



Barley Hill Parochial Church Council
Report and Financial Statements
for the year ended 31 December 2022
Registered Charity no: 1127839

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Achievements and Performance

GOVERNANCE

The clergy and wardens of St Mary's, Barley Hill and St Catherine's churches met regularly throughout the year to develop a new governance structure. With guidance from the Oxford Diocese, this involves the creation of a Joint Church Council and Standing Committee to manage the running and finances of the combined churches, whilst retaining the legal structures of the existing PCCs. This structure was discussed by each of the PCCs and presented to the congregation at a vision morning in November 2022, with an opportunity for discussion and feedback.

This new structure will be approved by each of the PCCs early in 2023 and will then form the basis for the running of the combined churches going forward.

APPOINTMENT OF TEAM VICAR

The Churchwardens of the three churches and the Rector met regularly to discuss, plan, create and then publish a parish profile for the appointment of the new Team Vicar. This was then shared with the three PCC's and the churches for their feedback and approval. Interviews were held in June 2022. Nine applications were received for the role and resulted in the appointment of Andy McCulloch who started in September 2022.

WORSHIP AND PRAYER

The weekly routine of Sunday services has retained the pattern established in September 2021, with an 8am 1662 Holy Communion; followed by a 10.15am Morning Service/ Holy Communion service with Kids Church for those aged four years and over; the 1662 Evening Prayer meeting monthly on 2nd Sundays at 3pm, and two evening services at 6.30pm each month that alternate between contemplative and more contemporary worship. Baptisms are held regularly, mainly during the 10.15am service, and the midweek Sparklers service meets weekly to ensure that families and carers have a regular, predictable pattern of activity.

Weekly church attendance: although an exact figure is difficult to state because systems only allow us to view the number of devices logged on during each service, we believe that attendance at Church Online and in person is typically 200-250 people at the main 10.15am service on Sundays (2021: 200-250); this number is much higher at Easter, Christmas and, for example, the Civic Service.

With the appointment of Revd Andy McCulloch as Team Vicar of Thame we have planned service changes from the start of 2023. These include weekly contemporary evening services, focusing on serving youth and younger adults, and weekly 3pm services alternating between Evensong and a Quiet Service.

The community is also welcomed and enabled to celebrate God's goodness on special occasions; through baptism, marriage and funeral services.

Representative members of the PCC sat on the Aston and Cuddesdon Deanery Synod. This provides the PCC with an important link between the parish and the wider structures of the church. Issues discussed in the last year have included discussion on the issue of same sex relationships and same sex marriage and the work of the Oxfordshire Historic Churches Trust.

PASTORAL CARE

As a church, we are committed to serving the town of Thame how and when we can. We do this through our children's groups (as described above), involvement by members of the church in numerous aspects of service within the town – as school governors, councillors and members of the housing authority. We also support, where possible, initiatives by the Town Council and others for the care of the elderly. For the infirm there is regular home visiting done by many members of the church.

MISSION AND EVANGELISM

Helping those in need is an important part of the church's ministry and the PCC allocates at least 10% of general giving to mission support, (both in the UK and overseas). The allocation of this support is reviewed by the Mission Group each year.

The Church supported the 'Music in the Park' event with a childcare tent and restarted the running of the Christmas eve event 'Carols around the Christmas Tree'.

ECUMENICAL RELATIONSHIPS

The incumbent and Team Vicar meet other church leaders in the town regularly as part of the meetings of Thame churches.

With thanks to all who serve in this ministry of God.



Andy McCulloch
Team Vicar

Financial Review

Income on the unrestricted fund totalled £68,579 (2021: £91,083). Income from all funds totalled £68,579 (2021: £91,083).

There was no restricted income in 2022. (2021: £0).

The PCC received no goods or services (other than the time of volunteers) free of charge or at a discounted level.

Unrestricted fund expenditure was £82,783 (2021: £84,310). Expenditure on all funds totalled £82,783 (2021: £84,310).

There was no restricted expenditure in 2022 (2021: £0). There was net expenditure in the year of £14,204 (2021 net income: £6,773). Monthly income from individuals continued to decline during the year mostly due to uncertainty regarding the interregnum process. Our new Team Vicar, Andy McCulloch, was appointed in September 2022 and in November the vision for the church was cast. We saw some one-off gifts in December and seem to have some stability in continued generous giving in the latter part of the year despite the worsening economic outlook and cost of living crisis.

Overall costs were contained, and our Parish share remained unchanged for 2022. The cash balance on the unrestricted fund at 31 December 2022 is £74,699 (2021: £76,286).

The PCC feel it is prudent to continue to hold reserves at the current level in order to allow the Church to fully resume its normal activities during next year.

The PCC is aware of its obligation to operate for the public benefit and the Trustees have had regard to the Charity Commission public benefit guidance (PB3). The PCC considers it fulfils this requirement by contributing to the spiritual life of the parish it serves as well as offering tangible support to activities designed to aid hardship and provide help to those in need in the local and global community.

Reserves

The PCC's policy is to maintain reserves at a minimum of three month's operating expenses. The charity's assets are both available and adequate to meet its obligations.

Structure, governance and management

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure 1956. Appointment of PCC members is set out in the Church Representation Rules 2006. The charity is administered by its trustees, the PCC members.

Administrative information

Since the lifting of Covid 19 restrictions Barley Hill Church continue to meet online and in person at St Mary's Church Thame, together with the congregations from St Mary's and St Catherine's Church Towersey. The Church forms part of the Thame Valley Team Ministry in the Diocese of Oxford. At 31 December 2022 there were 83 parishioners after revision of the electoral roll (2021: 94).

During 2009 Barley Hill Parochial Church Council (PCC) registered with the Charity Commission for England and Wales under the name of The Parochial Church Council of the Ecclesiastical Parish of Barley Hill (registered number 1127839). Until then the PCC was a charity excepted from registration with the Charity Commission. The charity's correspondence address is:

Barley Hill Church, c/o Thame Barns Centre, Church Road OX9 3AJ

Barley Hill Parochial Church Council Annual report of the PCC for the year ended 31 December 2022

The PCC acknowledges that the operation of the Church is heavily dependent on the commitment of the volunteers within the congregation in order to fulfil its activities.
PCC members who have served between 1 January 2022 and 31 December 2022 are:

Ex-officio:	
Mike Reading	Team Rector
Andy McCulloch	Team Vicar (Chairman)
Deanery Synod Representatives:	
Bridget Trueman	Appointed 10.06.2021
Andy Sims	Resigned 05.03.2022

Elected members:	
Al French	Churchwarden
Carrie Priestnall	Churchwarden
Marie Sutton	Deputy Churchwarden
Janette Dixon	Resigned 05.03.2022
Pam Laws	Resigned 30.08.2022
XX	Trustee with dispensation
Donna Maddock	Appointed 26.04.2022
Deborah Salisbury	Appointed 26.04.2022
Andrew Clamp	Appointed 26.04.2022
Andrew Sweet	Appointed 26.04.2022
Margaret Robinson	Appointed 26.04.2022

Election to the PCC follows the Church representation rules published by the Church of England and a conscious effort is made to ensure it is both balanced and inclusive of the larger congregation.

Other relevant organisations.

Bank Lloyds Bank plc, 13 Cornmarket, Thame, Oxfordshire, OX9 2BN

This report was approved by the PCC on 1st March 2023 and signed on their behalf by:



Donna Maddock
(Treasurer)

**Barley Hill Parochial Church Council
Independent examiner's report to the trustees of Barley Hill Parochial Church Council**

I report to the trustees on my examination of the accounts of the Parochial Church Council of the Ecclesiastical Parish of Barley Hill for the year ended 31 December 2022, set out on pages 7 to 17.

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under s.144(2) of the Charities Act 2011 ("the Act") and that an independent examination is needed. It is my responsibility to:

- examine the accounts under s.145 of the Act;
- to follow the procedures laid down in the directions given by the Charity Commission under s.145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

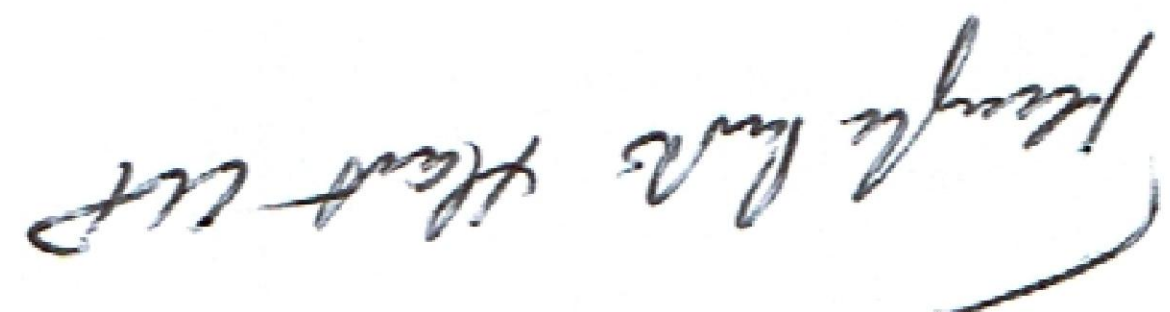
My examination was carried out in accordance with the directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and my report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Christopher Nurse MA, FCA, DCHA
Temple Smith Hart LLP
89 High Street
Thame OX9 3EH

**Barley Hill Parochial Church Council
Statement of Financial Activities for the year ended 31 December 2022**

2022	2022	2022	2022	Notes	2022	2022	2021
£	£	£	£		Unrestricted	Total	All funds
Incoming resources							
Incoming resources from donors	2	67,992	-		67,992	91,076	
Interest income		37	-		37	7	
Grants		550	-		550	-	
Total incoming resources		68,579	-		68,579	91,083	
Resources expended							
Charitable activities undertaken directly	4	72,165	-		72,165	70,570	
Governance costs	5	850	-		850	860	
Total resources expended		82,783	-		82,783	84,310	
Net incoming resources		-14,204	-		-14,204	6,773	
Fund balances at 1 January		88,638	-		88,638	81,865	
Fund balances at 31 December		74,434	-		74,434	88,638	

All of the above results, except for the restricted funds shown below and the grant, are derived from continuing activities. All gains and losses recognised in the year are included above.
All resources throughout the year related to unrestricted funds.

Note 14 provides an analysis of the 2021 comparative information.

	Notes	2022		2021	
		£	£	£	£
Fixed assets					
Tangible assets	8	228		455	
Current assets					
Debtors	9	1,335	14,225		
Cash at bank and in hand	10	74,699	76,286		
		<u>76,034</u>	<u>90,511</u>		
Creditors: amounts falling due within one year	11	(1,828)	(2,328)		
Net current assets		74,206		88,183	
Total assets/(liabilities)		74,434		88,638	
Funds					
Unrestricted funds (General)		72,113	86,317		
Unrestricted funds (Designated)	13	2,321	2,321		
Restricted funds	12	-	-		
Total funds		74,434	88,638		

The financial statements were approved by the trustees on 1st March 2023 and signed on their behalf by:

Al French
Churchwarden

Donna Maddock
Treasurer

The notes on pages 9 to 17 form an integral part of these financial statements.

1. Accounting policies

1.1 Statement of Compliance

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and Charity Law in England.

The PCC has adopted the requirements of the Charities Statement of Recommended Practice SORP (FRS 102) in preparing these accounts. The date of transition was 1 January 2015.

The Charity is a Public Benefit Entity.

1.2 Going Concern

There are no material uncertainties regarding the ability of the charity to continue as a going concern.

1.3 Accounting convention

The financial statements are prepared under the historical cost convention.

1.4 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for any other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The aim and use of each restricted fund is set out in the notes to the financial statements.

Endowment funds represent those assets which must be held permanently by the charity, principally investments, as well as long-term assets that are expendable if required. Income arising on endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the investments form part of the fund. Investment management charges and legal advice relating to any such fund are charged against the fund.

Investment income and gains are allocated to the appropriate fund.

1.5 Incoming resources

Incoming resources are included in the Statement of Financial Activities (SOFAs) when the charity is legally entitled to the income and the amount can be measured reliably. For legacies, entitlement is recognised on the charity being notified by the executors that a payment will be made.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are received. Gifts donated for resale are included as income when they are sold. No amounts are included in the financial statements for services donated by volunteers.

1.6 Resources expended

All expenditure is accounted for on an accruals basis. Expenditure is recognised when a present legal or constructive obligation exists at the reporting date as a result of a past event, and it is more likely than not that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured or estimated reliably.

Expenditure has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

1.7 Tangible fixed assets and depreciation

It is the policy of the Charity to capitalise new assets costing or valued at more than £500.

Depreciation is provided on a systematic basis over the economic life of an asset to reflect its use and consumption of the economic benefits or service potential provided by the asset. Depreciation is provided on a monthly basis at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Office equipment	-	33.33% straight line
Fixtures and fittings	-	20.00% straight line

2. Incoming resources from donors

All Funds

2022	2021
£	£
Total	Total
67,992	91,226
39,437	53,726
9,859	13,444
18,696	23,856
67,992	91,226
Unplanned giving	
Cash collections	50
Total Unrestricted Giving	91,076
RESTRICTED FUNDS	-
TOTAL	91,076

3. Grant Funding of Activities - Missionary & charity giving

All Funds

	2022	2021
	£	£
Missionary societies/individuals	9,768	12,880
The above totals include the following grants totalling £500 or more:		
Grants to organisations		
New Life House - Nepali orphanage	3,300	3,000
Wycliffe (Sweets)	2,508	2,280
St Mary's Thame	-	4,000
Grants to persons		
Steven & Dr Catherine McGoldrick	3,960	3,600
	9,768	12,880

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5. Governance costs

	2022	2021
Total	£	£
Independent examiner's honorarium	850	860

6. Related party transactions

The trustees neither received nor waived any emoluments from the charity during the period. Ordained members of the clergy receive their stipends directly from the Church of England.

Related party transactions are as follows:

	2022	2021
£	£	£
Out of pocket expenses reimbursed to trustees and connected persons	88	311
Al French (Mission in Thame and miscellaneous expenses)	332	189
Carrie Priestnall (Sunday morning, admin and miscellaneous expenses)	177	108
Steve Priestnall (Youth residential miscellaneous)	409	308
Deborah Salisbury (Sunday morning, interregnum and admin expenses)	245	-
Jenny Clamp (Mission in Thame)	101	-
Andrew McCulloch (Admin & miscellaneous)	1,352	916
Total		

7. Staff costs

	2022	2021
£	£	£
Wages & salaries paid to staff	4,611	3,930
Employer's National Insurance	-	-
Pension	226	144
Total	4,837	4,074

No employee had emoluments of over £60,000 in the year. The average number of employees, calculated on a full-time equivalent basis, analysed by function was:

	2022	2021
Number	Number	Number
Administrator	0.15	0.15
Total	0.15	0.15

8. Tangible Fixed Assets

Storage Shed	Computer Equipment	Total	Cost or valuation		Depreciation	Net book value	
			At 1 January 2022	Additions during the year	At 1 January 2022	Charge for the year	At 31 December 2022
£	£	£	1,136	-	681	227	455
			1,136	1,459	1,459	908	228
			1,136	1,459	1,459	227	228
			2,595	-	2140	2,367	455

9. Debtors

Tax recoverable (Unrestricted)	Prepayments	Total	2022	All Funds	£	Total	2021
958	378	1,335	13,444	781	14,225		

10. Cash at bank and in hand

Deposit account	Current accounts	Total	2022	All funds	£	Total	2021
41,216	33,483	74,699	63,272	13,014	76,286		

11. Creditors: amounts falling due within one year

2022	2021
Total All Funds £	Total All Funds £
1,828	231
1,828	2,097
<u>1,828</u>	<u>2,328</u>

Tax and National Insurance
Accruals

12. Restricted funds

The balance on restricted funds comprises:

2022	2021
Total All funds £	Total All funds £
-	-
Balance at 1 January 2022	-
Resources received	2
Grant	-
Tax Recoverable	2
Resources expended	3
-	-
Net movement in resources	-
Balance at 31 December 2022	-

The balance on restricted funds is represented by cash of £nil (2021: £nil) and tax recoverable of £nil (2021: £nil).

13. Designated funds

The movement on designated Funds during the year was:

	Men's Ministry '58 Fund'	2022 Total All funds	2021 Total All funds
	£	£	£
Balance at 1 January	321	2,321	1,951
Resources received	-	200	450
Resources expended	-	(200)	(80)
Transfer to Undesignated funds	-	-	-
	<u>321</u>	<u>2,321</u>	<u>2,321</u>

14. Comparative Statement of Financial Activity

As required by FRS102 the SOFA set out below is the full analysis for the 2021 comparative.

2021	2021	2021
Unrestricted	Restricted	Total
Incomeing resources		
Incomeing resources from donors	-	91,076
Interest income		7
Grant		-
Total incomeing resources	-	91,083
Resources expended		
Grant funding of activities	-	12,880
Charitable activities undertaken directly	-	70,570
Governance costs	-	860
Total resources expended	-	84,310
Net incomeing resources	-	6,773
Fund balances at 1 January	-	81,865
Fund balances at 31 December	-	88,638