

EMSWORTH METHODIST CHURCH
ANNUAL REPORT AND
FINANCIAL STATEMENTS

for the year ended 31st August 2023

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Trustees' Report for 2022-23

1. Introduction

Emsworth Methodist Church & Pastoral Centre (EMCPC) is a serving and worshipping Christian Church in the heart of Emsworth, working closely with other churches and with the local community. We seek to offer a variety of different styles of Sunday Worship during the month and during the week we are open as a Pastoral Centre and welcome all for refreshment, friendship or just to offer a quiet space.

For further details see: www.emsworthmethodistchurch.org

We hope all who come will feel part of this supportive and caring church family as we seek to serve God in this place.

2. Administrative Information

Emsworth Methodist Church is registered with the Charity Commission as Charity Number 1127747. Correspondence should be addressed to either The Minister or Senior Steward or Treasurer at Emsworth Methodist Church & Pastoral Centre, 19 High Street, Emsworth, PO10 7AQ.

The Trustees are the members of the Church Council of Emsworth Methodist Church. The following are the Trustees at the date of this report, and served as Trustees during the year:

Ex officio members

Superintendent Minister	Revd David Muskett
Ministers	Revd Stephen Wright (to 31.8.23) Deacon Stephen Richardson
Circuit Steward	Matthew Thomas (to 9.11.22) Elizabeth Wade (from 9.11.22)
Church Stewards	Veronica Hickox, Marilyn Carroll (from 1.5.23), Gillian Richardson (from 1.5.23)
Treasurer	Peter Gregory
Pastoral Secretary	Diana Harris
Church Council Secretary	Alan Hickox

Other members Ruth Beechey, Marian Coles, Gill Cooper, David Cornelius (to 30.4.23), Sue Dudman, Geoffrey Eardley, Pamela Eardley (to

30.4.23), Diana Elliott, Marian Hughes, David Sawyer,
Margaret Sawyer,
Alison Vaughan, Vivien Watson, Dot Warren

Anglican PCC observer

Tony Hines

3. Purpose and Mission

EMCPC is part of the Methodist Church of Great Britain whose purposes are the advancement of:

- a) the Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) any charitable purpose for the time being of any Connexional, District, Circuit, local or other organization of The Methodist Church;
- c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church; and
- d) any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

The calling of The Methodist Church is to respond to the gospel of God's love in Christ and to live out its discipleship in worship and mission. It does this through:

- worship
- learning and caring
- service
- evangelism

EMCPC is in the Southampton District whose Vision states 'We will be a District where Circuits, Local Churches and individuals of all ages are accompanied and encouraged to respond to the gospel of Jesus Christ and participate in God's mission in the power of the Holy Spirit.'

EMCPC's mission is to be a serving and worshipping Christian Church in the heart of Emsworth, working closely with other churches and with the local community. To achieve this mission we will:

- provide regular opportunities for worship and prayer, and explore new and different ways of worshipping;
- provide opportunities for people to explore and grow in the Christian faith and to enter into an experience that meets their needs;
- express the Christian gospel's servant role through the work of the Pastoral Centre, offering to all users a welcome, friendship and refreshment without prejudice or expectation;
- explore new community links and widen our network of volunteers;
- provide well-maintained premises, ensuring maximum flexibility of use, and make multifunctional use of the worship area, particularly as a Pastoral Centre;

- be a member of Christians Together in Emsworth, promoting ecumenical activity and seeking to strengthen our links with other Emsworth Churches;
- provide an enriching pastoral network for members and friends, and develop the provision of similar support for users of the Pastoral Centre;
- encourage community use of our premises;
- support Christian mission both at home and overseas;
- express Christian social responsibility in response to human need; and
- promote both education and support for the fight against world poverty.

4. Structure and Governance

The Trustees are appointed either by the General Church Meeting or the Church Council as defined in the Constitutional Practice and Discipline of the Methodist Church.

EMCPC is governed by the Church Council whose membership is listed in Section 2 of this report. The Council met on three occasions during the year.

During the year, the Church Council paid due diligence to its statutory responsibilities for areas such as the protection of children, young people and vulnerable adults (Safeguarding), Data Protection, Health and Safety, and Environmental Health. We confirm that the Trustees have had regard to the Charity Commission's guidance on public benefit.

The Church Council has identified and recorded major risks and adopted management actions to mitigate these. Professional advice has been taken as required.

The internal organization linked to this church is The Emsworth Methodist Church Wednesday Group (formerly the Emsworth Methodist Church Ladies Group) which met regularly during the year.

5. Review of the Year's Activities

The Pastoral Centre continues to provide a place of welcome, friendship and refreshment to all comers with tea, coffee and light refreshments, open every morning of the week until 1.00pm. We are very grateful to our volunteers from all the churches of Emsworth and the wider community who staff the Centre and support its work with prayer. Our Pastoral Centre Manager, Adrian Baldwin, has initiated several improvements, including changes of layout, making it a more attractive place to visit, and the introduction of a variety of new snacks – particularly hot ones. Fun and Friendship continues to meet on Thursday mornings, an Internet Café meets bi-monthly to give assistance to people who might need support using their mobiles or tablets, and a monthly

Dementia Choir provides a valuable recreational activity for those living with dementia and their carers and friends.

In addition to the regular services of worship, the church, as always, marked the passing of the Christian year by appropriate celebrations, particularly at Harvest, Christmas and Easter. During Lent, a study group met in the Pastoral Centre at Wednesday lunchtimes, offering the opportunity for a shared lunch followed by Bible study and discussion. At Harvest we donated to our local Food Bank, and over the Christmas period to Stop Domestic Abuse, and we had a collection for Action for Children. Other causes to benefit from special collections and donations during the year included All We Can, Methodist Homes for the Aged (MHA), Methodist Missions (Home and Overseas), Methodist Ministers' Housing Society, The Fund for the Support of Presbyters and Deacons, The Methodist Church Fund for Property, The Methodist Church Fund for Human Need, Leaders of Worship & Preachers Trust, Christians Together in Emsworth, Good News for Everyone and Transform Trade.

We are a collection point to receive donations for the One Church Food Bank in Emsworth. We continue to be an active member of Christians Together in Emsworth and were able to host the serving of refreshments after the Good Friday walk of witness. The ecumenical Christian Aid Group held several coffee mornings and fundraising events on our premises, such as a book sale and an autumn sale of garden produce.

Worship is offered in several formats including Café Church on the first Sunday morning of each month and a Reflective Service with our Anglican friends on the second Sunday evening of each month. The opportunity to join morning worship via Zoom continues, other than on Café Church Sundays. Pastoral care is offered by our network of pastoral carers, and others, in a variety of ways including personal visits, regular telephone calls and the distribution of printed material. The former Ladies' Group has extended its outreach, and as Wednesday Group is open to all, with twice-monthly meetings featuring a broad range of speakers and attracting both church members and people from the wider community. Whilst not meeting during the summer months, contact and pastoral support was maintained, with monthly events including a pub lunch, an afternoon tea, and 'open house' at a member's home. With the enthusiastic leadership of our Ministers, Pastoral Centre Manager and committed church members we look forward with optimism to continuing with our mission of service in our local community.

6. Financial Review

As in previous years, income was derived from four main sources: offerings and donations (£35,889) and associated gift aid (£8,862), lettings of the buildings and flats (£33,444) and sales in

the Pastoral Centre (£16,102). These, together with donations and other assorted income, gave a total income for the year of £98,425. Rental of the premises by external individuals and organizations has returned to pre-covid levels and sales in the Pastoral Centre are greater than the previous year.

Expenditure trends

The major item of expenditure was the assessment paid to the East Solent and Downs Circuit of £36,852; about £4,000 less than the previous two years. The other major items of expenditure relate to the employment of the Pastoral Centre Manager (£15,280) and maintenance and services for the property (£34,091). Electricity and gas expenditure rose substantially to £11,711 – almost twice as much as two years previously.

Total expenditure for the year was £102,629 resulting in a loss for the year of £4,204 which will be met from unrestricted funds.

Assets and reserves

At the year end, the unrestricted assets in the General Fund amounted to £77,762. This fund is significantly more than the 6 months specified in the reserves policy (see section 7). Designated Funds (development, pastoral centre support) remained almost unchanged at £43,390 compared with the end of August 2022.

Insurance values of the buildings and contents are £2,755,971 and £199,227 respectively.

Budget for 2023-24

A budget showing a deficit of about £2,700 was approved by the Church Council in June 2023. There is uncertainty in the £13,500 allocated for utilities (mainly electricity and gas) but this sum is probably at the upper end of what will be required. Any shortfall at year end will be met from unrestricted funds.

7. Reserves Policy

The Reserves Policy of the Trustees is to hold a minimum sum equivalent to six months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on the church building and/or to sustain payment of the assessment payable to the Circuit.

8. Trustees' Responsibilities in relation to the Accounts

The Trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year that give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

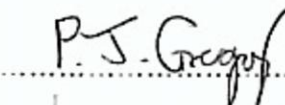
The Trustees are responsible for the maintenance and integrity of the charity and financial information on the charity's website in accordance with legislation in the United Kingdom.

During the year, the recorded donations from Trustees to the general funds of EMCPC totalled £19,022.

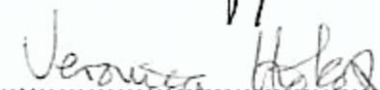
Signed on behalf of the Trustees, following acceptance of this report at their meeting on 28th November 2023.



.....Minister & Chair of the Church Council



.....Treasurer



.....Senior Steward

EMSWORTH METHODIST CHURCH
Statement of Financial Activities
For The Year Ended 31st August 2023

	Note	Unrestricted Funds	Restricted Funds	Total Funds	
				2023	2022
Incoming Resources					
Pastoral Centre Sales	(2)	16,102		16,102	9,840
Offerings & Donations	(2)	35,889		35,889	50,022
Miscellaneous	(2)	34,075		34,075	26,075
Bank Interest	(2)	3,497		3,497	354
Tax Rebates	(2)	8,862		8,862	12,334
Total Incoming Resources		<u>98,425</u>	<u>0</u>	<u>98,425</u>	<u>98,625</u>
Resources Used					
Circuit Assessment	(3)	36,852		36,852	40,944
Property	(3)	34,091		34,091	13,857
General Expenses	(3)	31,686		31,686	54,939
Total Recourses Used		<u>102,629</u>	<u>0</u>	<u>102,629</u>	<u>109,740</u>
Net Incoming Resources		<u>(4,204)</u>	<u>0</u>	<u>(4,204)</u>	<u>(11,115)</u>
Net Movement on Funds		(4,204)		(4,204)	(11,115)
Transfers between Funds		0		0	0
Other Gains/(Losses)		213,562		213,562	247,804
Balances Brought Forward as at 01.09.22	(4)	2,667,765	0	2,667,765	2,431,076
Balance Carried Forward at 31.08.23		<u>2,877,123</u>	<u>0</u>	<u>2,877,123</u>	<u>2,667,765</u>

EMSWORTH METHODIST CHURCH
Balance Sheet as at 31st August 2023

	Note	2023	2022
Fixed Assets			
Church Buildings		2,755,971	2,542,409
Current Assets			
Stock		586	435
Debtors	(7)	9,607	8,978
Cash at Bank	(5)	8,292	18,159
Cash in Hand (Pastoral)		197	180
Short Term Deposits	(6)	<u>103,574</u>	<u>98,624</u>
		122,256	126,376
Current liabilities			
Amounts Falling Due Within One Year	(8)	(1,104)	(1,020)
Net Current Assets		<u>121,152</u>	<u>125,356</u>
Liabilities Falling due in more than one year		0	0
Net Assets		<u><u>2,877,123</u></u>	<u><u>2,667,765</u></u>
Represented by			
Unrestricted Funds			
General	(4)	77,762	83,681
Pastoral Centre Support	(4)	15,442	14,378
Development Fund	(4)	27,948	27,297
Property Fund	(4)	2,755,971	2,542,409
		<u><u>2,877,123</u></u>	<u><u>2,667,765</u></u>

Internal Organisations

	Opening balances	Receipts	Payments	Closing balances
Wesley Guild	47		(47)	0
Womens Group	928		(928)	0
Wednesday Group		1555	(787)	768
	<u>975</u>	<u>1555</u>	<u>(1762)</u>	<u>768</u>

Signed
Church Treasurer.....

P. J. George

1 Accounting Policies

The financial statements have been prepared in accordance with *Accounting and Reporting by Charities: Statement of Recommended Practice (SORP)* applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective from 1 January 2015) - the Charities SORP (FRS 102).

Public Benefit Entity

Emsworth Methodist Church meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note below.

Basis

These accounts have been prepared on the basis of historical cost except that investments are shown at their market value at the end of the year, on the accruals basis to show a true and fair view of the Church's financial position and activities.

Going Concern

Based on monetary assets and human resources available at 31st August 2023 the trustees believe that the Church is a going concern.

Income

Income is included in the Statement of Financial Activities (SOFA) when the Church becomes entitled to the resources, and the trustees are reasonably certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

The Church acts as agent for certain monies collected for other charities and related parties. These transactions are not reflected in the SOFA as they are not income of the Church. Instead the transactions are detailed in note 10 below.

Expenditure

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under legal or constructive obligation committing the Church to pay out resources.

Grants

Grants made by the Church from its own funds are recognised in full at the time of agreement or when the Church accepts that there is a legal or operational obligation to make the payment. When the grant is recurrent over more than one year the balance payable in future years is treated as a provision for future commitments in the Balance Sheet against the appropriate fund, the provision being released in future years as instalments are paid in accordance with the originally agreed terms.

VAT

Since the Church is not VAT registered, all input VAT is charged with the expenses to which it refers.

Tangible Fixed Assets for use by the Church

No value is placed on church furniture and fittings held by the Church Council on special trust for the Church. Any expenditure on such items whether maintenance or improvement is written off at the time of the expenditure. The freehold property is shown at insured value.

Investment Properties

No property is currently deemed to not be held for the long term purposes of the charity.

Investments

Investments are valued in the balance sheet at the market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA.

Debtors and Prepayments

Debtors include outstanding lettings invoices in August.

Creditors

Creditors include outstandings relating to utilities, telephones etc in August.

EMSWORTH METHODIST CHURCH

Notes to the Financial Statements for the Year Ended 31st August 2023

	Unrestricted Funds			Total	2022
	General	Pastoral Support	Development		
2 Incoming Resources					
<u>Pastoral Centre Sales</u>	<u>16,102</u>			<u>16,102</u>	<u>9,840</u>
<u>Offerings & Donations</u>					
Offerings	33,726			33,726	34,183
Donations	2,163			2,163	15,839
Legacies				0	0
	<u>35,889</u>	<u>0</u>	<u>0</u>	<u>35,889</u>	<u>50,022</u>
<u>Miscellaneous</u>					
Rent (flats)	13,220			13,220	14,389
Use of Premises	20,224			20,224	11,411
Photocopier				0	0
Government Grants				0	0
Other	631			631	275
	<u>34,075</u>	<u>0</u>	<u>0</u>	<u>34,075</u>	<u>26,075</u>
<u>Interest Received</u>					
CFB Deposit Fund	1,671			1,671	199
Trustees Interest Fund		1,133	693	1,826	155
	<u>1,671</u>	<u>1,133</u>	<u>693</u>	<u>3,497</u>	<u>354</u>
<u>Tax Rebates</u>					
Offerings	8,862			8,862	12,334
Pastoral Support				0	0
Fundraising				0	0
Development				0	0
	<u>8,862</u>	<u>0</u>	<u>0</u>	<u>8,862</u>	<u>12,334</u>
<u>Total Incoming Resources</u>	<u>96,599</u>	<u>1,133</u>	<u>693</u>	<u>98,425</u>	<u>98,625</u>

EMSWORTH METHODIST CHURCH
Notes to the Financial Statements for the Year Ended 31st August 2023

	Unrestricted Funds			Total	2022
	General	Pastoral Support	Development		
3 Resources Used					
<u>Circuit Assessment</u>	<u>36,852</u>			<u>36,852</u>	<u>40,944</u>
<u>Property Expenses</u>					
Light and Heat	11,711			11,711	8,815
Water	436			436	390
Repairs and Renewals	16,920			16,920	693
Cleaning	3,111			3,111	2,223
Insurance	1,913			1,913	1,736
	<u>34,091</u>	<u>0</u>	<u>0</u>	<u>34,091</u>	<u>13,857</u>
<u>General Expenses</u>					
Pastoral Centre Manager	15,280			15,280	11,338
Telephone	477			477	407
Office supplies	915			915	742
Subscriptions and Donations (see note 9)	3,260			3,260	2,772
Pastoral Centre Food etc	5,264			5,264	2,281
Repairs and Renewals	2,639			2,639	3,032
Bank Charges	501			501	379
Independent Examiners Fee	1,146			1,146	1,020
TMCP Admin. Charge		69	42	111	111
Donation to Pension Fund				0	15,000
Organ				0	15,667
Miscellaneous	2,093			2,093	2,190
	<u>31,575</u>	<u>69</u>	<u>42</u>	<u>31,686</u>	<u>54,939</u>
<u>Total resources Used</u>	<u>102,518</u>	<u>69</u>	<u>42</u>	<u>102,629</u>	<u>109,740</u>

EMSWORTH METHODIST CHURCH
Notes to the Financial Statements for the Year Ended 31st August 2023

4 Analysis of Movement of Funds

	---Unrestricted Funds---			
	General Fund	Pastoral Centre Support Fund	Development Fund	Property Fund
Balance Brought Forward 01.09.2022	83,681	14,378	27,297	2,542,409
Incoming Resources	96,599	1,133	693	
Outgoing Resources	(102,518)	(69)	(42)	
Revaluation				213,562
Transfers between Funds				
Balance Carried Forward 31.08.2023	<u>77,762</u>	<u>15,442</u>	<u>27,948</u>	<u>2,755,971</u>
	<u><u>£2,877,123</u></u>			

	2023	2022
5 <u>Analysis of Cash at Bank</u>		
Barclays Bank General Account	7,397	14,447
Barclays Bank SO Account	895	3,712
	<u>8,292</u>	<u>18,159</u>

6 <u>Analysis of Short Term Deposits</u>		
Central Finance Board of the Methodist Church	45,367	42,132
TMCP Trustees Interest Fund	58,207	56,492
	<u>103,574</u>	<u>98,624</u>

7 <u>Analysis of Debtors</u>		
Prepayments - General Fund	2,453	2,050
Tax Repayments	4,030	3,857
Circuit Assessment in Advance	3,124	3,071
	<u>9,607</u>	<u>8,978</u>

8 <u>Analysis of Creditors Payable in One Year</u>		
Independent Examiners Fees	1,104	1,020
Accruals		
Other Creditors		
	<u>1,104</u>	<u>1,020</u>

EMSWORTH METHODIST CHURCH
Notes to the Financial Statements for the Year Ended 31st August 2023

9 Analysis of Subscriptions and Donations (Payments)

2023

PCC	180
Stop Domestic Abuse	100
Emsworth Food Bank	200
Havant Passion Play	500
PCC Warblington	500
Christians Together	110
Action for Children	300
All We Can	200
Fund For Human Need	400
Good News	100
MHA	200
Traidcraft	200
Leaders of Worship & Preachers Fund	100
Methodist Church Presbyters & Deacons Fund	40
Methodit Church Property	40
Methodist Ministers Housing Society	90
	<hr/>
	3260
	<hr/>

10 Agency Collections & Payments

	Brought forward 1 Sep 22	Receipts	Payments	Carried forward 31 Aug 23
DEC Pakistan	0	824	(824)	0
All We Can	0	1022	(1022)	0
Action for Children	0	644	(644)	0
DEC Turkey	0	857	(857)	0
Methodist Women Home Mission	0	306	(306)	0
MHA	0	231	(231)	0
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	0	3884	(3884)	0
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**Independent Examiner's Report to the Trustees of Emsworth Methodist Church
For the Year Ended 31 August 2023**

This report on the accounts of the Church for the year ended 31 August 2023, which is set out on pages 9 to 15, is in respect of an examination carried out in accordance with Section 145 of the Charities Act 2011 (the Act).

Respective Responsibilities of the Trustees and Examiner

As Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and Section 144(2) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under Section 145(5)(b) of the Act. That examination includes a review of the accounting records kept by the Church and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me any reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with Section 130 of the Act; and
- to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting Regulations 2006

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



31/10/2023

I D Shaw FCCA
Hughes Spencer
12 Acorn Business Park
Northarbour Road
Portsmouth
Hampshire
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