



ST JOHN THE BAPTIST
the church in Windlesham

Loving God.

About people.

For you.

2021

Annual Report



Windlesham Parochial Church Council

Charity No: 1128098

The Members of the Council present their report and accounts for the year ended 31 December 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16/07/2014.

Independent Examiner

A R Mitchell BA FCA
Mitchell and Co Ltd
13 Verran Road
Camberley
Surrey
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REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31ST DECEMBER 2021

Aim and Purposes

St. John's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Jonathan Hillman, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the following:

- St John's Church & Link, Church Road, Windlesham, GU20 6BL.

And has an investment in:

- 57 Poplar Avenue, Windlesham, GU20 6PW

Objectives and Activities

The PCC is committed to enabling as many people as possible to be part of the church in Windlesham. We believe that everybody is on a personal journey with God and, as a community, we strive to support that journey whether it is just starting or well established. Our desire is to build a firm foundation from which to grow God's Kingdom through worship, prayer, teaching, fellowship and service. Our Mission statement, as the church in Windlesham, is:

LOVING GOD. ABOUT PEOPLE. FOR YOU.

This underpins all that we are and our desire is to create an environment where all can experience the tangible love of God in their lives.

LOVING GOD

We believe in a **loving God** and that His love has been explicitly shown to us through His son Jesus Christ. We believe that as the people of God we must show our **loving God** in and through all we say, think and do.

ABOUT PEOPLE

We believe God has revealed His caring compassionate concern **about people** throughout history. We believe the church is **about people** just like you who are on journey of discovery with God.

FOR YOU

We believe that God is **for you** whatever your life situation or circumstance. We pray that **whether you are walking, struggling or dancing through life that you will find St John's to be a place for you.**

Throughout 2021 our discussions and actions continued to be overshadowed by the effects of the global Covid-19 Pandemic. Our goals were still very much in line with the Diocese of Guildford's Transforming Church, Transforming Lives initiative, that we had been working towards since 2018, having identified the following as our 3 priorities:

- Making Disciples
- Communicating Effectively
- Increasing Believers

In this report we will reflect on how the changes to our organisation and our worship impacted on these goals, with some encouraging results, whilst other areas have been adversely affected.

The PCC maintains an overview of worship throughout the parish and holds a key role in ensuring our activities reach out to involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable people to live out their faith in their everyday situations as part of our parish community. This also works alongside the Diocesan Vision of 'Transforming Church. Transforming Lives'.

To facilitate this work, it is important that we maintain the fabric of the Church of St John the Baptist, The Link, St John's Hall.

The PCC also ensures that during the week and over the course of the year a wide range of worship services that our community find both beneficial and spiritually fulfilling are offered.

Safeguarding

Safeguarding and inclusion of children and adults continues to be a key aspect of St John's and is something that we take seriously. During 2021, the Parish Safeguarding Officer, Fiona Vernon, has continued to report to the PCC at each meeting by providing both written and oral reports. A PCC safeguarding team has been set up to ensure that safeguarding and inclusion is embedded into the culture of St John's.

All concerns raised in respect of children and adults are dealt with and documented electronically as required and, where necessary, the advice of the Diocesan Safeguarding Advisor is sought.

Physical gatherings and 'regulated activities' recommenced during 2021 and we have continued to be mindful of the need for safe recruitment and safer working practices. The diocese safeguarding audit process has brought to the fore the need to complete risk assessments for all regulated activities at St John's and provide role descriptions for all volunteers within those activities. The renewal period of DBS certificates has been shortened to once every three years and additional training modules have been made available from the diocese both of which are being rolled out to volunteers. During 2021 we have recruited two volunteers to the Children's Team and eight for the Christmas Day lunch.

Regular Worship and Prayer

Our Regular Worship and Prayer in 2021 continued to be shaped by the spread of, and response to, COVID-19. We began the year with worship on-line only due to lockdown and were thankful for the dedicated team that allowed us to lead and broadcast service from the church building. When we re-opened church for in-person worship a red/green/amber system for seating was adopted to allow the congregation to choose what sort of seating arrangements they felt most comfortable with. COVID-19 precautions continued with hand cleaning on entry to the church and prior to the receipt of communion, a register of all who attended services for contact tracing purposes was kept in accordance with government and Church of England guidelines.

Like many organisations, we continued to adapt with the use of technology to continue to reach out to our church family and our wider community, in support of worship and prayer. Services were live streamed as well as available for viewing online afterwards which allowed 'attendance' from both local and global communities.

- Sunday Worship – we continued with the one style service for all at the start of 2021 with our first face to face service resuming on March 28 2021. We began by gathering outside for sung worship before making our way into the church building as communal singing was still not allowed inside to begin with. We also continued live streaming and recording for YouTube.
- Zoom Coffee time continued until we were allowed to host refreshments back within our buildings.
- Night Prayer, Compline, was held via Facebook live until 30 April 2021, having run continuously since the first lockdown in 2020.

- Sung worship was restarted in-line with the gradual lifting of restrictions, first outside in gatherings before the main service in church, then in church with the choir only, and finally with all able to sing in church but in masks with social distancing.
- In response to the needs of differing members of our church community and holding all that we had learnt through lockdowns 'The Gathering' was launched on 7 November 2021. Meeting to set up from 9.00am with refreshments being served from 9.15am and breaking for worship at 10.00am. A more formal classic style service in church and a contemporary style service in the Hall. The community then comes together again afterwards for further fellowship. Some services eg, Remembrance Sunday continued as a one congregation.
- SJB Community Prayer Evenings were limited to one in 2021.
- Closer to God, led by Marcia Page was re-launched on Zoom in February 2021 and continued in this format monthly.

As well as our regular services, we enable our community to engage with God at significant points of their journey through life. Very sadly attendance was limited at weddings, funerals and baptisms for some of the year. During this time were offered these services in a different way, and were able to walk through family joys and bereavement with many through the year.

At the end of 2021 there were 126 people on the Electoral Roll, 49 of whom are not resident within the Parish. There were 9 baptisms, 7 marriages and 17 funerals.

Other Key Highlights and Updates from 2021

Parish Administrator

After advertising on social media, the Parish magazines for Windlesham and Chobham as well as the DSS, Diocese and other local websites over the summer, we received 23 expressions of interest for the role. After a round of interviews with shortlisted candidates, Claire Minne was duly appointed. We give a heartfelt welcome to her and her organizational touch in managing Parish administration and supporting our clergy and leadership team.

SJB Kids

Our Pioneer Community Worker, Kate Howard, went on Maternity leave in January 2021 (returning in September 2021). As groups were still not allowed to meet in person at this point there was no real need for alternative provision throughout most of 2021. Kate did complete some Keep in Touch days to allow for planning sessions and some 'touching base' moments with our children, youth and families. For example, our Year 6 children received Bibles to bid them farewell from SJB Kids and to welcome them to SJB Youth. The regular Zoom Coffee time on a Sunday also provided an opportunity to maintain contact with our families, as did the SJB Kids WhatsApp group.

Kate returned in September 2021 and began the process of rebuilding SJB Kids. Our first step was to begin to explore the options for SJB Kids on a Sunday morning (Junior Church) and to find a way to welcome families back in to church. The Covid -19 restrictions were still challenging at this time, but slowly we were able to open up and run a group on a Sunday morning. The planning for the Children and Youth was closely integrated with the development of the new Sunday Service style. We began with a relaxed session the re-build friendships and catch up with one another after around 18 months of not meeting together. We began more structured sessions at the same time as the new service style was launched. With the parallel service structure, we are able to offer SJB Kids to all families, regardless of their preferred worship styles.

We have not managed to re-start all of the activities that we were running pre-Covid, for example Family Café and Who Let the Dads Out. We felt that until we were able to build teams to run these activities it was not right to re-start them. We hope that 2022 onwards will see these teams growing and these valuable ministries restarting.

Bumps and Babies – Bumps and Babies did restart once we were able to meet inside again. Take up was limited and the decision was made to focus our efforts on building up Ma'Mites. Those attending Bumps and Babies were encouraged instead to come to Ma'Mites so that there was a single point of contact and concentrated effort for this season of Children's and family's ministry. In the future we are hoping to return to meeting monthly as a separate session and resuming regular walks and socials.

Ma'Mites

Both Youth Club and Sunday Morning SJB Youth continued to be suspended in 2021 due to Covid-19 restrictions. It was either not possible to practically or safely run either in-person or virtual meetings for these groups. We look forward to when these activities can safely resume for all.

We did run a Pizza night for new year 7s in September to retain some relationship with this age group and mark the move from SJB Kids to SJB Youth activities. We are hopeful in 2022 that we can rebuild our teams and prayerfully consider the right path for SJB Youth ministry going forward.

Community Links

Schools work – Kate and Sean visited Windlesham Village Infant School to celebrate Harvest with them and then the school came to visit (74 children from Year 1 and 2) to find out more about Remembrance Day and the War Memorial. We also supported the school at their Bonfire Night event.

We reached out to local schools, pre-schools, and nurseries at Christmas to help us create our 'Star' display. It was lovely to have positive engagement from so many of them to help us decorate and celebrate Christmas.

We look forward to building more community links in 2022.

Easter and Christmas

Easter and Christmas continued to look a little different this year, with services allowed to take place in person but either with restrictions and social distancing or with the threat of rising Covid cases, many took place in a hybrid format, both livestreamed and in-person.

Easter still saw restrictions to live sung worship, children's and youthwork and social distancing still in place, but Compline in Holy Week, an online Maundy Thursday meal and Good Friday's 'Hour at the Cross' all still took place. On Easter Sunday the Dawn Service moved to the lawn outside of church and an Easter Celebration took place, as with previous pre-covid years.

Advent and Christmas 2021 allowed for in-person worship, still with social distancing, as well as gathered sung worship, but rising Covid cases meant that many of our larger services were ticket only. The worsening situation with the pandemic, however severely impacted in-person numbers at our celebrations, as people looked to protect Christmas family gatherings, apart from the Crib service which saw a record number of attendees.

Our services and activities included;

- A Church Christmas Card – Delivered to all private residences within the GU20 postcode, as well as other local members and businesses.
- A Christingle Café and Service – In Person, but with reduced numbers due to loss of Family Café regulars.
- Family Carols – In Person.
- Advent Story Time – an online daily story time for our younger members, this year written 'in-house' by Caitlin Wilkins, following the story of Christmas and read by warm and familiar faces from our church family – Via You Tube.

- Nine Lessons and Carols both in-person and streamed to a wider audience to compensate for the restrictions on the number of people allowed into church.
- Crib Service – In-person.
- Community Carols – Headed up by the Community Engagement Team with participation by the St John's church choir, and two readers from the church readers team, in partnership with the Field of Remembrance Trust, Rainbow Corner Day Nursery, Fieldhouse Coffee – We gathered with the community on the Field of Remembrance to sing Christmas Carols and hear the Christmas Story, with seasonal refreshments supplied by Fieldhouse Coffee.
- Christmas Eve Service of Private Prayer – in-person.
- Midnight Communion – Online and in-person.
- 8am Christmas Day Communion – in-person.
- 10am Christmas Day Celebration – in-person.
- Boxing Day Online Diocesan Service via You Tube

A Community Christmas day lunch also took place, hosted at the St John's link and hall and with the assistance of the safeguarding team and several members of St John's church.

Holiday at Home

After the restrictions of 2021, there was great excitement when everyone at Holiday at Home was able to reconvene in person in St John's Hall in July for real afternoon tea. The chatter flowed as fast as the tea and all seemed able to hear each other despite continued social distancing! What a delight it was to see so many happy faces - and what a difference from delivering tea in a box last year! After much thought, we also went ahead with our Christmassy afternoon in December, and the excellent turnout and enthusiasm of our guests was proof enough that it was the right decision. The team is pleased to be offering a full programme of events in 2022.

Our thanks go as ever to Helen Bateman, Sue Mainwaring, Jane Jennings and Corinne Wilson.

Charitable Giving

During the year the PCC discussed our commitment to our Partnership Charities and decided that in spite of the financial challenges, it was important to continue to support the two local charities in 2021, Camberley Youth for Christ and Connect Counselling Service. We know that both charities highly value our financial support.

We also supported The Besom in Camberley by encouraging the whole community to provide food at Harvest and Christmas which we gave to them for distribution.

Organisational Structure of PCC

The PCC continues to be challenged by a number of issues and it has endeavoured to re-organise so that there is clarity on who does what as part of a more formal Teams structure. It is imperative that we continue to develop fully functioning Teams to enable our clergy to concentrate on that which they have been called and trained to do.

The Teams structure is as follows:-

- Standing Committee
- Safeguarding and Inclusion
- Sustainability
- Premises, Building and Infrastructure
- Finance
- Partnerships
- Community Engagement
- Ministry Leadership

Meetings were initially via Zoom but we very gratefully resumed Face to Face meetings mid-year and increased the frequency.

The PCC and Ministry Leadership Team would like to thank all members of the church for their continued support throughout the year that has enabled us, in so many ways, to continue to grow our mission and our ministry in the midst of a continuing changing landscape.

The commitment and dedication of our Church Wardens throughout 2021 have continued to inspire us. Their workload increased in many ways and much fell to them in the absence of the usual administration and support teams (some members of staff were furloughed).

It was noted at the end of 2021 that we will need to see additional support from the PCC and wider church in general to allow us to move forward at this pivotal moment in time. We cannot continue to rely upon so few doing so much. It is hoped that volunteers could contribute time and energy from their broad spectrum of skills into any of the Teams detailed above. We ask for the prayers of our church family and wider community to open their hearts to offer support to the church community in this way.

Windlesham Caring

This will be, thankfully in many ways, a brief report compared with 2020 when our organisation had to respond to the challenge of the onset of the Covid pandemic. This had forced upon us many changes to our entire operation- the temporary cessation of our driving duties, the unprecedented demands posed by isolation and vulnerability, the rapid computerisation of our records system among them.

2021 saw a return to driving as our main function, with hospitals and clinics opening up, and the transport of many vulnerable clients to vaccination centres a major priority. Consolidation has been the theme in many respects, especially of our now paperless recording involving continued use of the Church 'SharePoint' facility. As with all digital systems this has posed challenges along the way, but we are grappling with the occasional glitches that occur. At present we see no pressing reason to go back to our analogue recording and bag-passing activities, sociable though these were.

After the first wave of the pandemic our finances had benefited from an injection of funds left over from the Local Authority 'Surrey Heath Prepared' initiative, for which we were grateful. Some of this money was allocated to the village -wide effort to provide festive lunches to the isolated and vulnerable at Christmas 2021. This initiative was repeated at Easter, and we again participated by providing funds and assisting with transport.

The need for transport to hospitals clinics, etc has continued at a steady level, though we get the impression that demand is still somewhat limited by the ongoing pandemic and its detrimental effects on the NHS. We are grateful for the support we have received from Vicki Turton of Surrey Community Action, especially for the provision of PPE and ongoing advice.

'Phone chatting' which was set up in the pandemic has continued and probably will remain as an important provision to relieve isolation and to support carers.

The efforts of all our volunteers and certain key people who have worked with us throughout the pandemic were recognised at a 'Ploughman's Lunch' event at the Link in November. An edited version of the Chairman's speech of thanks appeared in the January edition of the Windlesham Magazine. It bears repetition however that we could not do without our wonderful band of volunteers and co-ordinators. At present seemingly a very stable group- with few 'comings and goings' over the last year- we value all of them highly.

Larry Jennings, Chairman

Financial Review

Most Income and Expenditure is transacted through the General Fund which is Unrestricted in how it can be used.

Other income and expenditure arise in funds that are restricted in their use, and some repair costs are charged to the funds that are set up for specific purposes.

The Accounts show a surplus of income over expenditure before investment gains/losses across all funds of £47,383 (2021 deficit £9,586).

Total Income

Total Income for the year was £216,902 compared with £199,327 in 2020. Income arising from legacies increased to £20,000 in 2021 from £1,874 in 2020 which is the main reason for the increased income for the year.

All our regular income comes from the continued generous support of members of our congregation, and we are thankful for their continued commitment to the Church. Regular income has fallen slightly during the year, donations which we receive annually have been shown in one-off income in 2021 rather than in regular income. This also accounts for the increase in one off donations.

Link/Hall rental income reduced further in 2021 due to ongoing restrictions of the global pandemic. It was partially offset by the receipt of a "furlough grant" of £6,007. The PCC also received £6,000 grant from the Rosaline Eastes Trust to offset rent payable for Curate housing and to reduce the level of the contingent asset. An appeal for funds to cover an increase in Curate housing costs was very successful and resulted in income of £8350. PCC fees rallied a little compared with the previous year as there were periods when the church was allowed to conduct weddings under certain restrictions.

Income arising from the Windlesham Magazine amounted to £17,908 with associated costs of £11,890. We are tremendously grateful to the Magazine team who work hard to create this publication for the community.

Windlesham Caring is run by a dedicated committee and team of volunteers who work tirelessly to help members of our community. It has been a busy year for them as they have continued to support the community during lockdown. Further details can be found in a separate report dedicated to their work and their accounts are found in the annexes to the accounts.

Other Investment Income remained broadly static year on year with interest rates remaining low. Investment property rental income has been replaced by a grant from the Rosaline Eastes Trust as mentioned above.

Total Expenditure

Total Expenditure for the year was £165,519 (2020: £208,913).

Our Parish Share £90,444 (2019 £88,725), payable to the diocese, remains the most significant expenditure and remained at the same levels as 2020.

The credit against church repairs is due to the release of an over provision for repair costs related to the last quinquennial inspection.

Payroll costs were lower than 2020 as a result of our Community Worker being on Maternity Leave for part of the year, the church no longer employing a caretaker for the Link and our Link administrator also

being employed for fewer hours. We are very fortunate that a team of volunteers led by Steve Ciupak have taken on maintenance and care of our Link and Church buildings.

Cash and Investments

Cash is held at Barclays Bank, with surplus funds on deposit but interest income is poor due to prevailing rates available.

Longer term investments are held in CBF Church of England Investment funds.

Mission

In line with PCC policy, we have set aside 10% of this year's regular income, £14,171, for Charitable Giving. More details can be found in the Appendix to the accounts.

Reserves

We review the level of our reserves held, and the PCC is satisfied that the level of reserves held at 31st December 2021 is adequate.

Free Unrestricted General Fund Reserves of £131,936 are considered suitable for present needs. Our Restricted Reserves of £287,993 are largely related to Property investments, and a smaller amount available for property repairs.

Finance Team

Robin Bateman
Sue Mainwaring - (Caring)
Ken Peterson - (Magazine)
Esther Westwood - (Finance Officer)
John Woods

Grateful thanks go to these members of the finance team for their support during the year.

Administration

Income tax recoverable in relation to donations received under Gift Aid is recognised at the time of the donation.

Optional Information

Volunteers

We would like to thank the many volunteers who work so hard to make our church the lively and vibrant community it is.

Ministry Leadership Team & Parish Office

The Ministry Leadership Team continues to work hard ensuring the delivery of Ministry across all areas of parish life. This has been under exceptionally difficult circumstances for most of 2021.

The PCC would like to give sincere thanks to the Ministry Leadership Team of the Rector, Revd. Jonathan Hillman, Curate, Revd. Sean Beagley, Pioneer Community Worker Kate Howard, Honorary Priest Revd. Kate H, and Occasional Preacher Paul Howard for all their time, effort and immense work that they have put in to bring the services together - delivering, producing, recording and broadcasting - and for their leadership of the whole Church community.

The PCC would also like to thank all those who have contributed in any and every way to maintain and enhance the life of our Church throughout 2021.

Most of the team in the Parish Office were furloughed or partially furloughed as lock down continued but we were delighted to welcome Claire Minne as our new Parish Administrator.

Structure, Governance and Management

PCC members are appointed as set out in the Church Representation Rules. At St. John's the membership of the PCC consists of the incumbent (our rector), churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church. All those who are regular attenders at our services are encouraged to register on the Electoral Roll and stand for election to the PCC. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC met 10 times during 2021 with a minimum level of attendance of 80% at all meetings. 7 of these meetings were on Teams (virtual) and the last 3 months were hybrid with most members present in the Link and those unable to attend in person using Zoom. We also had one extraordinary meeting in May regarding the housing for the Curate.

The Members of the Council has assessed the major risks and created relevant Risk Assessments to which the Parochial Church Council is exposed. The PCC is satisfied that systems are in place to mitigate exposure to the major risks.

Administrative Information

The Church of St John the Baptist is situated in Church Road, Windlesham. It is part of the Diocese of Guildford within the Church of England.

The correspondence address is St John the Baptist, Church Road, Windlesham, GU20 6BL. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission (1128098).

PCC members who have served during the reporting period are:

Ex Officio members:

Incumbent	Revd. Jonathan Hillman	(Chair)	
Curate	Revd. Sean Beagley		
Churchwardens	Karen Ciupak	(Lay Chair)	(from April 2016)
	Jo Wilkins	(Treasurer)	(from March 2018)
Honorary Priest	Revd. Kate Hillman		

Elected members:

Deanery Synod		
	Mrs Hannah Taylor	(from May 2018)
	Mr John Woods	(from Oct 2020)

PCC members

Mr Stephen Ball	(from April 2016)
Miss Nicola Joynes	(Until May 2021)
Mr Simon Taylor	(from April 2016)
Mr Paul Howard	(from April 2019)
Mrs Margaret Younghusband	(until Oct 2020)
Mrs Lynne Hill	(until Oct 2020)
Mr Morrison Thomas	(from June 2018)
Mrs Elizabeth Staniforth	(from April 2019)
Mr Mark Mainwaring	(from Oct 2020)
Mrs Fiona Burlinson	(from Oct 2020)
Mrs Corinne Wilson	(from Oct 2020)
Mrs Jane Jennings	(from Oct 2020)
Mrs Lin Howland	(from Oct 2020)
Mr Graham Howland	(from Oct 2020)
Mrs Julie Taylor	(from Oct 2020)

Secretary	Mrs Caroline Isaac-Hamdan	(from May 2021)
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Co-opted members

Mrs Fiona Vernon	(PSO)
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Approved by the PCC on 29th April 2021 and signed on their behalf by the Revd. Jonathan Hillman (PCC Chair)

X

Revd Jonathan Hillman
Chair- Windlesham PCC



ACCOUNTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31ST DECEMBER 2021

Independent Examiner's Report

TO THE MEMBERS OF THE COUNCIL OF WINDLESHAM PAROCHIAL CHURCH COUNCIL

I report to the Members of the Council on my examination of the financial statements of Windlesham Parochial Church Council (the Parochial Church Council) for the year ended 31 December 2021.

Responsibilities and basis of report

As the Members of the Council of the Parochial Church Council you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Parochial Church Council's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Parochial Church Council as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Dated: _____

Andrew Mitchell BA FCA

Statement of Financial Activities Including Income and Expenditure Account for the Year Ended 31st December 2021

	Notes	Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds general 2020 £	Unrestricted funds designated 2020 £	Restricted funds 2020 £	Total 2020 £
Income from:									
Donations and legacies		160,712	-	20,960	181,672	163,784	-	349	164,133
Charitable activities		29,222	-	758	29,980	29,452	-	396	29,848
Investments		5,243	-	7	5,250	5,298	-	48	5,346
Total income		<u>195,177</u>	<u>-</u>	<u>21,725</u>	<u>216,902</u>	<u>198,534</u>	<u>-</u>	<u>793</u>	<u>199,327</u>
Expenditure on:									
<u>Charitable activities</u>									
Charitable Giving	3	14,171	-	-	14,171	14,622	-	-	14,622
Work of the Church	3	133,925	-	1,586	135,511	133,196	-	1,848	135,044
Property	3	34,891	-	(26,916)	7,975	35,884	-	3,121	39,005
Administration	3	11,862	-	-	11,862	20,242	-	-	20,242
Total charitable expenditure		<u>194,849</u>	<u>-</u>	<u>(25,330)</u>	<u>169,519</u>	<u>203,944</u>	<u>-</u>	<u>4,969</u>	<u>208,913</u>
Net gains/(losses) on investments	6	-	26,530	-	26,530	-	14,537	-	14,537
Net incoming resources before transfers		<u>328</u>	<u>26,530</u>	<u>47,055</u>	<u>73,913</u>	<u>(5,410)</u>	<u>14,537</u>	<u>(4,176)</u>	<u>4,951</u>

2021 Report and Accounts for the Parochial Church Council of St John the Baptist, Windlesham

Charity No: 1128098

Net incoming resources before transfers	328	26,530	47,055	73,913	(5,410)	14,537	(4,176)	4,951
Gross transfers between funds	(5,000)	5,000	-	-	-	-	-	-
Net movement in funds	(4,672)	31,530	47,055	73,913	(5,410)	14,537	(4,176)	4,951
Fund balances at 1 January 2021	136,608	138,902	240,938	516,448	142,018	124,365	245,114	511,497
Fund balances at 31 December 2021	131,936	170,432	287,993	590,361	136,608	138,902	240,938	516,448

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

Balance Sheet as at 31st December 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Investments	7		345,825		319,295
Current assets					
Stocks	8	204		324	
Debtors	9	7,459		7,736	
Cash at bank and in hand		272,042		250,951	
		279,705		259,011	
Creditors: amounts falling due within one year	10	(35,169)		(61,858)	
Net current assets			244,536		197,153
Total assets less current liabilities			590,361		516,448
Income funds					
General restricted funds		212,141		165,086	
Revaluation reserve		75,852		75,852	
	12		287,993		240,938
<u>Unrestricted funds</u>					
Designated funds	13	38,579		33,579	
Capital appreciation of investments		131,853		105,323	
General unrestricted funds		131,936		136,608	
			302,368		275,510
			590,361		516,448

The financial statements were approved by the Members Of The Council on 8th May 2022.

X

J Wilkins (Churchwarden & PCC Treasurer)
Trustee

X

K Ciupak (Churchwarden)
Trustee

Notes to the Accounts for the Year Ended 31st December 2021

1. Accounting Policies

Charity Information

Windlesham Parochial Church Council is a charity established by the Parochial Church Councils (Powers) Measure 1956 as amended and the Church Representation Rules. The Parish is within the Diocese of Guildford.

1.1. Accounting Convention

The accounts have been prepared in accordance with the Parochial Church Council's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Parochial Church Council is a Public Benefit Entity as defined by FRS 102.

The Parochial Church Council has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Parochial Church Council. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2. Going Concern

At the time of approving the financial statements, the Members of the Council have a reasonable expectation that the Parochial Church Council has adequate resources to continue in operational existence for the foreseeable future. Thus the Members of the Council continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3. Charitable Funds

Unrestricted funds are available for use at the discretion of the Members of the Council in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Parochial Church Council.

1.4. Income

Income is recognised when the Parochial Church Council is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Parochial Church Council has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Parochial Church Council has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5. Expenditure

A liability is recognised when a legal or constructive obligation is identified.

Expenses include VAT where applicable as the charity cannot reclaim it.

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

The PCC has maintenance responsibility for the consecrated land and buildings and certain other benefice properties within the Parish. Charity Law states that benefice and consecrated property are removed from the definition of charity for the purposes of the Charities Act and therefore these assets are not included in the financial statements and costs associated with their maintenance or improvement are written off in the year they are incurred.

Various items of moveable church furnishings are vested in churchwardens for the use and benefit of the parishioners and cannot be disposed of without a faculty. These assets are regarded as 'inalienable' property held on special trust on behalf of the PCC and are therefore not accounted for within the PCC's accounts.

St John's Hall

St John's Hall is built on land with no public access and there is a covenant stating that the land shall not be used for any other purposes than as a site for a Church Room or Hall or for such purposes as may be ancillary thereto. Therefore we consider that this property has no commercial market value.

The Link

The Link is built on land with no public access. It is attached at one end to the Church and at the other end to St John's Hall. There is a complicated ownership structure of the land, between the Diocesan Board of Finance in trust for the PCC, the incumbent for the time being, and the PCC. Therefore we consider that the property has no commercial market value.

Equipment

Individual items with a purchase price of under £5,000 are written off in the year in which it is acquired.

1.6. Fixed Asset Investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.7. Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and at cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.8. Cash And Cash Equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9. Financial Instruments

The Parochial Church Council has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Parochial Church Council's balance sheet when the Parochial Church Council becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Parochial Church Council's contractual obligations expire or are discharged or cancelled.

1.10. Employee Benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Parochial Church Council is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11. Retirement Benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12. Leases

Rentals payable under operating leases, including any lease incentives received, are charged to income on a straight line basis over the term of the relevant lease.

2. Critical accounting estimates and judgements

In the application of the Parochial Church Council's accounting policies, the Members of the Council are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3. Charitable Activities

	Charitable Giving	Work of the Church	Property Administration		Total	Total
	2021	2021	2021	2021	2021	2020
	£	£	£	£	£	£
Staff costs	-	4,268	9,751	5,154	19,173	41,338
Charitable Activities	14,171	131,243	(1,776)	6,708	150,346	167,575
	<u>14,171</u>	<u>135,511</u>	<u>7,975</u>	<u>11,862</u>	<u>169,519</u>	<u>208,913</u>
Analysis by fund						
Unrestricted funds – general	14,171	133,925	34,891	11,862	194,849	203,944
Restricted funds	-	1,586	(26,916)	-	(25,330)	4,969
	<u>14,171</u>	<u>135,511</u>	<u>7,975</u>	<u>11,862</u>	<u>169,519</u>	<u>208,913</u>

For the year ended 31 December 2020

	Charitable Giving	Work of the Church	Property Administration		Total
	2020	2020	2020	2020	2020
	£	£	£	£	£
Staff costs	-	11,727	17,370	12,241	41,338
Charitable Activities	14,622	123,317	21,635	8,001	167,575
	<u>14,622</u>	<u>135,044</u>	<u>39,005</u>	<u>20,242</u>	<u>208,913</u>
Analysis by fund					
Unrestricted funds – general	14,622	133,196	35,884	20,242	203,944
Restricted funds	-	1,848	3,121	-	4,969
	<u>14,622</u>	<u>135,044</u>	<u>39,005</u>	<u>20,242</u>	<u>208,913</u>

4. Members of the Council

Two PCC members were reimbursed £810 (2020: £447) for travel, ministry, subsistence, telephone and entertainment expenditure. One member of the PCC was paid £10,500 for property rental.

5. Employees

Number of employees

The average monthly number of employees during the year was:

	2021	2020
	Number	Number
Property Administration and Maintenance	0.5	1
Office and Administration	0.5	1
Lay Ministry		
	<u>1.0</u>	<u>2</u>

Employment costs

	2021	2020
	£	£
Wages and salaries	17,554	40,492
Other pension costs	1,619	846
	<u>19,173</u>	<u>41,388</u>

There were 3 (2020: 6) positions during the year equating to 1.5 (2020: 2) full time equivalents.

There were no employees whose annual remuneration was £60,000 or more.

6. Net Gains/(Losses) On Investments

	Unrestricted funds designated 2021 £	Unrestricted funds designated 2020 £
Revaluation of investments	<u>26,530</u>	<u>14,537</u>

7. Fixed Asset Investments

	Listed investments £	Unlisted investments £	Total £
Cost or valuation			
At 1 January 2021	180,695	138,600	319,295
Valuation changes	26,530	-	26,530
At 31 December 2021	207,225	138,600	345,825
Carrying amount			
At 31 December 2021	207,225	138,600	345,825
At 31 December 2020	180,695	138,600	319,295

Fixed asset investments revalued

Investment held by CCLA have been revalued at Market Value, the historic cost of these as at 31/12/21 was £75,903 (2020: £75,903). Those attributed to the "May Brown" reserve were valued as at 31/12/21 at £34,970 (2020: £30,094).

Unlisted investments represent the PCC's loan receivable from the Rosaline Eastes Trust which was used to finance the purchase of a property in Poplar Avenue Windlesham. The loan is repayable at 25.1% of the prevailing market value of the property.

The Rosaline Eastes Trust advised the PCC that the market value of the loan at 31/12/18 was £138,600 and do not consider that this has materially changed since. The historic cost of the loan was £62,748.

8. Stocks

	2021 £	2020 £
Finished goods and goods for resale	204	324

9. Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Other debtors	7,459	7,736

10. Creditors: Amounts Falling Due Within One Year

	2021 £	2020 £
Other creditors	29,910	24,833
Accruals and deferred income	5,259	37,025
	35,169	61,858

11. Retirement Benefit Schemes

Defined contribution schemes

St John the Baptist (Windlesham) PCC (PB 2014) participates in the Pension Builder Scheme section of CWPF for lay staff. CWPF is administered by the Church of England Pensions Board, which holds the CWPF assets separately from those of the Employer and other participating employers.

CWPF has two sections:

1. the Defined Benefits Scheme
2. the Pension Builder Scheme, which has two subsections;
 - a. a deferred annuity section known as Pension Builder Classic, and,
 - b. a cash balance section known as Pension Builder 2014.

St John the Baptist (Windlesham) PCC only participates in the Pension Builder 2014 scheme.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are the contributions payable **(2021: £1,619, 2020: £846).**

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2019. The next valuation is due as at 31 December 2022.

For the Pension Builder 2014 section, the valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, St John the Baptist (Windlesham) PCC could become responsible for paying a share of that employer's pension liabilities.

The charge to profit or loss in respect of defined contribution schemes was £1,619 (2020: £846).

12. Restricted Funds

	Balance at 1 January 2020	Incoming Resources	Resources Expended	Balance at 1 January 2021	Incoming Resources	Resources Expended	Balance at 31 December 2021
	£	£	£	£	£	£	£
Organ Restoration	10,542	188	(1,092)	9,638	340	-	9,978
St Alban's	205,161	48	-	205,209	7	-	205,216
Fabric Restoration	18,756	-	(3,121)	15,635	20,000	26,916	62,551
Ma'Mites	5,481	208	-	5,689	418	(250)	5,857
Windlesham Caring	5,174	349	(756)	4,767	960	(1,336)	4,391
	<u>245,114</u>	<u>793</u>	<u>(4,969)</u>	<u>240,938</u>	<u>21,725</u>	<u>25,330</u>	<u>287,993</u>

Organ Restoration Fund is held to provide funding in case of major repair to the organ.

St Albans Fund emanates from the sale of St Albans Church building in 1973 plus profit from subsequent property investment. Currently £62,748 (cost) plus £75,852 (revaluation at 31/12/17) is invested in the PCC's loan to a trust which owns a house (see investments) and is therefore not available for other purposes, and the balance is held for building work.

Fabric Restoration Fund is set aside to meet future significant building repairs.

Windlesham Caring is a voluntary-run service for people living in Windlesham who need help at home or with transport. Reserves of £3,887 were introduced as a donation on 1 January 2018, the date at which the PCC was considered to have taken on ultimate responsibility for governance. The service had been run for more than 20 years prior to this and continues to be managed on a day to day basis by an enthusiastic committee of volunteers.

13. Designated Funds

	Balance at 1 January 2020 £	Revaluation £	Balance at 1 January 2021 £	Transfers £	Revaluation £	Balance at 31 December 2021 £
Fundays/AV	2,740	-	2,740	-	-	2,740
Property Repair Fund	10,000	-	10,000	5,000	-	15,000
Capital Appreciation	86,340	9,727	96,067	-	21,654	117,721
"May Brown" Fund	25,285	4,810	30,095	-	4,876	34,971
	<u>124,365</u>	<u>14,537</u>	<u>138,902</u>	<u>5,000</u>	<u>26,530</u>	<u>170,432</u>

Designated funds are set up for the following purposes:

Capital appreciation (Investment revaluation) reserve represents the excess of market value of investments over their historical cost at the balance sheet date; this will be available to the general fund when the investments are sold.

May Brown Bequest is held to provide income to the general fund. The fund was transferred from the restricted fund during the year ended 31 December 2018, on review of the documentation supporting the original gift and on taking legal advice it was determined that the Bequest did not have restricted purpose.

14. Analysis of Net Assets Between Funds

	Unrestricted Funds 2021 £	Designated Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Unrestricted Funds 2020 £	Designated Funds 2020 £	Restricted Funds 2020 £	Total 2020 £
Fund balances at 31 December 2021 are represented by:								
Investments	-	152,692	196,133	348,825	-	126,162	193,133	319,295
Current assets/(liabilities)	131,936	17,740	91,860	244,536	136,608	12,740	47,805	197,153
	<u>131,936</u>	<u>170,432</u>	<u>287,993</u>	<u>590,361</u>	<u>136,608</u>	<u>138,902</u>	<u>240,938</u>	<u>516,448</u>

15. Financial commitments, guarantees and contingent liabilities

There are no financial commitments, guarantees or contingent liabilities.

16. Related Party Transactions

There were no disclosable related party transactions during the year (2020 - none).

17. Contingent Assets

Poplar Avenue

The PCC has a loan receivable from the Rosaline Eastes Trust who own a property in Poplar Avenue Windlesham. The loan is repayable at 25.1% of the prevailing market value of the property. The terms of the trust restrict who may occupy the property and on this basis rental income is not always generated. In previous years the PCC had incurred the running costs of the property.

Currently more has been expended than received in rental income, meaning that the Trust has a liability to the Parochial Church Council. The relative difference is monitored on an on-going basis. As crystallisation of this asset is contingent on the Trust disposing of the property to generate liquid funds, the asset is considered to be contingent on this event and therefore not valued and included in these financial statements.

18. Subsidiaries

The registered charity Jonathan Polewhele reports to the Charity Commission in accordance with the requirements for its size. As the group is small, there is no requirement in law to produce consolidated accounts. The assets of the charity are not therefore included within the accounts of the PCC.

Details of the Parochial Church Council's subsidiaries at 31 December 2021 are as follows:

The Parochial Church Council is the sole trustee of the registered charity Jonathan Polewhele number 277176.

Name of undertaking	Registered office	Nature of business	Class of shares held	% Held	
				Direct	Indirect
Jonathan Polewhele Number 277176	UK	Charity	Beneficial interest in and control of registered charity	100.00	

The aggregate capital and reserves and the result for the year of subsidiaries excluded from consolidation was as follows:

Name of undertaking	Profit/(Loss)	Capital and Reserves
	£	£
Jonathan Polewhele Number 277176	-	25,000

The investments in subsidiaries are stated at cost, as there is no identifiable cost associated with Jonathan Polewhele registered charity number: 277176, there is no cost on the accounts of the PCC.

APPENDICES

The following are included solely for information. They do not form part of the accounts.

2021 Report and Accounts for Parochial Church Council of St John the Baptist, Windlesham

APPENDIX 1

	General Fund £	Un-restricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
INCOME					
Donations and Legacies					
Donations and Gifts					
<i>Regular income:</i>					
Donations Giftaided	96,163			96,163	109,249
Giftaid income	25,760			25,760	27,900
Gross tax efficient	126			126	107
Donations (no Giftaid)	3,994			3,994	4,455
Total	126,043	-	-	126,043	141,711
<i>One Off income:</i>					
Donations Giftaided	11,380			11,380	1,476
Offertory Collections	1,273			1,273	1,263
Donations (no Giftaid)	1,659		960	2,619	780
Appeals	8,350			8,350	-
Giftaid income	-			-	-
Non-recurring grants - General	6,007			6,007	14,029
Grants for Youth Activities				-	-
Grants for Property	6,000			6,000	3,000
Total	34,669	-	960	35,629	20,548
Legacies	-		20,000	20,000	1,874
Total Donations and Legacies	160,712	-	20,960	181,672	164,133
Charitable Activities					
PCC Fees	5,960			5,960	2,947
Youth & Children	-		418	418	602
154 Mission & Outreach	648		340	988	678
Windlesham Magazine	17,908			17,908	17,407
Property rental income	4,706			4,706	8,214
Total Charitable Activities	29,222	-	758	29,980	29,848
Investment Income					
Income from listed Investments	5,215			5,215	5,043
Interest receivable	28		7	35	303
Total Investment Income	5,243	-	7	5,250	5,346
TOTAL INCOME	195,177	-	21,725	216,902	199,327

2021 Report and Accounts for Parochial Church Council of St John the Baptist, Windlesham

APPENDIX 2

Charitable Activities

	General Fund £	Un- restricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
EXPENDITURE					
Charitable Giving	14,171			14,171	14,622
Work of the Church					
Parish Share	90,444			90,444	90,444
Ministry Costs	29,160		-	29,160	30,182
Youth & Children	407		250	657	262
Mission & Outreach	2,024			2,024	1,223
Windlesham Caring			1,336	1,336	756
Windlesham Magazine	11,890			11,890	12,177
Total Work of the Church	133,925	-	1,586	135,511	135,044
Property					
Insurance	2,920			2,920	2,831
Church running expenses	11,447			11,447	5,645
Church Repairs	1,226		(26,916)	(25,690)	6,154
Garden & Churchyard	85			85	196
Link running expenses	17,298			17,298	23,513
Link Repairs	1,915		-	1,915	666
Total Property	34,891	-	(26,916)	7,975	39,005
Administration					
Payroll	5,154			5,154	12,241
Stationery	-			-	40
Photocopying and printing	1,689			1,689	1,757
IT and telephone	3,233			3,233	3,668
Professional fees	14			14	14
Bank Charges	509			509	465
Independent Examination	1,084			1,084	1,860
Sundries	179			179	197
Total Administration	11,862	-	-	11,862	20,242
TOTAL EXPENDITURE	194,849	-	(25,330)	169,519	208,913
Includes Payroll					
Ministry Costs	4,268			4,268	11,727
Link	9,751			9,751	17,370
Administration	5,154			5,154	12,241
Total payroll	19,173	-	-	19,173	41,338

2021 Report and Accounts for Parochial Church Council of St John the Baptist Windlesham
APPENDIX 4

CHARITABLE GIVING 2021		
	2021	2020
	£	£
REGULAR OUTWARD GIVING		
Amounts charged in Church accounts but not paid out as at 1st January	2,472	3,662
Amount charged in Church Accounts in the year	14,171	14,622
Total available	16,643	18,284
Paid out during year:		
Camberley Youth for Christ	6,904	6,465
Teenage Cancer Trust		2,430
Connect Counselling	6,904	6,465
Compassion Child Sponsorship	336	327
Eco Church		125
Besom	250	
Total Paid out to nominated Charities	14,395	15,812
Balance carried forward to 2022 (prior year 2021)	2,248	2,472
These funds will be paid in 2022 as follows:		
Camberley Youth for Christ	1,124	1,236
Connect Counselling	1,124	1,236
In addition we gave the following amounts in the year		
<i>a) Retiring collections:</i>		
Childrens Society	43	
	43	0
TOTAL PAID OUT THIS YEAR	14,438	15,812

WINDLESHAM CARING

YEAR ENDED 31 DECEMBER 2021

INCOME AND EXPENDITURE ACCOUNT

	2021	2020
	£	£
INCOME		
Donations from clients	960.36	348.50
Donation from Surrey Heath Prepared	-	1,200.00
	<u>960.36</u>	<u>1,548.50</u>
EXPENDITURE		
Volunteers' expenses	(344.58)	(135.00)
PPE for Volunteers	(175.80)	(220.93)
Telephone line rental	(304.80)	(316.15)
Subscriptions	(24.00)	(24.00)
Regulatory matters	(143.21)	(181.20)
Stationery and Advertising	-	(100.00)
Donation to Community Lunches	(200.00)	-
Networking activities	(143.20)	-
Net Bank Charges (reimbursed by PCC)	-	-
	<u>(1,335.59)</u>	<u>(977.28)</u>
(DEFICIT) / SURPLUS OF INCOME OVER EXPENDITURE IN THE YEAR	<u>(375.23)</u>	<u>571.22</u>

BALANCE SHEET AT 31 DECEMBER 2020

	2021	2020
	£	£
ASSETS		
Cash at Bank	5,167.41	5,815.02
Petty Cash	<u>201.63</u>	<u>67.85</u>
	5,369.04	5,882.87
Debtors	156.10	75.50
LIABILITIES		
Creditors	(157.00)	(215.00)
NET ASSETS	<u>5,368.14</u>	<u>5,743.37</u>
RESERVES		
Opening balance at 1 January	5,743.37	5,172.15
Surplus for year	(375.23)	571.22
Closing balance at 31 December	<u>5,368.14</u>	<u>5,743.37</u>