

BUDLEIGH SALTERTON LITERARY FESTIVAL

England & Wales · Charity number 1127885

Details

Status Registered

Legal form CIO

Registered 2009-02-04

Register [View on the Charity Commission register](#)

Contact

Address 10 Fairfield Close
Exmouth
EX8 2BN

Phone 01395266672

Email ruth@budlitfest.org.uk

Website www.budlitfest.org.uk

Activities

Objects: THE ADVANCEMENT OF EDUCATION FOR THE BENEFIT OF THE PUBLIC IN EAST DEVON BY THE PROMOTION OF THE ARTS OF LITERATURE, POETRY, THE WRITTEN AND SPOKEN WORD, AND RELATED ARTS, IN PARTICULAR BY FOSTERING AND SUPPORTING THE WORK OF THE BUDLEIGH SALTERTON LITERARY FESTIVAL.

Activities: The funding, organisation and promotion of the annual Budleigh Salterton Literary Festival. Festival events are open to and attended by members of the public from across the community including our local schools.

Classification

- **How:** Provides Human Resources, Provides Services
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- **Area of benefit:** EAST DEVON
- Devon

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£158,386	£147,207	-	-
2023-12-31	£162,274	£172,267	-	-
2022-12-31	£137,674	£148,776	-	-
2021-12-31	£138,802	£124,345	-	-
2020-12-31	£36,622	£48,293	-	-

Trustees

Name	Role	Appointed
David Richard Marston		2024-07-23
Gareth Thomas		2024-07-23
Gillian Harris		2025-12-02
HILARY SHIELS		2024-07-28
JANE Burton		2021-11-02
Jane Stark		2025-12-02
John Rust-Andrews		2025-12-02
Linden Harris		2025-12-02
Margaret Julia Elizabeth Milne		2024-07-23
Ruth Marion Jones		2019-04-10
Susan Patricia BRIGGS		2019-04-10

BUDLEIGH SALTERTON LITERARY FESTIVAL

England & Wales - Charity number 1127885

Accounts



Celebrating books by the sea

BUDLEIGH SALTERTON LITERARY FESTIVAL

**Charitable Incorporated Organisation (CIO) Registered Charity No. 1127885.
Trustees' Report and Accounts for the year ended 31 December 2024.**

The Trustees present their report for the year ended 31 December 2024 to be read in conjunction with the attached Financial Statements.

STRUCTURE AND GOVERNANCE

The charitable objectives of the Budleigh Salterton Literary Festival are:

The advancement of education for the benefit of the public in East Devon by the promotion of the arts of Literature, poetry, the written and spoken word and related arts. In particular by fostering and supporting the work of the Budleigh Salterton Literary festival.

The Trustees are elected at the Annual General Meeting.

MAIN ACTIVITY AND PUBLIC BENEFIT

The main activity is the funding, organisation, and promotion of the annual Budleigh Salterton Literary Festival held in September each year and a smaller weekend festival held in March. Each festival contains a range of events fiction, non-fiction, poetry, comedy and workshops which are open to and attended by members of the public from across the community. The BSLF trustees strive to maintain affordable ticket prices. The Budleigh Salterton Festival celebrates books and their authors and promotes the art of reading and the enjoyment of writing in our East Devon community and in our local schools.

The BSLF Trustees decided to continue the initiative of the past 2 festivals and subsidise the costs of events and workshops for children and families in addition to offering free activities. The 2024 programme included the popular author/illustrator Rob Biddulph, Clare Helen Walsh and Yuval Zommer and 7 workshops (Aardman modelling, Manga and music) as well as free activities in the mini marquee and a very successful spoken word workshop and presentation for partner secondary schools. The education team also arranged a very successful event for GCSE students with Simon Armitage, poet laureate.

The BSLF charity agreed to contribute to the Libraries Unlimited project run in Littleham school to promote greater awareness of literacy and encourage more use of Exmouth library. Early signs are encouraging.

During 2024 the BSLF charity worked with 1787 children and students in 20 local primary and secondary schools doubling the number of participating schools. Schools received copies of authors' books for their libraries.

Free books in the Litfest beach hut were once again available during the September festival. Very few books remaining once the festival was over.

The Trustees have paid due regard to the relevant Charity Commission guidance and consider that the activities outlined in this report meet the public benefit requirement for charities and will continue to look for local opportunities to expand on the charity's objectives.



Celebrating books by the sea

REVIEW OF THE YEAR

This is the fourth review since the status of the Budleigh Salterton Literary Festival (BSLF) was changed from a Company Limited by guarantee to a Charitable Incorporated Organisation with the approval of the Charities commission. The BSLF Spring festival weekend went ahead with 6 events in St Peter's Church on 1st & 2nd March 2024. Tickets sold well for all events which covered a broad range of non-fiction topics and a special event from Simon Armitage, poet laureate. The most popular event was Clive Myrie with his memoir 'Everything is Everything'

A team of BSLF Trustees rose to the challenge of recruiting a new Artistic director due to Annie Ashworth's resignation taking effect after the September 2024 festival. They were overwhelmed with the number of applicants for the post, short listed for interview 6 and chose Kate Abbey for her breadth of festival programming experience, cultural insight, and fresh approach. The committee team felt that Kate would represent a more southwestern focus and look forward to working with her from November 2024. Cathy Renzenbrink continues as the BSLF president.

The BSLF committee planned a joint event in June collaborating the Budleigh Music festival within their programme of events. Sir Michael Morpurgo was due to read from his latest book 'Carnival of the Animals' with music accompaniment and signing for those children with hearing impairment from the Exmouth Deaf Academy. Sadly, this event was postponed due to ill health and will now occur in June 2025.

The main festival programme went ahead in September 2024 with a full programme of 74 events - the highest number so far including 10 events for children and families and free activities in the mini marquee. The delivery of such a large number of events over 5 days would not be possible without a vast team of willing and capable volunteers led by an experienced, efficient and dedicated committee team each with their own area of responsibility and adapting gracefully and cheerfully to changes and challenges. The marquee festival hub had extended open hours designed to expand the attraction of a literary festival within the community, this was popular and will be repeated. Despite rising costs in every area, the 2024 festival made a profit of **£10,000** over budget predictions. Grateful thanks to Annie Ashworth, BSLF artistic director for ensuring her last Bud LitFest was profitable.

The BSLF Trustees plan to run a recruitment process for a new Artistic director in March 2024 and have allocated £5,000 from reserves to facilitate this process.

The BSLF Trustees together with the committee look forward to planning both a Spring festival in March and a full September in 2025 aiming to continue working with local schools, the local library and making partnership arrangements with groups in the community.

FINANCIAL REVIEW



Celebrating books by the sea

Total income, net of VAT, amounted to £158,386 (2023 £162,274), expenditure amounted to £147,207 (2023 £1172,267) This resulted in a leaving an excess of Income over Expenses of £11,179 (deficit £9,993 in 2023) taken from Reserves.

RESERVES

The BSLF Trustees continue to be fortunate that the accumulation of reasonable previous years' Reserves allowed them to fund the five-day festival, consistent with the objects of the charity. All Trustees are assiduously monitoring costs which have risen over the past 3 years and will continue to act prudently to maintain sufficient reserves in order to secure the sustainability of the charity.

RISK POLICY

The Trustees have considered all risks to which the Charity might be exposed to in 2024 with specific focus on continuing train strikes and the need to protect the ongoing financial security of the charity and pursue local sponsorship to continue to fund education and outreach projects assiduously.

ADMINISTRATIVE INFORMATION

The Trustees as at 31 December 2024 were

Chairman	Sue Briggs	Deputy-Chairman	Carol Ackroyd
Treasurer	Ruth Jones		
Trustee	Jane Burton		
Trustee	Gareth Thomas		
Trustee	Mags Milne		
Trustee	David Marston		
Trustee	Hilary Shiels		

David Cornes died on 6.9.2023

**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**
for the year ended 31 December 2024

	<u>2024</u>	<u>2023</u>
	£	£
Income from Donations		
Sponsors and Advertising	15,550	15,000
Donations	21,804	16,572
Grants	2,180	0
Friends	8,580	8,153
Income Tax Recovered	0	0
Charitable Activities		
Ticket Sales	104,811	116,985
Book Sales and Other Sundry Income	5,461	5,564
Total Income	<u>158,386</u>	<u>162,274</u>
Less Expenditure on		
Raising Funds		
Administration and Printing	7,727	9,921
Advertising and Publicity	20,830	31,016
Commission on Ticket Sales	1,073	6,250
Exceptional expenses	4,799	0
Other Expenses	4,924	10,140
Charitable Activities		
Speakers Fees	23,596	24,670
Purchase Books	1,605	5,510
Venue Expenses	33,891	37,451
Hospitality	11,870	12,832
Outreach Education	10,361	6,996
Consultancy Fees	26,530	27,481
Total Expenditure	<u>147,207</u>	<u>172,267</u>
Excess of Income over Expenditure	11,179	-9,993
Total Funds brought forward	-18,518	-8,525
Total Funds carried forward	<u><u>-7,339</u></u>	<u><u>-18,518</u></u>

Viscount Amory £500, EDDC £1680

BALANCE SHEET
as at 31 December 2024

	<u>2024</u>	<u>2023</u>
	£	£
Current Assets		
Debtors and Prepayments	2,730	2,460
Prepayments	4,000	4,000
Balance at Bank	74,149	75,944
Total Current Assets	<u>80,879</u>	<u>82,404</u>
Less Current Liabilities		
Creditors and Accruals	4,686	17,390
Net Assets	<u><u>76,193</u></u>	<u><u>65,014</u></u>
Total Funds (unrestricted)	<u><u>76,193</u></u>	<u><u>65,014</u></u>

Approved by the Trustees on 20th August 2025

Signed by Ruth Jones on behalf of the Board of Trustees.

Ruth Jones

BUDLEIGH SALTERTON LITERARY FESTIVAL
A Charitable Incorporated Organisation, registered charity no 1127885

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
OF BUDLEIGH SALTERTON LITERARY FESTIVAL

I report on the accounts of the charitable organisation for the year ended 31 December 2024 which are set out on page 2 of this report.

Respective responsibilities of trustees and independent examiner

The trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 and regulations made under it, and for keeping proper accounting records.

The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts in accordance with the requirements of the Charities Act 2011
- follow the procedures laid down in the General Directions given by the Charity Commission, and
- state whether matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions. An examination includes a review of the accounting records kept by the charitable organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view", and the report is limited to those matters set out in the statement below.

Independent examiner's statement

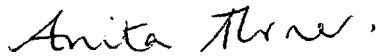
In connection with my examination, I have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require me to report to you if, in my opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' Report; or
- the charity has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- I have not received all the information and explanations required.

Use of Independent examiners report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008.

Signed:



Anita Turner, Holcombe, Teignmouth

Date: 20.8.25

BUDLEIGH SALTERTON LITERARY FESTIVAL

England & Wales - Charity number 1127885

Accounts



Celebrating books by the sea

BUDLEIGH SALTERTON LITERARY FESTIVAL

**Charitable Incorporated Organisation (CIO) Registered Charity No. 1127885.
Trustees' Report and Accounts for the year ended 31 December 2023.**

The Trustees present their report for the year ended 31 December 2023 to be read in conjunction with the attached Financial Statements.

STRUCTURE AND GOVERNANCE

The charitable objectives of the Budleigh Salterton Literary Festival are:

The advancement of education for the benefit of the public in East Devon by the promotion of the arts of Literature, poetry, the written and spoken word and related arts. In particular by fostering and supporting the work of the Budleigh Salterton Literary festival.

The Trustees are elected at the Annual General Meeting.

MAIN ACTIVITY AND PUBLIC BENEFIT

The main activity is the funding, organisation, and promotion of the annual Budleigh Salterton Literary Festival. Festival events which are open to and attended by members of the public from across the community. The Budleigh Salterton Festival celebrates books and their authors and promotes the art of reading and the enjoyment of writing in our East Devon community and in our local schools. BSLF decided to continue the 2022 festival initiative and subsidise the costs of events and workshops for children and families in addition to offering free activities. During 2023 the BSLF charity worked with 1535 students in 7 different local schools with author visits co-ordinated by Annie Ashworth and led by David Marston. During 2023 smaller workshop groups were arranged together with big year group sessions and working with Mill Water School and the Exmouth Deaf Academy for the first time. Each school received a set of author texts to be donated to the school library. Beach hut books was repeated during the September festival and operated during the May Gala week with exclusively children's books with daily story telling sessions.

The Trustees have paid due regard to the relevant Charity Commission guidance and consider that the activities outlined in this report meet the public benefit requirement for charities.

REVIEW OF THE YEAR

This is the third review since the status of the Budleigh Salterton Literary Festival (BSLF) was changed from a Company Limited by guarantee to a Charitable Incorporated Organisation with the approval of the Charities commission. The BSLF Spring festival weekend went ahead with 5 events in St Peter's Church on 17 & 18 March 2023. This was popular and profitable providing a range of interesting events with inspirational authors. Cathy Renzenbrink became the BSLF president succeeding Dame Hilary Mantel. The main festival programme went ahead in September 2023 with a full programme of 65 events including 11 events for children and families and free activities in the mini marquee. Heartfelt thanks are due once again to all the members of the BSLF committee together with a huge team of willing and enthusiastic volunteers who delivered the 2023 festival so efficiently and responsibly. Due to rising costs in every area, the 2023 did not meet budget targets.



Celebrating books by the sea

Annie Ashworth, BSLF artistic director informed the Trustees that 2024 would be her last festival in Budleigh. She has produced 7 years of interesting programmes and is due our grateful thanks.

The BSLF Trustees plan to run a recruitment process for a new Artistic director in March 2023 and have allocated £5,000 from reserves to facilitate this process.

The BSLF Trustees together with the committee look forward to planning both a Spring festival in March and a full September in 2024 aiming to continue working with local schools, the local library and making partnership arrangements with groups in the community.

FINANCIAL REVIEW

Total income, net of VAT, amounted to £162,274 (2022 £137,624), expenditure amounted to £172,267 (2022 £148,774) This resulted in a leaving an deficit of Income over Expenses of £9,993 (deficit £11,102 in 2022) taken from Reserves.

RESERVES

The BSLF Trustees continue to be fortunate that the accumulation of reasonable previous years' Reserves allowed them to fund the five-day festival, consistent with the objects of the charity. All Trustees are assiduously monitoring costs which have risen over the past 3 years and will continue to act prudently to maintain sufficient reserves in order to secure the sustainability of the charity.

RISK POLICY

The Trustees have considered all risks to which the Charity might be exposed to in 2022 with specific focus on continuing train strikes and the need to protect the ongoing financial security of the charity.

ADMINISTRATIVE INFORMATION

The Trustees as at 31 December 2023 were

Chairman	Sue Briggs	Deputy-Chairman	Carol Ackroyd
Treasurer	Ruth Jones	Trustee	Jane Burton
Trustee	Jennie Milverton	Trustee	Jackie Collins

David Cornes died on 6.9.2023

**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

for the year ended 31 December 2023

	2023	2022
	£	£
Income from Donations		
Sponsors and Advertising	15,000	14,410
Donations	16,572	24,851
Friends	8,153	5,695
Income Tax Recovered	0	2,000
Charitable Activities		
Ticket Sales	116,985	84,129
Sundry Income	5,564	6,588
Total Income	162,274	137,674
Less Expenditure on Raising Funds		
Administration and Printing	9,921	9,408
Advertising and Publicity	31,016	29,892
Commission on Ticket Sale	6,250	4,864
Charitable Activities		
Other Expenses	10,140	5,188
Speakers Fees	24,670	24,560
Speakers Expenses		
Purchase Books	5,510	3,654
Venue Expenses	37,451	29,762
Hospitality	12,832	10,739
Outreach Education	6,996	9,036
Consultancy Fees	27,481	21,671
Total Expenditure	172,267	148,776
Excess of Income over Expenditure	-9,993	-11,102
Tota Funds brought forward	-8,525	2,577
Tota Funds carried forward	-18,518	-8,525

**BALANCE SHEET
as at 31 December 2023**

	2023	2022
	£	£
Current Assets		
Debtors and Prepayments	2,460	5,992
Prepayments	4,000	0
Balance at Bank	75,944	74,906
Total Current Assets	82,404	80,898
Less Current Liabilities		
Creditors and Accruals	17,390	5,894
Net Assets	65,014	75,004
Total Funds (unrestricted)	65,014	75,004

Approved by the Trustees on

Signed by Ruth Jones on behalf of the Board of Trustees.

BUDLEIGH SALTERTON LITERARY FESTIVAL
A Charitable Incorporated Organisation, registered charity no 1127885

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
OF BUDLEIGH SALTERTON LITERARY FESTIVAL

I report on the accounts of the charitable organisation for the year ended 31 December 2023 which are set out on page 2 of this report.

Respective responsibilities of trustees and independent examiner

The trustees are responsible for the preparation of the accounts and for being satisfied that they give a true & fair view and that the financial statements are free from material misstatement. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts in accordance with the requirements of the Charities Act 2011
- follow the procedures laid down in the General Directions given by the Charity Commission, and
- state whether matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions. An examination includes a review of the accounting records kept by the charitable company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view", and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, I have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require me to report to you if, in my opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' Report; or
- the charity has not kept adequate accounting records: or
- the financial statements are not in agreement with the accounting records and returns; or
- I have not received all the information and explanations required.

Use of Independent examiners report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008.

Signed:



Anita Turner, Holcombe, Teignmouth

Date:

10th July 2024

BUDLEIGH SALTERTON LITERARY FESTIVAL

England & Wales - Charity number 1127885

Accounts



Celebrating books by the sea

BUDLEIGH SALTERTON LITERARY FESTIVAL

**Charitable Incorporated Organisation (CIO) Registered Charity No. 1127885.
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The Trustees are elected at the Annual General Meeting.

MAIN ACTIVITY AND PUBLIC BENEFIT

The main activity is the funding, organisation, and promotion of the annual Budleigh Salterton Literary Festival. Festival events which are open to and attended by members of the public from across the community. The Budleigh Salterton Festival celebrates books and their authors and promotes the art of reading and the enjoyment of writing in our East Devon community and in our local schools. A new initiative for the 2022 Festival was to subsidise the costs of events and workshops for children and families in addition to offering free activities. During 2022 the BSLF charity worked with 22 different local primary and secondary schools involving 4485 young people. The charity organised author visits in these schools and provided copies of set texts to schools working in partnership with The Bookery bookshop in Crediton. The charity continues to run a special appeal to raise money to provide books for children who have been adversely affected by a lack of school time during the pandemic. Another new initiative was book swap run in a beach hut on the seafront. This was successful and will be repeated.

The Trustees have paid due regard to the relevant Charity Commission guidance and consider that the activities outlined in this report meet the public benefit requirement for charities.

REVIEW OF THE YEAR

This is the second review since the status of the Budleigh Salterton Literary Festival (BSLF) was changed from a Company Limited by guarantee to a Charitable Incorporated Organisation with the approval of the Charities commission. In addition to the main festival the BSLF Trustees decided to go ahead with a Spring Festival Weekend of 4 events in March 2022. This was popular and profitable providing a range of interesting events with inspirational authors. The main festival programme, the first full festival for 2 years due to the pandemic, was all ready to go ahead from 14 September 2022. The death of her late majesty, the Queen and the subsequent morning period announced meant that the BSLF Trustees had to make a quick decision as to how to proceed. Following published protocols, the Trustees decided to go ahead with the festival but would cancel the planned reception for Festival Friends and held a minute's silence before the first event. This sensitive approach was well received by the local community and did not impede the Town and County council protocols for books and gardens of remembrance for the late Queen in Budleigh Salterton. The programme of 53 events and workshops and 17 events for children and their families went ahead over five days in 7 different venues. Heartfelt thanks are due once again to our talented



Celebrating books by the sea

and creative artistic director and a dedicated committee together with a huge team of willing and enthusiastic volunteers. Sadly, a week after the festival concluded, Dame Hilary Mantel, the festival president died. A huge loss to the festival and the whole Budleigh Salterton community.

Author visits into local schools went ahead during October 2022 with 4 authors visiting 7 different local primary and secondary schools and the Budleigh Salterton Library. These visits were enthusiastically received by the schools and many thanks are due to the team which organised and enabled them.

The BSLF Trustees together with the committee look forward to planning a Spring festival in March and a full September in 2023 aiming to continue working with local schools, the local library and making partnership arrangements with groups in the community.

FINANCIAL REVIEW

Total income, net of VAT, amounted to £137,674 (2021 £138,802), expenditure amounted to £148,774 (£124,345 (2021) This resulted in a leaving an deficit of Income over Expenses of £11,100 (excess of income, 2021 £14,457) taken from Reserves.

RESERVES

The death of the late Queen together with additional expenses accumulated as a result of the train strikes in September 2022 meant that the BSLF Trustees were fortunate that the accumulation of reasonable previous years' Reserves allowed them to fund the five-day festival, consistent with the objects of the charity. The BSLF Trustees will continue to act prudently to maintain sufficient reserves in order to secure the sustainability of the charity.

RISK POLICY

The Trustees have considered all risks to which the Charity might be exposed to in 2022 with specific focus on continuing train strikes and the need to protect the ongoing financial security of the charity.

ADMINISTRATIVE INFORMATION

The Trustees as at 31 December 2022 were

Chairman	Sue Briggs	Vice-Chairman	Carol Ackroyd
Treasurer	Ruth Jones	Trustee	Jane Burton
Trustee Education	Jennie Milverton	Trustee	Jackie Collins
Trustee	David Cornes		

11 July 23

BUDLEIGH SALTERTON LITERARY FESTIVAL

**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**
for the year ended 31 December 2022

	<u>2022</u>	<u>2021</u>
	£	£
Income from Donations		
Sponsors and Advertising	14,410	14,400
Donations	24,851	14,430
Friends	5,695	5,812
Income Tax Recovered	2,000	2,000
Charitable Activities		
Ticket Sales	84,129	93,888
Book Sales and Other Sundry Income	6,589	8,272
Total Income	<u>137,674</u>	<u>138,802</u>
Less Expenditure on Raising Funds		
Administration and Printing	7,105	5,914
Advertising and Publicity	29,892	20,427
Commission on Ticket Sales	4,865	5,655
Other Expenses	7,201	6,982
Charitable Activities		
Speakers Fees	23,535	18,153
Speakers Expenses	1,025	7,831
Hospitality Expenses, Authors	10,739	
Purchase Books	3,944	9,157
Venue Expenses	29,762	26,462
Children & Family Events (Outreach Education, 2021)	9,036	4,522
Consultancy Fees	21,670	19,241
Total Expenditure	<u>148,774</u>	<u>124,345</u>
Excess of Income over Expenditure	-11,100	14,458
Tota Funds brought forward	28,705	14,247
Tota Funds carried forward	<u>17,605</u>	<u>28,705</u>
 BALANCE SHEET as at 31 December 2022	 <u>2022</u>	 <u>2021</u>
	£	£
Current Assets		
Debtors and Prepayments	5,992	3,810
VAT Refund	0	15,031
Balance at Bank	74,906	68,765
Total Current Assets	<u>80,898</u>	<u>87,606</u>
Less Current Liabilities		
Creditors and Accruals	5,894	1,500
Net Assets	<u>75,004</u>	<u>86,106</u>
Total Funds (unrestricted)	<u>75,004</u>	<u>86,105</u>

Approved by the Trustees on 11 July 23

Signed by Ruth Jones on behalf of the Board of Trustees.

Ruth Jones

BUDLEIGH SALTERTON LITERARY FESTIVAL
A Charitable Incorporated Organisation, registered charity no 1127885

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
OF BUDLEIGH SALTERTON LITERARY FESTIVAL**

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In connection with my examination, I have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require me to report to you if, in my opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' Report; or
- the charity has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- I have not received all the information and explanations required.

Use of Independent examiners report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008.

Signed: 
Keith Ward, Budleigh Salterton, Devon

Date: 6/6/2023

BUDLEIGH SALTERTON LITERARY FESTIVAL

England & Wales - Charity number 1127885

Accounts



Celebrating books by the sea

BUDLEIGH SALTERTON LITERARY FESTIVAL

**Charitable Incorporated Organisation (CIO) Registered Charity No. 1127885.
Trustees' Report and Accounts for the year ended 31 December 2021.**

The Trustees present their report for the year ended 31 December 2021 to be read in conjunction with the attached Financial Statements.

STRUCTURE AND GOVERNANCE

With the approval of the Charities Commission, Budleigh Salterton Literary Festival changed its status from that of a Company Limited by Guarantee (No 6758203) to that of a Charitable Incorporated Organisation on 30 June 21.

The charitable objectives of the Budleigh Salterton Literary Festival are:

The advancement of education for the benefit of the public in East Devon by the promotion of the arts of Literature, poetry, the written and spoken word and related arts. In particular by fostering and supporting the work of the Budleigh Salterton Literary festival.

The Trustees are elected at the Annual General Meeting.

MAIN ACTIVITY AND PUBLIC BENEFIT

The main activity is the funding, organisation, and promotion of the annual Budleigh Salterton Literary Festival. Festival events which are open to and attended by members of the public from across the community. The Budleigh Salterton Literary Festival celebrates books and their authors and promotes the art of reading and the enjoyment of writing in our East Devon community and in our local schools. In 2022, the charity is running a special appeal to raise money to provide books for children who have been adversely affected by a lack of school time during the pandemic.

The Trustees have paid due regard to the relevant Charity Commission guidance and consider that the activities outlined in this report meet the public benefit requirement for charities.

REVIEW OF THE YEAR

The status of the Budleigh Salterton Literary Festival (BSLF) changed from a Company Limited by guarantee to a Charitable Incorporated Organisation in June 2021 with the approval of the Charities commission. This is therefore the first review following the change of status. Whilst fully cognizant of Covid regulations, the BSLF Trustees decided to go ahead and plan a full festival in September 2021 as the forward financial outgoings were limited and costs would remain low if forced to cancel. Ticket capacity in each venue was reduced reflecting the current Covid regulations. 44 events and workshops were held in 7 different venues over 5 days plus 12 events including free activities for children and families. Sadly, due to Covid protocols, only one event was held in schools during the festival. Instead, a children's author, Caroline Lawrence, recorded an event on line which was distributed with 800 copies of one of her books to 12 local primary schools. The positive response of the local community to the return of the Literary Festival in Budleigh was overwhelming. Thanks are due to our talented and creative artistic director and a dedicated committee together with a team of willing and enthusiastic volunteers.



Celebrating books by the sea

In January 2022 the BSLF launched an appeal 'Books for Kids' to raise money to buy books for local school children, many of whom had been adversely affected by lack of school time over the past 2 years of pandemic. Money was also spent on purchasing copies of books in Afghani for local refugee children.

For the first time the BSLF held a Spring festival weekend in March 2022 with four events in one venue. We plan to continue to hold this event annually. Plans for the 2022 festival are underway with subsidised prices for family events as well as free family activities during the festival. The schools programme of events will now take place in schools and colleges in October 2022 reflecting our vision of celebrating books and promoting the art of reading and enjoyment of writing in our local community.

FINANCIAL REVIEW

Total income, net of VAT, amounted to £138,802 (2020 £36,622), expenditure amounted to £124,345 (2020 £48,293) This resulted in an excess of Income over Expenses of £14,458 for year ended 31 December 2021 (deficit 2020 £11,672) to add to Reserves.

RESERVES

Due to unforeseen national Covid-19 restrictions the Trustees were fortunate that the accumulation of reasonable previous years' Reserves allowed them to fund on-line activities, consistent with the objects of the charity.

RISK POLICY

The Trustees have considered all risks to which the Charity might be exposed with special focus in 2021 on continuing Covid-19 national restrictions relating to physical safety and the need to protect the ongoing financial security of the charity.

ADMINISTRATIVE INFORMATION

The Trustees as at 31 December 2021 were

Chairman	Sue Briggs	Vice-Chairman	Rosemarie Davis
Treasurer	Ruth Jones	Trustee	Jane Burton
Trustee Education	Jennie Milverton	Trustee	Jackie Collins
Trustee	David Cornes	Trustee	Carol Ackroyd

BUDLEIGH SALTERTON LITERARY FESTIVAL

**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**
for the year ended 31 December 2021

	<u>2021</u>	<u>2020</u>
	£	£
Income from Donations		
Sponsors and Advertising	14,400	5,325
Donations	14,430	21,336
Friends	5,812	4,755
Income Tax Recovered	2,000	1,642
Charitable Activities		
Ticket Sales	93,888	3,111
Book Sales and Other Sundry	8,272	453
Total Income	<u>138,802</u>	<u>36,622</u>
Less Expenditure on Raising Funds		
Administration and Printing	5,914	2,023
Advertising and Publicity	20,427	9,470
Commission on Ticket Sales	5,655	184
Other Expenses	6,982	5,929
Charitable Activities		
Speakers Fees	18,153	2,870
Speakers Expenses	7,831	507
Purchase Books	9,157	387
Hire of Venues	14,362	673
Venue Expenses	12,100	6,209
Outreach Education	4,522	477
Consultancy Fees	19,241	19,565
Total Expenditure	<u>124,345</u>	<u>48,293</u>
Excess of Income over Expenditure	14,458	-11,671
Tota Funds brought forward	-11,881	-210
Tota Funds carried forward	<u><u>2,576</u></u>	<u><u>-11,881</u></u>

**BALANCE SHEET
as at 31 December 2021**

	<u>2021</u>	<u>2020</u>
	£	£
Current Assets		
Debtors and Prepayments	3,810	2,002
VAT Refund	15,031	
Balance at Bank	68,765	70,211
Total Current Assets	<u>87,605</u>	<u>72,213</u>
Less Current Liabilities		
Creditors and Accruals	1,500	566
Net Assets	<u><u>86,105</u></u>	<u><u>71,647</u></u>
Total Funds (unrestricted)	<u><u>86,105</u></u>	<u><u>71,647</u></u>

Approved by the Trustees on 19th April 2022

Signed by Ruth Jones on behalf of the Board of Trustees.

Ruth Jones

BUDLEIGH SALTERTON LITERARY FESTIVAL
A Charitable Incorporated Organisation, registered charity no 1127885

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
OF BUDLEIGH SALTERTON LITERARY FESTIVAL

I report on the accounts of the charitable organisation for the year ended 31 December 2021 which are set out on page 2 and this page.

Respective responsibilities of trustees and independent examiner

The trustees are responsible for the preparation of the accounts and for being satisfied that they give a true & fair view and that the financial statements are free from material misstatement. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts in accordance with the requirements of the Charities Act 2011
- follow the procedures laid down in the General Directions given by the Charity Commission, and
- state whether matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions. An examination includes a review of the accounting records kept by the charitable company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view", and the report is limited to those matters set out in the statement below.

Independent examiner's statement

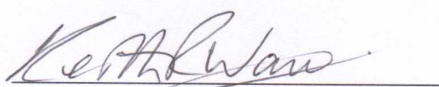
In connection with my examination, I have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require me to report to you if, in my opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' Report; or
- the charity has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- I have not received all the information and explanations required.

Use of Independent examiners report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008.

Signed:



Keith Ward, Budleigh Salterton, Devon

Date:

26/3/2022

BUDLEIGH SALTERTON LITERARY FESTIVAL

England & Wales - Charity number 1127885

Accounts

BUDLEIGH SALTERTON LITERARY FESTIVAL

Company Limited by Guarantee No 6758203, Registered Charity No. 1127885.

Trustees' Report and Accounts for the year ended 31 December 2020.

The Trustees present their report for the year ended 31 December 2020 to be read in conjunction with the attached Financial Statements.

STRUCTURE AND GOVERNANCE

The Company was incorporated as a Private Company Limited by Guarantee on 28 November 2008 and as a Charity on 4 February 2009. The objects of the company are both A and B below, and for the Charity just clause A.

- A. for the advancement of education for the benefit of the public in East Devon by the promotion of the arts, poetry, the written and spoken word, and related arts by fostering and supporting the work of the Budleigh Salterton Literary Festival; and
- B. to support such other local charitable causes in East Devon as the Directors see fit.

The Trustees, who are also the Directors of the Company are elected at the Annual General Meeting.

The Trustees are in the process of converting the status of Budleigh Salterton Literary Festival to a Charitable Incorporated Organisation (CIO), however, at the date of this meeting the change in status has not been agreed by the Charity Commission.

MAIN ACTIVITY AND PUBLIC BENEFIT

The main activity is the funding, organisation, and promotion of the annual Budleigh Salterton Literary Festival. Festival events are open to and attended by members of the public from across the community. The Trustees have paid due regard to the relevant Charity Commission guidance and consider that the activities outlined in this report meet the public benefit requirement for charities.

REVIEW OF THE YEAR

Due to the outbreak of a global Covid-19 pandemic in March 2020 this years' main program in September 2020 had to be delivered, primarily, on-line. It was agreed that there would be a focus on the collection of donations as a way of funding the on-line program. One event was delivered 'in person' due to the loosening of restrictions in September 2020 relevant Covid-19 protocols followed. A school's program for 2020 was unable to be considered.

FINANCIAL REVIEW

Total income, net of VAT, amounted to £36,622 (2019 £138,066), expenditure amounted to £48,293 (2019 £113,044). This resulted in a deficit of £11,672 (surplus 2019 £25,022) to reduce Reserves.

RESERVES

Due to unforeseen national Covid-19 restrictions the Trustees were fortunate that the accumulation of reasonable previous years' Reserves allowed them to fund on-line activities, consistent with the objects of the company and charity.

RISK POLICY

The Trustees have considered all risks to which the Charity might be exposed with special focus in 2020 on Covid-19 national restrictions relating to physical safety and the need to protect the ongoing financial security of the charity.

ADMINISTRATIVE INFORMATION

The Directors/Trustees during the 12 months were

Chairman	Malcolm Elliott	Vice-Chairman	Rosemarie Davis
Financial Director/Secretary	Ruth Jones	Director Hospitality	Sue Briggs
Director for Booksellers	Jennie Milverton	Director for Outreach	David Marston

BUDLEIGH SALTERTON LITERARY FESTIVAL**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

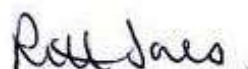
for the year ended 31 December 2020

	<u>2020</u>	<u>2019</u>
	£	£
Income from Donations		
Sponsors and Advertising	5,325	7,700
Donations	21,336	9,172
Friends	4,755	5,705
Income Tax Recovered	1,642	1,688
Charitable Activities		
Ticket Sales	3,111	102,937
Book Sales and Other Sundry	453	10,865
Total Income	<u>36,623</u>	<u>138,066</u>
Less Expenditure on Raising Funds		
Administration and Printing	2,023	7,733
Advertising and Publicity	9,470	12,616
Commission on Ticket Sales	184	8,250
Other Expenses	5,929	6,823
Charitable Activities		
Speakers Fees	2,870	19,970
Speakers Expenses	507	10,083
Purchase Books	387	4,416
Hire of Venues	673	3,617
Venue Expenses	6,209	16,668
Outreach Education	477	7,173
Consultancy Fees	19,565	15,696
Total Expenditure	<u>48,294</u>	<u>113,044</u>
Excess of Expenditure over Income	-11,671	25,022
Tota Funds brought forward	24,812	-210
Tota Funds carried forward	<u><u>13,141</u></u>	<u><u>24,812</u></u>
BALANCE SHEET as at 31 December 2019		
	<u>2020</u>	<u>2019</u>
	£	£
Current Assets		
Debtors and Prepayments	2,002	1,218
Balance at Bank	70,211	83,423
Total Current Assets	<u>72,213</u>	<u>84,641</u>
Less Current Liabilities		
Creditors and Accruals	566	1,423
Net Assets	<u><u>71,647</u></u>	<u><u>83,219</u></u>
Total Funds (unrestricted)	<u><u>71,647</u></u>	<u><u>83,219</u></u>

For the period ended 31 December 2020, the company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies. The Directors confirm that:

1. they acknowledge their responsibilities for complying with the Act with respect to accounting records and the preparation of accounts
2. the members have not required the company to obtain an audit of the accounts for the period under Section 476 of the Act
3. the accounts have been prepared in accordance with the provisions of the Act relating to small companies

Approved by the Directors and signed on their behalf by



14th March 21

BSLF 2020 Notes and Independent Examiner's Report.doc

BUDLEIGH SALTERTON LITERARY FESTIVAL
NOTES TO 2020 FINANCIAL STATEMENTS

Basis of preparation

The financial statements have been prepared on an accruals basis under the historic cost convention, and are consistent with the Companies Act 2006, the Charities Act 2011 and the Statement of Recommended Practice "Accounting and Reporting by Charities" applicable to charities preparing their accounts in accordance with Financial Reporting Standard 102.

Accounting policies

Incoming resources are recognized where there is a legal entitlement to receipt, and the amount is known with reasonable certainty. Resources expended are recognized where there is a legal or constructive obligation to incur the expenditure.

Director/Trustee remuneration and related party transactions

No Director/Trustee received any remuneration during the year. There were no related party transactions requiring disclosure.

Company limited by guarantee

The company has no share capital and cannot pay dividends. The liability of the members on winding up the company is limited to £10 each.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
OF BUDLEIGH SALTERTON LITERARY FESTIVAL

I report on the accounts of the charitable company for the year ended 31 December 2020 which are set out on page 2 and this page.

Respective responsibilities of trustees and independent examiner

The trustees, who are also directors of the company, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions. An examination includes a review of the accounting records kept by the charitable company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view", and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with Section 386 of the Companies Act 2006, and
 - to prepare accounts which accord with the accounting records and comply with Section 396 of the Companies Act 2006, and with the Statement of Recommended Practice "Accounting and Reporting by Charities"have not been met; or
2. to which, in my opinion, attention should be drawn for a proper understanding of the accounts.

Signed:

