



PETERBOROUGH PARISH CHURCH

St. John the Baptist with St. Luke

Charity registration number 1127813

Annual Report

and

Financial Statements

of the

Parochial Church Council

for the year ended 31st December 2022

Incumbent:

Vacant until 19 March 2022,
thereafter Reverend Michelle Dalliston
The Deanery, 14 Minster Precincts
Peterborough, PE1 1XX

Bank:

Barclays Bank plc
1 Church Street
Peterborough
Cambridgeshire
PE1 1XZ

Independent Examiner

Michael Horspole
30 Livermore Green
Werrington
Peterborough
PE4 5DG

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH**

PARISH INFORMATION

Parish	Peterborough Parish Church St John the Baptist with St Luke.
Incumbent	Vacant until 19 March 2022, thereafter Reverend Michelle Dalliston The Deanery, 14 Minster Precincts Peterborough Cambridgeshire PE1 1XX
Bank	Barclays Bank Plc 1 Church Street Peterborough Cambridgeshire PE1 1XE
Independent Examiner	Michael Horspole 30 Livermore Green Werrington Peterborough PE4 5DG

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH**

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

The Parochial Church Council (PCC) is pleased to present its report together with the financial statements for the year ended 31st December 2022.

OUR PARISH VISION AND MISSION

The PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. St John's and St Luke's are open and inclusive communities of faith, welcoming all and seeking to be living witnesses to God in Jesus Christ. This is expressed through our Ethos and Vision.

- Our **aim** is to be a beacon of faith, hope and love in the heart of our city.
- Our **mission** is to proclaim God's love in Jesus Christ so that others will be drawn to follow him and find a place in our community.
- The **values** that we espouse of being open and inclusive, worshipping and faithful, loving and serving, guide everything we do.

In these we seek to live the mission of the church and draw others into its life and community.

Everything we do falls under five key areas:

- **Prayer and worship** – prayer and worship is the foundation of all we do
- **Serving and caring** - being an active presence in the community
- **Learning together** – nurturing faith, telling the story, providing a credible witness to the Gospel of Jesus Christ and enabling room for different understandings to exist alongside one another
- **Justice** – where faith leads to action for the wellbeing of all people
- **Stewardship** of the environment, promoting ecological concern and reducing the churches' carbon footprint.

These mirror the Five Marks of Mission of the Anglican Communion:

- **Tell** – Good news of God in Jesus Christ, God's Kingdom
- **Teach** – Faith, Baptism and Confirmation, help all grow and deepen faith
- **Tend** – Care and Love
- **Transform** – Make a difference in the world for the wellbeing of all
- **Treasure** – Creation, be good stewards of the earth and its resources.

OUR VISION FOR THE WIDER USE OF ST JOHN'S

As the historical parish church for Peterborough, The Church of St John the Baptist was consecrated to witness to the presence of the living God in the heart of the city and amid human life, in all its variety and complexity, in its joys and in its sorrows. In order to develop enhanced public benefit and make the most of its strategic location today, we aim to live the vision and mission through being:

- a place of hospitality and refreshment and centre for resources and information
- a concert and arts venue for the city – an inspiring space in which all that is good in human creativity and endeavour can be witnessed and celebrated, through the performing arts, public discourse, lecture and exhibition
- a place of tranquillity at the centre of the city where appropriate professional advice and counselling services can be offered and signposted.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2022 (continued)

St Luke's is our daughter church on Mayor's Walk, built in 1901 as a Mission Room to serve the growing residential part of St John's Parish to the west of the railway. Dedicated to St Luke in 1983 it had a focus in supporting the now demolished District Hospital and is now in the midst of a residential community and small commercial area.

PREMISES

The PCC has maintenance responsibilities for the church buildings: The Parish Church of St John the Baptist, Church Street, Peterborough and the daughter church of St Luke, Mayor's Walk, Peterborough. Our Vicar resides in The Deanery, in the Cathedral Precincts.

All Saints Mar Thoma Church signed a 25-year lease to rent St John's Hall in Mayor's Walk as of July 2018 and as such is responsible for the maintenance of this premises. An annual inspection will be undertaken by the PCC of St John's Hall and was completed in December identifying some minor areas requiring improvement, which have been completed.

MEMBERSHIP OF THE PCC

Members of the PCC are either ex-officio, co-opted or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

Incumbent	Reverend Michelle Dalliston
Curate	Revd Becka Yates
Wardens	Vernon Bull – (Acting Treasurer) Judy Barsby Alun Williams – Parish Safeguarding Officer (PSO)
Deanery Synod Representatives	Judy Barsby June Bull – Electoral Roll Officer, Deanery Synod Standing Committee, Diocesan Synod Representative, Health and Safety Officer
Elected Members	Malikia Brewster Wendy Dyer Malcolm Hopkins Lai Julian Margaret Lilliman Tony Pickering Di Sabel Les Sabel Jim Reynolds

Michael Horspole has attended some meetings as Independent Financial Adviser.

The PCC met on 9 occasions in 2022 with an average attendance of 11 members.

The number of members that could be elected to the PCC stands at 9 as the Electoral Roll numbers are below 100. The current Electoral Roll permits two representatives at Deanery Synod.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2022 (continued)

Standing Committee

The Standing Committee of the PCC is a statutory committee with power to transact emergency business between meetings and other business as instructed by the Council. The Standing Committee comprises the Vicar and Churchwardens together with the Treasurer (when appointed), Parish Safeguarding Officer and Secretary, and this also serves as the Health and Safety Committee.

Working Groups and Other Appointments

The PCC has appointed several working groups for different areas of interest in the life of the church and the parish. The Social and Fundraising Committee, consisted of Judy Barsby, Wendy Dyer, Margaret Lilliman, Rosie Haynes, Sarah Warburton and Malikia Brewster, who provided and co-ordinated informal church activities including the Harvest meal and Patronal Festival meal as well as lunches and corporate parish meals.

The Finance Committee consisted of the Vicar, Churchwardens, Treasurer (when in post), June Bull, Rosie Haynes and Duncan Garfield, the last two fulfilled the role of cash counters.

The Fabric Committee, concerned with the care and maintenance of parish buildings, consisted of the Vicar, Churchwardens, Margaret Lilliman and Malcolm Hopkins, assisted by Les Sabel.

Our Churchwardens were Vernon Bull, Judy Barsby and Alun Williams. Alun Williams also acted as our Parish Safeguarding Officer overseeing Safeguarding policies and working practices. Stewardship Recording was carried out by Judy Barsby and Duncan Garfield, our Parish Administrator. Payroll services were provided by Baldwins Chartered Accountants until August and subsequently by the Diocese with oversight by the Treasurer. June Bull was our Electoral Roll Officer and Health and Safety Officer. The PCC would like to thank everyone for their hard work and contribution throughout the year.

The PCC appointed Reg Tomblin and Alun Williams as representatives on the executive of Churches Together in Central Peterborough (CTiCP). In addition, the Vicar, Alun Williams and June Bull represented the PCC on the St John's Development Board Community Interest Company which exists to develop the use of the church for appropriate artistic and cultural purposes.

The PCC also established a Communications Team with the long-term aim of promoting and sharing information about our churches and their Mission – currently it has a role in reviewing and making recommendations on all aspects of our communications. The Parish Administrator deals with church administration, financial processing and events coordination and during the year became our 'Lead Recruiter' for DBS checking purposes.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2022 (continue)

SAFEGUARDING

The PCC takes its responsibilities for the care of everyone in the church seriously. It follows the Safeguarding Policies for the Diocese of Peterborough and everyone who works with children, young people and vulnerable adults is recruited following the Safer Recruiting procedures, including checks made with the Disclosure and Barring Service, where appropriate or by the use of Confidential Declaration Forms and references. During the year use of the Safeguarding Dashboard was adopted to help the PSO and incumbent ensure we are compliant with these policies. A Safeguarding Pack for volunteers was produced which included all the necessary Safeguarding documents appropriate for those volunteering at our churches and is being introduced to our volunteer groups, beginning with those volunteering at the Support Hub and Tuesdays Till Two.

The Safeguarding Policy is reviewed annually and regular meetings of an informally appointed safeguarding group, whose membership includes the vicar, the curate, the PSO, and a regular worshipper at St Luke's, are held to review its implementation. Matters of concern are referred to the Diocesan Safeguarding Advisor, in accordance with the Safeguarding Policy. Safeguarding is a standing item on the PCC Agenda.

CHURCH ATTENDANCE AND WIDER COMMUNITY

The Electoral Roll on 31 December 2022 stood at 70 members, with 21 resident within the parish and 49 non-resident. As the Electoral Roll stands, under the 2020 Church Representation Rules 9 persons may be elected to serve on the PCC in addition to 2 Deanery Synod representatives. The Deanery Synod representatives will be elected for a three-year term at the 2023 APCM.

It is pleasing to report that during the course of the year there was a most encouraging increase in attendances at Sunday Eucharists at St John's of people from different age groups and social backgrounds. It is hoped that many of these new faces will become permanent members of the congregation.

REVIEW OF THE YEAR

The Ministry

An eventful year. As it began, we knew that a new incumbent had been appointed and that an end to the trying days of the vacancy was in sight. In the vacuum the Wardens had done a magnificent job in maintaining a regular stream of clergy to lead our Eucharistic services, in managing the financial affairs of the parish, in conserving the fabric of our buildings, and in ensuring that the social cohesion of the congregations was nurtured. We owe them a considerable debt of gratitude.

Following the vacancy, ten months after Canon Ian Black's installation as Dean of Newport, we were blessed in March with the collation and induction of the Revd Michelle Dalliston as the Vicar of Peterborough and our new parish priest. And not too long after those celebrations, we were doubly delighted to receive a Curate to support Revd Michelle, in the form of the Revd Becka Yates. The excitement and joy with which their ministry has been received within the parish is manifest. After the bleak years of the pandemic the Spirit of the congregation has been renewed by the grace, enthusiasm and vigour of this priestly team. It is also a pleasure to record Canon Bill Croft's contributions to the worshipping life of the parish, along with the support of both Archdeacon Alison Booker and Canon Helen Dearnley who both live within the parish and assist with occasional services.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2022 (continued)

Under their influence several new initiatives have been introduced. There is a cycle of Daily Prayer and a new Family Service once a month for young children at St John's. A similar service is offered monthly at the Cathedral and so working together we are currently able to offer a service specially aimed at families every other week. An occasional Taizé service takes place and the monthly Healing services continue at St Luke's. Some modest adjustments have been made to the times of some services: the Friday Eucharist has been moved to midday, and a well-attended Midnight service on Christmas Eve commenced at 11.00pm, followed on Christmas Day by noontide carol singing and open hospitality for visitors at St John's, with a 10am Christmas Eucharist at St Luke's. A prayer group by Zoom was restarted. A measurable effect of these changes and the influence of our priests has been a threefold increase in the number of communicants at St John's. While numbers at St Luke's remain more or less the same, there is a clear recognition of the importance of St Luke's and the potential for mission and ministry here.

One of our key objectives established early in 2022 was the growth of our church, numerically, spiritually and pastorally in all aspects of our relationship with the city centre and its resident population and visitors. Summer activities were held with art and craft days, linking with the Cathedral where a Dinosaur Exhibition took place throughout the summer months. There have also been prayer trails, and the introduction of a Prayer Space with a focus on peace and prayer cards available – throughout the year this has focussed also on the situation in Ukraine, and many people come to light a candle, say a prayer, and make use of the prayer cards and leaflets offering a simple form of Morning and Night Prayer to use at home. In addition, a base was provided for the Street Chaplains, from the Light Project Peterborough as we worked in partnership with them. Connections were made with the St John's Ambulance cadets who meet in Cowgate and with the junior Cathedral Choir who sang at our Patronal Festival in June and our Harvest Festival in October. By way of change, we decamped as a whole to St Luke's to share their Patronal Festival which was a very happy occasion. A Mission Day in October was well supported and provided many thoughts about next steps.

A high point of the year was the Flower Festival at St John's to celebrate the Patronal Festival weekend. An amazing array of floral arrangements were produced by our dedicated Flower Team – Di Sabel, Lai Julian, Jackie Edwards and Margaret Lilliman, along with members of the congregation. Inviting in many diverse community groups to provide displays they curated flowers and displays to illustrate the theme 'To the Glory of God.' Talented students from Thomas Deacon Academy played a variety of musical pieces to accompany the opening afternoon following a special service to begin the Festival at which we gave thanks for those who had made this possible and remembered those departed loved ones in whose memory many of the arrangements were dedicated. Students from both West Town Academy and Thomas Deacon Academy also produced painted paper flower garlands and a myriad of brightly coloured origami flowers to add the finishing touches to the celebrations.

At the start of the year the financial situation was not encouraging but, mainly due to the efforts and expertise of Vernon Bull and mentor Michael Horspole, by the end of 2022 things looked more optimistic. Various adjustments were made to the financial accounting regime, new systems and protocols were introduced and certain investments were modified. The Parish is not out of the financial woods yet, but we are more in control of the management of these affairs and more confident about the future. During the next year a Stewardship campaign is planned, and the advances made in 2022 will be helpful in informing our future direction of travel.

The structural and maintenance items identified in the quinquennial review were finally completed by the end of the year, along with improvements and repairs to the heating system. The chancel roof was recovered at no cost to the parish. It is disappointing to record continuing damage to stained glass and other windows, particularly the window in the south porch which was badly affected by an act of vandalism, and which has been removed for restoration. Both churches remain in reasonably good order.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2022 (continued)

Following the suspension of all its activities on 17th March 2020 at the start of the pandemic, St John's CIC was able to resume its regular Tuesday lunchtime concerts from 15th March 2022. Piccolo, a monthly concert for preschool children and their carers, also resumed from April, and a Christmas evening concert also took place. Altogether the CIC organised and ran 38 concerts during 2022. These initiatives contribute to an increased footfall by keeping St John's open, as well as raising the church's profile at the heart of the city centre. Our thanks to Alun Williams who worked hard to generate and host these events as the CIC's programme manager. The CIC's activities generated over £2000 in church hire fees for St John's, and £1100 in donations to the DEC Ukraine appeal, and donations at the Christmas concert supported both Garden House and church funds.

On Saturdays, regular church volunteers staff the morning café at St John's, supported by volunteers from the East Anglia Children's Hospice. The students of Marshfields School returned to run the café on the first Wednesday of the month, beginning in October and operating during term time. Wendy Dyer raised the remarkable sum of £1000+ by selling souvenirs and knitted items while staffing the welcome counter at both the Saturday and Tuesday cafés. We were saddened by the loss of the late Marina Jones whose initiatives with her bookstall and other enterprises raised a great deal of money during her lifetime for the direct benefit of the church. We are grateful to Malikia Brewster who has taken on developing the bookstall as 'Book Nook' which regularly features special interest books and other items for sale. A new enterprise put forward by Malcolm Hopkins in September saw the introduction of Chill and Chat on Wednesday mornings at St Luke's, a drop-in time for social engagement and refreshments – a meeting open to all and concluded by a simple service. The Ladies Group for the Parish meet at St Luke's on the second Tuesday of each month for a talk or activity and refreshments.

Towards the end of the summer, we learned of government proposals to provide funds to local councils through the Household Support Fund to establish and finance 'Warm Hubs'. These Community Support Hubs were to be places where hot food, advice and companionship could be provided for people in need as well as being a warm space to gather for those who would struggle to heat their own homes due to the cost-of-living crisis and rising fuel costs. St John's applied and was awarded funding to become one of the Hubs for Peterborough and due to a phenomenal response from volunteers to make this possible, and with the dedicated commitment of Malikia Brewster and Malcolm Hopkins as Hub Co-ordinators, we opened our doors to welcome people in the third week of November. By the end of the year, we were serving food and offering support to as many as 90 people on Tuesdays and Fridays when the Hub was operating, with many attending at different times too when the church was open.

The PCC maintained a good relationship with All Saints Mar Thoma Church who lease St John's Hall. Both our churches joined the Welcome Directory intended to provide known support for prison leavers as they re-join society. Current policies were reviewed regularly and managed via a Policy Schedule to ensure that correct working practices were followed within the churches. The Safeguarding Policy was updated. Links have been maintained with Eco Church, with which work will continue during 2023. During services at St John's Pew Bags for children are now available again and a new play area with books and toys was set up in the north aisle, along with a craft table near the Café area for younger children and their families attending worship enabling them to remain in the body of the church and be included in the service.

St John's musical tradition has been led for 8 years by our Director of Music and Organist, Elizabeth Arkell, and we are sorry that she will be stepping back from this role in the New Year, although her husband John will still be available to play at some services. Our choir performed gallantly under difficult circumstances during the year and, with the acquisition of one or two new members as the year progressed became a much appreciated and valuable resource that enhanced our worship.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2022 (continued)

The congregation is well represented on the rota of servers, readers, intercessors, Eucharistic assistants, Sunday Wardens and sides-people. Fresh flowers were arranged in both churches each week by the Flower Team led by Di Sabel, who must take great credit for proposing and implementing a superb Flower Festival dedicated to the Glory of God that generated many visitors to St John's and many compliments during our Patronal Festival at the end of June.

Usually Sunday services conclude with coffee at St Luke's and coffee and sherry at St John's. These provide occasions for enjoyment and fellowship to complete the worship. A Traidcraft stall operated at St John's on these occasions. During the Autumn, for the first time since the Covid Pandemic, we were glad to host again the charity group, Cards for Good Causes. Not only were they able to sell excellent quality cards on behalf of many charities, but also enabled St John's to be open every day, with many people enjoying and appreciating that.

Worship and Mission

The worship at both churches has traditionally been based on Common Worship, with robed servers and choir complemented by the singing of a responsorial psalm and anthems during the Eucharist at St John's. At St Luke's, CDs provided the accompaniment for hymn singing.

At St John's technology has been introduced to permit live and recorded streaming of services, along with a sound system to improve audibility. As in previous years a service of Night Prayer with prayers for wholeness and healing at St Luke's continued with a small but faithful group of attendees. An annual Memorial service at All Souls-tide to which those bereaved during the year were invited was resumed after lockdown and Remembrance Sunday was marked with an Act of Remembrance at the War Memorial, supported by a Serving party and choir from St John's.

It ought to be recorded at this juncture that the Vicar, who would normally lead such proceedings, experienced a nasty injury to her foot following an accident in the Cathedral precincts and was partly rendered *hors de combat* for the remainder of the year. Notwithstanding an impressive orthopaedic boot, she continued her duties in full until restored to good health.

Ash Wednesday, Maundy Thursday and Good Friday were all marked with the usual special services. Mothering Sunday was packed as were both Patronal Festivals. On the 8th September we joined a nation mourning the death of HRH Queen Elizabeth II and offered a space for prayer, candle lighting and signing a Book of Condolence in the days leading up to the funeral on 19th September. Significant numbers of people visited St John's during this time and our services at both churches on the Sundays either side of funeral offered prayers of remembrance and thanksgiving. The popular Crib Service at Christmas again took place in church with the first outing for a Children's Choir which we hope to be able to grow more fully in time. We were honoured to host a special Royal Carol Service organised by the Lord Lieutenant, Mrs Julie Spence, to thank those who make an outstanding contribution to the life of the community. Early in December, the church was packed, and the service was much appreciated by all who attended. Our Carol Service on 18th December was this year established as a Civic Carol Service, attended by the Deputy Mayor and Mayoress of Peterborough and Leader of the Council. Home communion has been administered by the clergy and members of the congregation to those unable to attend our churches, and services at The Maltings Care Home resumed with visits to St Margaret's House to begin in the new year.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2022 *(continued)*

Ties were maintained with the two schools in the parish, The Peterborough School, where the Vicar visits to preach at the school Eucharist, and West Town Academy, who supported the Flower Festival by producing paper flowers. Our links with Marshfields were developed and also with Thomas Deacon Academy, where the Vicar is a member of the Foundation Charity, and pupils from TDA took part in both our Flower Festival and Royal Carol Service in providing music of exceptional standard. Pupils from The Peterborough School also resumed their termly visits to play music to accompany the Marshfields Café.

We began to renew our ministry with children, young people and families with a number of special events, activities and services, and introduced a regular Wednesday holiday Family Activity session supported by volunteers from St John's and the Cathedral.

Our dedicated team of Bellringers ring at St John's most Sundays calling us to worship and in the course of the year have rung several peals and supported ringing at the Cathedral and elsewhere in the Deanery.

Church Buildings

St John's church remains sturdy and of sound structure and good order throughout. The fabric of St Luke's is also in a good state of repair.

Following the quinquennial inspection carried out in 2019 by our architect, Stephen Oliver, major projects were undertaken and completed in 2022. A survey was also undertaken at St Luke's with work being completed towards the end of the year.

Financial

The parish met all its liabilities during 2022, with the Parish Share being paid in full.

Roles and Responsibilities of the Council

The Council is required to prepare financial statements for each financial year which give a true and fair view of its state of affairs at the end of the year and of its income and expenditure for that period.

In preparing these financial statements the council is required to:

- i) Select suitable accounting policies and apply them consistently
- ii) Make judgements and estimates that are reasonable and prudent
- iii) Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the church will continue as such.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church. The trustees are also responsible for safeguarding the assets of the church and hence for taking reasonable steps for the prevention and detection of fraud.

PCC Chairman:



Date: 15th May 2023

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

INDEPENDENT EXAMINER'S REPORT TO SAINT JOHN THE BAPTIST PAROCHIAL CHURCH

Independent examiner's report to the trustees of The Parochial Church Council of The Ecclesiastical Parish of St John the Baptist Peterborough ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Michael Horspole

Address: 30 Livermore Green, Werrington, Peterborough PE4 5DG

Date: 2nd May 2023

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH**

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st DECEMBER 2022

	Notes	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £	Total Funds 2021 £
Income From							
Voluntary Income	2(a)	47,508	972	319	-	48,798	48,090
Activities for Generating Funds	2(b)	2,612	4,379	-	-	6,991	1,336
Investment Income	2(c)	10,905	-	8,140	-	19,045	18,649
Church Activities	2(d)	24,330	-	-	-	24,330	11,991
Other Incoming Resources	2(e)	3,004	-	30,000	-	33,004	24,949
Total Income		88,358	5,351	38,459	-	132,168	105,015
Expenditure On							
Cost of generating voluntary income	3(a)	386	-	-	-	386	186
Fundraising trading : cost of goods sold and other cost	3(b)	872	-	-	-	872	791
Church Activities	3(c)	127,552	4,067	9,593	-	141,212	151,202
Governance Costs	3(d)	200	-	-	-	200	1,613
Total Resources Expended		129,010	4,067	9,593	-	142,670	153,792
Net Incoming Resources Before Other Recognised Gains and Losses		(40,652)	1,284	28,866	0	(10,502)	(48,777)
Change in market value of investments						(63,302)	79,565
Transfers		238,214			(238,214)	-	-
Net Movement in Funds		197,562	1,284	28,866	(301,516)	(73,804)	30,788
Balance brought forward at 1st January		33,136	261,716	79,294	588,579	962,725	931,937
Balance carried forward at 31st December		230,698	263,000	108,160	287,063	888,921	962,725

The notes on pages 15 to 22 form part of these accounts.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH**

BALANCE SHEET AS AT 31st DECEMBER 2022

	Notes	2022 £	2021 £
Fixed Assets			
Tangible	5	221,867	223,047
Investments	6	525,277	588,579
		<u>747,144</u>	<u>811,626</u>
Current Assets			
Debtors	7	6,326	27,201
Cash at Bank and In Hand	8	144,396	126,424
		<u>150,722</u>	<u>153,625</u>
Current Liabilities			
Creditors: amounts falling due in one year	9	8,945	2,526
		<u>8,945</u>	<u>2,526</u>
Total Net Assets		<u>888,921</u>	<u>962,725</u>
 Parish Funds			
Unrestricted	10	230,698	33,136
Designated	11	263,000	261,716
Restricted	12	108,160	79,294
Endowment Funds	13	287,063	588,579
		<u>888,921</u>	<u>962,725</u>

Approved by the Parochial Church Council on 26th April 2023 and signed on its behalf by:

PCC Chair 

The notes on pages 15 to 22 form part of these accounts.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

NOTES FOR THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2022

1 Accounting Policies Charity Information

The Peterborough Parish Church (named after St John the Baptist) is the historic Parish Church for Peterborough. Today it is home to a vibrant Church community and is in the Church of England Diocese of Peterborough

1.1 Accounting Convention

These accounts have been prepared in accordance with FRS 102 "The Financial Reporting Standard Applicable in the UK and Republic of Ireland" ("FRS102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS102, the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015. The Charity is a Public Benefit Entity as defined by FRS102.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these accounts are rounded to the nearest pound

1.2 Going Concern

At the time of approving the accounts, the trustees have reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future.

Thus, the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Income

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable.

All income is accounted for gross, as long as it is capable of financial measurement.

1.4 Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due.

Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is occurred and accounted for gross.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to a contractual provision of the instrument.

1.5 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks.

1.6 Financial Instruments

The charity has elected to apply the provision of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments' of FRS 102 to all of its financial instruments.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

NOTES FOR THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2022 (continued)

1 Accounting Policies

1.7 Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with section 10(2)(a) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time).

For anything acquired before 2001 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

No cost information is available for the church hall so it is included at a deemed cost being its 2012 valuation.

The property is not depreciated due to the high value placed on the building, the longevity of its existence, which in turn suggest the longevity of its future existence.

Equipment used within the church premises is depreciated on a straight-line basis over four to five years.

1.8 Funds

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund.

Where this is no separate investment, interest is apportioned to individual funds on an average balance basis.

Designated funds are funds set aside by the PCC for a specific purpose.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Endowment funds are funds held for the long-term investment.

1.9 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of revision and future periods where the revision affects both current and future periods.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH**

NOTES FOR THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2022 (continued)

2 Income	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 2021 £ £	
2(a) Voluntary Income						
Planned giving stewardship	29,152	-	-	-	29,152	36,318
Gift Aid	10,095	-	-	-	10,095	2,200
Collections (open plate)	4,674	-	-	-	4,674	1,941
Gift Aid envelopes	940	-	-	-	940	295
Donations and legacies	2,646	972	319	-	3,937	7,336
	47,508	972	319	-	48,798	48,090
2(b) Activities for Generating Funds						
Coffee mornings	-	4,379	-	-	4,379	636
Social event & Service Refreshments	1,462	-	-	-	1,462	-
Traidcraft	1,150	-	-	-	1,150	700
	2,612	4,379	-	-	6,991	1,336
2(c) Investment Income						
Dividends	10,218	-	-	-	10,218	9,361
Interest	686	-	8,140	-	8,826	9,288
	10,905	-	8,140	-	19,045	18,649
2(d) Church activities						
Church hire and hall rent	15,857	-	-	-	15,857	11,326
Flowers (Including festival)	2,526	-	-	-	2,526	-
Fees	3,620	-	-	-	3,620	615
Interregnum Claim	636	-	-	-	636	-
Trading income - cards and picture sales	1,691	-	-	-	1,691	50
	24,330	-	-	-	24,330	11,991
2(e) Other incoming resources						
Insurance claims	2,249	-	-	-	2,249	12,489
Tower fund	-	-	-	-	-	-
Grant income	755	-	30,000	-	30,755	12,460
	3,004	-	30,000	-	33,004	24,949
Total Income	88,358	5,351	38,459	-	132,168	105,015

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

NOTES FOR THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2022 (continued)

3 Resources expended

3 Resources expended	Unrestricted Fund	Designated Funds	Restricted Funds	Total Funds	
				2022	2021
3(a) Cost of generating voluntary income	£	£	£	£	£
Contactless Fees	386	-	-	386	186
	386	-	-	386	186
3(b) Fundraising trading: cost of goods sold & other costs					
Traidcraft & Souvenirs	872	-	-	872	791
	872	-	-	872	791
3(c) Church activities					
Missionary and charity giving	-	4,067	-	4,067	-
Parish share	70,174	-	-	70,174	63,392
Utilities	6,752	-	-	6,752	7,437
Routine maintenance	549	-	-	549	894
Church fabric maintenance	-	-	5,158	5,158	28,844
Quinquennial work	7,168	-	-	7,168	15,162
Organ maintenance	792	-	-	792	408
Incumbent & Curate expenses	359	-	631	991	286
Insurance	10,156	-	-	10,156	9,401
Upkeep of services	2,519	-	-	2,519	1,155
Children & Youthwork	108	-	-	108	-
Administration	4,813	-	-	4,813	3,918
Wages and salaries	18,991	-	-	18,991	18,929
Stewarding and music services	986	-	-	986	50
Flowers expenditure (Including festival)	1,499	-	-	1,499	102
Diocesan fees	1,505	-	-	1,505	44
Community Hub	-	-	3,804	3,804	-
Depreciation	1,180	-	-	1,180	1,180
	127,552	4,067	9,593	141,212	151,202
3(d) Governance costs					
Independent examiners fees	100	-	-	100	100
Accountancy fees	100	-	-	100	1,513
	200	-	-	200	1,613
Total Resources expended	129,010	4,067	9,593	142,670	153,792
4 Wages and salaries					

* The Parish Share for 2022 increased from June 2022 following the departure of the Incumbent.

The parish share for 2022 is £70,173.

During the year, the PCC employed a number of people. The total cost of these appointments was £18,991 (2021 £18,929), including employers' national insurance contributions.

The average number of employees on the payroll during the year was 3 (2019 - 3)

No employees have been paid more than £60,000 per annum during 2022 or 2021

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
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NOTES FOR THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2022 (continued)

5 Fixed Assets

	Property £	Equipment £	Total £
Tangible			
Cost or valuation:			
At 1 January 2022	220,000	12,029	232,029
Additions	-	-	-
At 31 December 2022	220,000	12,029	232,029
Depreciation:			
At 1st January 2022	-	8,982	8,982
Charge for the year	-	1,180	1,180
At 31 December 2022	-	10,162	10,162
Net book value			
At 1 January 2022	220,000	3,047	223,047
At 31 December 2022	220,000	1,867	221,867

The property comprises of the church hall at Mayors Walk, Peterborough

A valuation of the property was undertaken by Joliffe Daking, Chartered Surveyors, on 6 December 2012

6 Investments

	2022 £	2021 £
Bought forward	588,579	560,014
Sale of Investments (for payment of Parish Share)	-	51,000
Change in market value during the year	(63,302)	79,565
	525,277	588,579

The investments are administered by Peterborough Diocesan Board of Finance on behalf of the Church and held with CCLA and M & G Equities,

7 Debtors

	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Total Funds 2022 £	2021 £
Tax recoverable on stewardship	3,811	-	-	3,811	2,200
Accrued income	2,516	-	-	2,516	4,000
Prepayments and accrued interest	-	-	-	-	20,228
Other Debtors (Interregnum claim)	-	-	-	-	773
	6,326	-	-	6,326	27,201

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
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NOTES FOR THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2022 (continued)

8 Cash at bank and in hand	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Total Funds 2022 2021 £ £	
CCLA Investment accounts:					
CBF St John's Burial fund investment account	-	-	6,901	6,901	11,884
Deposit Account (Sale of Holdich Street)	-	31,080	-	31,080	30,676
St Johns Fabric fund	-	-	545	545	538
St Lukes Fabric fund	-	-	9,333	9,333	9,211
Barclays current account	63,668	-	-	63,668	41,771
Virgin savings account	-	32,046	-	32,046	31,962
Cash in hand	141	-	682	823	382
	63,809	63,126	17,461	144,396	126,424

9 Creditors - amounts falling due within one year

	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Total Funds 2022 2021 £ £	
Accruals for utilities and other costs	8,945	-	-	8,945	2,536
	8,945	-	-	8,945	2,536

10 Unrestricted funds

	Balance as at 1.1.22 £	Incoming Resources £	Resources Expended £	Transfers £	Balance as at 31.12.22 £
General Account	21,252	78,069	113,738		(14,417)
CBF St John's Burial Fund Interest Account	11,884	10,289	15,272		6,901
St John's Fund - for the Ecclesiastical Purposes of the parish				238,214	238,214
	33,136	88,358	129,010	238,214	230,698

The CBF St John's Burial Fund Interest Account unrestricted fund, is money held separately from the main account, but can be used for any purpose.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

NOTES FOR THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2022 (continued)

11 Designated funds

	Balance as at 1.1.22	Incoming Resources	Resources Expended	Transfers	Balance as at 31.12.22
	£	£	£	£	£
Holdich Street sale	37,025	-	-	-	37,025
Church hall	220,000	-	-	-	220,000
Dilapidation settlement	4,000	-	-	-	4,000
Coffee shop	691	4,379	3,941	-	1,129
Mission Fund	-	972	126	-	846
	261,716	5,351	4,067	0	263,000

The Holdich Street Sale fund relates to proceeds from the sale of a property on Holdich Street as well as the sales of treasury stock, which have been designated for the purpose of the fabric of the church.

The PCC decided to use Holdich Street designated funds to maintain a minimum reserve of unrestricted funds to cover annual wages.

The Church Hall fund is the designated funds represented by the investment in the church hall and dilapidation settlement.

The coffee shop is the designated funds from incoming donations and sales less any charitable donations made as a result of the fundraising activity.

12 Restricted Funds

	Balance as at 1.1.22	Incoming Resources	Resources Expended	Transfers	Balance as at 31.12.22
	£	£	£	£	£
St John's Fabric fund & LPoW Grant	5,332	319	5,062	-	589
St Luke's Fabric fund	10,802	-	95	-	10,707
Income from G Wyman Fund	533	548	500	-	581
Income from Reichmann Bequest Fund	2,468	508	131	-	2,844
The St John's fund - for the Ecclesiastical purposes of the parish	59,600	7,085	-	-	66,685
Income from Muriel Elizabeth Snowdon fund	559	-	-	-	559
Community Hub	-	30,000	3,804	-	26,196
	79,294	38,459	9,593	-	108,160

The St John's fabric fund represents funds held for the purpose of the fabric of St John's Church

The St Luke's fabric fund represents funds held for the purpose of the fabric of either St Luke's Church or St Johns.

Income from Reichman Bequest represents income from the endowment fund in respect of the assistant curated fund.

As described in noted 13, the 'income from the Sunday School maintenance fund' has been redesignated as 'The St John's fund- for the Ecclesiastical purposes of the parish'. This fund represents the income from the related endowment fund which may be applied for the Ecclesiastical purposes of the parish.

The Community Hub has been set up with a grant from Peterborough City Council to provide food, warmth and shelter for anyone struggling with the cost-of-living crisis

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST, PETERBOROUGH

NOTES FOR THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2022 (continued)

13 Endowment funds

	Balance as at 1.1.22 £	Sale of Treasury Stock £	Changes in Market Value £	Transfer £	Balance as at 31.12.22 £
Reichmann Bequest St John's Fund - for the Ecclesiastical Purposes of the parish	19,343	-	(2,277)		17,066
Burial ground fund	269,998	-	(31,784)	(238,214)	-
	299,238	-	(29,241)		269,997
	588,579	-	(63,302)	(238,214)	287,063

The Reichmann Bequest represents an investment from a bequest in the will of Mrs A E Reichmann in 1934, from which the income is to be paid as an augmentation to the Assistant Curates fund.

The Sunday School Maintenance fund has been redesignated this year as the St John's Fund for the Ecclesiastical Purposes of the parish. This has been agreed by the Trustees and the Diocesan Board of Finance and has therefore been transferred to unrestricted funds.

The Burial Ground fund represents funds received from the Peterborough Development Corporation following the compulsory purchase of the old burial ground. The funds can be used for any purpose.

14 Analysis of net assets between funds

	Notes	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £
Fund balances at 31 December 2022						
represented by:						
Fixed Assets		238,214	220,000	1,867	287,063	747,144
Current Assets:						
Debtors	7	6,326				6,326
Bank	8	63,809	63,126	17,461		144,396
Current Liabilities	9	(8,945)				(8,945)
		61,191	283,126	19,328	287,063	888,921

15 Related party transactions

The church is one of 7 legal members of Churches Together in Central Peterborough, a separate charity.

The church received rental income from St John the Baptist (Peterborough) Development C.I.C. in respect of events held in the church. There are directors and members common to both organisations.

The George Wyman bequest to the curate fund. The church wardens are the trustees with interest received being paid to the church. During the year £533 (£2021: £568) was received.