

CHARITY REGISTRATION NUMBER: 1128172

**THE PAROCHIAL CHURCH
COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST HELEN'S CHURCH,
CLIFFE WITH HOO**

**TRUSTEES' ANNUAL REPORT AND
FINANCIAL STATEMENTS**

31st DECEMBER 2025

Prepared by

Linda Twitchett, St Helen's Church Treasurer

lindatwitchett@hotmail.com

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST HELEN'S
CHURCH, CLIFFE WITH HOO TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS

31st DECEMBER 2025

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**Herewith the trustees present their report and the unaudited
Financial Statements and Trustees' Annual Report of the
charity for the year ended 31st December 2025**

Registered Charity Name	The Parochial Church Council of the Ecclesiastical Parish of St Helen's Church, Cliffe with Hoo
Charity registration number	1128172
Principal Office	St Helen's Church Church Street Cliffe, Rochester Kent ME3 7QP
The Trustees	Rev C Stocking Mr R Thompson Mr P Sutton Mr D Green Mrs L Twitchett Miss A Evans Mrs V Bottrill Mr P Jackson Mrs I Dalton-Brown Mrs B Woollett Mr W West Mrs Y Elliott Mrs D Ellis Mrs W Sisterson

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Incumbent	Rev C Stocking
Licensed Lay Preacher	Mr D Green
Church Wardens	Mr R Thompson Mr P Sutton
Elected Members	Mrs V Bottrill Mr P Jackson Mrs I Dalton-Brown Mrs B Woollett Mr W West Mrs Y Elliott Mrs D Ellis Mrs W Sisterson Miss A Evans Mrs L Twitchett
Secretary/Deanery Synod	Miss A Evans
Treasurer	Mrs L Twitchett
Deanery Synod	Mr W West

(Mrs Y Kingman seconded onto PCC for Building Project)

31st DECEMBER 2025

Objectives and Activities

Review of the year 2026

2025 marked the second full year of Reverend Clifford Stocking's ministry as Priest in Charge at St. Helen's Cliffe at Hoo with Cooling. As was set in the previous year the PCC met 10 times throughout the year to address the daily running, financial and fabric needs of the parish.

In September the church was subjected to another three years of Bishop's suspension as the future ministry of the whole Hoo peninsula is reviewed and reshaped.

The day-to-day maintenance is cared for by our two wardens and a deputy warden; Robin Thompson, Paul Sutton and Peter Jackson.

Regular worship continues with two Sunday services, and this is assisted by our LLM David Green.

At the beginning of the year we continued working with our new ordinand Graeme Copestake. Graeme was ordained as a Deacon at Rochester Cathedral and licensed to us for curacy on the 28th June 2025. Sadly, Graeme found ministry too much and only stayed with St. Helen's until the 1st August 2025.

As a church other services were offered and carried out throughout the year, weddings, baptism's and funerals. A Lent course was run in approach to Easter and other services and activities increased throughout the year with Messy Church remaining very popular amongst the families of the parish.

Good contact continues to be had between St. Helen's school, Cliffe Woods school and Cliffe Pre-school, with regular assemblies and visits with each. Relationships are being built with the church and Rochester City School as we offer some work experience in our grounds and coffee hub.

We continue to see growth in the life of the church and in early winter a basic's course, Hope Explored was successfully run and attended.

Cobblecove remains rented out to a private tenant with a short-term tenancy agreement in place. The rent was increased in September 2025 and will be reviewed and increased again in September 2026 as it very slowly catches up with full market value for similar sized property in the area, to which it is still extremely reasonable.

St. Helen's House runs a Coffee Stop, community hub five days a week run by a team of loyal volunteers.

During the summer months the PIC and a Warden redecorated the wooden window frames around St. Helen's house.

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Slow progress continued to be made in 2025 towards our toilet and kitchenette project.

Final comprehensive plans have now been drawn up and are waiting full faculty. In the meanwhile, costs have been met by the events put on by the social and fundraising committee and other donations.

The church remains in good condition for a medieval building, and no real structural works or repairs were carried out in this year. A leak to the upper room was noted and temporary repaired.

We added a new remote Wi-Fi controller to the church heating system in January which has saved on energy costs over the year.

Overall, we have had a good year and have continued to look forward in the way in which we truly represent a community church in the heart of our villages and continue to be welcoming to all.



Rev Clifford Stocking

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST HELEN'S
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Objectives and Activities

Background

The PCC of St Helen's Church, Cliffe has the responsibility of cooperating with the incumbent Rev Clifford Stocking, in promotion within the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Public Benefit

The trustees confirm that they have complied with the requirements of section 4 of the Charity Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales

Safeguarding

We have continued the process of reviewing our policies and have ensured that the PCC complies with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016.

Church Electoral Roll

The Church Electoral Role stood at 78 at the APCM in May 2025

Trustees' Report

St Helen's aims to support different charities throughout the year, hosting events and practical assistance.

The Children's Society, Friends of Kent Churches, Medway Foodbank, The Royal British Legion and Shoe Boxes with AMEN were all supported by St Helen's Church in 2025.

St Helen's House continues to be used by the church and the community and the Coffee Stop has proved valuable as a community outreach.

Our tenancy in Cobblecove House remains in place.

The churchyard is well maintained by volunteers and we appreciate the grant from the Parish Council to assist with the costs.

Fundraising this year continues to be focused on the toilet & kitchen project for the church and progress continues with Architect and Surveying processes.

A new App means that heating costs within the church building have been controlled.

Internet connection in both the church and the Coffee Stop has proved a wise investment.

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Financial Review

The results for the year are set out on the following pages. As per 2024 our accounts are prepared on a receipts and payments system.

The total income from the year amounts to £89,989 including funds reserved for specific projects and the total expenditure £112,609. Resulting in a deficit for the year of £22,620.

Our reserves policy to maintain two to four months of normal running costs remains.

Policy on Reserves

It is the PCC trustees view that it is prudent to ensure that there are sufficient free reserves to provide financial flexibility and to ensure the charity meets its commitments as they fall due.



Linda Twitchett
Treasurer

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Independent Examiner's Report

I report to the trustees on my examination of the Financial Statements of The Parochial Church Council of the Ecclesiastical Parish of St Helen's Church, Cliffe with Hoo ('the charity') for the year ended 31 December 2025.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the Financial Statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's Financial Statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that, in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the Financial Statements do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Baldwin
Independent Examiner



Date

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST HELEN'S
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Statement of Financial Activities

		2025		2025	2024
		Unrestricted	Restricted	Total Funds	Total Funds
		funds £	Funds £	£	£
	Note				
Income & Endowments					
Donations & Legacies	4	37,113	16,989	54,102	60,589
Charitable activities	5	14,182	14,654	28,836	26,288
Investment Income		7,050	0	7,050	6,011
Total Income	6	58,345	31,643	89,989	92,888
Expenditure					
Expenditure of Charitable activities	7	46,462	4,654	51,116	115,989
Other Expenditure	8	31,944	29,549	61,493	28,597
Total Expenditure	9	78,406	34,203	112,609	144,586
Net Expenditure		-20,060	-2,560	-22,620	-51,698
Transfers between funds		0	0	0	0
Net movement in funds		-20,060	-2,560	-22,620	-51,698
Reconciliation of funds					
Total funds brought forward (prior yr)				167,660	
Total funds carried forward				145,040	167,660

The statement of financial activities includes all gains and losses recognized in the year.
The income and expenditure derive from continuing activities.
The 2024 comparative figures are taken from the 31/12/24 approved Trustees' Annual Report and Financial Statement document.

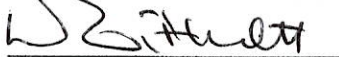
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Balance Sheet at 31 December 2025

		2025 £	2024 £
Fixed Assets	Note		
Tangible Fixed Assets Land & Buildings	12	91,530	114,413
Tangible Fixed Assets Equipment		2,118	2,646
Total		93,648	117,059
Current Assets	13		
Debtors		0	0
Cash at bank and in hand		112,609	106,760
		112,609	106,760
Creditors: amounts falling due within one year	14	0	0
Net Current Assets		112,609	106,760
Total Assets less Current Liabilities		206,257	223,819
Funds of the charity			
Restricted Funds		33,163	60,501
Unrestricted Funds		55,319	46,259
Total Charity Funds	15	182,130	223,819

These Financial Statements and Trustees' Annual Report were approved by the board of trustees and authorized for issue on the 13/4/26 and are signed on behalf of the board by



Linda Twitchett
Treasurer

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**Notes to the Financial Statements and Trustees' Annual
Report**

1. General Information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principle office is Church Street, Cliffe, Rochester, Kent ME3 7QP

2. Statement of Compliance

These Financial Statements and Trustees' Annual Report have been prepared in compliance with the Charities Act 2011.

3. Accounting Policies

Basis of Preparation

The Financial Statements and Trustees' Annual Report have been prepared on the historical cost basis.

The Financial Statements and Trustees' Annual Report are prepared in sterling, which is the functional currency of the entity.

These accounts have been prepared on a receipts and payments basis for the year ending 31st December 2025.

Going Concern

There are no material uncertainties about the charity's ability to continue.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through terms of an appeal, and fall into one of two sub-classes, restricted income funds or endowment funds.

Tangible Assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated to write off the cost or valuation of an asset, less its residual value, over the useful life of that asset.

It was decided that as from this year's accounts our Freehold property value should also be depreciated and this has been done on a 20% basis.

Furniture & Equipment continues to be depreciated at 20% as previously.

Note: Freehold property is considered to be Cobblecove House and St Helen's House

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	2025		2024		2025	2024
	Unrestricted	Restricted	Unrestricted	Restricted	Total	Total
	funds £	Funds £	funds £	Funds £	Funds £	Funds £
Donations						
Legacies Received	0	0	0	0	0	0
Collections at all services	6,261	0	5,746	350	6,261	6,096
Donations & Appeals	2,615	6,117	4,695	23,471	8,732	28,166
Gift Aid Reclaimed	7,072	0	6,847	0	7,072	6,847
Planned Giving	19,739	0	19,481	0	19,739	19,481
Total	35,687	6,117	36,769	23,821	41,804	60,590

	2025		2024		2025	2024
	Unrestricted	Restricted	Unrestricted	Restricted	Total	Total
	funds £	Funds £	funds £	Funds £	Funds £	Funds £
Charitable Activities						
Fetes, Fairs, other fundraising	925	22,526	903	15,809	23,452	16,712
Income from Investments	7,050	0	6,011	0	7,050	6,011
Magazines	3,895	0	3,657	0	3,895	3,657
Fees	10,287	0	5,919	0	10,287	5,919
Other	500	3,000	0	0	3,500	0
Total	22,658	25,526	16,490	15,809	48,184	32,299

	2025		2024		2025	2024
	Unrestricted	Restricted	Unrestricted	Restricted	Total	Total
	funds £	Funds £	funds £	Funds £	Funds £	Funds £
Donations	35,687	6,117	36,768	23,821	41,804	60,589
Charitable Activities	22,658	25,526	16,490	15,809	48,184	32,299
Total Income	58,345	31,643	53,259	39,629	89,988	92,888

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	2025		2024		2025	2024
	Unrestricted	Restricted	Unrestricted	Restricted	Total	Total
	funds £	Funds £	funds £	Funds £	Funds £	Funds £
Support Costs	63,898	34,203	96,607	19,382	98,101	115,989

	2025		2024		2025	2024
	Unrestricted	Restricted	Unrestricted	Restricted	Total	Total
	funds £	Funds £	funds £	Funds £	Funds £	Funds £
Other Expenditure						
Depreciation & write off	528	22,883	410	0	23,411	410
Printing, postage, stationery	4,880	0	4,482	0	4,880	4,482
Bank Charges	696	0	502	0	696	502
Insurance	8,405	0	7,653	0	8,405	7,653
Accountancy Fees	0	0	0	0	0	0
Independent Examiner	0	0	0	0	0	0
Total	14,508	22,883	13,047	0	37,391	13,047

	2025		2024		2025	2024
	Unrestricted	Restricted	Unrestricted	Restricted	Total	Total
	funds £	Funds £	funds £	Funds £	Funds £	Funds £
Support Costs	63,898	34,203	96,607	19,382	98,101	115,989
Other Expenditure	14,508	22,883	13,047	0	37,391	13,047
Total Expenditure	78,406	57,086	109,654	19,382	135,492	129,036

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1. Trustee remuneration and expenses

Rev Clifford Stocking received stipend in this financial year.

Our agreed Parish Share is paid to the Diocese monthly.

No other trustees received any remuneration from the charity during the year.

No fees were taken on behalf of the treasurer for preparing these accounts or from our Independent Auditor.

2. Tangible Fixed Assets

Depreciation has been made against St Helen's House and Cobblecove House for the first time.

No new assets were added in this financial year.

3. Debtors & Creditors falling due within one year

There are no debtors or creditors falling due outside of the current financial year.

4. Analysis of cost of running St Helen's Church

St Helen's Church utility bills:	£ 7,208
St Helen's Church running costs:	£21,083

This equates to £2357.58 per month or £77.51 per day

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2025 Return of Parish Financial Spreadsheet

APPENDIX I

Return of Parish Finance January to December 2025		Parish Name: Cliffe at Hoo with Cooling		If the form is NOT completed for the entire parish, please list below the churches included:		Parish Code (6 digits):			
30 Are your accounts Receipts and Payments [X] OR Accruals [] ? (indicate ONE)		1128172				Deanery: Rochester Diocese: Rochester			
RECEIPTS/INCOME		UNRESTRICTED (nearest £)	RESTRICTED (nearest £)	PAYMENTS/EXPENDITURE				UNRESTRICTED (nearest £)	RESTRICTED (nearest £)
Voluntary giving				Costs of generating funds					
1 Regular giving		£ 19,739	£ -	17 Costs of fundraising activities				£ -	£ 3,346
3 Collections at services		£ 6,261	£ -	Church activities					
4 All other giving and voluntary receipts, including special appeals (recurring and one-off)		£ 4,040	£ 13,989	18 Mission giving and donations					
6 Gift Aid recovered (regular giving and one-off donations)		£ 7,072	£ -	19 Diocesan parish share contribution				£ 160	£ 1,308
7 Legacies received (capital value)		£ -	£ -	20 Salaries, wages and honoraria				£ 42,050	£ -
8 Grants (include recurring and one-off)		£ -	£ -	21 Clergy and staff expenses				£ -	£ -
Total voluntary giving		£ 37,113	£ 3,000	Church expenses				£ 4,251	£ -
Activities for generating funds				22 Mission and evangelism costs				£ -	£ -
9 Fundraising activities (gross proceeds)		£ -	£ 14,654	23 Church running expenses (including governance)				£ 20,111	£ 973
Income from investments		£ 7,050	£ -	24 Church utility bills				£ 7,208	£ -
10 Dividends, interest, income from property etc.				25 Costs of trading				£ -	£ -
Church activities				Major capital expenditure					
11 Fees retained by PCC (weddings, funerals etc.)		£ 10,287	£ -	27 Major repairs to the church building				£ 4,625	£ -
12 Trading activities (gross proceeds), NOT fundraising		£ 3,895	£ -	28 Major repairs to church hall/other PCC property including redecoration				£ -	£ -
Other incoming resources				29 New building work to the church, church hall, clergy housing or other PCC property.				£ -	£ 28,577
13 Other receipts/income not already listed				Other expenditure					
PLEASE NOTE BRIEF DETAILS IN BOX E				99 Other payments/expenditure not already listed					
Totals (from Financial Statements)		Unrestricted	Restricted	PLEASE NOTE BRIEF DETAILS IN BOX E				Unrestricted	Restricted
A RECEIPTS/INCOME		£ 58,345	£ 31,643	Totals (from Financial Statements)				£ 78,406	£ 34,203
B COMBINED TOTAL		£ 89,989		C PAYMENTS/EXPENDITURE				£ 78,406	£ 112,609
PLANNED GIVERS AND LEGACIES				D COMBINED TOTAL					
14 Number of regular givers		34		CASH AND INVESTMENT BALANCES				UNRESTRICTED	RESTRICTED
16 Number of new legacies received in year		0		31 Cash and deposit balances as at 31/12/25				£ 33,163	£ 55,319
				31a Debtors and other monies receivable				£ -	£ -
				31b Less: creditors				£ -	£ -
				Net Current assets as at 31/12/25				£ 33,163	£ 55,319
				32 Investment assets as at 31/12/25				£ -	£ -
								£ -	£ -
Please refer to the accompanying notes to help clarify what is included in each section. The item numbers refer to RPF notes, consistent with the guidance provided in PCC Accountability, 5th edn.		Name: Linda Twitchett		Position: Treasurer		Date: 11/03/26			
		Email or telephone: lindatwitchett@hotmail.com							
Looking back across 2025, was there any exceptional financial activity affecting movement on cash and investment balances? Please provide details in this box									

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2025 Review of Fundraising
APPENDIX II

1. St Helen's House/Cobblecove

Income from property (CC & SHH)	
Donations from community groups	925.23
Income from property (CC & SHH)	7050
Coffee Stop net income	2809.91
Total	10785.14

Expenditure	
St Helens House Minor repairs/maintenance	82.97
St Helens House - Coffee Stop	653.35
St Helens House Internet	355.23
Insurance	1229.77
St Helens House Utility bills	2928.33
Cobblecove Minor Repairs	225
Cobblecove Utility bills	78.33
Total	5552.98

2. Fundraising for Toilet / Kitchen project

Fundraising through specific donations	4282.46
Fundraising through Entertainment, fairs, etc	14653.88
Total	18936.34
Costs of fundraising activities	3346.00
Architect & Survey costs	28576.50
Total	31922.50

Balance of Reserved funds brought forward from 2024	£35957.37
Balance at close of accounts 2025	£27934.56