

Cramlington Voluntary Youth Project Ltd

Trustees' Report and Accounts

For The Period 1 April 2021 to 31 March 2022

Company no. 06623934

Registered Charity No. 1128037

Legal Information - 2021/22

Name: Cramlington Voluntary Youth Project Ltd

Charity Number: 1128037

Company No: 06623934

Structure: Registered Charity & Company

Trustees/Directors:

Chair Ms Pauline Thompson

Treasurer Mr Chris Wall

Director Dr Robert Johnson

Company Advisor Mr Steve Padden

Council officials:

NCC Rep Cllr Wayne Daley

NCC Rep Cllr Barry Flux

Address: Middle Farm Buildings
Station Road
Cramlington
Northumberland
NE23 1DN

Bankers: HSBC
Cramlington

Independent Examiner: Mark Thompson MAAT
42 Lesbury Road
Newcastle Upon Tyne
NE6 5LB

Cramlington Voluntary Youth Project Ltd

Trustees Report - 2021/22

Background

Cramlington Voluntary Youth Project ("CVYP") was established in 1990 by 3 trustees who alongside the Probation Service, Northumberland County Council and Blyth Valley Borough Council assisted with the construction and operationalisation of a centre in Cramlington.

Review of activities and performance:

Another demanding year after the Pandemic but very productive one. The need for our services has escalated off-site and in other areas. The weekly sessions are very busy with a full programme of activity and progressive awards.

The work at CVYP is focused on offering a range of opportunities than can further the social and personal development of young people, including a number of accredited schemes and awards. We provide a safe and friendly venue to accommodate the changing needs of young people of differing ages and abilities.

Children and young people utilising our services include young carers and young people in care, young volunteers, young people with a range of disabilities and referrals from multiple targeted services. Including young offenders and those at risk of offending.

In addition CVYP delivers outward bound activities at Chirdon Head Expedition Centre and residential/expeditions as part of the Duke of Edinburgh's Award Scheme.

With over 5000 young people living in Cramlington, over 1000 are registered with CVYP, and this number increases monthly. The project reaches out to all local estates including more deprived areas such as Shankhouse, Nelson Village, Beacon Lane and parts of Bedlington and Blyth.

Some of our young people travel from as far afield as Ashington, Widdrington, Morpeth, Alnwick, North Tyneside and Newcastle to use our services.

Risks, Reserves and Investments

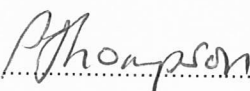
The trustees have assessed the major risks that the charity faces, and confirmed that systems have been established to enable regular reports to be produced so that necessary steps can be taken to lessen the risks.

Trustees' Responsibilities in relation to Financial Statements

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 1993.

Matters pertaining to the Companies Act 2006

For the year ended 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to the accounting records and for the preparation of accounts.

Signed: , on behalf of Directors

Date.....4 November 2022

Print Name.....PAULINE THOMPSON

INDEPENDENT EXAMINER'S REPORT

Cramlington Voluntary Youth Project Ltd

Report to the
trustees of

On accounts for
the year ended

31 March 2022

Charity no 1128037

Respective
responsibilities of
trustees and
examiner

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

Basis of
independent
examiner's
statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion

Independent
examiner's
statement

The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of Accounting Technicians.

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 3rd November 2022

Name:

Mark Thompson MAAT

Address:

42 Lesbury Road
Newcastle
NE6 5LB

Cramlington Voluntary Youth Project Ltd

Financial statements for the year ended 31 March 2022

SOFA

Receipts and Payments Account

	Notes	Restricted Funds 2022	Unrestricted Funds 2022	Total Funds 2022	Total Funds 2021
Incoming Receipts					
Service Generated Income			85767	85767	2132
HMRC Job Retention Scheme			39432	39432	65577
Grants Received	2	233112	11251	244363	189780
Donations			1422	1422	1628
Other Income			858	858	42
Total Receipts		233112	138730	371842	259159
Expenditure					
Direct Costs	3	24639	9793	34432	31975
Salary & Employee Costs	4	94993	84409	179402	138721
Premises Costs	5	10275	18554	28829	31743
Renovation	6	115005	0	115005	6873
General Administration	7		19840	19840	29071
Legal & Professional Costs	8		1534	1534	0
Total Payments		244912	134130	379042	238383
Net receipts for the year		-11800	4600	-7200	20776
Net movement between funds				0	
Total Funds as at 1 April 2021		31800	86423	118223	97447
Total Funds as at 31 March 2022		20000	91023	111023	118223

Cramlington Voluntary Youth Project Ltd

Balance Sheet as at 31 March 2022

	Notes	£	2022 £	£	2021 £	£
Fixed Assets						
Tangible Fixed Assets	9			0		1396
Currents Assets						
Prepayments					3582	
Cash at bank and in hand			121023		112010	
			<u>121023</u>		<u>115592</u>	
Current Liabilities	10		10750			
Net Current Assets				110273		115592
Net Assets				110273		116988
Funds	11					
Unrestricted Funds				91023		85188
Restricted Funds				<u>20000</u>		<u>31800</u>
			<u>111023</u>			<u>116988</u>

For the year ending 31/03/2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

a) The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476, of the Companies Act 2006

b) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

c) The accounts have been prepared in accordance with the special provisions of the Companies Act relating to small companies.

Signed 

Print Name.....CHRISTOPHER WALL

PositionTREASURER

Notes to the financial statements for the year ended 31 March 2022

1 Accounting Policies

1.1 Basis of preparation of accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

Cramlington Voluntary Youth Project meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes (s).

1.2 Tangible fixed assets and depreciation

Tangible fixed assets for use by the charity are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Motor vehicles	20% on a straight line basis
----------------	------------------------------

1.3 Going Concern

The financial statements are prepared on the going concern basis. In the opinion of trustees, no material uncertainties exist about the charity's ability to continue

1.4 Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received, the amount can be measured reliably and is not deferred.

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure

1.6 Taxation

The charity is exempt from corporation tax on its charitable activities

1.7 Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes

1.8 Management and administrative expenditure

Expenditure on management and administration of the charity includes all expenditure not directly related to the charitable activity or fundraising ventures. This includes office costs staff salaries and accountancy fees.

1.9 Legal Status

The organisation is registered with Companies House and the Charity Commission.

2 Grants Received

Restricted Grants

Arnold Clark	750
Ballinger Charitable Trust	20000
Barbour Foundation	5000
CDM Recruitment	3000
Sage Foundation	10000
BBC Children in Need	9912
BBC Children in Need	50000
Community Foundation (Proctor & Gamble)	2000
Community Foundation (Coronavirus Response Fund)	25000
Community Foundation (Extra summer activities)	2500
Community Foundation	2500
Edward Gostling	8000
Four Acre Trust	10000
Greggs Foundation	10000
Hadrian Trust	2000
LGA Foundation	7200
Northumberland County Council (Chirdon Head Security)	15000
Northumberland County Council (Recovery fund)	8000
Northumberland County Council (Chirdon Head Security)	20000
Northumberland County Council (Community Fund)	3750
RW Mann Trust	1500
Sir James Knott Trust	15000
Enterprise Holdings Grant	2000
Total Restricted Grants	233112

Unrestricted Grants

HMRC Job Retention Scheme	39432
Community Foundation	250
Community Foundation (High Sheriff)	1000
E.C.Graham Belford Trust	10000
Total Unrestricted Grants	50682

Total Grants Received **283794**

Note, the following grant was received for the following financial year, and is shown as a liability on the Balance Sheet:

Community Foundation (Wellesley Trust)	10000
--	--------------

3 Direct Costs

Operations & Activities	34417
Volunteer Expenses	15
	34432

4 Salary & Employee Costs

No employee received remuneration of more than £60,000.

The average number of staff employed calculated as full time equivalents are as follows:

Employed 12

Salary & Pension Costs	178231
Staff Training & Membership	1122
Staff Travel	49
Total Salary & Employee Costs	179402

5 Premises Costs

Light & Heat	7038
Rent & Rates	2063
TV Licence	160
Repairs & Renovation	1264
Transport Costs	18304
	28829

6 Chirdon Head Renovations	115005
7 General Administration	
Telephone & Broadband	1397
Bank charges	149
Insurance	3404
IT Costs	1500
Repairs & Maintenance	11994
Depreciation	1396
	19840
8 Legal & Professional Costs	
Accountancy Costs (2 years)	1500
Freelance Support	784
	2284
9 Tangible Fixed Assets	
	Motor Vehicles
Cost	25659
Additions	
disposals	
At 31 March 2022	<u>25659</u>
Depreciation	
At 1 April 2021	24263
Charge for the year	1396
less disposals	
At 31 March 2022	<u>25659</u>
Net Book Value 2022	<u>0</u>
Net Book Value 2021	<u>1396</u>
10 Current Liabilities	
Accountancy Charges	750
Grant Received in Advance	10000
Total Current Liabilities	<u>10750</u>

11 Funds Analysis:
Restricted Funds:

	At 1 April 2021	Income	Expend	At 31 March 2022
Revenue Expenditure Funds				
Rural Payments Agency (Chirdon Head)	2000		2000	0
Garfield Weston Foundation (Chirdon Head Development)	5000		5000	0
Enterprise Development Fund (Learn to Drive Project)	4000		4000	0
Ballinger Trust (Senior Staff Costs Contribution)	4000	20000	16000	8000
Bailey Thomas	2000		2000	0
Community Foundation (Ferguson 2nd Grant)	3500		3500	0
EC Graham Belford Charitable Settlement	2000		2000	0
Northumberland County Council (Covid Support)	2500		2500	0
Northumberland County Council (Local restrictions support grant)	2800		2800	0
Sir James Knott Trust	3000	15000	12000	6000
SJP Charity Foundation	1000		1000	0
Arnold Clark		750	750	0
Barbour Foundation		5000	5000	0
CDM Recruitment		3000	3000	0
Sage Foundation		10000	10000	0
BBC Children in Need		9912	9912	0
Community Foundation (Proctor & Gamble)		2000	2000	0
Community Foundation (Coronavirus Response Fund)		25000	25000	0
Community Foundation (Extra summer activities)		2500	2500	0
Community Foundation		2500	2500	0
Community Foundation (Wellesley Trust)		10000	0	10000
Edward Gostling		8000	6000	2000
Four Acre Trust		10000	10000	0
Greggs Foundation		10000	6000	4000
Hadrian Trust		2000	2000	0
LGA Foundation		7200	7200	0
Northumberland County Council (Recovery fund)		8000	8000	0
RW Mann Trust		1500	1500	0
Enterprise Holdings Grant		2000	2000	0
Total Revenue Funds	31800	154362	156162	30000
Capital Expenditure Funds				
BBC Children in Need (Chirdon Head Site Development)		50000	50000	0
Northumberland County Council (Chirdon Head Security)		15000	15000	0
Northumberland County Council (Chirdon Head Security)		20000	20000	0
Northumberland County Council (Community Fund)		3750	3750	0
Total Capital Funds	0	88750	88750	0
Total Restricted Funds	31800	243112	244912	30000