

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020
FOR
PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

Brindley Millen Ltd
Chartered Accountants and Statutory Auditors
167 Turners Hill
Cheshunt
Hertfordshire
EN8 9BH

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

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for the Year Ended 31 December 2020

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PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

REPORT OF THE TRUSTEES
for the Year Ended 31 December 2020

The trustees present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

There are 3 active churches in the Parish:

St Bartholomew's Church and Centre, 292b Barking Road, London E6 3BA

St Edmund, Forest Gate, 464 Katherine Road, London E7 8NP

St Mary Magdalene 1 Norman Road London E6 6HN

The Church is also responsible for the building at:

St Albans Church and Christian Centre, 157a Wakefield Street London E6 1LG. This was leased on a long-term basis to the Pre-School Learning Alliance until the 1st August 2018. It has been empty since then, with the knowledge and support of our insurers and a prospective tenant was in the process of moving in at the end of 2020.

The Parish of Holy Trinity East Ham is part of the Diocese of Chelmsford in the Church of England. The correspondence address is: The Parish Office, St Bartholomew's Church and Centre, 292b Barking Road London E6 3BA.

Website: <http://easthamparish.org.uk>

OBJECTIVES AND ACTIVITIES

Aims and Purposes

The Parochial Church Council (PCC) of Holy Trinity, East Ham has the responsibility of co-operating with the Team Rector, the Reverend Dr Sue Lucas, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the various buildings in the Parish: the Parish Church of St Mary Magdalene, Norman Road, St Bartholomew's Church and Centre, Barking Road, St Edmund, Forest Gate, Katherine Road. It in addition holds some responsibilities as freeholder for St Alban's 157a Wakefield Street London E6 1LG and for Fellowship House within the St Bartholomew's site.

Objectives and Activities

The general functions of PCCs are stated within section 2 of the Parochial Church Councils (Powers) Measure 1956.

The PCC is committed to enabling as many people as possible to worship at the Churches in the Parish and to become part of this community of faith. The PCC maintains an overview of worship in the Parish and discusses how our services can involve the many groups that live within our parish.

Our worship puts faith into practice through prayer and scripture, music, sacrament and a wide variety of service to the whole community.

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OBJECTIVES AND ACTIVITIES

Public benefit

When planning the activities for the year, the Team Rector, Ministry Team and PCC have considered the Charity Commission's guidance on public benefit, and in particular, the specific guidance for charities for the advancement of religion. In particular, we try to enable people to live out their faith as part of our parish community through:

- o Worship and Prayer; regular public worship that is open to all, and the provision of sacred space for personal prayer and contemplation.
- o Enabling people to learn about the Gospel and develop their knowledge of, and trust in, God the Father, the Son and the Holy Spirit through sermons, courses and small groups.
- o Provision of pastoral care for people living in the parish and for members of the congregations, including offering the sacraments of baptism and confirmation, conducting weddings and funerals and visiting the sick, housebound and bereaved.
- o Mission and outreach work.
- o Taking of religious assemblies in schools.
- o Evangelistic activities, through the staging of events and meetings and the distribution of literature.
- o Promoting the whole mission of the Church through provision of activities that meet the needs of the whole community.
- o Supporting other charities in the UK and overseas.

To facilitate this, it is important that we maintain the fabric of the various buildings around the parish.

In 2020 we:

- o Like many churches, needed to put in place means of offering worship and pastoral care in the context of restrictions of the COVID-19 pandemic, and in particular:
 - St Bart's and St Edmunds offered the Eucharist via Facebook livestreaming.
 - St Mary Magdalene broadcast services on YouTube and set up a WhatsApp Group that allowed people to keep in touch and worship 'together', with different voices contributing remotely.
 - St Mary's clergy walked around the parish doing 'end of garden path' pastoral visiting.
 - St Bart's clergy regularly rang round the congregation to offer support, pastoral care and conversation.
 - We regularly sent out mailshots to all on the electoral roll and others, including prayer resources, devotional material, a pastoral letter from the clergy and news of what's happening.
 - We updated the website and social media as things unfolded.
 - We regularly uploaded the parish newsletter onto the website while the churches were closed to the public.
 - We also posted out hard copies of the newsletter to those we know have no digital access.
- o Totally remodelled our website so it is simpler, easier to use and maintain, more modern in appearance and easy to keep updated.
- o Continued to pray for the church, the world and our neighbours in the Daily Office, and regularly to celebrate the Sacraments.
- o As and when regulations allowed it, and strictly within guidance, we visited the sick and housebound, including, in extremis, home communion and anointing.
- o The regular service of Holy Communion in the community room of a block of sheltered accommodation in the Parish had to be suspended because of COVID restrictions for the time being.
- o We hosted several local primary schools at St Mary's for a tour of our historic Church, at St Bart's for 'Experience Church' and 'Experience Easter', before restrictions were introduced and we looked into developing materials to use with schools virtually
- o Despite restrictions, we continued a conversation with the other churches in East Ham about more collaborative working in a Mission and Ministry Unit in the light of the national funding formula for supporting ministry is changing. This was somewhat curtailed to what was originally envisaged but the clergy have continued to meet as an MMU Chapter and lay representatives have been elected to the MMU council, but this is now unlikely to meet until after the 2021 APCMs of all the churches.
- o We have applied, alongside other parishes, to use 2 Norman Road to house and support a refugee family under the Home Office Resettlement Scheme, supported by the Diocese in the Refugee Welcome Newham Project.
- o Ran a Lent Course on based around the General Thanksgiving and General Confession.
- o Continued to support our community and other faith groups both by our own activities and by offering the hospitality of our buildings to other organisations that promote the work of the Kingdom of God.

More detailed description of some of these activities follows later in this report.

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OBJECTIVES AND ACTIVITIES

Volunteers

We should like to thank all those who work so hard to make our Parish the lively and vibrant community that it is.

In particular, we want to mention the Churchwardens and Treasurers in all the Churches, the Parish Wardens and Treasurer, all the members of the PCC and DCCs, the ministry team, the altar servers, choir members, organists, Sunday School teachers, and the huge number of people who have given so generously of time, talents and resources to enable this Parish to go on being God's holy, catholic and apostolic church in this place, to be God's people in God's mission, and to care for our buildings.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Church Attendance

The average weekly attendance counted during October 2020 was:

St Bartholomew: 21

St Edmund: 6

St Mary Magdalene: 30

Electoral Roll

2021 is a not a new Electoral Roll year. The Electoral Roll as revised for the Annual Meeting 2021 is as follows:

St Bartholomew:

Resident: 16

Non-resident: 22

Total = 38

St Edmund:

Resident: 8

Non-resident 13

Total = 21

St Mary Magdalene:

Resident: 25

Non-resident 38

Total = 63

This makes a total of 122 for the parish, of whom 49 are resident and 73 are non-resident

Pastoral Care

Pastoral care, by definition, had to be different in 2020 to comply with COVID-19 regulations. Baptisms were suspended during the three total lockdowns in 2020. Weddings and funerals could continue with some restrictions.

There was 1 baptism in 2020.

There were 2 weddings in the Parish in 2020.

2 funerals were held in Church, and 20 were taken by the clergy on behalf of the Parish at crematoria, cemeteries, or a simple committal.

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ACHIEVEMENT AND PERFORMANCE

Church Fabric & Buildings

St Bartholomew:

A quinquennial inspection was carried out on 04.04.2019 and identified the following priorities:

- There were no 'priority 1' (urgent) items
- Priority 2: essential (within 2 years) items:
 - Provide current electrical test certificate
- Priority 3: important (within 3 years) items:
 - Add fire extinguisher and fire alarm test certificates to the log book
 - Remove large blackout blind that has become detached and ensure electrical supply is disconnected
 - Replace door bar where café pantry floor is lifting
 - Replace various ceiling tiles in church and café area where they are missing or damaged (some damaged ones could be painted with acoustically porous paint)
 - Fix loose plaster in minor areas of cracking on North wall of church and in flower store
- Priority 4: Desirable (consider doing during the quinquennium)
 - the 'Flashband' flashings that replaced stolen lead are expected to have a life of at least 5 more years as they are. We should consider replacing them depending on the decision to redevelop the site or not.

All of these are in hand. In addition, the following works were carried out in 2020:

- New tap in café - January
- Expansion tank for heating system and boiler service - January
- New lock on Cecilia Room - January
- Radar lock for disabled toilets - January
- Replacement blind for hall kitchen - January
- New alarm system for disabled toilets - March/July
- Supply and fit new handrails outside of Cecilia Room/Sacristy - March
- New locks for kitchen and store room - July
- Repair to block paving at the top of Navarre Road - August
- Cleaning gutters and drains - December

St Edmund

The work on the outside of the building highlighted in the 2016 Quinquennial was all completed by the end of 2019. There have been two repairs to the roof during the winter and some missing pigeon spikes have been replaced, apart from general maintenance the building has remained in good order.

St Mary Magdalene:

This year was unlike any year in living memory because of the coronavirus. Despite this, we still managed to do some work on the church fabric. We used the opportunity to bring forward the work on the Church organ which was taken away to Harrison and Harrison for four months from June 2020. The wall behind the organ was also repaired along with the electrics. While the organ was away we placed a time capsule behind the organ for future generations to discover. The organ is now working well and the works have made a huge improvement to the sound.

St Mary's Church Hall:

The hall floor has been repolished twice during the year. The gutters had to be cleared and some work carried out on them. Some adjustments had to be made to the self-closing taps and the sensor in the men's toilet. A new smoke alarm was fitted in the kitchen. Repairs were carried out to the outside wall. The lockdown was the opportunity to sort out the rubbish that had accumulated over the years, 14 big dustbins of it. Now the parish room and store cupboard are much more accessible. We also cleared the weeds from around the hall.

The nursery had to close down for part of the year because of the restrictions but is now up and running again.

St Alban's Christian Centre

The following work was undertaken in 2020:

- Refilling heating system and two new radiators, toilet and taps - January
- New radiator covers fitted - March
- Cleaning and washing of all gutters and drains - October
- Repair to hall ceiling following leak from roof light - October
- Supply and fit new Baxi boiler, renew internal boxed in vent pipe and new radiator valves - November

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ACHIEVEMENT AND PERFORMANCE

Vicarages

Both vicarages in the parish and 2 Norman Road received their quinquennial inspections in 2020, and significant works carried out as a result.

Fellowship House

As Fellowship House is not a Church or Vicarage, it is not eligible for a Quinquennial report. However, a Condition Survey was commissioned and presented in 2016 by Ian Simpson MBA CBIFM, at that time Heritage Support Officer in the Diocese of Liverpool.

The Report identified the following works at Priority 1 (urgent):

- Repair overflowing water pipe from Genesis unit above Nursery Fire Exit.
- Refix soil stack to wall at low level using appropriate sized bracket. Non-ferrous fixings to be used; drill holes in the mortar joints rather than the bricks.
- Take down and replace rotten timbers to modern extension roof; replace felt covering; paint all exposed timbers with primer, undercoat and two good coats of gloss; repair and redress flashings.
- Remove ivy growth from the walls where identified in the Report. The correct procedure is to cut the ivy as close to the ground as possible, then leave it to die and dry out before attempting to physically remove it from the brickwork.
- Commission a UKAS-Accredited Asbestos Surveyor to carry out a Management Survey covering all public areas including communal areas within the residential accommodation.
- Check all secondary glazing in the Role Play Room for security and safety, and reaffix as required.

The following works were undertaken in 2020:

- Repair hinges on window shutter - January
- Remove two dead trees and grind stump - October
- Gutters and drains cleared - December

Report on the Work of the Newham Deanery Synod

There were 4 meetings planned for the Deanery Synod (11th February, 17th June, 17th September and 10th November) in 2020, however, because of the pandemic, the June and September meetings did not take place. The 11th February meeting was the last meeting to take place in person. 2020 was Deanery Synod election year, so the 10th November meeting was the first meeting of the new Synod Triennium, and took place by Zoom.

The meeting on 11th FEBRUARY 2021 (at St Saviour Forest Gate) saw a presentation on the new curriculum for sex and relationships education and how the planning for this national statutory change plays out in the context of Newham. The speakers were Claire Clinton, who advises on RE and Jo Sell who is an Honorary Research Associate at UCL Institute of Education and a Relationship and Sex Education Adviser and Teacher Trainer who are leading the consultation process in Newham. Their work so far has included:

- o Running consultations, responding to questions, training, and briefings with an extensive list of people, many with a personal stake in the subject/s.
- o Developing relevant documentation, some of which are at consultation stage, such as the Primary School and Secondary School model RSHE policy documents and the Myth Busting Sheet, which was circulated at the meeting.
- o Training programmes are being developed, for example, for school nurses.
- o Some analysis has been carried out to see what the response has been so far.
- o This is timely and ground-breaking work for the benefit of all children and young people, especially given the Newham demography and the learning from experiences in other parts of the UK. A good start has been made with much more work to do.
- o Synod members - a mixed representative group - are a valued sounding board in this process.
- o To find out more, raise questions and discover ways to help, Synod members were invited to contact Claire and Jo whose details were given out.

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The meeting on 10th NOVEMBER was the first meeting of the new triennium and was held by Zoom. Revd Merrin Playle, Assistant Area Dean, introduced the Deanery church by church in pictures. Revd Sue Lucas, Assistant Area Dean provided an introduction to Synodical governance. Revd Canon Dave Chesney, Area Dean, and Canon Shirley Biro, Lay Chair, introduced significant issues for the deanery, in particular:

- o Canon Shirley Biro outlined the history of the Diocesan initiative 'Transforming Presence' and 'Reimagining Ministry'. This encouraged lay and clergy of all parishes to work together in mission and ministry and form groups with a working title of 'Mission and Ministry Units'. Newham has lagged behind with these formations and currently conversations between parishes are still in progress but there have been none commissioned so far.
- o Revd Canon Dave Chesney then outlined the current situation. Due to the declining number of people coming forward for ordination and the end of the Darlow formula for supporting parish share, a strategic paper in 2015 aimed to reduce the number of stipendiary incumbents in the Diocese by 2025. The reduction in income because of the pandemic makes this rather more urgent now, although the exact implications for Newham are not yet clear. In any case, Archdeacon Elwin will be leading on conversations with Parishes.

Development of Opportunities for prayer, reflection and faith sharing

St Bartholomew's:

The pattern of worship on Sundays is based around the Eucharist. The October count for our main Sunday service was considerably down this year because of COVID 19 restrictions, but when live worship was allowed, numbers though lower were relatively stable. We began live-streaming Sunday and Thursday services initially from the Rectory and then when possible from the Church, and in fact, our online following has grown, the Sunday services sometimes getting over 100 'views.' The Sunday Eucharist follows the lectionary readings, and preaching is generally on the Gospel of the day and explicitly related to features of contemporary life.

We have also run two Bible Studies on Zoom, one on the Psalms of Ascent and one on the Book of Ruth. These were faithfully attended and were a good opportunity to delve more deeply into the faith.

We have developed a rhythm of morning prayer on Zoom from Sundays- Thursdays. This has been faithfully attended by people from across and beyond the parish and has given a number of lay people opportunities to lead worship.

Our Patronal in September was a joyous occasion for the whole parish, and we were able to hold it in person. The preacher was Revd Canon Paul Nener, now retired but formerly Vicar of St John, Tuebrook in the Diocese of Liverpool.

We enjoy good relationships with local schools, and in 2020, we again hosted the Experience Easter event for Nelson School just before the first lockdown.

St Edmund's:

During the course of the year the Sunday Eucharist has been streamed via Facebook and You Tube. At various points during the year when St Edmund's was open for public worship only nine people could be accommodated but it was only on one occasion that this number was reached. We have appreciated the prayer resources that have been sent and helped us to feel connected to the parish.

We were very sorry to say goodbye to The United Pentecostal Church of Europe who have now found more suitable accommodation. We wish them well and they will be much missed for their enthusiasm and skill at changing light bulbs.

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ACHIEVEMENT AND PERFORMANCE

St Mary Magdalene:

During the many months of lockdown, we created a YouTube Channel, St Mary Magdalene, East Ham. This has been a great success with our weekly services and other bits and pieces put up on the channel. Our most popular video so far has been the eucharist of Candlemass which has attracted over 330 viewings.

We also opened up the church as soon as we were legally able to do so as some people cannot access the internet and therefore this has been a lifeline to them. We thank all the clergy who have enabled this to happen during this difficult time.

To be able to keep in touch with the congregation during the pandemic the clergy tried to visit every member of the congregation and also create a WhatsApp group. There are parts of this electronic medium that we hope will continue into the future.

Parish

COVID restrictions this year have set a limit on the number of joint services. However, we were able to celebrate Trinity Sunday and St Mary Magdalene by holding joint services on YouTube, with different contributions coming from different geographical locations. We were able to keep St Bart's patronal in person at the beginning of September between the lock-downs. Revd Marco Lopes was ordained priest at a socially distanced, limited numbers service at St John, Stratford on Saturday 26th September, and others were able to join us on YouTube. Fr Marco's celebrated mass for the first time on 27th September in a joint parish Eucharist at St Bart's, and the preacher was Revd Canon Pat Mossop.

Planning and Development of Fundraising Activities

St Bartholomew's:

We were able to hold the by-now customary Burns Night in January, to which many people gave generously in many ways. Money from the Burns Night went to homelessness charities. No further fundraising events were possible, although the Rector offered her book, published this year by Canterbury Press, for sale in aid of general parish funds.

St Edmund's:

The usual opportunities for fundraising were unable to take place this year because of the restrictions in place because of the pandemic.

St Mary's:

Sadly, many of the social and fundraising activities that usually take place at St Mary's had to be cancelled during this year because of the pandemic. We did however, do a remotely run Christmas Raffle.

Exploration of Eucharistic and Social Life in ways which lead to growth opportunities

Parish:

Despite, and even because of, the restrictions of the pandemic, we have continued to reflect prayerfully on our various activities. This included the compilation of a parish 'Lock-Down Scrap Book,' containing photographs and reflections from across the parish about our personal and collective experience of lock-down - the beginnings of a theological reflection on a very strange time.

We continue to reflect on ways as a parish we can grow in faith and in numbers.

St Bartholomew's:

We continue to serve God and our community both through our own activities and by the hospitality we offer to other organisations.

The café has, of course, been important in our outreach to the community, however, for much of the time from March - December, it had to close due to COVID restrictions. This forced us to rethink how we do hospitality and mission. So, when the café was able to open for a few weeks in September, a much simpler food offer and shorter hours still allowed us to welcome people into the space and to provide much needed social contact. When community centres could open but hospitality could not, we were able to allow various groups - Knit and Natter, Scrabble etc to meet and have access to tea and coffee. We have begun to form a relationship with the local WI who hosted a couple of coffee mornings during this time and are keen to build on this as restrictions lift.

In addition, at St Bart's, we offer hospitality, either through long term leases or short term room hire for particular events, to many other organizations that promote the values of the Kingdom of Heaven. In particular, we continue to have the St Bart's Surgery on our site, so that healthcare needs for the local community are provided here. The Surgery of course remained open throughout the pandemic and also provided the parish with much-needed stable income.

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The Learning Circle, a sessional day nursery, was closed at the beginning of lock down but began to open in early June and has continued to run ever since.

In the Summer, we were able to offer space to the Newham Academy of Music for two music summer schools, one with very young children and one with slightly older children.

Community Counselling were using our rooms on weekdays and evenings, but BACP Guidelines have meant they have moved their offer online for the time being. We are in touch with them, and the hope on both sides is that they will again begin to use our facilities when restrictions lift. The situation is the same with Alcoholics Anonymous and Narcotics Anonymous meetings and a MIND Bereavement Group, and all the uniformed organizations that are represented at St Bart's, Rainbows, Brownies, Guides, Beavers Cubs, Scouts and Explorers. As and when restrictions lift, we hope to be able to welcome most of these back. As we approached the end of the year,

Together 1212, a disability arts charity that moved into building late in 2019 unfortunately had to take the very difficult decision to move out; given the nature of their client group, face-to-face work proved impossible, and is likely to be for the foreseeable future. We hope, however, that in the fullness of time, there might be new possibilities for working together. We are actively seeking tenants for the Cecilia Room they vacated.

St Edmund's:

The Monega Association meetings have not been able to take place this year because of the restrictions in place because of the pandemic.

St Mary's

The Nature Reserve around the church in 2020 was not managed particularly well by the London Borough of Newham despite numerous meetings and emails. There was a particular increase in drug use and homeless people using the reserve. In early 2021 there was a new management team appointed and this has already delivered real improvements in the state of nature reserve. We hope this will lead to a much improved environment and use of the reserve.

FINANCIAL REVIEW

Financial position

The PCC, as Trustees of the charity, have acted responsibly in managing the charity's financial affairs.

Parish:

Giving (especially loose-plate collections) was down to £25K (from £33K in 2019) probably because of the pandemic. Parish Share, Ministers' and organist's expenses totalled £75K giving the expected deficit of £47K.

This is made up by levies on the other cost centres. St. Mary's contributed £5K, St. Edmunds £2.5K, Fellowship House £17K and Bart's Centre £21K.

The Parish as a whole received about £40K in dividends but £30K was into the restricted Millennium Fund.

The value of the Parish's investments increased by about £87K, again mainly through the Millennium Fund.

The overall value of all the Parish's assets increased by £5K.

St Bartholomew's:

Owing to the Covid-19 lockdown income was down by about 30%. Expenditure was down as well, however, as staff salary costs were substantially met by the Government's furlough scheme. So the Centre ended the year with a surplus.

St Edmund's:

Due to the loss of regular lettings the only income since March has been a small amount from the Pre-School. We are now being supported partly by the Parish and partly using some of our reserves. It has become evident that St Edmund's in its current form is no longer viable and we need to be open to new opportunities. We are thankful for those who have continued to give regularly via the envelope scheme.

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St Mary's:

St Mary's Hall

INCOME

The account is showing a deficit because of the circumstances which have prevailed since March. The Nursery used the building until the first lockdown, came back briefly for a couple of months but went away again when one of their staff tested positive for the coronavirus and stayed out for the rest of the year. One Sunday group has not returned since March, and the other group have used the building only when allowed.

EXPENDITURE

The expenditure was slightly more than the previous year. Although cleaning and general maintenance costs were lower, despite the empty building, certain work to the fabric had still to be carried out well as regular pest control, insurance etc. Heating charges included the bill for last quarter of 2019, and electricity and water direct debits were increased based on previous year's usage. Owing to the difficulty in communicating with EDF and Castle Water during the lockdowns we continued to pay but are likely to receive refunds during 2020. We were asked to contribute £5,000 this year to the PCC account towards parish share.

St Mary's General Purposes Account:

Income for the year shows a small deficit as we decided to honour our charity commitments. The money from the Winter Fair (raised for Sunday school expenditure) is still in the account for safe-keeping. The usual donations to Mildmay, and USPG were made, and also a donation for the St.Saviour's Priory as we were unable to attend our annual Quiet day.

St Mary's Millennium Fund:

This is a Restricted Fund, and as usual there has been little movement in or out of the Millennium Fund this year. The main item of expenditure this year has been the works detailed in the Fabric Report for St Mary's above.

Fellowship House:

FH generates a considerable income for the Parish, £25,000 in rent (plus service charges and re-charges).

FHCC remained in session throughout the pandemic, so income was stable at £30K and expenditure was £5K giving a surplus of about £25K.

St Alban's:

The Pre School Learning Alliance, the long term tenant of St Albans, left us during 2018. We have secured a commitment from a new tenant, but expenditure was necessary as we continue to bring the building back to a useable condition prior to the new tenant, a nursery, taking possession.

Reserves policy

It is PCC policy to maintain a balance on unrestricted funds (if possible) that equates to at least two months' unrestricted payments to cover emergency situations that may arise from time to time.

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FUTURE PLANS

- o We will continually update our policies and practices in line with Diocesan guidance and with best practice nationally.
- o In 2018, we introduced the Parish Giving Scheme, an independently run way of giving by direct debit which mitigates static giving and collects gift aid at source. We have initially introduced it in a modest way (with those who already give by standing order) and we have extended it modestly which has been helpful as cash giving has reduced during the pandemic.
- o A wider stewardship campaign is planned but more pressing is discovering our 'new normal' after COVID-19.
- o Conversations about the best use of our buildings for mission, including the possibility of redevelopment on the St Bart's site, are ongoing.
- o We are holding an ongoing conversation about our vision for the Parish and our calling as God's people in East Ham. This has now emerged as a concrete proposal to form the East Ham MMU alongside St Paul, East Ham, St George, East Ham and St Martin, Plaistow. The clergy continued to meet as an MMU Chapter towards the end of the year. An open, externally facilitated meeting was held in January 2020. As a result of this, MMU representatives were elected to an embryonic MMU Council at the APCMs. As many of these did not take place till September, the first meeting of the MMU Council will now take place after the 2021 APCMs. The MMU chapters have been a somewhat difficult process because the formation of MMUs across the Diocese is now being linked to the need to offer effective ministry in the light of reduction in the number of stipendiary incumbents. However, by the grace of God, we hope we will work through these difficult issues to find something richer, deeper, more collaborative and full of the generosity of the Kingdom of God.
- o Towards the end of 2020, Revd Marco Lopes was invited to bid for funding from the Church Commissioners Strategic Development Fund to extend work with Spanish and Portuguese speakers. This was very last minute as the invitation arose as the result of another church having to drop out of the bid which is Newham-wide. The fund gives £700K over 5 years, including Fr Marco's stipend. The projected use of the money also includes a plan to secure the future of St Edmund's, both its building and its present congregation, alongside an intentional religious community and a newly planted Spanish or Portuguese congregation. It is a source of regret that the bid went in without consultation in the parish, but with only a week to pull it together, this was necessary. Conversations with St Edmund's will begin in 2021 as to whether they indeed wish to take advantage of this opportunity.
- o We are running a Lent Course in 2021, starting on Zoom and YouTube, reflecting on themes in Samuel Wells' book, A Cross in the Heart of God: Reflections on the Cross of Jesus.
- o We hope that towards the end of 2021 and into 2022, our usual round of activities, parish outing, pilgrimage to the Shrine of Our Lady of Walsingham and Quiet Day will be able to resume.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Risk management

Risk can be defined as 'the threat that an event or action will adversely affect an organization's ability to achieve its objectives and execute its strategies'. The risks may be categorized as follows:

- **Financial risk** - the most common category of risk and many non-financial risks can be measured in terms of financial impact. The PCC approved a set of Internal Financial Procedures to manage financial risk and will review these in the coming year and regularly thereafter.
- **Reputational risk** - can have an impact if unwelcome publicity hinders the mission of the church. Regular media releases are issued to local newspapers and the Diocesan Bulletin, alongside the internal communications such as the website and weekly newsletter.
- **Statutory and legal requirements** - such as health and safety, employment law, Charities Act and child protection. The PCC has policies in place for all of these and they are reviewed on a regular basis.
- **Operational risk** - relates to threats to the Church's ability to deliver its objectives owing, for example, to damage to the church building.

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

REPORT OF THE TRUSTEES
for the Year Ended 31 December 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC of the Holy Trinity, East Ham is a body corporate and operates under the Parochial Church Councils (Powers) Measure 1956 and Church Representation Rules (2011, 2017)

The method of appointment of PCC members is set out in the Church Representation Rules. All church members are encouraged to register on the Electoral Roll and stand for election to the PCC.

From the APCM 2020, the 3 Churches in the Parish operated District Church Councils. The Church Districts were created by a pastoral measure passed by the APCM in 2018. All lay members of the PCC, whether ex-officio or elected, are thereby ex-officio members of the DCC of their home Church, and all ex-officio clergy members of PCC are ex-officio members of all DCCs. All District Church Wardens are ex-officio members of the PCC. In addition, either at or subsequent to the APCM 2020, the following lay representatives were elected to the DCCs:

St Bartholomew, East Ham: Irene Phaup, Eutal Spence,

St Edmund, Forest Gate: Helen Gilkes, Joan Boyce, Miriam Lee, Paulette Welch

St Mary Magdalene: June Bassenger, Earlene Bentley, Cassandra Gosai, John Hedges, Renuka Pepperell, Teena Preston, Dennis Pridmore, Damian Sutton, Terry Hooker, Laurine Griffiths, Ancil Griffiths, Claudette King.

PCC members receive information on trustee responsibilities, basic health and safety, risk management and safeguarding procedures.

Safeguarding

The PCC is committed to safeguarding. At its meeting on 2nd October 2019, the PCC formally adopted the recommended Promoting a Safer Church, the nationally agreed Church of England policy, which the Diocese of Chelmsford has formally adopted. Safeguarding continues to be reviewed every year, with a substantial review undertaken every five years or when the guidelines change, whichever is sooner.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1127847

Principal address

St Barts Church & Centre
292b Barking Road
East Ham
London
London
E6 3BA

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

REPORT OF THE TRUSTEES
for the Year Ended 31 December 2020

Trustees

For the period 1st January 2020 until the date this report was approved, the following served as members of the PCC:

Team Rector	Revd. Dr Sue Lucas (Chair)
Team Vicar	Revd Quintin Peppiatt
Associate Clergy	Revd Canon Ann Easter, Revd Fred Ashford-Okai
Assistant Curates	Revd John King, Revd Marco Lopes
Parish Wardens	Ms Alison Brown, Ms Mary Richards (to APM 2020 04/10/2020), Mr Philip John (from APM 2020 04/10/2020)
District Church Wardens	Mrs Coraline Edwards, Mrs Laurine Griffith (to APM 2020 04/10/2020), Mr Philip John (to APM 2020 04/10/2020), Ms Mary Richards (from APM 2020 04/10/2020), Mrs Louise Simmons (from APM 2020 04/10/2020), Mrs Molara Tarigha (from APM 2020 04/10/2020), Hazel Thomas
Deanery Synod Representatives	Canon Shirley Biro, Mr Gordon Owens, Mr Ajith Lekshmanan (to APCM 2020 04/10/2020), Mr Ed Williamson (to APCM 2020 04/10/2020), Mr Nigel McCollum (from APCM 2020 04/10/2020)
Elected Members from APCM 2019 to APCM 2020	Mr Andrew Biro (treasurer), Mrs Jean Mansfield, Mr Sam Ozurumba, Mrs Louise Simmons, Mrs Molara Tarigha
Elected Members from APCM 2020 to APCM 2021	Mr Andrew Biro (treasurer), Mr Colin Mansfield, Mrs Jean Mansfield, Mrs Lesley Scawthorne

Revd Dr Susan Lucas was appointed Team Rector, Revd Quintin Peppiatt was appointed Team Vicar and Revd Canon Ann Easter and Revd Fred Ashford-Okai were appointed Associate Ministers, by the Lord Bishop of Chelmsford. Revd John King ordained priest on 29th June 2019 by the Bishop of Barking and Revd Marco Lopes was made deacon on 14th September 2019 by the Lord Bishop of Chelmsford and ordained priest by the Acting Bishop of Chelmsford on 26th September 2020, and they are both serving their title in the parish. They are all ex-officio members of the PCC.

The Chelmsford Diocesan Board of Finance acted as Custodian Trustee for the inalienable property of the Church.

The PCC met 5 times in 2020 on 22nd January, 20th May, 15th July, 23rd September and 18th November. The March and April meetings were cancelled because of the COVID-19 pandemic, and the May, July and November meetings were by Zoom because of government and Church of England restrictions. Minutes of the PCC meetings are held in the Parish Office and are available for scrutiny if requested.

Day to day management of the Church was exercised by the Team Rector, Team Vicar, Church Wardens and PCC, with the support of the Parish Office.

Auditors

Brindley Millen Ltd
Chartered Accountants and Statutory Auditors
167 Turners Hill
Cheshunt
Hertfordshire
EN8 9BH

Bankers

Barclays, 737 Barking Road, London E13 9PL

Architect

Mr Jonathan Freegard, 5 Tredegar Square, Bow, E3 5AD

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

REPORT OF THE TRUSTEES
for the Year Ended 31 December 2020

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on Aug 9, 2021 and signed on its behalf by:

Susan Lucas

.....
Revd Dr S Lucas - Trustee

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY**

Opinion

We have audited the financial statements of Parochial Church Council of East Ham Team Ministry (the 'charity') for the year ended 31 December 2020 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2020 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 145 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We obtained an understanding of the legal and regulatory frameworks that are applicable to the charity and determined that the most significant are those covered by the Statement of Recommended Practice for Charities (SORP 2019) and the Charities Act 2011. We assessed the risk of material misstatement in respect of fraud by making enquiries of management and trustees and by testing the implementation of accounting controls in place.

Based on the results of our risk assessment we designed our audit procedures to identify non-compliance with such laws and regulations identified above by making enquiries with key personnel and reviewing relevant documentation such as minutes of Trustee meetings and correspondence with regulatory bodies. We considered the risk of fraud through management override by incorporation testing of journal entries and reviewing any requirements to meet performance targets. We also considered, and tested for, the possibility of unauthorised payments to related parties.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.


[mwbrindley \(Aug 10, 2021 11:54 GMT+1\)](#)

Brindley Millen Ltd
Chartered Accountants and Statutory Auditors
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
167 Turners Hill
Cheshunt
Hertfordshire
EN8 9BH

Date: Aug 10, 2021

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 December 2020

	Notes	Unrestricted funds £	Restricted funds £	31.12.20 Total funds £	31.12.19 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		29,453	199	29,652	36,459
Charitable activities					
Parish Activities		158,558	-	158,558	230,288
Investment income	2	10,163	29,791	39,954	39,700
Other income		<u>36,473</u>	<u>-</u>	<u>36,473</u>	<u>5,559</u>
Total		234,647	29,990	264,637	312,006
EXPENDITURE ON					
Raising funds		2,818	-	2,818	9,968
Charitable activities					
Parish Activities		<u>254,646</u>	<u>90,699</u>	<u>345,345</u>	<u>304,098</u>
Total		257,464	90,699	348,163	314,066
Net gains on investments		<u>21,505</u>	<u>78,611</u>	<u>100,116</u>	<u>216,765</u>
NET INCOME/(EXPENDITURE)		(1,312)	17,902	16,590	214,705
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>10,869,535</u>	<u>1,155,722</u>	<u>12,025,257</u>	<u>11,810,552</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>10,868,223</u></u>	<u><u>1,173,624</u></u>	<u><u>12,041,847</u></u>	<u><u>12,025,257</u></u>

The notes form part of these financial statements

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

BALANCE SHEET
31 December 2020

	Notes	Unrestricted funds £	Restricted funds £	31.12.20 Total funds £	31.12.19 Total funds £
FIXED ASSETS					
Tangible assets	6	10,475,439	-	10,475,439	10,475,439
CURRENT ASSETS					
Debtors	7	1,625	-	1,625	8,277
Investments	8	327,521	1,141,469	1,468,990	1,386,291
Cash at bank and in hand		<u>80,300</u>	<u>32,155</u>	<u>112,455</u>	<u>168,896</u>
		409,446	1,173,624	1,583,070	1,563,464
CREDITORS					
Amounts falling due within one year	9	(6,182)	-	(6,182)	(3,166)
NET CURRENT ASSETS		<u>403,264</u>	<u>1,173,624</u>	<u>1,576,888</u>	<u>1,560,298</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		10,878,703	1,173,624	12,052,327	12,035,737
CREDITORS					
Amounts falling due after more than one year	10	(10,480)	-	(10,480)	(10,480)
NET ASSETS		<u>10,868,223</u>	<u>1,173,624</u>	<u>12,041,847</u>	<u>12,025,257</u>
FUNDS	11				
Unrestricted funds				10,868,223	10,869,535
Restricted funds				<u>1,173,624</u>	<u>1,155,722</u>
TOTAL FUNDS				<u>12,041,847</u>	<u>12,025,257</u>

The financial statements were approved by the Board of Trustees and authorised for issue on Aug 9, 2021 and were signed on its behalf by:

Susan Lucas

.....

S Lucas - Trustee

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 December 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements and assessment of going concern

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements are presented in sterling (£).

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Critical accounting judgements and key sources of estimation uncertainty

In preparing financial statements it is necessary to make certain judgements, estimates and assumptions that affect the amounts recognised in the financial statements. The following judgements and estimates are considered by the trustees to have most significant effect on amounts recognised in the financial statements.

Useful economic life of tangible fixed assets:

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the gift is received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Funds raised by the fete, bazaar and similar events are accounted for gross.

Other ordinary income

Rental income from the letting of church premises is recognised when the rental is due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2020

1. ACCOUNTING POLICIES - continued

Activities directly relating to the work of the church

The Diocesan Parish Share is accounted for when paid. Any parish share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a liability in the balance sheet. The Parish Share was paid in full in the year.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- in accordance with the property
Church Equipment	- 25% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit with the Central Board of Finance of the Church of England, the Chelmsford Diocesan Board of Finance and COIF Charity Funds.

Debtors

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash, current bank accounts and deposit bank accounts with no withdrawal limitations.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially settled at transaction value and subsequently measured at their settlement value.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Consecrated land and buildings and movable church furnishings

PCC Property

Consecrated and beneficed property is excluded from the accounts in accordance with Charities Act 2011.

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2020

1. ACCOUNTING POLICIES - continued

Other fixtures, fittings and office equipment

Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory, which may be inspected at any reasonable time. For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2000 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life (initially over four years) on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings acquired before 1 January 2000 is written off.

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price less than £1,000 are written off when the asset is acquired.

2. INVESTMENT INCOME

	31.12.20	31.12.19
	£	£
Deposit account interest	<u>39,954</u>	<u>39,700</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2020 nor for the year ended 31 December 2019.

Payments to PCC members

There were no payments made to PCC members. (2019 £Nil)

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.12.20	31.12.19
	<u>3</u>	<u>3</u>
All staff		

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	35,813	646	36,459
Charitable activities			
Parish Activities	230,288	-	230,288
Investment income	9,693	30,007	39,700
Other income	<u>5,559</u>	<u>-</u>	<u>5,559</u>
Total	281,353	30,653	312,006

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2020

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
EXPENDITURE ON			
Raising funds	9,968	-	9,968
Charitable activities			
Parish Activities	298,312	5,786	304,098
	<hr/>	<hr/>	<hr/>
Total	308,280	5,786	314,066
Net gains on investments	<hr/> 49,274	<hr/> 167,491	<hr/> 216,765
NET INCOME	22,347	192,358	214,705
 RECONCILIATION OF FUNDS			
Total funds brought forward	10,847,188	963,364	11,810,552
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS CARRIED FORWARD	<hr/> 10,869,535	<hr/> 1,155,722	<hr/> 12,025,257

6. TANGIBLE FIXED ASSETS

	Freehold property £	Church Equipment £	Totals £
COST			
At 1 January 2020 and 31 December 2020	<hr/> 10,475,439	<hr/> 79,459	<hr/> 10,554,898
DEPRECIATION			
At 1 January 2020 and 31 December 2020	<hr/> -	<hr/> 79,459	<hr/> 79,459
NET BOOK VALUE			
At 31 December 2020	<hr/> 10,475,439	<hr/> -	<hr/> 10,475,439
At 31 December 2019	<hr/> 10,475,439	<hr/> -	<hr/> 10,475,439

The Church buildings at St Mary's and St Edmund's are owned jointly by the Parish and the Diocese. The interest in these buildings, along with their value, cannot be accurately measured and as such have not been included in the financial statements.

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2020

7.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	31.12.20	31.12.19
		£	£
	Other debtors	<u>1,625</u>	<u>8,277</u>
8.	CURRENT ASSET INVESTMENTS	31.12.20	31.12.19
		£	£
	Listed investments	<u>1,468,990</u>	<u>1,386,291</u>
9.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	31.12.20	31.12.19
		£	£
	Other creditors	<u>6,182</u>	<u>3,166</u>
10.	CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	31.12.20	31.12.19
		£	£
	Other creditors	<u>10,480</u>	<u>10,480</u>

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2020

11. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	Transfers between funds £	At 31.12.20 £
Unrestricted funds				
PCC General Fund	12,169	(26,658)	45,140	30,651
Clergy Housing	80	-	-	80
St Mary's Sunday School	270	-	-	270
St Bart's Sunday School	156	-	-	156
Fellowship House	53,085	25,315	(26,756)	51,644
St Alban's Hall	(11,994)	(10,887)	22,881	-
St Mary Magdalene	4,501	(221)	-	4,280
St Mary's Hall	13,886	1,093	(6,866)	8,113
St Bart's Centre	241,855	13,468	(14,122)	241,201
St Edmunds	6,685	(3,158)	(1,080)	2,447
Kitchen Fund	1,458	(264)	-	1,194
Building Fund	10,475,439	-	-	10,475,439
St Alban's Fabric	57,973	-	(15,881)	42,092
St Edmund's Fabric	13,212	-	(3,316)	9,896
Stubbers	760	-	-	760
	10,869,535	(1,312)	-	10,868,223
Restricted funds				
Millenium Fund	1,050,566	14,472	-	1,065,038
Alms Fund	624	-	-	624
Parish Donations	1,464	-	-	1,464
St Bart's Donations	2,492	-	-	2,492
St Mary's Donations	1,047	-	-	1,047
Russel Bequest	51,583	(810)	-	50,773
Rutland Road Proceeds	39,009	3,925	-	42,934
Stephen Road Proceeds	8,937	315	-	9,252
	1,155,722	17,902	-	1,173,624
TOTAL FUNDS	12,025,257	16,590	-	12,041,847

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2020

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
PCC General Fund	64,700	(112,863)	21,505	(26,658)
Fellowship House	30,632	(5,317)	-	25,315
St Alban's Hall	2,598	(13,485)	-	(10,887)
St Mary Magdalene	478	(699)	-	(221)
St Mary's Hall	13,477	(12,384)	-	1,093
St Bart's Centre	112,254	(98,786)	-	13,468
St Edmunds	10,508	(13,666)	-	(3,158)
Kitchen Fund	-	(264)	-	(264)
	234,647	(257,464)	21,505	(1,312)
Restricted funds				
Millenium Fund	29,990	(81,699)	66,181	14,472
Russel Bequest	-	(9,000)	8,190	(810)
Rutland Road Proceeds	-	-	3,925	3,925
Stephen Road Proceeds	-	-	315	315
	29,990	(90,699)	78,611	17,902
TOTAL FUNDS	<u>264,637</u>	<u>(348,163)</u>	<u>100,116</u>	<u>16,590</u>

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2020

11. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.19 £	Net movement in funds £	Transfers between funds £	At 31.12.19 £
Unrestricted funds				
PCC General Fund	8,028	(38,848)	42,988	12,168
Clergy Housing	960	(880)	-	80
St Mary's Sunday School	315	(45)	-	270
St Bart's Sunday School	201	(45)	-	156
Fellowship House	49,931	26,730	(23,576)	53,085
St Alban's Hall	1,414	(22,832)	9,424	(11,994)
St Mary Magdalene	4,536	290	(325)	4,501
St Mary's Hall	14,692	8,367	(9,172)	13,887
St Bart's Centre	215,298	39,382	(12,825)	241,855
St Edmunds	8,069	5,130	(6,514)	6,685
Kitchen Fund	2,523	(1,065)	-	1,458
Building Fund	10,475,439	-	-	10,475,439
St Alban's Fabric	51,810	6,163	-	57,973
St Edmund's Fabric	13,212	-	-	13,212
Stubbers	760	-	-	760
	10,847,188	22,347	-	10,869,535
Restricted funds				
Millenium Fund	865,715	184,851	-	1,050,566
Alms Fund	624	-	-	624
Parish Donations	1,583	(119)	-	1,464
St Bart's Donations	2,568	(76)	-	2,492
St Mary's Donations	1,047	-	-	1,047
Russel Bequest	51,199	384	-	51,583
Rutland Road Proceeds	31,886	7,123	-	39,009
Stephen Road Proceeds	8,742	195	-	8,937
	963,364	192,358	-	1,155,722
TOTAL FUNDS	11,810,552	214,705	-	12,025,257

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2020

11. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
PCC General Fund	36,676	(77,987)	2,463	(38,848)
Clergy Housing	-	(880)	-	(880)
St Mary's Sunday School	-	(45)	-	(45)
St Bart's Sunday School	-	(45)	-	(45)
Fellowship House	33,248	(13,915)	7,397	26,730
St Alban's Hall	303	(23,135)	-	(22,832)
St Mary Magdalene	626	(336)	-	290
St Mary's Hall	19,744	(11,377)	-	8,367
St Bart's Centre	165,518	(159,387)	33,251	39,382
St Edmunds	25,238	(20,108)	-	5,130
Kitchen Fund	-	(1,065)	-	(1,065)
St Alban's Fabric	-	-	6,163	6,163
	281,353	(308,280)	49,274	22,347
Restricted funds				
Millenium Fund	30,269	(5,591)	160,173	184,851
Parish Donations	-	(119)	-	(119)
St Bart's Donations	-	(76)	-	(76)
Russel Bequest	384	-	-	384
Rutland Road Proceeds	-	-	7,123	7,123
Stephen Road Proceeds	-	-	195	195
	30,653	(5,786)	167,491	192,358
TOTAL FUNDS	<u>312,006</u>	<u>(314,066)</u>	<u>216,765</u>	<u>214,705</u>

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2020

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	Transfers between funds £	At 31.12.20 £
Unrestricted funds				
PCC General Fund	8,028	(65,506)	88,128	30,650
Clergy Housing	960	(880)	-	80
St Mary's Sunday School	315	(45)	-	270
St Bart's Sunday School	201	(45)	-	156
Fellowship House	49,931	52,045	(50,332)	51,644
St Alban's Hall	1,414	(33,719)	32,305	-
St Mary Magdalene	4,536	69	(325)	4,280
St Mary's Hall	14,692	9,460	(16,038)	8,114
St Bart's Centre	215,298	52,850	(26,947)	241,201
St Edmunds	8,069	1,972	(7,594)	2,447
Kitchen Fund	2,523	(1,329)	-	1,194
Building Fund	10,475,439	-	-	10,475,439
St Alban's Fabric	51,810	6,163	(15,881)	42,092
St Edmund's Fabric	13,212	-	(3,316)	9,896
Stubbers	760	-	-	760
	10,847,188	21,035	-	10,868,223
Restricted funds				
Millenium Fund	865,715	199,323	-	1,065,038
Alms Fund	624	-	-	624
Parish Donations	1,583	(119)	-	1,464
St Bart's Donations	2,568	(76)	-	2,492
St Mary's Donations	1,047	-	-	1,047
Russel Bequest	51,199	(426)	-	50,773
Rutland Road Proceeds	31,886	11,048	-	42,934
Stephen Road Proceeds	8,742	510	-	9,252
	963,364	210,260	-	1,173,624
TOTAL FUNDS	11,810,552	231,295	-	12,041,847

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2020

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
PCC General Fund	101,376	(190,850)	23,968	(65,506)
Clergy Housing	-	(880)	-	(880)
St Mary's Sunday School	-	(45)	-	(45)
St Bart's Sunday School	-	(45)	-	(45)
Fellowship House	63,880	(19,232)	7,397	52,045
St Alban's Hall	2,901	(36,620)	-	(33,719)
St Mary Magdalene	1,104	(1,035)	-	69
St Mary's Hall	33,221	(23,761)	-	9,460
St Bart's Centre	277,772	(258,173)	33,251	52,850
St Edmunds	35,746	(33,774)	-	1,972
Kitchen Fund	-	(1,329)	-	(1,329)
St Alban's Fabric	-	-	6,163	6,163
	516,000	(565,744)	70,779	21,035
Restricted funds				
Millenium Fund	60,259	(87,290)	226,354	199,323
Parish Donations	-	(119)	-	(119)
St Bart's Donations	-	(76)	-	(76)
Russel Bequest	384	(9,000)	8,190	(426)
Rutland Road Proceeds	-	-	11,048	11,048
Stephen Road Proceeds	-	-	510	510
	60,643	(96,485)	246,102	210,260
TOTAL FUNDS	<u>576,643</u>	<u>(662,229)</u>	<u>316,881</u>	<u>231,295</u>

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2020

11. MOVEMENT IN FUNDS - continued

Fund Descriptions

Fund Name	Fund Description
<u>Unrestricted - General</u>	
PCC General Fund	General Parish funds
Clergy Housing	Fund for repairs and maintenance to clergy housing
St Mary's Sunday School	St Marys Sunday School
St Bart's Sunday School	St Barts Sunday School
Fellowship House	Fellowship House is a rented out building to Fellowship House Children's Centre
St Alban's Hall	St Alban's Hall Fund
St Mary Magdalene	St Mary's Church Fund
St Mary Magdalene Hall	St Mary's Hall Fund
St Bart's Centre	St Barts Church Centre Fund
St Edmunds	St Edmunds Fund
Kitchen	St Barts Cafe Kitchen Refurbishment
<u>Unrestricted - Designated</u>	
Buildings Fund	Fixed Asset Fund for Buildings
St Alban's Hall Fabric Fund	Fabric Fund for St Albans
St Edmund's Fabric Fund	Fabric Fund for St Edmunds
Stubbers	Fund for yearly church organised kids trip to Stubbers
<u>Restricted</u>	
Millennium Fund	Restricted fund exclusively for St Mary's Church
Discretionary Alms Fund	Fund to be used at the discretion of the PCC
Charities Fund	Money to be donated to other charitable organisations
Parish Donations	Money to be donated to other charitable organisations
St Bart's Donations	Money to be donated to other charitable organisations
St Mary's Donations	Money to be donated to other charitable organisations
Russel Bequest	Funds to be used for the maintenance of the whole of St Edmund's building which includes provision of a Walsingham Room
Rutland Road Sale Proceeds	Funds relating to the sale of a restricted property to be reused for further property investments
Stephen Road Sale Proceeds	Funds relating to the sale of a restricted property to be reused for further property investments

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2020.

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 December 2020

	Unrestricted funds £	Restricted funds £	31.12.20 Total funds £	31.12.19 Total funds £
INCOME AND ENDOWMENTS				
Donations and legacies				
Planned Giving	17,911	-	17,911	21,039
Collections at Services	2,723	-	2,723	8,497
Gift aid	4,625	-	4,625	5,492
Other donations and appeals	<u>4,194</u>	<u>199</u>	<u>4,393</u>	<u>1,431</u>
	29,453	199	29,652	36,459
Investment income				
Deposit account interest	10,163	29,791	39,954	39,700
Charitable activities				
Fetes and fund raising	-	-	-	398
Church Hall Lettings	152,476	-	152,476	206,842
Cafe	6,032	-	6,032	22,537
Fees from Weddings & Funerals	<u>50</u>	<u>-</u>	<u>50</u>	<u>511</u>
	158,558	-	158,558	230,288
Other income				
Other Income - Including Insurance Claims	-	-	-	5,559
Furlough Scheme	<u>36,473</u>	<u>-</u>	<u>36,473</u>	<u>-</u>
	<u>36,473</u>	<u>-</u>	<u>36,473</u>	<u>5,559</u>
Total incoming resources	234,647	29,990	264,637	312,006
EXPENDITURE				
Raising donations and legacies				
Fetes & other fundraising	317	-	317	1,416
Cafe	<u>2,501</u>	<u>-</u>	<u>2,501</u>	<u>8,552</u>
	2,818	-	2,818	9,968
Charitable activities				
Wages	83,602	-	83,602	86,437
Pensions	3,654	-	3,654	5,244
Sundries	180	54	234	1,257
Missionary & Charitable Giving	550	-	550	1,924
Parish Share	67,122	-	67,122	65,643
Clergy Costs	4,748	-	4,748	7,837
Church running Costs	14,079	5,883	19,962	23,108
Church Maintenance	6,065	1,978	8,043	13,439
Upkeep of Services	1,510	494	2,004	5,067
Carried forward	181,510	8,409	189,919	209,956

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 December 2020

	Unrestricted funds £	Restricted funds £	31.12.20 Total funds £	31.12.19 Total funds £
Charitable activities				
Brought forward	181,510	8,409	189,919	209,956
Parish Office / Admin	8,818	16	8,834	6,301
Church Hall Running Costs	43,247	145	43,392	49,705
Church Hall Maintenance	7,088	-	7,088	10,028
Major Repairs	9,389	82,129	91,518	25,093
Sunday School Costs	<u>-</u>	<u>-</u>	<u>-</u>	<u>135</u>
	250,052	90,699	340,751	301,218
Support costs				
Governance costs				
Auditors' remuneration	<u>4,594</u>	<u>-</u>	<u>4,594</u>	<u>2,880</u>
Total resources expended	<u>257,464</u>	<u>90,699</u>	<u>348,163</u>	<u>314,066</u>
Net (expenditure)/income before gains and losses	(22,817)	(60,709)	(83,526)	(2,060)
Realised recognised gains and losses				
Realised gains/(losses) on investment property	<u>21,505</u>	<u>78,611</u>	<u>100,116</u>	<u>216,765</u>
Net income	<u><u>(1,312)</u></u>	<u><u>17,902</u></u>	<u><u>16,590</u></u>	<u><u>214,705</u></u>









PoEH final accounts 2020

Final Audit Report

2021-08-10

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