



St. Paul's Church East Molesey

Annual Report and Financial Statements For the year ended 31 December 2023

The Parochial Church Council of the Ecclesiastical Parish of East Molesey, St. Paul
is a registered charity number 1127837
Church code 617144

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Report of the Parochial Church Council

Objectives and activities

The Parochial Church Council of the Ecclesiastical Parish of East Molesey, St. Paul (the "PCC") has the responsibility of co-operating with the incumbent, Revd. Anne Farmer, in promoting the mission of the Church as partners in the work of the gospel ministry.

The PCC, having had regard to the Charity Commission's guidance on public benefit, consider that in following these priorities and by furthering the whole mission of the Church (pastoral, evangelistic, social and ecumenical), a benefit is provided to the public in particular by:

- providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- promoting Christian values, and service by members of the Church in and to our community, to the benefit of individuals and society as a whole.

It also has oversight of the financial affairs of St. Paul's Church East Molesey ("St. Paul's") and maintenance responsibilities for the buildings thereof.

Financial Review of the Year

What an exciting year 2023 has been for St Paul's - the one in which we finally broke ground on our long-anticipated reordering works. The St Paul's Enhancement Project, or "SPEP" as it's been referred to, has been on our agenda for a number of years and was only possible due to the extremely generous legacy left to us by the Truefitt family. The culmination of the project is something that Vicar Anne, the PCC and the whole congregation hope will significantly increase the functionality and accessibility of the church building for all.

In addition to the Truefitt legacy, we were fortunate to be awarded with a £10,000 grant from the Marshall's Charity and were also able to claim some £20,000 of VAT back from the enhancements works under the listed places of worship scheme. This has meant that, despite the significant expenditure in 2023, we were always able to keep at least 3 months of operating costs back as our reserve.

During 2023, there was also an appeal to fund the upgrade of our Audio Visual (AV) capabilities which made sense to do in parallel with the reordering works. Due to those contributing to the Planned Giving Scheme (PGS) and AV funds who are paying income tax and gift aiding their donations, we were able to recover over £22,000 in tax during the year, some £4,000 of which was from AV fund donations and therefore attributed to that restricted fund.

In terms of regular income, the number of individuals on the Planned Giving Scheme at the end of the year increased to 55 (2022: 53) with a further 15 belonging to the Friends of St Pauls scheme who contribute to the restricted building and organ funds. Income from the Planned Giving Scheme was up £9,000 on the previous year, in part due to specific PCC-led prayer groups relating to our church finances and the budgetary deficit seen in previous years. Income from Parish Room hire remained higher than pre-pandemic levels at £13,300, although not as strong as 2022 (£17,400) due to the disruption caused by the building works.

In terms of expenditure, some £170,000 was deployed as part of the St Paul's Enhancement Project (SPEP), with the remaining sums to be paid in 2024. In addition, Parish Share, wage costs and church running costs were all higher than in previous years, the latter being driven by utility costs remaining stubbornly high.

	£
Excess of expenditure over income in 2023	(148,227)
Exclude Major Remediation and Enhancement (SPEP & AV) works	178,365
Normalised outturn	30,138

The SPEP works were substantially completed by the end of December, subject to the usual snagging. Excluding the St Paul's Enhancement Project and AV works, we managed to cover our costs in 2023 but came incredibly close to dipping into our reserves (3 months of ordinary expenditure). Fortunately, we had no other major remediation works necessary in 2023 but we will want to raise further funds to safeguard ourselves against any unforeseen maintenance requirements of such an old building, especially as we no longer have the safety net of significant invested funds available to us. With the culmination of SPEP, we should seek to build our reserves up to 6 months of operating expenditure.

At the year-end, net current assets, including restricted funds, amounted to £54,618 (2022: £202,845).

Statement of Trustees Responsibilities

The members of the PCC, who are the Trustees of the charity for the purposes of charity law, are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law, regulations and accounting standards.

Law applicable to charities in England and Wales requires the members of the PCC to prepare financial statements for each financial year which give a true and fair view of the PCC's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements, the members of the PCC are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will not continue in operation.

The members of the PCC are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the PCC and enable them to ensure that the financial statements comply with the applicable law. They are also responsible for safeguarding the assets of the PCC and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Structure, Governance and Management

The Parochial Church Council of the Ecclesiastical Parish of East Molesey, St Paul is a Church of England parish in the Diocese of Guildford. It is a registered charity, number 1127837, with registered address at 101 Palace Road, East Molesey, Surrey KT8 9DU.

As a parish church within the Church of England (CofE), St. Paul's is constituted within the Parochial Church Councils (Powers) Measure 1956. Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules and, by dint of membership, become the charity's Trustees. All Church attendees are encouraged to register on the Electoral Roll and to consider standing for election to the PCC. Prospective new PCC members / trustees are advised of PCC membership and Trusteeship duties and responsibilities by means of receipt and discussion of the CofE PCC Standing Orders and the Trusteeship booklet produced jointly by the Archbishop's Council and the Charity Commission.

The PCC meets on a regular basis and is responsible for policy approvals and decisions, significant non-routine expenditure approval, identification, assessment and mitigation of risks, and other significant decision-making including the ratification of any proposals submitted by church sub-committees.

The Standing Committee, a sub-set of the PCC membership, meets between PCC meetings and may take decisions on the PCC's behalf. The Rev Anne Farmer, incumbent, serves as Chairman of the PCC.

During the year, and up to the date of approval of this Annual Report and Financial Statements, the following served as members of the PCC:

	Churchwarden		PCC		Deanery Synod	
	Full Year	Part year	Full Year	Part year	Full year	Part year
Incumbent						
Rev. Anne Farmer			✓			
Lay Minister						
Tony Harris			✓			
Churchwardens						
Gabrielle Clark	✓		✓			
Paul Hancock	✓		✓			
Laity						
Helen Birchall			✓			
James Bunsell (Treasurer)			✓			
Samuel Chowdhry			✓	R		
Nathalie France			✓			
Harriet Hill				T		
Jane Sachdev			✓		✓	
Jenny Hamill			✓		✓	
Jenny Green				A		
Matthew Godfrey				C		

A Appointed • May 2023

T Term expired at APCM • May 2023

C Co-opted • May 2023

R Resigned • July 2023

Reserves

Reserves held reflect two different objectives:

- (a) Restricted funds are funds which have been given to the PCC for a specific purpose and which are held pending disbursement in accordance with the mandate for which they were given.
- (b) Unrestricted funds reflect the accumulated unspent net income: these funds are held for prudence in providing a buffer to meet projected or unusual or exceptional needs.

Further details of the reserves held are set out in note 9 to the Financial Statements. There are no funds in deficit.

Approved by the Parochial Church Council on 17th April 2024



Rev. Anne Farmer
Incumbent

Independent Examiner's Report to the Members of the Parochial Church Council of East Molesey, St. Paul's

I report on the accounts for the year ended 31st December 2023, which are set out on pages 7 to 15.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the '2011 Act'), and that an independent examination is required.

It is my responsibility to:

- a) examine the accounts under section 145 of the 2011 Act;
- b) follow such procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 act; and
- c) state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - b) to prepare accounts which accord with these accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
- 2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Martin Perrin MA, FCA, Chartered FCSI
18th April 2024

39 Station Road
Thames Ditton
Surrey KT7 0PA

Statement of Financial Activities

For the year ended 31 December 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Unrestricted Funds £	Restricted Funds £	Total 2022 £
Income	2						
Voluntary income		99,489	35,420	134,909	72,367	12,481	84,848
Activities for generating funds		1,043	-	1,043	311	-	311
Church activities		17,011	-	17,011	23,083	-	23,083
Income from investments		4,267	91	4,358	1,252	1,887	3,139
Other incoming resources		-	-	-	2,385	-	2,385
Total income		121,810	35,511	157,321	99,398	14,368	113,766
Expenditure	3						
Cost of generating voluntary income		-	-	-	-	-	-
Church activities		286,184	19,364	305,548	120,230	12,623	132,853
Governance costs		-	-	-	-	-	-
Total expenditure		286,184	19,364	305,548	120,230	12,623	132,853
Net incoming/(outgoing) resources		(164,374)	16,148	(148,227)	(20,832)	1,745	(19,087)
Transfers between funds		-	-	-	-	-	-
Net movement in funds		(164,374)	16,148	(148,227)	(20,832)	1,745	(19,087)
Balances brought forward		200,398	2,447	202,845	221,230	702	221,932
Balances carried forward		36,024	18,594	54,618	200,398	2,447	202,845

The notes on pages 9 to 15 form part of these financial statements.

Balance Sheet

As at 31 December 2023

Charity number 1127837

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Unrestricted Funds £	Restricted Funds £	Total 2022 £
Fixed Assets							
Tangible fixed assets		-	-	-	-	-	-
		-	-	-	-	-	-
Current assets							
Debtors and prepayments	7	(15,937)	18,594	2,657	(107)	2,447	2,340
Cash		114,319	-	114,319	203,368	-	203,368
		98,382	18,594	116,976	203,261	2,447	205,708
Current liabilities	8	(62,358)	-	(62,358)	(2,863)	-	(2,863)
Net current assets		36,024	18,594	54,618	200,398	2,447	202,845
Net Assets		36,024	18,594	54,618	200,398	2,447	202,845
Parish Funds	9	36,024	18,594	54,618	200,398	2,447	202,845

The notes on pages 9 to 15 form part of these financial statements.

These financial statements were approved by the Parochial Church Council on 17th April 2024.

Signed on behalf of the Parochial Church Council



James Bunsell
PCC Treasurer

Notes to the Financial Statements

For the year ended 31 December 2023

1 Accounting policies

(a) General information

The Parochial Church Council of the Ecclesiastical Parish of East Molesey, St Paul is a registered charity, number 1127837 and having its registered address at 101 Palace Road, East Molesey, Surrey KT8 9DU.

The principal activities of the Parochial Church Council are described in the Report on page 2.

(b) Basis of preparation

The financial statements have been prepared on an accruals basis and in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (as updated), the Church Accounting Regulations 2006 and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor do they include groups that are informal gatherings of church members.

The PCC have formed a judgement, at the time of approving the financial statements, that there is a reasonable expectation that the Parochial Church Council has adequate resources to continue in operational existence for the foreseeable future. For this reason the PCC continue to adopt the going concern basis in preparing the financial statements.

(c) Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application to the general purposes of the PCC.

Designated funds are those General funds which have been set aside by the PCC for a particular purpose.

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 9.

(d) Incoming Resources

Voluntary income and capital sources

Offerings and collections are recognized when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognized only when received. Tax recoverable on Gift Aid donations is recognized when the donation is recognized.

Grants and legacies to the PCC are accounted for when the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Statutory Parochial fees are receivable on weddings, funerals and other events, and that part of the fees due to the PCC are included in these accounts. The PCC also collects and pay over fees due to the Diocese of Guildford.

Rental income from the letting of church property is recognized on an accruals basis.

Dividends are accounted for when received. The impact of account upon receipt rather than ex-date is not considered material.

Interest entitlements are accounted for as they accrue or, where not material, upon receipt.

The value of services provided by volunteers is not accounted for in these financial statements.

Notes to the Financial Statements

For the year ended 31 December 2023

(e) Resources Used

Activities directly relating to the work of the Church are expensed as incurred.

The Diocesan Parish Share is accounted for when due.

(f) Fixed assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the financial statements pursuant to s.10.2 of the Charities Act 2011. Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property unless consecrated: they are listed in the Church's inventory, but are not recorded as assets of the PCC.

All expenditure incurred in the year on consecrated or beneficed buildings, and the repair of movable church furnishings is written off in the year they are incurred.

Church Hall

Historic costs of building the Church hall were expensed as incurred. Current monies expended on surveying and architects fees have likewise been expensed as incurred.

Fixtures, fittings and office equipment

Small value items under £1,000 are treated as operating expenses. Where office equipment is capitalised, it is written off over its expected useful life, normally between 3 and 5 years.

Notes to the Financial Statements

For the year ended 31 December 2023

2 Incoming resources

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Unrestricted Funds £	Restricted Funds £	Total 2022 £
Voluntary income						
Planned giving:	61,054	-	61,054	52,213	-	52,213
Collections	7,676	-	7,676	1,924	-	1,924
Other donations, appeals	11,134	19,301	30,435	2,760	11,459	14,219
Tax recoverable	18,625	4,369	22,994	13,306	1,022	14,328
Legacies	-	-	-	-	-	-
Grants from Charitable trusts	1,000	11,750	12,750	2,000	-	2,000
Grants from public bodies	-	-	-	164	-	164
	99,489	35,420	134,909	72,367	12,481	84,848
Activities for generating funds						
Social events & activities	780	-	780	113	-	113
Sale of Tradecraft goods	-	-	-	-	-	-
Other	263	-	263	198	-	198
	1,043	-	1,043	311	-	311
Church activities						
Fees	3,634	-	3,634	5,674	-	5,674
Hall Lettings	13,377	-	13,377	17,409	-	17,409
Other	-	-	-	-	-	-
	17,011	-	17,011	23,083	-	23,083
Income from investments						
Bank interest	4,267	-	4,267	1,252	-	1,252
Dividends	-	91	91	-	1,887	1,887
	4,267	91	4,358	1,252	1,887	3,139
Other incoming resources						
Insurance claims	-	-	-	2,385	-	2,385
	-	-	-	2,385	-	2,385
Total incoming resources	121,810	35,511	157,321	99,398	14,368	113,766

Notes to the Financial Statements

For the year ended 31 December 2023

3 Resources expended

		Unrestricted Funds £	Restricted Funds £	Total 2023 £	Unrestricted Funds £	Restricted Funds £	Total 2022 £
Cost of generating voluntary income							
Cost of activities		-	-	-	-	-	-
		-	-	-	-	-	-
Church activities							
Missionary & Charitable Giving	4	3,962	70	4,032	2,550	6,113	8,663
Parish Share and clergy costs to Diocese		81,720	-	81,720	76,266	-	76,266
Salaries, wages and honoraria	5	17,027	-	17,027	13,499	-	13,499
Costs of ministry and mission		2,382	-	2,382	2,053	-	2,053
Church and Hall running & maintenance		14,765	2,132	16,897	12,967	840	13,807
Major Remediation and Enhancement works	10	161,203	17,162	178,365	10,318	5,670	15,988
Upkeep of churchyards		2,245	-	2,245	508	-	508
Management & admin costs		2,880	-	2,880	2,069	-	2,069
		286,184	19,364	305,548	120,230	12,623	132,853
Governance costs							
Independent examiner		-	-	-	-	-	-
		-	-	-	-	-	-
Total resources expended							
		286,184	19,364	305,548	120,230	12,623	132,853

Notes to the Financial Statements

For the year ended 31 December 2023

4 Missionary and charitable giving

Charitable giving out of St Paul's Church funds was disbursed as follows:

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Children's Society	380	50	430	100
Christian Aid	350	-	350	750
Compassion UK	232	20	252	323
Brite Box	1,000	-	1,000	-
Elmbridge Can (Afghani refugees)	1,000	-	1,000	500
St Peter's Church, West Molesey	1,000	-	1,000	500
Diocese in Europe (Ukraine)	-	-	-	250
East Elmbridge Food Bank	-	-	-	250
Hope Gardens	-	-	-	500
Linnett	-	-	-	5,240
Palliative Care SL (fmly Shepherd's Hospice)	-	-	-	250
	-	-	-	-
Total	3,962	70	4,032	8,663

5 Staff costs

	2023 £	2022 £
Wages, salaries and other staff costs	16,084	12,470
Social security costs	-	-
Other honoraria and staff costs	943	1,029
Total resources expended	17,027	13,499

The average number of full or part-time equivalent employees in the year was 4 (2022: 4).

Nathalie France, the (part time) parish administrator is a member of the PCC. Remuneration for this amounted to £6,894 during the year. No other trustee (PCC member) received any remuneration or received any other employment benefits during the year or prior year. Clergy are not included in the staff costs above as they are office holders not employed by the PCC. In addition to employees, the cost of certain other service providers is included in Other honoraria and staff costs.

6 Payments to PCC members

4 (2022: 2) trustees received expenses to the value, in total, of £3,252 (2022: £3,149) in respect of Church and Church Hall repairs, Churchyard maintenance, travel and other costs incurred on behalf of the PCC during their tenure as a trustee. Remuneration paid to a PCC member is disclosed in note 5 above.

Notes to the Financial Statements

For the year ended 31 December 2023

7 Debtors and prepayments

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Gift aid tax recoverable	1,329	-	1,329	1,013
Accrued income and other debtors	1,328	-	1,328	1,327
Restricted funds held in unrestricted bank account	(18,594)	18,594	-	-
	(15,937)	18,594	2,657	2,340

8 Creditors – amounts falling due within one year

	2023	2022
	£	£
Accruals and deferred income	61,248	1,125
Other creditors	1,110	1,738
	62,358	2,863

9 Funds

General funds

	Opening Balance	Income	Expenditure	Adjustments	Closing balance
	£	£	£	£	£
Undesignated general funds	199,590	121,810	(286,184)	-	35,216
Designated funds:					
Organ maintenance	808	-	-	-	808
	200,398	121,810	(286,184)	-	36,024

Restricted funds

Restricted funds are funds which have been given to the PCC for a specific purpose and which are held pending disbursement in accordance with the mandate for which they were given:

	Opening Balance	Income	Expenditure	Adjustments	Closing balance
	£	£	£	£	£
Building repair and maintenance	-	3,628	(1,658)	-	1,970
Organ maintenance	810	959	(474)	-	1,295
AV fund	-	20,763	(7,162)	-	13,601
Legacy Poor funds	1,637	91	-	-	1,728
SPEP	-	10,000	(10,000)	-	-
Leisem fund	-	20	(20)	-	-
Children's Society	-	50	(50)	-	-
	2,447	35,511	(19,364)	-	18,594

Notes to the Financial Statements

For the year ended 31 December 2023

10 Major Remediation and Enhancement works

Major Remediation and Enhancement works can be analysed as to:

	Total 2023 £	Total 2022 £	Total 2021 £	Total 2020 £
Remediation works	-	3,544	1,153	50,349
AV system	7,162	-	-	-
St Paul's Enhancement Project	171,203	12,444	27,359	9,825
Total	178,365	15,988	28,512	60,174

11 Related party transactions

There were no transactions with any trustee in their capacity as trustee. Reimbursements for normal out of pocket expenses incurred in the performance of various duties as Clergy, or as members of a PCC committee, as the case may be, are set out in note 6 above.