



Parish of
St Peter Woking
St Peter's · St Mark's · All Souls'

ANNUAL REPORT
of the PAROCHIAL CHURCH COUNCIL
FINANCIAL STATEMENTS (in separate booklet)

For the year ended 31 December 2021

Priest in Charge

Revd. Jonathan Thomas
The Vicarage
66 Westfield Road
Woking
Surrey
GU22 9NG

Bankers

St Peter's and St Mark's
Santander Bank
Bridle Road,
Merseyside
GIR 0AA

All Souls'
Barclays Bank
Church Street East
Woking
Surrey
GU21 6AE

Independent Examiner

Steve Bonsor

PARISH CHURCH
St Peter's, Old Woking

DISTRICT CHURCHES
All Souls', Sutton Green
St Mark's, Westfield

ANNUAL REPORTS FOR 2021

Introduction

The Parochial Church Council (PCC) is a Charity which has been registered with the Charity Commissioners since 2009. The Charities Act 2016 regulates the way in which the PCC must report to its local congregation and the public at large. The report and accounts for 2021 are presented in a format that complies with the requirements of the Charities Act 2016.

Parish Aims and PCC organisation

Our purpose is to make disciples of Jesus Christ in the Parish of St Peter, Woking and to support our mission partners in other countries in their disciple-making ministries.

The PCC co-operates with the clergy in promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical.

The PCC has responsibility for the financial affairs of the church, and for the maintenance and insurance of:

- The three churches and their contents;
- The St Peter's Church Centre and its contents.

The PCC meets at least four times a year and is assisted by a considerable amount of committee work, particularly with regard to the day-to-day business of the district churches.

All the statutory disclosure information and details of the various committees are set out on page 2 of this report.

The Accounts

The consolidated accounts of the parish, having been examined by the Independent Examiner, have to be approved by the PCC and then presented to the Annual Parochial Church Meeting. The format of the accounts set out on pages 1 to 9 of the separate booklet conforms to the provisions of the Charities Act 2016 and the Church Accounting Regulations 2006. The combined income of the parish has exceeded the threshold of £100,000, and therefore the accounts have been prepared on the accrual's basis, in accordance with the regulations laid down by the Charities Act 2016.

Receipts and payments are analysed into Restricted Fund activities and Unrestricted Funds. Restricted Fund income relates to a specific purpose. The funds of All Souls', Sutton Green and of St Mark's, Westfield are Restricted Funds. Unrestricted funds are those that the PCC can allocate as they consider appropriate.

STATUTORY DISCLOSURES:

Membership of the Parochial Church Council (PCC):-

Members of the PCC are either ex-officio, elected by the Annual Parochial Church Meeting or the Annual District Church Meetings in accordance with the Church Representation Rules, or co-opted to the Council by the vote of its members. During the year the following served as members of the PCC:

PCC MEMBERS SERVING JANUARY – DECEMBER 2021

Priest in Charge	Rev'd Jonathan Thomas	
Curate	Revd Sam Waako	Until Dec 2021
Permission to Officiate	Rev'd Mick Moorse	
Licensed Lay Minister	Rachel Johnson	
Churchwardens	Mark Lemprière Jacquie Still	
Elected members	Vacancy	Deputy Warden, St Peter's
	Rosemary McCrum	Deputy Warden, St Mark's
	Vacancy	Deputy Warden, All Souls'
	Martin Maguire	St Peter's representative
	Brenda Collard	St Peter's representative
	Caroline Harvey	St Peter's representative
	Kay Dodds	St Mark's representative & PSO
	Patrick Phillipps	All Souls' representative
	Geoff Pugh	Deanery Synod representative
	Pauline Wilde	Deanery Synod representative
	Jenny Jones	Deanery Synod representative
Co-opted members	Allen Taylor	Parish Treasurer
	Jane Minney	PCC Secretary

Committees

Standing Committee

This is the only committee required by law. It meets, as necessary, to transact the business of the PCC between meetings, subject to any delegated responsibilities made by the PCC.

The following committees are sub-committees of the PCC:

St Peter's Church Council

This committee meets at least four times each year to deal with the delegated responsibilities of evangelistic, pastoral, administrative and financial matters appertaining to St Peter's Church, Old Woking.

All Souls' District Church Council

This committee meets at least four times each year to deal with the delegated responsibilities of evangelistic, pastoral, administrative and financial matters appertaining to All Souls' Church, Sutton Green.

St Mark's District Church Council

This committee meets at least four times each year to deal with the delegated responsibilities of evangelistic, pastoral, administrative and financial matters appertaining to St Mark's Church, Westfield.

Finance Committee

This committee meets three times each year to facilitate the financial affairs of the parish and the consolidation and presentation of the parish accounts.

Church Employees

There were two paid employees of the PCC. Helen Maguire, Robin Jones (until October 2021).

Occasional Worship Leaders and Preachers

There are 5 Occasional Worship Leaders – Geoff Pugh, Brenda Cox, Rosemary McCrum, Mark Lempriere, and Patrick Phillipps and 3 Occasional Preachers – Geoff Pugh, Jenny Jones and Mark Lempriere.

Reports

1.	PARISH REPORTS	page
	Vicar's Report	3
	Children and Families Ministry Report	5
	Parochial Church Council of St. Peter, Woking – Treasurer's Report	5
	Missions Giving 2020	6
	Financial Statements as of 31 st December 2021 – (see separate booklet)	6
	Parochial Church Council of St. Peter, Woking – Secretary's Report	6
	Churchwardens' Report	7
	Premises Reports	8
	Electoral Roll Report	10
	Deanery Synod Report	10
	Pastoral Team Report	10
	Parish Safeguarding Officer's report	11

1. PARISH REPORTS

VICAR'S REPORT

Reflecting on 2021 I think it has been in many ways an even more testing time for the parish than 2020 when COVID first hit us all. In 2020 there was a strong sense of 'Dunkirk' spirit, of getting through it together, with the thought that COVID wouldn't last too long. In 2021 we realised that COVID was not going to go away quickly, and we started to get tired of all the worrying it caused us, the restrictions that were still upon us both in church and wider life and the extra work that caused many of us. We realised that things would never get back to 'normal', and we had to embrace a 'new normal' as we talked about in our summer sermon series, which many have found hard especially as we are constantly adapting and changing.

On top of COVID we had to make the sad decision to make Robin Jones, our children's and families' minister, redundant due to financial pressures and we said goodbye to the Waako family at the end of their wonderful curacy with us. With many of our older church family getting more frail, some moving away and a number not coming back to church after the start of COVID, our numbers in church on Sundays have reduced as has those who volunteer, though that is true for many churches.

Whilst it might be easy to get down about all this, I take great strength knowing that God has been with us throughout 2021 and that he is still Lord. It can be very easy to get things out of perspective and see things only from our own point of view and forget that God holds history in his hands and has worked through great upheavals throughout human history and continues to do so now. I have also been encouraged through the testing times of 2021 by those who have given so much to the life of the parish through their pastoral care, their practical help, their leadership and their financial giving. Church is all about being the family of God being together to support and encourage one another in our journeys of faith and I am grateful to all in our church family in this parish.

2021 Highlights

There are a few elements of parish life in 2021 that I would like to specifically highlight:

- It was lovely having ordinand Steve Green on placement with us before Easter. Steve brought freshness, wisdom and great humility to his ministry with us
- We are so pleased that Rachel Johnson was accepted for ordination training, recognising the call God has put on her life to ordained ministry. She began her training in September and will be ordained deacon in 2023
- In September we transitioned from twice monthly service in each church and a weekly pre-recorded online service to returning to weekly services in each church with one service

being livestreamed. The PCC thought and prayed about a new service pattern that would be sustainable which was adopted in September.

- We continued with our monthly Energise service at St Peter's aimed at families that had been started during lockdown and began a new Energise Plus service in the church centre which has developed into a valued service in the life of St Peter's
- We started up Connections Café as part of our new initiatives which brought together people from across the parish and has been well supported and valued as a space to chat, play games, do craft, hear a speaker and enjoy food together
- It was great to restart Tots and Refresh Café as ministry to our families, both of which have re-established themselves well and have good numbers attending
- We held outdoor services at St Mark's on Good Friday, in May and August which were popular and had a real sense of togetherness and held our carol service at St Mark's outside with a fire and the Almac Bisley Brass Band which was well attended by the community and had a wonderful atmosphere.
- We enjoyed a Craft Fair at St Peter's raising money for the Chancel Reordering work
- During the autumn we engaged in the Church of England's Living in Love and Faith course on gender, relationship, marriage and sexuality, preaching on these fundamental, but difficult subjects in church and discuss them in our Connect Groups. It provided a safe space for open discussion and views on these important subjects and was a good way to learn together.

Good-byes

We had a wonderful united service in December to say thank you to Sam, Lyz, Luke, Matthew and Abigail for their ministry amongst us and pray for them as the move to St Mary's Andover. They brought much to the life of our parish for which we are grateful and we miss them. The PCC had to make the difficult decision to make Robin Jones redundant from his post as Children's and Families' Minister and we thanked Robin for his valuable ministry amongst us. We are pleased that he and Jenny remain part of our worshipping community and were delighted when baby Georgia arrived in February 2022.

Dean, Tracey, Lily and Theo left the parish as Dean began his curacy at Holy Trinity Aldershot and we are grateful for their ministry amongst us over many years and glad they are not too far away and keep in touch.

Sadly a number of our wider church family died in 2021 so we remember Barbara Thirst, Enid Hardman, Jean Rowe, Jason Hoford and George Still with thanks for their contribution to the life of our churches.

Thank yous

I am always grateful for everyone who contributes to the life of our parish as we worship together, share faith together, minister together, administer together and care for each other together. Whilst I will name a few people below I can't name everyone who contributes so richly to parish life, so forgive me if you are not mentioned by name, you are valued.

I am thankful for all that Rachel Johnson gives to the parish, her thoughtful wisdom and prayerfulness and especially her contribution to our children's and families ministry during a year of transition. I have been blessed with two committed and inspiring churchwardens in Mark and Jacquie, the ever hard-working Rosemary McCrum as deputy warden and Clive Boyle for being deputy warden in everything but name at All Souls'

Thank you to Helen for keeping the office going during challenging times, a huge task and you do much more than most people realise. Thank you to Sue Harvey for your continued putting together of Notes and News and the Prayer Diary, such valued resources for the parish.

I am so pleased to Kay Dodds for taking on the role as our Parish Safeguarding Officer, such an important role, and picking it up so well, able supported by Kirsty Angus helping with training, and thankful for all that Tracey Pusey established in that role beforehand.

The official pastoral team of Brenda Cox, Pauline Wilde, Martin Maguire and Carol Whitehorn give so much to care for our congregations, ably supported by Patrick and Barbara Phillpps at All Souls' and many others across the parish and I appreciate your ministries.

Thank you to all our service leaders, preachers and musicians, those who maintain our buildings, who help manage our finances, who arrange our flowers, who welcome, read and pray in church, who help our children grow in faith, who represent us on Church Councils, and to all who give financially to the parish which is more needed than ever.

My wife Sarah plays such an important role in supporting me in ministry, through her love and prayers and her own service in the parish, so thank you Sarah! But my final thank you has to be to God, the one who created us, loves us, saves us and never let's go of us. To Him be glory forever!

Jonathan

CHILDREN AND FAMILIES MINISTRY

We were unable to run Sunday School sessions for the first half of the year but were able to maintain connections with families through Energise and Forest Church. We also distributed prayer activity bags as part of 'Thy Kingdom Come' which were well received. Sunday School resumed in September, running monthly at St Mark's led by Libby and twice a month at St Peter's led by Rachel and Louise. Numbers are low but this is allowing for good friendships to grow within the groups and we have enjoyed having support from some of the young people as well as a loyal team of helpers. Energise continues to run monthly and regularly attracts new families, although building relationships with them and encouraging regular attendance remains challenging.

Y3 remains an important group for the young people who attend. It started the year running on zoom under Sam and Jenny's leadership, with fortnightly in person sessions resuming in the summer. Several new members joined, making for some vibrant mealtime conversations and times of fun and learning together. It was a great joy to see three young people confirmed (and one baptised) at the Deanery confirmation service in November. With Sam departing in December and Jenny on maternity leave, Sarah has taken over running Y3 with a team of helpers and is currently looking for an additional regular helper to come on board.

Rachel & Sarah

PAROCHIAL CHURCH COUNCIL OF ST. PETER WOKING – TREASURER'S REPORT

COVID continued to affect us financially in 2021 with further lockdowns meaning restricted or no attendance across the Parish for the first few months and some individuals returning to church only gradually, resulting in a drop in collections, fund raising events, use of premises and fees.

Unrestricted income was £130,680 and expenditure was £145,927 giving an overall deficit of £15,247 in 2021, compared to a surplus of £3,474 in 2020

There were a few key items affecting this result:

- Primarily a significant decrease of £8,490 from Income tax recoverable, mainly due to an overestimate in 2020 accounts of what was expected to be received in 2021 as well as a shift of givers from Gift Aid to non-Gift Aid
- A £3,500 decrease in regular Gift Aid giving
- £9,000 decrease in donations and appeals, though 2020 was particularly high due to appeals for gifts relating to loss of income from COVID
- Gift Days was £1,800 down on 2020

- Collections were over £4,000 up on 2020 when services were cancelled for many month and we only ran service fortnightly after, but still significantly down on pre-COVID levels
- Expenses were similar to 2020 helped by a £4,000 grant from the Diocese lowering our parish share recognising the financial effect COVID had on parishes

We hope this was an exceptional year, but need to build up our regular giving so would encourage people to review their giving so we have a solid base for the future.

Expenditure on Children's and Families' Ministry was £11,043 in 2021, paying mainly for our Children's and Families' Minister Robin Jones who was on part furlough for 8 months and then made redundant at the end of October. Income came from both individual givers and the Bailey Trust, an independent charitable trust administered by the incumbent and church wardens of the parish. However, the funds from the Bailey Trust were fully expended in 2021 so it was closed. Extra income to cover the Children's and Families ministry came from a £2,091 transfer from general funds. The remaining money in the restricted Children's and Families fund of £1,710 is the remainder of a £3,000 lottery grant for Refresh Café.

A new restricted Parish Support Fund was created transferring funds from the Coronavirus Support Fund set up in 2020 which was shown in the Main Parish Account.

A new restricted fund for the St Peter's Chancel Reordering scheme was also set up with some fundraising taking place in 2021.

Allen Taylor has resigned as treasurer as he is moving away from the area and we thank Allen for his support these last 3 years, especially with moving us to QuickBooks which has made reporting much easier. If anyone would like to take on this position, working with Helen Maguire as our financial assistant please speak with Jonathan.

Mission giving in 2021

Mission Partner	Amount
St Michaels' Church Sheerwater	£ 1,000
Church Army	£ 1,000
CMS – Malcolm Pritchard	£ 1,000
Project Return	£ 216
Engage Woking Schools	£ 500
Total	£ 3,716

Allen Taylor (Treasurer) and Jonathan Thomas (Vicar)

PARISH FINANCIAL STATEMENTS (Please see separate booklet)

PAROCHIAL CHURCH COUNCIL OF ST PETER, WOKING - SECRETARY

The PCC met for **four** scheduled meetings in January, March, June and October with the meetings for the first three remotely by Zoom, and only the last in person, with an average attendance of 15 members.

The format of the scheduled meetings includes regular agenda headings and a liturgy structure, with Bible reading, thanksgiving, and short times of open prayer for the matters under discussion. Highlights of the recent activities of each of the three churches are also shared at every meeting. Regular business of the PCC includes the oversight of parish financial affairs, so budget planning and progress is reviewed at every meeting.

January:-

- It was agreed to support St Michael's, Sheerwater for the next five years.

- The Diocese is looking at supporting schools, parishes and families in faith and mission with meetings to be held to review our work with children and families in the parish.
- Chancel reordering is making slow progress, with plans drawn up and proposals sent to the Diocese.
- A skills audit is planned, although postponed due to present circumstances.

March:-

- Replacements were required for St Peter's Churchwarden and the Parish Safeguarding Officer.
- An away morning was held in February post Covid.
- Livestreaming options of quality and financial investment were discussed.
- Future service patterns were discussed.
- Funding for Children's & Families Minister was raised, in connection with the financial aspect of the Rectory being empty at the end of 2021, and the Bailey Trust monies.

June:-

- Pre-recorded services will move to livestreaming.
- Service patterns were revised due to less clergy available.
- Volunteers were required for the skills audit.
- Archbishop of Canterbury's Mission will have 10 events in the Diocese over 24-26 September

October:-

- Due to the present curate leaving, the parish had been accepted as a future training parish for a curate, but there will not be one as there has been no suitable fit.
- The Children's & Families Minister leaves this month.
- Faculty has been put forward and approved for chancel reordering.
- A brainstorming session was held for ideas for outreach and growth for 2022.

Extraordinary meetings:-

- There were also **five** additional Extraordinary PCC meetings and votes in January (lockdown), June (Diocesan funding), August (Safeguarding Officer) and two in September (Children & Families Minister), all by Zoom, and with an average attendance of 15 members.

Jane Minney, PCC Secretary

CHURCHWARDENS REPORT

As we look back on 2021 it seems to be is a long time ago!

I would like to give thanks for our ministry team who have worked so hard this year, as well as learning to develop online formats. In addition Jonathan continued in his role of Area Dean.

Covid

This has remained a big challenge for us as we have continued to adapt to new ways of working and worshipping.

A very big thank you must go to Robin who has been instrumental in the provision of our online services. In the first instance, services were pre-recorded and then moved to live streaming from church as restrictions were eased. Robin addressed many of the technical challenges and did much production work too!

We also extended the live streaming service to St Marks with a simpler system, this is used when it is not possible to broadcast from St Peters.

Seating arrangements in all churches were modified to permit social distancing along with open windows and doors.

We also installed Co2 monitors to help us measure how well the ventilation is working in some of our buildings.

The Covid safe outdoor carol service at St Marks with the Almac Bisley brass band was a big success, with many more chairs being required at the last minute.

Church life

On a personal note we were very sad to say goodbye to the Pusey family as they moved away, but at the same time celebrate that Dean started his Curacy.

We were also sad to see the Waako family move away as Sam finished his curacy with us. So what has been our loss this year is gain for two other parishes!

We would like to thank Tracey Pusey for all the work she did as Safeguarding Officer over many years, and we would like to extend our gratitude to Kay Dodds for replacing Tracey in this role.

Volunteers help our parish to function, and we are so grateful to everyone who comes forward to help, whether in an official role or 'behind the scenes'. We greatly appreciate the work of our Pastoral Team as well as our Occasional Worship Leaders & Preachers. We don't have space to mention everyone but you know who you are, and you are a blessing to us all!

As we negotiate the challenges of 2022 may we all continue to seek and serve the Lord and may his holy spirit rest on each and every one of us.

Jacquie Still and Mark Lempriere

PREMISES REPORTS

St Peter's

St Peter's Premises Team met a couple of times in 2021 to continue with the daily and monthly regular maintenance needs. It continued to work through the 2018 Quinquennial Inspection workplan to ensure both Church and Church Centre are maintained to the required standards of public buildings.

The large focus project for the Team and church in 2021 year has been the Chancel Re-ordering project which has been supported by the Church Architect. Approval from the PCC and subsequent faculty approval by the Diocese Advisory Committee meant this project moves to the fundraising stage in 2022.

The issue of the Garden of Remembrance name plaques which were becoming detached from the memorial was resolved. These are held in situ on the newly cleaned Portland Stone by screws and ensure all who wish to pay their respects and remember loved ones can do so and see their names permanently in place. The stone was cleaned and plaques affixed by Christ Anstey.

The collapsed drain in the middle of the car park was raised making the car park much smoother.

The Church Yard grass continues to be maintained by Woking Borough Council, but any other maintenance has been conducted by the premises team and volunteers, including the Community Payback team which started maintaining the churchyard in 2021. A huge thank you to

all who continued to serve on the church cleaning rota which returned to full action stations once services returned to a more normal pattern.

Whilst the Chancel Re-ordering project will be a focus in 2022, the upgrade of St Peter's sound system will also be considered to allow all to hear, see and be blessed by the services taking place within St Peters.

We continue to be blessed with the buildings in our care within the parish. Blessed too with people with the skills and vision to maintain them. My thanks to all those on the team, their families who allow them to give some much of their gifts of time and skills, and all who volunteer to continue to maintain and beautify the places of worship entrusted to our care.

Jacquie Still

St Mark's

St Marks DCC carried out their annual building inspection on 27th June 2021. The building was found to be in a fair state of repair, with no major works required in the immediate future. A copy of the full report can be found attached to the minutes of the DCC meeting of September 21st 2021. Minor actions recorded in the report pertained to internal wear and tear items of decoration. Externally there was a need to trim back brambles from the car park where some spaces had become seriously encroached upon. Other general gardening and weeding items were noted. A working party was planned to address these issues but Covid was making this difficult.

Covid19 has been a challenge for us all and on-line worship has been one of our parish responses. To enable this we carried out a DIY installation of a WebCam, and upgraded our broadband network to give us the ability to broadcast on Youtube Livestream.

We purchased a new fridge for the kitchen and some tables which were funded by a grant to our Refresh Cafe. We are fortunate that our building has benefited from some good quality maintenance and upgrades in the past and this has ensured its good condition now.

We have engaged the services of the SCC Community Payback Group who will be dealing with the items of decoration and the grounds tidying. There will be a materials cost only to us. We hope this relationship will continue and that it will be mutually beneficial to all.

A big thank you must go to Rosemary McCrum, our Deputy Warden, whose tireless efforts ensure the building functions for our weekday hirers as well as for worship every Sunday.

Mark Lempriere

All Souls'

All Souls' church saw a few small maintenance items in 2021 such as replacing some small window panes on the south-east side of the church, repairs to the hymn book cupboard, a temporary repair to the ceiling in the church room, and general cleaning and tidying up of the church yard. A big thanks to Clive Boyle, supported by Guy Quitmann for this maintenance work.

From restricted funds we purchased a large TV monitor on wheels which has been used a number of times in service for showing videos and slides for presentations and sermons which has proven very useful and flexible.

Significant maintenance work is planned prior to All Souls' centenary celebration in June 2022.

Jonathan

ELECTORAL ROLL

We had a completely new Electoral Roll in 2019, but there has not been much change since then. Sadly a number of people have passed or moved away, and only a few have joined. Below are the figures for the three churches and the parish as a whole.

ELECTORAL ROLL 2021

New E.R.

	2019 Total	2020 Total	2021 Total	2022 Total
SP	84	85	86	82
SM	32	32	32	31
AS	25	25	25	23
unspecified	3	3	3	3
TOTAL	144	145	146	139

APCM: 30.4.19

APCM: 20.10.20

APCM: 11.5.21

APCM: 10.5.22

Brigitte Morton

DEANERY SYNOD

The Deanery Synod met three times in 2021 - in February, June and October.

The February meeting was yet again held via Zoom due to the continuing Coronavirus Pandemic. Reverend Mark Wallace gave a presentation on 'Living in Love and Faith' course which looks at sexuality and identity within the Church of England. Parishes were encouraged to participate by running courses or encourage parishioners to attend a course run by the Deanery, and the course was subsequently used for our own parish Connect groups, with perhaps some on occasion considerable learning and re-assessment of thoughts and attitudes and operational matters by all involved.

Our June meeting was still via Zoom, and still, perhaps surprisingly, well attended. At this meeting Covid world presentations were given by four churches within the Deanery: St Pauls Maybury on the benefits of being a vaccination centre, St Mary of Bethany on Church without walls bridging the digital divide, St Andrews Goldsworth Park on their partnership with 'Foodwise' during lockdown and in our own parish our new family Energise and Forest church services that were started during lockdown that were especially focused on keeping connecting with both new and currently familiar families. On a broader note the meeting also looked at various ways to improve communication within and across the Deanery and the Diocese.

The October meeting was held in person - at last! Well attended indeed, it was splendidly hosted at St Mary of Bethany. Alison Moulden, Diocesan Environmental officer gave a presentation entitled 'Net Zero and Eco Church'. Everyone then fell into one of four groups of our Deanery churches to look at what we could or should be doing, about our undoubted neglect of the world that God has given us, as individuals and as parishes. Lively discussions indeed, and a commonality of urgent and practical actions that parishes have since then undertaken, very much reflected in our own Parish work group since then.

Each of these meetings has resulted in lots of Deanery wide consistent thinking and action at Parish level: overall this has very much been helped by direction and support from the Diocese, and by the hard work of our Deanery Leadership Team. Roll on 2022!

Geoff Pugh, Pauline Wilde, Jenny Jones

PASTORAL TEAM

It has been a real privilege for Martin, Pauline, Carol, and myself to be able to keep in touch with so many of you throughout this year by telephone and visits when requested. We have tried to cover the whole Parish but we can only do this when we understand the needs. Yes it has

been a difficult time for us all, we just want you to know that we have been praying for you and organising plans to keep in touch. The Connections Cafe has been running for several months now and enjoyed by many - why not give it a try.

It would be good to have others join our pastoral group, the training is well planned and relevant to today's situations, each one of us have found it very useful, enlightening and not at all arduous. If you are at all interested do speak with Jonathan or myself.

Brenda Cox 07921 160684

PARISH SAFEGUARDING OFFICER

As the Church of England has made huge strides in safeguarding in recent years, so too has this parish – this is in no small measure down to my predecessor, Tracey Pusey. I wish to pay tribute to her for all she achieved in establishing good structures and practice in our churches. I assumed the role of Parish Safeguarding Officer (PSO) in August 2021. Since then, I have necessarily spent some time getting abreast of all the role entails. I have completed the training modules mandated for the role, namely, the Core Training, consisting of Basic Awareness, Foundation and Leadership modules, followed by Safer Recruitment and People Management and Raising Awareness of Domestic Abuse. I attended an Induction course for new PSOs in September and a PSO Workshop in November. I am also the DBS Validator for the parish and have completed the DBS Validator Training.

There have been two key changes which need to be included in this report. Firstly, a new Safeguarding Training Pathway came into effect in January 2022. The main change is the requirement for those in specific roles to undertake not just the Basic Awareness course but also the Foundations part of the Core Training. The Training Pathway Document is available on the Diocese of Guildford website or from me. Secondly, the Diocese now requires DBS checks to be renewed every three years, instead of every 5 years. (This process is being rolled out over 2 years, so the Diocese has until January 2024 to ensure all DBS checks are less than three years old).

Kirsty Angus has been a great support to me in her role as Parish Safeguarding Training Officer. She has updated the record of training undertaken by members of the parish and checks when people are due to renew their training. We are working together to ensure that people who take on a role in our church fully understand what the role entails, and that the necessary safeguarding procedures and relevant training are carried out.

I meet regularly with Jonathan, our incumbent, to discuss the safeguarding needs of the parish: we look at and update the Parish Dashboard, an on-line tool to enable parishes to check the safeguarding requirements it needs to meet and to produce a safeguarding action plan, each stage of which is shared with and approved by the PCC.

I attend PCC meetings both as PSO and as PCC representative for St Mark's. I seek to inform the PCC of changes to safeguarding requirements and to ensure that the PCC is fully aware of its safeguarding responsibilities.

I have visited each of the churches in the parish to introduce myself and to raise awareness of the importance of safeguarding in our churches and to encourage everyone to regard it as an integral part of all we do. I am in the process of getting to know more about the activities taking place in our churches, visiting the various groups and meeting the people leading and helping.

We are members of God's family here at St Peter's, Woking, and God wants the best for all his children, that they may flourish and live the best lives they can. It is our duty as Christians to enable this to happen in our church, by ensuring it is a place where all feel protected and surrounded by God's love. Psalm 121 contains these words, 'He will not let your foot slip, he who

watches over you will not slumber... the Lord will keep you from harm, he will watch over your life.' Let us ensure that safeguarding is 'a golden thread running through all we do'.

Kay Dodds, PSO & DBS Validator

PAROCHIAL CHURCH COUNCIL OF ST PETER, WOKING
FINANCIAL STATEMENTS
31ST DECEMBER 2021

Independent examiner's report to the PCC of St. Peter, Woking

This report on the accounts of the PCC for the year ended 31 December 2021, which are set out on pages 2 to 9, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and the Charities Act 2016 ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and S.145 of the Act have been met. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Act and Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 144 (2) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - (a) to keep accounting records in accordance with section 144 (2) of the Act; and
 - (b) to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations, have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Steven Bonsor CPFA
Independent Examiner

5th April 2022

PAROCHIAL CHURCH COUNCIL OF ST PETER, WOKING

BALANCE SHEET

31ST DECEMBER 2021

		2021 £	2020 £
FIXED ASSETS			
Tangible fixed assets	7	57,000	58,614
CURRENT ASSETS			
Debtors	7	6,083	39,308
Short term deposits		141,958	142,912
Cash at bank		56,561	38,421
		<u>204,602</u>	<u>220,641</u>
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	7	<u>10,439</u>	<u>10,781</u>
NET CURRENT ASSETS		194,163	209,860
NET ASSETS		<u>251,163</u>	<u>268,474</u>
FUNDS	3, 7		
Unrestricted Funds		71,038	91,268
Restricted Funds		123,124	120,206
Property Fund		57,000	57,000
		<u>251,162</u>	<u>268,474</u>

PAROCHIAL CHURCH COUNCIL OF ST PETER, WOKING

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR TO 31ST DECEMBER 2021

		Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 2020 £ £	
	Note				
INCOMING RESOURCES					
<i>Incoming resources from donors</i>	2(a)	106,291	4,104	216,686	119,778
<i>Other voluntary incoming resources</i>	2(b)	3,299	8,768	12,067	32,540
<i>Income from charitable and ancilliary trading</i>	2(c)	21,079	0	21,079	20,205
<i>Income from investments</i>	2(d)	11	35	46	415
TOTAL INCOMING RESOURCES		<u>130,680</u>	<u>12,907</u>	<u>143,587</u>	<u>172,938</u>
RESOURCES USED					
<i>Grants</i>	3(a)	4,033	1,364	5,397	4,821
<i>Activities directly relating to the work of the church</i>	3(b)	121,132	2,965	245,229	119,915
<i>Fund raising and publicity</i>	3(c)	593	0	593	169
<i>Church management and administration</i>	3(d)	18,210	10,643	10,643	39,867
<i>Building and restoration works</i>	3(e)	1,959	0	1,959	5,833
TOTAL RESOURCES USED		<u>145,927</u>	<u>14,972</u>	<u>160,899</u>	<u>170,605</u>
NET INCOMING/(OUTGOING) RESOURCES		-15,247	-2,065	-17,312	2,333
BALANCES BROUGHT FORWARD AT 1ST JANUARY		91,268	120,206	211,474	209,141
Transfer from Unrestricted to Restricted (see page 8)		-4,983	4,983		
BALANCES CARRIED FORWARD AT 31ST DECEMBER		<u>71,038</u>	<u>123,124</u>	<u>194,162</u>	<u>211,474</u>

PAROCHIAL CHURCH COUNCIL OF ST PETER, WOKING
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31ST DECEMBER 2021

ACCOUNTING POLICIES

The financial statements have been prepared under the Charities Act 2016 and in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charity Commission's Statement of Recommended Practice, Accounting and Reporting. The financial statements have been prepared under the historical cost convention except for the valuation of investment assets which are shown at market value.

Funds

Unrestricted Funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Restricted Funds are those funds that have been designated by donors for a specific purpose. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members. In 2021 the Coronavirus Support Fund was transferred to becoming a Parish-wide support fund. It went from being a category in the accounts to a separate class as a restricted fund whose details are on page 9. In 2021 a new restricted fund was set up for the chancel reordering work that will be taking place in 2022 with details on p9

Incoming resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable is recognised only when received. Income tax recoverable on gift aid donations is recognised when the income to which they relate is received. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due. Funds raised by concerts, fêtes, jumble sales, quiz nights and similar events are accounted for gross. Sales of Appeal goods are accounted for gross.

Other ordinary income

Income from the use of church premises is recognised when the donation is paid

Income from investments

Gross dividends and interest are accounted for when received.

Gains and losses on investments

Unrealised gains or losses are accounted for on revaluation of investments at 31st December.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC. Organisations that have been assisted by the PCC are listed in the Annual Report.

Activities directly relating to the work of the church.

The parish share is accounted for when payable. Any quota unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Bailey Trust

The Bailey Trust is an independent charitable trust administered by the Incumbent and Churchwardens of the Parish. In 2021 the Bailey Trust used up all its resources, a total of £6,479, paying for our Children's and Families' Minister. The account has now been closed.

Short Term Loan

In 2014 the PCC accepted an interest-free loan of £3,000 which was used to assist in the purchase of a piano. The loan is included under short-term liabilities.

Staffing / Employee Emoluments

In 2021 £22,039 was spent on staff emoluments. During the year there were one part-time and one full time staff

Scott Legacy

In December 2017 the PCC received a legacy of £113,763 from the will of the late Mr. Ray Scott. This legacy is restricted to meeting the costs of repair and maintenance of the fabric of St. Peter's Church. At 31st December the balance of the fund was £103,447 with £63,447 held in The CBF Church of England Deposit Fund and £40,000 deposited with Boom Credit Union

PAROCHIAL CHURCH COUNCIL OF ST PETER, WOKING
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31ST DECEMBER 2021

1 ACCOUNTING POLICIES (CONTINUED)

Colbert Legacy

As at 31/12/21 an available balance of £21,711 was held on deposit with The CBF Church of England Deposit Fund.

Fixed Assets

Consecrated property and moveable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2)(a) and (c) of the Charities Act 2011. In order to reflect the fact that St. Mark's Church and St. Peter's Church Centre are vested in the Guildford Diocesan Board of Finance as Custodian of the PCC the costs of these two properties (£17,000 and £40,000 respectively) have been included in a Property Fund at cost.

Moveable church furnishings held by the Incumbent and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church Inventory which can be inspected. For inalienable property acquired before 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired after 1st January 2001 are capitalized and depreciated in the accounts over their anticipated useful economic life as this occurs.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items with a purchase price of £500 or less are written off when the asset is acquired.

Current assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

2 INCOMING RESOURCES	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
			2021 £	2020 £
<i>2(i) Incoming resources from donors</i>				
Planned giving:				
Regular Giving (Gift Aid)	70,030	3,283	76,596	77,389
Income Tax Recoverable	14,500	821	15,321	23,935
Regular Giving (non-Gift Aid)	12,613	0	12,613	11,826
Collections	6,975	0	6,975	2,665
Gift days	2,173	0	2,173	3,963
	106,291	4,104	110,395	119,778
<i>2(ii) Other voluntary incoming resources</i>				
Grants	0	6,673	6,673	19,641
Legacy	0		0	0
Donations and appeals	3,264	390	3,654	12,546
Fund raising events	35	1,705	1,740	353
	3,299	8,768	12,067	32,540
<i>2(iii) Income from charitable and ancillary trading</i>				
Use of Premises	17,777	0	17,777	16,462
Fees	3,073	0	3,073	2,720
Sale of goods	229	0	229	1,023
	21,079	0	21,079	20,205
<i>2(iv) Income from investments</i>				
Dividends and interest (gross)	11	35	46	415
TOTAL INCOMING RESOURCES	130,680	12,907	143,587	172,938

PAROCHIAL CHURCH COUNCIL OF ST PETER, WOKING

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2021

3 RESOURCES USED		Unrestricted Funds	Restricted Funds	TOTAL FUNDS	
		£	£	2021	2020
		£	£	£	£
3(a) <i>Grants</i>					
	Donations	317	1,364	1,681	205
	Missionary and charitable giving				
	Church overseas				
	- missionary	1,000	0	1,000	2,000
	- relief and development agencies	0	0	0	0
	Home missions and other church societies	1,750	0	1,750	1,816
	Local	966		966	800
		4,033	1,364	5,397	4,821
3(b) <i>Activities directly relating to the work of the church</i>					
	Ministry: parish share	75,937	0	75,937	79,739
	clergy expenses	1,475	476	1,951	1,564
	clergy houses	14,202	0	14,202	11,862
	other clergy costs	0	0	0	0
	Church running expenses	13,052	0	13,052	12,479
	Church maintenance	3,836	985	4,821	1,474
	Church Centre running expenses	5,797	0	5,797	4,731
	Church Centre maintenance	932	0	932	3,128
	Organist and organ maintenance	4,900	1,104	6,004	3,855
	Training	0	0	0	622
	Books and Children's Resources	1,001	400	1,401	461
		121,132	2,965	245,229	119,915
3(c) <i>Fund raising and publicity</i>					
	Costs of fund raising	593	0	593	169
		593	0	593	169
3(d) <i>Church management and administration</i>					
	Parish Administration	2,990	0	2,990	3,115
	Employee Costs	11,396	10,643	22,039	33,664
	Printing and stationery	3,824	0	3,824	3,088
		18,210	10,643	28,853	39,867
3(e) <i>Building and restoration works</i>					
	Building contractors	0	0	0	0
	Professional fees	345	0	345	2,921
	Depreciation	1,614	0	1,614	2,912
		1,959	0	1,959	5,833
TOTAL RESOURCES USED		145,927	14,972	282,031	170,605

PAROCHIAL CHURCH COUNCIL OF ST PETER, WOKING

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR TO 31ST DECEMBER 2021 (CONTINUED)**

4 FIXED ASSETS FOR USE BY THE PCC

		Freehold land and buildings £	Church equipment £	Total £
<i>Tangible fixed assets</i>				
Actual or deemed cost at 1st January 2021		57,000	71,019	128,019
Additions		0	0	0
Disposals		0	0	0
at 31 December 2021		57,000	71,019	128,019
Depreciation	at 1 January 2021	0	69,405	69,405
Change for the year		0	1,614	1,614
at 31 December 2021		0	71,019	71,019
Net Book Value	at 31 December 2021	57,000	0	57,000
	at 31 December 2020	57,000	1,614	58,614

5 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Total £
Fixed assets	57,000	0	57,000
Current assets	81,478	123,124	204,602
Current liabilities	10,439	0	10,439
	128,039	123,124	251,163

6 DEBTORS

	2021 £	2020 £
Income tax recoverable	6,083	18,227
Other debtors	0	21,081
	6,083	39,308

7 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
Accruals	10,439	10,781
Other creditors	0	0
	10,439	10,781

8 FUND DETAILS

The Restricted Funds comprise:

Scott Legacy	100,474	102,415
All Souls' Restricted Fund	17,317	17,791
Parish` Parish Support Fund (New)	1,528	0
Chancel Reordering Fund (New)	2,095	0
Children and Families' fund	1,710	0
	123,124	120,206
Unrestricted Fund (comprising General Funds of all three churches)	128,038	148,268

PAROCHIAL CHURCH COUNCIL OF ST PETER, WOKING - 2021 ACCOUNTS

PARISH GENERAL FUND

	2021	2020
	£	£
INCOME		
Regular Giving (Gift Aid)	70,030	73,610
Income tax recoverable	14,500	22,990
Regular Giving (non-Gift Aid)	12,613	11,826
Collections	6,975	2,665
Gift days	2,173	3,963
Grants received		0
Donations and appeals	3,264	12,208
Fund raising events	35	353
Use of Premises		
St. Peter's	11,831	10,301
St. Mark's	5,946	6,161
Fees	3,073	2,720
Sale of goods	229	1,023
Dividends and interest (gross)		0
Colbert Legacy interest	11	134
TOTAL INCOME	<u>130,680</u>	<u>147,954</u>

EXPENDITURE

Donations	317	205
Missionary and charitable giving	3,716	4,616
Ministry: parish share	75,937	79,739
clergy expenses	1,475	703
clergy houses	14,202	11,862
other clergy costs		0
Parish Administration	2,990	3,115
Employee Costs	11,396	9,822
Church running expenses		
St. Peter's	9,270	6,985
St. Mark's	3,044	3,479
All Souls'	738	2,015
Church maintenance		
St. Peter's	3,298	413
St. Mark's	538	664
All Souls'		80
Church Centre running expenses	5,797	4,731
Church Centre maintenance	932	3,128
Organist and organ maintenance	4,900	2,750
Training		622
Books & Children's Resources	1,001	461
Events Expenses	593	169
Costs of goods for sale		0
Printing and stationery	3,824	3,088
Building contractors		0
Professional fees	345	2,921
Depreciation	1,614	2,912
TOTAL EXPENDITURE	<u>145,927</u>	<u>144,480</u>

SURPLUS/(DEFICIT)	-15,247	3,474
--------------------------	---------	-------

Brought forward 1st January	91,268	87,794
-----------------------------	--------	--------

Less funds moved to Parish Support Fund	-2,892	
---	--------	--

Less funds moved to CFM fund	-2,091	
------------------------------	--------	--

Balances at 31st December	<u>71,038</u>	<u>91,268</u>
----------------------------------	----------------------	----------------------

PAROCHIAL CHURCH COUNCIL OF ST PETER, WOKING - 2021 ACCOUNTS

OTHER RESTRICTED FUNDS

	CHILDREN'S & FAMILIES' FUND		SCOTT LEGACY		ALL SOULS RESTRICTED FUND		PARISH SUPPORT FUND		CHANCEL RE-ORDERING	
	2021 £	2020 £	2021 £	2020 £	2021 £	2020 £	2021 £	2020 £	2021 £	2020 £
INCOME										
Regular Giving (Gift Aid)	3,283	3,779								
Income tax recoverable	821	945								
Gift Days										
Grants Received	6,558	19,641	115							
Funds from General Fund	2091						2892			
Donations and appeals		338							390	
Fund Raising Events									1,705	
Fees										
Sale of Goods										
Dividends and interest (gross)			33	268	2	13				
TOTAL INCOME	12,753	24,703	148	268	2	13	2,892		2,095	
EXPENDITURE										
Donations							1364			
Employee Costs	10,643	23842								
Books & Children's Resources	384									
Church Running Expenses										
Church Maintenance			985	317						
Church Centre Running Expenses										
Organ Maintenance			1,104	1,105						
Clergy Expenses		861			476					
Training										
Event Expenditure	16									
Contractors										
Professional Fees										
TOTAL EXPENDITURE	11,043	24,703	2,089	1,422	476	0	1,364	0	0	0
SURPLUS/(DEFICIT)	1,710	0	-1,941	-1,154	-474	13	1,528	0	2,095	0
Brought Forward	0	0	102,415	103,569	17,791	17,778	0	0	0	0
Balances at 31st December	1,710	0	100,474	102,415	17,317	17,791	1,528	0	2,095	0

PAROCHIAL CHURCH COUNCIL OF ST PETER, WOKING - 2021 ACCOUNTS

Appendix showing disposition of Short Term Deposits and Cash at Bank as at 31st December 2021

	<u>Bank or Deposit Taker</u>	<u>Balance at 31/12/21</u>
<u>Short Term Deposits</u>		
All Souls'	Barclays Bank	£16,797.77
St. Mark's	Santander Bank	£1.93
Colbert Legacy	CCLA	£21,710.57
Scott Legacy	CCLA	£63,447.44
Scott Legacy	Boom ! Credit Union	£40,000.00
Total		£141,957.71

Cash at Bank (current accounts)

All Souls'	Barclays Bank	£13,206.14
St. Mark's	Santander Bank	£9,808.42
Parish of St. Peter, Woking	Santander Bank	£33,546.07
Less unpresented cheques		£-
Total		£56,560.63

PAROCHIAL CHURCH COUNCIL OF ST PETER, WOKING
FINANCIAL STATEMENTS
31ST DECEMBER 2021

Independent examiner's report to the PCC of St. Peter, Woking

This report on the accounts of the PCC for the year ended 31 December 2021, which are set out on pages 2 to 9, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and the Charities Act 2016 ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and S.145 of the Act have been met. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Act and Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 144 (2) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - (a) to keep accounting records in accordance with section 144 (2) of the Act; and
 - (b) to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations, have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Steven Bonsor CPFA
Independent Examiner

5th April 2022

PAROCHIAL CHURCH COUNCIL OF ST PETER, WOKING

BALANCE SHEET

31ST DECEMBER 2021

		2021 £	2020 £
FIXED ASSETS			
Tangible fixed assets	7	57,000	58,614
CURRENT ASSETS			
Debtors	7	6,083	39,308
Short term deposits		141,958	142,912
Cash at bank		56,561	38,421
		<u>204,602</u>	<u>220,641</u>
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	7	<u>10,439</u>	<u>10,781</u>
NET CURRENT ASSETS		194,163	209,860
NET ASSETS		<u>251,163</u>	<u>268,474</u>
FUNDS	3, 7		
Unrestricted Funds		71,038	91,268
Restricted Funds		123,124	120,206
Property Fund		57,000	57,000
		<u>251,162</u>	<u>268,474</u>

PAROCHIAL CHURCH COUNCIL OF ST PETER, WOKING

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR TO 31ST DECEMBER 2021

		Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 2020 £ £	
	Note				
INCOMING RESOURCES					
<i>Incoming resources from donors</i>	2(a)	106,291	4,104	216,686	119,778
<i>Other voluntary incoming resources</i>	2(b)	3,299	8,768	12,067	32,540
<i>Income from charitable and ancilliary trading</i>	2(c)	21,079	0	21,079	20,205
<i>Income from investments</i>	2(d)	11	35	46	415
TOTAL INCOMING RESOURCES		<u>130,680</u>	<u>12,907</u>	<u>143,587</u>	<u>172,938</u>
RESOURCES USED					
<i>Grants</i>	3(a)	4,033	1,364	5,397	4,821
<i>Activities directly relating to the work of the church</i>	3(b)	121,132	2,965	245,229	119,915
<i>Fund raising and publicity</i>	3(c)	593	0	593	169
<i>Church management and administration</i>	3(d)	18,210	10,643	10,643	39,867
<i>Building and restoration works</i>	3(e)	1,959	0	1,959	5,833
TOTAL RESOURCES USED		<u>145,927</u>	<u>14,972</u>	<u>160,899</u>	<u>170,605</u>
NET INCOMING/(OUTGOING) RESOURCES		-15,247	-2,065	-17,312	2,333
BALANCES BROUGHT FORWARD AT 1ST JANUARY		91,268	120,206	211,474	209,141
Transfer from Unrestricted to Restricted (see page 8)		-4,983	4,983		
BALANCES CARRIED FORWARD AT 31ST DECEMBER		<u>71,038</u>	<u>123,124</u>	<u>194,162</u>	<u>211,474</u>

PAROCHIAL CHURCH COUNCIL OF ST PETER, WOKING
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31ST DECEMBER 2021

ACCOUNTING POLICIES

The financial statements have been prepared under the Charities Act 2016 and in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charity Commission's Statement of Recommended Practice, Accounting and Reporting. The financial statements have been prepared under the historical cost convention except for the valuation of investment assets which are shown at market value.

Funds

Unrestricted Funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Restricted Funds are those funds that have been designated by donors for a specific purpose. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members. In 2021 the Coronavirus Support Fund was transferred to becoming a Parish-wide support fund. It went from being a category in the accounts to a separate class as a restricted fund whose details are on page 9. In 2021 a new restricted fund was set up for the chancel reordering work that will be taking place in 2022 with details on p9

Incoming resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable is recognised only when received. Income tax recoverable on gift aid donations is recognised when the income to which they relate is received. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due. Funds raised by concerts, fêtes, jumble sales, quiz nights and similar events are accounted for gross. Sales of Appeal goods are accounted for gross.

Other ordinary income

Income from the use of church premises is recognised when the donation is paid

Income from investments

Gross dividends and interest are accounted for when received.

Gains and losses on investments

Unrealised gains or losses are accounted for on revaluation of investments at 31st December.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC. Organisations that have been assisted by the PCC are listed in the Annual Report.

Activities directly relating to the work of the church.

The parish share is accounted for when payable. Any quota unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Bailey Trust

The Bailey Trust is an independent charitable trust administered by the Incumbent and Churchwardens of the Parish. In 2021 the Bailey Trust used up all its resources, a total of £6,479, paying for our Children's and Families' Minister. The account has now been closed.

Short Term Loan

In 2014 the PCC accepted an interest-free loan of £3,000 which was used to assist in the purchase of a piano. The loan is included under short-term liabilities.

Staffing / Employee Emoluments

In 2021 £22,039 was spent on staff emoluments. During the year there were one part-time and one full time staff

Scott Legacy

In December 2017 the PCC received a legacy of £113,763 from the will of the late Mr. Ray Scott. This legacy is restricted to meeting the costs of repair and maintenance of the fabric of St. Peter's Church. At 31st December the balance of the fund was £103,447 with £63,447 held in The CBF Church of England Deposit Fund and £40,000 deposited with Boom Credit Union

PAROCHIAL CHURCH COUNCIL OF ST PETER, WOKING
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31ST DECEMBER 2021

1 ACCOUNTING POLICIES (CONTINUED)

Colbert Legacy

As at 31/12/21 an available balance of £21,711 was held on deposit with The CBF Church of England Deposit Fund.

Fixed Assets

Consecrated property and moveable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2)(a) and (c) of the Charities Act 2011. In order to reflect the fact that St. Mark's Church and St. Peter's Church Centre are vested in the Guildford Diocesan Board of Finance as Custodian of the PCC the costs of these two properties (£17,000 and £40,000 respectively) have been included in a Property Fund at cost.

Moveable church furnishings held by the Incumbent and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church Inventory which can be inspected. For inalienable property acquired before 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired after 1st January 2001 are capitalized and depreciated in the accounts over their anticipated useful economic life as this occurs.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items with a purchase price of £500 or less are written off when the asset is acquired.

Current assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

2 INCOMING RESOURCES	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
			2021 £	2020 £
<i>2(i) Incoming resources from donors</i>				
Planned giving:				
Regular Giving (Gift Aid)	70,030	3,283	76,596	77,389
Income Tax Recoverable	14,500	821	15,321	23,935
Regular Giving (non-Gift Aid)	12,613	0	12,613	11,826
Collections	6,975	0	6,975	2,665
Gift days	2,173	0	2,173	3,963
	<u>106,291</u>	<u>4,104</u>	<u>110,395</u>	<u>119,778</u>
<i>2(ii) Other voluntary incoming resources</i>				
Grants	0	6,673	6,673	19,641
Legacy	0		0	0
Donations and appeals	3,264	390	3,654	12,546
Fund raising events	35	1,705	1,740	353
	<u>3,299</u>	<u>8,768</u>	<u>12,067</u>	<u>32,540</u>
<i>2(iii) Income from charitable and ancillary trading</i>				
Use of Premises	17,777	0	17,777	16,462
Fees	3,073	0	3,073	2,720
Sale of goods	229	0	229	1,023
	<u>21,079</u>	<u>0</u>	<u>21,079</u>	<u>20,205</u>
<i>2(iv) Income from investments</i>				
Dividends and interest (gross)	<u>11</u>	<u>35</u>	<u>46</u>	<u>415</u>
TOTAL INCOMING RESOURCES	<u>130,680</u>	<u>12,907</u>	<u>143,587</u>	<u>172,938</u>

PAROCHIAL CHURCH COUNCIL OF ST PETER, WOKING

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2021

3 RESOURCES USED		Unrestricted Funds	Restricted Funds	TOTAL FUNDS	
		£	£	2021	2020
		£	£	£	£
3(a)	<i>Grants</i>				
	Donations	317	1,364	1,681	205
	Missionary and charitable giving				
	Church overseas				
	- missionary	1,000	0	1,000	2,000
	- relief and development agencies	0	0	0	0
	Home missions and other church societies	1,750	0	1,750	1,816
	Local	966		966	800
		4,033	1,364	5,397	4,821
3(b)	<i>Activities directly relating to the work of the church</i>				
	Ministry: parish share	75,937	0	75,937	79,739
	clergy expenses	1,475	476	1,951	1,564
	clergy houses	14,202	0	14,202	11,862
	other clergy costs	0	0	0	0
	Church running expenses	13,052	0	13,052	12,479
	Church maintenance	3,836	985	4,821	1,474
	Church Centre running expenses	5,797	0	5,797	4,731
	Church Centre maintenance	932	0	932	3,128
	Organist and organ maintenance	4,900	1,104	6,004	3,855
	Training	0	0	0	622
	Books and Children's Resources	1,001	400	1,401	461
		121,132	2,965	245,229	119,915
3(c)	<i>Fund raising and publicity</i>				
	Costs of fund raising	593	0	593	169
		593	0	593	169
3(d)	<i>Church management and administration</i>				
	Parish Administration	2,990	0	2,990	3,115
	Employee Costs	11,396	10,643	22,039	33,664
	Printing and stationery	3,824	0	3,824	3,088
		18,210	10,643	28,853	39,867
3(e)	<i>Building and restoration works</i>				
	Building contractors	0	0	0	0
	Professional fees	345	0	345	2,921
	Depreciation	1,614	0	1,614	2,912
		1,959	0	1,959	5,833
TOTAL RESOURCES USED		145,927	14,972	282,031	170,605

PAROCHIAL CHURCH COUNCIL OF ST PETER, WOKING

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR TO 31ST DECEMBER 2021 (CONTINUED)**

4 FIXED ASSETS FOR USE BY THE PCC

		Freehold land and buildings £	Church equipment £	Total £
<i>Tangible fixed assets</i>				
Actual or deemed cost at 1st January 2021		57,000	71,019	128,019
Additions		0	0	0
Disposals		0	0	0
at 31 December 2021		57,000	71,019	128,019
Depreciation	at 1 January 2021	0	69,405	69,405
Change for the year		0	1,614	1,614
at 31 December 2021		0	71,019	71,019
Net Book Value	at 31 December 2021	57,000	0	57,000
	at 31 December 2020	57,000	1,614	58,614

5 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Total £
Fixed assets	57,000	0	57,000
Current assets	81,478	123,124	204,602
Current liabilities	10,439	0	10,439
	128,039	123,124	251,163

6 DEBTORS

	2021 £	2020 £
Income tax recoverable	6,083	18,227
Other debtors	0	21,081
	6,083	39,308

7 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
Accruals	10,439	10,781
Other creditors	0	0
	10,439	10,781

8 FUND DETAILS

The Restricted Funds comprise:

Scott Legacy	100,474	102,415
All Souls' Restricted Fund	17,317	17,791
Parish` Parish Support Fund (New)	1,528	0
Chancel Reordering Fund (New)	2,095	0
Children and Families' fund	1,710	0
	123,124	120,206
Unrestricted Fund (comprising General Funds of all three churches)	128,038	148,268

PAROCHIAL CHURCH COUNCIL OF ST PETER, WOKING - 2021 ACCOUNTS

PARISH GENERAL FUND

	2021	2020
	£	£
INCOME		
Regular Giving (Gift Aid)	70,030	73,610
Income tax recoverable	14,500	22,990
Regular Giving (non-Gift Aid)	12,613	11,826
Collections	6,975	2,665
Gift days	2,173	3,963
Grants received		0
Donations and appeals	3,264	12,208
Fund raising events	35	353
Use of Premises		
St. Peter's	11,831	10,301
St. Mark's	5,946	6,161
Fees	3,073	2,720
Sale of goods	229	1,023
Dividends and interest (gross)		0
Colbert Legacy interest	11	134
TOTAL INCOME	<u>130,680</u>	<u>147,954</u>

EXPENDITURE

Donations	317	205
Missionary and charitable giving	3,716	4,616
Ministry: parish share	75,937	79,739
clergy expenses	1,475	703
clergy houses	14,202	11,862
other clergy costs		0
Parish Administration	2,990	3,115
Employee Costs	11,396	9,822
Church running expenses		
St. Peter's	9,270	6,985
St. Mark's	3,044	3,479
All Souls'	738	2,015
Church maintenance		
St. Peter's	3,298	413
St. Mark's	538	664
All Souls'		80
Church Centre running expenses	5,797	4,731
Church Centre maintenance	932	3,128
Organist and organ maintenance	4,900	2,750
Training		622
Books & Children's Resources	1,001	461
Events Expenses	593	169
Costs of goods for sale		0
Printing and stationery	3,824	3,088
Building contractors		0
Professional fees	345	2,921
Depreciation	1,614	2,912
TOTAL EXPENDITURE	<u>145,927</u>	<u>144,480</u>

SURPLUS/(DEFICIT)	-15,247	3,474
--------------------------	---------	-------

Brought forward 1st January	91,268	87,794
-----------------------------	--------	--------

Less funds moved to Parish Support Fund	-2,892	
---	--------	--

Less funds moved to CFM fund	-2,091	
------------------------------	--------	--

Balances at 31st December	<u>71,038</u>	<u>91,268</u>
----------------------------------	----------------------	----------------------

PAROCHIAL CHURCH COUNCIL OF ST PETER, WOKING - 2021 ACCOUNTS

OTHER RESTRICTED FUNDS

	CHILDREN'S & FAMILIES' FUND		SCOTT LEGACY		ALL SOULS RESTRICTED FUND		PARISH SUPPORT FUND		CHANCEL RE-ORDERING	
	2021 £	2020 £	2021 £	2020 £	2021 £	2020 £	2021 £	2020 £	2021 £	2020 £
INCOME										
Regular Giving (Gift Aid)	3,283	3,779								
Income tax recoverable	821	945								
Gift Days										
Grants Received	6,558	19,641	115							
Funds from General Fund	2091						2892			
Donations and appeals		338							390	
Fund Raising Events									1,705	
Fees										
Sale of Goods										
Dividends and interest (gross)			33	268	2	13				
TOTAL INCOME	12,753	24,703	148	268	2	13	2,892		2,095	
EXPENDITURE										
Donations							1364			
Employee Costs	10,643	23842								
Books & Children's Resources	384									
Church Running Expenses										
Church Maintenance			985	317						
Church Centre Running Expenses										
Organ Maintenance			1,104	1,105						
Clergy Expenses		861			476					
Training										
Event Expenditure	16									
Contractors										
Professional Fees										
TOTAL EXPENDITURE	11,043	24,703	2,089	1,422	476	0	1,364	0	0	0
SURPLUS/(DEFICIT)	1,710	0	-1,941	-1,154	-474	13	1,528	0	2,095	0
Brought Forward	0	0	102,415	103,569	17,791	17,778	0	0	0	0
Balances at 31st December	1,710	0	100,474	102,415	17,317	17,791	1,528	0	2,095	0

PAROCHIAL CHURCH COUNCIL OF ST PETER, WOKING - 2021 ACCOUNTS

**Appendix showing disposition of Short Term Deposits
and Cash at Bank as at 31st December 2021**

	<u>Bank or Deposit Taker</u>	<u>Balance at 31/12/21</u>
<u>Short Term Deposits</u>		
All Souls'	Barclays Bank	£16,797.77
St. Mark's	Santander Bank	£1.93
Colbert Legacy	CCLA	£21,710.57
Scott Legacy	CCLA	£63,447.44
Scott Legacy	Boom ! Credit Union	£40,000.00
Total		£141,957.71

Cash at Bank (current accounts)

All Souls'	Barclays Bank	£13,206.14
St. Mark's	Santander Bank	£9,808.42
Parish of St. Peter, Woking	Santander Bank	£33,546.07
Less unpresented cheques		£-
Total		£56,560.63