

**The Parochial Church Council  
of the Ecclesiastical Parish of Epping  
31st December 2022**

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**The Parochial Church Council  
of the Ecclesiastical Parish of Epping**

**Annual Report of the Parochial Church Council  
for the year ended 31st December 2022**

**Administrative Information**

The Parish Church of St John the Baptist is situated at the corner of High Street and St John's Road, Epping. The correspondence address is St John's House, St John's Road, Epping, CM16 5DN. The telephone number is 01992 579935, and the E-mail address is [teamadmin@eppinganglicans.org.uk](mailto:teamadmin@eppinganglicans.org.uk). The church has a web-site at [www.eppinganglicans.org.uk](http://www.eppinganglicans.org.uk) which gives an overview of activities.

The church is part of the Epping District Team Ministry, which also includes All Saints', Epping Upland and St Albans Church Coopersale.

**Structure, governance and management**

Responsibility for the church's activities lies with the Parochial Church Council of the Ecclesiastical Parish of Epping.

The Parochial Church Council (PCC) is a corporate body established by the Church of England under the Parochial Church Council Powers Act. It is formally registered with the Charity Commission as charity number 1128001. Trustees of the Charity (PCC members plus co-opted and ex officio members) who served during 2022 are listed below.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC operates a child protection policy in line with the recommendations of the Diocese of Chelmsford, and has an officer responsible for organising DBS checks, where appropriate.

**Objectives and Activities**

Epping PCC has the responsibility of promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. In addition to the church building, it also has maintenance responsibilities for the Church Hall and St John's House, both in St John's Road, Epping.

**The Parochial Church Council  
of the Ecclesiastical Parish of Epping**

**Charity Trustees**

The Charity Trustees are elected members of the PCC plus co-opted and ex officio members. The full PCC met on 8 occasions in 2022. Membership and attendance at meetings is summarised below.

Name	Attendance meetings held 2022/3
Lee Batson Team Rector Ex officio Chair St John the Baptist	8
Olivia Maxfield-Coote Ex officio Team Vicar	1
Jessica Bostock Ex officio	1
Jaimee Summers Ex officio	6
Diana Lowry LLM Ex officio	6
Jill Brant PCC secretary	8
Peter Byatt Ex officio Churchwarden	4
Lucy Hau Ex officio Churchwarden	4
Margaret Fowler Treasurer Ex officio	7
Nick Wold Ex officio Safeguarding	8
Jonathan Waller	5
Jo Waller Pastoral assistant	8
Janet Whitehouse	8
Simon Winters Ex officio Director of Music	4
Shereen Nimmo	3
Maria Surman	5
Lee Adams	6
Tim Valder Hogg	7
Sue Lane	7
David Burles	6
David Siebler	6
Natalie Kelberman	4

There was a total of 8 meetings of the PCC during 2022 (January-December 2022). During that year, some people moved away, some completed their term of office in April, and others took up a term of office in April. The numbers above show the total attendance for each PCC member during the year.

**The Parochial Church Council  
of the Ecclesiastical Parish of Epping**

**Electoral Roll**

The Electoral Roll for St John's Epping stands at 144 in December 2022. This is made up of 98 who are resident in the parish and 46 which are non-resident. There will be an opportunity for people to add their names to the Electoral Roll in the period before the Annual Meeting in May.

**Attendance at Services and Statistics**

	2017	2018	2019	2020	2021	2022
* Usual Sunday Attendance						114
* Usual Mid-week Attendance						62
* Usual Weekly Communicants						102
Easter Day Communicants	201	198	217	0	136	140
(Total Attendance)	247	209	259		158	174
Christmas Midnight and Day Communicants	147	246	310	113	138	211
(Total Attendance)	268	323	427	130	174	271
Carol Service	171	205	310	130	124	167
Crib Service	323	328	403	0	125	180
Baptisms	33	27	27	12	17	29
Weddings	4	4	6	5	8	6
Blessings	0	3	0	0	1	0
Church Funerals	13	17	8	6	11	12
Burial of Ashes	1	1	0	0	1	0
Confirmations	0	2	6	0	8	2

- \* The changes made to the way these figures are recorded is to bring St John's into line with the data requested by the national Church.



**The Parochial Church Council  
of the Ecclesiastical Parish of Epping**

**The Annual Report from the Rector for 2022**

Our Vision Day in 2021 established that our priorities for the next three years would focus on Worship, Fellowship and Community Engagement, Financial Sustainability, and Justice and Inclusion. These are common to all the churches in our Team, and many of the activities we undertake are done in partnership with members of the congregations of Epping Upland and Coopersale. Whilst we have made progress in many areas, 2022 has also been a year when we have been reminded of some significant challenges that we continue to try and find ways to address.

**Justice and Inclusion**

This was identified as a focus that is given particular emphasis in the life of our Church. During 2022, it was a joy to work with Epping St John's School to help them engage with the reality of discrimination against those who identify as LGBTQI+, and acknowledge the Church's complicity in exacerbating this. We organized a Pride Day with them, which has left us with a cross in the Church as a reminder that everyone's identity is God given. We also launched "Queerly Beloved" to provide a space for those who have felt excluded from the Church to explore questions of faith.

We launched our Domestic Abuse Survivors Group (Thrive) which has gone from strength to strength and attracted additional funding such that we will be able to expand the project in 2023. This is only one aspect of our work in this area – and we will be requiring all PCC members to undertake the National Church's training course on Domestic Abuse awareness during 2023.

We have developed and expanded our work amongst those affected by Dementia, holding a series of activities in October which included the holding of a dementia informed service on a Sunday evening, and hosting and organizing the first Dementia Fair for the District.

We were also able to improve the access arrangements to the church to make them step free, and I am sure all would acknowledge that this has been done in a way that is really sensitive to the existing design of the building.

**Fellowship and Community Engagement**

It was good to see the Monday Market Coffee get re-established post COVID, and also see increasing numbers of people attend Church Mice on Thursdays. We have also expanded our work amongst Care Homes, and commissioned new members of the Pastoral Care Team. We continue to be involved in the life of all of our local schools, and brought a number of Church Schools together for a Singing Festival in May.

During 2022 we began hosting meetings of the Safer Epping partnership and we were able to host a residents group so that they had a large enough space to resolve some challenges they were facing. Market Coffee has also become a popular location for the local Police to meet with residents.

The Tree Festival was another amazing success – particularly given the prevailing economic climate. It was good to see so many visitors, and to raise so much money for the Dementia Action Alliance and for Thrive. The Open Day was also held for the first time since COVID, and brought many people together to enjoy fellowship and explore the church and belltower. We brought together a large number of people for Remembrance, and also for the live stream of both the Platinum Jubilee Celebrations and Funeral of the late HM Queen Elizabeth II.

We have continued to engage with Epping Forest District Council on the Heart of Epping project, and we ended 2022 with plans in place for a public consultation on the project.

Whilst we have been able to offer refreshments after some Sunday services again, this is still sporadic due to a lack of volunteers and this is affecting our ability to get to know each other as we would like.

Various opportunities for study and fellowship were held during the course of the year – including Mindful Painting and the Craft group, and the Global Church Partnership. However, it remains a cause of concern that we have yet to find a way to make our occasional Bible groups as attractive as would be ideal.

## **Worship**

Worship is the heartbeat of any church, and we are blessed in Epping to be able to offer a wide range of services across the year – from our regular Choral Eucharist, to informal Up Front services, Prayer and Praise to Choral Evensong. These are augmented by other occasional times for worship – like the Dementia Informed Service, Bereavement Service and Civic Services to mark the death of Queen Elizabeth II. It has been good to see new members join the choir, and the leadership of Up Front and Prayer and Praise. Church Mice has met every week during term time to provide a time of worship and fellowship for those with pre-school children.

We have continued to livestream two of our weekly services, and broadcast another on Zoom – and it has been encouraging to hear that people are using this as a way of engaging with us on weeks when they are not able to be physically in the building or have moved away. There are also people now joining us regularly in the building who first got to know us through the livestream which further underscores the importance of this ministry.

It was a joy to be able to celebrate Christmas for the first time since 2019 without any concerns about COVID restrictions, and to rejoice that these services were so well attended.

## **Financial Sustainability**

Having reported last year that we had managed to pay Parish Share in full again, this year was a very different story. We had a shortfall on this payment of £10000+, and generally noticed a decline in regular giving during the course of the year which can partly be explained by the wider economic situation.

We also noticed just before the last annual meeting that there were inaccuracies between our audited accounts and the amount showing on the bank statements. On investigation, this discrepancy was found to be historic – and had not been noticed by successive PCCs, APCMs and auditors. We established a Finance Committee as a formal sub-group of the PCC, and some members looked into this such that we were satisfied there was no wrong doing as there was more money in the bank than our accounts were reporting. This has caused us to change the way we monitor our finances to avoid a repetition of this situation, and to change our auditing process. We also agreed to establish a budget for the year which had not been done before, with a view to developing a 2-3 year plan to get back to financial sustainability.

## **Conclusion**

As the above will show, there has been much to celebrate during 2022 – but also there are areas of concern that will need to be monitored as we travel through 2023. That we were able to achieve so much was due to the time and energy of so many people, who I am deeply aware are volunteers. I want to conclude by thanking you all for all that you do – and to acknowledge the particular contributions of my fellow members of the Leadership Team, our Churchwardens – Peter and Lucy – and all who serve on the PCC and in other capacities.

Revd Lee Batson

**THE PAROCHIAL CHURCH COUNCIL  
OF THE ECCLESIASTICAL PARISH OF EPPING**

**Financial Review of 2022**

The Epping Parochial Church Council is responsible for four Current Accounts with Barclays.

Epping Parochial Church Council (General Account) is responsible for covering the day to day running of the Church. Money received in this account includes giving through standing orders, pledged giving schemes, loose collections, the card machine, rent from The Box, tax recovered from HMRC, the Christmas Tree Festival and donations.

Income, which is held in the General Account, pays the running costs for the Church, also the Parish Share to Chelmsford District Board of Finance. Sadly, we were unable to cover the whole amount of our Parish Share

The total amount in the General Account on 31 December 2022, was £20,545.

St. John's Heart of Epping Appeal Fund is a Restricted Account for the development of the new building. Money in this account is received through monthly standing orders.

The total amount in the Heart of Epping Appeal Account on 31 December 2022 was £84,730.

Friends of St. John's is a Restricted Fund which is used to purchase items for the Church. Money in this account is also received through monthly standing orders.

Purchases from Friends Account included a new Notice Board, Printing and paying for Lease and Registration totalled £1290.47. The amount in the Friends Account on 31 December 2022 was £1,609.

Epping Parochial Church Council Restricted Account holds money for the various groups within the Church. Money for these groups is donated, and raised by the individual groups.

The total amount remaining in the Restricted Account at 31 December 2022 was £66,622.

The amount on 31 December 2022 in the CCLA Charities Deposit Account was £822.

The Christmas Tree Festival was again a great success and enjoyed by many. It is a wonderful opportunity to bring everyone together, not only to enjoy our beautiful Church, but also the decorated trees, the delicious food, listening to the choirs and supporting the various stalls. Our very grateful thanks go to Jacqui Mortimer and her team of helpers who worked very hard to produce this fantastic event. Sixty per cent of the funds raised from the Festival were given to the General Fund and forty per cent to deserving charities.

Thank you to everyone for your valuable support during 2022, this was not an easy year, and we may face another challenging year ahead.

Margaret Fowler - Treasurer



**The Parochial Church Council  
of the Ecclesiastical Parish of Epping**

**Independent Examiner's Report to the Parochial Church Council in respect of the Accounts  
for the Year Ending 31st December 2022**

I report on the accounts of the Parochial Church Council for the year ended 31 December 2022, which are set on the following pages.

**Respective responsibilities of the PCC and the examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to examine the accounts under section 145 of the 2011 Act;

To follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and

To state whether any particular matters have come to my attention.

**Basis of Independent Examiners Statement.**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with s.130 of the 2011 Act; or

to prepare accounts, which accord with these accounting records have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*A Richardson*

Mr Anthony Richardson  
Independent Examiner

Harlow  
Essex  
CM17 9QA

Date: 12th May 2023

**The Parochial Church Council of the Ecclesiastical Parish of Epping**  
**Statement of financial activities for the year ended 31st December 2022**

Unrestricted funds	Restricted funds	Designated funds	Total 2022	Total 2021
£	£	£	£	£

**Incoming Resources**

Pledged giving and parish giving scheme	81,594	-	-	81,594	81,642
Loose collections and donations	6,337	587	-	6,924	26,130
Tax recovered	21,731	-	-	21,731	23,645
Fundraising and other income	-	-	-	-	21,258
Grants and legacies	-	-	-	-	486
Investment income	184	-	-	184	184
Rent from land and buildings	26,686	-	-	26,686	26,950
Bank rewards	-	31	-	31	-
Flowers	-	166	-	166	-
Bible studies	49	135	-	184	-
Choir	128	-	-	128	-
Coffee	557	-	-	557	-
Christmas Tree Festival	21	16,977	-	16,998	-
Sundries	10,905	2,197	-	13,103	-
<b>General Funds</b>	<b>148,190</b>	<b>20,093</b>	<b>-</b>	<b>168,284</b>	<b>180,295</b>
Friends	-	125	-	125	125
Heart of Epping Appeal	-	2,821	-	2,821	2,015
<b>Total Income</b>	<b>148,190</b>	<b>23,039</b>	<b>-</b>	<b>171,230</b>	<b>182,435</b>
<b>Resources Expended</b>					
Utilities	11,775	-	-	11,775	-
Insurance	9,351	-	-	9,351	-
EDTM	8,040	-	-	8,040	-
Bank charges	416	239	-	655	431
Bank rewards	27	9	-	36	-
Education	551	-	-	551	-
Organists	1,290	-	-	1,290	-
Choir	223	47	-	270	-
Diocese (Parish share)	96,404	-	-	96,404	110,412
Bell Ringers	-	28	-	28	-
Cleaners and cleaning materials	1,488	-	-	1,488	-
Printing	1,019	10	-	1,028	-
Verger	80	-	-	80	-
Licenses etc	399	-	-	399	-
Copyright	1,345	-	-	1,345	-
Equipment and servicing	3,622	893	-	4,515	-
Maintenance	1,750	-	-	1,750	-
Repairs and renewals	1,415	11,563	-	12,978	-
Wafers, Wine, Candles Cost of Services	1,119	15	-	1,134	1,210

Flowers	-	-	-	-	-
Independent examiner's fee	1,680	-	-	1,680	-
Donations to charity	386	-	-	386	6,151
Prayer and Praise	-	-	-	-	-
Bible Studies	64	-	-	64	-
Christmas Tree Festival	38	1,397	-	1,435	-
Sundry other expenses	2,546	580	-	3,127	5,645
Church running expenses	-	-	-	-	18,318
Honoraria	7,351	-	-	7,351	8,572
Team and clergy expenses	-	-	-	-	8,043
Major (non routine) works	-	-	-	-	58,795
Church maintenance	-	-	-	-	4,414
Fundraising	-	-	-	-	3,744
General Funds	152,379	14,781	-	167,160	225,735
Friends	-	1,290	-	1,290	424
Heart of Epping Appeal	-	-	-	-	-
<b>Total Expenditure</b>	<b>152,379</b>	<b>16,071</b>	<b>-</b>	<b>168,451</b>	<b>226,159</b>
<b>Excess of income over expenditure</b>	<b>(4,189)</b>	<b>6,968</b>	<b>-</b>	<b>2,779</b>	<b>(43,724)</b>
<b>Transfer between funds</b>	<b>(750)</b>	<b>750</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Gains (losses) on revaluation of assets</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>	<b>(4,939)</b>	<b>7,718</b>	<b>-</b>	<b>2,779</b>	<b>(43,724)</b>
<b>Total funds brought forward</b>	<b>572,426</b>	<b>83,270</b>	<b>50,612</b>	<b>706,308</b>	<b>750,032</b>
<b>Total funds carried forward</b>	<b>567,487</b>	<b>90,988</b>	<b>50,612</b>	<b>709,087</b>	<b>706,308</b>

**The Parochial Church Council of the Ecclesiastical Parish of Epping**  
**Balance sheet for year ended 31st December 2022**

	Unrestricted funds	Restricted funds	Designated funds	Total 2022	Total 2021
	£	£	£	£	£
<b>Fixed Assets</b>					
Tangible	541,648	-	-	541,648	541,648
Investment	4,597			4,597	4,597
	546,245	-	-	546,245	546,245
<b>Current Assets</b>					
Stock	-	-	-	-	-
Debtors	-	-	-	-	-
Bank balances	32,729	90,987	50,612	174,328	160,063
	32,729	90,987	50,612	174,328	160,063
<b>Liabilities</b>					
Creditors: amounts falling due in one year	11,486	-	-	11,486	-
Current Assets less liabilities	21,242	90,987	50,612	162,842	160,063
<b>Total Net Assets</b>	567,487	90,987	50,612	709,087	706,308

Approved by Epping Parochial Church Council on 2/5/2023 and signed on its behalf by:

 .....Peter Byatt	(Churchwarden)
 .....Lucy Hau	(Churchwarden)
 .....Margaret Fowler	(Treasurer)
 .....Rev'd Lee Batson (Chair)	Rector

# **The Parochial Church Council of the Ecclesiastical Parish of Epping**

## **Bank Balances**

<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Designated funds</b>	<b>Total 2022</b>	<b>Total 2021</b>
<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>

General Account  
Heart of Epping  
Friends and deposits  
Restricted Account  
CCLA Charities Deposit Fund

20,545			20,545	13,780
	84,730		84,730	82,723
1,609			1,609	1,826
10,575	5,435	50,612	66,622	61,734
	822		822	0

Totals

32,729	90,987	50,612	174,328	160,063
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# The Parochial Church Council of the Ecclesiastical Parish of Epping

## Friends of St John's Balance Sheet

	£	£	£
Balance brought forward 1 January 2022			2,774
<b>Receipts</b>			
Monthly giving	125		
Sub total		125	
			2,899
<b>Payments</b>			
Lease and Registration	1,135		
Advertising board	105		
Notice board	50		
Sub total		1,290	1,290
<b>Balance carried forward 31 December 2022</b>			<b>1,609</b>

## Heart of Epping Appeal Balance Sheet

	£	£	£
Balance brought forward 1 January 2022			81,909
<b>Receipts</b>			
Monthly giving	1,495		
Donations	250		
Legacies	1,000		
Tax recovered	30		
New Year's Walk donation	46		
Sub total		2,821	2,821
			84,730
<b>Payments</b>			
Sub total		-	-
<b>Balance carried forward 31 December 2022</b>			<b>84,730</b>

**The Parochial Church Council of the Ecclesiastical Parish of Epping**  
**Notes to the Financial Statements for the year ended 31st December 2022**

**Restricted and Designated Funds**

Restricted and Designated funds are held in the Heart of Epping Appeal, Friends, and Restricted bank accounts. For simplification the totals are summarised here.

	Brought forward 2021 £	Received 2022 £	Spent 2022 £	Transferred 2022 £	Carried forward 31st December 2022 £
Organ	687				687
Piano	1,420	6			1,426
Tuesday Fellowship	(10)				(10)
Lent lunch	232				232
Children's Group and Little Lambs collections	68				68
Flower guild	237	166	-	-	403
Choir	658	128	270	-	516
Church Mice	302				302
Bell Fund	1,830	120	28	-	1,922
Legacy Fund	18,758	1,000	-	-	19,758
Heart of Epping Appeal	81,909	2,821			84,730
Friends of St John's	2,774	125	1,290	-	1,609
Tree Festival	11,951	16,998	7,216	-	21,733
Projector Fund	417				417
Prayer and Praise Fund	997				997
Sunday Coffee Fund	43				43
Bank Rewards	(91)				(91)
Music Ministry fund	1,040				1,040
First Aid Fund	151				151
Hardship Fund	312				312
Reserve Fund	20,000				20,000

**The Parochial Church Council  
of the Ecclesiastical Parish of Epping**

**Notes to the Financial Statements  
For the year ended 31st December 2022**

**1. Accounting Policies**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2015 together with applicable accounting standards and Statement of Recommended Accounting Practice; Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, UK Accounting Standards and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention.

The financial statements include all transactions, assets and liabilities for which the Parochial Church Council is responsible in law.

**1.1.1 Funds**

Endowment funds. The Parochial Church Council has no endowment funds.

Restricted funds represent donations or grants received for a specific object or invited by the Parochial Church Council for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on the fund. The Parochial Church Council does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for ordinary Parochial Church Council purposes.

Designated funds are allocated to specific projects by the Parochial Church Council, which has the right to reassign these funds to other designated funds or to unrestricted funds.

**1.1.2 Incoming Resources**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the Parochial Church Council is legally entitled to the amounts due. Amounts received specifically for mission (e.g. retiring collections) are dealt with as restricted funds. Dividends are accounted for when received. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

**1.1.3 Resources expended**

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding or constructive obligation for the Parochial Church Council. The Diocesan parish share is accounted when due. Expenditure for which a liability arises but payment has not been made at the end of the year is accrued. All other expenditure is generally recognised when it is incurred and is accounted for gross. Utilities are recognised when the invoice is received.

## 1.2 Debtors

There were no debtors in 2022

## 1.3 Creditors

There were creditors in 2022

## 1.4 Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with Part 1, Chapter 2 S.10(2) (a) of the Charities Act 2011. (For the record, the insurance valuation of the church building and contents is £9.7 million). (2) (a) of the Charities Act 2011. (For the record, the insurance valuation of the church building and contents is £9.7 million).

Movable church furnishings held by the vicar and churchwardens on special trust for the Parochial Church Council and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). Capital purchases of less than £10,000 are written off in the year of purchase and such items are not valued in the financial statements.

The title of St John's House and the Church Hall (also known as the Church Rooms) are held by a Diocesan authority on behalf of the Parochial Church Council. As these buildings are used by the Parochial Church Council in its continuing work they are not investment properties but are functional properties used by the Parochial Church Council in undertaking its activities. As such, under the accounting regulations, they should be included in the balance sheet as fixed assets. The freehold land on which St John's House stands is covered by restrictions which limit its use to certain activities associated with the Church of England. Thus it is likely to have little value in a potential sale to a Third Party. However, for accounting purposes it is given a notional value of £50,000 in the balance sheet. If the Hall were to be sold, any money arising would be held by the Diocese on behalf of the Parochial Church Council for use on an agreed project. Although the building is over 100 years old and fully depreciated, the freehold land on which it stands was valued on 24th February 2015 at £491,648 and the Hall is now included in the balance sheet at this notional value.

There is only one investment, in City of Manchester Consolidated Irredeemable Stock, which is valued at its fixed amount of £4,597.

## 1.5 Reserves Policy

Under the 2008 Regulations we are required to have a policy for reserves in our general fund. In order that the church may carry out its mission, the Parochial Church Council takes the view that the reserves should be as small as possible compatible with ensuring we meet our cash flow needs and likely contingencies. Whilst a full risk analysis has not been carried out, it is prudent to have reserves to cover likely equipment breakdowns (e.g. church boiler) or loss of income (e.g. a major donor with gift aid leaving the Parish). The reserve for the general fund is set at £20,000. However the Parochial Church Council considers that paying the Parish Share in full is more important than maintaining a particular level of reserves.

## 2. Donations to Charity

Donations to charity arising from specific retiring collections and the Tree Festival are shown as restricted donations.

## 3. Honoraria

The only members of the Parochial Church Council to have received any payment is the Director of Music, who was paid in accordance with the RSCM guidelines with appropriate inflation and the Organ assistants.

## 4. Team and Team Clergy Expenses

This amount was paid to Epping District Team Ministry for clergy expenses, office costs and our contribution towards the honorarium of the Team Administrator.

## 5. Major (Non-Routine) Works

Major (non-routine) works includes items which are essentially "one-off" and may be funded from Restricted or Non-restricted Funds. In 2022 no the major projects were undertaken.

## 6. Christmas Tree Festival

The Tree Festival took place again and raised a record amount of £16977.18 – of which 60% was retained by the church for its own work, and 40% shared between Dementia Action Alliance and Thrive.



General Account Sundry Movements

Source Description	Receipts £	Payments £
Childrens Society		184
Cash for Childrens Choir		128
Names in Book of Rembrance		152
Total	0	464

January

February

Epping at the Movies	395	
Returned payment	200	
Felicitas concert	170	
Organ tuning		205
Total	765	205

March

Epping Forest Band	45	
Deposit Epping Forest Band	69	
Woods	100	
L Ross		205
Total	214	205

April

Harlow Chorus	150	
Baptism earmarked for Groups	500	
Coffee Concert for Red Cross	324	
Names in Book of Rembrance	10	
Rotary Club Hire	80	
5 Talents	10	
Plants for Mothering Sunday		30
Total	1,074	30

May

Insurance	351	
Funeral - M Browm	191	
Church Open Day	1,329	
Total	1,872	0

June

Harlow Symphony deposit	115	
Harlow Chprus	120	
Cards	7	
Harlow Concert	1,110	
Felicitas Concert	63	
Wedding	30	
Land registry The Box	1,135	
Total	2,580	0

July

Harlow Chorus	104	
Piano removal		168
Advertising Board		104
Total	104	272

Restricted Account Sundry Movements

Source Description	Receipts £	Payments £
Hardship Fund	100	
Total	100	0

Refreshments re Window dedication		74
James Bluff organist?		50
Total		124

Piano	6	
Total	0	0

Total	0	0

Total	0	0

Bell Tower	40	
Open Day	215	
Total	255	

Total	0	0

## August

	£	£
Epping Forest Band	102	
Deposit for concert?	110	
Wedding	36	
Barclays Bank compensation	50	
Hardship Fund to be transferred	100	
Baptism	80	
Baptism	70	
Peggy Vicary's Funeral	90	
Donation from Horticultural Soc	25	
Total	662	0

## September

Harlow Chorus	280
Harry Ensemble Concert	256
Transferred Advertising Board	105
Felicitas	56
Epping Chorus	50
Refund of over payment for cleaning	156
Refund of over from Choir	80
Church Hire	40
Use of Card Reader repayment (Fundraising)	30
Transfer re Hardship Ground	129
Refund of Concert money due to cancellaton	256
H. Ohanugo coffee	413
Total	1,023
	828

## October

Harry Ensemble	110
Total	110

## November

Repayment re Esfix 24.6.22		893
Book Stall		390
Epping Chorus		200
Book of Remembrance		10
To be transferred to St Albans Coopersale		9
Epping Forest Band		138
Book of Remembrance		130
Scout Group		30
Organ tuning		205
Total		1,770
		235

## December

Epping at the Movies	333
Horticultural Soc. Tr from EDTM	400
Trnsfr. of money from Janet Whitehouse	9
Reclaimed Tax via EPCC Account	30
Totals	733
	39

General Account 2022 Sundries total	10,905	2,277
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Advertising Card	£	£
Bell Ringers	105	
	40	
Sumup M/C used by Scouts		271
Total	145	271

Advertising Board		105
Transfer to General Account		80
Total	0	185

Total		0	0

Use of Sumup machine	30	
Transfer to Christmas Tree Fund	183	
Total	213	0

VAT Refund	1,538	
Bell Ringers	40	
Total	1,578	0

Restricted Account 2022 Sundries Total	2,291	580
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Heart of Epping Appeal Account Sundry Movements

Source Description

Receipts  
£

Payments  
£

January

New Years Day walk		46	
Total		46	0

February

Total		0	0

March

Total		0	0

April

Total		0	0

May

Total		0	0

June

Total		0	0

July

Total		0	0

Friends of St John's Account Sundry Movements

Source Description

Receipts  
£

Payments  
£

Total		0	0

Total		0	0

Total		0	0

Total		0	0

Total		0	0

Land Registry Fee in respect of The Box			1,135
Total		0	1,135

Total		0	0



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	0	ZU	0
Total		0	0

	0	ZU	0
Total		0	0

				0
Total			0	0

			0	0	0
Total			0		0

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	November	December
Total	0	0

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Friends of St John's Account 2022 Sundries Total	0	1 290
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Heart of Epping Appeal Account 2022 Sundries Total	66	0
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