

# **Cramlington Voluntary Youth Project Ltd**

## **Trustees' Report and Accounts**

**For The Period 1 April 2024 to 31 March 2025**

**Company no. 06623934**

**Registered Charity No. 1128037**

### **Legal Information - 2023/24**

**Name:** Cramlington Voluntary Youth Project Ltd

**Charity Number:** 1128037

**Company No:** 06623934

**Structure:** Registered Charity & Company

**Trustees/Directors:**

Chair Ms Pauline Thompson

Treasurer Mr Chris Wall

Director Dr Robert Johnson

Company Advisor Mr Steve Padden

**Council officials:**

NCC Rep Cllr Wayne Daley

NCC Rep Cllr Barry Flux

**Address:** Middle Farm Buildings  
Station Road  
Cramlington  
Northumberland  
NE23 1DN

**Bankers:** HSBC  
Cramlington

**Independent Examiner:** Mark Thompson MAAT  
42 Lesbury Road  
Newcastle Upon Tyne  
NE6 5LB

## **Cramlington Voluntary Youth Project Ltd**

### **Trustees Report - 2024/25**

#### **Background**

Cramlington Voluntary Youth Project ("CVYP") was established in 1990 by 3 trustees who alongside the Probation Service, Northumberland County Council and Blyth Valley Borough Council assisted with the construction and operationalisation of a centre in Cramlington.

#### **Review of activities and performance:**

This has been a strong and productive year for CVYP, marked by significant development and expansion. The inclusion of three new outreach centres and the full operation of our new mobile unit have greatly enhanced our ability to reach and support many young people across the community.

Chirdon Head in Kielder remains stable, and the partnership between CVYP and Forestry England continues to go from strength to strength.

Our work remains firmly focused on providing a wide range of opportunities that promote the social and personal development of young people. This includes a variety of accredited schemes and awards designed to build confidence, skills, and resilience.

CVYP provides a safe, friendly, and inclusive environment that adapts to the changing needs of young people of all ages and abilities. Those who access our services include young carers, young people in care, young volunteers, and individuals with a range of disabilities, as well as referrals from targeted services — including young offenders and those at risk of offending.

#### **Risks, Reserves and Investments**

The trustees have assessed the major risks that the charity faces, and confirmed that systems have been established to enable regular reports to be produced so that necessary steps can be taken to lessen the risks.

#### **Trustees' Responsibilities in relation to Financial Statements**

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 1993.

#### **Matters pertaining to the Companies Act 2006**

For the year ended 31 March 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to the accounting records and for the preparation of accounts.

Signed:  , on behalf of Directors

Date...4th November 2025

Print Name: PAULINE THOMPSON

## INDEPENDENT EXAMINER'S REPORT

### Cramlington Voluntary Youth Project Ltd

Report to the  
trustees of

On accounts for  
the year ended

31 March 2025

Charity no 1128037

Respective  
responsibilities of  
trustees and  
examiner

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Basis of  
independent  
examiner's  
statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion

Independent  
examiner's  
statement

The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of Accounting Technicians.

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 15th October 2025

Name:

Mark Thompson MAAT

Address:

42 Lesbury Road  
Newcastle  
NE6 5LB

## Cramlington Voluntary Youth Project Ltd

Financial statements for the year ended 31 March 2025

SOFA

### Receipts and Payments Account

|                                        |              | Restricted<br>Funds<br>2025 | Unrestricted<br>Funds<br>2025 | Total<br>Funds<br>2025 | Total<br>Funds<br>2024 |
|----------------------------------------|--------------|-----------------------------|-------------------------------|------------------------|------------------------|
| <b>Incoming Receipts</b>               | <b>Notes</b> |                             |                               |                        |                        |
| Service Generated Income               |              |                             | 32858                         | 32858                  | 34842                  |
| Partnership Service                    | 2            |                             | 61272                         | 61272                  | 0                      |
| Grants Received                        | 3            | 246256                      |                               | 246256                 | 288523                 |
| Donations                              |              |                             | 12794                         | 12794                  | 236                    |
| Other Income                           |              |                             | 1537                          | 1537                   | 193                    |
| <b>Total Receipts</b>                  |              | <b>246256</b>               | <b>108461</b>                 | <b>354717</b>          | <b>323794</b>          |
| <b>Expenditure</b>                     |              |                             |                               |                        |                        |
| Direct Costs                           | 4            | 41040                       | 13699                         | 54739                  | 55740                  |
| Salary & Employee Costs                | 5            | 125940                      | 83797                         | 209737                 | 197961                 |
| Premises Costs                         | 6            | 27263                       | 14587                         | 41850                  | 39819                  |
| General Administration                 | 7            | 12013                       | 4078                          | 16091                  | 26388                  |
| Legal & Professional Costs             | 8            |                             | 1975                          | 1975                   | 2587                   |
| <b>Total Payments</b>                  |              | <b>206256</b>               | <b>118136</b>                 | <b>324392</b>          | <b>322495</b>          |
| <b>Net receipts for the year</b>       |              | <b>40000</b>                | <b>-9675</b>                  | <b>30325</b>           | <b>1299</b>            |
| <b>Net movement between funds</b>      |              |                             |                               | <b>0</b>               |                        |
| <b>Total Funds as at 1 April 2024</b>  |              | <b>16500</b>                | <b>108947</b>                 | <b>125447</b>          | <b>124148</b>          |
| <b>Total Funds as at 31 March 2025</b> |              | <b>56500</b>                | <b>99272</b>                  | <b>155772</b>          | <b>125447</b>          |

# Cramlington Voluntary Youth Project Ltd

## Balance Sheet as at 31 March 2025

|                            | Notes | 2025          |               | 2024          |               |
|----------------------------|-------|---------------|---------------|---------------|---------------|
|                            |       | £             | £             | £             | £             |
| <b>Fixed Assets</b>        |       |               |               |               |               |
| Tangible Fixed Assets      |       |               | 0             |               | 0             |
| <b>Currents Assets</b>     |       |               |               |               |               |
| Prepayments                |       |               |               |               |               |
| Cash at bank and in hand   |       | 156647        |               | 135297        |               |
|                            |       | <u>156647</u> |               | <u>135297</u> |               |
| <b>Current Liabilities</b> | 9     |               |               |               |               |
| Deferred Grants            |       | 0             |               | 9000          |               |
| Sundry Liabilities         |       | 875           |               | 850           |               |
| <b>Total Liabilities</b>   |       | <u>875</u>    |               | <u>9850</u>   |               |
| <b>Net Current Assets</b>  |       |               | 155772        |               | 125447        |
| <b>Net Assets</b>          |       |               | <b>155772</b> |               | <b>125447</b> |
| <b>Funds</b>               | 10    |               |               |               |               |
| Unrestricted Funds         |       |               | 99272         |               | 99272         |
| Restricted Funds           |       |               | 56500         |               | 56500         |
|                            |       |               | <u>155772</u> |               | <u>155772</u> |

For the year ending 31/03/2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

a) The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476, of the Companies Act 2006

b) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

c) The accounts have been prepared in accordance with the special provisions of the Companies Act relating to small companies.

Signed Christopher Wall

Print Name CHRISTOPHER WALL

Position TREASURER

## **Cramlington Voluntary Youth Project Ltd**

### **Notes to the financial statements for the year ended 31 March 2024**

#### **1 Accounting Policies**

##### **1.1 Basis of preparation of accounts**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

Cramlington Voluntary Youth Project meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes (s).

##### **1.2 Tangible fixed assets and depreciation**

Tangible fixed assets for use by the charity are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

|                |                              |
|----------------|------------------------------|
| Motor vehicles | 20% on a straight line basis |
|----------------|------------------------------|

##### **1.3 Going Concern**

The financial statements are prepared on the going concern basis. In the opinion of trustees, no material uncertainties exist about the charity's ability to continue

##### **1.4 Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received, the amount can be measured reliably and is not deferred.

##### **1.5 Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure

##### **1.6 Taxation**

The charity is exempt from corporation tax on its charitable activities

##### **1.7 Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes

##### **1.8 Management and administrative expenditure**

Expenditure on management and administration of the charity includes all expenditure not directly related to the charitable activity or fundraising ventures. This includes office costs staff salaries and accountancy fees.

##### **1.9 Legal Status**

The organisation is registered with Companies House and the Charity Commission.

#### **2 Partnership Service**

Partnership work done with Cramlington Town Council

**3 Grants Received**

|                                                                |               |
|----------------------------------------------------------------|---------------|
| Ballinger Trust                                                | 25000         |
| Community Foundation- (The Prime Fund)                         | 5000          |
| Communit Foundation- (North East Roots)                        | 9336          |
| Community Foundation (Summer Playschemes)                      | 7920          |
| Community Foundation (Food Donation)                           | 1000          |
| Elsie Davis Trust                                              | 12000         |
| Garfield Weston Foundation                                     | 55000         |
| Wiliam Leech Foundation                                        | 2000          |
| EC Graham Belford Charitable Settlement                        | 15000         |
| Hedley Foundation                                              | 3000          |
| Hospital of God at Greatham Trust                              | 1000          |
| The National Lottery Community Fund- via Berwick Youth Project | 63000         |
| Ridley Family Charity                                          | 5000          |
| Sir James Knott Trust                                          | 15000         |
| Stephen Hare                                                   | 10000         |
| William Leech Charity                                          | 10000         |
| William Webster Charitable Trust                               | 4000          |
| RW Mann Trust                                                  | 3000          |
| <b>Total Grants Received</b>                                   | <b>246256</b> |

**4 Direct Costs**

|                         |              |
|-------------------------|--------------|
| Operations & Activities | 53814        |
| Volunteer Expenses      | 925          |
|                         | <b>54739</b> |

**5 Salary & Employee Costs**

No employee received remuneration of more than £60,000.

The average number of staff employed calculated as full time equivalents are as follows:

Employed 12

|                                          |               |
|------------------------------------------|---------------|
| Salary & Pension Costs                   | 209737        |
| Staff Training & Membership              |               |
| <b>Total Salary &amp; Employee Costs</b> | <b>209737</b> |

**6 Premises Costs**

|                      |              |
|----------------------|--------------|
| Light & Heat         | 6514         |
| TV Licence           | 160          |
| Repairs & Renovation | 9391         |
| Transport Costs      | 25785        |
|                      | <b>41850</b> |

**7 General Administration**

|                       |              |
|-----------------------|--------------|
| Telephone & Broadband | 699          |
| Bank charges          | 75           |
| Insurance             | 1759         |
| IT Costs              |              |
| Repairs & Maintenance | 9658         |
| General Office Costs  | 3900         |
|                       | <b>16091</b> |

**8 Legal & Professional Costs**

|                   |             |
|-------------------|-------------|
| Accountancy Costs | 875         |
| Freelance Support | 1100        |
|                   | <b>1975</b> |

**9 Current Liabilities**

|                                  |            |
|----------------------------------|------------|
| Accountancy Charges              | 875        |
| <b>Total Current Liabilities</b> | <b>875</b> |



**10 Funds Analysis:**  
**Restricted Funds:**

|                                                                | April<br>2024 | Income        | Expend        | March<br>2025 |
|----------------------------------------------------------------|---------------|---------------|---------------|---------------|
| <b>Revenue Expenditure Funds</b>                               |               |               |               |               |
| Ballinger Trust (Senior Staff Costs Contribution)              | 5000          | 25000         | 27000         | 3000          |
| EC Graham Belford Charitable Settlement                        | 2500          | 15000         | 7500          | 10000         |
| Greggs Foundation                                              | 2000          |               | 2000          | 0             |
| Sir James Knott Trust                                          | 3000          | 15000         | 13000         | 5000          |
| National Lottery/Awards for All                                | 4000          |               | 4000          | 0             |
| Community Foundation- (The Prime Fund)                         |               | 5000          | 5000          | 0             |
| Communit Foundation- (North East Roots)                        |               | 9336          | 9336          | 0             |
| Community Foundation (Summer Playschemes)                      |               | 7920          | 7920          | 0             |
| Community Foundation (Food Donation)                           |               | 1000          | 1000          | 0             |
| Elsie Davis Trust                                              |               | 12000         | 4500          | 7500          |
| Garfield Weston Foundation                                     |               | 55000         | 47000         | 8000          |
| Hedley Foundation                                              |               | 3000          | 3000          | 0             |
| Hospital of God at Greatham Trust                              |               | 1000          | 1000          | 0             |
| The National Lottery Community Fund- via Berwick Youth Project |               | 63000         | 51000         | 12000         |
| Ridley Family Charity                                          |               | 5000          | 5000          | 0             |
| Stephen Hare                                                   |               | 10000         | 4000          | 6000          |
| William Leech Charity                                          |               | 12000         | 8000          | 4000          |
| William Webster Charitable Trust                               |               | 4000          | 3000          | 1000          |
| RW Mann Trust                                                  |               | 3000          | 3000          | 0             |
| <b>Total Revenue Funds</b>                                     | <b>16500</b>  | <b>246256</b> | <b>206256</b> | <b>56500</b>  |