

Registered Charity number 1127744

St Paul's Methodist Church, Crawley

**Report of the Trustees and Unaudited Financial Statements
for the Year Ended 31 August 2021**

St Paul's Methodist Church, Crawley

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St Paul's Methodist Church, Crawley

REFERENCE AND ADMINISTRATIVE DETAILS

Year Ended 31 August 2021

Minister: Rev Melvyn Cooke

Trustees: Rev F. Al-Hassan
Mrs J. Bower
Mr M. Bower
Mrs A. Brown
Mrs V. Collins
Rev M. Cooke
Mrs Y. Ellard
Mrs D. Ford
Mrs S. Ford
Mrs B. Gillet
Mr R. Gorringer
Mrs E. Grant
Mrs S. Jones
Dr B. Jones
Mrs J. Jordan
Mr P. Jordan
Ms R. Lewis
Mrs J. Mason
Rev C. McKie
Mrs C. Ofield
Mr M. Ofield
Mr G. Ridgway

Full name of the Church: St Paul's Methodist Church

Alternative name: Crawley Methodist Church

Registered Charity Number: 1127744

Principal address St Paul's Methodist Church, Woodfield Road,
Northgate, Crawley, West Sussex, RH10 8ER

Independent examiner: Yvette How MAAT

Investment Bankers: Central Finance Board of the Methodist Church

St Paul's Methodist Church, Crawley

REPORT OF THE TRUSTEES

Year Ended 31 August 2021

The Trustees submit their annual report and unaudited financial statements for the year ended 31-August 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) as amended by the update bulletin (effective 1 January 2015).

Objectives and Activities

Objectives

St Paul's Methodist Church Mission is to: Unite in Faith, Worship in Faith, Grow in Faith, Share the Good News, Make Disciples, and Serve in Love.

Note: 'Faith' refers to the Christian faith and Good News' refers to the Gospel of Jesus Christ.

The Church also supports and contributes to the purposes of the Methodist Church which are the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

Activities

The activities of St Paul's Methodist Church are designed to meet the objectives of the mission statement and, by doing so, to benefit its members, its congregation and the wider public, by supporting Christians as they seek to worship God and to live out their faith, by sharing the Christian message, by helping those in need, and by working for social justice. A list of the main, regular activities is given below. This list does not include one-off special events. For a fuller description of the activities, please see the church website: www.crawleymethodistchurch.com

Activities List

Sunday Worship Services	Prayer Meetings
Tea Services	Loaves and Fishes (Community Café)
House Groups	Pastoral Visiting
Fellowship Groups	Flower Ministry
Kings' Kids and King's Teens (Sunday Schools)	Community Use of the Building
Fun Friday (Children, Youth and Family evening)	Fund Raising for others
Young Peoples' Singing Group	

St Paul's Methodist Church, Crawley

REPORT OF THE TRUSTEES

Year Ended 31 August 2021

Public Benefit

The trustees have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives in planning its future activities. In particular, they have considered how planned activities will contribute to the aims and objectives they have set.

Achievements and Performance

Senior Steward's report

Worship

Services at St Paul's were suspended from the start of the Covid lockdown in March 2020. As the lockdown started to ease in September 2020, we began a mix of short services with no singing and a small socially distanced congregation in the church, livestreamed services with some music but no congregation and pre-recorded services with singing by a small choir and no congregation.

Children and young people participated as much as was possible in the recorded services, by singing in the Young People's Singing Group, presenting the Bible readings, and being recorded welcoming viewers to the livestream.

Since Covid restriction were greatly eased in July 2021, we have held short Sunday services in church with limited singing. The congregation are still asked to maintain social distance and to wear face coverings. These services are streamed live on Facebook. The number of people attending live services has remained below pre-Covid numbers. Services will continue to be streamed each week.

We said farewell to our minister at the end of July 2021 as he moved to a new appointment. We look forward to the present Circuit Superintendent becoming our minister in September 2021, and to welcoming a Deacon to the ministerial team from October.

Supporting children and young people

From April 2020 to February 2021 a monthly activity sheet was sent by email to church families with young children. Zoom worship services for young people were held twice a week from February to mid-May. After that, groups of young people were permitted to meet again on church premises and 'Fun Friday' evenings were started so that the children and young people could get to know each other and their leaders again by joining in a short service and having social time.

Church property

Plans for essential replacement of the Sanctuary roof continued through discussions with the architects and are now ready for submission for planning permission. Whilst the premises were largely empty and unused, the sports hall and several other rooms were re-decorated.

Caring for the people of the church and holding meetings

From the time lockdown came into effect in March 2020, a weekly newsletter called Extraordinary News was produced to keep the congregation connected together. As well as church news it included articles and items to inform, entertain and amuse. It was circulated by email to everyone with an email address. Printed copies were posted to those without.

Whilst visiting people at home was restricted, our Pastoral Carers and many others kept in touch with everyone by email and telephone, particularly with those living alone.

St Paul's Methodist Church, Crawley

REPORT OF THE TRUSTEES

Year Ended 31 August 2021

The business of church committees was conducted via Zoom meetings and email.

A Fellowship Group meeting via Zoom for bible study, prayer, mutual support and encouragement was started in February 2021 and is still going strong.

Community use of the church

All room bookings were cancelled when we entered the first Covid lockdown in March 2020, which continued through to the end of August. From September to mid-December 2020, when Covid Rules & Regulations were relaxed, a number of well-being, exercise and support groups were able to return to the Church and take up their room bookings once more.

When further restrictions were introduced in December 2021 all of the groups that fell within the Support Group category were able to continue meeting on a weekly basis. We then had a large increase in bookings when lockdown was once again eased.

From September 2021, we expect bookings to increase considerably. as everyone becomes more confident and able to see the additional cleaning measures put in place for their well-being.

Local outreach and charitable fund-raising

The church café had to close from mid-March 2020 until August 2021 due to Covid restrictions. We expect to re-open the café in September 2021.

Our usual annual fund-raising events for Action for Children and Methodist Homes could not take place due to Covid. We encouraged supporters of these charities to donate online. Monthly fund-raising coffee mornings for many different charities also ceased.

We were able to raise £617 for Christian Aid during May 2021 by asking supporters to donate via Christian Aid's own e-envelope scheme.

Looking ahead

This very unusual year, dominated by the Covid pandemic, has brought us new challenges. We had to quickly embrace new ways of using technology, such as recording and live-streaming worship and holding meetings via Zoom. We greatly increased our use of email and social media as channels of communication to keep the church family informed and connected together. We see value in the continued use of these technologies in the future and will continue learning to better utilise them.

Joyce Jordan, Senior Steward

St Paul's Methodist Church, Crawley

REPORT OF THE TRUSTEES

Year Ended 31 August 2021

Financial Review

Overview

At the start of the year, the Covid pandemic was having a significant impact on the Church, and it was difficult to predict how this would play out during the financial year. As a precautionary response, the Church set two budgets, a worst-case 'austerity' budget with a £20,000 deficit and a 'normal' budget with a £4,000 surplus. Initially the Church worked to the austerity budget, transitioning gradually towards the normal budget as the pandemic impact eased and the financial position improved.

As a result of the two lockdowns in the first half of the year, the Church building was closed, and many of the normal Church activities were cancelled for a considerable proportion of the year. This situation reduced both income and expenditure and the outcome was an end of year surplus of £4,484 in the General Fund and a surplus of £6,037 in the Designated Funds.

The Church was able to use the closure periods as an opportunity to carry out several building repair, redecoration, and refurbishment projects. Some of these projects made parts of the building unusable while the work was in progress and would have resulted in loss of lettings income if the building had been open.

The progress of the project to replace the Sanctuary roof and refurbish the Sanctuary has been slowed down by the pandemic but it is now at the planning permission stage. The project will be funded from the Redevelopment & Refurbishment Restricted Fund, which holds the legacy received last year. As a part of this project, the Hall was redecorated so that it can be used for worship while the work on the Sanctuary is taking place.

The declining trend in active membership remains an issue and has been exacerbated by the pandemic and the unavoidable cancellations of many activities. If this trend is not reversed, income from pledges, offerings and donations will continue to drop and the Church will have a shortage of volunteers to run the mission critical activities. The Church's highest priority is to grow the church by sharing the gospel and making disciples.

Income and Expenditure

General Fund

Most of the Church's income is from Pledges, Offerings and Donations, and from Property Lettings.

Pledges are normally paid by bank standing order or by enclosing cash or cheque in a pledge envelope placed into the collection made at services. As a result of the pandemic, most of our congregation now use standing order or direct bank transfer. This has helped to ensure that pledges continue to be received. The income from pledges was in line with the budget and marginally above the previous year. Loose Cash Offerings were greatly reduced because collections were not taken when the Church was closed and have been constrained by Covid prevention measures. Donations were also lower than last year. Overall, income from giving to the General Fund was £1,795 less than last year and £10,262 less than two years ago. The primary cause of this reduction in income from giving may be the pandemic but it is also probable that the declining trend in active membership is beginning to have an impact.

Lettings stopped during the lockdowns and this resulted in a significant loss of income. However, income from lettings recovered rapidly after the closures and was very promising in the second half of the year. Without the excellent second half of year performance, the loss of lettings income would have been much greater. The strategy of maximising lettings income to strengthen the financial position, which has been pursued in recent years, has enabled the Church to withstand the financial impact of the pandemic.

St Paul's Methodist Church, Crawley

REPORT OF THE TRUSTEES

Year Ended 31 August 2021

The Loaves and Fishes Café was not operational for almost the entire year and this reduced both the yearly income and expenditure.

Most of the General Fund expenditure is incurred on the Circuit Assessment (used by the Circuit to pay Ministers' stipends and related costs, and to pay the District Assessment); the costs of running the Church building (maintenance, cleaning and lettings salaries, energy and other utilities, etc.); and the costs of running the Church's activities.

Circuit Assessment was in line with budget predictions and building maintenance expenditure was lower than predicted. Expenditure on cleaning and lettings salaries was reduced through furloughing under the Government scheme. There were also significant savings on energy and other utility costs during the periods in which the building was closed.

Overall, General Fund income was £10,341 less than the previous year and £32,249 below the normal budget prediction and General Fund expenditure was £11,525 less than the previous year and £33,195 below the normal budget prediction. The impact of the Coronavirus pandemic was the cause of these significant variations.

At the end of the year there was a General Fund surplus of £4,484, which was in line with the normal budget prediction and £1,184 higher than the previous year General Fund surplus.

Designated Funds

The Church received a legacy of £6,000, which has been allocated to Redevelopment and Refurbishment Designated funds. There was no expenditure in the Designated Funds.

Restricted Funds

Expenditure on decorating the hall and other refurbishments to the building reduced the Restricted Funds balance by £17,909, after taking into account the small amount of income from interest.

Assets

No new assets were added during the financial year. The building has been revalued in accordance with the accounting policy.

Funds and Reserves

The General Fund reserves of the Church (i.e. the net current General Fund assets) at 31st August 2020 were £77,987., which is in line with the reserves policy.

At 31st August 2021 the total net current assets of all the Church funds was £508,519 and the total of all the Church funds (i.e. including fixed assets) was £4,968,997.

Going Concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Future Plans

We plan to worship and serve God, and to share His love with the community, by continuing to pursue the vision expressed in our mission statement.

Our priorities for the year ahead include church growth, fellowship, human resources, and building improvements to our building.

Our aim is to:

- grow the church by sharing the gospel and making disciples
- engage more people in fellowship based on Bible study, prayer, mutual support and encouragement
- address our growing shortage of human resources
- make our buildings fit for purpose

We are seeking to follow where the Holy Spirit leads and at this stage we plan to pursue the following strategies:

- promote more widely all that St Paul's offers through a variety of advertising media and methods including social media and invitation by the congregation.
- make worship more accessible, welcoming, relevant and engaging, particularly for those who are unfamiliar with Church
- expand and enhance the provision for families, children and young people
- expand and enhance the Fellowship Groups and further develop fellowship and pastoral support
- maximise human resources by prioritising, recruiting, succession planning
- replace the Sanctuary roof
- refurbish the Sanctuary and other parts of our building

We also plan to continue running all the activities listed in the activities section of this report.

St Paul's Methodist Church, Crawley

REPORT OF THE TRUSTEES

Year Ended 31 August 2021

Structure, Governance and Management

The governing document for the church is the Deed of Union (1932) and Methodist Church Act (1976)

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church (CPD) by order of the annual conference.

The members of St Paul's Methodist Church Council are the Charity Trustees, membership being made up of church office holders, Minister, and representatives appointed by the Church at the General Church Meeting (the Church's Annual General Meeting).

Day to day management of the church is undertaken by the Church Leadership Team together with the Minister. The Leadership Team is appointed by the Church Council.

Basis of preparation and legal framework

The Charity's annual report and accounts for the year ended 31 August 2021 have been prepared in accordance with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard (FRSSE) 2015

Trustee Training

A range of guidance produced by Methodist Connexion to support the effective running of the church and the role of Trustees is given to the Church Trustees at various meetings and / or training sessions.

Related Parties

The Church is part of the Redhill and East Grinstead Circuit which is part of the South East District and is also accountable to the Methodist Conference.

The internal organisation(s) linked to this church are:

St Paul's Methodist Church Women's Fellowship

Risk Management

The major risks have been identified and recorded by the Trustees with professional advice taken as required. There is a regular annual review process undertaken and recorded.

Income and Expenditure is being monitored in total and is compared with the approved annual budget on a quarter yearly basis to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

Safeguarding

St Paul's Methodist Church commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice in the circuit and in the churches.

St Paul's Methodist Church commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

Reserves Policy

The General Reserves Policy for the Church is to hold a minimum sum equivalent to 6 months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on the church building and / or to be able to continue, in the short term, funding planned activities in the event of any inability to raise the full expenses including the assessment payable to the Circuit.

St Paul's Methodist Church, Crawley

REPORT OF THE TRUSTEES

Year Ended 31 August 2021

Investment Policy

A low-risk liquid position is maintained. The Deposit Fund administered by the Central Finance Board of the Methodist Church is utilised to deposit any funds surplus to immediate requirements.

Exemptions from Disclosure

There are no exemptions from disclosure.

Funds held as custodian trustee on behalf of others

The Church holds no funds as a custodian trustee on behalf of others.

St Paul's Methodist Church, Crawley

STATEMENT OF FINANCIAL ACTIVITY

Year Ended 31 August 2021

	Notes	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year total funds
Income and endowments from:						
Donations and legacies	4					
Pledges and offerings		46,539	—	—	46,539	47,164
Donations		1,520	—	—	1,520	5,220
Gift Aid tax refunds		10,707	—	—	10,707	12,027
Legacies		—	6,000	—	6,000	418,438
Income from charitable activities	5					
Fund raising		23	—	—	23	188
Loaves and Fishes		205	—	—	205	4,849
Other charitable activities		7	—	—	7	312
Other trading activities	6					
Lettings		30,672	—	—	30,672	33,895
Investments	7	79	36	578	693	3,006
Other income	8					
Internal organisations		—	0	—	0	551
Miscellaneous income		—	—	—	—	—
Total income		89,751	6,037	578	96,366	525,650
Expenditure on:						
Salaries, NIC and pension costs	9	11,003	—	—	11,003	12,219
Circuit Assessment		39,000	—	—	39,000	39,000
Maintenance of Church buildings and proper	12	15,607	—	18,487	34,094	35,577
Utilities (insurance, energy, water, etc)	13	16,058	—	—	16,058	11,811
Internal Organisations		—	—	—	—	240
Grants and Donations	14	371	—	—	371	90
Loaves and Fishes		—	—	—	—	1,433
Other expenditure	15	3,229	—	—	3,229	7,982
Total expenditure		85,267	—	18,487	103,754	108,352
Net income / (expenditure) resources before transfer		4,484	6,037	(17,909)	(7,388)	417,298
Transfers						
Gross transfers between funds - in		—	—	—	—	—
Gross transfers between funds - out		—	—	—	—	—
Other recognised gains / losses						
Gains / losses on investment assets	16	—	—	—	—	113,044
Gains on revaluation, fixed assets, charity's own use		—	—	—	—	—
Net movement in funds		4,484	6,037	(17,909)	(7,388)	530,342
Reconciliation of funds						
Total funds brought forward		4,533,982	32,913	409,491	4,976,386	4,446,044
Total funds carried forward		4,538,465	38,950	391,583	4,968,997	4,976,386

Note: Components may not sum to totals because of rounding to the nearest pound

St Paul's Methodist Church, Crawley

BALANCE SHEET

Year Ended 31 August 2021

	Notes	General Fund	Designated Funds	Restricted Funds	At 31/08/2021	At 31/08/2020
					£	£
Fixed assets						
Tangible assets	16	4,460,478	—	—	4,460,478	4,460,478
Fixed assets		4,460,478	—	—	4,460,478	4,460,478
Current assets						
Debtors	17	5,504	—	—	5,504	1,193
Cash at bank and in hand	17	76,048	38,950	405,717	520,714	517,552
Current assets		81,552	38,950	405,717	526,218	518,745
Liabilities						
Creditors: Amounts falling due in one year	18	3,564	—	14,134	17,698	2,837
Net current assets less current liabilities		77,987	38,950	391,583	508,519	515,908
Total assets less current liabilities		4,538,465	38,950	391,583	4,968,997	4,976,386
Total net assets less liabilities		4,538,465	38,950	391,583	4,968,997	4,976,386
Represented by	21					
Unrestricted						
Unrestricted - General fund		4,538,465	—	—	4,538,465	4,533,982
Designated						
Designated - Hymn Book Fund		—	100	—	100	100
Designated - Outreach Hospitality		—	510	—	510	510
Designated - Redevelopment & Refurbishment		—	37,865	—	37,865	31,829
Designated - Benevolence		—	28	—	28	28
Designated - Youth		—	—	—	—	—
Designated - Choir - Internal Organisation		—	—	—	—	—
Designated - WF - Internal Organisation		—	446	—	446	446
Restricted						
Restricted - Redevelopment & Refurbishment		—	—	391,583	391,583	409,491
Funds of the church		4,538,465	38,950	391,583	4,968,997	4,976,386

Note: Components may not sum to totals because of rounding to the nearest pound

St Paul's Methodist Church, Crawley
NOTES TO THE FINANCIAL STATEMENTS
Year Ended 31 August 2021

In the following notes the components of tables may not sum to totals because of rounding to the nearest pound.

1. Basis of accounting

The financial statements have been prepared under the Charities Act 2011 in accordance with the 2015 version of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) as amended by the update bulletin (effective 1 January 2015).

2. Funds

The funds held constitute: General Funds held for any purpose of the Church which are Unrestricted. Restricted funds which are held for a narrower purpose including those for internal organisations. Details of each material fund are disclosed in note 21. Any funds may be represented by more than just cash.

3. Accounting policies

Basis

These accounts have been prepared on the basis of historical cost, except that investments are shown at their market value at the end of the year, on the accruals basis to show a true and fair view of the Church's financial position and activities.

Income

Income is included in the Statement of Financial Activities (SOFA) when the Church becomes entitled to the resources, and the trustees are reasonably certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

Expenditure

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the Church to pay out resources.

Grants

Grants made by the Church from its own funds are recognised in full at the time of agreement or when the Church accepts that there is a legal or operational obligation to make the payment.

VAT

Since the Church is not VAT registered, all input VAT is charged with the expenses to which it refers.

Tangible fixed assets for use by the Church

These are capitalised if they can be used for more than one year, and individually cost at least £1,000. The freehold property is shown at cost, based on the insurer's valuation.

St Paul's Methodist Church, Crawley

NOTES TO THE FINANCIAL STATEMENTS

Year Ended 31 August 2021

Depreciation

Assets having an initial cost of £1,000 or less are written off in full in the year of acquisition. Furniture and Fittings of a durable nature having an initial cost greater than £1,000 are depreciated at the rate of 10% per annum on a straight-line basis. Computer and Electronic equipment having an initial cost greater than £1,000 are depreciated at 25% per annum on a straight-line basis.

Investment Properties

Investment properties - no property is currently deemed to not be held for the long-term purposes of the charity.

Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable. Any gains or losses on revaluation at the year-end are shown in the SOFA.

Debtors and Prepayments

Debtors include outstanding lettings invoices in August.

Creditors

Creditors include outstanding items relating to utilities, telephones, etc. in August.

Volunteers

A certain amount of time is expended on the charity's activities, which is donated free of charge. It is not possible to quantify the value of time given and accordingly it is neither recorded as donated income or as expense in the financial statement.

4. Donations and legacies

	Unrestricted	Designated	Restricted	This year	Last year
1200 - Envelope Scheme & Direct bank receipts	46,211	—	—	46,211	45,428
1220 - Offering - Loose Cash	328	—	—	328	1,737
1230 - Donations	1,100	—	—	1,100	4,995
1260 - Contributions From Ext Orgs	420	—	—	420	225
1250 - Tax Reclaimed On Gift Aid	10,707	—	—	10,707	12,027
1255 - Legacies	—	6,000	—	6,000	418,438
Donations and legacies Totals	58,766	6,000	—	64,766	482,849

5. Charitable activities

	Unrestricted	Designated	Restricted	This year	Last year
1340 - Other Fund Raising	23	—	—	23	188
1410 - Loaves & Fishes	205	—	—	205	4,849
1310 - Catering	—	—	—	—	80
1420 - Refreshments At Services	7	—	—	7	232
Income from charitable activities Totals	235	—	—	235	5,349

St Paul's Methodist Church, Crawley
NOTES TO THE FINANCIAL STATEMENTS
Year Ended 31 August 2021

6. Other trading activities

	Unrestricted	Designated	Restricted	This year	Last year
1300 - Property Lettings	30,672	—	—	30,672	33,895
Other trading activities Totals	30,672	—	—	30,672	33,895

7. Investment income

	Unrestricted	Designated	Restricted	This year	Last year
1510 - CFB General Dep a/c Interest	79	—	—	79	448
1511 - CFB Redev Dep a/c Interest	—	36	—	36	185
1514 - CFB Project Dep a/c Interest	—	—	578	578	2,373
Investments Totals	79	36	578	693	3,006

The Church holds three interest-bearing Methodist Church Central Finance Board (CFB) deposit accounts

1. **CFB General Deposit Account:** used primarily to hold on deposit General and Benevolence funds that are not immediately required.
2. **CFB Redevelopment Deposit Account:** used to hold on deposit Redevelopment and Refurbishment designated funds until they are required
3. **CFB Project Deposit Account:** used to hold on deposit the Redevelopment and Refurbishment restricted funds until they are required.

8. Other income

	Unrestricted	Designated	Restricted	—	Last year
1610 - Income - Int Org	—	—	—	—	551
Other income Totals	—	—	—	—	551

9. Paid employees

	Unrestricted	Designated	Restricted	This year	Last year
4010 - Salaries - Cleaners	6,547	—	—	6,547	7,400
4011 - Salaries - Lettings	4,456	—	—	4,456	4,819
Salaries, NIC and pension costs Totals	11,003	—	—	11,003	12,219

The Church has two part-time paid employees and the average salary was £9,759 per annum including furlough scheme payments, and £5,502 per annum excluding furlough payments.

10. Paid trustees

Vanessa Collins, Trustee, is employed as a cleaner and was paid £9,549.39 during the 2020-21 financial year, which included furlough scheme payments of £3206.60.

St Paul's Methodist Church, Crawley

NOTES TO THE FINANCIAL STATEMENTS

Year Ended 31 August 2021

11. Fees for examination or audit of the accounts

2019-20	Independent Examination Fee	£300
2020-21	Independent Examination Fee	£300 (provision)

12. Maintenance of Church buildings and property

	Unrestricted	Designated	Restricted	This year	Last year
4200 - Property Maintenance	12,759	—	7,155	19,914	22,310
4210 - Property Redevelopment	—	—	13,832	13,832	5,475
4225 - Grounds Maintenance	1,325	—	(2,500)	(1,175)	5,719
4250 - Window Cleaning	198	—	—	198	882
4252 - Cleaning Materials	863	—	—	863	1,191
4255 - Cleaning	462	—	—	462	—
Maintenance of Church buildings and property Totals	15,607	—	18,487	34,094	35,577

13. Utilities

	Unrestricted	Designated	Restricted	This year	Last year
4220 - Gas	7,261	—	—	7,261	2,945
4230 - Electricity	2,066	—	—	2,066	1,572
4240 - Water	857	—	—	857	701
4245 - Waste Disposal	1,029	—	—	1,029	823
4260 - Telephone and Broadband	572	—	—	572	608
5050 - Insurance	4,273	—	—	4,273	5,162
Utilities (insurance, energy, water, etc) Totals	16,058	—	—	16,058	11,811

14. Grants and donations

	Unrestricted	Designated	Restricted	This year	Last year
2000 - Gifts & Donations	—	—	—	—	20
2300 - Benevolence - Disbursements	371	—	—	371	70
Grants and Donations Totals	371	—	—	371	90

St Paul's Methodist Church, Crawley

NOTES TO THE FINANCIAL STATEMENTS

Year Ended 31 August 2021

15. Other expenditure

	Unrestricted	Designated	Restricted	This year	Last year
2100 - Worship Resources	868	—	—	868	1,527
2120 - Choir Expenses	—	—	—	—	144
2130 - Printing, Postage & Stationery	1,109	—	—	1,109	317
2200 - Junior Church & Youth	—	—	—	—	(94)
2201 - Performing Arts Project	—	—	—	—	2,233
2310 - Benevolence - Friary lunches	—	—	—	—	128
3020 - Publicity & Church Growth	—	—	—	—	22
3025 - Publicity new	—	—	—	—	295
3030 - Messy Church	—	—	—	—	513
3040 - Church Growth	23	—	—	23	1,431
3050 - Web Site development	175	—	—	175	193
4205 - Property Letting Expenses	672	—	—	672	787
4300 - Miscellaneous Expenses	32	—	—	32	111
5000 - Treasurer/Stewardship	75	—	—	75	75
5010 - Professional Fees	275	—	—	275	300
Other expenditure Totals	3,229	—	—	3,229	7,982

16. Tangible assets

This Year (2020-2021)

	Church (non-investment) land and buildings	Fixtures, fittings, and Equipment	Total
	£	£	£
Cost or valuation			
At beginning of the year	4,460,478	-	4,460,478
Additions	-	-	-
Disposals	-	-	-
Revaluations	-	-	-
Transfers	-	-	-
At end of the year	4,460,478	-	4,460,478
Depreciation and impairments			
At beginning of the year	-	-	-
Disposals	-	-	-
Depreciation	-	-	-
Impairment	-	-	-
Transfers	-	-	-
At end of the year	-	-	-
Net book value at beginning of the year	4,460,478	-	4,460,478
Net book value at end of the year	4,460,478	-	4,460,478

St Paul's Methodist Church, Crawley

NOTES TO THE FINANCIAL STATEMENTS

Year Ended 31 August 2021

Previous Year (2019-2020)

	Church (non-investment) land and buildings	Fixtures, fittings, and Equipment	Total
	£	£	£
Cost or valuation			
At beginning of the year	4,347,434	-	4,347,434
Additions	-	-	-
Disposals	-	-	-
Revaluations	113,044	-	113,044
Transfers	-	-	-
At end of the year	4,460,478	-	4,460,478
Depreciation and impairments			
At beginning of the year	-	-	-
Disposals	-	-	-
Depreciation	-	-	-
Impairment	-	-	-
Transfers	-	-	-
At end of the year	-	-	-
Net book value at beginning of the year	4,347,434	-	4,347,434
Net book value at end of the year	4,460,478	-	4,460,478

17. Analysis of current assets

Debtors and prepayments	This year	Last year
Prepayments	3,250	543
Accrued income	1,995	(582)
Other debtors	258	1,231
Total debtors and prepayments	5,504	1,193
Analysis of cash at bank	This year	Last year
Bank balance held in HSBC Bank	14,937	10,593
Bank balance held in CFB	505,331	506,513
Bank balance held in Nationwide Bank	446	446
Total Cash at Bank	520,714	517,552

St Paul's Methodist Church, Crawley
NOTES TO THE FINANCIAL STATEMENTS
Year Ended 31 August 2021

18. Analysis of current liabilities and long-term creditors

<i>Current Liabilities</i>	This year	Last year
Trade Creditors	17,108	2,634
Other Creditors	590	202
Total Current Liabilities	17,698	2,837

19. Capital commitments and contingent liabilities

At the 31st August 2021 the Church has no capital commitments. No Contingent liabilities were identified at 31st August 2021.

20. Loans and creditors due after one year

There were no creditors due after one year in the financial year 2020-2021.

21. Detailed analysis of individual fund movements

Unrestricted funds

General Fund: for the running costs of the Church and the Church building, including the Church activities, the Circuit Assessment and any costs not covered by the other funds.

Designated funds

Hymn Book Fund: for replacing and/or updating hymn books.

Redevelopment & Refurbishment Fund: for redeveloping and refurbishing the Church buildings and resources.

Benevolence Fund: for disbursements to those in need and support for those in poverty.

Outreach Hospitality Fund: for funding refreshments and other hospitality expenses for outreach events and activities.

Women's Fellowship Fund: for running the Women's Fellowship, which is an internal organisation.

Restricted funds

Redevelopment & Refurbishment Fund: for redeveloping and refurbishing the Church buildings. All donations given specifically for the purpose of this fund, and any proceeds from fundraising specifically advertised as raising money for this purpose, are placed in this fund. It complements the identically named designated fund above.

St Paul's Methodist Church, Crawley

NOTES TO THE FINANCIAL STATEMENTS

Year Ended 31 August 2021

This Year (2020-2021)

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances carried forward
Unrestricted						
General - General fund	4,533,982	89,751	85,267	—	—	4,538,465
Sub-totals	4,533,982	89,751	85,267	—	—	4,538,465
Designated						
Hymn Book Fund	100	—	—	—	—	100
Outreach Hospitality Fund	510	—	—	—	—	510
Redevelopment & Refurbishment Fund	31,829	6,036	—	—	—	37,865
Benevolence Fund	28	—	—	—	—	28
Women's Fellowship Fund	446	—	—	—	—	446
Sub-totals	32,913	6,037	—	—	—	38,950
Restricted						
Redevelopment & Refurbishment Fund	409,491	578	18,487	—	—	391,583
Sub-totals	409,491	578	18,487	—	—	391,583
Totals	4,976,386	96,366	103,754	—	—	4,968,997

Previous Year (2019-2020)

Fund and type	Fund balances brought	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances carried forward
Unrestricted						
General	4,417,638	100,092	96,792	—	113,044	4,533,982
Sub-totals	4,417,638	100,092	96,792	—	113,044	4,533,982
Designated						
Hymn Book Fund	100	—	—	—	—	100
Outreach Hospitality Fund	510	—	—	—	—	510
Redevelopment & Refurbishment Fund	27,651	4,178	—	—	—	31,829
Benevolence Fund	11	18	—	—	—	28
Womens' Fellowship Fund	135	551	240	—	—	446
Sub-totals	28,406	4,747	240	—	—	32,913
Restricted						
Redevelopment & Refurbishment Fund	—	420,811	11,320	—	—	409,491
Sub-totals	—	420,811	11,320	—	—	409,491
Totals	4,446,044	525,650	108,352	—	113,044	4,976,386

St Paul's Methodist Church, Crawley
NOTES TO THE FINANCIAL STATEMENTS
Year Ended 31 August 2021

22. Related party transactions

Name of related party	Relationship	Description of transaction	Payments to related party during the year £	Value of gifts to related party during the year £
Redhill and East Grinstead Methodist Circuit	Methodist Church	Payment of Circuit Assessment	39,000	-
Total Related Party Transactions			39,000	-

23. Donations

Donations made to other organisations by the Church from Church funds or from Internal Organisation funds which are not itemised elsewhere.

There were none made this year.

24. Events after the reporting period

There were no reportable events after the reporting period.

St Paul's Methodist Church, Crawley

DECLARATION

Year Ended 31 August 2021

This Report of the Trustees and these Financial Statements were approved by the Church Council on 22nd January 2022, via email because of the Covid pandemic. This approval was confirmed and the accounts signed at the Church Council Meeting on 6th February 2022 on behalf of the Church Council by


Signature:

Name: MELVYN COPE

St Paul's Methodist Church, Crawley
INDEPENDENT EXAMINER'S REPORT
To the Trustees of St Paul's Methodist Church

This Report is on the Church Accounts for the year ended 31st August 2021

Respective responsibilities of Trustees and Examiner

The Church's trustees are responsible for the preparation of the accounts. The Church's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (effective January 2015) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011;
- to follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the Charities act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

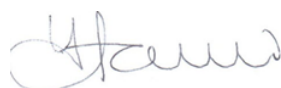
Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 130 of the Charities Act 2011.
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Yvette How MAAT

Signature:



Relevant Professional qualification or body: MAAT

Address: 6 Frailey Close, Maybury, Woking, GU22 8EB

Date: 30 March 2022