

THE VOICE PROJECT

The Voice Project - Directors' Report for The Voice Project to March 31st 2024

Introduction



Sian Croose and Jon Baker at Antony Gormley's studio Feb 8th 2024

The Voice Project is an original open-access choral theatre project, creating innovative community performances across Norfolk, Suffolk and Sussex as well as offering workshops and courses for community and professional singers.

Since 2008 we have created performance projects that have included hundreds of community singers and professional performers in inspiring venues. It is our belief and

experience that singing really lifts the spirits, helps create and sustain friendships, reduces loneliness, and improves mental and physical health.

After our last project we asked participants to share three words to describe their experience.

Here are some examples:



Amazing inspiring enjoyable / Challenging emotional enjoyable / Engaging connection creative / Challenging empowering thrilling / Breathtaking inspiring fulfilling / Challenging informative exhausting/ Special remarkable cohesion / Thought-provoking stimulating/

Proud exhilarated uplifted/ Wonderful moving absorbing/ Magical challenging sociable/ Magical inspiring food for the soul /Inspiring intriguing amazing /Surreal magical, moving/

Shared, uplifting and magical! /Joyful extraordinary privilege / Inspirational challenging rewarding /Challenging stimulating rewarding / Stress-reducing community emboldening / Inspiring challenging exciting/ Exciting exhausting creative / Wonderful soul food uplifting / Interesting rewarding inspiring/ Tiring challenging exhilarating/ Enjoyable demanding original/ Joyful moving fun / Gorgeous transcendent - a privilege

We offer projects and workshops - uplifting singing experiences which support people through the ups and downs of life. Some of our choir and team members have experienced ill health and bereavement and find the Voice Project activities a brilliant support in recovery.

Each project is created by the Directors with members of our team of Associate Artists with new music created for each site-responsive piece of choral theatre.

After an intense period which saw us produce 5 pieces of work in a 12 month period from March 22 to July 23 we decided to pause for a season and offer courses and workshops from September to March .

Programme for 2023/24

April - July

Arc of the Sun performed on 15 July 2023 at St. Peter and St. Paul Church, Salle.

Music composed by Jonathan Baker, Sian Croose, Orlando Gough. The Voice Project quintet: Lisa Cassidy (Soprano), Sharon Durant (Soprano), Siân Croose (Alto), Jeremy Avis (Tenor) and Jonathan Baker (Bass). Instrumentalists - Adrian Lever (piano, hammered dulcimer) and Rowland Sutherland (flute, piccolo)



Salle Church, Norfolk.

June

Scenius - Ellen Fisher at Norwich Arts Centre. 2 day CPD. The movement director with Meredith Monk & Vocal Ensemble, Ellen Fisher, led workshop movement and voice sessions at Norwich Arts Centre with participants from a wide professional peer group from around the UK.



Ellen Fisher leading 'Scenius 1' photo - Roxane Smith



Ellen Fisher leading 'Scenius 1' photo - Roxane Smith



'Scenius 1' photo - Roxane Smith

Autumn/Winter 2023/24

After an intense period which saw us produce 5 pieces of work in a 12 month period from March 22 to July 23 we decided to pause for a season and offer courses and workshops from September to March .

Courses offered

Start the week singing

Women's Voices

Jazz, Soul and R&B

Men's Voices

Spoken Voice

These were popular and generated income to help sustain the Directors and support the costs of maintaining the organisation. This explains the drop in income and expenditure account for in the Financial statements 23/24

In November 2023 we started meeting with Orlando Gough, Antony Gormley and David Cholmondley of Houghton Hall to develop 'The Lie of the Land', a performance project that was launched at the end of March 2024 and was performed three times over one weekend (July 13/14) at Houghton. This was well-received by audiences and participants alike.

Organisation

-

Directors

Sian Croose and Jon Baker have continued in their roles as Co-Directors.

During Autumn/Winter 2023/24, they worked closely with Associate Artist Orlando Gough on 'The Lie of the Land'.

They continue to manage the project, fundraise, manage marketing and social media as well as create artistic content and devise, rehearse and deliver performances.

Our Project Coordinator, Steph Potts is responsible for all project and course bookings, communications, managing the website and administrative systems and day-to-day book-keeping.

Our financial management systems have worked to manage all the variations in income, expenditure and cash-flow effectively.

Joseph Nemeth has remained as our financial consultant/accountant.

Associate Artists

We stayed connected with our associate artists Jeremy Avis, Sharon Durant, Lisa Cassidy, Adrian Lever and Orlando Gough sharing information with our community regarding their other activities, during this quieter period.

Sponsorship/Charitable Giving/Support in Kind

We have received small donations from individuals as well as support in kind from local partners, Norwich Arts Centre.

We implemented some of the recommendations from the Finance Survey - raising standard ticket prices by a modest amount. We have also added a two-tier donation rate that participants can pay when signing up to a project and this was paid by a small but useful number of project participants.

We continue to offer 'pay what you can' bursaries on all courses and projects.

Other Activities

Both Directors have been involved in other projects during this period, acquiring new skills, perspectives and contacts, many of which have been of creative benefit to the Voice Project and our participants and audience members.

We remain committed to continuing to provide innovative, life-enhancing creative adventures for our existing community as well as the new people that sign up for each activity we offer.

Future Funding plans

We will continue to fundraise for the project during Autumn/Winter 2025 and are looking to submit applications to:

Arts Council England Project Grants

Heritage Lottery

Local Trusts and foundations

Future Activity

Winter weekend

Short film at Houghton for The Lie of the Land

Research and Development for a Summer Project with potential partners National Trust / Brighton Festival

Research and Development for WinterSongs featuring Errollyn Wallen and Michael Henry.

Scenius - CPD for professionals

Participants and Audiences

We continue to run sessions in both Norfolk and Sussex as well as online and will be offering a wide range of courses and performance opportunities to the public.

Sian Croose and Jonathan Baker

Directors – The Voice Project.

September 2024

THE VOICE PROJECT LIMITED

**ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2024**

REGISTERED IN ENGLAND AND WALES

COMPANY NO. 06571713

THE VOICE PROJECT LIMITED

COMPANY NUMBER	06571713 (ENGLAND AND WALES)
MANAGEMENT COMMITTEE	J.P.A. BAKER S.E. CROOSE
SECRETARY	S.E. CROOSE
REGISTERED OFFICE	90 UPPER ST GILES STREET NORWICH NORFOLK NR2 1LT
REGISTERED CHARITY NUMBER	1127925
REPORTING ACCOUNTANT	ACCOUNTANCY 121 56 ST WILLIAMS WAY THORPE ST ANDREW NORWICH NR7 0AP

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE VOICE PROJECT LIMITED

I report on the accounts of the company for the year ended 31st March 2024, which are set out on pages 1 to 5.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43 (2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:-

- examine the accounts under section 43 of the 1993 Act;
to follow the procedures laid down in the general Directions given by the Charity Commission
- under section 43 (7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

ACCOUNTANCY 121
56 ST WILLIAMS WAY
NORWICH
NR7 0AP

THE VOICE PROJECT LIMITED

REPORT OF THE DIRECTORS

The Directors present their annual report and accounts for the year ended 31st March 2024.

PRINCIPAL ACTIVITY

The principal activity of the company is to advance the education of the public in the arts and to promote health through involvement in health activity.

DIRECTORS

The Directors who served during the year were:-

J.P.A. Baker
S.E. Croose

STATUS

The company is limited by guarantee and does not have a share capital.
The company is a registered charity.

In preparing the above report, the Directors have taken advantage of special exemptions applicable to small companies.

SIGNED ON BEHALF OF THE BOARD
OF DIRECTORS:



.....
J.P.A. BAKER
DIRECTOR

Approved by the Board:

17th September 2024

THE VOICE PROJECT LIMITED

Balance Sheet - 31st March 2024

	Notes	2024	2023
Fixed Assets			
Tangible Assets	2	-	1,696
Current Assets			
Debtors and Prepayment		439	510
Cash at Bank and in Hand		3,370	7,667
		<hr/>	<hr/>
		3,809	8,177
		<hr/>	<hr/>
Creditors: Amounts falling due within one year			
Creditors and Deferred Income		650	1,498
		<hr/>	<hr/>
Net Current Assets/(Liabilities)		3,159	6,679
		<hr/>	<hr/>
Net Assets		£ 3,159	£ 8,375
		<hr/>	<hr/>
Financed by:-			
Profit and Loss Account	10	£ 3,159	£ 8,375
		<hr/>	<hr/>

For the year ending 31st March 2024 the company was entitled to an exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' Responsibilities:

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The Directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed on behalf of the
Board of Directors:



.....
JPA Baker
Director

Approved by the Board: 17th September 2024

The Notes on pages 3 to 5 form part of these Accounts

THE VOICE PROJECT LIMITED

Statement of Financial Activities for the year ended 31st March 2024

	Notes	2023/24		2022/23
		Unrestricted Funds	Restricted Funds	Total Funds
Income and Expenditure				
Incoming Resources				
Ticket Sales (Event Income)		3,818	-	3,818
Project Participants Courses		12,380	-	12,380
Grants (Trusts and Foundations) 1d		2,500	-	2,500
Commission Fees		-	-	941
Donations		6,489	-	11,119
CD Sales and Downloads		327	-	789
CPD		1,395	-	-
Open Voices Courses		26,419	-	10,119
Total Incoming Resources		£ 53,328	-	53,328
Resources Used				
Direct Charitable Expenditure				
Artist Fees and Casual Labour		25,616	-	21,358
Online booking Fees		1,522	-	1,101
Directors' Fees		11,000	-	28,000
Production, Film & Stage Management		300	-	3,260
Merchandise Costs -Recording Choir CDs		548	-	1,718
Travelling, Accommodation & Subsistence		2,854	-	8,367
Hire Of Equipment		495	-	1,281
Catering		429	-	1,612
Room and Venue Hire		5,217	-	6,232
		£ 47,981	-	47,981
Other Expenditure				
Administration and Management	3	8,867	-	15,843
Depreciation	2	1,696	-	1,697
		10,563	-	17,540
Total Resources Used		£ 58,544	-	58,544
Net (Outgoing)Incoming Resources		(5,216)	-	(5,216)
Balances brought forward as at 1st April 2023		8,375	-	1,504
Balances carried forward as at 31st March 2024		£ 3,159	-	£ 8,375

THE VOICE PROJECT LIMITED

Notes to the Accounts for the year ended 31st March 2024

1. Accounting Policies

(a) Basis of Accounting

The accounts have been prepared under the historical cost accounting convention and in accordance with the Financial Reporting Standard for Smaller Entities and incorporate the results of the principal activity which is described in the Directors' Report and which is continuing.

(b) Cash Flow

The accounts do not include a cash flow statement because the company, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash Flow Statements".

(c) Depreciation

Depreciation is calculated to write down the cost of all tangible fixed assets, over their estimated useful lives at the following annual rate:-

Office Equipment	25% reducing balance
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(d) Grants and Sponsorships

Grants and Sponsorships are credited to the Profit and Loss account in accordance with the accruals concept.

(e) Unrestricted Funds

These are funds available to the charity for its general purposes, and use of such funds remains at the discretion of the charity's management committee.

(f) Restricted Funds

These are funds subject to the conditions proposed by the donor or by the specific terms of the appeal under which the funds are realised.

2. Tangible Assets

	Office Equipment	Total
Cost - 31.03.2023	8,498	8,498
Additions	-	-
	<hr/>	<hr/>
Cost - 31.03.2024	8,498	8,498
	-----	-----
Depreciation - 31.03.2023	6,802	6,802
Charge in the year to 31.03.2024	1,696	1,696
	<hr/>	<hr/>
Depreciation - 31.03.2024	8,498	8,498
	-----	-----
Net Book Value - 31.03.2023	1,696	1,696
	<hr/>	<hr/>
Net Book Value - 31.03.2024	-	-

THE VOICE PROJECT LIMITED

Notes to the Accounts for the year ended 31st March 2024

3. Administration and Management

	2024	2023
Coordinator and Administrator Fees	6,140	11,120
Bookkeeping & Accounting Fees	990	1,230
Insurance	507	507
Marketing & Promotion	820	2,045
Web Maintenance and IT Costs	-	531
Repairs and Renewals- Equipment	-	50
Bank Charges	-	40
Sundry	5	45
Stationery, Postage and Office Consumables	405	275
	<hr/>	<hr/>
	£ 8,867	£ 15,843
	<hr/>	<hr/>

4. Surplus on Ordinary Activities is stated after Charging:-

	2024 £	2023 £
Depreciation - Owned Assets	1,696	1,697
Directors' Remuneration	-	-
	<hr/>	<hr/>

5. Taxation

The company is a registered charity and is not subject to Corporation Tax.

6. Creditors Due within one year

	2024	2023
Deferred Income	55	445
Creditors	595	1,053
	<hr/>	<hr/>
	£ 650	£ 1,498
	<hr/>	<hr/>

7. Contingent Liabilities

There were no Contingent Liabilities

8. Capital Commitments

At the end of the financial period the Directors have neither contracted for nor authorised the commitment of any capital expenditure.

THE VOICE PROJECT LIMITED

Notes to the Accounts for the year ended 31st March 2024

9. Company Status

The company is limited by guarantee and does not have a share capital.

10. Profit and Loss Account

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
Balance at 1 st April 2023	6,875	1,500	8,375	13,927
Surplus/(Deficit) for the year	(5,216)	-	(5,216)	-
	_____	_____	_____	_____
Balance at 31 st March 2024	£ 1,659	£ 1,500	£ 3,159	£ 13,927
	_____	_____	_____	_____

THE VOICE PROJECT LIMITED

**ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2024**

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S.E. Croose

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SIGNED ON BEHALF OF THE BOARD
OF DIRECTORS:



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J.P.A. BAKER
DIRECTOR

Approved by the Board:

17th September 2024

THE VOICE PROJECT LIMITED

Balance Sheet - 31st March 2024

	Notes	2024	2023
Fixed Assets			
Tangible Assets	2	-	1,696
Current Assets			
Debtors and Prepayment		439	510
Cash at Bank and in Hand		3,370	7,667
		<hr/>	<hr/>
		3,809	8,177
		<hr/>	<hr/>
Creditors: Amounts falling due within one year			
Creditors and Deferred Income		650	1,498
		<hr/>	<hr/>
Net Current Assets/(Liabilities)		3,159	6,679
		<hr/>	<hr/>
Net Assets		£ 3,159	£ 8,375
		<hr/>	<hr/>
Financed by:-			
Profit and Loss Account	10	£ 3,159	£ 8,375
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The Directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed on behalf of the
Board of Directors:



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JPA Baker
Director

Approved by the Board: 17th September 2024

The Notes on pages 3 to 5 form part of these Accounts

THE VOICE PROJECT LIMITED

Statement of Financial Activities for the year ended 31st March 2024

	Notes		2023/24		2022/23
		Unrestricted Funds	Restricted Funds	Total Funds	
Income and Expenditure					
Incoming Resources					
Ticket Sales (Event Income)		3,818	-	3,818	15,039
Project Participants Courses		12,380	-	12,380	34,083
Grants (Trusts and Foundations) 1d		2,500	-	2,500	25,250
Commission Fees			-	-	941
Donations		6,489	-	6,489	11,119
CD Sales and Downloads		327	-	327	789
CPD		1,395	-	1,395	-
Open Voices Courses		26,419	-	26,419	10,119
Total Incoming Resources		£ 53,328	-	53,328	97,340
Resources Used					
Direct Charitable Expenditure					
Artist Fees and Casual Labour		25,616	-	25,616	21,358
Online booking Fees		1,522	-	1,522	1,101
Directors' Fees		11,000	-	11,000	28,000
Production, Film & Stage Management		300	-	300	3,260
Merchandise Costs -Recording Choir CDs		548	-	548	1,718
Travelling, Accommodation & Subsistence		2,854	-	2,854	8,367
Hire Of Equipment		495	-	495	1,281
Catering		429	-	429	1,612
Room and Venue Hire		5,217	-	5,217	6,232
		£ 47,981	-	47,981	72,929
Other Expenditure					
Administration and Management	3	8,867	-	8,867	15,843
Depreciation	2	1,696	-	1,696	1,697
		10,563	-	10,563	17,540
Total Resources Used		£ 58,544	-	58,544	90,469
Net (Outgoing)Incoming Resources		(5,216)	-	(5,216)	6,871
Balances brought forward as at 1st April 2023					
		8,375	-	8,375	1,504
Balances carried forward as at 31st March 2024					
		£ 3,159	-	3,159	£ 8,375

THE VOICE PROJECT LIMITED

Notes to the Accounts for the year ended 31st March 2024

1. Accounting Policies

(a) Basis of Accounting

The accounts have been prepared under the historical cost accounting convention and in accordance with the Financial Reporting Standard for Smaller Entities and incorporate the results of the principal activity which is described in the Directors' Report and which is continuing.

(b) Cash Flow

The accounts do not include a cash flow statement because the company, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash Flow Statements".

(c) Depreciation

Depreciation is calculated to write down the cost of all tangible fixed assets, over their estimated useful lives at the following annual rate:-

Office Equipment	25% reducing balance
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(d) Grants and Sponsorships

Grants and Sponsorships are credited to the Profit and Loss account in accordance with the accruals concept.

(e) Unrestricted Funds

These are funds available to the charity for its general purposes, and use of such funds remains at the discretion of the charity's management committee.

(f) Restricted Funds

These are funds subject to the conditions proposed by the donor or by the specific terms of the appeal under which the funds are realised.

2. Tangible Assets

	Office Equipment	Total
Cost - 31.03.2023	8,498	8,498
Additions	-	-
	<hr/>	<hr/>
Cost - 31.03.2024	8,498	8,498
	-----	-----
Depreciation - 31.03.2023	6,802	6,802
Charge in the year to 31.03.2024	1,696	1,696
	<hr/>	<hr/>
Depreciation - 31.03.2024	8,498	8,498
	-----	-----
Net Book Value - 31.03.2023	1,696	1,696
	<hr/>	<hr/>
Net Book Value - 31.03.2024	-	-

THE VOICE PROJECT LIMITED

Notes to the Accounts for the year ended 31st March 2024

3. Administration and Management

	2024	2023
Coordinator and Administrator Fees	6,140	11,120
Bookkeeping & Accounting Fees	990	1,230
Insurance	507	507
Marketing & Promotion	820	2,045
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Repairs and Renewals- Equipment	-	50
Bank Charges	-	40
Sundry	5	45
Stationery, Postage and Office Consumables	405	275
	<hr/>	<hr/>
	£ 8,867	£ 15,843
	<hr/>	<hr/>

4. Surplus on Ordinary Activities is stated after Charging:-

	2024 £	2023 £
Depreciation - Owned Assets	1,696	1,697
Directors' Remuneration	-	-
	<hr/>	<hr/>

5. Taxation

The company is a registered charity and is not subject to Corporation Tax.

6. Creditors Due within one year

	2024	2023
Deferred Income	55	445
Creditors	595	1,053
	<hr/>	<hr/>
	£ 650	£ 1,498
	<hr/>	<hr/>

7. Contingent Liabilities

There were no Contingent Liabilities

8. Capital Commitments

At the end of the financial period the Directors have neither contracted for nor authorised the commitment of any capital expenditure.

THE VOICE PROJECT LIMITED

Notes to the Accounts for the year ended 31st March 2024

9. Company Status

The company is limited by guarantee and does not have a share capital.

10. Profit and Loss Account

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
Balance at 1 st April 2023	6,875	1,500	8,375	13,927
Surplus/(Deficit) for the year	(5,216)	-	(5,216)	-
	_____	_____	_____	_____
Balance at 31 st March 2024	£ 1,659	£ 1,500	£ 3,159	£ 13,927
	_____	_____	_____	_____