

# THE VOICE PROJECT

**The Voice Project - Trustees' Report for The Voice Project to March 31st 2025**



## **Introduction**

**The Voice Project is an innovative choral theatre company and open-access contemporary vocal music charity that creates and performs ambitious, large-scale, site-responsive choral productions of newly commissioned work. Our core mission is to promote inclusivity and inspiration by building an open-access choir for each project, welcoming singers of all abilities to participate alongside experienced professional musicians, composers, and artists. We are dedicated to providing high-quality music education, fostering a vibrant singing community, and creating adventurous work that engages audiences and explores big ideas**

**Our core mission is to promote inclusivity and inspiration by building an open-access choir for each project, welcoming singers of all abilities to**

participate alongside experienced professional musicians, composers, and artists.

We are dedicated to providing high-quality music education, fostering a vibrant singing community, and creating adventurous work that engages audiences and explores big ideas.

We do our utmost to create projects that include and challenge, responding to creative opportunities that come our way, as well as creating our own, year on year.

The Voice Project offers projects and workshops - uplifting singing experiences which support and creative inspiration. Some of our choir and team members have experienced ill health and bereavement, and find the Voice Project activities a brilliant support in recovery.

Each project is created by the Directors with members of our team of Associate Artists with new music created for each site-responsive piece of choral theatre.

### **Programme for 2024/25**

#### **March to July**

#### **Lie of the Land**

Major project at Houghton Hall with Antony Gormley's Time Horizon

Music composed by Jonathan Baker, Sian Croose and Orlando Gough.

Performed by

The Voice Project quintet: Lisa Cassidy (Soprano), Sharon Durant (Soprano), Siân Croose (Alto), Jeremy Avis (Tenor) and Jonathan Baker (Bass).

Instrumentalist - Adrian Lever (piano, hammered dulcimer)

The Voice Project Choir

Norwich/ Brighton and online sessions for 120 singers.

**Rehearsals were held in Norwich and Brighton and on site at Houghton.**

**We worked very successfully with the Houghton team, and the whole project was well-run and creatively and organisationally successful.**

**Attempts to fundraise were not as successful, however. We were turned down for ACE funding, and, despite our efforts, none of the potential private funders came through.**

**We did, however, break even on the project and audience and participant feedback were very positive.**

**We did three very successful shows - 2 sellouts and 1 80% attendance, which coincided with the World Cup final.**



**Also part of our programme 2024/25**

### **Open Voices**

**A series of popular and well-attended workshops that run throughout the year**

**Start the week singing**

**Women's Voices**

**Tuning In - Voice and Movement. Sessions in Norwich and Brighton**

**Jazz, Soul and R&B**

**Men's Voices**

**Spoken word**

**January - March 2025**

### **To Each of Us - Recording Choir**

**Due to staff ill- health - we needed to scale back our output for the first 8 months of 2025. We decided to offer a recording choir project and rehearsed and recorded the 10 songs for the album 'To Each of Us' - songs mainly drawn from the Lie of the Land Project.**

### **Fundraising**

**We continued to submit funding applications to national and local funders and have recruited Stuart Hobday to support our fundraising programme.**

### **Appeal**

**We launched an appeal directly after the recording choir project.**



## **Organisation**

### **Directors**

**Sian Croose and Jon Baker have continued in their roles as Co-Directors.**

**They manage the project, fundraise, manage marketing and social media, as well as create artistic content and devise, rehearse and deliver performances.**

**Our Project Coordinator, Steph Potts, is responsible for all project and course bookings, communications, managing the website and administrative systems and day-to-day book-keeping.**

**Our financial management systems have worked to manage all the variations in income, expenditure and cash-flow effectively.**

**Joseph Nemeth has remained as our financial consultant/accountant.**

### **Associate Artists**

**We stayed connected with our associate artists Jeremy Avis, Sharon Durant, Lisa Cassidy, Adrian Lever and Orlando Gough, sharing information with our community regarding their other activities during this quieter period.**

**We continue to offer 'pay what you can' bursaries on all courses and projects.**

## **Future Funding Plans**

**We will continue to fundraise for the project during Autumn/Winter 2025 and are looking to submit applications to:**

**Arts Council England Project Grants**

**Norfolk Community Foundation  
Heritage Lottery - Diving Dream Book and History Festival project.  
Local Trusts and foundations**

**Future Activity**

**Diving Dream  
Norwich History Fest  
VP Book project with Charlie Watson  
Wolterton / Mannington possibilities  
Fundraising**

**Participants and Audiences**

**We continue to run sessions in both Norfolk and Sussex, as well as online and will be offering a wide range of courses and performance opportunities to the public.**

**Sian Croose and Jonathan Baker  
Directors – The Voice Project.  
October 2025**

**THE VOICE PROJECT LIMITED**

**ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31ST MARCH 2025**

**REGISTERED IN ENGLAND AND WALES**

**COMPANY NO. 06571713**

**THE VOICE PROJECT LIMITED**

|                                  |   |
|----------------------------------|---|
| <b>COMPANY NUMBER</b>            | 06571713 (ENGLAND AND WALES)  |
| <b>MANAGEMENT COMMITTEE</b>      | J.P.A. BAKER<br>S.E. CROOSE   |
| <b>SECRETARY</b>                 | S.E. CROOSE   |
| <b>REGISTERED OFFICE</b>         | 90 UPPER ST GILES STREET<br>NORWICH<br>NORFOLK NR2 1LT                          |
| <b>REGISTERED CHARITY NUMBER</b> | 1127925   |
| <b>REPORTING ACCOUNTANT</b>      | ACCOUNTANCY 121<br>56 ST WILLIAMS WAY<br>THORPE ST ANDREW<br>NORWICH<br>NR7 0AP |



## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE VOICE PROJECT LIMITED**

I report on the accounts of the company for the year ended 31<sup>st</sup> March 2025, which are set out on pages 1 to 5.

### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43 (2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:-

- examine the accounts under section 43 of the 1993 Act;  
to follow the procedures laid down in the general Directions given by the Charity Commission
- under section 43 (7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

### **BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

ACCOUNTANCY 121  
56 ST WILLIAMS WAY  
NORWICH  
NR7 0AP

# **THE VOICE PROJECT LIMITED**

## **REPORT OF THE DIRECTORS**

The Directors present their annual report and accounts for the year ended 31<sup>st</sup> March 2025.

### **PRINCIPAL ACTIVITY**

The principal activity of the company is to advance the education of the public in the arts and to promote health through involvement in health activity.

### **DIRECTORS**

The Directors who served during the year were:-

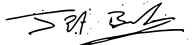
J.P.A. Baker  
S.E. Croose

### **STATUS**

The company is limited by guarantee and does not have a share capital.  
The company is a registered charity.

In preparing the above report, the Directors have taken advantage of special exemptions applicable to small companies.

SIGNED ON BEHALF OF THE BOARD  
OF DIRECTORS:

.....  
  
.....  
J.P.A. BAKER  
DIRECTOR

Approved by the Board:

19<sup>th</sup> May 2025

# THE VOICE PROJECT LIMITED

## Balance Sheet - 31<sup>st</sup> March 2025

|   | Notes | 2025    | 2024    |
|---|-------|---------|---------|
| <b>Fixed Assets</b>                                   |       |         |         |
| Tangible Assets                                       | 2     | -       | -       |
| <b>Current Assets</b>                                 |       |         |         |
| Debtors and Prepayment                                |       | 3,070   | 439     |
| Cash at Bank and in Hand                              |       | 5,027   | 3,370   |
|   |       | <hr/>   | <hr/>   |
|   |       | 8,097   | 3,809   |
|   |       | <hr/>   | <hr/>   |
| <b>Creditors: Amounts falling due within one year</b> |       |         |         |
| Creditors and Deferred Income                         |       | 4,462   | 650     |
|   |       | <hr/>   | <hr/>   |
| <b>Net Current Assets</b>                             |       | 3,635   | 3,159   |
|   |       | <hr/>   | <hr/>   |
| <b>Net Assets</b>                                     |       | £ 3,635 | £ 3,159 |
|   |       | <hr/>   | <hr/>   |
| <b>Financed by:-</b>                                  |       |         |         |
| Profit and Loss Account                               | 10    | £ 3,635 | £ 3,159 |
|   |       | <hr/>   | <hr/>   |

For the year ending 31<sup>st</sup> March 2025 the company was entitled to an exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

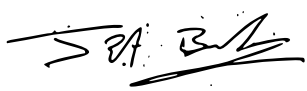
### Directors' Responsibilities:

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The Directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed on behalf of the  
Board of Directors:

  
JPA Baker  
Director

Approved by the Board: 19<sup>th</sup> May 2025

The Notes on pages 3 to 5 form part of these Accounts

# THE VOICE PROJECT LIMITED

## Statement of Financial Activities for the year ended 31<sup>st</sup> March 2025

|  | Notes | 2024/25            |                  | 2023/24         |
|--|-------|--------------------|------------------|-----------------|
|  |       | Unrestricted Funds | Restricted Funds | Total Funds     |
| <b>Income and Expenditure</b>                                    |       |                    |                  |                 |
| <b>Incoming Resources</b>  |       |                    |                  |                 |
| Ticket Sales (Event Income)                                      |       | 9,667              | -                | 9,667           |
| Project Participants   |       | 30,851             | -                | 30,851          |
| Grants (Trusts and Foundations) 1d                               |       | 2,000              | -                | 2,000           |
| Commission Fees  |       | -                  | -                | -               |
| Donations  |       | 7,115              | -                | 7,115           |
| CD Sales and Downloads   |       | 63                 | -                | 63              |
| CPD  |       | -                  | -                | -               |
| Open Voices Courses  |       | 15,023             | -                | 15,023          |
| <b>Total Incoming Resources</b>                                  |       | <b>£ 64,719</b>    | <b>-</b>         | <b>£ 64,719</b> |
| <b>Resources Used</b>  |       |                    |                  |                 |
| <b>Direct Charitable Expenditure</b>                             |       |                    |                  |                 |
| Artist Fees and Casual Labour                                    |       | 21,984             | -                | 21,984          |
| Online booking Fees  |       | 1,412              | -                | 1,412           |
| Directors' Fees  |       | 18,500             | -                | 18,500          |
| Production, Film & Stage Management                              |       | 1,000              | -                | 1,000           |
| Merchandise Costs -Recording Choir CDs                           |       | 1,914              | -                | 1,914           |
| Travelling, Accommodation & Subsistence                          |       | 3,949              | -                | 3,949           |
| Hire Of Equipment  |       | 642                | -                | 642             |
| Catering   |       | 1,714              | -                | 1,714           |
| Room and Venue Hire  |       | 4,907              | -                | 4,907           |
|  |       | 56,022             | -                | 56,022          |
| <b>Other Expenditure</b>   |       |                    |                  |                 |
| Administration and Management                                    | 3     | 8,221              | -                | 8,221           |
| Depreciation   | 2     | -                  | -                | -               |
|  |       | 8,221              | -                | 8,221           |
| <b>Total Resources Used</b>                                      |       | <b>£ 64,243</b>    | <b>-</b>         | <b>£ 64,243</b> |
| <b>Net (Outgoing)Incoming Resources</b>                          |       | <b>476</b>         | <b>-</b>         | <b>476</b>      |
| <b>Balances brought forward as at 1<sup>st</sup> April 2024</b>  |       | <b>3,159</b>       | <b>-</b>         | <b>3,159</b>    |
| <b>Balances carried forward as at 31<sup>st</sup> March 2025</b> |       | <b>£ 3,635</b>     | <b>-</b>         | <b>£ 3,635</b>  |



## THE VOICE PROJECT LIMITED

### Notes to the Accounts for the year ended 31<sup>st</sup> March 2025

#### 1. Accounting Policies

- (a) **Basis of Accounting**  
The accounts have been prepared under the historical cost accounting convention and in accordance with the Financial Reporting Standard for Smaller Entities and incorporate the results of the principal activity which is described in the Directors' Report and which is continuing.
- (b) **Cash Flow**  
The accounts do not include a cash flow statement because the company, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash Flow Statements".
- (c) **Depreciation**  
Depreciation is calculated to write down the cost of all tangible fixed assets, over their estimated useful lives at the following annual rate:-
- |                  |                      |
|------------------|----------------------|
| Office Equipment | 25% reducing balance |
|------------------|----------------------|
- (d) **Grants and Sponsorships**  
Grants and Sponsorships are credited to the Profit and Loss account in accordance with the accruals concept.
- (e) **Unrestricted Funds**  
These are funds available to the charity for its general purposes, and use of such funds remains at the discretion of the charity's management committee.
- (f) **Restricted Funds**  
These are funds subject to the conditions proposed by the donor or by the specific terms of the appeal under which the funds are realised.

#### 2. Tangible Assets

|                                  | Office<br>Equipment | Total |
|----------------------------------|---------------------|-------|
| Cost - 31.03.2024                | 8,498               | 8,498 |
| Additions                        | -                   | -     |
|                                  | <hr/>               | <hr/> |
| Cost - 31.03.2025                | 8,498               | 8,498 |
|                                  | -----               | ----- |
| Depreciation - 31.03.2024        | 8,498               | 8,498 |
| Charge in the year to 31.03.2025 | -                   | -     |
|                                  | <hr/>               | <hr/> |
| Depreciation - 31.03.2025        | 8,498               | 8,498 |
|                                  | -----               | ----- |
| Net Book Value - 31.03.2024      | -                   | -     |
| Net Book Value - 31.03.2025      | -                   | -     |

# THE VOICE PROJECT LIMITED

## Notes to the Accounts for the year ended 31<sup>st</sup> March 2025

### 3. Administration and Management

|  | 2025    | 2024    |
|--|---------|---------|
| Coordinator and Administrator Fees         | 4,200   | 6,140   |
| Bookkeeping & Accounting Fees              | 1,560   | 990     |
| Insurance                                  | 579     | 507     |
| Marketing & Promotion                      | 950     | 820     |
| Web Maintenance and IT Costs               | -       | -       |
| Repairs and Renewals- Equipment            | -       | -       |
| Bank Charges                               | 60      | -       |
| Sundry                                     | -       | 5       |
| Stationery, Postage and Office Consumables | 872     | 405     |
|  | <hr/>   | <hr/>   |
|  | £ 8,221 | £ 8,867 |
|  | <hr/>   | <hr/>   |

### 4. Surplus on Ordinary Activities is stated after Charging:-

|                             | 2025<br>£ | 2024<br>£ |
|-----------------------------|-----------|-----------|
| Depreciation - Owned Assets | -         | 1,696     |
| Directors' Remuneration     | -         | -         |
|                             | <hr/>     | <hr/>     |

### 5. Taxation

The company is a registered charity and is not subject to Corporation Tax.

### 6. Creditors Due within one year

|                 | 2025    | 2024  |
|-----------------|---------|-------|
| Deferred Income | -       | 55    |
| Creditors       | 4,462   | 595   |
|                 | <hr/>   | <hr/> |
|                 | £ 4,462 | £ 650 |
|                 | <hr/>   | <hr/> |

### 7. Contingent Liabilities

There were no Contingent Liabilities

### 8. Capital Commitments

At the end of the financial period the Directors have neither contracted for nor authorised the commitment of any capital expenditure.

## THE VOICE PROJECT LIMITED

### Notes to the Accounts for the year ended 31<sup>st</sup> March 2025

#### 9. Company Status

The company is limited by guarantee and does not have a share capital.

#### 10. Profit and Loss Account

|  | Unrestricted<br>Funds | Restricted<br>Funds | Total<br>2025 | Total<br>2024 |
|--|-----------------------|---------------------|---------------|---------------|
| Balance at 1 <sup>st</sup> April 2024  | 3,159                 | -                   | 8,375         | 8,375         |
| Surplus/(Deficit) for the year         | 476                   | -                   | 476           | (5,216)       |
|  | <hr/>                 | <hr/>               | <hr/>         | <hr/>         |
| Balance at 31 <sup>st</sup> March 2025 | £ 3,635               | -                   | £ 3,635       | £ 3,159       |
|  | <hr/>                 | <hr/>               | <hr/>         | <hr/>         |

**THE VOICE PROJECT LIMITED**

**ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31ST MARCH 2025**

**REGISTERED IN ENGLAND AND WALES**

**COMPANY NO. 06571713**



**THE VOICE PROJECT LIMITED**

|                                  |   |
|----------------------------------|---|
| <b>COMPANY NUMBER</b>            | 06571713 (ENGLAND AND WALES)  |
| <b>MANAGEMENT COMMITTEE</b>      | J.P.A. BAKER<br>S.E. CROOSE   |
| <b>SECRETARY</b>                 | S.E. CROOSE   |
| <b>REGISTERED OFFICE</b>         | 90 UPPER ST GILES STREET<br>NORWICH<br>NORFOLK NR2 1LT                          |
| <b>REGISTERED CHARITY NUMBER</b> | 1127925   |
| <b>REPORTING ACCOUNTANT</b>      | ACCOUNTANCY 121<br>56 ST WILLIAMS WAY<br>THORPE ST ANDREW<br>NORWICH<br>NR7 0AP |

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE VOICE PROJECT LIMITED**

I report on the accounts of the company for the year ended 31<sup>st</sup> March 2025, which are set out on pages 1 to 5.

### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

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Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:-

- examine the accounts under section 43 of the 1993 Act;  
to follow the procedures laid down in the general Directions given by the Charity Commission
- under section 43 (7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

### **BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

ACCOUNTANCY 121  
56 ST WILLIAMS WAY  
NORWICH  
NR7 0AP

## **THE VOICE PROJECT LIMITED**

### **REPORT OF THE DIRECTORS**

The Directors present their annual report and accounts for the year ended 31<sup>st</sup> March 2025.

#### **PRINCIPAL ACTIVITY**

The principal activity of the company is to advance the education of the public in the arts and to promote health through involvement in health activity.

#### **DIRECTORS**

The Directors who served during the year were:-

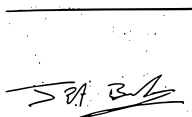
J.P.A. Baker  
S.E. Croose

#### **STATUS**

The company is limited by guarantee and does not have a share capital.  
The company is a registered charity.

In preparing the above report, the Directors have taken advantage of special exemptions applicable to small companies.

SIGNED ON BEHALF OF THE BOARD  
OF DIRECTORS:

  
.....  
J.P.A. BAKER  
DIRECTOR

Approved by the Board:

19<sup>th</sup> May 2025

# THE VOICE PROJECT LIMITED

## Balance Sheet - 31<sup>st</sup> March 2025

|   | Notes | 2025    | 2024    |
|---|-------|---------|---------|
| <b>Fixed Assets</b>                                   |       |         |         |
| Tangible Assets                                       | 2     | -       | -       |
| <b>Current Assets</b>                                 |       |         |         |
| Debtors and Prepayment                                |       | 3,070   | 439     |
| Cash at Bank and in Hand                              |       | 5,027   | 3,370   |
|   |       | <hr/>   | <hr/>   |
|   |       | 8,097   | 3,809   |
|   |       | <hr/>   | <hr/>   |
| <b>Creditors: Amounts falling due within one year</b> |       |         |         |
| Creditors and Deferred Income                         |       | 4,462   | 650     |
|   |       | <hr/>   | <hr/>   |
| <b>Net Current Assets</b>                             |       | 3,635   | 3,159   |
|   |       | <hr/>   | <hr/>   |
| <b>Net Assets</b>                                     |       | £ 3,635 | £ 3,159 |
|   |       | <hr/>   | <hr/>   |
| <b>Financed by:-</b>                                  |       |         |         |
| Profit and Loss Account                               | 10    | £ 3,635 | £ 3,159 |
|   |       | <hr/>   | <hr/>   |

For the year ending 31<sup>st</sup> March 2025 the company was entitled to an exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

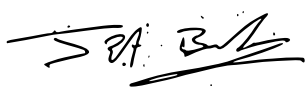
### Directors' Responsibilities:

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The Directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed on behalf of the  
Board of Directors:

  
JPA Baker  
Director

Approved by the Board: 19<sup>th</sup> May 2025

The Notes on pages 3 to 5 form part of these Accounts

# THE VOICE PROJECT LIMITED

## Statement of Financial Activities for the year ended 31<sup>st</sup> March 2025

|  | Notes | 2024/25            |                  | 2023/24         |
|--|-------|--------------------|------------------|-----------------|
|  |       | Unrestricted Funds | Restricted Funds | Total Funds     |
| <b>Income and Expenditure</b>                                    |       |                    |                  |                 |
| <b>Incoming Resources</b>  |       |                    |                  |                 |
| Ticket Sales (Event Income)                                      |       | 9,667              | -                | 9,667           |
| Project Participants   |       | 30,851             | -                | 30,851          |
| Grants (Trusts and Foundations) 1d                               |       | 2,000              | -                | 2,000           |
| Commission Fees  |       | -                  | -                | -               |
| Donations  |       | 7,115              | -                | 7,115           |
| CD Sales and Downloads   |       | 63                 | -                | 63              |
| CPD  |       | -                  | -                | -               |
| Open Voices Courses  |       | 15,023             | -                | 15,023          |
| <b>Total Incoming Resources</b>                                  |       | <b>£ 64,719</b>    | <b>-</b>         | <b>£ 64,719</b> |
| <b>Resources Used</b>  |       |                    |                  |                 |
| <b>Direct Charitable Expenditure</b>                             |       |                    |                  |                 |
| Artist Fees and Casual Labour                                    |       | 21,984             | -                | 21,984          |
| Online booking Fees  |       | 1,412              | -                | 1,412           |
| Directors' Fees  |       | 18,500             | -                | 18,500          |
| Production, Film & Stage Management                              |       | 1,000              | -                | 1,000           |
| Merchandise Costs -Recording Choir CDs                           |       | 1,914              | -                | 1,914           |
| Travelling, Accommodation & Subsistence                          |       | 3,949              | -                | 3,949           |
| Hire Of Equipment  |       | 642                | -                | 642             |
| Catering   |       | 1,714              | -                | 1,714           |
| Room and Venue Hire  |       | 4,907              | -                | 4,907           |
|  |       | 56,022             | -                | 56,022          |
| <b>Other Expenditure</b>   |       |                    |                  |                 |
| Administration and Management                                    | 3     | 8,221              | -                | 8,221           |
| Depreciation   | 2     | -                  | -                | -               |
|  |       | 8,221              | -                | 8,221           |
| <b>Total Resources Used</b>                                      |       | <b>£ 64,243</b>    | <b>-</b>         | <b>£ 64,243</b> |
| <b>Net (Outgoing)Incoming Resources</b>                          |       | <b>476</b>         | <b>-</b>         | <b>476</b>      |
| <b>Balances brought forward as at 1<sup>st</sup> April 2024</b>  |       | <b>3,159</b>       | <b>-</b>         | <b>3,159</b>    |
| <b>Balances carried forward as at 31<sup>st</sup> March 2025</b> |       | <b>£ 3,635</b>     | <b>-</b>         | <b>£ 3,635</b>  |

## THE VOICE PROJECT LIMITED

### Notes to the Accounts for the year ended 31<sup>st</sup> March 2025

#### 1. Accounting Policies

- (a) **Basis of Accounting**  
The accounts have been prepared under the historical cost accounting convention and in accordance with the Financial Reporting Standard for Smaller Entities and incorporate the results of the principal activity which is described in the Directors' Report and which is continuing.
- (b) **Cash Flow**  
The accounts do not include a cash flow statement because the company, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash Flow Statements".
- (c) **Depreciation**  
Depreciation is calculated to write down the cost of all tangible fixed assets, over their estimated useful lives at the following annual rate:-
- |                  |                      |
|------------------|----------------------|
| Office Equipment | 25% reducing balance |
|------------------|----------------------|
- (d) **Grants and Sponsorships**  
Grants and Sponsorships are credited to the Profit and Loss account in accordance with the accruals concept.
- (e) **Unrestricted Funds**  
These are funds available to the charity for its general purposes, and use of such funds remains at the discretion of the charity's management committee.
- (f) **Restricted Funds**  
These are funds subject to the conditions proposed by the donor or by the specific terms of the appeal under which the funds are realised.

#### 2. Tangible Assets

|                                  | Office<br>Equipment | Total |
|----------------------------------|---------------------|-------|
| Cost - 31.03.2024                | 8,498               | 8,498 |
| Additions                        | -                   | -     |
|                                  | <hr/>               | <hr/> |
| Cost - 31.03.2025                | 8,498               | 8,498 |
|                                  | -----               | ----- |
| Depreciation - 31.03.2024        | 8,498               | 8,498 |
| Charge in the year to 31.03.2025 | -                   | -     |
|                                  | <hr/>               | <hr/> |
| Depreciation - 31.03.2025        | 8,498               | 8,498 |
|                                  | -----               | ----- |
| Net Book Value - 31.03.2024      | -                   | -     |
| Net Book Value - 31.03.2025      | -                   | -     |

# THE VOICE PROJECT LIMITED

## Notes to the Accounts for the year ended 31<sup>st</sup> March 2025

### 3. Administration and Management

|  | 2025    | 2024    |
|--|---------|---------|
| Coordinator and Administrator Fees         | 4,200   | 6,140   |
| Bookkeeping & Accounting Fees              | 1,560   | 990     |
| Insurance                                  | 579     | 507     |
| Marketing & Promotion                      | 950     | 820     |
| Web Maintenance and IT Costs               | -       | -       |
| Repairs and Renewals- Equipment            | -       | -       |
| Bank Charges                               | 60      | -       |
| Sundry                                     | -       | 5       |
| Stationery, Postage and Office Consumables | 872     | 405     |
|  | <hr/>   | <hr/>   |
|  | £ 8,221 | £ 8,867 |
|  | <hr/>   | <hr/>   |

### 4. Surplus on Ordinary Activities is stated after Charging:-

|                             | 2025<br>£ | 2024<br>£ |
|-----------------------------|-----------|-----------|
| Depreciation - Owned Assets | -         | 1,696     |
| Directors' Remuneration     | -         | -         |
|                             | <hr/>     | <hr/>     |

### 5. Taxation

The company is a registered charity and is not subject to Corporation Tax.

### 6. Creditors Due within one year

|                 | 2025    | 2024  |
|-----------------|---------|-------|
| Deferred Income | -       | 55    |
| Creditors       | 4,462   | 595   |
|                 | <hr/>   | <hr/> |
|                 | £ 4,462 | £ 650 |
|                 | <hr/>   | <hr/> |

### 7. Contingent Liabilities

There were no Contingent Liabilities

### 8. Capital Commitments

At the end of the financial period the Directors have neither contracted for nor authorised the commitment of any capital expenditure.

## THE VOICE PROJECT LIMITED

### Notes to the Accounts for the year ended 31<sup>st</sup> March 2025

#### 9. Company Status

The company is limited by guarantee and does not have a share capital.

#### 10. Profit and Loss Account

|  | Unrestricted<br>Funds | Restricted<br>Funds | Total<br>2025 | Total<br>2024 |
|--|-----------------------|---------------------|---------------|---------------|
| Balance at 1 <sup>st</sup> April 2024  | 3,159                 | -                   | 8,375         | 8,375         |
| Surplus/(Deficit) for the year         | 476                   | -                   | 476           | (5,216)       |
|  | <hr/>                 | <hr/>               | <hr/>         | <hr/>         |
| Balance at 31 <sup>st</sup> March 2025 | £ 3,635               | -                   | £ 3,635       | £ 3,159       |
|  | <hr/>                 | <hr/>               | <hr/>         | <hr/>         |