



# St. Paul's Church East Molesey

## Annual Report and Financial Statements For the year ended 31 December 2022

The Parochial Church Council of the Ecclesiastical Parish of East Molesey, St. Paul  
is a registered charity number 1127837  
Church code 617144

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# Report of the Parochial Church Council

## Objectives and activities

The Parochial Church Council of the Ecclesiastical Parish of East Molesey, St. Paul (the "PCC") has the responsibility of co-operating with the incumbent, Revd. Anne Farmer, in promoting the mission of the Church as partners in the work of the gospel ministry.

The PCC, having had regard to the Charity Commission's guidance on public benefit, consider that in following these priorities and by furthering the whole mission of the Church (pastoral, evangelistic, social and ecumenical), a benefit is provided to the public in particular by:

- providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- promoting Christian values, and service by members of the Church in and to our community, to the benefit of individuals and society as a whole.

It also has oversight of the financial affairs of St. Paul's Church East Molesey ("St. Paul's") and maintenance responsibilities for the buildings thereof.

## Financial Review of the Year

No sooner had we begun to recover from the COVID-19 pandemic and return to operating at increased capacity, we were hit by the significant cost inflation experienced by everyone in 2022.

The impact of this was negated somewhat by the significant improvement in income from the hiring out of the Parish Room however. Income increased to some £17,400 in 2022 which is not only an improvement over the previous year (2021: £10,200) but exceeds our pre-pandemic levels by quite some margin (2019: £12,500).

The number of individuals on the Planned Giving Scheme at the end of 2022 was 53 (2021: 54) with a further 21 belonging to the Friends of St Pauls scheme who contribute to the restricted building and organ funds. Due to those contributing who are paying income tax and gift aiding their donations, we were able to recover over £14,000 in tax during the year.

In terms of expenditure, we were grateful that the building remediation costs were a fraction of what they have been in recent years (2020: £50,300) and we continued to maintain tight control of outgoings. Still, some £12,400 was spent as part of the St Paul's Enhancement Project (SPEP), which covered the refurbishment of the vestry and some architectural services related to the planned reordering of church.

Excluding the building works, we almost managed to cover our costs but we shall need some surpluses to restore our savings from recent deficits and to safeguard against continued inflationary cost pressures.

	£
Excess of expenditure over income in 2022	(19,000)
Exclude Major Remediation and Enhancement (SPEP) works	16,000
Normalised deficit	(3,000)

As was the case in 2021, we ended the year with a fully depleted building fund. We will want to raise further funds in 2023 to safeguard ourselves against any unforeseen maintenance requirements of such an old building and to progress the delivery of SPEP. Building materials and other related costs remain high and this needs to be factored into our planning accordingly. The parish is fortunate in that it still has funds saved up but we should not rely on the generosity of past parishioners, including the Truefitt Legacy. The financial shocks arising from the COVID-19 pandemic and subsequent global instability have highlighted the need to keep prudent reserves.

At the year-end, net current assets, including restricted funds, amounted to £202,845 (2021: £221,932).

## **Statement of Trustees Responsibilities**

The members of the PCC, who are the Trustees of the charity for the purposes of charity law, are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law, regulations and accounting standards.

Law applicable to charities in England and Wales requires the members of the PCC to prepare financial statements for each financial year which give a true and fair view of the PCC's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements, the members of the PCC are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will not continue in operation.

The members of the PCC are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the PCC and enable them to ensure that the financial statements comply with the applicable law. They are also responsible for safeguarding the assets of the PCC and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Structure, Governance and Management

The Parochial Church Council of the Ecclesiastical Parish of East Molesey, St Paul is a Church of England parish in the Diocese of Guildford. It is a registered charity, number 1127837, with registered address at 101 Palace Road, East Molesey, Surrey KT8 9DU.

As a parish church within the Church of England (CofE), St. Paul's is constituted within the Parochial Church Councils (Powers) Measure 1956. Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules and, by dint of membership, become the charity's Trustees. All Church attendees are encouraged to register on the Electoral Roll and to consider standing for election to the PCC. Prospective new PCC members / trustees are advised of PCC membership and Trusteeship duties and responsibilities by means of receipt and discussion of the CofE PCC Standing Orders and the Trusteeship booklet produced jointly by the Archbishop's Council and the Charity Commission.

The PCC meets on a regular basis and is responsible for policy approvals and decisions, significant non-routine expenditure approval, identification, assessment and mitigation of risks, and other significant decision-making including the ratification of any proposals submitted by church sub-committees.

The Standing Committee, a sub-set of the PCC membership, meets between PCC meetings and may take decisions on the PCC's behalf. The Rev Anne Farmer, incumbent, serves as Chairman of the PCC.

During the year, and up to the date of approval of this Annual Report and Financial Statements, the following served as members of the PCC:

	Churchwarden		PCC		Deanery Synod	
	Full Year	Part year	Full Year	Part year	Full year	Part year
<b>Incumbent</b>						
Rev. Anne Farmer			✓			
<b>Lay Minister</b>						
Tony Harris			✓			
<b>Churchwardens</b>						
Gabrielle Clark	✓		✓			
Paul Hancock	✓		✓			
<b>Laity</b>						
Helen Birchall			✓			
James Bunsell (Treasurer)			✓			
Samuel Chowdhry			✓			
Nathalie France			✓			
Harriet Hill			✓			
Jane Sachdev			✓		✓	
Jenny Hamill				A		
Richard Castillo				T		
Dayle Hume				T		
Jenny Wood				T		
Linnet Frederik				R		R

A Appointed 8 May 2022

T Term expired at APCM 8 May 2022

R Resigned 12 July 2022

## Reserves

Reserves held reflect two different objectives:

- (a) Restricted funds are funds which have been given to the PCC for a specific purpose and which are held pending disbursement in accordance with the mandate for which they were given.
- (b) Unrestricted funds reflect the accumulated unspent net income: these funds are held for prudence in providing a buffer to meet projected or unusual or exceptional needs.

Further details of the reserves held are set out in note 9 to the Financial Statements. There are no funds in deficit.

Approved by the Parochial Church Council on 13th March 2023



**Rev. Anne Farmer**  
Incumbent

# **Independent Examiner's Report to the Members of the Parochial Church Council of East Molesey, St. Paul's**

I report on the accounts for the year ended 31st December 2022, which are set out on pages 7 to 15.

## **Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the '2011 Act'), and that an independent examination is required.

It is my responsibility to:

- a) examine the accounts under section 145 of the 2011 Act;
- b) follow such procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 act; and
- c) state whether particular matters have come to my attention.

## **Basis of independent examiner's report**


My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - a) to keep accounting records in accordance with section 130 of the 2011 Act; and
  - b) to prepare accounts which accord with these accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
- 2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Martin Perrin MA, FCA, Chartered FCSI**  
26<sup>th</sup> March 2023

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# Statement of Financial Activities

For the year ended 31 December 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Unrestricted Funds £	Restricted Funds £	Total 2021 £
<b>Income</b>	<b>2</b>						
Voluntary income		72,367	12,481	84,848	83,569	3,307	86,876
Activities for generating funds		311	-	311	1,113	-	1,113
Church activities		23,083	-	23,083	14,118	-	14,118
Income from investments		1,252	1,887	3,139	939	-	939
Other incoming resources		2,385	-	2,385	-	-	-
<b>Total income</b>		<b>99,398</b>	<b>14,368</b>	<b>113,766</b>	<b>99,739</b>	<b>3,307</b>	<b>103,046</b>
<b>Expenditure</b>	<b>3</b>						
Cost of generating voluntary income		-	-	-	-	-	-
Church activities		120,230	12,623	132,853	124,881	4,481	129,362
Governance costs		-	-	-	-	-	-
<b>Total expenditure</b>		<b>120,230</b>	<b>12,623</b>	<b>132,853</b>	<b>124,881</b>	<b>4,481</b>	<b>129,362</b>
<b>Net incoming/(outgoing) resources</b>		<b>(20,832)</b>	<b>1,745</b>	<b>(19,087)</b>	<b>(25,142)</b>	<b>(1,174)</b>	<b>(26,316)</b>
Transfers between funds		-	-	-	-	-	-
<b>Net movement in funds</b>		<b>(20,832)</b>	<b>1,745</b>	<b>(19,087)</b>	<b>(25,142)</b>	<b>(1,174)</b>	<b>(26,316)</b>
Balances brought forward		221,230	702	221,932	246,372	1,876	248,248
Balances carried forward		200,398	2,447	202,845	221,230	702	221,932

The notes on pages 9 to 15 form part of these financial statements.



# Balance Sheet

As at 31 December 2022

Charity number 1127837

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Unrestricted Funds £	Restricted Funds £	Total 2021 £
Fixed Assets							
Tangible fixed assets		-	-	-	-	-	-
		-	-	-	-	-	-
Current assets							
Debtors and prepayments	7	(107)	2,447	2,340	347	702	1,049
Cash		203,368	-	203,368	222,264	-	222,264
		203,261	2,447	205,708	222,611	702	223,313
Current liabilities	8	(2,863)	-	(2,863)	(1,381)	-	(1,381)
Net current assets		200,398	2,447	202,845	221,230	702	221,932
Net Assets		200,398	2,447	202,845	221,230	702	221,932
Parish Funds	9	200,398	2,447	202,845	221,230	702	221,932

The notes on pages 9 to 15 form part of these financial statements.

These financial statements were approved by the Parochial Church Council on 13<sup>th</sup> March 2023.

Signed on behalf of the Parochial Church Council



**James Bunsell**  
PCC Treasurer

# Notes to the Financial Statements

For the year ended 31 December 2022

## 1 Accounting policies

### (a) General information

The Parochial Church Council of the Ecclesiastical Parish of East Molesey, St Paul is a registered charity, number 1127837 and having its registered address at 101 Palace Road, East Molesey, Surrey KT8 9DU.

The principal activities of the Parochial Church Council are described in the Report on page 2.

### (b) Basis of preparation

The financial statements have been prepared on an accruals basis and in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (as updated), the Church Accounting Regulations 2006 and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor do they include groups that are informal gatherings of church members.

The PCC have formed a judgement, at the time of approving the financial statements, that there is a reasonable expectation that the Parochial Church Council has adequate resources to continue in operational existence for the foreseeable future. For this reason the PCC continue to adopt the going concern basis in preparing the financial statements.

### (c) Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application to the general purposes of the PCC.

Designated funds are those General funds which have been set aside by the PCC for a particular purpose.

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 9.

### (d) Incoming Resources

#### Voluntary income and capital sources

Offerings and collections are recognized when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognized only when received. Tax recoverable on Gift Aid donations is recognized when the donation is recognized.

Grants and legacies to the PCC are accounted for when the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Statutory Parochial fees are receivable on weddings, funerals and other events, and that part of the fees due to the PCC are included in these accounts. The PCC also collects and pay over fees due to the Diocese of Guildford.

Rental income from the letting of church property is recognized on an accruals basis.

Dividends are accounted for when received. The impact of account upon receipt rather than ex-date is not considered material.

Interest entitlements are accounted for as they accrue or, where not material, upon receipt.

The value of services provided by volunteers is not accounted for in these financial statements.

# Notes to the Financial Statements

For the year ended 31 December 2022

## **(e) Resources Used**

Activities directly relating to the work of the Church are expensed as incurred.

The Diocesan Parish Share is accounted for when due.

## **(f) Fixed assets**

### **Consecrated property and movable church furnishings**

Consecrated and beneficed property of any kind is excluded from the financial statements pursuant to s.10.2 of the Charities Act 2011. Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property unless consecrated: they are listed in the Church's inventory, but are not recorded as assets of the PCC.

All expenditure incurred in the year on consecrated or beneficed buildings, and the repair of movable church furnishings is written off in the year they are incurred.

### **Church Hall**

Historic costs of building the Church hall were expensed as incurred. Current monies expended on surveying and architects fees have likewise been expensed as incurred.

### **Fixtures, fittings and office equipment**

Small value items under £1,000 are treated as operating expenses. Where office equipment is capitalised, it is written off over its expected useful life, normally between 3 and 5 years.

# Notes to the Financial Statements

For the year ended 31 December 2022

## 2 Incoming resources

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Unrestricted Funds £	Restricted Funds £	Total 2021 £
<b>Voluntary income</b>						
Planned giving:	52,213	-	52,213	57,297	-	57,297
Collections	1,924	-	1,924	1,220	-	1,220
Other donations, appeals	2,760	11,459	14,219	9,458	3,307	12,765
Tax recoverable	13,306	1,022	14,328	13,844	-	13,844
Legacies	-	-	-	-	-	-
Grants from Charitable trusts	2,000	-	2,000	750	-	750
Grants from public bodies	164	-	164	1,000	-	1,000
	<b>72,367</b>	<b>12,481</b>	<b>84,848</b>	<b>83,569</b>	<b>3,307</b>	<b>86,876</b>
<b>Activities for generating funds</b>						
Social events & activities	113	-	113	-	-	-
Sale of Tradecraft goods	-	-	-	-	-	-
Other	198	-	198	1,113	-	1,113
	<b>311</b>	<b>-</b>	<b>311</b>	<b>1,113</b>	<b>-</b>	<b>1,113</b>
<b>Church activities</b>						
Fees	5,674	-	5,674	3,906	-	3,906
Hall Lettings	17,409	-	17,409	10,212	-	10,212
Other	-	-	-	-	-	-
	<b>23,083</b>	<b>-</b>	<b>23,083</b>	<b>14,118</b>	<b>-</b>	<b>14,118</b>
<b>Income from investments</b>						
Bank interest	1,252	-	1,252	939	-	939
Bank interest	-	1,887	1,887	-	-	-
	<b>1,252</b>	<b>1,887</b>	<b>3,139</b>	<b>939</b>	<b>-</b>	<b>939</b>
<b>Other incoming resources</b>						
Insurance claims	2,385	-	2,385	-	-	-
	<b>2,385</b>	<b>-</b>	<b>2,385</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total incoming resources</b>	<b>99,398</b>	<b>14,368</b>	<b>113,766</b>	<b>99,739</b>	<b>3,307</b>	<b>103,046</b>

# Notes to the Financial Statements

For the year ended 31 December 2022

## 3 Resources expended

		Unrestricted Funds £	Restricted Funds £	Total 2022 £	Unrestricted Funds £	Restricted Funds £	Total 2021 £
<b>Cost of generating voluntary income</b>							
Cost of activities		-	-	-	-	-	-
		-	-	-	-	-	-
<b>Church activities</b>							
Missionary & Charitable Giving	4	2,550	6,113	8,663	4,180	2,643	6,823
Parish Share and clergy costs to Diocese		76,266	-	76,266	70,700	-	70,700
Salaries, wages and honoraria	5	13,499	-	13,499	9,148	-	9,148
Costs of ministry and mission		2,053	-	2,053	1,956	-	1,956
Church and Hall running & maintenance		12,967	840	13,807	7,757	1,838	9,595
Major Remediation and Enhancement works	10	10,318	5,670	15,988	28,512	-	28,512
Upkeep of churchyards		508	-	508	-	-	-
Management & admin costs		2,069	-	2,069	2,628	-	2,628
		120,230	12,623	132,853	124,881	4,481	129,362
<b>Governance costs</b>							
Independent examiner		-	-	-	-	-	-
		-	-	-	-	-	-
<b>Total resources expended</b>		<b>120,230</b>	<b>12,623</b>	<b>132,853</b>	<b>124,881</b>	<b>4,481</b>	<b>129,362</b>

# Notes to the Financial Statements

For the year ended 31 December 2022

## 4 Missionary and charitable giving

Charitable giving out of St Paul's Church funds was disbursed as follows:

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Children's Society	-	100	100	500
Christian Aid / Crisis	750	-	750	500
Compassion UK	50	273	323	586
Diocese in Europe (Ukraine)	-	250	250	-
East Elmbridge Food Bank	-	250	250	500
Elmbridge Can (Afghani refugees)	500	-	500	-
Hope Gardens	500	-	500	500
Linnett	-	5,240	5,240	-
Palliative Care SL (fmly Shepherd's Hospice)	250	-	250	-
St Peter's Church, West Molesey	500	-	500	-
Brite Box	-	-	-	250
Covax (UNICEF)	-	-	-	2,307
Kingston Hospital Eye Unit Appeal	-	-	-	150
Leprosy Mission	-	-	-	150
Molesey Churches Night Shelter	-	-	-	500
Rocha UK (Eco Church)	-	-	-	90
Save The Children (Esher)	-	-	-	250
Royal Marsden Hospital	-	-	-	250
Toilet Twinning	-	-	-	290
<b>Total</b>	<b>2,550</b>	<b>6,113</b>	<b>8,663</b>	<b>6,823</b>

## 5 Staff costs

	2022 £	2021 £
Wages, salaries and other staff costs	12,470	8,727
Social security costs	-	-
Other honoraria and staff costs	1,029	421
<b>Total resources expended</b>	<b>13,499</b>	<b>9,148</b>

The average number of full or part-time equivalent employees in the year was 4 (2021: 3).

During the year Nathalie France, a member of the PCC, was appointed as a part time parish administrator. Remuneration for this amounted to £3,432 during the year. No other trustee (PCC member) received any remuneration or received any other employment benefits during the year or prior year. Clergy are not included in the staff costs above as they are office holders not employed by the PCC. In addition to employees, the cost of certain other service providers is included in Other honoraria and staff costs.

## 6 Payments to PCC members

2 (2021: 4) trustees received expenses to the value, in total, of £3,149 (2021: £2,727) in respect of Church and Church Hall repairs, Churchyard maintenance, travel and other costs incurred on behalf of the PCC during their tenure as a trustee. Remuneration paid to a PCC member is disclosed in note 5 above.

# Notes to the Financial Statements

For the year ended 31 December 2022

## 7 Debtors and prepayments

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Gift aid tax recoverable	1,013	-	1,013	1,049
Accrued income and other debtors	1,327	-	1,327	-
Restricted funds held in unrestricted bank account	(2,447)	2,447	-	
	(107)	2,447	2,340	1,049

## 8 Creditors – amounts falling due within one year

	2022	2021
	£	£
Accruals and deferred income	1,125	1,022
Other creditors	1,738	359
	2,863	1,381

## 9 Funds

### General funds

	Opening Balance	Income	Expenditure	Adjustments	Closing balance
	£	£	£	£	£
Undesignated general funds	219,966	99,398	(119,774)	-	199,590
Designated funds:					
Organ maintenance	1,264	-	(456)	-	808
	221,230	99,398	(120,230)	-	200,398

### Restricted funds

Restricted funds are funds which have been given to the PCC for a specific purpose and which are held pending disbursement in accordance with the mandate for which they were given:

	Opening Balance	Income	Expenditure	Adjustments	Closing balance
	£	£	£	£	£
Building repair and maintenance	-	5,670	(5,670)	-	-
Organ maintenance	429	381	-	-	810
Leisem fund	273	-	(273)	-	-
Linnet	-	5,240	(5,240)	-	-
Wall card reader	-	840	(840)	-	-
Children's Society	-	100	(100)	-	-
Diocese in Europe (Ukraine)	-	250	(250)	-	-
Legacy Poor funds	-	1,887	(250)	-	1,637
	702	14,368	(12,623)	-	2,447

The PCC has historically received income from the St Paul Kent Town Parochial Charities ("SPKTPC"). The capital sums involved were so small that the administrative burden was considered disproportionate. During the year, the investments held by SPKTPC were sold and the capital, amounting to £1,796 devolved to the PCC account at St Paul's. This capital, together with £91 of continuing income, has been credited to a restricted fund to be deployed in alignment with the historic aims of SPKTPC, being broadly the support of the poor.

# Notes to the Financial Statements

For the year ended 31 December 2022

## 10 Major Remediation and Enhancement works

Major Remediation and Enhancement works can be analysed as to:

	<b>Total</b>	<b>Total</b>	Total
	<b>2022</b>	<b>2021</b>	2020
	<b>£</b>	<b>£</b>	£
Remediation works	<b>3,544</b>	<b>1,153</b>	50,349
St Paul's Enhancement Project	<b>12,444</b>	<b>27,359</b>	9,825
Total	<b>15,988</b>	<b>28,512</b>	60,174

## 11 Related party transactions

There were no transactions with any trustee in their capacity as trustee. Reimbursements for normal out of pocket expenses incurred in the performance of various duties as Clergy, or as members of a PCC committee, as the case may be, are set out in note 6 above.