



**PETERBOROUGH PARISH CHURCH**

**St. John the Baptist with St. Luke**

**Charity registration number 1127813**

**Annual Report**

**and**

**Financial Statements**

**of the**

**Parochial Church Council**

**for the year ended 31st December 2023**

**Incumbent:**

Reverend Michelle Dalliston  
The Deanery, 14 Minster Precincts  
Peterborough, PE1 1XX

**Bank:**

Barclays Bank plc  
1 Church Street  
Peterborough  
Cambridgeshire  
PE1 1XZ

**Independent Examiner**

Michael Horspole  
30 Livermore Green  
Werrington  
Peterborough  
PE4 5DG

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST. JOHN THE BAPTIST, PETERBOROUGH**

***PARISH INFORMATION***

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**Parish**

Peterborough Parish Church  
St John the Baptist with St Luke.

**Incumbent**

Reverend Michelle Dalliston  
The Deanery, 14 Minster Precincts  
Peterborough  
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PE1 1XZ

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# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

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# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

## COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

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The Parochial Church Council (PCC) is pleased to present its report together with the financial statements for the year ended 31st December 2023.

### OUR PARISH VISION AND MISSION

The PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. St John's and St Luke's are open and inclusive communities of faith, welcoming all and seeking to be living witnesses to God in Jesus Christ. This is expressed through our Ethos and Vision.

- Our **aim** is to be a beacon of faith, hope and love in the heart of our city.
- Our **mission** is to proclaim God's love in Jesus Christ so that others will be drawn to follow him and find a place in our community.
- The **values** that we espouse of being open and inclusive, worshipping and faithful, loving and serving, guide everything we do.

In these we seek to live the mission of the church and draw others into its life and community.

Everything we do falls under five key areas:

- **Prayer and worship** – prayer and worship is the foundation of all we do
- **Serving and caring** - being an active presence in the community
- **Learning together** – nurturing faith, telling the story, providing a credible witness to the Gospel of Jesus Christ and enabling room for different understandings to exist alongside one another
- **Justice** – where faith leads to action for the wellbeing of all people
- **Stewardship** of the environment, promoting ecological concern and reducing the churches' carbon footprint.

These mirror the Five Marks of Mission of the Anglican Communion:

- **Tell** – Good news of God in Jesus Christ, God's Kingdom
- **Teach** – Faith, Baptism and Confirmation, help all grow and deepen faith
- **Tend** – Care and Love
- **Transform** – Make a difference in the world for the wellbeing of all
- **Treasure** – Creation, be good stewards of the earth and its resources.

### OUR VISION FOR THE WIDER USE OF ST JOHN'S

As the historical parish church for Peterborough, The Church of St John the Baptist was consecrated to witness to the presence of the living God in the heart of the city and amid human life, in all its variety and complexity, in its joys and in its sorrows. In order to develop enhanced public benefit and make the most of its strategic location today, we aim to live the vision and mission through being:

- a place of hospitality and refreshment and centre for resources and information
- a concert and arts venue for the city – an inspiring space in which all that is good in human creativity and endeavour can be witnessed and celebrated, through the performing arts, public discourse, lecture and exhibition
- a place of tranquillity at the centre of the city where appropriate professional advice and counselling services can be offered and signposted.



# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

## COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)

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St Luke's is our daughter church on Mayor's Walk, built in 1901 as a Mission Room to serve the growing residential part of St John's Parish to the west of the railway. Dedicated to St Luke in 1983 it had a focus in supporting the now demolished District Hospital and is now in the midst of a residential community and small commercial area.

### PREMISES

The PCC has maintenance responsibilities for the church buildings: The Parish Church of St John the Baptist, Church Street, Peterborough and the daughter church of St Luke, Mayor's Walk, Peterborough. Our Vicar resides in The Deanery, in the Cathedral Precincts.

All Saints Mar Thoma Church signed a 25-year lease to rent St John's Hall in Mayor's Walk as of July 2018 and as such is responsible for the maintenance of this premises. An annual inspection by the PCC of St John's Hall was completed in December identifying some minor areas requiring improvement, which have been completed.

### MEMBERSHIP OF THE PCC

Members of the PCC are either ex-officio, co-opted or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

<b>Incumbent</b>	Reverend Michelle Dalliston
<b>Curate</b>	Reverend Becka Yates
<b>Wardens</b>	Vernon Bull – (Treasurer) Judy Barsby Alun Williams – Parish Safeguarding Officer (PSO)
<b>Deanery Synod Representatives</b>	Judy Barsby June Bull – Deanery Synod Standing Committee, Diocesan Synod Representative, Health and Safety Officer
<b>Elected Members</b>	Malikia Brewster Lyn Green Malcolm Hopkins Margaret Lilliman Henry Mosey <i>elected to fill a casual vacancy from June 2023</i> Tony Pickering (Secretary) Di Sabel Les Sabel June Swinger (Electoral Roll Officer) Sara More <i>co-opted to the PCC without voting rights from June 2023</i>

# **THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH**

## ***COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)***

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Michael Horspole attended some meetings as Independent Financial Adviser.

The PCC met on 8 occasions in 2023 with an average attendance of 13 members.

The number of members that could be elected to the PCC stands at 9 as the Electoral Roll numbers are below 100. The current Electoral Roll permits two representatives at Deanery Synod.

### **Standing Committee**

The Standing Committee of the PCC is a statutory committee with power to transact emergency business between meetings and other business as instructed by the Council. The Standing Committee comprises the Vicar and Churchwardens together with the Treasurer, Parish Safeguarding Officer and Secretary, and this also serves as the Health and Safety Committee.

### **Working Groups and Other Appointments**

The PCC has appointed several working groups for different areas of interest in the life of the church and the parish.

The Social and Fundraising Committee, consisted of the Vicar, Becka Yates, Judy Barsby, Di & Les Sabel, Margaret Lilliman, Rosie Haynes, Sarah Warburton and Malikia Brewster, who provided and co-ordinated informal church activities including the Harvest meal and Patronal Festival meal as well as lunches and corporate parish meals.

The Finance Committee consisted of the Vicar, Churchwardens, Treasurer, June Bull (until May 23), Rosie Haynes and Duncan Garfield, the last two of who fulfilled the role of cash counters.

The Fabric Committee, concerned with the care and maintenance of parish buildings, consisted of the Vicar, Churchwardens, Margaret Lilliman, Malcolm Hopkins, and Les Sabel.

Our Churchwardens were Vernon Bull, Judy Barsby and Alun Williams. Alun Williams also acted as our Parish Safeguarding Officer overseeing Safeguarding policies and working practices. Stewardship Recording was carried out by Judy Barsby and Duncan Garfield, our Parish Administrator. Payroll services were provided by the Diocese with oversight by the Treasurer. June Bull was our Health and Safety Officer.

June Swingle took on the role of Electoral Roll Officer. The PCC would like to thank everyone for their hard work and contribution throughout the year.

The PCC appointed Reg Tomblin and Alun Williams as representatives on the executive of Churches Together in Central Peterborough (CTiCP). In addition, the Vicar, Alun Williams and June Bull represented the PCC on the St John's Development Board Community Interest Company which exists to develop the use of the church for appropriate artistic and cultural purposes.

The PCC also established a Communications Team with the long-term aim of promoting and sharing information about our churches and their Mission – currently it has a role in reviewing and making recommendations on all aspects of our communications. The Parish Administrator deals with church administration, financial processing and events coordination and during the year became our 'Lead Recruiter' for DBS checking purposes.



# **THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH**

## ***COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)***

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### **SAFEGUARDING**

The PCC takes its responsibilities for the care of everyone in the church seriously. It follows the Safeguarding Policies for the Diocese of Peterborough and everyone who works with children, young people and adults at risk is recruited following the Safer Recruiting procedures, including checks made with the Disclosure and Barring Service, where appropriate or by the use of Confidential Declaration Forms and references. A Safeguarding Team, comprising, Alun Williams (PSO), the Vicar, the Curate, and parish volunteers familiar with Safeguarding practices, meet regularly to review the Parish Safeguarding Action Plan and use the online Parish Safeguarding Dashboard to ensure we are compliant with Safeguarding policies and procedures. A Safeguarding Pack includes all the necessary Safeguarding documents appropriate for those volunteering at our churches and for our volunteer groups, including those volunteering at the Community Support Hub and Tuesdays 'Till Two Café.

The Safeguarding Policy is reviewed annually and any matters of concern are referred to the Diocesan Safeguarding Advisor, in accordance with the Safeguarding Policy. Safeguarding is a standing item on the PCC Agenda.

### **CHURCH ATTENDANCE AND WIDER COMMUNITY**

The Electoral Roll on 31 December 2023 stood at 70 members, with 19 resident within the parish and 51 non-resident. As the Electoral Roll stands, under the 2020 Church Representation Rules, 9 persons may be elected to serve on the PCC in addition to 2 Deanery Synod representatives. The Deanery Synod representatives were elected for a three-year term at the 2022 APCM until 2025.

### **REVIEW OF THE YEAR**

A year of encouraging advances. Attendances at Sunday Eucharist at St John's increased with people of different age groups and social spectrums, many of whom have become permanent members of the congregation. Services generally have been expanded to include a cycle of regular morning and evening prayer, additional services at key times of the Church Year, and joint working with the Cathedral – e.g. hosting Cathedral Evening Prayer when the Cathedral is unable to do so, and for the purposes of enriching the liturgy e.g.- a procession of the Liturgy of the Palms shared with the Cathedral complete with donkeys. An important, especially happy, service of the year took place at the Cathedral in June, when our Curate, Revd Becka, was ordained priest. Her first Eucharist followed that afternoon and was a joyful occasion. Our monthly Family Service and regular family craft activities in which she is actively involved continue to attract young families. Canon Bill Croft has played an important supporting role in presiding and preaching, and it is always a pleasure to welcome Archdeacon Alison Booker and Canon Helen Dearnley who both live within the parish and assist with occasional services. None of these great benefits would have happened without the devotion, commitment and enthusiasm of our much-loved Vicar, Revd Michelle. St Luke's is home to a small but dedicated and faithful congregation at its weekly services with some encouraging signs of growth here too. The service of Healing and Wholeness is held there each month and the weekly drop in Chill and Chat meetings on Wednesdays followed by a short service of Midday Prayer.

One of our key objectives established in 2022 was the growth of our church, numerically, spiritually and pastorally in all aspects of our relationship with the city centre and its resident population and visitors. This has continued to happen throughout 2023 as we have worked in partnership with the City Council in our role as the Civic Church, in collaboration with our Deanery and with other City Centre churches and faith groups. We are actively seeking ways to work with community groups and agencies to serve the people of our City and to be open at both our churches as places of prayer and sanctuary, friendship and hospitality. At both St John's and St Luke's there has been the introduction of a Prayer Space with a focus on peace and prayer cards available



# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

## *COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)*

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at St John's throughout the year this has focussed also on the situation in Ukraine, and after October 7<sup>th</sup> 2023, the conflict in the Middle East. Many people light candles and pray and make use of the prayer cards and leaflets offering a simple form of Morning and Night Prayer to use at home. There have also been prayer trails and an additional prayer focus in Lent, Advent, and for Thy Kingdom Come with an invitation to pray for the streets of our parish. We have continued to support the ministry of the Street Chaplains from the Light Project Peterborough, providing a base from which they go out into the City on Fridays. By way of change, we decamped to St Luke's to share their Patronal Festival in October for a very happy joint occasion. A follow up to the Parish wide Mission Day was a morning focussing on our mission at St Luke's which was held early in December and led by Canon Bill Croft. Many activities for families are held in school holidays – in the summer these links with the Summer Exhibition at the Cathedral – in 2023 this was focused on Star Wars. A new initiative to set up a Youth Group began in September and in October we were pleased to welcome Honour Smith on placement alongside her studies at Ridley Hall, Cambridge and training in ministry as a Youth Worker. Honour is expanding our work with young people and has plans for a bible study group and a youth café.

The Community Support Hub based at St John's continued throughout 2023 and supports over a hundred people of all ages and situations who come to enjoy hot food and social and economic advice, health support and opportunities to engage with other support services from across Peterborough, working in partnership with the Light Project Peterborough and the Rough Sleeper Outreach Team from the Council to support those who are on the streets. This work is utterly dependent on our fantastic team of Hub Volunteers, led by Malikia Brewster and Malcolm Hopkins. We were delighted when Malikia and Malcolm were awarded Community Service certificates for their co-ordination and management of the Hub and congratulate them. During the year, in addition, Malikia has completed training as an Anna Chaplain, and Malcolm has been appointed as the Bishop's Verger at the Cathedral – many congratulations to them both.

At the start of the year Elizabeth Arkell, our Director of Music for 8 years stepped down and Sarah Burston was appointed as an interim replacement. Sarah enjoyed her time with us and grew the choir, with the assistance of John Arkell and Stephen Barber as organists, but decided that her busy schedule would not permit her to continue as a permanent member of staff. We were very grateful to John, Stephen and others who continued to assist us until we were fortunate to be able to appoint Jeremy Jepson, an accomplished choir leader and organist, who joins us in 2024. Choir numbers have grown and there are plans to develop a Junior Choir too. We continue to work with Sarah in her capacity as Director of the Cathedral Junior Choir who joined us once again for Mothering Sunday, our Patronal Festival in June and our Harvest Festival in October.

Our financial situation improved during the year and looked more optimistic than 2022 mainly due to the efforts and expertise of Vernon Bull and mentor Michael Horspole. Various adjustments were made to the financial accounting regime, new systems and protocols were introduced and certain investments were modified. The Parish is not out of the financial woods yet, but we are more in control of the management of these affairs and more confident about the future. A Stewardship Review was conducted in the Autumn during Creationtide with significant improvements of 27% to our pledged income. The parish met all its financial obligations in 2023 and the Share was paid in full.

Both churches remain in good structural order. There was a minor void discovered under the north aisle floor at St John's and the ceiling of St Luke's is marked by some pattern staining. The vandalised window in the south porch of St John's has been repaired by the specialist and will be re-installed during 2024 with additional protection agreed with the Diocesan Advisory Committee.



# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

## *COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)*

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On Saturdays, regular church volunteers staff the popular morning café at St John's, supported by volunteers from the East Anglia Children's Hospice and students of Marshfields School on the first Wednesday of the month. Wendy Dyer continued with her welcome counter and Malikia Brewster maintained her 'Book Nook' which regularly features special interest books and other relevant items. Malcolm Hopkins and Margaret Lilliman hosted Chill and Chat on Wednesday mornings at St Luke's, concluded by a simple service. The Ladies Group meet each month for a talk or activity and refreshments.

Mission and Pastoral Teams were appointed and received on-line and in-house training and were commissioned. We continue to support the Welcome Directory, providing help for prison leavers as they rejoin society. The congregation is well represented on the rota of servers, readers, intercessors, Eucharistic assistants, Sunday Wardens and sides-people. Fresh flowers were arranged in both churches each week by the Flower Team led by Lai Julian, Di Sabel and Jackie Prime.

Sunday services normally conclude with coffee at St Luke's and coffee and sherry at St John's. These provide occasions for enjoyment and fellowship to complete our worship. The Traidcraft stall managed by Reg and Gill Tomblin was sadly discontinued because the parent company went bust. The charity group, Cards for Good Causes also returned, and the Art Society held two exhibitions. St Johns was again open for the nationally run Heritage Open Days in September. A successful Craft Fair was held in November in aid of the Defibrillator Fund and we now have a Defibrillator installed at St John's, with grateful thanks to Gemma's Hearts for their provision and support for this.

The worship at both churches has traditionally been based on Common Worship, with robed servers and choir complemented by the singing of a responsorial psalm and anthems during the Eucharist at St John's. At St Luke's, CDs provided the accompaniment for hymn singing with Helen Bates accompanying the service on keyboard once a month. During the year we were able to dispose of the old organ at St Luke's and are very grateful for the gift of a new keyboard which very much enriches our worship there.

At St John's a team manage the sound system to improve audibility. As in previous years, a service of Night Prayer with prayers for wholeness and healing at St Luke's continued with a small but faithful group of attendees. Remembrance Sunday was marked with an Act of Remembrance at the War Memorial led by the Vicar, supported by a Serving party and choir from St John's. The Easter memorials and celebrations all followed the traditional pattern. Mothering Sunday was packed as were both Patronal Festivals. Home communion has been administered by the clergy and members of the congregation to those unable to attend our churches, and regular services were held at The Maltings Care Home and St Margaret's House.

Ties were maintained and grown with the two schools in the parish- West Town Primary Academy and The Peterborough School and others visited St John's for their carol and other services. We are growing links too with the Day Nursery and there is an active play area for toddlers at St John's.

Our dedicated team of Bellringers ring at St John's most Sundays calling us to worship and in the course of the year have rung several peals and supported ringing at the Cathedral and elsewhere in the Deanery.



# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

*COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)*

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## **Roles and Responsibilities of the Council**

The Council is required to prepare financial statements for each financial year which give a true and fair view of its state of affairs at the end of the year and of its income and expenditure for that period.

In preparing these financial statements the council is required to:

- i) Select suitable accounting policies and apply them consistently
- ii) Make judgements and estimates that are reasonable and prudent
- iii) Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the church will continue as such.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church. The trustees are also responsible for safeguarding the assets of the church and hence for taking reasonable steps for the prevention and detection of fraud.

PCC Chairman



Date:

25th April 2024

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

## COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)

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### Independent examiner's report to the trustees of The Parochial Church Council of The Ecclesiastical Parish of St John the Baptist Peterborough ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2023.

#### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.


#### Independent examiner's statement.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Michael Horspole

Address: 30 Livermore Green, Werrington, Peterborough PE4 5DG

Date: 26<sup>th</sup> April 2023

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

## COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)

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### **1 ACCOUNTING POLICIES**

#### **Charity information**

The Peterborough Parish Church (named after St John the Baptist) is the historic Parish Church for Peterborough. Today it is home to a vibrant Church community and is in the Church of England Diocese of Peterborough.

#### **1.1 Accounting convention**

These accounts have been prepared in accordance with FRS102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015. The charity is a Public Benefit Entity as defined by FRS 102. The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these accounts are rounded to the nearest £.

#### **1.2 Going concern**

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

#### **1.3 Income**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All income is accounted for gross, as long as it is capable of financial measurement.

#### **1.4 Resources expended**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

#### **1.5 Cash and cash equivalents**

Cash and cash equivalents include cash in hand and deposits held at call with banks.

#### **1.6 Financial instruments**

The charity has elected to apply the provision of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments' of FRS 102 to all of its financial instruments.



# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

## COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)

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Financial instruments are recognised in the charity's balance sheet when the charity becomes party to a contractual provision of the instrument.

### **1 ACCOUNTING POLICIES (continued)**

#### **1.7 Fixed assets**

Consecrated and benefice property is not included in the accounts in accordance with section 10(2)(a) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than

No cost information is available for the church hall so it is included at a deemed cost being its 2012 valuation.

The property is not depreciated due to the high value placed on the building, the longevity of its existence, which in turn suggests the longevity of its future existence.

Equipment used within the church premises is depreciated on a straight-line basis over four years.

#### **1.8 Funds**

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Designated funds are funds set aside by the PCC for a specific purpose.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Endowment funds are funds held for the long-term investment.

#### **1.9 Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of revision and future periods where the revision affects both current and future periods.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

## COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)

	Notes	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds	
						2023 £	2022 £
<b>Income From</b>							
Voluntary Income	2(a)	53,775	2,165	2,000	-	57,940	48,798
Activities for Generating Funds	2(b)	1,136	4,812	-	-	5,948	6,991
Investment Income	2(c)	12,714	-	8,184	-	20,898	19,045
Church Activities	2(d)	22,138	685	-	-	22,823	24,330
Other Incoming Resources	2(e)	-	-	32,204	-	32,204	33,004
<b>Total Income</b>		<b>89,763</b>	<b>7,662</b>	<b>42,389</b>	<b>-</b>	<b>139,813</b>	<b>132,168</b>
<b>Expenditure On</b>							
Cost of generating voluntary income	3(a)	186	-	-	-	186	386
Fundraising trading : cost of goods sold and other cost	3(b)	727	-	-	-	727	872
Church Activities	3(c)	123,690	5,208	44,747	-	173,644	141,212
Governance Costs	3(d)	200	-	-	-	200	200
<b>Total Resources Expended</b>		<b>124,803</b>	<b>5,208</b>	<b>44,747</b>	<b>-</b>	<b>174,758</b>	<b>142,670</b>
<b>Net Incoming Resources Before Other Recognised Gains and Losses</b>		<b>(35,040)</b>	<b>2,453</b>	<b>(2,358)</b>	<b>-</b>	<b>(34,945)</b>	<b>(10,502)</b>
<b>Change in market value of investments</b>		<b>22,412</b>			<b>16,295</b>	<b>38,707</b>	<b>(63,302)</b>
<b>Transfers</b>		<b>-</b>			<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Movement in Funds</b>		<b>(12,628)</b>	<b>2,453</b>	<b>(2,358)</b>	<b>16,295</b>	<b>3,762</b>	<b>(73,804)</b>
Balance bought forward at 1st January		230,698	263,000	108,160	287,063	888,921	962,725
<b>Balance carried forward at 31st December</b>		<b>218,070</b>	<b>265,453</b>	<b>105,802</b>	<b>303,358</b>	<b>892,683</b>	<b>888,921</b>

The notes on pages 13 to 18 form part of these accounts.



# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)

	Notes	2023 £	2022 £
<b>Fixed Assets</b>			
Tangible	5	220,687	221,867
Investments	6	563,984	525,277
		<u>784,671</u>	<u>747,144</u>
<b>Current Assets</b>			
Debtors	7	5,821	6,326
Cash at Bank and In Hand	8	110,798	144,396
		<u>116,619</u>	<u>150,722</u>
<b>Current Liabilities</b>			
Creditors: amounts falling due in one year	9	8,607	8,945
		<u>8,607</u>	<u>8,945</u>
<b>Total Net Assets</b>		<u><b>892,683</b></u>	<u><b>888,921</b></u>
<b>Parish Funds</b>			
Unrestricted	10	218,070	230,698
Designated	11	265,453	263,000
Restricted	12	105,802	108,160
Endowment Funds	13	303,358	287,063
		<u><b>892,683</b></u>	<u><b>888,921</b></u>

Approved by the Parochial Church Council on

and signed on its behalf by:



PCC Chair

26th May 2024

The notes on pages 13 to 18 form part of these accounts

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST.JOHN THE BAPTIST, PETERBOROUGH

COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)

2 Income	Notes for the financial statements (continued) For the year ended 31st December 2023	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2023 2022 £ £	
<b>2(a) Voluntary Income</b>							
Planned giving stewardship		33,736	-	-	-	33,736	29,152
Gift Aid		8,755	-	-	-	8,755	10,095
Collections (open plate)		7,194	-	-	-	7,194	4,674
Gift Aid envelopes		1,543	-	-	-	1,543	940
Donations and legacies		2,548	2,165	2,000		6,713	3,937
		53,775	2,165	2,000	-	57,940	48,798
<b>2(b) Activities for Generating Funds</b>							
Coffee mornings		-	4,812	-	-	4,812	4,379
Social event & Service Refreshments		816	-	-	-	816	1,462
Traidcraft		320	-	-	-	320	1,150
		1,136	4,812	-	-	5,948	6,991
<b>2(c) Investment Income</b>							
Dividends		11,115	-	-	-	11,115	10,218
Interest		1,598	-	8,184	-	9,782	8,826
		12,714	-	8,184	-	20,898	19,045
<b>2(d) Church activities</b>							
Church hire and hall rent		19,669	-	-	-	19,669	15,857
Flowers (Including festival)		55	-	-	-	55	2,526
Fees		1,422	-	-	-	1,422	3,620
Interregnum Claim		-	-	-	-	-	636
Trading income - Souvenir, Books, and Knitting		992	685	-	-	1,677	1,691
		22,138	685	-	-	22,823	24,330
<b>2(e) Other incoming resources</b>							
Insurance claims		-	-	-	-	-	2,249
Tower fund		-	-	-	-	-	-
Grant income		-	-	32,204	-	32,204	30,755
		-	-	32,204	-	32,204	33,004
<b>Total Income</b>		<b>89,763</b>	<b>7,662</b>	<b>42,389</b>	<b>-</b>	<b>139,813</b>	<b>132,168</b>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

## COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)

### 3 Resources expended

	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Total Funds 2023 £	2022 £
<b>3(a) Cost of generating voluntary income</b>					
Contactless Fees	186	-	-	186	386
	186	-	-	186	386

### 3(b) Fundraising trading: cost of goods sold & other costs

Souvenirs/Traidcraft	38	-	-	38	872
Service Refreshments	689	-	-	689	-
	727	-	-	727	872

### 3(c) Church activities

Missionary and charity giving	-	5,208	-	5,208	4,067
Parish share	70,174	-	-	70,174	70,174
Utilities	6,402	-	5,652	12,054	6,752
Routine maintenance	1,601	-	-	1,601	549
Church fabric maintenance	1,650	-	-	1,650	5,158
Quinquennial work	-	-	-	-	7,168
Organ maintenance	840	-	-	840	792
Incumbent & Curate expenses	188	-	892	1,080	991
Insurance	11,418	-	-	11,418	10,156
Upkeep of services	1,298	-	-	1,298	2,519
Children & Youthwork	270	-	-	270	108
Administration	5,065	-	-	5,065	4,813
Wages and salaries	18,364	-	-	18,364	18,991
Organist fees for services	3,060	-	-	3,060	-
Stewarding and music services	1,195	-	-	1,195	986
Flowers expenditure (Including festival)	464	-	-	464	1,499
Diocesan fees	521	-	-	521	1,505
Community Hub (1)	-	-	21,897	21,897	3,804
Community Hub (2)	-	-	9,909	9,909	-
Health Hub	-	-	5,497	5,497	-
Living Sports	-	-	900	900	-
Depreciation	1,180	-	-	1,180	1,180
	123,690	5,208	44,747	173,644	141,212

The parish share for 2024 is £72,279

### 3(d) Governance costs

Independent examiners fees	100	-	-	100	100
Accountancy fees	100	-	-	100	100
	200	-	-	200	200

### Total Resources expended

<b>124,803</b>	<b>5,208</b>	<b>44,747</b>	<b>174,758</b>	<b>142,670</b>
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### 4 Wages and salaries

During the year the PCC employed a number of people. The total cost of these appointments was £18,364 (2022 £18,991), including employers' national insurance contributions.

The average number of employees on the payroll during the year was 2 (2022- 3)

No employees have been paid more than £60,000 per annum during 2023 or 2022

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

## COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)

<b>5 Fixed Assets</b>	<b>Property £</b>	<b>Equipment £</b>	<b>Total £</b>
<b>Tangible</b>			
Cost or valuation:			
At 1 January 2023	220,000	12,029	232,029
Additions	-	-	-
At 31 December 2023	220,000	12,029	232,029
<b>Depreciation:</b>			
At 1st January 2023	-	10,162	10,162
Charge for the year	-	1,180	1,180
At 31 December 2023	-	11,342	11,342
<b>Net book value</b>			
At 1 January 2023	220,000	1,867	221,867
At 31 December 2023	220,000	687	220,687

The property comprises of the church hall at Mayors Walk, Peterborough

A valuation of the property was undertaken by Joliffe Daking, Chartered Surveyors, on 6 December 2012

### 6 Investments

	<b>2023 £</b>	<b>2022 £</b>
Bought forward	525,277	588,579
Sale of Investments (for payment of Parish Share)	-	-
Change in market value during the year	38,707	(63,302)
	<u>563,984</u>	<u>525,277</u>

The investments are administered by Peterborough Diocesan Board of Finance on behalf of the Church and held with CCLA and M & G Equities.

### 7 Debtors

	<b>Unrestricted Fund £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds</b>	
				<b>2023 £</b>	<b>2022 £</b>
Tax recoverable on stewardship	2,481	-	-	2,481	3,811
Accrued income	2,843	-	-	2,843	2,516
Prepayments and accrued interest	163	-	-	163	-
Other Debtors	335	-	-	335	-
	<u>5,821</u>	<u>-</u>	<u>-</u>	<u>5,821</u>	<u>6,326</u>



# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

## COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)

### 8 Cash at bank and in hand

	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Total Funds	
				2023 £	2022 £
CCLA Investment accounts:					
CBF St John's Burial fund investment account	13,279	-	-	13,279	6,901
Deposit Account (Sale of Holdich Street)	-	32,076	-	32,076	31,080
St Johns Fabric fund	-	-	562	562	545
St Lukes Fabric fund	-	-	9,632	9,632	9,333
Barclays current account	(53,687)	12,693	94,658	53,664	63,668
Virgin savings account	-	-	-	-	32,046
Cash in hand	126	-	1,459	1,585	823
	(40,281)	44,769	106,311	110,798	144,396

### 9 Creditors - amounts falling due within one year

	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Total Funds	
				2023 £	2022 £
Accruals for utilities and other costs	8,607	-	-	8,607	8,945
	8,607	-	-	8,607	8,945

### 10 Unrestricted funds

	Balance as at 1.1.23 £	Incoming Resources £	Resources Expended £	Transfers £	Balance as at 31.12.23 £
General Account	(14,417)	83,385	124,803	55,835	-
CBF St John's Burial Fund Interest Account	6,901	6,378	-	(13,279)	-
St John's Fund - for the Ecclesiastical Purposes of the parish	238,214	22,412		(42,556)	218,070
	230,698	112,175	124,803	-	218,070

The CBF St John's Burial Fund Interest Account unrestricted fund, is money held separately from the main account, but can be used for any purpose.



# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

## COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)

### 11 Designated funds

	Balance as at 1.1.23	Incoming Resources	Resources Expended	Transfers	Balance as at 31.12.23
	£	£	£	£	£
Holdich Street sale	37,025	-	-	-	37,025
Church hall	220,000	-	-	-	220,000
Dilapidation settlement	4,000	-	-	-	4,000
Coffee shop	1,129	4,812	4,000	-	1,941
Mission Fund	846	2,165	1,208	-	1,803
Craft Fair for Defibrillator		685			685
	263,000	7,662	5,208	0	265,453

The Holdich Street Sale fund relates to proceeds from the sale of a property on Holdich Street as well as the sales of treasury stock, which have been designated for the purpose of the fabric of the church. The PCC decided to use Holdich Street designated funds to maintain a minimum reserve of unrestricted funds to cover annual wages.

The Church hall fund is the designated funds represented by the investment in the church hall and dilapidation settlement.

The coffee shop is the designated funds from incoming donations and sales less any charitable donations made as a result of the fundraising activity.

### 12 Restricted Funds

	Balance as at 1.1.23	Incoming Resources	Resources Expended	Transfers	Balance as at 31.12.23
	£	£	£	£	£
St John's Fabric fund & LPoW Grant	589	2,000	-	-	2,589
St Luke's Fabric fund	10,707	-	-	-	10,707
Income from G Wyman Fund	581	550	450		681
Income from Reichmann Bequest Fund	2,844	510	442	-	2,912
The St John's fund - for the Ecclesiastical purposes of the parish	66,685	7,124	-	-	73,809
Income from Muriel Elizabeth Snowdon fund	559	-	-	-	559
Community Hub (1)	26,196	-	25,287	-	909
Community Hub (2)		22,689	11,331		11,358
Health Hub		8,000	6,337		1,663
Living Sport		1,515	900		615
	108,160	42,389	44,747	-	105,802

The St John's fabric fund represents funds held for the purpose of the fabric of St John's Church

The St Luke's fabric fund represents funds held for the purpose of the fabric of either St Luke's Church or St John's Church.

Income from Reichman Bequest represents income from the endowment fund in respect of the assistant curate fund.

As described in noted 13, the 'income from the Sunday School maintenance fund' has been redesignated as 'The St John's fund- for the Ecclesiastical purposes of the parish'. This fund represents the income from the related endowment fund which may be applied for the Ecclesiastical purposes of the parish.

The Community and Health Hubs and the Living Sport project have been set up with grants from Peterborough City Council to provide food, warmth and shelter for anyone struggling with the cost of living crisis.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

## COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)

### 13 Endowment funds

	Balance as at 1.1.23	Sale of Treasury Stock	Changes in Market Value	Transfer	Balance as at 31.12.23
	£	£	£	£	£
Reichmann Bequest	17,066	-	1,606		18,672
Burial ground fund	269,997	-	14,689		284,686
	287,063	-	16,295	0	303,358

The Reichmann Bequest represents an investment from a bequest in the will of Mrs A E Reichmann in 1934, from which the income is to be paid as an augmentation to the Assistant Curates fund.

The Burial Ground fund represents funds received from the Peterborough Development Corporation following the compulsory purchase of the old burial ground. The funds can be used for any purpose.

### 14 Analysis of net assets between funds

	Notes	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2023 £
Fund balances at 31 December 2023 represented by:						
Fixed Assets		260,626	220,000	687	303,358	784,671
Current Assets:						
Debtors	7	5,821				5,821
Bank	8	(39,770)	45,453	105,115		110,798
Current Liabilities	9	(8,607)				(8,607)
		218,070	265,453	105,802	303,358	892,683

### 15 Related party transactions

The church is one of 7 legal members of Churches Together in Central Peterborough, a separate charity.

The church received rental income from St John the Baptist (Peterborough) Development C.I.C. in respect of events held in the church. There are directors and members common to both organisations.

The George Wyman bequest to the curate fund. The church wardens are the trustees with interest received being paid to the church. During the year £550 (£2022: £548) was received.