

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE EVANGELIST DORMANSLAND, SOUTHWARK

England & Wales - Charity number 1127745

Details

Other names ST JOHNS PCC DORMANSLAND

Status Registered

Legal form Previously excepted

Registered 2009-01-28

Register [View on the Charity Commission register](#)

Contact

Address St. Johns Vicarage
The Platt
Dormansland
Lingfield
RH7 6QU

Phone 01342832391

Email info@stjohnsdormansland.org

Website www.dormansland.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Religious Activities

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£502,544	£106,785	£500,878	0
2023-12-31	£94,218	£110,535	-	-
2022-12-31	£112,157	£98,826	-	-
2021-12-31	£115,577	£111,430	-	-
2020-12-31	£73,807	£82,609	-	-

Trustees

Name	Role	Appointed
Anne Robinson		2024-04-21
CLIVE COBBY		
Helen Frances Lee		2023-04-23
John Pordum		2019-04-28
KATHERINE BERYL COBBY		
Peter Stuart Bedingfield		2022-04-24
ROSEMARY VIVIENNE WILLIAMS		
Ray Daines		2017-04-29
Rev Ian Peter Whitley		2021-03-11
Tracy Elizabeth Roberts		2023-06-01
Vanessa Joyce Gemmell		2021-04-18
William Temple Davies		2018-03-20

Accounts

St John the Evangelist, Dormansland

Trustees Report and Financial Statements

For the year ended 31 December 2024

Index	Page
Examiners Report	1
Trustees Report	2
Trustees Report (Ctd) -- Financial Review	3-4
Statement of Financial Activities (SoFA)	5
Balance Sheet	6
Cash Flow Statement—Source and Application of Funds	7
Notes to the Financial Statements	8-16

**St John the Evangelist, Dormansland
Report of the Independent Examiner**

**Report of the Independent Examiner to the Parochial Church
Council of St John the Evangelist, Dormansland**

Charity Number 1127745

I report on the Financial Statements of the Parochial Church Council of St John the Evangelist, Dormansland, for the year ended 31st December 2024 which are set out on pages 5 to 16.

Respective responsibilities of the Council members and Examiner

The Charity's Council members are responsible for the preparation of the Financial Statements, and they consider that an audit is not required for this year under section 144 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

It is my responsibility to:

- examine the Financial Statements under section 145 of the Charities Act; and
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b)) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the Financial Statements presented with those records. It also includes consideration of any unusual items or disclosures in the Financial Statements and seeking explanations from the Charity's Council members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the Financial Statements present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the Financial Statements did not accord with the accounting records; or
- the Financial Statements did not comply with the applicable requirements concerning the form and content of Financial Statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the Financial Statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the Financial Statements to be reached.



R J E Bamford, FCA
Chartered Accountant

Dated: 6 March 2025

9 Peter Avenue
Oxted
Surrey
RH8 9LG

St. John The Evangelist Church, Dormansland Trustees Report

Objectives and Activities (including Public Benefit)

The Parochial Church Council of St John the Evangelist, Dormansland (“the PCC”) has the responsibility of co-operating with the incumbent, the Reverend Ian Whitley, in promoting the ecclesiastical Parish of Dormansland in the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The Parish is joined with that of Lingfield to comprise a United Benefice.

The PCC is committed to enabling as many people as is possible to worship at the Church and to become part of the community at St John’s. The PCC maintains an overview of Anglican worship throughout the Parish and makes suggestions on how it services the many groups that live within it. Services and worship put faith into practice through prayer and scripture, music, and sacrament.

When planning activities for the year, consideration is given to the Charity Commission’s guidance on public benefit and in particular, the supplementary guidance on charities for the advancement of religion. This is enabled through worship and prayer, provision of pastoral care as well as missionary and outreach work.

Achievements and Performance

The PCC has achieved its prime objective of enabling as many people as possible to worship at the Church and promoting the ecclesiastical Parish of Dormansland in the whole mission of the Church. Numbers of those attending services are slightly down on 2023.

Structure, Governance and Management

Members of the PCC are the managing Trustees of St John’s and therefore have the responsibility of Charity Trustees. They are either ex officio or elected by the Annual Parochial Church Meeting (“APCM”) in accordance with the Church Representation Rules and a list of those can be found in the minutes of the APCM held on 21 April 2024. These minutes are attached to the report accompanying these Financial Statements. The full PCC meets at least four times during the year.

The process for appointment of PCC members is set out in the Church Representation Rules and they are elected by those members of the congregation of St John’s who are on the electoral roll of the Church. They are responsible for making decisions on all matters of general concern and importance to the Parish including decisions on how the funds of the PCC are to be spent.

Reference and Administrative details

The PCC is a charity registered with the Charity Commission in England and Wales, registration number 1127745. The address for correspondence is The Parish Office, Church of St Peter and St Paul, Old Town, Lingfield. RH7 6AH, pending the appointment of a new Associate Vicar, when it will revert to St John’s Vicarage, The Platt, Dormansland, Surrey, RH7 6QU. The PCC members who served during the year were:

<i>Ex officio</i> The Reverend Ian Whitley (<i>Incumbent</i>) The Reverend Nigel Hinton (<i>Associate Vicar, resigned 16 June 2024</i>)	<i>Other elected Members</i> Peter Bedingfield Katherine Cobby William Davies Jack Goldsmith (<i>resigned 21 April 2024</i>) John Pordum Anne Robinson (<i>elected 21 April 2024</i>) Tracy Roberts Rosemary Williams
<i>Members elected for specific roles</i> Clive Cobby (<i>Church Warden</i>) Raymond Daines (<i>Church Warden</i>) Jackie Harrison (<i>Deanery Synod, resigned 21 April 2024</i>) Vanessa Gemmel (<i>Deanery Synod</i>) Helen Lee (<i>Deanery Synod</i>) David Jessup (<i>Treasurer</i>)	

**St. John The Evangelist Church, Dormansland
Trustees Report (Ctd) Financial Review
For the Year Ended 31 December 2024**

Financial Review

The results for the year have been dramatically impacted by the receipt of a most generous legacy of £384,000. We are most appreciative of such remembrance and extend our thanks and acknowledgement to all who knew the lady who recognised the church in her will with such kindness. This enables the church to invest for the future. The PCC are actively considering projects and investments to make the church as useful, relevant and attractive as is possible, to all the citizens of Dormansland and surrounding areas. The first significant development is the refurbishment of the church organ, more of which is described below.

Save for that, the results reflect broadly a similar level of activity to 2023. Sadly, numbers continue to decline slowly. The legacy gives opportunity to reverse the trend.

At the start of the year, the PCC anticipated a deficit in the order of £29,000. Stripping out the impact of the legacy, related interest earned, together with the organ refurbishment expenditure and its enabling direct funding, the underlying outturn for the year produced a deficit in the order of £37,000 on general funds.

The main drivers for this outcome were a decline in regular giving and money collected at services, together with less weddings and funerals than anticipated. This trend has to be reversed, rather than relying on a substantial legacy to fund future losses for a number of years. The PCC are very much aware of the need for a program of action.

The PCC is grateful to a number of loyal and generous supporters. In addition to the generosity of individual church members, we acknowledge the long-term commitment and work in supporting us to date and in the future from

- Dormansland Parish Council
- Tandridge District Council
- The Reginald Arthur Baker Charitable Trust, for their substantial donation to the organ refurbishment work
- Surrey County Council who also have also made a large donation to the organ project
- Dormansland Carnival Committee
- Diocese of Southwark
- Lingfield United Trust

Income from the Parish Room was steady in 2024. Notably Little Chums run their pre-school successfully. We are again grateful to Anne van Vliet for managing the bookings and collection of hiring dues.

The income generated by Village Voice is also steady. Thanks are once more due to Roz Daly for co-ordinating advertising income. We are also grateful to Annie and Ben Robinson for excellent editorial support, as well as Annie's work in managing our website. We also thank En-Route for printing and the distribution team for their work.

We have a steady income from hiring out the Centenary Room and our thanks go to Ellie Lester for managing bookings there, and we wish Debbie Betton well in taking on that role, within her broader remit.

**St. John The Evangelist Church, Dormansland
Trustees Report (Ctd) Financial Review
For the Year Ended 31 December 2024**

Organ project

Richard Williams has led the project to refurbish the organ in admirable style and with extreme diligence. We are most grateful for that hard work. The organ was sorely needing major overhaul and rebuilding in parts, as it has been a very long time since installation. Many spare parts for repairs are becoming obsolete and only available by cannibalising other organs. The total costs will be in the order of £74,000. Funding has been forthcoming for £30,000 and we are extremely grateful to The Reginald Arthur Baker Charitable Trust and Surrey County Council in providing their financial support.

Capital Commitments and Future Developments

At 31 December 2024, There was a contractual commitment to complete the organ project, This amounted to approximately £34,000. This money will be paid from general funds.

The PCC had also authorised additional expenditure of £57,000 at 31 December 2024. This will include; improvements to the Vicarage pending the arrival of the new vicar, reglazing in the Centenary Room, upgrading radiators in the Centenary Room and an extension storage pod at the Parish Rooms

It is likely that a number of projects will come on stream in 2025 as a result of the opportunities created by the legacy. This may include new paths and tarmac in the carpark.

In accordance with it's commitment to Mission objectives, the PCC plans to implement the Parish Nurse Scheme. The cost of running the scheme is expected to be in the order of £20,000 per annum. There would be limited initial set-up costs. Parish Nurses are Registered Nurses who work in communities alongside Churches and Christian organisations to bring wholistic care to communities.

Reserves Policy

The PCC is committed to a policy of retaining sufficient free reserves in order to be able to sustain continued activities in the event of any unforeseen temporary reduction in income or unexpected major expense. At 31 December 2024 this requirement for free reserves was approximately £20,000 (2023 £20,000). It is estimated as 3 months normal expenditure which is in accordance with PCC intent and adopted policy. Free reserves at 31 December 2024, together with designated reserves which can be redeployed if needs be, are approaching £500,000 (2023 £90,000).

Future Operations

The declining cash results for the last two years are unsatisfactory with respect to normal day-to-day activities. The generous legacy received in 2024 means that PCC can carry on as it is for many years to come, with financial certainty. However, a sustainable longer-term solution for funding normal expenditure. needs to be developed, to eliminate reliance on the legacy. The legacy allows time for PCC to identify enabling projects to turn the financial performance around as well as investing in the village.

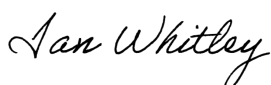
Declaration

The Trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Reverend Ian Whitley (Chairman)

David Jessup (Treasurer)



6 March 2025

St. John The Evangelist Church, Dormansland
Statement of Financial Activities
For the Year Ended 31 December 2024

	Notes	Unrestricted Funds		Restricted	Total	Total
		General	Designated	Funds	2024	2023
		£	£	£	£	£
Incoming resources						
Voluntary Receipts		30119	0	0	30119	32320
Income tax recovered		8130	0	0	8130	9853
Grants, Donations and Legacies	2&3	387935	2713	30350	420998	16314
Other trading activities	4	8203	4814	0	13017	16791
Fundraising and Appeals	5	3001	0	482	3483	3945
Fees for weddings and funerals		7027	0	0	7027	12215
Investment Income—interest received		19770	0	0	19770	4270
Total incoming resources		464185	7527	30832	502544	95708
Resources expended						
Church activities						
Diocesan parish share		46500	0	0	46500	45000
Church administrative expenses		18277	0	0	18277	16663
Clergy expenses and Diocese Payments		2937	0	0	2937	4909
Cost of services		5745	0	0	5745	4936
		73459	0	0	73459	71508
Running costs of the church						
Maintenance of buildings and organ		7045	563	0	7608	6976
Maintenance of churchyard		6900	2000	0	8900	6360
Printing, stationery and computer		1102	0	0	1102	1075
Depreciation		400	0	0	400	733
		15447	2563	0	18010	15144
Costs of letting, hire and advertising						
Printing the publication Village Voice		1265	4814	350	6429	6126
Parish Room Costs Utilities and maintenance		5890	0	0	5890	14939
		7155	4814	350	12319	21065
Charitable Activities						
Charitable giving	6	1817	0	200	2017	3760
Cost of generating funds						
Cost of fundraising		980	0	0	980	353
Total Resources Expended		98858	7377	550	106785	111830
Net Income / (Expenditure)						
		365327	150	30282	395759	(16122)
Transfers between Funds		30000	0	(30000)	0	0
Net Movement in funds	13	395327	150	282	395759	(16122)
Total funds brought forward	13	11341	90425	3353	105119	121241
Total Funds carried forward	13	406668	90575	3635	500878	105119


St. John The Evangelist Church, Dormansland
Balance Sheet
At 31 December 2024

	Notes	Unrestricted Funds		Restricted Funds	Total 2024	Total 2023
		General	Designated	Funds	£	£
		£	£	£		
Fixed Assets						
Tangible assets	8	42289	0	0	42289	1934
Current Assets						
Debtors	9	28103	0	0	28103	9890
Cash at bank and in hand	10	336976	90575	3635	431186	93857
		<u>365079</u>	<u>90575</u>	<u>3635</u>	<u>459289</u>	<u>103747</u>
Current liabilities						
Creditors--amounts falling due within one year	11	700	0	0	700	562
		<u>364379</u>	<u>90575</u>	<u>3635</u>	<u>458589</u>	<u>103185</u>
Net Current Assets						
Total assets less current liabilities		<u>406668</u>	<u>90575</u>	<u>3635</u>	<u>500878</u>	<u>105119</u>
Creditors--amounts falling due after one year						
		0	0	0	0	0
Net Assets						
		<u>406668</u>	<u>90575</u>	<u>3635</u>	<u>500878</u>	<u>105119</u>
Funds of the Charity						
Restricted income funds	14	0	0	3635	3635	3353
Unrestricted funds--designated	14	0	90575	0	90575	90425
Unrestricted funds--general	14	406668	0	0	406668	11341
Total Funds						
		<u>406668</u>	<u>90575</u>	<u>3635</u>	<u>500878</u>	<u>105119</u>

The Financial Statements on pages 5 to 16 were approved by the Trustees on 6 March 2025 and are signed on their behalf by:



Reverend Ian Whitley (Chairman)



David Jessup (Treasurer)

**St. John The Evangelist Church, Dormansland
Statement of Source and Application of Funds
For the Year Ended 31 December 2024**

	2024	2023
	£	£
<i>Cash flows from operating activities</i>		
Cash (consumed) by normal operating activities	(40800)	(20588)
Legacy received**	384114	0
	<u>343314</u>	<u>(20588)</u>
<i>Cash flows from investing activities</i>		
Interest received	19770	4270
Purchase of tangible fixed assets	(40755)	0
	<u>(20985)</u>	<u>4270</u>
<i>Cash Flows from Financing activities</i>		
Capital restricted grant received	15000	0
<i>Change in Cash and cash equivalents in the reporting period</i>		
	<u>337329</u>	<u>(16318)</u>
Cash and cash equivalents at the beginning of the reporting period	93857	110175
<i>Cash and cash equivalents at the end of the reporting period</i>		
	<u>431186</u>	<u>93857</u>
<i>Reconciliation of net expenditure to net cash flow from operating activities</i>		
Net income as per Statement of Financial Activities	395759	(16122)
<i>Adjustments for:</i>		
Depreciation	400	733
Increase in debtors	(18213)	(1491)
Increase in creditors	138	562
Interest received	(19770)	(4270)
Restricted grant received	(15000)	0
Present legacy as a separate item**	(384114)	0
Cash consumed by normal activities	<u>(40800)</u>	<u>(20588)</u>

**The legacy received has been shown as a separate item in this statement. Legacies received are not an exceptional occurrence. The size of this legacy in 2024 means that presentation as a separate item results in a better understanding of the Source and Application of Funds

Note 1: Basis of preparation

Basis of accounting

The Financial Statements have been prepared on an accruals basis and in accordance with the provisions of the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014. The Financial Statements were previously prepared on a receipts and payments basis. In 2024, The PCC received a substantial and very generous legacy payment, which triggered the requirement for more detailed accruals reporting. The Charity has substantial reserves and hence the accounts have been prepared on a going concern basis.

Reconciliation of adoption of Accruals Basis of accounting

	Unrestricted Funds		Restricted	Total
	General	Designated	Funds	2023
Funds reported on a Receipts and Payments basis	83	90425	3353	93861
Inclusion of amounts receivable	9886	0	0	9886
Inclusion of amounts payable	(562)	0	0	(562)
Capitalisation of fixed assets	1934	0	0	1934
Funds restated on an accruals basis	<u>11341</u>	<u>90425</u>	<u>3353</u>	<u>105119</u>

There has been no significant impact on previously reported income and expenditure

The PCC has only very small amounts of credit granted for sales re hall hire and advertising

Virtually all financial obligations are paid within days of notification. And there are no loans or borrowings

Fixed assets have been brought in at depreciated value 31 Dec 2022. This has had no significant impact

Specific Accounting Policies

Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources; and the monetary value can be measured with sufficient reliability.

Grants and donations are only included in the SoFA when the general income recognition criteria are met. Notably, when the grantor has committed to make payment and only administrative processes are outstanding.

Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met. Furthermore, the legacy benefit has to be quantifiable within reasonable limits, before the legacy is included.

Gift Aid recoverable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Interest receivable is included in the accounts on an accrued basis when receipt is probable, and the amount receivable can be measured reliably.

St John the Evangelist Church Dormansland
Notes to the Financial Statements
For the Year Ended 31 December 2024

Income from village hall hire charges and advertising in the church's publications is recognised when invoiced.

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty

The charity has creditors which are measured at settlement amounts less any trade discounts

The charity has no financial instruments save for bank and similar accounts that can be withdrawn on demand, have quantifiable interest and have no redemption premia or similar.

Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £2000. Depreciation rates are between 20% pa and 10% pa. No depreciation is provided on capital work-in-progress.

Note 2: Grants Donations and Legacies

	Unrestricted Funds		Restricted	Total	Total
	General	Designated	Funds	2024	2023
	£	£	£	£	£
Grants and Donations (Note 3)	3821	2713	30350	36884	9314
Legacies	384114	0	0	384114	7000
	<u>387935</u>	<u>2713</u>	<u>30350</u>	<u>420998</u>	<u>16314</u>

Note 3: Grants and Donations, Details of Restricted and Designated

Restricted Donations	2024	2023
	£	£
Grant from Surrey County Council for organ refurbishment	15000	0
Grant from The Reginald Arthur Baker Charitable Trust re the organ refurbishment	15000	0
Grant for production of the Village Voice	0	3000
Grant from Cutler Memorial Trust for production of the Village Voice	0	1000
Other donations for production of the Village Voice	350	765
Grant from Dormansland Carnival re Village Voice and Messy Church	0	200
	<u>30350</u>	<u>4965</u>

Donations designated by PCC	2024	2023
	£	£
Donations to the Friends of St Johns Fund	150	0
Dormansland Parish Council Churchyard grant	2000	1000
Lingfield United Trust grant re warm hub	563	779
	<u>2713</u>	<u>1779</u>

St John the Evangelist Church Dormansland
Notes to the Financial Statements
For the Year Ended 31 December 2024

Note 4: Other trading income	Unrestricted Funds		Restricted	Total	Total
	General	Designated	Funds	2024	2023
	£	£	£	£	£
Village Voice- advertising revenue	105	4814	0	4919	5869
Letting the Parish Room & Centenary Room	8098	0	0	8098	10922
	8203	4814	0	13017	16791

Note 5: Fundraising and Appeals

	2024	2023
	£	£
Fundraising and social events	1539	734
Bishop's Lent Appeal- Restricted (2023 circumstance prevented collections)	282	0
Harvest Appeal	225	288
Haig Fund - Remembrance Day-Restricted	200	301
Christmas Appeal to include Christingle collections	1237	1357
Floodlighting Appeal	0	1265
Total	3483	3945

Note 6: Charitable Giving

	2024	2023
	£	£
Shelter Box Project (Rotary Project)	300	0
End Polio (Rotary Project)	300	600
Parish Nursing	50	0
Haig Fund (Remembrance)	200	301
Local need project in Dormansland	0	195
College of St Barnabas	0	120
Tearfund	0	288
Education India	0	300
The Sheiling Trust	0	315
CHOPS Poland	0	250
<i>From Christmas Appeal and Christingle collections:</i>		
Children's Society (2024 and 2023)	526	174
Welcare (2024 and 2023)	238	609
Crisis (2023 Archbishops Appeal re Gaza)	404	608
	2017	3760

Note 7: Emoluments, Fees and Honoraria paid to members of the PCC, their related parties and others.

	2024	2023
Organists and musicians, including temporary organists	£2,720	£2,960

None of the above payments were to members of PCC and all were for services to PCC. There were no other payments to PCC members or their related parties other than for reimbursement of Parish expenditure incurred in the course of their normal duties.

There were no employees in the year

St John the Evangelist Church Dormansland
Notes to the Financial Statements
For the Year Ended 31 December 2024

Note 8: Fixed Assets

	£	£	2024 £
	Church Equipment	Organ Refurbishment	Total
Cost			
Cost at 1 January 2024	2667	0	2667
Additions	0	40755	40755
Cost at 31 December 2024	2667	40755	43422
Depreciation			
Depreciation at 1 January 2024	733	0	733
Charge for year	400	0	400
Depreciation at 31 December 2024	1133	0	1133
Net book value at 31 December 2024	1534	40755	42289
Net book value at 31 December 2023	1934	0	1934

	£	£	2023 £
	Church Equipment	Organ Refurbishment	Total
Cost			
Cost at 1 January 2023	2667	0	2667
Additions	0	0	0
Cost at 31 December 2023	2667	0	2667
Depreciation			
Depreciation at 1 January 2023	0	0	0
Charge for year	733	0	733
Depreciation at 31 December 2023	733	0	733
Net book value at 31 December 2023	1934	0	1934
Net book value at 31 December 2022	2667	0	2667

No depreciation has been provided for Organ Refurbishment because the project was incomplete at 31 December 2024, and hence capital work in progress.
The PCC has no financial interest, freehold or leasehold, in the Church buildings or the associated Parish Hall. These buildings are owned by The Church of England.
The PCC is however required to maintain these buildings and is also required to ensure they are fully insured.

St John the Evangelist Church Dormansland
Notes to the Financial Statements
For the Year Ended 31 December 2024

Note 9 Debtors

	Total 2024	Total 2023
	£	£
Debtors for advertising	240	160
Interest receivable	5263	1330
Grant receivable	15000	0
Gift Aid recoverable from HMRC	7600	8400
	<u>28103</u>	<u>9890</u>

Note 10 Cash at Bank and in hand

	Total 2024	Total 2023
	£	£
Nat West Bank Account	11236	11129
CCLA Deposits**	419941	82719
Petty Cash	9	9
	<u>431186</u>	<u>93857</u>

**The CCLA deposits are in accordance with PCC policy of highest income return at low risk.

Note 11 Creditors—amounts falling due within one year

	Total 2024	Total 2023
	£	£
Trade Creditors	<u>700</u>	<u>562</u>

Note 12 Capital Commitments

	2024	2023
	£	£
Contracted at 31 December 2024	<u>34000</u>	<u>0</u>
Authorised but not Contracted at 31 December 2024	<u>57000</u>	<u>0</u>

The contracted expenditure represents the balance of the organ refurbishment. As a result of the funds available from the legacy in the year, the PCC have authorised additional expenditure at 31 December 2024, which was not yet contracted at that date. This will include improvements to the Vicarage pending the arrival of the new vicar, reglazing in the Centenary Room, upgrading radiators in the Centenary Room and an extension storage pod at the Parish Rooms

Note 13 Comparatives for the Statement of Financial Activities for the year ended 31 December 2023

	Unrestricted Funds		Restricted	Total
	General	Designated	Funds	2023
	£	£	£	£
Incoming resources				
Voluntary Receipts	32320	0	0	32320
Income tax recovered	9853	0	0	9853
Grants, Donations and Legacies	5335	7779	3200	16314
Other trading activities	11082	3944	1765	16791
Fundraising and Appeals	3644	0	301	3945
Fees for weddings and Funerals	12215	0	0	12215
Investment income-interest receivable	4270	0	0	4270
Total incoming resources	78719	11723	5266	95708
Resources expended				
Church activities				
Diocesan parish share	45000	0	0	45000
Church running expenses	15884	779	0	16663
Clergy expenses and Diocese Payments	4909	0	0	4909
Cost of services	4936	0	0	4936
	70729	779	0	71508
Fabric and running costs of the church				
Maintenance of buildings and organ	6976	0	0	6976
Maintenance of churchyard	5360	1000	0	6360
Printing, stationery and computer	1075	0	0	1075
Depreciation	733	0	0	733
	14144	1000	0	15144
Costs of letting, hire and advertising				
Printing the publication Village Voice	10	3944	2172	6126
Parish Room Costs Utilities and maintenance	6465	7220	1254	14939
	6475	11164	3426	21065
Charitable Activities				
Charitable giving (note 6)	3459	0	301	3760
Cost of generating funds				
Cost of fundraising	353	0	0	353
Total Resources Expended	95160	12943	3727	111830
Net Income / (Expenditure)	(16441)	(1220)	1539	(16122)
Net Movement in funds	(16441)	(1220)	1539	(16122)
Total funds brought forward	27782	91645	1814	121241
Total Funds carried forward	11341	90425	3353	105119

St John the Evangelist Church Dormansland
Notes to the Financial Statements
For the Year Ended 31 December 2024

Note 14 Movement on Funds

Unrestricted General Funds

	£	£	2024 £
	Liquid Funds	Fixed Asset Fund	Total Funds
At 1 January 2024	9407	1934	11341
Add: Incoming resources	464185	0	464185
Less: Resources Expended	(98858)	0	(98858)
Transfers between funds-Restricted	30000	0	30000
Transfers between funds	(40355)	40355	0
At 31 December 2024	364379	42289	406668

	£	£	2023 £
	Liquid Funds	Fixed Asset Fund	Total Funds
At 1 January 2023	25115	2667	27782
Add: Incoming resources	78719	0	78719
Less: Resources Expended	(95160)	0	(95160)
Transfers between funds-Restricted	0	0	0
Transfers between funds	733	(733)	0
At 31 December 2023	9407	1934	11341

St John the Evangelist Church Dormansland
Notes to the Financial Statements
For the Year Ended 31 December 2024

Note 14 Movement on Funds (Ctd)

Unrestricted Designated Funds

These funds are general funds which have been designated by the PCC for the particular purpose shown.

These funds remain unrestricted, and the PCC will move any surplus to other general funds as deemed appropriate.

	£	£	£	£	£	£	2024 £
	Church Building Improvement	Parish Room Maintenance	Churchyard	Energy related Donations & grants	Friends of St Johns	Village Voice	Total
At 1 January 2024	50000	17000	0	0	23425	0	90425
Income--Donations	0	0	2000	563	150	0	2713
Income--advertising revenue	0	0	0	0	0	4814	4814
Expenditure in the year	0	0	2000	563	0	4814	7377
At 31 December 2024	50000	17000	0	0	23575	0	90575
							2023
At 1 January 2023	50000	20000	0	0	21645	0	91645
Income--Donations	0	0	1000	779	0	0	1779
Income--advertising revenue	0	0	0	0	0	3944	3944
Income --legacy	0	0	0	0	6000	0	6000
Expenditure in the year	0	3000	1000	779	4220	3944	12943
At 31 December 2023	50000	17000	0	0	23425	0	90425

Notes

1. The Church Building Improvement & Parish Room Maintenance Funds comprise cash designated for future improvements.
2. The Churchyard fund is specifically for maintaining the churchyard grounds and surrounds
3. During the year, grants and donations were received to help the church in a time of high energy costs. These were designated by the PCC for use in setting off against energy bills
4. A legacy of £6000 was received in 2023 and designated to the Friends of St Johns Fund
5. The Friends of St Johns Fund is for use in funding projects in the nature of those traditionally funded historically by The Friends of St Johns. These comprise identifiable improvements and essential repairs to the fabric of the church
6. Advertising revenue received for the Village Voice publication is designated for use on publication costs
7. All the reserved amounts above are set by the PCC and are reviewed annually.

Note 14 Movement on Funds (Ctd)

Restricted Funds

These funds comprise revenue donations or grants for a specific use or activity intended by the donors

	Messy Church	Covid Relief	Village Voice	Lent Appeal	Ukraine Appeal	Haig Appeal	Organ Rebuild (2023 Mrs J Rever)	Total
	£	£	£	£	£	£	£	£
At 1 Jan 2024	100	483	2693	0	77	0	0	3353
Income**	0	0	350	282	0	200	30000	30832
Expenditure	0	0	350	0	0	200	30000	30550
At 31 Dec 2024	100	483	2693	282	77	0	0	3635
								2023
	£	£	£	£	£	£	£	£
At 1 Jan 2023	0	483	0	0	77	0	1254	1814
Income**	100	0	4865	0	0	301	0	5266
Expenditure	0	0	2172	0	0	301	1254	3727
At 31 Dec 2023	100	483	2693	0	77	0	0	3353

**Arising from donations plus Fundraising and Appeals

Notes

1. The Mrs J Rever fund was for improvements and Maintenance at the Parish Room. At 31 December 2024 it was fully expended.
2. The Messy Church Fund is to support the revival of Messy Church post Covid
3. The Covid Relief fund remains available for use, re local needs
4. The Village Voice fund is to support printing and distribution costs of Village Voice
5. The Lent Appeal is applied to the Bishop's Appeal at Diocese of Southwark
6. The residual Ukraine Appeal fund remains available for local needs
7. The Haig Fund represents collections on or close to Remembrance Day and is sent to the national Haig Fund
8. The Organ Rebuild Fund is for the major refurbishment of the church organ

Accounts

**Report of the Independent Examiner to the Parochial Church
Council of St John the Evangelist, Dormansland**

Charity Number 1127745

I report on the financial statements of the Parochial Church Council of St John the Evangelist, Dormansland, for the year ended 31st December 2023 which are set out on pages 2 to 5.

Respective responsibilities of the Council members and Examiner

The Charity's Council members are responsible for the preparation of the financial statements, and they consider that an audit is not required for this year under section 144 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b)) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the Charity's Council members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the financial statements did not accord with the accounting records; or
- the financial statements did not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



R J E Bamford, FCA
Chartered Accountant

Dated: 14 March 2024

9 Peter Avenue
Oxted
Surrey
RH8 9LG

Receipts and Payments Account	Unrestricted Funds		Restricted	Total	Total
	General	Designated	Funds	2023	2022
	£	£	£	£	£
Receipts					
Voluntary Receipts					
<i>Regular Giving</i>					
Planned Giving	28829			28829	29599
Collections and other giving	3291			3291	2979
Income tax recovered	9853			9853	8674
<i>Other voluntary receipts</i>					
Donations (notes 2 & 6)	5335	779	3200	9314	31147
Legacies		6000		6000	2500
Grant for upkeep of churchyard (notes 2 & 6)		1000		1000	4000
Receipts from activities for generating funds					
Village Voice- donations and adverts (note6)		3944	1765	5709	3757
Letting the Parish Room & Centenary Room	10922			10922	11101
Fundraising and Appeals (notes 3 & 6)	3644		301	3945	4960
Receipts from church activities					
Fees for weddings and funerals	12215			12215	12890
Receipts from investments					
CBF deposit account interest	3140			3140	550
Total Receipts	77229	11723	5266	94218	112157
Payments					
Church activities					
Diocesan parish share	45000			45000	44000
Church running expenses	16978	779		17757	15021
Clergy expenses	4909			4909	5304
Cost of services	4616			4616	3222
Maintenance of buildings and organ	6976			6976	8161
Printing, stationary and computer	1075			1075	1139
Printing the Village Voice	10	3944	2172	6126	5544
Maintenance of Parish Room	5129	7220	1254	13603	4693
Maintenance of churchyard	5360	1000		6360	6452
Charitable giving (note 4)	3459		301	3760	5138
Cost of generating funds					
Cost of fundraising	353			353	152
Total Payments	93865	12943	3727	110535	98826
Excess of payments over receipts (2022 surplus)	-16636	-1220	1539	-16317	13331
Cash funds at 1 January 2023	16719	91645	1814	110178	96847
Cash funds at 31 December 2023	83	90425	3353	93861	110178

	Unrestricted Funds		Restricted Funds	Total 2023	Total 2022
	General	Designated			
	£	£	£	£	£
Cash Funds					
Nat West Bank current account	74	11059	0	11133	37629
CBF Deposit Funds	0	79366	3353	82719	72540
Petty Cash float	9	0	0	9	9
Total cash assets	83	90425	3353	93861	110178
Other Monetary Items					
Income Tax Recoverable for 2023	8400	0	0	8400	9300
Other Assets					
Chalice	1200	0	0	1200	1200
Collator	1	0	0	1	1
Boiler	543	0	0	543	1086
Cooker	14	0	0	14	29
Hand dryers	56	0	0	56	111
Blinds	120	0	0	120	240
AV Equipment	0	0	0	0	0
	1934	0	0	1934	2667
Liabilities					
Other Liabilities	0	0	0	0	0

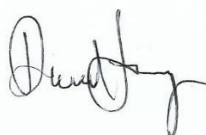
The attached notes on pages 4 and 5 form part of these financial statements

The Financial Statements on pages 2 to 5 were approved by the Parochial Church Council on 14 March 2024 and are signed on their behalf by:

The Reverend Nigel Hinton (Chairman)



David Jessup (Honorary Treasurer)



1 Accounting Policies***Basis of Accounting***

The Financial Statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006, as amended by the provisions of the Charities Act 2006 using the Receipts and Payments basis with items recognised at cost or transaction value and in accordance with applicable accounting standards.

2 Donations***Restricted Donations***

	2023	2022
	£	£
Grant for the production of the Village Voice	3000	250
Cutler Memorial Trust for the production of the Village Voice	1000	0
Other donations for the production of the Village Voice	765	0
Grant from Dormansland Carnival re Village Voice and Messy Church	200	0
Donations for development of a quiet reflection area in the churchyard	0	1000
Personal donations for repairs to the Centenary Room roof	0	200
	4965	1450

Donations designated by PCC

	2023	2022
	£	£
Funds from Friends of St Johns on their ceasing to be a separate registered charity (note 6)	0	21645
Dormansland Parish Council Churchyard grant	1000	4000
Lingfield United Trust grant re warm hub (2022 other re warm hub)	779	500
Personal donation re energy costs	0	500
Grant from Diocese re energy costs	0	1400
	1779	28045

3 Fundraising and Appeals (gross income)

	2023	2022
	£	£
Fundraising and social events	734	1041
Bishop's Lent Appeal (2023 circumstance prevented)	0	125
Harvest Appeal	288	356
Haig Fund - Remembrance Day	301	240
Christmas Appeal to include Christingle collections	1357	1303
Floodlighting Appeal	1265	10
Ukraine Appeal	0	1885
Total	3945	4960

4 Charitable Giving

	2023	2022
	£	£
Rotary End Polio Now Project	300	0
Rotary Shelter Box Project	300	0
Ukraine relief projects, local and national	0	2408
Bishops Lent Appeal	0	125
Haig Fund (Remembrance)	301	240
Local need project in Dormansland	195	1000
College of St Barnabas	120	0
Tearfund	288	0
Education India	300	0
The Sheiling Trust	315	0
CHOPS Poland	250	0
<i>From Christmas Appeal and Christingle collections:</i>		
Children's Society (2023 and 2022)	174	175
Welcare (2022 Sullivans Heroes)	609	595
Archbishops Appeal re Gaza (2022 Salvation Army)	608	595
	3760	5138

5 Emoluments, Fees and Honoraria paid to members of the PCC, their related parties and others.

	2023	2022
Organists and musicians, including temporary organists	£2,960	£1,780

None of the above payments were to members of PCC and all were for services to PCC. There were no other payments to PCC members or their related parties except for reimbursement of Parish expenditure incurred in the course of their normal duties.

6 Funds**Designated Funds**

These funds are general funds which have been designated by the PCC for the particular purpose shown. These funds remain unrestricted and the PCC will move any surplus to other general funds as deemed appropriate.

	Church Building Improvement	Parish Room Maintenance	Churchyard	Energy related Donations & grants	Friends of St Johns	Village Voice	Total
At 1 January 2023	50000	20000	0	0	21645	0	91645
Income--Donations	0	0	1000	779	0	0	1779
Income--advertising revenue	0	0	0	0	0	3944	3944
Income --legacy	0	0	0	0	6000	0	6000
Expenditure in the year	0	3000	1000	779	4220	3944	12943
At 31 December 2023	50000	17000	0	0	23425	0	90425

The Church Building Improvement and Parish Room Funds comprise cash designated for future improvements.

The Churchyard fund is specifically for maintaining the churchyard grounds and surrounds

During the year, grants and donations were received to help the church in a time of high energy costs. These were designated by the PCC for use in setting off against energy bills

A legacy of £6000 was received in the year and designated to the Friends of St Johns Fund

The Friends of St Johns Fund is for use in funding projects in the nature of those traditionally funded historically by The Friends of St Johns. These comprise identifiable improvements and essential repairs to the fabric of the church

Advertising revenue received for the Village Voice publication is designated for use on publication costs

All the reserved amounts above are set by the PCC and are reviewed annually.

Restricted Funds

These funds comprise revenue donations or grants for a specific use or activity intended by the donors

	Mrs J Rever Parish Room Fund	Messy Church	Covid Relief	Village Voice	Bishops Lent Appeal	Ukraine Appeal	Haig Appeal	Total Restricted Funds
	£	£	£		£	£	£	£
At 1 Jan 2023	1254	0	483	0	0	77	0	1814
Income**	0	100	0	4865	0	0	301	5266
Expenditure	1254	0	0	2172	0	0	301	3727
At 31 Dec 2023	0	100	483	2693	0	77	0	3353

****Arising from donations plus Fundraising and Appeals**

The Mrs J Rever fund is for improvements and major maintenance work at the Parish Room

The Messy Church Fund is to support the revival of Messy Church post Covid

The Covid Relief fund remains available for use, re local needs, notably in respect now of long term Covid impacts

The residual Ukraine Appeal fund remains available to support initiatives re Ukrainian people seeking refuge locally

**St John the Evangelist, Dormansland
Annual Report of the Parochial Church Council
For the year ended 31 December 2023**

Reference and Administrative Details

The Parochial Church Council of St John the Evangelist, Dormansland ("the PCC") has the responsibility of co-operating with the incumbent, the Reverend Ian Whitley and with the Associate Vicar, the Reverend Nigel Hinton, in promoting the ecclesiastical Parish of Dormansland in the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The Parish is joined with that of Lingfield to comprise a United Benefice. It is a charity registered with the Charity Commission in England and Wales, registration number 1127745. The address for correspondence is St John's Vicarage, The Platt, Dormansland, Surrey, RH7 6QU.

The attached financial statements are prepared under the Church Accounting Regulations 2006 using the Receipts and Payments basis with items recognised at cost or transaction value unless otherwise stated and in accordance with applicable accounting standards.

Structure, Governance and Management

Members of the PCC are the managing Trustees of St John's and therefore have the responsibility of Charity Trustees. They are either ex officio or elected by the Annual Parochial Church Meeting ("APCM") in accordance with the Church Representation Rules and a list of those can be found in the minutes of the APCM held on 23 April 2023. These minutes are attached to the report accompanying these financial statements. The PCC members who served during the year were:

<p><i>Ex officio</i> The Reverend Ian Whitley (<i>Incumbent</i>) The Reverend Nigel Hinton (<i>Associate Vicar</i>)</p> <p><i>Members elected for specific roles</i> Clive Cobby (<i>Church Warden</i>) Raymond Daines (<i>Church Warden</i>) Jackie Harrison (<i>Deanery Synod</i>) Helen Lee (<i>Deanery Synod, elected 23 April 2023</i>) David Jessup (<i>Treasurer</i>)</p>	<p><i>Other elected Members</i> Peter Bedingfield Susan Calamassi (<i>resigned 23 April 2023</i>) Katherine Cobby William Davies Vanessa Gemmel Jack Goldsmith (<i>elected 23 April 2023</i>) Ann Mackie (<i>resigned 23 April 2023</i>) John Pordum Tracy Roberts (<i>appointed 1 June 2023</i>) Rosemary Williams</p>
--	---

The full PCC meets at least six times during the year. The process for appointment of PCC members is set out in the Church Representation Rules and they are elected by those members of the congregation of St John's who are on the electoral roll of the Church. They are responsible for making decisions on all matters of general concern and importance to the Parish including decisions on how the funds of the PCC are to be spent.

Objectives and Activities (including Public Benefit)

The PCC is committed to enabling as many people as is possible to worship at the Church and to become part of the community at St John's. The PCC maintains an overview of Anglican worship throughout the Parish and makes suggestions on how it services the many groups that live within it. Services and worship put faith into practice through prayer and scripture, music, and sacrament.

When planning activities for the year, consideration is given to the Charity Commission's guidance on public benefit and in particular, the supplementary guidance on charities for the advancement of religion. This is enabled through worship and prayer, provision of pastoral care as well as missionary and outreach work.

Financial Review

The results for the year reflect broadly a similar level of activity to 2022.

At the start of the year, the PCC anticipated a deficit in the order of £10,000. The actual outturn for the year produced a deficit of close to £17,000 on general funds.

That was down to several factors, rather than any one event. The cost of two heaters and roof repairs at the Parish Room amounted to c. £6,000. Overall, less was received in grant funding than in previous years, reflecting difficult times financially for all. However very generous gifts have been received towards printing costs of publication of the Village Voice, including an individual sponsorship donation of £3,000, from a donor requesting anonymity. There was also generous support for the Floodlighting Appeal and we were grateful to receive a legacy of £6,000.

The underlying year-to-year deficit situation remains. A substantial proportion of the recurring income is still vested in regular giving from disproportionately few people. Sadly, as people pass on, the regular planned giving, which is our main source of income, needs to be replenished. Ultimately that must come from less senior members of the church. One focus for 2024 must continue to be to encourage additional new younger members to join St Johns and contribute regularly to the costs of running the church. PCC are grateful to all parishioners who join one of our regular giving schemes.

A new Mission Action Plan is being formulated and will be rolled out in 2024.

The PCC is grateful to a number of loyal and generous supporters. In addition to the generosity of individual church members, we acknowledge the long-term commitment and work in supporting us to date and in the future from

- Dormansland Parish Council
- Tandridge District Council
- Surrey County Council
- Dormansland Carnival Committee
- Diocese of Southwark
- Lingfield United Trust
- The Cutler Memorial Trust

Income from the Parish Room was steady in 2023. Notably Little Chums run a pre-school successfully. We are grateful to Anne van Vliet for managing the bookings and collection of hiring dues.

The income generated by Village Voice is also steady. Thanks are due to Roz Daly for co-ordinating advertising income. We are also grateful to Annie Robinson for excellent editorial support, as well as Annie's work in managing our website. We also thank En-Route for printing and the distribution team for their work. We have a steady income from hiring out the Centenary Room and our thanks go to Ellie Lester for managing bookings there.

Our thanks also go to individuals who in recent years have funded our new quiet reflection area in the churchyard, with its wonderful views over the Surrey Downs. Many have enjoyed this facility in 2023.

Capital Commitments and Future Developments

At 31 December 2023, the PCC had no major commitments, contracted or otherwise for improvements or maintenance. That said, 2024 will bring its normal challenges for repairs' including any expenditure arising from our normal 5 yearly electrical inspection.

Reserves Policy

The PCC is committed to a policy of retaining sufficient free reserves in order to be able to sustain continued activities in the event of any unforeseen temporary reduction in income or unexpected major expense. At 31 December 2023 this requirement for free reserves was approximately £20,000 (2022 £20,000). It is estimated as 3 months normal expenditure which is in accordance with PCC intent and adopted policy. Free reserves at 31 December 2023, together with designated reserves which can be redeployed if needs be, exceeded £90,000 (2022 £108,000).

Continued Operations

The cash results for the last two years are not entirely satisfactory with respect to normal day-to-day activities. In recent years exceptional items have limited the impact on the overall results of recurring deficits. PCC are taking actions to minimise future deficits. There are significant reserves to absorb deficits, but it is important to return to recurring surpluses and hence secure a long-term sustainable situation.

The PCC will continue to focus on further integration with community activities in the village of Dormansland, in order to attract additional church attenders and also those interested in engaging with its wider activities, with the objective of continually striving to become more relevant.

The PCC encourage any attenders at church who are not already members of one of the planned giving schemes to consider joining one and, where possible, to do that under Gift Aid provisions. These provisions enable recovery of 25% of amounts donated from HMRC at no cost to the donor. During 2024, we shall continue to encourage regular donors to migrate their existing standing orders to the Parish Giving Scheme. The PGS eases administration and facilitates keeping regular contributions up to date.

The PCC is not aware of any concerns that might impact the Charity's ability to continue operating in normal fashion for the foreseeable future.



David Jessup FCA Honorary Treasurer to the PCC
14 March 2024

Accounts

**Report of the Independent Examiner to the Parochial Church
Council of St John the Evangelist, Dormansland**

Charity Number 1127745

I report on the financial statements of the Parochial Church Council of St John the Evangelist, Dormansland, for the year ended 31st December 2022 which are set out on pages 2 to 5.

Respective responsibilities of the Council members and Examiner

The Charity's Council members are responsible for the preparation of the financial statements and they consider that an audit is not required for this year under section 144 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b)) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the Charity's Council members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the financial statements did not accord with the accounting records; or
- the financial statements did not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



R J E Bamford, FCA
Chartered Accountant

Dated: 16 March 2023

9 Peter Avenue
Oxted
Surrey
RH8 9LG

Receipts and Payments Account	Unrestricted Funds		Restricted	Total	Total
	General	Designated	Funds	2022	2021
	£	£	£	£	£
Receipts					
<i>Voluntary Receipts</i>					
<i>Regular Giving</i>					
Planned Giving	29599			29599	30850
Collections and other giving	2979			2979	2096
Income tax recovered	8674			8674	11397
<i>Other voluntary receipts</i>					
Donations (notes 2 & 6)	5652	24045	1450	31147	37842
Legacies	2500			2500	13000
Grant for upkeep of churchyard (notes 2 & 6)		4000		4000	0
<i>Receipts from activities for generating funds</i>					
Village Voice- donations and adverts (note6)	3757			3757	4060
Letting the Parish Room & Centenary Room	11101			11101	6229
Fundraising and Appeals (notes 3 & 6)	2709		2251	4960	2151
<i>Receipts from church activities</i>					
Fees for weddings and funerals	12890			12890	7874
<i>Receipts from investments</i>					
CBF deposit account interest	550			550	78
Total Receipts	80411	28045	3701	112157	115577
Payments					
<i>Church activities</i>					
Diocesan parish share	44000			44000	41100
Church running expenses	12621	2400		15021	12267
Clergy expenses	5304			5304	3266
Cost of services	3222			3222	2241
Maintenance of buildings and organ	5861		2300	8161	29038
Printing, stationary and computer	1139			1139	389
Printing the Village Voice	5394		150	5544	5911
Maintenance of Parish Room	4693			4693	4064
Maintenance of churchyard	1452	4000	1000	6452	10798
Charitable giving (note 4)	2965		2173	5138	1872
<i>Cost of generating funds</i>					
Cost of fundraising	152			152	484
Total Payments	86803	6400	5623	98826	111430
Excess of receipts over payments	-6391	21645	-1923	13331	4147
Cash funds at 1 January 2022	23110	70000	3737	96847	92700
Cash funds at 31 December 2022	16719	91645	1814	110178	96847

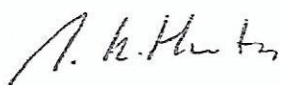
	Unrestricted Funds		Restricted	Total	Total
	General	Designated	Funds	2022	2021
	£	£	£	£	£
Cash Funds					
Nat West Bank current account	16710	20919	0	37629	14331
CBF Deposit Funds	0	70726	1814	72540	82507
Petty Cash float	9	0	0	9	9
Total cash assets	16719	91645	1814	110178	96847
Other Monetary Items					
Income Tax Recoverable for 2022	9300	0	0	9300	8500
Other Assets					
Chalice	1200	0	0	1200	1200
Collator	1	0	0	1	1
Boiler	1086	0	0	1086	1629
Cooker	29	0	0	29	44
Hand dryers	111	0	0	111	166
Blinds	240	0	0	240	360
AV Equipment	0	0	0	0	5206
	2667	0	0	2667	8606
Liabilities					
Other Liabilities	0	0	0	0	0

The attached notes on pages 4 and 5 form part of these financial statements

The Financial Statements on pages 2 to 5 were approved by the Parochial Church Council on 16 March 2023 and are signed on their behalf by:

The Reverend Nigel Hinton (Chairman)

David Jessup (Honorary Treasurer)




1 Accounting Policies***Basis of Accounting***

The Financial Statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006, as amended by the provisions of the Charities Act 2006 using the Receipts and Payments basis with items recognised at cost or transaction value and in accordance with applicable accounting standards.

2 Donations***Restricted Donations***

	2022	2021
	£	£
Grant and donation for provision of service streaming from church	0	2000
Donation for repairs to the churchyard fence	0	1000
Donations for development of a quiet reflection area in the churchyard	1000	1700
Grant for repairs to the Centenary Room roof	0	2000
Personal donations for repairs to the Centenary Room roof	200	3675
Grant for the production of the Village Voice	250	100
Subtotal	<u>1450</u>	<u>10475</u>

Donations designated by PCC

	2022	2021
	£	£
Funds on Friends of St Johns ceasing to be a separate registered charity (note 6)	21645	0
Personal gift designated for repairs to the Centenary Room roof	0	15000
Personal donation re energy costs	500	0
Grant from Diocese re energy costs	1400	0
Grant re warm hub	500	0
Churchyard grant	4000	0
Subtotal	<u>28045</u>	<u>15000</u>

3 Fundraising and Appeals (gross income)

	2022	2021
	£	£
Fundraising and social events	1041	1348
Bishop's Lent Appeal (2021 church in lockdown re Covid)	125	0
Harvest Appeal (2021 church in lockdown re Covid)	356	0
Haig Fund - Remembrance Day	240	190
Christmas Appeal to include Christingle collections	1303	603
Floodlighting Appeal	10	10
Ukraine Appeal	1885	0
Total	<u>4960</u>	<u>2151</u>

4 Charitable Giving

	2022	2021
	£	£
Age Concern-Oxted	0	600
Ukraine relief projects, local and national	2408	0
Bishops Lent Appeal	125	0
Haig Fund (Remembrance)	240	190
Unicef Afgan appeal	0	178
Covid relief in Dormansland payments	0	302
Local need project in Dormansland	1000	0
<i>From Christmas Appeal and Christingle collections:</i>		
Children's Society (2022 and 2021)	175	174
Sullivans Heroes (2021 East Grinstead Foodbank)	595	214
Salvation Army (2021 Unicef Yemen Appeal)	595	214
	<u>5138</u>	<u>1872</u>

5 Emoluments, Fees and Honoraria paid to members of the PCC, their related parties and others.

	2022	2021
Organists and musicians, including temporary organists	£1,780	£946

None of the above payments were to members of PCC and all were for services to PCC. There were no other payments to PCC members or their related parties except for reimbursement of Parish expenditure incurred in the course of their normal duties.

6 Funds**Designated Funds**

These funds are general funds which have been designated by the PCC for the particular purpose shown. These funds remain unrestricted and the PCC will move any surplus to other general funds as deemed appropriate.

	Church Building Improvement	Parish Room Maintenance	Churchyard	Energy related Donations & grants	Friends of St Johns	Total
At 1 January 2022	50000	20000	0	0	0	70000
Income--Donations	0	0	4000	2400	21645	28045
Expenditure in the year	0	0	4000	2400	0	6400
At 31 December 2022	50000	20000	0	0	21645	91645

The Church Building Improvement and Parish Room Funds comprise cash designated for future improvements.

The Churchyard fund is specifically for maintaining the churchyard grounds and surrounds

During the year, grants and donations were received to help the church in a time of high energy costs. These were designated by the PCC for use in settling off against energy bills

Funds were received from The Friends of St Johns, on its cessation as a separately constituted charitable body.

These and any future funds that might formerly have gone to the Friends separate charity, will be designated by the PCC as strictly for use in funding projects in the nature of those traditionally funded by The Friends of St Johns.

All the reserved amounts above are set by the PCC and are reviewed annually.

Restricted Funds

These funds comprise revenue donations or grants for a specific use or activity intended by the donors

	Mrs J Rever Parish Room Fund	Service Streaming	Covid Relief	Churchyard Quiet Area	Bishops Lent Appeal	Ukraine Appeal	Haig Appeal	Other	Total Restricted Funds
	£	£	£	£	£	£	£	£	£
At 1 Jan 2022	1254	2000	483	0	0	0	0	0	3737
Income**	0	0	0	1000	125	1885	241	450	3701
Expenditure	0	2000	0	1000	125	1808	241	450	5624
At 31 Dec 2022	1254	0	483	0	0	77	0	0	1814

**Arising from donations plus Fundraising and Appeals

The Mrs Rever fund is for improvements and major maintenance work at the Parish Room

The service streaming capability was installed in full in the year

The Covid Relief fund remains available for use, re local needs, notably in respect now of long term Covid impacts

The Churchyard Quiet Area project is close to completion. Other costs of this project were generously paid direct to the contractors as personal donations and are not included in these financial statements

The Bishops Lent Appeal, the Ukraine Appeal and the Haig Appeal funds were applied directly to related causes

St John the Evangelist, Dormansland
Annual Report of the Parochial Church Council
For the year ended 31 December 2022

Reference and Administrative Details

The Parochial Church Council of St John the Evangelist, Dormansland ("the PCC") has the responsibility of co-operating with the incumbent, the Reverend Ian Whitley and with the Associate Vicar, the Reverend Nigel Hinton, in promoting the ecclesiastical Parish of Dormansland in the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The Parish is joined with that of Lingfield to comprise a United Benefice. It is a charity registered with the Charity Commission in England and Wales, registration number 1127745. The address for correspondence is St John's Vicarage, The Platt, Dormansland, Surrey, RH7 6QU.

The attached financial statements are prepared under the Church Accounting Regulations 2006 using the Receipts and Payments basis with items recognised at cost or transaction value unless otherwise stated and in accordance with applicable accounting standards.

Structure, Governance and Management

Members of the PCC are the managing Trustees of St John's and therefore have the responsibility of Charity Trustees. They are either ex officio or elected by the Annual Parochial Church Meeting ("APCM") in accordance with the Church Representation Rules and a list of those can be found in the minutes of the APCM to be held on 23 April 2022. These minutes are attached to the report accompanying these financial statements. The PCC members who served during the year were:

<p><i>Ex officio</i></p> <p>The Reverend Ian Whitley (<i>Incumbent</i>)</p> <p>The Reverend Nigel Hinton (<i>Associate Vicar</i>)</p> <p><i>Members elected for specific roles</i></p> <p>Clive Cobby (<i>Church Warden</i>)</p> <p>Raymond Daines (<i>Church Warden</i>)</p> <p>Jackie Harrison (<i>Deanery Synod – elected 24 April 2022</i>)</p> <p>Ros Hinton (<i>Deanery Synod</i>)</p> <p>David Jessup (<i>Treasurer</i>)</p> <p>Jim Lee (<i>Deanery Synod - resigned 10 August 2022</i>)</p>	<p><i>Other elected Members</i></p> <p>Peter Bedingfield (<i>Elected 24 April 2022</i>)</p> <p>Susan Calamassi</p> <p>Katherine Cobby</p> <p>William Davies</p> <p>Vanessa Gemmel (<i>Elected 24 April 2022</i>)</p> <p>Ann Mackie</p> <p>John Pordum</p> <p>Rosemary Williams</p>
---	--

The full PCC meets at least six times during the year. The process for appointment of PCC members is set out in the Church Representation Rules and they are elected by those members of the congregation of St John's who are on the electoral roll of the Church. They are responsible for making decisions on all matters of general concern and importance to the Parish including decisions on how the funds of the PCC are to be spent.

Objectives and Activities (including Public Benefit)

The PCC is committed to enabling as many people as is possible to worship at the Church and to become part of the community at St John's. The PCC maintains an overview of Anglican worship throughout the Parish and makes suggestions on how it services the many groups that live within it. Services and worship put faith into practice through prayer and scripture, music, and sacrament.

When planning activities for the year, consideration is given to the Charity Commission's guidance on public benefit and in particular, the supplementary guidance on charities for the advancement of religion. This is enabled through worship and prayer, provision of pastoral care as well as missionary and outreach work.

Financial Review

The results for the year reflect the gradual return to some sense of normality after Covid.

At the start of the year, the PCC anticipated a deficit in the order of £23,000. The actual outturn for the year produced a deficit of only a little over £6,000 on general funds. That was down to a number of factors, rather than any one event.

The Friends of St Johns no longer operate as a separate charitable entity and their accumulated funds of £21,645 were transferred to the PCC main account. PCC have designated these funds as for use on projects in the spirit of those that The Friends would previously have funded. Their activities will continue within the church community in the spirit that we all admire so much.

Consequently, after taking account of some movement on restricted funds, the total surplus for the year amounted to £13,331. But there is absolutely no room for any complacency. The underlying year-to-year deficit situation remains.

A substantial proportion of the recurring income is still vested in regular giving from disproportionately few people. Sadly, as people pass on, the regular planned giving, which is our main source of income, needs to be replenished. Ultimately that must come from less senior members of the church. One focus for 2023 must be to encourage additional new younger members to join St Johns and contribute regularly to the costs of running the church. PCC are grateful to a few younger members in 2022 who have made that move.

A new Mission Action Plan is being formulated and will be rolled out in 2023.

The PCC is grateful to a number of loyal and generous supporters. In addition to the generosity of individual church members, we acknowledge the long-term commitment and work in supporting us to date and in the future from

- Dormansland Parish Council
- Tandridge District Council
- Surrey County Council
- The Friends of St Johns
- Dormansland Carnival Committee
- Diocese of Southwark

Income from the Parish Room recovered well in 2022. Notably Little Chums run a pre-school successfully. We are grateful to Anne van Vliet for managing the bookings and collection of hiring dues.

The income generated by Village Voice is also recovering. Thanks are due to Roz Daly for co-ordinating advertising income. We are also grateful to Michael Mackie and subsequently Annie Robinson for excellent editorial support. We also thank En-Route for printing and the distribution team for their work.

Capital Commitments and Future Developments

At 31 December 2022, the PCC had no major commitments, contracted or otherwise for improvements or maintenance. That said, 2023 will bring it's normal challenges for repairs, most notable as identified to date, will be the necessary repairs to St Andrew's Chapel.

Reserves Policy

The PCC is committed to a policy of retaining sufficient free reserves in order to be able to sustain continued activities in the event of any unforeseen temporary reduction in income or unexpected major expense. At 31 December 2022 this requirement for free reserves was approximately £20,000 (2021 £20,000). It is estimated as 3 months normal expenditure which is in accordance with PCC intent and adopted policy. Free reserves at 31 December 2022 amounted to £16,719 (2021 £21,891). These free reserves do not include designated reserves of £91,645, which have not been committed.

Continued Operations

The cash results for the last two years are not entirely satisfactory with respect to normal day-to-day activities. Exceptional items have ameliorated results. PCC are taking actions to minimise future deficits. There are significant reserves to absorb deficits, but it is important to return to recurring surpluses and hence secure a long-term sustainable situation.

The PCC will continue to focus on further integration with community activities in the village of Dormansland, in order to attract additional church attenders and also those interested in engaging with its wider activities, with the objective of continually striving to become more relevant.

The PCC encourage any attenders at church who are not already members of one of the planned giving schemes to consider joining one and, where possible, to do that under Gift Aid provisions. These provisions enable recovery of 25% of amounts donated from HMRC at no cost to the donor. During 2023, we shall continue to encourage regular donors to migrate their existing standing orders to the Parish Giving Scheme that we have joined. The PGS eases administration and facilitates keeping regular contributions up to date.

The PCC is not aware of any concerns that might impact the Charity's ability to continue operating in normal fashion for the foreseeable future.



16 March 2023

David Jessup FCA Honorary Treasurer to the PCC

Accounts

Charity Number 1127745

I report on the financial statements of the Parochial Church Council of St John the Evangelist, Dormansland, for the year ended 31st December 2021 which are set out on pages 2 to 5.

Respective responsibilities of the Council members and Examiner

The Charity's Council members are responsible for the preparation of the financial statements, and they consider that an audit is not required for this year under section 144 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b)) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the Charity's Council members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the financial statements did not accord with the accounting records; or
- the financial statements did not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



R J E Bamford, FCA

Chartered Accountant

Dated: 24 March 2022

9 Peter Avenue

Oxted

Surrey

RH8 9LG

Receipts and Payments Account	Unrestricted Funds		Restricted Funds	Total 2021	Total 2020
	General	Designated			
	£	£	£	£	£
Receipts					
<i>Voluntary Receipts</i>					
<i>Regular Giving</i>					
Planned Giving	30850			30850	27479
Collections and other giving	2096			2096	929
Income tax recovered	11397			11397	8668
<i>Other voluntary receipts</i>					
Donations (note2)	12467	15000	10375	37842	8530
Legacies	13000			13000	
Grant for upkeep of churchyard				0	2000
<i>Receipts from activities for generating funds</i>					
Village Voice- donations and adverts		3960	100	4060	3188
Letting the Parish Room & Centenary Room	630	5599		6229	9037
Fundraising and Appeals (note 3)	1061		1090	2151	6989
<i>Receipts from church activities</i>					
Fees for weddings and funerals	7874			7874	6504
<i>Receipts from investments</i>					
CBF deposit account interest	78			78	483
Total Receipts	79453	24559	11565	115577	73807
Payments					
<i>Church activities</i>					
Diocesan parish share	41100			41100	43100
Church running expenses	12267			12267	10590
Clergy expenses	3266			3266	3404
Cost of services	2241			2241	1373
Maintenance of buildings and organ	5457	15000	8581	29038	2526
Printing, stationary and computer	389			389	642
Printing the Village Voice	1851	3960	100	5911	4218
Maintenance of Parish Room	3844	220		4064	5731
Maintenance of churchyard	8098		2700	10798	6668
Charitable giving (note 4)	1570		302	1872	4357
<i>Cost of generating funds</i>					
Cost of fundraising			484	484	0
Total Payments	80083	19180	12167	111430	82609
Excess of receipts over payments	-630	5379	-602	4147	-8802
Transfers between funds (note 6)	5379	-5379	0		0
	4749	0	-602	4147	-8802
Cash funds at 1 January 2021	18361	70000	4339	92700	101502
Cash funds at 31 December 2021	23110	70000	3737	96847	92700


**Statement of Assets and Liabilities
At 31 December 2021**

Page 3

	Unrestricted Funds		Restricted	Total	Total
	General	Designated	Funds	2021	2020
	£	£	£	£	£
Cash Funds					
Nat West Bank current account	14331	0	0	14331	10184
CBF Deposit Funds	8770	70000	3737	82507	82507
Petty Cash float	9	0	0	9	9
Total cash assets	23110	70000	3737	96847	92700
Other Monetary Items					
Income Tax Recoverable for 2021	8500	0	0	8500	8500
Other Assets					
Chalice	1200	0	0	1200	1200
Collator	1	0	0	1	1
Boiler	2172	0	0	1629	2172
Cooker	59	0	0	44	59
Hand dryers	221	0	0	166	221
Blinds	480	0	0	360	480
AV Equipment	10413	0	0	5206	10413
	14546	0	0	8606	14546
Liabilities					
Other Liabilities	0	0	0	0	0

The attached notes on pages 4 and 5 form part of these financial statements

The Financial Statements on pages 2 to 5 were approved by the Parochial Church Council on 24 March 2022 and are signed on their behalf by:




The Reverend Nigel Hinton (Chairman)

David Jessup (Honorary Treasurer)

1 Accounting Policies***Basis of Accounting***

The Financial Statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006, as amended by the provisions of the Charities Act 2006 using the Receipts and Payments basis with items recognised at cost or transaction value and in accordance with applicable accounting standards.

2 Restricted Donations

	2021	2020
	£	£
Grant and donation for provision of service streaming from church	2000	0
Donation for repairs to the churchyard fence	1000	0
Donations for development of a quiet reflection area in the churchyard	1700	0
Grant for repairs to the Centenary Room roof	2000	0
Personal donations for repairs to the Centenary Room roof	3675	0
Grant for introduction of a chairlift	0	1000
Grant for the Christmas Tree	0	100
Donations for Dormansland people suffering unduly from Covid	0	3650
Subtotal	<u>10375</u>	<u>4750</u>
Donation (2020 grant) for the production of the Village Voice	100	500
	<u>10475</u>	<u>5250</u>

3 Fundraising and Appeals (gross income)

	2021	2020
	£	£
Fundraising and social events (includes £1090 gross proceeds re Centenary Roof)	1348	66
Bishop's Lent Appeal (church in lockdown re Covid)	0	145
Harvest Appeal (church in lockdown re Covid)	0	90
Haig Fund - Remembrance Day	190	69
Christmas Appeal to include Christingle collections	603	422
Floodlighting Appeal	10	370
September General Appeal	0	5827
	<u>2151</u>	<u>6989</u>

4 Charitable Giving

	2021	2020
	£	£
Age Concern-Oxted	600	600
Bishops Lent Appeal (church in lockdown re Covid)	0	145
Haig Fund (Remembrance)	190	200
Unicef Afgan appeal	178	0
Covid relief in Dormansland payments	302	2990
<i>From Christmas Appeal and Christingle collections:</i>		
Children's Society (2021 and 2020)	174	225
Unicef Yemen Appeal (2020 Welcare)	214	197
East Grinstead Foodbank	214	0
	<u>1872</u>	<u>4357</u>

5 Emoluments, Fees and Honoraria paid to members of the PCC, their related parties and others.

	2021	2020
Organists and musicians, including temporary organists	£946	£130
Parish Room management--collecting hire charges and maintenance	£0	£87

None of the above were to members of PCC and all were for services to PCC. There were no other payments to PCC members or their related parties except for reimbursement of Parish expenditure incurred in the course of their normal duties.

6 Funds**Designated Funds**

These funds are general funds which have been designated by the PCC for the particular purpose shown. These funds remain unrestricted and the PCC will move any surplus to other general funds as deemed appropriate.

	Centenary Room Roof	Parish Room Maintenance	Village Voice	Churchyard	Church Building Improvement	Total
	£	£	£	£	£	£
At 1 January 2021	0	20000	0	0	50000	70000
Income	15000	5599	3960	0	0	24559
Expenditure in the year	15000	220	3960	0	0	19180
Transfer surplus to general fund	0	5379	0	0	0	5379
At 31 December 2021	0	20000	0	0	50000	70000

A generous donation of £15,000 received in the year was specifically designated by the PCC to the Centenary Room roof repair costs. The Church Building Improvement and Parish Room Funds comprise cash designated for future improvements. Income from Parish Room lettings, the Village Voice and Churchyard Grant are designated for related expenditure. All the reserved amounts above are set by the PCC and are reviewed annually.

Restricted Funds

These funds comprise revenue donations or grants for a specific PCC activity intended by the donors

	Village Voice	Service Streaming	Fence Repairs	Centenary Room Roof	Mrs J Rever Parish Room Fund	Stairlift Fund	Covid Relief	Churchyard Quiet Area	Total Restricted Funds
	£	£	£	£	£	£	£	£	£
At 1 Jan 2021	0	0	0	0	1254	2300	785	0	4339
Donations	100	2000	1000	6765	0	0	0	1700	11565
Expenditure	100	0	1000	6765	0	2300	302	1700	12167
At 31 Dec 2021	0	2000	0	0	1254	0	483	0	3737

The Covid Relief fund is for the benefit of people living in Dormansland suffering undue stress and hardship as a result of Covid

At 31 December 2021 this comprised;

	Opening Balance	Donations received	Donations made	Remaining balance
		£	£	£
Donations received directly by the PCC, including related Gift Aid	624	0	141	483
Amounts donated to third parties and held to their account by the PCC	161	0	161	0
	785	0	302	483

**St John the Evangelist, Dormansland
Annual Report of the Parochial Church Council
For the year ended 31 December 2021**

Reference and Administrative Details

The Parochial Church Council of St John the Evangelist, Dormansland (“the PCC”) has the responsibility of co-operating with the incumbent, the Reverend Ian Whitley and with the Associate Vicar, the Reverend Nigel Hinton, in promoting the ecclesiastical Parish of Dormansland in the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The Parish is joined with that of Lingfield to comprise a United Benefice. It is a charity registered with the Charity Commission in England and Wales, registration number 1127745. The address for correspondence is St John’s Vicarage, The Platt, Dormansland, Surrey, RH7 6QU.

The attached financial statements are prepared under the Church Accounting Regulations 2006 using the Receipts and Payments basis with items recognised at cost or transaction value unless otherwise stated and in accordance with applicable accounting standards.

Structure, Governance and Management

Members of the PCC are the managing Trustees of St John’s and therefore have the responsibility of Charity Trustees. They are either ex officio or elected by the Annual Parochial Church Meeting (“APCM”) in accordance with the Church Representation Rules and a list of those can be found in the minutes of the APCM held on 18 April 2021. These minutes are attached to the report accompanying these financial statements. The PCC members who served during the year were:

<p><i>Ex officio</i> The Reverend Ian Whitley (<i>Incumbent appointed formally to PCC on 18 April 2021</i>) The Reverend Nigel Hinton (<i>Associate Vicar</i>)</p> <p><i>Elected Members</i> Clive Cobby (<i>Church Warden</i>) Raymond Daines (<i>Church Warden</i>) Ros Hinton (<i>Deanery Synod, Elected 18 April 2021</i>) David Jessup (<i>Treasurer</i>) Jim Lee (<i>Deanery Synod</i>) Cynthia Taylor (<i>Deanery Synod, Resigned 18 April 2021</i>) Graham Taylor (<i>Deanery Synod, Resigned 18 April 2021</i>)</p>	<p><i>Other elected Members</i> Susan Calamassi (<i>Deanery Synod until 18 April 2021</i>) Katherine Cobby William Davies Vanessa Gemmell (<i>Elected 18 April 2021</i>) Jackie Harrison (<i>Elected 18 April 2021</i>) Ann Mackie Zoe Nichols (<i>Resigned 18 April 2021</i>) John Pordum Wendy Rose (<i>Resigned 18 April 2021</i>) Rosemary Williams</p>
--	---

The full PCC meets at least six times during the year. The process for appointment of PCC members is set out in the Church Representation Rules and they are elected by those members of the congregation of St John’s who are on the electoral roll of the Church. They are responsible for making decisions on all matters of general concern and importance to the Parish including decisions on how the funds of the PCC are to be spent.

Objectives and Activities (including Public Benefit)

The PCC is committed to enabling as many people as is possible to worship at the Church and to become part of the community at St John’s. The PCC maintains an overview of Anglican worship throughout the Parish and makes suggestions on how it services the many groups that live within it. Services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning activities for the year, consideration is given to the Charity Commission's guidance on public benefit and in particular, the supplementary guidance on charities for the advancement of religion. This is enabled through worship and prayer, provision of pastoral care as well as missionary and outreach work.

Financial Review

The results for the year have continued to be severely impacted by the Covid pandemic.

Page 7

At the start of the year, the PCC anticipated a deficit in the order of £19,000. This situation was exacerbated by the emergent need to repair the roof to the Centenary Room. This was initially expected to cost well in excess of £20,000.

The situation financially turned around completely. This was mainly due to legacies of £13,000 and extremely generous donations from some members of the congregation. As a result, a modest surplus for the year of just over £4,000 was achieved.

As things return to normal after Covid, the financial situation should improve. In particular, full letting of the Parish Room should be achievable. That said, the financial situation is still fragile. A substantial proportion of the recurring income is vested in regular giving from disproportionately few people. Sadly, as people pass on, the regular planned giving, which is our main source of income, needs to be replenished. Ultimately that must come from less senior members of the church.

One focus for 2022 must be to encourage additional new younger members to join St Johns and contribute regularly to the costs of running the church. PCC are grateful to a few younger members in 2021 who have made that move. Covid frustrated further progress on this front in 2021.

A new Mission Action Plan is being formulated and will be rolled out in 2022.

The PCC is mindful that a number of our regular supporters such as the Roland Callingham Foundation and the Dormansland Carnival Committee have been unable to help us financially to the extent they have in previous years. The League of Friends of St John's have kindly signalled their ability to help financially, but the church's own projects and initiatives have themselves been limited by Covid. We acknowledge the long-term commitment and work in supporting us to date and in the future, from all our loyal supporters.

We are grateful to Dormansland Parish Council and Surrey County Council for their valuable grants and gifts that have helped on a number of fronts and are also grateful to a number of individuals for their generous donations. (The Churchyard Grant of £2,000 from the DPC budget to 31 March 2022 was received after the year end. In 2021 it was received before the yearend)

Income from the Parish Room continued in 2021 at a reduced level, as a direct result of Covid. We are grateful to Anne van Vliet for managing the bookings and collection of hiring dues, in addition to editorial support to Village Voice. We are sad that Dormansland Pre-School has decided to cease activities in the Parish Room and thank them for such support as users of the rooms for many years. Whilst sad, we are pleased to note that Little Chums Pre-School/Forest School, will carry on in running a pre-school through 2022. We are also grateful to our other regular Parish Room users who have grappled with changing rules and constraints.

The income generated by Village Voice from advertising and donations has also suffered from Covid. We continue to support the enhanced appearance and quality of printing, commensurate for such an important source of news, editorial and service advertising to the village, aided by some grant income. Thanks are due to Roz Daly for co-ordinating advertising income, Tom Windsor for doing the editorial role (until Michael Mackie kindly took up the job), En Route for printing and the distribution team for their work.

The charitable giving has had to drop this year as a natural consequence of the lack of activity in a year dominated by Covid. The PCC are committed to restoring charitable giving by St John's to more usual levels in normal times.

Capital Commitments and Future Developments

At 31 December 2021, the PCC had non-contracted commitments to continue with the development of the new Quiet Area for Reflection in the churchyard. This expenditure will mainly be covered by funding already promised.

Another development in 2022 will see the introduction of live streaming of services from the church. This will allow those unable to attend in person to see and hear the services live, whether regular events or indeed weddings and funerals. The expenditure on this project will be from funds already provided, which include a donation from the Diocese of Southwark.

Reserves Policy

The PCC is committed to a policy of retaining sufficient free reserves in order to be able to sustain continued activities in the event of any unforeseen temporary reduction in income or unexpected major expense. At 31 December 2021 this requirement for free reserves was approximately £20,000 (2020 £20,000). It is estimated as 3 months normal expenditure which is in accordance with PCC intent and adopted policy.

Free reserves at 31 December 2021 amounted to £21,891 (2020 £17,961). This amount is calculated as total general funds less the unfunded commitment to purchase church equipment. These free reserves do not include designated reserves of £70,000, which have not been committed.

Page 8

Continued Operations

The cash results for the last two years are not totally satisfactory. Whilst the PCC are taking actions to minimise future deficits, a successful program to return to a sustainable surplus situation is required in 2022. There are significant reserves to absorb deficits, but it is important to manage finances in order to produce at least recurring surpluses and hence secure a long-term sustainable situation.

The PCC will continue to focus on further integration with community activities in the village of Dormansland, in order to attract additional church attenders and also those interested in engaging with its wider activities, with the objective of continually striving to become more relevant.

The PCC encourage any attenders at church who are not already members of one of the planned giving schemes to consider joining one and, where possible, to do that under Gift Aid provisions. These provisions enable recovery of 25% of amounts donated from HMRC at no cost to the donor. During 2022, we shall be encouraging regular donors to migrate their existing standing orders to the Parish Giving Scheme that we have recently joined. The PGS eases administration and facilitates keeping regular contributions up to date.

The PCC is not aware of any concerns that might impact the Charity's ability to continue operating in normal fashion for the foreseeable future.



David Jessup FCA Honorary Treasurer to the PCC

24 March 2022

Accounts

Report of the Independent Examiner to the Parochial Church Council of St John the Evangelist, Dormansland

Charity Number 1127745

I report on the financial statements of the Parochial Church Council of St John the Evangelist, Dormansland, for the year ended 31st December 2020 which are set out on pages 2 to 5.

Respective responsibilities of the Council members and Examiner

The Charity's Council members are responsible for the preparation of the financial statements and they consider that an audit is not required for this year under section 144 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b)) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the Charity's Council members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the financial statements did not accord with the accounting records; or
- the financial statements did not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



R J E Bamford, FCA
Chartered Accountant

Dated: 11 March 2021

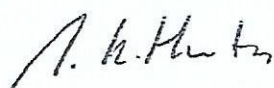
9 Peter Avenue
Oxted
Surrey
RH8 9LG

	Unrestricted Funds		Restricted	Total	Total
	General	Designated	Funds	2020	2019
Receipts and Payments Account	£	£	£	£	£
Receipts					
<i>Voluntary Receipts</i>					
<i>Regular Giving</i>					
Planned Giving	27479			27479	27471
Collections and other giving	929			929	3889
Income tax recovered	8543		125	8668	10712
<i>Other voluntary receipts</i>					
Donations (note2)	3280		5250	8530	13638
Grant for upkeep of churchyard		2000		2000	4000
<i>Receipts from activities for generating funds</i>					
Village Voice- donations and adverts		3188		3188	4457
Letting the Parish Room & Centenary Room	410	8627		9037	14168
Fundraising and Appeals (note 3)	6989			6989	6045
<i>Receipts from church activities</i>					
Fees for weddings and funerals	6504			6504	5776
<i>Receipts from investments</i>					
CBF deposit account interest	473		10	483	627
Total Receipts	54607	13815	5385	73807	90783
Payments					
<i>Church activities</i>					
Diocesan parish share	43100			43100	42240
Church running expenses	10590			10590	12753
Clergy expenses	3404			3404	2858
Cost of services	1373			1373	5352
Cost of AV system	0			0	11390
Maintenance of buildings and organ	2426		100	2526	2488
Quinquennial review	0			0	1028
Printing, stationary and computer	642			642	204
Printing the Village Voice	530	3188	500	4218	6635
Maintenance of Parish Room	0	3679	2052	5731	5982
Maintenance of churchyard	4668	2000		6668	4500
Charitable giving (note 4)	1367		2990	4357	3659
<i>Cost of generating funds</i>					
Cost of fundraising	0			0	647
Total Payments	68100	8867	5642	82609	99736
Excess of payments over receipts (-)	-13493	4948	-257	-8802	-8953
Transfers between funds (note 6)	4948	-4948	0	0	0
	-8545	0	-257	-8802	-8953
Cash funds at 1 January 2020	26906	70000	4596	101502	110455
Cash funds at 31 December 2020	18361	70000	4339	92700	101502

	Unrestricted Funds		Restricted	Total	Total
	General	Designated	Funds	2020	2019
	£	£	£	£	£
Cash Funds					
Nat West Bank current account	10184	0	0	10184	14009
CBF Deposit Funds	8168	70000	4339	82507	87484
Petty Cash float	9	0	0	9	9
Total cash assets	18361	70000	4339	92700	101502
Other Monetary Items					
Income Tax Recoverable for 2020	8500	0	0	8500	8500
Other Assets					
Chalice	1200	0	0	1200	1200
Collator	1	0	0	1	1
Boiler	2172	0	0	2172	3022
Cooker	59	0	0	59	89
Hand dryers	221	0	0	221	346
Blinds	480	0	0	480	640
AV Equipment	10413	0	0	10413	15620
	14546	0	0	14546	20918
Liabilities					
Other Liabilities	0	0	0	0	0

The attached notes on pages 4 and 5 form part of these financial statements

The Financial Statements on pages 2 to 5 were approved by the Parochial Church Council on 11 March 2021 and are signed on their behalf by:



The Reverend Nigel Hinton (Chairman)



David Jessup (Honorary Treasurer)

Notes to the Financial Statements

1 Accounting Policies

Basis of Accounting

The Financial Statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006, as amended by the provisions of the Charities Act 2006 using the Receipts and Payments basis with items recognised at cost or transaction value and in accordance with applicable accounting standards.

2 Restricted Donations

	2020	2019
	£	£
<i>Mission Fund donations:</i>		
Donations by individuals (2020 £481 credited to general funds see note 6)	0	1583
Donations from the League of Friends of St Johns	0	5000
Total Mission Fund Donations	<u>0</u>	<u>6583</u>
Grants for introduction of a chairlift	1000	1300
Grants for the production of the Village Voice	500	800
Grants for the maintenance of the Parish Room	0	250
Grant for Messy Church	0	227
Grant for the Christmas Tree	100	100
Donations for Dormansland people suffering unduly from Covid	3650	0
	<u>5250</u>	<u>9260</u>

3 Fundraising and Appeals (gross income)

	2020	2019
	£	£
Fundraising and social events	66	2100
Bishop's Lent Appeal	145	345
Harvest Appeal	90	623
Haig Fund - Remembrance Day	69	310
Christmas Appeal to include Christingle collections	422	1552
Floodlighting Appeal	370	1115
September General Appeal	5827	0
	<u>6989</u>	<u>6045</u>

4 Charitable Giving

	2020	2019
	£	£
Age Concern-Oxted	600	600
Bishops Lent Appeal	145	594
Haig Fund (Remembrance)	200	310
<i>From Harvest Appeal (in 2020 the Harvest Appeal was limited due to Covid)</i>		
(2019 Water Aid)	0	483
(2019 Toilet Twinning)	0	120
<i>From Christmas Appeal and Christingle collections:</i>		
Welcare (2019 Crisis from Christmas)	197	442
Children's Society (2020 and 2019)	225	669
(2019 Starlight Children's Foundation)	0	442
Covid relief in Dormansland payments	2990	0
	<u>4357</u>	<u>3659</u>

5 Emoluments, Fees and Honoraria paid to members of the PCC, their related parties and others.

	2020	2019
Organists and musicians, including temporary organists	£130	£3,574
Parish Room management--collecting hire charges and maintenance	£87	£1,040

None of the above were to members of PCC and all were for services to PCC. There were no other payments to PCC members or their related parties except for reimbursement of Parish expenditure incurred in the course of their normal duties.

6 Funds**Designated Funds**

These funds are general funds which have been designated by the PCC for the particular purpose shown. These funds remain unrestricted and the PCC will move any surplus to other general funds as deemed appropriate.

	Parish Room Maintenance	Village Voice	Churchyard	Church Building Improvement	Total
	£	£	£	£	£
At 1 January 2020	20000	0	0	50000	70000
Income	8627	3188	2000	0	13815
Expenditure in the year	3679	3188	2000	0	8867
Transfer to general fund	4948	0	0	0	4948
At 31 December 2020	<u>20000</u>	<u>0</u>	<u>0</u>	<u>50000</u>	<u>70000</u>

The Church Building Improvement and Parish Room Funds comprises cash designated for future improvements. Income from Parish Room lettings, the Village Voice and Churchyard Grant are designated for related expenditure. All the reserved amounts above are set by the PCC and are reviewed annually.

Restricted Funds

These funds comprise revenue donations or grants for a specific PCC activity intended by the donors

	Mrs J Rever Parish Room Fund	Stairlift Fund	Covid Relief	Other restricted Donations and Appeals	Total Restricted Funds
	£	£	£	£	£
At 1 January 2020	3296	1300	0	0	4596
Donations received in the year (note 2)	10	1000	3775	600	5385
Expenditure in the year	2052	0	2990	600	5642
At 31 December 2020	<u>1254</u>	<u>2300</u>	<u>785</u>	<u>0</u>	<u>4339</u>

At 31 December 2019, the Audio Visual project to which the Mission fund was applied was complete. At that date, expenditure was in excess of £542 of income. This excess was charged to general funds at 31 December 2019. In the year to 31 December 2020, £481 was received for the Mission fund which was hence credited directly to general funds. This Mission Fund is therefore regarded as closed.

The Covid Relief fund is for the benefit of people living in Dormansland suffering undue stress and hardship as a result of Covid. At 31 December 2020 this comprised;

	Donations received	Donations made	Remaining balance
	£	£	£
Donations received directly by the PCC, including related Gift Aid	1275	651	624
Amounts donated to third parties and held to their account by the PCC	2500	2339	161
	<u>3775</u>	<u>2990</u>	<u>785</u>

St John the Evangelist, Dormansland
Annual Report of the Parochial Church Council
For the year ended 31 December 2020

Reference and Administrative Details

The Parochial Church Council of St John the Evangelist, Dormansland ("the PCC") has the responsibility of co-operating with the incumbent, a vacant position during the year subsequently filled by the Reverend Ian Whitley and with the Associate Vicar, the Reverend Nigel Hinton, in promoting the ecclesiastical Parish of Dormansland in the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The Parish is joined with that of Lingfield to comprise a United Benefice. It is a charity registered with the Charity Commission in England and Wales, registration number 1127745. The address for correspondence is St John's Vicarage, The Platt, Dormansland, Surrey, RH7 6QU.

The attached financial statements are prepared under the Church Accounting Regulations 2006 using the Receipts and Payments basis with items recognised at cost or transaction value unless otherwise stated and in accordance with applicable accounting standards.

Structure, Governance and Management

Members of the PCC are the managing Trustees of St John's and therefore have the responsibility of Charity Trustees. They are either ex officio or elected by the Annual Parochial Church Meeting ("APCM") in accordance with the Church Representation Rules and a list of those can be found in the minutes of the APCM to be held on 18 April 2021. These minutes are attached to the report accompanying these financial statements. The PCC members who served during the year were:

<p><i>Ex officio</i> The Reverend Nigel Hinton (<i>Incumbent</i>)</p> <p><i>Elected Members</i> Raymond Daines (<i>Church Warden</i>) Clive Cobby (<i>Church Warden</i>) David Jessup (<i>Treasurer</i>) Susan Calamassi (<i>Deanery Synod</i>) Jim Lee (<i>Deanery Synod</i>) Cynthia Taylor (<i>Deanery Synod</i>) Graham Taylor (<i>Deanery Synod</i>)</p>	<p><i>Other elected Members</i> Katherine Cobby William Davies Ann Mackie Zoe Nichols John Pordum Wendy Rose Rosemary Williams</p> <p><i>Secretary to PCC but not a member of PCC</i> Phil Durell (<i>Resigned in the year</i>)</p>
---	---

The full PCC meets at least six times during the year. The process for appointment of PCC members is set out in the Church Representation Rules and they are elected by those members of the congregation of St John's who are on the electoral roll of the Church. They are responsible for making decisions on all matters of general concern and importance to the Parish including decisions on how the funds of the PCC are to be spent.

Objectives and Activities (including Public Benefit)

The PCC is committed to enabling as many people as is possible to worship at the Church and to become part of the community at St John's. The PCC maintains an overview of Anglican worship throughout the Parish and makes suggestions on how it services the many groups that live within it. Services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning activities for the year, consideration is given to the Charity Commission's guidance on public benefit and in particular, the supplementary guidance on charities for the advancement of religion. This is enabled through worship and prayer, provision of pastoral care as well as missionary and outreach work.

Financial Review

The results for the year have been severely impacted by the Covid pandemic. However, despite that, overall, the deficit in cash flow has been contained as marginally less than in 2019.

The following table is an estimate of the impact that Covid has had on the net deficit in comparison to last year, plus other factors that have resulted in only this relatively small net year-to-year movement.

	£'000	£'000
Covid related impact		
Reduction in amounts from collections in services	-3.0	
Lost income from lettings of Parish Room and Centenary Room	-5.1	
Lost revenue from Village Voice advertising	-1.3	
Lost income from regular donors, appeals and fundraising activity	-4.9	
	<u>-14.3</u>	
But the organist was not replaced, and other service costs were less	4.0	
Church running costs such as electricity and gas were less	2.2	
Net estimated Covid related impact		-8.1
Resultant general appeal in September -- donations		5.8
Other fluctuations year to year that would have occurred anyway		
Reduced recovery of Gift Aid tax 2020 because income dropped 2019	-2.0	
The AV Mission appeal ended 2019 & negative cash flow not repeated	4.8	
2019 had an artificial doubling up of churchyard grant due to timing	-2.0	
2019 quinquennial review costs were non-recurring	1.0	
	<u>1.8</u>	
Other fluctuations year to year (net)		0.6
Net fluctuation year to year (2019 £8953 cf 2020 £8802 per page 2)		<u>0.1</u>

Hence it could be argued that the Covid impact could have been a lot worse.

In seeking to understand the underlying trends, at a high level, if the annual appeal is maintained at the sort of amounts that were produced in September 2020, then as things return to normal after Covid, the financial situation would be getting closer to a breakeven point. In addition, the PCC have agreed a reduction of 5% in the Parish Share for 2021, rather than the more normal inflationary increase. That will reduce costs in 2021 by approximately £2,000.

That said, it is still a fragile financial situation because a lot of recurring income is vested in regular giving from relatively few people. Sadly, as people pass on, the regular planned giving, which is our main source of income, needs to be replaced. Ultimately that must come from less senior members of the church. One focus for 2021 must be to encourage more new younger members to join St Johns and contribute regularly to the costs of running the church. PCC are grateful to a few younger members in 2020 who have made that move.

The PCC is mindful that a number of our regular supporters such as the Roland Callingham Foundation and the Dormansland Carnival Committee have been unable to help us financially to the extent they have in previous years. The League of Friends of St John's have kindly signalled their ability to help financially, but the church's own projects and initiatives have themselves been limited by Covid. We acknowledge the long-term commitment and work in supporting us to date and in the future, from all our loyal supporters.

We are grateful to Dormansland Parish Council and Surrey County Council for their valuable grants and gifts that have helped on a number of fronts and are also grateful to a number of individuals for their generous donations.

Income from the Parish Room was considerably reduced as above but nonetheless we are grateful to Anne van Vliet for managing the collection of hiring dues and the premises, in addition to editorial support to Village Voice. We are also pleased that Dormansland Pre-School has continued to use the facilities for their activities where practical and are grateful for that. We are also grateful to our other regular Parish Room users who have grappled with changing rules and constraints.

The income generated by Village Voice from advertising and donations was also reduced as above. We continue to support the enhanced appearance and quality of printing, commensurate for such an important source of news, editorial and service advertising to the village, aided by some grant income. Thanks are due to Roz Daly for co-ordinating advertising income, Tom Windsor for editorial, En Route for printing and the distribution team for their work.

The charitable giving has had to drop this year as a natural consequence of the factors described above. The PCC are committed to restoring charitable giving by St John's to more usual levels in normal times.

Capital Commitments

At 31 December 2020, the PCC had non-contracted commitments to install a chairlift at a cost of c. £2,700. This project has been greatly assisted by a generous grant of £1,300 from Surrey County Council and a further donation of £1,000 from a kind individual. The chairlift will connect the main

body of the church to the Centenary Room, to ease movement around the building for those less mobile. These funds are included within these financial statements with the expenditure to be incurred in 2021.

Reserves Policy

The PCC is committed to a policy of retaining sufficient free reserves in order to be able to sustain continued activities in the event of any unforeseen temporary reduction in income or unexpected major expense. At 31 December 2020 this requirement for free reserves was approximately £20,000 (2019 £20,000). It is estimated as 3 months normal expenditure which is in accordance with PCC intent and adopted policy.

Free reserves at 31 December 2020 amounted to £17,961 (2019 £24,842). This amount is calculated as total general funds less the unfunded commitment to purchase church equipment. These free reserves do not include designated reserves of £70,000, which have not been committed.

Continued Operations

The cash results for the last two years are not totally satisfactory. Whilst the PCC are taking actions to reduce future deficits, a successful program to return to a small surplus situation is required in 2021. There are significant reserves to absorb deficits, but it is important to manage finances in order to produce at least recurring surpluses and hence secure a long term sustainable situation.

The PCC will continue to focus on further integration with community activities in the village of Dormansland, in order to attract additional church attenders and also those interested in engaging with its wider activities, with the objective of continually striving to become more relevant.

The PCC encourage any attenders at church who are not already members of one of the planned giving schemes to consider joining one and where possible, to do that under Gift Aid provisions, which enable recovery of 25% of amounts donated from HMRC.

The PCC is not aware of any concerns that might impact the Charity's ability to continue operating in normal fashion for the foreseeable future.



David Jessup FCA Honorary Treasurer to the PCC

11 March 2021