



The Parish of Winklebury and Worting Annual Report 2021-2022

PCC Report

Administrative information

Our Parish is known as "The Parish of Winklebury and Worting." There are two worship centres: St Thomas of Canterbury in Worting and The Church of the Good Shepherd in Winklebury. Correspondence should be addressed to The Parish Office, Church of the Good Shepherd, Winklebury Centre, Basingstoke, RG23 8BU.

Parochial Church Council (PCC)

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure and is a charity registered with the Charity Commission, number 1127947. Membership of the PCC is constituted in accordance with the Church Representation Rules.

PCC members who have served during the period covered by this report are:

Rector	The Revd John Wigmore
Curate	The Revd Tim Dennis
Wardens	Mr Martin Potts (until April 2021) Mr David Crick Mr Ben Inman (from April 2021)
Deanery Synod	Mr Paul Carson (2023) Mr Ben Inman (2023) Mr David Tulloch (until June 2021)
Elected	Mrs Charlotte (Charlie) Barr (2023) Mrs Emma Brinton (2023) Mrs Rebecca (Bex) English (2024) Mrs Jeanne Hiscock (2022) Mr Chris Lee (2022) Mrs Wendy Moore (2022) Mr Jordan Thomas (2024)* Miss Anne Wigmore (2024)

Bracketed years indicate the end of the elected term. In addition to this list we had one unfilled place this year. *Mr Thomas began a ministry training scheme placement in September 2021 and therefore resigned from the PCC in June.

Professional Services

Bankers	NatWest plc, 3 London Street, Basingstoke RG21 7NS
Solicitors	Lamb Brooks, 39 Winchester Street, Basingstoke RG21 7EQ



Committees

Standing Committee

This Committee has power to transact the business of the PCC between its meetings, subject to any directions given by the Council, and consists of the Rector, the Churchwardens, the Treasurer, the Secretary and two other PCC members.

Buildings Committee

This Committee assists the Churchwardens in the care and maintenance of the buildings. It does this by making recommendations to the PCC and offering practical assistance to the Wardens. It consists of the Rector, the Churchwardens, one other PCC member and two co-opted church members with particular skills and expertise.

Objectives and activities

The PCC, with the incumbent, has the responsibility of promoting within the Parish 'the whole mission of the Church, pastoral, evangelistic, social and ecumenical.' The PCC is also responsible for the maintenance of the church buildings, a responsibility which (as noted above) is largely delegated to the Buildings Committee.

Safeguarding / Health and Safety

The PCC has adopted the House of Bishops' Safeguarding Policy and Wendy Moore is the Safeguarding Co-ordinator. Health and Safety is overseen by the Buildings Committee.

Review of the year

The average adult attendance on a 'normal' Sunday in 2021 was impossible to determine as worship continued in a hybrid of in-person and online in varying proportions relating to the state of the Covid pandemic.

The pattern of services was very different during this year and consisted principally of a 10:30 service online via Zoom. This was supplemented by a 9:00am 1662 Communion service at St Thomas's when regulations permitted in-person gatherings and, towards the end of the year, by a 6:00pm service at St Thomas's. In addition, daily online Morning Prayer continued to be a source of encouragement to many who found themselves with little human interaction.

Most of our other regular meetings remained inactive, although we ran a number of series of Church Family Study Evenings online which, during the year, developed into Home Groups.

Our OFSTED-regulated preschool, *Little Lambs*, continued to operate from the Good Shepherd premises and remains a valuable link to the wider community.

Our Youth and Children's Minister, Jamie Johnston, has worked hard with families, children and young people, both online and in person. We also continued our holiday club for the over 60s, *All At Sea*, as far as we were able.

We are represented on the Basingstoke Deanery Synod and we continue to play an active part in OneChurch Basingstoke, represented on the Steering Group by Jeanne Hiscock and Jamie Johnston.

Financial review

A full report of our financial activities for the past year is contained in the Treasurer's Report which is attached hereto. The Parish Giving Scheme, which makes the whole process of giving very much more streamlined and considerably reduces the demands placed on our sidesmen and others, operates extremely well and nearly all our planned giving now comes through this route.

As a result of Tearfund's cessation of their Connected Church scheme, the PCC decided that the prime support in for overseas mission should be redirected. Having looked at a number of organizations and individuals, the decision was taken to support Ténébou and Bethan Manga as they began a new work in Senegal under the auspices of UFM. We also continued to give financial support to the work of our Patron, CPAS, and small donations to a couple of other organizations.

Reserves policy

Our Reserves policy is to keep enough on short-term deposit to cover emergencies and to invest the remainder of our capital with the CCLA to generate income.

Approved by the PCC via email on 4 April 2022 and signed on their behalf by the Chairman.

Treasurer's Report

Summary

The parish accounts were in deficit by £5,155 for 2021 before the revaluation of our investment assets. Although the deficit is £1,195 lower than last year, this is the third consecutive year where our expenditure has exceeded our income. The deficit for this year was primarily due to repairs and maintenance costs for buildings.

Unrestricted Fund

The 'Unrestricted Fund' accounts for the day-to-day running of the parish. Expenditure was significantly above the income received. It has, therefore, been necessary to use £16,481 of our dividend income to offset this shortfall.

Income was £7,358 higher than 2020, with the resumption of activities within the parish, most notably weddings. In terms of 'Voluntary Income', giving was £2,759 higher than 2020 through the generosity of our members. We are grateful that so many in our Church family have continued to give on a regular basis through the Parish Giving Scheme, bank payments or the online facility. The Parish Giving Scheme continues to provide the added benefit of instant income tax recovery from HMRC each month.

Although income tax recovered appears to be lower than 2020, this is because we recovered two years' worth of Gift Aid from HMRC last year to ease our cashflow. Donations received last year were allocated to the 'Chancel Refurbishment Fund'.

Parish expenditure was £6,163 higher compared to 2020, due to the increased costs of running the two church buildings (utilities, upkeep of services etc) as the church buildings reopened and repairs and maintenance activity, some of which had been deferred for previous years. These were partially offset by the reduction in our Common Mission Fund requirement for the year.

The PCC remains committed to support the Diocese as much as possible and we met our Parish Share target for 2021. As noted in my report last year, the Diocese was cognisant that many parishes were struggling financially and therefore the requirement from each parish for the year was reduced. We have committed to meet the 2022 target of £51,826, an increase of £3,155 compared to 2021, but still lower than our 2020 contribution of £53,545.

Designated Fund



The 'Designated Fund', which is financed by income received from our investments, generated income of £41,165. Whilst this income is sufficient to meet our Youth Ministry and our annual extra-parochial giving, it was necessary, as previously noted, to reallocate £16,481 to meet the day-to-day activities of the parish. This resulted in a deficit of £5,155 for the year. Fortunately, we are blessed with sufficient reserves to cover this shortfall. The Fund had a balance of £ 81,444 at the end of 2021.

Restricted Fund

There were no parish transactions pertaining to this fund during 2021.

Parish Investments (Endowment Fund)

The parish continues to maintain two investment accounts held with CCLA Investment Limited. The value of the funds at the end of the year had increased by £202,189.

Member Giving

In addition to that given to the general work of the parish, members also donated the following amounts through the accounts:

St Thomas's Chancel Ceiling Fund	£4,671
Tearfund (General)	£515
Ténébou and Bethan Manga	£1,986
CGS Food Hub	£425

Extra-parochial Giving

As a parish we commit to donate 5% of our regular parishioner giving and investment income to fund charitable work undertaken by Christian organisations.

As noted in the Annual Report, Tearfund have ceased their Connected Church scheme, which included the Emmanuel Hospital Association Programme which we have supported since the beginning of 2019. As a result, the PCC decided that the prime support for overseas mission should be redirected to support Ténébou and Bethan Manga as they began a new work in Senegal under the auspices of UFM.

In addition, we continue to support the Church Pastoral Aid Society (CPAS), the Christian Institute and the Anglican Mission in England (AMiE). Money received from the Christingle service was donated to 'Home for Good', a charity working to mobilise the church in the UK to respond to the needs of vulnerable children.

Chancel Refurbishment Fund

Due to the generosity of our parishioners, I am pleased to report that the cost of the refurbishment has been fully cleared through donations received during the year.

Acknowledgements



Again, I express my appreciation to all who help with administering the church finances. To Jeanne Hiscock as countersignatory for payments made on behalf of the parish, to Jane Lee for managing the wedding fees, to the PCC for their support and oversight of the accounts, and to Lois Blissett who, as Gift Aid secretary, manages the Gift Aid returns, submits tax returns to and deals with HMRC to recover the income tax. Finally, I wish to express my thanks to Mr Don Hilton ACA who again gave his time to complete the Independent Examination of the parish accounts.

Paul Carson

Statement of Financial Activities for the year ending 31 December 2021

		Unrestricted Fund	Restricted Fund	Designated Fund	Endowment Fund	Total funds 2021	Total funds 2020
	Note	£	£	£	£	£	£
INCOMING RESOURCES							
Incoming from generated funds							
Voluntary Income	2a	52,507	0	0	0	52,507	52,454
Activity for generating funds	2b	4,227	0	0	0	4,227	3,412
Investment income	2c	16,481	0	24,684	0	41,165	40,098
Income from Church activities	2d	15,362	0	0	0	15,362	10,094
Incoming from charitable activities	2e	0	0	283	0	283	128
TOTAL INCOMING RESOURCES		88,577	0	24,967	0	113,544	106,186
RESOURCES EXPENDED							
Church activities	3a	88,577	0	24,906	0	113,483	107,581
Charitable activities	3b	0	0	5,216	0	5,216	4,955
TOTAL RESOURCES EXPENDED		88,577	0	30,122	0	118,699	112,536
NET INCOMING							
RESOURCES BEFORE TRANSFERS		0	0	(5,155)	0	(5,155)	(6,350)
GROSS TRANSFERS BETWEEN FUNDS		0	0	0	0	0	0
NET INCOMING RESOURCES BEFORE							
OTHER RECOGNISED GAINS AND LOSSES		0	0	(5,155)	0	(5,155)	(6,350)
OTHER RECOGNISED GAINS							
Gains /(losses) on investment assets		0	0	0	202,189	202,189	90,939
NET MOVEMENT IN FUNDS		0	0	(5,155)	202,189	197,034	84,589
Balance Brought Forward 1 January 2021		0	0	86,599	1,677,140	1,763,739	1,679,150
Balance Carried Forward 31 December 2021		0	0	81,444	1,879,329	1,960,773	1,763,739

Balance Sheet as at 31 December 2021

	Note	2021 £	2020 £
FIXED ASSETS			
71 Warwick Road	4a	260,000	260,000
Investments - CCLA (Cricket Ground)	4b	1,615,553	1,413,364
Investments - CCLA (Lamb Legacy)	4c	3,776	3,776
		<u>1,879,329</u>	<u>1,677,140</u>
CURRENT ASSETS			
Accrued Income	4d	0	130
Debtors and prepayments	4e	11,033	12,745
Short-term Deposits	4f	86,895	95,849
Cash at bank and in hand	4g	4,117	263
		<u>102,045</u>	<u>108,987</u>
LIABILITIES			
Creditors - amounts falling within one year	4h	20,601	11,920
Chancel Ceiling Refurbishment Fund	4i	0	10,368
NET CURRENT ASSETS / (LIABILITIES)		<u>81,444</u>	<u>86,699</u>
TOTAL ASSETS LESS CURRET LIABILITIES		<u>1,960,773</u>	<u>1,763,839</u>
Creditors - amounts falling after one year	4j	0	100
Agency Collections		0	0
TOTAL NET ASSETS		<u>1,960,773</u>	<u>1,763,739</u>
PARISH FUNDS			
Unrestricted		0	0
Restricted		0	0
Designated		81,444	86,599
Endowment		1,879,329	1,677,140
		<u>1,960,773</u>	<u>1,763,739</u>

Notes to the Statement of Financial Activities for the year ending 31 December 2021

1. Accounting Policies

Basis of financial statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005).

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Fund accounting

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Restricted funds are donations received for a specific object or invited by the PCC for a specific object. Such funds may only be spent on the object for which they were given. The PCC does not usually invest separately for each fund but apportions any interest on an average basis.

Designated funds are funds set aside by the PCC for use in the future. They include income from endowments which will be used for designated projects but excluding expenditure on Parish Share or general church purposes.

Endowment funds are funds, the capital of which will be retained either permanently or at the PCC's discretion; the income derived from the endowment will be used as designated income.

Incoming Resources

Planned giving, donations and collections are recognised when received. Tax refunds are recognised when the income to which they relate is received. Dividends are accounted when receivable, interest is accrued. All other income is recognised when it is receivable.

Resources Expended

Donations are accounted for when paid over and the Diocesan Parish Share is accounted for when due.

Fixed Assets

Consecrated and benefice property is not included in accordance with s.10(2)(a) and (c) of the Charities Act 2011. Moveable Church furnishings held by the Churchwardens on special trust for the PCC are listed in the Church's inventory.

Investments are valued at market value on 31 December 2021.

2. Incoming Resources

	Unrestricted	Restricted	Designated	Endowment	Total funds	Total funds	
	Fund	Fund	Fund	Fund	2021	2020	
	£	£	£	£	£	£	
Incoming from generated funds							
<i>(a) Voluntary Income</i>							
Planned giving - Bank	1,716	0	0	0	1,716	1,305	
Planned giving - Envelopes	0	0	0	0	0	411	
Planned giving - Parish Giving Scheme	38,163	0	0	0	38,163	35,181	
Planned giving - Other	3,000	0	0	0	3,000	1,820	
Loose plate collections	0	0	0	0	0	911	
Income tax recovered	9,628	0	0	0	9,628	11,870	
Quinquennial Inspection Reimbursement	0	0	0	0	0	492	
Sundry donations	0	0	0	0	0	464	
	52,507	0	0	0	52,507	52,454	
<i>(b) Activity for generating funds</i>							
Lettings	3,691	0	0	0	3,691	3,205	
Parish Events	371	0	0	0	371	115	
Books Sales	165	0	0	0	165	92	
	4,227	0	0	0	4,227	3,412	
<i>(c) Investment income</i>							
Dividends	16,481	0	24,637	0	41,118	39,705	
Interest	0	0	47	0	47	393	
	16,481	0	24,684	0	41,165	40,098	
<i>(d) income from Church activities</i>							
Fees from weddings	6,296	0	0	0	6,296	2,395	
Fees from funerals	8,548	0	0	0	8,548	7,637	
Church Groups	0	0	0	0	0	62	
Minor income - non specific	518	0	0	0	518	0	
	15,362	0	0	0	15,362	10,094	
<i>(e) income from Charitable activities</i>							
Christingle (Home for Good))	0	0	283	0	283	128	
	0	0	283	0	283	128	
Total incoming resources	88,577	0	24,967	0	113,544	106,186	

3. Resources Expended

	Unrestricted Fund	Restricted Fund	Designated Fund	Endowment Fund	Total funds 2021	Total funds 2020
	£	£	£	£	£	£
<u>(a) Church Activities</u>						
Ministry Costs						
Diocesan share	48,671	0	0	0	48,671	53,545
Deanery & One Church Basingstoke fees	140	0	0	0	140	140
Bank Charges	0	0	0	0	0	40
Church insurance	2,589	0	0	0	2,589	2,573
Utilities	5,777	0	0	0	5,777	5,295
Repairs and maintenance	6,815	0	0	0	6,815	1,670
Staff costs	3,910	0	0	0	3,910	27,426
CGS Cleaning	4,662	0	0	0	4,662	0
Church other expenses	631	0	0	0	631	1,458
Upkeep of services	643	0	0	0	643	1,829
Upkeep of Churchyard (HPT)	419	0	0	0	419	0
Stationery/Administration	2,871	0	0	0	2,871	2,751
Sundries/Consumables	204	0	0	0	204	1,496
Parish events	528	0	0	0	528	175
Clergy expenses (mileage & travel)	566	0	0	0	566	313
Clergy expenses (Other)	286	0	0	0	286	525
Meetings and conferences	376	0	0	0	376	0
Studybooks/Bibles	2,577	0	0	0	2,577	3,234
	81,665	0	0	0	81,665	102,470
Cost of generating funds						
Weddings - WDBF (Clergy)	1,688	0	0	0	1,688	211
Weddings - Organist/flowers	713	0	0	0	713	0
Funerals - WDBF (Clergy)	3,800	0	0	0	3,800	3,171
Funerals - Organist	0	0	0	0	0	0
Church Groups	711	0	0	0	711	1,094
	6,912	0	0	0	6,912	4,476
Youth Ministry						
Youth minister staff costs	0	0	19,984	0	19,984	0
Youth minister housing	0	0	2,783	0	2,783	506
Youth minister expenses travel	0	0	21	0	21	17
Youth minister expenses other	0	0	2,118	0	2,118	112
	0	0	24,906	0	24,906	635
<u>Sub-total Church Activities</u>	88,577	0	24,906	0	113,483	107,581
<u>(b) Charitable Activities</u>						
AMiE	0	0	250	0	250	250
Childrens' Society	0	0	0	0	0	128
Home for Good	0	0	283	0	283	0
The Christian Institute	0	0	585	0	585	572
CPAS	0	0	585	0	585	572
Tearfund	0	0	0	0	0	433
Tearfund (EHA)	0	0	0	0	0	3,000
UFM Worldwide (Manga Family)	0	0	3,513	0	3,513	0
<u>Sub-total Charitable Activities</u>	0	0	5,216	0	5,216	4,955
Total resources expended	88,577	0	30,122	0	118,699	112,536

4. Balance Sheet

	Unrestricted Fund	Restricted Fund	Designated Fund	Endowment Fund	Total funds 2021	Total funds 2020
	£	£	£	£	£	£
(a) Tangible fixed assets						
71 Warwick Road	0	0	0	260,000	260,000	260,000
(b) Investments - CCLA (Cricket Ground)						
Market value 1 January 2021	0	0	0	1,413,364	1,413,364	1,322,425
Revaluation	0	0	0	202,189	202,189	90,939
Market value 31 December 2021	0	0	0	1,615,553	1,615,553	1,413,364
(c) Investments - (Lamb Legacy)						
Market value 1 January 2021	0	0	0	3,776	3,776	3,776
Revaluation	0	0	0	0	0	0
Market value 31 December 2021	0	0	0	3,776	3,776	3,776
(e) Debtors and prepayments						
Little Lambs Staff Pension Contributions 2021	983	0	0	0	983	
Little Lambs Staff Settlement 2020	6,000	0	0	0	6,000	
HMRC - Refund Chancel Ceiling VAT	3,011	0	0	0	3,011	
J Johnston - Mentoring Programme Contribution	0	0	499	0	499	
Prepayment - CCLI - Licence Jan-Jun'22	355	0	0	0	355	
Prepayment PEAC - Photocopier Jan-Mar'22	185	0	0	0	185	
	10,534	0	499	0	11,033	
(f) Short-term Deposits						
CCLA Deposit Account	0	0	86,895	0	86,895	
	0	0	86,895	0	86,895	
(g) Cash at Bank and in hand						
Winklebury and Worting PCC - Bank	0	0	4,084	0	4,084	
Church of the Good Shepherd - Cash	33	0	0	0	33	
	33	0	4,084	0	4,117	
(h) Creditors falling within one year						
British Gas - CGS Gas & Electric Dec'21	407	0	0	0	407	
British Gas - ST Electric Dec'21	40	0	0	0	40	
Rev'd J Wigmore - Expenses 2021	2,036	0	0	0	2,036	
Toshiba Tec - Photocopies Oct/Dec'21	100	0	0	0	100	
Manga Family Parishioner Donations 2021 Balan	186	0	0	0	186	
Worting Food Hub Grants and Donations	607	0	0	0	607	
10ofthose - Publications	236	0	0	0	236	
Ben Inman - ST Maintenance	74	0	0	0	74	
Office Depot - Parish Stationery	63	0	0	0	63	
GU Sollutions - ST Electrical Work	1,269	0	0	0	1,269	
SMS Heating - ST Boiler Maintenance	300	0	0	0	300	
WDBF - Weddings & Funerals Apr-Dec'21	4,637	0	0	0	4,637	
Jane Lee & Jeanne Hiscock Expense Claims	53	0	0	0	53	
Zadok Media 'Water into Wine'	284	0	0	0	284	
Wedding deposit 2022	100	0	0	0	100	
Basingstoke Deanery Synod - Account	175	0	0	0	175	
CoE Pension - Dec'21	0	0	131	0	131	
The Christian Institute - Parish Donation 2021	0	0	585	0	585	
AMiE - Subscription 2021	0	0	250	0	250	
CPAS - Parish Donation 2021	0	0	585	0	585	
Home for Good Christingle Collection 2021	0	0	283	0	283	
UFM Worldwide Manga Family Parish 2021 Balan	0	0	513	0	513	
Youth Minister Expenses Nov/Dec'20	0	0	188	0	188	
HMRC - National Insurance and PAYE Oct-Dec'20	0	0	604	0	604	
Pension provision - Youth Minister	0	0	6,380	0	6,380	
Tearfund - Parishioner Donations 2021	0	0	515	0	515	
	10,567	0	10,034	0	20,601	

5. Balance Sheet by fund

	Note	Unrestricted Fund £	Restricted Fund £	Designated Fund £	Endowment Fund £	Total funds 2021 £
FIXED ASSETS						
Tangible Assets	4a	0	0	0	260,000	260,000
Investments - CCLA	4b	0	0	0	1,615,553	1,615,553
Investments - CCLA Worting Lamb Legacy	4c	0	0	0	3,776	3,776
		0	0	0	1,879,329	1,879,329
CURRENT ASSETS						
Accrued Income	4d	0	0	0	0	0
Debtors and prepayments	4e	10,534	0	499	0	11,033
Short-term Deposits		0	0	86,895	0	86,895
Cash at bank and in hand	4f	33	0	4,084	0	4,117
		10,567	0	91,478	0	102,045
LIABILITIES						
Creditors - amounts falling within one year	4g	(10,567)	0	(10,034)	0	(20,601)
NET CURRENT ASSETS / (LIABILITIES)		0	0	81,444	0	81,444
TOTAL ASSETS LESS CURRENT LIABILITIES		0	0	81,444	1,879,329	1,960,773
Creditors - amounts falling after one year	4h	0	0	0	0	0
Agency Collections		0	0	0	0	0
PARISH FUNDS		0	0	81,444	1,879,329	1,960,773

Independent Examiner's Report to the members/trustees of Winklebury and Worting Parochial Church Council.

I report on the accounts for the year ended 31st December 2021 which are set out on pages 1 to 7.

Respective responsibilities of Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Direction given by the Charity Commission.

My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with those accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....
Don Hilton ACA
2 Thrush Close
Kempshott
Basingstoke
Hampshire

2nd April 2022.

