

OFFINGTON PARK METHODIST CHURCH

England & Wales · Charity number 1127681

Details

Other names OPMC

Status Registered

Legal form Previously excepted

Registered 2009-01-22

Register [View on the Charity Commission register](#)

Contact

Address Offington Park Methodist Church
South Farm Road
Worthing
BN14 7TN

Phone 01903205722

Email office@offingtonpark.org.uk

Website www.offingtonpark.org.uk

Activities

Objects: The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of -(a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;(b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organisation of the Methodist Church;(c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;(d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

Activities: Place of Worship

Classification

- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Area of benefit: UNDEFINED. IN PRACTICE LOCAL
- West Sussex

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2025-08-31 | £313,155 | £275,924 | - | - |
| 2024-08-31 | £177,430 | £168,817 | - | - |
| 2023-08-31 | £182,142 | £141,073 | - | - |
| 2022-08-31 | £150,276 | £142,836 | - | - |
| 2021-08-31 | £119,477 | £133,820 | - | - |

Trustees

| Name | Role | Appointed |
|----------------------------------|-------|------------|
| Rev Dawn Rosemary Carn | Chair | 2016-09-01 |
| ADAM JOHN COOK | | 2019-04-28 |
| ALISON MARGARET WRIGHT | | 2015-05-01 |
| Barry Spooner | | 2024-08-01 |
| CAROLYN DEBORAH WILLIAMS | | 2021-05-01 |
| CATHERINE LOUISE BURGESS | | 2022-01-01 |
| Charlotte Gould | | 2019-04-28 |
| Emily Jane Wilson | | 2023-05-01 |
| Francis John Patrick Knight | | 2023-07-01 |
| GILLIAN POWELL | | 2022-07-21 |
| Hilary Ann Colbourn | | 2021-05-01 |
| JACQUELINE MARGARET BROWN | | 2021-05-01 |
| JEANNE MICHELE FUNNELL | | 2021-05-01 |
| JOHN EDWARD BISHOP | | 2022-11-01 |
| JOY ELIZABETH BARNES | | 2016-05-16 |
| KEVIN THOMAS HARMER | | 2022-01-01 |
| Karen Pamela Clayton | | 2024-08-01 |
| Lee Michael Newman | | 2022-05-01 |
| Lesley SKINNER | | 2017-04-30 |
| MICHAEL ERNEST JAMES POWELL MIAA | | |
| NICHOLAS HENRY SKINNER | | 2022-05-01 |
| PAMELA ANN FROST | | 2022-07-21 |
| Rev Rosemarie Elaine Gaye Clarke | | 2024-12-01 |
| Rosalyn Merrick | | 2024-08-01 |
| Terry Edmondson | | 2024-09-01 |

OFFINGTON PARK METHODIST CHURCH

England & Wales - Charity number 1127681

Accounts

Offington Park Methodist Church

Trustees Report for the year ending 31 August 2025

1. Objectives and activities

In setting our objectives and planning our activities the Church Council meets at least three times a year under the leadership of the presbyter in Pastoral Charge.

Our mission is to be a powerful spiritual influence in the community and a visible expression of God's inclusive love. We aim to achieve this by developing the worship, social and outreach activities that currently exist, and by seeking new ways to extend to others the fellowship of the Church family.

2. Achievements and performance

The Church funds are detailed in the Church accounts.

In the course of the year Offington Park Methodist Church has provided regular acts of public worship on Sundays and other significant days of the Christian year. Worship has been enhanced by introducing café worship each month which, along with breakfast church, messy church and fun church, enables families to access worship regularly. A monthly midweek service of Holy Communion is celebrated on the third Wednesday of each month and every second Sunday in the month during the 10.30am service. All services are accessible from screens within the church and all Sunday services are now live-streamed with a growing number of our elderly congregation joining on line. We are grateful to our Lay Worker, who, as part of his pastoral responsibilities helps those who need it with equipment set up advice. Our worship is further enhanced by the variety of music offered using our band, the organ and videos on screen. All Christian festivals are marked and the community attendance at these is very popular, especially Christingle. In the course of the year the Church has held a number of fund-raising and social events to which members of the wider community have been invited. The Church has offered hospitality to the wider community by hosting a weekly Luncheon Club for around 50 elderly people, some from the congregation and others from Guild Care. The Church provides opportunities for Christian education through its regular Bible Study Group and three house-groups. The Church makes its premises available to the wider community, through Zach's café (a free drop-in held in the church space for all ages) which is increasingly well supported as it is open from Monday to Thursday all year round (excluding Easter and Christmas). The Lighthouse Soft Play has been more popular than we could ever have imagined and is run by a full time Community Development Worker and a part time Deputy Community Development Worker. It also encourages our older young people to volunteer and teaches them transferrable life skills. Schools and colleges have approached us to host work experience students and those studying for their Duke of Edinburgh award.

The Church hosts several social groups including Knit 'n' Natter, Cameo and Offington Bells, a handbell ringing group. We also host a local church that has no physical building in which to meet. A yoga group and Women's Choir also meet regularly.

Two Rainbow units, two Brownie units and a Guide pack currently meet on the premises each week during term time. The Cubs and Scouts, which used to meet on the

premises, outgrew the space available to them and have now found another venue. Regular Parade services are held three times a year to which all these are invited.

The Church is always looking at ways to be good stewards of God's creation and has installed automatic lighting in most of its room and automatic handwashing in all of its refurbished toilets. Lighting is being replaced by LED's on a rolling basis as it wears out.

The new kitchen in September 2024 was fitted with Eco-efficient equipment.

2.1 Plans for future years

A full time Pioneer and part time Children's and Families Worker have been funded, initially for three years, by a very generous grant from the District and Connexion and the posts have been advertised. With the support of the Church family these posts will encourage growth in faith sharing in a new and accessible way to future generations.

The Allan Fletcher Hall, toilets and kitchen are scheduled to be upgraded and refurbished to ensure the building is fit for purpose and to better serve future generations.

The Church will continue to ensure that all those required to do so attend training appropriate to their role and we will continue to promote Equality, Diversity and Inclusion (EDI) across the church groups.

3. Financial Review

Please see the accompanying accounts.

There were no significant events during the year.

The Managing Trustees have every reason to believe that the Church is a going concern. Trustees do not foresee any factors that will significantly affect the financial performance or position in the next year or two.

The church holds no freehold property.

The church's principal sources of funds are from the free-will gifts of the members of the congregation and from fund-raising events.

3.1 Investment policy and performance

To comply with Methodist Standing Orders, monies for long-term investment are lodged with the Trustees for Methodist Church Purposes (TMCP). These sums are invested in unitised investments or held on deposit. The investment returns are close to tracking the movements on the FTSE100 index. The deposit mirrors the deposit rates available elsewhere. The Managing Trustees' investment policy is aligned with that of the CFB and TMCP because these organisations take into consideration the social, environmental and ethical considerations, both negatively and positively, that make investments suitable for the Methodist Church.

Short term deposits are lodged directly with the Central Finance Board (CFB) and attract good rates of interest.

3.2 Reserves Level and policy

Please see the accompanying Reserves Policy agreed by the Church Council. Reserve levels are clearly stated in the church accounts.

4. Trustees' Responsibilities

For each financial year ending on 31 August the Managing Trustees are required to prepare financial statements that give a true and fair view of the Church's financial activities during the year, and of its financial position at the end of the year. In preparing these financial statements the Managing Trustees must:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Follow applicable accounting standards
- Prepare accounts using The Methodist Church Standard Form of Accounts

The Managing Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and enables them to ensure that financial statements comply with the law. They are also responsible for safeguarding the assets of the Church and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

4.1 Risk

The Church is largely risk averse.

1. Structure, governance and management

The Church is governed by the Methodist Church Act (1976) and the Deed of Union (1932).

1.1 Structure

Offington Park Methodist Church is part of the West Sussex (Coast and Downs) Circuit. As such it is represented on the Circuit Meeting which meets four times a year. The Methodist Conference meets once each year as the supreme denominational body for all Methodist Churches.

1. Overall regulatory authority rests with the Methodist Conference.
2. The Connexional Office implements decisions made by the Conference and is responsible for the stationing of presbyters and deacons (collectively known as ministers) in individual Circuits within the District.
3. Connexional decisions are passed to the Chair of the District and the appropriate officers of the District for implementation.
4. The District passes down to Circuit level for implementation by the Superintendent Minister, ministerial staff and Circuit Stewards, and authority is delegated to the Circuit Meeting for certain matters.
5. The Circuit Meeting passes regulatory control down to Church Councils for local implementation by the presbyter, the Church Stewards, and other officers, and

this regulatory control is then exercised by the Church Councils as Managing Trustees of their charity.

5.2 Purpose of the Church

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church, and
- b) Any charitable purposes for the time being of any connexional, District, Circuit, local or other organisation of the Methodist Church, and,
- c) Any charitable purpose for the time being of any society, or institution subsidiary or ancillary to the Methodist Church, and
- d) Any purpose for the time being of any charity being a subsidiary or ancillary of the Methodist Church.

The primary purpose of Offington Park Methodist Church is to advance the Christian faith by providing opportunities for worship, Christian nurture and fellowship within the wider West Sussex Community.

5.3 Governance

The Church operates within a statutory framework of regulation and seeks to ensure that it follows Methodist Standing Orders. It relies on the Connexional Office at 25 Marylebone Road, London, NW1 5JR to provide guidance on changes that could affect the Church.

The members of the Church Council are appointed under the terms of S.O. 610(2). The Superintendent is *ex officio* chair of the Church Council but may delegate this task to other presbyters in the Circuit. The Church Council normally meets three times per year and deals with routine and exceptional matters. It oversees the work of other groups within the life of the Church.

5.4 Responsibilities of the Church Council

The responsibilities of the Church Council and other committees are set out in Standing Orders 603 – 604 of the Constitutional Practice and Discipline of the Methodist Church.

6. Reference and Administrative Details

6.1 Name of the Church

Offington Park Methodist Church

6.2 Charity Registration number

1127681

6.3 Superintendent Minister

The Rev Rosemarie Clarke

6.4 Presbyter in Pastoral Charge

The Rev Dawn Carn

6.5 Names of Managing Trustees

Rev Rosemarie Clarke

Rev Dawn Carn

Mike Powell

Gill Powell

Joy Barnes

John Bishop

Kevin Harmer

Roz Merrick

Karen Clayton

Terry Edmondson

Adam Cook

Bridget Quint

Michele Funnell

Alison Wright

Catherine Burgess

Carolyn Williams

Pam Frost

Emily Wilson

Nick Skinner

Hilary Colbourn

Tanya Griffith

6.6 Independent Examiner

Mr Keith Thacker

OFFINGTON PARK METHODIST CHURCH

STATEMENT OF ACCOUNT FOR YEAR ENDED 31 AUGUST 2025

| Income | £ |
|---|-------------------|
| Offerings | 77,057.23 |
| Circuit Assessment Rebate | 4,423.00 |
| Gift Aid on Offerings | 21,022.29 |
| Gift Day Receipts | 13,802.43 |
| Donations (General) | 2,365.14 |
| Lettings (Use of Premises) | 14,946.50 |
| Weddings and Funerals | 1,199.00 |
| Church Activities (Fundraising) | 5,498.50 |
| Spotlight Sales | 661.20 |
| Photocopier Income | 127.12 |
| Transport Receipts | 517.56 |
| Church Flowers | 67.50 |
| Solar Panel Income | 2,580.85 |
| Interest on Investments | 2,998.67 |
| Miscellaneous Income | 5,122.23 |
| Zach's Café | 18,488.80 |
| Tuesday Lunches | 9,032.00 |
| Our Calling (Worship) | 180.10 |
| Our Calling (Learning & Caring) | 2,605.00 |
| Our Calling (Service) | 0.00 |
| Our Calling (Evangelism) | 0.00 |
| Cleaning Receipts | 330.00 |
| Grants & Legacies | 26,364.05 |
| Lighthouse Soft Play Session Income | 53,140.59 |
| Lighthouse Party Income | 6,742.50 |
| Lighthouse Café Income | 43,005.01 |
| Lighthouse Other Income | 878.01 |
| Total Income | 313,155.28 |
| <i>General Fund receipts due to CFB funds</i> | <i>22,245.60</i> |

OFFINGTON PARK METHODIST CHURCH

STATEMENT OF ACCOUNT FOR YEAR ENDED 31 AUGUST 2025

Expenditure

| | |
|---|-------------------|
| Circuit Assessment | 92,020.00 |
| Salaries & Wages (excluding Lighthouse) | 18,149.86 |
| Insurance Premiums | 4,759.61 |
| Administration | 420.16 |
| Property Account | 25,996.43 |
| Gas Charges | 5,677.08 |
| Electricity Charges | 7,627.18 |
| Water Rates/Commercial Waste | 3,372.41 |
| Telecom inc Broadband | 1,915.18 |
| Cost of Fundraising | 1,510.19 |
| Photocopier Expenditure | 1,940.04 |
| Transport Expenses | 1,111.78 |
| Church Flowers | 197.96 |
| Fees & Charges | 746.14 |
| Miscellaneous Expenses | 1,398.65 |
| Digital Media | 2,198.59 |
| Wedding and Funeral Costs | 508.00 |
| Zach's Café Expenses | 5,727.42 |
| Tuesday Lunch Expenses | 2,235.24 |
| Organ & Piano Costs | 393.49 |
| Cleaning Expenses | 2,226.49 |
| Our Calling (Worship) | 829.70 |
| Leasing Charges | 8,058.14 |
| Our Calling (Learning & Caring) | 2,899.55 |
| Our Calling (Service) | 0.00 |
| Our Calling (Evangelism) | 0.00 |
| Lighthouse General Expenses | 17,033.14 |
| Lighthouse Party Expenses | 1,321.41 |
| Lighthouse Café Expenses | 23,968.84 |
| Lighthouse Other Expenses (Salaries) | 41,681.34 |
| Total expenditure | 275,924.02 |
| <i>Other fund expenses through bank</i> | <i>27,292.16</i> |

Net Surplus/Deficit(-)

37,231.26

| | |
|--|--------|
| <i>B/F Balance Others</i> | 0.00 |
| <i>Collections on behalf of Others</i> | 676.80 |
| <i>Payments on behalf of others</i> | 676.80 |
| <i>Net C/F Balance Others</i> | 0.00 |

Total Funds B/F

99,082.88

Unrealised Gain/Loss on TMCP Unit Revaluations

329.09

Net Surplus/Deficit(-)

37,231.26

OFFINGTON PARK METHODIST CHURCH

STATEMENT OF ACCOUNT FOR YEAR ENDED 31 AUGUST 2025

| | |
|---|---------------------------------|
| Net 'Other Fund' Movements (Internal CFB Transfers) | <u>5,046.56</u> |
| Total Funds C/F | <u><u>130,938.49</u></u> |

OFFINGTON PARK METHODIST CHURCH

STATEMENT OF ACCOUNT FOR YEAR ENDED 31 AUGUST 2025

STATEMENT OF FUNDS

| | |
|--|-------------------|
| Current Assets | |
| Bank | 24,674.43 |
| Central Finance Board | 68,889.94 |
| In Hand (Floats) | 315.00 |
| Cash Assets | 93,879.37 |
| Current Liabilities | |
| <i>Creditors (<1-year Loans)</i> | 10,000.00 |
| <i>Funds Collected for Others (Box 1)</i> | 0.00 |
| Liabilities | 10,000.00 |
| Net Assets Held Locally | 83,879.37 |
| | |
| Reserve General Funds Held at TMCP Manchester | |
| TMCP Trustee's Interest Fund | 845.41 |
| TMCP Managed Fixed Int Fund | 16,522.59 |
| TMCP Managed Mixed Int Fund | 29,691.12 |
| Net Reserves | 47,059.12 |
| | |
| TOTAL OPMC FUNDS | 130,938.49 |

ANALYSIS OF FUNDS HELD LOCALLY

| | |
|------------------------------------|------------------------|
| CAF Bank Current Accounts | |
| General Fund | 10,219.69 |
| Lighthouse Fund | 14,769.74 |
| | 24,989.43 |
| | |
| Central Finance Board | |
| General Fund | Unrestricted 43,150.93 |
| Lighthouse Reserve Account | Designated 21,771.24 |
| Eco Fund | Designated 327.93 |
| COP Project Fund | Restricted 0.00 |
| Dunning Bequest (Junior Youth) | Restricted 2,944.57 |
| OPYP Fund (Senior Youth) | Restricted 695.27 |
| Total Central Finance Board | 68,889.94 |
| | |
| Total Locally Held Funds | 93,879.37 |

ANALYSIS OF RESERVES

| | |
|-----------------------|------------------|
| Reserves | |
| Unallocated Reserves | 47,059.12 |
| Total Reserves | 47,059.12 |

ANALYSIS OF CREDITORS

| | |
|------------------------|------------------|
| 1-year Rolling Loan | 10,000.00 |
| Total Creditors | 10,000.00 |

OFFINGTON PARK METHODIST CHURCH

STATEMENT OF ACCOUNT FOR YEAR ENDED 31 AUGUST 2025

TOTAL OPMC Funds

130,938.49

| ANALYSIS OF GENERAL FUND HOLDINGS | 2023-24 | 2024-25 |
|---|------------------|-------------------|
| Central Finance Board (General Fund) | 8,470.78 | 43,150.93 |
| Central Finance Board (Lighthouse Fund) | 0.00 | 21,771.24 |
| Current Accounts | 27,283.04 | 24,989.43 |
| TMCP | 47,388.21 | 47,059.12 |
| General Creditors | 30,000.00 | 10,000.00 |
| Total General Fund | 53,142.03 | 126,970.72 |
| Other CFB Funds (Restricted and Designated) | 30,591.04 | 3,967.77 |
| TOTAL OPMC FUNDS | 83,733.07 | 130,938.49 |

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

| | |
|--------------------------|--------|
| Offington Park Methodist | Church |
|--------------------------|--------|

FOR THE YEAR ENDED
31 August 2025

| | | | |
|-----------------------------|---------|------------|-------|
| West Sussex (Coast & Downs) | Circuit | Circuit no | 36/08 |
|-----------------------------|---------|------------|-------|

Registered Charity - Charity Registration number

| |
|---------|
| 1127681 |
|---------|

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

| |
|--|
| |
|--|

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

| |
|---------------|
| Rev Dawn Carn |
|---------------|

Church Stewards:

| | |
|----------------|-----------------|
| Roz Merrick | Hilary Colbourn |
| Joy Barnes | Kevin Harmer |
| Gillian Powell | John Bishop |
| Barry Spooner | Terry Edmondson |
| | |
| | |
| | |

Treasurer:

| |
|----------------|
| Michael Powell |
|----------------|

| SECTION A | | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|-----------|---|--------------------|------------------|---------------------|------------------|
| | | £ | £ | £ | £ |
| a1 | RECEIPTS | | | | |
| a2 | Offerings and Tax recovered | 98,080 | | 98,080 | 97,492 |
| a3 | Bank and CFB interest and Investment income | 2,999 | | 2,999 | 4,243 |
| a4 | Lettings | 14,946 | | 14,946 | 20,456 |
| a5 | Other receipts | 196,922 | 208 | 197,130 | 55,239 |
| a6 | TOTAL RECEIPTS | 312,947 | 208 | 313,155 (a7) | 177,430 |

| SECTION B | | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|-----------|---|--------------------|------------------|---------------------|------------------|
| | | £ | £ | £ | £ |
| b1 | PAYMENTS | | | | |
| b2 | Circuit Assessment or Share | 92,020 | | 92,020 | 89,512 |
| b3 | Donations | | | | |
| b4 | Repairs and Maintenance | 26,390 | | 26,390 | 23,306 |
| b5 | Utilities (Insurances, water charges, heating & lighting) | 23,351 | | 23,351 | 18,814 |
| b6 | | | | | |
| b7 | Other payments | 133,208 | 955 | 134,163 | 37,185 |
| b8 | TOTAL PAYMENTS | 274,969 | 955 | 275,924 (b9) | 168,817 |

| SECTION C | | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|-----------|--|--------------------|----------------------|---------------------|--------------------|
| | | £ | £ | £ | £ |
| c1 | NET RECEIPTS/PAYMENTS FOR THE YEAR | (a6-b8) | 37,978 (747) | 37,231 | 8,613 |
| c2 | Total funds brought forward from last year | 83,733 | | 83,733 (c6) | 122,567 |
| c3 | Sub total | (c1+c2) | 121,711 (747) | 120,964 | 131,180 |
| c4 | Transfers and adjustments (investment revaluation) | 9,974 | | 9,974 (c7) | (47,447) |
| c5 | TOTAL FUNDS AT END OF YEAR | (c3+c4) | 131,685 (747) | 130,938 (c8) | 83,733 (c6) |

| SECTION D | | £ | £ |
|---|---|------------|-------|
| FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS | | | |
| d | (these amounts are not to be included in total receipts/payments figures above) | | |
| d1 | Balance brought forward from last year | | 60 |
| d2 | Offerings/Gifts - received for external organisations | 677 | 1,236 |
| d3 | Offerings/Gifts - passed to external organisations | 677 | 1,296 |
| d4 | BALANCE STILL TO BE PAID | (d1+d2-d3) | |

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

| INTERNAL ORGANISATIONS | Receipts | Payments | Net Receipts/ Payments | Adjustments | Opening balances | Closing balances |
|---|-----------------------|-----------------------|---------------------------|-------------|------------------|------------------|
| e1 Benevolence | | | | | 357 | 357 |
| e2 The Lighthouse Soft Play | | 15,350 | (15,350) | | 15,350 | |
| e3 | | | | | | |
| e4 | | | | | | |
| e5 | | | | | | |
| e6 | | | | | | |
| e7 | | | | | | |
| e8 Sub total of Internal Organisations funds | | 15,350 | (15,350) | | 15,707 (e11) | 357 (e12) |
| e9 Church accounts (totals brought forward from page 2 - totals column) | 313,155 (a7) | 275,924 (b9) | 37,231 | 9,974 (c7) | 83,733 (c6) | 130,938 (c8) |
| e10 TOTAL CASH FUNDS HELD BY CHURCH | 313,155 | 291,274 | 21,881 | 9,974 | 99,440 (x) | 131,295 (y) |
| | TOTAL RECEIPTS | TOTAL PAYMENTS | | | | |

Continue on a separate sheet if necessary and bring the totals forward

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2020

| | OPENING BALANCES | CLOSING BALANCES |
|--|------------------|------------------|
| f1 Cash in hand | 325 | 325 |
| f2 Bank Current Account | 27,298 | 24,664 |
| f3 Bank Deposit Account | | |
| f4 Central Finance Board | 39,061 | 68,890 |
| f5 Trustees for Methodist Church Purposes | 47,388 | 47,059 |
| f6 Other funds | (30,339) | (10,000) |
| f7 SUB TOTAL - Church accounts | 83,733 (c6) | 130,938 (c8) |
| f8 Total funds held by Internal Organisations (the closing balance total from above) (e12) | 15,707 (e11) | 357 (e12) |
| f9 TOTAL CASH FUNDS HELD BY CHURCH | 99,440 (x) | 131,295 (y) |

SECTION G

OTHER ASSETS and LIABILITIES

| | At 01/09/2024 | At 31/08/2025 |
|--|------------------|------------------|
| g1 Investments (include Endowments) | | |
| g2 Land & Buildings (see notes re Insurance value) | £7.10m | £7.25m |
| g3 Other Assets | £318k | £400k |
| g4 Loan(s) - show amount outstanding at year end | | 10K |
| g5 Other Liabilities | | |

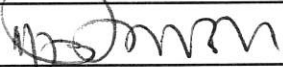
f4 Include only Funds held at the Central Finance Board
 f5 Include only Funds held at Trustees for Methodist Church Purposes
 g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

DECLARATIONS

Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer



Date

12/11/25

Name

MICHAEL POWELL

Address

20 St Lawrence Avenue Worthing BN14 7JF

Presentation to the *Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on
and were approved.

04/11/2025

Signature of the Chair of the meeting



Name of the Chair of the meeting

Rev Dawn Carn

Date

12/11/25

Independent Examiner's Report to the Trustees of the

Offington Park Methodist

Church

This Report is on the Church Accounts for the year ended 31st August

2025

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (~~other than that disclosed below~~*):

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply appropriate

(3) I have ~~have not~~* obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

* Please circle as appropriate

Name

Signature

Relevant Professional qualification or body

Address

Date

OFFINGTON PARK METHODIST CHURCH

England & Wales - Charity number 1127681

Accounts

Offington Park Methodist Church

Trustees Report for the year ending 31st Aug 2024

Objectives and activities

In setting our objectives and planning our activities the Church Council continues to meet six times a year under the leadership of the presbyter in Pastoral Charge.

Our mission statement - *this church exists to live the Good News of Jesus in word and action and build an inclusive community where everyone can come and fulfil their God-designed potential.*

The church is using Our Calling to focus on all areas of the church's life and has produced a growth plan under the headings of Worship, Learning and Caring, Mission and Evangelism. This is reviewed at Church Council meetings to focus our work.

Achievements and Performance

We continue to offer a wide range of services for all ages and are advertising appropriate services to the differing age groups and have settled into a monthly routine. We now have a printed booklet for families as well as our information booklet. Cafe Worship, Messy Church, Breakfast Church and Fun Church are all now being organised by teams and would value some new members. Early morning communion continues to attract a good number for those who prefer a quiet way to start the week. All services are well attended and the number of people joining us through streaming is increasing. A concerted effort is made to refer to the differing congregations as one, to promote unity within the church and we pray for each other at the different services. The Christingle services were well attended with many new faces from both Zachs and The Lighthouse. At Easter, Maundy Thursday, Good Friday, and Easter day early morning service followed by breakfast was rounded off by Easter Family Worship. All were well attended and valued by those who came. Our worship is rich and varied and we give thanks for Offbeat and Jubilate who continue to help lead our worship.

The church family are made up of a wide age range and we have been blessed with more new members this year. We recognise that most of the congregation are chronologically older. This led the Leadership Team and Church Council to pray and explore the vision which focused on the new mission project which became operational in June 2024.

The soft play (Lighthouse) opened on 2 June 2024 with a commissioning service led by Rev Dr David Hinchliffe the Chair of District. The main hall has been decorated, and a new floor laid, and now looks lighter and brighter. Existing toilets have been refurbished; the Mary Humphrey Hall has been repainted and the floor sealed to enable it to be a multifunctional space including a party room on Saturdays. The new kitchen was delayed, partly due to our underestimating the cost of a kitchen which met our high eco vision standard and the price increases of labour and materials. The other consideration was the families already engaging in The Lighthouse who asked us to remain open through the summer holidays. Needing also to upgrade our electricity to a three-phase supply led to an even bigger financial commitment, but with the added generosity of the congregation and an agreed loan from the Circuit as a safety net, the kitchen was successfully installed and received a 5* food rating from the Council. The focus of the soft play is to optimise the length of time we are able to engage with families with children from birth to the age of ten. This enables a longer time to build relationships which are a key to church growth.

Our Church Community and Development Worker is a joy to work alongside and she instils confidence in all the volunteers. We have successfully begun to attract young people who are wanting to complete their work experience with us. Grateful thanks are due to all those who give their time to develop this missional work. The Church Community and

Development Worker has worked tirelessly to put systems in place to ensure the smooth running of the sessions and also the exclusive use parties on a Saturday. She is also constantly exploring new ideas to engage with the wider community including reaching out to small organisations that cater for children with many varied needs and different abilities. She organises special sessions during the school holidays which parents and carers appreciate greatly. There has been no need to advertise other than on our own website and Facebook pages as those who attend recommend by word of mouth and that is priceless.

Zach's Drop-in Café continues to go from strength to strength, now also being used by the soft play attendees either before or after their session and the café is always busy. Adverts are put on the screens advertising coming events. The café counter area has now been extended and has become a user friendly space which is also more widely accessible. We are grateful to all the volunteers who serve and those who head up the team. Thursdays and Sundays are continuing to prove a challenge as the toys need to be packed away or put out and the chairs set out, but we are grateful to those who help with this task on a Thursday and some members of the congregation who help on a Sunday. More help would be much appreciated. The Wesley Room has now become the designated toy store.

The existing lay workers room has now been converted into a second toilet with changing facilities, automatic taps and lights to improve our eco credentials and to save us money. This provides for the growing needs throughout the week and to our congregation on a Sunday and has been much appreciated.

The Church Administrator working pattern was increased to nine hours over three days and this seems to be offering more consistent cover. Next year will see the need to replace the current administrator who is moving away and our Leadership Team will explore the best way forward for the new post. The Welcome Desk is working well and continues to be a successful way of taking the burden of workload away from the administrator, as well as being a welcoming face to all who visit the church building and a hub for our hirers for booking the premises.

Regular use of Facebook, our church website and a closed (by invitation only) group on Instagram gives the church a presence within the community and allows the young people to have safe contact with each other and their leaders. Last year, due to the preschool closing, the church was able to offer a designated area to our young people in the Mary Humphrey Hall to show our investment in them. This hall has been a valuable asset in the past, but built to be for short term usage. It has no damp course which is now becoming an increasing problem. The hall will need to be looked at over the next couple of years with a view to replacing it with a better structure. For the time being this hall acts as a party room on a Saturday and also hosts an increasing number of uniformed groups meeting of an evening.

Three youth leaders have led this small but dedicated and committed group of young people every fortnight. We appreciated time spent at the circuit youth weekend on the boat at Bosham and were especially delighted that a youth Alpha course proved popular and will continue on a Sunday evening. The youth have also attended 3-generate and will be going again in October 2025. The young people have representation on the church council and feel confident to join in the discussion when necessary and are always keen to help at social and fundraising events. We will say goodbye to two of them as they leave for University and wish them every blessing. Two new reps will be sought to replace them on Church Council.

Uniformed organisations continue to thrive. We are now looking into some groups remaining with us while others use a different venue as their numbers increase beyond the church's capacity to manage this. Dates of the three church parades a year are being

tweaked to fit in better with the leaders of the uniformed organisations in the hope that this will increase numbers attending. The minister and senior steward are now invited to attend Scout meetings periodically which has improved communication between the two groups.

Cameo, Knit 'n' Natter, and Bells meet regularly on the premises and provide opportunities to share gifts and skills.

The church and its members are upheld regularly by the powerhouse of prayer, a group which has met for many years for this purpose. Bible study is held weekly and has increased in the number attending. For those who are unable to come there is a zoom facility. We currently have four house groups meeting to offer spiritual support and deepening faith.

We continue to assess the way forward for our pastoral team work and carry out visits to those who are poorly, live alone, or are unable to attend church having been regular members and those who have been bereaved. Pastoral friends continue to make contact and are encouraged to pass on any concerns to us.

We have been delighted to welcome some new faces to our congregation and look forward to getting to know you better. A short membership course will be held in September for those wishing to explore membership, and a course in the summer will help people to speak more freely about their faith. We are also hoping to run an Alpha course in 2025.

All communion services are face to face at church and a team of people take extended communion out to those who are housebound, or unable to attend due to illness.

Tuesday lunches is always popular and attracts those who enjoy the chance to eat together. Guild Care continue to attend and we have been able to extend into the afternoon where games, chat and afternoon tea together round off the day and is an important mission stream which could be developed further over time.

We have been developing and extending our eco involvement with the new Eco team. The church grounds have new planters, a compost site, and we have exciting plans. We were especially pleased that the bird boxes the Brownies made for us are continuing to be used and a video was uploaded to our Facebook page showing our new visitors this year. We were delighted to be awarded the Silver Eco award this year and will now look at Gold status.

The church building lends itself to large gatherings and the Circuit and District make full use of this when holding larger services and meetings. The building is well equipped with screens which are used at services and events. The building has been well maintained by our property team.

The puppet team continue to enhance our worship and this year have also been involved in some outreach to other venues. It is hoped they will make some appearances at the soft play and a puppet workshop will encourage others to join the team.

Plans for future years

The church building is now working for us and helps to further our mission.

The Allan Fletcher Hall and kitchen will be decorated, refurbished and new doors fitted in the vestibule for easier access and to strengthen security. This will be paid for by gift day and a generous bequest.

Zach's café will continue to offer a free space to all generations in order to build relationships and attendees will be invited to appropriate faith festivals and social events throughout the year.

The soft play will continue to develop to support the community. Funding has been applied for from a Connexional initiative called New Places for New People to support two new roles to further encourage mission and faith building. If this application is accepted we will be advertising for a children and families worker and a pioneer to focus on growth over the next three years.

The rhythm of services seems to provide worship that covers all age ranges and there are no plans to change this in the foreseeable future.

My thanks to the stewards, Leadership Team and Church Council for their dedication to the roles they have been asked to fulfil. As you can see from this report, we continue to be a busy church open all week and having opportunities to witness to all generations. We take seriously the great commission, *'Therefore go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you. And surely I am with you always, to the very end of the age.'*

Rev Dawn Carn

Financial Review

The Examined Account for the year ending 31st August 2023 shows a General Fund surplus of £8,613.

Overall income was again aided by a rebate from the West Sussex (Coast & Downs) Circuit and a strong income stream from Zach's drop in café and play zone., although lettings income fell as a result of the main hall no longer being available for hire due to the soft play project. The soft play project in 2024 was classified as a reporting organisation, but will come 'on stream from the next church financial year.

The Church works hard to keep expenditure levels as low as possible and to keep the buildings in good repair. Our property focus was on making sure the ancillary facilities for the soft play project were completed to enable it to start on time and to function effectively.

Investment policy and performance

The General Fund comprises £35,753 held locally and £47,388 held in TMCP Model Trust Funds. Reserve funds performed well and realised a gain on revaluation of £2,915.

Reserves Level and policy

The Reserves Policy agreed by Church Council is a tiered approach as follows:

- a. A lower limit of 25% of turnover based on covering a significant 'one-off' expense (expected to be property-related). If the reserves fell below this level an action plan would be mandated to restore the minimum balances.
- b. A working band of 25%-50% of turnover would be considered the norm, wherein spend would be considered on a project by project basis which schemes merited funding.
- c. An upper limit of 50% of turnover, above which Church Council would actively consider spending.

Trustees' Responsibilities

For each financial year ending on 31st August the Managing Trustees are required to prepare financial statements that give a true and fair view of the Church's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements the Managing Trustees must:

- a. Select suitable accounting policies and apply them consistently
- b. Make judgements and estimates that are reasonable and prudent.
- c. Follow applicable accounting standards

- d. Prepare accounts to comply with the Charities SORP
- d. Keep proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and enables them to ensure that financial statements comply with the law.

Trustees must also safeguard the assets of the charity and take reasonable steps for the prevention and detection of fraud and other irregularities. The church operates within a sound control framework which allows it to function effectively. Processes in place are regularly reviewed and cover typical church activities such as recording and handling income, recording and controlling expenditure, management of restricted funds, effective budgeting, general financial controls and the review of investment holdings.

Structure, governance and management

The Church is governed by the Methodist Church Act 1976, the Deed of Union and the Model Trust Deeds of the Methodist Church.

Structure

Offington Park Methodist Church is part of the West Sussex (Coast and Downs) Circuit. As such it is represented on the Circuit Meeting which convenes four times a year. The Methodist Conference, with whom overall regulatory authority rests, meets once each year as the supreme denominational body for all Methodist Churches.

Governance

Overall regulatory authority rests with the Methodist Conference. The Connexional Office implements decisions made by the Conference and is responsible for the stationing of presbyters and deacons (collectively known as ministers) in individual Circuits within the District. Connexional decisions are passed to the Chair of the District and the appropriate officers of the District for implementation. The District passes down to Circuit level for implementation by the Superintendent Minister, ministerial staff and Circuit Stewards, and authority is delegated to the Circuit Meeting for certain matters. The Circuit Meeting passes regulatory control down to Church Councils for local implementation by the presbyter, the Church Stewards, and other officers, and this regulatory control is then exercised by the Church Councils as Managing Trustees of their charity.

Purpose of the Church

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of:

1. The Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church; and
2. Any charitable purposes for the time being of any Connexional, District, Circuit, local or other organisation of the Methodist Church; and
3. Any charitable purpose for the time being of any society, or institution subsidiary or ancillary to the Methodist Church; and
4. Any purpose for the time being of any charity being a subsidiary or ancillary of the Methodist Church.

The primary purpose of Offington Park Methodist Church is to advance the Christian faith by providing opportunities for worship, Christian nurture and fellowship within the wider Worthing Community.

Management

The Church operates within a statutory framework of regulation and seeks to ensure that it follows Methodist Standing Orders. It relies on the Connexional Office at 25 Marylebone Road, London, NW1 5JR to provide guidance on changes that could affect

the Church. The members of the Church Council are appointed under the terms of S.O. 610(2). The Superintendent is ex-officio chair of the Church Council but may delegate this task to other presbyters in the Circuit.

The Church Council normally meets six times per year and deals with routine and exceptional matters. It oversees the work of other groups within the life of the Church. The responsibilities of the Church Council and other committees are set out in Standing Orders 603 – 604 of the Constitutional Practice and Discipline of the Methodist Church.

Reference and Administrative Details

Name of the Church: Offington Park Methodist Church
Charity Registration number: 1127681
Superintendent Minister: The Revd Rosemarie Clarke MA
Presbyter in Pastoral Charge: The Revd Dawn Carn BA (Hons)

Managing Trustees 2023-24

Rev Dawn Carn
John Bishop
Adam Cook
Lesley Skinner
Jacqueline Brown
Joy Barnes
Hilary Colbourn
Kevin Harmer
Gill Powell
Mike Powell
David Gibbs
Alison Wright
John Carr
Elaine Carr
David Barnes
Michele Funnell
Charlotte Gould
Carolyn Williams
Catherine Burgess
Patrick Knight
Emily Wilson
Pamela Frost
Nicholas Skinner

Independent Examiner

Mr Keith Thacker

Offington Park Methodist Church
General Account for period 01/09/23 - 31/08/24

| | THIS YEAR | LAST YEAR |
|---|-------------------|------------------|
| | ### | ### |
| Income | £ | £ |
| Offerings | 76,817.67 | 72,792.58 |
| Circuit Assessment Rebate | 4,245.00 | 8,255.00 |
| Gift Aid on Offerings | 20,675.12 | 18,422.74 |
| Gift Day Receipts | 13,014.00 | 10,860.10 |
| Donations (General) | 4,513.27 | 4,425.60 |
| Lettings (Use of Premises) | 20,456.50 | 32,376.35 |
| Weddings and Funerals | 860.00 | 1,199.00 |
| Church Activities (Fundraising) | 2,419.35 | 9,374.76 |
| Spotlight Sales | 754.00 | 735.55 |
| Photocopier Income | 170.24 | 146.20 |
| Transport Receipts | 464.07 | 819.12 |
| Church Flowers | 125.00 | 135.00 |
| Solar Panel Income | 2,237.08 | 4,441.03 |
| Interest on Investments | 4,243.07 | 3,202.10 |
| Miscellaneous Income | 1,373.00 | 667.28 |
| Zach's Café | 14,142.54 | 10,204.28 |
| Tuesday Lunches | 7,488.57 | 3,392.89 |
| Church Activities (Our Calling) | 2,951.50 | 210.55 |
| Cleaning Receipts | 480.00 | 482.28 |
| Total Income | 177,429.98 | 182,142 |
| <i>Other fund income through bank</i> | <i>144,141.63</i> | <i>8,499.94</i> |
| | | |
| Expenditure | | |
| Circuit Assessment | 89,512.00 | 84,984.00 |
| Salaries & Wages | 14,626.84 | 9,846.40 |
| Insurance Premiums | 5,839.89 | 5,955.80 |
| Administration | 1,399.05 | 497.13 |
| Property Account | 22,228.08 | 10,132.54 |
| Gas Charges | 4,846.77 | 4,657.79 |
| Electricity Charges | 4,611.18 | 4,057.40 |
| Water Rates/Commercial Waste | 1,233.81 | 1,304.69 |
| Telecom inc Broadband | 2,281.92 | 1,266.30 |
| Church Activities (Our Calling) | 3,767.00 | 2,575.39 |
| Photocopier Expenditure | 2,362.73 | 3,227.29 |
| Transport Expenses | 972.94 | 525.48 |
| Church Flowers | 32.50 | 182.78 |
| Fees & Charges | 390.91 | 293.74 |
| Miscellaneous Expenses | 3,886.52 | 1,054.45 |
| Digital Media | 1,897.59 | 2,708.88 |
| Wedding and Funeral Costs | 100.00 | 175.00 |
| Zach's Café Expenses | 3,359.39 | 2,485.07 |
| Organ & Piano Costs | 1,077.48 | 689.97 |
| Cleaning Expenses | 2,893.72 | 3,842.75 |
| Worship Resources | 1,496.66 | 609.71 |
| Total expenditure | 168,816.98 | 141,073 |
| <i>Other fund expenses through bank</i> | <i>194,504.04</i> | <i>14,006.97</i> |
| | | |
| Net Surplus/Deficit(-) | 8,613 | 41,069.85 |
| | | |
| <i>B/F Balance Others</i> | 140.00 | |
| <i>Collections on behalf of Others</i> | 1,156.23 | |
| <i>Payments on behalf of others</i> | 1,296.23 | |
| <i>Net C/F Balance Others</i> | 0.00 | |

Offington Park Methodist Church

General Account for period 01/09/23 - 31/08/24

| | |
|--|-------------------------|
| Total Funds B/F | 122,567.47 |
| Unrealised Gain/Loss on TMCP Unit Revaluations | 2,915.01 |
| Net Surplus/Deficit(-) | 8,613.00 |
| Net 'Other Fund' Movements (Reflected in CFB) | <u>50,362.41</u> |
| Total Funds C/F | <u>83,733.07</u> |

STATEMENT OF FUNDS

Current Local Fund Balances

| | |
|--|-------------------------|
| CAF Bank Current Account | 27,298.04 |
| Cash In Hand (Floats) | 325.00 |
| Central Finance Board | 39,061.82 |
| <i>Less Creditors (1-year Loans)</i> | <i>30,000.00</i> |
| <i>Less Receipts due to Lighthouse Account</i> | <i>340.00</i> |
| <i>Less Funds Collected for Others</i> | <i>0.00</i> |
| Sub-total Funds held locally | <u>36,344.86</u> |

Reserve General Funds Held at TMCP Manchester

| | |
|------------------------------|-------------------------|
| TMCP Trustee's Interest Fund | 845.41 |
| TMCP Managed Fixed Int Fund | 16,906.39 |
| TMCP Managed Mixed Int Fund | <u>29,636.41</u> |
| Sub-total Reserves | <u>47,388.21</u> |

TOTAL OPMC FUNDS **83,733.07**

ANALYSIS OF FUNDS HELD LOCALLY

Funds Held Locally

| | | |
|---------------------------------|--------------|-------------------------|
| CAF Current Account | | <u>27,283.04</u> |
| Central Finance Board | Unrestricted | 8,470.78 |
| COP Project Fund | Restricted | 25,876.53 |
| Dunning Bequest | Restricted | 2,811.13 |
| OPYP (Senior Youth) Fund | Restricted | 1,527.47 |
| Eco Fund | Designated | <u>375.91</u> |
| Total Locally Held Funds | | <u>66,344.86</u> |

ANALYSIS OF RESERVES

Reserves

| | |
|-----------------------|-------------------------|
| Unallocated Reserves | <u>47,388.21</u> |
| Total Reserves | <u>47,388.21</u> |

ANALYSIS OF CREDITORS

| | |
|------------------------|-------------------------|
| 1-year Loan (Ref: 001) | 10,000.00 |
| 1-year Loan (Ref: 002) | 10,000.00 |
| 1-year Loan (Ref: 003) | <u>10,000.00</u> |
| Total Creditors | <u>30,000.00</u> |

TOTAL OPMC Funds **83,733.07**

| ANALYSIS OF GENERAL FUND HOLDINGS | 2022-23 | 2023-24 |
|-----------------------------------|-------------------|------------------|
| General Fund at CFB | 28,278.18 | 8,470.78 |
| General Fund at Bank & In Cash | 10,357.89 | 27,283.04 |
| General Fund at TMCP | 44,473.20 | 47,388.21 |
| General Creditors | 0.00 | 30,000.00 |
| Total General Fund | 83,109.27 | 53,142.03 |
| Total Other Funds | <i>39,458.20</i> | <i>30,591.04</i> |
| TOTAL OPMC FUNDS | 122,567.47 | 83,733.07 |

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

| | |
|--------------------------|--------|
| Offington Park Methodist | Church |
|--------------------------|--------|

FOR THE YEAR ENDED
31 August 2024

| | | | |
|-----------------------------|---------|------------|-------|
| West Sussex (Coast & Downs) | Circuit | Circuit no | 36/08 |
|-----------------------------|---------|------------|-------|

Registered Charity - Charity Registration number

| |
|---------|
| 1127681 |
|---------|

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

| |
|--|
| |
|--|

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

| |
|---------------|
| Rev Dawn Carn |
|---------------|

Church Stewards:

| | |
|------------------|-----------------|
| Jacqueline Brown | Hilary Colbourn |
| Joy Barnes | Kevin Harmer |
| Gillian Powell | John Bishop |
| | |
| | |
| | |

Treasurer:

| |
|----------------|
| Michael Powell |
|----------------|

**Offington Park
Methodist Church**

| SECTION A | | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|-----------|---|--------------------|------------------|---------------------|------------------|
| | | £ | £ | £ | £ |
| a1 | RECEIPTS | Note | | | |
| a2 | Offerings and Tax recovered | 97,492 | | 97,492 | 91,215 |
| a3 | Bank and CFB interest and Investment income | 4,243 | | 4,243 | 3,202 |
| a4 | Lettings | 20,456 | | 20,456 | 32,610 |
| a5 | Other receipts | 55,239 | | 55,239 | 55,349 |
| a6 | TOTAL RECEIPTS | 177,430 | | 177,430 (a7) | 182,376 |

| SECTION B | | | | | |
|-----------|---|--|----------------|---------------------|----------------|
| b1 | PAYMENTS | | | | |
| b2 | Circuit Assessment or Share | | 89,512 | 89,512 | 84,984 |
| b3 | Donations | | | | |
| b4 | Repairs and Maintenance | | 23,306 | 23,306 | 10,823 |
| b5 | Utilities (Insurances, water charges, heating & lighting) | | 18,814 | 18,814 | 17,242 |
| b6 | | | | | |
| b7 | Other payments | | 37,185 | 37,185 | 28,024 |
| b8 | TOTAL PAYMENTS | | 168,817 | 168,817 (b9) | 141,073 |

| SECTION C | | | | | |
|-----------|--|---------|---------------|--------------------|---------------------|
| c1 | NET RECEIPTS/PAYMENTS FOR THE YEAR | (a6-b8) | 8,613 | 8,613 | 41,303 |
| c2 | Total funds brought forward from last year | | 122,567 | 122,567 | 87,248 (c8) |
| c3 | Sub total | (c1+c2) | 131,180 | 131,180 | 128,551 |
| c4 | Transfers and adjustments (investment revaluation) | | (47,447) | (47,447) | (5,984) (c7) |
| c5 | TOTAL FUNDS AT END OF YEAR | (c3+c4) | 83,733 | 83,733 (c8) | 122,567 (c6) |

| SECTION D | | | | |
|---|---|------------|-------|-----------|
| FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS | | | | |
| d | (these amounts are not to be included in total receipts/payments figures) | | £ | £ |
| d1 | Balance brought forward from last year | | 60 | 1,846 |
| d2 | Offerings/Gifts - received for external organisations | | 1,236 | 630 |
| d3 | Offerings/Gifts - passed to external organisations | | 1,296 | 2,416 |
| d4 | BALANCE STILL TO BE PAID | (d1+d2-d3) | | 60 |

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

| INTERNAL ORGANISATIONS | Receipts | Payments | Net Receipts/ Payments | Adjustments | Opening balances | Closing balances |
|---|-----------------------|-----------------------|---------------------------|---------------|------------------|------------------|
| e1 Benevolence | | | | | 357 | 357 |
| e2 The Lighthouse Soft Play | 22,607 | 7,257 | 15,350 | | | 15,350 |
| e3 | | | | | | |
| e4 | | | | | | |
| e5 | | | | | | |
| e6 | | | | | | |
| e7 | | | | | | |
| e8 Sub total of Internal Organisations funds | 22,607 | 7,257 | 15,350 | | 357 (e11) | 15,707 (e12) |
| e9 Church accounts (totals brought forward from page 2 - totals column) | 177,430 (a7) | 168,817 (b9) | 8,613 | (47,447) (c7) | 122,567 (c6) | 83,733 (c8) |
| e10 TOTAL CASH FUNDS HELD BY CHURCH | 200,037 | 176,074 | 23,963 | (47,447) | 122,924 (x) | 99,440 (y) |
| | TOTAL RECEIPTS | TOTAL PAYMENTS | | | | |

Continue on a separate sheet if necessary and bring the totals forward

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2020

| | OPENING BALANCES | CLOSING BALANCES |
|--|------------------|------------------|
| f1 Cash in hand | 325 | 325 |
| f2 Bank Current Account | 10,033 | 27,298 |
| f3 Bank Deposit Account | | |
| f4 Central Finance Board | 67,736 | 39,061 |
| f5 Trustees for Methodist Church Purposes | 44,473 | 47,388 |
| f6 Other funds | | (30,339) |
| f7 SUB TOTAL - Church accounts | 122,567 (c6) | 83,733 (c8) |
| f8 Total funds held by Internal Organisations (the closing balance total from above) (e12) | 357 (e11) | 15,707 (e12) |
| f9 TOTAL CASH FUNDS HELD BY CHURCH | 122,924 (x) | 99,440 (y) |

SECTION G

OTHER ASSETS and LIABILITIES

| | At 01/09/2023 | At 31/08/2024 |
|--|---------------|---------------|
| g1 Investments (include Endowments) | | |
| g2 Land & Buildings (see notes re insurance value) | £7.10m | £7.10m |
| g3 Other Assets | £318k | £400k |
| g4 Loan(s) - show amount outstanding at year end | | £30k |
| g5 Other Liabilities | | |


f4 include only Funds held at the Central Finance Board
 f5 include only Funds held at Trustees for Methodist Church Purposes
 g1 include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

DECLARATIONS

Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer



Date

25/9/24

Name

MICHAEL POWELL

Address

20 St Lawrence Avenue Worthing BN14 7JF

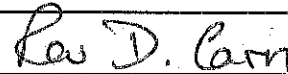
Presentation to the *Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on

26/09/2024

and were approved.

Signature of the Chair of the meeting



Name of the Chair of the meeting

Rev Dawn Carn

Date

25/9/24

Independent Examiner's Report to the Trustees of the

Offington Park Methodist

Church

This Report is on the Church Accounts for the year ended 31st August

2024

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply appropriate

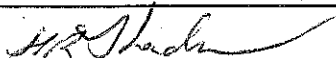
- (3) I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

* Please circle as appropriate

Name

Keith Thacker

Signature



Relevant Professional qualification or body

Address

HIGH ROAD, COMMANDERS HALL
FAIRLIGHT, HASTINGS TN35 4BE

Date

29. 12. 2024

OFFINGTON PARK METHODIST CHURCH

England & Wales - Charity number 1127681

Accounts

Offington Park Methodist Church
Trustees Report for the year ending 31st Aug 2023

1. Objectives and activities

In setting our objectives and planning our activities the Church Council now meets six times a year under the leadership of the presbyter in Pastoral Charge.

Our mission statement: “this church exists to live the Good News of Jesus in word and action and build an inclusive community where everyone can come and fulfil their God-designed potential”.

The church continues to use Our Calling to focus on all areas of the church’s life and has adopted some targets under the headings of Communication, Pastoral Care, Worship and Spirituality, Discipleship and Rhythm of Mission. These are used as guidelines in Stewards and Church Council meetings to focus our work.

2. Achievements and performance

The church family are made up of a wide age range but we continue to recognise that most of the congregation are chronologically older. This has led to the Leadership Team and Church Council to pray and explore a new vision having completed a successful year to celebrate the 90th Anniversary of the church. Every month saw a fundraising activity and in some cases two or three. Everybody put in a huge amount of effort and the sum raised reflected this challenging work. (Please see finance statement).

However, this amount of effort is unsustainable over any great length of time. Sadly, a boiler replacement was necessary which meant £9,000 was needed to pay for the general maintenance of the building, once again leaving finances for a new kitchen (which is used for missional outreach) heavily dented. Post Covid, Zach’s café was formed and is open Monday – Thursday 9:00-12:00 midday, initially to give those who had been isolated during the pandemic a space to

meet others and begin socialising again. There were two days where the concentrated effort was to reach families with small children. This has proved popular with many families.

It was hoped that members of the congregation would also use this as a chance to meet with friends and consequently those who were visiting for the first time. This has not been extensively used by the congregation unless coming to church for other activities.

We continue to provide a wide range of services for all ages and have advertised appropriate services to the differing age groups. Messy Church, Breakfast Church and Fun Church attract a regular number of people, and worship is rich and varied. We are grateful to our team of organists and musicians for their dedication and help in supporting those leading worship. A concerted effort is made to refer to the differing congregations as one, to promote unity within the church.

The Church Administrator role continues for eight hours a week, and we are grateful to a number of volunteers who work on the Welcome Desk. This continues to be a successful way of taking the burden of workload away from the Administrator.

Regular use of Facebook and a new closed (by invitation only) group on Instagram continues to give the church a social media presence within the community and allows the young people to have safe contact with each other and their leaders. This year, due to the Preschool closing, the church has been able to offer a designated area to our young people and they have been busy decorating and organising the space to make it suitable to invite their friends into. Three new youth leaders have led this small but dedicated and committed group of young people every fortnight. They are represented on the Church Council and feel confident to join in the discussion when necessary and are always keen to help at social and fundraising events.

Uniformed organisations continue to thrive and meet regularly on the premises, attending three Parade services each year. Cameo, Knit

'n' Natter and the Bells group meet regularly on the premises and provide opportunities to share gifts and skills.

The church and its members are upheld regularly by the Powerhouse of Prayer, a group which has met for many years for this purpose. Bible study is held weekly and for those who are unable to come there continues to be a Zoom facility. They have recently been studying the course 'Everyone an Evangelist' as a Circuit-wide initiative.

Weddings have taken place during the year, including the first Same Sex Blessing which was a joy for all concerned. Baptisms have been celebrated both in messy church and traditional services. The pastoral team stay connected with members and adherents by telephone. Pastoral friends have been introduced who write, or phone, and then pass any concerns onto the Pastoral Co-ordinator or Minister.

We have been delighted to welcome some new faces to our congregation and look forward to getting to know them better. All communion services are now face to face, with a team of people taking extended communion out to those who are housebound, or unable to attend due to illness.

Senior Lunch Club ("Tuesday Lunches") continues to be popular. The group has been extended by inviting a local group from Guild Care to join them.

We have been developing and extending our ECO involvement with the new Eco team, which consists of adults and young people. The church grounds have new planters, a compost site, and exciting future plans.

The church building lends itself to large gatherings and the Circuit and District make full use of this when holding larger services and meetings. The President, Vice President of Conference and the Chair of District were welcomed and met with local supernumeraries for

tea. The building is well equipped with screens thanks to a generous grant from Circuit and District which are used at services and events.

Plans for future years.

- To continue with Zach's café which offers a free space to all generations. To continue to encourage the growth of
- intergenerational worship offering a wide variety of relevant and vibrant worship.
- To nurture those already part of the church through growth in small groups. To ensure safeguarding continues to be a priority whether online or otherwise.

A new vision for the church has been discussed extensively with the Leadership Team, Church Council, and wider church family at an open day, which was positively received and affirmed. A permanent soft play area will be built in the main hall. The main hall will be decorated, and a new floor laid. Toilets will be added for ease of use for hall users. The kitchen is long overdue for refurbishment and is one of our main resources for church mission. It will be redesigned and updated as soon as this is possible. This will include some major work to address wood rot and work to an old chimney. The focus of the soft play will be to optimise the length of time we are able to engage with families with children from birth to the age of eight. This will enable a longer time to build relationships which are a key to church growth.

A new youth group for the 7 – 10 age group will begin in September, which will feed into the older youth group which will be advertised in the soft play area. The soft play can be themed and will offer crafts and special sessions can also be provided for those needing a 'quieter time of play,' e.g., young people with individual special needs. It will also be offered to school groups for faith sessions.

On Saturdays, the soft play will be for outside party hirers, with the possibility of two or three sessions and with assorted options for

food, supplied by the church or self-catering. At present most of our party users hire a bouncy castle and on talking to them at booking are delighted that this will not be necessary in the future.

It was recognised from the start of the discussions that compromise would be necessary for the existing groups who share this space. The vision/project responds to the popularity of Stay and Play pre covid and will hopefully generate some sustainable income.

Due to the extended compassionate leave needed by the minister to recover from two close bereavements, the Stewards, Leadership Team, Lay Worker and three supernumerary ministers have enabled the life of the church to continue and flourish. They have also pastorally responded to those who were in need. On behalf of myself and the congregation I would wish to offer grateful thanks for their care, commitment, and dedication to the life of the church.

Rev Dawn Carn

3. Financial Review

The Examined Account for the year ending 31st August 2023 shows a General Fund surplus of £3,275 after allocating reserves to the soft play project mentioned above. Overall income was aided by a rebate from the West Sussex (Coast & Downs) Circuit, increased lettings activity and a strong income stream from Zach's drop in café and play zone. The Church works hard to keep expenditure levels as low as possible and to keep the buildings in good repair. Our property focus was on preparing the main hall to receive the soft play equipment.

4. Investment policy and performance

The General Fund comprises £38,636 held locally and £44,473 held in TMCP Model Trust Funds. Reserve funds underperformed resulting in a loss on revaluation of £2,477.

5. Reserves Level and policy

The Reserves Policy agreed by Church Council is a tiered approach as follows:

- a. A lower limit of 25% of turnover based on covering a significant 'one-off' expense (probably property-related). If the reserves fell below this level an action plan would be mandated to restore the minimum balances.
- b. A working band of 25%-50% of turnover would be considered the norm, wherein spend would be considered on a project by project basis which schemes merited funding.
- c. An upper limit of 50% of turnover, above which Church Council would actively consider spending.

6. Trustees' Responsibilities

For each financial year ending on 31st August the Managing Trustees are required to prepare financial statements that give a true and fair view of the Church's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements the Managing Trustees must:

- a. Select suitable accounting policies and apply them consistently
- b. Make judgements and estimates that are reasonable and prudent.
- c. Follow applicable accounting standards
- d. Prepare accounts to comply with the Charities SORP
- e. Keep proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and enables them to ensure that financial statements comply with the law. They are also responsible for

Trustees must also safeguard the assets of the charity and take reasonable steps for the prevention and detection of fraud and other irregularities.

The church operates within a sound control framework which allows it to function effectively. Processes in place are regularly reviewed and cover typical church activities such as recording and handling income, recording and controlling expenditure, management of restricted funds, effective budgeting, general financial controls and the review of investment holdings.

7. Structure, governance and management

The Church is governed by the Methodist Church Act 1976, the Deed of Union and the Model Trust Deeds of the Methodist Church.

Structure

Offington Park Methodist Church is part of the West Sussex (Coast and Downs) Circuit. As such it is represented on the Circuit Meeting which meets four times a year. The Methodist Conference, with whom overall regulatory authority rests, meets once each year as the supreme denominational body for all Methodist Churches.

Governance

Overall regulatory authority rests with the Methodist Conference.

The Connexional Office implements decisions made by the Conference and is responsible for the stationing of presbyters and deacons (collectively known as ministers) in individual Circuits within the District. Connexional decisions are passed to the Chair of the District and the appropriate officers of the District for implementation.

The District passes down to Circuit level for implementation by the Superintendent Minister, ministerial staff and Circuit Stewards, and authority is delegated to the Circuit Meeting for certain matters.

The Circuit Meeting passes regulatory control down to Church Councils for local implementation by the presbyter, the Church Stewards, and other officers, and this regulatory control is then

exercised by the Church Councils as Managing Trustees of their charity.

8. Purpose of the Church

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of:

1. The Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church; and
2. Any charitable purposes for the time being of any Connexional, District, Circuit, local or other organisation of the Methodist Church; and
3. Any charitable purpose for the time being of any society, or institution subsidiary or ancillary to the Methodist Church; and
4. Any purpose for the time being of any charity being a subsidiary or ancillary of the Methodist Church.

The primary purpose of Offington Park Methodist Church is to advance the Christian faith by providing opportunities for worship, Christian nurture and fellowship within the wider Worthing Community.

The Church operates within a statutory framework of regulation and seeks to ensure that it follows Methodist Standing Orders. It relies on the Connexional Office at 25 Marylebone Road, London, NW1 5JR to provide guidance on changes that could affect the Church.

The members of the Church Council are appointed under the terms of S.O. 610(2). The Superintendent is ex-officio chair of the Church Council but may delegate this task to other presbyters in the Circuit.

The Church Council normally meets six times per year and deals with routine and exceptional matters. It oversees the work of other groups within the life of the Church. The responsibilities of the Church Council and other committees are set out in Standing Orders 603 – 604 of the Constitutional Practice and Discipline of the Methodist Church.

9. Reference and Administrative Details

Name of the Church

Offington Park Methodist Church

Charity Registration number

1127681

Superintendent Minister

The Revd Rosemarie Clarke MA

Presbyter in Pastoral Charge

The Revd Dawn Carn BA(Hons)

Names of Managing Trustees

Revd Dawn Carn

John Bishop

Adam Cook

Lesley Skinner

Jacqueline Brown

Joy Barnes

Hilary Colbourn

Kevin Harmer

Gill Powell

Mike Powell

David Gibbs

Alison Wright

John Carr

Elaine Carr

Sue Head

John Head

David Barnes

Michele Funnell

Charlotte Gould

Carolyn Williams

Catherine Burgess

Independent Examiner
Mr Keith Thacker

Offington Park Methodist Church

General Fund Account for year ended 31 August 2023

| | THIS YEAR | LAST YEAR |
|--|--------------------|-------------------|
| | ### | ### |
| | £ | £ |
| Income | | |
| Offerings | 72,792.58 | 68,316.41 |
| Circuit Assessment Rebate | 8,255.00 | 9,040.00 |
| Gift Aid on Offerings | 18,422.74 | 16,465.13 |
| Gift Day Receipts | 10,860.10 | 11,731.02 |
| Donations (General) | 4,425.60 | 0.00 |
| Lettings (Use of Premises) | 32,376.35 | 20,179.06 |
| Weddings and Funerals | 1,199.00 | 0.00 |
| Church Activities (Fundraising) | 9,374.76 | 9,801.61 |
| Spotlight Sales | 735.55 | 0.00 |
| Photocopier Income | 146.20 | 0.00 |
| Transport Receipts | 819.12 | 3,912.47 |
| Church Flowers | 135.00 | 526.53 |
| Solar Panel Income | 4,441.03 | 0.00 |
| Interest on Investments | 3,202.10 | 868.82 |
| Miscellaneous Income | 667.28 | 215.94 |
| Fund Contributions | 0.00 | 2,274.40 |
| Zach's Café | 10,204.28 | 4,206.37 |
| Tuesday Lunches Net Surplus | 3,392.89 | 0.00 |
| Support Activities | 210.55 | 2,738.15 |
| Cleaning Receipts | 482.28 | 0.00 |
| Total Income | 182,142.41 | 150,275.91 |
| <i>Other Funds Income through bank</i> | <i>8,499.94</i> | |
| Expenditure | | |
| Circuit Assessment | 84,984.00 | 81,400.00 |
| Salaries & Wages | 9,846.40 | 6,622.97 |
| Insurance Premiums | 5,955.80 | 5,179.57 |
| Administration | 497.13 | 2,852.65 |
| Property Account | 10,132.54 | 21,550.17 |
| Gas Charges* | 4,657.79 | 4,717.95 |
| Electricity Charges* | 4,057.40 | 3,924.61 |
| Water Rates/Commercial Waste Removal | 1,304.69 | 1,064.69 |
| Telecom inc Broadband | 1,266.30 | 764.03 |
| Church Activities | 2,575.39 | 3,119.73 |
| Photocopier Expenditure | 3,227.29 | 2,892.04 |
| Transport Expenses | 525.48 | 1,388.93 |
| Church Flowers | 182.78 | 171.30 |
| Fees & Charges | 293.74 | 0.00 |
| Miscellaneous Expenses | 1,054.45 | 2,233.94 |
| Fund Expenses | 0.00 | 72.00 |
| Digital Media | 2,708.88 | 0.00 |
| Wedding and Funeral Costs | 175.00 | 0.00 |
| Zach's Café Expenses | 2,485.07 | 1,372.23 |
| Organ & Piano Costs | 689.97 | 834.35 |
| Cleaning Materials | 3,842.75 | 1,041.80 |
| Worship Resources | 609.71 | 1,632.90 |
| Total expenditure | 141,072.56# | 142,835.86 |
| <i>Other Funds Expenses through bank</i> | <i>14,006.97</i> | |
| Net Surplus/Deficit(-) | 41,069.85 | 7,440.05 |
| <i>B/F Balance Collections for Others</i> | <i>1,846.37</i> | |
| <i>Collections for Others (current year)</i> | <i>630.63</i> | |
| <i>Payments to Others (current year)</i> | <i>2,417.00</i> | |
| <i>C/F Balance Collections for Others</i> | <i>60.00</i> | |
| TOTAL OPMC FUNDS B/F | 89,481.63 | |
| Unrealised Gain/Loss on TMCP Unit Revaluations | 2,476.98 | |
| Net Surplus/Deficit(-) | 41,069.85 | |

Offington Park Methodist Church
General Fund Account for year ended 31 August 2023

| | THIS YEAR | LAST YEAR |
|---|-------------------|-----------|
| | ### | ### |
| | £ | £ |
| Net Other Fund Movements (Reflected in CFB) | 5,507.03 | |
| TOTAL OPMC FUNDS C/F | 122,567.47 | |

| STATEMENT OF FUNDS | | |
|--|-------------------|------------------|
| Current Local Fund Balances | | |
| CAF Bank Current Account | 10,092.89 | 33,425.05 |
| Cash In Hand | 325.00 | 325.00 |
| Central Finance Board | 67,736.38 | 10,627.77 |
| <i>Less Funds Collected for Others</i> | 60.00 | 1,846.37 |
| Sub-total Funds held locally | 78,094.27 | 42,531.45 |
| Reserve General Funds Held at TMCP Manchester | | |
| TMCP Trustee's Interest Fund | 845.41 | 845.41 |
| TMCP Managed Fixed Int Fund | 16,119.60 | 17,376.55 |
| TMCP Managed Mixed Int Fund | 27,508.19 | 28,728.22 |
| Sub-total Reserves | 44,473.20 | 46,950.18 |
| TOTAL OPMC FUNDS | 122,567.47 | 89,481.63 |

| ANALYSIS OF FUNDS HELD LOCALLY | | | |
|--------------------------------|--------------|------------------|------------------|
| Funds Held Locally | | | |
| CAF Current Account | | 10,357.89 | 31,903.68 |
| Central Finance Board | Unrestricted | 28,278.18 | 979.90 |
| COP Project Fund | Restricted | 28,334.09 | 0.00 |
| Youth Fund | Restricted | 0.00 | 1,372.61 |
| Dunning Bequest | Restricted | 2,676.50 | 870.21 |
| OPYP (Senior Youth) Fund | Restricted | 1,650.18 | 2,000.00 |
| Tuesday Lunches Reserve Fund | Restricted | 2,007.19 | 0.00 |
| Kitchen Refurbishment Fund | Restricted | 4,043.86 | 2,209.76 |
| Minibus (Transport) Fund | Designated | 0.00 | 2,388.03 |
| Eco Fund | Designated | 746.38 | 807.26 |
| | | 78,094.27 | 42,531.45 |

| ANALYSIS OF RESERVES | | |
|---------------------------|-------------------|------------------|
| Reserves | | |
| Allocated Reserves | 0.00 | 0.00 |
| Unallocated Reserves | 44,473.20 | 46,950.18 |
| Sub-total Reserves | 44,473.20 | 46,950.18 |
| TOTAL OPMC Funds | 122,567.47 | 89,481.63 |

| ANALYSIS OF GENERAL FUND HOLDINGS | 2023 | 2022 |
|-----------------------------------|-------------------|------------------|
| General Fund at CFB | 28,278.18 | 979.90 |
| General Fund at Bank & In Cash | 10,357.89 | 31,903.68 |
| General Fund at TMCP | 44,473.20 | 46,950.18 |
| Total General Fund | 83,109.27 | 79,833.76 |
| Total Other Funds | 39,458.20 | 9,647.87 |
| TOTAL OPMC FUNDS | 122,567.47 | 89,481.63 |

| GENERAL FUND MOVEMENT | 2023 | 2022 |
|--------------------------------|-----------------|----------------|
| Opening Balance | 79,833.76 | 80,106.38 |
| Closing Balance | 83,109.27 | 79,833.76 |
| Movement in Fund | 3,275.51 | -272.62 |
| <i>Represented By:</i> | | |
| Change in CFB Holdings | 27,298.28 | -1,186.69 |
| Change in Bank & Cash Holdings | -21,545.79 | 16,088.38 |
| Change in Asset Values | -2,476.98 | -15,174.31 |
| CHECK | 3,275.51 | -272.62 |

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

| | |
|--------------------------|--------|
| Offington Park Methodist | Church |
|--------------------------|--------|

FOR THE YEAR ENDED

31 August 2023

| | | | |
|-----------------------------|---------|------------|-------|
| West Sussex (Coast & Downs) | Circuit | Circuit no | 36/08 |
|-----------------------------|---------|------------|-------|

Registered Charity - Charity Registration number

1127681

If not a registered charity **Her Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Dawn Carn

Church Stewards:

| | |
|------------------|-----------------|
| Jacqueline Brown | Hilary Colbourn |
| Joy Barnes | Kevin Harmer |
| Gillian Powell | John Bishop |
| | |
| | |
| | |
| | |

Treasurer:

Michael Powell

| SECTION A | | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|-----------|---|--------------------|------------------|---------------------|------------------|
| | | £ | £ | £ | £ |
| a1 | RECEIPTS | Note | | | |
| a2 | Offerings and Tax recovered | 91,215 | | 91,215 | 84,782 |
| a3 | Bank and CFB interest and Investment income | 3,202 | | 3,202 | 869 |
| a4 | Lettings | 32,610 | | 32,610 | 20,179 |
| a5 | Other receipts | 55,349 | | 55,349 | 44,446 |
| a6 | TOTAL RECEIPTS | 182,376 | | 182,376 (a7) | 150,276 |

| SECTION B | | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|-----------|---|--------------------|------------------|---------------------|------------------|
| | | £ | £ | £ | £ |
| b1 | PAYMENTS | | | | |
| b2 | Circuit Assessment or Share | 84,984 | | 84,984 | 81,400 |
| b3 | Donations | | | | |
| b4 | Repairs and Maintenance | 10,823 | | 10,823 | 21,550 |
| b5 | Utilities (Insurances, water charges, heating & lighting) | 17,242 | | 17,242 | 15,651 |
| b6 | | | | | |
| b7 | Other payments | 28,024 | | 28,024 | 24,235 |
| b8 | TOTAL PAYMENTS | 141,073 | | 141,073 (b9) | 142,836 |

| SECTION C | | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|-----------|--|--------------------|------------------|---------------------|--------------------|
| | | £ | £ | £ | £ |
| c1 | NET RECEIPTS/PAYMENTS FOR THE YEAR | (a6-b8) | 41,303 | 41,303 | 7,440 |
| c2 | Total funds brought forward from last year | 87,248 | | 87,248 (c6) | 86,757 |
| c3 | Sub total | (c1+c2) | 128,551 | 128,551 | 94,197 |
| c4 | Transfers and adjustments | (5,984) | | (5,984) (c7) | (6,949) |
| c5 | TOTAL FUNDS AT END OF YEAR | (c3+c4) | 122,567 | 122,567 (c8) | 87,248 (c6) |

| SECTION D | | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|---|--|--------------------|------------------|------------------|------------------|
| | | £ | £ | £ | £ |
| FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS | | | | | |
| d | (these amounts are not to be included in total receipts/payments figures above) | | | £ | £ |
| d1 | Balance brought forward from last year | | | 1,846 | |
| d2 | Offerings/Gifts - received for external organisations | | | 630 | 3,465 |
| d3 | Offerings/Gifts - passed to external organisations | | | 2,416 | 1,619 |
| d4 | BALANCE STILL TO BE PAID | (d1+d2-d3) | | 60 | 1,846 |

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2023 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

| INTERNAL ORGANISATIONS | Receipts | Payments | Net Receipts/ Payments | Adjustments | Opening balances | Closing balances |
|---|-----------------------|-----------------------|---------------------------|--------------|---------------------|------------------|
| e1 Benevolence | | | | | 357 | 357 |
| e2 Tuesday Lunches | 416 | 1,946 | (1,530) | | 1,530 | |
| e3 | | | | | | |
| e4 | | | | | | |
| e5 | | | | | | |
| e6 | | | | | | |
| e7 | | | | | | |
| e8 Sub total of Internal Organisations funds | 416 | 1,946 | (1,530) | | 1,887 (e11) | 357 (e12) |
| e9 Church accounts (totals brought forward from page 2 - totals column) | 182,376 (a7) | 141,073 (b9) | 41,303 | (5,984) (c7) | 87,248 (c6) | 122,567 (c8) |
| e10 TOTAL CASH FUNDS HELD BY CHURCH | 182,792 | 143,019 | 39,773 | (5,984) | 89,135 (x) | 122,924 (y) |
| Continue on a separate sheet if necessary and bring the totals forward | TOTAL RECEIPTS | TOTAL PAYMENTS | | | | |

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2023

| | OPENING BALANCES | CLOSING BALANCES |
|--|---------------------|---------------------|
| f1 Cash in hand | 325 | 325 |
| f2 Bank Current Account | 33,425 | 10,033 |
| f3 Bank Deposit Account | | |
| f4 Central Finance Board | 6,548 | 67,736 |
| f5 Trustees for Methodist Church Purposes | 46,950 | 44,473 |
| f6 Other funds | | |
| f7 SUB TOTAL - Church accounts | 87,248 (c6) | 122,567 (c8) |
| f8 Total funds held by Internal Organisations (the closing balance total from above) (e12) | 1,887 (e11) | 357 (e12) |
| f9 TOTAL CASH FUNDS HELD BY CHURCH | 89,135 (x) | 122,924 (y) |

SECTION G

OTHER ASSETS and LIABILITIES

| | At 1 September 2022 | At 31 August 2023 |
|--|------------------------|----------------------|
| g1 Investments (include Endowments) | | |
| g2 Land & Buildings (see notes re Insurance value) | £6.22m | £7.10m |
| g3 Other Assets | £278k | £318k |
| g4 Loan(s) - show amount outstanding at year end | | |
| g5 Other Liabilities | | |

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes


g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

DECLARATIONS

Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer



Date

21/10/23

Name

MICHAEL POWELL

Address

20 St Lawrence Avenue Worthing BN14 7JF

Presentation to the *Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on

21/10/2023

and were approved.

Signature of the Chair of the meeting



Name of the Chair of the meeting

Rev Dawn Carn

Date

21.10.23

Independent Examiner's Report to the Trustees of the

Offington Park Methodist

Church

This Report is on the Church Accounts for the year ended 31st August

2023

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement


In connection with my examination, no matter has come to my attention (other than that disclosed below*):

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply appropriate

- (3) I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

* Please circle as appropriate

| | |
|---|---|
| Name | Keith Thacker |
| Signature |  |
| Relevant Professional qualification or body | |
| Address | HIGH RIDGE, COMMANDERS WALK FAIRLIGHT, HASTINGS |
| Date | 29.12.23 |

OFFINGTON PARK METHODIST CHURCH

England & Wales - Charity number 1127681

Accounts

Offington Park Methodist Church

Trustees Report for the year ending 31st August 2022

1. Objectives and activities

In setting our objectives and planning our activities the Church Council now meets six times a year under the leadership of the presbyter in Pastoral Charge.

Our mission statement – This church exists to live the Good News of Jesus in word and action, and build an inclusive community where everyone can come and fulfil their God-designed potential.

The church continues to look at areas within Our calling in order to focus on all areas of the churches life and has adopted some Targets under the headings of Communication, Pastoral care, Worship and Spirituality, Discipleship and Rhythm of Mission. These are used as guidelines in stewards and church council meetings to focus our work.

2. Achievements and performance

The church family are made up of a wide age range but have recognised that the majority of the congregation are chronologically older. However, they have understood the need for offering a wide range of services and activities that cater to all ages and actively encourage new ideas. Our church administrator retired during this time and due to much reduced income the church made a decision to employ a new church administrator for just 8 hours a week and look to a number of volunteers to be on a the welcome desk once the church was able to open again, in order for the administrator not to be the first port of call with issues that can easily be dealt with by others. This has proved very successful and has taken the burden of workload away from the administrator.

Fun church has been well received being face to face again as has messy church and breakfast church.

Regular use of facebook and a new closed (by invitation only) group on Instagram continues to give the church a presence within the community. Uniformed organisations are back to meeting face to face this year. The evening prayer group which was initiated for a season during the pandemic has now stopped, but the church and its members are upheld regularly by the power house of prayer a group which has met for many years for this purpose.

Bible study is being held weekly and for those who are unable to come there is a Zoom facility.

Weddings and baptisms have been celebrated this year including those that were postponed until it was safe for the church to meet. Church council met and communicated with the church during specially run sessions on God in Love Unites us. They gave a very clear majority vote that same sex couples would be welcome to get married at Offington Park

and both the minister and the other authorised person agreed to perform these ceremonies. The first Same sex blessing was held in September 2022. The minister continued to officiate at funerals during the pandemic and in the future will work hard at creating opportunities to invite people back to celebrate lives that were sadly unable to be celebrated with family and friends. This has been done by the leadership team due to the minister's husband dying in September.

The pastoral team keep in contact with members and adherents by telephone and those who are unable to join services online. The weekly post out of services has now stopped. Pastoral friends have been introduced who write, or phone and then pass any concerns onto the pastoral co-ordinator.

All communion services are now face to face and one has been held during Christmas due to the Methodist Church re examining communion on line. Tuesday lunches provided a take away service and a real life line to those who were housebound and continue this for those who are unable to attend due to illness. The group has been extended by inviting a local group from Guild Care to join them.

Plans for future years

To continue to be open to new ways of delivering the Good News in and around this community by opening the church on four days a week for people to drop in for tea/coffee and fellowship.

To continue to encourage the growth of intergenerational worship offering a wide variety of relevant and vibrant worship.

To nurture those already part of the church through growth in small groups.

To ensure safeguarding continues to be a priority whether on line or otherwise.

To prioritise those activities which are life giving and growing and to stop those which are not now benefiting the church.

3. Financial Review

The Examined Account for the year ending 31st August 2022 shows a surplus of £7,440. The majority of this was due to a rebate from the West Sussex (Coast & Downs) Circuit, a slow return to normal lettings activity as the year progressed and additional income from a 90th anniversary fundraising effort. The Church works hard to keep expenditure levels as low as possible and to keep the buildings in good repair.

Investment policy and performance

The General Funds comprise £22,875 held locally and £46,950 held in TMCP Model Trust Funds. Some reserves were used during the year and unfortunately the remaining funds performed poorly resulting in a decrease of £6,949.

Reserves Level and policy

The Reserves Policy agreed by Church Council is a tiered approach as follows: A) A lower limit of 25% of turnover based on covering a significant 'one-off' expense (probably property-related). If the reserves fell below this an action plan would be mandated to restore the minimum balances. B) A working band of 25%-50% of turnover would be considered the norm, wherein spend would be considered on a project by project basis which schemes merited funding. C) An upper limit of 50% of turnover, above which Church Council would actively consider spending

4 Trustees' Responsibilities

For each financial year ending on 31st August the Managing Trustees are required to prepare financial statements that give a true and fair view of the Church's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements the Managing Trustees must:

Select suitable accounting policies and apply them consistently

Make judgements and estimates that are reasonable and prudent. This will clearly be a challenge once the church can meet in person again.

Follow applicable accounting standards

Prepare accounts to comply with the Charities SORP

The Managing Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and enables them to ensure that financial statements comply with the law. They are also responsible for safeguarding the assets of the District and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

4.1 Risk

The church operates within a sound control framework which allows it to function effectively. Processes in place are regularly reviewed and cover typical church activities such as recording and handling income, recording and controlling expenditure, management of restricted funds, effective budgeting, general financial controls and the review of investments.

5. Structure, governance and management

The Church is governed by the Methodist Church Act 1976, the Deed of Union and the Model Trust Deeds of the Methodist Church.

5.1 Structure

Offington Park Methodist Church is part of the West Sussex (Coast and Downs) Circuit. As such it is represented on the Circuit Meeting which meets three times a year. The Methodist Conference meets once each year as the supreme denominational body for all Methodist Churches.

1. Overall regulatory authority rests with the Methodist Conference.
2. The Connexional Office implements decisions made by the Conference and is responsible for the stationing of presbyters and deacons (collectively known as ministers) in individual Circuits within the District.
3. Connexional decisions are passed to the Chair of the District and the appropriate officers of the District for implementation.
4. The District passes down to Circuit level for implementation by the Superintendent Minister, ministerial staff and Circuit Stewards, and authority is delegated to the Circuit Meeting for certain matters.
5. The Circuit Meeting passes regulatory control down to Church Councils for local implementation by the presbyter, the Church Stewards, and other officers, and this regulatory control is then exercised by the Church Councils as Managing Trustees of their charity.

5.2 Purpose of the Church

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church, and
- b) Any charitable purposes for the time being of any Connexional, District, Circuit, local or other organisation of the Methodist Church, and,
- c) Any charitable purpose for the time being of any society, or institution subsidiary or ancillary to the Methodist Church, and
- d) Any purpose for the time being of any charity being a subsidiary or ancillary of the Methodist Church.

The primary purpose of Offington Park Methodist Church is to advance the Christian faith by providing opportunities for worship, Christian nurture and fellowship within the wider Worthing Community.

5.3 Governance

The Church operates within a statutory framework of regulation and seeks to ensure that it follows Methodist Standing Orders. It relies on the Connexional Office at 25 Marylebone Road, London, NW1 5JR to provide guidance on changes that could affect the Church.

The members of the Church Council are appointed under the terms of S.O. 610(2). The Superintendent is *ex officio* chair of the Church Council but may

delegate this task to other presbyters in the Circuit. The Church Council normally meets three times per year and deals with routine and exceptional matters. It oversees the work of other groups within the life of the Church.

5.4 Responsibilities of the Church Council

The responsibilities of the Church Council and other committees are set out in Standing Orders 603 – 604 of the Constitutional Practice and Discipline of the Methodist Church.

6. Reference and Administrative Details

6.1 Name of the Church

Offington Park Methodist Church

6.2 Charity Registration number

1127681

6.3 Superintendent Minister

The Revd Ian Suttie MA

6.4 Presbyter in Pastoral Charge

The Revd Dawn Carn BA(Hons)

6.5 Names of Managing Trustees

Revd Dawn Carn
Adam Cook
Lesley Skinner
Jacqueline Brown
Joy Barnes
Henrietta Thompson
Hilary Colbourn
Kevin Harmer
Margaret Hopkins
Gill Powell
Jack Delbridge
Mike Powell
David Gibbs
Alison Wright
John Carr
Elaine Carr
Sue Head
John Head
David Barnes
Michele Funnell
Charlotte Gould

6.6 Independent Examiner

Mr Keith Thacker

**Offington Park Methodist Church
General Account to Year Ended**

| | ### £ | ### £ |
|--|------------------|------------------|
| Total Funds B/F | 86,756.62 | 99,476.55 |
| Unrealised Gain/Loss on TMCP Unit Revaluations | 5,174.31 | 5,034.73 |
| Net Surplus/Deficit(-) | 1,623.22 | 7,440.05 |
| Less Net Fund Contributions | <u>1,774.40</u> | <u>-3,411.51</u> |
| Total Funds C/F | 87,247.96 | 86,756.62 |
| STATEMENT OF FUNDS | | |
| CAF Bank Current a/c | 33,425.05 | 17,395.34 |
| Cash In Hand | 325.00 | 100.00 |
| CFB Funds | 10,627.77 | 8,816.83 |
| Less Funds Held for Others | <u>4,080.04</u> | <u>-1,680.04</u> |
| Sub-total Funds held locally | 40,297.78 | 24,632.13 |
| Funds Held at TMCP Manchester | | |
| TMCP Trustee's Interest Fund | 845.41 | 846.44 |
| TMCP Managed Fixed Int Fund | 17,376.55 | 25,631.76 |
| TMCP Managed Mixed Int Fund | <u>28,728.22</u> | <u>35,646.29</u> |
| Sub-total Reserves | 46,950.18 | 62,124.49 |
| TOTAL OPMC Funds | 87,247.96 | 86,756.62 |
| Funds Held Locally | | |
| CAF Current Account | 32,649.91 | 17,981.89 |
| Eco Fund | 807.26 | 876.71 |
| Minibus Account | 2,388.03 | 64.29 |
| Youth Fund | 1,372.61 | 1,368.37 |
| Dunning Bequest | 870.21 | 867.50 |
| Kitchen Refurbishment | <u>2,209.76</u> | <u>3,473.37</u> |
| | 40,297.78 | 24,632.13 |
| Reserves | | |
| Unallocated Reserves | <u>46,950.18</u> | <u>62,124.49</u> |
| Sub-total Reserves | 46,950.18 | 62,124.49 |
| TOTAL OPMC Funds | 87,247.96 | 86,756.62 |

**Budget
2021-22**

| 1 | BREAKDOWN OF GENERAL FUND AT CFB 2021/22 |
|---|---|
| | Closing Balance 10,627.77 |
| | Less Designated Fund Holdings <u>-7,647.87</u> |
| | OPMC General Fund Balance 2,979.90 |

| 2 | BREAKDOWN OF GENERAL FUND AT CFB 2020/21 |
|---|---|
| | Closing Balance 8,816.83 |
| | Less Designated Fund Holdings <u>-6,650.24</u> |
| | OPMC General Fund Balance 2,166.59 |

| 3 | BREAKDOWN OF FUNDS HELD FOR OTHERS (CAF BANK) |
|---|---|
| | 2021-22 2020-21 |
| | Music Therapy 1796.37 1396.37 |
| | Cameo 233.67 233.67 |
| | Youth Seed Fund 2000.00 0.00 |
| | Whytemead School 50.00 50.00 |
| | Total Held For Others 4,080.04 1,680.04 |

| 4 | BREAKDOWN OF LOCALLY HELD FUNDS 2021/22 |
|---|--|
| | Bank 33,425.05 |
| | Less Held for Others <u>-4,080.04</u> |
| | Cash In Hand 325.00 |
| | General Fund CFB <u>2,979.90</u> |
| | Total Locally Held Funds 32,649.91 |

| 5 | BREAKDOWN OF LOCALLY HELD FUNDS 2020/21 |
|---|--|
| | Bank 17,395.34 |
| | Less Held for Others <u>-1,680.04</u> |
| | Petty Cash in Hand 100.00 |
| | General Fund CFB <u>2,166.59</u> |
| | Total Locally Held Funds 17,981.89 |

Income and Expenditure Report - August 20

Paxton

Offington Park Methodist Church

Year to August 2022

All fund codes consolidated

Turnover year to date

Voluntary Income

| | |
|------------------------------------|-----------|
| R100 Offerings | 68,316.41 |
| R110 Gift Aid Recovered | 14,939.88 |
| R120 Gift Aid on Offerings | 0.00 |
| R130 Gift Aid Small Donations | 0.00 |
| R140 Gift Aid Other | 0.00 |
| R150 Gift Day Receipts | 11,731.02 |
| R160 Gift Aid on Gift Day Receipts | 1,525.25 |
| | ----- |
| | 96,512.56 |

Donations for use

| | |
|---------------------------------|-----------|
| R200 Lettings | 17,408.71 |
| R201 Internal Donations for use | 1,546.27 |
| R210 Weddings and Funerals | 1,224.08 |
| | ----- |
| | 20,179.06 |

Investment Income

| | |
|------------------------------|--------|
| R250 Interest on Investments | 868.82 |
| | ----- |
| | 868.82 |

Income-Church Activities

| | |
|-------------------------------|-----------|
| R300 Church Events Income | 9,801.61 |
| R310 Outreach Projects Income | 368.65 |
| R350 Refreshment Income | 4,206.37 |
| | ----- |
| | 14,376.63 |

Income-Support Activities

| | |
|----------------------------|----------|
| R360 Photocopying Fees | 133.00 |
| R370 Newsletter Income | 296.50 |
| R372 Floor Polisher Income | 1,940.00 |
| | ----- |
| | 2,369.50 |

Other Income

| | |
|-------------------------|----------|
| R205 Fund Contributions | 2,274.40 |
| R380 Minibus Income | 3,912.47 |
| R381 Flower Fund | 526.53 |

| | |
|-----------------------------|-----------|
| R382 Solar Panels | 0.00 |
| R383 ECO Group income | 0.00 |
| R384 Youth Fund income | 0.00 |
| R500 Misc Income | 9,255.94 |
| R510 Gifts in Memory | 0.00 |
| R520 Insurance Claim income | 0.00 |
| | ----- |
| | 15,969.34 |

Assessment

| | |
|-----------------|-------------|
| X100 Assessment | 81,400.00 |
| | ----- |
| | (81,400.00) |

Salaries

| | |
|-------------------------|------------|
| X150 Salaries and Wages | 6,622.97 |
| | ----- |
| | (6,622.97) |

Insurance

| | |
|----------------|------------|
| X200 Insurance | 5,179.57 |
| | ----- |
| | (5,179.57) |

Donations

| | |
|--------------------------|------------|
| X250 Gift Day Donations | 0.00 |
| X260 Donations-Methodism | 2,000.00 |
| X270 Donations-Other | 0.00 |
| | ----- |
| | (2,000.00) |

Property Costs

| | |
|----------------------------|-------------|
| X300 Property | 21,550.17 |
| X301 Solar Panels | 0.00 |
| X302 Church Roof | 0.00 |
| X303 Labyrinth | 0.00 |
| X310 Cleaning Materials | 1,041.80 |
| X320 Electricity | 3,924.61 |
| X330 Gas Charges | 4,717.95 |
| X340 Water Rates | 1,064.69 |
| X350 Organ and Piano Costs | 834.35 |
| | ----- |
| | (33,133.57) |

Church Activity Costs

| | |
|------------------------------------|------------|
| X400 Church Events Expenditure | 1,632.90 |
| X410 Outreach Projects Expenditure | 1,303.92 |
| X450 Refreshments Expenditure | 1,372.23 |
| | ----- |
| | (4,309.05) |

Other Outreach Costs

| | |
|------------------------|------------|
| X500 Worship Resources | 1,735.93 |
| X510 Fresh Expression | 0.00 |
| X520 Church Growth | 79.88 |
| X530 Advertising | 0.00 |
| X540 Youth Expenditure | 0.00 |
| | ----- |
| | (1,815.81) |

Support Activity Costs

| | |
|------------------------------|------------|
| X600 Church Administration | 2,852.65 |
| X610 Photocopier Expenditure | 2,892.04 |
| X620 Newsletter Production | 0.00 |
| X640 Telephone | 764.03 |
| | ----- |
| | (6,508.72) |

Other Expenditure

| | |
|---------------------------|------------|
| X451 Flower Fund | 171.30 |
| X453 ECO Group exp | 72.00 |
| X454 Youth Fund exp | 0.00 |
| X630 Minibus Expenditure | 1,388.93 |
| X700 Ministerial Expenses | 0.00 |
| X750 Equipment Purchases | 0.00 |
| X800 Misc Expenses | 233.94 |
| | ----- |
| | (1,866.17) |

One Off Collections

| | |
|-------------------------------------|----------|
| E100 Collections on behalf of other | 1,619.00 |
| E150 Payments on behalf of others | 1,619.00 |
| | ----- |
| | 0.00 |

Church Fund Account

| | |
|-------------------------------------|------------|
| E200 Income for Funds | 0.00 |
| E201 Dunning Bequest inc | 0.00 |
| E250 Expenditure from Funds | 0.00 |
| E251 Dunning Bequest exp | 0.00 |
| E300 Income for Refurbishment Fund | 500.00 |
| E350 Expenditure Refurbishment Fund | 2,274.40 |
| E850 Income inc Bequests TMCP B850 | 0.00 |
| E860 Return on Investments | (5,174.31) |
| | ----- |
| | (6,948.71) |

CFB for Others

| | |
|-------------------------------------|-------|
| E900 Monies held for Church Holiday | 0.00 |
| E950 Monies paid for Church Holiday | 0.00 |
| | ----- |
| | 0.00 |

TOTAL SURPLUS/DEFICIT

491.34

Printed: 23/10/2022

Turnover last year to date

68,798.15
15,174.10
0.00
0.00
0.00
5,803.16
0.00

89,775.41

7,936.02
3,431.00
200.00

11,567.02

606.96

606.96

3,705.61
292.86
200.37

4,198.84

35.90
458.00
0.00

493.90

0.00
50.00
245.00

1,841.26
0.00
1,024.66
896.75
0.00
0.00

4,057.67

74,795.00

(74,795.00)

10,912.31

(10,912.31)

4,813.63

(4,813.63)

0.00
0.00
0.00

0.00

15,929.95
956.51
0.00
0.00
399.61
2,431.06
3,769.21
821.03
959.75

(25,267.12)

228.59
151.72
91.00

(471.31)

475.42
0.00
637.31
0.00
0.00

(1,112.73)

2,839.87
2,549.17
0.00
737.86

(6,126.90)

140.75
72.00
0.00
2,287.21
0.00
0.00
0.00

(2,499.96)

1,116.00
1,116.00

0.00

0.00
0.00
2,455.00
0.00
0.00
0.00
0.00
5,034.73

2,579.73

0.00
0.00

0.00

(12,719.43)

Paxton

Bal

Offington Park Methodist Church

All fund codes consolidated

Month = August 2022

All fund codes consolidated

Balance

CFB

B830 CFB Deposit Account 10,627.77

Current Assets

B810 Petty Cash 325.00

B820 CAF Main Bank Account 33,425.05

B840 Butterfly Project 0.00

B880 Church Holidays 0.00

Current Liability

B950 CFB Held for Others 50.00

B980 Youth Seed Fund 2,000.00

B981 Cameo Fund 233.67

B982 Music Therapy Fund 1,796.37

Investments

B850 TMCP Interest Fund 845.41

B860 TMCP Managed Fixed Interest 17,376.55

B865 TMCP Managed Mixed Fund 28,728.22

B870 Other Investments 0.00

Retained Surplus

General - Surplus/deficit year to date 491.34

B990 Retained Surplus 86,756.62

Balance Sheet Report - August 2022

Page 1 of 1

1

Printed: 23/10/2022

Last year

| | |
|-----------|----------|
| | 8,816.83 |
| ----- | ----- |
| 10,627.77 | 8,816.83 |

| | |
|-----------|-----------|
| | 100.00 |
| | 17,395.34 |
| | 0.00 |
| | 0.00 |
| ----- | ----- |
| 33,750.05 | 17,495.34 |

| | |
|------------|------------|
| | 50.00 |
| | 0.00 |
| | 133.67 |
| | 1,496.37 |
| ----- | ----- |
| (4,080.04) | (1,680.04) |

| | |
|-----------|-----------|
| | 846.44 |
| | 25,631.76 |
| | 35,646.29 |
| | 0.00 |
| ----- | ----- |
| 46,950.18 | 62,124.49 |

| | |
|-------------|-------------|
| | (12,719.43) |
| | 99,476.05 |
| ----- | ----- |
| (87,247.96) | (86,756.62) |

**Offington Park Methodist Church
General Account to Year Ended**

| | | Aug 31, 22 | Aug 31, 21 | Budget |
|--|-----------------------------|-------------------|-------------------|----------------|
| | | £ | £ | 2021-22 |
| Income | Source | | | |
| Offerings | R100 | 68,316.41 | 68,798.15 | 73,000 |
| Circuit Assessment Rebate | R500 | 9,040.00 | 8,778.00 | |
| Gift Aid on Offerings | R110; R160 | 16,465.13 | 15,174.10 | 15,560 |
| Gift Day Receipts | R150 | 11,731.02 | 5,803.16 | 7,000 |
| Lettings (Use of Premises) | R200; R201; R210 | 20,179.06 | 11,566.52 | 20,500 |
| Church Activities (Fundraising) | R300 | 9,801.61 | 4,198.84 | 11,000 |
| Zach's Café | R350 | 4,206.37 | 0.00 | 0 |
| Support Activities | R360; R370; R372; R310 | 2,738.15 | 493.90 | |
| WAV/Minibus Income | R380 | 3,912.47 | 50.00 | |
| Church Flowers | R381 | 526.53 | 245.00 | |
| Solar Panel Income | R382 | 0.00 | 1,841.26 | 10,000 |
| Interest on Investments | R250 | 868.82 | 606.96 | |
| Fund Contributions | R205 | 2,274.40 | | |
| Other Income | R500 | 215.94 | 896.75 | |
| Youth Fund Income (excl Seed Funding) | R500 | 0.00 | 1,024.66 | |
| Total Income | A | 150,275.91 | 119,477.30 | 137,060 |
| Expenditure | | | | |
| Circuit Assessment | X100 | 81,400.00 | 83,573.00 | 81,230 |
| Salaries & Wages | X150 | 6,622.97 | 10,912.31 | 7,000 |
| Insurance Premiums | X200 | 5,179.57 | 4,813.63 | 6,000 |
| Church Administration | X600 | 2,852.65 | 2,839.87 | 6,000 |
| Property Account | X300 | 21,550.17 | 15,929.95 | 16,000 |
| Solar Panel Expenses | X301 | 0.00 | 956.51 | |
| Telecom inc Broadband | X640 | 764.03 | 737.86 | |
| Electricity Charges | X320 | 3,924.61 | 2,431.06 | |
| Gas Charges | X330 | 4,717.95 | 3,769.21 | 10,800 |
| Water Rates/Commercial Waste Removal | X340 | 1,064.69 | 821.03 | |
| WAV/Minibus Costs | X630 | 1,388.93 | 2,287.21 | |
| Church Flowers | X451 | 171.30 | 140.75 | |
| Church Activities | X400 | 1,632.90 | 471.31 | |
| Other Outreach | X410; X520; X500 | 3,119.73 | 1,112.73 | |
| Zach's Café Expenses | X450 | 1,372.23 | | |
| ECO Group Expenditure | X453 | 72.00 | 72.00 | |
| Youth Fund Expenditure | X454 | 0.00 | 0.00 | 10,030 |
| Photocopier Expenditure | X610 | 2,892.04 | 2,549.17 | |
| Cleaning Materials | X310 | 1,041.80 | 399.61 | |
| Labyrinth | X303 | 0.00 | 0.00 | |
| Organ & Piano Costs | X350 | 834.35 | 959.75 | |
| Other Expenses | X260; X800 | 2,233.94 | | |
| Total expenditure | B | 142,835.86 | 134,776.96 | 137,060 |
| Net Surplus/Deficit(-) | C (A-B) | 7,440.05 | -15,299.66 | |
| <i>B/F Balance Others</i> | | 0.00 | 0.00 | |
| <i>Collections on behalf of Others</i> | E100 | 1,619.00 | 1,641.00 | |
| <i>Payments on behalf of others</i> | E150 | 1,619.00 | 1,641.00 | |
| <i>Net C/F Balance Others</i> | | 0.00 | 0.00 | |
| Total Funds B/F | | 86,756.62 | 99,476.55 | |
| Unrealised Gain/Loss on TMCP Unit Revaluations | From TMCP Statement | 5,174.31 | 5,034.73 | |
| Net Surplus/Deficit(-) | From Net Surplus/Deficit(-) | 7,440.05 | -15,299.66 | |
| Less Net Fund Contributions | From CFB Fund Movements | 1,774.40 | -2,455.00 | |
| Total Funds C/F | D | 87,247.96 | 86,756.62 | |
| STATEMENT OF FUNDS | | | | |
| CAF Bank Current a/c | From bank Statement | 33,425.05 | 17,395.34 | |
| Cash In Hand | Known amounts in S2 | 325.00 | 100.00 | |
| CFB Funds | From CFB Statement | 10,627.77 | 8,816.83 | |
| Less Funds Held for Others | As defined in Grey Box | 4,080.04 | -1,680.04 | |
| Sub-total Funds held locally | E | 40,297.78 | 24,632.13 | |
| Funds Held at TMCP Manchester | | | | |
| TMCP Trustee's Interest Fund | From TMCP Statement - TIF | 845.41 | 846.44 | |
| TMCP Managed Fixed Int Fund | From TMCP Statement - MFI | 17,376.55 | 25,631.76 | |
| TMCP Managed Mixed Int Fund | From TMCP Statement - MMI | 28,728.22 | 35,646.29 | |
| Sub-total Reserves | F | 46,950.18 | 62,124.49 | |
| TOTAL OPMC Funds | = D | 87,247.96 | 86,756.62 | |
| Funds Held Locally | | | | |
| CAF Current Account | As defined in Green Box | 32,649.91 | 17,981.89 | |
| Eco Fund | As CFB Analysis | 807.26 | 876.71 | |
| Minibus Account | As CFB Analysis | 2,388.03 | 64.29 | |
| Youth Fund | As CFB Analysis | 1,372.61 | 1,368.37 | |
| Dunning Bequest | As CFB Analysis | 870.21 | 867.50 | |
| Kitchen Refurbishment | As CFB Analysis | 2,209.76 | 3,473.37 | |
| | = E | 40,297.78 | 24,632.13 | |
| Reserves | | | | |
| Unallocated Reserves | Total F above | 46,950.18 | 62,124.49 | |
| Sub-total Reserves | = F | 46,950.18 | 62,124.49 | |
| TOTAL OPMC Funds | = D | 87,247.96 | 86,756.62 | |
| Difference for Treasurer's Reconciliation | | 0.00 | | |
| OVERALL POSITION | | BALANCED | | |

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply appropriate

- (3) I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

* Please circle as appropriate

Name

Signature

Relevant Professional qualification or body

Address

Date

OFFINGTON PARK METHODIST CHURCH

England & Wales - Charity number 1127681

Accounts

Offington Park Methodist Church

Trustees Report for the year ending 31st August 2021

1. Objectives and activities

In setting our objectives and planning our activities the Church Council now meets six times a year under the leadership of the presbyter in Pastoral Charge. This was interrupted by an outbreak of Covid 19 which meant that no activities were held on church premises this year. Council met via zoom and worship was also carried out via Zoom.

Our mission statement – This church exists to live the Good News of Jesus in word and action and build an inclusive community where everyone can come and fulfil their God-designed potential.

The church continues to look at areas within Our calling in order to focus on all areas of the churches life and has adopted some Targets under the headings of Communication, Pastoral care, Worship and Spirituality, Discipleship and Rhythm of Mission. These are used as guidelines in stewards and church council meetings to focus our work.

2. Achievements and performance

The church family are made up of a wide age range but have recognised that the majority of the congregation are chronologically older. However, they have understood the need for offering a wide range of services and activities that cater to all ages and actively encourage new ideas. Our church administrator retired during this time and due to much reduced income the church made a decision to employ a new church administrator for just 8 hours a week and look to a number of volunteers to be on the welcome team once the church was able to open again.

Junior church was held on Zoom ensuring all safeguarding measures were securely in place as was messy church.

Regular updates on facebook continued to give the church a presence within the community.

Uniformed organisations did not meet during this year.

All the festivals were observed on Zoom . During this time an evening prayer group was initiated and this continues to meet on Zoom each weekday evening.

Bible study was held weekly on Zoom and was well attended with a variety of studies followed.

Weddings and baptisms were postponed until it was safe for the church to meet. The minister continued to officiate at funerals and in the future will work hard at creating opportunities to invite people back to celebrate lives that were sadly unable to be celebrated with family and friends. Our pastoral team kept in contact with members and adherents by telephone and those who were unable to join services online had a service

posted out to them each fortnight. Pastoral friends have been introduced who write, or phone and then pass any concerns onto the pastoral co-ordinator.

All communion services were suspended due to the Methodist Church not allowing communion on line.

Tuesday lunches provided a take away service and a real life line to those who were housebound.

Plans for future years

To continue to be open to new ways of delivering the Good News in and around this community by opening the church on four days a week for people to drop in for tea/coffee and fellowship.

To continue to encourage the growth of intergenerational worship offering a wide variety of relevant and vibrant worship.

To nurture those already part of the church through growth in small groups.

To ensure safeguarding continues to be a priority whether on line or otherwise.

To prioritise those activities which are life giving and growing and to stop those which are not now benefiting the church. This has been one of the blessings of the situation as everything has stopped and some will not restart whilst new projects will begin.

On schemes meriting funding.

3. Financial Review

The Examined Account for the year ending 31st August 2021 show a deficit of £14,343. The majority of this was due to the lack of lettings income through out the period as a result of the Covid pandemic. In addition, the planned Fund-Raising events were in the main unable to be held. The situation would have been considerably worse had we not received a rebate on the assessment from Circuit.

Going forward the staffing budget will be considerably reduced as we no longer employ a cleaner or Youth & Children's worker and our administrators' hours have been reduced.

Investment policy and performance

The General Funds comprise £20,291 held locally and £62,124 held in TMCP Model Trust Funds. Funds performed well resulting in an increase of £5,034.

Reserves Level and policy

The Reserves Policy agreed by Church Council is a tiered approach as follows:

- A) A lower limit of £35,000 (25% of turnover) based on covering a significant 'one-off' expense (probably property-related). If the reserves fell below this an action plan would be mandated to restore the minimum balances.
- B) A working band of £35,000-£70,000 (25%-50% of turnover) would be considered the norm, wherein spend would be considered on a project by project basis which schemes merited funding.

- C) An upper limit of £70,000 (50% of turnover, above which Church Council would actively consider spending

4 Trustees' Responsibilities

For each financial year ending on 31st August the Managing Trustees are required to prepare financial statements that give a true and fair view of the Church's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements the Managing Trustees must:

Select suitable accounting policies and apply them consistently

Make judgements and estimates that are reasonable and prudent. This will clearly be a challenge once the church can meet in person again.

Follow applicable accounting standards

Prepare accounts to comply with the Charities SORP

The Managing Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and enables them to ensure that financial statements comply with the law. They are also responsible for safeguarding the assets of the District and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

4.1 Risk

5. Structure, governance and management

The Church is governed by the Methodist Church Act 1976, the Deed of Union and the Model Trust Deeds of the Methodist Church.

5.1 Structure

Offington Park Methodist Church is part of the new West Sussex (Coast and Downs) Circuit. As such it is represented on the Circuit Meeting which meets three times a year. The Methodist Conference meets once each year as the supreme denominational body for all Methodist Churches.

1. Overall regulatory authority rests with the Methodist Conference.
2. The Connexional Office implements decisions made by the Conference and is responsible for the stationing of presbyters and deacons (collectively known as ministers) in individual Circuits within the District.
3. Connexional decisions are passed to the Chair of the District and the appropriate officers of the District for implementation.

4. The District passes down to Circuit level for implementation by the Superintendent Minister, ministerial staff and Circuit Stewards, and authority is delegated to the Circuit Meeting for certain matters.
5. The Circuit Meeting passes regulatory control down to Church Councils for local implementation by the presbyter, the Church Stewards, and other officers, and this regulatory control is then exercised by the Church Councils as Managing Trustees of their charity.

5.2 Purpose of the Church

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church, and
- b) Any charitable purposes for the time being of any Connexional, District, Circuit, local or other organisation of the Methodist Church, and,
- c) Any charitable purpose for the time being of any society, or institution subsidiary or ancillary to the Methodist Church, and
- d) Any purpose for the time being of any charity being a subsidiary or ancillary of the Methodist Church.

The primary purpose of Offington Park Methodist Church is to advance the Christian faith by providing opportunities for worship, Christian nurture and fellowship within the wider Worthing Community.

5.3 Governance

The Church operates within a statutory framework of regulation and seeks to ensure that it follows Methodist Standing Orders. It relies on the Connexional Office at 25 Marylebone Road, London, NW1 5JR to provide guidance on changes that could affect the Church.

The members of the Church Council are appointed under the terms of S.O. 610(2). The Superintendent is *ex officio* chair of the Church Council but may delegate this task to other presbyters in the Circuit. The Church Council normally meets three times per year and deals with routine and exceptional matters. It oversees the work of other groups within the life of the Church.

5.4 Responsibilities of the Church Council

The responsibilities of the Church Council and other committees are set out in Standing Orders 603 – 604 of the Constitutional Practice and Discipline of the Methodist Church.

6. Reference and Administrative Details

6.1 Name of the Church

Offington Park Methodist Church

6.2 Charity Registration number

Not Applicable

6.3 Superintendent Minister

The Revd Ian Suttie MA

6.4 Presbyter in Pastoral Charge

The Rev'd Dawn Carn BA(Hons)

6.5 Names of Managing Trustees

Rev'd Dawn Carn

Gill Powell

Adam Cook

Lesley Skinner

Jack Delbridge

Hilary Colbourne

Mike Powell

Joy Barnes

David Gibbs

Ann Delbridge

Alison Wright

Chris Lance

Brian Sleeman

Jackie Brown

Tim Cooper

John Carr

Sue Head

John Head

6.6 Independent Examiner- Mr Keith Miller

Offington Park Methodist Church

General Account to Year Ended

| | 31-Aug-21 | 31-Aug-20 |
|---------------------------------|-----------|-----------|
| | £ | £ |
| B/F Balance Others | 0.00 | 0.00 |
| Collections on behalf of Others | 1,641.00 | 633.10 |
| Payments on behalf of others | 1,641.00 | 633.10 |
| Net C/F Balance Others | 0.00 | 0.00 |

| | | |
|------------------------|------------------|-------------------|
| Total Funds B/F | 99,476.55 | 130,311.08 |
|------------------------|------------------|-------------------|

| | | |
|--|------------|------------|
| Unrealised Gain/Loss on TMCP Unit Revaluations | 5,034.73 | -299.87 |
| Net Surplus/Deficit(-) | -14,343.15 | -30,534.66 |
| Less Fund Contributions | -3,411.51 | |

| | | |
|------------------------|------------------|------------------|
| Total Funds C/F | 86,756.62 | 99,476.55 |
|------------------------|------------------|------------------|

STATEMENT OF FUNDS

| | | |
|------------------------------|------------------|------------------|
| CAF Bank Current a/c | 17,395.34 | 49,446.52 |
| Petty Cash | 100.00 | 100.00 |
| CFB Funds | 8,816.83 | -7,159.73 |
| Less Funds Held for Others | -1,680.04 | |
| Sub-total Funds held locally | <u>24,632.13</u> | <u>42,386.79</u> |

Funds Held at TMCP Manchester

| | | |
|-----------------------------|------------------|------------------|
| TMCP Interest Fund | 846.44 | 846.44 |
| TMCP Managed Fixed Int Fund | 25,631.76 | 26,125.61 |
| TMCP Managed Mixed Int Fund | 35,646.29 | 30,117.71 |
| Sub-total Reserves | <u>62,124.49</u> | <u>57,089.76</u> |

| | | |
|------------------|-------------|-------------|
| Non-CFB 3% Stock | 0.00 | 0.00 |
| | <u>0.00</u> | <u>0.00</u> |

| | | |
|-------------------------|------------------|------------------|
| TOTAL OPMC Funds | 86,756.62 | 99,476.55 |
|-------------------------|------------------|------------------|

Funds Held Locally

| | | |
|-----------------------|------------------|------------------|
| CAF Current Account | 17,981.89 | 31,403.01 |
| Eco Fund | 876.71 | 947.41 |
| Minibus Account | 64.29 | 1,883.04 |
| Youth Fund | 1,368.37 | 1,366.52 |
| Dunning Bequest | 867.50 | 866.31 |
| Kitchen Refurbishment | 3,473.37 | 5,920.50 |
| | <u>24,632.13</u> | <u>42,386.79</u> |

Reserves

| | | |
|----------------------|------------------|------------------|
| Unallocated Reserves | 62,124.49 | 57,089.76 |
| Sub-total Reserves | <u>62,124.49</u> | <u>57,089.76</u> |

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

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** Please circle as appropriate*

Name

Keith Thacker

Signature



Relevant Professional qualification or body

Address

High Ridge, Fairlight TN35 4BE

Date

12.1.2022