH was ripped up and renewed with anti-slip vinyl.

The only blip was when the flooring company's newly employed apprentice put a nail through the heating pipe in the hall. This caused great panic looking for the stopcock to turn off the water. This was in the kitchen behind the corner cupboards, that had to be emptied and the person turning the tap off had to be a contortionist. A point to remember when and if the kitchen is renewed, the stopcock should be easily accessible.

We had a skip in the vicarage garden so the old sheds and what was not needed of their contents could be disposed of before the ground works commenced in the rear garden. The patio in the rear garden was reshaped and extended, and a new brick storage building was erected. This storage building is shared by the church and RBF. The exterior was left rendered so children from the Preschool could decorate it, this is yet to be done. This building is sited where it is because there is a preservation order on the Holly tree that is between the 2 storage buildings. New gates were also put in place. The area to the east of PH was now open, paved and bike stands were put in place

The hall, coffee bar, and lounge were painted. New chairs were bought.

Emily Jack left the flat and our employment September. Nick Everard the gardener was again retained during October to commence the care of the front garden at PH.

As Sally Lye increased her working hours and has taken responsibility for overseeing PH my input as Churchwarden has eased. This does not mean I will not be keeping my eye on things there.

Electoral Roll

As of 7th May 2022 there are 58 names on the Electoral Roll of St Peter in-the-Forest. One person has moved away and nine have been added since 8th May 2021. May I express a warm welcome to those who have joined in the past year.

Summary:

April 2018	90
April 2019	48 (complete revision)
Sept 2020	48
May 2021	49
May 2022	58

I would like to thank Frances Downing and Bernard Eaton for their assistance in enrolling new members during my absence.

Debbie Carson (Electoral Roll Officer)

Financial Review

Firstly, a reminder of some definitions: Restricted funds are those only expendable in accordance with the specific wishes of the donor and/or grant provider. Designated funds are those ear-marked by the PCC for a particular project or purpose. Unrestricted funds are those expendable at the discretion of the PCC, in furtherance of the objects of the parish.

Secondly, some information on the two types of annual accounts. Before 2018, the parish's annual accounts were prepared on the receipts and payments basis. All income or expenditure was recorded in the year that the money was actually received or paid out. If a charity's annual income or expenditure exceeds £250,000, accounts must be prepared on the accruals basis. Income has to be recorded in the year that the entitlement to receive the money arose; expenditure has to be recorded in the year when the liability to pay the money arose. As the parish's annual income in 2018, 2019, 2020 and 2021, by one or both of these measures, was over £250,000, the accounts for these years have been presented on the accrual basis.

Another consequence of exceeding the £250,000 limit for income or expenditure is that the annual accounts must be examined by an Independent Examiner who is a member of a listed body, such as the Institute of Chartered Accountants in England and Wales (ICAEW) or the Institute of Financial Accountants (IFA). If a charity's gross annual income exceeds £1M, the accounts must be audited, rather than just independently examined. This applied to the parish's accounts in 2020, but not in 2021.

Overview

By the start of 2021, the building works stage of the "St Peter's: A Unique Forest Church" project was supposed to be finished, the congregation should have been enjoying worshipping in the newly configured and refurbished nave, and the parish should have been benefitting from additional streams of income, especially from renting out the spaces in the church building. The reality was that work had not totally finished, services for Christmas 2020 had had to be cancelled, and hiring out spaces for groups to meet was not allowed. All this, of course, was due to the COVID-19 pandemic and the restrictions imposed by central government.

The situation did get better during 2021 with the congregation returning to the church for Easter worship and hirers returning to Peterhouse from May onwards.

During 2021, more of the remaining monies from the sale of the house at 7 Pentire Road had to be used to cover the costs of the "St Peter's: A Unique Forest Church" project, major works inside and outside Peterhouse, and the parish's regular cash flow needs.

Income

Total unrestricted and designated income for the parish in 2021 was £93.5K (a rise of 15% compared to £81.6K in 2020), of which £14.1K (a rise of 12% compared to £12.6K in 2020) was from planned voluntary donations, and a further £3.9K (£3.5K in 2020) was from Gift Aid. Restricted income of £130.6K (a fall of 91% compared to £1.4M in 2020) was also received. Total income was £224.1K, a fall of 85% compared with £1.5M in 2020.

Income from hiring out rooms and renting out residential properties totalled £59.9K, an increase of 62% compared to £37.0K in 2020. The flat in Peterhouse was occupied for the first nine months of 2021.

Most of the restricted income was for the delivery stage of the "St Peter's: A Unique Forest Church" project, including £114.8K from the Heritage Lottery

Fund (HLF) and £13.8K from the Listed Places of Worship Grant Scheme (which covers the cost of VAT incurred in repairing listed buildings in use as places of worship). The grants were much smaller in 2021 than in 2020 because they are a percentage of the expenditure.

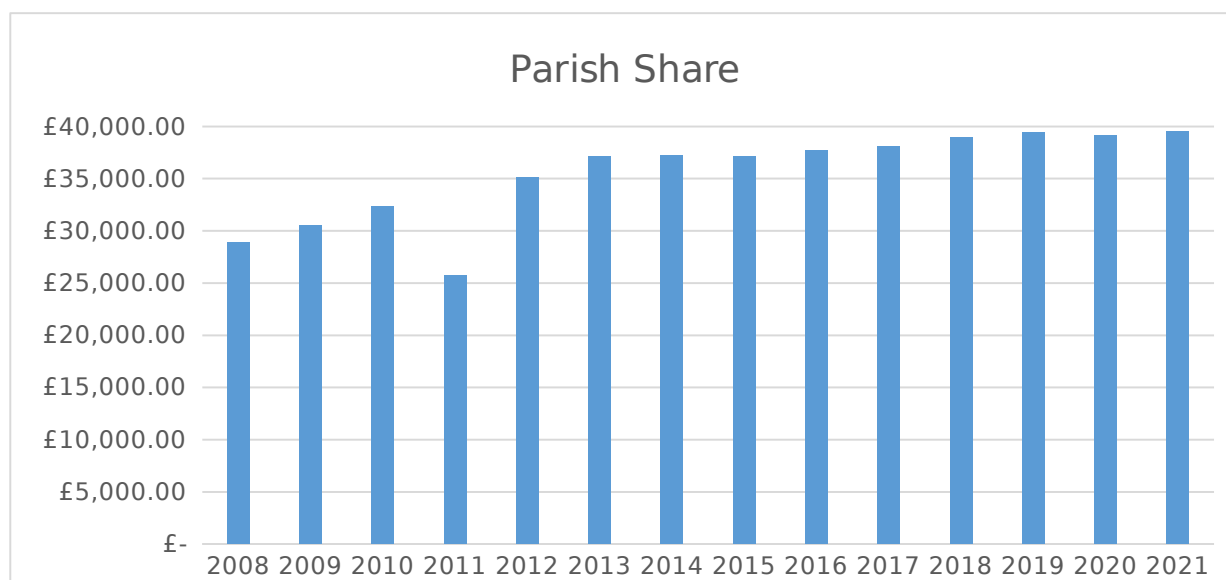
Payments

Total expenditure in 2021 was £465.8K, of which £197.6K was restricted. Total unrestricted and designated expenditure rose by 121% from £121.4K in 2020 to £268.2K in 2021.

The largest area of expenditure in 2021 was again for the delivery stage of the “St Peter’s: A Unique Forest Church” project, where £196.6K was spent, compared to £1.5M in 2020, a decrease of 87%. This reduction in project expenditure reflects the transition from the capital work stage of the project to the activity stage. Project income was only sufficient to cover 66% of project expenditure.

The second largest item of expenditure in 2021 was the running costs of Peterhouse; at £164.4K, an increase of 340% on the £37.4K spent in 2020. Expenditure on maintenance, renovations and repairs of the building and grounds rose by 811% from £14.7K in 2020 to £133.7K in 2021. Work included resurfacing the car parks, re-laying the paths and patio, building another storage shed, re-slating the lower roof slopes, renewing the floor in the main hall, re-decorating the hall and coffee bar, replacing the fire exit door in the stairwell, and upgrading the lighting. New chairs were also purchased.

The third largest area of expenditure in 2021 was the Parish Share. This is the sum that the parish pays to the Diocese of Chelmsford. The diocese uses the money it receives from its parishes to provide stipends and housing for clergy, as well as funding the centralised expenditure of the diocese. In 2021, the parish paid £39,512, equivalent to £3,292.67 per month, or £757.76 per week. This was an increase of 0.8% on 2020.



The fourth largest area of expenditure in 2021 was salaries. Excluding the Community Engagement Officer, whose costs are included in the “St Peter’s: A Unique Forest Church” project, staff costs rose by 119% from £12.4K in 2020 to £27.1K in 2021.

Balances

Expenditure was more than income for the “St Peter’s: A Unique Forest Church” project, for Peterhouse, and for the parish’s other running costs. The total deficit for 2021 was £241.4K, compared to a deficit of £157.2K in 2020. There was a deficit of £174.7K on the unrestricted and designated funds in 2021, a 335% increase compared to the £40.1K deficit in 2020. There was a deficit of £66.7K on restricted funds in 2021, a 43% decrease compared to a deficit of £117.1K in 2020.

Net current assets fell from £449.6K to £208.2K. After £67.5K was transferred from designated to restricted funds to cover the deficit on the “St Peter’s: A Unique Forest Church” project, unrestricted funds stood at £35.2K, designated funds stood at £168.6K (of which £152.3K (compared to £219.8K at the end of 2020) remained from the sale of 7 Pentire Road) and restricted funds stood at £4.4K.

Reserves Policy

It is PCC policy to try to maintain unrestricted reserves in the bank current account(s) of three months’ normal average expenditure (excluding major building repairs and renovations, and the costs of the “St Peter’s: A Unique Forest Church” project) equating to £33K. These reserves are held to smooth out fluctuations in cash flow and to meet emergencies. This target was just met at the end of 2021.

Ruth Williams - Treasurer to the PCC

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER WALTHAMSTOW

INDEPENDENT EXAMINER'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

Independent Examiner's Report to the Trustees of The Parochial Church Council Of The Ecclesiastical Parish Of St Peter Walthamstow

I report to the PCC trustees on my examination of the accounts of The Parochial Church Council Of The Ecclesiastical Parish Of St Peter Walthamstow ('the PCC') for the year ended 31 December 2021.

Responsibilities and basis of report

As the trustees of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J R Caladine FCCA

Caladine Limited
Chartered Certified Accountants
Chantry House
22 Upperton Road
Eastbourne
BN21 1BF

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Statement of Financial Activities for the Year Ended 31 December 2021

	Note s	Unrestric ted Funds 2021	Restrict ed Funds 2021	Designat ed Funds 2021	Total Funds 2021	Unrestric ted Funds 2020 (restated)	Restricted Funds 2020 (restated)	Designat ed Funds 2020	Total Funds 2020 (restated)
Incoming Resources									
<i>Income from Donations and Legacies</i>	2	£25,528.08	£130,504.89	£0.00	£156,032.97	£42,590.69	£1,386,137.75	£143.39	£1,428,871.83
<i>Income from Other Trading Activities</i>	3	£3,421.07	£0.00	£133.00	£3,554.07	£0.00	£0.00	£601.50	£601.50
<i>Income from Investments</i>	4	£0.00	£64.93	£7.50	£72.43	£0.03	£66.84	£60.78	£127.65
<i>Income from Charitable Activities</i>	5	£64,421.13	£0.00	£0.00	£64,421.13	£38,206.89	£0.00	£0.00	£38,206.89
		£93,370.28	£130,569.82	£140.50	£224,080.60	£80,797.61	£1,386,204.59	£805.67	£1,467,807.87
Total Incoming Resources									
Resources Expended									
<i>Cost of Raising Funds</i>	8	£6,570.82	£0.00	£0.00	£6,570.82	£250.40	£0.00	£108.04	£358.44
<i>Charitable Activities</i>	9	£261,401.39	£197,627.34	£196.03	£459,224.76	£116,340.32	£1,503,472.45	£5,014.88	£1,624,827.65
		£267,972.21	£197,627.34	£196.03	£465,795.58	£116,590.72	£1,503,472.45	£5,122.92	£1,625,186.09
Total Resources Expended									
Net Incoming/(Outgoing) Resources Before Investment Gains		-	-	-	-	-	-	-	-
Net Gains/Losses On Investments		£174,601.93	£67,057.52	-£55.53	£241,714.98	£35,793.11	£117,267.86	-£4,317.25	£157,378.22
		£0.00	£316.52	£0.00	£316.52	£0.00	£142.37	£0.00	£142.37
Net Incoming Resources for the Year		-	-	-	-	-	-	-	-
Other Recognised Gains/Losses (Revaluation of Fixed Assets)		£174,601.93	£66,741.00	-£55.53	£241,398.46	£35,793.11	£117,125.49	-£4,317.25	£157,235.85
		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Transfers Between Funds		£0.00	£67,535.00	-£67,535.00	£0.00	£180,000.00	£95,225.00	£275,225.00	£0.00

Net Movement in Funds	-	-	-	-	£144,206.89	-	-	-	-
	£174,601.93	£794.00	£67,590.53	£241,398.46		£21,900.49	£279,542.25	£157,235.85	
Total Funds Brought Forward at 1 January (Restated)	£209,796.99	£3,575.05	£236,187.43	£449,559.47	£65,590.10	£25,475.54	£515,729.68	£606,795.32	
Total Funds Carried Forward at 31 December	£35,195.06	£4,369.05	£168,596.90	£208,161.01	£209,796.99	£3,575.05	£236,187.43	£449,559.47	

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow

Balance Sheet at 31 December 2021

	Notes	Unrestricted Funds 2021	Restricted Funds 2021	Designated Funds 2021	Total Funds 2021	Unrestricted Funds 2020 (restated)	Restricted Funds 2020 (restated)	Designated Funds 2020	Total Funds 2020 (restated)
Fixed Assets									
Investments	11	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total Fixed Assets		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Current Assets									
Cash at Bank and in Hand	12	£51,060.33	£20,689.98	£168,568.34	£198,938.69	£211,659.65	£36,310.60	£236,135.87	£411,484.92
Investments	13	£0.00	£2,529.15	£0.00	£2,529.15	£0.00	£2,212.63	£0.00	£2,212.63
Debtors	14	£9,089.66	£23,693.58	£28.56	£32,811.80	£8,852.98	£76,404.89	£51.56	£85,309.43
		£60,149.99	£5,532.75	£168,596.90	£234,279.64	£220,512.63	£42,306.92	£236,187.43	£499,006.98
Creditors	15	£24,954.93	£1,163.70	£0.00	£26,118.63	£10,715.64	£38,731.87	£0.00	£49,447.51
Net Current Assets		£35,195.06	£4,369.05	£168,596.90	£208,161.01	£209,796.99	£3,575.05	£236,187.43	£449,559.47
NET ASSETS		£35,195.06	£4,369.05	£168,596.90	£208,161.01	£209,796.99	£3,575.05	£236,187.43	£449,559.47

6	90	1.01	99	43	9.47
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Approved by the Parochial Church Council on the 15th of May 2022



Rev AWM Summers, Chair

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2021

The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Peter Walthamstow is a registered charity established by the Parochial Church Council Powers Measure (1956) as amended, and Church Representation rules. The principal address is The Parish Office, Peterhouse Church and Community Centre, 122 Forest Rise, Walthamstow, London, E17 3PW.

1 Accounting Policies

a Basis of financial statements

The accounts have been prepared in accordance with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The PCC is a Public Benefit Entity as defined by FRS 102.

The PCC has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice that is referred to in the Regulations, but which has since been withdrawn. The accounts are prepared in sterling, which is the functional currency of the PCC.

The accounts have been prepared under the historical cost convention, with the exception of fixed asset investments and current asset investments being measured at fair value. The principal accounting policies adopted are set out below

b Fund accounting

Unrestricted funds are income funds that are to be spent on the PCC's general purposes.

Restricted funds comprise (a) income from trusts or endowments which is to be expended only on the restricted purposes intended by the donor

and (b) revenue donations or grants for a specific PCC activity intended by the donor. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Designated funds are general funds set aside by the PCC for use in the future.

c Incoming resources

Planned giving, collections and similar donations are recognised when received. Income from the recovery of tax on gift-aided donations is accounted for in the period in which the relevant donation is received. Grant income is recognised on a receivable basis. The income from charitable activities includes rental income, from the letting of church premises and other buildings, which is accounted for when earned. It is shown gross, with the associated costs included in the costs of charitable activities.

d Resources expended

Expenditure is recognised when an obligation exists, payment is probable, and the amount can be measured reliably.

e Fixed assets

Consecrated and beneficed property of any kind such as the church building is excluded from the accounts in accordance with s10 of the Charities Act 2011.

Moveable church contents are held by the vicar and churchwardens on special trust for the PCC and require a faculty for disposal. They are considered by the PCC to be inalienable property.

Investments are valued at market value at 31st December.

f Going concern

At the time of approving the financial statements, the PCC have a reasonable expectation that it has adequate resources to continue in operational existence for the foreseeable future. Thus, the PCC continues to adopt the going concern basis of accounting in preparing the financial statements.

g Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

h Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the PCC is demonstrably committed to terminate the employment or to provide termination benefits.

i Retirement benefits

The PCC operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the PCC in an independently administered fund. Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2021

2 Income from Donations and Legacies

	Unrestric ted Funds 2021	Restricte d Funds 2021	Designat ed Funds 2021	Total Funds 2021	Unrestric ted Funds 2020 (restated)	Restricted Funds 2020 (restated)	Designat ed Funds 2020	Total Funds 2020 (restated)
Planned Giving	£14,106.0 0	£0.00	£0.00	£14,106.00	£12,576.0 0	£0.00	£0.00	£12,576.00
Collections at Services	£801.50	£0.00	£0.00	£801.50	£522.40	£0.00	£0.00	£522.40
Donations	£3,788.18	£1,679.95	£0.00	£5,468.13	£990.06	£2,977.00	£110.72	£4,077.78

Gift Aid Tax Recovered	£3,906.59	£196.24	£0.00	£4,102.83	£3,502.23	£693.00	£32.67	£4,227.90
Grants	£2,925.81	£128,628.70	£0.00	£131,554.51	£25,000.00	£1,382,467.75	£0.00	£1,407,467.75
	<u>£25,528.08</u>	<u>£130,504.89</u>	<u>£0.00</u>	<u>£156,032.97</u>	<u>£42,590.69</u>	<u>£1,386,137.75</u>	<u>£143.39</u>	<u>£1,428,871.83</u>

Grants received, included in the above, are as follows:

	Unrestricted Funds 2021	Restricted Funds 2021	Designated Funds 2021	Total Funds 2021	Unrestricted Funds 2020	Restricted Funds 2020 (restated)	Designated Funds 2020	Total Funds 2020 (restated)
Friends of Essex Churches Trust	£0.00	£0.00	£0.00	£0.00	£0.00	£10,000.00	£0.00	£10,000.00
Heritage Lottery Fund	£0.00	£114,814.95	£0.00	£114,814.95	£0.00	£1,139,755.71	£0.00	£1,139,755.71
Retail, Hospitality and Leisure Grant Fund	£0.00	£0.00	£0.00	£0.00	£25,000.00	£0.00	£0.00	£25,000.00
Other Government Grants	£2,925.81	£0.00	£0.00	£2,925.81	£0.00	£0.00	£0.00	£0.00
Reclaimed VAT	£0.00	£13,813.75	£0.00	£13,813.75	£0.00	£232,712.04	£0.00	£232,712.04
	<u>£2,925.81</u>	<u>£128,628.70</u>	<u>£0.00</u>	<u>£131,554.51</u>	<u>£25,000.00</u>	<u>£1,382,467.75</u>	<u>£0.00</u>	<u>£1,407,467.75</u>

3 Income from Other Trading Activities

	Unrestricted Funds 2021	Restricted Funds 2021	Designated Funds 2021	Total Funds 2021	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020
Activities and Events - Gross Receipts	£877.74	£0.00	£133.00	£1,010.74	£0.00	£0.00	£601.50	£601.50
Rising Sun Café in Church - Gross Takings	£2,543.33	£0.00	£0.00	£2,543.33	£0.00	£0.00	£0.00	£0.00
	<u>£3,421.07</u>	<u>£0.00</u>	<u>£133.00</u>	<u>£3,554.07</u>	<u>£0.00</u>	<u>£0.00</u>	<u>£601.50</u>	<u>£601.50</u>

4 Income from Investments

Unrestricted Funds	Restricted Funds 2021	Designated Funds 2021	Total Funds 2021	Unrestricted Funds	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020
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	2021				2020			
CBF Deposit Interest	£0.00	£0.54	£7.50	£8.04	£0.03	£4.48	£60.78	£65.29
CBF Investment Fund Interest	£0.00	£64.39	£0.00	£64.39	£0.00	£62.36	£0.00	£62.36
	£0.00	£64.93	£7.50	£72.43	£0.03	£66.84	£60.78	£127.65

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow

Notes to the Financial Statements for the Year Ended 31 December 2021

5 Income from Charitable Activities

	Unrestric ted Funds 2021	Restrict ed Funds 2021	Designat ed Funds 2021	Total Funds 2021	Unrestric ted Funds 2020	Restrict ed Funds 2020	Designat ed Funds 2020	Total Funds 2020
Statutory Fees (Gross)	£777.00	£0.00	£0.00	£777.00	£970.00	£0.00	£0.00	£970.00
Room Hire - Church	£3,431.87	£0.00	£0.00	£3,431.87	£0.00	£0.00	£0.00	£0.00
Room Rental - Peterhouse	£23,848.00	£0.00	£0.00	£23,848.00	£15,250.00	£0.00	£0.00	£15,250.00
Room Hire - Peterhouse	£21,399.26	£0.00	£0.00	£21,399.26	£16,713.54	£0.00	£0.00	£16,713.54
Equipment Hire - Peterhouse	£5.00	£0.00	£0.00	£5.00	£50.00	£0.00	£0.00	£50.00
Rental Income - Peterhouse Flat	£11,250.00	£0.00	£0.00	£11,250.00	£5,000.00	£0.00	£0.00	£5,000.00
Insurance Claims	£3,662.00	£0.00	£0.00	£3,662.00	£0.00	£0.00	£0.00	£0.00
Parking	£0.00	£0.00	£0.00	£0.00	£200.00	£0.00	£0.00	£200.00
Other	£48.00	£0.00	£0.00	£48.00	£23.35	£0.00	£0.00	£23.35
	£64,421.13	£0.00	£0.00	£64,421.13	£38,206.89	£0.00	£0.00	£38,206.89

6 Staff Costs

Unrestric ted Funds 2021	Restrict ed Funds 2021	Total Funds 2021	Unrestric ted Funds 2020	Restrict ed Funds 2020 (restated)	Total Funds 2020 (restated)
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Wages and Salaries	£29,805.35	£24,999.96	£54,805.31	£13,042.02	£24,999.96	£38,041.98
Social Security Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Employer's Contribution to Defined Contribution Pension Schemes	£280.12	£562.80	£842.92	£0.00	£563.52	£563.52
	<u>£30,085.47</u>	<u>£25,562.76</u>	<u>£55,648.23</u>	<u>£13,042.02</u>	<u>£25,563.48</u>	<u>£38,605.50</u>
Average Number of Employees on the Payroll During the Year	20	20				
Full Time Staff	1.0	1.0				
Part Time Staff	3.8	1.7				
	<u>4.8</u>	<u>2.7</u>				

There were no employees who received employee benefits of more than £60,000.

7 Trustees' Remuneration and Benefits and Related Party Transactions

Sally Lye, appointed as part-time Parish Assistant in November 2020, is the daughter of a Trustee, Frances Downing. Sally Lye was paid a salary of £13,506 during 2021 (2020: £1,370).

No other payments or expenses were paid to any other PCC members, persons closely connected to them, or other related parties.

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow

Notes to the Financial Statements for the Year Ended 31 December 2021

8 Cost of Raising Funds

	Unrestrict ed Funds 2021	Restrict ed Funds 2021	Designat ed Funds 2021	Total Funds 2021	Unrestrict ed Funds 2020 (restated)	Restrict ed Funds 2020	Designat ed Funds 2020	Total Funds 2020 (restated)
Rising Sun Café in Church - Supplies and Equipment	£6,376.61	£0.00	£0.00	£6,376.61	£240.83	£0.00	£0.00	£240.83
Costs of Fundraising Events	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£105.00	£105.00
Processing Fees for Debit Card Payments	£194.21	£0.00	£0.00	£194.21	£9.57	£0.00	£3.04	£12.61
	<u>£6,570.82</u>	<u>£0.00</u>	<u>£0.00</u>	<u>£6,570.82</u>	<u>£250.40</u>	<u>£0.00</u>	<u>£108.04</u>	<u>£358.44</u>

9 Charitable Activities

	Unrestric ted Funds 2021	Restrict ed Funds 2021	Designat ed Funds 2021	Total Funds 2021	Unrestric ted Funds 2020 (restated)	Restricted Funds 2020 (restated)	Designat ed Funds 2020	Total Funds 2020 (restated)
Ministry Costs: Diocesan Parish Share	£39,512.00	£0.00	£0.00	£39,512.00	£39,187.00	£0.00	£0.00	£39,187.00
Church Building - Running Costs	£17,643.16	£80.87	£0.00	£17,724.03	£6,724.29	£0.00	£0.00	£6,724.29
"St Peter's: A Unique Forest Church" Project - Capital Costs	£0.00	£145,899.64	£0.00	£145,899.64	£0.00	£1,378,775.44	£0.00	£1,378,775.44
"St Peter's: A Unique Forest Church" Project - Professional Fees	£0.00	£9,648.44	£0.00	£9,648.44	£0.00	£90,181.08	£0.00	£90,181.08
"St Peter's: A Unique Forest Church" Project - Activity Costs	£0.00	£41,028.19	£0.00	£41,028.19	£0.00	£31,298.46	£0.00	£31,298.46
Peterhouse Church and Community Centre - Running Costs	£164,343.39	£0.00	£13.00	£164,356.39	£37,352.06	£0.00	£13.00	£37,365.06
Parish - Other Running Costs	£5,419.82	£970.20	£183.03	£6,573.05	£8,503.38	£0.00	£5,001.88	£13,505.26
Support Costs (see Note 10)	£32,047.02	£0.00	£0.00	£32,047.02	£15,290.44	£3,217.47	£0.00	£18,507.91
Governance Costs (see Note 10)	£2,436.00	£0.00	£0.00	£2,436.00	£9,283.15	£0.00	£0.00	£9,283.15
	£261,401.39	£197,627.34	£196.03	£459,224.76	£116,340.32	£1,503,472.45	£5,014.88	£1,624,827.65

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2021

10 Support and Governance Costs

Unrestric ted	Restrict ed Funds	Designat ed Funds	Total Funds	Unrestric ted	Restrict ed Funds	Designat ed Funds	Total Funds
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	Funds 2021	2021	2021	2021	Funds 2020	2020	2020	2020
Support Costs								
Interest on Loan from Diocese	£0.00	£0.00	£0.00	£0.00	£0.00	£3,097.47	£0.00	£3,097.47
Parish Office - Running Costs	£4,962.89	£0.00	£0.00	£4,962.89	£2,920.77	£120.00	£0.00	£3,040.77
Staff Costs	£27,084.13	£0.00	£0.00	£27,084.13	£12,369.67	£0.00	£0.00	£12,369.67
	£32,047.02	£0.00	£0.00	£32,047.02	£15,290.44	£3,217.47	£0.00	£18,507.91
Governance Costs								
Audit Fees	£0.00	£0.00	£0.00	£0.00	£7,200.00	£0.00	£0.00	£7,200.00
Independent Examination Fees	£2,160.00	£0.00	£0.00	£2,160.00	£1,800.00	£0.00	£0.00	£1,800.00
Lunches at PCC Meetings	£0.00	£0.00	£0.00	£0.00	£27.69	£0.00	£0.00	£27.69
Payroll Fees	£240.00	£0.00	£0.00	£240.00	£240.00	£0.00	£0.00	£240.00
Other	£36.00	£0.00	£0.00	£36.00	£15.46	£0.00	£0.00	£15.46
	£2,436.00	£0.00	£0.00	£2,436.00	£9,283.15	£0.00	£0.00	£9,283.15

11 Fixed Asset Investments

	Market Value at 1 January 2020	Disposal	Market Value at 31 December 2020
Freehold Residential Property at 7 Pentire Road (sold in Sept 2020)	£500,000.00	£500,000.00	£0.00

12 Cash at Bank and in Hand

	Unrestric ted Funds 2021	Restrict ed Funds 2021	Designat ed Funds 2021	Total Funds 2021	Unrestric ted Funds 2020	Restrict ed Funds 2020	Designat ed Funds 2020	Total Funds 2020
Co-operative Bank Current	£51,035.0	-	£154,183.	£183,38	£211,626.	-	£221,758.	£395,94

Account	2	£21,836.38	39	2.03	88	£37,440.42	42	4.88
The CBF Church of England	£5.31	£1,061.32	£14,380.68	£15,447.31	£5.31	£1,060.78	£14,373.18	£15,439.27
Deposit Fund								
Cash in Hand	£20.00	£85.08	£4.27	£109.35	£27.46	£69.04	£4.27	£100.77
	£51,060.33	£20,689.98	£168,568.34	£198,938.69	£211,659.65	£36,310.60	£236,135.87	£411,484.92

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow

Notes to the Financial Statements for the Year Ended 31 December 2021

13 Investments

	Market value brought forward 1 January 2021	Gain on revaluation	Market value carried forward 31 December 2021
108 shares in the CBF Church of England Investment Fund - Revd Canon R A Pelly Trust for Maintenance of Church and Churchyard	£2,212.63	£316.52	£2,529.15

14 Debtors

	Unrestric ted Funds 2021	Restrict ed Funds 2021	Designat ed Funds 2021	Total Funds 2021	Unrestric ted Funds 2020 (restated)	Restrict ed Funds 2020 (restated)	Designat ed Funds 2020	Total Funds 2020 (restated)
Grants	£0.00	£23,000.26	£0.00	£23,000.26	£0.00	£75,476.25	£0.00	£75,476.25
Receivable								
Prepayments	£3,579.63	£491.40	£28.56	£4,099.59	£5,503.92	£231.41	£41.56	£5,776.89
Other Debtors	£5,510.03	£201.92	£0.00	£5,711.95	£3,349.06	£697.23	£10.00	£4,056.29
	£9,089.66	£23,693.5	£28.56	£32,811.	£8,852.98	£76,404.8	£51.56	£85,309.

8	80	9	43
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15 Creditors

	Unrestric ted Funds 2021	Restrict ed Funds 2021	Designat ed Funds 2021	Total Funds 2021	Unrestric ted Funds 2020 (restated)	Restrict ed Funds 2020 (restated)	Designat ed Funds 2020	Total Funds 2020 (restated)
	-	-		-		-		-
Accounts Payable	£20,399.89	£1,054.26	£0.00	£21,454.15	-£1,527.85	£38,622.43	£0.00	£40,150.28
Other Payables	-£101.24	-£109.44	£0.00	-£210.68	£0.00	-£109.44	£0.00	-£109.44
	-	-		-		-		-
Accruals and Deferred Income	-£4,453.80	£0.00	£0.00	£4,453.80	-£9,187.79	£0.00	£0.00	£9,187.79
	-	-		-		-		-
	£24,954.93	£1,163.70	£0.00	£26,118.63	£10,715.64	£38,731.87	£0.00	£49,447.51

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow

Notes to the Financial Statements for the Year Ended 31 December 2021

16 Statement of Funds

	Balance at 1 January 2021	Income During Year	Expendit ure During Year	Transfer s	Other Gains and Losses	Balance at 31 December 2021
Unrestricted Funds						
General fund	£209,796.99	£93,370.28	£267,972.21	£0.00	£0.00	£35,195.06

Restricted Funds

	£1.64	£128,773.70	£177,272.22	£48,726.00	£0.00	£229.12
Building Project: St Peter's - a Unique Forest Church						
Children and Young People	£507.55	£0.26	£0.00	£0.00	£0.00	£507.81
Donation for Clocks in Therapy Rooms	£6.25	£0.00	£0.00	£0.00	£0.00	£6.25
Donation for Paschal Candles	£0.00	£150.00	-£70.38	£0.00	£0.00	£79.62
Donation for Repair to Gravestone	£0.00	£50.00	£0.00	£0.00	£0.00	£50.00
Donations for Leaving Gift for Fr PK Trathen (former Vicar)	£31.25	£105.00	-£48.79	£0.00	£0.00	£87.46
Donations for Leaving Gift for Mrs J Woolnough	£0.00	£42.50	£0.00	£0.00	£0.00	£42.50
Donations for Leaving Gift for Ms E M Jarvis	£2.00	£0.00	£0.00	£0.00	£0.00	£2.00
Donations for Refreshments	£0.00	£45.00	-£45.00	£0.00	£0.00	£0.00
Donations for Retirement Gift for Fr M Gibbs	-£59.00	£0.00	£0.00	£59.00	£0.00	£0.00
Donations for Retirement Gift for Mr J Bernard Eaton (former Churchwarden)	£0.00	£308.75	-£306.99	£0.00	£0.00	£1.76
Donations for Retirement Gift for Mr J Ruaux (former Director of Music)	£68.75	£136.25	-£205.00	£0.00	£0.00	£0.00
Donations in Memory of James Bird	£40.00	£0.00	-£40.00	£0.00	£0.00	£0.00
Donations in Memory of Roger Diplock	£553.23	£0.28	£0.00	£0.00	£0.00	£553.51
Flower Fund	£69.04	£308.69	-£303.96	£0.00	£0.00	£73.77
	£0.00	£450.00	£19,200.00	£18,750.00	£0.00	£0.00
Nave Chairs						
Repair of Brass Head of Processional Cross	£0.00	£135.00	-£135.00	£0.00	£0.00	£0.00
Revd Canon R A Pelly Trust - Interest	£141.71	£64.39	£0.00	£0.00	£0.00	£206.10
Revd Canon R A Pelly Trust - Capital	£2,212.63	£0.00	£0.00	£0.00	£316.52	£2,529.15
	£3,575.05	£130,569.82	£197,627.34	£67,535.00	£316.52	£4,369.05

Designated Funds

	£219,798.12	£0.00	£0.00	£67,535.00	£0.00	£152,263.12
Residential Rental Property						
Fabric Reserve	£14,131.62	£6.86	£0.00	£0.00	£0.00	£14,138.48
Parish Lunches	£1,548.09	£133.64	-£196.03	£0.00	£0.00	£1,485.70
Who Let the Dads Out?	£97.74	£0.00	£0.00	£0.00	£0.00	£97.74
Building Project: St Peter's - A Unique Forest Church	£611.86	£0.00	£0.00	£0.00	£0.00	£611.86
	£236,187.43	£140.50	-£196.03	£67,535	£0.00	£168,596.90

.00					
£449,559.47	£224,080.60	£465,795.58	£0.00	£316.52	£208,161.01

Total Funds

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow
Notes to the Financial Statements for the Year Ended 31 December 2021

16 Statement of Funds (continued)

	Balance at 1 January 2020 (restated)	Income During Year (restated)	Expenditur e During Year (restated)	Transfers (restated)	Other Gains and Losses	Balance at 31 December 2020 (restated)
Unrestricted Funds						
General Fund	£65,590.10	£80,797.61	£116,590.72	£180,000.00	£0.00	£209,796.99
Restricted Funds						
Building Project: St Peter's - a Unique Forest Church	£22,141.35	£1,376,787.34	£1,487,932.45	£89,005.40	£0.00	£1.64
Children and Young People	£505.40	£2.15	£0.00	£0.00	£0.00	£507.55
Donation for Clocks in Therapy Rooms	£0.00	£6.25	£0.00	£0.00	£0.00	£6.25
Donations for Leaving Gift for Fr PK Trathen (former Vicar)	£0.00	£31.25	£0.00	£0.00	£0.00	£31.25
Donations for Leaving Gift for Ms E M Jarvis	£2.00	£0.00	£0.00	£0.00	£0.00	£2.00
Donations for Printing Service Sheets	£76.25	£43.75	-£120.00	£0.00	£0.00	£0.00
Donations for Retirement Gift for Fr M Gibbs	-£59.00	£0.00	£0.00	£0.00	£0.00	-£59.00
Donations for Retirement Gift for Mr J Ruaux (former Director of Music)	£0.00	£68.75	£0.00	£0.00	£0.00	£68.75
Donations in Memory of James Bird	£40.00	£0.00	£0.00	£0.00	£0.00	£40.00
Donations in Memory of Roger Diplock	£550.89	£2.34	£0.00	£0.00	£0.00	£553.23
Flower Fund	£69.04	£0.00	£0.00	£0.00	£0.00	£69.04
Nave Chairs	£0.00	£9,200.40	-£15,420.00	£6,219.60	£0.00	£0.00
Revd Canon R A Pelly Trust - Interest	£79.35	£62.36	£0.00	£0.00	£0.00	£141.71
Revd Canon R A Pelly Trust - Capital	£2,070.26	£0.00	£0.00	£0.00	£142.37	£2,212.63
	£25,475.54	£1,386,204.59	£1,503,472	£95,225.00	£142.37	£3,575.05

	.45					
Designated Funds						
Residential Rental Property	£500,000.00	£0.00	-£4,976.88	£275,225.00	£0.00	£219,798.12
Fabric Reserve	£14,076.06	£55.56	£0.00	£0.00	£0.00	£14,131.62
Parish Lunches	£1,555.88	£5.21	-£13.00	£0.00	£0.00	£1,548.09
Who Let the Dads Out?	£97.74	£0.00	£0.00	£0.00	£0.00	£97.74
Building Project: St Peter's - A Unique Forest Church	£0.00	£744.90	-£133.04	£0.00	£0.00	£611.86
	£515,729.68	£805.67	-£5,122.92	£275,225.00	£0.00	£236,187.43
Total Funds	£606,795.32	£1,467,807.87	£1,625,186.09	£0.00	£142.37	£449,559.47

Parochial Church Council of the Ecclesiastical Parish of St Peter-in-the-Forest, Walthamstow

Notes to the Financial Statements for the Year Ended 31 December 2021

16 Statement of Funds (continued)

Details of Material Funds

Building Project: St Peter's - A Unique Forest Church Fund

This fund represents the monies raised for and spent on the repair, restoration and re-ordering of the church building, and on the provision of three years of activities and events.

Nave Chairs Fund

This fund represents the monies raised for and spent on new chairs for the nave of the church building.

Fabric Reserve Fund

This fund has been designated by the PCC for expenditure on the fabric of either Peterhouse or the church building.

Residential Rental Property Fund

This fund was designated by the PCC for the purchase of residential rental properties.

During 2020, the property at 7 Pentire Road was sold for £500,000.

During 2020, a transfer of £180,000 was made from this fund to pay off the outstanding loan from the Diocese of Chelmsford.

During 2020, a transfer of £89,005.40 was made from this fund to cover the deficit on the Building Project: St Peter's - A Unique Forest Church restricted fund.

During 2020, a transfer of £6,219.60 was made from this fund to cover the deficit on the Nave Chairs restricted fund.

During 2021, a transfer of £48,726 was made from this fund to cover the deficit on the Building Project: St Peter's - A Unique Forest Church restricted fund.

During 2021, a transfer of £18,750 was made from this fund to cover the deficit on the Nave Chairs restricted fund.

It is possible, but increasingly unlikely, that future fundraising might cover at least part of these deficits.

17 Defined Contribution Pension

The PCC operates a defined contribution scheme for all qualifying employees. The assets of the scheme are held separately from those of the trust in an independently administered fund.

The charge to the statement of financial activities in respect of defined contribution schemes amounted to £1,954 (2020: £1,315) and the charge to the statement of financial position amounted to £210.68 (2020: £109).

18 Financial Commitments

Phase II of the parish's major building project, "St Peter's: A Unique Forest Church", which aims to repair, restore and re-order the parish church and then provide a three-year Activity Plan, is projected to cost £2,130K.

Of this, £13K was spent in 2018, £291K was spent in 2019, £1,500K was spent in 2020, £197K was spent in 2021 and the estimated expenditure for 2022 onwards is £129K.

Projected Funding:

HLF Grant (already secured)	£1,479,100.00
Reclaimed VAT	£299,436.00
Other Grants	£78,500.00
Cultural Recovery Fund Grant	£42,000.00
Parish's Contribution (including value of volunteer time, and increased management and maintenance)	£230,964.00
	£2,130,000.00

19 Prior period adjustment

Adjustments have been made in the prior period restating a number of estimates to reflect actual receivables and liabilities. Individually and in aggregate they are not considered material.

Changes to Total Funds for 2020:

	As Previously Reported	Adjustment	As Restated
Total Funds	£455,995.02	£6,435.55	£449,559.47

Summary Information

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At St Peter's-in-the-Forest, the membership of the PCC consists of the incumbent (our Vicar), Churchwardens, the Assistant Curate, the Reader, members elected by those members of the congregation who are on the electoral roll of the church, and members co-opted by the PCC. The PCC is entitled to elect 7 members as our electoral roll figure is under 50.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds, assets and other resources of the PCC are to be deployed and reviewed. New members receive initial training into the workings of the PCC.

The full PCC met seven times during the year.

The Standing Committee of the PCC is entrusted with delegated authority to work with the incumbent in between these meetings, in making day-to-day decisions about governance and oversight. The Standing Committee is the only sub-Committee required by Church law, and consists the Churchwardens, the Honorary Treasurer and the PCC Secretary, working alongside the incumbent. [*Church Representation Rules (2017) Appendix II. 14.*]

Administration

St Peter's-in-the-Forest church is visibly located in two public-facing buildings: the parish church on the Woodford New Road (London E17 3PP) and the Peterhouse Church and Community Centre, located at 122 Forest Rise, London E17 3PW. The latter provides the parish correspondence address, along with the incumbent's residential address: St Peter's Vicarage, 121 Forest Rise, London E17 3PW.

The PCC is a body corporate (PCC Powers Measure 1956; Church Representation Rules 2006) and a charity registered with the Charity Commission with Registered Charity Number 1128173.

PCC members who have served at any time from 1st January 2021 until the date this report was approved are as follows. Dates given in brackets refer to the year upon which each Member's Term ends:

The Incumbent:	Revd Alex Summers (interim priest for 2
years wef (2/2021)	
The Churchwardens:	Frances Downing (2023)
The Assistant Curate:	The Reverend Susan Diplock
LLM Minister	Bernard Eaton
The representatives on the Deanery Synod:	Beryl Porter (2023)
	Tony Doherty (2023)
The elected members	Anita Doherty (2023)
(term end dates given):	Pam Bollen (2024) - <i>PCC Secretary</i>
	Emily Morrell (2024)
	Frances Burley (2024)

Supplementary Reports

Children's Ministry

Children's ministry only exists within the context of ministry to families. They are 2 sides of the same coin.

Throughout lockdowns in the early part of the year Red Balloon continued to resource online and through drop off for all those church families that would normally attend Rocks. Following the opening up of the church building for use again and more relaxation in wider society, from Ash Wednesday 2021 really, onwards as to restrictions, we have had to gradually readjust our approaches to ministry. I sent out reminders to the congregation when we found we could do Rocks again in church - and this resulted, for some, in being able to return to church on Sunday mornings with the children in tow! Very pleasing.

In general, children's ministry in its wider context was slow off the mark, in part because of covid confidence - or lack of it - and, in part, trying to achieve a socially responsible balance in uncertain times. In truth there was a sense that patterns of people's behaviour had changed quite a bit after covid and something of the tentative; we were experimenting with what was possible. Gradually opening up services, outside and inside church, and benefitting from our positive ministry engagement within community engagement activities for families (planned and organised mainly by Francis Ball) we have been able to get up a head of steam which has seen growth in the numbers attending services - including All Age services.

This was enabled too by the arrival of our new Interim Priest and our new Ordinand (Revd Canon Fr Alex and Mrs Rachel Summers) from February 2021. Red Balloon prepare and deliver the All Age Services alongside Alex currently.

Rachel now leads a monthly 'forest rocks' (on a different Sunday) which generally increases attendance of youngsters at church on that week.

We started our own parent and toddler group as 'Little Acorns' initially in the Nave and are gradually building attendance. We are starting from scratch and without cooperation from those who used to run the old toddler group. Of course, the toddlers of early 2020, passed into pre-school and primary school age during Covid anyway but an expected (and initially promised) financial transfer from the old group failed to materialise, which would have been a help. We relaunched Who Let the Dads Out, twice - with zero response - which was disheartening. However, 3rd time lucky, we have successfully relaunched WLTD with soft play and now have many happy regulars. The winter figure of 35 - plus kids - has reduced slightly as the warmer, drier weather approaches, but we have no concerns for its future success. I know from wider contacts, locally and regionally, that WLTD groups had a tough time restarting at the end of last year. I am glad that, again, with terrific support from Red Balloon, we are bucking the trend!

We re-launched the Friday after-school club and something for teens, On the Rocks (OTR), later on Fridays. After-school was proving to be persistently thin gruel. However, OTR gained real traction and is now a core group of about 10-12 who

socialise and make and share food together each week. Up to now, no children from our current congregation attend either event.

We converted After-School to Multisports on the basis that we lack the footfall of the quite young passing Peterhouse. We realised that we had to have activities to attract this group and to give them a reason to come to us. This is building up a regular attendance now and we have high hopes.

We also have reviewed the way we advertise and publicise - and have adjusted our strategies and developing more focused and joined up marketing for all Children and families ministry.

From November 2021, we had the advantage of Red Balloon's Soft Play activities in Peterhouse, which also hosted our Little Acorns group on Mondays. A minimum of 50 families each week during term-time came through the doors of Peterhouse and I was able to drop in and speak to kids and carers who were all really enjoying the experiences. Our local MP, Stella Creasy raved about it when she recently came with her kids. The Children's Ministry Team, in conjunction with our Community Engagement Officer and in partnership with Red Balloon, had jointly proposed to continue this mission at cost (in other words, at no cost to the parish) over in the Church Building from Easter 2022. This was not taken up. Those families have now moved on to other activities elsewhere. Stella even offered to find a venue to host it as she said, "This is just what Walthamstow needs".

Although we weren't sure how Omicron and regulations were going to impact our plans for the run up to Christmas 2021, we had some really good outdoor stuff - 100 people (55 adults and 45 kids) at the crib service! We are blessed and continue to be blessed by our outdoor capacity and the enthusiasm of Alex and Rachel bring to the rest of the ministry team which promotes and utilises this capacity in a flexible and natural way.

The parish now needs to face the next steps which follow the refurbishment of both the church building and Peterhouse. One was saved and reconfigured with a considerable amount of public money and one was given a facelift from the parish's own resources. Both are presenting really good faces to the world and, despite Covid, are starting to come back to life. NHLF have not provided funding for the benefit of a small existing congregation or for a short period of return during the contractual life of the Project. It was provided to secure a legacy for the future for a building to be increasingly used for the benefit of our communities; to be shared by them and with them. To this extent, our local families and children are every bit as part of our church family as those that we have become used to regarding as the church family in the past, i.e. the congregation that come to church on Sunday mornings. This is in keeping with the objectives our faith sets for us by Jesus: loving God and loving our neighbours. There is harmony and joy to be had in this mutual sharing and mutual flourishing. New partnerships, based on faith or not, are what will secure for us the ability to bring about the Kingdom of God for future generations. I hope and pray that the new PCC will embrace this strategy.

Our Community Engagement Officer, Francis Ball, in implementing our activity plan, never fails to work with the ministry team on how mission and ministry can be provided, and prominently so, alongside any and all activities - but especially those involving children and families.

Red Balloon is a charity for families and children with a specific Christian ethos and wide ranging resource and expertise. They provide and continue to offer

Christian partnership with St Peter's in our renewed commitment to a lasting future.

We are particularly indebted to both Francis and RBF for the pastoral and committed hearts they put into their work here. They have been key providers of support for children's and families ministry in this parish since they have been here and their engagement with the parish has been, to date, far more relational than transactional. Gifts from God to this parish, in their different ways! Building up of the mission of God lies in working together, with all our partners and with all our communities, united in loving service to each other and dedicated to the Glory of God.

Bernard Eaton, Licensed Lay Minister (Parish Lead for Children's Ministry).

Snaresbrook Crown Court Chaplaincy

During the lockdowns the building at Snaresbrook was closed and we were unable to open the Chapel, but when the Court resumed we were opened on two lunchtimes a week, and by the end of the year the Chapel was open five lunchtimes a week.

The coordinator, Rev Martyn Hawkes, stepped down because of increasing work commitments, and Mark Spencer Ellis, who is a licensed lay minister at St Mary's South Woodford, took over as coordinator.

There was a communion service at lunchtime on the first Thursday of every month, also services for Ash Wednesday, Ascension, Remembrance and a Christmas Carol Service. Services are usually led by Martyn Hawkes, sometimes by our own Fr Alex.

The number of volunteers increased, making the commitment for most of us usually two days a month. More volunteers would be very welcome. All it entails is opening the chapel, lighting some candles and being present in case anyone wants a chat.

It is a beautiful, quiet place to spend 90 minutes in the middle of the day, and though some visitors were regular, some were attending because of a trial and experiencing a few stressful days that might be a once in a lifetime occurrence. We would experience people amazed that they 'never knew the chapel was here' after using the building for years. When I am there, I play the organ most of the time. It is a privilege to offer this haven of stillness in a place where the staff are wearied and stressed, the visitors are undergoing a traumatic experience and the chapel is beautiful although the rest of the building is in sore need of repair and maintenance.

If you have time and think you would like to hang out in a beautiful church regularly, and maybe support some people who are going through a really hard time, please do have a chat with me about it.

Sally Holman (Lay Chaplain)

Gift Aid

Although we have all been through difficult times, through your continuing generosity with your contributions, combined with careful house keeping, we have continued to be able to support the work of our church through our giving.

We were able to claim back over £4,000 from the taxman and this goes straight into Church funds. Thank you everyone.

Anyone who pays tax can join the scheme. The payment can be an annual cheque or it could be through regular monthly giving by Direct Debit or by weekly numbered envelopes. Individual yellow Gift Aid envelopes can be used for a one off donation or when you are supporting another activity i.e. Easter Flowers.

Peter Shrubsole (Hon. Gift Aid Sec)

Deanery Synod

Due mostly to Covid, there have been just two meetings of Deanery Synod since our last APC.M. The first was on Tuesday 16th November at St Edmond's Chingford. The main topic at this meeting was on the ethical investments made by the church and private individuals. Where Cameron Conant and Revd James Gilder put forward the case for transferring investment from companies using fossil fuels to those which were environmentally friendly and did not. Some dioceses have already done so but Chelmsford is not one of them.

Following group discussion on the topic, it was decided to write as a deanery, to the diocese requesting that we should follow their example and divest.

The second meeting was on 22nd February at St Anne's Highams Park. Where the company was divided into groups and asked to choose from the following subjects to be discussed: -

- o Stewardship: How do we encourage a culture of giving in our parishes?
- o Volunteers: How can we foster greater participation in church life?
- o Diversity: In what ways can we celebrate diversity this year`?
- o Youth and Children: How do we better engage young people in our churches and help them with post-covid recovery?
- o Hybrid Church: What next for on-line church?

Our notes/ responses were collected by the Area Dean, presumeably to be discussed at a later date.

Following on from our meeting in November, the exact wording of our proposals for a ' Motion to Divest' was discussed.

It has been a difficult year for the Deanery Synod. We have been unable to fill the vacant post of treasurer. It is to be hoped that things will improve in the coming year and someone will come forward to fill this important post.

Beryl Porter (Deanery Synod Rep)

Peterhouse Church & Community Centre

I have now been the Parish Administrator for just over one year (started November 2020) and during that time whilst the centre was closed looked at some of the work that needed to be addressed and showing the activities for the remainder of the year.

Month	Activity	Month	Activity
January	Front Door Repaired, this wasn't opening or closing properly	July	• New Fire Door side Entrance • Ground works Finished • Painting and

Month	Activity	Month	Activity
			decorating to Hall • Party Hiring started up again after Covid
February	New Roof to lower Roof at Peterhouse	August	• Parties every weekend • Painting Lounge and Coffee Bar • Ovens cleaned • NCT Hiring • Therapist back to hiring Therapy Rooms
March	New Hall Floor	September	• Emily moved out of Flat • Extensive leak found in bathroom, kitchen, hallway and Chestnut Room • Contacted Insurance Company regarding Leak • Parties every weekend • Sally started working 25 hours per week • Emergency lights and lights changed in various areas of Peterhouse • Yoga on a Wednesday evening at the church
April	Groundworks at Peterhouse carpark and Patio	October	• Parties every weekend • Lights and Electrics • Baby Massage at the Church Tuesdays • NCT
May	• Church used as a Polling Station due to Groundworks • Pro Care Cleaning started one day a week • Act Out and Girlguiding started back at Peterhouse after Covid	November	• Boiler serviced Peterhouse • Richfords fire and Flood discovered where leak was in the flat behind the shower. • Parties every weekend • 5 yearly electrical test of Peterhouse and Emergency lighting • Leam yoga started on tues evening in the Church • Pro care started cleaning on a Sunday just the hall and toilets and kitchen
June	First floor ceiling Plastered	December	PAT testing

Month	Activity	Month	Activity

Sally Downing - Parish Administrator

Community Engagement Officer

2021 was much busier than 2020, given the easing of Covid restrictions. The year was, however, bookended by tighter regulations and low consumer confidence. There was a mix of online and in-person delivery, with many of the earlier online activities building into later partnership events to capitalise on the greater and easier reach of digital engagement. We enjoyed some major events which successfully engaged the public in large number at quality activities, and activated our volunteers to make them a success. Particular highlights of the year are starred (*). Monthly highlights:

January

- Online history talk delivered by Peter Vadden outlining the renovation process. Attended by 40 people.
- Conducted 2 remote oral history interviews over Zoom and began a series of Zoom reminiscence sessions.
- Site visit by Helen Burr from FOUR_Collective, who became major delivery partners and fundraisers for our 'Forestival' events in July

February

- Online History talk with David Boote (Leyton & Leytonstone Historical Society) on Warner Housing - attended by 211! *
- 3 more online reminiscence sessions, attracting former Walthamstow residents as far away as Australia.
- RBF Crafty Family Workshop delivered by resource drops to 13 families.
- Finalising resources for interpretation - recorded Julian playing organ pieces for the Cabinet Of Curiosities.
- Meeting with John Walker of CrateUK to find out about the Kickstart programme, something we were able to take part on between July and December.

March

- History talk by Karen Averby on Victorian housing in the borough - attended by 250! *
- 4 more online reminiscence sessions including a training session. This was attended by two members of the Waltham Forest Twinning Association, who became partners during the E17 Art Trail, and major

partners during Black History Month in October (and whom we still work with!)

- Meeting with LBWF adult education team to organise a further series of Michael Holland's biodiversity churchyard walks, including a specially devised socially prescribed set of activities.
- First two tour guide training sessions.

April

- 3 visits from Good Gym gardening teams, 3 biodiversity walks, and 3 more tour guide training sessions.
- First meeting with Wood Street First to plan December tea party for isolated elders, and a meeting with Act Out to see if we could host them here for a regular activity (they are now a bi-weekly hire!)

May

- Volunteer induction day for gardening volunteers, and 4 further volunteering sessions.
- 6 biodiversity walks around churchyard.
- 3 further tour guide training sessions and a meeting with lead volunteer about progressing this activity after training sessions.
- Filming final touches to church, including gold leaf application in apse, and some gravestone and monument repair.

June

- Online history talk by Robert Nurden looking at a non-conforming Walthamstow vicar - attended by 20.
- Meetings with Art Trail exhibiting arts to finalise details, with load in beginning at month end.
- Induction for cafe volunteers, and meeting with H&S specialist prior to July opening.
- Meeting with other partners, including Wood Street First and The Community Volunteers (the later to look at creating a churchyard maintenance plan)

July

- Online history talk by Joanna Moncrieff (Walthamstow Historical Society) - 45 attendees.
- E17 Art Trail: over 700 visitors over 3 weekends of special activities and events, with more attending exhibitions during the week. *
- More volunteer activity including gardening, and video training.
- 7 LBWF run events including biodiversity walks and socially prescribed art classes.
- RBF delivered (FOR FREE!) community BBQ.
- Sam begins Kickstart work placement with us. *

August

- Following up from E17 Art Trail including looking at better ways to display art at future events, and getting in touch with artists to fundraise for exhibitions for subsequent events.
- Walking tour of parish with Joanna Moncrieff - 45 attendees.
- Arranging Black History Month activities with Twinning Association and Hedge Herbs: looking at biodiversity in the context of Caribbean migration.

September

- Zoom history talk with John Walker looking at the Forest Gate workhouse - 25 attendees.

- London Open House: over 450 attendees across two weekends of activity (volunteer-led church tours) and through the week as volunteers from Wood Street First kept the church open for a photographic exhibition of local history. Music provided on the terrace and inside concerts by volunteers. *
- Meetings with Emma Miles from St Marys and Louisa Parrales from Forest School to explore possible links and partnership.

October

- Black History Month - 44 people engaged on a range of activities including a reminiscence session, a foraging walk, and some herb gardening and recipe gathering event. *
- Pupils from Forest School attend to take part in projects around the graveyard.
- All Hallows' Eve themed Crafty Family Workshop making carved pumpkins and taking a treasure hunt around the churchyard.
- Meeting with Bisterne Avenue residents to plan community fundraising event for Waltham Forest Migrant action, including art, music, and forest schooling. Also arranging special Christmas walking tour with volunteer tour guide.

November

- Forest School pupils have biweekly visits throughout the month. Engaging in churchyard and looking at establishing a 'Memory Lane' reminiscence cafe activity.
- Robert Hayward begins MAJOR volunteering strand, single-handedly re-documenting churchyard graves and beginning a new, accurate churchyard map that we can incorporate these details into. *

December

- Wood Street First elders' Christmas tea party engages around 80 guests, with a BIG volunteering effort from members of congregation, girl guides, and pupils from Forest School. *
- Waltham Forest Migrant Action fundraiser and Christmas walking tours canceled due to Covid.
- Pop-up vaccine clinic brings 122 people through the doors of the Peterhouse.
- Sam finishes Kickstart work placement.

Francis Ball (Parish Community Engagement Officer)

Red Balloon

Red Balloon Foundation & St. Peter's Partnership Report

While nobody could have anticipated quite what lay ahead in RBF & St. Peter's first two years of working together (if you'll remember we moved into our offices at Peterhouse just 12 weeks before the first lockdown!) on reflection this

has nonetheless been a time of fruitful ministry under God. As we have all experienced through this season, things have often felt 'stop start' with the brakes being applied constantly by the frequent changes to government guidance, but through it all much soil has been turned over to create a fertile base for what we hope will be a long and successful partnership together.

The joys of seeing such ministries as Little Acorns, Who Let the Dad's Out, Peterhouse Multisports and "On the Rocks" grow from a standing start (whether caused by COVID or because they are brand new initiatives) are many – and are discussed in far greater detail in the main children's ministry report. It has also been our pleasure to work alongside the dedicated ROCKS volunteers to support and enable their ministry, and our team always really enjoy joining the St. Peter's family for All Age and other special services. While we were all hopeful to see St. Peter's Preschool – a fully integrated church preschool hosted at Peterhouse, run by RBF and very much a ministry of St. Peter's – kick off in September 2021, COVID reared its ugly head again and delayed the opening for another six months, but in its place grew up the Peterhouse Soft Play Centre where countless hours of valuable ministry and community engagement went on proving that God can even use the land while to the world it looks like it is lying fallow.

In addition, we have been working with Francis Ball on some elements of the wider 'Activity Plan' offer, producing a suite of education resources for schools to use before, during and after visits to the church and also putting together an 'Outdoor Learning' offer making the best of St. Peter's place as a unique forest church. Now that Waltham Forest council has finally relaxed the restrictions on school trips, we hope to see many groups of tots, children and teenagers visiting in their welly boots through the year to experience all this special place has to offer. We have also enjoyed the pleasure of releasing one of our team members from their timetabled hours for RBF to assist with the St. Peter's Rainbows on Wednesday evenings and she is excited to build on the amazing work which Pam Bollen has done with this group over many years.

The soil is prepared, the seeds are sown and the harvest is growing fast. For this next season, we will need to focus on building strong volunteer teams from St. Peter's and the wider community to work alongside our staff and join us in regular prayer so that all of these fantastic ministries become sustainable, fully integrated into the life of the church, and see many families come to know Christ. That starts with folk just coming to visit – no obligation to volunteer (but always a request to pray), just come and see what God is doing. If you'd like to come and see, just drop me an email and we'd love to have you along
– lhowrie@rbf.org.uk

Luke Lowrie - CEO, Red Balloon Foundation

Social Committee

We did not have our usual celebration for Petertide after the Sunday service at PH, as we were still hindered by the need to limit gatherings because of Covid but we did have a few nibbles in the cafe area after the Petertide service.

Our first real event was the Harvest meal, roast beef and all the trimmings were served, and

although we had a sign up sheet as usual, and people signed up to indicate they were coming, they did not all attend. Such a shame as food is bought as to those who sign up. The meal was nice and it gave the opportunity of some who attended to see the new patio and newly decorated hall at PH.

Because of the attendance of the Harvest meal we decided not to have a Christmas /Advent meal but held 'a bit of a do' in the church on the 11th December. It was a bring and share food and the SC provided the drink and lucky dip. We had a mini quiz. Those who did attend enjoyed themselves.

We hope to reconvene our events in 2022 and look for the support of you all. Meeting one another outside of church services is different and it is always good to break bread together. If you are interested in joining the Social Committee do speak to one of its members, John James, Marilyn Hawes, Marian Bradley, Pam Bollen and Frances Downing. We don't bite and would look forward to new members.

Frances Downing (Chair of Social Committee)

Flowers

We had quite a break. But started arranging the flowers back in church Easter and only four arrangers and are fewer now.

For Christmas, I was given a generous donation towards the Christmas trees, one for the church and the other for PH. I discovered later that the one for PH was not required as RBF had already done the decorations in the Coffee bar. But all turned out well because this meant a tree was able to go into the entrance of the church and the other in the nave. Marian Bradley decided she would no longer be on the rota, she is greatly missed. Thank you Marian for your artistry.

We are now three. Do please consider joining the rota, help and advice can be given. The more on the rota the less times you have to do it. A big thank you to all those who donate to the flower fund.

Frances Downing (Flower Rota Co-ordinator)

Music

Everything happening in person having been closed down at Christmas 2020, Sunday services resumed via Zoom, which was more interactive for worshippers than viewing the Facebook stream. Hymns were still recorded remotely by the choir with organ accompaniment, and our Musical Director, Ewan Stockwell, put them together with accompanying pictures illustrating the words.

Online Evening Prayer continued on Wednesdays at 7pm until August, with the psalms chanted and the Magnificat sung, and from February, Compline was sung online on Friday evenings.

An outdoor service for Ash Wednesday, round the firepit in the churchyard gave us the first opportunity to sing together for a very long time. Maundy Thursday and Good Friday Services outside also included some singing, and the 6 am Easter Vigil was also entirely outside, when Rachel Summers stepped in to sing the Exsultet at short notice, (Sally Johnson being still asleep) and made it her own. At 10.00 am on Easter Day was the first service inside the restored church building, with the new organ, played by Ewan. The choir sang with masks on – everyone had masks on – and at the end of the service we all processed outside into the churchyard, where we were able to sing ‘Thine be the Glory’ without any restrictions.

Sunday services included hymns and the sung parts of the Mass setting. Ewan had a few Sundays off in the summer, when Sally and Katy Friese Greene stepped in to play. In the summer, when the storage container was emptied, our large collection of music was moved by a number of kind volunteers to a new location in Peterhouse, pending a more permanent home. We own a good stock of choral music, including unpublished items by Dudley West and John Siggins, which should not be allowed to be lost, even if we do not have the forces to sing them at the moment.

Ewan introduced a new Mass setting, David Thorne’s Mass of St Thomas, which the congregation have taken to singing very well, not least because the melody is printed in the order of service and shown on the screen, which enabled them to learn it. Ewan became increasingly more committed at his school work at the weekends and there were a couple of awkward Sundays, when the singing was unaccompanied, Sally being on placement in another church. Pam, Terre, Beryl, Peter and Tom maintained the singing very well. Judith Woolnough moved away in June, leaving us short of our strongest soprano. The congregation are all good singers and considering the choir is depleted, I think we do very well at singing the hymns and the mass setting.

Orchestra and choir were assembled for the Carol Service, thanks to Chris Marshall bringing his children to play, we had 3 violins, viola, cello, 2 flutes and oboe, and there are a number of new singers that have joined St Peter’s. Sadly Ewan tested positive for Covid and could not be present at the Carol Service or any of the Christmas services, but fortunately Julian stepped in and played the organ for all of these. We felt very encouraged, hoping Ewan after his recovery would encourage an increase in singers and musical activities in the new year.

The 'Choir email' is a way of keeping musicians and singers in touch, and if anyone would like to be in the 'choir' email group and receive a heads up on the hymns before Sundays, please do let Sally know. We welcome new singers joining St Peter's and we do hope some new choral activities may be arranged in the near future.

Sally Holman - Interim Music Arranger?

Forest View Care Home Pastoral Care

My weekly visits to Forest View Care Home are now taking place again – the Home keeps me supplied with Covid testing kits and registers the results for me. When I first started visiting again, I only saw specific residents out in the garden, but the rules are gradually relaxing although I still only share the Sacrament with those I have been asked to. There is, also, a very simple need some the more mentally alert residents have, just for someone to chat with.

Sue Diplock - Assistant Curate

Rising Son Café

The PCC set a budget for the purchase of items for the cafe. Drinks fridge, tables crockery and cutlery, pre items and many more. Although I could then order items, there were various delivery dates and delays. This was fine as we were planning to open when the Art trail was commencing. We did and it was a great success.

We have continued opening Saturday and Sunday afternoons. The plan was to open in the morning to coincide with the opening of the Preschool at the beginning of September. As the Preschool did not open the decision then was to open Tuesday mornings, Chinwag Tuesdays, had to give it a title. This has happened and we get the same regulars every Tuesday, I am hoping this will build.

The cafe catered for the Wood Street First event, Elders tea party which was held in PH early December. Great event with lots of lessons learnt.

Volunteers are much appreciated with keeping the cafe going. Why not volunteer you meet some great people, speak to me if you are interested.

Frances Downing - Manager of Rising Son Café

Mother's Union

We did not hold our normal Epiphany Party in January due to covid restrictions and our first meeting was in March held via zoom where we had to give a virtual flower to someone and explain why and the meaning of the flower. This was harder than we thought but a good activity. In April we foolhardily met around the fire pit which was lovely to see people face to face again. We discussed the Petertide and rededication of the church event in June and we would be promoting MU within the church. Unfortunately this did not happen as covid restrictions had not been lifted by then. In June we also gave a fond farewell to Judith who moved to Devon and was a champion of MU at St Peter's.

She is missed very much. During September we received notification from the Diocese about the change of subscription payments and that all payments to be made by DD directly to the diocese. This raised many questions and it was decided to have a meeting about this on 9th October (we hadn't met for some time) and it was only by a well timed email from Judith that she reminded us of a visiting speaker booking. The speaker was Lucy Bubb from the MU Dioceses and spoke about linked dioceses overseas and was very interesting. It was at this point in time that we also felt that the MU was fading with falling membership and after discussion both face to face and via email it was decided that St Peter's MU would cease on 31st December and accounts closed. Advice was sought from the dioceses and to date this is still work in progress. However if existing members wish to retain their MU membership they can do so at Diocesan level but still attend local meetings if they wish to do so. The MU banners need to be stored securely and with care within the parish or they can remain in the church with the Incumbents permission.

Pam Bollen (Treasurer)

22nd Walthamstow Rainbows

Over the year we did a variety of badges which the girls enjoyed doing this was achieved via zoom and then from Easter 2021 we went back to face-to-face guiding following all the guiding protocols and ensuring our risk assessment document covered all aspects of meeting during covid. It was strange initially going back especially as one of the girls joined during the lockdown and we met for the first time. As I was going to be moving during early 2022 I tried to get a volunteer to take over from me. It was suggested that I contact Red Balloon to see whether any of their volunteers would be willing to become a Leader of Rainbows and one was found and referred to me so that she can start the Girlguiding online volunteering process. Sarah Twitchet started around September 2021 and has proved to be an asset to the team with mentorship from me. The other member of the team is Frances Downing who with her previous experience in scouting has proved to be invaluable. I would like to thank both Sarah and Frances for all their hard work and thank the other leaders who may have covered for me over the year. On a more factual note, we have 12 girls attending, which is a good number for the number of leaders ratio with around 15 girls on the waiting list which we are gradually reducing. Ideally another volunteer Leader in Training would be helpful.

Pam Bollen (Rainbow Leader)

22nd Walthamstow Brownies

The brownies spent the first part of the year continuing to meet on zoom, as lock down restrictions eased, we met outside in St Peter's Churchyard doing treasure hunts and exploring nature. It has been wonderful making use of the patio area in front of the church a great gathering place for the girls.

From September we were back in the church centre and have a full pack of 24 girls with a long waiting list. Many of the girls had never experience brownies in the hall as they had joined during lock down.

The girls have been spending their time doing many creative activities for their express myself badge and interest badges are still popular especially cooking and grow your own.

During their brownie journey girls can achieve gold, silver and bronze badges and this year we have presented our first Bronze awards.

Carole Mitchell (Brownie Leader)

22nd Walthamstow Guides and Rangers

The leaders carried on holding zoom calls until May when they resumed face-to-face meetings. The numbers during the lockdown did not change and it was so nice to see them even though under strict covid guidelines. The Guides and Rangers meet as one unit as this helps with leadership / girl ratios. The Rangers follow the same programme but at a different level. The leadership team work hard to ensure that the girls enjoy the meetings and this is reflected in their consistent high numbers (28 guides and 4 Rangers).

Pam Bollen on behalf of the Guides Leaders

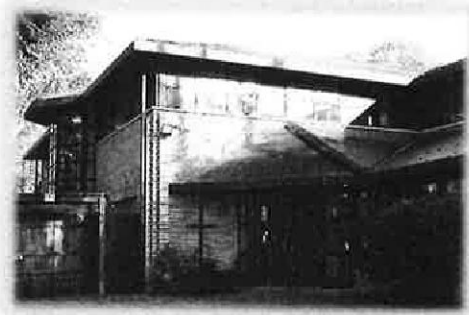
Accounts



ST PETER-IN-THE-FOREST

CHURCH & COMMUNITY CENTRES

REGISTERED CHARITY NUMBER 1128173



ANNUAL REPORT & ACCOUNTS FOR THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2020

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INCUMBENT:

**REVD CANON ALEX SUMMERS
(INTERIM PRIEST)
C/O 122 FOREST RISE
WALTHAMSTOW
LONDON
E17 3PW**

BANK:

THE COOPERATIVE BANK
P O BOX 250, DELF HOUSE
SOUTHWAY, SKELMERSDALE
WN8 6WT

APPOINTED AUDITORS

JOHN R. CALADINE FCCA CTA FCIE
CALADINE CERTIFIED ACCOUNTANTS
CHANCERY HOUSE
22 UPPERTON ROAD
EASTBOURNE
EAST SUSSEX
BN21 1BF

Objectives and Activities

The Parochial Church Council (PCC) of St Peter-in-the-Forest, Walthamstow has the responsibility of cooperating with the Interim Minister - the Reverend Canon Alex Summers, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of: the parish church building; the Peterhouse Church & Community Centre at 122 and 122a Forest Rise, Walthamstow; and of the residential property at 7 Pentire Road, Walthamstow (Sold September 2020)

As stated in the Preface to the Declaration of Assent (set out in Canon C 15 of the Canons of the Church of England): "The Church of England is part of the One, Holy, Catholic and Apostolic Church worshipping the one true God, Father, Son and Holy Spirit. It professes the faith uniquely revealed in the Holy Scriptures and set forth in the catholic creeds, which faith the Church is called upon to proclaim afresh in each generation. Led by the Holy Spirit, it has borne witness to Christian truth in its historic formularies, the Thirty-nine Articles of Religion, The Book of Common Prayer and the Ordering of Bishops, Priests and Deacons.

Fr Alex Summers

Public Benefit

The Trustees have considered the Charity Commission guidance on public benefit and consider that the activities of the charity meet its objectives and provide a benefit to the public.

Interim Ministry Report

At the beginning of February this year I was licensed as an interim priest to the wonderful church and community of St Peter-in-the-Forest; a role which I combine with training a diocesan training role, with a particular care for self-supporting curates.... The licensing by Archdeacon Elwin on Zoom marked the beginning of a two year 'season' of interim ministry.

Interim Ministry is a growing ministry in our diocese. It gives parishes the space to explore the past, celebrate the present, and look with hope to the future, with all the possible options of future ministry. I was invited to be an interim minister with you after a time of exploration in which the PCC identified the need for a space to take stock and explore the vision of what it is to be a unique forest church.

I reckon that the patron saint of Interim Ministry is John the Baptist. He was all about preparing the way for what was to come and he always pointed away from himself to Jesus. I would encourage us to do the same as we seek to grow in fellowship – rooted in past blessings, but firmly in the here and now – and joyfully preparing the way for future generations. Let's not forget our own patron saint, Peter: big-hearted, blundering, often getting it wrong, but an absolute rock of love and faith!

St Peter's has a rich history with much to give thanks for and I want to acknowledge and give thanks for Fr Paul's ministry as vicar, along with all those who supported him and the parish and continue to hold the vision and hope that is St Peter-in-the-Forest. I am grateful for the love and support you have given to me and my family.

The present, in which we live with a terrible pandemic, has been a time of loss and unbelievable challenge but, in the midst of this, there have been many glimpses of light and hope as our community at St Peter's has adapted and grown closer in love and fellowship. We have been blessed in returning to a beautifully restored church building set in a part of a jewel that is Epping Forest-in-Walthamstow, reminding us of the beauty of God's creation in which we worship and grow together as disciples of Christ.

Finally, we can all look with hope to the future in which we can together continue to discern God's calling and mission for our church and community.

So where do we go from here?

I believe there are two important elements to the life and witness of our church and community, both of which can be combined and harmonised to bear much fruit as we travel together in faith and hope.

First, the Interim Ministry request ('objectives' if you like) from the PCC was for one in which the vision is that:

1. **we look openly and honestly to the past, giving thanks, and dealing with any need for healing.**
2. **to enable the parish to explore its wider purpose and the context in which that can be best achieved.**
3. **to further explore future ministry provision after this period of interim ministry. For example, ministry in which St Peter's remains a distinct parish with its own vicar or with St Peter's as part of something bigger within a group of churches sharing common aspirations.**

Second, is the 'Activity Plan' which has come out of the Heritage Lottery Fund Project with the following core vision and objects:

'Our Vision: To be a transforming presence and inspirational hub for community activity - bringing the church to life and life to the church.'

Our Core Aims:

- **To become a vibrant, creative, attractive and active church that provides events and activities that cater for the needs of local people, and enhance and enrich community life.**
- **To develop strong and lasting partnerships to extend our ability to offer participation, learning, wellbeing and purposeful lives for all members of the local community.**
- **To bring life and meaning to our hidden heritage stories, ensuring that the church's place in Walthamstow's history is known and appreciated.**

- **To ensure that our activities are practical, sustainable and financially viable now and into the future.'**

Do ask to see this plan - it is a wonderful and growing vision we all need to own!

My own personal hope is that an integrated and harmonised vision – combining the Activity Plan and Interim Ministry aspirations - be will owned, not by a small number, but by an increasing number of people who see St Peter-in-the-Forest as their home – the worshipping community, but also all those communities and groups who are welcomed and included in a church with a big heart inclusion and outreach.

Some have asked me what my vision is for St Peter-in-the-Forest. It's not about me: it's about something you already have - a vision of a unique forest church built on God's love for all of us and with a desire to build fellowship and be at the heart of the communities we serve. I'm here to support and encourage you in that vision – of a **'Unique Forest Church; a transforming presence and inspirational hub for community activity - bringing the church to life and life to the church.'** The challenge and joy for all of us will be not to lose sight of that vision and to include as many as possible on the way in a spirit of true collaboration and fellowship.

I give thanks that my family and I have been invited to explore this vision further and journey with you, fellow disciples and followers of Jesus Christ. I want to thank Bernard and Frances for their ministry and care for both me and the family and the parish, and our dedicated PCC for their wisdom, care, and insight. I want to thank those who are involved in ministry, worship, music, and administration, and those who care for the buildings and outdoors. I also want to thank Peter Vadden for managing the Heritage Lottery Fund Project and being such a guiding light in the revitalisation our beautiful church building, and Francis Ball for being such a brilliant community engagement officer and encourager of our vision as a community church.

With love and blessings,
Fr Alex

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At St Peter's-in-the-Forest, the membership of the PCC consists of the incumbent (our Vicar), Churchwardens, the Assistant Curate, the Reader, members elected by those members of the congregation who are on the electoral roll of the church, and members co-opted by the PCC. The PCC is entitled to elect 9 members but has not filled that complement during 2020. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds, assets and other resources of the PCC are to be deployed and reviewed. New members receive initial training into the workings of the PCC.

The full PCC met seven times during the year.

The Standing Committee of the PCC is entrusted with delegated authority to work with the incumbent in between these meetings, in making day-to-day decisions about governance and oversight. The Standing Committee is the only sub-Committee required by Church law, and consists the Churchwardens, the Treasurer and the PCC Secretary, working alongside the incumbent. *[Church Representation Rules (2017) Appendix II. 14.]*

Administration

St Peter's-in-the-Forest church is visibly located in two public-facing buildings: the parish church on the Woodford New Road (London E17 3PP) and the Peterhouse Church and Community Centre, located at 122 Forest Rise, London E17 3PW. The latter provides the parish correspondence address, along with the incumbent's residential address: St Peter's Vicarage, 121 Forest Rise, London E17 3PW.

The PCC is a body corporate (PCC Powers Measure 1956; Church Representation Rules 2006) and a charity registered with the Charity Commission with Registered Charity Number 1128173.

PCC members who have served at any time from 1st January 2020 until the date this report was approved are as follows. Dates given in brackets refer to the year upon which each Member's Term ends:

The Incumbent:	Fr Paul Trathern – left December 2020 Revd Alex Summers (interim priest for 2 years wef 01/02/2021)
The Churchwardens:	Bernard Eaton (also LLM) Frances Downing (2023)
The Assistant Minister:	The Reverend Susan Diplock
The representatives on the Deanery Synod:	Beryl Porter (2023) Tony Doherty (2023)
The elected members (term end dates given):	Anita Doherty (2023) Pam Bollen (2021) – <i>PCC Secretary</i> Emily Morrell (2021) replacement for Mike Hughes Mike Hughes (May 2020) Judith Woolnough (2021) Frances Burley (2021) Sally Holman (October 2020) Dan Hall (2023)

Safeguarding

DBS

The electronic DBS submissions and clearance have been working well and have become easier than the manual process previously used. We have DBS certificates for all of the current Rocks leaders and our Community Engagement Officers. The turn around time can be as quick as two weeks, although occasionally there are delays in clearing. The Safeguarding team at Chelmsford Diocese are very helpful to me if ever there are concerns regarding getting the applications right. We started an application for our new Parish Administrator, but when going through the process the Diocese said that it was unnecessary.

Safeguarding

E-learning is quick and relatively straight forward, it takes about 1 hour for Adult Safeguarding and the same for Child Safeguarding and the applicant receives a downloadable certificate. Previously face to face C2 and C3 Safeguarding training were organised by the Diocese of Chelmsford at a variety of local venues. Hopefully these will resume. Our Parish Administrator will soon be completing Safe guarding training on line.

Policies

Current guidance for policies in all areas of Safe Guarding from the Church of England have been uploaded on to Church Desk. The regulatory Safeguarding poster giving my contact details is displayed in the Peterhouse entrance and is also available on the SPITF new website. The St Peters

in the Forest website states that we have adopted the House of Bishops 'Promoting a Safer Church: Safeguarding Policy Statement'.

Recording and Monitoring

All DBS certificate details and Safeguarding training details are recorded and updated by the Safeguarding Officer and are available on request

Safeguarding Incidents

There have been no incidents reported this year.

Anita Doherty (Parish Safeguarding Officer)

Data Protection (GDPR)

The PCC agreed we need to receive permission from the congregation to store their data on Church Desk and indicate that what we will be using their information for. This information is stored on Church Desk which is GDPR compliant and where we have a secure routine back up to preserve our data.

In 2020 there were no reported breaches of GDPR. We will continue to uphold the GDPR regulations.

Pam Bollen (Parish Data Controller)

Worship and Prayer

During 2020 Weekly Worship and Daily Prayers was a combination of being online or face to face depending on Covid -19 regulations. Online for both Worship and Prayers when in lockdown was by Facebook.

Parochial Church Council Business

During 2020 the PCC met for 7 times, we met once in person at the beginning of the year and then the pandemic lockdown occurred, and all remaining meetings were held virtually. During the lockdown, we experienced changes even though our normal daily lives seem to blend into one. For example, we have experienced Sunday services meeting in Peterhouse, then not - twice. Our virtual services originally included the Eucharist then not, sometimes live and latterly premiered on Facebook. The Church project was slightly delayed which resulted in delayed opening times, but this was also confounded by lockdowns.

At the start of 2020 we had the pleasure of formally welcoming Red Balloon into Peterhouse offices where we started enjoying their input into the children's ministry (throughout the year), a trial Friday Club which unfortunately had to stop due to C-19 restrictions. Unfortunately, other ideas had to be put on the back burner until restrictions are lifted enough to ensure we can meet some of the ideas that Red Balloon are offering. They also wished to start a pre-school at Peterhouse but legally the building did not cover the Health and Safety or Ofsted guidelines, therefore work is being carried out so that this idea can be moved forward. During the year we financially contributed to Red Balloon to support their Box of Hope initiative which was to supply food donations to families in need during the pandemic.

The trip of the Holy Land was cancelled due to the ill health of the vicar who was leading this trip and fortunately all money was reimbursed. It was felt that we should postpone this and look to do this in 2022 or later but give sufficient time for people to save up as the trip is expensive.

Peterhouse flat was modified and refurbished at the beginning of the year. Initially occupied for a brief period by our LLM/Parish Officer it was later let, conveniently, to someone who was also an employee of Red Balloon who performs weekly duties of a general nature under contract to the parish.

During the months of April, May and June the PCC committee dates were changed due to various circumstances and an extraordinary PCC meeting was held with the Arch Deacon Elwin Cockett and the Waltham Forest Area Dean Reverend David Britton around the future of churches in both our MMU and Waltham Forest Deanery. This coincided in lots of discussions about Group Ministry within the MMU. This discussion was extended to include the congregation by using the post service zoom meeting when both the Arch Deacon and Area Dean for Wanstead and Redbridge (and who is part of our MMU) was invited but only the Area Dean attended.

This was also around the time when Paul was still doing the virtual Sunday Services (not Eucharist) but was not involved in any meetings within the church, Peterhouse or the project and because of this I was nominated and accepted by the PCC to act as Vice Chair of the PCC and attend Project Board and MMU meetings in Paul's stead. Paul continued to record the Sunday services for premiering on Facebook every Sunday up until the end of August from when, due to previous agreements, he was on annual leave and studying for the remainder of the year. Sunday non-Eucharist services resumed with Bernard predominantly leading. However, during the short period of time (September/October) we were able to meet in Peterhouse with C-19 restrictions in place and the Eucharist bread could be administered to those who wished to receive it.

After Paul's departure a sub-committee was set up to start preliminary work on advertising for a new vicar which included asking the congregation what qualities they would like to see in a vicar.

During the year, the PCC formally accepted co-opting Emily Morrell (to replace Mike Hughes who resigned in May 2020) and Judith Woolnough to replace Liz Jarvis. Judith then took on the mantle of being the PCC minute secretary whilst I chaired the meeting. Emily's term is due to end at the 2021 APCM and Judith's at the 2020 APCM which was held virtually and face to face at the end of October. However, Judith has agreed to stay on the PCC until the 2021 APCM. At the 2020 APCM we welcomed Dan Hall on to the PCC and Anita August who wished to continue her time on the PCC. We also appointed Beryl Porter and Tony Doherty to be our Deanery Synod Representatives for the next 3 years.

forth

During the year the Parish Action Plan appeared on the agenda and unfortunately no headway was made on this. This may be due to the unusual year we were all experiencing plus it was felt that it was too much for a small PCC to do. Therefore, it was agreed that we will need to look at this in earnest after C-19 restrictions are lifted and life returns to some normality but will need to include the wider congregation as it is a Parish Action Plan. Governance and new pastoral committee structure had changed and will be a discussion for 2021 PCC meetings.

In September, Pentire Road property was finally sold after buyers dropping out during the year. It was hoped that some money would be left over to buy another property but due to match funding and borrowing from the Diocese (see Treasurer's report) we have had to use a substantial amount of that income.

During the latter part of the year, we had two bits of good news:

- That Father Alex Summers will be our interim priest for a period of two years which meant that rather than facing a possible lengthy interregnum we had some breathing space to really get to grips with the Parish Action Plan which may help in our search of the type of vicar we want and what type of ministry position it could be e.g., group ministry. Alex's starting date will be 1st February 2021
- The employment of Ewan Stockwell our new musical director who started in November and is also a music teacher at Forest School and lives locally.

We are blessed to have both at St Peters.

Finally, and although not normally part of the role of the PCC secretary but with my Vice Chair 'hat on' I would like to thank the following people who have ensured that St Peters continued to work seamlessly through 2020.

- Bernard and Frances (churchwardens) for battling C-19 regulations to ensure meetings took place, their work on the project, Peterhouse, the flat, the grounds all of which needed a watchful eye with various actions taking place.
- Sally Holman for her wonderful work in recording the piano and getting the music to us and Emily Morrell who tied all the choir's voices together so that they could be played at the Sunday service, and the choir for all their contributions.
- For Paul recording the services to be premiered on Facebook
- For the outstanding daily prayers from Sally and Bernard.
- Ruth for her continued excellence in reporting our finances
- Judith and Emily for coming onto the PCC at short notice to fill the gaps and for Judith to take over the minutes – who is far better than me and gets them out incredibly quickly – unlike me.
- For all PCC members for their time and contribution over the year
- For all members of the congregation who have continued to support St Peters through 2020 during what will be viewed as an extraordinary piece of history sometime in the far future.
- Francis Ball – our Community Engagement Officer who has done such excellent work over the year which is shown by the number of people who now visit our website
- Peter Vadden for his continuously high standard of work and dedication to the St Peter's project.

Pam Bollen (PCC Honorary Secretary)

Church Wardens Report

The last APCM was only in October 2020 when we summarised all that had transpired in 2019 – and that was quite a lot! Now, only 6 months later we report again. Although this report is to the APCM on the 23rd May 2021, because of the way that the pandemic has clouded time for us – telescoping and truncating - it is as well to recall that the period covered by the report is January – December 2020.

At the start of 2020 we were optimistic about the completion of the refurbishment project at the church building and worshipping there at Easter. We had lined up a new way to administer the PH centre and provide the Vicar with a way to be a priest rather than a parish administrator, paving the way to be led in the mission of evangelising God's Word with the benefit of the whole parish and its refreshed facilities. Francis Ball had started as our new community engagement officer in November 2019 and would be in the Vanguard of our efforts. We were also blessed buy a new partnership with the Red Balloon Foundation which, by reciprocal gifting, would play, we hoped, a significant role in the delivery of our ministry to families and children.

By February 2020 concerns had begun to be expressed about a new virus travelling East to West, similar to earlier threats like bird flu and Asian flu. Many in our communities, indeed in governments worldwide, initially believed that this would be running into the sand as a threat - as had the earlier 2. This proved far from being the case. By March 2020 it was beginning to dawn upon the world how fast this virus was spreading and how much pain and misery it was capable of inflicting, and over such a short space of time. Our brothers and sisters in Christ in Italy seemed to be being overwhelmed and death rates soared there, in Spain, and the virus began to spread rapidly elsewhere. By March the 23rd the whole country was in lockdown and our own death rates began to rise, especially amongst the most vulnerable in our communities - those in care homes, the elderly, and those with life-threatening conditions or illnesses.

Peterhouse had to close down for a seemingly indefinite period. Our income base totally collapsed. Crest gave notice on their offices and the Dementia Club and left us in April - leaving only Haven making a contribution (reduced) as they continued to minister on an emergency basis to abuse survivors.

Work on the church building stopped for an initial period of about four weeks and when it resumed, very slowly, there were interruptions to the supply chains which delayed the completion of works until long after we expected to be back in the building.

As an uncertain spring turned into a hesitant summer, it looked as though conditions would begin to ease but by September we all realised how foolish it was to have been optimistic about the course of the pandemic; new variants, increases in infection rates from them and from loosening the restrictions on social mixing, and the return of children to school in September combined with further attempts to ease the effects on the economy had resulted in a surge in infection rates and, worse, a rise in death rates which necessitated further restrictions and lockdowns.

We planned to try and be open and back in the church building by Christmas and all the signs from government - and the advent of vaccines - looked as though that was more than just fantasy.

However, when we had to pull the plug on the Carol service and our other Christmas services on the 19th of December, we knew that the war of attrition against the pandemic was continuing unabated. Further pauses to completion at the church building, to our hopes of refreshing the mission, to our ambitions with regard to the physical resumption of our activity plans and to a return to some measure of 'normality' all started to look far from attainable.

Some things during the year had gone surprisingly well. Francis Ball had already taken our social media and online presence to a whole new level by establishing a more accessible and widely linked Facebook page, a YouTube presence and he had begun to build us a new website. He had also begun to develop links to other local networks with geographical or common interest to us. He also took forward new online ways of community engagement and outdoor expressions of the activity plan - all great stuff with which we and the NHLF were pleased and impressed!

This was not the only evidence of his generous technical expertise with which he began to advise the ministry team. Bernard kicked off our trend of live broadcasts via Facebook with an offering of compline on Tuesday the 24th of March which seemed to go well. From then on Fr Paul opted to deliver services of morning prayer every day himself; and until after the high days of Easter provided online spiritual communion on Sundays and holy days from wherever he was. This online

services provision, we believe, was a significant contribution to the cohesion of the parish as a whole and also in making sure that the wider community knew that - even in these trying times - God was present and was with us in our struggles. Bernard and Sally provided evening prayers and occasional substitutions when Fr Paul was unable to cover certain services.

Bernard and Sally also spearheaded efforts to maintain pastoral care to all of our congregation and, indeed, to those outside who called for help.

After Easter, for reasons of his own conscience, Fr Paul discontinued the offering of communion and resorted to services of the Word only. These services were enhanced by Francis's additional technical expertise as we began, in mid-May to try and give a more technically fluent expression of worship. Our choir - with the assistance of Sally and Emily (music and tech respectively) began to provide us with the joy of music and song on a weekly basis; this was both uplifting and sustaining. We even got the children to help out with their joyful prayers of the Our Father!

Red Balloon provided online versions of Rocks activities, so well begun live before lockdown - and you can read more about that in the report on children's ministry.

We also partnered with Red Balloon in the provision of Boxes of Hope to the local communities, commonly, health and care workers and their families and we are proud to have significantly subsidised that necessary work.

In May, Fr Paul's signified his personal intention to leave the parish, formally, by 31st December of 2020. He had stepped away from legal leadership in the parish in April when Pam Bollen took over, as Vice-Chair, spearheading non-ministerial effort with the churchwardens. He left the parish as Vicar at the end of December but effectively left us earlier than that - taking leave and then Extended Study Leave from the beginning of September. The churchwardens initiated the resumption of live eucharistic services at Peterhouse at the end of August, which gave him the opportunity to celebrate Holy Communion with us before he departed. Until restrictions became too onerous, we were well-served after Fr Paul's departure by the ministry of a number of substitutes to whom we are especially grateful: Revd Bridget De Mello; Revd Martyn Hawkes and Revd Mark Kenny (from our MMU); Revd Gill Hopkins; Revd Canon Wendy Robins; and Revd Nigel Anstey. We benefitted from wonderful, caring ministry and stirring sermons!

Towards the end of 2020 we added the following new members of staff:

Ewan Stockwell to be our new Director of Music: Ewan is a teacher at Forest School and known to many of us already for his Sunday service contributions as an organist/pianist. We have high hopes of his work with us and for reconnecting us to Forest.

Emily Jack - who now resides in the flat above Peterhouse and will provide 40 hours per month of generalised assistance.

Sally Lye - Frances Downing's daughter - who has joined us as a part-time Parish Administrator for 12 hours of flexible working each week.

It is fair to say that the realities of our evolving circumstances as a parish will still very much require constant review and revision to ensure that the parish needs are served efficiently and economically.

The Churchyard

A vote of thanks again to Tony and Anita Docherty and an additional cadre of volunteers from the Green Gym organised via Francis. Our churchyard was still able to look as lived in and as loved despite lockdown and the building works.

Peterhouse

Rob Downing provided his usual rolling maintenance in Peterhouse where he could assist, and the restrictions allowed for it. We concluded our contractual relations early with Ashley Cleaning, partly pandemic spurred. Covid regulations were imposed on us for which we could only be partially reimbursed by the government by a specific grant and rates relief. Water ingress to the upper landing has resulted in an insurance claim for repair. The authorization for estimates is due shortly and works will then be scheduled.

The PCC scheduled necessary maintenance and upgrading plans to our 25-year-old building. It is like maintaining the Forth bridge but we are also scheduling regular maintenance plans to improve site which should improve safety and a modern, future-proofed working and lettings operation alongside the church building to fund the mission going forward.

Pentire Road

Now sold and in the nick of time! See Treasurer's report.

Some Thank You's

- For our ministry team;
- For Rob Downing for his tireless efforts around the church building and Peterhouse;
- for our new Director of Music, Ewan Stockwell;
- for our other musicians and for our choristers;
- For our florists;
- For our Servers;
- For our welcomers, readers, intercessors, and our Coffee and Tea team;
- For the people looking after people in need amongst us; making sure they are not 'out of sight, out of mind'.
- For our Eucharistic assistants;
- **For those who sponsor and provide financial support at whatever level – we need you now more than ever!.**
- For the Mothers Union and all their work and commitment to families and the world.

With special thanks to God for the lives of our sisters and brothers who have passed in 2020:

<i>Pat Mitchell</i>	<i>Stanley Eager</i>	<i>Ian Greer</i>
<i>Stephanie Wilkinson</i>	<i>Lyn Jones</i>	<i>Revd Peter Marshal</i>

All members of this congregation during their live times. May they rest in peace and rise in eternal glory. They will all be missed but are safe in the hands of God.

A Special Welcome

Even though this didn't happen until February 2021 it would be remiss in the extreme for us to fail to give thanks for the arrival of Revd Canon Fr Alex Summers as our new Interim Priest and Associate Minister. Whatever title or formality that the bureaucracy need to give him, we welcome him as a loving, pastoral and spiritual leader and guide who has already done for our parish as we work out our mission. Alex is a keen environmentalist and joins us with his wife,

Rachel – a renowned proponent of forest church and forest schooling – who is also training for ordained pioneer ministry. Rachel is also part of our expanding ministry team at St Peter's. They have 5 children – some now on the brink of adulthood to be fair; some of you may have noted the curious continuity here as Alex's 2 immediate predecessors also had 5 children 😊
Their presence here with us at this time is – we believe – a gift from God. Welcome Alex, Rachel, Miriam, Isaac, Esther, Elijah and Solly!

AS ALWAYS - PLEASE, KEEP FAITH. YOUR ONGOING PRAYERS AND CONTRIBUTIONS ARE ESSENTIAL TO GIVE US THAT SPRINGBOARD FOR MISSION WHICH THE NEW PROJECTS AND OUR WHOLE AND UNIFIED PARISH NEEDS.

Bernard Eaton & Frances Downing (Churchwardens)

Electoral Roll

There are 48 names on the Electoral Roll. Two names have been removed and two added since April 2019, leaving the total unchanged since last year. We were saddened by the death of James Bird, who served this church faithfully for many years.

Regarding those who have been absent from church for some time, the rule is that persons who live outside the parish and have not worshipped at St Peter's in the past six months may be removed from the roll. However, in view of the difficulties caused by the coronavirus restrictions, anyone who has not notified me of their wishes has been retained on the electoral roll this year.

Debbie Carson (Electoral Roll Officer)

Financial Review

Firstly, a reminder of some definitions: Restricted funds are those only expendable in accordance with the specific wishes of the donor and/or grant provider. Designated funds are those earmarked by the PCC for a particular project or purpose. Unrestricted funds are those expendable at the discretion of the PCC, in furtherance of the objects of the parish.

Secondly, some information on different types of annual accounts. Before 2018, the parish's annual accounts were prepared on the receipts and payments basis. All income or expenditure was recorded in the year that the money was actually received or paid out. If a charity's annual income or expenditure exceeds £250,000, accounts must be prepared on the accruals basis. Income has to be recorded in the year that the entitlement to receive the money arose; expenditure has to be recorded in the year when the liability to pay the money arose. As the parish's annual income in 2018, 2019 and 2020 was over £250,000, the accounts for these years are presented on the accrual basis.

Another consequence of exceeding the £250,000 limit for income or expenditure is that the annual accounts must be examined by an Independent Examiner who is a member of a listed body, such as the Institute of Chartered Accountants in England and Wales (ICAEW) or the Institute of Financial Accountants (IFA). If a charity's gross annual income exceeds £1M, the accounts must be audited, rather than just independently examined. 2020 was the first time that this applied to the parish's accounts.

Overview

It was expected that 2020 would be a tough year for the parish finances because of the "St Peter's: A Unique Forest Church" project finally reaching the building works stage, with large payments having to be made to the main contractors, Roof Ltd. The maximum recoverable from the major funders is 94% of expenditure - 74% from the Heritage Lottery Fund (HLF) and 20% from the Listed Places of Worship Grant Scheme (which covers the cost of VAT incurred in repairing listed buildings in use as places of worship).

The COVID-19 pandemic and the resulting government restrictions increased the duration and cost of the building works. The COVID-19 pandemic also meant that fund-raising for the project became increasingly harder, as funders prioritised providing support to projects that they were already funding.

The COVID-19 pandemic and the resulting government restrictions also had a major negative effect on the parish's normal sources of income. Rooms couldn't be hired out, groups couldn't meet, and, even when worship services were allowed, congregations and collections were smaller. To cover cash flow, the parish drew down the remaining £100K of the £180K loan arranged with the diocese of Chelmsford. However, some of the invoices from the main contractors were so large (£196.8K in July, £212.7K in August) that they could not be paid until the HLF grant had been claimed and received. The house at 7 Pentire Road was finally sold in September 2020 for £500K. The PCC has designated the proceeds for the purchase of a replacement rental residential property. However, £180K were transferred to unrestricted funds to pay back the loan from the Diocese of Chelmsford and another 88.8K was transferred to restricted funds to cover the deficit on St Peter's - a Unique Forest Church and the Nave Chairs funds. The rest of the proceeds are being used to cover the parish's ongoing cash flow.

Income

Total unrestricted and designated income for the parish in 2020 was £81.6K (a fall of 46% compared to £150.5K in 2019), of which £12.6K (a fall of 27% compared to £17.2K in 2019) was from planned voluntary donations, and a further £3.5K (£5.4K in 2019) was from Gift Aid.

Restricted income of £1.4M (a rise of 376% compared to £292.5K in 2019) was also received. Total income was £1.5M, a rise of 233% compared with £443.0K in 2019.

The largest single item of the parish's unrestricted and designated income in 2020 was a £25K Business Rates Support Grant from the Retail, Hospitality and Leisure Grant Fund, part of the package of support for businesses in the retail, hospitality and leisure sectors in response to the COVID-19 outbreak. Income from hiring out rooms and renting out residential properties totalled £37.0K, a decrease of 62% compared to £97.1K in 2019. The house at 7 Pentire Road was unoccupied until it was sold in September and the flat in Peterhouse was unoccupied for the first eight months of the year.

Most of the restricted income was for the delivery stage of the building project, including £1.1M from the HLF, £232.7K from the Listed Places of Worship Grant Scheme and £10.0K from the Friends of Essex Churches Trust.

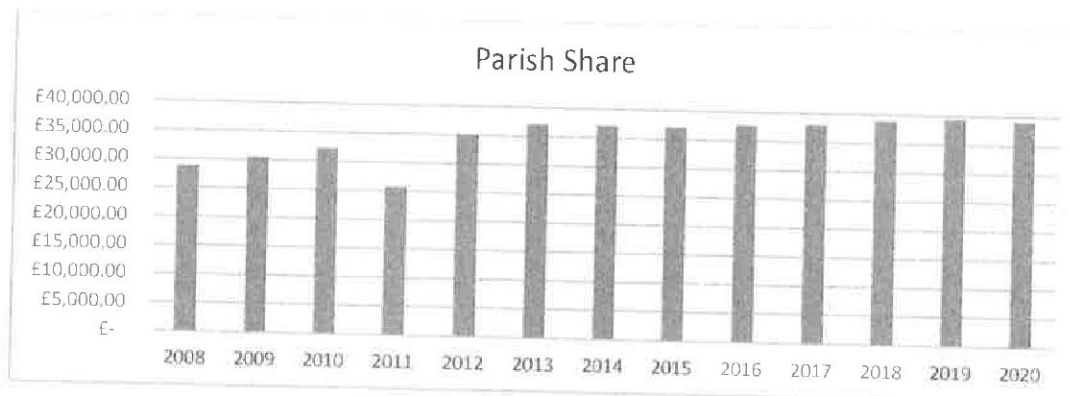
Worship services been held virtually meant that collections fell from £2.7K in 2019 to £0.5K in 2020. This decrease was partly offset by £0.6K in unrestricted donations made via bank transfer. Total voluntary giving last peaked in 2013 and has been declining since. Reductions in giving due to death, retirement, reduced means, or relocation continued to be greater than increases due to people starting to give, giving more regularly, or increasing the amount that they give.

Payments

Total expenditure in 2020 was £1.6M, of which £1.5M was restricted. Total unrestricted and designated expenditure fell by 22.4% from £156.7K in 2019 to £121.7K in 2020.

The largest area of expenditure in 2020 was again for the delivery stage of the building project, where most of that restricted £1.5M was spent, compared to £291.1K in 2019, an increase of 415%. Project income was only sufficient to cover 92% of project expenditure.

The second largest item of expenditure in 2020 was the Parish Share. This is the sum that the parish pays to the Diocese of Chelmsford. The diocese uses the money it receives from its parishes to provide stipends and housing for clergy, as well as funding the centralised expenditure of the diocese. In 2020, the parish paid £39,187, equivalent to £3,265.58 per month, or £751.53 per week. This was a decrease of 0.5% on 2019, thanks to a larger fees credit.



The third largest item of expenditure in 2020 was the running costs of Peterhouse; at £34.5K, a decrease of 51% on the £71.1K spent in 2019. The contract with Ashley Cleaning Services was terminated after a year. Reduced usage of the building resulted in lower gas and electricity bills. Less was also spent on maintenance, renovations and repairs, especially to the flat, where £12.7K was spent on major works in 2019.

Balances

Expenditure was more than income for both the building project and the parish's normal running costs. The deficit for the year was £148.6K, compared to a deficit of £5.6K (excluding the loss on revaluation of 7 Pentire Road) in 2019. There was a deficit of £40.1K on the unrestricted and designated funds in 2020, a 543% increase compared to the £6.2K deficit in 2019. There was a deficit of £108.6K on restricted funds in 2020, compared to a small surplus in 2019. However, because of the sale of 7 Pentire Road, net current assets rose from £104.6K to £456.0K. After £180.0K was transferred from designated to unrestricted funds to pay off the outstanding loan from the diocese and a further £88.8K was transferred to restricted funds to cover the deficit on the project., unrestricted funds stood at £209.8K, designated funds stood at £242.6K (of which £226.2K remained from the sale of 7 Pentire Road) and restricted funds stood at £3.6K.

Reserves Policy

It is PCC policy to try to maintain unrestricted reserves in the bank current account(s) of three months' normal average expenditure (excluding major building repairs and renovations, and the costs of the building project) equating to £30K. These reserves are held to smooth out fluctuations in cash flow and to meet emergencies. This target was met at the end of 2020.

Statement of members' (trustees') responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the PCC and of the incoming resources and application of resources of the PCC for that year.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the PCC and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the PCC Powers Measure (1956) as amended and Church Representation Rules. They are also responsible for safeguarding the assets of the PCC and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Parochial Church Council on the 16th of May 2021



Rev AWM Summers, Chair

Independent Auditors Report – To the Members of the Ecclesiastical
Parish of St Peter-in the Forest, Walthamstow

Opinion

We have audited the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St Peter Walthamstow (the 'PCC') for the year ended 31 December 2020 which comprise the statement of financial activities, the statement of financial position, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice)

In our opinion, the financial statements:

- give a true and fair view of the state of the PCC's affairs as at 31 December 2020 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the PCC in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the PCC's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with

the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the PCC's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

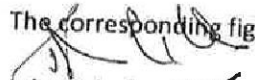
Other matter

Your attention is drawn to the fact that the PCC has prepared financial statements in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in

the UK and Republic of Ireland (FRS 102)" (as amended) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

This has been done in order for the financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2016.

The corresponding figures for 2019 are unaudited.


John Caladine FCCA CTA FCIE

Chartered Certified Accountants
Statutory Auditor

23 June 2021

Caladine Limited
Chantry House
22 Upperton Road
Eastbourne
East Sussex
BN21 1BF

John Caladine FCCA CTA FCIE is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under of section 1212 of the Companies Act 2006

Statement of Financial Activities for the Year Ended 31 December 2020

	Notes	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Designated Funds 2019 (restated)	Total Funds 2019 (restated)
Incoming Resources									
<i>Donations and Legacies</i>	2	£42,567.85	£1,394,028.03	£143.39	£1,436,739.27	£46,785.13	£292,067.43	£147.50	£339,000.06
<i>Other Trading Activities</i>	3	£0.00	£0.00	£601.50	£601.50	£1,600.00	£336.00	£0.00	£1,936.00
<i>Investments</i>	4	£0.03	£66.84	£60.78	£127.65	£1,016.30	£97.78	£894.37	£2,008.45
<i>Income from Charitable Activities</i>	5	£38,206.89	£0.00	£0.00	£38,206.89	£99,184.15	£0.00	£884.00	£100,068.15
Total Incoming Resources		£80,774.77	£1,394,094.87	£805.67	£1,475,675.31	£148,585.58	£292,501.21	£1,925.87	£443,012.66
Resources Expended									
<i>Cost of Raising Funds</i>	8	£250.17	£0.00	£108.04	£358.21	£4.69	£0.00	£0.00	£4.69
<i>Charitable Activities</i>	9	£116,329.59	£1,502,742.31	£5,014.88	£1,624,086.78	£155,107.00	£292,164.83	£1,637.73	£448,909.56
Total Resources Expended		£116,579.76	£1,502,742.31	£5,122.92	£1,624,444.99	£155,111.69	£292,164.83	£1,637.73	£448,914.25
Net Incoming/(Outgoing) Resources Before Investment Gains		-£35,804.99	-£108,647.44	-£4,317.25	-£148,769.68	-£6,526.11	£336.38	£288.14	-£5,901.59
<i>Net Gains/Losses On Investments</i>		£0.00	£142.37	£0.00	£142.37	£0.00	£326.22	£0.00	£326.22
Net Incoming Resources for the Year		-£35,804.99	-£108,505.07	-£4,317.25	-£148,627.31	-£6,526.11	£662.60	£288.14	-£5,575.37
<i>Other Recognised Gains/Losses (Revaluation of Fixed Assets)</i>		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£125,000.00	£125,000.00
<i>Transfers Between Funds</i>		£180,000.00	£88,775.93	£268,775.93	£0.00	£0.00	£0.00	£0.00	£0.00
Net Movement in Funds		£144,195.01	-£19,729.14	£273,093.18	-£148,627.31	-£6,526.11	£662.60	£124,711.86	£130,575.37
Total Funds Brought Forward at 1 January (Restated)		£65,590.10	£23,302.55	£515,729.68	£604,622.33	£72,116.21	£22,639.95	£640,441.54	£735,197.70
Total Funds Carried Forward at 31 December		£209,785.11	£3,573.41	£242,636.50	£455,995.02	£65,590.10	£23,302.55	£515,729.68	£604,622.33

The Parochial Church Council of the Ecclesiastical Parish of St Peter-on-the-Forest, Walthamstow
Trustees Report for year ended 31st December 2021

Balance Sheet at 31 December 2020

	Notes	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Designated Funds 2019 (restated)	Total Funds 2019 (restated)
Fixed Assets									
Investments	12	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£500,000.00	£500,000.00
Total Fixed Assets		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£500,000.00	£500,000.00
Current Assets									
Cash at Bank and in Hand	13	£211,659.65	-£42,759.67	£242,584.94	£411,484.92	£114,233.08	-£38,271.09	£15,634.87	£91,596.86
Investments	14	£0.00	£2,212.63	£0.00	£2,212.63	£0.00	£2,070.26	£0.00	£2,070.26
Debtors	15	£8,830.37	£82,137.62	£51.56	£91,019.55	£34,634.25	£120,933.47	£94.81	£155,662.53
		£220,490.02	£41,590.58	£242,636.50	£504,717.10	£148,867.33	£84,732.64	£15,729.68	£249,329.65
Creditors	16	-£10,704.91	-£38,017.17	£0.00	-£48,722.08	-£83,277.23	-£61,430.09	£0.00	-£144,707.32
Net Current Assets		£209,785.11	£3,573.41	£242,636.50	£455,995.02	£65,590.10	£23,302.55	£15,729.68	£104,622.33
NET ASSETS		£209,785.11	£3,573.41	£242,636.50	£455,995.02	£65,590.10	£23,302.55	£15,729.68	£604,622.33

Approved by the Parochial Church Council on the 16th of May 2021



Rev AWM Summers, Chair

Statement of Cash Flows for the Year Ended 31 December 2020

	Notes	Total Funds 2020	Total Funds 2019
Cash flows from Operating Activities:			
Cash Absorbed by Operations	1	-£110,239.59	-£94,341.30
Cash Flows From Investing Activities:			
Dividends, Interest and Rents From Investments		£127.65	£2,008.20
Gross Proceeds From the Sale of Property		£500,000.00	£0.00
Net Cash Generated from Investing Activities		£500,127.65	£2,008.20
Cash Flows from Financing Activities:			
Proceeds of New Loans		£110,000.00	£70,000.00
Repayment of Loans		-£180,000.00	£0.00
Net Cash Used in Financing Activities		-£70,000.00	£70,000.00
Change in Cash and Cash Equivalents in the Reporting Period		£319,888.06	-£22,333.10
Cash and Cash Equivalents at 1 January		£91,596.86	£113,929.96
Cash and Cash Equivalents at 31 December		£411,484.92	£91,596.86

Notes

1 - Cash Absorbed by Operations

	2020	2019
Deficit for Year	-£148,627.31	-£130,575.37
Adjustments for:		
Investment Income Recognised in Statement of Financial Activities	-£127.65	-£2,008.20
Fair Value Gains and Losses on Investment Properties	£0.00	£125,000.00
Fair Value Gains and Losses on Investments	-£142.37	-£326.22
Movements in Working Capital:		
Decrease/(Increase) in Debtors	£64,642.98	-£136,416.06
(Decrease)/Increase in Creditors	-£25,985.24	£49,984.55
Cash Absorbed by Operations	-£110,239.59	-£94,341.30

2 - Analysis of Changes in Net Funds

	At 1 January 2020	Cash flows	At 31 December 2020
Cash at Bank and in Hand	£91,596.86	£319,888.06	£411,484.92
Loans Falling Due Within One Year	-£70,000.00	£70,000.00	£0.00
	£21,596.86	£389,888.06	£411,484.92

Notes to the Financial Statements for the Year Ended 31 December 2020

The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Peter Walthamstow is a registered charity established by the Parochial Church Council Powers Measure (1956) as amended, and Church Representation rules. The principal address is The Parish Office, Peterhouse Church and Community Centre, 122 Forest Rise, Walthamstow, London, E17 3PW.

1 Accounting Policies

a Basis of financial statements

The accounts have been prepared in accordance with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The PCC is a Public Benefit Entity as defined by FRS 102.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice that is referred to in the Regulations, but which has since been withdrawn. The accounts are prepared in sterling, which is the functional currency of the PCC.

The accounts have been prepared under the historical cost convention, with the exception of fixed asset investments and current asset investments being measured at fair value. The principal accounting policies adopted are set out below.

b Fund accounting

Unrestricted funds are income funds that are to be spent on the PCC's general purposes.

Restricted funds comprise (a) income from trusts or endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Designated funds are general funds set aside by the PCC for use in the future.

c Incoming resources

Planned giving, collections and similar donations are recognised when received. Income from the recovery of tax on gift-aided donations is accounted for in the period in which the relevant donation is received. Grant income is recognised on a receivable basis. The income from charitable activities includes rental income, from the letting of church premises and other buildings, which is accounted for when earned. It is shown gross, with the associated costs included in the costs of charitable activities.

d Resources expended

Expenditure is recognised when an obligation exists, payment is probable, and the amount can be measured reliably.

e Fixed assets

Consecrated and beneficed property of any kind such as the church building is excluded from the accounts in accordance with s10 of the Charities Act 2011.

Moveable church contents are held by the vicar and churchwardens on special trust for the PCC and require a faculty for disposal. They are considered by the PCC to be inalienable property.

Investments are valued at market value at 31st December. The market value of the investment property at 7 Pentire Road has been determined by DaBora Conway Limited real estate agency, using comparable properties in an active market.

f Going concern

At the time of approving the financial statements, the PCC have a reasonable expectation that it has adequate resources to continue in operational existence for the foreseeable future. Thus, the PCC continues to adopt the going concern basis of accounting in preparing the financial statements.

g Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

h Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the PCC is demonstrably committed to terminate the employment or to provide termination benefits.

i Retirement benefits

The PCC operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the PCC in an independently administered fund. Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

Notes to the Financial Statements for the Year Ended 31 December 2020

2 Donations and Legacies

	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Designated Funds 2019 (restated)	Total Funds 2019 (restated)
Planned Giving	£12,576.00	£0.00	£0.00	£12,576.00	£17,186.10	£0.00	£0.00	£17,186.10
Collections at Services	£522.40	£0.00	£0.00	£522.40	£2,663.06	£0.00	£0.00	£2,663.06
Donations	£977.87	£2,977.00	£110.72	£4,065.59	£21,602.95	£696.60	£118.00	£22,417.55
Gift Aid Tax Recovered	£3,491.58	£693.00	£32.67	£4,217.25	£5,333.02	£89.15	£29.50	£5,451.67
Grants	£25,000.00	£1,390,358.03	£0.00	£1,415,358.03	£0.00	£291,281.68	£0.00	£291,281.68
	£42,567.85	£1,394,028.03	£143.39	£1,436,739.27	£46,785.13	£292,067.43	£147.50	£339,000.06

Grants received, included in the above, are as follows:

	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019	Restricted Funds 2019	Designated Funds 2019	Total Funds 2019
Beatrice Laing Trust	£0.00	£0.00	£0.00	£0.00	£0.00	£15,000.00	£0.00	£15,000.00
Friends of Essex Churches Trust	£0.00	£10,000.00	£0.00	£10,000.00	£0.00	£0.00	£0.00	£0.00
Garfield Weston Foundation	£0.00	£0.00	£0.00	£0.00	£0.00	£20,000.00	£0.00	£20,000.00
Heritage Lottery Fund	£0.00	£1,147,645.99	£0.00	£1,147,645.99	£0.00	£210,788.17	£0.00	£210,788.17
Retail, Hospitality and Leisure Grant Fund	£25,000.00	£0.00	£0.00	£25,000.00	£0.00	£0.00	£0.00	£0.00
Reclaimed VAT	£0.00	£232,712.04	£0.00	£232,712.04	£0.00	£45,493.51	£0.00	£45,493.51
	£25,000.00	£1,390,358.03	£0.00	£1,415,358.03	£0.00	£291,281.68	£0.00	£291,281.68

3 Other Trading Activities

	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Designated Funds 2019 (restated)	Total Funds 2019 (restated)
Christian Aid Week Cream Tea	£0.00	£0.00	£0.00	£0.00	£0.00	£336.00	£0.00	£336.00
Quiz Night	£0.00	£0.00	£601.50	£601.50	£0.00	£0.00	£0.00	£0.00
Sale of Unwanted Chairs from Church Building	£0.00	£0.00	£0.00	£0.00	£1,600.00	£0.00	£0.00	£1,600.00
	£0.00	£0.00	£601.50	£601.50	£1,600.00	£336.00	£0.00	£1,936.00

Notes to the Financial Statements for the Year Ended 31 December 2020

4 Investments

	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Designated Funds 2019 (restated)	Total Funds 2019 (restated)
CBF Deposit Interest	£0.03	£4.48	£60.78	£65.29	£103.30	£37.36	£107.37	£248.03
CBF Investment Fund Interest	£0.00	£62.36	£0.00	£62.36	£0.00	£60.42	£0.00	£60.42
Rental Income - 7 Pentire Road	£0.00	£0.00	£0.00	£0.00	£913.00	£0.00	£787.00	£1,700.00
	£0.03	£66.84	£60.78	£127.65	£1,016.30	£97.78	£894.37	£2,008.45

5 Income from Charitable Activities

	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Designated Funds 2019 (restated)	Total Funds 2019 (restated)
Statutory Fees (Gross)	£970.00	£0.00	£0.00	£970.00	£2,595.00	£0.00	£0.00	£2,595.00
Room Hire - Church	£0.00	£0.00	£0.00	£0.00	£1,056.40	£0.00	£0.00	£1,056.40
Room Rental - Peterhouse	£15,250.00	£0.00	£0.00	£15,250.00	£25,600.00	£0.00	£0.00	£25,600.00
Room Hire - Peterhouse	£16,713.54	£0.00	£0.00	£16,713.54	£67,395.75	£0.00	£0.00	£67,395.75
Equipment Hire - Peterhouse	£50.00	£0.00	£0.00	£50.00	£55.00	£0.00	£0.00	£55.00
Rental Income - Peterhouse Flat	£5,000.00	£0.00	£0.00	£5,000.00	£1,250.00	£0.00	£0.00	£1,250.00
Provision of Refreshments	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£884.00	£884.00
Parking	£200.00	£0.00	£0.00	£200.00	£1,214.00	£0.00	£0.00	£1,214.00
Other	£23.35	£0.00	£0.00	£23.35	£18.00	£0.00	£0.00	£18.00
	£38,206.89	£0.00	£0.00	£38,206.89	£99,184.15	£0.00	£884.00	£100,068.15

6 Staff Costs

	Unrestricted Funds 2020	Restricted Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Total Funds 2019 (restated)
Wages and Salaries	£13,042.02	£24,258.52	£37,300.54	£26,972.15	£3,751.17	£30,723.32
Social Security Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Employer's Contribution to Defined Contribution Pension Schemes	£0.00	£1,314.96	£1,314.96	£449.31	£110.00	£559.31
	£13,042.02	£25,573.48	£38,615.50	£27,421.46	£3,861.17	£31,282.63
Average Number of Employees on the Payroll During the Year	2020	2019				
Full Time Staff	1.0	0.3				
Part Time Staff	1.7	1.6				
	2.7	1.9				

There were no employees who received employee benefits of more than £60,000.

Notes to the Financial Statements for the Year Ended 31 December 2020

7 Trustees' Remuneration and Benefits and Related Party Transactions

A small immaterial portion of the expenses paid to the then incumbent, the Rev Paul K. Trathen, may have related to his services as chairman of the PCC. Callum Trathen, who was paid to set up furniture for worship services in the hall at Peterhouse, is the son of the then incumbent, the Rev Paul K. Trathen. Sally Lye, appointed as part-time Parish Assistant in November 2020, is the daughter of one of the Churchwardens, Frances Downing. No other payments or expenses were paid to any other PCC members, persons closely connected to them, or other related parties.

8 Cost of Raising Funds

	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Designated Funds 2019 (restated)	Total Funds 2019 (restated)
Church Café - Supplies and Equipment	£240.83	£0.00	£0.00	£240.83	£0.00	£0.00	£0.00	£0.00
Costs of Fundraising Events	£0.00	£0.00	£105.00	£105.00	£0.00	£0.00	£0.00	£0.00
Processing Fees for Debit Card Payments	£9.34	£0.00	£3.04	£12.38	£4.69	£0.00	£0.00	£4.69
	£250.17	£0.00	£108.04	£358.21	£4.69	£0.00	£0.00	£4.69

9 Charitable Activities

	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Designated Funds 2019 (restated)	Total Funds 2019 (restated)
Ministry Costs: Diocesan Parish Share	£39,187.00	£0.00	£0.00	£39,187.00	£39,394.00	£0.00	£0.00	£39,394.00
Church Building - Running Costs	£6,724.29	£0.00	£0.00	£6,724.29	£5,040.38	£0.00	£480.00	£5,520.38
"St Peter's: A Unique Forest Church" Project - Capital Costs	£0.00	£1,378,392.94	£0.00	£1,378,392.94	£0.00	£159,784.59	£0.00	£159,784.59
"St Peter's: A Unique Forest Church" Project - Professional Fees	£0.00	£90,181.08	£0.00	£90,181.08	£0.00	£125,144.76	£0.00	£125,144.76
"St Peter's: A Unique Forest Church" Project - Other Costs	£0.00	£30,950.82	£0.00	£30,950.82	£0.00	£6,237.83	£0.00	£6,237.83
Peterhouse Church and Community Centre - Running Costs	£34,518.21	£0.00	£13.00	£34,531.21	£70,505.89	£0.00	£666.44	£71,172.33
Parish - Other Running Costs	£11,326.50	£0.00	£5,001.88	£16,328.38	£17,423.97	£761.82	£491.29	£18,677.08
Support Costs (see Note 10)	£15,290.44	£3,217.47	£0.00	£18,507.91	£21,450.95	£235.83	£0.00	£21,686.78
Governance Costs (see Note 10)	£9,283.15	£0.00	£0.00	£9,283.15	£1,291.81	£0.00	£0.00	£1,291.81
	£116,329.59	£1,502,742.31	£5,014.88	£1,624,086.78	£155,107.00	£292,164.83	£1,637.73	£448,909.56

Notes to the Financial Statements for the Year Ended 31 December 2020

10 Support and Governance Costs

	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Designated Funds 2019 (restated)	Total Funds 2019 (restated)
Support Costs								
<i>Interest on Loan from Diocese</i>	£0.00	£3,097.47	£0.00	£3,097.47	£0.00	£145.83	£0.00	£145.83
<i>Parish Office - Running Costs</i>	£2,920.77	£120.00	£0.00	£3,040.77	£5,510.63	£90.00	£0.00	£5,600.63
<i>Recruitment</i>	£0.00	£0.00	£0.00	£0.00	£907.20	£0.00	£0.00	£907.20
<i>Staff Costs</i>	£12,369.67	£0.00	£0.00	£12,369.67	£15,033.12	£0.00	£0.00	£15,033.12
	£15,290.44	£3,217.47	£0.00	£18,507.91	£21,450.95	£235.83	£0.00	£21,686.78
Governance Costs								
<i>Audit Fees</i>	£7,200.00	£0.00	£0.00	£7,200.00	£0.00	£0.00	£0.00	£0.00
<i>Independent Examination Fees</i>	£1,800.00	£0.00	£0.00	£1,800.00	£960.00	£0.00	£0.00	£960.00
<i>Lunches at PCC Meetings</i>	£27.69	£0.00	£0.00	£27.69	£81.81	£0.00	£0.00	£81.81
<i>Payroll Fees</i>	£240.00	£0.00	£0.00	£240.00	£240.00	£0.00	£0.00	£240.00
<i>PCC Resources</i>	£15.46	£0.00	£0.00	£15.46	£10.00	£0.00	£0.00	£10.00
	£9,283.15	£0.00	£0.00	£9,283.15	£1,291.81	£0.00	£0.00	£1,291.81

11 Fixed Asset Investments

	Market Value at 1 January 2020	Disposal	Market value at 31 December 2020	Market value at 1st January 2019	Loss on Revaluation	Market Value at 31st December 2019
Freehold Residential Property at 7 Pentire Road (sold in Sept 2020)	£500,000.00	-£500,000.00	£0.00	£625,000.00	-£125,000.00	£500,000.00

12 Cash at Bank and in Hand

	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019	Restricted Funds 2019	Designated Funds 2019	Total Funds 2019
Co-operative Bank Current Account	£211,626.88	-£43,889.49	£228,207.49	£395,944.88	£113,978.90	-£39,357.44	£1,318.19	£75,939.65
The CBF Church of England Deposit Fund	£5.31	£1,060.78	£14,373.18	£15,439.27	£5.28	£1,056.30	£14,312.41	£15,373.99
Cash in Hand	£27.46	£69.04	£4.27	£100.77	£209.91	£69.04	£4.27	£283.22
	£211,659.65	-£42,759.67	£242,584.94	£411,484.92	£114,194.09	-£38,232.10	£15,634.87	£91,596.86

13 Investments

	Market value brought forward 1st January 2020	Gain on revaluation	Market value carried forward 31st December 2020
108 shares in the CBF Church of England Investment Fund - Revd Canon R A Pelly Trust for Maintenance of Church and Churchyard	£2,070.26	£142.37	£2,212.63

Notes to the Financial Statements for the Year Ended 31 December 2020

14 Debtors

	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Designated Funds 2019 (restated)	Total Funds 2019 (restated)
Grants Receivable	£0.00	£81,193.54	£0.00	£81,193.54	£0.00	£118,151.42	£0.00	£118,151.42
Prepayments	£5,503.92	£246.85	£41.56	£5,792.33	£3,370.90	£2,618.42	£54.56	£6,043.88
Other Debtors	£3,326.45	£697.23	£10.00	£4,033.68	£31,263.35	£163.63	£40.25	£31,467.23
	£8,830.37	£82,137.62	£51.56	£91,019.55	£34,634.25	£120,933.47	£94.81	£155,662.53

15 Creditors

	Unrestricted Funds 2020	Restricted Funds 2020	Designated Funds 2020	Total Funds 2020	Unrestricted Funds 2019 (restated)	Restricted Funds 2019 (restated)	Designated Funds 2019 (restated)	Total Funds 2019 (restated)
Accounts Payable	-£910.85	-£37,907.73	£0.00	-£38,818.58	-£78,423.75	-£61,320.09	£0.00	-£139,743.84
Other Payables	£0.00	-£109.44	£0.00	-£109.44	£0.00	-£110.00	£0.00	-£110.00
Accruals and Deferred Income	-£9,794.06	£0.00	£0.00	-£9,794.06	-£4,853.48	£0.00	£0.00	-£4,853.48
	-£10,704.91	-£38,017.17	£0.00	-£48,722.08	-£83,277.23	-£61,430.09	£0.00	-£144,707.32

Notes to the Financial Statements for the Year Ended 31 December 2020

16 Statement of Funds

	Balance at 1st January 2020	Income during year	Expenditure during year	Transfers	Other Gains and Losses	Balance at 31st December 2020
Unrestricted Funds						
General fund	£65,590.10	£80,774.77	-£116,579.76	£180,000.00	£0.00	£209,785.11
Restricted Funds						
Building Project: St Peter's - A Unique Forest Church	£19,968.36	£1,384,677.62	-£1,487,202.31	£82,556.33	£0.00	-£0.00
Children and Young People	£505.40	£2.15	£0.00	£0.00	£0.00	£507.55
Christian Aid (Cream Tea)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Donation for Clocks in Therapy Rooms	£0.00	£6.25	£0.00	£0.00	£0.00	£6.25
Donations for Leaving Gift for Ms E M Jarvis	£2.00	£0.00	£0.00	£0.00	£0.00	£2.00
Donations for Leaving Gift for Mr J Ruaux	£0.00	£68.75	£0.00	£0.00	£0.00	£68.75
Donations for Leaving Gift for Fr PK Trathen	£0.00	£31.25	£0.00	£0.00	£0.00	£31.25
Donations for Printing Service Sheets	£76.25	£43.75	-£120.00	£0.00	£0.00	£0.00
Donations for Retirement Gift for Fr M Gibbs	-£59.00	£0.00	£0.00	£0.00	£0.00	-£59.00
Donations in Memory of James Bird	£40.00	£0.00	£0.00	£0.00	£0.00	£40.00
Donations in Memory of Roger Diplock	£550.89	£2.34	£0.00	£0.00	£0.00	£553.23
Flower Fund	£69.04	£0.00	£0.00	£0.00	£0.00	£69.04
Nave Chairs	£0.00	£9,200.40	-£15,420.00	£6,219.60	£0.00	£0.00
Rev'd Canon R A Pelly Trust - Interest	£79.35	£62.36	£0.00	£0.00	£0.00	£141.71
Rev'd Canon R A Pelly Trust - Capital	£2,070.26	£0.00	£0.00	£0.00	£142.37	£2,212.63
	£23,302.55	£1,394,094.87	-£1,502,742.31	£88,775.93	£142.37	£3,573.41
Designated Funds						
Residential Rental Property	£500,000.00	£0.00	-£4,976.88	-£268,775.93	£0.00	£226,247.19
Fabric Reserve	£14,076.06	£55.56	£0.00	£0.00	£0.00	£14,131.62
Parish Lunches	£1,555.88	£5.21	-£13.00	£0.00	£0.00	£1,548.09
Who Let the Dads Out?	£97.74	£0.00	£0.00	£0.00	£0.00	£97.74
Building Project: St Peter's - A Unique Forest Church	£0.00	£744.90	-£133.04	£0.00	£0.00	£611.86
	£515,729.68	£805.67	-£5,122.92	-£268,775.93	£0.00	£242,636.50
Total Funds	£604,622.33	£1,475,675.31	-£1,624,444.99	£0.00	£142.37	£455,995.02

Notes to the Financial Statements for the Year Ended 31 December 2020

16 Statement of Funds (continued)

	Balance at 1st January 2019 (restated)	Income during year (restated)	Expenditure during year (restated)	Transfers	Other Gains and Losses	Balance at 31st December 2019 (restated)
Unrestricted Funds						
General fund	£72,116.21	£148,585.58	-£155,111.69	£0.00	£0.00	£65,590.10
Restricted Funds						
Building Project: St Peter's - A Unique Forest Church	£19,807.71	£291,473.66	-£291,313.01	£0.00	£0.00	£19,968.36
Children and Young People	£501.63	£3.77	£0.00	£0.00	£0.00	£505.40
Christian Aid (Cream Tea)	£0.00	£336.00	-£336.00	£0.00	£0.00	£0.00
Donation for Clocks in Therapy Rooms	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Donations for Leaving Gift for Ms E M Jarvis	£0.00	£202.00	-£200.00	£0.00	£0.00	£2.00
Donations for Leaving Gift for Mr J Ruaux	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Donations for Leaving Gift for Fr PK Trathen	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Donations for Printing Service Sheets	-£15.00	£181.25	-£90.00	£0.00	£0.00	£76.25
Donations for Retirement Gift for Fr M Gibbs	-£59.00	£0.00	£0.00	£0.00	£0.00	-£59.00
Donations in Memory of James Bird	£0.00	£100.00	-£60.00	£0.00	£0.00	£40.00
Donations in Memory of Roger Diplock	£546.78	£4.11	£0.00	£0.00	£0.00	£550.89
Flower Fund	£68.44	£140.00	-£139.40	£0.00	£0.00	£69.04
Nave Chairs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Rev'd Canon R A Pelly Trust - Interest	£18.93	£60.42	£0.00	£0.00	£0.00	£79.35
Rev'd Canon R A Pelly Trust - Capital	£1,744.04	£0.00	£0.00	£0.00	£326.22	£2,070.26
	£22,639.95	£292,501.21	-£292,164.83	£0.00	£326.22	£23,302.55
Designated Funds						
Residential Rental Property	£625,000.00	£0.00	£0.00	£0.00	-£125,000.00	£500,000.00
Fabric Reserve	£13,671.44	£884.62	-£480.00	£0.00	£0.00	£14,076.06
Parish Lunches	£1,646.28	£1,018.75	-£1,109.15	£0.00	£0.00	£1,555.88
Who Let the Dads Out?	£123.82	£22.50	-£48.58	£0.00	£0.00	£97.74
Building Project: St Peter's - A Unique Forest Church	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
	£640,441.54	£1,925.87	-£1,637.73	£0.00	-£125,000.00	£515,729.68
Total Funds	£735,197.70	£443,012.66	-£448,914.25	£0.00	-£124,673.78	£604,622.33

Notes to the Financial Statements for the Year Ended 31 December 2020

16 Statement of Funds (continued)

Details of Material Funds

Building Project: "St Peter's – A Unique Forest Church" Fund

This fund represents the monies raised for and spent on the repair, restoration and re-ordering of the church building.

Nave Chairs Fund

This fund represents the monies raised for and spent on new chairs for the nave of the church building.

Fabric Reserve Fund

This fund has been designated by the PCC for expenditure on the fabric of either Peterhouse or the church building.

Residential Rental Property Fund

This fund has been designated by the PCC for the purchase of residential rental properties.

During 2020, the property at 7 Pentire Road was sold.

During 2020, a transfer of £180,000 was made from this fund to pay off the outstanding loan from the Diocese of Chelmsford.

During 2020, a transfer of £82,556.33 was made from this fund to cover the deficit on the Building Project: St Peter's – A Unique Forest Church. It is possible that further fundraising may cover at least part of this deficit.

During 2020, a transfer of £6,219.60 was made from this fund to cover the deficit on the Nave Chairs restricted fund. It is possible that further fundraising may cover at least part of this deficit.

17 Defined Contribution Pension

The PCC operates a defined contribution scheme for all qualifying employees. The assets of the scheme are held separately from those of the trust in an independently administered fund. The charge to the statement of financial activities in respect of defined contribution schemes amounted to £1,315 (2019: £559) and the charge to the statement of financial position amount to £109 (2019: £Nil).

18 Financial Commitments

Phase II of the parish's major building project, "St Peter's: A Unique Forest Church", which aims to repair, restore and re-order the parish church and then provide a three-year Activity Plan, is projected to cost £2,059,021.

Of this, £12.7K was spent in 2018, £291.3K was spent in 2019, £1,487.2K was spent in 2020, and the estimated expenditure for 2021 onwards is £267.8K.

Projected funding:

HLF Grant (already secured)	£1,494,690.00
Reclaimed VAT	£300,879.00
Other Grants	£78,500.00
Parish's Contribution (including value of volunteer time, and increased management and maintenance)	£184,952.00
	£2,059,021.00

19 Prior period adjustment

Adjustments have been made in the prior period restating a number of estimates to reflect actual receivables and liabilities. Individually and in aggregate they are not considered material.

Changes to total funds:	As Previously Reported	Adjustment	As Restated
Total Funds	£603,664.61	£957.72	£604,622.33

Risk Management

The Trustees have identified the risks to which the PCC is exposed and have implemented procedure to mitigate these risks.

Supplementary Reports

Children's Ministry

The year started well, with our partner Red Balloon Foundation providing the materials each week for our Rocks group. They also provided the material for our March All Age Service. Members of the Children's Ministry team supervised. As we reached March, things were changing at our Parish Eucharist Service. Families were not attending because of the safety of their children in a crowded environment. Our Services finished before Mothering Sunday and this meant our service converted to online. Red Balloon delivered a Family box, containing craft bits, ideas, and the relevant reading of that day, to all our children who attended St Peters regularly. They broadcast every Sunday, Balloon stream, about 10am via Zoom for the children to join in. This involved lots of running around our homes looking for things that were suggested during the broadcast, jumping around, being told a story relevant to the Gospel of the day and praying together. The box contents were always geared to the age groups and there was always a sweet treat much to the delight of those taking part. The time of the broadcast changed during the lockdown to around 4pm but the format, excitement and excellent contents did not. We are a diminishing group of leads for Rocks, anyone interested in taking part in shaping young folks' journey of faith please speak to either of the Church Wardens or Fr Alex

Frances Downing and Bernard Eaton

Whipps Cross Hospital Chaplaincy

Rev'd Sue is involved in the hospital chaplaincy and is pleased to have had both vaccinations which will enable her to safely continue in this ministry

Mother Sue Diplock (Assistant Curate/Hospital Chaplain)

Snaresbrook Crown Court Chaplaincy

As for all of us, 2020 was an unusual year for the Chaplaincy team at Snaresbrook Crown Court. Sadly, one of our volunteers, Douglas Harvey, died after an illness in March. Numbers of volunteers reduced to below ten and more volunteers would be very welcome.

Having started the year with our annual New Year dinner at the Eagle, we continued keeping the chapel open every weekday from 12:45 to 2:15, when the courts break for lunch and both staff and families and witnesses would have time to look for some peace and quiet in the chapel, in silence, in prayer, in a quiet talk with one of our volunteers, to light a candle, or sometimes to eat their lunch.

The organ responded well to small repairs by Julian Ruaux, but it remained in very poor condition. However, Sally Johnson continued to play a bit, working her way through the hymnbook, and it is true that when the sound of the organ was heard, people would know that we were open and make their way down to put their heads in at the chapel door.

The building closed like so many others in March, because of Covid 19, and we had to suspend the chaplaincy. The team met on Zoom and returned to the chapel and after the Court reopened, we resumed the chapel service in July, but on Monday and Thursday only. There was a eucharist once a month on the first Thursday.

However, with restrictions resuming in November we had to close and were unable to hold the usual Remembrance Service we have every year. A very short simple act of worship was held on December 17 to celebrate Christmas, with prayers, reading, and recorded music. The year ended

with a hope that opening could resume when the restrictions were lifted. If you would like to join the team of volunteers, you would be very welcome.

Sally Holman (Lay Chaplain)

Gift Aid

Through the generosity of your contributions and that of our visitors, combined with careful book keeping, we have continued to be able to support the work of our church through our giving. We were able to claim back over £6,000 from the taxman and this goes straight into Church funds. Thank you everyone.

Anyone who pays tax, can join the scheme. The payment can be an annual cheque or it could be through regular monthly giving by Direct Debit or by weekly numbered envelopes. Individual yellow Gift Aid envelopes can be used for a one off donation or when you are supporting another activity i.e. Easter Flowers.

Peter Shrubsole (Hon. Gift Aid Sec)

Deanery Synod

There has been only one meeting of the Synod since the last APCM. On Wednesday 24th March 2021, the Synod met on Zoom. The main topic was 'Issues of Racism in Church and Society.' The speaker was Fr. Neil Walsh, vicar of St Margaret's church, Leytonstone. He talked about his own experiences in the church and with reference to the book 'Ghost Ship - Institutional Racism and the Church of England' by A.D.A. France-Williams. This was followed by discussion in small groups.

Beryl Porter (Deanery Synod Rep)

St Peter's: A Unique Forest Church Project

2020 was planned to be an exciting year for St Peter-in-the-Forest with the final elements of the capital works due to finish in August. Works in the previous year had gone to plan and good progress had been made. However, the end of the first quarter of 2020 saw the Government placing the country into lockdown as the Covid 19 pandemic swept across the world. This initial impact on the project was the site closing for 4 weeks causing a subsequent delay.

Whilst work recommenced in quarter two, progress was slow due to difficulty in obtaining materials and specialist trades. By the end of quarter two most of the major works should have been finished but were far from it. Materials were still in short supply and works to be carried out by UK Power Networks and the gas company had not even been scheduled for commencement due to the pandemic. The effect of this was that the heating could not be commissioned, and old electrical meters prevented the kitchen from being fitted.

Quarter three saw the planned completion date pass and the official opening in October postponed. The works had however, picked up and good progress was once again being made. The pandemic delays had however put financial pressure on the project, the main contractor, and the consultants. The National Lottery Heritage Fund agreed to increase our grant to cover consultants' additional costs and, following many of their projects being in a similar position, agreed to consider covering additional costs following completion of the project.

The latter part of quarter four saw practical completion of the works and the church declared usable, however, some areas such as the glass for the main door into the nave remained incomplete and filled with fireproof sheeting whilst we awaited the glass to be delivered from Europe. A further national lockdown announced after Christmas prevented the church from being used.

Whilst 2020 saw the completion of the capital works to the church several outstanding elements remained including snagging, refitting of the kitchen, the interpretation, cabinet of curiosity and signage. Any planned reopening of the church would also need to be postponed until pandemic restrictions allow.

Peter Vadden (Project Delivery Manager)

Community Engagement Officer

In a recent meeting, our National Lottery Heritage Fund grant manager used the term 'blended delivery' to refer to a post-covid mix of online and in-person activities. The blend of activities in 2020 vastly favoured digital engagement to signpost the exciting developments then underway at St Peter-in-the-Forest, especially during the first full lockdown. Alongside project announcements and updates on our new website, refreshed social media channels, and email newsletter, a lot of effort also went into digitally facilitating regular worship through video premieres and live broadcasts of Parish Morning Worship.

Over a year after the first lockdown, we are all well used to navigating life in a pandemic. This knowledge has been hard won, and the in-person events that we were able to hold in 2020 relied on the forbearance and hard work of many volunteers. As social distancing was relaxed towards the end of the year, we were able to enjoy some great community events (Open House festival, forest school taster with Strawberry Harlequin) and the launch of volunteer programmes (gardening and conservation) and training courses (Waltham Forest Council's biodiversity sessions). Having an activity plan geared towards outdoors exploration certainly was a real boon!

Monthly highlights

January saw the collection of further oral histories and archival objects from members of the congregation and local community. Key among these was a cache of images donated by Stanley Bird showing developments to the church building from the 1920s to the 1990s. These proved indispensable when pulling together materials for our interpretation displays. Meetings with the council community connectors scheme, Red Balloon, and Forest School intended to establish partnerships to help bring volunteers to St Peter-in-the-Forest.

In February, staff and students from the Real Actors Workshop enjoyed learning how to film oral history interviews, and visited Vestry House Museum to discover more about the history of their area. They put these skills into practice documenting the capital works at the church and recording the stories of members of our congregation and local community. Hard Hat tours allowed the public to visit and see the works for themselves.

Coronavirus lockdown reached the UK in March. There was a lot of behind-the-scenes activity adapting to covid and ensuring continued engagement despite the public closure of Peterhouse. Good headway was made on the St Peter's website, which fully launched in April alongside the email

newsletter. The project board then began regularly meeting to specifically steer progress on the interpretation plan.

May and June continued in much a similar vein. Alongside further website updates and developments in interpretation resources, work was put into establishing links with local colleges for work placements I hoped would begin in the new academic year. I also produced some short films about

In July, a volunteer began conducting oral history interviews over the phone and remotely transcribing these. These were facilitated through our area community connector, enabling us to reach isolated elders from a more diverse range of backgrounds and record their stories of local life. These continued into August, when work began planning September's community engagement events and exploring churchyard activities that could safely take place.

In September, the 'blend' of activities swung back towards in-person engagement. London Open House was a fantastic way to showcase St Peter's as part of a high-profile event. We also welcomed members of the Women's Interfaith Network to St Peter's on a virtual tour, and invited local children to the Peterhouse garden on a taster session to create digital resources to advertise our forest school offer.

By October, we were able to offer safe volunteering sessions for gardening enthusiasts in our churchyard, helping to transform the overgrown wilds to an inviting and usable space whilst also promoting biodiversity. These were complemented by the first council-facilitated biodiversity training course in November, helping map the species of flora around St Peter-in-the-Forest.

With December came the reintroduction of stricter social distancing and then lockdown shortly before our Christmas services and community engagement events. People were still able to participate on the second of our zoom-hosted history talks, and the biodiversity training could continue as an educational activity.

See [Appendix A](#) for Photographs

Francis Ball (Parish Community Engagement Officer)

Peterhouse Church & Community Centre

Peterhouse was being used by its regular users until Covid-19 restrictions started and all community centre activities ceased for the users.

Bernard Eaton and Frances Downing

Social Committee

We were hit hard as many were with restrictions, one of the first things to go was after Sunday service tea, coffee and biscuits. One of our last events was the Great Leap Forward quiz, on the 29th February, then we started our new idea of a parish breakfast on the 1st March 2020, we had two events in two days. That was the last event. Biscuits bought are out of date! Blackcurrant and Orange Juice looked very strange and was poured away. We did not have our wonderful Christian Aid cream tea, thus not raising any funds for Christian Aid. We will rise again and look forward to getting our usual events back and new events happening. If you are interested in joining our group do please speak to any member, Marian, Marilyn, Judith, Pam, Frances B, and me Frances D

Flowers

Well, that was a year that was and still it carries on. Plans were made as usual to ask for donations for the Easter flowers, this did not happen as you are all aware, we did not have Easter flowers nor any flowers until December. In my excitement I bought a tree and put it in the Church ready for our Carol service, holly, and ivy around the Advent candle, but bang this did not happen, and I removed a crispy Christmas tree from the Church in the New year. I need people to join the flower rota. Come this summer 2 of the current arrangers are moving to the countryside 1 to Norfolk and 1 to Devon. That will leave three - help we need people. Advice and support can be offered if you are cautious. We need you, please do consider joining.

Frances Downing (Flower Rota Co-ordinator)

Music

The year started with confidence after the success of the Christmas services including the Carol Service, which took place for the first time in Peterhouse. However, the choir suffered some illness (possibly Covid19, not known at the time) and rehearsals were not well attended, but the five Sunday hymns continued. The piano continued to be played in rotation by Sally Johnson, Tom Marshall, Debbie Carson, occasionally Katy Friese-Greene, and twice monthly, our paid musician Ewan Stockwell. Still on 19th January we managed to sing 'Panis Angelicus' by Cesar Franck, once sung by Jennifer Hawes, on the anniversary of Jennifer's death. Julian Ruaux kindly continued to provide a music list so hymns were selected in advance.

On 8th March St Peter's hosted a Sunday afternoon event: 'Transfiguration' with the Roding Valley Partnership, which featured worship songs and a large band, in which some of our musicians took part, and our choir members joined in the choir. It was highly successful in making contacts with other musicians in our partner churches, with a view to more joint services, including Choral Evensong, in future.

By this time, Covid 19 was causing concern and services in Peterhouse were discontinued, the last one being on 15th March. Sally Johnson played the service out with Bach – 'In Thy Love Let Us Perish'. Sunday services continued online, and Sally sent a group email to choir members every week, with the unsung selected hymns and links to suitable music for Sundays. Fr Paul asked Sally to record 'All Glory Laud and Honour' for the Palm Sunday service, which she did, (also the Exsultet for the Easter Vigil, burdening Fr Paul with improvising a televisable Pascal candle, which was quite moving) and when Emily Morrell told us she had downloaded 'Audacity' and could mix tracks, the choir recorded a hymn for Easter morning. 'Jesus Christ is Risen Today' was our first recorded hymn by the choir. From this time onward the choir produced one or two items for every Sunday, which were included in the online service, building up a library of recorded hymns and anthems.

When on 23rd August services resumed in person in Peterhouse, there was no music, which both we and the congregation found hard. The next week we tried singing in the garden after the service and decided in future we would stick to hearing recorded items. Julian Ruaux kindly recorded hymns on his organ at home, to which the choir made recorded voice tracks and Emily edited the whole. Sally played the piano before and after the service on Sundays, also incidental music around the communion. The other rota pianists also did this on Sundays.

In October Ewan Stockwell was appointed Director of Music and we began to make plans for Christmas, with distanced choir practices. But in November services went back online, with the hope that we could worship in Church at Christmas time. The new organ, a digital system Johannus Ecclesia was installed in December. Our hopes were dashed at Christmas when things were getting worse, and we cancelled all our planned services in the new church building and went back online. There was no Carol Service, although we had prepared one, and all was shut down. Services, which were now on Zoom, were more inclusive and interactive and the choir continued to produce a new recorded hymn each week, with the hope that in the spring we would be able to sing somehow in our beautiful new building, with the new organ. I am so proud of the choir for soldiering on remotely and providing us with music, grateful for Emily, Fr Paul, Francis Ball and Bernard, who included it in the online services, also Julian for his accompaniments, and I am so glad we have both a new Musical Director in Ewan and a wonderful new organ. It is our hope that in the new building with the new organ and director we can encourage new singers into the choir and grow the music at St Peter's in the firm belief that 'the best is yet to come.'

Sally Holman (Acting DoM, up to September 2020)

Ewan Stockwell – Director of Music from October 2020

Mother's Union

The year started with Judith Woolnough stepping down as Branch Leader as she is looking to move and Sally Holman-Johnson taking over. Judith will be sorely missed as she was the main instigator in resurrecting the MU at St Peters. We all wish her well in her house hunting.

At the beginning of the year we had our Epiphany Party which is now becoming a regular on the churches calendar and was well attended and enjoyed by all. We did not have a February meeting but an email sent out to all members to state that the March meeting would be making the Mothering Sunday posies (which again is a standard part of our calendar) which was for 21st March but unfortunately the first Covid-19 lockdown started and it was cancelled. For the remainder of 2020 no face to face meetings occurred but the MU was involved in the following:

- An Interfaith Womens Network virtual tours and meetings.
- Recorded service for Mary Sumner Day on 9th August and still available to view: <https://www.facebook.com/190203121016643/videos/593303991351017> which includes Judith and Anne reading the lessons, me doing the talk (with clips from the MU website) and the intercessions, and the children saying the Lord's Prayer.
- A virtual MU meeting took place with all MU members on 12th December where we discussed the possibility of reinstating the Epiphany Party at Peterhouse and how it would work with social distancing etc.. or perhaps a virtual party. Unfortunately this was also a meeting where Sally stood down as MU Branch Leader due to personal reasons and unfortunately no-one stepped forward to take this role. Therefore, after much discussion, it was agreed that all members of our branch are committee members (we are a small unit), Frances Downing would be a MU point of contact using our Peterhouse Community Address, and Pam Bollen would do all admin and finances.

Hopefully 2021 will be better but covid restrictions will always be adhered to, so although MU programme of events have been discussed and dates allocated, it will remain to be seen as to how many are actually achieved.

Pam Bollen (Treasurer)

22nd Walthamstow Rainbows

We started 2020 in high spirits with 15 Rainbows on the book and starting new badge work and then from March 13th we could not meet due to the pandemic. By the 1st April we started zoom meetings which although challenging at first we are now all quite good at it. Near the start of the year we held our first virtual Promise Ceremony with 8 Rainbows making their promise with another 2 Rainbows making their virtual promise at the end of the year. During the year some Rainbows found that being online for school and then logging onto Rainbows was too much and numbers dropped for the virtual meetings, but one Rainbow joined during the year. We continued to hold virtual meetings until the 9th December when we met Face to Face for one meeting before the next lockdown occurred. It was so good to meet them again and see how much they have grown! During the year we still managed to achieve various badges with photographic evidence which was enjoyable to receive. The biggest fun in virtual meetings was scavenger or treasure hunts and I can honestly say that the adults of the household entered this with as much vigour as the Rainbows. It will be nice to meet in person again, but I felt that the Rainbows achieved so much and it is a credit to them that they persevered throughout the year with enthusiasm and cheerfulness and I am proud of them all.

Pam Bollen (Rainbow Leader)

22nd Walthamstow Brownies

The brownies have been meeting on zoom this year, all girls have stayed with us over lockdown and we have had on average 20 girls per meeting.

The girls have been undertaking many interest badges during lockdown including collecting, local history, baking, painting and grow your own.

As a unit we have done our Home Sweet Home badge which involved the girls in cooking for their family, making tea and cleaning their bedrooms.

On zoom the most popular evenings have been those that have involved cooking. We have made scones, pizza, mug cakes, pin wheel sandwiches and chocolate brownies. Cooking also featured in our Chinese New Year Badge and the girls learnt how to make Chinese spring rolls as well as the traditions associated with Chinese New Year.

Being on zoom it has made it easier to invite guests to our meetings. We have been visited by goats, reptiles, and a dance teacher.

We have also undertaken some clay modelling where we made mini versions of ourselves in our uniforms.

We are looking forward to all meeting face to face in the future.

Carole Mitchell (Brownie Leader)

22nd Walthamstow Guides and Rangers

The Guides and Rangers are now combined with a total number of 24. We were meeting regularly up until Covid-19 restrictions in place which we then started to meet virtually (from end of April) with exceptionally good attendance from the guides and rangers. They enjoyed visiting speakers, delivered items for cooking and other activities (no mean feat since the leader lives in

South London). They also did on-line PC coding with a Microsoft team, Escape room activities, three word – where am I activities and many more. A new volunteer joined us and is now taking her leadership training which will mean 3 guide leaders for this ever-expanding pack.

Pam Bollen on behalf of the Guides/Rangers

Appendix A

Photographs – Community Engagement



The Parochial Church Council of the Ecclesiastical Parish of St Peter-on-the-Forest, Walthamstow
Trustees Report for year ended 31st December 2021

