



Caring. Open. Engaged.

TRUSTEES ANNUAL REPORT and FINANCIAL STATEMENTS

**Parochial Church Council
of the Ecclesiastical Parish of
St John the Evangelist with St Stephen,
Reading**

April 2022

Registered charity number 1127821

TRUSTEES ANNUAL REPORT

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the parochial church council's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS102)(effective 1 January 2019).

Aim and purpose

St John and St Stephen's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Claire Alcock, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of St John and St Stephen's Church building in Orts Road, Reading.

Objectives and activities

When planning activities, the PCC has made decisions in accordance with the Charity Commission's guidance on public benefit. As a church we have five mission priorities: community, school, pastoral care and spiritual growth, families, and Eco church.

Community: The PCC is committed to furthering the vision of St John and St Stephen "to seek to serve our community in East Reading", offering a particular welcome to those who feel wounded by life. Our aim is to be more of a neighbourhood church, for our fellowship to be more diverse and to find ways to engage with the residents of the new apartments north of the Kennet.

St John and St Stephen's Church

School: The Church is physically attached to St John's C of E Primary School and we enjoy a close relationship with them via assemblies and shared use of our worship space. School parents and carers regularly hang out in our weekday cafe, forging friendship and sharing day to day issues. We aim to continue to strengthen our bond with the school and to support the leadership.

Pastoral care and spiritual growth: Our Sunday worship is centred on the Holy Communion service, with good preaching, varied music, children's groups and refreshments afterwards. We seek to go deeper in our worship via contemplation and shared prayer needs, and to be real with God and with each other.

We value preaching highly and our small groups provide an opportunity to explore faith and life issues further. We aim to give everyone in church a chance to go deeper with God through existing small groups, and emerging new ones, and to work towards a culture of nurture courses that can be available to those who are exploring faith at any level.

Families: We are seeking ways to develop our weekly Sunday youth and children's work amid changing social patterns. We aim to strengthen engagement with and nurture the children and young people connected to us, and their families, and to find the best ways to engage with emerging generations, so that living faith develops that is robust and sustainable amidst changing cultural patterns.

Eco Church: We are an Eco Church committed to tackling current issues of climate injustice. Our aim is to continue to pioneer and highlight green issues in our own congregational life, in our local area, and with our MPs nationally and globally.

We seek to integrate prayer and social action and many of us are involved in local social projects as an active outworking of our faith in Jesus Christ, as we seek to make a difference in the world. We are exploring with our Diocese what it means to be a more Christ-like Church for the sake of the world, incorporating the three values of contemplation, compassion and courage.

ACHIEVEMENTS AND PERFORMANCE

Pandemic Impact

The last 12 months has seen a gradual return to our pre-pandemic practices, with most meetings now 'in-person'. We re-introduced singing within our Sunday worship, masks are currently optional, and seating is still spaced, with plenty of ventilation. We have not yet returned to the Eucharistic 'common cup', but we continue with 'priest intinction' and wafers, for the time being.

We have been glad for the opportunity to learn how to film, and then to livestream services – with grateful thanks to those who have guided us on this and who have put in the hard work. The ability to join Sunday worship online if for whatever reason you are unable to attend in-person, is a post-pandemic benefit.

Our Centre Manager and parish administrator is now working three mornings for us, with one of those working from home. The café drop-in for parents and carers is now open Monday, Wednesday and Thursday mornings, 9-10.30.

Highlights

- Our first in-person APCM since 2019!
- Church worship has been held continuously in the building for a year now
- We have a full streaming service on a Sunday morning, and a YouTube channel where the recorded services may be watched later (search St John and St Stephen's Reading)
- COP 26 in Glasgow was the subject of much prayer and engagement for us as members of the congregation attended and kept us informed
- Outdoor services proved popular through the summer of 2021, helping us focus on our immediate neighbourhood more
- We continue to welcome families from Hong Kong to St John and St Stephen's and some of our members are further involved with Reading's status as a 'City of Sanctuary'
- Visits to the new housing managed by "L&Q" resulted in 98 'welcome to your new apartment' leaflets being distributed to the new residents north of the Kennet
- The café reopened in October 2021 albeit with a reduced timetable of events
- We hosted an in-person art exhibition to celebrate Reading's last gas tower, a great community-church collaboration, with more than 200 people coming into the centre over a weekend in November 2021
- The school children began to come back into the church for assemblies and festivals, which included Harvest, Remembrance, Christmas, Ash Wednesday, and Easter services



St John and St Stephen's Church

- NEWT magazine won Gold at the national parish magazine awards
- A Saturday morning group for 11-14s took place in the café during Jan-April 2022 working through the "Come and See" Diocesan materials
- Forest Church has been going for a year, having started in April 2021 – and has been very popular with our families
- The new website was launched in March 2022 and further explored our 5 mission areas and the church's 'three words': "Caring, Open & Engaged" as well as linking up our other social media channels (an outward facing Facebook Page and a Twitter account)
- Our Lent Film Club was 'in-person' through the whole of Lent, a 'first' since lockdowns began in March 2020 – exploring themes of being lost and found
- Our All-Age service (& church lunch) was re-launched in December 2021
- A significant number of people engaged with the [living in faith and love](#) materials via the housegroups and the outcomes of their discussion were fed back to the Church of England at a national level.



Worship and Prayer

Numbers attending Sunday worship have returned to pre-pandemic levels, with a slight increase in the number of children and young people.

The use of Google slides as a method of presenting the Sunday morning worship (started in 2020) is advantageous, as it allows a number of people to edit the bits they're responsible for during the week. Preparation for worship is therefore more collaborative and creative. With a whole set of templates to cover all seasons, it is anticipated that the initial amount of work this method created, will from now on be greatly mitigated.

We are grateful to our music teams, co-ordinated and led by Sue and Hamish Bruce, for the ways in which their playing enhances our worship every week, including when we are worshipping outdoors.

We continue to explore ways our children can be fully involved in the monthly all age service; in songs chosen from the Children's Praise Plus repertoire, in producing short printed prayers that children can pray at the microphone, and in continuing to include children in the distribution of communion and in reading the gospel and sharing their experiences in the all age talk.

The regular preaching team numbers 7 people (with occasional input from one or two others) and so we are well resourced in comparison to other churches. Recently some of our team have been able to offer their preaching skill in another local church, as needed. Café Communion is regular through term time on a Thursday morning, as is Morning Prayer, which is both online and in the building, on a Monday and Wednesday at 9am. Anyone is warmly welcome to attend.

Two funerals took place this year in the church building; as yet there have been no baptisms though one is planned. A number of wedding couples have had banns read in the church, but no weddings took place in the building.

Pastoral Care

'Caring, Open, Engaged'. So, in what ways are we caring?

Traditionally the church understands pastoral care as a one to one encounter between someone feeling called to this role and those to whom they offer care on a regular basis, whether face to face by visiting, or at a distance (phoning, texting, WhatsApp etc). St John and St Stephen's has a number of people who do this. Recently Claire and I met with some of them to consider whether they might appreciate getting together occasionally. Such meetings can provide mutual support and keep us in touch not only with those receiving pastoral care but also people whom we might overlook. A second meeting is taking place later this month.

There may also be a group understanding of pastoral care. So, at St John and St Stephen's our home groups are places where there is a high level of pastoral care. This might be very practical – helping someone move house, for example, or giving a lift to the hospital. Or through prayer – some groups have an active WhatsApp group that alerts members to prayer needs. Home group leaders usually have a significant pastoral role. Claire met with them during the year to find out more.

Our building offers pastoral care. On Sundays one of our Welcomers may be the first person to show care in listening to whatever news someone brings with them. During the week our café offers a caring, hospitable space to those who drop in. The Fireside group offers care to those bringing questions and doubts about God, faith, the church (well, almost anything!).

Over the years St John's has developed a model of pastoral care which is simply about looking out for each other. Mutuality and friendship characterise it. It's a healthy model as long as it can include those who don't necessarily belong to any of the current groupings. This may be something to watch as the church grows.

Christine Bainbridge

Electoral Roll

Our revised electoral roll was completed in April 2022. There are 91 parishioners on the Church Electoral Roll - 2 names were added during the year and 6 were removed; 2 due to death, 3 moved away from the Parish and 1 had stopped attending church for over 6 months.

CHURCH BUILDING

St John and St Stephen's Parish Centre

Following the Church energy Audit in October 2020 the Buildings and Plant Group was established and has met approximately every 4-6 weeks since then. Members are Hugh Fisher (chair), Les Pullen, Richard Bainbridge and Rosemary Croft (secretary). We have slowly worked through the recommendations the audit contained (full report available on request), the largest and most costly improvement to date having been double glazing of the office windows.

The other major work considered was cavity wall insulation, but the original company contracted to do this stopped doing wall insulation work and the cost of the next quote obtained was £7,600 (up from £1,700), so this has been put on hold while we consider alternative solutions. A faculty was obtained for both the windows and the cavity wall insulation.

Initial enquiries have been made into the possible installation of solar panels, for both the Church and the School, and Jeremy Thake is providing technical support for these projects.

We are also looking at the option of secondary glazing for the long church windows and the front lobby windows (the corona windows are double glazed already). Replumbing of the office and front foyer radiators from the School heating circuit to the Refectory boiler system was considered, but found to be expensive with little gain. Longer-term we are looking into possible alternatives for the School boilers and the central heating system as these boilers approach the end of their life.

Other works include;

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- Replacement of the Café water heater which developed a fault. We are grateful to the School for provision of a replacement unit at no cost, and to Les Pullen for installing it.
- Purchase of a new photocopier.
- Replacement of damaged window ledge in office.
- Removal of old, non-functioning water heater in the flower room and installation of an LED light.
- Introduction of an energy saving additive to the Refectory central heating system.
- Cleaning of the gutters, roof outlets and downpipes.
- Construction of raised beds and trellis in courtyard.
- Draught proofing of and repairs to side lobby doors.
- Fitting of shelving in electrical cupboard.
- An asbestos check was undertaken professionally and found to be negative.
- One of the gallery window latches was repaired and the gallery loudspeakers fixed.
- Redecoration of the Café by Church members, plus fitting of battens for displays.
- The non-functioning lights in the gallery and side entrance lobby have been replaced.
- Replacement of defective fluorescent tubes in kitchen and halo lighting.
- Replacement of a badly chipped fascia panel on the front of the church.
- Annual Fire extinguisher maintenance, PAT testing of electrical appliances and gas boiler safety checks (including those in the 2 church houses).

The Diocesan church energy footprint rates us as “C”.

We are grateful to Les Pullen and Hugh Fisher, who between them carry out the majority of maintenance work, saving the church quite a bit of expenditure!

Other points to note are:

- The heating of the church on Sunday mornings seems marginally improved having changed the main entry point.
- There have been no further roof leaks or problems with the church floor since it was re-varnished in January 2021.
- A robust Health & Safety Policy has been developed by Ian Maynard.

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- The old Scout Hut (outbuilding) has been made available to Les Pullen for use as a workshop and storage.
- We have appointed Jack Stacy to help with both the front garden and the courtyard garden.
- Emergency Access is now possible to the school defibrillator.
- The next Quinquennial inspection is due in 2024.
- A Maintenance Log and an Accident Book are kept.
- We have an Insurance review on May 31st and have completed a comprehensive questionnaire in preparation for this.

Rosemary Croft

Churchwarden

SAFEGUARDING

Safeguarding is high on the agenda of any organisation these days. At St John and St Stephen's our aim is to create a safe community where there is a culture of 'informed vigilance' on everyone's part.

During the year, we have streamlined our processes, to ensure that everyone involved with children or vulnerable adults has completed the relevant level of Diocesan safeguarding training and has a current DBS check. Safeguarding is a standing item on the PCC agenda and together we have looked at some complex real life safeguarding lapses that took place in the Diocese, and what were the lessons learnt.

Anyone who is new to a role needs to go through the 'Safer Recruitment' process that our safeguarding policy details; this means a chat with the Incumbent about the role (e.g. working with children or young people); the person's suitability for the role and the provision of a couple of character references. The details of safer recruitment, training and

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DBS checks are stored centrally on an excel spreadsheet that is being continuously updated. To date, there are nearly 40 people in our church who have engaged at least at the basic level with safeguarding awareness training.

Our Safeguarding processes are not an end in themselves; they are designed to raise awareness of potential dangers and create a safe space which allows us all to be in community together and to serve Christ with integrity.

Many, many thanks to all those who have completed the training and who continue to volunteer week by week.

Rachel Thake & Claire Alcock

FINANCE & GOVERNANCE

Deanery Synod

Two members of the PCC plus clergy sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church.

Following the 2021 Synod AGM on 3rd March, on which we reported to last year's APCM, Synod meetings continued to be by video conference on Zoom, in June and November, but in March we were able once again to meet in person – at St Barnabas Church in Emmer Green.

In this first year of the Synod's new triennium, organisational capacity and communications within the Diocese's largest deanery have been at the forefront of discussions, prompted by the departure of our Area Dean, Rev Graeme Fancourt, who held the role as a 0.5 part-time

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paid position. Before leaving us, Graeme led discussions at the June and November meetings as to what organisational model should be used for the future.

The model adopted (at the November meeting) builds on a division of the Deanery into four church groupings – North, West, Central and East/South – a division that Graeme had piloted in recent years by sharing his role as Dean with three Associate Deans: Rev Liz Ratcliffe, Fr Peter Day and Rev Mike Smith. (Our church falls within the Central grouping along with Greyfriars, St Laurence, Minster, St Giles, Christ Church, Whitley and Redlands.)

Developing that approach further, the role of Lay Chair was agreed also to be supported by three Associate lay Chairs, so that each of the four divisions would now have both a clergy and a lay lead person. Mark Burton has the role of Lay Chair as well as Treasurer for the Deanery, and is supported by Sue Mott, Roger Moore, and Alan Cross as Associate Lay Chairs.

The retirement of our previous voluntary Secretary has left the Deanery short of administrative/secretarial support with consequent lack of clear and timely communication. Although Graeme Fancourt said in November that there would be money to replace his 0.5 role and to provide administrative support, neither of those things has happened yet and the Lay Chair, Mark Burton has been doing his best to cover the gap. This is a continuing need.

On finances, it was agreed to hold parish share contributions unchanged in 2022, but it is anticipated the Diocese will need to increase Reading Deanery's combined share in the coming year. So, the Parish Share Committee, which had been in abeyance, has now been re-elected with new members to carry out the work of recommending how this can be fairly shared across Reading's churches.

News reported at the March meeting:

- St Barnabas and Loddon Reach are both currently looking for new incumbents.
- Greyfriars' new 'Atrium' café is now open and developing its ministry to the town centre community. It's a drop-in meeting point and they want it to be accessible to all. So, to help with this, people are able to pay for gift vouchers, which they can give to someone

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who they know or can leave with the café staff to offer to people who come in and seem in need.

- PACT (Parents and Children Together) – CEO Philip Cook gave a presentation on their work. Founded in 1910 as an adoption agency in our diocese, it still focusses on adoption and support for adoptive families, and a key resource is its online Adopter Hub which all the families can access. Something churches could consider is sponsoring schools in their parish to gain access to the Hub – for three members of staff this costs ~£300 p.a. Lack of understanding in schools of how best to support adopted or fostered children is a significant issue, making their lives harder.

But PACT has other strands too:

- o Alana House supports women in or leaving prison (168 in 2020-21).
- o Bounce Back Kids helps families to recover after domestic abuse. It's a 12-week programme and there are currently 100+ families on the waiting list.

If we have good news stories we are encourage to consider sharing them at the Synod too.

Chris Meunier and Jo Laynesmith

Financial Review

Annual Report 2021

Finances

It is pleasing to be able to report that the **overall position** for 2021 showed an excess of income over expenditure of £15.3k. Key points to report are:

- Total income was 1% higher than in 2020;
- Expenses and outgoings were also 1% higher;
- Grants of £22.0k were made;

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- £25k was invested in an ethical investment fund;
- Sufficient funds were available to meet all outgoings;
- The total value of funds increased due to a rise in the value of investments held and the revenue account surplus.

Once again the PCC is grateful to God for the continued generosity of many church members, including several who have since moved away, in providing resources for the running of the church and funding for grants to our mission and other partners. Giving continues for the most part at its pre-pandemic levels, the majority of donations being made by bank transfer.

The financial tables are set out on pages F1 to F12 following.

Banking. The Virgin Money Charity deposit account was closed, all our banking now being conducted through the current account held with the Charities Aid Foundation Bank, based in West Malling. No interest is paid on this account. The interest rate on the Virgin account was latterly 0.15% and the decision was made to invest the funds held in it (£19.9k), along with some surplus funds in the CAF account.

Total income amounted to £115.0k, an increase of £1.3k (1%) on 2020 (see Note 2 on page F5). Within this sum, donation income of £63.4k was £2.5k (4%) more than last year. Tax-efficient donations, including those received through charitable agencies such as CAF and Stewardship, accounted for 94% of all donation income (no change on 2020), while £14.1k was reclaimed from HMRC (3% increase). This was assisted by the ability to claim for cash donations up to £30 under the Gift Aid Small Donations Scheme, mostly in respect of loose cash given at church services. Investment income and interest of £15.5k was £0.8k (5%) higher than 2020. Lettings (Church House and Parish Centre) and sales income of £19.4k was £0.8k (4%) higher, reflecting increases in rent for the two let properties, while fees and other income of £2.6k were down by £3.2k (55%), for reasons explained below under General Fund. There were no major one-off gifts or legacies in the year.

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Total expenditure of £99.8k represented an increase of £0.8k (1%) over 2020 (see Note 3 on page F6), with increases in church running costs (which were at a very low level for much of 2020) slightly exceeding reductions in the Parish Share. All expenditure on children's and youth work (£0.5k in 2021) continued to be funded by income received on money invested from Arthur Clark's generous legacy. The majority of other expenditure comprised day-to-day running costs. In accordance with the PCC's current policy, Mission giving is budgeted on 22% of the previous year's eligible General Fund income. £19.1k was distributed by this means to 14 mission partners at home and abroad, with a further £2.9k from individual donations. This included £0.9k to The Leprosy Mission, plus a further £0.7k match funded from the Mission budget. Full details are set out at Note 13 (page F12).

The **General Fund**, including most donation income and church running costs, opened with a zero balance **Income** amounted to £88.6k, a decrease of £1.7k (2%) over 2020. Slightly higher donations, dividend and tax reclaim income was offset by lower miscellaneous income. This included rebates totalling £1.8k for (a) Reading Deanery churches' share payments having been made in full and on time, and (b) payment of the Parish Share by direct debit. This was £3.2k lower than 2020 due to that year having included both the 2019 and 2020 Deanery rebates, thereby creating an artificial income spike. Total **running costs** of £76.8k were marginally lower in total than 2020. Despite the Parish Share and grants made being £3.1k and £2.1k lower respectively, there were higher maintenance, equipment and publicity costs. The latter arose through having four printed editions of *Newt*, our free glossy magazine, instead of only two the year before. The Parish Share, as usual, comprised the largest single item of expenditure, amounting to £45.3k, a decrease of £3.1k (6%) over 2020, and was fully paid in regular instalments. A major project during the year was re-varnishing of the church worship area floor, which we undertook ourselves. In addition a new photocopier was purchased following terminal failure of the old one. The cost of utilities at £2.3k was £0.1k (5%) higher than 2020. However we ended the year in dispute with Ecotricity, in a billing debacle which apparently arose from their splitting of the church gas and electricity accounts. This initially manifested itself with a charge of £16,264 being collected by direct debit for an outstanding bill of under £100. This sum was reversed by the bank under the Direct Debit Guarantee but by the end of the year the billing was still not correct. Provision has been made

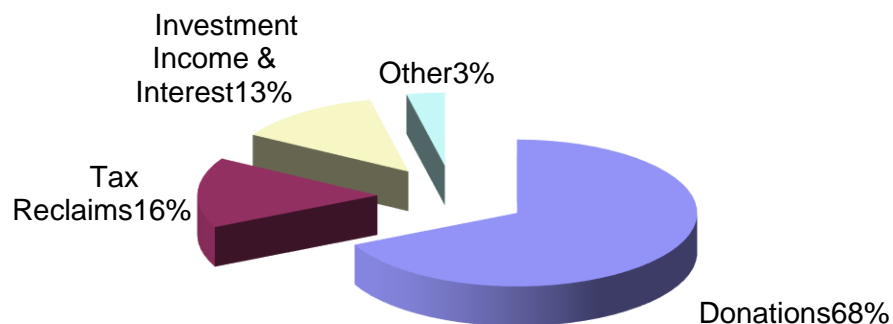
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in the accounts for outstanding payments based on our calculations, using current meter readings and charges. Gas for heating the church continues to be offcharged by the School, with no complications. The General Fund was balanced by a transfer of £8.2k from the Church House Letting Fund, leaving a closing balance of £2.0k against bills awaiting payment. Full details of the General Fund are set out at Note 12 (page F11). Broad analyses of General Fund income and expenditure are shown on the accompanying pie charts.

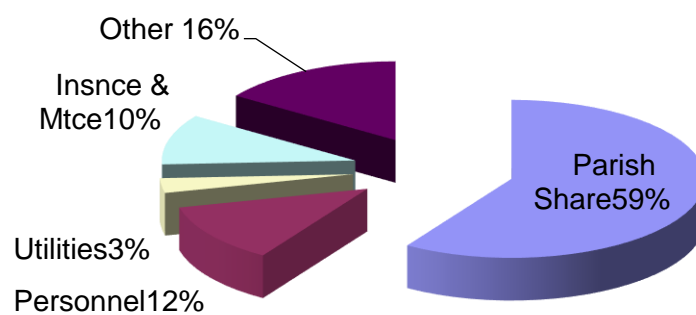
The capital value of the church's **investments** showed a significant increase of £75.2k (15%) in the year, reflecting growth in the market. Dividend payments remained relatively constant throughout the year. As noted above, £25k was invested in the CCLA Charities Official Ethical Investment Fund and the higher level of dividend income has now come on stream. All investments are held through CCLA, who manages its funds in accordance with the policies of the Church of England's Ethical Advisory Group. Likewise the Charities Ethical Investment Fund is managed with reference to the UK Stewardship Code. The overall valuation at 31 December 2020 was £517.7k, of which £344.8k is unrestricted and £273.1k endowment. Full details of the investments are set out at Note 6 (page F8).

The **closing balance** across all funds stood at £1,167.2k (including freehold land and buildings), an increase of £90.5k (8%) over 2020.

General Fund Income - 2021



General Fund expenditure - 2021



Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is.

Structure, governance and management

The method of appointment of PCC members is governed by and set out in the Church Representation Rules. At St John and St Stephen's the membership of the PCC consists of the incumbent (our vicar), other licensed ministers, churchwardens, members elected by those members of the congregation who are on the electoral roll of the church, and members co-opted to specific offices. All those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC. All PCC members are required to undergo safeguarding training.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The full PCC met 6 times during the year with an average level of attendance of 85%. Sub-committees which deal with mission giving (Church Giving Advisory Group) and fabric and finance (Building and Plants Group) as well as the Standing Committee are responsible to the PCC and report back to it regularly. The PCC also receives regular reports from the Safeguarding Officer and Treasurer.

Administrative information

St John and St Stephen's Church is situated in Orts Road, Reading. It is part of the Diocese of Oxford within the Church of England. The correspondence address is 121-147 Orts Rd, Reading RG1 e-mail: office@stjohnandststephen.org.uk The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission with charity number 1127821.

PCC members who have served at any time from 1st January 2021 until the date this report was approved are:

Incumbent (ex officio)

Revd. Claire Alcock CHAIR

Licensed Ministers (ex officio)

Christine Bainbridge

Hamish Bruce

Richard Croft

Mark Laynesmith

Jeremy Thake

Churchwardens (ex officio)

Rosemary Croft

Ian Maynard

Elected Members

Term of Office ended 2021

Norma Stevenson

St John and St Stephen's Church

Term of Office ends 2022

Hugh Fisher TREASURER

Richard Harwood

Rod Jackson

Term of Office ends 2023

Jose Kennedy

Elaine Maynard

Les Pullen

Term of Office ends 2024

Dino D'Sa

Selena Peters

Ali Wilkinson

Co-opted Members

Bridget Barwick PCC SECRETARY

Rachel Thake SAFEGUARDING OFFICER

Elected Deanery Synod Representatives (ex officio)

Term of Office ends 2023

Joanna Laynesmith

Chris Meunier

Approved by the PCC on 12th May 2022 and signed on their behalf by the Reverend Claire Alcock (PCC Chair).

INDEPENDENT EXAMINER'S REPORT ON THE PAROCHIAL CHURCH COUNCIL OF ST JOHN AND ST STEPHEN, READING

This report on the accounts of the PCC of St John and St Stephen Reading for the year ended 31st December 2021, which are set out on pages F2 to F12.

Respective Responsibilities of the PCC and the Examiner

The members of the PCC are satisfied that the audit requirement of section 144(2) of the Charities Act 2011 (the Act) does not apply, and that there is no requirement in the governing documents or constitution of the Charity for the conducting of an audit. As a consequence the member have elected that the financial statements be subject to independent examination.

Having satisfied myself that the charity is not subject to audit and is eligible for an independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Act.
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 130 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P B Robinson MAAT FCIE
Independent Examiners Ltd
Sovereign Centre
Poplars
Yapton Lane
W. Sussex
BN18 0AS



Dated: 28th February 2022

Parochial Church Council of St John and St Stephen, Reading

Statement of Financial Activities for the year ended 31 December 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS	
					2021 £	2020 £
INCOME & ENDOWMENTS	2					
Voluntary income		75,315	2,256	0	77,571	74,698
Activities for generating funds		19,438	0	0	19,438	18,645
Income from investments		15,455	0	0	15,455	14,655
Income from church activities		2,570	0	0	2,570	5,759
TOTAL INCOME & ENDOWMENTS		112,778	2,256	0	115,034	113,757
EXPENDITURE	3					
Church activities		97,717	2,056	0	99,773	99,024
TOTAL EXPENDITURE		97,717	2,056	0	99,773	99,024
TRANSFERS	11					
<i>Transfers between funds</i>		75	(75)	0	0	0
NET INCOME & ENDOWMENTS / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS / LOSSES		15,136	125	0	15,261	14,733
GAINS / (LOSSES) ON INVESTMENTS	6					
<i>On revaluation</i>		41,521	0	33,716	75,237	33,137
NET MOVEMENT IN FUNDS		56,657	125	33,716	90,498	47,871
BALANCES BROUGHT FORWARD AT 1 JANUARY		328,167	201,418	547,074	1,076,659	1,028,789
BALANCES CARRIED FORWARD AT 31 DECEMBER		384,824	201,543	580,790	1,167,157	1,076,659

Any minor differences in totals are due to roundings.

Parochial Church Council of St John and St Stephen, Reading
Balance Sheet as at 31 December 2021

		2021		2020	
	Notes	£	£	£	£
FIXED ASSETS					
Investment	6	617,967		517,730	
Tangible Fixed Assets	5	508,019		508,019	
TOTAL FIXED ASSETS			1,125,986		1,025,750
CURRENT ASSETS					
Debtors and prepayments	7	7,489		9,318	
Cash at bank and in hand	8	35,784		43,465	
TOTAL CURRENT ASSETS		43,274		52,783	
LIABILITIES					
Creditors - amounts falling due in one year	9	(2,103)		(1,874)	
NET CURRENT ASSETS			41,171		50,910
TOTAL ASSETS	10		1,167,157		1,076,659
PARISH FUNDS	10 11				
Unrestricted		384,824		328,167	
Restricted		201,543		201,418	
Endowment		580,790		547,074	
TOTAL PARISH FUNDS			1,167,157		1,076,659

Any minor differences in totals are due to roundings.

Approved by the Parochial Church Council on 28 February 2022 and signed on its behalf by



Revd. Claire Alcock (Chair)

The notes on the pages following form part of these accounts.

Parochial Church Council of St John and St Stephen, Reading

Notes to the financial statements for the year ended 31 December 2021

1 ACCOUNTING POLICIES

The financial statements have been prepared on the accruals basis in accordance with the Church Accounting Regulations 2006 and the applicable accounting standards of the Charities 2015 Statement of Recommended Practice (FRS102), but a cashflow statement is not included as the PCC's gross income is below £500k. The Financial Reporting Standard for Smaller Entities (FRSSE) is no longer available. The detailed analysis of income and expenditure continues to reflect the particular requirements of the PCC.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

Funds

General funds represent funds of the PCC that are not subject to any restrictions regarding their use, and are available for application on the general purposes of the PCC. Funds designated for a particular purpose may also be unrestricted.

The financial statements include all transactions, assets and liabilities for which the PCC is accountable in law. They do not include accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Income & Endowments

Voluntary income and capital sources

Donations and collections are recognised when received by or on behalf of the PCC. Planned giving, is recognised only when received. Tax recoverable on Gift Aid donations is recognised when the donations are received. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its receipt by the PCC is reasonably certain.

Activities for generating funds

Rental income from letting of church premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when receivable. Such payments are received without deduction of income tax.

Income from church activities

Income and expenditure relating to various church activities are accounted for gross.

Gains and losses on investments

Realised gains or losses are recognised when the investments are sold. Unrealised gains or losses are accounted for on revaluation at market value, as at 31st December (or nearest date available).

Expenditure

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Church activities

The Diocesan parish share is accounted for when paid.

Fixed Assets

Church Centre and Church House

The value shown in the balance sheet for the Church Centre and for nos. 1 and 2 Church House is the acquisition cost of the land and building of the property in 1976 plus the Refectory extension building cost in 2009. This does not include the value of the land which was exchanged with Reading Borough Council for that previously occupied by the former St. Stephen's Church in accordance with an agreement with the PCC dated 30/11/1976. No valuation of the property is carried out, but the PCC is of the opinion that the open market value is not materially less than the balance sheet value.

No value is placed on movable church furnishings. All expenditure incurred on buildings, furniture and fittings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities, unless separately disclosed.

Current Assets

Amounts owing to the PCC as at 31st December in respect of Gift Aid reclaims, fees, rents or other income are shown as debtors less provision for amounts which may prove uncollectable. Short Term deposits include loans currently held.

Investment Policy

The PCC's policy is: (a) to invest endowment funds and other major legacies in dividend-bearing shareholdings, principally those of the CCLA Central Board of Finance of the C. of E. Investment Fund; (b) to invest other surplus funds in dividend-bearing shareholdings of the CCLA COIF Charities Ethical Investment Fund; (c) to invest selectively in local projects with a strong community interest; and (d) to hold other day-to-day funds in a charity bank account.

Reserves Policy

The PCC relies substantially on the regular inflow of donation, letting and Gift Aid tax recovery income to meet day-to-day commitments. It endeavours to hold sufficient cash reserves to meet at least two months' gross running costs.

Parochial Church Council of St John and St Stephen, Reading

Notes to the Financial Statements for the year ended 31 December 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS	
					2021 £	2020 £
2 INCOME & ENDOWMENTS						
Voluntary income						
<i>Gift Aid & GASDS donations</i>		55,268	1,285	0	56,553	54,990
<i>Tax recoverable</i>		13,817	321	0	14,138	13,748
<i>Other giving - tax efficient</i>		3,118	100	0	3,218	2,262
<i>Other giving - non-tax efficient</i>		3,111	550	0	3,661	3,699
<i>Grants</i>		0	0	0	0	0
<i>Legacies</i>		0	0	0	0	0
Total voluntary income		75,315	2,256	0	77,571	74,698
Sales and letting income						
<i>Sales income</i>		0	0	0	0	165
<i>Letting income</i>		19,438	0	0	19,438	18,480
Total sales and letting income		19,438	0	0	19,438	18,645
Income from investments						
<i>Dividends and interest from investments</i>	6	15,438	0	0	15,438	14,562
<i>Bank interest</i>		17	0	0	17	93
Total income from investments		15,455	0	0	15,455	14,655
Income from church activities						
<i>Fees</i>		455	0	0	455	136
<i>Other receipts</i>		2,115	0	0	2,115	5,623
Total income from church activities		2,570	0	0	2,570	5,759
TOTAL INCOME & ENDOWMENTS		112,778	2,256	0	115,034	113,757

Any minor differences in totals are due to roundings.

Parochial Church Council of St John and St Stephen, Reading

Notes to the Financial Statements for the year ended 31 December 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS	
					2021 £	2020 £
3 EXPENDITURE						
Church activities						
Grants and gifts						
	13					
<i>Church overseas</i>		2,250	320	0	2,570	2,415
<i>Relief and development agencies</i>		6,975	914	0	7,889	10,600
<i>Home mission</i>		10,890	674	0	11,564	10,056
Total grants and gifts		20,115	1,908	0	22,023	23,071
Ministry						
<i>Diocesan parish share</i>		45,324	0	0	45,324	48,383
<i>Salary</i>	4	0	0	0	0	0
<i>Other ministry costs</i>		2,333	0	0	2,333	1,749
<i>Training and education - note (a)</i>		0	12	0	12	406
Total ministry		47,657	12	0	47,670	50,538
Church running and maintenance						
<i>Wages</i>	4	0	0	0	0	0
<i>Other running expenses</i>		6,293	0	0	6,293	7,360
<i>Church maintenance</i>		3,343	0	0	3,343	2,022
<i>Upkeep of services - note (b)</i>		855	136	0	991	481
<i>Other property upkeep</i>		757	0	0	757	1,021
<i>Major repairs (structure)</i>		0	0	0	0	0
<i>Furnishings and equipment</i>		3,693	0	0	3,693	1,326
<i>General administration</i>		1,589	0	0	1,589	423
<i>Bank charges</i>		96	0	0	96	60
Total church running and maintenance		16,626	136	0	16,762	12,692
Support costs						
<i>Church activities</i>		5,018	0	0	5,018	3,496
<i>Administration Salary</i>	4	7,640	0	0	7,640	8,687
<i>Governance - examination fees</i>		660	0	0	660	540
Total support costs		13,319	0	0	13,319	12,723
Total church activities		97,717	2,056	0	99,773	99,024
TOTAL EXPENDITURE		97,717	2,056	0	99,773	99,024

(a) Training and education Restricted expenditure comprises Bible reading notes for church members.

(b) Upkeep of services Restricted expenditure comprises the Flower Fund.

Any minor differences in totals are due to roundings.

Parochial Church Council of St John and St Stephen, Reading

Notes to the Financial Statements for the year ended 31 December 2021

4 STAFF COSTS, TRUSTEE DONATIONS & EXPENSES

	2021 £	2020 £
Wages and salaries	7,639	8,687
Employer's National Insurance costs	2	0
Employer's Pension costs	0	0
Total	7,640	8,687
Trustee donations (15 Trustees in 2021, 14 in 2020)	15,200	26,520

The 2020 Trustee donations figure was overstated and should read £15,930.

During the year, the PCC employed a Parish Centre Manager who earned under £60,000.

The PCC operates HM Revenue & Customs' PAYE scheme for deduction of income tax and National Insurance payments.

In addition, the Vicar received £1,971 (£1,551 in 2020) in respect of expenses incurred in carrying out her duties and 5 other Trustees received £808 in total (6 other Trustees received £640 in 2020). Mr Leslie Pullen was engaged by the PCC on Courtyard garden construction works, for which he received £670.

There were no other disclosable transactions, material or otherwise, in respect of Trustees, persons closely connected with them or other related parties.

5 FIXED ASSETS

		2021	2020
(a) Tangible Fixed Assets			
		Freehold land and buildings £	Church equipment £
			Total £
Gross Book Value	At 1 January 2021	508,019	0
	Revaluation	0	0
	Additions at cost	0	0
	At 31 December 2021	508,019	0
Depreciation	At 1 January 2021	0	0
	Written off during Year	0	0
	Charge for year	0	0
	At 31 December 2021	0	0
Net Book Value	At 1 January 2021	508,019	0
	At 31 December 2021	508,019	0

The freehold land and buildings comprise the Parish Centre, nos. 1 & 2 Church House and the Refectory extension building (see note 1). The value shown in the balance sheet for these is the acquisition cost of the land and building of the property in 1976 plus the Refectory extension building cost in 2009.

The last quinquennial inspection of the church was carried out in 2019.

(b) Investments

See note 6.

Parochial Church Council of St John and St Stephen, Reading

Notes to the Financial Statements for the year ended 31 December 2021

6 SCHEDULE OF INVESTMENTS - INCOME AND RE-EVALUATION

Fund	Status	Represented By	Benefic'y Fund (income)	Income Received in year	Acquisition Cost	Mid/NAV Market Value at 01/01/2021	Bid Price Market Value at 31/12/2021	Gain / (Loss) over Period excluding sales & purchases
RESTRICTED ENDOWMENT FUNDS								
Church Expenses fund	P	110 shares CBFIF Inv. Fund (1)	General	65	74	2,254	2,573	319
Curacy endowment	P	2,646 shares CBFIF Inv. Fund	Curacy	1,573	2,449	54,209	61,881	7,672
	P	156.18 shares CBFIF Inv. Fund (2)	Curacy	93	1,308	3,200	3,653	453
Benefice endowment	P	156.18 shares CBFIF Inv. Fund (2)	General	93	1,308	3,200	3,653	453
Princes Street Mission Rooms	P	7,049.79 shares COIF Ethical Inv. Fund (3)	General	594	642	19,445	22,028	2,584
	P	112 shares CBFIF Inv. Fund	General	67	102	2,295	2,619	325
	P	7,557 shares CBFIF Inv. Fund	General	4,491	50,163	154,823	176,733	21,911
RESTRICTED ENDOWMENT FUNDS - total				6,976	56,046	239,424	273,140	33,716
UNRESTRICTED FUNDS								
Arthur Clark legacy	E	3,412.58 shares CBFIF Inv. Fund	Children's & Youth Work	2,028	26,785	69,914	79,809	9,894
Marjorie Wilkinson bequest	E	9,473.52 shares CBFIF Inv. Fund	General	5,630	91,887	194,087	221,554	27,468
PCC General fund	E	12,713.13 shares COIF Ethical Inv. Fund (4)	General	704	32,693	11,004	39,725	3,721
PCC Curacy fund	E	780.52 shares COIF Ethical Inv. Fund (5)	Curacy	66	1,505	2,153	2,439	286
PCC Benefice fund	E	416.10 shares COIF Ethical Inv. Fund (6)	General	35	802	1,148	1,300	152
UNRESTRICTED FUNDS - total				8,463	153,672	278,306	344,827	41,521
INTEREST RECEIVED			General	17				
TOTAL INVESTMENTS				15,456	209,718	517,730	617,967	75,237

Details of the status of each Endowment Fund is shown above.
Status: P = Perpetual; E = Expendable

Income from each Fund is expended as shown, in accordance with the restrictions (if any) for each fund.

CBFIF = Central Board of Finance of the Church of England Investment Fund.
COIF = Charities Official Investment Fund.

- 1 Managing Trustees are Vicar & Churchwardens (income mandated to PCC).
- 2 Venner Memorial and Hettie Wilkinson bequest.
- 3 Switched from Charities Investment Fund 1 July 2018 (£16,242.01).
- 4 Purchased 29 October 2015 (3,989.56 shares) & 10 June 2021 (8,723.57 shares).
- 5 Purchased 29 October 2015.
- 6 Purchased 29 October 2015. Includes £750 re Spencer legacy.

Parochial Church Council of St John and St Stephen, Reading

Notes to the Financial Statements for the year ended 31 December 2021

7 DEBTORS & PREPAYMENTS

	2021 £	2020 £
Income tax recoverable - General Fund	3,310	3,717
Income tax recoverable - Other Funds	200	0
Prepayments:		
Ecclesiastical Insurance - Church	1,324	1,431
Ecclesiastical Insurance - Church House	388	366
Castle Water	37	0
Other:		
Church House 1 rent	850	800
Loan to church member - outstanding sum for repayment	0	450
IEL Tutors - rent	0	0
Reading Deanery Synod - Parish Share rebate	1,360	2,476
Other debtors	20	79
Total	7,489	9,318

8 CASH ON HAND AND AT BANK

	2021 £	2020 £
Balance at year-end:		
CAF Bank	23,578	11,457
Virgin Money Charity Deposit account	0	19,853
Community Savings & Loans	11,096	11,096
Reading Hydro Project	1,000	1,000
	35,674	43,406
Cash on Hand	110	59
Cash/bank suspense (awaiting banking)	0	0
Total	35,784	43,465

9 LIABILITIES - AMOUNTS FALLING DUE WITHIN ONE YEAR

		2021 £	2020 £
Creditors:			
Ecotricity - Church electricity	Unrestricted	611	109
Ecotricity - Refectory gas	Unrestricted	124	(24)
Abacus Cleaning Services - church cleaning	Unrestricted	272	88
St John's School - gas	Unrestricted	112	120
Mark Sergent - roof repairs	Unrestricted	0	550
Independent Examiners Ltd. - independent examination fees	Unrestricted	660	660
BTS - photocopies	Unrestricted	19	36
Clergy expenses awaiting payment	Unrestricted	176	137
Vodafone - telephone & broadband	Unrestricted	27	0
IEL Tutors - key deposit	Unrestricted	0	50
Jack Stacy - Church House 1 garden maintenance	Unrestricted	0	40
ODBF - LLM fees	Unrestricted	90	90
Other creditors	Unrestricted	12	18
Total		2,103	1,874

10 ANALYSIS OF ASSETS AND LIABILITIES

	Unrestricted £	Restricted £	Endowment £	Total 2021 £	Total 2020 £
Balances at year-end:					
Tangible Fixed Assets	0	200,369	307,650	508,019	508,019
Investments	344,827	0	273,140	617,967	517,730
Current Assets	42,100	1,174	0	43,274	52,783
Current Liabilities	(2,103)	0	0	(2,103)	(1,874)
Total	384,824	201,543	580,790	1,167,157	1,076,659

Any minor differences in totals are due to roundings.

Parochial Church Council of St John and St Stephen, Reading

Notes to the Financial Statements for the year ended 31 December 2021

11 MOVEMENT BY FUND

	Notes	Balance 1 Jan 2021 £	Income £	Expenditure £	Transfers £	Gains & (Losses) £	Balance 31 Dec 2021 £
CAPITAL FUNDS							
Endowment - freehold land & bldgs	5	307,650	0	0	0	0	307,650
Endowment - other	6	239,424	0	0	0	33,716	273,140
Total Endowment Funds		547,074	0	0	0	33,716	580,790
Unrestricted Capital Funds	6	278,306	0	0	25,000	41,521	344,827
Restricted Capital Funds							
Freehold land & buildings	5	200,369	0	0	0	0	200,369
Total Capital Funds		1,025,750	0	0	25,000	75,237	1,125,986
UNRESTRICTED FUNDS							
General	12	0	88,588	76,750	(9,837)	0	2,001
Mission		0	0	19,120	19,120	0	0
Other Funds:							
Repair		0	0	0	0	0	0
Church House letting		26,144	18,870	757	(20,979)	0	23,278
Other legacies/gifts		12,196	0	0	(12,196)	0	0
Children's & youth work		9,583	2,028	546	0	0	11,065
Church Lunches		0	458	458	0	0	0
Sundry collections & donations		0	1,102	70	(1,032)	0	0
Parish Relief		266	0	17	0	0	250
Curacy		1,672	1,731	0	0	0	3,403
Total Unrestricted Funds		49,862	112,778	97,717	(24,925)	0	39,997
RESTRICTED FUNDS							
Flowers		703	75	136	(75)	0	568
Sundry collections & donations		0	1,484	1,434	0	0	50
Leavers' Bibles		327	698	474	0	0	550
Other minor funds		17	0	12	0	0	5
Total Restricted Funds		1,048	2,256	2,056	(75)	0	1,174
TOTAL Revenue Funds		50,910	115,034	99,773	(25,000)	0	41,171
TOTAL Capital and Revenue Funds		1,076,659	115,034	99,773	0	75,237	1,167,157

Restricted funds are wholly represented by cash reserves of the PCC. The purpose of each fund is outlined below:

Freehold land & buildings (restricted) - capitalisation of refectory building costs.

General - income and expenses relating to running of church.

Mission - grants to mission partners at home and abroad, sourced from General Fund income.

Repair - major maintenance & equipment expenditure (expended in 2019).

Church House letting - letting income and expenses relating to nos. 1 & 2 Church House.

Other legacies/gifts - for expending at PCC's discretion.

Children's & youth work - mostly funded by income from invested capital of Arthur Clark legacy (see note 6).

Church Lunches - income and expenditure relating to Sunday lunches.

Sundry events - income and expenditure relating to special events (including Chorate) (none in 2020 or 2021).

Parish Relief - used at discretion of clergy to provide assistance in cases of social need.

Curacy - dividend income designated for possible future Curate.

Flowers - church flowers and other adornments.

Sundry collections & donations - gifts for specific items and donations to charities not separately identified.

Leavers' Bibles - given to Year 6 children on leaving St John's School.

Other minor funds - primarily bibles/books bought by church members.

Note that £75 was transferred from the Flower Fund (restricted) to the General Fund (unrestricted) by way of a prior year adjustment to correct a misallocation in 2020.

Any minor differences in totals are due to roundings.

Parochial Church Council of St John and St Stephen, Reading
Notes to the Financial Statements for the year ended 31 December 2021

12 ANALYSIS OF GENERAL FUND
(excl. Mission)

	2021	Comparison with 2020
	£	Higher/ Lower
Opening Balance	0:	-
Income		
Donations	60,128:	778: Higher
Tax Reclaim	13,727:	194: Higher
Investment Income & bank interest	11,696:	672: Higher
Other	3,038:	3,341: Lower
Total Income	88,588:	1,697: Lower
Expenditure		
Parish Share	45,324:	3,059: Lower
Grants made	496:	2,104: Lower
Publicity	4,305:	2,045: Higher
Personnel (incl. interregnum)	9,316:	91: Higher
Entertainment/hospitality	122:	217: Lower
Electricity, Gas & Water	2,317:	117: Higher
Insurance, Repairs & Maintenance	7,918:	2,693: Higher
Cleaning	1,621:	620: Lower
Other Running Costs	5,331:	919: Higher
Total Expenditure	76,750:	135: Lower
Surplus/(Shortfall) before transfers	11,839:	1,562: Higher
Transfers from / (to) other funds - note (b)	(9,837):	3,563: Lower
Net Total	2,001	2,001: Higher
Closing Balance	2,001	2,001: Higher

Any minor differences in totals are due to roundings.

Notes

(a) All money given to mission is transferred from the General Fund (£19,120 in 2021).

(b) Transfers include £8,175 in 2021 (£5,699 in 2020) from the Church House

Letting Fund in order to eliminate a shortfall on the General Fund.

There were additional transfers in 2021 of £1,035 from the June Russell Memorial Fund

Parochial Church Council of St John and St Stephen, Reading
Notes to the Financial Statements for the year ended 31 December 2021

13 ANALYSIS OF OUTWARD GIVING

	2021 £	2020 £
Per Church's "Mission Giving"		
A Rocha	500	500
Christian Aid	2,400	2,250
Christian Community Action	-	500
Christians Against Poverty (CAP)	600	100
Church Missionary Society (CMS)	2,000	2,000
Circles UK	1,000	1,000
CTEER Schools Project (RE-Inspired)	500	750
Communicare	5,000	5,000
FAITH (ReadiFood)	2,000	2,000
International Nepal Fellowship	2,000	2,000
LAMB Healthcare Foundation (Bangladesh)	1,000	1,000
Legal Rights Partnership	-	250
Ras Morbat Clinic, Yemen	-	1,000
Reading Refugee Support Group	500	250
St John's School Projects	400	-
The Leprosy Mission (match funding)	720	-
World Land Trust / Green Christian	500	500
Total "Mission Giving"	19,120	19,100
Other Outward Giving		
Cancer Research UK (June Russell Memorial)	70	-
Christian Aid (via Church)	285	-
Church Missionary Society (Joel & Fiona Kelling appeal) *	570	-
FAITH (Bed For a Night)	-	171
Hope Into Action	173	-
The Leprosy Mission	914	50
Peter & Nancy Crooks	-	365
Reading Deanery Synod *	-	2,500
Reading Refugee Support Group (Gas Tower Exhibition)	200	-
St John's School (Bibles for School Leavers)	474	463
Simeon's Trustees *	200	100
Yeldhall Manor	-	322
Other (incl. Parish Relief)	17	-
Total Other Outward Giving	2,903	3,971
GRAND TOTAL Outward Giving	22,023	23,071

* ex General Fund (£250 re Kellings' appeal)