

Great Baddow Team Ministry  
Diocese of Chelmsford

## Parish of Great Baddow, St. Mary the Virgin

### Annual Report & Financial Statements of the Parochial Church Council

**for the year ended 31 December 2023**

**Team Rector:**

Revd. Canon Tim Ball  
62 Longmead Avenue  
Great Baddow CM2 7EY

**Team Vicar:**

Revd. Phil Sheldrake  
124 Beehive Lane  
Great Baddow CM2 9SH

**Team Vicar:**

Revd. Andrew Greaves-Brown  
17 Ashton Place  
Chelmer Village, Chelmsford CM2 6ST

**Team Curate:**

Revd. Funmilayo Vaughan  
The Rectory  
12 Church Street  
Great Baddow CM2 7HZ

**Associate Minister:**

Revd. Canon Dr Roger Matthews  
42 Riffhams Drive  
Great Baddow CM2 7DD

**Banker:**

The Co-operative Bank  
PO Box 250  
Skelmersdale WN8 6WT

**Insurer:**

Ecclesiastical Insurance Group  
Brunswick Road  
Gloucester GL1 1JZ

**Legal Advisor:**

Winckworth Sherwood  
Arbor, 255 Blackfriars Road  
London SE1 9AX

**Architect:**

Inkpen Downie Architecture & Design Ltd  
2 Balcerne House, Balcerne Passage  
Colchester CO1 1PA

**Independent Examiner:**

Edmund Carr LLP  
146 New London Road  
Chelmsford  
CM2 0AW

**Address:** Church Office, Church Path, High Street, Great Baddow CM2 7HN. Tel: 01245 477501  
Email: stmaryschurchoffice@gmail.com

**Registered Charity:** No. 1127835

## **Annual Report of the Parochial Church Council of the Parish of Great Baddow, St. Mary the Virgin.**

The Parochial Church Council (PCC) present their report together with the financial statements for the year ended 31 December 2023. These have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

### **Structure, Governance and Management**

The current Great Baddow Team Ministry is formed from the Pastoral Scheme made effective from the 1st January 1988, made under the Pastoral Measure 1983, and the Pastoral Scheme made effective the 1st January 2016 under the Mission and Pastoral Measure 2011. The new scheme comprises three parishes, Great Baddow, St. Mary the Virgin, Great Baddow, St. Paul's, and Great Baddow, Meadgate. This report relates to Great Baddow, St. Mary the Virgin.

The PCC is appointed as set out in the Church Representation Rules. At St. Mary's the membership of the PCC consists of the Incumbent (Team Rector), the licensed clergy of the Great Baddow Team Ministry, churchwardens, ex-officio members, Deanery Synod representatives and members elected by those members of the congregation who are on the electoral roll. All those who are members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC. The Churchwardens are elected at the Annual Meeting of Parishioners and most members of the PCC are elected at the Annual Parochial Church Meeting. There are 12 elected lay members of the PCC including 2 Churchwardens and there are 3 members elected to the Deanery Synod and 1 to Diocesan Synod. The Meeting of Parishioners and Annual Parochial Church Meeting were held on 7<sup>th</sup> May 2023. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including decisions on how the funds of the PCC are to be spent.

### **Aims and Purposes**

The PCC has a responsibility to co-operate with the Team Rector and the Team Vicars in promoting within the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Its primary object is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. In addition to the church building, it has maintenance responsibilities for St Mary's Church Centre (near The Chase), Bell Street Hall in Bell Street and St Mary's Office in Church Path. The PCC is registered with the Charity Commission at reference 1127835.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at St. Mary's and to become part of the church family. The mission statement for St. Mary's, agreed in July 2021, that guides the work of the PCC is as follows:

*A community worshipping God, following Jesus, sharing his transforming love through the Holy Spirit.*

#### **VALUES**

To be a welcoming and worshipping community

- Where all are valued, respected and encouraged to be part of the church
- Meeting people where they are
- Embracing different expressions of church
- Extending pastoral and prayerful support
- Where all are nurtured and encouraged to grow in their faith
- Centering around the Bible and prayer
- Teaching and discipleship
- Journeying together in faith

- Encouraging each other to develop and use our gifts  
Being missional in our community and wider world
- Intentionally sharing God's transforming love
- Engaging with our community
- Distinctively caring through practical actions for a fairer world
- Supporting and encouraging our mission partners

Church services during the year have continued to be held online most Sundays, as well as in church.

The members of the PCC (Trustees) confirm that they have had due regard to Charity Commission guidance on public benefit when carrying out their duties during the year.

### **PCC Meetings**

The PCC met every other month throughout the year and the Standing Committee of the PCC met in alternate months to the PCC. Cliff Pountney and Helen Willis were appointed Churchwardens at the Meeting of Parishioners on 7<sup>th</sup> May 2023. Numbers attending the services on a Sunday have remained fairly stable throughout the year, but our finances are still in decline following the pandemic.

Promoting the mission of the church and serving the wider community included consideration of the following matters:

*Strategic:* Mission and Ministry Units ceased to be a Diocesan Strategic initiative following a review of the process by the Bishop of Chelmsford. However, with the sharing of the Revd Andy Greaves-Brown in a half time post for the Baddow Team and a half time post for the Church of Our Saviour, Chelmer Village, close co-operation with our neighbouring church continues to be of advantage, particularly as a team venue for autumn and lent courses of various kinds, joint children's and youth ministry services and small financial arrangements to help with Parish Share in 2023. The Great Baddow Team have continued to discuss an internal formula for Parish share between the three churches and jointly helped to maintain decoration in the clergy housing. Joint marriage, Confirmation and Baptism preparation, as well as faith sharing courses, have been run. Clergy meet for prayers every weekday morning and have a weekly staff meeting and there is a weekly communications meeting with clergy and administrators.

*Finance:* Annual reports and accounts for 2023 and budget for 2024; approval of Church Mission Grants 2023.

*Buildings & Maintenance:* The Church Centre lights have mainly been replaced with LED bulbs and some decorating undertaken, especially in the toilets. An emergency alarm was fitted into the toilets in the church following an incident which occurred. A General Maintenance Day was held in the Autumn.

*Policy:* Safeguarding policy and training; Annual Health and Safety review

The PCC also received regular reports and recommendations from the various sub-committees, officers and groups of the committee including: Standing Committee, Maintenance Committee, Playschool Committee, Mission Committee, Finance Committee, Safeguarding, Deanery, Diocesan and General Synod meetings and Health & Safety.

Each PCC meeting concludes with a time of sharing 'Good News' stories before a time of prayer and during 2023 these included: the encouraging and growing numbers attending events such as Messy Tea, Glitter & Glo and the monthly All-Stage services and the services held at Easter and Christmas. The PCC agreed to donate a tree to the local primary school in commemoration of the Coronation of King Charles III and this was planted in October with several members of the PCC present.

## **PCC Membership**

During the year and at the date of signature the following served on the PCC:

<b>PiC (Team Rector designate):</b>	Revd. Canon Timothy Ball	<b>Chairman</b>
<b>Team Vicar:</b>	Revd. Philip Sheldrake	
<b>Team Curate:</b>	Revd. Funmilayo Vaughan	
<b>Associate Minister:</b>	Revd Canon Dr Roger Matthews	
<b>Churchwardens:</b>	Cliff Pountney Helen Willis	<b>Vice Chairman</b>

### **Lay representative on Diocesan Synod:**

Gill Ball

### **Lay representatives on Deanery Synod:**

Gill Ball  
Roy Bartholomew  
Anna Cann

<b>Elected Lay members:</b>	Elizabeth Kerby John Ansell Claire Fuller Cliff Pountney Helen Willis Caroline Saunders Anne Heath Fiona Scott Elaine Fisher Dot Cumming	<b>Treasurer</b>    <b>Vice Chairman</b> <b>Secretary</b>
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## **Financial Review**

The principles of stewardship and commitment to giving continue to be promoted across the congregations and the levels of giving achieved by church members reflect a degree of sacrificial giving by many individuals. A detailed report of the finances is set out in the annual accounts for 2023. During the year the parish supported the work of the diocese by paying in full its Parish Share of £105,058. The PCC has adopted a Financial Control Policy and the internal financial controls have been reviewed during 2023 by the Finance and Giving Committee on behalf of the PCC.

## **Reserves Policy**

Offerings are normally received in an even flow, such that expenditure can be met as it arises, but due to the impact of increased inflationary pressures there was a deficit in 2023 of £19,851 (2022 deficit £19,835) on general unrestricted funds and an overall deficit across all funds of £18,233 (2022 deficit £14,966). This includes a deficit in the St Mary's Playschool for the first time of £393 (2022 surplus £2,630). The overall deficit will be met from Reserves. In addition to our regular income it is the policy of this Church to hold financial reserves the equivalent of three months general running costs, including salaries. It is also our policy to hold an amount for likely building repairs in the near future in

a separate Fabric Fund. We may also hold monies at appropriate times for known future expenditure or donations as agreed by the PCC.

At 31st December 2023 funds totalled £213,003 of which £37,139 were general unrestricted funds. In addition to this, £33,399 is currently held in reserve in the designated Fabric fund to cover repair work to the church buildings, the funds to be used as agreed by the PCC.

The Playschool reserves policy is to retain at least three months expenditure to cover salary costs and the additional funds are held for the cost of future developments (including e.g. new furniture), fluctuations in future numbers and increased staff costs due to minimum wage and pension rule changes.

This policy, and the amount held in Reserve, will be reviewed and agreed by the PCC annually.

### **Risk Management**

The PCC seeks to ensure that risks are identified and managed through annual review of insurance, health and safety, buildings repair and maintenance, safeguarding and regular reporting to the PCC. The PCC implemented a data protection process to ensure compliance with GDPR requirements. The PCC continue to implement the new National Safeguarding Policy of the Church of England.

This report was approved by the Parochial Church Council of Great Baddow, St. Mary at its meeting on .....15 April.....2024 and signed on its behalf by:

*Tim Ball*

.....  
**The Revd Canon Tim Ball**  
**Chairman**

# **Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of Great Baddow, St Mary The Virgin**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2023 which comprise the statement of financial activities, the balance sheet and related notes.

## **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Colin Barker*

**Colin Barker FCA**

Edmund Carr LLP  
146 New London Road  
Chelmsford  
CM2 0AW

24 April 2024

# Great Baddow, St Mary the Virgin PCC

## STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31 December 2023

		UNRESTRICTED FUNDS	RESTRICTED FUNDS	ENDOWMENT FUND	TOTAL FUNDS	
					2023	2022
	Note					
<b>INCOME from</b>						
Donations and legacies	2a	148,308	2,544	-	150,852	151,173
Fundraising activities	2b	5,866	3,030	-	8,896	10,539
Investments	2c	2,562	2,089	-	4,651	1,492
Church activities	2d	14,748	157,648	-	172,396	173,064
Other	2e	3,894	-	-	3,894	3,412
<b>TOTAL INCOME</b>		<u>175,379</u>	<u>165,310</u>	<u>-</u>	<u>340,689</u>	<u>339,680</u>
<b>EXPENDITURE on</b>						
Church activities	3a	201,914	155,290	-	357,204	351,434
Fundraising costs	3b	-	438	-	438	554
Support costs	3c	1,937	-	-	1,937	1,730
<b>TOTAL EXPENDITURE</b>		<u>203,851</u>	<u>155,728</u>	<u>-</u>	<u>359,579</u>	<u>353,718</u>
Net gains on investments		<u>-</u>	<u>-</u>	<u>656</u>	<u>656</u>	<u>(928)</u>
<b>NET INCOME/(EXPENDITURE)</b>		<u>(28,472)</u>	<u>9,582</u>	<u>656</u>	<u>(18,233)</u>	<u>(14,967)</u>
<b>Transfers between funds</b>	13	10,670	(10,670)	-	-	-
<b>NET MOVEMENT IN FUNDS</b>		<u>(17,802)</u>	<u>(1,088)</u>	<u>656</u>	<u>(18,233)</u>	<u>(14,967)</u>
<b>RECONCILIATION OF FUNDS</b>						
Total funds brought forward		92,297	131,797	7,143	231,237	246,203
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>74,495</u></u>	<u><u>130,709</u></u>	<u><u>7,799</u></u>	<u><u>213,003</u></u>	<u><u>231,237</u></u>

# Great Baddow, St Mary the Virgin PCC

## Balance Sheet at 31 December 2023

		UNRESTRICTED FUNDS	RESTRICTED FUNDS	ENDOWMENT FUND	TOTAL 2023	FUNDS 2022
	Note					
<b>FIXED ASSETS</b>						
Tangible fixed assets	4a	6,000	-	-	6,000	6,000
Investment assets	4b	-	-	7,799	7,799	7,143
		<u>6,000</u>	<u>-</u>	<u>7,799</u>	<u>13,799</u>	<u>13,143</u>
<b>CURRENT ASSETS</b>						
Debtors	7	4,478	2,089	-	6,567	4,129
Short term deposits		78,031	114,124	-	192,155	161,992
Cash at bank / in hand		10,211	15,139	-	25,350	78,294
		<u>92,721</u>	<u>131,351</u>	<u>-</u>	<u>224,072</u>	<u>244,415</u>
<b>LIABILITIES:</b>						
Creditors falling due within one year	8	(24,225)	(642)	-	(24,867)	(26,321)
<b>NET CURRENT ASSETS</b>		<u>68,495</u>	<u>130,709</u>	<u>-</u>	<u>199,204</u>	<u>218,094</u>
<b>NET ASSETS</b>		<u><b>74,495</b></u>	<u><b>130,709</b></u>	<u><b>7,799</b></u>	<u><b>213,003</b></u>	<u><b>231,237</b></u>
<b>FUNDS</b>						
Unrestricted	2/10	74,495	-	-	74,495	92,297
Restricted	2/9	-	130,709	-	130,709	131,797
Endowment	4b	-	-	7,799	7,799	7,143
<b>TOTAL FUNDS</b>		<u><b>74,495</b></u>	<u><b>130,709</b></u>	<u><b>7,799</b></u>	<u><b>213,003</b></u>	<u><b>231,237</b></u>

Approved by the Parochial Church Council on .....15 April..... 2024 and signed on its behalf by:

*Tim Ball*

The Revd Canon Tim Ball  
Chairman

*Elizabeth Podd*

Elizabeth Podd  
Treasurer



## 1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with the Statement of Recommended Practice applicable to charities preparing their accounts under the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019. They have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The presentation currency is £ sterling.

The PCC meets the definition of a public benefit entity under FRS102.

### Fixed assets

#### Church Hall buildings

Both the Church Centre and the Bell Street Hall are valued in the balance sheet at cost.

#### Investments

Investments are valued at their market value at 31st December.

### Consecrated property and movable church furnishings

Consecrated and benefice property is excluded from the financial statements by s.10(2)(a) of the Charities Act 2011.

Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's' inventory (which can be inspected at any reasonable time on appointment). For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in these accounts. Any items acquired since 1st January 2001 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life (initially over 20 years) on a straight-line basis.

All expenditure incurred in the year on consecrated or benefice buildings, any individual items under £2,000 or the cost of repairs to movable church furnishings acquired before 1 January 2001 is written off.

#### Other fixtures, fittings and equipment

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items with a purchase price of £2,000 or less are written off when the asset is acquired.

### Current assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible. Short-term deposits include cash held on deposit either with the Central Board of Finance or at the bank.

### Current liabilities

Creditors are shown at their settlement amount.

### Funds

**General funds** are those which are not subject to any restrictions regarding their use and are available for the PCC's general purposes. Funds designated for a particular use by the PCC itself are also unrestricted. **Restricted funds** are those which must be spent on restricted purposes and details of the funds & their restrictions are in Note 9. **Endowment funds**, where the capital must be retained, are set out in Note 4b.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the financial statements of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members. They do not include certain minor funds each amounting to less than £350.

### Income

#### Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised when received. Tax recoverable on Gift Aid donations is recognised when the donation is recognised.

Grants and legacies are accounted for when the PCC is notified of its legal entitlement, its ultimate receipt is reasonably certain and the amount due is quantifiable.

Funds raised by fund raising events are accounted for gross. Sale of books and magazines from the church bookstall are accounted for gross.

#### Rental income from the letting of property

This is recognised when the rental is due.

#### Income from investments

Dividends and interest are accounted for when receivable.

**Gains and losses on investments**

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31st December.

**Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably.

**Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

**Church Activities**

The diocesan parish share is accounted for when due. Any amount unpaid at 31st December is provided for in these financial statements as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

# Great Baddow, St Mary the Virgin PCC

Note	UNRESTRICTED			RESTRICTED FUNDS						ENDOWMENT	TOTAL FUNDS	
	General Fund	Designated Fabric Fund	Other Funds	Play school	Toddler Group	Coffee Pot	Mid-Africa Concern	Bells repair	Audio Visual systems	Lands Charity	2023	2022
2	<b>INCOME from</b>											
2a	<b>Donations and legacies</b>											
	Planned giving		note 10									
	Gift aid donations	83,189	-	-	-	-	1,020	-	-	-	84,209	95,725
	Gift aid recoverable	23,546	-	-	-	-	146	-	-	-	23,692	24,853
	Other donations	23,975	-	-	-	-	1,378	-	-	-	25,353	16,805
	Open-plate collections	6,486	-	-	-	-	-	-	-	-	6,486	5,786
	Sundry donations	6,112	-	-	-	-	-	-	-	-	6,112	8,004
	Grants	-	-	-	-	-	-	-	-	-	-	-
	Legacies (see Note 14)	5,000	-	-	-	-	-	-	-	-	5,000	-
		148,308	-	-	-	-	2,544	-	-	-	150,852	151,173
2b	<b>Fundraising activities</b>											
	Fund-raising events	392	-	-	255	-	2,774	-	-	-	3,422	6,258
	Use of church halls - non-church purposes	5,474	-	-	-	-	-	-	-	-	5,474	4,281
		5,866	-	-	255	-	2,774	-	-	-	8,896	10,539
2c	<b>Investment income</b>											
	Interest and dividends	1,513	934	115	1,981	98	-	5	5	-	4,651	1,492
2d	<b>Income from church activities</b>											
	Use of church & church halls - church purposes	-	-	-	-	-	-	-	-	-	-	6,170
	Fees (weddings, funerals etc)	13,492	-	-	-	-	-	-	-	-	13,492	18,197
	Outreach activities	1,256	-	-	154,311	1,508	1,829	-	-	-	158,904	148,697
		14,748	-	-	154,311	1,508	1,829	-	-	-	172,396	173,064
2e	<b>Other income</b>											
	Sundries	3,894	-	-	-	-	-	-	-	-	3,894	3,412
	<b>TOTAL INCOME</b>	174,330	934	115	156,547	1,606	1,829	5,318	5	-	340,689	339,680
	<b>TOTAL EXPENDITURE</b>	203,851	-	-	147,445	811	687	6,785	-	-	359,579	353,718
	<b>Net gains on investments</b>	-	-	-	-	-	-	-	-	656	656	(928)
	<b>NET INCOME/(EXPENDITURE)</b>	(29,521)	934	115	9,102	795	1,142	(1,467)	5	656	(18,233)	(14,966)
	<b>TRANSFERS - provisions for future</b>											
	Toddlers Church Centre contribution - see note 13	-	-	-	375	(375)	-	-	-	-	-	-
	Playschool Church Centre contribution - see note 13	8,870	1,000	-	(9,870)	-	-	-	-	-	-	-
	Coffee pot contribution to church costs - see note 13	800	-	-	-	-	(800)	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
	<b>NET MOVEMENT IN FUNDS</b>	(19,851)	1,934	115	(393)	420	342	(1,467)	5	656	(18,233)	(14,966)
	<b>Funds brought forward</b>	56,990	31,465	3,842	119,099	4,122	2,154	6,109	159	7,143	231,237	246,203
	<b>Funds carried forward</b>	37,139	33,399	3,957	118,706	4,542	2,496	4,642	164	7,799	213,003	231,237

# Great Baddow, St Mary the Virgin PCC

## Notes to the financial statements

Note	UNRESTRICTED			RESTRICTED FUNDS						TOTAL FUNDS	
	General Fund	Designated Fabric Fund	Other Funds (note 10)	Play school	Toddler Group	Coffee Pot	Mid - Africa Concern	Bells Repair	Audio Visual systems	2023	2022
3 EXPENDITURE on											
3a Church activities											
Missionary & charitable giving: (see Note 11)											
Church overseas											
- missionary societies	5,040	-	-	-	-	-	-	-	-	5,040	5,106
- relief & development agencies	3,919	-	-	-	-	-	6,729	-	-	10,649	7,915
Home missions & other societies	8,475	-	-	-	-	-	-	-	-	8,475	8,622
Secular charities	260	-	-	-	-	-	-	-	-	260	169
	17,694	-	-	-	-	-	6,729	-	-	24,424	21,812
Ministry: Parish Share	105,058	-	-	-	-	-	-	-	-	105,058	106,077
Clergy expenses	2,126	-	-	-	-	-	-	-	-	2,126	1,272
Rector's Personal Assistant	4,826	-	-	-	-	-	-	-	-	4,826	4,704
Church running costs	14,504	-	-	-	-	-	-	-	-	14,504	9,725
Church maintenance	4,222	-	-	-	-	-	-	-	-	4,222	4,231
Upkeep of services	1,851	-	-	-	-	-	-	-	-	1,851	3,450
Church administration	20,788	-	-	-	-	-	-	-	-	20,788	28,876
Children's and Youth work	394	-	-	128,106	-	-	-	-	-	128,500	140,729
Other Training & Mission	-	-	-	-	-	-	-	-	-	-	-
Church Halls' running costs	17,840	-	-	18,957	-	-	-	-	-	36,797	15,307
Outreach Groups	294	-	-	-	811	687	-	-	-	1,792	1,141
Rectory Maintenance	875	-	-	-	-	-	-	-	-	875	-
Wedding and Funeral Expenditure	11,443	-	-	-	-	-	-	-	-	11,443	14,111
	201,914	-	-	147,063	811	687	6,729	-	-	357,204	351,434
3b Fundraising costs											
Sundry fund-raising	-	-	-	382	-	-	56	-	-	438	554
	-	-	-	382	-	-	56	-	-	438	554
3c Support costs											
Independent Examiner's fee	1,937	-	-	-	-	-	-	-	-	1,937	1,730
	1,937	-	-	-	-	-	-	-	-	1,937	1,730
<b>TOTAL EXPENDITURE</b>	<b>203,851</b>	<b>-</b>	<b>-</b>	<b>147,445</b>	<b>811</b>	<b>687</b>	<b>6,785</b>	<b>-</b>	<b>-</b>	<b>359,579</b>	<b>353,718</b>

# Great Baddow, St Mary the Virgin PCC

## Notes to the financial statements

for the year ended 31 December 2023 (cont'd)

### FIXED ASSETS

Note			Freehold land & buildings
4a	<b>Tangible fixed assets</b>		
	Cost	At 1. 1. 2023	6,000
		At 31. 12. 2023	<u>6,000</u>
	Depreciation	At 1. 1. 2023	-
		At 31. 12. 2023	<u>-</u>
	Net book value	At 31. 12. 2023	6,000
		At 1. 1. 2023	6,000

#### St Mary's Church

This consecrated building is not owned by the PCC so it is not included in these accounts.

Its insurance value (current loss limit) in 2023 was £13,300,000 plus £3,330,000 for the Church Office.

The following properties are owned and both are used for church purposes:-

#### St Mary's Church Centre

Original cost in 1967 £5,500 (Insurance value (Current Loss Limit) £6,650,000)

#### Bell Street Hall

Original cost in 1955 £500 (Insurance value (Current Loss Limit) £3,330,000)

### 4b Investments - shares

#### Endowment fund:

The Great Baddow Church Lands Charity funds are invested with the Charities Official Investment Fund. Their market value is £7,799 (2022 £7,143)

Whilst the capital must be held as permanent endowment, the annual income can be used for any expenses related to church repairs.

5	STAFF COSTS	2023	2022
	Wages and salaries	147,338	141,809
	Social security costs	1,656	1,015
	Pension Contributions	<u>1,563</u>	<u>2,042</u>
		<u>150,556</u>	<u>144,866</u>

St. Mary's Church employed on a part-time basis an Office Administrator/Rector's Secretary and Playschool staff.

The average number of employees on a headcount basis in the year was 16.8 (2022: 15.5) and on a full-time equivalent basis: 6.3 (2022: 4.08 ).

### 6 PAYMENTS TO TRUSTEES

In addition to clergy expenses paid to Rev Tim Ball (note 3a Clergy expenses), John Ansell was paid £412 (2022 - £534) for funeral & wedding fees as sound desk operator and vergier. No other remuneration was paid to Trustees during the year.

	2023	2022
7	<b>DEBTORS</b>	
	Gift Aid recoverable	1,859
	Other debtors	<u>4,708</u>
		<u>6,567</u>
		<u>4,129</u>
8	<b>CREDITORS - due within 1 Year</b>	
	For goods / services	24,225
	Prepayment of fees	<u>642</u>
		<u>24,867</u>
		<u>26,321</u>

(2023 Unrestricted £4,478, Restricted £2,089, 2022: Unrestricted £4,129, Restricted £0)

(2023 Unrestricted £24,225, restricted £642, 2022: Unrestricted £5,510 and Playschool £20,811 )

# Great Baddow, St Mary the Virgin PCC

## Notes to the financial statements

for the year ended 31 December 2023 (cont'd)

Note

### 9 RESTRICTED FUNDS

The Playschool & Toddler Group cater for young children.

Coffee Pot is a drop-in centre open to all on Wednesday mornings.

Mid-Africa Concern gathers together goods for sending via parcels and containers to East Africa, primarily to schools and hospitals.

The Audio/Visual Systems Fund comprises donations to cover repairs and additions to the systems in church.

The Bells Repair Fund holds money which the bellringers have set aside for bells maintenance from their wedding fees.

### 10 UNRESTRICTED FUNDS (Designated by PCC)

(These monies can be transferred to the PCC's general funds at any time should the PCC so desire.)

	Ordination & other training	Total
Brought forward	3,842	3,842
Donation	-	-
Utilised in year	-	-
Donation to Church from sales	-	-
Interest	115	115
<b>Carried forward</b>	<b>3,957</b>	<b>3,957</b>

### 11 MISSIONARY & CHARITABLE GIVING

	Church Funds	Donations & Gift Aid	Total
<b>Overseas Missions</b>			
Church Mission Society (CMS)	1,260	-	1,260
Church Mission Society (KB)	2,706	-	2,706
St Andrew's College Kenya, Bishop's Lent Appeal	200	-	200
Langham Partnership (East Africa)	874	-	874
	<u>5,040</u>	<u>-</u>	<u>5,040</u>
<b>Overseas Relief</b>			
Mid-Africa Concern (MAC)	1,378	-	1,378
TEAR Fund	1,760	781	2,541
	<u>3,138</u>	<u>781</u>	<u>3,919</u>

### 12 INDEPENDENT EXAMINER

The accounts include Independent Examiner's fees of £1,937 (2022 - £1,730)

### 13 TRANSFERS - other than for use of Halls.

The transfers were:

£1,000 from Playschool to Fabric Fund for future repairs on Church Centre and £8,870 as a contribution to church centre heating & light.

£375 was transferred from Toddlers to Playschool to contribute towards the cleaning & supplies of the church centre

£800 was transferred from Coffee Pot to the church as a contribution towards heat, light & supplies

### Home Missions & Societies

C A D E F - Made for More	1,140	-	1,140
CHESS Homeless	1,090	-	1,090
Children's Society	874	431	1,305
Church Pastoral Aid Society (CPAS)	1,340	-	1,340
CPAS (Falcon Camps)	570	-	570
Gifts to parishioners - funded by Great Baddow Charities	300	-	300
Prison Fellowship	870	-	870
Scripture Union (SU)	570	-	570
SU (West Runton Camps)	570	-	570
Foodbank	<u>720</u>	<u>-</u>	<u>720</u>
	<u>8,044</u>	<u>431</u>	<u>8,475</u>

### Secular Charities

Earl Haig Fund (Remembrance Poppy Fund)	-	260	260
	<u>-</u>	<u>260</u>	<u>260</u>

### 14 LEGACIES

	£	£
Jim Hymas unrestricted legacy to 2009	114,612	-
Expenditure 2009 - 2018	(103,017)	-
Church centre 2019	(7,889)	-
2015 unrestricted legacies received	-	100,250
2019 Donation to Meadgate church for purchase of The Orchards	-	(25,000)
2020 Church deficit due to Coronavirus	-	(26,868)
2021 Church deficit	-	(9,034)
2022 Church deficit	-	(19,835)
2023 Church deficit	-	(19,851)
2023 legacy from H A Marsh	-	5,000
	<u>3,706</u>	<u>4,662</u>

### Total Missionary & Charitable Giving

**16,222      1,472      17,694**