

Vicar's Annual Report

Good morning. Despite the concerning spread of the Covid 19 virus, I feel truly blessed to be here as Vicar and to be delivering my 2nd annual report on our spiritual health in 2019, my first full year on the job.

Last year I anchored our Christian witness and congregational life in the very first church community trying to find its way in an uncertain and fast changing world – the post Resurrection congregation in Jerusalem; as recorded in The Acts of the Apostles. I asked what we should be seeking? Where we were in our mission?

Firstly, a year on, I wish to say what a wonderful place All Saints is and what wonderful people you all are. I am constantly humbled at just how graceful life is amongst us. The willingness of busy folks to volunteer when things need doing is inspiring and the lack of politics delightful. I am especially grateful to our two Churchwardens, Elvie and Brenda, who with Ann, Viv, Penny and Debbie have worked so hard this year on your behalf. It is with gratitude but also sadness we said goodbye to Penny in September after 10 years as part of the team. We wish you all the best and all our love in your new ventures. And

thank you for continuing as Electoral Roll Officer. I find no one ever really leaves All Saints.

Secondly, the task of building momentum requires direction, a seeking out of the Spirit, and over the last year the PCC were tasked with implementing the first stage of the Mission Plan agreed at the 2019 APCM. Good prayerful ideas are exciting but they need to be delivered if we are going to grow and transform both our congregation and community in the image of God. We have formed Worship, Discipleship and Resources Groups to push the action points approved forward. The 9.45 has become the 10 o'clock; AST is being gently rethought; the partnership with St John's Milford is taking shape; we are asking our parents and youth what they value about All Saints and would like to see; we are renewing our links in the wider community with the Chichester Hall and the British Legion; a technical audit of the church and its facilities is underway.

Below this strategic level, the work of the Holy Spirit in our parish life continues to flow. The weekly round of Sunday services was maintained to an excellent standard. The worship team of Priests, Occasional Preachers, Servers, Readers, Intercessors, Sidespersons, Musicians and Bellringers upheld a joyful worship every Sunday and when called upon at

special services such as Evensongs, Weddings and Funerals. The breadth of voices on our preaching rota is a source of lively and rich reflection; the size and commitment of our choir is a huge asset – and I with many others thought they surpassed themselves with the quality of music at Christmas; and having a team of bellringers available to open our liturgy and call the village to prayer is a real pleasure. It's the first thing that non church attending villagers mention when they stop to chat in the street. That is not to say there is no room for improvement – it would be nice to have a few more Choir members, Bellringers and urgently Sidespeople. Hopefully, the updated technical capacity of the church will also enhance our worship provision by the end of this coming year.

Equally crucial is the Jubilee Hall provision. Despite a current shortage of volunteers, the Young Saints team do a marvellous job on Sunday mornings; and although it can be frustrating at times not knowing whether one will have 2 or 20 children, our weekly average in 2019 is not only healthy but marginally up from 12 to 12.5. And finally, after years of hard work, there is now a growing connection with the popular quarterly Messy Church and Friday playgroup in new baptisms.

Whilst Sunday is the engine room of parish life, it doesn't stop there. I'm heartened by all the activities we either sponsor or run. The Tuesday morning pop up coffee attracts parents and staff on their way to and fro school and is a much-appreciated contact point; Wednesday's Cameo group provides good coffee and lively discussion among those who drop in to catch up on news and share company mid-week. The Friday Little Saints ever busy, even in the holidays, is a valuable service to our community. And a special mention to our Pastoral Assistants, that quietly visit those in need week in week out.

One area where we are struggling and require prayer and action is our youth engagement. Elvie and helpers put considerable effort into the younger teenagers monthly meets at Joods; but with the competing opportunities of modern life it is proving difficult to maintain numbers. This is a group where we hope the partnership with Milford will yield fruit. I am greatly encouraged that Elvie, on stepping down as Churchwarden, wishes to help focus and revitalise this ministry. Conversations with local churches in operating successful youth activities has also begun.

On a positive note we are strongly involved with our two schools. With Charlie Lewis as Chair of Governors at Witley Infants and Ann at Chandler, our

institutional connection is very solid here. And without those members of this congregation who unselfishly give of their time as Governors at both schools, neither would be able to function properly. Not forgetting the clergy working as chaplains and our members who go in to present regular Open the Book assemblies; which hugely enriches the lives of pupils and is sowing seeds for the future.

We also provide the sacred space to mark the life rituals for our community: and in 2019 we carried out 10 Funerals, 4 Weddings and 9 Baptisms. Although these are a little down, we enjoyed notable growth in average weekly attendance and at Christmas and Easter Services, with AWA up from 91 to 99.5 and 552 people attending worship on Christmas Eve or Christmas Day and 186 on Easter Day.

Alongside all this, goes day to day management. I'm so grateful to Elvie, Brenda, Viv and Ann for the time they make for our monthly dinners and Executive meetings. It is ever so important having a treasurer as competent and committed as Viv; working closely with our parish office, keeping a keen eye on our expenditure, producing thorough monthly reports and encouraging us all to maintain and improve our processes and stewardship. Giving and donations are healthy but it would be even better if we could all

move over to using the Parish Giving Scheme. Our special annual fundraising events remain essential to our bottom line and Witley Fair and the Gift Day were each successful again this year. A big thank you to Christine for her co-ordination of our Fair activities and to the Gift Day team. The over £25,000 these two bring in balance our books. Thanks also to Iain for arranging the organ concert in May and Richard and Ann Fraser for the Beetle Drive in August.

And most importantly, thank you. Thank you to our Churchwardens and Treasurer for our partnership, for all you do to make sure All Saints prospers. Thank you to all members of the PCC for sharing in the stewardship of this church in 2019. To all who selflessly give every week in making our worship and witness come alive – Preachers, Servers, Readers, Intercessors, Musicians, Sidespersons, Bellringers, Young Sainters, Pastoral Assistants, Magaziners – thank you. To our wonderful office staff – Penny and Debbie (and Ruby who so diligently cleans for us) – a big thank you for your loyal and committed service. I appreciate you and am blessed to work with you. And to my priestly colleague – Ann – thank you: for your friendship, your counsel, your energy and enthusiasm. It is my pleasure to work with you.

Thank you to all of you for your kindness and friendship. Your warmth and grace are a constant source of joy and encouragement. Thank you to all of you for being here today and taking part in the life of our church. And thank you all for the privilege and pleasure of serving you. Amen.

James McKeran
Vicar

Safeguarding Note for Safeguarding Report:

I ask everyone to take note of the important Safeguarding Report submitted to this meeting, and as a headline to that am happy to confirm as required that your PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

ALL SAINTS CHURCH WITLEY

FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31ST DECEMBER 2020

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Financial Review

The accounts have been prepared using Accrual Accounting and have four fund types:

- Unrestricted – used for the General Fund only.
- Designated – used for specific named funds.
- Restricted – used for individual items within specific named funds.
- Endowment – which is self-explanatory.

2020 has been a challenging year with Coronavirus causing the Church to close in March, with limited church services throughout the year. This caused a drop in our donations, service collections, fund raising, church lettings and church activities. We did however manage to reduce our costs during this time. As a result, we made a deficit of £10,248 - with the General Fund having a deficit of £8,784.

The revaluation of the Knutsford Grant showed a gain of £83 reducing the overall deficit to £10,165.

Income

Our total income was down by £25,293 (18.43%). Important highlights include: our Donations of £104,260 were down by £16,941 (13.98%); pleasingly we had an exceptionally good Gift Day of £13,198 excluding gift aid (please note the Gift Day income is included in the overall donations total). Other Income was down by £8,352 (52.09%), this includes Income from: Fund Raising, Church Activities, PCC Fees, Magazine Sales & Advertising and Church Lettings.

Expenditure

Our total expenditure of £122,189 was down by £15,674 (11.37%). Important highlights include: Office Administration down by £8,050 (41.51%); Clergy & Vicarage Expenses down by £1,769 (93.89%); Magazine costs £2,412 (80%); and Maintenance costs down by £317 (2.62%). The Maintenance costs includes annual provision of £2,500 for the Church and £1,000 for the Vicarage. Outward Giving was slightly up by £525 (11.86%) [**please see outward giving below for details**].

Outward Giving – Charities

Outward giving was up by £525 (11.86%).

This year we made payments to the following charities:

- Chandler School
- Guildford Bell Restoration Fund
- Child of Hope
- Embrace the Middle East
- The Children's Society
- Williams Syndrome Foundation
- Mission Aviation Fellowship (MAF)
- Witley Infants' School
- Food Bank

The total value given to the above charities was £4,950.

Conclusion

As can be seen, for 2020 the Church has made a shortfall of £10,248. The revaluation of the Knutsford Grant showed a profit of £83 reducing the overall deficit to £10,165.

Income Review

Although our planned giving was slightly up, due to the Coronavirus pandemic, Service Collections, Fund Raising, Church Activities, PCC Fees, Magazine Sales and Advertising and Church Lettings were all down. Under the circumstances we had a better-than-expected Gift Day, for which we were incredibly grateful.

Expenditure Review

At the beginning of 2020 the PCC agreed to continue the policy of actively containing and stringently monitoring our costs. The 2020 budget was set with this in mind. However, from March onwards, the necessary restrictions put in place by the government to control the Coronavirus pandemic, facilitated an even wider than anticipated reduction in our costs with the consequent drop in Office Administration, Utilities, Fund Raising, Magazine costs from the unexpected limiting of our activities and operations.

The PCC noted every few years there is the likelihood of major expenditure to the fabric of the Church and / or the Vicarage. It was agreed when setting the budget for 2020 that we would continue to allocate a maintenance provision of £2,500 for the church building and £1,000 for the Vicarage. This is to build up a strategic reserve for future capital projects. The initiative was started in 2018. The PCC now has £8,492 in the Maintenance provision on the Balance Sheet.

The budget for 2021 has now been prepared, and as we are still likely to be in lockdown for the first half of the year, our budget reflects this. We still need to be very careful with our expenditure – ensuring that management always look for the most economical suppliers and think of new ways of fundraising to keep on target with the 2021 budget.

Statement of Financial Activities

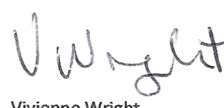
	Unrestricted	Designated	Restricted	Endowed	Total Funds	Total Funds	Notes
	<u>Funds</u>	<u>Fund/s</u>	<u>Fund/s</u>	<u>Fund/s</u>	<u>2020</u>	<u>2019</u>	
	£		£	£	£	£	
Income and endowments from:							
Donations and legacies	104,012	248	-	-	104,260	121,200	
Charitable activities	3,212	-	-	-	3,212	7,215	
Other trading activities	4,295	-	-	-	4,295	8,609	
Investments	139	36	-	-	175	209	
Other receipts	-	-	-	-	-	-	
Total income	111,658	284	-	-	111,942	137,233	2
Expenditure on:							
Raising funds	221	-	-	-	221	1,301	
Charitable activities	119,461	1,748	-	-	121,209	133,355	
Other trading activities	759	-	-	-	759	3,208	
Total expenditure	120,441	1,748	-	-	122,189	137,864	3
Net Income / (Expenditure)	(8,783)	(1,464)	-	-	(10,248)	(631)	
Net gains (or losses) on investments					-		
Net income or (net expenditure)	(8,783)	(1,464)	-	-	(10,248)	(631)	
Transfers between funds	-	-	-	-	-	-	
Total Transfers between funds	(8,783)	(1,464)	-	-	(10,248)	(631)	
Other recognised gains/(losses):							
Gains/(losses) on revaluation of fixed assets	-	-	-	83	83	188	
	-	-	-	-	-	-	
Other gains/(losses)	(8,783)	(1,464)	-	83	(10,165)	(443)	
Reconciliation of funds:							
Total funds brought forward	40,649	20,968	-	1,222	62,839	63,281	
Total funds carried forward	31,865	19,504	-	1,305	52,674	62,839	

Balance Sheet (also known as Statement of Financial Position)

	Total Funds 2020 £	Total Funds 2019 £	Notes
Fixed Assets - Investments			
Knutsford Fund	1,288	1,205	
Total Fixed Assets - Investments	1,288	1,205	
Current Assets			
Lloyds Bank - Current Account	27,961	33,708	
CCLA (CBF) - General Deposit Account	32,847	32,708	
CCLA (CBF) - Fabric Account	-	-	
CCLA (CBF) - Churchyard Account	-	-	
Petty Cash	53	53	
Debtors - Account Receivables	4,834	8,911	
Total current assets	65,695	75,380	
Liabilities			
Provisions	8,492	5,000	
Agency Collection	24	-	
Creditors - Accounts Payable	5,794	8,746	
Total Liabilities	14,310	13,746	
Net assets	52,673	62,839	
Reserves			
Excess/(deficit) to date	(10,249)	(630)	
Opening Balance	62,839	63,281	
Gains /(losses) on Investment Assets	83	188	
Total assets less current liabilities	52,673	62,839	
The funds of the charity:			
Endowment funds	1,305	1,222	
Restricted funds	-	-	
Unrestricted funds	31,864	40,649	
Designated	19,504	20,968	
Total charity funds	52,673	62,839	

This Annual Financial Report, for the year ended 31st December 2020, including the notes following, was
Approved by the PCC on 16th February 2021 and signed on its behalf by:


The Revd. James McKeran
Vicar All Saints Church Witley


Vivienne Wright
Treasurer

Statement of Assets & Liabilities

	Unrestricted	Designated	Restricted	Endowed	Total Funds	Total Funds	Notes
	<u>Funds</u>	<u>Fund/s</u>	<u>Fund/s</u>	<u>Fund/s</u>	<u>2020</u>	<u>2019</u>	
	£	£	£	£	£	£	
Fixed Assets - Tangible Assets			-	-			
Investments - Knutsford Fund	-	-	-	1,288	1,288	1,205	
Fixed Asset Total	-	-	-	1,288	1,288	1,205	
Current Assets - Cash at Bank & in hand							
Lloyds Bank - Current Account	27,919		24	17	27,960	33,596	
CCLA (CBF) General Deposit Account	32,847		-	-	32,847	32,820	
CCLA (CBF) Fabric Deposit Account	-	-	-	-	-	-	
CCLA (CBF) Churchyard Deposit Account	-	-	-	-	-	-	
Petty Cash	53	-	-	-	53	53	
Current Assets Total	60,819	-	24	17	60,860	66,469	
Current Assets - Debtors			-	-	-		
Accounts Receivables	4,835		-	-	4,835	8,911	
Current Assets - Debtors Total	4,835	-	-	-	4,835	8,911	
Liabilities - Provision for Liabilities after one year							
Maintenance Provisions	8,492	-	-	-	8,492	5,000	
Liabilities - Provision for Liabilities after one year Total	8,492	-	-	-	8,492	5,000	
Liabilities - Agency Accounts							
Agency Collections	-	-	24	-	24	-	
Liabilities - Agency Accounts Totals	-	-	24	-	24	-	
Liabilities Creditors - Amounts falling due in one year							
Accounts Payable	5,794	-	-	-	5,794	8,746	
Liabilities Creditors - Amounts falling due in one year Totals	5,794	-	-	-	5,794	8,746	
Assets & Liabilities Total	£51,369	-	£(0)	£1,305	£52,673	£62,839	

Notes to the financial report

1 Accounting policies

a Accounting convention

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current (2015) Statement Of Recommended Practice, Accounting and Reporting by Charities SORP (FRS 102).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

c Income and endowments

All income and endowments are accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

Donations and legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate.

Gift aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC.

Charitable activities

Advertising income for the Parish Magazine is recognised when received.

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised when received.

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

Notes to the financial report (continued)

All other income

All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold

Unrealised gains and losses are accounted for on revaluation at 31 December.

d Expenditure

Expenditure is accounted for on an accruals basis and accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011. Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For other property acquired prior to 2007 there is insufficient cost information available and therefore the cost of such assets is not stated in the financial statements.

All expenditure on consecrated or beneficed buildings and individual items costing under £3,000 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

□ Fixtures and fittings	20%
□ Audio visual equipment	33%
□ Office equipment	25%

These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

f Current Assets

Amounts owing to the PCC at 31 December in respect of fees, or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

Notes to the financial report (continued)

	Unrestricted	Designated	Restricted	Endowed	Total Funds	Total Funds	Notes
	<u>Fund</u>	<u>Fund/s</u>	<u>Fund/s</u>	<u>Fund/s</u>	<u>2020</u>	<u>2019</u>	
	£	£	£	£	£	£	
2 Analysis of income and endowments:							
Planned giving (excluding tax refunds)	62,399	200	-	-	62,599	61,544	
Collections Inc. Blue Envelopes	3,555	-	-	-	3,555	10,385	
Other & 1 off Donations	5,507	-	-	-	5,507	8,491	
Gift Day	13,198	-	-	-	13,198	18,779	
Imperial War Memorial Grant	-	48	-	-	48	-	
Gift Aid recoverable	19,353	-	-	-	19,353	21,945	
Legacies	-	-	-	-	-	-	
Grants	-	-	-	-	-	57	
Donations and legacies	£104,012	£248	-	-	£104,260	£121,201	
Fund raising activities	468	-	-	-	468	3,567	
Fees for weddings & funerals	2744	-	-	-	2744	3,413	
Income from church activities	-	-	-	-	-	235	
Income from Charitable Activities	£3,212	-	-	-	£3,212	£7,215	
Magazine Advertisement & Sales	3,590	-	-	-	3,590	5,990	
Church letting & Other Income	705	-	-	-	705	2,619	
Other Trading Actives	£4,295	-	-	-	£4,295	£8,609	
Bank interest and dividends	139	36	-	-	175	209	
Insurance claims	-	-	-	-	-	-	
Investments	£139	£36	-	-	£175	£209	
Other receipts	-	-	-	-	-	-	
Total received on all funds	£111,657	£284	-	-	£111,941	£137,234	

Notes to the financial report (continued)

	Unrestricted	Designated	Restricted	Endowed	Total Funds	Total Funds	Notes
	<u>Funds</u>	<u>Fund/s</u>	<u>Fund/s</u>	<u>Fund/s</u>	<u>2020</u>	<u>2019</u>	
	£		£	£	£	£	
3 Analysis of expenditure on:							
Fund raising costs	221	-	-	-	221	1,301	
Other fundraising (non-trading) costs	-	-	-	-	-	-	
Raising funds	£221	-	-	-	£221	£1,301	
Missionary and outreach			-	-	-	846	
Ministry:					-	-	
<i>diocesan parish share</i>	81,474	-	-	-	81,474	80,288	
<i>clergy & vicarage expenses</i>	115	-	-	-	115	1,884	
Maintenance of Properties	6,531	1,748	-	-	8,279	9,589	
Maintenance Provision	3,492	-			3,492	2,500	
Outward Giving	4,950	-	-	-	4,950	4,425	
Capital Appeal	-	-	-	-	-	-	
Organist and choir	3,451		-	-	3,451	4,484	
Administration Expenses	11,343		-	-	11,343	19,393	
Young People	102		-	-	102	829	
Church Services	731		-	-	731	1,032	
Utilities	3,185		-	-	3,185	4,190	
Insurance	3,467		-	-	3,467	3,390	
PCC Costs	620		-	-	620	127	
Churchyard upkeep	-	-	-	-	-	378	
Lighting Upgrade	-	-	-	-	-	-	
Internal & Exterior Repairs	-	-	-	-	-	-	
Architects Fees	-	-	-	-	-	-	
Governance	-		-	-	-	-	
Charitable activities	£119,461	£1,748	-	-	£121,209	£133,355	
Parish magazine costs	603	-	-	-	603	3,015	
Subscriptions	156	-	-	-	156	193	
Other trading activities	£759	-	-	-	£759	£3,208	
Total expended on all funds	£120,441	£1,748	-	-	£122,189	£137,864	

Notes to the financial report (continued)

	Balances b/fwd 01-Jan-20 £	Income £	Expenditure £	Transfers, other gains and losses £	Balances c/fwd 31-Dec-20 £
4 Statement of funds					
Endowment Fund					
Knutsford Fund	1,222			83	1,305
Total Endowment	1,222	-	-	83	1,305
Restricted Funds					
Fabric	-		-	-	-
Churchyard Upkeep	-	-	-	-	-
Total Restricted	-	-	-	-	-
Unrestricted Funds					
General funds	40,649	111,657	(120,442)		31,864
Total Unrestricted	40,649	111,657	(120,442)	-	31,864
Designated Funds					
Choir	100	-	-	-	100
Churchyard Path	482	-	-	-	482
Church Clock	1,000		-	-	1,000
Flower Fund	570	-		-	570
KWASA	-	-	-		-
Church Lighting	-	-			-
Fabric	7,320		(1,498)		5,822
Churchyard Upkeep	9,969	284	(250)		10,003
Vicarage Re-decoration	-			-	-
Sound & Visual System	1,527	-	-	-	1,527
Total Designated	20,968	284	(1,748)	-	19,504
Total funds	62,839	111,941	(122,190)	83	52,673

Independent Examiner's Report to the PCC of All Saints Church, Witley for the Year Ended 31st December, 2020

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of All Saints, Witley on the annual accounts for the year ended 31st December 2020 set out on pages 3 to 10.

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

Basis of independent examiner's statement

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention

1. that gives me reasonable cause to believe that in, any material respect, the requirements:
 - a. to keep accounting records in accordance with section 130 of the Charities Act; and
 - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Reginald V Webb FCA, FCMA, CGMA
Cranleigh

17th February 2021